

## ADVISORY AND MANAGEMENT COMMITTEES

<b>Policy Type: Council Policy</b> <b>Policy Owner: Governance &amp; Compliance</b> <b>Program Manager</b>	<b>Policy No. CP- 021</b> <b>Last Review Date:8 December 2015</b>
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### POLICY OBJECTIVES

To provide fair and equitable representation for the participation at Advisory and Management Committees and ensure that they continue to achieve the objectives for which they were constituted.

### POLICY SCOPE

Policy scope limited to Elected Member representation on Advisory and Management Committees.

### POLICY STATEMENT

1. The number of Elected Members on Advisory or Management Committees is to be restricted to no more than one third of the total number of Members of the Committee.

**Note:** Where one third of the total number of Members is not a whole number the lesser number shall apply, i.e. fifteen members equals five Elected Members; fourteen members equals four Elected Members.

2. A review of Advisory and Management Committees will be conducted at least once every four years and a report presented to Council on the outcomes of the review and recommendations.

The report will outline the objectives, roles, terms of reference, membership and achievements or benefits of each Advisory and Management Committee and recommend that the Committee either continue without change, continue but with amended objectives, terms of reference or membership or combine with another Committee or be disbanded.

The performance and role of each Advisory or Management Committee will be assessed by the Council and a determination made on which Committees will continue.



**References that may be applicable to this Policy**

Legislative Requirements: Local Government Act 1995 – Part 5 Division 2 Subdivisions 2 & 3

Procedure, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy:

Delegated Authority No:

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**ORIGIN/AUTHORITY**

Administration & Community Services Committee  
(Formerly Council Members Policy 1)

05/10/1999

**ITEM NO.**

A99/1015

**REVIEWS**

Corporate & Community Services Committee  
Community & Technical Services Committee  
Community & Technical Services Committee  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council

05/02/2002  
06/07/2004  
01/11/2005  
15/12/2009  
15/11/2011  
10/12/2013  
8/12/2015

C02/1002  
C04/5011  
C05/5010  
C09/5097  
C11/5199  
C13/5341  
M15/5458