



— *City of* —  
***Melville***

**MINUTES  
OF THE  
SPECIAL MEETING OF THE COUNCIL  
HELD ON  
TUESDAY  
25 JULY 2006**

**DISTRIBUTED: 27 JULY 2006**



— City of —  
**Melville**

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**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBERS, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD, BOORAGOON, COMMENCING AT 5.30PM ON TUESDAY, 25 JULY 2006.**

**1. PRESENT**

Mayor K J Jackson

**COUNCILLORS**

Cr D J Macphail (Deputy Mayor)  
Cr R Aubrey, Cr C W Robartson  
Cr P M Phelan; Cr C M Halton  
Cr L J Wyatt, Cr M J Barton  
Cr J R Bennett; Cr L M Reynolds  
Cr H R Everett, Cr J Phillips

**WARD**

City  
Bull Creek/Leeming  
Palmyra/Melville/Willagee  
Bicton/Attadale  
University  
Applecross/Mount Pleasant

**2. IN ATTENDANCE**

Mr M Tieleman  
Miss R Dougall

**POSITION TITLE**

Director Corporate Services  
Minutes Secretary

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Nil.

**4. PUBLIC QUESTION TIME**

Nil.

**5. DISCLOSURES OF INTEREST**

Nil.

**6. APPLICATIONS FOR NEW LEAVES OF ABSENCE**

Nil.

## **7. BUSINESS**

### **7.1 C06/6022 - COUNCIL COMMITTEE STRUCTURE (AMREC) (ATTACHMENT)**

Ward	:	All
Category	:	Operational
Subject Index	:	Special Meeting of the Council
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	<a href="#">Council Minutes July 2006.doc</a>
Works Programme	:	Not Applicable
Funding	:	Not Applicable
Responsible Officer	:	Eric Lumsden Chief Executive Officer

### **SUMMARY**

This report recommends that the previous resolution of Council dated 18 July 2006 be rescinded in part to amend the scheduled dates of Agenda Forums from the second Tuesday of the month to the first Tuesday of the month. The change is sought in order to allow greater time for Officers to prepare reports to Council after the conclusion of the Agenda Forum.

### **BACKGROUND**

At the Ordinary Meeting of Council held on 18 July 2006 resolved that;

- A) *That Council by Absolute Majority decision resolve to disband effective from 19 July 2006, the standing committees of Community and Technical Services and Development and Neighbourhood Amenity;*
- B) *That the current meeting schedule for the Ordinary Meetings of Council held on the third Tuesday of the month be retained;*
- C) *That Council conduct on the second Tuesday of the month, commencing on 8th August 2006 until the Special Meeting of Council, following the municipal elections in October 2007, an Agenda Forum commencing at 6.30pm at the City Civic Centre;*
- D) *That the Agenda Forum be:-*
  - 1. *Chaired by the Deputy Mayor;*
  - 2. *Open to the public;*
  - 3. *Subject to the provisions of the Local Government Act 1995 and associated regulations in terms of public question time, deputations and the guidelines for "Agenda Forums" published by the Department of Local Government and Regional Development; and*
  - 4. *Conducted in accordance with the City of Melville Standing Orders Local Law 2003.*

**7. BUSINESS**

**7.1 C06/6022 - COUNCIL COMMITTEE STRUCTURE (AMREC) (ATTACHMENT)**

- E) *That an Audit, Risk and Compliance Committee comprising three (3) Elected Members and one (1) independent external member be established in accordance with the charter of that committee as set out as attachment 6022 [Audit Risk and Compliance Committee Terms of Reference - Charter](#) to this report.*
- F) *That the changes to council meeting structure, standing committees and agenda forum be publicised to inform the community of the adopted changes.*

**DETAIL**

Following debate at the Ordinary Meeting of Council held on Tuesday 18 July 2006 Officers have reviewed the timeframes proposed to be applied between the Agenda Forum and Ordinary Meeting of Council.

Officers now believe that holding the Agenda Forums on the first week of every month as opposed to the second Tuesday will allow sufficient time for Officers to investigate any information gathered by Elected Members or the public that result from the Agenda Forums.

The increase in the amount of time between the Agenda Forum and Council Meeting will hopefully reduce or eliminate the instances of items not proceeding from Agenda Forum to the Ordinary Meeting of Council as a result of requested information not being available in time.

Finally the extension will also allow for the larger sized Council agenda to be distributed to Elected Members, the media and general public on the Wednesday prior to the Council meeting.

7. BUSINESS (continued)

7.1 C06/6022 - COUNCIL COMMITTEE STRUCTURE (AMREC) (ATTACHMENT)  
(continued)

Cr D J Macphail Moved, Seconded Cr R Aubrey -

A) That Council by Absolute Majority decision rescind item C of C06/6022 – Council Committee Structure report held at the Ordinary Meeting of Council held on Tuesday 18 July 2006.

B) That a new recommendation C be inserted to read as follows;

“That Council conduct on the first Tuesday of the month, commencing on 1<sup>st</sup> August 2006 until the Special Meeting of Council, following the Municipal Elections in October 2007, an Agenda Forum commencing at 6.30pm at the City Civic Centre;”

Amendment 1

Cr H R Everett moved, seconded Cr L J Wyatt –

***That an Agenda Forum and Council Meeting be held every month excluding January.***

The Mayor submitted the motion, which was declared

**CARRIED WITHOUT DISSENT (12/0)**

\*\* At 6.01pm Cr J R Bennett left the Chamber and returned at 6.03pm.

The Mayor submitted the substantive motion, being -

**A) THAT COUNCIL BY ABSOLUTE MAJORITY DECISION RESCIND ITEM C OF C06/6022 – COUNCIL COMMITTEE STRUCTURE REPORT HELD AT THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 18 JULY 2006.**

**B) THAT A NEW RECOMMENDATION C BE INSERTED TO READ AS FOLLOWS;**

**“THAT COUNCIL CONDUCT ON THE FIRST TUESDAY OF THE MONTH, EXCLUDING JANUARY COMMENCING ON 1<sup>ST</sup> AUGUST 2006 UNTIL THE SPECIAL MEETING OF COUNCIL, FOLLOWING THE MUNICIPAL ELECTIONS IN OCTOBER 2007, AN AGENDA FORUM COMMENCING AT 6.30PM AT THE CITY CIVIC CENTRE;”**

Which was declared

**CARRIED WITHOUT DISSENT (12/0)**

There being no further business, the Mayor declared the meeting closed at 6.13pm.