



— *City of* —  
***Melville***

**NOTES  
OF THE  
AGENDA FORUM  
HELD ON  
TUESDAY, 5 FEBRUARY 2008**

**DISTRIBUTED: 8 FEBRUARY 2008**



— City of —  
**Melville**

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Notes of the Agenda Forum held in the Swan Room, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 5 February 2008 commencing at 6.30pm.

## FORUM NOTES

### PRESENT

Cr H Everett JP (Deputy Mayor)	Applecross/Mount Pleasant
R A Aubrey (Mayor)	All Wards
Cr N Pazolli	Applecross/Mount Pleasant
Cr D J Macphail, Cr A Ceniviva	City
Cr R Subramaniam	Bill Creek/Leeming
Cr L M Reynolds, Cr J R Bennett	University
Cr P M Phelan, Cr C M Halton	Palmyra Melville/Willagee
Cr G Wieland	Bicton/Attadale

### IN ATTENDANCE

M Tieleman	A/Chief Executive Officer
R Searle	A/Director Customer & Corporate Services
J Cameron	Manager Engineering Design
B Taylor	Manager, Information & Corporate Support
D Vinicombe	A/Manager Planning & Development
I Davis	A/Manager Infrastructure Services
L Ebbelaar	Sustainability Development Officer
L Croxford	Minute Secretary

There were 2 (two) people present in the public gallery at the commencement of the Agenda Forum.

### APOLOGIES

Cr J Barton	Bicton/Attadale,
R G C Willis	Director Technical & Development Services

### LEAVE OF ABSENCE

Cr C W Robartson	Bullcreek/Leeming
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**QUESTION TIME**

Nil

**DISCLOSURES OF INTEREST**

Nil

**BUSINESS**

The Mayor welcomed all present and expressed confidence that the Elected Members would meet all challenges throughout the year.

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

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- C08/6001 – SCHEDULE OF ACCOUNTS (REC) (ATTACHMENT)
- C08/6002 – FINANCIAL STATEMENTS (REC) (ATTACHMENT)
- C08/6010 – APPOINTMENT OF INVESTMENT ADVISERS (REC) (CONFIDENTIAL ATTACHMENT)

### **MANAGEMENT SERVICES**

- C08/5001 – ACTING CHIEF EXECUTIVE OFFICER (AMREC)

### **STRATEGIC URBAN PLANNING**

- P08/3029 – CHANGE OF USE FROM SHOWROOM TO SHOP (PHARMACY) ON LOT 305 (369 – 375) CANNING HIGHWAY PALMYRA (REC) (ATTACHMENT)

**AGENDA ITEMS FOR PRESENTATION**

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>TECHNICAL AND DEVELOPMENT SERVICES</b>	
<b>T08/2001</b>	<p><b>DRAFT STRATEGIC DIRECTION FOR ECOLOGICAL SUSTAINABILITY (REC) (ATTACHMENT)</b></p> <p><b><u>Description</u></b></p> <p>Seeking Council adoption of the Strategic Direction for Ecological Sustainability and the accompanying Ecological Sustainability policy.</p> <p><b><u>Attachment</u></b></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">2001 Draft Report 2008.pdf</a></p> <p>The draft Policy Document formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">2001A February 2008.pdf</a></p> <p>The Policy Manual formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">2001Bb February 2008.pdf</a></p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>CUSTOMER AND CORPORATE SERVICES</b>	
<b>C08/6000</b>	<p><b>INVESTMENT STATEMENTS (REC) (ATTACHMENTS)</b></p> <p><u>Description</u></p> <p>This report presents the Investment Statements for the month of December 2007 and recommends that the information detailed in the attachments be noted.</p> <p><a href="#">6000 Draft Report 2008.pdf</a></p> <p><u>Attachments</u></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008.</p> <p>The following financial reports formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008.</p> <p><a href="#">6000A February 2008.pdf</a></p> <p><a href="#">6000B February 2008.pdf</a></p> <p><a href="#">6000C February 2008.pdf</a></p> <p><a href="#">6000D February 2008.pdf</a></p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>CUSTOMER AND CORPORATE SERVICES</b>	
<b>C08/6001</b>	<p><b>SCHEDULE OF ACCOUNTS (REC) (ATTACHMENT)</b></p> <p><u>Description</u></p> <p>This report presents details of the payments made to suppliers for the provision of goods and services for the month of December 2007 and recommends that the Schedule of Accounts be noted.</p> <p><u>Attachments</u></p> <p>This report presented the Schedule of Accounts for the month of December 2007 and recommended that the information detailed in the attachments be noted.</p> <p><a href="#">6001 Draft Report 2008.pdf</a></p> <p>The following financial reports formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008.</p> <p><a href="#">6001 February 2008.pdf</a></p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>CUSTOMER AND CORPORATE SERVICES</b>	
<b>C08/6002</b>	<p><b>FINANCIAL STATEMENTS (REC) (ATTACHMENT)</b></p> <p><u>Description</u></p> <p>This report presents the financial statements to the end of December 2007 and recommends that they be noted by Council.</p> <p><u>Attachments</u></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">6002 Draft Report 2008.pdf</a></p> <p>The following financial statements formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">6002A February 2008.pdf</a></p> <p><a href="#">6002B February 2008.pdf</a></p> <p><a href="#">6002E February 2008.pdf</a></p> <p><a href="#">6002F February 2008.pdf</a></p> <p><a href="#">6002H February 2008.pdf</a></p> <p><a href="#">6002J February 2008.pdf</a></p> <p><a href="#">6002L February 2008.pdf</a></p> <p><a href="#">6002M February 2008.pdf</a></p> <p><a href="#">6002N February 2008.pdf</a></p>



<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>CUSTOMER AND CORPORATE SERVICES</b>	
<b>C08/6010</b>	<p><b>APPOINTMENT OF INVESTMENT ADVISERS (REC) (CONFIDENTIAL ATTACHMENT)</b></p> <p><b>Description</b></p> <p>Report addresses the appointment of an investment adviser to replace Lehman Bros (formerly Grange Securities).</p> <p><b>Attachment</b></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">6010 Draft Report 2008.pdf</a></p> <p>Please note that attachments to this item are confidential and were distributed to Elected Members via distribution on Friday, 1 February 2008.</p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>MANAGEMENT SERVICES</b>	
<b>C08/5001</b>	<p><b>ACTING CHIEF EXECUTIVE OFFICER (REC)</b></p> <p><b>Description</b></p> <p>Council to appoint a relief for the Acting Chief Executive Officer, Marten Tieleman from 1 March to 19 March 2008 (inclusive).</p> <p><b>Attachment</b></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">5001 Draft Report Final 2008.pdf</a></p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>STRATEGIC URBAN PLANNING</b>	
<b>P08/3029</b>	<p><b>CHANGE OF USE FROM SHOWROOM TO SHOP (PHARMACY) ON LOT 305 (369-375) CANNING HIGHWAY PALMYRA (REC) (ATTACHMENT)</b></p> <p><u>Description</u></p> <ul style="list-style-type: none"><li>• The application is for planning approval for a change of use from showroom to shop (Pharmacy) on Lot 305 (369-375) Canning Highway, Palmyra.</li><li>• Applying Council Policy to the assessment of the impact of car parking, it is expected that the proposed use will generate car parking to create a shortfall of 12 car bays on the site.</li><li>• The applicant has requested Council to assess the impact of the proposed use on car parking using a practical approach and the applicant has provided a parking utilisation study in support of this approach.</li><li>• The application was considered by the Council at its Ordinary Meeting in December 2007 and at that time the parking study did not show beyond reasonable doubt that the proposed use would not generate more car parking than is available on the site. This was due to the limited data provided by the applicant to support the case.</li><li>• Council resolved to allow for an approval to be granted by the Governance Committee, pending further parking survey results which indicated that the proposal will not result in excess parking demands on site to the satisfaction of the Manager Design Services. In addition, the proposal required support from the WA Planning Commission (no objection was received to the proposal on regional transport grounds).</li><li>• The additional parking information to the satisfaction of the Manager Design Services indicates that on average and at peak times, no parking shortfall should result from the application.</li><li>• Referral to the Governance Committee was initially appropriate to expedite an approval in consideration of the Christmas holiday period when the Council did not meet. Given that further parking information was submitted by the applicant on 30 January 2008, it is now appropriate for the Council to determine the application.</li><li>• It is recommended that Council's Policy on Car Parking Non-residential (Policy 06-pl-024) be varied in this instance and the application be conditionally approved.</li></ul>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>STRATEGIC URBAN PLANNING</b>	
<b>P08/3029</b>	<p><b>CHANGE OF USE FROM SHOWROOM TO SHOP (PHARMACY) ON LOT 305 (369-375) CANNING HIGHWAY PALMYRA (REC) (ATTACHMENT) (CONT'D)</b></p> <p><b><u>Attachments</u></b></p> <p>The draft report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2006. <a href="#">3029 Draft Report Final 2008.pdf</a></p> <p>The site plan formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">3029A February 2008.pdf</a></p> <p>The photo formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">3029B February 2008.pdf</a></p> <p>The report formed part of the attachments to the Agenda distributed to members of the Council on 1 February 2008. <a href="#">3029C February 2008.pdf</a></p>

**CLOSURE**

**There being no further business, the Presiding Member declared the forum closed at 7.23pm.**