

Building Permit Fee Schedule 2025-2026

Application for Building Permit

All fees must be paid at time of lodgement for all Applications

1.	Certified Application – Class 1 or 10 (Min \$171.65)	Calculated by cost of construction (incl. GST)
	a) Application fee	0.19% (Min \$110.00)
	b) Building Service Levy	0.137% (Min \$61.65)
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
	d) Verge Bond (applicable to applications over \$20,000)	\$1900.00
	e) Verge Bond Inspection Fee (non-refundable)	\$100.00
	f) Materials on Verge (applicable to applications over \$20,000)	\$75.00
	g) Swimming pool enclosure inspection	\$63.00 (Swimming pool applications only)
2.	Certified Application – Class 2 – 9 (Min \$171.65)	Calculated by cost of construction (incl. GST)
	a) Application fee	0.09% (Min \$110.00)
	b) Building Service Levy	0.137% (Min \$61.65)
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
	d) Verge Bond (applicable to applications over \$20,000)	\$1900.00
	e) Verge Bond Inspection Fee (non-refundable)	\$100.00
	f) Materials on Verge (applicable to applications over \$20,000)	\$75.00
	g) Swimming pool enclosure inspection	\$63.00 (Swimming pool applications only)
3.	Uncertified Application – Class 1 or 10 (Min \$171.65)	Calculated by cost of construction (incl. GST)
	a) Application fee	0.32% (Min \$110.00)
	b) Building Service Levy	\$45,000 or less – \$61.65 \$45,000 or over – 0.137%
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
	d) Verge Bond (applicable to applications over \$20,000)	\$1900.00
	e) Verge Bond Inspection Fee (non-refundable)	\$100.00
	f) Materials on Verge (applicable to applications over \$20,000)	\$75.00
	g) Swimming pool enclosure inspection	\$63.00 (Swimming pool applications only)

This information sheet has been produced by the City of Melville with all due care as to its accuracy. However, the City does not warrant or represent that it is free from error or omission. The information contained in this fact sheet is advisory in nature only. The City may make changes to the information at any time and without notice.

Application for Demolition Permit

All fees must be paid at time of lodgement for all Applications

4.	Demolition Permit Class 1 or 10 (s.16(l))	Calculated by cost of construction (incl. GST)
	a) Application fee	\$110.00
	b) Building Service Levy	\$45,000 or less – \$61.65 \$45,000 or over – 0.137%
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
	d) Verge Bond	\$1900.00
	e) Verge Bond Inspection Fee (non-refundable)	\$100.00
5.	Demolition Permit Class 2 to 9 (s.16(l))	Calculated by cost of construction (incl. GST)
	a) Application fee	\$110.00 for each storey
	b) Building Service Levy	\$45,000 or less – \$61.65 \$45,000 or over – 0.137%
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
	d) Verge Bond (applicable to applications over \$20,000)	\$1900.00
	e) Verge Bond Inspection Fee (non-refundable)	\$100.00
6.	Application to extend Building or Demolition Permit (s.32(3)(f))	
	a) Application fee	\$110.00

Application for Building Approval Certificate

All fees must be paid at time of lodgement for all Applications

7.	Building Approval Certificate - Unauthorised (s.51(3))	
	a) Application fee	0.38% (Min \$110.00)
	b) Building Services Levy	0.274% of the value of works
	c) CTF Levy (applicable to applications over \$20,000)	0.2% (To be paid direct to CTF)
8.	Building Approval Certificate - Unauthorised Work Not Done (s.52(2))	
	a) Application fee	0.18% (Min \$110.00)
	b) Building Services Levy	\$61.65
9.	Building Approval Certificate – Extend (s.65(3)(a))	
	a) Application fee	\$110.00

This information sheet has been produced by the City of Melville with all due care as to its accuracy. However, the City does not warrant or represent that it is free from error or omission. The information contained in this fact sheet is advisory in nature only. The City may make changes to the information at any time and without notice.

Application for Occupancy Permit		
All fees must be paid at time of lodgement for all Applications		
10.	Occupancy Permit – Class 2 – 9 (s.46)	
	a) Application fee	\$110.00
11.	Occupancy Permit – Unauthorised Work	
	a) Application fee	0.18% of value of works (Min fee \$110.00)
	b) Building Services Levy	\$45,000 or less – \$123.30 \$45,000 or over – 0.274% of works
12.	Temporary Occupancy Permit – Class 2 – 9 (s.47)	
	a) Application fee	\$110.00
	b) Building Services Levy	\$61.65
13.	Modification of Occupancy Permit – Class 2 – 9 (s.49)	
	a) Application Fee	\$110.00
14.	Replacement of Occupancy Permit	
	a) Application fee	\$110.00
15.	Replace an Occupancy Permit for existing building (s.52(2))	
	a) Application fee	\$110.00
	b) Building Services Levy	\$61.65