

The City is committed to providing opportunity for the City's community to participate in the local government process through public question time at Agenda Briefing Forums and Ordinary and Special Meetings of Council.

The **Public Question Time at Council or Committee Meetings Policy** provides information and guidance on submitting a question.

To give equal and fair opportunity to each member of the public that wishes to ask questions, each questioner will be limited to two questions at a time. Questions with multiple parts will be considered separate questions

A summary of the questions and responses to questions dealt with at a meeting will be included in the minutes of the meeting. Minutes are available on the City of Melville website www.melvillecity.com.au Minutes will be available within 10 business days after the meeting.

Please complete this form and return via email to governance@melville.wa.gov.au or click **Send** at the end of the form.

PLEASE ONLY SUBMIT TWO QUESTIONS PER FORM
(questions with multiple parts will be considered as separate questions)

<input type="checkbox"/> Agenda Briefing Forum	<input type="checkbox"/> Ordinary Meeting of Council	<input type="checkbox"/> Special Meeting of Council
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Date of Meeting

Name

Address

Question 1

Agenda Item:

Question 2

Agenda Item:

Click on the "Send" button and an email will open and attach your completed form

Office Use Only

With Notice?		Date/Time Rec'd		ECM	
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