



City of
Melville

NOTES

AGENDA BRIEFING FORUM

6:30pm, Tuesday, 8 October 2024

Held in the Council Chambers, Melville Civic
Centre, 10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor K Mair



Date

29/10/2024



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.






Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.

				
Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

CONFIRMED

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr Fitzgerald to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

At 6:31pm, Cr J Spanbroek joined the meeting electronically.

2 ATTENDANCE AND APOLOGIES

In Attendance

K Mair

Mayor

Councillors

Cr D Lim

Cr N Robins

Cr S Hong

Cr G Barber

Cr J Edinger

Cr J Spanbroek (*from 6:31pm*)

Cr M Woodall

Cr S Green

Cr T Lee

Cr T Fitzgerald

Ward

Applecross - Mount Pleasant Ward

Bateman - Kardinya - Murdoch Ward

Bateman - Kardinya - Murdoch Ward (*electronic attendance*)

Bicton - Attadale - Alfred Cove Ward

Bicton - Attadale - Alfred Cove Ward

Bull Creek - Leeming Ward (*electronic attendance*)

Bull Creek - Leeming Ward

Central Ward

Central Ward

Palmyra - Melville - Willagee Ward

Officers

Ms G Bowman

Mr G Tuffin

Mr M McCarthy

Ms M Pickering

Mr G Ponton

Ms J Ahola (*until 9:04pm*)

Mr J Bird (*from 6:41pm; until 8:54pm*)

Mr D Hughes (*until 9:04pm*)

Ms C Newman

Ms N Wu

Chief Executive Officer

Director Corporate Services

Director Environment & Infrastructure

Director Community Development

Acting Director Planning

Open Space Design Coordinator

Manager Natural Areas and Parks

Manager Sustainability and Climate Action

Head of Governance

Governance Officer

At the commencement of the meeting:

Public Gallery	4
Electronic	3
Press	0

Apologies

Cr K Wheatland

Palmyra - Melville - Willagee Ward

On Approved Leave of Absence

Nil.

CONFIRMED

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- Mr G Wieland, Bicton
Item CD24/28 Melville Bowling Club Variation of Lease
- Mr T Cattle, Attadale
Item CD24/28 Melville Bowling Club Variation of Lease

Approved Written Submission

- City of Melville Residents and Ratepayers Association
Item UP24/51 Deferral of Consideration – CP-114 Compliance and Enforcement Policy Review

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

- Cr J Edinger – Financial Interest
Item RFT232422 New Southside BMX Facility at Bob Gordon Reserve

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

Nil.

6 PUBLIC QUESTION TIME

At 6:35pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

Nil.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday 15 October 2024.

At 6:36pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

9 CONFIRMATION OF MINUTES

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

10 NEW BUSINESS OF AN URGENT NATURE

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC

- C24/198 RFT232422 New Southside BMX Facility at Bob Gordon Reserve

12 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

13 PETITIONS

This item will be dealt with at the Ordinary Council Meeting to be held on Tuesday 15 October 2024.

14 REPORTS

Items Brought Forward

At 6:37pm the Presiding Member brought forward Item CD24/28 Melville Bowling Club Variation of Lease for the convenience of those making deputation.

CD24/28 Melville Bowling Club Variation of Lease

Deputations

At 6:37pm Mr G Wieland, Bicton gave a deputation which concluded and returned to the Public Gallery at 6:44pm.

At 6:44pm Mr T Cattle, Attadale gave a deputation which concluded at 6:54pm and returned to the Public Gallery at 7:05pm.

[Deputation – Mr T Cattle, Attadale \(Hardcopy\)](#)

Officer Presentation

At 7:06pm Ms M Pickering, Director Community Development provided a [presentation](#). Ms M Pickering, Director Community Development and Ms G Bowman, Chief of Executive responded to the questions which concluded at 7:31pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- Detail about financial implications associated with line items around the urgent and non-urgent compliance work and future capital work.
- Information on any other bowling clubs or sporting clubs in the City of Melville with a TAB onsite?
- What's the application and approval process for bowling or sporting clubs to have TAB in the premises?
- Under Clause 5.4 in the lease, will Council be able to review the decision if any building improvement is to be undertaken?
- Whether other sporting club leases contain clauses similar to 5.4?

SUMMARY

- In May 2024 the City of Melville Chief Executive Officer (CEO) received a formal written request from the Melville Bowling Club Inc for a variation to the 50-year lease for the land that the Melville Bowling Club operates on, located at 592 Canning Highway Alfred Cove.
- The proposed variation to the Melville Bowling Club lease reduces the term of the lease from 50 years to 21 years.
- Working with the Club, the City's officers have negotiated a variation on the current lease that has an impact on the City's budget.
- As such the Council's consideration of the lease variation is required.

OFFICER RECOMMENDATION**That the Council:**

1. Approve the Deed of Variation to the lease with Melville Bowling Club Inc for Lot 39, 592 Canning Highway Alfred Cove, with immediate effect; and
2. Requests the Chief Executive Officer to finalise and execute the Deed of Variation and surrender of lease; and
3. Authorise the expenditure of \$119,000 and the following budget amendments:
 - From Community Facilities Reserve Account 277.28107.7888.000
 - To a new Capital Account – Melville Bowling Club Improvementsto undertake urgent building compliance work for the Melville Bowling Club premises.

At 7:05pm, Cr D Lim left the meeting and returned to the meeting at 7:06pm.

At 7:12pm Ms N Wu left the meeting and returned to the meeting at 7:14pm.

At 7:23pm Mr J Bird left the meeting and returned to the meeting at 7:24pm.

14.1 Reports from Committees

Nil.

14.2 Reports of the Chief Executive Officer**Management Services**

Nil.

Corporate Services**C24/198 RFT232422 New Southside BMX Facility at Bob Gordon Reserve**

At 7:31pm, the Presiding Member informed the Council and the public that the item has been moved to the end of the meeting and will be discussed behind the closed door, as the officer's presentation includes confidential information along with a confidential attachment.

At 7:32pm, Cr G Barber left the meeting.

C24/200 Investment Statements for August 2024

Deputations Nil.

Officer Presentation At 7:31pm Mr G Tuffin, Director Corporate Services was available to answer questions on the matter.

Disclosure of Interest Nil.

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

This report presents the investment statements for the period ending 31 August 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 August 2024.

C24/201 Schedule of Accounts Paid for August 2024

Deputations Nil.

Officer Presentation At 7:31pm Mr G Tuffin, Director Corporate Services was available to answer questions on the matter.

Disclosure of Interest Nil.

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of August 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period August 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details August 2024 (Attachment 1) and Card Payment Details August 2024 (Attachment 2).

C24/202 Statements of Financial Activity for August 2024

Deputations	Nil.
Officer Presentation	At 7:33pm Mr M McCarthy, Director Environment and Infrastructure, Mr D Hughes, Manager Sustainability and Climate Action responded to questions which concluded at 7:37pm.
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation.</p> <p>At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:</p> <ul style="list-style-type: none"> • The anticipated reimbursed amount of EV Charging System by Federal Arena Grant Program? • Details of the payment at Item 11523 the Australia Post \$59,000?

SUMMARY

- This report presents the Preliminary Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 August 2024 and recommends that they be noted by the Council; and
- Presents the statements and figures for 2023-2024 which are still subject to change and recommends that they be noted by the Council. Year-end accounting processes are still underway and therefore the final accounts for 2023-2024 may be materially different to what is presented in this report; and
- Presents the preliminary variances for the month of August 2024 and recommends that they be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 August 2024 as detailed in the following attachments:

- **Statement of Financial Activity August 2024 (Attachment 1); and**
- **Statement of Comprehensive Income August 2024 (Attachment 2); and**
- **Net Working Capital August 2024 (Attachment 3); and**
- **Reconciliation Net Working Capital August 2024 (Attachment 4); and**
- **Notes to Statement of Financial Activity August 2024 (Attachment 5); and**
- **Statement of Financial Position August 2024 (Attachment 6); and**
- **Summary Rate Debtors August 2024 (Attachment 7); and**
- **Rates Collections Graph August 2024 (Attachment 8); and**
- **General Debtors Aged 90 Days August 2024 (Attachment 9).**

At 7:33pm, Cr G Barber returned to the meeting.

C24/203 Common Seal October 2024

Deputations	Nil.
Officer Presentation	At 7:33pm Ms C Newman, Head of Governance was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 20 August 2024 up to and including Monday, 16 September 2024 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of the Deputy Mayor and the Acting Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 20 August 2024 up to and including Monday, 16 September 2024 for the Council's noting.

At 7:33pm, Cr M Woodall left the meeting and returned at 7:37pm.

C24/204 WALGA Advocacy Position - Local Government Elections

Deputations	Nil.
Officer Presentation	At 7:38pm Ms C Newman, Head of Governance provided a presentation and responded to the questions which concluded at 7:41pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

- The Western Australian Local Government Association (WALGA) has recently undertaken a comprehensive review and analysis of local government election cycles, including the 2023 local government election cycle, against the recent legislative reforms.
- In order to determine sector advocacy positions on a range of Local Government Election matters, WALGA is seeking the Council's resolved position on these matters by 28 October 2024. This information will be reported to the December 2024 WALGA State Council meeting.

OFFICER RECOMMENDATION

That the Council request the Chief Executive Officer to advise the Western Australian Local Government Association of the following advocacy positions for the City of Melville with respect to Local Government Elections:

- 1. Participation – supports voluntary voting at Local Government elections;**
- 2. Terms of Office – supports four year terms, with a two year spill;**
- 3. Voting Methods – supports First Past the Post as the preferred voting method for general elections. If Optional Preferential Voting remains as the primary method of voting, the City supports the removal of the 'proportional' part of the voting method for general elections;**
- 4. Internal Elections – supports First Past the Post voting for internal elections;**
- 5. Voting Accessibility – supports postal, in-person and electronic method of voting; and**
- 6. Methods of Election of Mayor – the current legislation with no change – Class 1 and 2 local governments Mayor or President elected by the electors, with regulations preventing a change in this method.**

Community Development**CD24/25 Rolling Forward - Our Wheeled Sports Plan****Deputations** Nil.**Officer Presentation** At 7:43pm Ms M Pickering, Director Community Development provided a [presentation](#) and responded to the questions which concluded at 7:47pm.**Disclosure of Interest** Nil.**Notes from Forum** General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- How are the 50 meters buffer zone around wheeled sports facility determined?

SUMMARY

- Rolling Forward – Our Wheeled Sports Plan provides strategic guidance for the planning, development, management and maintenance of wheeled sports facilities in the City of Melville.
- A strategy for wheeled sports facilities in the City of Melville has not previously existed which has led to an inequitable distribution, poor function and limited diversity in existing facilities to service the needs of our community.
- The adoption of Rolling Forward – Our Wheeled Sports Plan will ensure our future wheeled sports facilities are functional, diverse, sustainable and accessible.

OFFICER RECOMMENDATION

That the Council adopts Rolling Forward – Our Wheeled Sports Plan (Attachment 1) as the strategic guide for wheeled sports facilities in the City of Melville.

CD24/28 Melville Bowling Club Variation of Lease

For the convenience of those giving a deputation this evening, this item was brought forward. – Please see [page 12](#).

CD24/31 Netball and Multi Use Indoor and Outdoor Courts Needs Assessment

Deputations Nil.

Officer Presentation At 7:48pm Ms M Pickering, Director Community Development provided a [presentation](#) and responded to the questions which concluded at 7:54pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- The inclusion of the Dyoondalup Point Walter Multi Use Courts and the map number in the Needs Assessment Report.

SUMMARY

- The draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (the Needs Assessment) is presented.
- The draft Needs Assessment suggests the City:
 - Has a sufficient number of outdoor netball courts across City managed and school sites to meet the current and future needs of the community.
 - Is in need of supporting infrastructure (e.g. toilets, storage, floodlighting and shelter) at most sites so user needs are met and utilisation of existing outdoor court infrastructure is maximised.
 - Has a sufficient number of indoor multi-use courts to support the local needs of netball in the Melville community across City managed, privately managed and school sites.
 - Currently has a sufficient number of indoor multi-use courts for other activities, however access arrangements and other proposed projects in nearby municipalities impact future requirements.
- Several draft site specific and club recommendations are referenced in the report.
- Further engagement on the draft site specific and club recommendations with local Netball clubs is proposed.
- Following further engagement, the final draft needs assessment will be presented to Council for consideration.

OFFICER RECOMMENDATION

That the Council:

1. Endorses the draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Attachment 1) for further engagement with local netball clubs.
2. Requests the CEO to present the final draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment by no later than the March 2025 Ordinary Meeting of Council.

CONFIRMED

Environment and Infrastructure**E24/49 Urban Forest Strategy Review****Deputations** Nil.

Officer Presentation At 7:54pm Mr J Bird, Manager Natural Areas and Parks provided a [presentation](#). Mr J Bird, Manager Natural Areas and Parks, Ms J Ahola, Open Space Design Coordinator, and Mr G Ponton, Acting Director Planning responded to the questions which concluded at 8:35pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation.

SUMMARY

- The City of Melville Urban Forest Strategic Plan 2017 – 2036: Part A City-Controlled Land was adopted by the Council in 2017.
- The City has made significant progress on the goals and indicators within the Urban Forest Strategic Plan 2017-36: Part A City Controlled land, with Part B Private Land being progressed as part of the review of Local Planning Scheme 6.
- As part of our ongoing commitment to delivering a sustainable Urban Forest the City has worked in collaboration with an experienced and well recognised arboricultural consultancy to review the existing Urban Forest Strategic Plan.
- The purpose of this report is to seek the Council endorsement of the Urban Forest Strategy 2024 review.

OFFICER RECOMMENDATION

That the Council endorse the City of Melville Urban Forest Strategy Review Report 2024 (Attachment 1).

At 8:15pm, Cr J Edinger left the meeting and returned to the meeting at 8:18pm.

At 8:19pm Mr G Tuffin left the meeting and returned to the meeting at 8:20pm.

E24/50 Moreau Mews Town Square Public Open Space - Progress Report and Stakeholder Engagement Plan

Deputations	Nil.
Officer Presentation	At 8:36pm Ms M Pickering, Director Community Development provided a presentation . Ms M Pickering, Director Community Development, Mr G Tuffin, Director Corporate Services, Mr M McCarthy, Director Environment and Infrastructure and Ms G Bowman, Chief Executive Officer responded to the questions which concluded at 8:52pm.
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation.</p> <p>At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:</p> <ul style="list-style-type: none"> • Have the residential tenants found alternative accommodation?

SUMMARY

- At Ordinary Meeting of Council held 18 and 19 April 2023, the Council resolved: (point 5)
With regard to the City owned land at 50-52 Kishorn Road and 23, 29 and 31 Moreau Mews, Applecross, resolves to forthwith progress conversion of 100% of the site to public open space, to include extensive tree planting, a children's playground and seating"
- A timeframe was adopted for the Moreau Mews Public Open Space (POS) development at the Ordinary Meeting of Council on 18 July 2023 where Council resolved:
"3. Public consultation, concept plans, report and recommendation to be presented to Council at the October 2024 Ordinary Meeting of Council and to provide funding for construction to commence immediately on approval with a proposed completion date by 30 June 2026."
"4. Exercise the redevelopment clauses for 50-52 Kishorn Road and 31 Moreau Mews and give notice on or before 30 October 2023 to obtain vacant possession by 30 November 2024 and not to enter into or extend any leases for 23 and 29 Moreau Mews beyond 30 November 2024."
- These timeframes cannot be achieved due to no funding being provided in the 2024-2025 budget to progress design and consultation and in delays seeking clarification of the design intent for the space.
- Given the strategic importance of the Moreau Mews site and its location identified as the Town Centre/Village Heart of the Canning Bridge Precinct, a more comprehensive stakeholder engagement approach is recommended by officers that captures the initial intent of the Council resolution as well as exploring additional town centre related elements.

OFFICER RECOMMENDATION**That the Council:**

- A. Note that the timeframe adopted at the Council Resolution of July 2023 was not able to be achieved due to delays and lack of budget in the 2024-2025 financial year to progress public consultation and concept plans for the proposed Moreau Mews Town Square Public Open Space (POS) site on the land at 50-52 Kishorn Road and 23,29 and 31 Moreau Mews, Applecross.
- B. Support the Community Engagement Approach to guide community consultation related to the Moreau Mews Town Square POS site in Applecross.
- C. Note that vacant possessions of City owned properties 50-52 Kishorn Road and 31 Moreau Mews associated with the Moreau Mews Town Square POS site has been achieved.
- D. Support the retention of the building at 50-52 Kishorn Road for the purposes of establishing a temporary office space for the City to undertake community engagement activities related to Moreau Mews Town Square POS site development, Ogilvie Road Streetscape Upgrade project, Tivoli carpark redevelopment options investigation and other Town Team/Business support services.
- E. Note that a further report will be presented at the December 2024 Ordinary Meeting of Council seeking approval of a budget to meet the implementation costs for the Community Engagement Plan, undertake building fit out costs for 50-52 Kishorn Road building as a temporary City office space and to undertake demolition of city owned buildings.

At 8:48pm Ms N Wu left the meeting and returned to the meeting at 8:51pm.

E24/45 Community Climate Action Plan**Deputations** Nil.

Officer Presentation At 8:52pm Mr D Hughes, Manager Sustainability and Climate Action provided a [presentation](#). Mr D Hughes, Manager Sustainability and Climate Action and Ms G Bowman, Chief Executive Officer and Mr M McCarthy, Director Environment and Infrastructure and responded to the questions which concluded at 9:03pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- Reshare the Vulnerability, Risk and Opportunity Report.

SUMMARY

- The City of Melville Council resolved to prepare a Climate Action Plan to be presented to Council in two years from the 21 June 2021 as part of its declaration of a climate emergency.
- A Corporate Climate Action Plan for the City to reach carbon neutral by 2030 was endorsed by Council in July 2023.
- The Community Climate Action Plan for net zero by 2050 was developed through a consultative process with the Climate Action Reference Group (CARG) and the broader community.
- Significant public consultation has been undertaken to develop and refine the draft Community Climate Action Plan.
- The draft Community Climate Action Plan was endorsed for public advertising by Council in July 2024, with the addition of summary costs for the actions and themes included in the plan.
- Public feedback on the draft Community Climate Action Plan was received between 29 July and the 12 August 2024. During the engagement periods, the City received 59 submissions with 76.27% indicating overall support for the plan and 15.25% not supporting the plan.
- The officers recommend that Council endorse the final Community Climate Action Plan (2024 to 2030), noting there is no financial impact to the 2024-2025 budget to progress short term actions with funding to be considered in the annual budget process from 2025-2026 onwards.
- Additional graphic design to the plan will be undertaken should the plan be endorsed by Council.

OFFICER RECOMMENDATION

That the Council endorse the Community Climate Action Plan.

At 8:52pm MrJ Bird left the meeting and did not return.

At 9:04pm Ms J Ahola left the meeting and did not return.

At 9:04pm Mr D Hughes left the meeting and did not return.

Planning

At 9:03pm, the Presiding Member advised that Council and the Public that a written submission was received in relation to this item and was circulate to elected members prior to the meeting today. A copy will also be included in the notes.

UP24/51 Deferral of Consideration - CP-114 Compliance & Enforcement Policy Review

Deputations	<u>Written Submission – City of Melville Residents and Ratepayers Association</u>
Officer Presentation	At 9:04pm Mr G Ponton, Acting Director Planning was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- At the Ordinary Meeting of Council (OMC) held on Tuesday, 20 February 2024, the Council resolved that a review of CP-114 Compliance and Enforcement Policy be undertaken to incorporate the Compliance Matrices and that a report be presented back to the Council by no later than the November 2024 Ordinary Meeting of Council.
- This report is requesting that the Council note the deferral of this report to the June 2025 Ordinary Meeting of Council.

OFFICER RECOMMENDATION

That the Council notes that CP-114 Compliance and Enforcement Policy will be presented by the June 2025 Ordinary Meeting of Council.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Bus Shelter Advertising

Deputations	Nil.
Officer Presentation	At 9:05pm Councillor T Lee and Ms M Pickering, Director Community Development were available to answer questions on the matter / responded to questions which concluded at 8:06pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

MOTION

That the Council requests the CEO to prepare a report outlining the impacts of prohibiting alcohol and unhealthy food advertising on bus shelters within the City of Melville, to be presented to an Ordinary Meeting of Council by March 2025.

15.2 Notice of Motion - Owl Friendly Rodenticide

Deputations	Nil.
Officer Presentation	At 9:05pm Councillor G Barber was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

MOTION

That the Council declares the City of Melville as “Owl Friendly” and adopts “Owl Friendly” principles and practices within the City's areas of responsibility and influence including:

1. Ensure that rodenticide treatments used by the City for protection of its assets are first generation “owl friendly”;
2. Specify first generation rodenticide treatments in commercial pest operator contracts;
3. Educate relevant City staff by sourcing and providing information from BirdLife Australia then relaying this information to the community and local business on “owl friendly” or safer choices for rodent control;
4. Educate and encourage local businesses to use first generation rodenticide;
5. Recommend the South West Zone ask WALGA to advocate the State Government to phase out second generation rodenticides that are so harmful to birds and animals; and
6. Update the City’s website to reflect its “Owl Friendly” declaration, including links to the Birdlife Australia site on rat poison and act for birds.

At 9:05pm, Cr M Woodall left the meeting.

At 9:07pm, Cr T Lee left the meeting.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday 15 October 2024.

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

At 9:07pm, the Presiding Member advised that there was an Officer Presentation contains confidential information to item C24/198 RFT232422 New Southside BMX Facility at Bob Gordon Reserve.

At 9:07pm, having declared an interest in the matter, Cr Edinger left the meeting.

At 9:07pm, Cr M Woodall returned to the meeting.

At 9:08pm, Cr T Lee returned to the meeting.

Procedural Motion

COUNCIL RESOLUTION

At 9:08pm Cr S Green moved, seconded Cr G Barber

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

- **C24/198 RFT232422 New Southside BMX Facility at Bob Gordon Reserve**

At 9:10pm the Presiding Member declared the motion.

CARRIED (7/4)

Yes (7): Mayor Katy Mair, Crs Nicole Robins, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Terry Lee

No (4): Crs Tomas Fitzgerald, Glynis Barber, Clive Ross and Jennifer Spanbroek

Procedural Motion**COUNCIL RESOLUTION**

At 9:30pm Cr T Fitzgerald moved, seconded Cr S Green

That the meeting be reopened to members of the public.

At 9:30pm the Presiding Member declared the motion.

CARRIED BY ABSOLUTE MAJORITY (11/0)

At 9:31pm, Cr J Edinger returned to the meeting.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

The following item with confidential attachment was discussed behind closed doors:

- C24/198 RFT232422 New Southside BMX Facility at Bob Gordon Reserve

19 CLOSURE

At 9:32pm, the Presiding Member advised that there may be a late items and the information will be circulated to the Elected Members on Friday, 13 September 2024:

- E24/51 Withdrawal from Resource Recovery Group – Heads of Agreement for Regional Resource Recovery Centre Operations and Assets; and
- Notice of Change of Decision Motion – Moreau Mews Applecross.

Notice of Chage of Decision Motion – Moreau Mews Applecross

Deputations Nil.

Officer Presentation At 9:36pm Councillor G Woodall was available to answer questions on the matter. Mr M McCarthy, Director Environment and Infrastructure, Ms G Bowman, Chief Executive Officer, and Mr G Tuffin, Director Corporate Services responded to questions which concluded at 9:42pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- A Statement of Impact will be provided as required under Meeting Procedures.

There being no further business to discuss, the Presiding Member confirmed Cr Hong and Cr Spanbroek were still in attendance electronically and declared the meeting closed at 9:43pm.