




Tender Register

Tender Number:	EOI232404
Tender Title:	Enterprise Document and Records Management System
Tender Description: <i>Reg 17(2)(a)</i>	<p>The City of Melville is seeking Expressions of Interest (EOI) for the implementation of an Enterprise Document and Records Management System (EDRMS). Current systems at The City are not integrated and difficult to use. Outcomes for implementing a new ERDMS include:</p> <ul style="list-style-type: none">• A single place to manage information no matter the actual location of the information (on shared drives, in Exchange, in the cloud etc).• Better integration with Microsoft 365 (including SharePoint and Teams).• The use of Artificial Intelligence (AI) for data management.• Scan the content of the file to suggest applicable metadata.• More automatic process to better manage the General Disposal Authority (GDA) legal obligations for document retention.• Better management and control of the processing of FOI requests under the Freedom of Information Act 1996.• Make more informed strategic and operational decisions.• Locate required information quickly and efficiently.• Align with The City's Digital Strategy aim to "Trust our information and eliminate information silos".
Advertising Details:	22nd November 2023 West Australian Newspaper
Tender Deadline:	Thursday 14th December 2023 2:00pm (AWST)
Tender Opening:	Thursday 14th December 2023 2:25pm (AWST)
Employees Present for Opening:	Janis Sinclair, Procurement & Contracts Renewal Officer
<i>Reg 16(3)(a)(i)</i>	Simon Taroo, Sourcing & Contracts Officer
Members of the Public Present: <i>Reg 16(3)(b)</i>	Nil



Tenderers <i>Reg 17(2)(e)</i>		ABN	ACN
1.	Hayes Information Systems and Communications Pty Ltd T/AS Atturra Enterprise Content Management	96 169 127 824	169 127 824
2.	Cadmus Consulting Pty Ltd	22 611 221 366	611 221 366
3.	iCognition Pty Ltd T/AS iCognition	92 104 128 001	104 128 001
4.	Lumen IT Pty Ltd T/AS Lumen IT	97 634 612 516	634 612 516
5.	Objective Corporation Limited	16 050 539 350	050 539 350
6.	Open Systems Technology Pty Ltd T/AS CouncilFirst	53 057 416 038	057 416 038
7.	Professional Advantage Pty Ltd T/AS Professional Advantage	39 051 792 593	051 792 593
8.	Recordpoint Software APAC Pty Ltd T/AS Recordpoint Software Pty Ltd	53 104 895 883	104 895 883
9.	Technology One Limited	84 010 487 180	010 487 180
10.	Techvision Australia Pty Ltd	93 652 586 484	652 586 484
11.	Velrada Capital Pty Ltd T/AS Velrada	38 136 050 701	136 050 701



Advertisement Notice <i>Reg 17(2)(d)</i>	Short List of Approved Tenderer(s): <i>Reg 17(2)(f)</i>
 <p>EO1232404 - EXPRESSION OF INTEREST FOR SUPPLY OF ENTERPRISE DOCUMENT AND RECORDS MANAGEMENT SYSTEM</p> <p>Offers are invited from suitably qualified and experienced contractors for the above Expression of Interest.</p> <p>A copy of the Request documentation must be obtained by registering your details via the City of Melville tender portal website: www.tenderlink.com/melville</p> <p>Offers must be submitted electronically via the City's e-tendering portal no later than 2:00pm (AWST) Thursday 14th December 2023.</p> <p>All enquiries should be directed to Sophie Capelinha on 9364 0910.</p> <p>Offers that are late or submitted by facsimile, email or in hard copy will not be accepted. The City reserves the right to reject any or all Offers and the lowest Offer will not necessarily be accepted. Canvassing of City of Melville Councillors or staff will disqualify Respondents from the evaluation process.</p> <p>Gail Bowman Chief Executive Officer</p>	<p>Objective Corporation Limited RecordPoint Software Pty Ltd Techvision Australia Pty Ltd Velrada</p>
	Tender Awarded by:
	<p>The shortlist was approved under Delegated Authority DA-027 following the Contract Tender Advisory Unit Meeting</p>
	Date of Meeting:
	15 January 2024
	Value of Successful Tender(s) <i>Reg 17(3)</i>
	N/A