

**MINUTES**

**OF THE**

**ORDINARY MEETING OF THE COUNCIL**

**HELD ON**

**TUESDAY 19 SEPTEMBER 2017**

**AT 6.30PM IN THE COUNCIL CHAMBERS**

**MELVILLE CIVIC CENTRE**

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## CONTENTS PAGE

	Item Description	Page Number
<b>URBAN PLANNING</b>		
Nil		
<b>TECHNICAL SERVICES</b>		
Nil		
<b>COMMUNITY DEVELOPMENT</b>		
<b>CD17/8101</b>	2018-2019 Community Sporting and Recreation Facility Funding (Standard and Forward Planning Grants Round)	6
<b>MANAGEMENT SERVICES</b>		
<b>M17/5000</b>	Common Seal Register	14
<b>CORPORATE SERVICES</b>		
<b>C17/6113</b>	City of Melville IT Server Hardware and Storage Replacement	17
<b>C17/6000</b>	Investment Statement for July 2017	21
<b>C17/6001</b>	Schedule of Accounts Paid July 2017	29
<b>C17/6002</b>	Statements of Financial Activity for July 2017	33
<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>		
<b>16.1</b>	Reinstatement of Annual Funding for School Chaplaincy	41
<b>16.2</b>	Proposed Amendments to the Canning Bridge Activity Centre Plan ("CBACP") – LPS6	43
<b>16.3</b>	Applecross-Mt Pleasant Rugby League Football Club Participation in Shirley Strickland Sporting Hub <i>(Item Withdrawn)</i>	45
<b>MOTIONS WITHOUT NOTICE BY ABSOLUTE MAJORITY OF THE COUNCIL</b>		
<b>17.1</b>	Extending of 60km Speed Limit Zone – North Lake Road	46
<b>17.2</b>	Reduction of 60km Speed Limit Zone – Marmion Street	49



**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBERS, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD, BOORAGOON, COMMENCING AT 6.30PM ON TUESDAY, 19 SEPTEMBER 2017.**

**1. OFFICIAL OPENING**

The Presiding Member welcomed those in attendance to the meeting and declared the meeting open at 6:30pm. Mr L Hitchcock, A/Director Urban Planning, read aloud the Disclaimer that is on the front page of these Minutes and then His Worship the Mayor, R Aubrey, read aloud the following Affirmation of Civic Duty and Responsibility.

**Affirmation of Civic Duty and Responsibility**

**I make this Affirmation in good faith on behalf of Elected Members and Officers of the City of Melville. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the City's Code of Conduct and Meeting Procedures Local Law to ensure the efficient, effective and orderly decision making within this forum.**

**2. PRESENT**

His Worship the Mayor R Aubrey

**COUNCILLORS**

Deputy Mayor Cr R Aubrey  
Cr D Macphail  
Cr N Pazolli, Cr C Schuster  
Cr J Barton, Cr G Wieland  
Cr C Robartson  
Cr Cr M Woodall (until 8.14pm)  
Cr P Phelan  
Cr N Foxton  
Cr T Barling (from 6.43pm)

**WARD**

City  
City  
Applecross/Mount Pleasant  
Bicton/Attadale  
Bull Creek/Leeming  
Bull Creek/Leeming  
Palmyra/Melville/Willagee  
University  
University

**3. IN ATTENDANCE**

Dr S Silcox	Chief Executive Officer
Mr S Cope	A/Director Corporate Services
Ms C Young	Director Community Development
Mr J Christie	Director Technical Services
Mr L Hitchcock	A/Director Urban Planning
Mr B Taylor	Manager Financial Services
Mr M Duncan (until 6:58pm)	Manager Information & Communication Technology
Mr T Capobianco (until 6:58pm)	Manager Building and Environmental Services
Mr G Blakey (until 6:58pm)	Coordinator Environmental Health
Ms C Newman	A/Governance and Compliance Program Manager
Ms S Williams	A/Exec Support and Governance Officer
Ms S Tranchita	Minute Secretary

At the commencement of the meeting there were 18 members of the public and one representative from the Press in the Public Gallery.

**4. APOLOGIES AND APPROVED LEAVE OF ABSENCE****4.1 APOLOGIES**

Nil.

**4.2 APPROVED LEAVE OF ABSENCE**

Nil.

**5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) AND DECLARATIONS BY MEMBERS****5.1 DECLARATIONS BY MEMBERS WHO HAVE NOT READ AND GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTED BEFORE THE MEETING.**

Nil.

**5.2 DECLARATIONS BY MEMBERS WHO HAVE RECEIVED AND NOT READ THE ELECTED MEMBERS BULLETIN.**

Nil.

## 6. QUESTION TIME

- 6.1 City of Melville Residents and Ratepayers Assoc.(Inc.) and Mr Gary Crawford, Attadale

Health, safety & environment policies – alcohol & drug free workplaces

Question 1

*When will Council implement a policy to address alcohol and other drugs in the workplace?*

Response

The City of Melville has policies and Codes that deal with the general behaviour, impairments and drug and alcohol use in the workplace as required by legislation

Question 2

*What action has Mayor Russell Aubrey or Council taken in response to the Complaint.*

Response

I do not regard this as a valid complaint.

*Please refer to page 13 for an additional public question.*

## 7. AWARDS AND PRESENTATIONS

### **State Department of Water and Environmental Regulation and Federal Department of Biodiversity, Conservation and Attractions – City of Melville Participation in Light Industry Program 2015 - 2017**

His Worship the Mayor presented the Award to the Coordinator Environmental Health, Graeme Blakey with the Manager Building and Environmental Health, Tony Capobianco present.

The Award is recognition from the State Department of Water and Environmental Regulation and Federal Department of Biodiversity, Conservation and Attractions of the City Melville participation in the Light Industry Program 2015 - 2017.

Background below:

- Joint initiative by the Department of Environment Regulation (DER) and the [Department of Parks and Wildlife](#) (DPaW)
- Aim to reduce the contaminants from non-residential land uses—light industrial and commercial activities—to groundwater and drainage systems in the priority Swan and Canning river catchments
- Australian Government [National Landcare Programme](#) funding is being used to employ a Program Officer to carry out Local Government liaison and light industry inspections with Local Government Officers
- Approximately 50% of the inspections identified action was needed by the business. Follow up visits were made to monitor whether the remedial actions were implemented. The majority of businesses have implemented the recommendations of the visiting officers
- DER have committed to funding the program officer for a further 12 months to provide support, initial inspections will now be conducted by City's Environmental Health Officers.

**8. CONFIRMATION OF MINUTES****8.1 ORDINARY MEETING OF THE COUNCIL – 15 AUGUST 2017**  
[Minutes 15 August 2017](#)**COUNCIL RESOLUTION**

At 6:43pm Cr Macphail moved, seconded Cr Aubrey–

**That the Minutes of the Ordinary Meeting of the Council held on Tuesday, 15 August 2017, be confirmed as a true and accurate record.**

At 6:43pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (11/0)**

*At 6.43pm Cr Barling entered the meeting.*

**8.2 NOTES OF AGENDA BRIEFING FORUM – 5 SEPTEMBER 2017**  
[Notes 5 September 2017](#)**COUNCIL RESOLUTION**

At 6:43pm Cr Aubrey moved, seconded Cr Macphail–

**That the Notes of the Agenda Briefing Forum held on Tuesday, 5 September 2017, be received.**

At 6:44pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (12/0)**

**8.3 SPECIAL MEETING OF THE COUNCIL – 22 AUGUST 2017**  
[Minutes SMC 22 August 2017](#)**COUNCIL RESOLUTION**

At 6:46pm Cr Schuster moved, seconded Cr Robartson–

**That the Minutes of the Special Meeting of the Council held on Tuesday, 22 August 2017, subject to the following amendments:**

- **Page 44 that after the words “... item 1 of the amendment was withdrawn” the following words be included “to allow for further discussion with officers.”**
- **Page 46 that after the words “Cr Schuster withdrew amendment 3” the following words be included “to allow for further discussion with officers.”**

**be confirmed as a true and accurate record.**

At 6:46pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (12/0)**

**9. DECLARATIONS OF INTEREST****9.1 FINANCIAL INTERESTS**

Nil.

**9.2 DISCLOSURE OF INTEREST THAT MAY CAUSE A CONFLICT**

Nil.

*At 6:46pm Cr Schuster left the meeting and returned at 6:48pm.*

**10. DEPUTATIONS**

Nil.

**11. APPLICATIONS FOR NEW LEAVES OF ABSENCE**

At 6:46pm Cr Aubrey moved, seconded Cr Phelan. –

**That the applications for new leaves of absence submitted by Councillor Pazolli and Councillor Macphail on 19 September 2017 be granted.**

At 6:46pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (11/0)**

**12. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

**13. PETITIONS**

Nil.

**14. REPORTS OF THE CHIEF EXECUTIVE OFFICER**

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)**

Ward	:	All
Category	:	Strategic
Subject Index	:	Community Sport & Recreation Facilities Fund (CSRFF)
Customer Index	:	Department of Local Government, Sport and Cultural Industries (formally Department of Sport and Recreation)
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	CD16/8093 – Shirley Strickland Reserve Concept Plan December 2016
Works Programme	:	2018-2019
Funding	:	\$6,264,000
Responsible Officer	:	Mick Doyle Healthy Melville Coordinator – Recreation Development

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	<b>Executive</b>	<b><i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i></b>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>



**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY  
FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)****KEY ISSUES / SUMMARY**

This report seeks the endorsement of:

- The priority and ranking for the 2018-2019 Standard and Forward Planning Grants as part of the Community Sport and Recreation Facility Fund facilitated by the Department of Local Government, Sport and Cultural Industries.
- The allocation to the 2017-2018 Budget from the Community Facilities Reserve of \$843,000 to commence the required detail design and progress the tender for the upgrade of flood lights.

**BACKGROUND**

Each year, the Council prioritises and ranks applications for the Standard and Forward Planning Grants of the Community Sport and Recreation Facility Fund (CSRFF) that are within the City of Melville's boundary.

The Department of Local Government, Sport and Cultural Industries (formally Department of Sport and Recreation) have developed key principles of facility provision against which the allocation of funds are assessed. These principles are based on the need for a planned approach to facilities provision which takes account of justified needs, existing facilities and the social and financial impact of investing in new facilities.

When ranking and prioritising, the Local Government is asked to consider the Key Principles of Facility Provision, rank in order of priority (highest priority application being ranked as 1) and rate all applications based on:

- *High - Well planned and needed by municipality.*
- *High/Medium - Well planned and needed by applicant.*
- *Medium - Needed by municipality, more planning required.*
- *Medium/Low - Needed by applicant, more planning required.*
- *Low - Idea has merit, more planning work needed.*
- *Not recommended.*

The rating is to reflect how worthwhile the project is and indicate its importance on its actual benefit to the community.

The City has identified only one application for the 2018-2019 Standard and Forward Planning Funding Round, being Shirley Strickland Reserve Redevelopment.

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY  
FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)****Previous Council actions that inform this item**

At the Ordinary Meeting of Council on 13 December 2016, the City of Melville considered agenda item CD16/8093 – Shirley Strickland Reserve Concept Plan and the following motion was carried 11 for and one against;

*“That the Council;*

1. *Notes and supports the recommendations contain in the Shirley Strickland Reserve Concept Plan Report (Attachment 8093 Shirley Strickland Reserve Concept Plan Report.*
2. *Approves the Shirley Strickland Reserve Concept Plan (Attachment 8093 Appendix 2 Concept Plans as the guiding document for all future development at Shirley Strickland Reserve.*
3. *Supports, in principle, the allocation of \$6,264,000 in the City’s Long Term Financial Plan in the 2018-2019 financial year for the redevelopment of Shirley Strickland Reserve with this amount being funded by transfers from the Community Facilities Reserve Account of \$5,346,000 and the Public Open Space Reserve Account of \$918,000.”*

Additionally, the CD16/8093 – Shirley Strickland Reserve Concept Plan Council agenda item highlighted that an application would be submitted in September 2017 for the 2018-2019 CSRFF Standard and Forward Planning Funding Round.

**DETAIL**

The Shirley Strickland Concept Plan Report provides an in-depth analysis of the local community and sporting clubs current and potential future needs for recreation at Shirley Strickland Reserve.

The Shirley Strickland Reserve Redevelopment consists of the following key elements:

- New pavilion to replace the existing, including social facilities, change rooms, public toilets, storage and spectator viewing areas;
- Sports field lighting upgrade to meet Australian Standards for training;
- New picnic and playground facilities;
- A fitness path looping around the reserve;
- A slight expansion of the lower rectangular field in order to accommodate a new cricket wicket with 50m radius;
- Outdoor fitness equipment;
- Protection and improvements to the vegetation; and
- Parking upgrades on the perimeter of the reserve.

These key elements were identified through extensive consultation with the local community, including local residents and sporting groups, industry consultation and trend analysis.

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)**

The facilities will cater for a broad range of the community by including enhancements for the existing six clubs, local dog walkers and local residents of all ages. These enhancements will strengthen the role of the reserve as the community hub for the district.

Each year, the Council prioritise a number of projects to establish key project priority list. Through this process, Shirley Strickland Reserve Redevelopment was acknowledged as being a high priority for the City.

**STAKEHOLDER ENGAGEMENT****I. COMMUNITY**

A detailed and extensive community engagement process was undertaken as part of the project, which is outlined in the Shirley Strickland Concept Plan 2016 report.

**II. OTHER AGENCIES / CONSULTANTS**

- Department of Local Government, Sport and Cultural Industries;
- Nature Play WA;
- Softball WA
- WA Football Commission;
- Touch WA;
- Bowls WA;
- WA Cricket Association; and
- NRL (Rugby League) WA.

**STATUTORY AND LEGAL IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

In the previous Council report, CD16/8093 – Shirley Strickland Reserve Concept Plan, it was supported, in principle, by Council to allocate \$6,264,000 in the City's Long Term Financial Plan for the 2018-2019 financial year for the redevelopment of Shirley Strickland Reserve. The \$6,264,000 was to be funded by transfers from the Community Facilities Reserve Account of \$5,346,000 and the Public Open Space Reserve Account of \$918,000.

At the August 2017 round of Council meetings the City of Melville considered report **P17/3764 Mount Pleasant Bowling Club Site Future Redevelopment**. It discussed the funding raised from the sale of 40 Bedford Road Ardross which currently houses the Mount Pleasant Bowling Club would be spent on recreational and community infrastructure including the upgrades to Shirley Strickland Reserve.

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)**

While the budget is currently proposed for 2018-2019, to continue to detailed design and construction preparation, an amount of \$300,000 for professional design and consultants' services is needed to be brought forward. Additionally, there has been a proactive audit of all City owned lighting structures which has seen a number of flood light towers at Shirley Strickland Reserve removed as they require renewal. As a result it is proposed to bring forward the \$543,000 allocated in the estimates for the upgrade and installation of new flood lights as per the concept plan. Total funding of \$843,000 is required in 2017-2018 to undertake these works and it is therefore recommended that that amount be brought forward into 2017-2018 and be transferred from the Community Facilities Reserve in 2017-2018 instead of 2018-2019.

The City was successful in attaining a \$710,000 grant from Lottery West as a contribution to the non-sport related elements of the development.

The CSRFF application for \$2,000,000, if successful, will further support the funding for the redevelopment project. Noting that the project is not reliant on the successful funding application from CSRFF.

**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

The Corporate Business Plan 2016-2020 has detailed our organisational key priorities as including meeting the demand to provide fit for use/appropriate infrastructure into the future (in areas like buildings, paths, roads, parks).

The Shirley Strickland Concept Plan Report provides a comprehensive analysis of the local community and sporting clubs current and strategic needs for recreation at Shirley Strickland Reserve. The key elements were identified through extensive consultation with the local community, including local residents and sporting groups, industry consultation and trend analysis.

Environmental aspects will be considered in the detailed design stage to be incorporated in the building designs, the nature play space, and the associated Reserve works.

The following risks and mitigation strategies were identified in the Council report CD16/8093 – Shirley Strickland Concept Plan:

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
As a result of continued and further overuse of the City active reserves damage and more regular closure of sports fields occurs.	Moderate consequences which are likely, resulting in a <b>High</b> level of risk.	Continue to implement concept plans of active reserves to optimise field use and spread wear and tear.
Risk of increased ongoing maintenance expenses due to continued and increased overuse.	Minor consequences which are almost certain, resulting in a <b>High</b> level of risk.	Continue to implement concept plans of active reserves to optimise field use and spread wear and tear.
Clubroom and on field facilities are aging and not fit for purpose requiring increased maintenance costs and impacting on the ability to cater for changing demographics, e.g. women's teams.	Moderate consequences which are likely, resulting in a <b>High</b> level of risk.	Design and construct new club and change room facilities inline with the proposed SSR Concept Plan.
Poor management of the new facilities results in degradation of the asset and increased costs to the City and users.	Moderate consequences which are possible, resulting in a <b>Medium</b> level of risk.	Investigate and implement a suitable management model.  In conjunction with Clubs, develop a detailed management plan for the asset renewal and facilities operations.

**POLICY IMPLICATIONS**

Reference is given to several Council Policies that guide decision making by the Council with consideration to this report and include the following:

Policy CP-028 Physical Activity highlights the increase of opportunities for physical activity; leading to the improved health and wellbeing of the community.

CP-037 Neighbourhood Development – Community Hub Policy highlights that gaining the greatest community benefit can be achieved through the provision of facilities consolidated into community hubs.

CP-031 Asset Management Policy highlights that assets must be reviewed on a regular basis to ensure they remain relevant, have a demonstrated community need and are achieving optimal levels of service in a cost effective manner over the asset lifecycle.

**CD17/8101 – 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (STANDARD AND FORWARD PLANNING GRANTS ROUND) (AMREC)****ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

An alternative is for the Council to rate the application as low or not recommended. However, this would be at odds with the previous Council resolution to support the Shirley Strickland Concept Plan. Rating the application as low or not recommended would potentially result in the application being unsuccessful for CSRFF funding impacting on the City's funding reserves.

**CONCLUSION**

The Shirley Strickland Reserve Concept Plan was developed through extensive consultation with the local community, including local residents and sporting groups, industry consultation and trend analysis.

The project aligns with the City's Neighbourhood Development – Community Hub Policy and demonstrates best practice in co-location and shared use.

The Shirley Strickland Redevelopment will see the much needed renewal of City assets to contemporary fit for purpose community sporting facilities that will cater for the needs of current and future generations of the Community. This aligns with the Corporate Business Plan 2016-2020 which details our organisational key priorities as including meeting the demand to provide fit for use/appropriate infrastructure into the future (in areas like buildings, paths, roads, parks).

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (8101)****ABSOLUTE MAJORITY APPROVAL**

At 6:48pm Cr Macphail moved, seconded Cr Schuster –

**That the Council:**

- 1. Prioritises and rates the Community Sport and Recreation Facility Fund grant submission for The Shirley Strickland Reserve Redevelopment as follows:**
  - A. Priority 1**
  - B. Rating High**
- 2. By Absolute Majority Decision approves the amendment of the 2017-2018 Budget to increase the transfer from the Community Facilities Reserve by \$843,000 to fund the commencement of the required detailed design for the Shirley Strickland Redevelopment project and progress the tender for the renewal and upgrade of flood lights noting that the \$6,264,000 currently identified in the Long Term Financial Model for the redevelopment will be reduced by \$843,000 to \$5,421,000 and the 2018-2019 transfer from Community Facilities Reserve reduced by the same amount.**

At 6:52pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY (12/0)**

## **6. QUESTION TIME**

At 6:52pm the Mayor re-opened Public Question Time to respond to a question that had been submitted at the meeting.

### **6.2 Mr W Green, Bull Creek**

#### Question 1

*Is the Melville City Council aware that many very serious collisions are occurring between large trucks and small vehicles using Leach Highway, including the loss of life and these collisions are not being reported by the public news media?*

#### Response

The Director Technical Services advised that the City receives information from Main Roads Western Australia and WA Police and the City is aware that Leach Highway has significantly more crashes involving trucks and vehicles.

The information provided to the meeting will be forwarded to the Director Technical Services and Mr Green was invited to make contact with the officers to discuss this further.

The Mayor closed Public Question Time at 6:54pm.

**M17/5000 – COMMON SEAL REGISTER (REC)**

Ward : All  
 Category : Operational  
 Subject Index : Legal Matters and Documentation  
 Customer Index : City of Melville  
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.  
 Previous Items : Standard Item  
 Works Program : Not applicable  
 Funding : Not applicable  
 Responsible Officer : Jeff Clark – Governance and Compliance Program Manager

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<b><i>For the Council/Committee to note.</i></b>

**KEY ISSUES / SUMMARY**

This report details the documents to which the City of Melville Common Seal has been applied for the period from 21 July 2017 up to and including 21 August 2017 for the Council's noting.



**M17/5000 – COMMON SEAL REGISTER (REC)**

**BACKGROUND**

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

**DETAIL**

<b>Register Reference</b>	<b>Parties</b>	<b>Description</b>	<b>ECM Reference</b>
1369	City of Melville and Bull Creek Tennis Club	Bull Creek Tennis Club - 5 year Licence Renewal	4330075
1400	City of Melville and The Scout Association of Australia WA Branch, Waylen Bay Group	Scout Association of Australia WA Branch, Waylen Bay Group - Lease for 3 years to 2020 - A Portion of Baden Powell Reserve, 41A McCallum Crescent, Ardross	4217067
1415	City of Melville and Southern Districts Senior Citizens Club Inc.	Southern Districts Seniors - Arthur Kay Reserve Management Licence 3 years, to 2020	4239128
1418	City of Melville and Reji Paul Chalakuzhy	Planning Application - Section 129BA of the TL 1893. Satisfy LG Subdivision Condition No. 5	DA-2017-395
1425	City of Melville and Rebecca Persic	Heathcote Artist Studio 1 Kitchen Hire Agreement to commence on 7 July 2017 and expiring on 31 December 2017	4251612
CS2000	City of Melville and Landgate	Landgate Form B2 (Deed of Restrictive Covenant) Restrictive Covenant - Single Bedroom Dwelling 20 Ripple way, Bateman	4311989
CS2001	City of Melville	LPS 6 Amendment 6 Rezoning Lot 4252 Murdoch Drive Murdoch from Public Purpose (SEC) to Service Commercial	4340013

**STAKEHOLDER ENGAGEMENT**

**I. COMMUNITY**

Not applicable.

**II. OTHER AGENCIES / CONSULTANTS**

Not applicable.

**M17/5000 – COMMON SEAL REGISTER (REC)****STATUTORY AND LEGAL IMPLICATIONS**

Section 2.5(2) of the *Local Government Act 1995* states:

*The local government is a body corporate with perpetual succession and a common seal.*

Section 9.49A (3) of the *Local Government Act 1995* states:

(3) *The common seal of the local government is to be affixed to a document in the presence of —*

- (a) *the mayor or president; and*
- (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*

**FINANCIAL IMPLICATIONS**

There are no financial implications in this report other than that held in the contracts advised above.

**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

There are no strategic, risk or environmental management implications in this report.

**POLICY IMPLICATIONS**

There are no policy implications in this report.

**ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

Not applicable.

**CONCLUSION**

This is a standard report for the Council's information.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (5000)****NOTING**

**That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from 21 July 2017 up to and including 21 August 2017.**

At 6.56pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY EN BLOC (12/0)**

**C17/6113 - CITY OF MELVILLE IT SERVER HARDWARE AND STORAGE REPLACEMENT**  
**(AMREC) (CONFIDENTIAL ATTACHMENT)**

Ward : All  
 Category : Operational  
 Subject Index : Tenders  
 Customer Index : City of Melville  
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.  
 Previous Items : None.  
 Works Programme : Not Applicable  
 Funding : \$560,242  
 : Terence Stevens  
 Responsible Officer : IT Infrastructure and Projects Team Leader

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	<b>Executive</b>	<b><i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i></b>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

**C17/6113 – CITY OF MELVILLE IT SERVER HARDWARE AND STORAGE REPLACEMENT (AMREC) (CONFIDENTIAL ATTACHMENT)****KEY ISSUES / SUMMARY**

To recommend the acceptance of a quotation submitted by Denver Technologies for the supply, installation and implementation of computer server hardware and storage.

**BACKGROUND**

The current server and storage architecture is five years old and has reached replacement in accordance with the endorsed Asset Management Plans relating to Information Communication Technology equipment (4 – 5 years).

Over the last year, the City has been conducting research and market sensing of various vendors and suppliers of IT server and data storage hardware to help determine the best possible fit to replace the current server and storage hardware to support the current and future data processing and storage needs of the City.

Quotations were sought from vendors of server and data storage hardware using the State Governments Common Use Agreement – CUA13010 IT Servers and Data Storage Devices which includes a list of well qualified potential suppliers offering suitable hardware and related management software.

**DETAIL**

Quotations were sought from five suppliers listed on the State Common Use Agreement CUA13010 who were approved Dell equipment resellers and who had a local presence within WA. Two of these providers elected not to provide a response resulting in three conforming quotes. Additionally one of these resellers provided a non-conforming quote based on its offering as a GovNext supplier, utilising its own data centre a community cloud capability. (ie Whole of State Government is the community).

**Price Schedule**

The Price Schedule was distributed to Elected Members on Friday 1 September 2017 under separate cover.

**Quotation Evaluation Process**

Qualitative scores were achieved by joint agreement of the panel members at the evaluation meeting after each panel member had scored the submission individually. Stage 1 was a weighted comparison against the following qualitative criteria – Relevant Experience, Capacity to Deliver and Methodology. Stage 2 was a weighted comparison against price.

The recommended quoter achieved the #1 with a score of 90%.

**C17/6113 – CITY OF MELVILLE IT SERVER HARDWARE AND STORAGE REPLACEMENT (AMREC) (CONFIDENTIAL ATTACHMENT)**

**Evaluation Process**

Details of the quotation process and comparative assessment conducted are detailed in the attached Confidential Attachments – Evaluation Panel Report and Overall Evaluation Assessment Sheet including Lump Sum Amount.

**OTHER AGENCIES / CONSULTANTS**

The City has consulted with various original equipment manufacturers to identify the best fit solutions for the City's requirements.

**STATUTORY AND LEGAL IMPLICATIONS**

*Local Government (Functions and General) Regulations 1996 Section 3.57 11 (2) (e) "Tenders do not have to be publically invited ... if supplied by or obtained through the government of the State or Commonwealth or any of its agencies".*

**FINANCIAL IMPLICATIONS**

Approved Budget Details	\$ 86,252 carried forward 2016-2017 \$262,000 2017-2018 budget \$211,990 budget amendment required for additional funding from the Information Technology Reserve account.
Anticipated expenditure over the term of the contract	\$560,242 including supply of hardware, supply of software, services for implementation and five years of pre-paid maintenance. There is not expected to be any further operational or capital costs associated with this purchase over the five year usage.

**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

**Strategic:** The City has a commitment to Business Excellence which includes process management, improvement and innovation. This procurement activity is aligned to the principles including appropriate investment and resilient information technology architecture. The purchase also supports the delivery of agreed strategic objectives including meeting customer (including employee) expectations and experience which enables staff to serve our community in line with the community plan.

**Risk:** There are no residual risk implications following the invitation to quote and subsequent evaluation process conducted for this item.

**C17/6113 – CITY OF MELVILLE IT SERVER HARDWARE AND STORAGE REPLACEMENT (AMREC) (CONFIDENTIAL ATTACHMENT)**

Environmental: The respondents to the request for quote were required to provide details of how they would ensure this purchase would have minimal adverse impact on our environment. The existing equipment being replaced will be disposed of by using an accredited e-Waste and recycling contractor to ensure it is dealt with in an environmentally acceptable manner.

**POLICY IMPLICATIONS**

CP-023 Procurement of Products or Services

**ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

An alternate quote for the outsourcing of services via GovNext (State Government Information Technology Infrastructure service) was provided. This was at a substantially higher overall Total Cost of Ownership than the recommended direct purchase and operation by the City method. Additionally a comparison was made to public pricing on Amazon Web Services (AWS) which again was identified at a higher price. Due to its location in Sydney, the AWS service would be unsuitable for some aspects of the City's requirements.

**CONCLUSION**

The quotation submitted by Denver Technology Pty Ltd provides the best value for money outcome for the City, achieving the qualitative criteria for the supply, implementation and maintenance for five years of new IT server hardware and storage for the City.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6113)  
ABSOLUTE MAJORITY APPROVAL**

At 6:54pm Cr Wieland moved, seconded Cr Barling –

**That the Council:**

- a) Approves the quotation submitted by Denver Technology Pty Ltd ABN 73 195 742 604 for the supply, implementation and maintenance for a five year period of IT Server Hardware and Storage Replacement for the lump sum of \$560,242 exclusive of GST, under the terms and conditions of the State Common Use Agreement CUA13010 IT Servers and Data Storage Devices, as specified, as the most advantageous.
- b) By Absolute Majority decision approves a 2017-2018 budget amendment to transfer \$211,990 from the Information Technology Reserve account to capital account 260-80303-1565-000 – Server Hardware.

At 6:55pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY (12/0)**

**C17/6000 - INVESTMENT STATEMENTS AS AT 31 JULY 2017 (REC)**

Ward	: All
Category	: Operational
Subject Index	: Financial Statements and Investments
Customer Index	: Not applicable
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: Standard Item
Works Programme	: Not applicable
Funding	: Not applicable
Responsible Officer	: Bruce Taylor – Manager Financial Services

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
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<input checked="" type="checkbox"/>	Information	<b><i>For the Council/Committee to note.</i></b>

**KEY ISSUES / SUMMARY**

This report presents the investment statements for the period ending 31 July 2017 for the Council's information and noting.

Final investment figures for the year end are yet to be finalised as the calculations for the year end inter fund transfers between Municipal and Reserve accounts still need to be undertaken.

**C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)**

**BACKGROUND**

The City has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

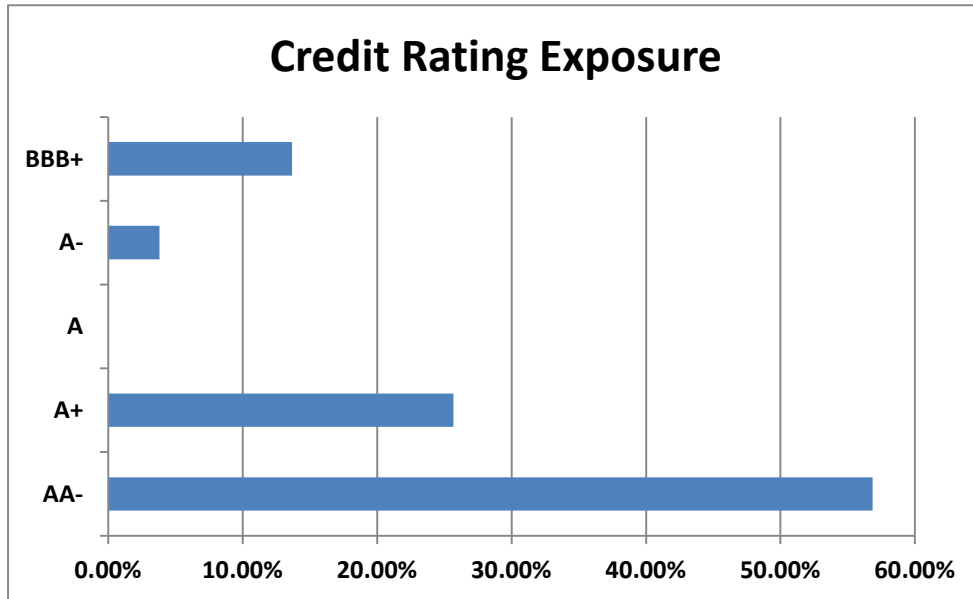
**DETAIL**

Summary details of investments held as at 31 July 2017 are shown in the tables below. The following statements detail the investments held by the City as at 31 July 2017.

<b>CITY OF MELVILLE</b>	
<b>STATEMENT OF INVESTMENTS</b>	
<b>FOR THE PERIOD ENDING 31 JULY 2017</b>	
<b>SUMMARY BY FUND</b>	
	<b>AMOUNT</b>
	<b>\$</b>
MUNICIPAL	\$ 12,440,184
RESERVE	\$ 118,063,094
TRUST	\$ 1,148,445
CITIZEN RELIEF	\$ 210,281
	<b>\$ 131,862,005</b>
<b>SUMMARY BY INVESTMENT TYPE</b>	
	<b>AMOUNT</b>
	<b>\$</b>
11AM	\$ 6,021,926
31DAYS AT CALL	\$ 4,500,000
60DAYS AT CALL	\$ 2,000,000
90DAYS AT CALL	\$ 6,100,000
TERM DEPOSIT	\$ 113,009,434
UNITS (Local Govt Hse)	\$ 230,645
	<b>\$ 131,862,005</b>
<b>SUMMARY BY CREDIT RATING</b>	
	<b>AMOUNT</b>
	<b>\$</b>
AA-	\$ 74,831,360
A+	\$ 33,800,000
A	\$ -
A-	\$ 5,000,000
BBB+	\$ 18,000,000
UNITS (Local Govt Hse)	\$ 230,645
	<b>\$ 131,862,005</b>

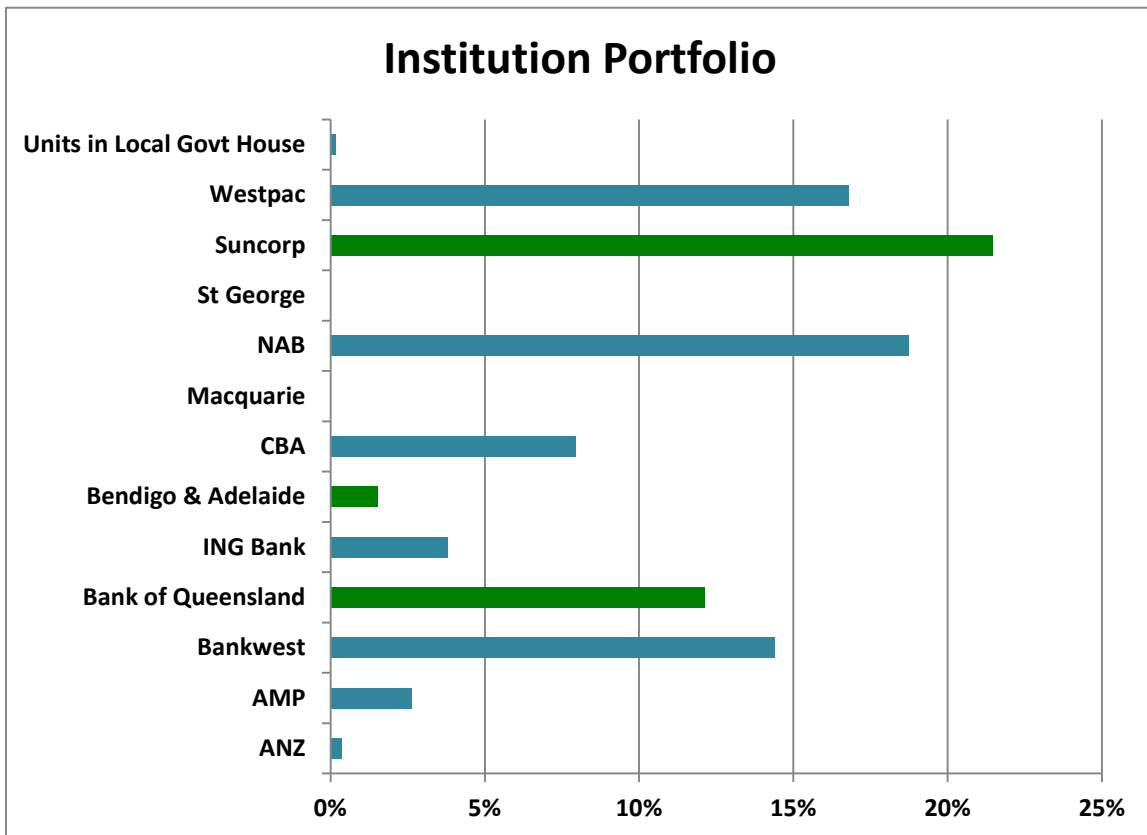


C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)



DIVERSIFICATION RISK & GREEN INVESTMENTS									
INSTITUTION	INVESTMENT TYPE	S & P RATING	AMOUNT	\$	ACTUAL PROPORTION	INSTITUTION PROPORTION	MAX. % WITH ANY ONE INSTITUTION	NON FOSSIL FUEL	INVESTMENT WITH ADI WITH NON FOSSIL FUEL
ANZ BANK (TERM)	TERM	AA-	500,000		0.38%	0.38%	30%	No	
AMP BANK (TERM)	TERM	A+	3,500,000		2.65%	2.65%	25%	No	
BANKWEST (TERM)	TERM	AA-	19,000,000		14.41%	14.41%	30%	No	
BANK OF QUEENSLAND (TERM)	TERM	BBB+	16,000,000		12.13%	12.13%	15%	Yes	16,000,000
BENDIGO AND ADELAIDE BANK (TERM)	TERM	BBB+	2,000,000		1.52%	1.52%	15%	Yes	2,000,000
COMMONWEALTH BANK (TERM)	TERM	AA-	10,500,000		7.96%	7.96%	30%	No	
ING BANK (TERM)	TERM	A-	5,000,000		3.79%				
ING BANK (FRTD)	FRTD	A-	-		0.00%	3.79%	25%	No	
MACQUARIE BANK (TERM)	TERM	A	-		0.00%	0.00%	25%	No	
NAB (TERM)	TERM	AA-	24,709,434		18.74%	18.74%	30%	No	
ST GEORGE BANK (TERM)	TERM	AA-	-		0.00%	0.00%	30%	No	
SUNCORP METWAY LTD (TERM)	TERM	A+	28,300,000		21.46%	21.46%	25%	Yes	28,300,000
WESTPAC (MAXI BONUS 1)	11AM	AA-	2,364,447		1.79%				
WESTPAC (MAXI BONUS 2)	11AM	AA-	1,040,218		0.79%				
WESTPAC (MAXI DIRECT)	11AM	AA-	2,617,260		1.98%				
WESTPAC (31DAYS AT CALL)	31DAYS AT CALL	AA-	4,500,000		3.41%				
WESTPAC (60DAYS AT CALL)	60DAYS AT CALL	AA-	2,000,000		1.52%				
WESTPAC (90DAYS AT CALL)	90DAYS AT CALL	AA-	6,100,000		4.63%				
WESTPAC (TERM)	TERM	AA-	3,500,000		2.65%	16.78%	30%	No	
UNITS IN LOCAL GOV'T HOUSE	NA	NA	230,645		0.17%	0.17%		N/A	
			<b>131,862,005</b>		<b>100%</b>	<b>100%</b>			<b>46,300,000</b>
<b>Total Non Fossil Fuel Lending ADI</b>									<b>35%</b>

C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)



Non Fossil Fuel Authorised Deposit Taking Institutions. (ADI's)

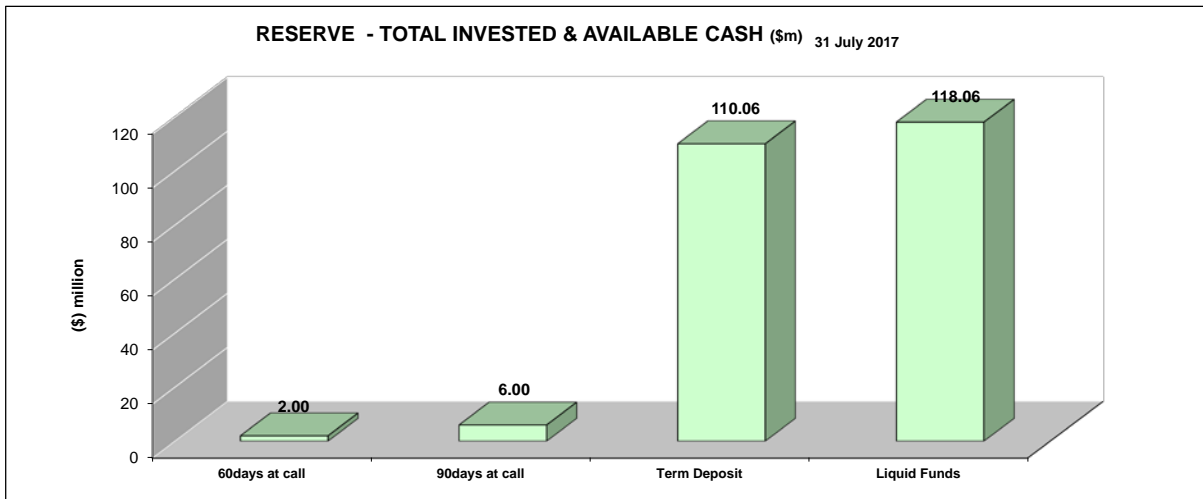
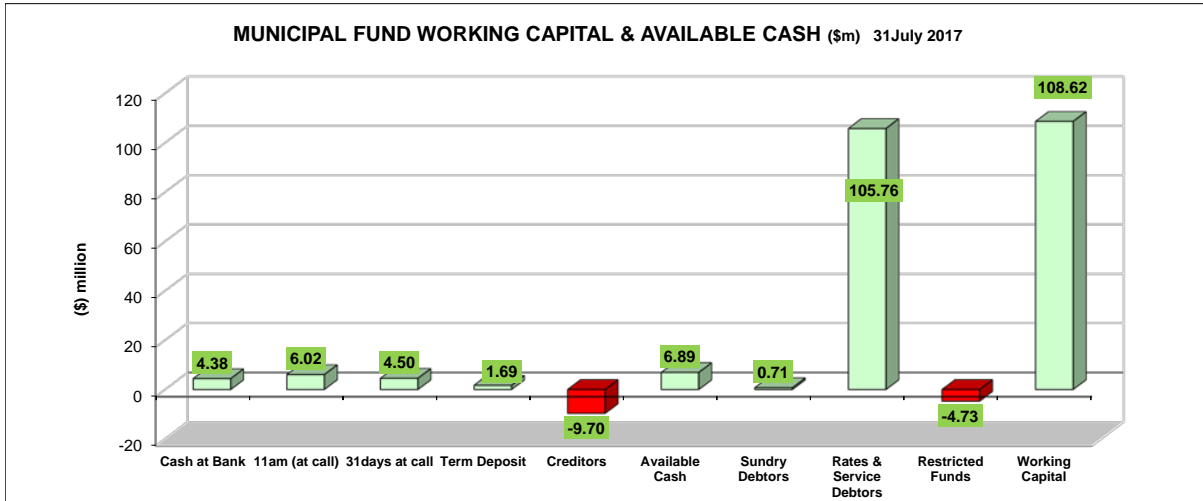
“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

The total investment in authorised institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels, as at 31 July was 35%.

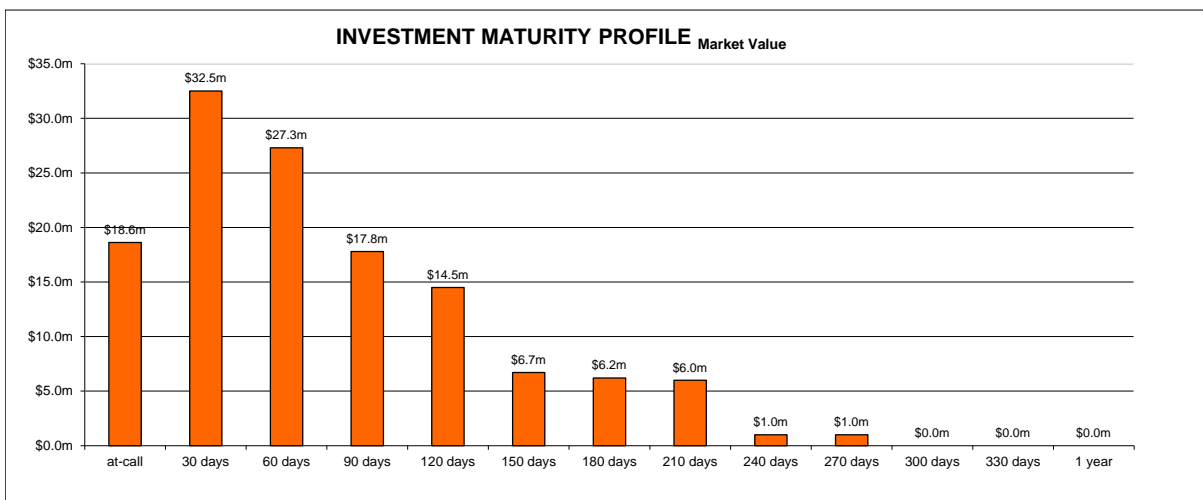
C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)

Net Funds Held

The graphs on the following page summarise the Municipal Fund working capital and available cash and the funds held in Cash Backed Specific Purpose Reserve Accounts as at 31 July 2017.



The graph below summarises the maturity profile of the City's investments at market value as at 31 July 2017.



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**C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)****STAKEHOLDER ENGAGEMENT****I. COMMUNITY**

This report is available to the public on the City's web-site.

**II. OTHER AGENCIES / CONSULTANTS**

A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the course of the month in respect to the placement and renewal of investments.

**STATUTORY AND LEGAL IMPLICATIONS**

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversighted by the Australian Prudential Regulation Authority (APRA).

Effective from 13 May 2017 the *Local Government (Financial Management) Regulations 1996* were amended (regulation 19C) to allow local governments to deposit funds for a fixed term of three years or less. The regulation previously only allowed for deposits of 12 months or less. Deposits of greater than one year may enable the City to achieve better investment returns.

**FINANCIAL IMPLICATIONS**

For the period ending 31 July 2017:

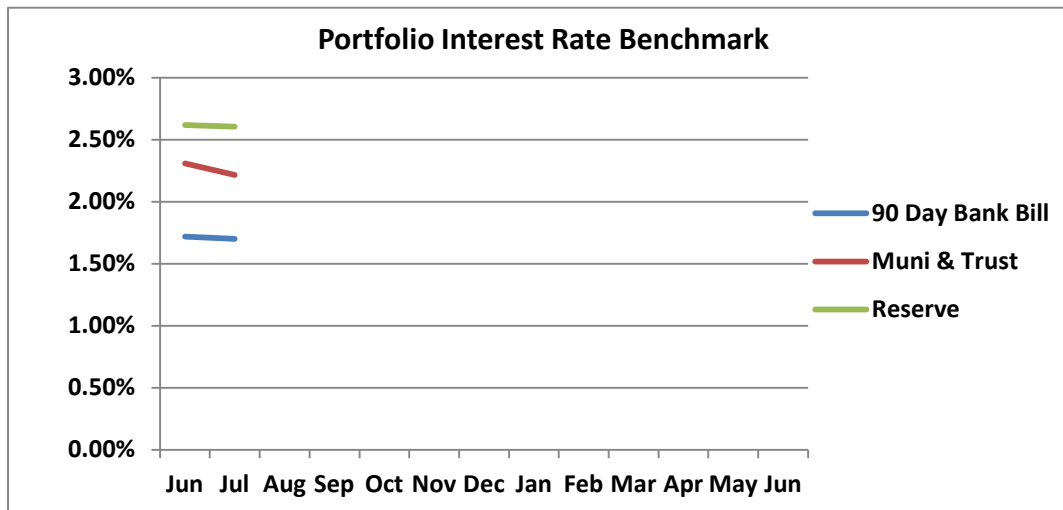
- Investment earnings on Municipal and Trust Funds were \$36,376 against a year to date budget of \$50,583 representing a \$14,207 negative variance.

The weighted average interest rate for Municipal and Trust Fund investments as at 31 July 2017 was 2.22% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 1.70%.

- Investment earnings on Reserve accounts were \$251,242 against a year to date budget of \$220,716 representing a \$30,526 positive variance.

The weighted average interest rate for Reserve account investments as at 31 July 2017 was 2.61% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 1.70%.

**C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)**



**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

**Strategic**

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2016-2020.

Priority Number One – “Restricted current revenue base and increasing /changing service demands impacts on rates”.

**Risk**

The Council’s Investment of Funds Policy CP-009 was drafted so as to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation as a result of investments that may be perceived as unsuitable by the Community. The interest rate risk is high due to the short-term nature of the City’s investments and the inability, due to legislative restrictions, to lock into longer dated investments which attract higher interest rates and help reduce exposure to reductions in interest rates.

**Environmental**

When investing the City’s funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

**POLICY IMPLICATIONS**

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

**C17/6000 - INVESTMENT STATEMENTS FOR JULY 2017 (REC)****Policy Implications Contd.**

Council Policy CP-030 – Environmental states that the “The City aims to prevent, manage and minimise environmental impacts associated with its activities, while conserving and enhancing the City’s biodiversity and environmental quality, thereby maintaining and creating healthy surroundings for the community.” Whilst this Policy directly relates to the environmental impacts that relate to activities within the Cities boundaries and there is a tenuous link between the City’s investment activities and lending to organisations producing fossil fuels, the City will to the extent it can without putting invested funds at undue risk, direct its investments to financial institutions that do not lend to those organisations.

**ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

Not applicable as this report only presents information for noting.

**CONCLUSION**

The City’s investment portfolio is invested in highly secure investments that are returning low investment returns which are commensurate with the low level of risk of the portfolio.

35% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels.

Future investment earnings are expected to continue to decrease when compared to previous years as interest rates continue to stay low and readjustment from the Standard and Poor’s Australian ratings on the banks (from A- to BBB+) will force us to reduce our investment with institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels.

Council Policy CP-009 Investment of Funds was amended at the Ordinary Meeting of Council meeting held 20 June 2017, Item C17/5561- Policy Review – Corporate Services, to reflect the above change to legislation and an increase in the thresholds for BBB+ investments.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6000)****NOTING**

**That the Council notes the Investment Report for the period ending 31 July 2017.**

At 6.56pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY EN BLOC (12/0)**

**C17/6001 – SCHEDULE OF ACCOUNTS PAID FOR JULY 2017 (REC) (ATTACHMENT)**

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Statement and Investments
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not Applicable
Funding	:	Annual Budget
Responsible Officer	:	Bruce Taylor – Manager Financial Services

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<b><i>For the Council/Committee to note.</i></b>

**KEY ISSUES / SUMMARY**

This report presents the details of payments made under delegated authority to suppliers for the month of July 2017 and recommends that the Schedule of Accounts Paid be noted.

**C17/6001 – SCHEDULE OF ACCOUNTS PAID FOR JULY 2017 (REC) (ATTACHMENT)**

**BACKGROUND**

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to Council. The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

**DETAIL**

The Schedule of Accounts Paid for the period ending 31 July 2017 including Payment Registers numbers, Cheques 597 to 601 and Electronic Funds Transfers batches 460 to 464, Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 1 September 2017. Payments for the period totalled \$9,605,285.16 for the Municipal Fund and \$241,937.35 for the Trust Fund whilst new investment transactions totalled \$3,000,000.00. Details of the payments are shown in attachment [6001 July 2017](#).

Payments in excess of \$25,000 for the period are detailed as follows:

<b>Supplier Name</b>	<b>Remittance Number</b>	<b>Remittance Details</b>	<b>Amount</b>
AE Hoskins & Sons	Chq 067197	Final claim for refurbishment of Deep Water Point Change rooms	\$187,503.35
Alpha West Services Pty Ltd	E057972	Purchase of Cisco 3650 48 Port and Cisco 3650 24 Port for telephone system	\$66,642.72
Aquatic Services WA Pty Ltd	E058064 & E058355	Refurbishment to sand filter and pipework for pool at LeisureFit Booragoon	\$33,891.00
Arbor Centre Pty Ltd	Chq 067193	Stage 1 of comprehensive tree assessment at Civic Centre	\$26,510.00
Asphaltech Pty Ltd	E058007 & E058298	Road resurfacing at various sites	\$385,521.17
Axiis Contracting	E058022 & E058307	Concrete works at various sites	\$104,847.87
Building & Construction Industry Training Fund	Chq 007156	Remittance of the building construction training levy collected by the City with building licence applications	\$137,910.65
Caltex	Direct Bank Transfer	Caltex fuel	\$72,401.12
City of Cockburn	E057226	Commercial waste tip fees for June	\$31,527.95
Clark Equipment Sales Pty Ltd	E057871	Purchase of S450 Bobcat with loader and trailer	\$68,750.00
Data #3 Limited	E057948 & E058229	Microsoft ELA renewal and purchase of hardware	\$127,649.98
Department of Commerce	E057853	Remittance of Building Service Levy collected on building licence applications	\$104,026.70
Department of Fire & Emergency Services	E058291	ESL remittance for June	\$99,672.27
Department of Transport	Chq 067252 & E057940	Vehicle licences for 2017-2018	\$61,818.07
Dickies Tree Service	E057858 & E058149	Tree lopping services	\$113,803.23
EMSO Maintenance T/A Crabclaw Holdings Pty Ltd	E057928 & E058214	Building maintenance at various sites	\$50,471.21
Erebus Contracting Pty Ltd	E058048 & E058337	Drainage installation at various sites	\$48,087.50
Flexi Staff	E057886 & E058176	Temporary employment	\$43,164.87
Hays Specialist Recruitment (Australia) Pty Ltd	E058006 & E058297	Temporary employment	\$31,919.86



**C17/6001 – SCHEDULE OF ACCOUNTS PAID FOR JULY 2017 (REC) (ATTACHMENT)**

Supplier Name	Remittance Number	Remittance Details	Amount
ICS Australia Pty Ltd	E058056	Progress claim for refurbishment of Heathcote Precinct	\$87,721.49
Ken Rogers Coaching	E058026 & E058317	Reporting for Organisational Culture Survey	\$35,540.00
LGIS Insurance Broking	E058219	Insurance premiums 2017-2018	\$123,495.93
LGIS Liability	E058181	Insurance premiums 2017-2018	\$580,293.91
M P Rogers & Associates Pty Ltd	E057927	Design consultancy for Foreshore revetment works & replacement of boat ramps	\$40,749.33
Mastec Australia Pty Ltd	E058003	Garbage bins	\$73,306.75
MMM WA Pty Ltd	E057964 & E058249	Reinstatement of median and verge at South Street & North Lake Road	\$53,100.30
Natural Area Management & Services	E058086 & E058384	Weed control, grass treatment, revegetation control & planting at various Reserves	\$96,933.31
Rhysco Electrical Services	E057974 & E058265	Electrical services	\$36,621.23
Roadsafe Traffic Management	E058041 & E58329	Traffic management services	\$26,271.73
Sirsidynix Pty Ltd	E058173	Libraries software subscription 2017-2018	\$77,459.14
Southern Metropolitan Regional Council	E057951 & E058232	Annual SMRC contributions for 2017-2018, RRRC loan repayment, MSW, green waste and MRF gate fees for June and MSW gate fees for July	\$1,063,221.13
Southern Wire Industrial Pty Ltd	E058377	Repair chainmesh fence at John Connell Reserve	\$28,453.98
Synergy	E057885 & E058175	Electricity charges	\$267,726.08
Technology One Ltd	E058389	Annual support and maintenance 2017-2018	\$80,875.91
Terrestrial Ecosystems	E058050	Feral animal management	\$33,000.00
Tree Amigos Tree Surgeons	E057971 & E058260	Tree lopping services	\$56,212.89
Water Corporation	Chq 067191 & 067268	Water charges	\$47,069.15
Western Australian Local Government Association	E058235	Membership 2017-2018	\$72,733.65
Western Power	E057881	Installation of streetlights at MacRae Road and powder coating of lights for Melville South	\$60,877.02
Youngs Plumbing Service Pty Ltd	E057963 & E058248	Building maintenance	\$26,244.65

**Payroll**

Supplier Name	Remittance Number	Remittance Details	Amount
Various Banking Institutions	Direct Bank Transfers 12.07.2017 & 26.07.2017	Payment of salaries and wages to City employees net of tax and deduction for pays 1 and 2	\$2,067,065.16
Australian Taxation Office	Direct Bank Transfers 12.07.2017 & 26.07.2017	Pay as You-Go taxation and other deductions from employee payroll for pays 1 and 2	\$644,646.00
Creditors	Direct Bank Transfers 12.07.2017 & 26.07.2017	Payment of superannuation, union membership, council rates, vehicle deductions, Centrelink, etc. for pays 1 and 2	\$547,823.21
<b>Total</b>			<b>\$3,259,534.37</b>

**C17/6001 – SCHEDULE OF ACCOUNTS PAID FOR JULY 2017 (REC) (ATTACHMENT)****STAKEHOLDER ENGAGEMENT****I. COMMUNITY**

Not applicable.

**II. OTHER AGENCIES / CONSULTANTS**

Not applicable.

**STATUTORY AND LEGAL IMPLICATIONS**

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Regulation 11 - Payment of Accounts, Regulation 12 - List of Creditors and Regulation 13 - Payments from the Trust Fund and the Municipal Fund.

**FINANCIAL IMPLICATIONS**

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

There are no identifiable strategic, risk and environmental management implications.

**POLICY IMPLICATIONS**

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

**ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

Not applicable as this report presents information for noting only.

**CONCLUSION**

Payments for interfund for the period totalled \$9,605,285.16 for the Municipal Fund and \$241,937.35 for the Trust Fund whilst new investment transactions totalled \$3,000,000.

The report and attached Schedule of Accounts Paid is presented for the Council's information.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6001)****NOTING**

**That the Council notes the Schedule of Accounts paid for the period ending 31 July 2017 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in attachment [6001 July 2017](#)**

At 6:56pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY EN BLOC(12/0)**

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)**

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Reporting - Statements of Financial Activity
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not applicable
Funding	:	Not applicable
Responsible Officer	:	Bruce Taylor – Manager Financial Services

**AUTHORITY / DISCRETION**

**DEFINITION**

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	<b>Executive</b>	<b><i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i></b>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

**KEY ISSUES / SUMMARY**

<p>This report presents:</p> <ul style="list-style-type: none"> <li>• The Statements of Financial Activity by Program, Sub-Program and Nature and Type, for the period ending 31 July 2017 and recommends that they be noted by the Council. The year end accounts for 2016-2017 are still being finalised and this will impact any opening balances in this report.</li> <li>• The variances for the month of July 2017 and recommends that they be noted by the Council.</li> <li>• The Budget amendments required for the month of July 2017 and recommends that they be adopted by Absolute Majority decision of the Council.</li> <li>• Proposed amendments to the adopted 2017-2018 Fees and Charges schedule and recommends that they be noted and adopted by Absolute Majority decision of the Council.</li> </ul>
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**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY for JULY 2017 (AMREC)  
(ATTACHMENTS)**

**BACKGROUND**

The Statements of Financial Activity for the period ending 31 July 2017 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Subsequent to the recent adoption of the 2017-2018 Annual Budget, changes in statutory charges require amendments to the adopted Fees and Charges schedule for 2017-2018.

**DETAIL**

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Rate Setting Statement by Program, which provides details on the Program classifications,
2. Rate Setting Statement by Sub-Program, which provides further details on the Program classifications and,
3. Statement of Financial Activity by Nature and Type, which provides details on the various categories of income and expenditure.

**Variances**

CITY OF MELVILLE EXTRACT OF RATE SETTING STATEMENT FOR VARIANCE IN EXCESS OF \$50,000 for the Period 1 July 2017 to 31 July 2017							
	July Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
<b>Revenue</b>							
General Purpose Funding	3,129,642	3,060,385	3,129,642	69,256	2%	10,206,355	10,206,355
Other Property and Services	70,005	(25,684)	70,005	95,689	-373%	1,881,450	1,881,450
	9,101,503	8,926,736	9,101,503	174,767	2%	33,687,094	34,520,227
<b>Expenses</b>							
Governance	(367,523)	(431,872)	(367,523)	64,349	-15%	(5,263,277)	(5,263,277)
Law, Order, Public Safety	(257,163)	(311,052)	(257,163)	53,889	-17%	(4,118,059)	(4,118,059)
Education & Welfare	(161,171)	(213,422)	(161,171)	52,250	-24%	(2,729,585)	(2,729,585)
Community Amenities	(2,008,229)	(2,213,142)	(2,008,229)	204,914	-9%	(24,667,337)	(24,667,337)
Recreation and Culture	(1,655,583)	(2,416,349)	(1,655,583)	760,765	-31%	(29,988,278)	(29,988,278)
Transport	(1,220,462)	(1,456,378)	(1,220,462)	235,915	-16%	(17,725,955)	(17,790,955)
Other Property and Services	(1,468,323)	(1,686,063)	(1,468,323)	217,740	-13%	(10,369,279)	(10,369,279)
	(7,397,596)	(9,053,301)	(7,397,596)	1,655,705	-18%	(101,719,144)	(101,784,144)
<b>Net Result Excluding Rates</b>	<b>1,703,907</b>	<b>(126,565)</b>	<b>1,703,907</b>			<b>(68,032,050)</b>	<b>(67,263,917)</b>
<b>Capital Revenue &amp; Expenditure</b>							
Purchase of Furniture & Equipment	2,732	(669,324)	2,732	672,056	-100%	(2,173,668)	(2,173,668)
Purchase of Infrastructure Assets	(508,606)	(45,000)	(508,606)	(463,606)	1030%	(17,552,829)	(17,832,829)

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)**

A more detailed summary of variances and comments based on the Rate Setting Statement by Sub-Program is provided in attachments ([6002C Sub Program July 2017](#)) and [6002H July 2017](#).

**Revenue**

\$85.51 million in Rates was raised to 31 July 2017, compared to \$83.59 million for the same reporting period last year. This is compared with a revised year to date budget of \$85.16 million, resulting in a positive variance of \$350,473. This variance has arisen out of a combination of a provision for doubtful debts on potentially non rateable residential properties, and additional commercial gross rental values being applied to commercial properties that had not been received when rates modelling was conducted during the development of the 2017-2018 Budget, resulting in additional commercial rates income.

**Money Expended in an Emergency and Unbudgeted Expenditure**

Not applicable for July 2017.

**Budget Amendments**

Details of Budget Amendments requested for the month of July 2017 are shown in attachment [6002J July 2017](#). Highlighted are four budget amendment journals greater than \$50,000 that were processed in July 2017:

- \$184,026 – Creation of operating salary budgets for the Project Management team with corresponding recoveries from the capital program.
- \$1,445,500 – Transfer of funding from the Public Open Space and Urban Forest Reserve to fund Tompkins Park Redevelopment as per Council Resolution CD17/8098.
- \$175,000 - Increase to Tompkins Park Redevelopment capital income and expenditure budgets to reflect the full contribution to be received.
- \$65,000 – Transfer of funding from Public Open Space and Urban Forest Reserve to the Urban Forest operating account to fund tree data collection as per the Urban Forest Strategy.

**Rates Collections and Debtors**

Rates, Refuse, Fire and Emergency Service Authority and Underground Power payments totalling \$1,893,480 were collected over the course of the month. Rates collection progress for the month of July is 1% below the target of 10%. This represents a dollar value of \$863,873. As at 31 July 9% of 2017-2018 rates, including prior year arrears had been collected compared with 12% collected for the same time last year. Rates collection for 2017-2018 excluding prior year rates arrears is 12.3%.

Total sundry debtor balances increased by \$300,079 over the course of the month from \$398,365 to \$728,444. The 90+ day's debtor balance increased by \$784 from \$29,264 to \$30,048.

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)**

**Granting of concession or writing off debts owed to the City**

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Director Corporate Services to write off debts or grant concessions to a value of \$5,000. No Debts were written off under delegated authority in the month of July 2017.

**Proposed amendments to the 2017-2018 Fees and Charges**

Following the adoption of the 2017-2018 Annual Budget, officers have received advice from the Building Commission that the State regulated fees for Building applications have been amended for 2017-2018. Similar advice has been received regarding State regulated maximum fees for Development Assessment Panel applications. An amendment to the 2017-2018 Fees and Charges Schedule is presented for the Council's noting and adoption.

The following attachments form part of the Attachments to the Agenda.

<b>DESCRIPTION</b>	<b>LINK</b>
Statement of Financial Activity By Nature and Type – July 2017	<a href="#"><u>6002A Nature Type July 2017</u></a>
Rate Setting Statement by Program – July 2017	<a href="#"><u>6002B Program July 2017</u></a>
Rate Setting Statement by Sub-Program – July 2017	<a href="#"><u>6002C Sub Program July 2017</u></a>
Representation of Net Working Capital – July 2017	<a href="#"><u>6002E July 2017</u></a>
Reconciliation of Net Working Capital – July 2017	<a href="#"><u>6002F July 2017</u></a>
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – July 2017	<a href="#"><u>6002H July 2017</u></a>
Details of Budget Amendments requested – July 2017	<a href="#"><u>6002J July 2017</u></a>
Summary of Rates Debtors – July 2017	<a href="#"><u>6002L July 2017</u></a>
Graph Showing Rates Collections – July 2017	<a href="#"><u>6002M July 2017</u></a>
Summary of General Debtors aged 90 Days Old or Greater – July 2017	<a href="#"><u>6002N July 2017</u></a>
Amended 2017-2018 Fees and Charges	<a href="#"><u>6002O 2017 2018 Amended Fees and Charges</u></a>

**STAKEHOLDER ENGAGEMENT**

**I. COMMUNITY**

Local Public Notice of the proposed Amendments to the Schedule of Fees and Charges will be undertaken by public advertisement in the Melville Times, in respect of the above fees and charges if they are adopted by the Council.

**II. OTHER AGENCIES / CONSULTANTS**

Not applicable.

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)****STATUTORY AND LEGAL IMPLICATIONS**

*Local Government Act 1995* Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

*Local Government (Financial Management) Regulation 1996* Part 4 – Financial Reports Regulation 34 requires that:

**34. Financial activity statement report — s. 6.4**

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

(e) *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*

- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

The variance adopted by the Council is 10% or \$50,000 whichever is greater.

*Local Government Act 1995* Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)****Fees and Charges**

## 6.16. Imposition of fees and charges

*(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*\* Absolute majority required.*

*(2) A fee or charge may be imposed for the following —*

*(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*

*(b) supplying a service or carrying out work at the request of a person;*

*(c) subject to section 5.94, providing information from local government records;*

*(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*

*(e) supplying goods;*

*(f) such other service as may be prescribed.*

*(3) Fees and charges are to be imposed when adopting the annual budget but may be —*

*(a) imposed\* during a financial year; and*

*(b) amended\* from time to time during a financial year.*

*6.19. Local government to give notice of fees and charges If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*

*(a) its intention to do so; and*

*(b) the date from which it is proposed the fees or charges will be imposed.*

**FINANCIAL IMPLICATIONS****Variances**

Variances are dealt with in attachment [6002H July 2017](#) (Notes on Statement of Variances in excess of \$50,000 by Sub-Program).

**Fees and Charges**

It is not expected that the amendments to the Fees and Charges Schedule presented in attachment [6002O 2017 2018 Amended Fees and Charges](#) will have a material impact on the City's budget. Consequently, changes to the income budgets are not proposed in this report but will be considered, if necessary, as part of the Mid Year Budget Review.



**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)****STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

There are no identifiable strategic, risk or environmental management implications arising from this report.

**POLICY IMPLICATIONS**

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

**ALTERNATE OPTIONS AND THEIR IMPLICATIONS****Fees and Charges**

The City has no discretion with respect to the Building Fees set by the State Government. In respect of Development Application Fees the City does have discretion to apply fees less than or up to the maximum fees indicated by the Department of Planning. Charging less than the maximum would however, result in an under recovery of the City's costs associated with assessing and approving planning applications.

**CONCLUSION**

The attached financial reports reflect a positive financial position of the City of Melville as at 31 July 2017.

The changes to the 2017-2018 Fees and Charges manual with respect to Building Fees and Planning Application Fees are to bring the Fees and Charges manual into line with the statutory and statutory maximum fees set by the State Government.

**C17/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2017 (AMREC)  
(ATTACHMENTS)**

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6002)**

**NOTING AND ABSOLUTE MAJORITY**

At 6:55pm Cr Barling moved, seconded Cr Robartson –

**That the Council:**

- 1. Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 July 2017 as detailed in the following attachments:**

DESCRIPTION	LINK
Statement of Financial Activity By Nature and Type – July 2017	<a href="#">6002A Nature Type July 2017</a>
Rate Setting Statement by Program – July 2017	<a href="#">6002B Program July 2017</a>
Rate Setting Statement by Sub-Program – July 2017	<a href="#">6002C Sub Program July 2017</a>
Representation of Net Working Capital – July 2017	<a href="#">6002E July 2017</a>
Reconciliation of Net Working Capital – July 2017	<a href="#">6002F July 2017</a>
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – July 2017	<a href="#">6002H July 2017</a>
Details of Budget Amendments requested – July 2017	<a href="#">6002J July 2017</a>
Summary of Rates Debtors – July 2017	<a href="#">6002L July 2017</a>
Graph Showing Rates Collections – July 2017	<a href="#">6002M July 2017</a>
Summary of General Debtors aged 90 Days Old or Greater – July 2017	<a href="#">6002N July 2017</a>

- 2. By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for July 2017 [6002J July 2017](#).**
- 3. Notes the new Building Application Fees as indicated in the attached Schedule of Amended Fees and Charges [6002O 2017 2018 Amended Fees and Charges](#) and that the new fees were applicable from the date of gazettal.**
- 4. By Absolute Majority Decision in accordance with Section 6.16 of the *Local Government Act 1995*, the maximum fees in respect of Development Applications as indicated in the attached Schedule of Amended Fees and Charges [6002O 2017 2018 Amended Fees and Charges](#) are adopted and that the new fees are applicable from date of gazettal.**

At 6:56pm the Mayor submitted the motion, which was declared

**CARRIED BY ABSOLUTE MAJORITY (12/0)**

**15. EN BLOC ITEMS**

At 6:56pm Cr Phelan moved, seconded Cr Woodall–

**That the recommendations for items M17/5000, C17/6000 and C17/6001 be carried En Bloc.**

At 6:56pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (12/0)**

At 6:58pm Mr M Duncan left the meeting and did not return.  
At 6:58pm Mr T Capobianco left the meeting and did not return.  
At 6:58pm Mr G Blakey left the meeting and did not return.

At 7:26pm Cr Pazolli left the meeting and returned at 7:27pm.

## **16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **16.1 Reinstatement of Annual Funding for School Chaplaincy**

At 6.56pm Cr Schuster moved, seconded Cr Robartson–

#### **That the Council:**

- 1. Request the Chief Executive Officer to reinstate the annual funding to the school chaplaincy service in the City of Melville through Youthcare in the amount of \$10,000 per annum for the 2017-2018 and 2018-2019 financial years;**
- 2. In the 2017-2018 year the funds are to come initially from the Community Partnership Fund, with the mid-year budget review in 2017-2018 to determine if another budget allocation is required, and in 2018-2019 to be funded as approved in the Council budget for that year; and,**
- 3. This funding is dependent upon Youthcare and the City of Melville entering another Memorandum of Understanding in a form suitable to Youthcare and the Chief Executive Officer of the City of Melville.**

At 7:22pm Cr Woodall requested in point 1, after the words "... school chaplaincy service ..." that words "in the City of Melville" be included. The mover and seconder consented to the change.

At 7:35pm the Mayor submitted the motion, which was declared

**CARRIED (9/3)**

<b>Vote Result Summary</b>	
Yes	9
No	3

<b>Vote Result Detailed</b>	
Cr Barton	Yes
Cr Foxtton	Yes
Cr Macphail	Yes
Cr Pazolli	Yes
Cr Phelan	Yes
Cr Robartson	Yes
Cr Schuster	Yes
Cr Woodall	Yes
Mayor Aubrey	Yes
Cr Aubrey	No
Cr Barling	No
Cr Wieland	No

**16.1 Reinstatement of Annual Funding for School Chaplaincy (Continued)**Reasons for Motion

Cr Schuster provided the following reasons in support of the Motion.

1. The school chaplaincy program provided by Youthcare in the four public secondary schools (Senior High Schools) in the City of Melville was part funded by the City for \$10,000 per annum until June 30 this year;
2. For whatever reason I missed the defunding in the budget (as it seems a number of Elected Members might have), and while the large part of the funding comes from the Federal and State Governments there is in my mind great value from the program to the City's community in terms of supporting many aspects of young people's lives. There is also some doubt whether sufficient Federal or State funding will flow to the public secondary schools in the City of Melville;
3. One can argue that it is not a local government responsibility, and it is not in total, but to my mind our community is much better placed if our young people have decent support services available to them. My daughter was in fact a Youthcare Chaplain at Rossmoyne SHS until about 5 years ago, and through her work I gained a very favourable impression of the impact of this service on student's well being.

*At 7:37pm Cr Woodall left the meeting and returned at 7.40pm.*

*At 7:38pm Cr Barton left the meeting and returned at 7.40pm.*

**16.2 Proposed Amendments to the Canning Bridge Activity Centre Plan (“CBACP”) – LPS 6**

At 7:37pm Cr Schuster moved, seconded Cr Pazolli –

At 7:37pm the seconder granted permission for the mover to include the follow additional paragraph to point 2

*“The Chief Executive Officer shall, if this proposed amendment is eventually approved by the Council for advertising, prepare a guideline for distribution to interested persons, which explains how this amendment and requirements of the Canning Bridge Activity Centre Plan may be addressed within the Canning Bridge Activity Centre Plan.”*

**That the Chief Executive Officer is requested to:**

- 1. In preparing the proposed amendment to the Canning Bridge Activity Centre Plan (CBACP) contained in Clause 2 (g) of the Council resolution number P17/3765 on 22 August 2017 (H4 development sites to have a minimum lot frontage of 25 metres), to include in that amendment consideration of a minimum lot size in the H4 area for redevelopment into multi-unit developments of 1,200 square metres so that the criteria for development of four storeys is a minimum lot size of 1,200 square metres and 25 metres minimum frontage; and,**
- 2. Prepare an amendment, if required, to the CBACP to be presented at the same time as the other amendments agreed at the Special Council meeting on 22 August 2017, that acknowledges the ability for single residential houses to be constructed in the H4 or H8 areas of the CBACP, so long as the possibility of H4 developments adjacent to the subject lot is noted on any approval issued, and the development demonstrates adaptability in accordance with Element 13 of the CBACP.**

**The Chief Executive Officer shall, if this proposed amendment is eventually approved by the Council for advertising, prepare a guideline for distribution to interested persons which explains how this amendment and requirements of the Canning Bridge Activity Centre Plan may be addressed within the Canning Bridge Activity Centre Plan**

At 8:00pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY (12/0)**

### Reasons for Motion

Cr Schuster provided the following reasons in support of the motion.

- “1. I am a strong supporter of the CBACP and have been since joining the Council, but in the so-called transition zone (H4) there is little doubt that we run the risk of losing community support with some of the mixture of building controls and discretions that the CBACP provides;
2. As indicated at the 22 August 2017 SMC I have consulted with officers in respect to the 2 proposed amendments I withdrew at that meeting, and these proposed amendments are in my view still necessary to be considered for the following reasons;
3. In my view, in the H4 area we have to be prepared to be flexible as the CBACP development continues, which as the CBACP itself notes is a 50 year venture, because community support in the first 15 years will be critical to the next 35. The issue of staging is a difficult issue because of the right of anyone to develop land they own, within the law, at a time of their choosing. It is clear that the CBACP anticipates a form of a graduated development down from the core area to the H4 transition areas outside the core, and there is certainly activity within the core area, which by and large has gained better acceptance than the large 4 story developments in the H4 areas next to existing single residential or villa developments. The officers suggested on 22 August that the 25 metre lot frontage would act as a form of development control and I agree, but having been briefed and looking closely at a map of the H4 area I have come to the view that combining a 25 metre frontage with a 1200 square metre minimum lot size will act to ensure that development initially focuses in the core area as intended – as time goes by and land values increase then one imagines combining lots in the H4 area will become viable. Larger lots and frontages will of course always offer the opportunity for improved design in these 4 story buildings; and,
4. As I have previously indicated the issue of single residential homes in the H4 area is for me a property rights issue, while acknowledging the thrust of the CBACP and its objectives. The City’s officers are close to finalizing a negotiation through SAT in respect to a single residence proposed in the H4 area, where Element 13 in the CBACP is relevant, with which I agree, but leaving everything to the discretion of officers from time to time (remembering that the initial advice by letter to the deputation presenter on this issue in August 2016 was that single houses would not be supported—subsequently altered by the CEO) will not suit all landowners. If the Council supports this proposal then to my mind it gives the CEO the capacity to pursue a range of options, one of which is a CBACP amendment, for the Council to consider that will in turn give good guidance about process for people wishing to build a single residence in the H4 area.”

At 8:00pm Cr Pazolli advised the meeting that he would withdraw this item as representatives of the Applecross – Mount Pleasant Rugby League Football Club were not in attendance to present on the item.

**16.3 Applecross-Mt Pleasant Rugby League Football Club Participation in Shirley Strickland Sporting Hub**

Item Withdrawn

*At 8.01pm Cr Schuster left the meeting and returned at 8.03pm.*

**17. MOTIONS WITHOUT NOTICE BY ABSOLUTE MAJORITY OF THE COUNCIL**

At 8:06pm Cr Phelan moved, seconded Wieland–

**COUNCIL RESOLUTION**

**APPROVAL**

**That Cr Phelan be permitted to present to the Council a Motion Without Notice relating to Extending of 60km Speed Limit Zone – North Lake Road**

At 8:06pm the Mayor submitted the motion, which was declared

**CARRIED (7/5)**

<b>Vote Result Summary</b>	
Yes	7
No	5

<b>Vote Result Detailed</b>	
Cr Barling	Yes
Cr Macphail	Yes
Cr Phelan	Yes
Cr Robartson	Yes
Cr Schuster	Yes
Cr Wieland	Yes
Mayor Aubrey	Yes
Cr Aubrey	No
Cr Barton	No
Cr Foxton	No
Cr Pazolli	No
Cr Woodall	No

At 8:14pm Cr Woodall left the meeting and did not return.

**17.1 Extending of 60km Speed Limit Zone – North Lake Road**

**COUNCIL RESOLUTION**

**ABSOLUTE MAJORITY APPROVAL**

At 8:06pm Cr Phelan moved, seconded Wieland–

**That the Council:**

- 1. Directs the Chief Executive Officer to write to the Managing Director of Main Roads Western Australia formally requesting that the 60km per hour speed zone be extended south on North Lake Road to Garling Street.**
- 2. Directs the Chief Executive Officer to provide a copy of the letter to the Managing Director of Main Roads Western Australia to the Local Members of the Legislative Assembly for their information.**

At 8:33pm the Mayor submitted the motion, which was declared

**CARRIED BY ABSOLUTE MAJORITY (8/3)**

<b>Vote Result Summary</b>	
Yes	8
No	3

<b>Vote Result Detailed</b>	
Cr Aubrey	Yes
Cr Foxtton	Yes
Cr Macphail	Yes
Cr Phelan	Yes
Cr Robartson	Yes
Cr Schuster	Yes
Cr Wieland	Yes
Mayor Aubrey	Yes
Cr Barling	No
Cr Barton	No
Cr Pazolli	No



**17.1 Extending of 60km Speed Limit Zone – North Lake Road (continued)**

**Deferral Motion**

At 8:21pm Cr Barling moved, seconded Cr Barton -

That the motion be deferred until the first Elected Members Information Session in November where Officers can provide further crash data information.

At 8:26pm the Mayor submitted the motion, which was declared

**LOST (4/7)**

<b>Vote Result Summary</b>	
Yes	4
No	7

<b>Vote Result Detailed</b>	
Cr Barling	Yes
Cr Barton	Yes
Cr Foxton	Yes
Cr Pazolli	Yes
Cr Aubrey	No
Cr Macphail	No
Cr Phelan	No
Cr Robartson	No
Cr Schuster	No
Cr Wieland	No
Mayor Aubrey	No

**Reasons for Motion**

Cr Phelan provided the following reasons in support of the Motion.

The staged implementation of the Willagee Structure Plan and the recent development of Carawatha Park has seen a significant increase of vehicles on Archibald Street. This in turn has seen an increase in traffic using the intersection of Archibald Street and North Lake Road.

The right turn movement out of Archibald Street to the south on North Lake Road is very dangerous as a result of the 70 km per hour speed limit and the incline of North Lake Road. This causes a serious safety issue for drivers as they often have limited time to cross the dual carriageway and it is only a matter of time before a serious accident occurs.

It is therefore necessary to bring this matter to the attention of Main Roads WA and request that they approve the extension of the 60km per hour speed zone further south on North Lake Road to Garling Street to slow traffic heading north on North Lake Road.

**17.2 Reduction of 60km Speed Limit Zone – Marmion Street**

**COUNCIL RESOLUTION**

**APPROVAL**

At 8:33pm Cr Schuster moved, seconded Cr Robartson–

**That Cr Phelan be permitted to present to the Council a Motion Without Notice relating to Reduction of 60km Speed Limit Zone – Marmion Street**

At 8:34pm the Mayor submitted the motion, which was declared

**CARRIED (6/5)**

<b>Vote Result Summary</b>	
Yes	6
No	5

<b>Vote Result Detailed</b>	
Cr Macphail	Yes
Cr Phelan	Yes
Cr Robartson	Yes
Cr Schuster	Yes
Cr Wieland	Yes
Mayor Aubrey	Yes
Cr Aubrey	No
Cr Barling	No
Cr Barton	No
Cr Foxton	No
Cr Pazolli	No

*At 8:35pm Cr Foxton left the meeting and returned at 8:36pm.*

**17.2 Reduction of 60km Speed Limit Zone – Marmion Street**

**COUNCIL RESOLUTION**

**ABSOLUTE MAJORITY APPROVAL**

At 8:36pm Cr Phelan moved, seconded Cr Schuster–

**That the Council:**

1. **Directs the Chief Executive Officer to write to the Managing Director of Main Roads Western Australia formally requesting that the 60km per hour speed zone on Marmion Street, between Stock Road and Rome Road be reduced to 50km per hour.**
2. **Directs the Chief Executive Officer to provide a copy of the letter to the Managing Director of Main Roads Western Australia to the Local Members of the Legislative Assembly for their information.**

At 8:50pm the Mayor submitted the motion, which was declared

**CARRIED BY ABSOLUTE MAJORITY (8/3)**

<b>Vote Result Summary</b>	
Yes	8
No	3

<b>Vote Result Detailed</b>	
Cr Aubrey	Yes
Cr Barton	Yes
Cr Foxtton	Yes
Cr Phelan	Yes
Cr Robartson	Yes
Cr Schuster	Yes
Cr Wieland	Yes
Mayor Aubrey	Yes
Cr Barling	No
Cr Macphail	No
Cr Pazolli	No

Reasons for Motion

Cr Phelan provided the following reasons in support of the Motion.

The section of Marmion Street between Stock Road and Rome Road is currently a 60km an hour speed zone, despite this section being a residential area. While I appreciate that Marmion Street has the classification under the Functional Road Hierarchy as a District Distributer A, the reduction of speed from 60km per hour to 50km per hour would not have a detrimental impact on the flow through this section of Marmion Street.

The undulating nature of this part of Marmion Street and the bends of the road, create partial blind spots for residents exiting their properties, which creates a unnecessary safety hazard and reducing the speed within this residential area to 50km an hour would improve road safety without impacting traffic flow.

The safety of our residents needs to be a priority and the reduction in speed to 50km an hour on this section of Marmion Street is consistent with other residential areas within the City. Therefore, I believe it appropriate to formally request that Main Roads WA give consideration to reducing the speed limit in the interest of road safety.

**17.2 Reduction of 60km Speed Limit Zone – Marmion Street (Continued)**

Deferral Motion

At 8.40pm Cr Barling moved, seconded Cr Barton -

That the motion be deferred until the first Elected Members Information Session in November where Officers can provide further crash data information.

At 8:42pm the Mayor submitted the motion, which was declared

**LOST (5/6)**

<b>Vote Result Summary</b>	
Yes	5
No	6

<b>Vote Result Detailed</b>	
Cr Barling	Yes
Cr Barton	Yes
Cr Foxtton	Yes
Cr Macphail	Yes
Cr Pazolli	Yes
Cr Aubrey	No
Cr Phelan	No
Cr Robartson	No
Cr Schuster	No
Cr Wieland	No
Mayor Aubrey	No

**18. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

**19. CLOSURE**

There being no further business to discuss, the Mayor declared the meeting closed at 8:50pm.