



City of
Melville

NOTES

AGENDA BRIEFING FORUM

6:30pm Tuesday, 9 April 2024

Held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Notes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Deputy Mayor G Barber

Date



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr J Edinger to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Cr G Barber (Presiding Member)
Cr J Edinger
Cr T Fitzgerald
Cr N Robins
Cr J Spanbroek (from 6:33pm)
Cr K Wheatland
Cr M Woodall
Cr D Lim
Cr S Hong
Cr S Green
Cr T Lee

Ward

Bicton - Attadale - Alfred Cove Ward
Bicton - Attadale - Alfred Cove Ward
Palmyra - Melville - Willagee Ward
Bateman - Kardinya - Murdoch Ward
Bull Creek - Leeming Ward (*electronic attendance*)
Palmyra - Melville - Willagee Ward
Bull Creek - Leeming Ward
Applecross - Mount Pleasant Ward
Bateman - Kardinya - Murdoch Ward
Central Ward (*electronic attendance*)
Central Ward

Officers

Ms G Bowman	Chief Executive Officer
Mr M McCarthy	Director Environment & Infrastructure
Mr P Varelis	Director Planning
Ms D Whyte	Acting Director Corporate Services
Ms L Hartill	Acting Director Community Development
Ms C Newman	Head of Governance
Ms N Wu	Acting Governance Officer

At 6:33pm Cr J Spanbroek joined the meeting electronically.

Apologies

Nil.

On Approved Leave of Absence

Mayor K Mair

Mayor

Cr C Ross

Applecross - Mount Pleasant Ward

At 6:34pm, the Presiding Member acknowledged that Ms M Pickering, incoming Director Community Development commencing on 29 April 2024, was in attendance.

At the commencement of the meeting:

Public Gallery	2
Electronic	3
Press	0

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Nil.

Approved Written Submission

Nil.

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

Nil.

6 PUBLIC QUESTION TIME

At 6:35pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

6.1.1 Mr G Jenke, Applecross

Mr Jenke was not in attendance and the Presiding Member ruled that the question would be included in the minutes and not read out.

Question

The figure below shows an aerial image with the proposed cultural centre overlain as a semi-transparent overlay.

When travelling eastbound on Davy Street, the patch of vegetation circled in green provides a pleasant natural screen of the commercial buildings and car parks beyond.

Will this all be removed as part of the vegetation and bushfire management plan in the short or long term?



Response

This question will be taken on notice and a response would be provided in the Agenda for the Ordinary Meeting of Council to be held on 21 May 2024

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 April 2024.

At 6:36pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 16 April 2024.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 16 April 2024.

9 CONFIRMATION OF MINUTES

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 16 April 2024.

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

The following items have been identified as having confidential attachments, and may be considered behind closed doors:

- C23/133 RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck
- C24/134 City of Melville Parking Local Law 2023 – Undertakings

12 PETITIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 16 April 2024.

At 6:37pm, the Presiding Member advised that in relation to item 12.1 Petition – Esplanade Park, additional petition pages were received on Monday, 25 March 2024 from Mr I Peacock, signed by 284 residents of the City of Melville and 12 non-residents.

This matter was considered at the 19 March Ordinary Meeting of Council, and the officers are proposing that the additional pages are considered in conjunction with the report due to be prepared for the May meeting.

13 REPORTS

13.1 Reports from Committees

Nil.

13.2 Reports of the Chief Executive Officer

Management Services

Nil.

Corporate Services**C24/133 RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck****Deputations** Nil**Officer Presentation** At 6:38pm, Ms D Whyte, Acting Director Corporate Services and Ms C Newman, Head of Governance responded to questions which concluded at 6:40pm.**Disclosure of Interest** Nil.**Notes from Forum** General Discussion took place regarding the item and officer recommendation.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck.

CTAU RECOMMENDATION**That the Council:**

1. **Accepts the recommendations as contained in the confidential attachment to this report, RFQ232433 Contract and Tender Advisory Unit Minutes (Attachment 1); and**
2. **Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;**

C24/128 Melville City Centre Bushfire Management**Deputations** Nil**Officer Presentation** At 6:41pm Ms D Whyte, Acting Director Corporate Services provided [an officer presentation](#) on the matter, which concluded at 6:42pm. At 6:42pm Ms D Whyte, Mr McCarthy, Director Environment & Infrastructure, and Mr Varelis, Director Planning responded to questions which concluded at 7:06pm.**Disclosure of Interest** Nil.**Notes from Forum** General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information in an Officer Advice Note on the Elected Members Portal:

- Further information on Option 2 (page 21) to include how it will affect the viability.
- What is the proposed budget for this project.

SUMMARY

- A portion of the City's Civic Centre site fronting Davy Street currently has native and non-native vegetation. The presence of this vegetation triggers a classification of the site as containing bushfire prone vegetation, increasing the bushfire attack level (BAL) for the Library and Cultural Centre (LCC), future land swap site and adjoining development sites.
- Vegetation management of the affected area to a low threat vegetation status will reduce the bushfire attack level (BAL), whilst still retaining the conservation value trees. This provides multiple benefits to the City and all the adjoining sites as it facilitates the vision for the Booragoon (Melville) City Centre Structure Plan; and also enables creation of the high street for placemaking activation.

OFFICER RECOMMENDATION

That the Council approves the immediate and ongoing management of the vegetated portion of the Civic Centre site at 10 Almondbury Road, Booragoon to a low threat vegetation status to reduce the Bushfire Attack Level (BAL) and facilitate development of the adjoining development sites within the Melville City Centre precinct.

At 6:57 pm, Cr K Wheatland left the meeting.

At 6:58 pm, Cr K Wheatland returned to the meeting.

At 7:00 pm, Cr S Green left the meeting.

At 7:01 pm, Cr S Green returned to the meeting.

C24/129 Investment Statements for February 2024

Deputations	Nil
Officer Presentation	At 7:06pm Ms D Whyte, Acting Director Corporate Services responded to questions which concluded at 7:09pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the investment statements for the period ending 29 February 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 29 February 2024.

C24/130 Common Seal April 2024

Deputations	Nil
Officer Presentation	At 7:09pm Ms C Newman, Head of Governance was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No Discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024 for the Council's noting.

OFFICER RECOMMENDATION

That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024 for the Council's noting.

C24/131 Schedule of Accounts Paid for February 2024

Deputations	Nil
Officer Presentation	At 7:09pm Ms D Whyte, Acting Director Corporate Services responded to questions which concluded at 7:12pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- Further details on the locations associated with Building construction materials and services - Various Locations under Fulton Hogan Industries Pty Ltd. (page 122)

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of February 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period February 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details February 2024 (Attachment 1) and Card Payment Details February 2024 (Attachment 2).

C24/132 Statements of Financial Activity February 2024

Deputations	Nil
Officer Presentation	At 7:09pm Ms D Whyte, Acting Director Corporate Services responded to questions which concluded at 7:12pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- Information on the underspend in relation to the Library Services (page 163)
- Further details on the underspend in operating works (page 165)
- Information on the underspending in relation to the Drainage – Timing variances noted for the Riseley Street flooding project. (page 167)

SUMMARY

- This report presents the Statements of Financial Activity or Type and Rate Setting Statement by Program and Nature or Type for the period ending 29 February 2024; and
- Presents the variances for the month of February 2024; and
- Recommends that they be noted by the Council.

OFFICER RECOMMENDATION

That the Council:

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 29 February 2024 as detailed in the following attachments:**
 - **Statement Nature Type February 2024 (Attachment 1); and**
 - **Rate Setting Program February 2024 (Attachment 2); and**
 - **Rates Setting Nature Type February 2024 (Attachment 3); and**
 - **Net Working Capital February 2024 (Attachment 4); and**
 - **Reconciliation Net Working Capital February 2024 (Attachment 5); and**
 - **Notes Rate Setting Statement February 2024 (Attachment 6); and**
 - **Summary Rate Debtors February 2024 (Attachment 7); and**
 - **Rates Collections Graph February 2024 (Attachment 8); and**
 - **General Debtors Aged 90 Days February 2024 (Attachment 9); and**
1. **By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for February 2024 (Attachment 10).**

C24/137 Proposed Elected Member Communication Agreement

Deputations	Nil
Officer Presentation	At 7:13pm Ms C Newman, Head of Governance provided an officer presentation on the matter, which concluded at 7:14pm. At 7:14pm, Ms C Newman responded to questions which concluded at 7:18pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

SUMMARY

- The Local Government Amendment Bill 2023 will require the implementation of Communication Agreements for Elected Members.
- The City of Melville Governance Framework adopted at the Ordinary Meeting of Council held 19 March 2024, identified the introduction of a Communication Agreement between Elected Members and the Administration as a priority project.
- This report presents a draft Elected Member Communication Agreement to the Council for consideration and adoption.

OFFICER RECOMMENDATION

That the Council adopt the Elected Member Communication Agreement and that the Elected Member Communication Agreement be reviewed when the Local Government Reform process mandates the implementation of such Agreements and a report be presented to the Council.

C24/134 City of Melville Parking Local Law 2023 - Undertakings

Deputations	Nil
Officer Presentation	At 7:18pm Ms C Newman, Head of Governance provided an officer presentation on the matter, which concluded at 7:20pm. At 7:20pm, Ms C Newman responded to questions which concluded at 7:22pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

SUMMARY

- At the Ordinary Meeting of Council held 12 December 2023, the Council resolved to make the City of Melville Parking Local Law 2023. The local law was subsequently gazetted and came into effect on 2 January 2024.
- As required under the *Local Government Act 1995*, the City of Melville provided all required documentation to the Joint Standing Committee on Delegated Legislation, on 21 December 2023.
- On the 13 March 2024, the Joint Standing Committee on Delegated Legislation wrote to the City of Melville Mayor, requesting minor amendments be made to the Parking Local Law 2023 when next reviewed, in form of an undertaking.
- The Joint Standing Committee on Delegated Legislation has requested that the Council makes minor amendments to the Parking Local Law and adopts an undertaking to do this at its 16 April 2024 Ordinary Meeting of Council and provide a copy of the undertakings to the Committee by 23 April 2024.

OFFICER RECOMMENDATION

That the Council resolves to provide an undertaking to the Joint Standing Committee on Delegated Legislation that:

- When the City of Melville Parking Local Law 2023 is next reviewed the following amendments will be made;**
 - Either delete the definition of *disability parking permit* in clause 1.5 or include the WALGA template clauses 2.3(3) and 3.1(2) and/or other provisions for the City; and**
 - Insert a semi colon at the end of subclause 2.3(1)(b); and**
 - Move the last two lines of subclause 2.3(1)(d) into a new subclause 2.3(1)(d)(iv); and**
 - Renumber subclause 4.6(2)(e) and (f) as 4.62(2)(a) and (b).**
- The City will not enforce the City of Melville Parking Local Law 2023 to the contrary before it is amended in accordance with undertaking 1;**
- Ensures all consequential amendments arising from the undertakings will be made;**
- Where the City of Melville Parking Local Law 2023 is made publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertaking; and**
- Provide the undertakings to the Joint Standing Committee on Delegated Legislation in the form of a letter signed by the Mayor, with evidence of the undertakings being adopted by Council, by 23 April 2024.**

C24/135 Proposed City of Melville Cat Local Law 2024

Deputations	Nil
Officer Presentation	At 7:22pm Ms C Newman, Head of Governance provided an officer presentation on the matter, which concluded at 7:24pm. At 7:24pm, Ms C Newman responded to questions which concluded at 7:28pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- 2.2 Cats in a Prohibited Area (page 231) consideration of whether cats on leads would be permitted in prohibited areas (as the City has areas where dogs on leads are permitted)

SUMMARY

- The City of Melville currently does not have a Cat Local Law.
- In response to historical Council resolutions, the City has undertaken extensive internal consultation, which has resulted in producing a draft City of Melville Cat Local Law 2024.
- This report seeks the Council approval to invite public comment on the proposed Cat Local Law 2024, for a six-week period, in accordance with section 3.12 of the *Local Government Act 1995*.
- The purpose of the proposed City of Melville Cat Local Law 2024 is to promote responsible cat ownership and develop a coordinated approach in the management of cates within the City of Melville.
- The effect of the proposed City of Melville Cat Local Law 2024 is to establish provisions to reduce the impact domestic cats have in the community by specifying placing within the district where cats are prohibited absolutely.
- Following consultation, a report on the community submissions, as well as the final proposed Cat Local law 2024, will be presented back to Council for consideration.

OFFICER RECOMMENDATION

That the Council by absolute majority decision:

1. Proposes to make a Cat Local Law with the following purpose and effect:
 - a. The purpose of the proposed local law is to promote responsible cat ownership and develop a coordinated approach in the management of cats within the City of Melville.
 - b. The effect of the proposed local law is to establish provisions to reduce the impact domestic cats have in the community by specifying places within the district where cats are prohibited absolutely.
2. Authorises the CEO to commence the local law making procedure under section 3.12 of the *Local Government Act 1995* by:
 - a. Giving local public notice and inviting public submissions in accordance with section 3.12(3)(a) of the Act for a minimum six-week period;
 - b. Giving a copy of the public notice and proposed local law to the Minister for Local Government in accordance with section 3.12(3)(b) of the Act; and
 - c. After the last day of submissions, preparing and presenting a report for Council to consider and determine whether to make the local law in accordance with section 3.12(4) of the Act.

C24/136 Motions Carried at the Annual General Meeting of Electors and Special Meeting of Electors Held 25 March 2024

Deputations	Nil
Officer Presentation	At 7:28pm Ms C Newman, Head of Governance, Mr M McCarthy, Director Environment & Infrastructure and Mr P Varelis, Director Planning responded to questions which concluded at 7:43pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

SUMMARY

- On Monday, 25 March 2024 the City of Melville (the City) held its Annual General Meeting of Electors (AGME), for the purpose of the community receiving the Community Annual Report 2022-2023.
- Following the AGME, the City held a Special Meeting of Electors (SME) for the purpose of considering the withdrawn Recission Motion, the Canning Bridge Activity Centre Plan (CBACP) and Public Open Space at 13-15 the Esplanade and 64 Kishorn Road, Mount Pleasant, and 50-52 Kishorn Road and 23, 29 and 31 Moreau Mews, Applecross.
- One motion was received and carried at the AGME, and three motions were received and carried at the SME.
- This report is provided to present the four motions received in addition to officers' comments and recommendations, for the consideration of the Council.

OFFICER RECOMMENDATION**AGME Motion 1**

That the Council note:

1. Motion 1 carried at the Annual General Meeting of Electors held on 25 March 2024,
“That the Council adopt the WALGA Local Planning Tree Retention policy, released March 2024 with the purpose of:
 - 1) *Clarifying whether tree removal, or tree damaging activity, is works that requires developmental approval and*
 - 2) *Supports consistency across councils within the Perth metropolitan areas in relation to protecting trees on private property.”*
2. that consideration of adoption of the WALGA Model Local Planning Policy - Tree Retention is part of current investigation of tree protection options associated with previous Council resolutions and that the results of these investigations will be subject to a future report to Council.

SME Motion 1

That the Council:

1. note Motion 1 carried at the Special Meeting of Electors held on 25 March 2024:
“That the Council approves the officer’s recommendations for the budget and concept plan for the Public Open Space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant at the May 2024 Ordinary Meeting of Council.”
2. note that the deferred report (Item E24/29 Public Open Space – The Esplanade, Mount Pleasant) will be presented to the 21 May 2024 Ordinary Meeting of Council; and
3. takes no further action in relation to Motion 1.

SME Motion 2

That the Council:

1. note Motion 2 carried at the Special Meeting of Electors held on 25 March 2024:
“That the Council proceed to implement the April and July 2023 resolutions to convert the land at 23, 29 and 31 Moreau Mews and 50-52 Kishorn Road, Applecross into public open space.”
2. acknowledge that a report on this matter is required to be prepared for consideration at the 15 October 2024 Ordinary Meeting of Council

SME Motion 3

That the Council note Motion 3 carried at the Special Meeting of Electors held on 25 March 2024:

“That the Council note that the rescission motion has caused significant distress and confusion in the Melville Community, leading to reduced community trust in the public engagement processes of the City and in the decisions of Council.”

At 7:38 pm, Cr M Woodall left the meeting. At 7:43 pm, Cr M Woodall returned to the meeting.

Community Development**CD24/13 National General Assembly of Local Government Motion**

Deputations	Nil
Officer Presentation	At 7:43pm, Ms L Hartill, Acting Director Community Development was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No Discussion took place regarding the item and officer recommendation.

SUMMARY

The City of Melville will present a motion at the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024, that calls on the Australian Government to invest in the sustainability of the arts and cultural sector.

OFFICER RECOMMENDATION

That the Council endorses the proposed motion to the 30th National General Assembly of Local Government which calls for increased funding of arts and cultural infrastructure in cooperation with Federal, State and Local Governments.

**CD24/14 Parking Availability in Vicinity of 13 The Esplanade and 64 Kishorn Road
Proposed POS, Mount Pleasant****Deputations** Nil**Officer Presentation** At 7:44pm Mr M McCarthy, Director Environment & Infrastructure provided [an officer presentation](#) on the matter, which concluded at 7:46pm. At 7:47pm, Mr M McCarthy responded to questions which concluded at 7:56pm.**Disclosure of Interest** Nil.**Notes from Forum** General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- The financial information of the site

SUMMARY

- In response to a Notice of Motion and subsequent Advice Note regarding report item E24/29 Public Open Space – The Esplanade at the 20 February 2024 Ordinary Meeting of Council, a number of questions were received on the availability of car parking in the vicinity of 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.
- This report identifies the number of publicly accessible parking within the Mount Pleasant area of the Canning Bridge Activity Centre Precinct.
- A total of 217 designated and publicly accessible parking spaces (including 4 ACROD bays) were identified in the study area, noting 5 bays in Ogilvie Road are currently not available due to use for construction purposes.

OFFICER RECOMMENDATION

That the Council note the information provided relating to parking capacity of current public car parking in the Mount Pleasant area of Canning Bridge Activity Precinct in proximity of the proposed Public Open Space site at 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.

At 7:50pm Ms N Wu left the meeting and returned to the meeting at 7:53pm.

CD24/15 Deferral of Consideration of Disability Access and Inclusion Plan 2024-2029**Deputations** Nil**Officer Presentation** At 7:56pm, Ms L Hartill, Director Community Development was available to answer questions.**Disclosure of Interest** Nil.**Notes from Forum** No Discussion took place regarding the item and officer recommendation.**SUMMARY**

- At the Ordinary Meeting of Council (OMC) held on 12 December 2023, the Council resolved to “conduct a minor review of the 2017-2022 Disability Access and Inclusion Plan, suggesting minimal changes and taking into account recent community feedback where possible, for consideration by Council by April 2024.”
- This report seeks to defer this matter for consideration at the May 2024 OMC.

OFFICER RECOMMENDATION

That the Council notes that the Disability Access and Inclusion Plan 2024-2029 will be presented to the May 2024 Ordinary Meeting of Council.

Environment and Infrastructure**E24/34 Environment and Infrastructure Policy Review****Deputations** Nil**Officer Presentation** At 7:57pm, Ms G Bowman, Chief Executive Officer, and Mr M McCarthy, Director Environment & Infrastructure responded to questions which concluded at 8:15pm.**Disclosure of Interest** Nil.**Notes from Forum** General Discussion took place regarding the item and officer recommendation.**SUMMARY**

- The policies within the responsibility of the Environment and Infrastructure Services directorate have been reviewed and brought forward with amendments for consideration and adoption.
- Policies that are defined as Council Policy require the approval of the Council, whereas Operational Policies are approved by the Chief Executive Officer.
- It is recommended that the three policies as amended be approved.

OFFICER RECOMMENDATION

That the Council approves the three Environment and Infrastructure Services policies as amended and contained in the following attachments:

- **CP-057 Sustainability Policy**
- **CP-120 Climate Action Policy**
- **CP-036 Resource Recovery and Waste Minimisation Policy**

At 7:57 pm, Cr K Wheatland left the meeting.

At 7:58 pm, Cr K Wheatland returned to the meeting.

At 7:58 pm, Cr J Spanbroek left the meeting.

At 8:01 pm, Cr S Green left the meeting.

At 8:02 pm, Cr S Green returned to the meeting.

At 8:05 pm, Cr J Spanbroek returned to the meeting.

Urban Planning**UP24/36 Lot 68 (No. 13) Hislop Road, Attadale - Mixed Use Development (Late Covering Report)**

This report will be distributed to elected members and published on the City's website on Friday, 12 April 2024.

14 MOTIONS WITH PREVIOUS NOTICE

14.1 Notice of Motion - Trees for Bus Stops

At 8:16pm, the Deputy Presiding Member advised the Council that an [officer advice note](#) was received in relation to this motion and distributed previously to Elected Members on Friday, 15 March 2024.

Deputations Nil

Officer Presentation At 8:16pm, Mr M McCarthy, Director Environment and Infrastructure was available to responded to questions which concluded at 8:21pm.

Disclosure of Interest Nil.

Notes from Forum General Discussion took place regarding the item and officer recommendation.

MOTION

That the Council directs the CEO to ensure that throughout the City, as part of the City's annual tree planting efforts, bus stops that do not already have either an in-situ built protective structure or a large tree or trees nearby, are prioritized for tree planting including:

- That preferably, 2 trees are planted at each bus stop; and
- That the species selected will grow to a large enough size so as to provide shade to bus stop users; and
- That the furthest distance tree(s) are planted is 6 metres either side from the centre of the bus stop

At 8:17pm Mr P Varelis left the meeting and returned to the meeting at 8:19pm.

14.2 Notice of Motion - Grants for Native Planted Verges

At 8:21pm, the Deputy Presiding Member advised the Council that an [officer advice note](#) was received in relation to this motion and distributed previously to Elected Members on Friday, 15 March 2024.

Deputations	Nil
Officer Presentation	At 8:21pm, Mr M McCarthy, Director Environment and Infrastructure responded to questions which concluded at 8:26pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

MOTION

That the Council directs the CEO to prepare a report on providing residents with \$500 redeemable grants for works done to transition verges from monoculture (grass) to biodiverse native planted verges.

14.3 Notice of Motion – NGA Call for Motions – Product Stewardship for Priority Materials

At 8:26pm, the Deputy Presiding Member advised the Council that a [motion](#) was received in from Cr K Wheatland and distributed to Elected Members and public website prior to the Agenda Briefing Forum.

Deputations	Nil
Officer Presentation	At 8:26pm, Mr M McCarthy, Director Environment and Infrastructure responded to questions which concluded at 8:38pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation. Cr Wheatland undertook to provide further information in relation to the integration of this motion with Federal legislation.

MOTION

That the Council directs the CEO to prepare a report on providing residents with \$500 redeemable grants for works done to transition verges from monoculture (grass) to biodiverse native planted verges.

15 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

16 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

Nil.

18 CLOSURE

There being no further business to discuss, the Presiding Member confirmed Cr Green and Cr Spanbroek were still in attendance electronically and declared the meeting closed at 8:40pm.