



— City of —  
**Melville**

**NOTES  
OF THE  
AGENDA BRIEFING FORUM  
HELD ON  
29 SEPTEMBER 2009  
COMMENCING AT 6.35PM  
AT THE MELVILLE CIVIC CENTRE  
2<sup>ND</sup> FLOOR IN THE COUNCIL CHAMBERS  
10 ALMONDBURY ROAD, BOORAGOON**

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**Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 13 October 2009.**

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— City of —  
**Melville**

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 29 September 2009 commencing at 6.35pm.

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## AGENDA BRIEFING FORUM BRIEFING NOTES

### 1. PRESENT

R A Aubrey (Presiding Member)	Mayor
Cr H Everett, Cr N Pazolli	Applecross/Mount Pleasant
Cr A Ceniviva, Cr D Macphail	City
Cr R Subramaniam, Cr C W Robartson	Bull Creek/Leeming
Cr P Phelan; Cr C M Halton	Palmyra/Melville/Willagee
Cr G Wieland, Cr J Barton	Bicton/Attadale
Cr L M Reynolds	University

### 2. IN ATTENDANCE

Dr S Silcox	Chief Executive Officer
Mr M Tieleman	Director Corporate Services
Mr T Cahoon	A/Director Community Development
Mr S Cope	Director Urban Planning
Mr L Bosworth	A/Director Technical Services
Mr L Hitchcock	Executive Manager Legal Services
Ms K Johnson	Executive Manager Organisational Development
Mr J Gonzalez (left at 7.21pm)	Planning Services Coordinator
Mr J Clark	Governance and Compliance Program Manager
Mr P Camilleri (left at 8.28pm)	A/Manager Strategic Planning
Ms L Reid (left at 8.39pm)	Manager Community Services
Mr B Dawkins (left at 8.35pm)	Manager Neighbourhood Amenity
Mr M Doyle (left at 7.40pm)	Recreation Services Coordinator
Mr T Capobianco	A/Manager Planning & Development
Ms D Beilby	A/Administrative Coordinator
Ms J Paparella	Minute Secretary

There were 2 members from the Media in attendance and 4 people present in the public gallery at the commencement of the Agenda Briefing Forum.

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

**3.1 APOLOGIES**

Nil.

**3.2 APPROVED LEAVE OF ABSENCE**

Nil.

**4. QUESTION TIME**

Nil.

**5. DISCLOSURES OF INTEREST**

C09/8012 - Cr H Everett

**6. DEPUTATIONS**

**P09/3095 – Two Storey Single Dwelling On Lot 1 (42b) Ogilvie Road, Mount Pleasant**

- Mr G & Mrs J Priest – Home Owners of 44 Ogilvie Road Mt Pleasant
- Sandra Bransby Spokesperson for the Deputation

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

**7. AGENDA ITEMS FOR PRESENTATION**

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
P09/3095	<p><b>Two Storey Single Dwelling on Lot 1 (42B) Ogilvie Road Mount Pleasant</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> From 6.38pm to 6.48pm a deputation was heard from Ms Sandra Bransby on behalf of Mr G &amp; Mrs J Priest – Home Owners of 44 Ogilvie Road, Mount Pleasant</p> <p><b>OFFICER PRESENTATION</b> Julio Gonzalez – Planning Services Coordinator</p> <p><b>NOTES FROM FORUM</b> Clarification of Subdivision and Development Application approval levels will be forwarded to Elected Members in a memorandum. General discussion took place regarding the item and the officer recommendation.</p>

At 7.05pm Cr Macphail left the meeting and returned at 7.07pm.

At 7.17pm Cr Reynolds left the meeting.

At 7.18pm the His Worship the Mayor, R Aubrey requested that Item C09/8023 - Community Sport & Recreation Facilities Funding (Standard and Forward Planning Grants Round) be brought forward for discussion.

At 7.19pm Cr Reynolds returned to the meeting.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C09/8023</b>	<p><b>Community Sport &amp; Recreation Facilities Funding (Standard and Forward Planning Grants Round)</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Mick Doyle – Recreation Service Coordinator</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

At 7.21pm Mr J Gonzalez left the meeting.

At 7.26pm Cr Pazolli left the meeting and returned at 7.30pm.

At 7.34pm Cr Phelan left the meeting and returned at 7.36pm.

At 7.40pm Mr M Doyle left the meeting.

At 7.40pm the meeting reverted to the normal order of the Agenda.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>P09/3096</b>	<p><b>Jandakot Airport Master Plan 2009 Preliminary Draft</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Peter Camilleri - Acting Manager Strategic Urban Planning</p> <p><b>NOTES FROM FORUM</b> Jandakot Airport Master Plans including ANEF data and comparisons for N60 Contours data will be forwarded to Elected Members in hard copy via distribution. The item will be discussed further at an Elected Member's Information Session prior to the Council Meeting. Local &amp; Federal Member's of Parliament are to be invited to the Information Session. General discussion took place regarding the item and the officer recommendation.</p>

At 7.57pm Cr Macphail left the meeting and returned at 7.59pm.  
At 8.28pm Mr P Camilleri left the meeting.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C09/8024</b>	<p><b>Parking Control Commercial Premises 18/22 Riseley Street, Ardross</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Brodie Dawkins – Manager Neighbourhood Amenity</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

At 8.35pm Mr B Dawkins left the meeting.  
At 8.36pm Cr Everett left the meeting.

<b>Item No.</b>	<b>Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum</b>
<b>C09/8012</b>	<p><b>Wireless Hill Vision 2020</b></p> <p><b>DISCLOSURE OF INTEREST</b> Cr H Everett - Resides across the road from Wireless Hill Park</p> <p>Having declared a Proximity Interest in accordance with section 5.60B of the Local Government Act , Cr Everett left the meeting at 8.36pm.</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Leeann Reid – Manager Community Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

At 8.39pm Cr Everett returned to the meeting  
At 8.39pm Ms L Reid left the meeting.



Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/5085	<p><b>City of Melville Annual Report 2008/2009</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Kylie Johnson – Executive Manager Organisational Development</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/5000	<p><b>Common Seal Register</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6000	<p><b>Investment Statements August 2009</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6001	<p><b>Schedule of Accounts August 2009</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
C09/6002	<p><b>Financial Statements August 2009</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Marten Tieleman - Director Corporate Services</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Disclosures of Interest / Deputation Presentation/s / Officer Presentation / Notes from Forum
	<p><b>Late Item – Draft Code of Conduct</b></p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION/S</b> Nil</p> <p><b>OFFICER PRESENTATION – IF REQUESTED</b> Louis Hitchcock – Executive Manager Legal Services</p> <p><b>NOTES FROM FORUM</b> The Chief Executive Officer will provide further information to Elected Members via the Elected Member’s Bulletin relating to Code of Conduct during Elections. The Chief Executive Officer will seek legal advice on the Declaration of Interests and will provide the outcome to Elected Members when it is available. The Council report will be forwarded to Elected Members prior to the Council Meeting.</p>

Please click on this link to access the: [Agenda for the Ordinary Meeting of Council](#) to be held on Tuesday, 13 October 2009.

## **8. CLOSURE**

**There being no further business, the Presiding Member declared the Forum closed at 9.15pm.**