

**NOTES OF THE  
AGENDA BRIEFING FORUM  
HELD ON  
TUESDAY 7 FEBRUARY 2017  
COMMENCING AT 6.30PM  
AT THE MELVILLE CIVIC CENTRE  
2<sup>ND</sup> FLOOR IN THE COUNCIL CHAMBERS  
10 ALMONDBURY ROAD, BOORAGOON**

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**DISTRIBUTED: 10 FEBRUARY 2017**

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon, on Tuesday 7 February 2017, commencing at 6.30pm.

## 1. OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting and declared the meeting open at 6.30pm. Mr J Clark, Governance and Compliance Program Manager, read aloud the Disclaimer and the Purpose of the Agenda Briefing Forum and then the Mayor advised that the meeting was being recorded for minute taking purposes and read aloud the following Affirmation of Civic Duty and Responsibility.

### ***Purpose of Agenda Briefing Forum***

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to make submissions or present deputations in respect to matters on the draft Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

### ***Affirmation of Civic Duty and Responsibility***

I make this Affirmation in good faith on behalf of Elected Members and Officers of the City of Melville. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

## 2. PRESENT

His Worship the Mayor Russell Aubrey

### **COUNCILLORS**

Cr N Pazolli, Cr Schuster  
Cr J Barton, Cr G Wieland  
Cr M Woodall Cr C Robartson  
Cr R Aubrey, Cr D Macphail  
Cr N Foxton, Cr T Barling

### **WARD**

Applecross/Mount Pleasant  
Bicton/Attadale  
Bull Creek/Leeming  
City  
University

## 3. IN ATTENDANCE

Dr S Silcox  
Ms M Tieleman  
Mr J Christie  
Mr S Cope  
Ms C Young  
Mr L Hitchcock  
Ms K Johnson (From 9.43pm)  
Mr G Ponton (Until 10.00pm)  
Mr J Rae (Until 10.00pm)  
Mr P Prendergast (Until 9.58pm)  
Ms L Reid  
Mr D Cracknell (Until 9.32pm)

Chief Executive Officer  
Director Corporate Services  
Director Technical Services  
Director Urban Planning  
Director Community Development  
Executive Manager Legal Services  
Executive Manager Organisational Development  
Manager Strategic Urban Planning  
Strategic Land and Property Executive  
Manager Statutory Planning  
Manager Cultural Services  
Senior Strategic Urban/Property Planner

Mr W Schaefer (Until 10.00pm)	Strategic Urban Planner
Mr P de Lang (Until 8.08pm)	Healthy Melville Coordinator - Leisure Planning
Mr M Scarfone (Until 9.58pm)	Planning Services Coordinator
Mr J Clark	Governance and Compliance Program Manager
Ms C Newman	Executive Support and Governance Officer
Mr N Fimmano	Governance and Property Officer

At the commencement of the meeting there were 150 members from the public and one member from the Press in the Public Gallery.

#### **4. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

##### **4.1 APOLOGIES**

Cr P Phelan Palmyra/Melville/Willagee Ward

##### **4.2 APPROVED LEAVE OF ABSENCE**

Cr L O'Malley Palmyra/Melville/Willagee Ward

#### **5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) AND DECLARATIONS BY MEMBERS**

##### **5.1 DECLARATIONS BY MEMBERS WHO HAVE NOT READ AND GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTED BEFORE THE MEETING.**

Nil

##### **5.2 DECLARATIONS BY MEMBERS WHO HAVE RECEIVED AND NOT READ THE ELECTED MEMBERS BULLETIN.**

Nil

#### **7 QUESTION TIME**

##### **7.1 Mr D May, Alfred Cove**

I refer to the proposed lease of portion of Tompkins Park to the Wave Park Group.

##### Question 1

Please confirm that the proposed leasing arrangement is part of an overall master plan for the development of Tompkins Park. Was that Master Plan released for public comment and feedback before being adopted?

**7.1 Mr D May, Alfred Cove**Response

The Council supported seeking alternative recreation uses for the Melville Bowls Club site and this has been noted in master planning.

Question 2

Has Council prepared a detailed development plan for the Tompkins Park area, clearly showing the extent of the proposed lease area and the proposed relocation of the Melville and Mt Pleasant Bowling Clubs?

Response

The size of the proposed lease area has been included in the Business Case for the Wave Park. The City is finalising the Tompkins Park facility design and inclusion of the relocated bowls greens.

Question 3

Has the detailed development plan been discussed with the many sporting groups that currently use the Tompkins Park area, particularly given that the sporting areas available will be significantly reduced by the proposed lease?

Response

The City is engaging with all Clubs who are part of the Tompkins Park Sports Association. There will no net loss of playing fields with the inclusion of the ground lease required for the Wave Park.

Question 4

Does the development plan clearly show the Council's proposals to address the current parking issues at Tompkins Park, particularly given that, as a minimum, the existing parking area at the Bowling Club will be removed?

Response

Yes, the Tompkins Park Concept Plan addresses the current parking issues with a significant increase in the total number of bays available and their proximity to the facility.

Question 5

When will Council release the Traffic Study showing the impact of the redeveloped Tompkins Park area, and given that more traffic will be directed to the Canning Highway/Norma Road/Dunkley Avenue intersection, what will be done to address this already very busy intersection?

**7.1 Mr D May, Alfred Cove**Response

City Officers are in discussions with Main Roads WA in regard the intersection of Canning Highway/Norma Road/Dunkley Rd with the view of improvements for motorists.

If the Wave Park proposal progresses and a Development Application is required to be lodged by the Wave Park group this will include a traffic management plan that will be presented to Main Roads WA.

Question 6

When will the detailed Tompkins Park development plan be released to the ratepayers and electors for comment?

Response

The City is finalising the design for changes to the Tompkins Park facility which include a minor footprint increase to the current building, the inclusion of bowling greens, and additional parking. This has been discussed with relevant sporting groups and Main Roads. City officers also invited local residents in the vicinity of Dunkley Avenue to meet and view the draft plans. Fifteen residents have met with Officers. The Business Case for Tompkins Park including the draft concept plan and costings is intended to be presented to Council in April 2017.

Question 7

I refer to the Special Electors Meeting held 23 January 2017 regarding the proposed lease of portion of Tompkins Park to the Wave Park Group.

How is the Council in a position to prepare an agenda briefing item for the Agenda Briefing Forum to be held on 7 February 2017, when the date for the closing of the postal ballot for the motions put at the Special Electors Meeting is 10 February 2017?

Response

The Item being discussed at the Agenda Briefing Forum is in regard to the advertised submission period for the Wave Park Proposal as per the Statutory requirements outlined in Section 3.59 of the *Local Government Act*. This is separate to the Special Meeting of Electors Council Item.

The Special Meeting of Electors is a separate Item to the February 2017 Meeting of Council which is a late Item due to the postal voting requirements.

**7.1 Mr D May, Alfred Cove**Question 8

I refer to the Special Electors Meeting held 23 January 2017 regarding the proposed lease of portion of Tompkins Park to the Wave Park Group. At that meeting the CEO advised that other interested parties could make submissions for other uses of the area of land currently occupied by the Melville Bowling Club. I do not believe this opportunity had been previously stated or advertised.

Are Elected Members aware that a petition was/is due to be lodged calling for the City of Melville to hold a Special Meeting of Electors to move a motion that the Council should suspend current negotiations and consider alternative proposals for community recreational and leisure use of the Melville Bowling Club site compatible with the Alfred Cove environment?

Response

The Council endorsed the Advertising for Submission period at a Special Meeting of Council on 28 November 2016. Advertising occurred on two separate occasions, and on both occasions in The West Australian and the Melville Times Community News paper. The Advertising period was longer than mandated (8 weeks) and was also advertised on the City's website. Over 3,500 submissions were received.

The purpose of the Advertising period was to seek submissions, including alternative proposals and this was clearly advertised.

**7.2 Mr E Neilsen, Booragoon**Question 1

I refer to the first Special Meeting of Electors held on 23 January 2017 (6.30pm) on the subject of environmental and community impacts of Tompkins Park.

Why is it taking so long (two weeks) for the Minutes to be published when software is available that would convert a 2 hour digital voice recording into text in approximately 2 hours?

Response

The Minutes of all meetings are required to conform to the *Local Government Act 1995* and Regulations. The Minutes will not be complete without the results of voting for the motions raised at the meeting being included. Publication of the Minutes prior to the count of the votes could be seen as misleading.

**7.3 Mr D Maynier, Attadale**Question

When did Wave Park Group and City of Melville first meet to discuss a Wave Park in City of Melville and what other sites have been considered?

Response

The Wave Park Group approached the City in 2015 with regard to development of their facility. The City and the Wave Park Group investigated a site in Bull Creek which was later discounted.

**7.4 Other Questions Received**

The questions received from Mr Wallace, Mr R Kronberger, and Ms McKenzie, have been referred to Council Administration who will provide a response after the necessary research has been undertaken.

**8. DISCLOSURE OF INTEREST**

P17/3738 – Cr Schuster – Interest under The Code of Conduct  
C17/5521 – Chief Executive Officer– Interest under The Code of Conduct  
C17/5525 – Chief Executive Officer– Interest under The Code of Conduct  
CD17/8095 – Cr Aubrey– Interest under The Code of Conduct

**9. DEPUTATIONS**

Nil

**10. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

**11. BUSINESS**



## **PROCEDURE FOR AGENDA BRIEFING FORUMS**

### **PRINCIPLES**

The Agenda Briefing Forum which occurs two weeks prior to the Council meeting provides an opportunity for Elected Members to ask questions and clarify issues relevant to the specific agenda items before Council. The briefing is not a decision-making forum and the Council has no power to make decisions in the Forum.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that Members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions Elected Members cannot direct officers to change their reports or recommendations.

### **PROCESS**

The Agenda Briefing Forum will commence at 6.30pm in accordance with the Schedule of Public Meetings (except January). It will be chaired by His Worship the Mayor or in his absence, the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of all, Elected Members will elect a Presiding member from amongst those present. In general, Standing Orders will apply, EXCEPT THAT Members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Ordinary Meeting of Council will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

### **AGENDA CONTENTS**

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Briefing Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

### **AGENDA DISTRIBUTION**

The agenda will be distributed to Elected Members on the FRIDAY prior to the Agenda Briefing Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Briefing Forum for interested members of the public.

## **DEPUTATIONS**

Deputations may be heard prior to the commencement of an item.

The following guidelines have been prepared to assist groups who have requested or been invited to a Council Meeting, Agenda Briefing Forum or Committee Meeting to present a submission.

A deputation must relate to a report on the meeting agenda.

- (a) Notice of a request for deputation must be in writing and include the name, office and contact details of members of the deputation and be forwarded to the Chief Executive Officer, by either **Mail** at Locked Bag 1, Booragoon WA 6954, **Email** at [deputations@melville.wa.gov.au](mailto:deputations@melville.wa.gov.au) or **Fax** on 9364 0285 by 9.00am on the Monday prior to the meeting.
- (b) The request should be received at least two working days before the meeting and a response will be given by the Governance and Compliance Program Manager. If approved the G&CPM will respond to the email and include as attachments the "Guidelines and Protocols" document and the "purpose of the Agenda Briefing Forum".
- (c) A deputation may comprise a maximum of three people of which only two may speak.
- (d) An outline of the points to be made in addressing the Council, Agenda Briefing Forum or the Committee must be submitted in writing by 9.00am on Monday prior to the meeting.
- (e) The person/s requesting the deputation will be required to advise the main points they wish to make in a given time of 10 minutes (dot points are fine).
- (f) The representatives of the deputation will be met in the Council Chamber of the Civic Centre by a Council Officer 10 minutes prior to the commencement of the meeting.
- (g) 20 hardcopies of the presentation will be required if a copy of the presentation is to be distributed to Elected Members and staff.
- (h) The Presiding Member will ask the leader of the deputation to present the submission on behalf of the Group. The leader of the deputation may call on one other member of the deputation to assist.
- (i) The deputation period, including the time allowed for the questions and answers from Members of the Committee, should not exceed 15 minutes, of which 10 minutes is for the presentation and five minutes is for question time, unless the Council grants an extension of time.
- (j) The Presiding Member has discretion to permit a Deputation to present a submission under other circumstances.

## **RECORD OF BRIEFING**

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

## **QUESTION TIME**

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville or function of the Agenda Briefing Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

- (a) The Presiding Member may, with absolute discretion, accept or reject the question, or determine that any complex questions requiring research, be answered in writing.
- (b) The Mayor may nominate a Member or Officer to answer the questions.
- (c) No debate or discussion will be permitted on any question or answer
- (d) In addition to question time during the meeting, the Mayor or Elected Members may make themselves available after the meeting to meet members of the public to answer any questions.

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## DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

### Members' interests in matters to be discussed at meetings to be disclosed

**S.5.65** A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### Meeting to be informed of disclosures

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### Disclosing members not to participate in meetings

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

**11. AGENDA ITEMS FOR PRESENTATION**

At 6.44pm the Mayor requested that item CD17/8095 be brought forward for discussion.

<b>CD17/8095</b>	<b>Wave Park Group Ground Lease Recreational Facility Proposal for Tompkins Park</b>
	<p><b>OFFICER PRESENTATION</b> Christine Young – Director Community Development Louis Hitchcock – Executive Manager Legal Services</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Cr Aubrey– Interest under The Code of Conduct</p> <p><b>NOTES FROM FORUM</b> Elected Members requested that they be provided with the following information in the Elected Members Bulletin:</p> <ol style="list-style-type: none"> <li>1. Confirmation that there are three bores within the proposal area, with one licence issued to the Melville Bowling Club and two licences issued to the City of Melville.</li> <li>2. The current licenced allocation of water for the three bores.</li> <li>3. The amount of water actually used from the three bores.</li> <li>4. A copy of the letter from the Department of Environment dated January 2017 reclassifying the site to Remediated Restricted Use.</li> <li>4. How large is the Melville Bowling Club piece of land that is intended to be used for the Wave Park Proposal, if approved and any additional land from Tompkins Park?</li> <li>5. Access to aerial photograph showing extent of Landfill that existed on the site.</li> <li>6. A copy of the Executive Summary from the GHD Report.</li> <li>7. A copy of the map and descriptive information of Bush Forever site 331.</li> <li>8. A copy of the relevant part of the Swan Estuary Reserves Action Group Inc. information relating to the internal review submission.</li> <li>9. Confirmation that Swan Estuary Reserves Action Group Inc. were consulted on the Wave Park proposal and by whom and when.</li> </ol> <p>General discussion also took place regarding the item and officer recommendation.</p>

At 8.08pm Cr Pazolli left the meeting and returned at 8.14pm.  
 At 8.13pm Cr Woodall left the meeting and returned at 8.16pm  
 At 8.17pm Mr N Fimmano left the meeting and returned at 8.18pm  
 At 8.18pm Dr Silcox left the meeting and returned at 8.20pm  
 At 8.21pm Cr Wieland left the meeting and returned at 8.23pm  
 At 8.21pm Cr Schuster left the meeting and returned at 8.25pm  
 At 8.42pm Mr J Clark left the meeting and returned at 8.43pm

<b>P17/3738</b>	<b>Carawatha Residential Development Project Proposal</b>
	<p><b>OFFICER PRESENTATION</b>          Jeremy Rae – Strategic Land and Property Executive and Gavin Ponton – Manager Strategic Planning</p> <p><b>DEPUTATION PRESENTATION/S</b>          Nil</p> <p><b>DISCLOSURE OF INTEREST</b>          Cr Schuster – Interest under The Code of Conduct</p> <p><b>NOTES FROM FORUM</b>          General discussion took place regarding the item and officer recommendation.</p>

At 8.27pm Cr Schuster moved, seconded Cr Aubrey –

**That the meeting be closed to the public to permit discussion on confidential matters (Item P16/3738 – Carawatha Residential Development Project Proposal) covered under section 5.23 (2) (c) of the *Local Government Act 1995*.**

At 8.27pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY**

At 8.50pm Cr Schuster moved, seconded Cr – Aubrey:

**That the meeting come out from behind closed doors and the public be invited back into the meeting.**

At 8.50pm the Mayor submitted the motion, which was declared

**CARRIED UNANIMOUSLY**

At 8.50pm the meeting was adjourned.

At 9.00pm the meeting resumed.

At 9.02pm Crs Barling, Woodall, Barton and Pazolli returned to the meeting.

<b>P17/3739</b>	<b>Improving Public Spaces Policy</b>
	<p><b>OFFICER PRESENTATION</b> Dean Cracknell - Senior Strategic Urban/Property Planner and Gavin Ponton – Manager Strategic Urban Planning</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> Elected Members requested that they be provided with the following information:</p> <ol style="list-style-type: none"> <li>1. Copy of the Open Space Strategy 2004 Summary of Report including maps</li> <li>2. Copy of the Open Space Strategy 2004 Background Report</li> </ol> <p>Elected Members also requested that the Public Open Space for non-government school grounds be removed from the map.</p> <p>General discussion took place regarding the item and officer recommendation.</p>

At 9.32pm Mr Cracknell left the meeting.

At 9.47pm Cr Schuster left the meeting and returned at 9.49pm.

<b>P17/3740</b>	<b>Review of Local Planning Policy LPP1.1 Planning Process and Decision Making</b>
	<p><b>OFFICER PRESENTATION</b> Peter Prendergast – Manager Statutory Planning and Mark Scarfone - Planning Services Coordinator.</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

<b>P17/3741</b>	<b>Proposed Road Reserve Closures, Murdoch Mixed Use Precinct Activity Centre Plan</b>
	<p><b>OFFICER PRESENTATION</b> Peter Prendergast – Manager Statutory Planning and Mark Scarfone - Planning Services Coordinator.</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

At 9.58pm Mr Prendergast and Mr Scarfone left the meeting.

<b>P17/3742</b>	<b>Disposition of 7 Temby Court Kardinya</b>
	<p><b>OFFICER PRESENTATION</b> Gavin Ponton – Manager Strategic Urban Planning</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

At 10.00pm Mr Ponton, Mr Schaefer and Mr Rae left the meeting.

<b>CD17/8094</b>	<b>Heathcote Cultural Precinct Business Case</b>
	<p><b>OFFICER PRESENTATION</b> Leeann Reid – Manager Cultural Services</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.. .</p>



<b>M17/5522</b>	<b>Nomination of City of Melville Local Government Members for Development Assessment Panels</b>
	<p><b>OFFICER PRESENTATION</b> Corrine Newman – Executive Support and Governance Officer</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> Councillors Aubrey, Schuster, Pazolli, Barling, Foxtton and Woodall indicated their interest in nominating as members for Development Assessment Panels.  General discussion took place regarding the item and officer recommendation.</p>

<b>M17/5526</b>	<b>Special Meeting of Electors – Motions Carried</b>
	<p><b>OFFICER PRESENTATION</b> Jeff Clark – Governance and Compliance Program Manager</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

<b>M17/5527</b>	<b>Review of Ward Boundaries and Elected Member Representation 2016 – Outcome of Community Submissions</b>
	<p><b>OFFICER PRESENTATION</b> Corrine Newman – Executive Support and Governance Officer</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

At 10.20pm Cr Pazolli left the meeting.

<b>M17/5530</b>	<b>Special Meeting of Electors – Elector Voting – Motions Carried</b>
	<p><b>OFFICER PRESENTATION</b> Jeff Clark – Governance and Compliance Program Manager</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

<b>M17/5000</b>	<b>Common Seal Register</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Jeff Clark – Governance and Compliance Program Manager</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation. .</p>

<b>C17/5521</b>	<b>Chief Executive Officer Performance Review</b>
	<p><b>OFFICER PRESENTATION</b> Kylie Johnson – Executive Manager Organisational Development</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Chief Executive Officer– Interest under The Code of Conduct</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation. .</p>

<b>C17/5525</b>	<b>Chief Executive Officer Contract Variation</b>
	<p><b>OFFICER PRESENTATION</b> Kylie Johnson – Executive Manager Organisational Development</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Chief Executive Officer– Interest under The Code of Conduct</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

<b>C17/6000</b>	<b>Investment Statements for November 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

<b>C17/6000</b>	<b>Investment Statements for December 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation. .</p>

<b>C17/6001</b>	<b>Schedule of Accounts Paid for November 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

<b>C17/6001</b>	<b>Schedule of Accounts Paid for December 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

<b>C17/6002</b>	<b>Statements of Financial Activity for November 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

<b>C17/6002</b>	<b>Statements of Financial Activity for December 2016</b>
	<p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman – Director Corporate Services</p> <p><b>DEPUTATION/PRESENTATION/S</b> Nil</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item and officer recommendation.</p>

**12. CLOSURE**

There being no further business to discuss, the Mayor closed the Agenda Briefing Forum at 10.33pm.