



Tender Register

Tender Number:	RFT252605
Tender Title:	Supply of Catering Services for Light Meals/Snack, Council Meetings and Citizenship Ceremonies
Tender Description: <i>Reg 17(2)(a)</i>	<p>The City of Melville ("City") is seeking a suitably qualified and experienced Contractor to undertake the supply of catering service for Council meetings and Citizenship ceremonies, also catering services for light meals and snacks for the City's staff meetings. From time to time, the Contractor may also be required to provide catering services for other meetings or ceremonies that have similar catering needs. Unless agreed in writing between the City's Representative and the Contractor, all Council meetings and Citizenship ceremonies shall take place at the City's Civic Centre 10 Almondbury Road, Booragoon, Western Australia 6154.</p> <p>The Contract period is for an initial term of two years with one additional 24 month option period which will be exercised at the sole discretion of the City. The City will appoint one Contractor for the provision of the services under the Contract.</p>
Advertising Details:	30 July 2025 West Australian Newspaper
Tender Deadline:	21 August 2025 2:00pm (AWST)
Tender Opening:	21 August 2025 2:25pm (AWST)
Employees Present for Opening:	Janis Sinclair, Procurement & Contracts Renewal Officer
<i>Reg 16(3)(a)(i)</i>	David Burton, Procurement Officer
Members of the Public Present: <i>Reg 16(3)(b)</i>	N/A

Tenderers <i>Reg 17(2)(e)</i>		ABN	ACN
1.	Acclaimed Catering Pty Ltd	14 606 521 359	606 521 359
2.	Royal Sons Pty Ltd T/AS Rimondos	28 675 334 120	675 334 120
3.	Rise Now Pty Ltd T/AS T/AS Ambrosia Catering and Event Hire	13 952 892 826	664 325 366
4.	Ultimo Catering and Events Pty Ltd T/AS Ultimo Catering & Events	33 131 343 390	131 343 390



Advertisement Notice <i>Reg 17(2)(d)</i>	Successful Tenderer(s): <i>Reg 17(2)(f)</i>
 <p style="text-align: center;">RFT252605 SUPPLY OF CATERING SERVICES FOR LIGHT MEALS/SNACK, COUNCIL MEETINGS AND CITIZENSHIP CEREMONIES</p> <p>Offers are invited from suitably qualified and experienced contractors for the above Request for Tender.</p> <p>A copy of the Request documentation must be obtained by registering your details via the City of Melville tender portal website: www.tenderlink.com/melville</p> <p>Offers must be submitted electronically via the City's e-tendering portal no later than 2:00pm (AWST) Thursday, 21 August 2025.</p> <p>All enquiries should be in the first instance via the Tenderlink Forum otherwise directed to Janis Sinclair on 9364 0618.</p> <p>Offers that are late or submitted by facsimile, email or in hard copy will not be accepted. The City reserves the right to reject any or all Offers and the lowest Offer will not necessarily be accepted. Canvassing of City of Melville Councillors or staff will disqualify Respondents from the evaluation process.</p> <p>Gail Bowman Chief Executive Officer</p>	Ultimo Catering and Events Pty Ltd T/AS Ultimo Catering & Events
	Tender Awarded by:
	The tender was awarded under Delegated Authority DA-027 following the Contract Tender Advisory Unit Meeting
	Date of Meeting:
	21 October 2025
Value of Successful Tender(s) <i>Reg 17(3)</i>	Schedule of Rates Anticipated expenditure over four year the term contract: \$985,880.

Contract Signed:	30 October 2025
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