



— City of —  
**Melville**

**NOTES  
OF THE  
AGENDA BRIEFING FORUM  
HELD ON  
1 JUNE 2010  
COMMENCED AT 6.30PM  
AT THE MELVILLE CIVIC CENTRE  
2<sup>ND</sup> FLOOR IN THE COUNCIL CHAMBERS  
10 ALMONDBURY ROAD, BOORAGOON**

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**Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 15 June 2010.**

**DISTRIBUTED: 4 JUNE 2010**

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 1 June 2010 commencing at 6.30pm.

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## AGENDA BRIEFING FORUM BRIEFING NOTES

### 1. PRESENT

R A Aubrey (Presiding Member)	Mayor
Cr P Reidy, Cr N Pazolli	Applecross/Mount Pleasant
Cr A Ceniviva, Cr E Nicholson	City
Cr R Subramaniam, Cr C W Robartson	Bull Creek/Leeming
Cr B Kinnell, Cr C M Halton	Palmyra/Melville/Willagee
Cr J Barton	Bicton/Attadale
Cr L M Reynolds, Cr N Foxton	University

### 2. IN ATTENDANCE

Dr S Silcox	Chief Executive Officer
Mr M Tieleman	Director Corporate Services
Mr J Christie	Director Technical Services
Ms C Young	Director Community Development
Mr S Cope	Director Urban Planning
Mr L Hitchcock	Executive Manager Legal Services
Mr D Vinicombe	Manager Planning & Development Services
Mr J Gonzalez (until 8.26pm)	Planning Services Coordinator
Mr H Shigeyoshi (until 8.26pm)	Senior Planning Officer
Mr L Anderson (until 8.26pm)	Senior Planning Officer
Mr B Dawkins (until 8.39pm)	Manager Neighbourhood Amenity
Mr B Taylor	Manager Information, Technology & Support
Mr J Clark	Governance and Compliance Program Manager
Ms A Munro	Minute Secretary
Ms J Paparella	A/Business Support Officer

There were no members from the Media in attendance and three people present in the public gallery at the commencement of the Agenda Briefing Forum.

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

**3.1 APOLOGIES**

Cr G Wieland            Bicton/Attadale Ward

**3.2 APPROVED LEAVE OF ABSENCE**

Nil.

**4. QUESTION TIME**

**4.1 Mr Ray Tollefsen, Willetton**

*“Once Council has made a decision on a change of use application, what is the time limit on appeals to the State Administrative Tribunal if a party disagrees with the decision and wants to take it further?”*

The response provided by the Chief Executive Officer was that the time limit is 28 days from the date of the decision.

**5. DISCLOSURE OF INTEREST**

P10/3137            David Vinicombe  
                          Manager Planning and Development Services

**6. DEPUTATIONS**

**P10/3133**            Proposed Change of Use from ‘Residential’ to ‘Office’ on Lot 21 (1A)  
                          MacDonald Road, Applecross

Mr R Tollefsen on behalf of the owner (his mother)

**P10/3133**            Proposed Change of Use from ‘Residential’ to ‘Office’ on Lot 21 (1A)  
                          MacDonald Road, Applecross

Mr Ben McCarthy, Planning Consultant, Private Horizons Planning  
Solutions on behalf of Ms K Clifford of 1 MacDonald Road Applecross  
& Ms A Henley of 18 MacDonald Road, Applecross

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

**7. AGENDA ITEMS FOR PRESENTATION**

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3133	<p><b>Proposed Change of Use From 'Residential' to 'Office' on Lot 21 (1A) MacDonald Road, Applecross</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> From 6.41pm to 6.56pm a deputation was heard from Ms A Henley - of 18 MacDonald Road, Applecross and from Mr Ben McCarthy, Planning Consultant, Private Horizons Planning Solutions on behalf of Ms K Clifford of 1 MacDonald Road Applecross.</p> <p>From 6.56pm to 7.06pm a deputation was heard from Mr Ray Tollefsen on behalf of the owner (his mother).</p> <p><b>OFFICER PRESENTATION</b> David Vinicombe - Manager Planning and Development Services</p> <p><b>NOTES FROM FORUM</b> Elected Members requested that information be circulated relating to the summary of submissions and objections presented to the Council at the Ordinary Meeting held 16 December 2008 relating to Item P08/3055 - Three Storey Mixed Use with Undercroft Carparking Plus Additional Second Storey Office Development on Lot 645 (45) Ardross Street, Applecross. This information will be distributed in the Elected Members Bulletin. General discussion took place regarding the item and officer recommendation.</p>

At 7.48pm Cr Pazolli left the meeting and returned at 7.49pm.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3136	<p><b>Reconsideration of Approval Conditions for Approved Expansion of Kardinya Park Shopping Centre: - Addition of Drive-Through Bottle-Shop on Lot 17 (1-15) South Street, Kardinya</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Hideyuki Shigeyoshi - Senior Planning Officer</p> <p><b>NOTES FROM FORUM</b> Elected Members requested that further information relating to stormwater drainage, if relevant, be submitted to them. This information will be provided in the Elected Members Bulletin. General discussion took place regarding the item and officer recommendation.</p>

At 7.58pm Mr D Vinicombe, having declared an interest in this item, left the meeting.

At 7.56pm Cr Reidy left the meeting and returned at 8.00pm

At 8.00pm Cr Kinnell left the meeting and returned at 8.04pm

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3137	<p><b>Four Storey Residential Development with Five Multiple Dwellings and Undercroft Carparking on Lot 2 (15) Tweeddale Road, Applecross</b></p> <p><b>DISCLOSURE OF INTEREST</b> David Vinicombe - Manager Planning and Development Services</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Julio Gonzalez - Planning Services Coordinator</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

At 8.22pm Cr Nicholson left the meeting and returned at 8.25pm.

At 8.26pm Cr Robartson left the meeting and returned at 8.28pm.

At 8.26pm Mr J Gonzalez, Mr H Shigeyoshi and Mr L Anderson left the meeting.  
At 8.27pm Mr D Vinicombe returned to the meeting.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C10/5116</b>	<p><b>Review of City of Melville Delegated Authority Manual</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Jeff Clark - Governance &amp; Compliance Program Manager</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C10/5117</b>	<p><b>Repeal of City of Melville Local Law Relating to the Keeping of Bees</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Jeff Clark - Governance &amp; Compliance Program Manager</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>



Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5118	<p><b>Proposed Amendment to City of Melville Dog Local Laws</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Jeff Clark - Governance &amp; Compliance Program Manager</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5119	<p><b>Proposed Amendment to the City of Melville Parking Facilities Local Law</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Jeff Clark - Governance &amp; Compliance Program Manager</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

At 8.39pm Mr B Dawkins left the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
<b>C10/5000</b>	<p><b>Common Seal Register</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
<b>C10/6000</b>	<p><b>Investment Statements April 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION– IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/6001	<p><b>Schedule of Accounts April 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/6002	<p><b>Financial Statements April 2010</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> Cr Pazolli requested that he be presented with a copy of the information from last week's budget briefing meeting relating to the forward works program and new budget requests lists . The Director Corporate Services advised that an updated copy of the Forward Capital Works Program and the listing of new Operating and Capital Requests would be distributed to all Elected Members on Friday 4 June 2010. General discussion took place regarding the item and officer recommendation.</p>

CONFIDENTIAL ITEM

At 8.54pm Cr Robartson moved, seconded Cr Subramaniam -

**That the meeting be closed to the public to permit discussion on a confidential matter (Item P10/3135 which relates to Naming of Roads And Reserves for the Fiona Stanley Hospital Precinct on Lot 509 (110) Murdoch Drive, Murdoch) covered under Section 5.23 (2) (b) of the Local Government Act 1995.)**

At 8.54pm the Mayor submitted the motion which was declared

**CARRIED (12/0)**

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3135	<p><b>Confidential Item Name of Roads and Reserves for the Fiona Stanley Hospital Precinct on Lot 509 (110) Murdoch Drive, Murdoch</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> David Vinicombe - Manager Planning and Development Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and officer recommendation.</p>

At 9.06pm Cr Robartson moved, seconded Cr Subramaniam –

**That the meeting come out from behind closed doors and the public be invited back into the meeting.**

At 9.06pm the Mayor submitted the motion which was declared

**CARRIED (12/0)**

No members of the public returned to the meeting.

**8. CLOSURE**

There being no further business, the Presiding Member declared the Forum closed at 9.07pm.