



School Parking Policy

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| Policy Type: Council Policy Policy Owner: Manager Engineering | Policy No. CP- 035 Last Review Date:16 July 2024 |
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Policy Objectives

To provide guidance and direction to the City in the orderly provision of new on-street parking infrastructure within the road reserve around schools, on a shared cost basis.

Policy Scope

To define the City of Melville's role in providing on-street parking for the benefit of, but not for the exclusive use by educational institutions.

Policy Statement

The intention of this policy is to ensure that the new construction of on-street parking facilities around schools is justifiable and appropriate and to ensure that those facilities that are provided within the road reserve are safe for all road users. It is also important that school communities recognise the parking problems they create and take responsibility to actively address these problems.

Within our organisation, we will:

- Acknowledge that the City has a responsibility to ensure that new on-street parking areas at schools are safe, adequate, and appropriate parking facilities.
- Advocate that the Education Department and schools accept responsibility for addressing problems arising as a result of their development, in the same way that this is expected and applied to developers of any site.
- Ensure that public and private school administrations engage the City and the community when developing plans for any future school redevelopment or new school construction.
- Ensure that the redevelopment of schools includes the lodgement of a Development Application so that their proposal may be formally reviewed, and suitable conditions of approval can be applied.
- Ensure the integration of transport and land use by setting guidelines for and implement best practice in parking around schools and for managing traffic, walking and cycling.
- Ensure that schools give priority to promoting walking, cycling and the use of public transport for all members of the school community.
- Give priority for the implementation of parking controls to manage parking with time limits and appropriate restrictions.
- Encourage school administrations in the implementation of behavioural change programs that seek to encourage users to consider more sustainable forms of transport.



- Carry out modification or additions to road infrastructure that encourages responsible traffic behaviour and parking where required on safety grounds.
- Consider assisting with the provision of new or additional parking facilities where the educational institution can show evidence of one or more to the following:
 - Participation in the Safe Routes to School and/or the Department of Transport Your Move programs.
 - Ongoing promotion of sustainable modes of transport to its students, parents, carers and staff.
 - Promotion of different arrival and departure times, where practical.
 - Shared use of facilities and ovals by the school and general community.
 - Development and implementation of a strategy to manage the school's parking and traffic requirements.
 - Willingness to actively police and monitor traffic behaviour during dropping off and picking up students.
 - Compliance with all previous Development Approval conditions related to parking.
- Apply the following criteria when listing school on-street parking projects for consideration on the capital works budget:
 - The school is required to contribute no less than 50% of the construction costs at existing schools, and 100% of the cost at new schools or when extensions to the school (i.e. new classrooms) are implemented.
 - Priority will be given to schools making a greater than the minimum 50% contribution to any works and making the greatest effort to implement programs such as the Safe Routes to School and Your Move programs.
 - Parking designs will be subject to assessment using the Road Safety Council's Safety Audit Checklists for road safety around schools.
 - Parking shall be available for use by all motorists (subject to compliance with all parking restrictions) and not be limited to use by the school community.



References that may be applicable to this Policy

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| Legislative Requirements: | N/A |
| Procedures, Process Maps, Work Instructions: | N/A |
| Other Plans, Frameworks, Documents Applicable to Policy: | N/A |
| Delegated Authority No: | N/A |

ORIGIN/AUTHORITY

Item No.

Reviews

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| Ordinary Meeting of Council | 20/12/2011 | T11/3281 |
| Ordinary Meeting of Council | 10/12/2013 | T13/3441 |
| Ordinary Meeting of Council | 17/11/2015 | T15/3673 |
| Ordinary Meeting of Council | 21/11/2017 | T17/3769 |
| Ordinary Meeting of Council | 19/11/2019 | T19/3827 |
| Ordinary Meeting of Council | 17/03/2020 | T20/3842 |
| Ordinary Meeting of Council | 19/04/2022 | T22/3965 |
| Ordinary Meeting of Council | 19/04/202 | T22/3965 |
| Ordinary Meeting of Council | 16/07/2024 | E24/40 |