



**LOCAL GOVERNMENT ACT 1995**

**City of Melville**

**Activities in Thoroughfares, Public Places and Trading Local Law 2014**

Fixed

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Mobile

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Designated Trading Locations

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**Section 1. Applicant Details**

Proprietor's Full Name (person's name):				
Trading Name:				
Applicants Residential Address:	Unit no.	Street no.	Street name	
	Suburb			Postcode
Postal Address: (If different to residential address)				
Phone:		Mobile:		
Fax:		Email:		

**Section 2. Details of Location(s) of Trading (fixed or mobile only)**

Location(s) of Proposed Trading (submit site plan):
Proposed Date/s of Operation:
Proposed Hours of Operation:
Proposed number, names and addresses of assistants:

**Section 3. Details of Trade**

Nature of proposed goods, wares or merchandise to be sold:
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**Signature of Applicant:**

**Date:**

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### Additional Requirements and Information

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#### Fixed Trader:

**PLEASE NOTE: the following 5 information items **MUST** be provided in writing with this application, or it will not be processed.**

1. Copy of Public Liability Insurance Certificate of Currency
  2. Written permission from the owner of the land to trade at proposed location(s)
  3. Description and dimensions of any proposed stand, table, structure or vehicle used for Trading
  4. Copy of a site plan
  5. Dimensions of any proposed stand, table, structure or vehicle used for Trading
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#### Mobile Trader:

**PLEASE NOTE: the following 3 information items **MUST** be provided in writing with this application, or it will not be processed.**

1. Copy of Public Liability Insurance Certificate of Currency
  2. Details/locations or an itinerary of proposed trading areas
  3. Dimensions of vehicle used for Trading
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#### Designated Trading Locations:

**PLEASE NOTE: the following 8 information items **MUST** be provided in writing with this application, or it will not be processed.**

1. A current photograph of the mobile food vehicle
2. A copy of the vehicle registration
3. A scaled floor plan of the vehicle showing internal layout of mobile food vehicle
4. A copy of your last inspection report within the past 12 months (if applicable)
5. A copy of your current *Food Act 2008* Certificate of Registration of a Food Business issued by the Local Government where the Mobile Food Vehicle is garaged.
6. A current copy of Public Liability Insurance Certificate of Currency
7. Photos of test tags on fire extinguisher and fire blanket (AS 1851)
8. Photos of test tags on electrical generators, residual current devices and extension cords (AS 3760)