



— City of —  
**Melville**

**NOTES  
OF THE  
AGENDA BRIEFING FORUM  
HELD ON  
TUESDAY  
9 DECEMBER 2008  
COMMENCED AT 6.30PM  
AT THE MELVILLE CIVIC CENTRE  
2<sup>ND</sup> FLOOR IN THE SWAN ROOM  
10 ALMONDBURY ROAD, BOORAGOON**

**DISTRIBUTED: 12 DECEMBER 2008**

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— City of —  
**Melville**

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Notes of the Agenda Briefing Forum held in the Swan Room, Melville Civic Centre,  
10 Almondbury Road, Booragoon on Tuesday, 9 December 2008 commencing at 6.30pm.

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## AGENDA BRIEFING FORUM BRIEFING NOTES

### 1. PRESENT

R A Aubrey

Mayor

Cr P Phelan (Presiding Member)

Palmyra/Melville/Willagee

Cr H Everett, Cr Pazolli

Applecross/Mount Pleasant

Cr A Ceniviva

City

Cr C W Robartson

Bull Creek/Leeming

Cr C M Halton

Palmyra/Melville/Willagee

Cr G Wieland, Cr J Barton

Bicton/Attadale

Cr L M Reynolds, Cr J Bennett

University

### 2. IN ATTENDANCE

Dr Shayne Silcox

Chief Executive Officer

Mr M Tieleman

Director Corporate Services

Mr C McClure

Director Urban Planning

Ms C Young

Director Community Development

Mr J Cameron

A/Director Technical Services

Mr T Cahoon

Manager Health & Lifestyle Services

Mr J Gonzalez

Planning Services Coordinator

Mr D Smith

Manager Financial Services

Mr B Taylor

Manager Information, Technology & Support

Mr J Clark

Governance and Compliance Program Manager

Ms D Beilby

Minute Secretary

There was one person from the Media and six people present in the public gallery at the commencement of the Agenda Briefing Forum.

**3. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Cr R Subramaniam  
Cr D Macphail

**4. QUESTION TIME**

Nil.

**5. DISCLOSURES OF INTEREST**

Item C08/5038 – Cr C W Robartson  
Item C08/5038 – Dr Shayne Silcox – Chief Executive Officer

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

## 6. AGENDA ITEMS FOR PRESENTATION

Item P08/3057 was brought forward as the first item for discussion as there were two deputations. The two deputations being Ms Ilona Delanotte & Mr Peter Cox and Mr Nigel Krummel & Mr Terry Krummel presented respective cases to the forum.

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
P08/3057	<p><b>Street Renumbering from Canning Highway Address to Glenelg Street Address of Lot 1 (Units 1-7/832) Canning Highway, Applecross (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Julio Gonzalez – Planning Services Coordinator</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Mr Peter Cox, Ms Ilona Delanotte Mr Nigel Krummel &amp; Mr Terry Krummel</p> <p><b>NOTES FROM FORUM</b> Two Deputations were heard by the meeting from (1) Mr Peter Cox, Ms Ilona Delanotte for the Applicant (2) Mr Nigel Krummel &amp; Mr Terry Krummel opposing the recommendation.</p> <p>The people making the deputations were asked to submit any information that they would like to bring to the attention of the Council to the Office of the Chief Executive Officer for distribution to all Elected Members. The Chief Executive Officer to circulate Street Numbering Policy that would have been in operation in 1985 to Elected Members. General discussion took place regarding this item and officer recommendation.</p>

**Mr Craig McClure, Director Urban Planning, departed the meeting at 7.10pm and returned at 7.14pm**

**Six people from the public gallery departed the meeting at 7.30pm**

**Cr C Halton departed the meeting at 7.33pm and returned at 7.38pm**

**Mr Marten Tieleman, Director Corporate Services, departed the meeting at 7.30pm and returned at 7.40pm**

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
P08/3054	<p><b>Three Storey Office Building Lot 289 (26) Kintail Road, Applecross (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Julio Gonzalez – Planning Services Coordinator</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> The Council Resolution from 2007 with respect to 26 Kintail Road, Applecross to be circulated to Elected Members. General discussion took place regarding this item and officer recommendation.</p>

**Mayor R A Aubrey departed the meeting at 7.42pm and returned at 7.45pm**

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
P08/3055	<p><b>Three Storey Mixed Use With Undercroft Carparking Plus Additional Second Storey Office Development on Lot 645 (45) Ardross Street, Applecross (SMREC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Julio Gonzalez – Planning Services Coordinator</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

**Dr Shayne Silcox, Chief Executive Officer, departed the meeting at 7.55pm and returned at 7.59pm**

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
T08/1003	<p><b>Southern Metropolitan Regional Council Strategic Waste Management Plan (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> Cr C W Robartson suggested an amendment to the officer recommendation and advised that he would give consideration to moving an amendment at the Council Meeting. General discussion took place regarding this item and officer recommendation.</p>

**Cr N Pazolli departed the meeting at 8.02pm and returned at 8.05pm**

**Cr G Wieland departed the meeting at 8.10pm and returned at 8.14pm**

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/8010	<p><b>Leeming Recreation Centre Option Review (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Todd Cahoon – Manager Health &amp; Lifestyle Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> The Chief Executive Officer undertook to have the net present value calculation of the four Options prepared on the basis that this is the recognised accounting standard for options that span over a number of years. The information will be provided to Elected Members in a future Elected Members Bulletin.</p> <p>Discussion took place regarding possible amendments to the Officer Recommendation that maybe raised at the Council Meeting.</p> <p>Manager Health &amp; Lifestyle Services, Mr Todd Cahoon, is to circulate the cost of running the Leeming Recreation Centre excluding the swimming pool to Elected Members</p> <p>General discussion took place regarding this item and officer recommendation.</p>



The member from the press departed the meeting at 8.25pm

Cr J Bennett departed the meeting at 8.30pm and returned at 8.33pm

Mr Dudley Smith, Manager Financial Services, departed the meeting at 8.30pm

Mr Marten Tieleman, Director Corporate Services, departed the meeting at 8.32pm and returned at 8.46pm

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/5000	<p><b>Common Seal Register (REC)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/5038	<p><b>Expressions of Interest – Lease or Sale – Whole or Part Lots 15, 180 &amp; 181 Canning Beach Road, Applecross</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Cr C W Robartson Dr Shayne Silcox – Chief Executive Officer</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> Director Corporate Services to clarify term of the Presiding Member for the Financial Management, Audit, Risk &amp; Compliance Committee prior to the Council Meeting. General discussion took place regarding this item and officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/6000	<p><b>Investment Statements (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/6002	<p><b>Financial Statements (AMREC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/6017	<p><b>Review of Investment of Funds Policy (REC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

**Mr John Cameron, A/Director Technical Services, departed the meeting at 9.56pm and returned at 10.00pm**

Item No.	Officer Presentations / Deputation Presentations / Disclosures of interest / Councillor Comment
C08/6018	<p><b>Budget Review to 31 October 2008 (AMREC) (ATTACHMENT)</b></p> <p><b>OFFICER PRESENTATION</b> Mr Marten Tieleman – Director Corporate Services</p> <p><b>DISCLOSURE OF INTEREST</b> Nil</p> <p><b>DEPUTATION PRESENTATION</b> Nil</p> <p><b>NOTES FROM FORUM</b> General discussion took place regarding this item and officer recommendation.</p>

## **7. CLOSURE**

**There being no further business, the Presiding Member declared the Forum closed at 10.20pm.**

**Please click on this link to access the [Agenda for the Ordinary Meeting of Council](#) to be held on 16 December 2008.**