



— City of —
Melville

**NOTES
OF THE
AGENDA BRIEFING FORUM
HELD ON
2 JUNE 2009
COMMENCED AT 6.30PM
AT THE MELVILLE CIVIC CENTRE
2ND FLOOR IN THE COUNCIL CHAMBERS
10 ALMONDBURY ROAD, BOORAGOON**

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Please note: The Agenda for the Agenda Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of Council](#) to be held on 16 June 2009.

DISTRIBUTED: 5 JUNE 2009

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Melville

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 2 June 2009 commencing at 6.30pm.

AGENDA BRIEFING FORUM BRIEFING NOTES

1. PRESENT

R A Aubrey

Mayor

Cr H Everett, Cr Pazolli

Applecross/Mount Pleasant

Cr D Macphail

City

Cr R Subramaniam, Cr C W Robartson

Bill Creek/Leeming

Cr Phelan; Cr C M Halton

Palmyra/Melville/Willagee

Cr G Wieland, Cr J Barton

Bicton/Attadale

Cr L M Reynolds,

University

2. IN ATTENDANCE

Mr J Christie

A/Chief Executive Officer

Ms C Young

Director Community Development

Mr S Cope

Director Urban Planning

Mr I Davis

A/Director Technical Services

Mr L Hitchcock

Executive Manager Legal Services

Mr D Smith

Manager Financial Services

Mr D Vinicombe

Manager Planning & Development

Services

Mr B Dawkins

Manager Neighbourhood Amenity

Mr J Clark

Governance and Compliance Program

Manager

Ms D Beilby

Minute Secretary

There were no members from the press in attendance and 4 people present in the public gallery at the commencement of the Agenda Briefing Forum.

3. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3.1 APOLOGIES

Cr J Bennett

3.2 APPROVED LEAVE OF ABSENCE

Cr A Ceniviva

4. QUESTION TIME

Nil.

5. DISCLOSURES OF INTEREST

P09/3071 – Mr D Vinicombe, Manager Planning & Development Services
Code of Conduct – Applicant's Consultant is a good friend. The report
was prepared prior to Mr Pawluk's engagement as a Consultant.

6. DEPUTATIONS

P09/3071 – Mr A Pawluk and Mr P Lomma
for Mr T Lomma, owner of 3B Carron Road Applecross

Mr J Ennis for Mr B Rodan, owner of 5 Carron Road Applecross

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

7. BUSINESS

7.1 AGENDA ITEMS FOR PRESENTATION

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
P09/3071	<p>Third Storey Addition on Lot 5 (3B) Carron Road Applecross</p> <p>OFFICER PRESENTATION Mr D Vinicombe, Manager Planning and Development Services</p> <p>DISCLOSURE OF INTEREST Mr D Vinicombe, Manager Planning and Development Services Declared an interest under the Code of Conduct</p> <p>DEPUTATION PRESENTATION The following Deputations were heard from 7.00pm to 7.30pm Mr A Pawluk & Mr P Lomma for Mr T Lomma, owner 3B Carron Road Applecross Mr J Ennis for Mr B Rodan, owner of 5 Carron Road Applecross</p> <p>NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation. Mr D Vinicombe to provide advice to Elected Members on the report and recommendations in relation to height requirements of the Community Planning Scheme.</p> <p>Overshadowing impact plans were presented to Elected Members by Mr P Lomma, but were not formally tabled.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
P09/3072	<p>Draft Western Australian Planning Commission Guidelines for the Closure and Reduction of Crime and Anti-Social Behaviour in Pedestrian Access Ways (PAW's)</p> <p>OFFICER PRESENTATION Mr D Vinicombe, Manager Planning and Development Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation.</p>

At 8.03pm Cr Pazolli left the meeting.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
T09/2004	<p>Environmental Policy</p> <p>OFFICER PRESENTATION Mr I Davis, Manager Parks & Environment</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or the officer recommendation.</p>

At 8.05pm Cr Pazolli returned to the meeting.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/8014	<p>Petition Piney Lakes Dog Off-Lead Exercise Area</p> <p>OFFICER PRESENTATION Mr B Dawkins, Manager Neighbourhood Amenity</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation. Mr B Dawkins to provide information to Elected Members through the Elected Members Bulletin on the cost of installation of the water tap for dogs at Piney Lakes Reserve.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/5070	<p>Review of City of Melville Delegated Authority Manual</p> <p>OFFICER PRESENTATION Mr J Clark, Governance & Compliance Program Manager</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/5000	<p>Common Seal Register</p> <p>OFFICER PRESENTATION Mr J Clark, Governance & Compliance Program Manager</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6000	<p>Investment Statements – April 2009</p> <p>OFFICER PRESENTATION Mr D Smith, Manager Financial Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6001	<p>Schedule of Accounts – April 2009</p> <p>OFFICER PRESENTATION Mr D Smith, Manager Financial Services</p> <p>DISCLOSURE OF INTEREST Nil</p> <p>DEPUTATION PRESENTATION Nil</p> <p>NOTES FROM FORUM No discussion took place regarding the item or the officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Elected Member Comment
C09/6002	Financial Statements for April 2009 OFFICER PRESENTATION Mr D Smith, Manager Financial Services DISCLOSURE OF INTEREST Nil DEPUTATION PRESENTATION Nil NOTES FROM FORUM General discussion took place regarding the item and the officer recommendation.

Please click on this link to access the: [Agenda for the Ordinary Meeting of Council](#) to be held on Tuesday, 16 June 2009.

8. CLOSURE

There being no further business, His Worship the Mayor declared the Forum closed at 8.15pm.