



— City of —  
**Melville**

**NOTES  
OF THE  
AGENDA BRIEFING FORUM  
HELD ON  
2 MARCH 2010  
COMMENCING AT 6.30PM  
AT THE MELVILLE CIVIC CENTRE  
2<sup>ND</sup> FLOOR IN THE COUNCIL CHAMBERS  
10 ALMONDBURY ROAD, BOORAGOON**

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**Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 16 March 2010.**

**DISTRIBUTED: 5 March 2010**

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— City of —  
**Melville**

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 2 March 2010 commencing at 6.30pm.

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## AGENDA BRIEFING FORUM BRIEFING NOTES

### 1. PRESENT

Cr R Subramanian  
(Deputy Mayor/ Presiding Member)

Bull Creek/Leeming

Cr P Reidy, Cr N Pazolli  
Cr A Ceniviva, Cr E Nicholson  
Cr C W Robartson  
Cr B Kinnell, Cr C M Halton  
Cr G Wieland, Cr J Barton  
Cr L M Reynolds (until 8.41pm),  
Cr N Foxtan

Applecross/Mount Pleasant  
City  
Bull Creek/Leeming  
Palmyra/Melville/Willagee  
Bicton/Attadale  
University  
University

### 2. IN ATTENDANCE

Dr S Silcox  
Mr M Tieleman  
Ms C Young  
Mr S Cope  
Mr J Christie  
Mr L Hitchcock  
Mr J Gonzalez (until 8.02pm)  
Mr J Clark

Mr B Taylor

Mr D Vinicombe  
Mr T Cahoon  
Mr M Doyle (until 6.53pm)  
Mr I Davis (until 8.37pm)  
Mr L Bosworth (until 8.37pm)  
Mr P Kellick (until 8.25pm)  
Mr J Cameron (until 8.25pm)

Chief Executive Officer  
Director Corporate Services  
Director Community Development  
Director Urban Planning  
Director Technical Services  
Executive Manager Legal Services  
Planning Services Coordinator  
Governance and Compliance Program  
Manager  
Manager Information, Technology &  
Support  
Manager Planning & Development  
Manager Health & Lifestyle Service  
Recreation Services Coordinator  
Manager Parks & Environment  
Manager Operations Services  
Manager Asset Management  
Executive Engineer

Ms J Paparella  
Ms A Munro

Minute Secretary  
Minute Secretary

There was 1 member from the Media in attendance and 7 people present in the public gallery at the commencement of the Agenda Briefing Forum.

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

**3.1 APOLOGIES**

Nil.

**3.2 APPROVED LEAVE OF ABSENCE**

His Worship the Mayor Cr R A Aubrey

**4. QUESTION TIME**

Nil.

**5. DISCLOSURES OF INTEREST**

**P10/3117** David Vinicombe  
Manager Planning and Development Services

**6. DEPUTATIONS**

Nil.

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

## 7. AGENDA ITEMS FOR PRESENTATION

At 6.39pm the Deputy Mayor requested that Item C09/8028 be brought forward for discussion.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C10/8028</b>	<p><b>Community Sport and Recreation Facilities Fundings (Small Grants Round)</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Michael Doyle - Community Recreation Coordinator</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

At 6.53pm Mr M Doyle left the meeting.

At 6.54pm the meeting reverted to the normal order of the Agenda.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>P10/3119</b>	<p><b>Additional Use – Bed and Breakfast Accommodation on Lot 1 (40) Coldwells Street, Bicton</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> David Vinicombe - Manager Planning and Development Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation. The Manager Planning and Development Services advised the meeting that he would prepare and forward to Elected Members prior to the Ordinary Meeting of Council an amendment that would ensure that this application addresses Council's existing Policy requirement for approvals to be issued for a 12 month period.</p>

At 7.03pm Mr D Vinicombe left the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3117	<p><b>Proposed Four Storey Residential Development with Five Multiple Dwellings and Undercroft Carparking on Lot 2 (15) Tweeddale Road, Applecross</b></p> <p><b>DISCLOSURE OF INTEREST</b> David Vinicombe - Manager Planning and Development Services Code of Conduct - Former advice given to the Applicant regarding the property prior to employment with the City.</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Julio Gonzalez - Planning Services Coordinator</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

At 8.01pm Mr D Vinicombe returned to the meeting.

At 8.02pm Mr J Gonzalez left the meeting.

At 8.02pm Cr Nicholson left the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3120	<p><b>Revised Schedule of Planning and Building Fees and Charges</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> David Vinicombe - Manager Planning and Development Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation. Mr Vinicombe advised the meeting that he would provide an amendment to the Officer Recommendation that Council can consider at the Ordinary Meeting, to clarify changes to the attachment in the report relative to application fees for strata clearances. Additional information on this matter will be forwarded to Elected Members via the Elected Member's Bulletin.</p>

At 8.16pm Cr Nicholson returned to the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
T10/3115	<p><b>Technical Services Policy Review</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> John Christie - Director Technical Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

At 8.21 Cr Kinnell left the meeting and returned at 8.22pm.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
T10/3116	<p><b>Endorsement of the Environmental Improvement Plan 2010/2011</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Ian Davis - Manager Parks and Environment</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

At 8.25pm Mr P Kellick and Mr J Cameron left the meeting.



Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
CO/3108	<p><b>Supply of Temporary Operations Contract Labour for a Two Year Period</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Leigh Bosworth - Manager Operations Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

At 8.37pm Mr L Bosworth and Mr I Davis left the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/8029	<p><b>Nomination for Local Health Authorities Analytical Committee</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Todd Cahoon - Manager Health and Lifestyle Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/5000	<p><b>Common Seal Register</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – NOT REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6000	<p><b>Investment Statements January 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION– NOT REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6001	<p><b>Schedule of Accounts January 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – NOT REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6002	<p><b>Financial Statements January 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – NOT REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

At 8.41pm Cr Reynolds left the meeting.

Please click on this link to access the: [Agenda for the Ordinary Meeting of Council](#) to be held on Tuesday, 16 March 2010.

## **8. CLOSURE**

There being no further business, the Presiding Member declared the Forum closed at 8.45pm.