



MINUTES

OF THE

ORDINARY MEETING OF THE COUNCIL

HELD ON

TUESDAY 19 JULY 2016

AT 6.30PM IN THE COUNCIL CHAMBERS

MELVILLE CIVIC CENTRE

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBERS, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD, BOORAGOON, COMMENCING AT 6.30PM ON TUESDAY, 19 JULY 2016.

1. OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting and declared the meeting open at 6:30pm. Mr J Clark, Governance and Compliance Program Manager read aloud the Disclaimer that is on the front page of these Minutes and then His Worship the Mayor, R Aubrey, read aloud the following Affirmation of Civic Duty and Responsibility.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Elected Members and Officers of the City of Melville. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. PRESENT

His Worship the Mayor R Aubrey

COUNCILLORS

Deputy Mayor Cr C Schuster
Cr M Woodall, Cr Robartson
Cr R Aubrey, Cr D Macphail
Cr P Phelan, Cr L O'Malley
Cr T Barling, Cr N Foxton
Cr J Barton

WARD

Applecross/Mount Pleasant
Bull Creek/Leeming
City
Palmyra/Melville/Willagee
University
Bicton/Attadale

3. IN ATTENDANCE

Dr S Silcox	Chief Executive Officer
Ms K Johnson	A/Director Corporate Services
Mr J Christie	Director Technical Services
Mr S Cope	Director Urban Planning
Mr L Hitchcock	A/Director Community Development
Mr G Ponton (Until 6.57pm)	Manager Strategic Planning
Mr W Schaefer (Until 6.57pm)	Strategic Urban Planner
Mr J Clark	Governance and Compliance Program Manager
Mr N Fimmano	Governance and Property Officer
Ms S Tranchita	Minute Secretary

At the commencement of the meeting there were two members of the public and two members from the Press representing the Melville Times and Fremantle Herald in the Public Gallery.

4. APOLOGIES AND APPROVED LEAVE OF ABSENCE**4.1 APOLOGIES**

Cr G Wieland - Bicton/Attadale Ward

4.2 APPROVED LEAVE OF ABSENCE

Nil

5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) AND DECLARATIONS BY MEMBERS**5.1 DECLARATIONS BY MEMBERS WHO HAVE NOT READ AND GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTED BEFORE THE MEETING.**

Nil

5.2 DECLARATIONS BY MEMBERS WHO HAVE RECEIVED AND NOT READ THE ELECTED MEMBERS BULLETIN.

Nil

6. QUESTION TIME

Questions were received from Ms E Nicholson and Mr G Crawford, Attadale, (City of Melville Residents and Ratepayers Association), however as they were not in attendance, no response was provided at the meeting.

His Worship the Mayor commented that the 37 questions did not relate to matters on the Agenda and diverted intensive officer time to prepare reports and analysis of information to provide responses.

7. AWARDS AND PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES**8.1 ORDINARY MEETING OF THE COUNCIL – 21 JUNE 2016**
Minutes 21 June 2016**COUNCIL RESOLUTION**

At 6.46pm Cr Schuster moved, seconded Cr Aubrey –

That the Minutes of the Ordinary Meeting of the Council held on Tuesday, 21 June 2016, be confirmed as a true and accurate record.

At 6.46pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

8.2 NOTES OF AGENDA BRIEFING FORUM – 5 JULY 2016
Notes 5 July 2016**COUNCIL RESOLUTION**

At 6.47pm Cr Macphail moved, seconded Cr Aubrey –

That the Notes of the Agenda Briefing Forum held on Tuesday, 5 July 2016, be received.

At 6.47pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

8.3 SPECIAL MEETING OF THE COUNCIL – 28 JUNE 2016
Minutes 28 June 2016**COUNCIL RESOLUTION**

At 6.47pm Cr Schuster moved, seconded Cr Robartson –

That the Minutes of the Special Meeting of the Council held on Tuesday 28 June 2016 be confirmed as a true and accurate record.

At 6.47pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

9. DECLARATIONS OF INTEREST**9.1 FINANCIAL INTERESTS**

9.2 DISCLOSURE OF INTEREST THAT MAY CAUSE A CONFLICT

P16/3708 – Mayor Aubrey – Interest under the Code of Conduct
P16/3708 – Cr Macphail– Interest under the Code of Conduct
P16/3708 – Cr Schuster– Interest under the Code of Conduct

10. DEPUTATIONS

Nil

11. APPLICATIONS FOR NEW LEAVES OF ABSENCE

Nil

12. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

13. PETITIONS

Nil

14. REPORTS OF THE CHIEF EXECUTIVE OFFICER

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)

Disclosure of Interest

Item No.	P16/3708
Member	His Worship the Mayor
Type of Interest	Code of Conduct
Nature of Interest	Vice Patron of the South of Perth Yacht Club
Request	Stay, Discuss and Vote
Decision of Council	Stay, Discuss and Vote

Disclosure of Interest

Item No.	P16/3708
Member	Cr C Schuster
Type of Interest	Code of Conduct
Nature of Interest	Potential Honorary Member of the South of Perth Yacht Club
Request	Stay, Discuss and Vote
Decision of Council	Stay, Discuss and Vote

Disclosure of Interest

Item No.	P16/3708
Member	Cr D Macphail
Type of Interest	Code of Conduct
Nature of Interest	Honorary Member of the South of Perth Yacht Club
Request	Stay, Discuss and Vote
Decision of Council	Stay, Discuss and Vote

Ward	: Applecross/Mt Pleasant
Category	: Strategic
Application Number	: N/A
Property	: Lot 301 (Reserve 25599), Deposited Plan 44663 and road reserve adjacent to (No. 2) Canning Beach Road, Applecross
Proposal	: Proposed Road Closure Adjacent to South Perth Yacht Club And Heathcote Lower Land
Applicant	: South of Perth Yacht Club and City of Melville
Owner	: State of Western Australia, with management orders to South of Perth Yacht Club and City of Melville
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: P13/3433 – 15 October 2013 - Adjustment of Boundaries between South Perth Yacht Club and Heathcote Lower Land P14/3463 – 18 February 2014 - Report on Submissions to Advertising for Adjustment of Boundaries between South of Perth Yacht Club and Heathcote Lower Land
Responsible Officer	: Gavin Ponton Manager Strategic Urban Planning

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)

AUTHORITY / DISCRETION

DEFINITION

<input checked="" type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

- In February 2014 Council resolved to progress an advertised boundary adjustment and the closing of a road reserve. The boundary adjustment was a condition of development approval imposed by the Swan River Trust (now the Department of Parks and Wildlife, or DPaW) on the South of Perth Yacht Club (SoPYC) in 2008. The road reserve closure was proposed by the SoPYC.
- Since the February 2014 Council meeting the SoPYC has advised it would prefer a land parcel of a slightly different shape to that which was previously advertised. Discussions between the SoPYC the Department of Lands (DoL) led to a revised proposal, with the relevant parcel of road reserve being slightly larger than that which was advertised. The DoL advised the City that the revised proposal required a new round of advertising. The revised road closure proposal was advertised from 4 November 2014 to 12 December 2014.
- Since December 2014 the SoPYC has been negotiating with all service authorities, as well as the DPaW and the DoL. The revised proposal is acceptable to all parties and there were no objections from the public.
- It is recommended that Council support the proposal to close the specified portion of road reserve at the entrance to the South of Perth Yacht Club subject to honouring the obligations, including the boundary change agreed between the City, the Swan River Trust and the South of Perth Yacht Club as detailed in the letter dated 21 July 2015 to the Department of Lands

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)



BACKGROUND

At the Ordinary Meeting of Council in October 2013 it was resolved:

That the Council:

1. *Approve the commencement of the procedures, including public advertising, to accommodate the adjustment to the boundaries of the Management Order provided to the South of Perth Yacht Club and associated closure of road reserve as shown on Drawing and 3 P13-3433 - Adjustment of Boundaries between Heathcote Lower Land and South of Perth Yacht Club.*
2. *Requests a report on the consultation and submissions received as a result of public advertising, be presented to the Council to allow consideration as to whether the proposed boundary adjustment are to be forwarded to the Department of Lands for approval.*

**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**

- 3 *Directs that any adjustment of boundaries as envisioned in this report is conditional upon a legally binding agreement between the City of Melville and the South of Perth Yacht Club being entered into which shall specify:*
- a. aims and objectives,*
 - b. roles and responsibilities,*
 - c. lines of communication,*
 - d. timelines and*
 - e. each party's responsibility for implementation of actions.*
- 4 *Notes that all costs of the boundary adjustment and agreed works be borne by the South of Perth Yacht Club.*

At the Ordinary Meeting of Council February 2014 it was reported that the proposal had been successfully advertised. At this meeting Council resolved that:

- 1. A meeting be arranged on the site by the City of Melville with representatives from the South of Perth Yacht Club, the Swan River Trust, the Department of Parks and Wildlife, the National Trust (Western Australia) and the City to reach agreement on what is required to satisfy the decision of the (then) Minister for the Environment under the Swan River Trust Act 1988 (approval SRT 574-26) and what needs to be completed or agreed to allow these boundary adjustments to be concluded.*
- 2. The process of road closure for the portion of Canning Beach Road at the entrance to the South of Perth Yacht Club be continued with the reserve being created to be attached to Lot 6854.*
- 3. The final position of the adjusted boundary between Lot 301 and Lot 300 be determined by the conditions attached to development approval SRT574-26 and by having regard to the Memorial on Lot 301.*
- 4. The process to transfer the management order of Heathcote Lower Lands and adjoining bush reserves to the National Trust (WA) be continued through negotiations with the Department of Lands.*
- 5. A Deed of Agreement be prepared between the National Trust, the South of Perth Yacht Club and the City of Melville with a view to ensure works proposed are undertaken to an accepted timeline and standard.*
- 6. The Chief Executive Officer of the City of Melville be authorised to negotiate with the South of Perth Yacht Club, Department of Lands and National Trust WA to determine the final boundary alignments, having regard to Part 3 of the recommendation above, and to be a signatory to the Deeds of Agreement, described in Part 5 of the recommendation above.*
- 7. Stakeholders who made a submission be advised of the outcomes and recommendations of Council.*

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)

Since the February 2014 meeting the SoPYC has advised it would prefer a parcel of land slightly different to that which was advertised. The SoPYC has also advised that it understands that it would be simpler for the DoL to merge the closed road with Lot 301 (a Crown Reserve) instead of Lot 6854 (a Crown Grant). Advice from the DoL confirmed that Lot 301 is a better land parcel with which to amalgamate the area of closed road. The DoL further advised that the particulars of the proposed road closure and destination lot were changed enough to warrant a fresh round of advertising.

It is the new road closure proposal and associated re-advertising that is the subject of this report.

The SoPYC is currently progressing the re-alignment of the Club's north-western boundary. The re-alignment is being carried out as a condition of development approval imposed in 2008 by the Swan River Trust (now part of the DPaW) for the purpose of improving public access to the river beach. An agreement regarding Council Resolution 3 from Item P13/3433 October 2013 and Council Resolution 1 from Item P14/3463 February 2014 has been finalised. Notwithstanding previous Council resolutions, this matter is not directly related to the road closure and in any event is legally the yacht club's responsibility.

Scheme Provisions

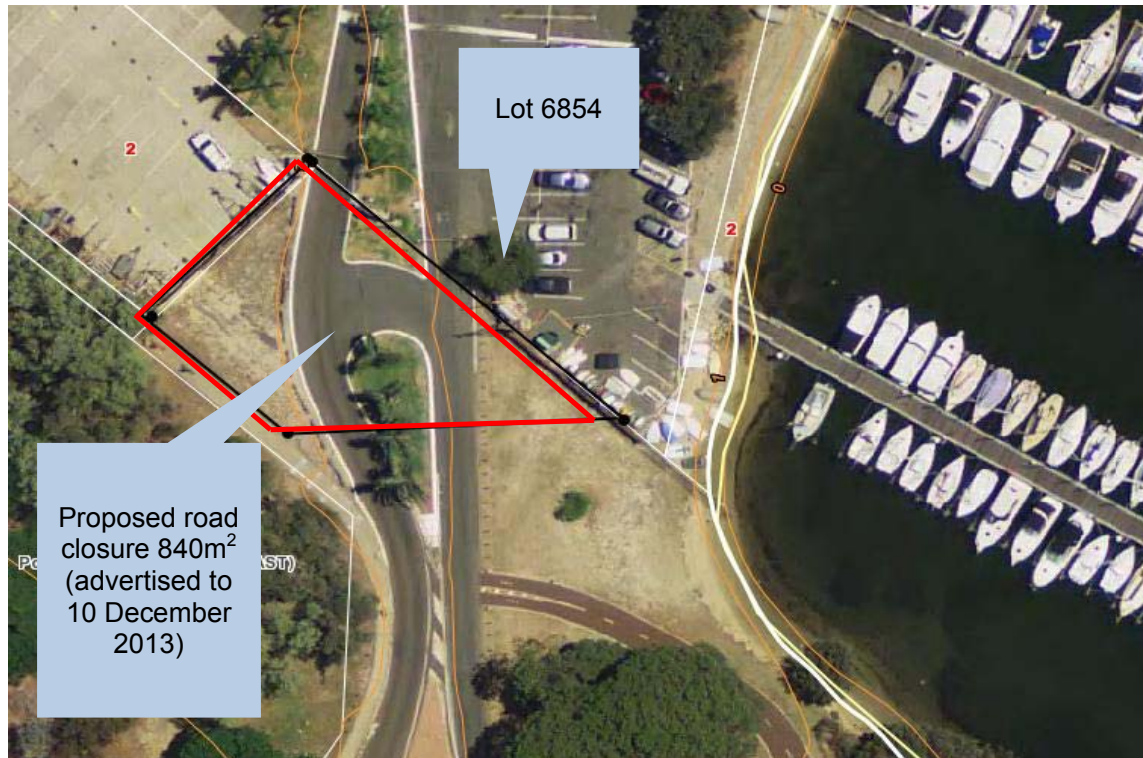
MRS Zoning	: Parks and Recreation
CPS 5 Zoning	: Parks and Recreation/Local Open Space
R-Code	: N/A
Use Type	: N/A
Use Class	: N/A

Site Details

Lot Area	: Lot 301 : 16,028m ² Parcel of Canning Beach Road proposed for closure : 1,013m ²
Street Tree(s)	: N/A
Street Furniture (drainage pits etc)	: N/A
Site Details	

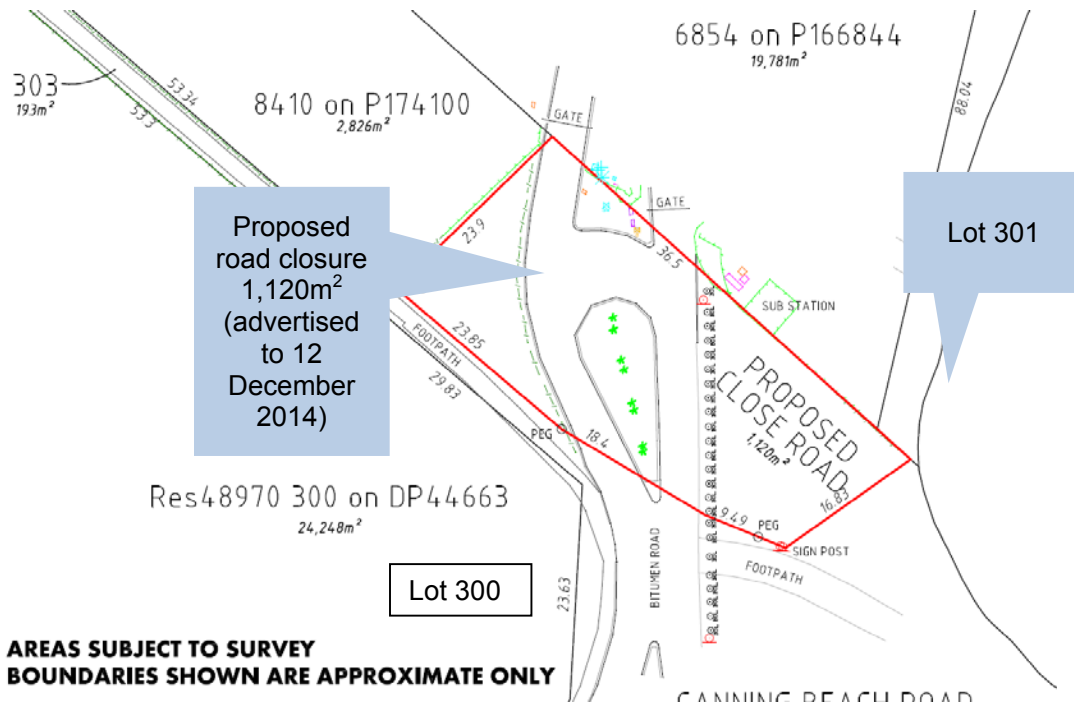
P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**DETAIL**

Below is the original road closure proposal for the entrance to the SoPYC, approved by Council for advertising 15 October 2013 (see Report P13/3432) and advertised for 35 days until 10 December 2013. The proposal related to approximately 840m² of road reserve to be merged with Lot 6854. No objections to the proposal were received (see Report P14/3463).

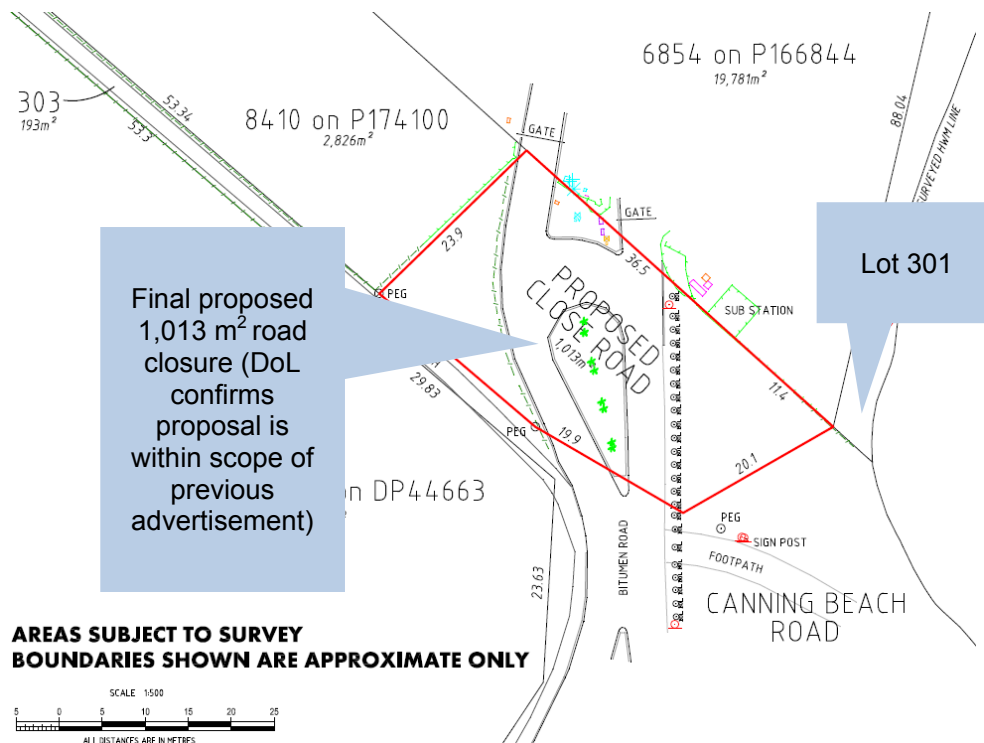


After Council consideration in February 2014 (P14/3463), which noted the successful advertising of the proposed 840m² road closure, the SoPYC decided it would prefer a larger portion of road reserve to be closed. After securing support for a new 1,120m² road reserve closure proposal from the DoL, the SoPYC requested that Council proceed with advertising. The DoL advised the City that a fresh round of advertising was necessary as the portion of road reserve proposed for closure was larger than the previously advertised version, and was also proposed to be merged with a different lot (Lot 301 instead of Lot 6854). Advertising was undertaken for 35 days until 12 December 2014.

**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**

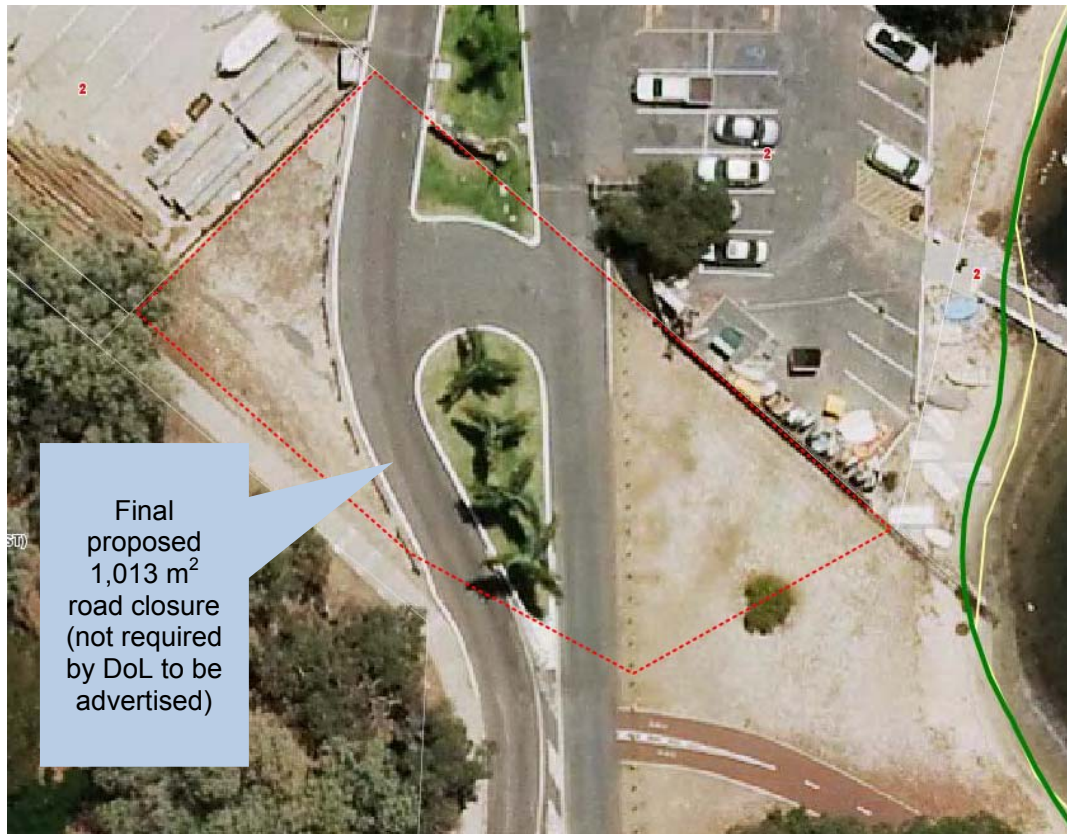


During advertising the Swan River Trust/DPaW offered conditional support on the basis that the 1,120m² proposal be reduced slightly so as to soften the impact of road closure on the foreshore to the east. The SoPYC subsequently produced the following proposal for closure of 1,013m².



**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
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The final proposal is for this 1,013m² of Canning Beach Road reserve to be closed and merged with Lot 301, which is a Crown Reserve under management orders to the SoPYC. This proposal is supported by the Swan River Trust/DPaW and the DoL. The DoL advises that advertising is not required as the 1,013m² proposal is within the scope of support given to the previously advertised 1,120m² version.



Permanent closure of the road would not affect the passage of traffic along Canning Beach Road in any way. The closed road would not affect the dual-use path.

**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**



STAKEHOLDER ENGAGEMENT

Advertising Required:	Yes
Neighbour's Comment Supplied:	One support, four neutral comments from service authorities
Reason:	Seeking comment on proposed road closure
Support/Object:	one support/four neutral

I. COMMUNITY

Under section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*, the permanent closure of roads requires public advertising.

A notice was placed in the Melville Times 'About Melville' section from 4 November 2014 to 12 December 2014. Another notice appeared on the City's website and a copy of the proposal was made available at the front counter of the Civic Centre.

In addition, all of the submitters from the original round of road closure advertising (late 2013, subject of Report P14/3463) were contacted and invited to comment.

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)

A total of five email submissions (one from a member of the public, four from service agencies) were received. The submission from the member of the public is summarised in the table below.

Submission Number	Summary of Submission	Support/Objection	Officer's Comment	Action
1	No objection, no other comment.	Support		Uphold

There are no objections to the closure of the road and subsequent transfer of land at the entrance to the yacht club. The DPaW has suggested a condition that the new boundary will be at least two metres from the dual use path and will not hinder public access. Detailed designs for new front fencing, gates and roundabout relocation will be the subject of a separate development application for which the DPW will be the approving authority.

II. OTHER AGENCIES / CONSULTANTS

Under section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*, the permanent closure of roads requires consultation with service agencies and other government bodies.

Four submissions were received from government agencies and service providers.

Required: Department of Parks and Wildlife (known as Swan River Trust at the time)
Reason: Proposal is for land inside the Development Control Area
Support/Object: Support

Agency	Summary of Submission	Support/Objection	Officer's Comment	Action (Condition/Uphold/Not Uphold)
Department of Parks and Wildlife (as Swan River Trust, 15 December 2014)	Object to proposal due to proximity of closed road to river and public pathway.	Objection	SoPYC has subsequently liaised with Swan River Trust and negotiated a mutually satisfactory outcome.	See below

P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)

Department of Parks and Wildlife (as Swan River Trust, 14 July 2015)	<p>Swan River Trust will support proposal for closure of parcel smaller than that advertised November - December 2014.</p> <p>Support subject to conditions including:</p> <ol style="list-style-type: none"> 1. The future SoPYC boundary being setback at least two metres from the dual use path 2. Limestone blocks being incorporated into the boundary fence to complement the existing limestone features within the SoPYC. The boundary fencing should be of a high quality and partially open-view. 3. The vegetation proposed for along the boundary fencing should be low to medium height (i.e. 1m high) and of endemic species to maintain the viewsapes to the river for the users of the public pathway. 	Support	<p>Portion of land proposed for closure has been re-surveyed.</p> <p>Swan River Trust prepared to support new parcel which is further from riverbank and dual use path. Swan River Trust has opportunity to oversee future development of closed road as land parcel occurs in Development Control Area for which Swan River Trust is approving authority.</p> <p>Advice from DoL confirms that re-advertising is not necessary as new proposal fits within boundaries of proposal advertised November – December 2014.</p>	Recommend approval subject to Swan River Trust/ DPaW conditions
ATCO Gas	Indicated possible presence of infrastructure in affected area	Neutral	SoPYC has reached an asset relocation agreement with ATCO Gas.	Recommend approval
Telstra	Indicated possible presence of infrastructure in affected area	Neutral	SoPYC has reached an asset relocation agreement with Telstra	Recommend approval

**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**

STATUTORY AND LEGAL IMPLICATIONS

The permanent closure of roads is dealt with under section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*.

There is a memorial on the title for Lot 301 which highlights the importance of heritage to land in the general Heathcote area. The memorial mostly relates to the buildings on the upper Heathcote precinct and has no bearing on the proposed road closure.

FINANCIAL IMPLICATIONS

A formal survey of the new boundaries will be required for Titles to be redrawn. The SoPYC is prepared to arrange this.

The yacht club is also liable for all expenses associated with the relocation of services.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are not considered to be strategic, risk or environmental management implications associated with this application.

POLICY IMPLICATIONS

There is no Council Policy that relates to the proposed road closure and there are not considered to be other policy implications.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council could elect not to support the proposed road closure. Doing so may result in delays to the boundary adjustment along the SoPYC's north-west fence line, with the DPW unable to enforce important conditions of planning approval which date back to the construction of the hardstand area.

**P16/3708 - PROPOSED CLOSURE OF ROAD RESERVE ADJACENT TO SOUTH OF
PERTH YACHT CLUB, 2 CANNING BEACH ROAD, APPLECROSS (REC)**

CONCLUSION

The permanent closure of the road in front of the SoPYC will not affect the movement of traffic on Canning Beach Road in any way. The advertising of the proposed road closure has been undertaken in consultation with DoL and all issues raised in the submissions have been accepted or otherwise dealt with by the SoPYC. It is recommended that the proposal be forwarded to the Minister for Lands for finalisation.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (3708)**APPROVAL**

At 6.56pm Cr Schuster moved, seconded Cr Aubrey –

That the Council;

1. Supports the closure of the portion of Canning Beach Road at the entrance to the South of Perth Yacht Club under section 58 of the *Land Administration Act 1997*, with the reserve being created to be attached to Lot 301 (Reserve 25599) on Deposited Plan 44663.
2. Requests the Minister for Lands to close the road on the following conditions:
 - i) That the road closure become effective and is implemented after the South of Perth Yacht Club has fulfilled its obligations regarding the hardstand area of Lot 301, detailed in the letter to the Department of Lands dated 21 July 2015; and
 - ii) That the City notify the Minister after the South of Perth Yacht Club has fulfilled its obligations above.
3. Directs the Chief Executive Officer to advise the South of Perth Yacht Club of the Department of Parks and Wildlife's conditions of support, as follows:
 - i) That east of the formed road, the future South of Perth Yacht Club boundary shall be no closer than two metres to the public dual-use path;
 - ii) That any new fencing to the South of Perth Yacht Club shall be high quality and of partially open-view design, and shall incorporate limestone blocks;
 - iii) That the vegetation intended for the area of road reserve/foreshore east of the proposed road closure shall comprise endemic species of no higher than one metre and be planted in accordance with the Swan River Trust and the City requirements.
4. Directs the Chief Executive Officer to advise those stakeholders who made a submission of the recommendations of the Council.

At 6.56pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

At 6.57pm Messrs G Ponton and W Schaefer left the meeting

M16/5000 – COMMON SEAL REGISTER (REC)

Ward	:	All
Category	:	Operational
Subject Index	:	Legal Matters and Documentation
Customer Index	:	City of Melville
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Program	:	Not applicable
Funding	:	Not applicable
Responsible Officer	:	Jeff Clark – Governance and Compliance Program Manager

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from 27 May 2016 up to and including 23 June 2016 and recommends that the information be noted.

M16/5000 – COMMON SEAL REGISTER (REC)

BACKGROUND

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

DETAIL

Register Reference	Parties	Description	ECM Reference
1213	The City of Melville and Victor Yong	Variation to Hire Agreement for an Extended Period now Expiring 31 December 2016 - Victor Yong, Studio 6 at Heathcote Kitchen Building	3858163
1215	The City of Melville and Mary Loton	Variation to Hire Agreement for an Extended Period now Expiring 31 December 2016 - Mary Loton Studio 4 at Heathcote Kitchen Building	3858152
1227	The City of Melville and R & G Investments No1 Pty Ltd	Deed of indemnification and Bonding Agreement -Lots 50 and 55 (Nos 385 and 391) Canning Highway and Lot 830(No.38a) Waddell Road Palmyra	3848910
N/A	The City of Melville	CEO Contract of Employment	Personal File

M16/5000 – COMMON SEAL REGISTER (REC)**STAKEHOLDER ENGAGEMENT****I. COMMUNITY**

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

Not applicable.

STATUTORY AND LEGAL IMPLICATIONS

Section 2.5(2) of the *Local Government Act 1995* states:

The local government is a body corporate with perpetual succession and a common seal.

Section 9.49A (3) of the *Local Government Act 1995* states:

(3) *The common seal of the local government is to be affixed to a document in the presence of —*

- (a) *the mayor or president; and*
- (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*

FINANCIAL IMPLICATIONS

There are no financial implications in this report other than that held in the contracts advised above.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There is no strategic, risk or environmental management implications in this report.

POLICY IMPLICATIONS

There are no policy implications in this report.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable.

M16/5000 – COMMON SEAL REGISTER (REC)**CONCLUSION**

This is a standard report for Elected Members' information.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (5000)**NOTING**

That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the document listed under the Common Seal of the City of Melville from period from 27 May 2016 up to and including 23 June 2016.

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY EN BLOC (11/0)

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)

Ward	: All
Category	: Operational
Subject Index	: Financial Statements and Investments
Customer Index	: Not applicable
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: Standard Item
Works Programme	: Not applicable
Funding	: Not applicable
Responsible Officer	: Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents the investment statements for the period ending 31 May 2016 for the Council's information and noting.

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)

BACKGROUND

The City has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

DETAIL

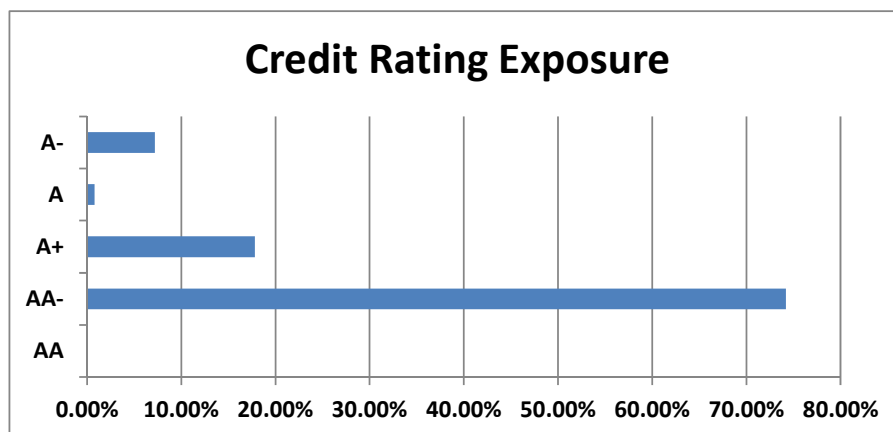
Summary details of investments held as at 31 May 2016 are shown in the tables below.

CITY OF MELVILLE	
STATEMENT OF INVESTMENTS	
FOR THE PERIOD ENDING 31 MAY 2016	
SUMMARY BY FUND	AMOUNT \$
MUNICIPAL	\$ 21,605,206
RESERVE	\$ 102,977,064
TRUST	\$ 599,675
CITIZEN RELIEF	\$ 200,625
	\$ 125,382,570
SUMMARY BY INVESTMENT TYPE	AMOUNT \$
11AM	\$ 5,463,830
31DAYS AT CALL	\$ 1,000,000
60DAYS AT CALL	\$ 2,000,000
90DAYS AT CALL	\$ 5,000,000
TERM DEPOSIT	\$ 109,688,095
BOND	\$ -
FRTD	\$ 2,000,000
UNITS (Local Govt Hse)	\$ 230,645
	\$ 125,382,570
SUMMARY BY CREDIT RATING	AMOUNT \$
AA	\$ -
AA-	\$ 92,851,925
A+	\$ 22,300,000
A	\$ 1,000,000
A-	\$ 9,000,000
BBB+	\$ -
UNITS (Local Govt Hse)	\$ 230,645
	\$ 125,382,570

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)

The following statements detail the investments held by the City as at 31 May 2016.

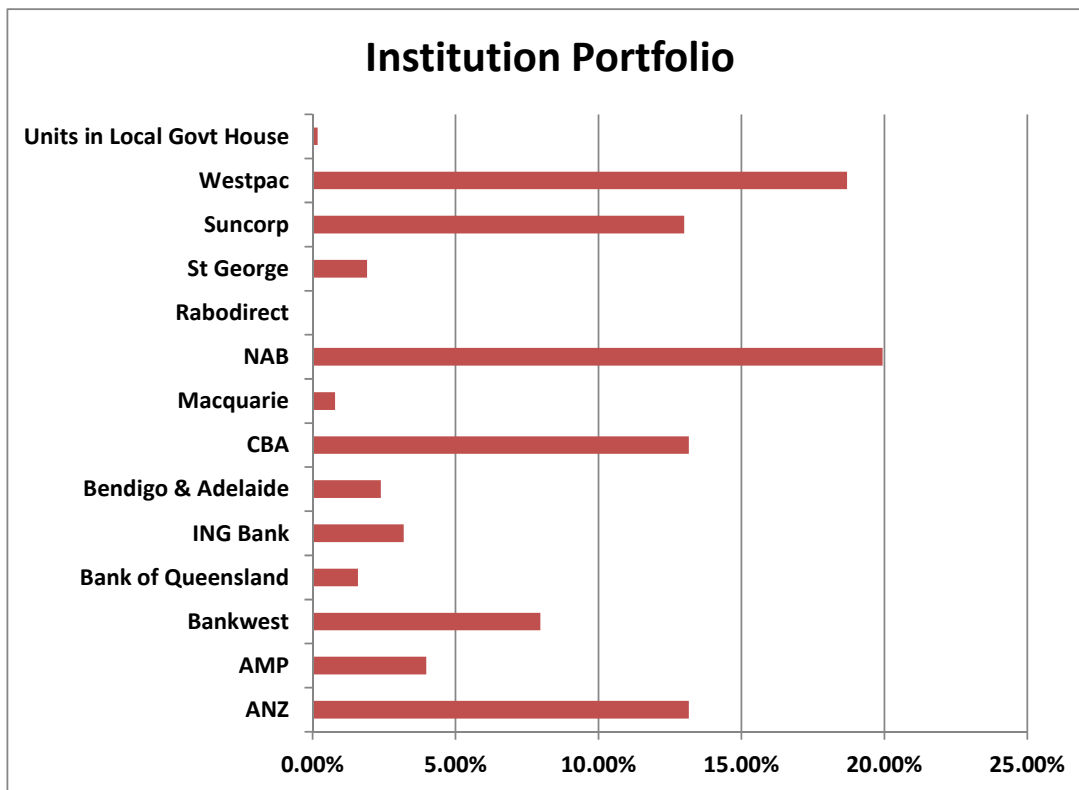
STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 MAY 2016					
INSTITUTION / INVESTMENT	INVESTMENT TYPE	Interest Rate %	S & P RATING	AMOUNT \$	MATURITY DATE
BANKWEST (11AM)	11AM	2.50%	AA-	\$0	On call
WESTPAC (MAXI DIRECT)	11AM	1.70%	AA-	\$2,100,000	On call
WESTPAC (MAXI BONUS 1)	11AM	1.95%	AA-	\$2,336,866	On call
WESTPAC (MAXI BONUS 2)	11AM	1.95%	AA-	\$1,026,964	On call
				\$5,463,830	
WESTPAC (31DAYS AT CALL)	31DAYS AT CALL	2.15%	AA-	\$1,000,000	On call
				\$1,000,000	
WESTPAC (60DAYS AT CALL)	60DAYS AT CALL	2.95%	AA-	\$2,000,000	On call
				\$2,000,000	
WESTPAC (90DAYS AT CALL)	90DAYS AT CALL	3.05%	AA-	\$5,000,000	On call
				\$5,000,000	
BANK OF QUEENSLAND (TERM)	TERM	Various	A-	\$2,000,000	Various
BANKWEST (TERM)	TERM	Various	AA-	\$10,000,000	Various
BENDIGO AND ADELAIDE BANK (TERM)	TERM	Various	A-	\$3,000,000	Various
CITIBANK (TERM)	TERM	Various	AA-	\$0	Various
COMMONWEALTH BANK (TERM)	TERM	Various	AA-	\$16,500,000	Various
AMP BANK (TERM)	TERM	Various	A+	\$5,000,000	Various
ANZ BANK (TERM)	TERM	Various	AA-	\$16,500,000	Various
ING BANK (TERM)	TERM	Various	A-	\$2,000,000	Various
MACQUARIE BANK (TERM)	TERM	Various	A	\$1,000,000	Various
NAB (TERM)	TERM	Various	AA-	\$25,000,625	Various
RABODIRECT (TERM)	TERM	Various	AA	\$0	Various
ST GEORGE BANK (TERM)	TERM	Various	AA-	\$2,400,000	Various
SUNCORP METWAY LTD (TERM)	TERM	Various	A+	\$16,300,000	Various
WESTPAC (TERM)	TERM	Various	AA-	\$9,987,470	Various
				\$109,688,095	
ING BANK (FRTD)	FRTD	3.27%	A-	\$2,000,000	7-Mar-17
				\$2,000,000	
UNITS IN LOCAL GOVT HOUSE	NA	NA	NA	\$230,645	NA
TOTAL FUNDS INVESTED				\$125,382,570	
CREDIT RISK COMPARISON					
CREDIT RISK	AMOUNT \$	ACTUAL PROPORTION	MAX. % AMOUNT IN TOTAL PORTFOLIO	Comments	
AA	\$0	0%	80%		
AA-	\$93,851,925	75%	80%		
A+	\$21,300,000	17%	50%		
A	\$1,000,000	1%	50%		
A-	\$9,000,000	7%	50%		
BBB+	\$0	0%	20%		
UNITS IN LOCAL GOVT: HOUSE	\$230,645	0%	0.1%	Council Decision	
TOTAL	125,382,570	100%			

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)


DIVERSIFICATION RISK						
INSTITUTION	INVESTMENT TYPE	S & P RATING	AMOUNT \$	ACTUAL PROPORTION	INSTITUTION PROPORTION	MAX. % WITH ANY ONE INSTITUTION
ANZ BANK (TERM)	TERM	AA-	16,500,000	13.16%	13.16%	20%
AMP BANK (TERM)	TERM	A+	5,000,000	3.99%	3.99%	15%
BANKWEST (11AM)	11AM	AA-	-	0.00%		
BANKWEST (TERM)	TERM	AA-	10,000,000	7.98%	7.98%	20%
BANK OF QUEENSLAND (TERM)	TERM	A-	2,000,000	1.60%	1.60%	15%
BENDIGO AND ADELAIDE BANK (TERM)	TERM	A-	3,000,000	2.39%	2.39%	15%
CITIBANK (TERM)	TERM	AA-	-	0.00%	0.00%	20%
COMMONWEALTH BANK (TERM)	TERM	AA-	16,500,000	13.16%		
COMMONWEALTH BANK (COVERED BOND)	BOND	AAA	-	0.00%		
COMMONWEALTH BANK (RETAIL BOND)	BOND	AA	-	0.00%		
COMMONWEALTH BANK (FRN)	FRN	AA	-	0.00%	13.16%	20%
ING BANK (TERM)	TERM	A-	2,000,000	1.60%		15%
ING BANK (FRTD)	FRTD	A-	2,000,000	1.60%	3.19%	15%
MACQUARIE BANK (TERM)	TERM	A	1,000,000	0.80%	0.80%	15%
NAB (TERM)	TERM	AA-	25,000,625	19.94%	19.94%	20%
RABODIRECT (TERM)	TERM	AA	-	0.00%	0.00%	15%
ST GEORGE BANK (TERM)	TERM	AA-	2,400,000	1.91%	1.91%	20%
SUNCORP METWAY LTD (TERM)	TERM	A+	16,300,000	13.00%	13.00%	15%
WESTPAC (MAXI BONUS 1)	11AM	AA-	2,336,866	1.86%		
WESTPAC (MAXI BONUS 2)	11AM	AA-	1,026,964	0.82%		
WESTPAC (MAXI DIRECT)	11AM	AA-	2,100,000	1.67%		
WESTPAC (31DAYS AT CALL)	31DAYS AT CALL	AA-	1,000,000	0.80%		
WESTPAC (60DAYS AT CALL)	60DAYS AT CALL	AA-	2,000,000	1.60%		
WESTPAC (90DAYS AT CALL)	90DAYS AT CALL	AA-	5,000,000	3.99%		
WESTPAC (FRTD)	FRTD	AA-	-	0.00%		
WESTPAC (TERM)	TERM	AA-	9,987,470	7.97%	18.70%	20%
UNITS IN LOCAL GOVT HOUSE	NA	NA	230,645	0.18%	0.18%	
			125,382,570	100%	100%	

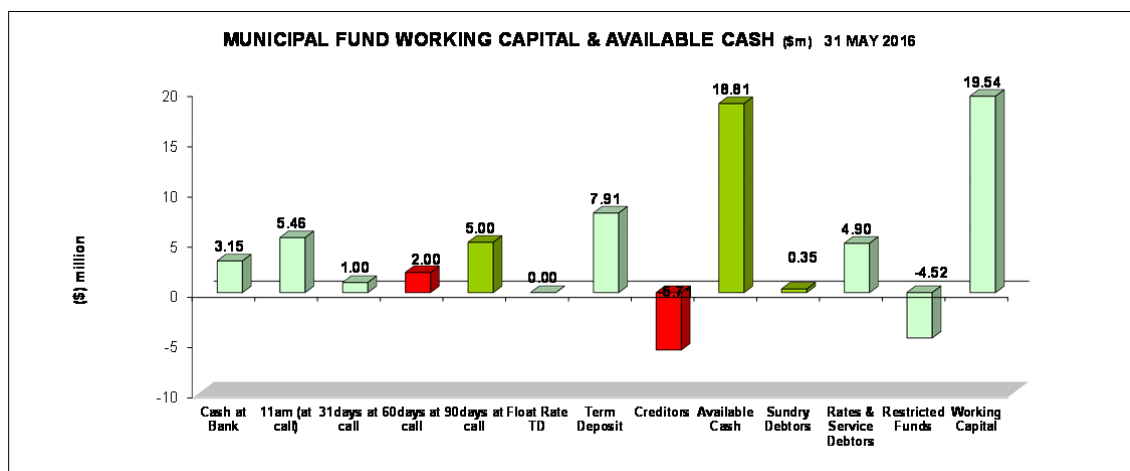
MATURITY COMPARISON				
TERM to MATURITY	AMOUNT \$	ACTUAL PROPORTION	MAX. % IN ANY ONE YEAR	Comments
MUNICIPAL & TRUST FUNDS				
< 1 year	21,974,236	100%	100%	
	21,974,236	100%		
RESERVE FUNDS				
< 1 year	102,977,064	100%	100%	
	102,977,064	100%		

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)

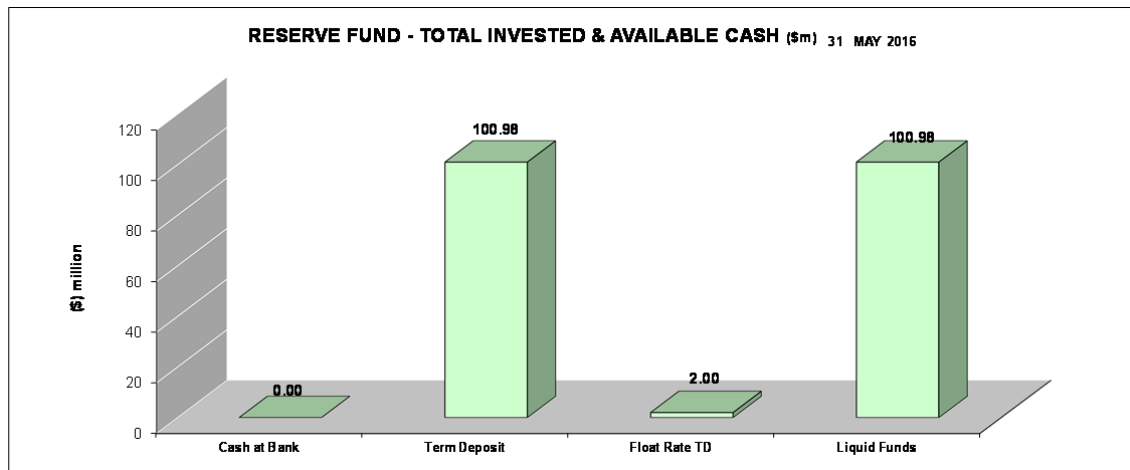


Net Funds Held

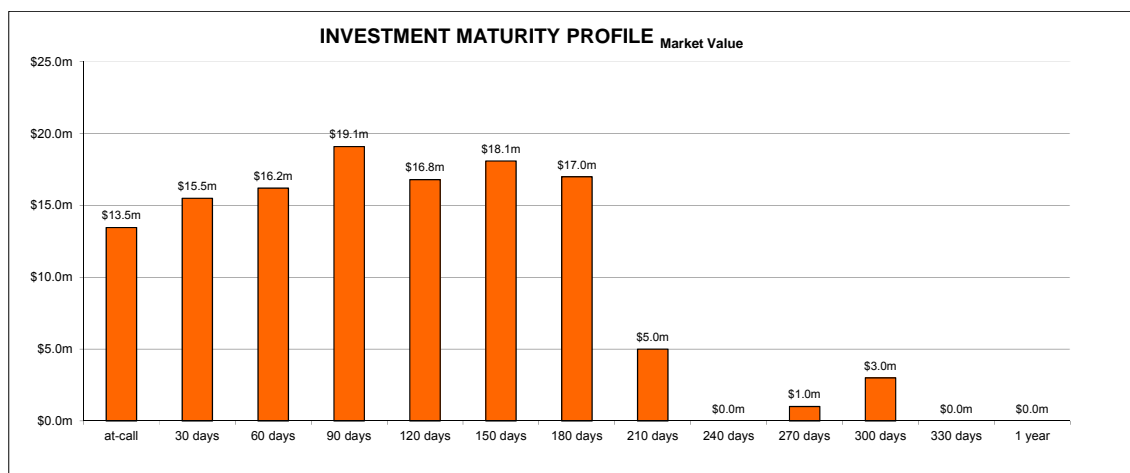
The graphs below summarise the Municipal Fund working capital and available cash and the funds held in the Reserve Fund as at 31 May 2016.



C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)



The graph below summarises the maturity profile of the City's investments at market value as at 31 May 2016.



STAKEHOLDER ENGAGEMENT

I. COMMUNITY

This report is available to the public on the City's web-site and hard copies of this agenda and attachments are available for viewing at the City's five public libraries.

II. OTHER AGENCIES / CONSULTANTS

A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the course of the month in respect to the placement and renewal of investments.

C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)

STATUTORY AND LEGAL IMPLICATIONS

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

FINANCIAL IMPLICATIONS

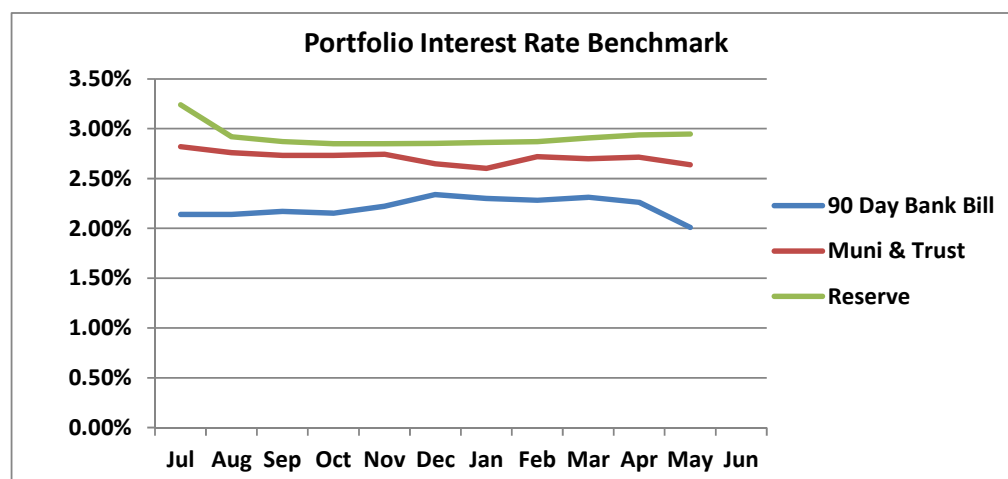
For the period ending 31 May 2016:

- Investment earnings on Municipal and Trust Funds were \$747,354 against a year to date budget of \$747,083 representing a \$271 positive variance.

The weighted average interest rate for Municipal and Trust Fund investments as at 31 May 2016 was 2.64% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 2.01%.

- Investment earnings on Reserve accounts were \$2,927,827 against a year to date budget of \$2,291,667 representing a \$636,160 positive variance.

The weighted average interest rate for Reserve account investments as at 31 May 2016 was 2.95% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 2.01%.



C16/6000 - INVESTMENT STATEMENTS FOR MAY 2016 (REC)**STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

The Council's Investment of Funds Policy CP-009 was drafted so as to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation as a result of investments that may be perceived as unsuitable by the Community.

The interest rate risk is high due to the short-term nature of the City's investments and the inability, due to legislative restrictions, to lock into longer dated investments which attract higher interest rates and help reduce exposure to reductions in interest rates.

There are no other identifiable strategic, risk and environmental management implications.

POLICY IMPLICATIONS

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable.

CONCLUSION

The City's investment portfolio is invested in highly secure investments that are returning low investment returns that are however commensurate with the low level of risk of the portfolio.

Future investment earnings are expected to continue to decrease when compared to previous years as interest rates continue to stay low and the Reserve Bank of Australia (RBA) maintains a bias towards further reductions in the official cash rate. Furthermore legislative restrictions that have been implemented by the Western Australian State Government limiting term deposits to a maximum term of 12 months, has resulted in the City not being able to invest in longer term deposits which, depending on the interest rate yield curve, can attract higher interest rates than shorter term investments.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6000)**NOTING**

That the Council notes the Investment Report for the month of May 2016.

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY EN BLOC (11/0)

C16/6001 – SCHEDULE OF ACCOUNTS PAID FOR MAY 2016 (REC) (ATTACHMENT)

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Statement and Investments
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not Applicable
Funding	:	Annual Budget
Responsible Officer	:	Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents the details of payments made under delegated authority to suppliers for the month of May 2016 and recommends that the Schedule of Accounts Paid be noted.

C16/6001 – SCHEDULE OF ACCOUNTS PAID FOR MAY 2016 (REC) (ATTACHMENT)

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to Council. The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

DETAIL

The Schedule of Accounts Paid for the period ending 31 May 2016 ([6001 May 2016](#)), including Payment Registers numbers, Cheques 516 to 520 and Electronic Funds Transfers batches 394 to 395, Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 1 July 2016.

Payments in excess of \$25,000 for the period are detailed as follows:

Supplier Name	Remittance Number	Remittance Details	Amount
Axiis Contracting	E049626 & E049870	Concrete works	\$155,757.84
Australian Taxation Office	Direct Bank Transfer	Pay-as-You-Go taxation and other deductions from employee payroll for pays 23 & 24	\$601,965.00
Building & Construction Industry Training Fund (BCITF)	Chq007142	Remittance of the building construction training levy collected by the City with building licence applications	\$29,712.80
Calibre Coatings Pty Ltd	E049482 & E049772	Painting at Tivoli Theatre and Mount Pleasant Bowling Club	\$45,613.70
City of Cockburn	E049441 & E049728	Commercial waste fees for April	\$72,396.50
CSE Comsource Pty Ltd	E049576 & E049837	Programming of digital radios to vehicles	\$27,141.40
Department of Commerce	E049435	Remittance of Building Service Levy collected on building licence applications	\$32,958.60
Department of Fire & Emergency Services	E049846	ESL remittance for April 2016	\$135,330.33
Dickies Tree Service	E049442 & E049729	Tree lopping services	\$86,723.10
DVG Midland City	E049585	Kia Sorento Si 2.2L Wagon	\$40,988.85
EMSO Maintenance T/A Crabclaw Holdings P/L Trustee for EMSO Investment Trust	E049506 & E049788	Building maintenance	\$67,405.65
Finesse Flooring	E049479 & E049770	Carpet replacement at Civic Centre	\$242,495.00
Flexi Staff	E049462 & E049751	Temporary employment	\$61,063.78
Fredon Air Pty Ltd	E049647 & E049884	Service and repairs to air conditioners	\$37,189.27
GHD Pty Ltd	E049561	Progress claims for works at Heathcote Reserve Playground and Jeff Joseph Reserve Playground	\$35,448.60
Goodyear & Dunlop Tyres (Australia) Pty Ltd T/A Beaurepaires Myaree	E049531 & E049806	Tyre replacement	\$28,618.76
Greenway Enterprises	E049704 & E049927	130x TerraCottem universal, line marking chalk and cutting tools	\$32,923.83

C16/6001 – SCHEDULE OF ACCOUNTS PAID FOR MAY 2016 (REC) (ATTACHMENT)

Supplier Name	Remittance Number	Remittance Details	Amount
Hydroquip Pumps	E049470 & E049758	Replacement and servicing of pumps at various locations	\$62,536.98
Infor Global Solutions	E049815	Pathway maintenance and support renewal	\$172,380.19
Kerbing West Extruded Concrete Kerbing	E049532	Concrete works	\$29,108.68
Ludlow Timber Products	E049895	Decking and balustrade to Piney Lakes Sensory Park	\$49,225.00
Melville Mazda	E049692	3 x Mazda CX-3	\$78,022.50
Natural Area Management & Services	E049705 & E049930	Revetment works at Heathcote and Jeff Joseph Reserve foreshores, weed treatment at Jeff Joseph Reserve and Marmion Lake.	\$121,883.85
Octy Water Pty Ltd T/A Aquamonix	E049666	Replacement of communications controllers City wide	\$107,296.20
Rhysco Electrical Services	E049558 & E049824	Electrical services	\$67,087.36
Roads 2000 Pty Ltd	E049604 & E049857	Road resurfacing at various locations	\$665,384.74
Roadsafe Traffic Management	E049661 & E049893	Traffic management services	\$69,171.87
Sculpture by the Sea Inc (Two artworks)	E049522	Artwork	\$115,000.00
Sifting Sands	E049936	Maintenance to sand pits at various locations	\$25,404.39
Southern Metropolitan Regional Council	E049801	Recycling (MRF), Composting (MSW), and Green waste gate fees for April 2016	\$567,044.78
Supreme Heating WA	E049615 & E049721	Retention monies held for solar water heating at Melville Aquatic Fitness Centre	\$27,559.52
Synergy	E049461 & E049750	Electricity charges	\$276,611.65
Titan Ford	E049484 & E049774	Ford Ranger Super Cab	\$34,955.98
TJS Cleaning Services Perth Pty Ltd	E049622 & E049869	Cleaning services at LeisureFit Booragoon and LeisureFit Melville	\$42,344.05
Tree Amigos Tree Surgeons	E049554 & E049822	Tree lopping services	\$28,134.15
Triton Electrical Contractors Pty Ltd	E049594	Electrical services	\$26,215.55
Water Corporation	Chqs 064631 & 064911	Water charges	\$37,158.36
Westpac Bank	Direct Bank Transfer	Payment of salaries and wages to City employees net of tax and deductions for pays 23 and 24	\$2,055,573.35
Western Power	E049459 & E049746	Cash call 4 for Melville South Project and street light upgrade at Willcock Street and Riseley Street	\$819,777.00
Youngs Plumbing Service Pty Ltd	E049538 & E049810	Building maintenance	\$28,336.19

C16/6001 – SCHEDULE OF ACCOUNTS PAID FOR MAY 2016 (REC) (ATTACHMENT)**STAKEHOLDER ENGAGEMENT****I. COMMUNITY**

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

Not applicable.

STATUTORY AND LEGAL IMPLICATIONS

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Regulation 11 - Payment of Accounts, Regulation 12 - List of Creditors and Regulation 13 - Payments from the Trust Fund and the Municipal Fund.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are no identifiable strategic, risk and environmental management implications associated with this report.

POLICY IMPLICATIONS

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable.

CONCLUSION

This is a regular monthly report for the Council's information.

C16/6001 – SCHEDULE OF ACCOUNTS PAID FOR MAY 2016 (REC) (ATTACHMENT)**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6001)****NOTING**

That the Council notes the Schedule of Accounts paid for the period ending 31 May 2016 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in attachment [6001 May 2016](#)

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY EN BLOC (11/0)

C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)

Ward	: All
Category	: Operational
Subject Index	: Financial Reporting - Statements of Financial Activity
Customer Index	: Not applicable
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: Standard Item
Works Programme	: Not applicable
Funding	: Not applicable
Responsible Officer	: Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents:

- The Statements of Financial Activity by Program, Sub-Program and Nature and Type, for the period ending 31 May 2016 and recommends that they be noted by the Council.
- The variances for the month of May 2016 and recommends that they be noted by the Council.
- Budget amendments for the period ending 31 May 2016 and recommends that they be adopted by Absolute Majority decision of the Council.

**C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)**
BACKGROUND

The Statements of Financial Activity for the period ending 31 May 2016 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

DETAIL

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Rate Setting Statement by Program, which provides details on the Program classifications,
2. Rate Setting Statement by Sub-Program, which provides further details on the Program classifications and,
3. Statement of Financial Activity by Nature and Type which provides details on the various categories of income and expenditure.

For the period ending 31 May 2016, net (i.e. incomes less expenditure) operating positive variances of \$8.4 million and net capital positive variances of \$11.8 million were recorded.

Variances

CITY OF MELVILLE STATEMENT OF VARIANCES IN EXCESS OF \$50,000 by Program for the Period Ended 31 May 2016							
	May Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
Revenue							
Governance	22,109	917	71,717	70,800	7723%	1,000	1,000
General Purpose Funding	739,723	8,012,000	8,860,373	848,373	11%	9,904,000	8,304,000
Law, Order, Public Safety	24,266	2,526,002	2,590,817	64,815	3%	2,505,824	2,538,424
Community Amenities	423,097	3,074,154	3,385,258	311,104	10%	3,205,507	3,226,986
Transport	991,850	3,579,299	3,869,826	290,528	8%	3,124,779	4,480,154
Other Property and Services	249,923	1,069,463	1,187,009	117,546	11%	3,364,727	3,876,174
	3,070,493	28,818,988	30,911,128	2,407,101	7%	31,022,213	31,176,294
Expenses							
Governance	(308,805)	(4,213,761)	(3,407,926)	805,835	-19%	(4,494,009)	(4,856,575)
Law, Order, Public Safety	(347,493)	(3,677,818)	(3,551,971)	125,847	-3%	(4,085,120)	(4,118,807)
Health	(78,009)	(969,210)	(902,765)	66,445	-7%	(1,071,022)	(1,079,270)
Education & Welfare	(198,162)	(2,552,285)	(2,345,590)	206,695	-8%	(2,899,612)	(2,843,432)
Community Amenities	(1,730,633)	(22,902,814)	(20,231,151)	2,671,663	-12%	(25,484,687)	(25,307,494)
Recreation and Culture	(2,346,942)	(27,104,142)	(25,054,065)	2,050,078	-8%	(30,727,148)	(30,166,540)
Economic Services	(234,829)	(1,947,052)	(2,382,307)	(435,255)	22%	(2,142,783)	(2,159,367)
Other Property and Services	(2,463,933)	(10,180,965)	(10,445,604)	(264,639)	3%	(11,843,544)	(11,691,266)
	(9,159,123)	(91,772,524)	(86,559,282)	7,756,000	-6%	(101,412,725)	(102,078,495)
Capital Revenue & Expenditure							
Purchase of Furniture & Equipment	(160,406)	(2,321,680)	(1,367,157)	954,523	-41%	(1,476,120)	(2,612,491)
Purchase of Plant & Equipment	(156,335)	(3,867,043)	(1,902,209)	1,964,834	-51%	(4,496,368)	(5,572,900)
Purchase of Land & Buildings	(279,014)	(12,653,111)	(9,402,273)	3,250,838	-26%	(5,153,700)	(14,315,041)
Purchase of Infrastructure Assets	(1,399,013)	(15,571,130)	(9,836,179)	5,734,951	-37%	(16,644,956)	(21,362,859)

A more detailed summary of variances and comments based on the Rate Setting Statement by Sub-Program ([6002A Sub Program May 2016](#)) is provided in attachment [6002H May 2016](#).

**C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)****Revenue**

\$81.801 million in Rates was raised to 31 May 2016. This is compared with a revised year to date budget of \$81.534 million, resulting in a positive variance of \$267k.

Money Expended in an Emergency and Unbudgeted Expenditure

Not applicable for May 2016.

Budget Amendments

Details of Budget Amendments requested for the month of May 2016 are shown in attachment [6002J May 2016](#). Highlighted are two budget amendment journals greater than \$50,000 that were processed in May 2016.

- \$57,441 – Transfer to cover the employee costs budget for a staff member that was transferred to Risk and Insurance.
- \$50,000 – Park Improvements - Transfer for landscaping works associated with Murdoch Drive/Leach Highway footpath works to landscaping project for replacement of trees.

Rates Collections and Debtors

Rates, Refuse, Fire and Emergency Service Authority and Underground Power payments totalling \$728,150 were collected over the course of the month. Rates collection progress for the month of May is 0.5% above target which represents a dollar value of \$424,046. As at 31 May 96.5% of 2015/2016 rates had been collected. This is equal to the amount collected for the same time last year.

Total sundry debtor balances decreased by \$320,218 over the course of the month from \$679,178 to \$358,960. The 90+ day's debtor balance decreased by \$43,990 from \$88,125 to \$44,135.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Director Corporate Services to write off debts or grant concessions to a value of \$5,000.

No debts were written off under delegated authority in the month of May 2016.

C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)

The following attachments form part of the Attachments to the Agenda.

DESCRIPTION	LINK
Rate Setting Statement by Program – May 2016	6002A May 2016
Rate Setting Statement by Sub-Program – May 2016	6002A Sub Program May 2016
Statement of Financial Activity – May 2016	6002B May 2016
Representation of Net Working Capital – May 2016	6002E May 2016
Reconciliation of Net Working Capital – May 2016	6002F May 2016
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – May 2016	6002H May 2016
Details of Budget Amendments requested – May 2016	6002J May 2016
Summary of Rates Debtors – May 2016	6002L May 2016
Graph Showing Rates Collections – May 2016	6002M May 2016
Summary of General Debtors aged 90 Days Old or Greater – May 2016	6002N May 2016

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

Not applicable.

STATUTORY AND LEGAL IMPLICATIONS

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

(1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

**C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)**

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$50,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

FINANCIAL IMPLICATIONS

Variances are dealt with in attachment [6002H_May 2016](#) (Notes on Statement of Variances in excess of \$50,000 by Sub-Program).

**C16/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR MAY 2016 (AMREC)
(ATTACHMENTS)**

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are no identifiable strategic, risk and environmental management implications arising from this report.

POLICY IMPLICATIONS

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

CONCLUSION

The attached financial reports reflect a positive financial position of the City of Melville as at 31 May 2016.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6002)
NOTING AND ABSOLUTE MAJORITY**

At 6.57pm Cr Schuster moved, seconded Cr Macphail–

That the Council:

- 1. Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 May 2016 as detailed in the following attachments:**

DESCRIPTION	LINK
Rate Setting Statement by Program – May 2016	6002A May 2016
Rate Setting Statement by Sub-Program – May 2016	6002A Sub Program May 2016
Statement of Financial Activity – May 2016	6002B May 2016
Representation of Net Working Capital – May 2016	6002E May 2016
Reconciliation of Net Working Capital – May 2016	6002F May 2016
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – May 2016	6002H May 2016
Details of Budget Amendments requested – May 2016	6002J May 2016
Summary of Rates Debtors – May 2016	6002L May 2016
Graph Showing Rates Collections – May 2016	6002M May 2016
Summary of General Debtors aged 90 Days Old or Greater – May 2016	6002N May 2016

- 2. By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for May 2016 [6002J May 2016](#).**

At 6.57pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY (11/0)

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)

Ward : Leeming
 Category : Operational
 Subject Index : Peter Ellis; Requests for Playground Equipment
 Customer Index : Lead Petitioner
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
 Previous Items : Not Applicable
 Works Programme : Not Applicable
 Funding : Not Applicable
 Responsible Officer : Jeff Bird
 Manager Parks and Environment

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)**KEY ISSUES / SUMMARY**

- A petition with 104 signatures has been received by the City to install a substantially sized playground within Peter Ellis Reserve.
- The City investigated the option to install the playground as requested plus two alternative options.
- That Council, as part of the annual budget process, has endorsed the investigation of park development planning south of Leach Highway and included \$50,000 in the 2016/2017 Annual Budget.
- It is recommended that the Council await the finalisation of the park development investigation prior to making a decision on the petition to install a playground at Peter Ellis Park.
- It is also recommended that the petition be used as a submission in relation to the investigation of park development planning in the eastern section of the City

BACKGROUND

In September 2015, a petition with 104 signatures was presented to the Council.

The petition requests the City to;

“Allocate a portion of their 2016/2017 budget to install a playspace on the currently idle land located behind Farrington Shops on Peter Ellis Oval and a portion of the unused carpark. This should be an inclusive place that allows local community members to gather, interact and connect with each other. Therefore, included in this request is an adequate shade structure over the playground, soft floor grounding, drink fountain and seating. The play equipment needs to be of substantial size in order to meet the high number of users in the area. It should accommodate different age groups and focus on pre-schoolers and adolescence.”

The lead petitioner was informed that the request will be considered by the Council in 2016. Due to the length of time between the City receiving the petition and Council meeting, the lead petitioner has been kept informed of the progress of this matter.

DETAIL

The suggested location, Peter Ellis Reserve, is a well utilised active park in Leeming. It is situated between Farrington Road shopping precinct, Leeming High School, Leeming Recreation Centre and Findlay Road. There is currently no playground within the Reserve; however there is a skate park adjacent to the Leeming Recreation Centre car park.

The petition is requesting a substantially sized playground to meet the needs of young to older children, with amenities such as shade sails, rubber soft fall, drink fountains and bench seating. The area suggested for the playground would require the City to reclaim a portion of the carpark as well as utilise grassed areas adjacent to the sports oval.

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)

The City previously received correspondence in June 2015 requesting support for a local community group who were sourcing external funding to the City of Melville of corporate grant funding (\$10,000) to install a playground in Peter Ellis Reserve. A location was tentatively selected in the south-western corner of the reserve, and concepts were discussed and developed in consultation with the group. The original concept considered by the group included steppers and balance beams.

This could have been located in the nominated corner with minimal impact on the reserve and existing infrastructure. The City then received a copy of the grant application, which was significantly different from original discussions in terms of the scope of the project. The City suggested that the proposed work would not be able to be undertaken with the \$10,000 grant. The City has not received further correspondence from the community group in relation to this request.

The City then received the petition in September 2015 and as a result, the City commenced investigations into the option of installing a playground at Peter Ellis Reserve in accordance with the petition.

The first step was to review the City's Playground Improvement Program that was developed in 2013. The review identified that there are currently 15 playgrounds in Leeming. The City then investigated existing playgrounds in close proximity to Peter Ellis Reserve. The closest playground is located at Robert Weir Reserve which is approximately 400 metres west of the suggested location.

Two other playgrounds are located within 400-500 metres of Peter Ellis Reserve, one at Montague Hillary Park and the other at Douglas Freeman Park. Consideration was also given to Department of Sport and Recreation guidelines which recommend residents have access to public open space within 400 metres of their dwelling.

The City's Safer Melville Coordinator conducted a Crime Prevention through Environmental Design (CPTED) audit of the proposed playground location as outlined in the petition. The audit recommended that if a playground was to be installed at Peter Ellis Reserve, that it should be shifted closer to the Leeming Recreation Centre. This recommendation was based on the following identified reasons:

- A playground and skate park are not suitable adjacent to each other given the different age groups of people using the sites.
- There is more opportunity for surveillance to the playground from people accessing the reserve.
- The playground would be located closer to the Leeming Recreation Centre amenities.
- The playground would be shaded from the afternoon sun by existing trees.
- The playground would be better located further away from the back area of the Farrington Road shopping precinct which may make parents feel it is a safer place for children to play.

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

In April 2016 the City placed information signs at Robert Weir Reserve and Peter Ellis Reserve to obtain community feedback on the option to relocate the playground at Robert Weir Reserve to Peter Ellis Reserve. There was overwhelming support to retain the playground at Robert Weir Reserve. The City received 25 responses, 24 of which were opposed to relocating the playground at Robert Weir Reserve to Peter Ellis Reserve, with one in support.

As a result of the consultation the City also received a multi signatory (29) letter requesting not only that the Robert Weir playground be retained but a playground at Peter Ellis be installed.

II. OTHER AGENCIES / CONSULTANTS

There were no other agencies or external consultants used in the preparation of this report.

STATUTORY AND LEGAL IMPLICATIONS

There are no statutory or legal implications related to this report.

FINANCIAL IMPLICATIONS

If the City were to construct a playground to the size and specifications outlined in the petition, then the proposed playground would need to be approximately 14m x 30m and the following estimate is provided on that basis.

Peter Ellis Playground Proposal – Breakdown of costs

Playground Item	Estimate
Play unit with swing/ Activity net	\$40,000
Rubber soft fall	\$92,000
Edging	\$6,000
Seating	\$9,000
Tables	\$9,000
Drinking Fountains	\$8,000
Shade Sails	\$105,000
Site Works	\$10,000
TOTAL	\$279,000

All costs are indicative only, as most elements will be specifically determined for the site.

The potential ongoing maintenance costs are estimated to be \$4,000 with annual increases to the operating budget based on CPI.

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Risk Statement	Level of Risk	Risk Mitigation Strategy
Risk of increased ongoing maintenance expenses due to proposed changes size or number of play space.	Minor consequences which are almost certain, resulting in a High level of risk	Review use of materials such that more durable and lower maintenance materials are used.
Risk of not meeting community expectation by not supporting the petition for a new playspace at Peter Ellis	Minor consequences which are possible, resulting in a Medium level of risk	Clearly outlining the reasons for the decision not to construct a new playspace at this time to local residents and petitioners.
Risk of increasing anti-social activity by creating play hub in this area adjacent to skate park	Moderate consequences which are possible, resulting in a Medium level of risk	Review design and location selection to limit seclusion concerns.

POLICY IMPLICATIONS

There are no Policy implications in relation to this item.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

To construct a playground to the size and specifications outlined in the petition

A playground could be constructed and include a shade structure, soft floor grounding, drink fountain and seating. This would allow the local community members to gather, interact and connect with each other. The play equipment needs to be of substantial size in order to meet the high number of users in the area and accommodate different age groups.

To utilise funds budgeted for the renewal of Robert Weir Reserve to build a reduced size playground at Peter Ellis Reserve

As part of its asset renewal program the City investigates renewal of playgrounds approximately every 15 years. Robert Weir Park playground which is located approximately 400 metres from the location identified in the petition is due for renewal in 2017/2018. Consideration was given to not renewing the playground at Robert Weir Reserve and utilising the renewal funds to install a smaller than was requested playground in Peter Ellis Reserve. The Long Term Financial Plan has \$21,800 allocated for the renewal of Robert Weir Reserve as part of the 2017/2018 Capital Program.

To allocate new funds for a reduced sized playground at Peter Ellis Reserve

The City could choose to build a new less complex playground. This playground would include a small unit with swing in sand soft-fall and would be at an estimated cost of \$20,000. The playground would be located in the turf area adjacent to the sporting oval.

T16/3714 – PETER ELLIS RESERVE PETITION PLAYGROUND REQUEST (REC)

Defer the decision pending the outcome of an investigation in to a future regional playground

The recent resolution of the Council as part of the annual budget process should be considered prior to a formal decision on this matter. The Council could defer a decision on the playground and await the outcome of the investigation to identify a suitable location south of Leach Highway to construct a regional playground facility.

CONCLUSION

There is evidence within the community that a significant playground would be supported in the Bull Creek – Leeming area based on the petition. The request to install a significant playground at Peter Ellis Reserve has been considered and alternative options have been investigated to accommodate the request. In addition to these investigations Council recently adopted the following to be included in the 2016/2017 budget;

“Park development planning in the eastern section of the City, south of Leach Highway \$50,000 in the draft 2016/2017 Annual Budget noting that this will be funded from the Public Open Space Reserve account.”

The inclusion of \$50,000 in the 2016/2017 budget to explore options for a significant playground in the area is the opportunity to determine where a playground of this size should be built in the eastern section of the City. It is considered that the most financially responsible and sustainable action would be for the City to conduct this strategic review before committing funding to install an additional playground in the area.

The information gathered as a result of the September 2015 petition investigations will be utilised in the final decision for a regional playground in the eastern section of the City.

OFFICER RECOMMENDATION (3714)**APPROVAL**

At 6.57pm Cr Barling moved, seconded Cr Aubrey–

That the Council:

1. **Await the finalisation of the investigation into park development planning in the eastern section of the City prior to making a decision on the petition to install a playground at Peter Ellis.**
2. **Notes the September 2015 petition will be used as a submission in relation to the investigation for a regional playground in the eastern section of the City.**
3. **Requests that the CEO advises the lead petitioner of point 1 and 2 above in writing.**

AMENDMENT

At 7.04pm Cr Robartson moved, seconded Cr Woodall –

That item 2 of the recommendation be amended as follows –

After the word petition in the first line, delete the words “will be used as a submission in relation to the investigation for a regional playground in the eastern section” and replace with the following:

‘will be considered in relation to the investigation of playgrounds in the south eastern section’.

At 7.04pm the Mayor submitted the amendment, which was declared

CARRIED UNANIMOUSLY (11/0)

COUNCIL RESOLUTION (3714)**APPROVAL**

That the Council:

- 1. Await the finalisation of the investigation into park development planning in the eastern section of the City prior to making a decision on the petition to install a playground at Peter Ellis.**
- 2. Notes the September 2015 petition *will be considered in relation to the investigation of playgrounds in the south eastern section of the City.***
- 3. Requests that the CEO advises the lead petitioner of point 1 and 2 above in writing.**

At 7.04pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)

Ward : All
 Category : Operational
 Subject Index : Tenders
 Customer Index : City of Melville
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
 Previous Items : N/A
 Works Programme : Road Rehabilitation Program
 Funding : Proposed 2016-2017 Capital Works Budget
 Prepared by : Bruce Taylor, Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council to note.</i>

C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)**KEY ISSUES / SUMMARY**

- The tender for CO01/16 Supply of Pavement Rehabilitation Works - Road Rehabilitation Program was advertised on Wednesday 27 April 2016 with five submissions received.
- Compliant submissions were assessed based on qualitative criteria and price.
- Asphaltech Pty Ltd has been found to provide the most advantageous submission.
- The Evaluation Panel recommends that the schedule of rates submitted by Asphaltech Pty Ltd for the supply of pavement rehabilitation works for a three year term with option periods be accepted.

BACKGROUND

Through its asset management systems, the City identifies roads on a yearly basis which require rehabilitation to maintain an acceptable level of service.

The contract currently in place to provide those services to the City is due to expire on 30 June 2016. The new contract should be in place to start the 2016-2017 program in August 2016.

The supply of pavement rehabilitation works was advertised through public tender due to the high value of the works estimated at approximately \$4,000,000 a year.

In order to increase competitiveness and try to achieve better value for money, works under the Road Rehabilitation Program have been split into two tenders:

- CO01/16 Supply of Pavement Rehabilitation Works - Road Rehabilitation Program
- CO02/16 Supply of Civil Construction Works - Road Rehabilitation Program

This report is for:

- CO01/16 Supply of Pavement Rehabilitation Works - Road Rehabilitation Program

Price Schedule

The Price Schedule forms part of the Attachments to the Agenda, which was distributed to the Members of the Contract and Tender Advisory Unit on Friday 10 June 2016 under confidential cover and to Elected Members on Friday 8 July 2016 under confidential cover.

Tender Evaluation Process

Qualitative scores were achieved by joint agreement of the panel members at the evaluation meeting after each panel member had scored the submission individually. Stage 1 was a weighted comparison against the following qualitative criteria – Relevant Experience, Capacity to Deliver and Methodology. Stage 2 was a weighted comparison against price.

C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)

The tenderer who achieved the highest score across all the attributes has been recommended. Refer to Confidential Attachment – Evaluation Panel Report for details.

The Evaluation Panel Report forms part of the Attachments to the Agenda, which was distributed to the Members of the Contract and Tender Advisory Unit on Friday 10 June 2016 under confidential cover and to Elected Members on Friday 8 July 2016 under confidential cover.

DETAIL

Number of Tender Documents Issued:	41
Number of Tender Submissions Received:	Five

Evaluation Process

Details of the tender process and comparative assessment process are detailed in the attached Confidential Attachment – Evaluation Panel Report and Confidential Attachment - Evaluation Sheets.

STAKEHOLDER ENGAGEMENT**I. COMMUNITY**

The works are for ongoing maintenance of the road asset and no community engagement is required.

II. OTHER AGENCIES / CONSULTANTS

Main Roads Western Australia (MRWA) approval will be sought for any works affecting Primary Distributor roads.

STATUTORY AND LEGAL IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* states “A Local Government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services”.

FINANCIAL IMPLICATIONS

An expected expenditure of \$4,300,000 is in the 2016-2017 budget for pavement rehabilitation works as part of the overall budget of \$6,741,844 for the Road Rehabilitation Program.

Out of the \$6,741,844 budget for the Road Rehabilitation Program, an amount of \$2,601,556 is expected to be recovered through Metropolitan Regional Road Group, Roads to Recovery and Main Roads Direct Grants.

The budget for the Road Rehabilitation Program in 2015-2016 is \$5,828,206 with an expenditure of \$3,065,859 recorded as of 3 June 2016.

Favourable market conditions have led to obtaining lower rates than the rates present in the current contract due to expire on 30 June 2016.

C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Financial

Risk Statement	Level of Risk	Risk Mitigation Strategy
If rehabilitation works do not proceed, there is a risk that the roads will deteriorate to the point where major and more expensive reconstruction works are required.	Major and possible resulting in a high risk.	Ensure that every year roads are rehabilitated in accordance with the requirements of the City's asset management system.

Reputation

Risk Statement	Level of Risk	Risk Mitigation Strategy
Contractor not being able to complete works in a timely manner or to the required quality resulting in complaints and loss of reputation for the City.	Minor and possible resulting in a medium risk.	The evaluation panel only shortlisted Contractors which they believe are capable of delivering the works to the City's expected standards. A program of works will be issued to the Contractor at the beginning of the financial year to ensure adequate planning of the works can be achieved.

Environmental

Risk Statement	Level of Risk	Risk Mitigation Strategy
Road Rehabilitation often requires the use of non-renewable resources putting pressure on the world's supplies.	Negligible and almost certain resulting in a medium risk.	The invitation to tender included a section for road stabilisation which reuses materials already on site. The invitation to tender also made an allowance for the Tenderers to provide an additional section for recycled or environmentally friendly alternatives in their submission.

POLICY IMPLICATIONS

There are no implications identified against the Procurement of Goods or Services Policy CP-023.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The City could choose to use Western Australian Local Government Association E-Quotes to obtain quotes for the works; however this may hinder our capacity to foster the long term partnership necessary with the Contractor to continuously deliver the works on time and on budget.

**C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD
REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS
(CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)**

The City could choose not to rehabilitate any roads however this would lead to a progressive deterioration of the road network and significant increase of costs to fix the roads at a later stage. Roads which have been left to deteriorate past their useful life can require a complete reconstruction of all the layers of the road resulting in cost than can be up to five times higher than the cost of rehabilitating the road in accordance with the City's asset management system.

Due to the significant capital outlay and the expertise required to undertake this type of work the City would not be able to carry out those works with its own personnel.

CONCLUSION

The Evaluation Committee has reviewed and evaluated all tenders and presented a recommendation to the Contract Tender Advisory Unit (CTAU) to appoint a contractor to complete the required services. As the value of the contract exceeds the \$525,000 per tender per annum limit, delegated to the Chief Executive Officer under Delegated Authority DA-027, the Council is now required to consider this tender and the recommendation from the CTAU.

EVALUATION PANEL RECOMMENDATION CO01/16**APPROVAL**

That the tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO01/16 Supply of Pavement Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, be accepted as the most advantageous.

**CONTRACT AND TENDER ADVISORY UNIT RESOLUTION (6100) (CO01/16)
APPROVAL**

The Contract and Tender Advisory Unit recommends to the Council that;

That the tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO01/16 Supply of Pavement Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, be accepted as the most advantageous.

C16/6100 – SUPPLY OF PAVEMENT REHABILITATION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO01/16) (REC) (CONFIDENTIAL ATTACHMENT)**CONTRACT AND TENDER ADVISORY UNIT RECOMMENDATION (6100) (CO01/16) AND COUNCIL RESOLUTION APPROVAL**

The Contract and Tender Advisory Unit recommends to the Council that;

- a) The Council accepts the tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO01/16 Supply of Pavement Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, as the most advantageous.
- b) The Chief Executive Officer be authorised to execute the contract CO01/16 Supply of Pavement Rehabilitation Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified.

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY EN BLOC (11/0)

C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC)
(CONFIDENTIAL ATTACHMENT)

Ward : All
Category : Operational
Subject Index : Tenders
Customer Index : City of Melville
Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items : Not Applicable
Works Programme : Road Rehabilitation Program
Funding : 2016-2017 Capital Works Budget
Prepared by : Bruce Taylor, Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council to note.</i>

**C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC)
(CONFIDENTIAL ATTACHMENT)****KEY ISSUES / SUMMARY**

- The tender for CO02/16 Supply of Civil Construction Works - Road Rehabilitation Program was advertised on Wednesday 27 April 2016 with ten submissions received.
- Submissions were firstly assessed based on qualitative criteria and shortlisted submissions were also assessed on price.
- Asphaltech Pty Ltd has been found to provide the most advantageous submission.
- The Evaluation Panel recommends that the schedule of rates submitted by Asphaltech Pty Ltd for the supply of civil construction works as part of the Road Rehabilitation Program for a three year term with option periods be accepted.

BACKGROUND

Through its asset management systems, the City identifies roads on a yearly basis which require rehabilitation to maintain an acceptable level of service.

The contract currently in place to provide those services to the City that has expired on 30 June 2016. The new contract should be in place to start the 2016-2017 program in August 2016.

The supply of civil works as part of the Road Rehabilitation Program was advertised through public tender due to the high value of the works estimated to be between \$2,000,000 and \$3,000,000 a year.

In order to increase competitiveness and try to achieve better value for money, works under the Road Rehabilitation Program have been split into two tenders:

- CO01/16 Supply of Pavement Rehabilitation Works - Road Rehabilitation Program
- CO02/16 Supply of Civil Construction Works - Road Rehabilitation Program

This report is for:

CO02/16 Supply of Civil Construction Works - Road Rehabilitation Program

Price Schedule

The Price Schedule forms part of the attachments to the Agenda, which was distributed to the members of the Contract and Tender Advisory Unit on Friday 24 June 2016 and to Elected Members on Friday 8 July 2016 under confidential cover.

Tender Evaluation Process

Qualitative scores were achieved by consensus of the panel members at the evaluation meeting after each panel member had scored the submission individually. Stage 1 was a weighted comparison against the following qualitative criteria – Relevant Experience, Capacity to Deliver and Methodology. Stage 2 was a weighted comparison against price.

**C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC)
(CONFIDENTIAL ATTACHMENT)**

The tenderer who achieved the highest score across all the attributes has been recommended. Refer to Confidential Attachment – Evaluation Panel Report for details.

The Evaluation Panel Report forms part of the attachments to the Agenda, which was distributed to the members of the Contract and Tender Advisory Unit on Friday 24 June 2016 and to Elected Members on Friday 8 July 2016 under confidential cover.

DETAIL

Number of Tender Submissions Received:	10
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Evaluation Process

Details of the tender process and comparative assessment process are detailed in the attached Confidential Attachment – Evaluation Panel Report and Confidential Attachment - Evaluation Sheets.

STAKEHOLDER ENGAGEMENT**I. COMMUNITY**

Not applicable

II. OTHER AGENCIES / CONSULTANTS

Not applicable

STATUTORY AND LEGAL IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* states “A Local Government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services”.

FINANCIAL IMPLICATIONS

An expected expenditure of \$2,441,844 is in the 2016-2017 budget for civil construction works as part of the overall budget of \$6,741,844 for the Road Rehabilitation Program.

Out of the \$6,741,844 budget for the Road Rehabilitation Program, an amount of \$2,601,556 is expected to be recovered through Metropolitan Regional Road Group, Roads to Recovery and Main Roads Direct Grants.

Favourable market conditions have led to obtaining lower rates than the rates present in the current contract that has expired on 30 June 2016.

C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC)
(CONFIDENTIAL ATTACHMENT)

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Environmental

Risk Statement	Level of Risk	Risk Mitigation Strategy
Civil works construction often requires the use of non-renewable resources putting pressure on the world's supplies.	Negligible and almost certain resulting in a medium risk.	The invitation to tender made an allowance for the Tenderers to provide an additional section for recycled or environmentally friendly alternatives as part of their submission.

Works Program

Risk Statement	Level of Risk	Risk Mitigation Strategy
Contractor changes to an inexperienced site supervisor increasing the risk of delay through re-work and poor programming resulting in a portion of the Road Rehabilitation Program needing to be carried forward.	Major and possible resulting in a high risk.	Site supervisor's credentials were requested as part of the invitation to tender and contractual clauses were added to the contract document requesting that any proposed change to the site supervisor be reported to the City for approval.
Contractor encountering financial difficulties resulting in a sudden interruption of the works on site and leading to a portion of the Road Rehabilitation Program being delayed.	Major and possible resulting in a high risk.	The contract document includes standard clauses which allows the City to seek an alternative supply if the City becomes aware that the Contractor is unable to supply the works within the required time frame.

POLICY IMPLICATIONS

There are no implications identified for the Procurement of Goods or Services Policy CP-023.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The City could choose to use Western Australian Local Government Association E-Quotes to obtain quotes for the works; however this may hinder our capacity to foster the long term partnership necessary with the Contractor to continuously deliver the works on time and on budget.

**C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC)
(CONFIDENTIAL ATTACHMENT)**

The City could choose not to rehabilitate any roads however this would lead to a progressive deterioration of the road network and significant increase of costs to fix the roads at a later stage. Roads which have been left to deteriorate past their useful life can require a complete reconstruction of all the layers of the road resulting in cost that can be up to five times higher than the cost of rehabilitating the road in accordance with the City's asset management system.

The City could choose to only carry out pavement rehabilitation with no upgrade to civil infrastructures as part of the Road Rehabilitation Program. This would likely result in accelerated deterioration of the pavement due to poor drainage of water and a sharp increase in complaints to the City due to level gaps between the pavement and civil infrastructure.

CONCLUSION

The Evaluation Committee has reviewed and evaluated all tenders and presented a recommendation to the CTAU to appoint a contractor to complete the required services. As the value of the contract exceeds the \$525,000 per tender per annum limit, delegated to the Chief Executive Officer under Delegated Authority DA-027, the Council is now required to consider this tender and the recommendation from the Contract and Tender Advisory Unit.

EVALUATION PANEL RECOMMENDATION CO02/16**APPROVAL**

That the tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO02/16 Supply of Civil Construction Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, be accepted as the most advantageous.

**CONTRACT AND TENDER ADVISORY UNIT RESOLUTION (6101) (CO02/16)
APPROVAL**

The Contract and Tender Advisory Unit recommends to the Council that;

The tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO02/16 Supply of Civil Construction Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, be accepted as the most advantageous.

C16/6101 – SUPPLY OF CIVIL CONSTRUCTION WORKS – ROAD REHABILITATION PROGRAM FOR A THREE YEAR TERM WITH OPTION PERIODS (CO02/16) (REC) (CONFIDENTIAL ATTACHMENT)

CONTRACT AND TENDER ADVISORY UNIT RECOMMENDATION (6101) (CO02/16) AND COUNCIL RESOLUTION

APPROVAL

The Contract and Tender Advisory Unit recommends to the Council that;

- a) The Council accepts the tender submitted by Asphaltech Pty Ltd ABN 26 064 520 869 for CO02/16 Supply of Civil Construction Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified, as the most advantageous.**
- b) The Chief Executive Officer be authorised to execute the contract CO02/16 Supply of Civil Construction Works – Road Rehabilitation Program for a Three Year Term with Option Periods for the schedule of rates, as specified.**

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY EN BLOC (11/0)

15. EN BLOC ITEMS

At 7.05pm Cr Schuster moved, seconded Cr Foxton–

That the recommendations for items M16/5000, C16/6000, C16/6001, C16/6100 and C16/6101 be carried En Bloc.

At 7.05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (11/0)

16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17. MOTIONS WITHOUT NOTICE BY ABSOLUTE MAJORITY OF THE COUNCIL

At 7.07pm Cr Barling moved, seconded Cr Phelan

That Cr Schuster be permitted to present to the Council, a Motion Without Notice relating to extending the reporting time contained in Clause 6 of the Resolution T16/3696 from the Council meeting of 15 March 2016, to be October/November 2016.

At 7.07pm the Mayor submitted the motion which was declared

CARRIED UNANIMOUSLY (11/0)

NOTICE OF MOTION

At 7.08pm Cr Schuster moved, seconded Cr Robartson–

That the Council resolves to extend the reporting time contained in Clause 6 of the Resolution T16/3696 from the Council meeting of 15 March 2016, to be October/November 2016.

At 7.09 pm the Mayor submitted the motion which was declared

CARRIED UNANIMOUSLY (11/0)

REASONS:

1. The Council resolution of 15 March 2016 provided this timeline to allow for further data gathering and analysis and then continued community consultation around traffic management in the suburb of Applecross;
2. The data gathering and analysis has taken some time and the broader community consultation may not start until August leaving no time for a considered item to be presented to Council in September; and,
3. This Motion without Notice simply seeks to extend the period for a report to Council by two months to October/November. Representatives of the two parties that presented to the March ABF have been consulted about this, and support the extended timeline for a report to Council.

18. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

19. CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 7.10pm.