

LATE ITEM T21/3938 - PRE-QUALIFIED PANEL FOR THE SUPPLY OF ROAD WORKS FOR A TWO YEAR TERM WITH OPTION PERIODS (REC) (CONFIDENTIAL ATTACHMENT)

Ward : All
 Category : Operational
 Subject Index : Tenders
 Customer Index : City of Melville
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
 Previous Items : Not Applicable
 Works Programme : Road Capital Programme
 Funding : Approximately \$6,000,000 per year but subject to change
 Responsible Officer : Kimberly Brosztl - Manager Engineering

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

T21/3938 - PRE-QUALIFIED PANEL FOR THE SUPPLY OF ROAD WORKS FOR A TWO YEAR TERM WITH OPTION PERIODS (REC) (CONFIDENTIAL ATTACHMENT)**KEY ISSUES / SUMMARY**

To recommend the acceptance of the applications as contained in the confidential attachment T21/3938 P202103 Contract and Tender Advisory Unit Minutes.

BACKGROUND

The City is seeking to establish a suitably qualified and experienced Panel of Pre-qualified Suppliers to assist the City with the supply of road works as part of the Road Rehabilitation Program **and** Road Resurfacing Program. The City intends to split the Panel into two categories with suppliers able to express an interest to be on one or more of the categories.

The City intends to appoint up to three Pre-qualified Suppliers to each category of the Panel with the potential for some Pre-qualified Suppliers to be appointed to both categories. The Panel Terms are valid for an initial term of two years with three additional 12 months option periods, which will be exercised at the sole discretion of the City.

The Road Rehabilitation Program is estimated at approximately \$3,500,000 per year and the Road Resurfacing Program is estimated at approximately \$2,500,000 per year but the City does not guarantee the amount of work available through this Panel. The City will designate, at its own discretion, if a road is categorised as Road Rehabilitation, Road Resurfacing or belongs to another category.

Works as part of the Road Rehabilitation program may include:

- Undertaking Profiling Work
- Laying and Supplying of Hot and Cold Mix Asphalt
- Minor drainage work
- Kerbing work
- Concrete work
- Reinstatement work
- Traffic Management required to carry out works under this Panel
- Bitumen Seal work
- Pavement Reconstruction
- Temporary Line Marking and Line Spotting
- 12 month Defects Liability Period for any or all works

Works as part of the Road Resurfacing program may include:

- Undertaking Profiling Work* (Optional)
- Laying and Supplying of Hot and Cold Mix Asphalt
- Traffic Management required to carry out works under this Panel* (Optional)
- Bitumen Seal work
- Minor Pavement Reconstruction
- Temporary Line Marking and Line Spotting
- 12 month Defects Liability Period for any or all works

** The City reserves the right to engage contractors outside of this Panel for those items.*

Works not associated with the annual Road Rehabilitation or Road Resurfacing Program may be undertaken outside of this Panel at the sole discretion of the City.

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Unless directed otherwise by the City's Representative, new road construction, stabilisation and specialised road construction is excluded from the Panel. Where stabilisation or specialised road construction works are required, all resurfacing/rehabilitation works on that road may be excluded from the Panel at the City's sole discretion.

This Panel does not preclude the City from conducting road works utilising its own resources.

DETAIL

Qualitative scores were achieved by joint agreement of the evaluation panel members at the evaluation meeting after each panel member had scored the submission individually. The City set five qualitative criteria for this Request, being:

- Demonstrated Experience;
- Capacity to Deliver;
- Management Systems;
- Sustainable Procurement; and
- Methodology.

Respondents' price schedules were evaluated using scenarios derived from two previous Road Resurfacing projects and two previous Road Rehabilitation projects.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying recommended Respondents.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

STAKEHOLDER ENGAGEMENT**I. COMMUNITY**

No stakeholder engagement has been required or undertaken for this panel.

II. OTHER AGENCIES / CONSULTANTS

No external agencies or consultants were required or engaged for this panel.

STATUTORY AND LEGAL IMPLICATIONS

Local Government (Functions and General) Regulations 1996 24AB "A local government may establish a panel of pre-qualified suppliers to supply particular goods or services to the local government".

Delegated Authority – DA-117 Authority to Sign Documents will be exercised to execute the Contract.

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Approximately \$6,000,000 per year but subject to change.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

The provision of these services has no major strategic implications.

All recommended Respondents have offered alternatives to reduce the environmental impact of road works but it is partly up to the City to specify those alternatives when designing road works.

There is no residual risk implications following the invitation and evaluation process conducted for this item.

POLICY IMPLICATIONS

CP-023 Procurement of Products or Services

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The City could advertise road projects individually; however this would likely result in delays in the yearly road program as well as a missed opportunity to improve working relations with suppliers.

CONCLUSION

The CTAU is satisfied that the recommended Applicants have demonstrated that they have the required demonstrated experience, necessary capacity to deliver, appropriate management systems, have implemented some sustainable procurement initiatives and follow a methodology in line with the City's expectations. The recommended Applicants have a high qualitative score and offer the lowest price of the shortlisted submissions therefore they offer the best value for money.

CONTRACT AND TENDER ADVISORY UNIT RECOMMENDATION (3938) APPROVAL

That the Council:

- 1. Accepts the recommendation as contained in the Confidential Attachment – T21/3938 P202103 Contract and Tender Advisory Unit Minutes.**
- 2. Upon resolving the recommendation, directs that the successful Respondents' names be inserted in the minutes below this point 2:**