



Tender Register

Tender Number:	RFT232417
Tender Title:	Enterprise Document and Records Management System (Restricted Tender)
Tender Description: <i>Reg 17(2)(a)</i>	<p>The City of Melville (The City) is seeking Request for Restricted Tender responses for the implementation of an Enterprise Document and Records Management System (EDRMS). Current systems that manage documents and records at The City are not integrated and difficult to use. The outcomes for implementing a new ERDMS include:</p> <ul style="list-style-type: none">• A single place to manage information, regardless of the location of the information (on shared drives, in Exchange, in the cloud etc)• Better integration with Microsoft 365 (including SharePoint and Teams)• The use of Artificial Intelligence (AI) for data management• Scanning the content of a file to suggest applicable metadata• Automatic processes to better manage the General Disposal Authority (GDA) legal obligations for document retention• Better management and control of the processing of FOI requests under the Freedom of Information Act 1996• Make more informed strategic and operational decisions• Locate required information quickly and efficiently• Align with The City's Digital Strategy aim to "Trust our information and eliminate information silos"
Advertising Details:	5 February 2024 Private TenderLink invite
Tender Deadline:	Friday 1 st March 2024 2:00pm (AWST)
Tender Opening:	Friday 1 st March 2024 2:25pm (AWST)
Employees Present for Opening:	Simon Taroo, Sourcing & Contracts Officer
<i>Reg 16(3)(a)(i)</i>	Fraser James, Senior Procurement Officer
Members of the Public Present: <i>Reg 16(3)(b)</i>	Nil



Tenderers <i>Reg 17(2)(e)</i>		ABN	ACN
1.	Objective Corporation Limited	16 050 539 350	050 539 350
2.	Recordpoint Software APAC Pty Ltd T/AS Recordpoint Software Pty Ltd	53 104 895 883	104 895 883
3.	Techvision Australia Pty Ltd	93 652 586 484	652 586 484
4.	Velrada Capital Pty Ltd T/AS Velrada	38 136 050 701	136 050 701



Advertisement Notice <i>Reg 17(2)(d)</i>	Successful Tenderer: <i>Reg 17(2)(f)</i>
<i>Refer to EO1232401</i>	Recordpoint Software APAC Pty Ltd T/AS Recordpoint Software Pty Ltd
	Tender Awarded by:
	The tender was awarded under Delegated Authority DA-027 following the Contract Tender Advisory Unit Meeting
	Date of Meeting:
	21 May 2024
	Value of Successful Tender(s) <i>Reg 17(3)</i>
	Schedule of Rates Anticipated expenditure over the term of the contract \$875,874.00

Contract Signed:	17 June 2024
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