



NOTES OF THE AGENDA BRIEFING FORUM HELD ON TUESDAY, 7 DECEMBER 2021 COMMENCING AT 6.30PM

Held electronically in accordance with Regulation 14D(2)(a) of the Local Government (Administration) Regulations 1996.

Due to the State of Emergency declared in Western Australia, effective 16 March 2020 and the subsequent government directives with regard to public gatherings and physical distancing only a limited number of the public are able to physically attend this meeting.

This meeting was publically broadcast to the community and the minutes and the audio recording of the meeting available on the City's website as soon as practicable after the meeting to meet the requirements of Regulation 14E(3)(b)(i) and (ii) of the *Local Government (Administration) Regulations 1996*.

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners of the land on which the City stands today and pays its respect to the Whadjuk people, and Elders both past and present.

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Please note: The Agenda for the Briefing Forum should be read in conjunction with the [Agenda for the Ordinary Meeting of the Council to be held on 14 December 2021](#).

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records.

The Audio Recording will be available within 10 days of the meeting and may be accessed at www.melvillecity.com.au in accordance with the provisions of the Policy.

DISTRIBUTED: 10 DECEMBER 2021

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Notes of the Agenda Briefing Forum held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday 7 December 2021, commencing at 6:30pm.

AGENDA BRIEFING FORUM

1. OPENING

The Presiding Member welcomed those in attendance to the meeting and declared the meeting open at 6:30pm and invited Cr Margaret Sandford to read the Acknowledgement of Country, and advised those present of the Disclaimer, the Purpose of the Agenda Briefing Forum and the Affirmation of Civic Duty and Responsibility.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to make submissions or present deputations in respect to matters on the draft Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Elected Members and Officers of the City of Melville. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the City's Code of Conduct and Meeting Procedures Local Law to ensure the efficient, effective and orderly decision making within this forum.

2. ELECTED MEMBERS PRESENT

Mayor Honourable G Gear

COUNCILLORS

Cr T Fitzgerald (Deputy Mayor)
Cr K Wheatland
Cr D Macphail, Cr N Robins
Cr M Woodall *(from 6:31pm)*
Cr J Spanbroek
Cr N Pazolli, Cr C Ross
Cr C Ross *(from 6:31pm)*
Cr K Mair, Cr M Sandford
Cr G Barber, Cr J Edinger

WARD

Palmyra – Melville – Willagee *(electronic attendance)*
Palmyra – Melville – Willagee *(electronic attendance)*
Bateman – Kardinya – Murdoch
Bull Creek – Leeming (
Bull Creek – Leeming
Applecross – Mount Pleasant
Applecross – Mount Pleasant
Central
Bicton – Attadale – Alfred Cove

The Mayor advised the Council that Cr Wheatland and Cr Fitzgerald were in attendance electronically with his approval.

3. IN ATTENDANCE

Mr M Tieleman
Ms C Young
Mr S Cope
Mr M McCarthy
Mr A Ferris
Mr B Dawkins
Ms A Hill
Ms C Newman
Ms R Davis
Ms J Head

Chief Executive Officer
Director Community Development
Director Urban Planning
Director Technical Services
Director Corporate Services
Manager Neighbourhood Amenity *(Until 7:11pm)*
Governance Project Officer *(Until 8:49pm)*
Acting Manager Governance and Property
Governance Officer
Governance Officer

At the commencement of the meeting, there were 10 members of the public in the Council Chambers and 2 members of the public and no representatives from the Press in attendance electronically.

At 6:31pm Cr Woodall entered the meeting.

At 6:31pm Cr Ross entered the meeting.

4. APOLOGIES AND APPROVED LEAVE OF ABSENCE

1. APOLOGIES

Nil.

2. APPROVED LEAVE OF ABSENCE

Nil.

The Mayor advised that Cr Edinger was approved to be on a Leave of Absence this evening, but has since withdrawn and is in attendance.

5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) AND DECLARATIONS BY MEMBERS**5.1 DECLARATIONS BY MEMBERS WHO HAVE NOT READ AND GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTED BEFORE THE MEETING.**

Nil.

5.2 DECLARATIONS BY MEMBERS WHO HAVE RECEIVED AND NOT READ THE ELECTED MEMBERS BULLETIN.

Nil.

6. DISCLOSURE OF INTEREST

- Cr Wheatland – T21/3958 - Mount Pleasant Bowling Club/Melville Cares Refurbishment Works. Impartiality Interest.
- Cr Wheatland – CD21/8144 - Fenced Dog Play Park - Petition Response. Impartiality Interest.
- Cr Mair – T21/3958 – Mount Pleasant Bowling Club/Melville Cares Refurbishment Works. Impartiality Interest.
- Cr Barber – Motion with Notice – Item 16.1 Funding Grant for Construction of New Premises for the Melville Bowling Club. Impartiality Interest.
- Cr Barber – T21/3958 Mount Pleasant Bowling Club/Melville Cares Refurbishment Works. Impartiality Interest.

7. PUBLIC QUESTIONS**7.1 Questions with Notice****7.1.1 Mr M Fitzgibbon, Melville**Question 1

The minutes of the 8/9 December 2020 OMC records a response from the CEO to a question regarding the possibility of the Scentre development forcing parking onto surrounding streets. The CEO response stated “the redevelopment provides for a significant increase in public parking capacity.” This statement does not gel with the SLR Transport Impact Statement August 2021, that stage 1 will only provide 13 additional spaces, or only 70 percent of the current level on a NLA basis. Please explain the dramatic change in parking provision, and advise what is to be done to keep surrounding streets free of unsafe car parking?

Response

The State Development Assessment Unit is currently seeking public comment on the proposed shopping centre expansion at Westfield Booragoon. The application will also be referred to the City of Melville for comment. Applications submitted to the State Development Assessment Unit will be determined by the State Government's, Western Australian Planning Commission. The lower rate of parking proposed in the current development application is noted. The applicant has provided its explanation for the proposed parking arrangements in the application documentation currently being advertised. This approach to parking in the current development application will form part of the City's assessment and feedback to the State Government. Members of the public are also encouraged to comment on this and other issues.

7.1.1 Mr M Fitzgibbon, Melville, continued.

The City's feedback to the State Government will seek to ensure a suitable and safe parking outcome associated with the proposed development. Should parking issues emerge in surrounding streets, the City has parking control and management options to maintain safety.

Three of the 8 Safe and Security KPI's include;

- 1. 42 falls resulting in deaths*
- 2. 5440 persons injured from a fall*
- 3. 32 people KSI in transport crashes.*

Question 2

Can you please provide a brief outline of the causation of these concerning statistics?

Response

Relating to 1. 42 falls resulting in deaths and 2. 5440 persons injured from a fall

Injury Matters provide the Stay On Your Feet® falls prevention program which is funded by the Western Australian Department of Health. Injury Matters produce an annual WA Falls Report for the falls prevention sector which among other things, outlines the causes of falls in WA. The report can be accessed at <https://www.stayonyourfeet.com.au/health-professionals/falls-facts/>.

Relating to 3. 32 people KSI in transport crashes

As noted in the State Road Safety Strategy "Driving Change Road Safety Strategy 2020-2030" https://www.wa.gov.au/system/files/2021-07/Driving-Change-Road-Safety-Strategy-2020_2.pdf.

Approximately 75% of all serious crashes involve a mistake, a momentary lapse in attention or being tired. Areas that need to be focused on are intersections and vulnerable road users. The KSI crashes in the City of Melville reflect the same.

The Dashboards on the Community Outcome reporting page <https://www.melvillecity.com.au/our-city/city-management/community-outcome-reporting> on the City's website show the trends in KSI transport crashes in the City of Melville (these statistics include Main Roads WA controlled roads in the City of Melville). There is an overall downward trend since 2013 but the number can fluctuate year to year. In 2019 there were 42 KSI Crashes whereas there were 32 KSI crashes in 2020.

The City aims to reduce the number of KSI crashes each year. Further detail can be found in the City's 2017 – 2021 Safer Melville Plan. Further information and a copy of the plan can be found at <https://www.melvillecity.com.au/our-community/safety-and-emergency-management/community-safety/safer-melville-approach>. The City is also following the State Road Safety Strategy target of 50-70% reduction of KSI crashes by 2030. A Road Safety Management Plan aligned to the State Road Safety Strategy is currently being developed.

Question 3

Current trends informed by 2020-2021 monitoring against goals for these three KPI's?

Response

Representatives from Injury Matters and the South Metropolitan Population Health Service provide the City with data on the number and rate of hospitalisations for City of Melville residents as it becomes available. The data published in the Annual Report is for 2014-18.

7.1.1 Mr M Fitzgibbon, Melville, continued.

These representatives presented data for 2015 -19 (which is the most current data available) to the Safer Melville Advisory Committee in November 2021. The table below provides a comparison of falls related hospitalisations between these two data sets. We have not been provided with data on falls resulting in deaths for 2015 -19.

	2014 -18	2015 - 19
People injured from a fall	5440	5810

Question 4

Where can I access trend graphs and where can I see the goals?

Response

The goals for the Safe and Secure outcome can found on page 56 of the Annual Report. Further detail can be found in the City's 2017 – 2021 Safer Melville Plan. The City conducted a minor review of the priorities of this plan in 2019/20 to ensure we were directing our resources to the current needs of our community. Further information and a copy of the plan can be found at <https://www.melvillecity.com.au/our-community/safety-and-emergency-management/community-safety/safer-melville-approach>. The City is not able to distribute data or trend graphs provided by Injury Matters or the South Metropolitan Population Health Service. Release of data to the public can be requested from Injury Matters by emailing info@injurymatters.org.au.

8. DEPUTATIONS**8.1 Mr N Fox and Ms R Swain, Winthrop**

Item CD21/8144 - Fenced Dog Play Park - Petition Response.

8.2 Mr S Kepert, Mount Pleasant

Item M21/5889 - Amendment to Minutes of the Ordinary Meeting of Council Held 21 September 2021.

8.3 Mr R Cook and Mr G Samson, Mount Pleasant Bowling Club

Item T21/3958 - Mount Pleasant Bowling Club/Melville Cares Refurbishment Works.

PROCEDURE FOR AGENDA BRIEFING FORUMS

PRINCIPLES

The Agenda Briefing Forum which occurs one week prior to the Council meeting provides an opportunity for Elected Members to ask questions and clarify issues relevant to the specific agenda items before Council. The briefing is not a decision-making forum and the Council has no power to make decisions in the Forum.

In order to ensure full transparency, the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session is closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that Members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions Elected Members cannot direct officers to change their reports or recommendations.

PROCESS

The Agenda Briefing Forum will commence at 6.30pm in accordance with the Schedule of Public Meetings (except January). It will be chaired by His Worship the Mayor or in his absence, the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of all, Elected Members will elect a Presiding Member from amongst those present. In general, Meeting Procedures Local Law will apply, except that Members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Ordinary Meeting of Council will apply. It is a breach of the Meeting Procedures Local Law for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal Council meeting are included in the Agenda Briefing Forum, it should be noted that there will be occasions when, due to time constraints, items will not be ready in time for the Forum session and will go straight to the Council meeting for decision.

AGENDA DISTRIBUTION

The agenda will be distributed to Elected Members on the Friday prior to the Agenda Briefing Forum and made available on the City of Melville Website <https://www.melvillecity.com.au/agendas>

DEPUTATIONS

A deputation is an opportunity for members of the community to address the Council on an item that is on the agenda. Deputations are not to exceed 10 minutes and the Presiding Member may allow additional time for Elected Members to ask questions.

The Agenda Briefing Forum is live-streamed to the community, including deputations.

A request to make a deputation should be submitted in writing and received by 12 noon the day before the meeting. A request form and guidelines for making a deputation are available on the City's website, [Request to make a Deputation](#) or by contacting the Governance Team governance@melville.wa.gov.au.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by Staff or Elected Members. No recommendations will be included. Handouts and Presentations, including those from Deputations, will be uploaded to the website as attachments to the Notes. The Audio recording will also be available on the website in accordance with Council Policy CP-088 Creation, Access and Retention of Audio Recordings of Public Meetings.

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the CEO before a meeting then -

- (a) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

9. AGENDA ITEMS FOR PRESENTATION

At 6:35pm the Mayor brought forward, the following items for the convenience of the public gallery:

- Item CD21/8144 - Fenced Dog Play Park - Petition Response
- Late Item M21/5889 - Amendment to Minutes of the Ordinary Meeting of Council held 21 September 2021
- Item T21/3958 - Mount Pleasant Bowling Club/Melville Cares Refurbishment Works
- Item P21/3955 - Review of Local Planning Scheme No.6 – Phase 1: Report of Review
- Item M21/5866 - Proposed Local Government (Meeting Procedures) Local Law 2022 – Approval to Consult

At 6:52pm Ms Davis left the meeting and returned at 6:54pm.

ITEMS BROUGHT FORWARD

Disclosure of Interest

Member	Cr Wheatland
Type of Interest	Impartiality Interest
Nature of Interest	This item was brought to Office of Kim Giddens – Place of employment
Request	Stay, Discuss, Vote
Decision Leave	Stay, Discuss, Vote

CD21/8144 - Fenced Dog Play Park - Petition Response

Officer Presentation – Presentation and Questions

Mick McCarthy – Director Technical Services

Brodie Dawkins – Manager Neighbourhood Amenity

Deputation/Presentation(s)

At 6:36pm Mr Fox and Ms Swain entered the Chamber for the purpose of giving a deputation which concluded at 6:50pm. [Deputation Presentation CD21 8144 – Mr Fox & Ms Swain](#) and tabled a document entitled [Petitioner Deputation: Piney Lakes Fenced Dog Plan Park, 7 December 2021](#). At 6:54pm questions conclude and Mr Fox and Ms Swain left the Chamber.

At 6:54pm the Director Technical Services gave a presentation which concluded at 7:00pm. [Presentation CD21 8144](#). At 7:06pm the Manager Neighbourhood Amenity entered the Chamber for the purpose of answering questions. At 7:11pm questions concluded.

Disclosure of Interest

- Cr Wheatland – Interest Under the Code of Conduct. Stay, Discuss and Vote.

Notes from Forum

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin the percentage of the “green vista” area would be lost if the officer recommendation dog park is constructed at Piney Lakes Reserve.

At 7:11pm Mr Dawkins left the meeting and did not return.

M21/5889 - Amendment to Minutes of the Ordinary Meeting of Council held 21 September 2021**Officer Presentation – Questions Only**

Corrine Newman – Acting Manager Governance

Deputation/Presentation(s)

At 7:11pm Mr Kepert entered the Chamber for the purpose of giving a deputation which concluded at 7:22pm. At 7:33pm Mr Kepert left the Chamber. [Deputation Presentation M21 5889 – Mr Kepert.](#)

At 7:33pm the Acting Manager Governance responded questions which concluded at 7:38pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation.

At 7:17pm Cr Wheatland left the meeting electronically and returned at 7:18pm.

At 7:33pm Cr Woodall left the meeting and returned at 7:36pm.

At 7:38pm the Mayor approved a deputation request from Mr R Cook and Mr Samson of the Melville Bowling Club.

Disclosure of Interest

Member	Cr Wheatland
Type of Interest	Impartiality Interest
Nature of Interest	This item was brought to Kim Giddens Office – Place of employment.
Request	Stay, Discuss, Vote
Decision Leave	Stay, Discuss, Vote

Disclosure of Interest

Member	Cr Mair
Type of Interest	Impartiality Interest
Nature of Interest	I am a member of Mount Pleasant Bowling Club.
Request	Stay, Discuss, Vote
Decision Leave	Stay, Discuss, Vote

Disclosure of Interest

Member	Cr Barber
Type of Interest	Impartiality Interest
Nature of Interest	On the Board of Melville Cares, in my role as Councillor.
Request	Stay, Discuss, Vote
Decision Leave	Stay, Discuss, Vote

T21/3958 - Mount Pleasant Bowling Club/Melville Cares Refurbishment Works

Officer Presentation – Presentation and Questions

Mick McCarthy – Director Technical Services

Deputation/Presentation(s)

At 7:39pm Mr Cook and Mr Samson entered the Chamber and gave their deputation which ended at 7:50pm. At 8:10pm, they left the chamber.

At 8:16pm the Director Technical Services gave a presentation which concluded at 8:24pm. At 8:47pm questions concluded. [Presentation T21 3958.](#)

Disclosure of Interest

- Cr Wheatland – Interest Under the Code of Conduct. Stay, Discuss and Vote.

Notes from Forum

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:

- Annual Reporting on figures from Bowls WA regarding Members for Bowling Clubs within the City of Melville
- Long Term Financial Plan Impact on the proposed project of both options supplied by the Officer and the requested requirements from the Mount Pleasant Bowling Club including maintenance, construction project timeline and when replacements will be required.
- Melville Cares rent figures.

At 8:11pm the Mayor adjourned the meeting.

At 8:16pm Mayor resumed the meeting.

At 8:17pm Cr Mair returned to the meeting.

At 8:17pm Cr Spanbroek left the meeting and returned at 8:19pm.

At 8:18pm Mr Ferris returned to the meeting.

At 8:22pm Cr Wheatland electronically disconnected from the meeting.

P21/3955 - Review of Local Planning Scheme No.6 – Phase 1: Report of Review

Officer Presentation – Questions Only

Steve Cope – Director Urban Planning

Deputation/Presentation(s)

Nil.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place on this item or the officer recommendation.

M21/5866 - Proposed Local Government (Meeting Procedures) Local Law 2022 – Approval to Consult

Officer Presentation – Questions Only

Anne Hill – Governance Project Officer

Deputation/Presentation(s)

Nil.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place regarding the item and officer recommendation.

Cr Fitzgerald commended the officer on the work of the Meetings Procedure Local Law 2022.

At 8:48pm Cr Pazolli left the meeting and returned at 8:51pm.

At 8:49pm Ms Hill left the meeting and did not return.

At 8:54pm Mr McCarthy left the meeting and returned at 8:55pm.

**ITEMS FROM FINANCIAL MANAGEMENT, AUDIT RISK AND COMPLIANCE COMMITTEE
MEETING 15 NOVEMBER 2021****C21/5880 - City of Melville Community Annual Report 2020-2021****Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 8:49pm the Director Corporate Services responded to questions, which concluded at 8:56pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation. This item was discussed in conjunction with item C21/6188 City of Melville Annual Financial Report for 2020-2021. Advice note will be collated and distributed on these two items.

CEO took to give consideration to the relevancy of the Business Excellence Audit Report figures from 2015, on Page 81.

C21/6188 - City of Melville Annual Financial Report for 2020-2021**Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 8:49pm the Director Corporate Services responded to questions, which concluded at 8:56pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation. This item was discussed in conjunction with item C21/5880 - City of Melville Community Annual Report 2020-2021. Advice note will be collated and distributed on these two items.

URBAN PLANNING**P21/3955 - Review of Local Planning Scheme No.6 – Phase 1: Report of Review****Item Brought Forward**

See page 14.

TECHNICAL SERVICES**[T21/3953 - Renewal of Mount Henry Bridge Jetty](#)****Officer Presentation – Presentation and Questions**

Mick McCarthy – Director Technical Services

Deputation/Presentation(s)

At 8:57pm the Director Technical Services gave a presentation which concluded at 9:03pm.
[Presentation T21 3953.](#) At 9:11pm questions concluded.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation.

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:

- Whether consideration was given to a floating jetty design.
- Long Term Financial Plan costings for upkeep, maintenance and asset management

Cr Wheatland electronically reconnected to the meeting at 9:03pm.

At 9:11pm Cr Barber left and returned at 9:12pm.

[T21/3957 - RFT202115 – Foreshore Revetment Works on Four City of Melville Sites](#)**Officer Presentation – Presentation**

Mick McCarthy – Director Technical Services

Deputation/Presentation(s)

At 9:11pm the Director Technical Services gave a presentation which concluded at 9:17pm.
[Presentation T21 3957](#) At 9:19pm questions concluded.

Disclosure of Interest

Nil.

Notes from Forum

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:

- If the erosion has impacted the stairway access to Heathcote.

[T21/3958 - Mount Pleasant Bowling Club/Melville Cares Refurbishment Works](#)**Item Brought Forward**

See Page 13.

COMMUNITY DEVELOPMENT**CD21/8144 - Fenced Dog Play Park - Petition Response****Item Brought Forward**

See Page 11.

MANAGEMENT SERVICES**M21/5866 - Proposed Local Government (Meeting Procedures) Local Law 2022 – Approval to Consult****Item Brought Forward**

See Page 14.

M21/5883 - Council Meeting Schedule 2022**Officer Presentation – Questions Only**

Corrine Newman – Governance Coordinator

Deputation/Presentation(s)

Nil.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place regarding the item and officer recommendation.

CORPORATE SERVICES**C21/5887 - Review of Council Policy - CP-023 Procurement Policy****This Item was Deferred.**

See Page 19.

C21/6000 – Investment Statements for October 2021**Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 9:19pm Mr Ferris was available to answer questions which concluded at 9:19pm.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place regarding the item and officer recommendation.

C21/6001 – Schedule of Accounts Paid October 2021**Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 9:19pm Mr Ferris was available to answer questions which concluded at 9:19pm.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place regarding the item and officer recommendation.

C21/6002 – Statements of Financial Activity for October 2021**Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 9:19pm Mr Ferris was available to answer questions which concluded at 9:25pm.

Disclosure of Interest

Nil.

Notes from Forum

At the request of Elected Members the CEO undertook to provide the further information in the Elected Member Bulletin on the purpose of a cheque for \$300 - Cash Advance (internal transfer and accounting).

CORPORATE SERVICES**C21/5887 - Review of Council Policy - CP-023 Procurement Policy****Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

Nil.

Disclosure of Interest

Nil.

Notes from Forum

No discussion took place regarding the item and officer recommendation.

LATE ITEMS**Late Item C21/5888 – Supply of Microsoft Licensing****Officer Presentation – Questions Only**

Alan Ferris – Director Corporate Services

Deputation/Presentation(s)

At 9:25pm Mr Ferris was available to answer questions which concluded at 9:26pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation.

M21/5889 - Amendment to Minutes of the Ordinary Meeting of Council held 21 September 2021**Item Brought Forward**

See Page 13.

10. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

11. CLOSURE

For the purpose of the notes, Cr Wheatland and Cr Fitzgerald confirmed their attendance electronically.

There being no further business to discuss, Mayor Honourable George Gear declared the meeting closed at 9:27pm.