



## Demolition Permit Fact Sheet

**Note:** This is a list of the minimum requirements for a Building Application to successfully pass the City's validation process. You may later be asked for further information by a Building Surveyor which you will have 21 calendar days to provide or your application may be refused.

**Application Form** – Application forms are available from the Planning Counter or at <http://www.buildingcommission.wa.gov.au/building-approvals/forms-guides>

Application forms are required when submitting your application online as well as over the Planning and Building Counter or via the Post.

**Site Plan (with existing building/s and scale)** – Details of buildings to be demolished and retained are to be provided – Partial Demolition Only.

**Rat Bait Certificate** – A Letter or Certificate from a Pest Inspector confirming the property has been rat baited is required

**Colour Photographs** – Colour photographs of the property to be demolished is required (include house, kerb, pool and street trees).

**Cut and Seal Certificate** – A Completion Certificate by a Registered Plumber of cut and seal of sewer/water services (include photograph of location) is required.

**Synergy Disconnection Application** – A copy of the application to Synergy requesting disconnection of service to the property is required.

**Alinta Disconnection Application** – A copy of the application to Alinta requesting disconnection of service to the property is required if the property has a gas connection.

**BCITF form or BCITF receipt** – The Building Construction Industry Trust Fund (BCITF) is only required to be paid for applications with a contract value that is over \$20,000 (cost of development including GST). **Please pay directly to BCITF and supply a receipt from BCITF as proof of the payment.** BCITF forms are available from BCITF ([www.bcitf.org](http://www.bcitf.org)) or at the Building Counter.

**Please Note: Certificate of Design Compliance is required for ALL Certified Applications.**