



— City of —  
**Melville**

**NOTES**  
**OF THE**  
**AGENDA BRIEFING FORUM**  
**HELD ON**  
**2 JUNE 2009**  
**COMMENCED AT 6.30PM**  
**AT THE MELVILLE CIVIC CENTRE**  
**2<sup>ND</sup> FLOOR IN THE COUNCIL CHAMBERS**  
**10 ALMONDBURY ROAD, BOORAGOON**

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**Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 16 June 2009.**

**DISTRIBUTED: 5 JUNE 2009**

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**Melville**

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 2 June 2009 commencing at 6.30pm.

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## **AGENDA BRIEFING FORUM BRIEFING NOTES**

### **1. PRESENT**

R A Aubrey	Mayor
Cr H Everett, Cr Pazolli	Applecross/Mount Pleasant
Cr D Macphail	City
Cr R Subramaniam, Cr C W Robartson	Bill Creek/Leeming
Cr Phelan; Cr C M Halton	Palmyra/Melville/Willagee
Cr G Wieland, Cr J Barton	Bicton/Attadale
Cr L M Reynolds,	University

### **2. IN ATTENDANCE**

Mr J Christie	A/Chief Executive Officer
Ms C Young	Director Community Development
Mr S Cope	Director Urban Planning
Mr I Davis	A/Director Technical Services
Mr L Hitchcock	Executive Manager Legal Services
Mr D Smith	Manager Financial Services
Mr D Vinicombe	Manager Planning & Development Services
Mr B Dawkins	Manager Neighbourhood Amenity
Mr J Clark	Governance and Compliance Program
Ms D Beilby	Manager Minute Secretary

There were no members from the press in attendance and 4 people present in the public gallery at the commencement of the Agenda Briefing Forum.

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

**3.1 APOLOGIES**

Cr J Bennett

**3.2 APPROVED LEAVE OF ABSENCE**

Cr A Ceniviva

**4. QUESTION TIME**

Nil.

**5. DISCLOSURES OF INTEREST**

P09/3071 – Mr D Vinicombe, Manager Planning & Development Services  
Code of Conduct – Applicant's Consultant is a good friend. The report  
was prepared prior to Mr Pawluk's engagement as a Consultant.

**6. DEPUTATIONS**

P09/3071 – Mr A Pawluk and Mr P Lomma  
for Mr T Lomma, owner of 3B Carron Road Applecross

Mr J Ennis for Mr B Rodan, owner of 5 Carron Road Applecross

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

**7. BUSINESS**

**7.1 AGENDA ITEMS FOR PRESENTATION**

<b>Item No.</b>	<b>Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment</b>
<b>P09/3071</b>	<p><b>Third Storey Addition on Lot 5 (3B) Carron Road Applecross</b></p> <p><b>OFFICER PRESENTATION</b> Mr D Vinicombe, Manager Planning and Development Services</p> <p><b>DISCLOSURE OF INTEREST</b> Mr D Vinicombe, Manager Planning and Development Services Declared an interest under the Code of Conduct</p> <p><b>DEPUTATION PRESENTATION</b> The following Deputations were heard from 7.00pm to 7.30pm Mr A Pawluk &amp; Mr P Lomma for Mr T Lomma, owner 3B Carron Road Applecross Mr J Ennis for Mr B Rodan, owner of 5 Carron Road Applecross</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation. Mr D Vinicombe to provide advice to Elected Members on the report and recommendations in relation to height requirements of the Community Planning Scheme.</p> <p>Overshadowing impact plans were presented to Elected Members by Mr P Lomma, but were not formally tabled.</p>

<b>Item No.</b>	<b>Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment</b>
<b>P09/3072</b>	<p><b>Draft Western Australian Planning Commission Guidelines for the Closure and Reduction of Crime and Anti-Social Behaviour in Pedestrian Access Ways (PAW's)</b></p> <p><b>OFFICER PRESENTATION</b> Mr D Vinicombe, Manager Planning and Development Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

At 8.03pm Cr Pazolli left the meeting.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
T09/2004	<p><b>Environmental Policy</b></p> <p><b>OFFICER PRESENTATION</b> Mr I Davis, Manager Parks &amp; Environment</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

At 8.05pm Cr Pazolli returned to the meeting.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/8014	<p><b>Petition Piney Lakes Dog Off-Lead Exercise Area</b></p> <p><b>OFFICER PRESENTATION</b> Mr B Dawkins, Manager Neighbourhood Amenity</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation. Mr B Dawkins to provide information to Elected Members through the Elected Members Bulletin on the cost of installation of the water tap for dogs at Piney Lakes Reserve.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/5070	<p><b>Review of City of Melville Delegated Authority Manual</b></p> <p><b>OFFICER PRESENTATION</b> Mr J Clark, Governance &amp; Compliance Program Manager</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/5000	<p><b>Common Seal Register</b></p> <p><b>OFFICER PRESENTATION</b> Mr J Clark, Governance &amp; Compliance Program Manager</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>



Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6000	<p><b>Investment Statements – April 2009</b></p> <p><b>OFFICER PRESENTATION</b> Mr D Smith, Manager Financial Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6001	<p><b>Schedule of Accounts – April 2009</b></p> <p><b>OFFICER PRESENTATION</b> Mr D Smith, Manager Financial Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6002	<p><b>Financial Statements for April 2009</b></p> <p><b>OFFICER PRESENTATION</b> Mr D Smith, Manager Financial Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding the item and the officer recommendation.</p>

Please click on this link to access the: [Agenda for the Ordinary Meeting of Council](#) to be held on Tuesday, 16 June 2009.

## 8. CLOSURE

There being no further business, His Worship the Mayor declared the Forum closed at 8.15pm.