

T20/3868 RFT202103 DISPOSAL OF BULK VERGE AND COMMERCIAL GENERAL WASTE (REC) (CONFIDENTIAL ATTACHMENT)

Ward : All
 Category : Operational
 Subject Index : Tender
 Customer Index : City of Melville
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
 Previous Items : Not Applicable
 Works Programme : Not Applicable
 Funding : Various operational budgets
 Responsible Officer : Paul Molony – Manager Resource Recovery and Waste

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

T20/3868 – RFT202103 DISPOSAL OF BULK VERGE AND COMMERCIAL GENERAL WASTE (REC) (CONFIDENTIAL ATTACHMENT)

KEY ISSUES / SUMMARY

To recommend the acceptance of a tender submitted for the Disposal of Bulk Verges and Commercial General Waste.

BACKGROUND

The City is seeking a suitably qualified and experienced Contractor for the disposal and recycling of the material collected by the City's verges waste fleet during the 2020 and 2021 Bulk and Whitegoods Verges Waste Collection and the disposal of the commercial general waste.

In 2019, the City's bulk verges waste was taken to SUEZ Recycling & Recovery facility at 65 Howson Street, Bibra Lake where the 2,100 tonnes of bulk verges waste was sorted, recycled and disposed of. Prior to 2019, the commercial waste has been taken to the City of Cockburn's Henderson Waste Recovery Facility at 920 Rockingham Road, where waste collected was landfilled.

To procure these services the City released a Request for Tender (RFT) as a collective RFT with two separable portions, as follows:

- (1) Disposal of Bulk Verges
- (2) Disposal of Commercial General Waste

The preference is to award the services to a single Contractor that offers best value for money. However, recognising that some suppliers may offer preferable solutions for recovery of materials or drop off locations, separable portions have been provided.

The Contract period is for an initial term of one year with an additional 12 month option period which will be exercised at the sole discretion of the City.

DETAIL

Qualitative scores were achieved by joint agreement of the evaluation panel members at the evaluation meeting after each panel member had scored the submission individually. The City set four qualitative criteria for this Request, being Demonstrated Experience, Capacity to Deliver, Sustainable Procurement and Methodology.

The Evaluation Panel reviewed all Respondent offers and prepared an Evaluation Report, identifying recommended Respondents.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

T20/3868 – RFT202103 DISPOSAL OF BULK VERGE AND COMMERCIAL GENERAL WASTE (REC) (CONFIDENTIAL ATTACHMENT)

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

No stakeholder engagement has been required or undertaken for this tender.

II. OTHER AGENCIES / CONSULTANTS

No other agencies/consultants has been required or undertaken for this tender.

STATUTORY AND LEGAL IMPLICATIONS

Local Government (Functions and General) Regulations 1996 Section 3.57 11 (1)

"A Local Government is required to invite tenders before it enters into a contract for another person to supply goods or services".

FINANCIAL IMPLICATIONS

Pre-Tender Estimate	\$675,000.00
If the budget is exceeded by appointing the proposed contractor a budget amendment proposal must be included in the recommendation	Not applicable, within budget.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Strategic Implications of these works relate only to the consequences of not procuring the Services through a tender, the WALGA Preferred Supplier Program or another Local Government, which would result in the City being in breach of the *Local Government (Functions and General) Regulations 1996*.

There is no residual risk implications following the invitation and evaluation process conducted for this item. Actions taken to address identified risks are listed in a confidential attachment included in the Contract and Tender Advisory Unit Meeting Minutes of 21 July 2020.

The provision of these goods has a positive environmental implication since it results in less waste going to landfill.

POLICY IMPLICATIONS

CP-023 Procurement of Products or Services

T20/3868 – RFT202103 DISPOSAL OF BULK VERGE AND COMMERCIAL GENERAL WASTE (REC) (CONFIDENTIAL ATTACHMENT)

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

No alternate options have been identified.

CONCLUSION

The CTAU is satisfied that the recommended supplier has demonstrated that they have the necessary demonstrated experience, appropriate capacity to deliver, follow sustainable practices and follow a methodology in line with the City's expectations.

The recommended supplier offers the lowest cost to the City of the shortlisted submissions when taking into account the distance of the receiving point whilst satisfying the City's qualitative requirements therefore they offer the best value for money.

The confidential attachments are included in the Contract and Tender Advisory Unit Meeting Minutes of 21 July 2020 that are available on the Elected Members Portal.

OFFICER RECOMMENDATION (3868)

APPROVAL

- 1. Accept the recommendation as contained in the Confidential Attachment – RFT202103 Contract and Tender Advisory Unit Minutes, and**
- 2. Upon resolution the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded.**