



City of Melville

Community Annual Report

2015-2016 - Part A

Community at Carawatha Park.



Cover photo: Local residents at Point Walter during the Point Walter Concert 2015.

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Part B

Annual Financial Report 2015-2016

Available online at www.melvillecity.com.au

Our City

What a year the 2015-2016 financial year has been for the City of Melville community. The City continues to go from strength-to-strength with the celebration of our 40th Art Awards, a hugely successful events season, working with WA Police to renew our commitment to safety and security, and supporting the progress of the Perth Freight Link project bringing the reality of a Melville Bypass closer.

The Perth Freight Link is the critical link in Perth's major transport network and once the Roe 8 section of the Link is completed, will positively impact the Melville Community with heavy vehicles and 10,000's of cars taken off our major local arteries. This will improve safety as well as reduce pollution and congestion levels in our suburbs.

The additional federal commitment of \$260 million for the construction of the Perth Freight Link tunnel showed positive recognition of this major infrastructure project that is needed to accommodate the massive projected growth in vehicular traffic across the City of Melville over the next five years.

However, possibly the most significant event this year was the approval of the Local Planning Strategy (LPS) and Local Planning Scheme 6 which gives us a clear planning blueprint for the future and guides the twenty year vision for how our City will transform.

The LPS provides the City with the ability to maintaining our low density suburbs while still accommodating predicted population growth by allowing for appropriate housing densities and commercial areas in strategic locations along convenient public transport corridors. This will create opportunities for a further 18,000 dwellings by 2050 to meet the Department of Planning residential quota, bringing improved housing choice, vibrancy and self-sufficiency to our City.

Our residents continue to play an active role in shaping projects and decisions of the City of Melville with almost 1,400 people taking part in an online survey to 'Tell the City Where to Go' on the City's new engagement site www.melvilletalks.com.au. The survey results help the City to direct future planning as well as services and programs across the City.

Furthermore, the City asked residents and visitors to share their opinions and priorities about their lifestyle, which will be used to inform a new Strategic Community Plan, which underpins City decisions and direction.

A successful two-year engagement process also resulted in the new war memorial located at the iconic Wireless Hill. The new memorial titled "The People" will be used for many ceremonies into the future, serving as a permanent landmark in commemoration of all men and women who have served in Australia's defence.

Business matters to us in Melville and as such the City, together with the Melville Cockburn Chamber of Commerce held its first ever forum for the business community. Business owners were provided with insight into various services for growth and development along with an opportunity to hear about the City's vision for the future. The City also launched its online business hub and eNews "Business Matters" which both aim to provide local businesses with easy access to information, news and resources that may impact them and their business.

Lastly, I want to say a big thankyou to the Melville community. I am humbled and honoured to have been re-elected as City of Melville Mayor for my third consecutive term, at the Local Government Elections held in October 2015. I would also like to congratulate the two-re-elected councillors and welcome our four new councillors. know I speak for the entire Council when I say that we will continue to serve the Melville community with honesty and respect to ensure the City remains a safe and vibrant place to live.

Russell Aubrey
Mayor

“ ...our community can look forward to seeing Melville transform into a vibrant community focused City with new opportunities for employment, business growth and investment, increased housing options and many more public spaces designed to bring people together.”



Australia Day Winners 2016,
L to R: Sydney Rowe, Kayla Ferraz,
Mayor Russell Aubrey, Melville Friends of Hatolia.

Our Organisation

The 2015-2016 financial year was another successful year focussed on ensuring the City of Melville continued to deliver its more than 200 products and services and focus on planning for a vibrant and financially sound future for both today and tomorrow's generation of residents.

As per previous years, the City made every effort to ensure that cost increases in the budget were kept as low as possible for Melville residents. This meant balancing today's priorities and influencing factors such as increasing costs, with sound longer term financial planning – which continues to be a critical exercise to ensure we remain sustainable as a local government.

The City's financial management and future proof planning paid-off, with the City of Melville ranking as the highest performing council in the State for financial health in 2014/2015, scoring 99 out of 100 for the Financial Health Indicator (FHI) score – up from its score of 93 in 2013/14 and 82 in 2012/13. The rating calculated, by the State Government, as part of its online initiative Mycouncil, which allows you to compare Local Governments performance.

The City continues to face the ongoing challenge of increasing demand for sporting facilities and a projected shortfall of playing fields. This year we were excited at the announcement of a \$3.75 million

new multi-use sporting facility at Murdoch University South Street campus which will contribute strongly to meeting the growing sporting needs of the Melville community.

Another initiative commenced this financial year was the Lawn Bowls Strategy, which will aim to preserve the longer term needs and sustainability of a sport in decline. The Council also adopted an approach towards the creation of a colocation model using mixed use sporting hub facilities, which will provides a financially responsible sports management model for the City and increases the stability of individual sports, clubs and facilities in Melville.

The 2015-2016 financial year brought some great accolades for the City and its staff, receiving Australia's highest business excellence award – The Australian Organisational Excellence Award Gold Award. These award processes provide important opportunities to gain external feedback on opportunities to continuously improve.

Christine Young, Director Community Development received a prestigious Meritorious Award for her outstanding contribution and commitment to Local Government. Additionally, the Water Corporation presented the City with a Platinum Award in recognition of its water management efforts at Heathcote Reserve, Applecross that resulted in more than a 50 per cent increase in water efficiency at the site.

Overall, the 2015-2016 financial year was a progressive and stable year for the City of Melville, both financially and in terms of planning for the future. The 2015/2016 Budget provided for \$27.8 million in capital expenditure, including a significant amount for general road resurfacing projects and works on City owned buildings, that includes \$2.5 million dedicated to the design and development of a new Library / Cultural / Civic Centre which will become the heart of a new and vibrant Melville City Centre in the future.

Dr Shayne Silcox PSM
Chief Executive Officer



Fun fact #01

The City diverted more than **30,000** tonnes of waste away from landfill



Active Kids in the Park at Piney Lakes

Key items for capital expenditure included:

- \$6.79m for general road resurfacing projects
- \$5.1m for works on City owned buildings
- \$3.8m for the replacement of plant and vehicles
- \$1.37m for replacement and new footpaths
- \$1.2m for renewal and development of Parks/Streetscapes and Structures
- \$898k for renewal of playgrounds
- \$861k for road works on Parry Avenue
- \$836k for irrigation works across the City's parks
- \$809k on Leisure Fit recreation centres
- \$790k for drainage renewal and upgrade projects
- \$699k for information technology hardware and software
- \$641k for road works on Cranford Avenue
- \$410k for foreshore restoration projects
- \$364k for replacement of pool plant and gym equipment at the City's recreation facilities

The City is reliant on grants to assist funding its capital programme. The 2015-2016 Annual Budget includes funding from both the State and Federal Government programs, including Roads to Recovery, Main Roads Regional Grants, National and State Black Spots and Lotterywest.

A Year in the City of Melville



PHAZE Urban Art Project

As part of PHAZE, Blue Gum Community Centre had its toilet block transformed into a modern urban art work by young local artists.



Bull Creek Library

Bull Creek Library reopened after installation of the new self-service RFID technology.



Brentwood Celebrates 60 Years

The City celebrated Brentwood's 60th Anniversary with a special community event and photography competition.



2015 Local Government Election

The City of Melville Mayor was re-elected for his third consecutive term. Two candidates were re-elected together with four new ward councillors.



Gold Winner for Business Excellence

The City received Australia's highest national business excellence award – The Australian Organisational Excellence Award Gold Award.



Little Hands a Big Attraction

More than 2,500 people visited this year's dinosaur themed Little Hands Festival.



Another Super Circuit Success

LeisureFit Melville's popular Super Circuit event, raised \$1,786.00 for the Cure Brain Cancer Foundation.

July

August

September

October

November

December



Future Plan for Willagee

Willagee received a major boost with the Gazettal of Scheme Amendment No. 71, changing zoning and density codes.



Fireworks at Point Walter

The annual Point Walter Concert saw the iconic location transformed once again.



Get Active in the Park

The City's free outdoor fitness classes were a huge hit with hundreds of City of Melville residents.



Healthy Melville turns one

The City's Healthy Melville initiative celebrated its first birthday.



City's new War Memorial

A new war memorial was installed at the iconic Wireless Hill Park and was officially dedicated at the 2016 Anzac Day service.



Platinum Award for Water Management

The Water Corporation presented the City with a Platinum Award for its water management efforts at Heathcote Reserve, Applecross.



Gazettal of Local Planning Scheme 6

The first metropolitan scheme to be gazetted under the new State Government Planning Reform legislation.



Your Business Our Future Forum

The City and the Melville Cockburn Chamber of Commerce held their first business community forum.



Art Awards Celebrate the big 4-0

The 2016 Art Awards marked the 40th year of the City showcasing thousands of Western Australian artists.

January

February

March

April

May

June

Heathcote Cultural Precinct.



Fast Facts

Land area:

53km²



Population:

106,655

(as at 30 June 2015)



18km

of Foreshore:



Bushland:

295 hectares



Residential dwellings:

40,111

(as at 30 June 2011. Forecast at 41,867 in 2016)



31,719 tonnes of domestic waste collected

478km

of footpaths



11,999 tonnes of Domestic Recycling Collected

10,488

registered businesses

(as at 30 Jun 2015)

8km

from the CBD



Total number of

roads: **1,307**



530km of road maintained



City of Melville Suburbs

There are 18 suburbs in the City of Melville: Alfred Cove, Applecross, Ardross, Attadale, Bateman, Bicton, Booragoon, Brentwood, Bull Creek, Kardinya, Leeming, Melville, Mount Pleasant, Murdoch, Myaree, Palmyra, Willagee and Winthrop.

Commercial Melville

Total City of Melville businesses: **10,488** comprising:

Agriculture, forestry and fishing: **226**

Mining: **112**

Manufacturing: **333**

Electricity, gas, water and waste services: **12**

Construction: **1,512**

Wholesale trade: **364**

Retail trade: **610**

Accommodation and food services: **326**

Transport, postal and warehousing: **416**

Information, media and telecommunications: **84**

Finance and insurance: **1,345**

Rental, hiring and real estate services: **1,538**

Professional, scientific and technical services: **1,771**

Administrative and support services: **345**

Public administration and safety: **24**

Education and training: **127**

Health care and social assistance: **862**

Arts and recreation services: **107**

Other services: **374**

Not classified: **0**

Retail and Business Melville

Headline Gross Regional Product **\$5,160** million (2015)

(1.88% of Western Australia's Gross State Product)

Employment

42,433 (2015) jobs were located in the City of Melville

55,465 (2015) residents were employed

Industry

Largest by employment: Health Care and Social Assistance **8,179 jobs**

Largest by value added: Health Care and Social Assistance **\$747.5 million**

Largest by output: Construction **\$1,215.1 million**

Industries located within the City of Melville exported **\$1,215.1 million** worth of goods domestic and international.

Productivity per worker: **\$91,411**

Unemployment

2.9 per cent, compared to 5.7 per cent in Western Australia (March 2016)

Secondary commercial centre:

Garden City Shopping Centre, Booragoon

Supporting district commercial centres: **6**

Neighbourhood and local shopping centres: **31**

Environment, Recreation, Facilities and Education

Parks and reserves: **300**

Public open space: **778 hectares**

Playing fields: **26**

Golf courses: **2**

Recreation centres (including Striker Leeming): **3**

Libraries (including Murdoch University): **6**

Public Swimming pools (including Bicton Baths): **2**

Museums (including Wireless Hill Museum, Heathcote Museum and Gallery, Miller Bakehouse and the Bull Creek RAAF Association of WA Aviation Heritage Museum): **4**

Major community halls: **4**

Minor community facilities: **3**

Child health centres: **7**

Community theatres: **2**

Galleries/art centres: **3**

Scouts/guide facilities: **7**

Community radio: **1**

Aged persons' recreation/day care facilities: **4**

Aged persons' housing facilities: **15 estates**

Hostels

Low care: **449 beds**

High care: **571 beds**

Pre-schools: **25**

Primary schools: **24**

Secondary schools: **9**

Tertiary facilities

(including TAFE campus and Murdoch University): **2**

Piney Lakes Environmental Education Centre: **1**

Organisation History

The City of Melville was established as a Roads Board on 5 June 1901, and became a Shire in 1961, a Town in 1962, and a City in 1968. In 1913, the Melville Roads Board's Council Chambers were built on the corner of Stock Road and Canning Highway, Bicton. The current City of Melville Civic Centre in Almondbury Road, Booragoon was officially opened on 1 May 1968.



Fun fact #02

Over **1,000** people attended the launch of the new War Memorial for Anzac day 2016.

Our Elected Members

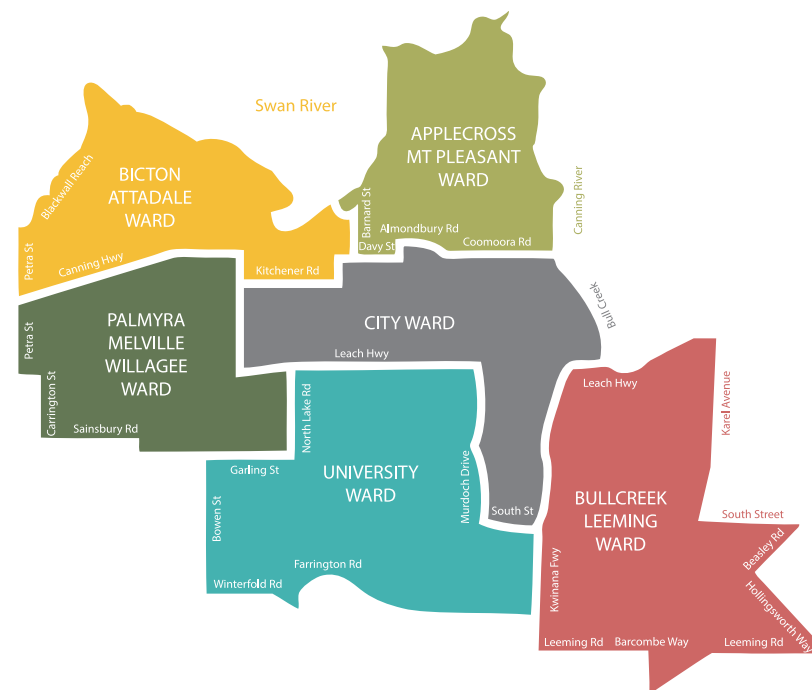
The Council consists of a Mayor, Deputy Mayor and 12 Councillors (including the Deputy Mayor) who represent the community in one of the six wards shown below. The community elects the Mayor and Councillors every four years and Councillors elect the Deputy Mayor each year. The Mayor speaks on behalf of the City of Melville and liaises with the Chief Executive Officer on the affairs and performance of the organisation.

The Council operates on an Agenda Briefing Forum/Ordinary Meeting of Council structure to conduct its meetings. The Agenda Briefing Forum is for Elected Members and interested residents to become more informed on matters prior to formal consideration and decision on the matter at the Ordinary Meeting of Council. The forums encourage greater open dialogue between Elected Members, Officers and members of the public and allow Elected Members to gain maximum knowledge and understanding of issues prior to presentation at the Ordinary Meetings of the Council.

The Agenda Briefing Forums were generally held on the first Tuesday of each month and the Ordinary Meetings of the Council were generally held on the third Tuesday of each month. No meeting was held in January.

Elected Members are also involved in the Financial Management, Audit, Risk and Compliance (FMARC) Committee. The requirement of the *Local Government Act 1995* to have an audit committee is encompassed in that committee. Elected Members are also represented on the Governance Committee.

For more information visit
www.melvillecity.com.au/electedmembers.



Mayor
Cr Russell Aubrey
Term of office expires October 2019

As at 30 June 2016

**Cr Nicholas Pazolli**Term of office expires
October 2019**Cr Cameron Schuster**Term of office expires
October 2017

Applecross – Mount Pleasant Ward

**Cr Guy Wieland**Term of Office expires
October 2019**Cr June Barton, OAM, JP**Term of office expires
October 2017

Bicton–Attadale Ward

**Cr Matthew Woodall**Term of office expires
October 2019**Cr Clive Robartson, AM, LGM**Term of office expires
October 2017

Bull Creek – Leeming Ward

**Cr Duncan Macphail**Term of office expires
October 2019**Cr Rebecca Aubrey**Term of office expires
October 2017

City Ward

**Cr Lisa O'Malley**Term of office expires
October 2019**Cr Patricia Phelan**Term of office expires
October 2017

Palmyra–Melville–Willagee Ward

**Cr Tim Barling**Term of office expires
October 2019**Cr Nicole Foxton**Term of office expires
October 2017

University Ward

Elected Member attendance at Council meetings 2015-2016

	Ordinary Meeting of Council	Special Meeting of Council	FMARC Committee	Agenda Briefing Forum	Annual General Meeting of Electors	Governance Committee #
Total meetings held	11	5	4	11	1	4
Mayor Aubrey	10	5	4	9	1	4
Cr Aubrey	10	3	N/A (1)	10	1	3 of 4
Cr Barton	9	5	0 of 1	10	1	4
Cr Foxton	10	5	4	8	1	1 of 1 (N/A1)
Cr Macphail	11	4	3 of 4	8	1	N/A (1)
Cr Pazolli	10	5	1 of 1	10	1	2 of 3
Cr Phelan	11	5	3 of 3	11	1	4
Cr Robartson	9	4	N/A (2)	10	1	3 of 4
Cr Schuster	10	4	4	9	1	4
Cr Barling	7 of 7	4 of 4	N/A (1)	7 of 7	1	3 of 3
Cr O'Malley	7 of 7	4 of 4	3 of 3	7 of 7	1	N/A
Cr Wieland	7 of 7	4 of 4	3 of 3	5 of 7	1	N/A
Cr Woodall	7 of 7	4 of 4	3 of 3	7 of 7	1	N/A
Cr Reynolds	4 of 4	1 of 1	1 of 1	4 of 4	N/A	N/A
Cr Taylor-Rees	4 of 4	0 of 1	N/A (1)	4 of 4	N/A	0 of 1
Cr Willis	4 of 4	0 of 1	1 of 1	4 of 4	N/A	N/A

N/A – where an Elected Member was not a member of a committee or was not yet an Elected Member.

* (FMARCC) Financial Management, Audit, Risk and Compliance Committee Members Before October 2015 Election Mayor R Aubrey, Cr Barton, Cr Macphail, Cr Pazolli, Cr Phelan, Cr Reynolds, Cr Willis, Mr Woodgate (External Member)

* (FMARCC) Financial Management, Audit, Risk and Compliance Committee Members After October 2015 Election Mayor R Aubrey, Cr Foxton, Cr Macphail, Cr O'Malley, Cr Schuster, Cr Wieland, Cr Woodall, Mr Woodgate (External Member)

** Governance Committee Members Before October 2015 Election Mayor R Aubrey, Cr Aubrey, Cr Foxton, Cr Phelan, Cr Robartson, Cr Schuster, Cr Taylor – Rees

** Governance Committee Members After October 2015 Election Mayor R Aubrey, Cr Aubrey, Cr Barling, Cr Barton, Cr Pazolli, Cr Phelan, Cr Robartson, Deputy Mayor Cr Schuster

Cr Foxton Deputy Mayor July 2015 to October 2015
Cr Schuster Deputy Mayor November 2015 to June 2016

For a full list of Elected Member representation on all other groups and committees visit www.melvillecity.com.au/electedmembers.

Our Staff

City of Melville Management

As at 30 June 2016



John Christie
Director Technical Services



Steve Cope
Director Urban Planning



Christine Young
Director Community Development



Marten Tieleman
Director Corporate Services



Dr Shayne Silcox PSM
Chief Executive Officer

Jeff Bird
Manager Parks and Environment

Kimberly Brosztl
Manager Engineering

Paul Kellick
Manager Asset Management

Gavin Ponton
Manager Strategic Urban Planning

Peter Prendergast
Manager Statutory Planning

Tony Capobianco
Manager Building &
Environmental Health Services

Todd Cahoon
Manager Health and Leisure Services

Leeann Reid
Manager Cultural Services

Leanne Hartill
Manager Neighbourhood
Development

Brodie Dawkins
Manager Neighbourhood Amenities

Kylie Johnson
Executive Manager
Organisational Development

Bruce Taylor
Manager Financial Services

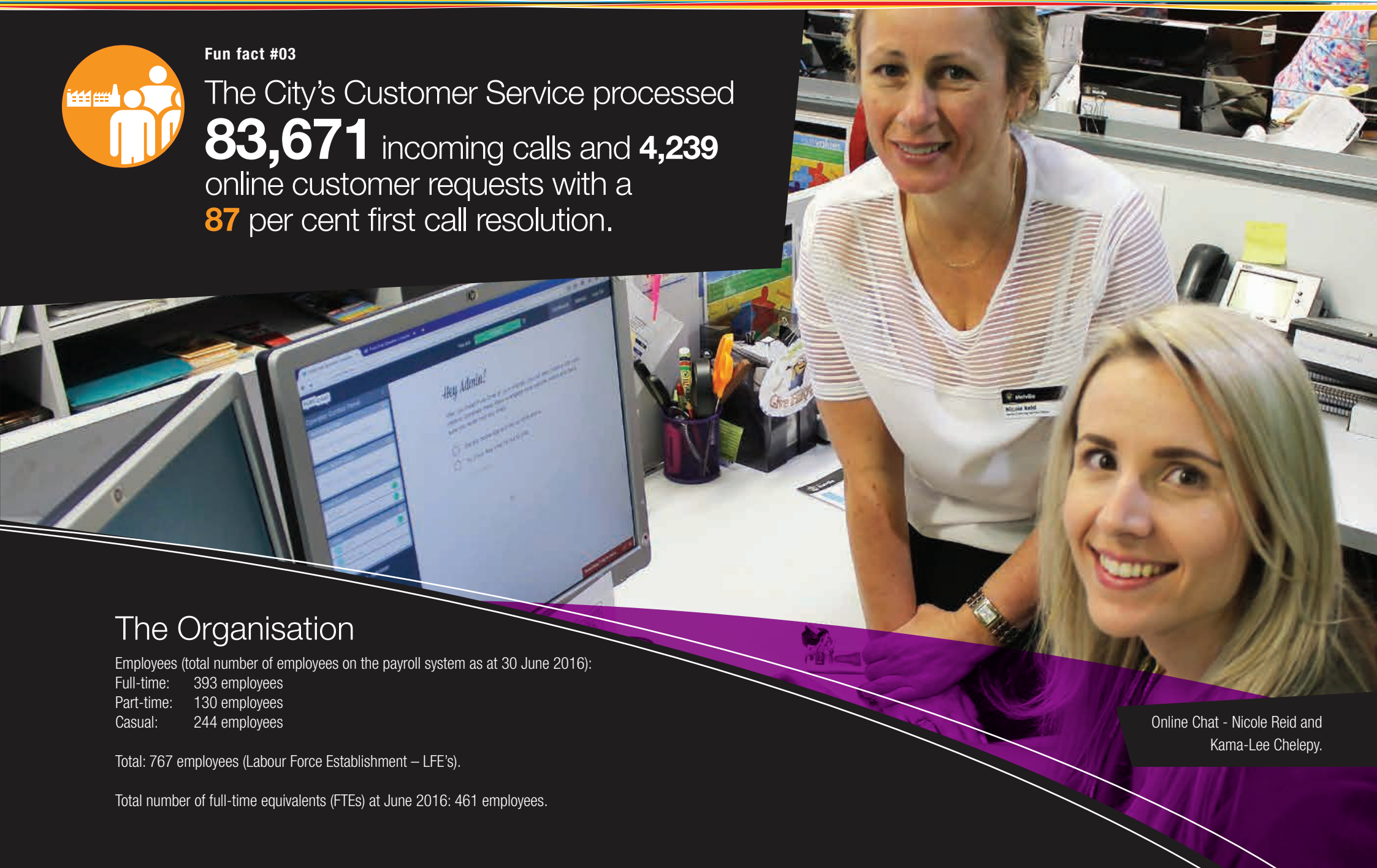
Malcolm Duncan
Manager Information,
Communication and Technology

Louis Hitchcock
Executive Manager
Legal Services



Fun fact #03

The City's Customer Service processed **83,671** incoming calls and **4,239** online customer requests with a **87** per cent first call resolution.



The Organisation

Employees (total number of employees on the payroll system as at 30 June 2016):

Full-time: 393 employees

Part-time: 130 employees

Casual: 244 employees

Total: 767 employees (Labour Force Establishment – LFE's).

Total number of full-time equivalents (FTEs) at June 2016: 461 employees.

Online Chat - Nicole Reid and
Kama-Lee Chelepy.

Products and Services

All City of Melville products and services are underpinned by its vision 'working together, to achieve community wellbeing, for today and tomorrow' and are informed by community opinion and consultation.

More than 200 products and services are offered to the community to assist citizens in making decisions regarding their City, lifestyle and family, with the role of local government to provide the infrastructure, facilities, governance and community services to support them.

Products and services include:

- Parks and open spaces
- 24/7 mobile Community Safety Service
- Libraries
- Museums and galleries
- Arts and events
- Environmental protection
- Waste and verge collections
- Building approvals and local area planning
- Community grants
- Age-friendly services
- Access and inclusion
- Youth programs

- Recreation facilities
- Foreshore and environmental management
- Road, footpaths, drainage and other maintenance
- Ranger services
- Graffiti management

Individual services are delivered with a dedication to consistently high standards and community needs are regularly assessed through surveys and evaluations.

The City of Melville applies a Public Benefit Test when reviewing service delivery and undertakes a Value for Money Audit which is reported to the Financial Management, Audit, Risk and Compliance Committee. Recurrent savings are tracked and reported to the same Committee and strong financial governance is seen in aspects like reductions in staff levels, while maintaining strong service delivery outcomes for the community.

Through the Community Perception Survey the City is able to gauge the community's priorities in relations to the products and services that it delivers.

Please visit www.melvillecity.com.au/surveys for more information about the City's perception survey results.

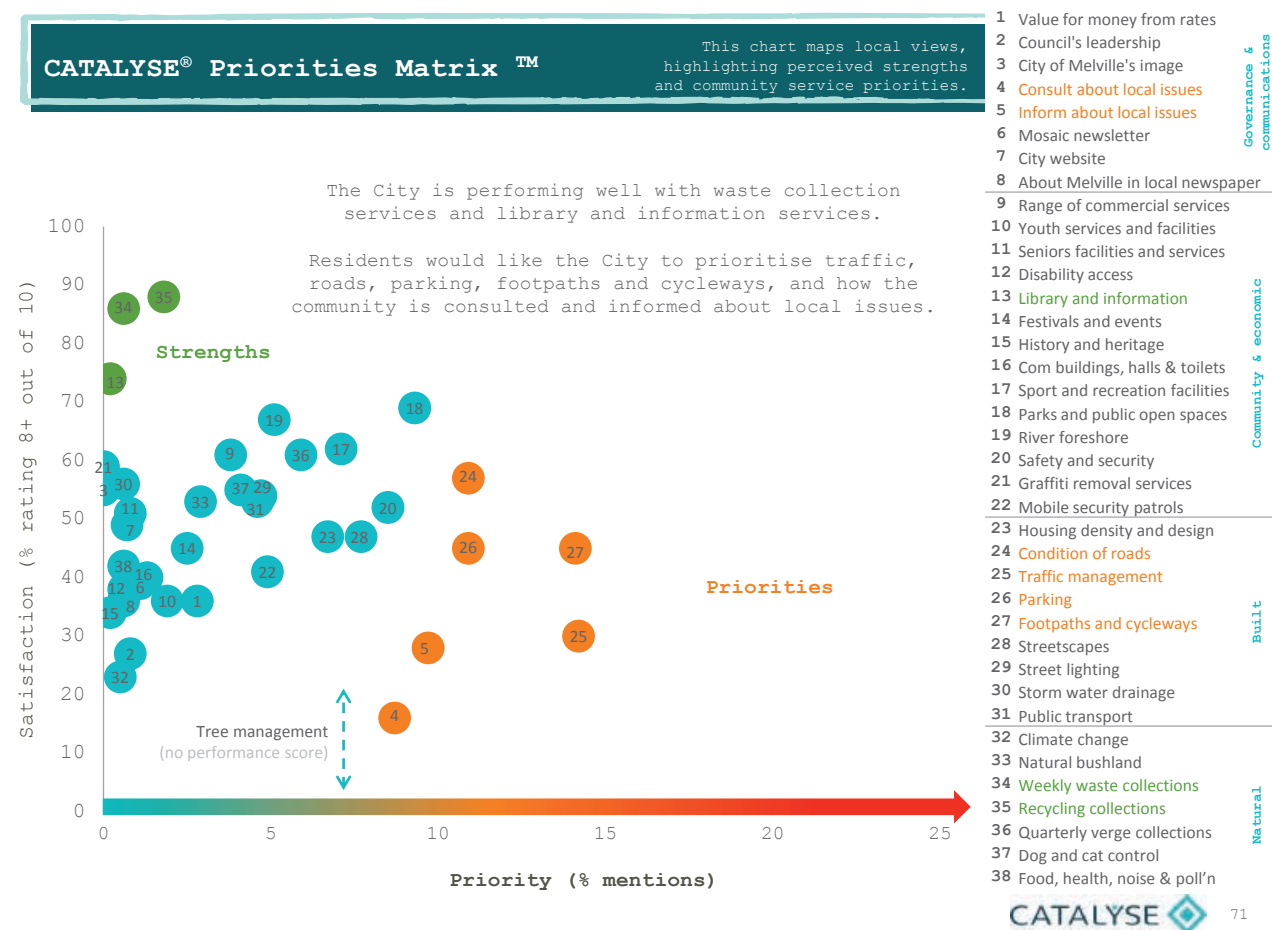


Figure 1: Community Priorities identified through the 2016 City of Melville Community Perception Survey, conducted in March/April 2016, 401 residents responded.

Our Priorities

Report on 2015-2016 Priorities		Status 30 June 2016
1	Progress long term strategic planning for community facilities infrastructure, including: indoor and outdoor recreation facilities, passive recreation open space, libraries and museums and general community facilities, with a strong focus on strengthening community hubs.	Ongoing - Projects include Bull Creek Library refurbishment, Library and Cultural Centre Future Plan, Shirley Strickland Reserve and Tompkins Park Concept Plans, Lawn Bowls Strategy and the Melville Bridge Club Relocation to name a few.
2	Progress City strategic land projects including: Canning Highway/Applecross, Canning Highway/Stock Road, Carawatha Primary School site, Kishorn Road/The Esplanade site, Tompkins Park, Deep Water Point site.	In progress - A Land Asset Strategy is being finalised, incorporating priorities and actions relating to these sites.
3	Finalise and implement the draft Local Planning Strategy and Local Planning Scheme 6, to provide clear and long term strategic direction in land use planning in response to demographic trends and the State Government planning policy.	Completed - The Local Planning Strategy has been approved and the Local Planning Scheme 6 was gazetted in May 2016 and is now operational.
4	Implement the Streetscape Plan to ensure the preservation and enhancement of the streetscape environment and to maintain a high level of natural amenity, with a view to increase the City's green canopy by progressively increasing the number of street trees allocated to residents annually.	Completed - The majority of tasks within the Streetscape Plan now form part of day to day maintenance and are considered when developing the Capital Works Programme.
5	Lobby State Government using cost-benefit analysis of Murdoch Activity Centre and Light Rail Study to emphasise the need to improve the public transport network and reduce congestion.	Ongoing - Actions to be supported by preparation of Integrated Transport Strategy in 2016-2017.
6	Investigate and assess options for purchase and freehold options for redevelopment of reserves within the City.	In progress - The City's Land Asset Strategy is being finalised and will provide guidance with respect to opportunities for the City's freehold land holdings and Crown reserves.
7	Progress Melville City Centre project including Library Cultural Centre development.	In progress - The Melville City Centre Structure Plan has been approved and options for development of the City's land, including the Library Cultural Centre development, in the City Centre are being progressed through the Land Asset Strategy.

Our Measures

Community Wellbeing Survey 2015

In May 2015, the City conducted a Community Wellbeing Survey, asking participants if they agreed with statements about the City. Overall, 95% of all residents remain happy with the City as a place to live. Other highlights are below, for the full results visit www.melvillecity.com.au/communitywellbeing.

% Agree...



"The City has a sufficient range of **open spaces** for leisure activities." 90.5%



"Opportunities to **meet people** in their local community." 96.1%



"The availability of local shops and other commercial areas." 92.7%



"Being able to **walk around** the neighbourhood." 90.5%



"The availability of **healthy food** choices (e.g. fresh fruit and vegetables) in the area." 79.8%



"Feel **safe** in the community." 92.5%



"The accessibility to **public Transport.**" 79.4%



"Protect and maintain the natural environment." 72.4%



"**Belong** in the community." 79.5%



"Everyone has **freedom** to express their religion and culture." 89.9%

Note: Community Wellbeing Survey total number of respondents: 401 residents.

Our Measures Continued...

2015-2016 Corporate Measure of Organisational Sustainability

Measure	Target	Actual	Comments
Best Practice Score against the Australian Business Excellence Framework	630/1,000 (more is better)	812/1,000	At the last evaluation process in late 2015 the total points awarded were 812. This level was recognised with the Australian Organisational Excellence Award Gold Award
Asset Consumption Ratio (ACR)	50-75 per cent (more is better)	66	ACR is the average proportion of 'as new condition' left in assets. This ratio shows the depreciated replacement cost (written down value) of the City's depreciable assets relative to their 'as new' (replacement) value. These values are available historically and show that the City has remained within the recommended range within the past eight years.
Asset Sustainability Ratio (ASR)	90-110 per cent (more is better)	135.4	The ASR is the ratio of assets renewal and replacement expenditure relative to depreciation of the year. It measures whether assets are being replaced/renewed at the rate they are wearing out. This considers all assets as a whole and as such, under expenditure on some assets is compensated by higher expenditure on others. What is important is that the City is broadly matching depreciation with renewal expenditure.
Asset Renewal Funding Ratio (ARFR)	95-105 (more is better)	104.3	The ARFR is the ratio of the net present value (NPV) of asset renewal funding in the ten year Long-Term Financial Plan (LTFP) relative to the NPV of projected renewal expenditure identified in the asset management plans for the same period. It indicates whether the City has the financial capacity to fund asset renewal as required and continue to provide existing levels of service.
Debt Service Cover Ratio (DSCR)	2 – i.e. minimum of 2 of operating surplus to be committed to debt service (higher is better).	66.05	The DSCR assesses the ability to service debt or to produce enough cash to cover its debt repayments. The higher the ratio the easier it is for the City to obtain a loan.
Own Source Revenue Coverage Ratio (OSRCR)	60-90 per cent (more is better)	110	The OSRCR measures the ability to cover operating expenses from own source revenue. It indicates how reliant the City is on external funding for operational purposes.

Additional measures of sustainability are monitored that include the following aspects:

Type and Name of Measurement	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Target
Business Process								
Strategic Plan (City of Melville Corporate Plan)	In place and reviewed regularly							Yes
Strategic Indicators	In place and reviewed regularly							Yes
Risk Management Systems	In place and reviewed regularly							Yes
Management Systems	Accredited to ISO 9001, ISO 14001 & AS/NZ 4801							Yes
Asset Management Systems	In place and reviewed regularly							Yes
Environmental Plan	In place and reviewed regularly							Yes



Fun fact #04

8000 plants were
planted in bushland areas.



Fun fact #05

The City processed more than
550 new Australian Citizens.

Our Vision and Values

The Council's desired outcome for the City of Melville:

The City of Melville is a vibrant, diversified, healthy, safe and well-connected community, living in a place of natural beauty and high amenity that will be maintained for future generations while evolving to meet the challenges of increasing population and ensuring sustainable economic prosperity.

Our Vision

The vision for the City of Melville:

'Working together, to achieve community wellbeing, for today and tomorrow.'

Our Values



In everything we do, we seek to adhere to our values that guide our attitudes and behaviours.



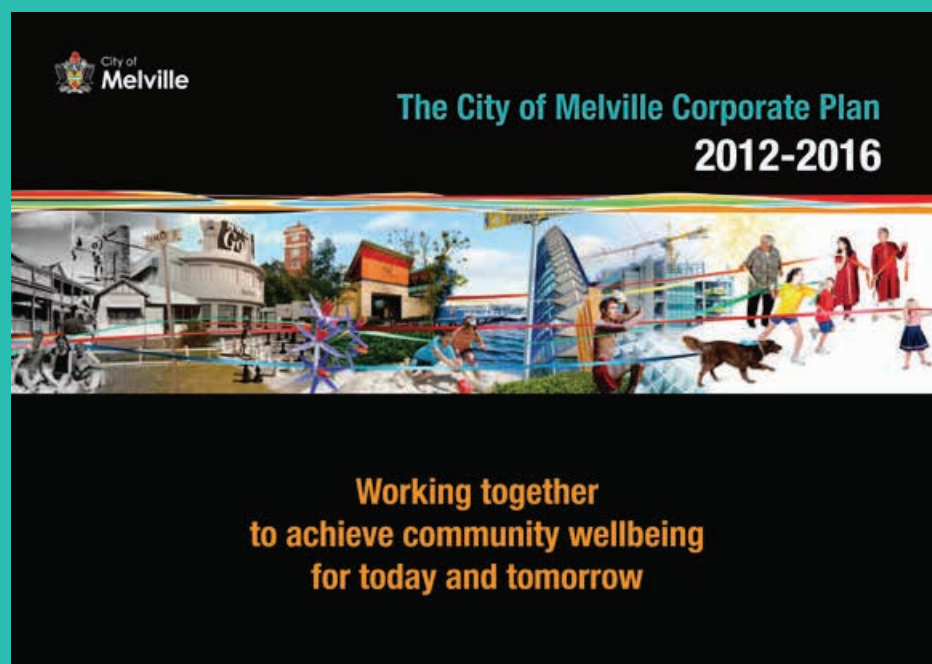
Integrating Our Vision

About the 2015-2016 City of Melville Community Annual Report

This Community Annual Report measures our progress against priorities and strategies that were developed in consultation with the community and documented in our *Strategic Community Plan: People, Places, Participation 2012-2022*.

The City of Melville's Corporate Plan 2012-2016 outlines the strategic direction of the organisation for the next four years and describes how the City will contribute to achieving the community's aspirations outlined in the Strategic Community Plan.

These two documents inform the City's Annual Budget and a range of informing document including the Long Term Financial Plan, Workforce Plans, Asset Management Plans and Issue Specific Plans etc.



Why the City of Melville operates... our vision

Working together, to achieve community wellbeing, for today and tomorrow

How the City of Melville operates... according to our values



Excellence



Wellbeing



Relationships



Vibrancy

What the City of Melville operates... according to our goals



A City
for people



Environmental
responsibility



Economic
wellbeing



Business
excellence



Lead by
example

The foundation for all that we do is to achieve community wellbeing, which is defined by our nine community aspirations



Safe and
secure



Healthy
lifestyles



Accessible
and inclusive



Sense of
community



Involved and
engaged



Liveable built
environment



Clean and green
environment



Sustainable and
connected transport



Growth and
prosperity

Strategic Key Result Areas

The strategies reported on this this document, each come under one of the City's five Key Result Areas of 'A City for People', 'Economic Prosperity', 'Business Excellence', 'Environmental Responsibility' and 'Lead by Example' that are aligned to the corporate plan and the community aspirations.





A City for People

Overview

The City of Melville provides a diverse range of social and cultural activities to encourage its citizens to be active engaged members of society, and to enable them to lead to a safe, healthy and fulfilling life.

The City works in partnership with community groups and volunteers, while the social and cultural activities we offer play an increasingly important role in creating a well-balanced and vibrant community.

Our community value our programs that prioritise safety, promote local neighbourhood activities and support the development of seniors' and youth services and facilities.

Some of the highlights from the year are outlined below:

- Safety continued to be one of the main focus areas for the City of Melville during the 2015-2016 financial year. Safer Melville continued its efforts with interactive safety workshops for children (Safety and Sirens as well as Constable Care), supporting 18 Neighbourhood Watch events and producing the user-friendly one-stop resource 'Your Guide to a Safer Melville' which consolidates all safety information into one, easy to read booklet.

- The City and WA Police again re-signed their Memorandum of Understanding and further strengthened their working relationship, which included the submission of 674 intelligence reports from the Community Safety Service (CSS) to local police.
- The City was successful in its grant application for just over \$97,000 from the Department of Attorney General Proceeds of Crime Fund for initiatives to identify young leaders, and build resilience in young people in the community and development of an online awareness campaign.
- In the continued bid to improve road conditions and safety, the City completed:
 1. the 2015-2016 Road Resurfacing Program with a budget of \$5,342,591, part funded by Federal Roads to Recovery;
 2. stage one of the Murdoch Drive Shared Path from Leach Highway to Piney Lakes with a budget of \$403,492;
 3. extension of the left turn slip on Murdoch Drive into Leach Highway with a budget of \$294,549;
 4. the \$860,851 Parry Avenue road rehabilitation funded through Metropolitan Regional Road Group; and
 5. \$946,773 in Black Spot projects including a new roundabout, speed humps and traffic islands.
- Upgrade work valued at \$950,000 on The Esplanade Road commenced with drainage and pavement works completed and road resurfacing, path and landscaping works to continue. Underground Power installation also continues across sectors of the City, with Ardross East complete; while Bicton and Melville South continued into 2016.
- The trial road closure on Macrae Road at Gairloch Street in Applecross was successful in achieving zero car-cyclist collisions. Communication continues with the community's working group to refine this project.

- The City's Child Restraint Checking Program assisted with more than 50 restraints – this is a monthly service for residents to access free assistance installing seats and restraints in their vehicles.
- The City of Melville Youth and Aboriginal Engagement teams partnered with Noongar leaders to establish Willagee Aboriginal girls and boys dance groups, who are performing at local events. Additionally, the City's first Directions from Aboriginal Communities was published after wide engagement with the local Aboriginal community.

• A free pop-up service was initiated in Willagee which sees human and health services travel to the area on a regular basis to bridge the gap for those wanting to access them – so far more than 300 appointments have been held.

- Various community grant opportunities continue to be available, including the award-winning Project Robin Hood. In 2015 and 2016 these projects were implemented with funds from the City. Non-monetary grants were formalised, allowing not for profit groups to apply for assistance in their fundraising efforts and events and SmartyGrants was introduced, which provides a one-stop-shop to find and apply for grants online.

- The City continued to focus on implementing effective stakeholder engagement opportunities for the community to participate in, some of these included:

- Melville Talks, the City's on-line engagement portal was launched during the Tell the City Where To Go campaign; an engagement strategy to gather the community's aspirations and inform the Strategic Community Plan Shirley Strickland Reserve Concept Plan saw more than 650 people give their opinions via drop-in sessions, meetings, online engagement and surveys. This has led to the further development of a concept sketch that will be put to the community and stakeholders for review.
- Tompkins Park Concept Plan saw involvement from user groups and stakeholders to investigate the best outcome for future use of this iconic ground, with the aim of optimising playing fields.
- Heathcote Cultural Centre visitors and community members were asked to help shape the future of the site by having their say on the Vision and Place Plan for the area that culminated in an open day in October 2015.

- Celebrating the museum's renovation and new Radiosonic! Exhibition installation, Wireless Hill hosted an open day in May, partnering with the Vintage Wireless and Gramophone Club of WA, attended by more than 500 people. The City's Museum Learning Program has now increased from one to six curriculum-based activities over the past 18 months.

- Three new show-piece sculptures were also installed in Winthrop, Bull Creek and Applecross (Canning Bridge) as part of the City's Public Arts Program which also managed 16 active public art in development projects.

- The City inducted more than 550 new Australian Citizens and transitioned from quarterly to monthly ceremonies to match the demand for this service.

- More than 16,000 people and visitors enjoyed the City of Melville's exciting events calendar including the Point Walter Concert and Fireworks, Little Hand's Children's Festival, Limestone Concerts, Art Awards, Sculpture Walk and the first Music @ Murdoch with the Perth Symphony Orchestra.
- The five City of Melville libraries received close to 480,000 visitors, along with the roll-out of self-service check-outs, improved printing facilities (including mobile print capabilities), upgraded public workstations and the introduction of Apple Mac computers.
- The City's Ranger Services also arranged installation of Pay Pass on all parking meters, speeding up the process of purchasing a ticket.
- City staff were working in partnership with The City of Melville Bridge Club to assist in their relocation from Canning Highway to LeisureFit Melville and A.H. Bracks Library hub, allowing the land within the Riseley Centre precinct to be available for a broader economy-boosting strategy, providing for business and residential growth.
- An initial report was presented to the Council in June 2016 on the sustainability of lawn bowls into the future and how facilities can match demand and participation across the City.



Economic Prosperity

Overview

Through a range of business, education, and employment opportunities the City of Melville maintains and supports the growth of a strong and diversified local economy.

Some of the highlights from the year are outlined below:

- The City of Melville continued to plan and design an urban environment that will sustain predicted residential growth, preserve well-established suburbs and allow for a natural expansion of business and economic opportunities. It achieves this through the Local Planning Strategy – a vision for the future of the City's design, and the Local Planning Scheme 6 (LPS 6) – detailing the laws and specifications of putting the strategy into action. Both were approved by Council and the Western Australian Planning Commission (WAPC) and gazetted in May 2016.
- The LPS 6 represents the first metropolitan scheme to become operational under new state planning legislation that focuses on transforming busy corridors and hubs into higher density, mixed-use zones, protecting much-loved, leafier suburbs from development.
- The Canning Bridge Structure Plan provides a framework to guide development in the precinct – a joint project between the Cities of Melville and South Perth and the State Government. The Plan was approved by the WAPC in April 2016 and applications have been received for residential and mixed use buildings, with construction having begun on some of these large projects. The Canning Bridge Parking Management Plan is also being implemented.
- Continuing to oversee new plans and amendments is the City's Access and Advisory Panel – made up of diverse community members to provide feedback on the practical use and access of new facilities.
- The Melville City Centre Structure Plan, encompassing the area around the City of Melville Civic Centre and Garden City shopping centre, has progressed with assessment of development applications, 'land swap' to facilitate the future construction of a high street between the shopping centre and Civic Centre, and streetscape planning.
- Willagee has received more attention and investment from business as the Willagee Structure Plan continues to underpin organic growth in this area – including the addition of a new medical centre and facelift for the local mixed use centre.
- A high-level structure plan is now complete for the Murdoch Specialised Activity Centre, surrounding Fiona Stanley Hospital. This could see the Centre grow into the second largest employment centre after the Perth CBD. The Council has supported the plan, and the City continues to work with Landcorp to deliver the next phase of the project including development sites next to the Murdoch Train station.

- The City continues to review and approve development applications, liaise with local business and the Riseley Creative group regarding the Riseley Precinct.

- A draft Activity Centre Plan has been prepared for the Melville District Centre, around the Melville Plaza Shopping Centre and corner of Stock Road and Canning Highway. The next phase will take this draft to the community for feedback, which includes details on what landowners can do to develop their property.
- A Land Asset Strategy is being finalised. The Strategy considers publically owned land and how best to utilise it to meet economic and population growth. Actions of the Strategy include a Request for Proposal process for the former Carawatha Primary School site in Willagee; progress towards a new café at Deep Water Point; and refining redevelopment options for the John Connell Reserve/Melville Glades Golf Course site.
- The Land Asset Strategy also resulted in the demolition of the former Canning Bridge Senior Citizens Centre ; 3 Willcock Street – an unused residential property purchased for development opportunity; and the unused Attadale Pre Primary building.



- In the City's Community and Business Perceptions Survey 2016, residents rated the range of commercial services in the City at an industry high, with 91 per cent of respondent satisfaction. More than 80 per cent of businesses agreed the City was a good place for their enterprise.

Group of youth with Skateboarding WA at Melville Skate Park.



Environmental Responsibility

Overview

The health and sustainability of the local environment is a high priority for the City of Melville. This is enhanced by facilitating biodiversity; encouraging waste minimisation and recycling; minimising the use of natural resources and energy consumption, and monitoring the impact of the built environment.

Some of the highlights from the year are outlined below:

- In the Community and Business Perceptions Survey 2016, the City of Melville set Local Government industry high standards in areas of streetscapes, with 86 per cent satisfied, as well as weekly waste collection with 99 per cent of respondents satisfied. The Survey also highlighted improvement in satisfaction of natural bushland at 89 per cent, up 9 per cent since 2010.

- Over the 2015-2016 financial year, the City was successful in securing \$184,000 in grant funding for environmental projects which included those at Point Heathcote, Jeff Joseph Reserve and the Brentwood Living Stream.

- The Brentwood Living Stream initiative, which transformed a closed pipe drain into an open stream with native vegetation surrounds, has neared completion. The restoration project began in November 2013 in partnership with Department of Parks and Wildlife, Water Corporation, Main Roads, Australian Government and South East Regional Centre for Urban Landcare (SERCUL). The \$900,000 budget allowed works to reduce pollution into the Canning River, improve fire management, reduce weeds, increase biodiversity, as well as improve access, aesthetics and recreation potential of the area.
- Following the successful removal of dinghies from the foreshore, rehabilitation efforts have begun, with four former dinghy sites along Blackwall Reach Road in Bicton planted with native sedges to restore the natural habitat to these degraded areas. A total of 1,400 plants have been installed by City staff with the assistance of the Green Army.

- New features at popular river spots have been installed - interpretive nodes are now at Point Walter, Bicton Quarantine Park, Point Heathcote, and the Brentwood Living Stream. The wooden viewing platforms include historical information about the area and were installed by the Department of Parks and Wildlife for the City.

- Piney Lakes Education Centre continual delivery of highly successful education programs saw 36 sessions run and over 27,000 visitors to the Centre.

- Also based at Piney Lakes, the Carnaby's Black Cockatoo Restoration Project has initiated a new project based around the development of the Living Classroom at the Centre. Planting in its surrounding gardens will provide both habitat and food sources for the birds, complementing work undertaken at the restoration site.

Fun fact #06

WiFi capability is now available at all major City of Melville sites

- Water Management remained a priority for the City with a number of successes highlighting the City's efforts, including:
 - Groundwater licence targets were achieved and reporting to the Department of Water.
 - Irrigation systems, designs, pumps, and bores were upgraded to improve water and energy efficiency.
 - Water is now on tap at three City of Melville parks after the Water Corporation provided water bottle refill stations to the City in recognition of its water efficiency achievements as a Waterwise Council.
 - The Water Corporation presented the City with a Platinum Award in recognition of its water management efforts at Heathcote Reserve in Applecross, that resulted in more than 50 per cent increase in water efficiency at the site.
 - The City signed a Memorandum of Understanding with the Water Corporation and The Department of Water, further strengthening a commitment to work together to reduce water use across the City and increase community awareness about the importance of water efficiency and conservation.
- Two new groups joined the 'Friends Of' network and five were successful in grant funding of \$165,000, with support from SERCUL and the City of Melville, for various natural resource management projects within Melville reserves.
- The City's Verge Treatment and Street Tree Policy, and the Commercial Waste Collection were both reviewed and endorsed by the Council.
- During the 2015-2016 financial year, the City diverted more than 30,000 tonnes of waste away from landfill and, in only its second year at the City of Melville, the Garage Sale Trail held on October 24 was a great success, with more than 80 sales registered across the City.
- Involving 8,500 volunteer hours and 20 'Friends Of' groups across the City, new trees have been planted in bushland areas as well as weed and litter removal. These volunteers have helped to enhance and conserve the biodiversity of approximately 260 hectares of native bushland and foreshore.

Fun fact #07

Over **2,500** adults, young people, seniors and children participated in the City's 'Active in the Park' program.



Sanctuary by Yuko Takahashi
- Sculpture Walk 2016 Prize Winner.



Business Excellence

Overview

The City places high value on business excellence and continuous improvement, and demonstrates leadership in business planning by engaging our community and employees.

Some of the highlights from the year are outlined below:

- During March and April 2016, the City of Melville conducted its biennial Community and Business Perceptions Survey to find out how satisfied our residential and business communities are with the City's services, infrastructure and facilities. This data informs the City on where to focus future efforts and where it is performing well.
- Overall results were positive and informative with key areas for attention including informing and consulting with the community, parking and traffic management. From the survey results, the City of Melville leads the WA Local Government industry in 12 residential categories and five business areas, which included libraries, range of commercial services available, streetscapes, waste and recycling collection, as well as safety and security.
- A major review of the City's key guiding plan – the Strategic Community Plan – has begun. This Plan underpins future planning, services and programs. The process began in 2015 with the establishment of a community reference group to guide and map out community engagement for the Plan's review. The group created the campaign and slogan Tell the City Where to Go, and an online survey collected almost 1,400 submissions as part of that initiative.
- Following the City-wide consultation, a smaller working group made up of survey respondents, reference group members and staff met to discuss the findings and offer more in-depth information to help inform the Strategic Community Plan.
- In October 2015, the City was recognised with Australia's highest business award, achieving 'Gold' in the Australian Organisational Excellence Awards. Managed by the Australian Organisational Excellence Foundation, the Awards criteria presents the most rigorous and unique evaluation process in Australia and recognises outstanding organisations across the nation for utilising best practice business excellence principles and demonstrating a commitment to sustainable performance, stakeholder value, quality and service, philanthropic ideals, ethical behaviour and environmental sustainability.
- Achieving the Gold Award means the City of Melville is the third WA organisation to achieve such status and is now not only recognised as a national leader in Local Government but in fact a leader across all industries for Business Excellence. The City also continues to review and improve its internationally accredited management system (ISO9001, ISO14001 and AS/NZ4801).
- Following initial accreditation by the Customer Service Institute of Australia in 2009, the City has now achieved a very high standard, Customer Service Accreditation – Integration level 2016. Other successes as part of this integrated approach to customer service included:
 - The addition of 'live chat' to the City's website in October 2015, offering a new channel for the community to connect with information they're looking for.
 - The City achieved an 80 per cent first call resolution rate – where incoming queries are being satisfied during the initial phone call.

Fun fact #8

The Murdoch Specialised Activity Centre's long term forecasts indicate the centre will provide for **35,000** jobs, **40,000** students and **5,000** new dwellings.

Christine Young receives the LGMA Meritorious Award.

- The City received and processed more than 400 building applications, continued inspecting and rating food premises and businesses, as well as inspecting thousands of swimming pools.
- During the 2015-2016 financial year, the City continued to uphold the standard of its facilities, reflected in the industry high result from the Community and Business Perceptions Survey 2016 for satisfaction with community buildings, halls and toilets.
- On June 1, 2016, the City of Melville and Melville Cockburn Chamber of Commerce (MCCC) partnered to bring a first of its kind forum to the business community. The forum topics included the rapidly changing business climate, the development of our major activity centres and access to various business services for growth and development opportunities.
- The successful forum also saw the launch of a number of new tools for communicating with local businesses: an online 'Business Hub'; eNews – Business Matters; Business Matters – Fact Sheets; and a business database.
- The City is also working to strengthen tomorrow's workforce, give back to the community and diversify its own workforce with three new initiatives:
 - The City received grant funding for the Lighthouse Project – a collaboration between the Disability Services Commission and Local Government Managers Australia (LGMA) WA which aims to increase employment of people with a disability in local government.
 - Providing Work Integrated Learning Program opportunities for university students, which sees undergrad and postgrad students work side-by-side with City staff.
 - Woman's Return to Work Program with Department of Local Government funding alongside Lighthouse Program funding.
- With a priority on making the City of Melville a safe place to work, initiatives continue to uphold staff wellbeing and fitness for work. The City had 461 full time equivalent employees, as at the end of June 2016.





Lead by Example

Overview

The City of Melville endeavours to be a positive role model for its community through the provision of highly visible, strong leadership. Within Western Australian local government, the City of Melville is recognised as a proud leader that maintains and builds upon this reputation through leading by example, and being guided by our values.

Some of the highlights from the year are outlined below:

- The City of Melville leads the industry in satisfaction among residents for graffiti removal and has been successful in receiving grant funding from the WA Police Graffiti Fund to upgrade handheld devices which collect images of graffiti and are uploaded to the WA Police Goodbye Graffiti database.
- Staff provided Palmyra police with information and photos of prolific tags, which has resulted in charges against two offenders responsible for more than 300 incidents who have been instructed to pay the City over \$19,000 in damages.
- The implementation of a Vandalism Reduction Strategy has seen security audits carried out at nine sites across the City, with recommendations on how to deter vandalism and improve safety and security.

- As part of the Age-Friendly Melville initiative, a community-wide education program, continued to roll-out to help build understanding and reduce barriers for people to participate physically and socially in the community as they age. The highlight of these sessions was a series of talks presented by renowned dementia educator, international speaker and founder of Memory Bridge, Michael Verde.

- The Age-Friendly initiative has also seen a partnership between the City and AMP Capital for the Melville Age Friendly Accessible Business Project which helps retailers understand customers with dementia and age-related barriers.
- In a continued effort to reduce barriers to participation for the whole community, the City appointed a Social Justice Advocate – a unique Local Government position to help increase inclusion for all community members. The Social Justice Advocate is responsible for implementing the Accessible Inclusive Melville (AIM) initiative and has been instrumental in providing a popular series of workshops, via grant funding, to help women return to the workforce.
- The City has now included an AUSLAN interpreter as part of its major events and translated the Activelink brochure to Braille to increase accessibility.

Fun fact #9

An estimated **13,500** attended the City's six major community events.

- A new Early Years Officer position was created to help understand and reduce vulnerabilities, in response to the results of the 2015 Australian Early Development Census (AEDC) survey (a nationwide data collection of early childhood development data).
- The City was recognised for creating environments that protect and support the health of children in Western Australia's fifth annual Local Government Children's Environment and Health Awards, being announced as the winner of the Children's Consultation category for the second consecutive year and received a Commendation award in the Injury Prevention category. The Awards are sponsored by the Public Health Advocacy Institute of WA, Healthway, the WA Local Government Association (WALGA) and the Commissioner for Children and Young People WA (CCYP).
- The City was also named a Finalist in the Western Australian Institute of Public Administration in the Best Practice in Health and Wellbeing category for various community initiatives.
- The Healthy Melville program continued to spread the Healthy Melville message, celebrating one year on the road for the Healthy Melville Roadstars; hosting 53 free outdoor fitness classes with more than 2,500 adults, young people, seniors and children enjoying fitness classes; the launch of Healthy Living Tips; and continued support from partners Melville Holden and St John of God Hospital Murdoch.
- The City of Melville has played part in highlighting the dangers of UV exposure and skin cancer prevention, being featured in a Cancer Council video promotion – the UV metre incorporated into artwork at Deep Water Point was the location for an interview with City staff included in the awareness raising clip.
- Another of the City's artworks, the new war memorial at Wireless Hill Park was nominated in a number of awards including the Landscape Industries Association of WA Awards for Excellence (Best Special Feature – Built Feature) and the Museums and Heritage Awards for Excellence.
- An annual average of 91.9 per cent of planning applications were completed within the Statutory target, while an annual average of 99.25 per cent were processed within target.



Neena Davis and her daughter Shreenidhi enjoy a Sing with me pack.

2016-2017 Priorities

1	Explore opportunities for increased residential density and commercial investment in strategic locations, aligned to the local planning objectives and coupled with the exploration of special area rating.	8	Enhance amenity and vibrancy and enhancing community safety through streetscapes, public art, pedestrian and cycle paths, place making and creating well designed, attractive public spaces.
2	Creating greater revenue from our current and potential land, property and facility holdings.	9	Holistic and integrated strategies for protection of the City's natural resources(includes urban forest, foreshore protection, public open space and streetscapes).
3	Pursue productivity and efficiency improvements.	10	Ameliorate loss of vegetation from private property.
4	Optimise facilities to achieve 'fit for use' facilities for current and future beneficiaries. Includes amalgamation of like groups into hubs and shared use of facilities (private sector, State Govt., other LG and community groups).	11	Explore with current and potential partners the next generation waste treatment technology and implement.
5	Review the standards and management model that we assess our asset gap against (the technical standards and from a customer perspective regarding their expectations).	12	Improve communication mechanisms to make information easy to access regarding community engagement, including improving website, addressing misinformation in the community and optimising use of social media.
6	Ensure sufficient funding is available to replace assets at their end of life.	13	Continue participatory budgeting that involves the community (such as Project Robin Hood) and taking it further.
7	Facilitating higher density developments in strategic locations, consistent with the local planning framework and structure plans, design guidelines for interface areas and ensuring measured change in established areas and consideration of parking and traffic issues.	14	Improve engagement with the business community.



Fun fact #10

Neighbourhood Development West team delivered **124** events and activities, attracting **5770** participants.

Extract from Annual Financial Report

This Community Annual Report, together with the Full Financial Report (available from the City of Melville on request) complies with the requirements of Section 5.53(1) of the *Local Government Act 1995* that requires Local Government Authorities to prepare an annual report for each financial year, as well as the *State Records Act 2000* and Recordkeeping Plan.

This Community Annual Report, together with the Annual Financial Report (available from the City of Melville on request) complies with the requirements of Section 5.53(1) of the *Local Government Act 1995* that requires Local Government Authorities to prepare an annual report for each financial year, as well as the *State Records Act 2000* and Recordkeeping Plan.

The full audited Annual Financial Report 2015-2016 is available to download from our website at www.melvillecity.com.au/annualreport or in hard copy on request by contacting the City of Melville on 1300 635 845 or visiting the City of Melville Civic Centre, 10 Almondbury Road, Booragoon WA.

Financial Statements

This unaudited extract including, Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, Rate Setting Statement and Summary of other Statistical Information has been derived from the full City of Melville audited Annual Financial Report 2015-2016.

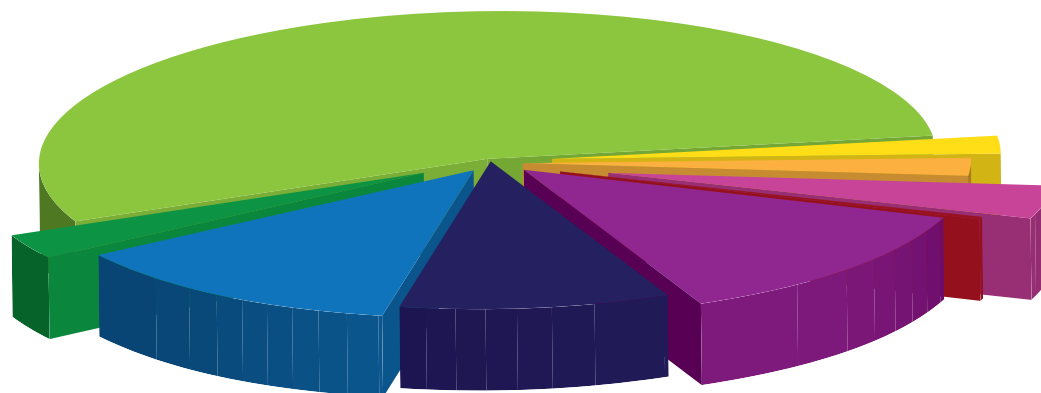


Fun fact #11

You can register to receive future rates notices online at **www.erateswa.com/melville**.

Where does the money come from?

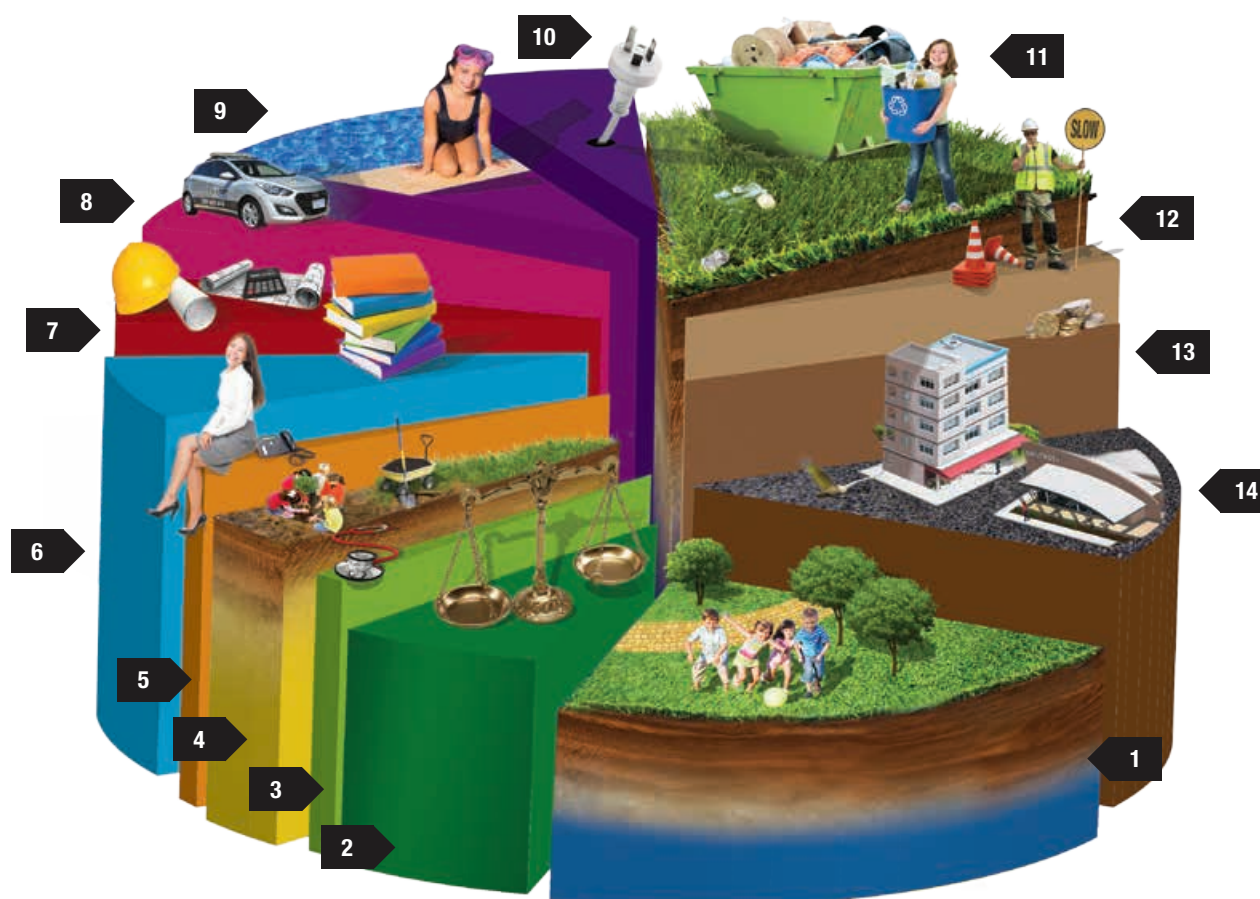
Operating Income	\$19,352,049
Capital Income	\$2,795,509
Rates & Other General Purpose Income	\$81,441,202
Federal Assistance Grants	\$3,200,000
Investment Income	\$3,315,000
Special Charges (UGP)	\$3,200,000
Opening Surplus: General	\$250,000
Funds to be Used	\$27,127,153
Write back Non-Cash Items	\$16,730,927



Where does the money go

Expenditure per \$100

1	Parks, streetscapes and environmental	\$24.89
2	Corporate governance	\$14.23
3	Public health	\$1.60
4	Community development	\$3.91
5	Customer administration	\$1.07
6	Library and cultural services	\$6.55
7	Planning and building	\$4.02
8	Rangers and Community Safety Service	\$1.79
9	Recreation	\$8.75
10	Underground power	\$3.23
11	Waste management	\$16.46
12	Street maintenance	\$1.56
13	Future funds to be set aside	\$0.12
14	Infrastructure	\$11.81



Statement of Comprehensive Income

By nature or type for the year ended 30 June 2016

	Note	2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$
Revenue				
Rates	14	82,257,856	80,627,652	78,551,344
Operating grants, subsidies and contributions	19	2,215,270	3,644,291	5,562,989
Fees and charges	17	15,557,906	15,376,408	14,906,277
Service charges	18	5,401,574	5,415,764	6,153,584
Interest earnings	2(a)(ii)	4,553,110	3,315,000	4,425,058
Other revenue		2,916,171	1,844,922	3,032,661
		112,901,887	110,224,037	112,631,913
Expenses	1,2			
Employee costs		(43,840,018)	(45,412,958)	(41,482,903)
Materials and contracts		(27,240,762)	(29,959,002)	(25,667,689)
Utilities		(3,811,776)	(4,199,184)	(3,795,534)
Insurance		(1,228,341)	(1,491,132)	(1,274,099)
Depreciation	2(a)(i)	(13,872,835)	(15,744,885)	(15,431,700)
Interest expenses		(204,067)	(187,321)	(193,391)
Other expenditure		(7,447,242)	(4,418,244)	(6,110,072)
		(97,645,041)	(101,412,726)	(93,955,388)
		15,256,846	8,811,311	18,676,525
Grants/contributions for the development of assets				
Non-operating grants, subsidies and contributions	19	3,153,158	2,101,379	3,693,989
		3,153,158	2,101,379	3,693,989
Profit / (loss) on disposal of assets	10			
Profit on asset disposals		583,276	-	546,911
Loss on asset disposals		(867,006)	-	(493,351)
		(283,730)	-	53,560
Other revenue / (expenses)				
Investment gains / (losses)	2(a)(ii)	6,342,700	-	-
Revaluation of investment properties		-	-	14,167,779
Increase / (decrease) in equity - SMRC	24	(2,460,647)	-	809,303
		3,882,053	-	14,977,082
		22,008,327	10,912,690	37,401,156
Net result				
Other comprehensive income				
Changes on revaluation of non-current assets	10	43,566,129	-	461,679,199
Total other comprehensive income		43,566,129	-	461,679,199
Total comprehensive income		65,574,456	10,912,690	499,080,355

Statement of Comprehensive Income

By program for the year ended 30 June 2016

	Note	2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$
Revenue	3			
Governance		127,500	1,000	145,615
General purpose funding		91,908,883	91,207,202	92,340,294
Law, order, public safety		2,610,602	2,505,824	2,509,660
Health		365,030	326,433	284,268
Education and welfare		257,986	234,195	358,904
Housing		70,150	61,543	59,171
Community amenities		3,774,600	3,055,507	3,351,188
Recreation and culture		7,992,188	8,294,206	8,214,526
Transport		1,304,775	1,173,400	1,045,610
Economic services		3,327,179	2,803,254	2,802,489
Other property and services		1,162,994	561,472	1,520,188
		112,901,887	110,224,036	112,631,913
Expenses	3			
Governance		(3,861,699)	(4,494,009)	(3,690,243)
General purpose funding		(5,163,507)	(4,243,834)	(4,251,786)
Law, order, public safety		(4,038,718)	(4,085,120)	(3,762,242)
Health		(1,023,369)	(1,071,022)	(920,270)
Education and welfare		(2,684,644)	(2,899,612)	(2,738,074)
Housing		(52,889)	(34,229)	(36,326)
Community amenities		(24,437,283)	(25,484,687)	(23,234,927)
Recreation and culture		(28,933,081)	(30,539,827)	(28,807,269)
Transport		(14,960,417)	(14,386,738)	(14,062,526)
Economic services		(2,666,306)	(2,142,783)	(2,105,537)
Other property and services		(9,619,060)	(11,843,544)	(10,152,797)
		(97,440,973)	(101,225,405)	(93,761,997)
		15,460,914	8,998,631	18,869,916
Finance costs				
Recreation and culture		(204,067)	(187,321)	(193,391)
		(204,067)	(187,321)	(193,391)

Disclaimer: The above content is an unaudited extract from the Annual Financial Report 2015-2016.

(CONT.)

Statement of Comprehensive Income (Continued)

By program for the year ended 30 June 2016

	Note	2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$
Non operating grants, subsidies and contributions				
General Purpose Funding	19	3,153,158	2,101,379	3,693,989
		3,153,158	2,101,379	3,693,989
Profit / (loss) on disposal of assets	10(d)			
Governance		(20,451)	-	(4,458)
Education & Welfare		-	-	(123,525)
Community Amenities		(3,251)	-	546,911
Recreation and Culture		(9,669)	-	(16,765)
Other Property and Services		(250,359)	-	(348,603)
		(283,730)	-	53,560
Other revenue / expenses				
Investment gains / (losses)		6,342,700	-	-
Increase / (Decrease) in equity - SMRC	24	(2,460,647)	-	809,303
Revaluation of investment properties		-	-	14,167,779
		3,882,053	-	14,977,082
Net result		22,008,327	10,912,690	37,401,156
Other comprehensive income				
Changes on Revaluation of Non-Current Assets	10	43,566,129	-	461,679,200
Total other comprehensive income		43,566,129	-	461,679,200
Total comprehensive income		65,574,456	10,912,690	499,080,355

Statement of Financial Position

By program for the year ended 30 June 2016

	Note	2015-16 Actual \$	2014-15 Actual \$
Current assets			
Cash and cash equivalents	4	118,784,310	104,227,726
Trade and other receivables	6	10,351,827	7,358,311
Inventories	7(a)	107,784	124,721
Other assets	7(b)	413,948	528,547
Total current assets	21	129,657,869	112,239,305
Non current assets			
Trade and other receivables	6	3,835,502	4,142,171
Property, plant and equipment	10(a),(b)	714,788,278	712,172,394
Infrastructure	10(c),(d)	345,780,466	303,061,280
Investment property	10(e)	56,167,662	48,376,002
Other financial assets	5	6,267,695	8,728,341
Total Non Current Assets		1,126,839,603	1,076,480,188
Total assets	26	1,256,497,472	1,188,719,493
Current liabilities			
Trade and other payables	8	7,054,999	4,753,375
Provisions	9	7,185,339	6,967,373
Current position long term borrowings	11	281,299	276,333
Total current liabilities	21	14,521,637	11,997,081
Non current liabilities			
Trade and other payables	8	224,726	206,294
Provisions	11	2,494,383	2,793,861
Borrowings	9	562,647	602,636
Total non current liabilities		3,281,756	3,602,791
Total liabilities		17,803,392	15,599,872
Net assets		1,238,694,079	1,173,119,621
Equity			
Retained surplus		297,627,395	292,055,022
Reserves - cash / investment backed	12	112,193,310	95,757,355
Asset revaluation surplus	12(a)	828,873,374	785,307,244
Total equity		1,238,694,079	1,173,119,621

Disclaimer: The above content is an unaudited extract from the Annual Financial Report 2015-2016.

Statement of Changes in Equity For the year ended 30 June 2016

	Note	Retained surplus \$	Reserves cash/ invest backed \$	Asset revaluation surplus \$	Total equity \$
Balance as at 1 July 2014		267,333,924	83,077,297	323,628,044	674,039,265
Net Result		37,401,156	-	-	37,401,156
Total other comprehensive income changes on Revaluation of Non-Current Assets		-	-	461,679,200	461,679,200
Funds to be (Set Aside) / Used	12	(12,680,058)	12,680,058	-	-
Balance as at 30 June 2015		292,055,022	95,757,355	785,307,244	1,173,119,623
Net Result		22,008,327	-	-	22,008,327
Total other comprehensive income changes on Revaluation of Non-Current Assets	10	-	-	43,566,129	43,566,129
Funds to be (Set Aside) / Used	12	(16,435,955)	16,435,955	-	-
Balance as at 30 June 2016		297,627,395	112,193,310	828,873,374	1,238,694,079

Disclaimer: The above content is an unaudited extract from the Annual Financial Report 2015-2016.

Statement of Cash Flows For the year ended 30 June 2016

	Note	2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$
Cash flows from operating activities				
Receipts				
Rates		81,758,281	80,627,651	76,935,114
Fees and changes		15,388,461	14,993,743	14,539,880
Service charges		5,401,574	5,743,398	6,471,462
Interest earnings		5,171,608	1,659,466	4,925,714
Operating grants, subsidies and contributions		2,215,270	3,644,291	5,562,989
Goods and Services Tax		4,863,291	-	5,616,711
Other revenue		3,030,770	1,844,923	4,247,587
		117,829,255	108,513,472	118,299,457
Payments				
Employee costs		(44,468,843)	(45,149,375)	(41,098,565)
Materials and contracts		(23,433,436)	(29,938,804)	(29,857,298)
Utility charges		(3,811,776)	(4,199,184)	(3,795,534)
Insurance expenses		(1,228,341)	(1,491,132)	(1,274,099)
Interest expenses		(951,379)	2,011,466	(498,279)
Goods and Services Tax		(5,017,306)	-	(5,348,598)
Other expenditure		(7,428,810)	(4,418,244)	(6,865,344)
		(86,339,890)	(83,185,273)	(88,737,717)
Net cash provided by operating activities	27(ii)	31,489,365	25,328,199	29,561,740
Cash flows from investing activities				
Proceeds from gain in investments		3,565,878	-	-
Proceeds from sale of plant and equipment	10	583,277	694,130	1,985,167
Non-operating grants, subsidies and contributions used for the development of assets	19	3,153,158	2,101,379	3,693,989
Payments for purchase of property, plant and equipment	10	(11,784,178)	(11,126,188)	(7,325,609)
Payment for construction of infrastructure	10	(12,451,323)	(16,644,956)	(15,553,782)
Net cash used in investing activities		(16,933,188)	(24,975,635)	(17,200,235)
Cash flows from financing activities				
Repayment of self supporting loans	11	(294,512)	(284,213)	(268,319)
Proceeds of self supporting loans	11	294,918	284,213	268,201
Net cash provided by (used in) financing activities		406	-	(118)
Net increase / (decrease) in cash held		14,556,583	352,564	12,361,387
Cash at beginning of year		104,227,726	93,961,677	91,866,339
Cash and cash equivalents at end of year	27(i)	118,784,310	94,314,241	104,227,726

Reconciliation of Cash

For the purpose of preparing the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2015/16 Actual \$	2014/15 Actual \$
Cash and cash equivalents	118,784,310	104,227,726
Net cash at end of year	118,784,310	104,227,726

Reconciliation of net cash provided by operating activities to net result

Net result	22,008,327	37,401,156
Add / (less) non-cash / non-operating items		
Depreciation	13,872,835	15,431,700
(Profit) / loss on sale of assets	283,730	(53,560)
Grants & contributions for the development of assets	(3,153,158)	(3,693,989)
Investments unrealised (gains) / losses	(3,565,878)	-
(Increase) / decrease in equity - SMRC joint venture	2,460,647	(809,303)
Impairment loss on revaluation of property, plant & equipment	-	-
Revaluation of investment properties	-	(14,167,779)
Changes in assets & liabilities during the financial year:		
(Increase)/decrease in accrued income	(2,158,325)	500,656
(Increase)/decrease in accrued expenses	(806,803)	(230,648)
(Increase)/decrease in accrued income payable	(747,311)	(304,889)
(Increase)/decrease in current receivables	(835,191)	(1,290,890)
(Increase)/decrease in non-current receivables	306,668	1,312,572
(Increase)/decrease in work in progress	(65,349)	-
Increase/(decrease) in current creditors	3,860,705	(4,184,222)
Increase/(decrease) in non-current creditors	(281,045)	(1,031,604)
(Increase)/decrease in inventory	16,937	2,628
Increase/(decrease) in provision for employee entitlements	177,977	614,986
(Increase)/decrease in prepayments	114,599	64,926
Net cash provided by operating activities	31,489,365	29,561,740

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Rate Setting Statement For the year ended 30 June 2016

	2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$		2015-16 Actual \$	2015-16 Budget \$	2014-15 Actual \$
Revenue				Adjustments for cash budget requirements			
Governance	127,500	1,000	145,615	Non-cash revenue & expenditure			
General purpose funding	9,651,027	10,579,550	13,788,949	(Profit) / loss on asset disposals	283,730	-	(53,548)
Law, order, public safety	2,610,602	2,505,824	2,509,660	Depreciation on assets	13,872,835	15,744,885	15,431,700
Health	365,030	326,433	288,740	Plant investment provision	1,125,045	291,912	(898,109)
Education and welfare	257,986	234,194	358,904	Investments impaired / written off	-	-	(1,050,000)
Housing	70,150	61,543	59,171	(Increase)/decrease in equity - SMRC joint venture	2,460,647	-	(809,303)
Community Amenities	3,854,600	3,205,507	3,567,108	Movement in work in progress	240,878	-	-
Recreation and culture	8,147,138	8,294,206	8,412,081	Net current movement in other debtor/creditors	18,433	-	(300,000)
Transport	4,202,112	3,124,779	4,194,160	Revaluation of investment properties	-	-	(14,167,779)
Economic Services	3,327,179	2,803,255	2,802,489	Movement in deferred pensioner rates / ESL (non-current)	7,190	-	(113,761)
Other property and services	5,067,913	561,473	16,678,310	Movement in employee benefit provisions (non-current)	(39,989)	-	(190,704)
	37,681,237	31,697,764	52,805,187		17,968,769	16,036,797	(2,151,504)
Expenses				Capital revenue & expenditure			
Governance	(3,861,699)	(4,494,009)	(3,690,243)	Purchase of furniture and equipment	(709,824)	(1,476,120)	(732,688)
General purpose funding	(5,163,507)	(4,243,834)	(4,251,786)	Purchase of plant and equipment	(1,906,728)	(4,496,368)	(4,681,219)
Law, order, public safety	(4,038,718)	(4,085,120)	(3,762,242)	Purchase of land and buildings	(9,167,626)	(5,153,700)	(1,911,701)
Health	(1,023,369)	(1,071,022)	(920,270)	Purchase of infrastructure assets	(12,451,323)	(16,644,956)	(15,312,903)
Education and welfare	(2,684,644)	(2,899,612)	(2,738,074)	Work in progress	(306,228)	-	(240,878)
Housing	(52,889)	(34,229)	(36,326)	Proceeds from disposal of assets	583,277	694,130	1,985,167
Community Amenities	(24,437,283)	(25,484,687)	(23,234,927)	Repayment of debentures	(294,512)	(284,213)	(268,319)
Recreation and culture	(29,137,149)	(30,727,148)	(29,000,659)	Self-supporting loan principal revenue	294,918	284,215	268,725
Transport	(14,960,417)	(14,386,738)	(14,062,526)	Funds to be set aside	(40,528,469)	(27,249,628)	(30,790,794)
Economic Services	(2,666,306)	(2,142,783)	(2,105,537)	Carry forward funds to be set aside	(7,659,651)	-	(6,502,662)
Other property and services	(11,029,826)	(11,843,543)	(8,910,483)	Funds to be used	31,752,163	27,127,153	24,613,397
	(99,055,807)	(101,412,725)	(92,713,073)		40,394,003	27,199,487	(33,573,875)
Net result excluding rates	(61,374,570)	(69,714,962)	(39,907,886)	Add: surplus / (deficit) - July 1 b/fwd	4,484,869	250,000	1,566,790
				Less: (surplus) / deficit - June 30 c/fwd	(2,942,921)	-	(4,484,869)
				Amount required to be raised from rates	(82,257,856)	(80,627,652)	(78,551,344)

(CONT.)

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Statement of Rating Information

	ACTUAL 2015-2016								Total \$
	General rate				Minimum rate				
	No. of prop.	Rateable value \$	Rate in \$ cents	Rate yield \$	No.	Minimums rateable value \$	Min. \$	Yield \$	
General Rate GRV									
Residential - Improved	28,074	813,777,541	6.106000	49,688,639	11,273	183,486,457	1,204.00	13,572,692	63,261,331
Residential - Unimproved	870	21,318,650	6.878000	1,466,274	185	1,680,563	768.00	142,080	1,608,353
	28,944	835,096,191		51,154,912	11,458	185,167,020		13,714,772	64,869,684
Commercial - Improved	1,456	245,021,445		6.346000	15,549,025	186		1,455,693	934.00
Commercial - Unimproved	19	1,360,498	6.346000	86,337	2	15,200	934.00	1,868	88,205
Strata Units	-	-	6.346000	-	57	110,629	934.00	53,238	53,238
	1,475	246,381,943		15,635,362	245	1,581,522		228,830	15,864,192
									80,733,876
Storage Unit Concession									(26,619)
Interim Rates									
Interim Residential									275,318
Interim Commercial									259,403
Interim Commercial Vacant									64,611
Rates received in advance									951,267
Total Amount Raised from Rates as per Rate Setting Statement									82,257,856
Instalment Administration Fee									185,457
Instalment Interest									287,637
Late Payment Interest									257,287
									730,381
Grand total	30,419	1,081,478,134		66,790,274	11,703	186,748,542		13,943,602	82,988,236
	Actual 2015/2016								
Property type	Rate assessments		Rateable value		Rate yield		Average rate		
	#	%	\$	%	\$	%	\$		
Residential	40,402	95.92%	1,020,263,211	80.45%	64,869,684	80.35%	1,606		
Commercial	1,720	4.08%	247,963,465	19.55%	15,864,192	19.65%	9,219		
	42,122	100.00%	\$1,268,226,676	100.00%	\$80,733,876	100.00%			

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Financial Ratios

Ratio	Description	Formula	DLG recommended minimum standard*	2015/16 ✓ means DLG standard achieved	2014/15 ✓ means DLG standard achieved	Comments
Current ratio	Ability to meet short-term financial obligations out of unrestricted current assets	current assets minus restricted current assets	1.00	1.46 ✓	1.70 ✓	The City is in a solvent position and has the ability to meet its liabilities (obligations) as and when they fall due out of unrestricted funds.
		current liabilities minus liabilities associated with restricted assets				
Asset consumption ratio	Measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.	Depreciated replacement cost of assets	0.6	0.66 ✓	0.68 ✓	The City is investing in asset renewal to a level where a high percentage of the depreciable assets remain in an 'as new' condition.
		Current replacement cost of depreciable assets				
Asset renewal funding ratio	Measures the extent of investment in asset renewal to the degree that offsets the current consumption of its assets (1.00) and provides for the effect of inflation.	NPV of planned capital renewals over 10 years	0.95	1.04 ✓	1.00 ✓	The City is investing in asset renewal that offsets the current consumption of its assets (1.00) and provides for the effect of inflation.
		NPV of required capital expenditure over 10 years				
Asset Sustainability Ratio	Measures whether assets are being replaced/renewed at the rate they are wearing out.	Capital renewal and replacement expenditure	1.10	1.35 ✓	1.45 ✓	The City is investing in asset renewal/replacement to the degree that offsets the current consumption of its assets and provides for the effect of inflation.
		Depreciation Expense				
Debt Service cover ratio	Measures the ability to service debt out of its uncommitted or general purpose fund available for its operations.	Annual operating surplus before interest and depreciation	5.00	66.05 ✓	76.16 ✓	The City has the ability to pay for its debts when they are due.
		Principal and interest				
Operating surplus ratio	Measures the ability to cover its operational costs and have revenues available for capital funding or other purposes.	Operating revenue minus operating expenses	0.15	0.17 ✓	0.18 ✓	The City has the ability to provide a strong operating surplus which will give flexibility in relation to future operational costs and capital funding.
		Own source operating revenue				
Own source revenue coverage ratio	Measures the ability to cover operating expenses from own source revenue.	Own source operating revenue	0.90	1.10 ✓	1.14 ✓	The City has the ability to cover its own operating expenses from its own source revenue.
		Operating expense				

*These are the advanced standards set by the Department of Local Government (DLG) Operational Guidelines on Financial Ratios

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Employee Remuneration Details

Number of employees of the Council, in bands of \$10,000, entitled to an annual salary of \$100,000 or more.

Salary range	2015-16 No. of employees	2014-15 No. of employees
\$100,000 - \$109,999	5	3
\$110,000 - \$119,999	4	4
\$120,000 - \$129,999	3	0
\$130,000 - \$139,999	1	0
\$140,000 - \$149,999	1	10
\$150,000 - \$159,999	11	1
\$160,000 - \$169,999	1	1
\$170,000 - \$179,999	2	0
\$180,000 - \$189,999	1	5
\$190,000 - \$199,999	1	0
\$200,000 - \$209,999	3	0
\$210,000 - \$219,999	0	0
\$220,000 - \$229,999	0	0
\$230,000 - \$239,999	0	0
\$240,000 - \$249,999	0	0
\$250,000 - \$259,999	0	0
\$260,000 - \$269,999	0	0
\$270,000 - \$279,999	0	0
\$280,000 - \$289,999	1	1

Note: The above information is not an extract from the Annual Financial Report 2015-2016.

Financial Risk Management

The City's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The City's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the City.

The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the Finance Service Area under policies approved by the Council and the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and the Trustees Act 1962 (Part 3)

	Carrying value		Fair value	
	2016 \$	2015 \$	2016 \$	2015 \$
Financial assets				
Cash and cash equivalents	118,784,310	104,227,726	118,784,310	104,227,726
Receivables	14,601,277	12,029,028	14,601,277	12,029,028
Available-for-sale financial assets	-	0	-	0
	133,385,587	116,256,754	133,385,587	116,256,754
Financial liabilities				
Payables	7,279,725	4,959,669	7,279,725	4,959,669
Borrowings	2,775,681	3,070,194	2,410,350	2,536,588
	10,055,407	8,029,863	9,690,075	7,496,257

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to be the carrying value which approximates net market value.
- Borrowings, Held-to-Maturity Investments – estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

(a) Cash and Cash Equivalents

Financial assets at fair value through profit or loss

Available-for-sale financial assets

The City's objective is to maximise its return on cash and investments at low levels of risk appropriate for public monies whilst maintaining an adequate level of liquidity and preserving capital. The Finance Service Area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). The City has an investment policy and the policy is subject to review and approval by the Council. An Investment Report is provided to the Council on a monthly basis setting out the make-up and performance of the portfolio.

Cash and investments are subject to interest rate risk – the risk that movements in interest rates could affect returns. The weighted average interest rate for 2015/16 was 2.819% (3.492% for 2014/5).

The City manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

	30-Jun-16 \$	30-Jun-15 \$
Impact of a 1% (+) movement in interest rates on cash and investments:		
- Equity	1,187,843	1,042,277
- Income statement	1,187,843	1,042,277

Notes:

(*) Sensitivity percentages based on management's expectation of future possible market movements. Recent market volatility has seen large market movements for certain types of investments.

(+) Maximum Impact.

Financial Risk Management (Continued)

(b) Receivables

The City's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the City to recover property rates and services charges debts as a secured charge over the land – that is, the land can be sold to recover the debt. The City is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to the Council monthly and benchmarks are set and monitored for acceptable collection performance.

The City makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the City's credit risk at balance date was:

	30-Jun-16	30-Jun-15
Percentage of rates outstanding to		
Rates revenue excluding pensioner deferred rates	6%	5%
Percentage of rates outstanding to		
Rates revenue including pensioner deferred rates	7%	7%
Percentage of other receivables		
- Current	87%	81%
- Overdue	13%	19%

(c) Payables Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities arranged if required.

The contractual undiscounted cash flows of the City's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
2016					
Payables	7,279,725	-	-	7,279,725	7,279,725
Borrowings	444,954	2,003,925	1,272,851	3,721,730	2,775,682
	7,724,680	2,003,925	1,272,851	11,001,455	10,055,408
2015					
Payables	4,959,669	-	-	4,959,669	4,959,669
Borrowings	457,775	2,207,109	1,535,514	4,200,398	3,070,194
	5,417,444	2,207,109	1,535,514	9,160,067	8,029,863

Disclaimer: The above content is an unaudited extract from the Annual Financial Report 2015-2016.

(c) Payables (continued)
Borrowings (continued)

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs. The City manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year \$	>1<2 years \$	>2<3 years \$	>3<4 years \$	>4<5 years \$	>5 years \$	Total \$	Weighted average effective interest rate %
Year Ended 30 June 2016								
Borrowings								
Fixed rate								
Debentures	281,299	283,199	309,369	305,569	368,043	1,228,203	2,775,682	5.61%
Weighted average Effective interest rate	5.90%	5.51%	5.84%	6.21%	5.79%	5.48%		
Year Ended 30 June 2015								
Borrowings								
Fixed rate								
Debentures	276,333	284,273	286,312	312,629	308,981	1,601,666	3,070,194	5.63%
Weighted average Effective interest rate	5.91%	5.89%	5.51%	5.83%	6.20%	5.51%		

Disclaimer: The above content is an unaudited extract from the Annual Financial Report 2015-2016.

Glossary

THE 'COUNCIL'

In this document, 'The Council' refers to the Mayor and Councillors. For example: "The proposal was adopted by the Council."

THE 'ORGANISATION'

In this document, the 'organisation' refers to the City of Melville Chief Executive Officer and staff.

THE 'CITY OF MELVILLE'

In this document, the 'City of Melville' generally refers to the Council and organisation as a whole, i.e. the corporate entity. For example: "The City of Melville has developed a management plan." The 'City of Melville' may also describe the geographical area of the City. For example: "Public artwork is displayed throughout the City of Melville."

THE 'CITY'

In this document, the 'City' generally refers to the Council and organisation as a whole, i.e. the corporate entity. For example: "the City's draft Local Planning Strategy...", The 'City' may also describe the local geographical area. For example: "... the quality of life in the City..."

Disability Access and Inclusion Plan (DAIP)

The City of Melville believes that in order to create a richer community life, that contributes to positive social justice outcomes, it needs to not only support, but lead the way in promoting its diversity and supporting the participation and inclusion of all of its community members.

This year has seen the City showcase a number of key accessibility initiatives to make this goal a reality for the local community of Melville. The following are some of the achievements reported in the City's Disability Action and Inclusion Plan 2012-2017.

Celebrating Diversity

On 3 December 2015, The City celebrated International Day of People with Disability by acknowledging the advice, commitment and expertise offered by the Access Advisory Panel volunteer community members and organisational advocates. An afternoon tea between staff and members of the panel highlighted the diversity of experiences and specialist skills offered by this panel when providing feedback and advice to the City on development plans and strategies and advice on events and city-initiated projects or programs.

The panel continues to provide an important connection between the City and the local disability community as well as provide opportunity for creative ongoing collaborative discussions on how to make Melville accessible and inclusive.

Inclusion for All

One of the key focus areas under the City's Disability Action and Inclusion Plan for 2016 was promoting more inclusive events and activities including for the Deaf community. The City provided Auslan interpreting at its public events including the Point Walter Concert in March and at our ANZAC service in April. A guided tour with AUSLAN was also provided for the City's Annual Sculpture Walk. Consultation was made with the City's Access Advisory Panel to ensure that public events were planned and included accessible features. Examples of these features included:

- A large viewing screen at the Pt Walter concert for greater visual access of the stage activities.
- Accessibility throughout the outdoor venues including the provision of a specific accessible viewing area at the busy Point Walter concert including staff at that area to assist people with accessible or other needs.

The Activelink program, administered by the City of Melville, continues to deliver access to participation in leisure and recreational activities for Melville residents who face barriers including those with disabilities. The program has been reviewed this financial year with a focus on achieving social justice outcomes in promoting access to leisure and recreational activities to residents with social barriers including disability. The program is popular and includes partnerships and relationships with local agencies and support organisations.

Access Advisory Panel

Access for All Abilities

The Building Asset Management Plan has been developed using the legislative requirements of the Disability Services Act 1993. To ensure compliance with the DAIP, the City has undertaken upgrades to the Mount Henry Bridge Accessible toilets.

The Piney Lakes Sensory Play Park upgraded was commenced to maintain its value as a sensory experience, with special attention to equal access for those with diverse abilities. The upgrade aims to maintain the general structure and integrity of the park and to enhance its assessable qualities, as identified through community feedback; liaison with the Disability Services Commission Local Area coordinators, their clients and the City's Access Advisory Panel; and inline with an accessibility audit which was undertaken on the existing play park, adjoining toilet and car park.

Accessibility at the City

The City is committed to continually improving the range of accessible formats of information for people with all abilities. Key successes this year has been the production of large font posters and leaflets and the production of information about its Activelink program in Braille.

Additionally, Disability Access and Communication Skills training for City staff was delivered during 'dementia awareness month' in September 2015. This was delivered by Central TAFE in conjunction with staff at the City. 156 staff received training and the feedback was very positive. Training is also conducted in the organisation

on a regular basis on customer service communication needs including alternative communication processes (such as TTY and relay services).

A Deafness awareness training session was also held on March 21 for staff and the community to raise awareness on the Deaf community and communication needs.

Melville Age-Friendly Accessible Businesses Project (MAFAB) at Garden City Shopping Centre

The City is now actively working with Garden City to establish a supportive, inclusive environment for all shoppers. Retailers have been invited to become a key partner in the City's MAFAB Network which will support businesses to:

- gain a better understanding of local customers and community; and
- share and gain information on being more accessible and age-friendly to the local community.

The City used key information gained from surveying shoppers at Garden City on access and inclusion in August 2015 as well as conducting a Retailers Forum to consult businesses in March 2016. The City has also offered training to retailers on dementia awareness with the support of Alzheimer's WA to a select group of retailers.

The City has produced an official booklet in collaboration with Garden City (AMP) which provides Practical Tips and Guidance for Businesses.



“ I think Activelink has been wonderful in providing both funding and the recommendation of activities for my son who has special needs. [my son] has thoroughly enjoyed the classes and also the swimming sessions last year. I have recommended Activelink to other parents in [my son's] school who might be interested in getting their children to attend similar activities in their neighbourhood ”

Enabling Legislation and Regulatory Reporting Requirements

Local Government Authorities operate in a complex legislative environment. The City of Melville must ensure that it adheres to 336 Acts and Regulations in addition to numerous Standards, and Legislative Guidelines. Listed below is the City's performance against some of the prominent legislative requirements.

Local Government Act 1995

As a Local Government Authority, the City of Melville is required to conduct business in accordance with appropriate legislation. This Community Annual Report, together with the Full Financial Statements (available from the City of Melville on request or online at www.melvillecity.com.au/annualreport) complies with the requirements of Section 5.53(1) of the Local Government Act 1995 to prepare an annual report for each financial year.

Elected Members Conduct

In the financial year ending 30 June 2016 no complaints were entered into the Register of Complaints regarding Elected Member's conduct under Section 5.121 of the *Local Government Act 1995*.

Local Government (Financial Management) Regulations 1996

The City of Melville is required to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures regularly (not less than once in every four financial years) and report to the local government the results of those reviews. A review was completed in March/April 2016 and the report from this review was tabled at the May 2016 Financial Management, Audit, Risk and Compliance Committee meeting and at the May 2016 Ordinary Meeting of the Council.

State Records Act 2000

The City of Melville, as a Local Government Authority, is required under the *State Records Act 2000* (the Act) to provide an annual report, as outlined in the Record Keeping Plan.

The Record Keeping Plan was first approved by the State Records Commission in July 2004 and a comprehensive five-yearly review was undertaken and approved in October 2014. The City's record-keeping systems are continuously reviewed and developed to improve efficiency, reliability and meet new requirements. The core system provides centralisation for all corporate documents and increases efficiency in document retrieval, storage and retention.

As a part of the Staff Induction Program and Record Keeping Training Plan, employees are informed of their record-keeping obligations during an information session. Employees are also provided with a Record Keeping Guidelines and Policy Handbook.

Training sessions for the City's electronic document-management system are performed on a regular basis, complemented by recordkeeping work instructions and guidelines, in accordance with the course outline. The effectiveness and efficiency of the recordkeeping program is reviewed and audited annually by the Senior Information Officer and evaluation forms are completed at the end of each training session. Elected Members receive training in their record keeping obligations and the associated process at the commencement of their term of office. Regular updates are provided to Elected Members through their normal communication channels.

Freedom of Information Act 1992

In accordance with Section 96(1) of the *Freedom of Information Act 1992*, residents have the legally enforceable right to access records (which are not otherwise exempt) held by State and Local Government agencies. Applications may be made to the City of Melville to access such information upon payment of a standard fee.

	2015-2016	2014-2015	2013-2014
FOI Requests received*	25	15	19
Average processing Time (days)	22	31	17
	Outcome	Outcome	Outcome
Access in Full	9	7	8
Edited access	9	6	7
Application withdrawn	1	0	3
Access deferred	0	0	0
Access refused**	6	2	0
Total	25	15	18

National Competition Policy

During the 2015-2016 financial year, the City met its obligations concerning National Competition Policy. The City has no local laws or policies that contain anticompetitive provisions. No complaints were received during the period.

Food Safety Standards

The Food Act 2008 became effective 23 September 2009 and was applied to all food premises within the City based on the Australian and New Zealand Food Standards Code and a risk assessment approach to food safety. All registered food businesses are given risk classifications (high, medium, and low). The frequency of inspections will vary depending on the individual business risk classification and compliance standards.

Aquatic Facilities Standards

All public swimming pools and spas within the City are inspected regularly. To ensure an adequate safety level for the prevention of infections and disease, water samples are taken to determine water treatment and microbiological quality. Results for the past year indicate a very good standard of water quality in these facilities.

Health Act 1911

The *Public Health Bill* was to have been adopted and introduced by the State Government this year. However, the Bill is still making its progress through Parliament. Once proclaimed there will be a transition from the *Health Act 1911*. The new Act will be based on a risk-assessment approach to health rather than prescriptive regulation.

Equal Opportunity

The City of Melville has procedures that support and adhere to the *Equal Opportunity Act 1984* to eliminate discrimination, sexual and racial harassment, and to promote equality. There is also an extensive Contact and Grievance Officer network in place throughout the organisation.

Occupational Safety and Health

The City of Melville has a comprehensive safety system that has been accredited against AS 4801 and meets the requirements of the *Occupational Safety and Health Act 1984*. The City prides itself on promoting a positive and safe workplace that is free of bullying, discrimination and harassment. There is also an extensive Safety and Health Representative and Contact and Grievance Officer network in place across the organisation.

Review of Local Laws

Section 3.16 of the *Local Government Act 1995* requires that all of the Local Laws of Local Government must be reviewed within an eight-year period after their commencement to determine if they should remain unchanged or be repealed or amended. The City reviewed all Local Laws in November 2009. The Activities in Thoroughfares, Public Places and Trading Local Law 2014 replaced four existing Local Laws being:

- Local Law relating to Hawkers, Stall Holders and Street Traders
- Local Law relating to Outdoor Eating Areas
- Local Law relating to Street Lawns and Gardens
- Local Law relating to Eating Houses

It is also proposed that a new Meeting Procedures Local Law will replace the City's existing Standing Orders Local Law. The Local Law relating to Signs, Hoardings and Billposting was repealed.

**All applications received were for release of non-personal information. No requests received were for release of personal information.*

***Please note that information that does not exist, is deemed to be a refusal in accordance with the FOI Act. Legislation requires that all requests are responded to within 45 days.*

City of Melville

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