

NOTES

OF THE

AGENDA BRIEFING FORUM

HELD ON

2 AUGUST 2011

COMMENCED AT 6.30PM

AT THE MELVILLE CIVIC CENTRE

2ND FLOOR IN THE COUNCIL CHAMBERS

10 ALMONDBURY ROAD, BOORAGOON

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Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 16 August 2011.

DISTRIBUTED: 5 August 2011

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon on Tuesday, 2 August 2011 commencing at 6:30pm.

AGENDA BRIEFING FORUM BRIEFING NOTES

1. PRESENT

His Worship the Mayor - Russell Aubrey

COUNCILLORS

Cr N Pazolli, Cr P Reidy
Cr E Nicholson , Cr A Ceneviva
Cr G Wieland, Cr J Barton
Cr C Halton (From 6.48 to 8.24 pm)
Cr B Kinnell
Cr N Foxton, Cr M Reynolds
Cr C Robartson, Cr R Subramaniam

WARD

Applecross/Mount Pleasant
City
Bicton/Attadale
Palmyra/Melville/Willagee
Palmyra/Melville/Willagee
University
Bull Creek/Leeming

2. IN ATTENDANCE

Dr S Silcox
Mr J Christie
Mr M Tieleman
Ms C Young
Mr S Cope
Mr L Hitchcock
Mr P Prendergast (until 8.11pm)

Ms A Templeton (until 8.11pm)
Mr G Ponton
Mr I Davis (until 9.10pm)
Ms L Reid (until 9.10pm)
Ms L Baker (until 9.10pm)
Mr M Doyle (until 8.33pm)
Mr R Bailey (until 8.49pm)
Mr B Taylor

Ms D Beilby
Ms S Tranchita

Chief Executive Officer
Director Technical Services
Director Corporate Services
Director Community Development
Director Urban Planning
Executive Manager Legal Services
Manager Planning and Development
Services
Planning Services Coordinator
Manager Strategic Urban Planning
Manager Parks & Environment
Manager Community Services
Project and Contract Coordinator
Community Recreation Coordinator
Special Projects Officer
Manager Information, Technology
Support
A/Administrative Coordinator
Minute Secretary

There was one person from the Media in attendance and 14 people present in the public gallery at the commencement of the Agenda Briefing Forum.

3. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

4. QUESTION TIME

4.1 Mr J Addvalue, Applecross

“Would Mayor and Councillors be made aware that -

- 1. There is no evidence of significant comments or annotated maps that I submitted for the composite report on the Canning Bridge Precinct, by way of extracts, précis, or other summaries.*
- 2. While I do not seek to addend the Report I do want some justice by way of making Councillors aware of my present thoughts, as follows:*

I refer to the triangular street-block in Applecross and bounded by Kishorn, MacRae and Ullapool Roads.

- (a) This street-block has always been treated as an entity, by the City of Melville, the WA Planning Commission and the State Administrative Tribunal, and should continue to do so, in the matters of equity and convenience.*

There should be no demarcation boundary dividing the eastern and western sections such a boundary, decided by an arbitrary formulation of distance/time is “ivory tower” stuff. What happened about shuttle buses and the present bus provision?

Shielding can be provided better with the present arrangements of trees, footpaths and streets. (My diagrams showed this)

R coding

In August 2008 the City of Melville, after forums, meetings and surveys, produced a draft plan showing our street-block as medium residential. The WAPC and the SAT recognised that the coding was anomalous – mostly developed, at that time, at R25 and above. It has 23 units on it and some houses.

In CPS5 the City of Melville had down-zoned the area from R17.5 to R15.0 while up zoning an adjacent street block – Crazy!

I believe the City of Melville should adhere to its plan for medium residential for the street-block.

I believe that if the block is upzoned then it should be wholly or not at all.

Professor Peter Newman supports the upzoning of the street-block. Thank you for your attention.”

Question Time (*Continued*)

Questions submitted by Mr Addvalue were taken on notice. A response will be provided to Mr Addvalue by Mr Steve Cope, Director Urban Planning and the details contained in that response are recorded below.

1. All submissions to the Canning Bridge Precinct Vision were considered. Submissions were not listed in the report individually but the thoughts, comments and suggestions were consolidated into general themes and summarised under those headings.
2. Mr Addvalue's comments are noted. The preparation of Local Planning Scheme 6 and detailed planning for the Canning Bridge Activity centre structure plan will examine questions of density and intensity in and around the Canning Bridge precinct and the area of interest to Mr Addvalue. There will be further opportunities for Mr Addvalue and other residents to offer their suggestions during the next phases of the projects.

5. DISCLOSURES OF INTEREST

Nil.

6. DEPUTATIONS

P11/3233 – Mr David Kirk

P11/3233 – Mr and Mrs Dodd

D11/8039 – Mr Jonathon O'Keefe and Mr Brendan Bleakley

7. BUSINESS

Nil.

PROCEDURE FOR AGENDA BRIEFING FORUMS

PRINCIPLES

The Agenda Briefing Forum which occurs two weeks prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before Council. The briefing is not a decision-making forum and the Council has no power to make decisions in the Forum.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The Agenda Briefing Forum will commence at 6.30 pm in accordance with the Schedule of Public Meetings (except January). It will be chaired by His Worship the Mayor or in his absence, the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of all, Elected Members will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Ordinary Meeting of Council will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Briefing Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

AGENDA DISTRIBUTION

The agenda will be distributed to elected members on the FRIDAY prior to the Agenda Briefing Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Briefing Forum for interested members of the public.

DEPUTATIONS

Deputations may be heard prior to the commencement of an item.

The following guidelines have been prepared to assist groups who have requested or been invited to a Council Meeting, Agenda Briefing Forum or Committee Meeting to present a submission.

- (a) A deputation shall not exceed three (3) persons, only two of whom may address the meeting.
- (b) Notice of a request for Deputation including the name, office and contact details of members of the deputation **MUST** be forwarded to the Chief Executive Officer at least forty eight (48) hours prior to the meeting.
- (c) An outline of the points to be made in addressing the Council, Agenda Briefing Forum or Committee must be submitted in writing forty eight (48) hours prior to the meeting.
- (d) The representatives on the deputation must be met in the foyer of the Civic Centre by a Council Officer.
- (e) The Presiding Member will ask the leader of the deputation to present the submission on behalf of the Group. The leader of the deputation may call on one other member of the deputation to assist.
- (f) The deputation period, including time allowed for questions and answers from Members of the Committee, should not exceed fifteen (15) minutes. To allow adequate time for questions and answers, it is suggested the deputation address should last no longer than ten (10) minutes.
- (g) The individual or group will be advised in writing of the decision of the Council.
- (h) The Presiding Member has discretion to permit a Deputation to present a submission under other circumstances.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

QUESTION TIME

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville or function of the Agenda Briefing Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

- (a) The Presiding Member may, with absolute discretion, accept or reject the question, or determine that any complex questions requiring research, be answered in writing.
- (b) The Mayor may nominate a Member or Officer to answer the questions.
- (c) No debate or discussion will be permitted on any question or answer
- (d) In addition to question time during the meeting, the Mayor or Elected Members may make themselves available after the meeting to meet members of the public to answer any questions.

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

8. AGENDA ITEMS FOR PRESENTATION

At 6.39 Cr Halton entered the meeting.

P11/3232	Ancillary Accommodation at 1 Ness Road, Applecross
	<p>OFFICER PRESENTATION Ms Amanda Templeton – Planning Services Coordinator</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM It was noted that a change to dot point 3 of the Key Issues/Summary be made to delete the words “by an Elected Member”. This change will be made to the published agenda. Elected Members also requested that an onsite meeting be convened. General discussion also took place regarding the item and officer recommendation. Following the Agenda Briefing Forum, the applicant requested that the application be withdrawn. As such the item will be removed from the Ordinary Meeting of Council Agenda for 16 August 2011.</p>

At 6.57pm Mr B Taylor left the meeting and returned at 7.02pm

P11/3233	Additions and Alterations to the existing Dwelling at 8 Sixth Avenue, Applecross
	<p>OFFICER PRESENTATION Ms Amanda Templeton – Planning Services Coordinator</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION From 6.57pm until 7.04pm a deputation was heard from Mr Kirk – the applicant From 7.04pm until 7.11pm a deputation was heard from Mr & Mrs Dodd - Neighbours of the Property</p> <p>NOTES FROM FORUM Elected Members requested an assessment of heights to be undertaken by Officers of the parapet wall, information on how far the tree is from the boundary and the depth of the footing of the parapet wall. The information will be provided in the Elected Members Bulletin. General discussion also took place regarding the item and officer recommendation.</p>

At 7.29pm Ms S Tranchita left the meeting and returned at 7.31pm

P11/3228	Review of Policy CP – 044 Development Advisory Unit
	<p>OFFICER PRESENTATION Mr Peter Prendergast - Manager Planning and Development Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation</p>

At 7.58pm Cr Reidy left the meeting and returned at 8.00pm.

P11/3234	Naming of the Slip Road accessed from Garling Street, Willagee
	<p>OFFICER PRESENTATION Mr Peter Prendergast - Manager Planning and Development Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM Elected Members requested that the name Bert Jeffrey be considered. Officers to research the name and obtain appropriate approvals and provide the information to Elected Members in the Elected Members Bulletin. General discussion also took place regarding the item and officer recommendation</p>

At 8.11pm Ms A Templeton and Mr P Prendergast left the meeting.

At 8.11pm His Worship the Mayor requested that Items D11/8039 and D11/8040 be brought forward for discussion.

D11/8039	The Fremantle Christian Brothers Amateur Football Club Self Supporting Loan Request
	<p>OFFICER PRESENTATION Michael Doyle - Community Recreation Coordinator</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION From 8.11pm until 8.23pm a deputation was heard from Mr O’Keeffe and Mr Bleakley representatives from The Fremantle Christian Brothers Amateur Football Club</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation</p>

At 8.24pm Cr Halton left the meeting.

At 8.25pm Cr Nicholson left the meeting and returned at 8.29pm

D11/8040	Community Sport and Recreation Facilities Funding (Small Grants)
	<p>OFFICER PRESENTATION Michael Doyle – Community Recreation Coordinator</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation</p>

At 8.30pm Cr Wieland left the meeting and returned at 8.33pm

At 8.32pm the meeting reverted back to normal order of the agenda.

At 8.32pm Mr R Bailey left the meeting and returned at 8.34pm
At 8.33pm Mr M Doyle left the meeting

P11/3235	Draft Vision for the Riseley Centre Precinct
	<p>OFFICER PRESENTATION Gavin Ponton – Manager Strategic Urban Planning</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM Elected members requested further information in relation to the meaning of “a mid block mews” that is referred to in the Draft Vision Document. This information is to be provided to Elected Members in the Elected Members Bulletin. General discussion also took place regarding the item and officer recommendation.</p>

At 8.42pm Mr B Taylor left the meeting.
At 8.43pm Mr G Ponton left the meeting.

T11/3229	Proposed Installation of Self Cleaning Toilets, Applecross Foreshore
	<p>OFFICER PRESENTATION Roy Bailey - Special Projects Officer</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation</p>

At 8.49pm Mr B Taylor returned to the meeting.
At 8.49pm Mr R Bailey left the meeting.

At 8.55pm Mr G Ponton returned to the meeting.

At 8.59pm Cr Reynolds left the meeting and returned at 9.01pm

T11/3231	Wireless Hill Project Business Case Approval
	<p>OFFICER PRESENTATION Laya Baker - Project and Contract Coordinator</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation</p>

At 9.10pm Ms L Baker, Ms L Reid and Mr I Davis left the meeting.

C11/5189	Proposed Amendments to the City of Melville Local Government Property Local Law 2010
	<p>OFFICER PRESENTATION – IF REQUESTED Bruce Taylor – Manager Information Technology and Support</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation</p>

At 9.12pm the member of the Media left the meeting.

C11/5000	Common Seal Register
	<p>OFFICER PRESENTATION – IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation</p>

C11/6000	Investment Statements June 2011
	<p>OFFICER PRESENTATION – IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation</p>

C11/6001	Schedule of Accounts June 2011
	<p>OFFICER PRESENTATION– IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation</p>

C11/6002	Financial Statements June 2011
	<p>OFFICER PRESENTATION– IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

CONFIDENTIAL ITEM

At 9.16pm His Worship the Mayor advised that the meeting was to go behind closed doors to discuss Items P11/3230 – Purchase of Water Corp Land Bounded by Clive Street, Baldwin Avenue and Ogilvie Road,

At 9.16pm Cr Subramaniam moved, seconded Cr Kinnell -

That the meeting be closed to the public to permit discussion on Item P11/3230 Confidential Item - Purchase of Water Corporation Land Bounded by Clive Street, Baldwin Avenue and Ogilvie Road Mt Pleasant covered under Section 5.23 (c) & (h) of the Local Government Act 1995, and Local Government (Administration) Regulations 1996 Clause 4A relating to the sale or purchase of property.

At 9.16 pm the Mayor submitted the motion, which was declared.

CARRIED (12/0)

P11/3230	Purchase of Water Corp Land Bounded by Clive Street, Baldwin Avenue and Ogilvie Road, Mt Pleasant
	<p>OFFICER PRESENTATION Gavin Ponton – Manager Strategic Urban Planning</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM Elected Members requested further information regarding how the cells in the 2004 open space strategy review (referred to in the Confidential Report) were determined. This Information is to be provided in the Elected Members Bulletin General discussion also took place regarding the item and officer recommendation.</p>

At 9.33pm Cr Kinnell moved, seconded Cr Subramaniam -

That the meeting come out from behind closed doors and the public be invited back into the meeting.

At 9.33pm the Mayor submitted the motion, which was declared

CARRIED (12/0)

8. CLOSURE

There being no further business, His Worship the Mayor closed the Agenda Briefing Forum at 9.33pm.