



— City of —
Melville

**NOTES
OF THE
AGENDA BRIEFING FORUM
HELD ON
1 JUNE 2010
COMMENCED AT 6.30PM
AT THE MELVILLE CIVIC CENTRE
2ND FLOOR IN THE COUNCIL CHAMBERS
10 ALMONDBURY ROAD, BOORAGOON**

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability, it does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 15 June 2010.

DISTRIBUTED: 4 JUNE 2010

CONTENTS PAGE

	Item Description	Page Number
URBAN PLANNING		
P10/3133	Proposed Change of Use From 'Residential' to 'Office' on Lot 21 (1A) MacDonald Road, Applecross	5
P10/3136	Reconsideration of Approval Conditions for Approved Expansion of Kardinya Park Shopping Centre: - Addition of Drive-Through Bottle-Shop on Lot 17 (1-15) South Street, Kardinya	6
P10/3137	Four Storey Residential Development with Five Multiple Dwellings and Undercroft Carparking on Lot 2 (15) Tweeddale Road, Applecross	6
TECHNICAL SERVICES		
Nil		
COMMUNITY DEVELOPMENT		
Nil		
MANAGEMENT SERVICES		
Nil		
CORPORATE SERVICES		
C10/5116	Review of City of Melville Delegated Authority Manual	7
C10/5117	Repeal of City of Melville Local Law Relating to the Keeping of Bees	7
C10/5118	Proposed Amendment to City of Melville Dog Local Laws	8
C10/5119	Proposed Amendment to the City of Melville Parking Facilities Local Law	8
C10/5000	Common Seal	9
C10/6000	Investment Statements April 2010	9
C10/6001	Schedule of Accounts April 2010	10
C10/6002	Financial Statements April 2010	10
FOR DISCUSSION BEHIND CLOSED DOORS		
P10/3135	CONFIDENTIAL ITEM AND ATTACHMENTS Naming Of Roads And Reserves for the Fiona Stanley Hospital Precinct on Lot 509 (110) Murdoch Drive, Murdoch	11



— City of —
Melville

10 Almondbury Road Booragoon WA 6154
Postal Address: Locked Bag 1, Booragoon WA 6954
Tel: 08 9364 0666
Fax: 08 9364 0285
Email: melinfo@melville.wa.gov.au
Web: www.melvillecity.com.au

Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 1 June 2010 commencing at 6.30pm.

AGENDA BRIEFING FORUM BRIEFING NOTES

1. PRESENT

R A Aubrey (Presiding Member)	Mayor
Cr P Reidy, Cr N Pazolli	Applecross/Mount Pleasant
Cr A Ceniviva, Cr E Nicholson	City
Cr R Subramaniam, Cr C W Robartson	Bull Creek/Leeming
Cr B Kinnell, Cr C M Halton	Palmyra/Melville/Willagee
Cr J Barton	Bicton/Attadale
Cr L M Reynolds, Cr N Foxton	University

2. IN ATTENDANCE

Dr S Silcox	Chief Executive Officer
Mr M Tieleman	Director Corporate Services
Mr J Christie	Director Technical Services
Ms C Young	Director Community Development
Mr S Cope	Director Urban Planning
Mr L Hitchcock	Executive Manager Legal Services
Mr D Vinicombe	Manager Planning & Development Services
Mr J Gonzalez (until 8.26pm)	Planning Services Coordinator
Mr H Shigeyoshi (until 8.26pm)	Senior Planning Officer
Mr L Anderson (until 8.26pm)	Senior Planning Officer
Mr B Dawkins (until 8.39pm)	Manager Neighbourhood Amenity
Mr B Taylor	Manager Information, Technology & Support
Mr J Clark	Governance and Compliance Program Manager
Ms A Munro	Minute Secretary
Ms J Paparella	A/Business Support Officer

There were no members from the Media in attendance and three people present in the public gallery at the commencement of the Agenda Briefing Forum.

3. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3.1 APOLOGIES

Cr G Wieland Bicton/Attadale Ward

3.2 APPROVED LEAVE OF ABSENCE

Nil.

4. QUESTION TIME

4.1 Mr Ray Tollefsen, Willetton

“Once Council has made a decision on a change of use application, what is the time limit on appeals to the State Administrative Tribunal if a party disagrees with the decision and wants to take it further?”

The response provided by the Chief Executive Officer was that the time limit is 28 days from the date of the decision.

5. DISCLOSURE OF INTEREST

P10/3137 David Vinicombe
 Manager Planning and Development Services

6. DEPUTATIONS

P10/3133 Proposed Change of Use from ‘Residential’ to ‘Office’ on Lot 21 (1A)
 MacDonald Road, Applecross

Mr R Tollefsen on behalf of the owner (his mother)

P10/3133 Proposed Change of Use from ‘Residential’ to ‘Office’ on Lot 21 (1A)
 MacDonald Road, Applecross

Mr Ben McCarthy, Planning Consultant, Private Horizons Planning
Solutions on behalf of Ms K Clifford of 1 MacDonald Road Applecross
& Ms A Henley of 18 MacDonald Road, Applecross

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

7. AGENDA ITEMS FOR PRESENTATION

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3133	<p>Proposed Change of Use From 'Residential' to 'Office' on Lot 21 (1A) MacDonald Road, Applecross</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S From 6.41pm to 6.56pm a deputation was heard from Ms A Henley - of 18 MacDonald Road, Applecross and from Mr Ben McCarthy, Planning Consultant, Private Horizons Planning Solutions on behalf of Ms K Clifford of 1 MacDonald Road Applecross.</p> <p>From 6.56pm to 7.06pm a deputation was heard from Mr Ray Tollefsen on behalf of the owner (his mother).</p> <p>OFFICER PRESENTATION David Vinicombe - Manager Planning and Development Services</p> <p>NOTES FROM FORUM Elected Members requested that information be circulated relating to the summary of submissions and objections presented to the Council at the Ordinary Meeting held 16 December 2008 relating to Item P08/3055 - Three Storey Mixed Use with Undercroft Carparking Plus Additional Second Storey Office Development on Lot 645 (45) Ardross Street, Applecross. This information will be distributed in the Elected Members Bulletin. General discussion took place regarding the item and officer recommendation.</p>

At 7.48pm Cr Pazolli left the meeting and returned at 7.49pm.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3136	<p>Reconsideration of Approval Conditions for Approved Expansion of Kardinya Park Shopping Centre: - Addition of Drive-Through Bottle-Shop on Lot 17 (1-15) South Street, Kardinya</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Hideyuki Shigeyoshi - Senior Planning Officer</p> <p>NOTES FROM FORUM Elected Members requested that further information relating to stormwater drainage, if relevant, be submitted to them. This information will be provided in the Elected Members Bulletin. General discussion took place regarding the item and officer recommendation.</p>

At 7.58pm Mr D Vinicombe, having declared an interest in this item, left the meeting.

At 7.56pm Cr Reidy left the meeting and returned at 8.00pm

At 8.00pm Cr Kinnell left the meeting and returned at 8.04pm

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3137	<p>Four Storey Residential Development with Five Multiple Dwellings and Undercroft Carparking on Lot 2 (15) Tweeddale Road, Applecross</p> <p>DISCLOSURE OF INTEREST David Vinicombe - Manager Planning and Development Services</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Julio Gonzalez - Planning Services Coordinator</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

At 8.22pm Cr Nicholson left the meeting and returned at 8.25pm.

At 8.26pm Cr Robartson left the meeting and returned at 8.28pm.

At 8.26pm Mr J Gonzalez, Mr H Shigeyoshi and Mr L Anderson left the meeting.
At 8.27pm Mr D Vinicombe returned to the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5116	<p>Review of City of Melville Delegated Authority Manual</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Jeff Clark - Governance & Compliance Program Manager</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5117	<p>Repeal of City of Melville Local Law Relating to the Keeping of Bees</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Jeff Clark - Governance & Compliance Program Manager</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5118	<p>Proposed Amendment to City of Melville Dog Local Laws</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Jeff Clark - Governance & Compliance Program Manager</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5119	<p>Proposed Amendment to the City of Melville Parking Facilities Local Law</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION Jeff Clark - Governance & Compliance Program Manager</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

At 8.39pm Mr B Dawkins left the meeting.

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/5000	<p>Common Seal Register</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION – IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/6000	<p>Investment Statements April 2010</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION– IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/6001	<p>Schedule of Accounts April 2010</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION – IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>NOTES FROM FORUM No discussion took place regarding the item or officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C10/6002	<p>Financial Statements April 2010</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION – IF REQUESTED Marten Tieleman - Director Corporate Services</p> <p>NOTES FROM FORUM Cr Pazolli requested that he be presented with a copy of the information from last week's budget briefing meeting relating to the forward works program and new budget requests lists . The Director Corporate Services advised that an updated copy of the Forward Capital Works Program and the listing of new Operating and Capital Requests would be distributed to all Elected Members on Friday 4 June 2010. General discussion took place regarding the item and officer recommendation.</p>

CONFIDENTIAL ITEM

At 8.54pm Cr Robartson moved, seconded Cr Subramaniam -

That the meeting be closed to the public to permit discussion on a confidential matter (Item P10/3135 which relates to Naming of Roads And Reserves for the Fiona Stanley Hospital Precinct on Lot 509 (110) Murdoch Drive, Murdoch) covered under Section 5.23 (2) (b) of the Local Government Act 1995.)

At 8.54pm the Mayor submitted the motion which was declared

CARRIED (12/0)

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P10/3135	<p>Confidential Item Name of Roads and Reserves for the Fiona Stanley Hospital Precinct on Lot 509 (110) Murdoch Drive, Murdoch</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION/S Nil</p> <p>OFFICER PRESENTATION David Vinicombe - Manager Planning and Development Services</p> <p>NOTES FROM FORUM General discussion took place regarding the item and officer recommendation.</p>

At 9.06pm Cr Robartson moved, seconded Cr Subramaniam –

That the meeting come out from behind closed doors and the public be invited back into the meeting.

At 9.06pm the Mayor submitted the motion which was declared

CARRIED (12/0)

No members of the public returned to the meeting.

8. CLOSURE

There being no further business, the Presiding Member declared the Forum closed at 9.07pm.