



— City of —
Melville

**NOTES
OF THE
AGENDA BRIEFING FORUM
HELD ON
1 SEPTEMBER 2009
COMMENCED AT 6.30PM
AT THE MELVILLE CIVIC CENTRE
2ND FLOOR IN THE COUNCIL CHAMBERS
10 ALMONDBURY ROAD, BOORAGOON**

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Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 15 September 2009.

DISTRIBUTED: 4 SEPTEMBER 2009

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Nil

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Nil

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— City of —
Melville

10 Almondbury Road Booragoon WA 6154
Postal Address: Locked Bag 1, Booragoon WA 6954
Tel: 08 9364 0666
Fax: 08 9364 0285
Email: melinfo@melville.wa.gov.au
Web: www.melvillecity.com.au

Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 1 September 2009 commencing at 6.30pm.

AGENDA BRIEFING FORUM BRIEFING NOTES

1. PRESENT

R A Aubrey

His Worship the Mayor

Cr H Everett, Cr Pazolli
Cr A Ceniviva, Cr D Macphail
Cr R Subramaniam,
Cr P M Phelan; Cr C M Halton
Cr J Barton
Cr L M Reynolds,

Applecross/Mount Pleasant
City
Bull Creek/Leeming
Palmyra/Melville/Willagee
Bicton/Attadale
University

2. IN ATTENDANCE

Dr S Silcox
Mr M Tieleman
Mr J Christie
Ms C Young
Mr S Cope
Mr L Hitchcock
Mr P Prendergast

Mr I Davis
Mr G Davey
Mr H Shigeyoshi
Mr J Clark

Ms D Beilby
Ms J Paparella

Chief Executive Officer
Director Corporate Services
Director Technical Services
Director Community Development
Director Urban Planning
Executive Manager Legal Services
A/Manager Planning & Development
Services
Manager Parks & Environment
Planning Officer
Planning Officer
Governance and Compliance Program
Manager
Business Support Officer
Minute Secretary

There was 1 member from the Media in attendance and 9 people present in the public gallery at the commencement of the Agenda Briefing Forum.

3. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3.1 APOLOGIES

Cr G Wieland
Cr C W Robartson

3.2 APPROVED LEAVE OF ABSENCE

Nil

4. QUESTION TIME

Nil

5. DISCLOSURES OF INTEREST

Nil

6. DEPUTATIONS

P09/3090 – Rectification works to approved two-storey dwelling with undercroft on Lot 6 (10) Bateman Road, Mount Pleasant

- Mr Mavaddat – Owner of 8 Bateman Road Mount Pleasant.

P09/3091 - Storage on Lot 41 (1) Thurso Road, Myaree

- Mr Andrew Chambers – Production Manager (Statewide Staging Systems)

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

7. AGENDA ITEMS FOR PRESENTATION

7.1 RECOMMENDATIONS TO COUNCIL ARISING FROM THE MEETING OF THE FINANCIAL MANAGEMENT, AUDIT, RISK & COMPLIANCE COMMITTEE MEETING – 24 AUGUST 2009.

The Reports of the Committee Meeting will be presented at the Ordinary Meeting of Council on 15 September 2009 by the Presiding Member of the Financial Management, Audit, Risk & Compliance Committee.

The items on the Agenda are as follows:

1. **C09/5075** – Internal Audit Charter
2. **C09/5077** – Annual Review of Audit Plan
3. **C09/5078** – Internal Audit Report – Personal Development Plan (PDP)
Staff Development Review (SDR)
4. **C09/5079** – Overdue Audit Recommendations
5. **C09/5080** – 2008/09 Interim Audit Report
6. **C09/5081** – Governance and Compliance Performance Update
7. **C09/5082** – Legal Status Report Update
8. **C09/5083** – Insurance Claims Management Report

7.2 AGENDA ITEMS FOR PRESENTATION

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
P09/3090	<p>Rectification works to approved two-storey dwelling with undercroft on Lot 6 (10) Bateman Road, Mount Pleasant</p> <p>OFFICER PRESENTATION Peter Prendergast - Acting Manager Planning & Development</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION From 6.35pm – 6.45pm a Deputation was held from Mr Mavaddat – Owner of 8 Bateman Road, Mount Pleasant.</p> <p>NOTES FROM FORUM Information on another relevant SAT decision will be provided to Elected Members via the Elected Members Bulletin.</p> <p>General discussion took place regarding this item and the officer recommendation.</p>

At 6.48pm Mr I Davis left the meeting and returned at 6.50pm.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
P09/3091	<p>Storage on Lot 41 (1) Thurso Road, Myaree</p> <p>OFFICER PRESENTATION Peter Prendergast - Acting Manager Planning & Development</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION From 7.11pm - 7.25pm Deputations were heard from Mr Simon Hunt (Owner of Property) and Mr Andrew Chambers (Production Manager Statewide Staging Systems).</p> <p>NOTES FROM FORUM Officers will research the past history with respect to complaints received for this development and provide further information to the Elected Members prior to the Council meeting.</p> <p>General discussion took place regarding this item and the officer recommendation.</p>

At 7.20pm Cr M Reynolds left the meeting and returned at 7.21pm.

At 7.26pm Dr S Silcox left the meeting and returned at 7.29pm.

At 7.47pm Mr L Hitchcock left the meeting and returned at 7.50pm.

At 7.52pm Cr N Pazolli left the meeting and returned at 7.55pm.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
P09/3093	<p>Signage - Red Rooster (3 roof signs, 1 large pylon sign, 4 small pylon signs) on Lot 601 (46-50) Benningfield Road, Bull Creek WA 6149</p> <p>OFFICER PRESENTATION Peter Prendergast - Acting Manager Planning & Development</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding this item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
P09/3092	<p>Initiation Amendment No. 56 to Community Planning Scheme No. 5 – lot 24 (527) Canning Highway – additional uses of “Medical Centre” and “Office”</p> <p>OFFICER PRESENTATION Peter Prendergast - Acting Manager Planning & Development</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding this item and the officer recommendation.</p>

At 8.00pm Mr I Davis left the meeting and returned at 8.07pm.

At 8.07pm Cr D Macphail left the meeting and returned at 8.09pm.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
T09/3094	<p>Attadale South Underground Power Project</p> <p>OFFICER PRESENTATION John Cameron - Executive Engineer</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM Information on the cost of the Mount Pleasant North Underground Power Project will be provided to Elected Members by memorandum.</p> <p>General discussion took place regarding this item and the officer recommendation.</p>

At 8.15pm Mr G Davey & Mr H Shigeyoshi left the meeting.

At 8.16pm Cr P Phelan left the meeting and returned at 8.18pm.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
T09/3080	<p>Street Tree Removal Request – 19 Silbert Circuit Winthrop</p> <p>OFFICER PRESENTATION Ian Davis - Manager Parks & Environment</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding this item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
C09/5000	<p>Common Seal</p> <p>OFFICER PRESENTATION Bruce Taylor - Manager Information, Technology & Support</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding this item or the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
C09/6000	<p>Investment Statements July 2009</p> <p>OFFICER PRESENTATION Dudley Smith – Manager Financial Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding this item or the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
C09/6001	<p>Schedule of Accounts July 2009</p> <p>OFFICER PRESENTATION Dudley Smith - Manager Financial Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM Information in relation to Premiums paid to Local Government Insurance Services as well as Claims history will be provided to the Elected Members via the Elected Members Bulletin.</p> <p>General discussion took place regarding this item and the officer recommendation.</p>

At 8.27pm Mr I Davis left the meeting.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of Interest / Elected Member Comment
C09/6002	<p>Financial Statements July 2009</p> <p>OFFICER PRESENTATION Dudley Smith - Manager Financial Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding this item or the officer recommendation.</p>

8. CLOSURE

There being no further business, the Presiding Member declared the Forum closed at 8.40pm.

Please click on this link to access the: [Agenda for Ordinary Meeting of Council](#) to be held on Tuesday, 15 September 2009.