

## Alcohol Policy – Council Facilities

<b>Policy Type: Operational Policy</b> <b>Policy Owner: Health &amp; Wellbeing Coordinator</b>	<b>Policy No.: OP-023</b> <b>Last Review Date: 4 May 2020</b>
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### Policy Objectives

- Create a culture of responsible alcohol use and safer drinking environments on Council property.
- Reduce the adverse effects on local amenity due to the sale and consumption of alcohol from Council property.
- Establish a consistent approach for Council officers when assessing referred liquor license applications for the sale and consumption of alcohol on Council property.

Encourage and support adherence to the liquor license conditions as approved by the Department of Local Government, Sport and Cultural Industries (Liquor Control Act 1988)

### Policy Scope

This policy applies to any group or individual that has approval to sell or consume alcohol on Council property.

Council property is defined as any land, structure or area owned or under Council control.

The Policy does not limit or affect the requirements of the Liquor Control Act 1988 and the *Liquor Control Regulations 1989*.

The City of Melville is committed to:

- Ensuring that alcohol or a drinking culture does not overshadow the primary purpose of community facilities.
- Supporting and promoting the responsible sale, supply and consumption of alcohol.
- Discouraging unsafe drinking practices.
- Reducing the impact on individuals and local residents from alcohol use on Council property

The City of Melville will achieve the policy objectives by applying the following conditions for the assessment of liquor license applications and in any review of management licenses and leases.

### **Club/Club Restricted & Special Facility Licenses**

- **Club License:** An application for a Club License is not generally supported but may be assessed and approved on a case by case basis.
- **Club Restricted License:** Clubs/Community groups utilising Council facilities on a regular basis for the consumption of alcohol will be required to hold a Club Restricted License and demonstrate that they meet the requirements of the Liquor Control Act 1988 and the Liquor control regulations 1989.
- **Special Facility License:** A Special Facility License may be granted if it cannot be covered under another form of license and can only be granted for a purpose specifically outlined in regulation 9 of the *Liquor Control Regulations 1989*

### **Conditions of Approval for Club, Club Restricted and Special Facility Licenses**

The following considerations will be applied in the assessment of liquor license applications:

- The sale and supply of Liquor is clearly demonstrated to be secondary to the primary purpose of the club or group's activity.
- Applications will be assessed so as to limit the exposure of alcohol use where activities for children and young people are involved.
- New Liquor License applications will not be supported unless the premises comply with all relevant requirements under the Health Act 1911, Food Act 2008, Local Government Act 1995, Building Act 2011 and any law relating to the sewerage or drainage of those premises.
- The City's consent for the sale and consumption of alcohol on Council property will be confined to clubrooms and/or designated areas. A small easily defined outdoor area may be considered if deemed appropriate. Council officers will consider applications on a case by case basis based on their correlation to the Policy, activity type, exposure of alcohol use to children and young people and impact on local amenity.

- Any requested alterations to the premises must be approved by officers of the City prior to seeking amendments to the current license arrangement's
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- Applicants sharing a council property will be required to consult with all tenants and receive written confirmation from the tenants before consent for a license will be given.
- In the event of conditions of use being breached by the License Holder, the City may recommend to the Licensing Authority that the license is suspended, removed or amended.
- Applications to the Department of Local Government, Sport and Cultural Industries (from community groups) for the sale and consumption of alcohol will only be supported by the City for the following hours:
  - Monday - Thursday            up to 10pm
  - Friday :                            up to 11pm
  - Saturday:                        up to 12 midnight
  - Sunday:                          up to 10pm

Applicants will not necessarily receive support for the above days/times and Council officers will consider applications based on the correlation to the Policy, activity type and impact on local amenity.

### **Occasional And Consumption Licenses**

Occasional and Consumption licenses are granted for specified periods and times based on the correlation to the Policy, activity type and impact on local amenity.

Licenses for certain functions may not be approved unless an adequate risk management plan is provided with details of intended security measures.

**Other References that may be applicable to this Policy**

Legislative Requirements:

Delegated Authority:

Plan / Policy / Framework:

Procedure:

Work Instructions:

Forms / Supporting Documents (internal):

Supporting Documents (external):

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**ORIGIN/AUTHORITY**

EMT

06/09/2013

04/05/2016

**REVIEWS**

Health & Wellbeing Coordinator

06/09/2013

21/04/2016