



City of
Melville

AGENDA

ORDINARY MEETING OF COUNCIL

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Ordinary Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 17 February 2026 commencing at 6:30 PM.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

Disclaimer

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio-Visual Recording and Live Streaming

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

The nature of the Council's decision making role in the matter:

Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

Contents

1	Official Opening	7
2	Attendance and Apologies	7
3	Declarations by Members	8
3.1	Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting	8
3.2	Declarations by Members who have received and not read the Elected Members Bulletin	8
4	Announcements by the Presiding Member (Without Discussion)	8
	Approved Deputations	8
	Approved Written Submission	8
5	Disclosure of Interest	8
5.1	Financial or Proximity Interests	8
5.2	Disclosure of Interest That May Cause a Conflict	8
6	Public Question Time	8
6.1	Questions Received with Notice	8
6.2	Questions Received at the Meeting	8
6.3	Questions Taken on Notice at Previous Meeting	9
7	Awards and Presentations	11
8	Applications for New Leave of Absence	11
9	Confirmation of Minutes	11
9.1	Ordinary Meeting Of The Council – 9 December 2025	11
9.2	Annual General Meeting Of The Electors – 2 February 2026	11
9.3	Ordinary Meeting Of The Governance Committee – 9 February 2026	11
9.4	Notes Of Agenda Briefing Forum – 10 February 2026	11
10	New Business of an Urgent Nature	11
11	Identification of Matters for which Meeting May Be Closed	11
12	Petitions	12
12.1	Receipt of Petition - DAP-2025-5 - 34-36 St Michael Terrace, Mount Pleasant	12
13	Adoption of Recommendations En Bloc	13
14	Reports	13
14.1	Reports from Committees	13
14.2	Reports of the Chief Executive Officer	14
	Management Services	14
M26/63	Common Seal January 2026	14
M26/64	City of Melville Annual Report for 2024 - 2025 - Corrections	16
M26/67	Response to the Annual General Meeting of Electors 2026 Motions Carried	23

M26/68	City of Melville Motions to the 2026 Australian Local Government Association, National General Assembly.....	34
Corporate Services		39
C26/355	2025-2026 Mid Year Budget Review	39
C26/356	Investment Statements for December 2025	49
C26/357	Schedule of Accounts Paid for December 2025	56
C26/358	Statements of Financial Activity for December 2025	60
C26/359	RFT252622 Supply of Tree Maintenance	68
C26/360	Investment Statements for November 2025	72
C26/361	Schedule of Accounts Paid for November 2025	79
Community Development.....		83
Environment and Infrastructure.....		84
E26/87	Adoption of New Council Policy - CP-129 Personal Memorials in Public Open Space	84
E26/88	RFT252611 Supply of Plumbing Services	92
E26/89	RFT252617 Supply of Electrical Maintenance Services	95
Planning		99
UP26/99	Review of the Booragoon (Melville City Centre) Structure Plan	99
UP26/100	Recruitment and Selection Report - City of Melville Design Review Group.....	113
UP26/101	Proposed Scheme Amendment - DA-2025-947 - Public Open Space to Residential R60 - Lot 12759 (No. 33) Worley Street, Willagee (Winnacott Reserve) Lot 50 (40-44) Worley Street, Willagee (Weeronga retirement village)	121
15	Motions with Previous Notice	130
16	Motions without Previous Notice (approval by absolute majority)	130
17	Matters for which Meeting was Closed to the Public	130
18	Decisions made while Meeting was Closed to the Public.....	130
19	Closure	130

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

6.3.1 Mr D Morley, Willagee

As these questions were received without notice at the December 2025 Ordinary Meeting of Council, in accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022* sections 6.8(1)(b) & 6.9 (c), they were taken on notice and a response is now provided below.

Preamble to Questions 1 to 3:

These questions are a response to the Melville City Council's Officer Advice provided tonight to councillors by the Director of Planning. The questions relate to the alternate motion to item UP25/93 (Trees on Private Land) to be moved tonight in support of the adoption of the WALGA tree-policy model by Melville City Council in tonight's council meeting when considering approving drafting of a LPP for Trees on Private Land.

Question 1:

Given Melville's 2021 climate emergency declaration, why is officer advice prioritising engagement, financial, and legislative concerns over resident health especially when canopy loss contributes to heat stress and respiratory illness— and how will Council avoid repeating the City of Kalamunda's situation where a watered-down WALGA Local Planning Policy model harmed community trust and led to petitions for stronger protections?

Question 2:

How do engagement risks like reduced workshop flexibility outweigh the public health risks of delaying a retention-first policy, especially when Kalamunda's weaker approach eroded trust and triggered backlash?

Question 3:

What cost-benefit analysis compares the upfront costs of arborist assessments with long-term health and climate benefits, given Kalamunda's underinvestment has already led to community frustration and calls for reversal?

Response to Questions 1 & 3:

The City recognises the importance of tree canopy for community wellbeing, urban cooling and environmental outcomes.

Officer advice seeks to balance these objectives with legislative authority, financial impacts and the City's ability to implement and enforce any policy effectively and fairly. These considerations are intended to ensure that any tree protection policy adopted by Council is lawful, practical and sustainable.

The WALGA model provides a framework and does not prevent Council from considering a wide range of protections. Changes affecting private land require appropriate consultation and assessment to avoid unintended consequences and ensure community confidence.

Planning assessments and additional controls have cost and administrative impacts for residents, which must be weighed alongside long term environmental and health benefits. A staged and evidence based approach is recommended.

6.3.2 Mr L Cesconetto, Bicton

As these questions were received without notice at the December 2025 Ordinary Meeting of Council, in accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022* sections 6.8(1)(b) & 6.9 (c), they were taken on notice and a response is now provided below.

Preamble to Question 1:

Bassendean, Cambridge, Fremantle, Nedlands, Sth Perth, Vic Park, Peppermint Grove, Bayswater, Cockburn, Claremont, Mosman Park and Northam have adopted or are progressing to adopt the WALGA Model Tree Retention Policy.

Question 1:

The City's Urban Forest Strategy (2024) makes it clear that growing or even simply preserving the City's Tree Canopy cannot be achieved on public land alone. The 2025 decision of SAT supports this critical policy imperative. Therefore, what are the specific issues/obstacles that is preventing Melville City Council in adopting this same commitment to boost tree canopy and manage urban green spaces in Melville?

Response to Question 1:

The City acknowledges the importance of private land in achieving canopy outcomes. Controls on private land involve planning legislation, resourcing, implementation and equity considerations. Council has resolved to progress a Local Planning Policy, informed by professional advice and community engagement, to ensure any approach is considered, proportionate and deliverable.

7 AWARDS AND PRESENTATIONS

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 9 December 2025

That the minutes of the Ordinary Council Meeting held on 9 December 2025 be confirmed as a true and accurate record.

9.2 Annual General Meeting Of The Electors – 2 February 2026

That the minutes of the Annual General Meeting of Electors held on 2 February 2026 be noted.

9.3 Ordinary Meeting Of The Governance Committee – 9 February 2026

That the minutes of the Ordinary Governance Committee Meeting held on 9 February 2026 be noted.

9.4 Notes Of Agenda Briefing Forum – 10 February 2026

That the Notes of the Agenda Briefing Forum held on 10 February 2026 be confirmed as a true and accurate record.

10 NEW BUSINESS OF AN URGENT NATURE

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

12 PETITIONS

12.1 Receipt of Petition - DAP-2025-5 - 34-36 St Michael Terrace, Mount Pleasant

On Monday, 5 January 2026, the City of Melville received a petition from Mr G Polain of Mount Pleasant, signed by 126 residents of the City of Melville, and 1 non-resident. The petition reads as follows:

"We, the undersigned, all being electors of the City of Melville, respectfully request that the Council reject the DAP proposal DAP-2025-5 to construct a new childcare premise at 34-36 St Michael Terrace, Mount Pleasant for the following reasons:

- 1. Significant additional traffic at an already busy, dangerous and congested intersection (St Michael Terrace / Queens Road).*
- 2. Greatly increased safety risk due to the 300 additional vehicles per day coming and going from the proposed premises.*
- 3. Additional traffic noise from vehicles utilising the childcare premises from 6:30am to 6:30pm Monday to Friday, 52 weeks per year.*
- 4. Loss amenities for the residents of St Michael Terrace in particular a quiet residential street.*
- 5. Local residents avoiding the congested St Michael Terrace / Queens Road intersection and using nearby streets, creating "rat runs" and additional traffic on nearby roads."*

OFFICER RECOMMENDATION

That the Council acknowledge the petition and take no further action.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, the following questions and requests for information were raised by Elected Members:

Question 1:

I'm just wondering if the director can actually advise what was the reasoning for not supporting it?

Response to Question 1:

The main reasons for refusal related to amenity within the residential zone, and while traffic as a technical reason was not an identified reason for refusal, the impacts of traffic to amenity were part of the concerns that were raised. That was the primary reason for refusal in consistency with the scheme and its provisions around the amenity expectations for the residential zone and also provisions within the City's Local Planning Policy regarding childcare centres and their intensity within the residential zone.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

14 REPORTS

14.1 Reports from Committees

Nil.

14.2 Reports of the Chief Executive Officer

Management Services

M26/63 Common Seal January 2026

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <p>This report details the documents to which the City of Melville Common Seal has been applied for the period from 19 November 2025 up to and including 23 January 2026 for the Council’s noting. This is a standing report to the Council.</p>
--

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Wednesday, 19 November 2025 up to and including Friday, 23 January 2026 for the Council’s noting.

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Wednesday, 19 November 2025 up to and including Friday, 23 January 2026.

Register Reference	Parties	Description	ECM Reference
CS2262	City of Melville & Re Group	Contract for waste services provided by Re. Cycle (Canning Vale) Pty Ltd 26/11/2025	7230218

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

CONSEQUENCE

This is a standard report for the Elected Members that details the documents to which the City of Melville Common Seal has been applied for the period from Wednesday, 19 November 2025 up to and including Friday, 23 January 2026 for the Council’s noting.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

M26/64 City of Melville Annual Report for 2024 - 2025 - Corrections

File Number:	
Responsible Officer:	Director Community Development
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • At the Special Meeting of Council held 16 December 2025, the Council accepted the City of Melville 2024 – 2025 Annual Report. • Local public notice of the City’s Annual Report was given and the Annual Report was published on the City’s website and hardcopies made available at various locations. • After publication, the City became aware of errors within the Annual Report and presents this report seeking the Council’s approval to make corrections to the accepted Annual Report.
--

OFFICER RECOMMENDATION

That the Council endorse the corrections to the City of Melville 2024-2025 Annual Report, as follows:

1. Page 64, amend the third line that reads:
“The ratio of complaints to compliments was 1:0.78 with the target ratio being 3:1.”
 To read:
“The ratio of complaints to compliments was 1:0.58 with the target ratio being 3:1.”

2. Page 78, update the section that reads:
“Number of total hours worked for the period = 922,252”
 To read:
“Number of total hours worked for the period = 930,810”

3. Page 81 Freedom of information update the Freedom of information activity report with the figures below:

	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
FOI request received	60	47	43	56	61	40
Average processing time (days)	34	40	83	44	49	45
Amendment of personal information applications received	1	1	2	3	1	0
Outcome						
Access in full	1	1	2	3	6	7
Edited access	44	39	37	38	41	30
Application withdrawn	2	2	5	2	4	1
Access deferred	0	0	0	1	0	0
Access refused*	6	0	11	2	7	2
Requests in progress at 30 June	7	5	1	16	12	13
Total	60	47	56	62	70	53

4. Minor typographical amendments, that do not affect the intent of the document.

PURPOSE

To seek the Council’s consideration and endorsement to correct minor data errors within the City of Melville 2024-2025 Annual Report.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

At the Special Meeting of Council held 16 December 2025, the Council accepted the City of Melville 2024 – 2025 Annual Report (the Annual Report), subject to amendments outlined in an officer advice note. The Annual report was subsequently styled for publication and published on the City’s website along with notification of the City’s Annual General Meeting of Electors would be held on Monday 2 February 2026.

CONSIDERATION

The City became aware of errors in the data presented in the 2024-2025 Annual Report, as outlined below:

Page	Section	Comment
64	Complaints to Compliments Ratio	<p>The ratio of complaints to compliments is incorrect and needs to be updated. Currently, the following is shown in the Report:</p> <div data-bbox="580 1211 1489 1783" data-label="Image"> </div> <p>The line that states “The ratio of complaints to compliments was 1:0.78 with the target ratio being 3:1. Meaning that for every compliment we received we had 1.78 complaints in comparison” is incorrect. The correct ratio of complaints to compliments was 1:0.58, meaning that for every compliment we received we had 1.72 complaints in comparison. This was an administration error likely caused by typing 0.78 instead</p>

Page	Section	Comment								
		of 0.58 in the ratio. The error with this ratio was corrected for the 3 November 2025 Governance Committee Report however was not subsequently corrected for the 2024/25 Annual Report.								
Correction		<p>The ratio of complaints to compliments statement should be amended to read:</p> <p><i>“The ratio of complaints to compliments was 1:0.58 with the target being 3:1. This means that for every one compliment we received 1.72 complaints, which is better than the target ratio.”</i></p>								
78	<p>Key Performance Indicators</p> <p>Lost Time Injury Frequency Rate (LTIFR)</p>	<p>The Lost Time Injury Frequency Rate (LTIFR) is incorrect due to an administrative error. Specifically, the 2022–2023 figure remained in the reporting template, resulting in the hours-worked data being inadvertently carried forward.</p> <p>Currently, the LTIFR total hours is recorded as below:</p> <table border="1" data-bbox="587 772 1141 1064"> <tr> <td data-bbox="587 772 813 1064"> <p>Lost time injury frequency rate (LTIFR)</p> </td> <td data-bbox="813 772 1141 1064"> <p>Formula: Number of lost time incidents for period x 1,000,000</p> <hr/> <p>Number of total hours worked for the period = 922,252</p> </td> </tr> </table>	<p>Lost time injury frequency rate (LTIFR)</p>	<p>Formula: Number of lost time incidents for period x 1,000,000</p> <hr/> <p>Number of total hours worked for the period = 922,252</p>						
<p>Lost time injury frequency rate (LTIFR)</p>	<p>Formula: Number of lost time incidents for period x 1,000,000</p> <hr/> <p>Number of total hours worked for the period = 922,252</p>									
Correction		<p>The correct hours worked was 930,810 for 2024-2025 period, the LTIFR remains unchanged. A break down of hours worked is as follows:</p> <table border="1" data-bbox="587 1182 986 1328"> <thead> <tr> <th data-bbox="587 1182 762 1216">Year</th> <th data-bbox="762 1182 986 1216">Hours worked</th> </tr> </thead> <tbody> <tr> <td data-bbox="587 1216 762 1254">2022/23</td> <td data-bbox="762 1216 986 1254">922,252</td> </tr> <tr> <td data-bbox="587 1254 762 1292">2023/24</td> <td data-bbox="762 1254 986 1292">925,736</td> </tr> <tr> <td data-bbox="587 1292 762 1328">2024/25</td> <td data-bbox="762 1292 986 1328">930,810</td> </tr> </tbody> </table>	Year	Hours worked	2022/23	922,252	2023/24	925,736	2024/25	930,810
Year	Hours worked									
2022/23	922,252									
2023/24	925,736									
2024/25	930,810									
81	FOI Activities Report	<p>In the 2024-2025 Annual Report, the Freedom of Information Activities Report does not show the correct information for 2023-2024. However, this information is correct in the 2023-2024 Annual Report.</p> <p>It appears that when the table was updated for 2024-2025, the line did not transfer correctly and is incorrect. It only appears to be incorrect for the FOI requests received line.</p> <p>2023/2024 Annual Report</p>								

Page	Section	Comment																																																																																																																																																																								
		<p>Freedom of information activity report</p> <table border="1"> <thead> <tr> <th></th> <th>2024-2025</th> <th>2023-2024</th> <th>2022-2023</th> <th>2021-2022</th> <th>2020-2021</th> <th>2019-2020</th> </tr> </thead> <tbody> <tr> <td>FOI requests received</td> <td>60*</td> <td>55</td> <td>56</td> <td>59</td> <td>42</td> <td>63</td> </tr> <tr> <td>Average processing time (days)</td> <td>34</td> <td>40</td> <td>83</td> <td>43</td> <td>51</td> <td>46</td> </tr> <tr> <td>Amendment of personal information applications received</td> <td>1</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">Outcome</td> </tr> <tr> <td>Access in full</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>6</td> <td>7</td> </tr> <tr> <td>Edited access</td> <td>44</td> <td>39</td> <td>37</td> <td>37</td> <td>41</td> <td>30</td> </tr> <tr> <td>Application withdrawn</td> <td>2</td> <td>2</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> </tr> <tr> <td>Access deferred</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Access refused**</td> <td>6</td> <td>0</td> <td>11</td> <td>2</td> <td>6</td> <td>2</td> </tr> <tr> <td>Requests in progress at 30 June</td> <td>7</td> <td>5</td> <td>1</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>Total</td> <td>60</td> <td>47</td> <td>55</td> <td>56</td> <td>59</td> <td>54</td> </tr> </tbody> </table> <p>* Out of the 60 applications received in 2024-2025, six were applications for personal information. All other applications received were for release of non-personal information.</p> <p>** Please note that if the information does not exist, it is deemed to be a refusal in accordance with the Freedom of Information Act 1992 (WA). While no application was refused in full, three applications included a refusal as part of the decision due to some of the documents being requested not existing but other documents were released as part of those applications.</p> <p>Legislation requires that all requests are responded to within 45 days.</p> <p>In accordance with Sections 96 and 97 of the Freedom of Information Act 1992, the City is required to publish an annual Information Statement that details the process for applying for information under the Act, as well as information that the City provides outside the Act. This document is available on the City of Melville website. Further information can be found at melvillecity.com.au/FOI</p> <p>2024/2025 Annual Report</p> <p>Freedom of information activity report</p> <table border="1"> <thead> <tr> <th></th> <th>2024-2025</th> <th>2023-2024</th> <th>2022-2023</th> <th>2021-2022</th> <th>2020-2021</th> <th>2019-2020</th> </tr> </thead> <tbody> <tr> <td>FOI requests received</td> <td>60*</td> <td>55</td> <td>56</td> <td>59</td> <td>42</td> <td>63</td> </tr> <tr> <td>Average processing time (days)</td> <td>34</td> <td>40</td> <td>83</td> <td>43</td> <td>51</td> <td>46</td> </tr> <tr> <td>Amendment of personal information applications received</td> <td>1</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">Outcome</td> </tr> <tr> <td>Access in full</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>6</td> <td>7</td> </tr> <tr> <td>Edited access</td> <td>44</td> <td>39</td> <td>37</td> <td>37</td> <td>41</td> <td>30</td> </tr> <tr> <td>Application withdrawn</td> <td>2</td> <td>2</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> </tr> <tr> <td>Access deferred</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Access refused**</td> <td>6</td> <td>0</td> <td>11</td> <td>2</td> <td>6</td> <td>2</td> </tr> <tr> <td>Requests in progress at 30 June</td> <td>7</td> <td>5</td> <td>1</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>Total</td> <td>60</td> <td>47</td> <td>55</td> <td>56</td> <td>59</td> <td>54</td> </tr> </tbody> </table> <p>* Out of the 60 applications received in 2024-2025, six were applications for personal information. All other applications received were for release of non-personal information.</p> <p>** Please note that if the information does not exist, it is deemed to be a refusal in accordance with the Freedom of Information Act 1992 (WA). While no application was refused in full, three applications included a refusal as part of the decision due to some of the documents being requested not existing but other documents were released as part of those applications.</p> <p>Legislation requires that all requests are responded to within 45 days.</p> <p>In accordance with Sections 96 and 97 of the Freedom of Information Act 1992, the City is required to publish an annual Information Statement that details the process for applying for information under the Act, as well as information that the City provides outside the Act. This document is available on the City of Melville website. Further information can be found at melvillecity.com.au/FOI</p>		2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	FOI requests received	60*	55	56	59	42	63	Average processing time (days)	34	40	83	43	51	46	Amendment of personal information applications received	1	1					Outcome							Access in full	1	1	2	3	6	7	Edited access	44	39	37	37	41	30	Application withdrawn	2	2	5	2	4	1	Access deferred	0	0	0	1	0	0	Access refused**	6	0	11	2	6	2	Requests in progress at 30 June	7	5	1	11	12	13	Total	60	47	55	56	59	54		2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	FOI requests received	60*	55	56	59	42	63	Average processing time (days)	34	40	83	43	51	46	Amendment of personal information applications received	1	1					Outcome							Access in full	1	1	2	3	6	7	Edited access	44	39	37	37	41	30	Application withdrawn	2	2	5	2	4	1	Access deferred	0	0	0	1	0	0	Access refused**	6	0	11	2	6	2	Requests in progress at 30 June	7	5	1	11	12	13	Total	60	47	55	56	59	54
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020																																																																																																																																																																				
FOI requests received	60*	55	56	59	42	63																																																																																																																																																																				
Average processing time (days)	34	40	83	43	51	46																																																																																																																																																																				
Amendment of personal information applications received	1	1																																																																																																																																																																								
Outcome																																																																																																																																																																										
Access in full	1	1	2	3	6	7																																																																																																																																																																				
Edited access	44	39	37	37	41	30																																																																																																																																																																				
Application withdrawn	2	2	5	2	4	1																																																																																																																																																																				
Access deferred	0	0	0	1	0	0																																																																																																																																																																				
Access refused**	6	0	11	2	6	2																																																																																																																																																																				
Requests in progress at 30 June	7	5	1	11	12	13																																																																																																																																																																				
Total	60	47	55	56	59	54																																																																																																																																																																				
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020																																																																																																																																																																				
FOI requests received	60*	55	56	59	42	63																																																																																																																																																																				
Average processing time (days)	34	40	83	43	51	46																																																																																																																																																																				
Amendment of personal information applications received	1	1																																																																																																																																																																								
Outcome																																																																																																																																																																										
Access in full	1	1	2	3	6	7																																																																																																																																																																				
Edited access	44	39	37	37	41	30																																																																																																																																																																				
Application withdrawn	2	2	5	2	4	1																																																																																																																																																																				
Access deferred	0	0	0	1	0	0																																																																																																																																																																				
Access refused**	6	0	11	2	6	2																																																																																																																																																																				
Requests in progress at 30 June	7	5	1	11	12	13																																																																																																																																																																				
Total	60	47	55	56	59	54																																																																																																																																																																				
Correction		The table is to be updated as follows:																																																																																																																																																																								

Page	Section	Comment																																																																																				
		<table border="1"> <thead> <tr> <th></th> <th>2024-2025</th> <th>2023-2024</th> <th>2022-2023</th> <th>2021-2022</th> <th>2020-2021</th> <th>2019-2020</th> </tr> </thead> <tbody> <tr> <td>FOI request received</td> <td>60</td> <td>47</td> <td>43</td> <td>56</td> <td>61</td> <td>40</td> </tr> <tr> <td>Average processing time (days)</td> <td>34</td> <td>40</td> <td>83</td> <td>44</td> <td>49</td> <td>45</td> </tr> <tr> <td>Amendment of personal information applications received</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>1</td> <td>0</td> </tr> <tr> <td colspan="7">Outcome</td> </tr> <tr> <td>Access in full</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>6</td> <td>7</td> </tr> <tr> <td>Edited access</td> <td>44</td> <td>39</td> <td>37</td> <td>38</td> <td>41</td> <td>30</td> </tr> <tr> <td>Application withdrawn</td> <td>2</td> <td>2</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> </tr> <tr> <td>Access deferred</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Access refused*</td> <td>6</td> <td>0</td> <td>11</td> <td>2</td> <td>7</td> <td>2</td> </tr> <tr> <td>Requests in progress at 30 June</td> <td>7</td> <td>5</td> <td>1</td> <td>16</td> <td>12</td> <td>13</td> </tr> <tr> <td>Total</td> <td>60</td> <td>47</td> <td>56</td> <td>62</td> <td>70</td> <td>53</td> </tr> </tbody> </table> <p>*includes refusal under section 26 (can't be found/do not exist) and refusal to all requested documents (i.e. when all documents exempt in full)</p> <p>2022/2023 - 43 applications received, 55 applications were finalised and 1 noted as being in progress.</p> <p>2021/2022 – 56 applications received, 45 applications were finalised and 16 noted as being in progress.</p>		2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	FOI request received	60	47	43	56	61	40	Average processing time (days)	34	40	83	44	49	45	Amendment of personal information applications received	1	1	2	3	1	0	Outcome							Access in full	1	1	2	3	6	7	Edited access	44	39	37	38	41	30	Application withdrawn	2	2	5	2	4	1	Access deferred	0	0	0	1	0	0	Access refused*	6	0	11	2	7	2	Requests in progress at 30 June	7	5	1	16	12	13	Total	60	47	56	62	70	53
	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020																																																																																
FOI request received	60	47	43	56	61	40																																																																																
Average processing time (days)	34	40	83	44	49	45																																																																																
Amendment of personal information applications received	1	1	2	3	1	0																																																																																
Outcome																																																																																						
Access in full	1	1	2	3	6	7																																																																																
Edited access	44	39	37	38	41	30																																																																																
Application withdrawn	2	2	5	2	4	1																																																																																
Access deferred	0	0	0	1	0	0																																																																																
Access refused*	6	0	11	2	7	2																																																																																
Requests in progress at 30 June	7	5	1	16	12	13																																																																																
Total	60	47	56	62	70	53																																																																																

The corrections identified are minor and primarily relate to data transfer through the Annual Report compilation process. The City is currently reviewing the associated procedures to strengthen controls and prevent recurrence.

ENGAGEMENT

The City of Melville 2024-2025 Annual Report has been published on the City’s website and hard copies have been provided to members of the community where requested.

At the Annual General Meeting of Electors held Monday 2 February 2026, the Mayor advised the community that the City was aware of the minor errors, and that a report would be presented to the Council to enable these errors to be corrected.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The *Local Government Act 1995* (the Act) prescribes the following (but not limited to) in relation to the Annual Report:

- Section 5.53(1) requires a local government to prepare an Annual Report for each financial year.
- Section 5.53(2)(f) states that the Annual Report must contain the financial report for the financial year.
- Section 5.54 requires the Annual Report for a financial year is to be accepted by the local government no later than 31 December after that financial year.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONSEQUENCE

All existing hard copies of the 2024-2025 Annual Report will be recalled with the updated version published on the City's website. Updated hard copies will be provided on request.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, the following questions and requests for information were raised by Elected Members:

Question 1:

Regarding the presentation of the ratios, why are they not presented in a consistent format?

Response to Question 1:

The opportunity to strengthen the presentation of ratio information is acknowledged and will be reviewed and improvements made in future Annual Reports.

Question 2:

Regarding the Annual Report, more specifically the page that reports Councillor attendance at committee meetings, I do not believe it clearly defines which committee each Councillor is on. Could that perhaps be looked at?

Response to Question 2:

Absolutely we can make sure that there is further clarity provided in that. There is a statutory requirement for certain information to be provided but any further clarification is not an issue.

M26/67 Response to the Annual General Meeting of Electors 2026 Motions Carried

File Number:	
Responsible Officer:	Director Legal, Governance & Risk
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • On Monday, 2 February 2026, the City of Melville (the City) held its Annual General Meeting of Electors (AGME) for the purpose of receiving the 2024-2025 Annual Report. • At the AGME 6 motions were received from the community and carried by the meeting. • This report presents the motions carried at AGME, along with officer comments and recommendations for the consideration of the Council.

OFFICER RECOMMENDATION**AGME Motion 1**

That the Council:

1. Acknowledges 'urban heat' as a foreseeable risk due to climate change, committing to the actions within the Urban Forest strategy review, as trees are a key mitigation opportunity; and
2. Notes the other elements of AGME Motion 1 and take no further action at this time.

AGME Motion 2

That the Council:

1. Note AGME Motion 2; and
2. Acknowledge that the items raised in the motion are being considered and responded to through the review of Local Planning Scheme 6.

AGME Motion 3

That the Council:

1. Note AGME Motion 3; and
2. Acknowledge that the items raised in the motion are being considered and responded to through the review of Local Planning Scheme 6.

AGME Motion 4

That the Council:

1. Note AGME Motion 4; and
2. Acknowledge that the option of aligning with the WALGA Tree Retention Policy is being considered through current actions to prepare a Local Planning Policy response for tree protection on private property.

AGME Motion 5

That the Council:

1. Note AGME Motion 5; and
2. Continue to progress the actions within the *Urban Forest Strategy Review 2024*, looking for practical sustainable increases in the tree canopy.

AGME Motion 6:

That the Council:

1. Note AGME Motion 6; and
2. Review the use of artificial turf as part of the next verge policy review, scheduled to occur later in 2026.

PURPOSE

The City's Annual General Meeting of Electors (AGME) was held on Monday, 2 February 2026, at which, seven motions were submitted for consideration. One motion was withdrawn at the meeting and six motions were presented by the community for consideration, and carried at the meeting.

This report presents the motions carried to the Council, along with officer comments and recommendations, for consideration and acceptance.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.4	Strengthen active citizen engagement, participation, and access to information.
	5.1	Provide transparent and accountable good governance.

BACKGROUND

The 2024-2025 Annual Report was accepted by the Council at the Special Meeting of Council held on Tuesday, 16 December 2025.

Following this, the AGME was held on 2 February 2026 in accordance with section 5.27 of the *Local Government Act 1995*, which requires one to be held each financial year not more than 56 days after the local government accepts the annual report.

Additionally, the meeting was held in accordance with the *Local Government (Administration) Regulations 1996* Regulation 15, which prescribes that the matters to be discussed at a general electors meeting are firstly the contents of the annual report and then any other general business.

The minutes of the Annual General Meeting of Electors are available on the City of Melville [Agenda and Minutes](#) website page.

CONSIDERATION

The motions carried at the AGME meeting are presented below with officer comments for the consideration of the Council:

AGME Motion 1

At the AGME, the meeting resolved:

“That the Council:

- 1. Recognises that the National Climate Risk Assessment and National Adaptation Plan identify extreme heat, heat-island effects, and infrastructure vulnerability as foreseeable risks requiring local government action.***
- 2. Acknowledges relevant Australian legal precedents — including Bushfire Survivors v NSW EPA (2021), Sharma v Minister for the Environment (2021), and WHS heat-exposure cases — which show governments may be liable when foreseeable climate risks are not addressed.***
- 3. Accepts that urban tree canopy is a low-cost, high-impact adaptation measure that reduces heat, protects public health, and strengthens the City’s legal defensibility.***
- 4. Commits to aligning City planning, asset management, and risk management with the National Climate Risk Assessment and National Adaptation Plan by:***
 - a. adopting stronger, measurable canopy-growth targets (currently 15% by 2036);***
 - b. implementing proactive canopy-protection measures on public and private land (including reconsidering recent Melville City Council***

- decisions not to amend policy - and to draft Local Planning Policy in 2026 that prioritises the retention of mature trees on private land over clearing land for development;***
- c. embedding canopy and heat-mitigation into all planning, development, and asset-management frameworks;***
 - d. reporting annually on canopy protection and expansion.***
- 5. Resolves to treat tree-canopy expansion and protection as a core governance and risk-mitigation responsibility to safeguard the City, its workforce, its residents, and its long-term financial position.”**

Officer Comments

The resource implications for increasing the City’s tree planting in terms of human resources, quality stock availability, water availability and cost, and long-term management of existing and newly planted trees are considerable. A long term sustainable urban forest is developed over years, to ensure adaptability in response to tree trials, climate resilient species and to provide age diversity.

Given the City’s existing commitments in relation to climate change including, declared climate emergency, current investment in climate-related infrastructure and workforce capability, and the ongoing implementation of Council-endorsed plans, it is considered that the AEM motion does not necessitate immediate additional Council action. Any broader review of national frameworks and potential policy or governance changes would need to be scoped and prioritised through the City’s future budget and planning processes.

Reasons for Officer Recommendation

Trees are one of the best ways to reduce the impacts of climate change within an urban environment. The City has progressively increased, monitored and managed the urban forest canopy. Actions include current progress on preparation for a policy to manage trees on private land. Results are seen in the medium to long term not immediately. The City’s *Urban Forest Strategy Review – 2024* documents a planned and achievable approach regarding increasing urban canopy.

The matters raised in the AGME motion relate to climate risk, resilience, and adaptation — areas that the City has already been actively addressing through established, Council-endorsed strategies and governance frameworks.

The City has declared a climate emergency and is investing in infrastructure, systems, and staff capability to address sustainability and climate-related risks and opportunities in a structured, evidence-based manner.

The City has developed and adopted both Corporate and Community Climate Action Plans, informed by a comprehensive vulnerability, risk, and opportunities assessment, public and professional engagement, and consideration of relevant local, national, and international scientific data. These plans have been endorsed by Council and are being progressively implemented.

As a result of this work, climate mitigation and resilience considerations are already included within the City's:

- strategic and corporate planning process
- procurement practices
- asset management planning
- risk-management frameworks
- annual business-planning and budget processes
- direct emission carbon accounting

This integrated approach ensures that climate-related risks are considered in a balanced, proportionate, and financially responsible manner, alongside other organisational priorities and statutory obligations.

The national assessments, adaptation frameworks, and legal precedents referenced in the AGME motion relate to complex and evolving scientific, legal, and policy domains. The City continues to monitor emerging guidance and research and is actively working to understand the implications of this material for local government. Where appropriate, and where organisational capability, resourcing, and statutory authority allow, relevant learnings and identified risks will be incorporated into broader decision-making processes.

Climate risk — including matters such as heat impacts and infrastructure vulnerability — is not considered in isolation, but through the City's established governance systems, ensuring responses are defensible, evidence-based, and sustainable over the long term.

AGME Motion 2

At the AGME, the meeting resolved:

“That the Council due to proven capacity issues with Canning Highway, and before the draft LPS6 is presented to Council:

- 1. Replaces Canning Highway as the Primary transport corridor with Leach Highway,***
- 2. Increases residential density along Leach Highway and between Leach Highway and South Street to provide urgent, equitable, reasonable, sustainable and affordable housing opportunities.***
- 3. Postpones density increases along Canning Highway and in feeder suburbs between Stock Road and Reynolds Road and reconsiders when appropriate infrastructure capacity is available.”***

Officer Comments

The City has commenced a review of Local Planning Scheme 6 (LPS6). To date this process has included the preparation of proposed changes to the Scheme together with preliminary engagement on the draft concepts for density. These preliminary concepts include proposals in the vicinity of Canning Highway.

The current and next stages of the review of LPS6 are outlined in the adopted Project Staging and Implementation Plan which was considered by Council at the December 2025 Ordinary Meeting of Council. Current actions involve a review of initial stakeholder engagement, additional technical investigations and refinements to the early concepts for density. This work includes particular focus on the capacity of Canning Highway, impact of proposed changes on transport infrastructure and exploration of other areas for possible density increases, including Leach Highway and South Street. Results of these current investigations will be presented to Elected Members through a series of workshops commencing in February 2026. Findings will also be shared through a further round of preliminary engagement scheduled for mid-2026.

Accordingly, the LPS6 review program will include a specific response and assessment of each of the items raised in the Motion.

Reasons for Officer Recommendation

The LPS6 review program provides a comprehensive framework to investigate and respond to each of the items raised in the Motion. Concerns relating to capacity of regional roads and consideration of areas for additional residential density as alternatives to Canning Highway are central to the review program. Noting of the Motion and recognition that the matters will be addressed through the LPS6 Review are recommended.

AGME Motion 3

At the AGME, the meeting resolved:

“That the Council:

- 1. RECOGNISE ongoing, capacity issues at Applecross Senior High School (SHS), to which currently proposed Local Planning Scheme 6 density increases will add significant additional pressure. In particular:**
 - A. Recognise that Applecross SHS enrolments have grown significantly year on year with the school now operating well beyond its built capacity of 1,563 students (i.e. more than 25% with 1,962 student enrolments by Semester 2, last year; a 14% increase over the past 5 years and over 400 students since 2018).**
 - B. Recognise that the Applecross SHS site is now severely constrained - now reliant on 24 temporary transportable classrooms to try to alleviate overcrowding, but has now exhausted remaining space - no more is available.**
 - C. Recognise that Applecross SHS student enrolments have consistently been underestimated by the Department of Education (DoE).**
 - D. Recognise that although the DoE is progressing a major upgrade plan for built capacity of 2500 students in the medium term, the current trend of rising enrolments (an average increase of 61 enrolments per year) will consume all of this extra capacity within 10 years.**
 - E. Recognise that Applecross SHS also faces additional demand from developments either already zoned, approved or underway in its intake area, such as at Canning Bridge and R100 high density zoning, along Almondbury Road - including the recent DAP-2024-13 (for 57 apartments) which was rejected by the City but then overruled and approved by the Department of Planning at 7 storeys (instead of the precinct 4 storey limit).**
 - F. Recognise that due to such ongoing pressures, there is little to no capacity currently or in planned future Applecross SHS upgrades to accommodate proposed LPS6 density increases; 51% of which are, at this time, within the Applecross SHS intake area.**

- 2. RECONSIDER proposed LPS6 density increases with the Applecross SHS catchment including:**
- A. Conduct robust and detailed assessment of future ASHS capacity to support any proposed LPS6 density increases.**
 - B. Provide a detailed report on such assessment supported by credible, robust and reliable lines of evidence. This shall include:**
 - i. A cautious review of predictions concerning student numbers and any other advice provided by the DoE. This shall include specific assessment of uncertainty concerning any predictions and any other advice provided by the DoE.**
 - ii. For any LPS6 density increases which are proposed within the Applecross SHS intake area, provide credible, robust and reliable evidence which demonstrates beyond reasonable**
 - iii. doubt that Applecross SHS will have capacity to accommodate them.**
 - iv. Recommend removal of proposed density increases for which future Applecross SHS capacity cannot be demonstrated beyond reasonable doubt.**
 - C. Provide this detailed report to elected members and to the community for review, resolution of questions/concerns and where required, revision prior to Council endorsement.**
- 3. Revise LPS6 proposed density changes so that any proposed density increases within the ASHS intake area are matched to Applecross SHS capacity which has been demonstrated beyond reasonable doubt to actually exist.”**

Officer Comments

The City has commenced a review of Local Planning Scheme 6 (LPS6). To date this process has included the preparation of proposed changes to the Scheme together with preliminary engagement on the draft concepts for density.

The current and next stages of the review of LPS6 are outlined in the adopted Project Staging and Implementation Plan endorsed by Council at the December 2025 Ordinary Meeting of Council. Current actions involve review of initial stakeholder engagement, additional technical investigations and refinements to the early proposals. Technical studies are including examination of the capacity of infrastructure and the impact of proposed changes on this infrastructure. Work to date has explored capacity of schools throughout the City including dialogue with Department of Education planners and demographers. Further investigations of the Applecross Senior High school capacity will occur in response to Motion 3.

Results of these current investigations will be presented to Elected Members through a series of workshops commencing in February 2026. Findings will also be shared through a further round of preliminary engagement scheduled for mid-2026.

The LPS6 review program includes specific response to the impact of proposed changes on infrastructure, including schools. The extent of proposed changes in the catchment of Applecross Senior High School is noted, and the impact on the capacity of that school is forming part of the LPS6 Review.

Reasons for Officer Recommendation

The LPS6 review program provides a comprehensive framework to investigate and respond to the matters raised in the Motion. Concerns relating to capacity of Applecross Senior High School are receiving specific attention in the review program. Noting of the Motion and recognition that the matters will be addressed through the LPS6 review are recommended.

AGME Motion 4

At the AGME, the meeting resolved:

“That the Council use the WALGA Tree Retention Policy as the minimum standard of tree retention policy on private land, to create its own tree policy.”

Officer Comments

At the Ordinary Meeting of Council held on Tuesday, 9 December 2025, the Council resolved as follows:

“That the Council:

- 1. Notes the community feedback indicating strong interest in improved management of tree loss on private land; and***
- 2. Requests the CEO prepare a draft Local Planning Policy relating to trees on private land, with an overarching objective of encouraging the retention of mature trees, while allowing reasonable development to proceed, and ensuring any necessary removal is appropriately managed to support long term urban tree canopy growth; and***
- 3. Requests that the content of the draft Local Planning Policy be workshopped with Elected Members, prior to being presented to Council for consent to advertise.”***

Work has commenced on the preparation of the draft Local Planning Policy (LPP) with respect to the management of trees on private property. An Elected Member workshop to consider content for a draft LPP is scheduled for early 2026, with a draft policy expected to be presented to Council by mid-2026 for the purposes of public advertising. The WALGA policy template and guidelines relating to tree retention will inform the Council’s consideration of content for the draft LPP.

It is recommended that the Motion 4 direction, to use the WALGA policy content as the minimum standard in the City’s draft policy, be noted as part of Council’s consideration and assessment of policy options.

Reasons for Officer Recommendation

The Council has resolved to prepare a LPP relating to the management of trees on private land. The process to prepare a policy has commenced. The policy preparation process provides a suitable framework to note and consider the content of Motion 4.

AGME Motion 5

At the AGME, the meeting resolved:

“That the Council:

- 1. Increase its target canopy to 30% by 2040, in alignment with the Western Australian government’s urban greening strategy; and***
- 2. Engage a suitably qualified specialist organization, such as arbor carbon, to investigate and advise on practical mechanisms, programs and policy options the city can implement to achieve this revised canopy target.”***

Officer Comments

As part of the Urban Forest Strategy review, the City undertook an analysis of potential locations to expand the Urban Forest on public land and impact of development on potential canopy cover. This provided an achievable canopy cover target. An increase in the target canopy cover would require increased financial, water and resource investment.

Reasons for Officer Recommendation

The resource implications for increasing planting in terms of staff resources, quality stock availability, water availability, cost, and long-term management of existing and newly planted trees are considerable. The City’s *Urban Forest Strategy Review – 2024* was undertaken by Arbor Carbon and the review stated, *“This analysis indicates that a 30% target is unrealistic and unachievable for the City of Melville”*.

AGME Motion 6

At the AGME, the meeting resolved:

“That the Council amend the verge treatment policy to remove artificial turf from the list of approved or permissible hard surface treatments, in recognition of its negative impacts on urban heat, stormwater infiltration, biodiversity and long-term environmental sustainability.”

Officer Comments

In addition to the City’s Verge Treatment Policy, the use of artificial turf is also approved in the City’s Activities in Thoroughfares, Public Places and Trading Local Law. The current *Local Law* reads:

***“2.9 (3) A permissible verge treatment is –
(a) the planting and maintenance of a lawn or synthetic turf”***

Should the Council choose to modify the Verge Treatment Policy, then it would also be necessary to revise the Local Law. It is noted that the Thoroughfares, Public Places and Trading Local Law is scheduled for review in 2026.

Reasons for Officer Recommendation

The City’s Verge Treatment policy is due for review in 2026, allowing Council to consider the advantages and disadvantages of artificial turf, to inform the Council’s direction moving forward.

ENGAGEMENT

In accordance with the *Local Government Act 1995*, the date, time, location, and purpose of the Annual General Meeting of Electors was advertised:

- On the City of Melville website page [Local and Statewide Public Notice](#) and website banner (from Wednesday, 14 January to Monday, 2 February); and
- On public notice boards at the City of Melville Civic Centre, and City of Melville libraries and LeisureFit centres (from Wednesday, 14 January to Monday, 2 February); and
- Via the Melville Matters eNews (Wednesday, 14 January 2026); and
- Via the City's social media platforms; and
- Via the Herald (Saturday, 17 January 2026).

The advertisement and holding of the AGME provided electors of the City an opportunity to participate in discussions, question time and voting on the motions. In preparing the responses to each motion, engagement has occurred internally with City officers.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report is presented in accordance with to section 5.33 of the *Local Government Act 1995* which requires that all decisions made at an electors meeting are considered at the next ordinary council meeting.

Where a meeting of the Council makes a decision in response to an elector's meeting decision, the reasons are to be recorded in the minutes of the council meeting.

FINANCIAL IMPLICATIONS

No funding has been provided in the current year budget to implement or undertake any actions in relation to the motions carried. If the Council resolves for a future report to be prepared regarding any of the issues contained in the motions, any funding requirements will be considered in that report.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, the following questions and requests for information were raised by Elected Members:

Question 1:

What actually happens to motions passed at the Electors AGM?

Response to Question 1:

The officer recommendations are in the agenda and late items that were circulated on Friday, 6 February 2026. Council will consider those recommendations at the Ordinary Meeting of Council next week.

Question 2:

Just to confirm, next week will we just acknowledge them or note them, and then of course that's just putting them on the table is it? And then for officers to respond to them, is that what you're referring to?

Response to Question 2:

You'll see there are six officer recommendations, each recommendation relates to one of the motions that was proposed, and there are a variety of actions within those recommendations.

Question 3:

There were some queries about how the people that were online weren't able to vote. Is it expected that there will be some sort of facility to enable that for next year's Annual General Meeting of Electors?

Response to Question 3:

Yes, we are going through a process of looking to upgrade the AV equipment in the Conference Room. As part of that the scope will ensure the use of MS Teams will be stable and won't be subject to any interference, so that way we would be able to – if the functionality is there – be able to record votes from those attending online.

Question 4:

Do we have an estimate for how many did attend the AGME online?

Response to Question 4:

We had approximately 62 views through the course of the livestreaming of the meeting, with the average duration being 28 minutes for each of those views.

M26/68 City of Melville Motions to the 2026 Australian Local Government Association, National General Assembly

File Number:	
Responsible Officer:	Chief Executive Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. NGA Motion - Support for FOGO ↓ 2. NGA Motion - Local Government Partner in Biosecurity ↓

COUNCIL’S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The Australia Local Government Association (ALGA) National General Assembly is to be held in Canberra 23 – 25 June 2026, the City has an opportunity to submit motions for consideration to be included in the business papers for the National General Assembly and debated at a national forum. • For motions to be considered for inclusion in the business papers, they must be endorsed by the Council. • Two motions have been put forward for consideration: <ul style="list-style-type: none"> ○ Full Support for Food Organics / Garden Organic Systems: ○ Local Government as a Key Partner in Biosecurity. • This report seeks the endorsement of the Council for these two motions to be submitted for consideration of inclusion in the business papers for the ALGA 2026 National General Assembly.

OFFICER RECOMMENDATION

That the Council endorse the following motions for submission to the Australian Local Government Association (ALGA) 2026 National General Assembly:

1. Full Support for Food Organics / Garden Organic Systems, as contained in Attachment 1:

“This National General Assembly calls on the Australian Government to provide \$200M support for Local Government and the Resource Recovery Industry to implement new, and improve existing, FOGO systems including by investing in infrastructure, market development and community education and behaviour change.”

2. Local Government as a Key Partner in Biosecurity, as contained in Attachment 2:

“This National General Assembly calls on the Australian Government to:

- Reform the National Environmental Biosecurity Response Agreement, and associated arrangements, to include Local Government as key partners; and**
- Fund the long-term management and containment of the Polyphagous shot-hole borer (PSHB) to protect urban canopy and biodiversity across Australia.”**

PURPOSE

To present to the Council, for consideration and endorsement, two submissions to the 2026 Australian Local Government Association National General Assembly, to be held in Canberra 23 – 25 June 2026.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
	2	A clean, green and sustainable City for current and future generations.
Objective	2	Clean and Green
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	5	Good Governance and Leadership
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.

BACKGROUND

The National General Assembly (NGA) provides an opportunity for local governments across the nation to unite, build relationships with the Australian Government and influence the national policy agenda through the submission of motions for debate at this national convention.

The theme for this year’s NGA is “Stronger Together. Resilient. Productive. United.” This theme encourages the submission of motions that encourages debate on how Councils and local governments across Australia can become more resilient, contribute to the nation’s productivity agenda and present a united voice to the federal government on key issues in the national sphere.

CONSIDERATION

Two motions have been received for consideration by the Council for submission to the 2026 Australian Local Government Association National General Assembly. These motions are attached and outlined below:

NGA Motion 1

Full Support for Food Organics / Garden Organic Systems

Category Environment

Motion

This National General Assembly calls on the Australian Government to provide \$200M support for Local Government and the Resource Recovery Industry to implement new, and improve existing, FOGO systems including by investing in infrastructure, market development and community education and behaviour change.

National Objective

The National Waste Policy Action Plan (2024) includes targets of 80% average resource recovery rate from all waste streams and halving the amount of organic waste to landfill by 2030. For Local Governments, where it is feasible, one of the key approaches is implementing a Food Organic Garden Organic (FOGO) system. However, Local Governments ability to implement FOGO is undermined by contamination, limited processing infrastructure and market acceptance. Consistent support is needed from the Australian Government to address these issues.

Officer Comment

Officers support the intent of the proposed motion advocating for the establishment of a dedicated National Organics Recovery Program, and note that:

1. The City was an early adopter of Food Organics and Garden Organics (FOGO) and has made significant capital and operational investments to support implementation, including infrastructure, service changes, and ongoing community education.
2. FOGO has delivered demonstrable benefits, including reduced organic waste to landfill, reduced reliance on landfill disposal, and a contribution to city-wide emissions reduction through the avoidance of methane generation from landfilled organic material. This delivers against the Carbon Neutral Target in the City's Corporate Climate Action Plan and the Net Zero target in the City's Community Climate Action Plan.
3. The ongoing effectiveness and sustainability of FOGO systems are constrained by factors largely beyond Local Government control, including contamination risks, limited processing capacity, emerging contaminant concerns (such as PFAS), inconsistent quality standards, and uncertainty in end-markets for processed organics.
4. While State Government funding has supported aspects of FOGO implementation and infrastructure development, Local Governments continue to carry the majority of financial, operational, and reputational risk associated with ongoing service delivery.

5. A sustained Australian Government-led program would protect existing Local Government investment, improve product confidence through nationally consistent standards, support processing and market development, and materially assist in achieving the National Waste Policy Action Plan (2024) targets and the objectives of the Western Australian Waste Strategy 2030.

NGA Motion 2

Motion Subject: Local Government as a Key Partner in Biosecurity

Category – Environment

Motion

This National General Assembly calls on the Australian Government to:

- Reform the National Environmental Biosecurity Response Agreement, and associated arrangements, to include Local Government as key partners
- Fund the long-term management and containment of the Polyphagous shot-hole borer (PSHB) to protect urban canopy and biodiversity across Australia.

National Objective

Local Governments are on the front line of biosecurity. However, are not included in the national response structure or funding arrangements. This weakens any response effort, as decisions about feasibility and funding for eradication of new biosecurity threats (e.g. Polyphagous shot-hole borer) are made with very limited engagement with Local Government. Eradication of PSHB has failed and now long-term containment and effective management is the only option. If PSHB spreads outside the current Quarantine Area (QA) the potential impact on urban canopy and biodiversity across Australia will be considerable.

Officer Comment

In relation to becoming a partner in the National Environmental Biosecurity Response Agreement, the funding and resourcing obligations of becoming a partner in this Agreement are unknown and Local Governments may be obligated to provide resourcing if entering the Agreement.

Federal funding of the long-term management and containment of the PSHB would be a significant benefit for local governments. The removal of tree canopy caused by the polyphagous shot-hole borer (PSHB) impacts the local government environment. PSHB infestation has already led to the removal of trees in the Perth metropolitan region, coinciding with canopy decline across parks and streetscapes.

Tree canopy plays a critical role in moderating urban heat, improving air quality, supporting biodiversity, and enhancing community wellbeing. As these trees are lost, local areas may experience increased urban heat island effects, reduced shade, poorer air quality, and diminished green space, all factors known to negatively influence public health by exacerbating heat stress, respiratory conditions, and mental health impacts.

The canopy loss documented across Perth for the reasons highlighted above coupled with the losses due to PSHB, will likely drive declines in public health resilience unless rapid restoration and long-term management strategies are implemented.

Criteria for submitting motions

To be eligible for inclusion in the NGA Business Papers, and debate it on the floor of the NGA, the following criteria must be met:

- Motion has not been debated at an NGA in the preceding two years.
- Motion is relevant to the work of local government across the nation, not focused on a specific location or region, unless the project has national implications.
- Alignment of motion with the policy objectives of your state and territory local government association.
- Propose a clear action and outcome on a single issue, calling on the Australian Government to take action.
- Motion does not seek to advantage one or a few councils at the expense of others.
- Avoid being prescriptive in directing how the matter should be pursued

Motions endorsed by a Council are to be submitted by the deadline of 27 February 2026.

Resolutions of the NGA will be referred to the relevant federal Minister as an outcome of the NGA.

ENGAGEMENT

There is no specific community engagement associated with this report, however the motions proposed for submission to the NGA are in alignment with the outcome areas of the City of Melville Council Plan.

SUSTAINABILITY IMPLICATIONS

There are no direct sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

There are no specific legislative or policy matters associated with this report.

FINANCIAL IMPLICATIONS

It is expected that any Council that submits a motion to the NGA, which is accepted for inclusion in the business papers, will have a representative present to move and speak to the motion. Attendance would require associated travel and accommodations expenses, which can be accommodated within the adopted 2025/2026 Budget.

CONSEQUENCE

If the Council determines to not support the proposed motions for consideration at the NGA, the City would not be able to submit any matters for consideration and debate at this forum.

Corporate Services

C26/355 2025-2026 Mid Year Budget Review

File Number:	
Responsible Officer:	Chief Executive Officer
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. Summary Amendments 2025-2026 Mid Year Budget Review ↓ 2. Amendments to 2025-2026 Fees and Charges Schedule ↓ 3. 2025-2026 Significant Capital Works Expenditure Budget Amendments ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the results of the 2025-2026 Mid-Year Budget Review for the period 1 July 2025 to 31 December 2025 and highlights the significant positive and negative variations that require budget amendments. • This report recommends that the Council notes the results of the 2025-2026 Mid-Year Budget Review, and by Absolute Majority, approves the recommended budget amendments required to the 2025-2026 Budget as a result of the review. • This report presents amendments to the 2025-2026 Fees and Charges Schedule and recommends that they be adopted by Absolute Majority decision of the Council. • This report presents a deviation from the City’s Accounting Policy CP-025 and recommends that it be noted and authorised by Council.
--

OFFICER RECOMMENDATION

That the Council:

- 1. Notes the 2025-2026 Mid-Year Budget Review and Attachments:**
 - (a) Summary Amendments 2025-2026 Mid-Year Budget Review (Attachment 1); and**
 - (b) 2025-2026 Significant Capital Works Expenditure Budget Amendments (Attachment 3); and**
- 2. Notes and authorises the deviation from the City’s Accounting Policy CP-025.**
- 3. By Absolute Majority Decision adopts the 2025-2026 Mid-Year Budget Review with the amendments to be made to the Statement of Financial Activity adopted in the 2025-2026 Annual Budget, as detailed in Attachment Summary Amendments 2025-2026 Mid-Year Budget Review; and**
- 4. By Absolute Majority Decision adopts the amendments to the 2025-2026 Fees and Charges Schedule as detailed in Attachment Amendments to 2025-2026 Fees and Charges Schedule.**

PURPOSE

The City of Melville (the City) has undertaken a Mid-Year Budget Review in accordance with the *Local Government (Financial Management) Regulations 1996*. This review has identified several areas that require amendments to the 2025-2026 Annual Budget which need Council approval by Absolute Majority Decision for adoption.

The City has also identified the need to make additions to the 2025-2026 Fees and Charges Schedule, in relation to recreation services fees and charges, which require Council approval by Absolute Majority Decision for adoption.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.

BACKGROUND

The City of Melville reviews its actual versus budget position on an ongoing basis and a budget variation listing is submitted to Council in the monthly Statements of Financial Activity Report.

The Financial Management Regulations (33A) requires local governments to undertake a review of their 2025-2026 annual budget no earlier than 31 December 2025 and no later than 28 February 2026. The review must be submitted to the Council on or before 31 March 2026 and subsequently submitted to the Department of Local Government, Sport and Cultural Industries within 14 days of the Council meeting. The City of Melville has undertaken the budget review within this period based on the financial year to date revenue and expenditure position as at 31 December 2025 and as a result, has identified budgets that require amendments.

The City has also identified the need to make amendments to the 2025-2026 Fees and Charges Schedule in relation to replacement of key/access cards and off season training in the Recreation Services area.

CONSIDERATION

2025-2026 Mid-Year Budget Review

A review of budgets has been undertaken by budget responsible officers and then reviewed by Financial Services and the management and executive leadership teams.

As presented, the amended financial position for the City as at 31 December 2025 will have no impact to the closing position. This is the net result of both positive and negative variances across both operating and capital budgets and funds to be set aside and funds to be used from specific purpose reserve accounts.

The following table is a summary of the 2025-2026 Mid-Year Review results, with positive variances shown as \$xxx and negative variances shown as (\$xxx) i.e. in red parentheses:

	Variance between Revised Budget and Mid-Year Budget Review \$
OPERATING ACTIVITIES	
Revenue from operating activities	
General Rates	350,000
Grants, Subsidies and Contributions	174,368
Fees and Charges	960,995
Service Charges	(402,934)
Interest Revenue	302,000
Other Revenue	253,783
Expenditure from operating activities	
Employee Costs	(487,098)
Materials and Contracts	(2,366,612)
Utility Charges	(151,978)
Insurance	(1,000)
Other Expenditure	32,184
INVESTING ACTIVITIES	
Inflows from investing activities	
Capital grants, subsidies and contributions	(2,248,117)
Outflows from investing activities	
Payments for property, plant and equipment	6,389,924
Payments for construction of Infrastructure	1,978,993
FINANCING ACTIVITIES	
Inflows from financing activities	
Transfers from reserve accounts	(5,123,169)
Outflows from financing activities	
Repayment of borrowings	
Transfers to reserve accounts	34,396
Surplus at the start of financial year	304,265
Surplus/(deficit) remaining after the imposition of general rates	0

Key findings are shown below, and amendments are shown in line with the adopted budget format in Attachment Mid Year Review Summary Amendments.

Whilst the reporting levels adopted by the Council when adopting the 2025-2026 Budget, at its Ordinary Meeting of Council held on 17 June 2025, were 10% or \$100,000 (whichever is greater), some commentary has been provided on variances less than these amounts where considered necessary to gain a full understanding of the amended net position resulting from the Mid-Year Budget Review.

Key material findings in the Operating Budget:

General Rates - \$350,000 Positive Variance

Increase of \$350,000 to commercial interim rates income budget due to additional interim rates earned from commercial developments particularly at the Hospital Building at 5 Bedbrook Row, Murdoch.

90% of the above increase has been set aside into the Community Facilities Reserve and New/Upgrade Works Reserve.

Grants, Subsidies and Contributions \$174,368 Positive Variance

- Increase of \$39,000 to tied grant income budgets includes additional income from Lotterywest for Melville Storylines, Melville Summer Music series, Melville Mid Winter series and the 'For the Best' community based story gathering project to be run at the Main Hall.
- Increase of \$21,602 to contributions income includes additional contribution from the Perth Festival towards the Point Walter Concert scheduled for March 2026.
- Increase of \$113,766 to Federal Assistance Grant income budgets in line with the finalised Federal Assistance Grant allocations for 2025-2026.

Fees and Charges \$960,995 Positive Variance

- Increase of \$440,831 to income from the Community Safety service area with an increase of \$750,000 from Parking Fines due to the introduction of number plate recognition technologies, which has resulted in a much higher capture of offending vehicles than previous monitoring methods. Offset with a reduction of \$284,469 to Parking Fee income particularly at Canning Bridge Precinct On Street parking, Raffles Underground car park, Mount Pleasant On Street parking and Parking Station 13 car park. The availability of parking in the Canning Bridge precinct has been restricted due to development works in the area, resulting in a loss of parking income during this time.
- Increase of \$137,159 to income the financial services service area relates mainly to the credit card surcharge fee income.
- Increase of \$255,135 in the Healthy Melville service area mainly a net increase of \$272,850 to membership fee income budgets for Leisurefit Booragoon to align with actual trend and the impact of the delay in opening the Health Lounge.
- Increase of \$224,172 to budgeted income from refuse and recycling collection relates mainly due to more residents opting to upgrade their 140L general waste bin to a 240L general waste bin.

Service Charges (\$402,934) Negative Variance

- Reduction of \$421,350 to service charges income budgets due to a rectification to the original service charge estimates for the Willagee/Myaree/Melville underground power project. This reduction is offset by a corresponding reduction in other expenditure, related to the resulting decrease in cash calls required to be made to Western Power.

Interest Revenue \$302,000 Positive Variance

- Increase of \$45,000 to budgeted interest income from investment of municipal funds due to lower municipal funds balances being available for investment and variations in the market interest rates.
- Increase of \$255,000 to budgeted interest income from investment of reserves funds due to higher reserves funds balances being available for investment. This increase has not been set aside to reserves.

In order to balance the closing position for the mid year budget review, an amendment is required to be made to the amount of interest set aside for reserves. The amount of interest set aside to reserves is reduced from 100% to 89% as part of the mid year budget review. This is a deviation from the City's Accounting Policy CP-025 to which the 2025-2026 adopted budget was aligned.

Other Revenue - \$253,783 Positive Variance

- Increase of \$191,534 relates to unplanned income from the Resource Recovery Group for the transfer and processing of records, data management and storage, compliance and governance.

Employee Costs – (\$487,098) Negative Variance

- Overall employment costs have increased by 0.7% for the financial year compared to the adopted budget.
- The vacancy factor as part of the adopted budget has been reviewed and adjusted accordingly, resulting in an \$395K reduction in the budgeted for savings from vacant positions.
- Several business units currently have unfilled vacant positions. In some cases, these vacancies have required an increased reliance on casual labour to maintain service delivery. This can result in higher employment costs compared with filling the roles with permanent staff. Other business units required an increase in casual labour due to increase in memberships, such as Healthy Melville. The Healthy Melville additional increase in employment costs is offset with increase in revenue due to increased memberships.
- Reduction of \$150,000 to labour hire cost budgets across all waste programs in the Resource Recovery and Fleet service area to align with actual trend.

Materials and Contracts (\$2,366,612) Negative Variance

- Overall materials and contracts have increased by 5.1% for the financial year compared to the adopted budget.
- Contractor costs have increased across several maintenance areas, particularly within Natural Areas and Parks. Based on year-to-date expenditure, an uplift in budget is required to ensure that current service levels can be maintained. Recent procurement processes have highlighted that some contractor price escalations exceed standard inflationary movements. While the City continues to pursue best value-for-money outcomes through competitive procurement, opportunities are limited in certain specialised industries where there are few qualified contractors able to respond to tenders.
- Increase of \$668,260 in the Information Technology service area. This is predominately due to increase in software licensing which in some cases increase by up to 39%. This substantiates the need for a Digital Strategy and consolidation of software systems used into the future.
- Increase of \$241,125 in the Strategic Urban Planning service area mainly relate to professional consulting costs for the CPS5/LPS6 Review and the Riseley Activity Centre Plan Review. This increase is offset by an increase to the funds used from the Special Projects reserve.
- Increase of \$80,000 in Legal, Governance and Risk is mainly due to the additional cost to be incurred for the Extra Ordinary election to be held in March 2026 to fill the vacancy in the Palmyra-Melville-Willagee ward. The increase for the additional election costs is offset by an increase to the funds used from the Special Projects reserve.
- Reduction of \$933,440 in the Resource Recovery and Fleet service area is mainly due to the reductions in the overhead cost component of the gate fees applicable for the disposal of domestic waste and FOGO collection resulting from the finalisation of the waste disposal arrangement with the Resource Recovery Group.

Utility Charges (\$151,978) Negative Variance

The increase to utilities charges budget is mainly due to higher street lighting costs resulting from a delay in the completion of the LED smart street light project.

Other Expenditure \$32,184 Positive Variance

- Reduction of \$250,000 due to the removal of the one off contribution from the City to the Edge Riviera Library project from the 2025-2026 budget and being re-budgeted in the 2026-2027 annual budget due to developer delays.
- Increase of \$209,000 due to reallocation of budgets from the Community Sporting and Recreation Facilities (CSRFF) fund budget to the Active Spaces Infrastructure Grant Fund budget for the sport and recreation clubs in supporting sustainable community clubs and facilities.

Key material findings in the Capital Budget:**Capital Grants, Subsidies and Contributions (\$2,248,117) Negative Variance**

The net reduction to the Capital Grants Subsidies and Contributions budget is due to;

- Additional grant/contribution income totalling \$761,062 - Significant increases include;
 - \$124,000 for the Peter Ellis Court resurfacing - Department of Education
 - \$100,000 for the Men's Shed Modifications - Melville Community Men's Shed
 - \$100,000 for the Changeroom Upgrade at Len Shearer – Department of Local Government, Sport and Cultural Industries
 - \$198,458 for the Main Hall Upgrade - Lotterywest
- Reduction of grant income totalling \$775,123 is due to grant funded projects being completed under budget/unsuccessful grant applications. Significant reductions include;
 - \$100,000 for Bus Shelter DDA Compliance
 - \$466,667 for Preston Point Road - Waddell Road - Roundabout
- Reduction to grant income totalling \$2,234,055 due to reallocation of budgets for committed grant funded projects to the 2026-2027 annual budget based on the expected project delivery and cashflow. Significant amounts include;
 - \$500,000 Changeroom Upgrade – Beasley Reserve
 - \$250,000 Changeroom Upgrade – Troy Park
 - \$325,000 Changeroom Upgrade – Winnacott Reserve
 - \$259,055 Renewal Energy Projects
 - \$900,000 Kardinya Netball Morris Buzacott

Payments for Property, Plant and Equipment - \$6,389,924 Positive Variance

A summary of budget amendments to Capital Works Expenditure is included in the Attachment 2025-2026 Significant Capital Works Expenditure Budget Amendments.

Payments for construction of infrastructure \$1,978,993 Positive Variance

A summary of budget amendments to Capital Works Expenditure is included in the Attachment 2025-2026 Significant Capital Works Expenditure Budget Amendments.

The delivery of the capital works program by the end of the financial year is still subject to the timing of procurement processes, availability of contractors and various other unforeseen events and factors beyond the control of the City. Therefore, based on historical trends it is possible that a portion of the capital works program budget will be carried forward to the next financial year.

Key material findings in relation to Reserve Accounts:**Transfers from reserve accounts (\$5,123,169) Negative Variance**

The majority of changes to reserve accounts result from the changes in capital works projects. A summary of budget amendments to Capital Works Expenditure is included in the Attachment 2025-2026 Significant Capital Works Expenditure Budget Amendments.

Transfers to reserve accounts \$34,396 Positive Variance

Significant amendments include;

- The majority of changes to reserve accounts result from the changes in capital works projects. A summary of budget amendments to Capital Works Expenditure is included in the Attachment 2025-2026 Significant Capital Works Expenditure Budget Amendments.
- Reduction of \$465,578 to budgeted interest set aside to reserves – this is to offset the adverse impact to the budgeted closing position caused by the midyear budget amendments. This amendment will reduce the budgeted interest set aside to reserves from a 100% to 89% of the interest earned from investment of reserves funds. This is a deviation from the City's Accounting Policy CP-025 to which the 2025-2026 adopted budget was aligned.
- Increase of \$554,265 to budgeted funds set aside into the Rates Equalisation reserve – this represents the actual opening surplus for the 2025-2026 financial year of \$304,265 being set aside to reserves as per council approval C25/287 Consideration and Adoption of the 2025-2026 Budget and the set aside to of \$250,000 to be drawn down in 2026-2027 to fund the one off contribution of \$250,000 from the City to the Edge Riviera Library project.

Amendments to the 2025-2026 Fees and Charges Schedule

The following amendments are proposed to align fees with the recreation services user needs.

- The existing \$150 fee for Key Replacement to be discontinued.
- The introduction of a new \$150 fee for Key/Access Card Replacement.
- The introduction of a new fee for Off Season Training - \$25 per session.

The proposed additions to the fees and charges schedule, if approved will be advertised by way of public notice prior to taking effect.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no applicable sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government (Financial Management Regulations) 1996:

33A. Review of budget

(1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget; and

(d) include the following —

(i) the annual budget adopted by the local government;

(ii) an update of each of the estimates included in the annual budget;

- (iii) the actual amounts of expenditure, revenue and income as at the date of the review;*
- (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.*

(2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

The Review has been conducted in accordance with the City's Council Policy CP-025 Accounting Policy using the nature and type classifications and CP-008 Financial Sustainability – Forward Financial Planning and Funding Allocation Policy.

The Review includes a deviation from the City's Accounting Policy CP-025 in relation to Interest earned on Reserve Investments, to which the 2025-2026 adopted budget was aligned.

FINANCIAL IMPLICATIONS

After taking into account the various positive and negative variances and Reserve Funds adjustments, the Mid Year Budget Review has identified an overall balanced budget after Reserve transfers.

However, this is based on the accrual accounting concept and not necessarily reflective of the cash position. At the time of writing this report, the City had outstanding debtors of \$36m. The cash position of the City will continue to be monitored to ensure there is adequate cash flow to fund operations.

Furthermore, it must be noted that a balanced budget has been achieved by a deviation from accounting policy CP-025 thereby placing reduced interest earnings into reserves. While in the short term this approach presents as practical, a continuation of similar measures in the longer term is not financially sustainable and not recommended. A key focus of the current review of the Long Term Financial Model is to ensure the City is operating in a sustainable manner over the long term.

CONSEQUENCE

The 2025-2026 Mid-Year Budget Review has identified several areas requiring budget amendments. Overall, the net impact of the 2025-2026 Mid-Year Budget Review is a balanced budget after Reserve transfers.

If the Council chooses to not approve the recommended budget amendments, it will need to identify reserve transfers or operating/capital programs it wishes to alter instead.

If the Council chooses to not approve the proposed additions to the 2025-2026 Fees and Charges Schedule, the proposed fees will not take effect.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, the following questions and requests for information were raised by Elected Members:

Question 1:

If there was a budget amendment for a project that was not delivered and was carried over to the next year, does that mean some of that budget can be used to fund something else within that area?

Response to Question 1:

In short, that would be possible. What actually happens if a project has been deferred, the monies are not transferred from reserve so they sit there. It would require a formal decision of Council by absolute majority to authorise that expenditure.

C26/356 Investment Statements for December 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

SUMMARY
<ul style="list-style-type: none"> This report presents the investment statements for the period ending 31 December 2025 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 December 2025.

PURPOSE

To report on the performance of the City’s investment portfolio for the month of 31 December 2025.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.24% to 4.30% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 3.71%.

12% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 12% in November 2025.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 31 December 2025.

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 DECEMBER 2025		
SUMMARY BY FUND		
Municipal		\$51,632,231
Reserve		\$133,020,816
Citizen Relief		\$252,477
TOTAL		\$184,905,524
SUMMARY BY INVESTMENT TYPE		
11AM		\$12,258,086
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$154,047,438
TOTAL		\$184,905,524
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	\$130,705,524
	A+	
A Category (A+ to A-)	A	
	A-	\$54,200,000
BBB+ Category	BBB+	
TOTAL		\$184,905,524

The City’s total investments amount to \$184.91M, made up of the Citizen Relief Fund (\$0.25M), Municipal Funds (\$51.63M) and Reserve Funds (\$133.02M) which are restricted to the defined purpose for which the reserve account was established.

Key Points

- Most of the funds (\$154.05M) are in Term Deposits, ensuring secure and stable returns.
- Short-term investments include 11AM accounts (\$12.26M) this account is a money market deposit that allows the City to access funds for daily financial needs if notice is given before 11AM, and call deposits totalling (\$18.6M). These funds allow the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.
- The portfolio is low risk, with 71% of funds in AA Category rated institutions and 29% in A Category rated institutions.
- There are no investments in AAA-rated and BBB+ institutions and effort are undertaken to invest in accordance with Council Investment Policy CP-009.

The City's investments were invested within the limits allowed within each category rating for 31 December 2025.

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
Bank of Queensland	A-	A Category	\$ 46,900,000	25.36%	30.00%	✓
Bendigo & Adelaide	A-	A Category	\$ 7,300,000	3.95%	30.00%	✓
Suncorp	AA-	A Category	\$ 6,800,000	3.68%	50.00%	✓
NAB	AA-	AA Category	\$ 34,563,964	18.69%	50.00%	✓
Westpac	AA-	AA Category	\$ 89,341,560	48.32%	50.00%	✓
TOTAL			\$ 184,905,524	100%		

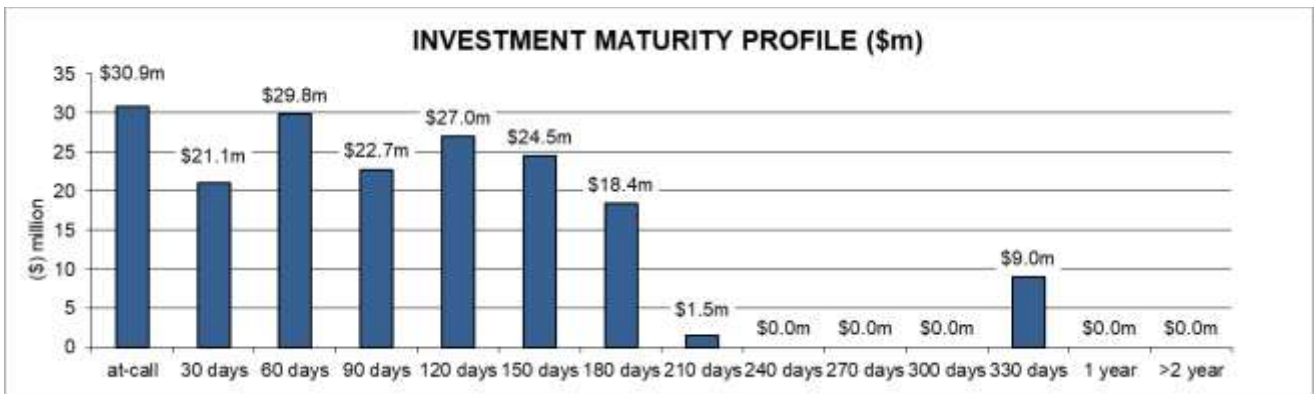
*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The City's investments meet the requirements of the portfolio credit framework, as per the Investment Policy, and shown in the table below.

Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 130,705,524	71%	80%	✓
A Category (A+ to A-)	\$ 54,200,000	29%	50%	✓
BBB+ Category	\$ -	0%	25%	✓
TOTAL	\$ 184,905,524	100%		

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The below graph summarises the maturity profile of the City's investments at market value as at 31 December 2025. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.



The above Investment Maturity Profile graph for December 2025 provides an overview of the City's investment portfolio, categorising term deposits based on their maturity periods. The maturity profile of the City's investments is aligned with Council's investment policy, cash flow requirements, and prevailing market conditions. Interest rate fluctuations will continue to influence the term of the reinvestment decisions to ensure optimal financial outcomes.

The City's current investment approach prioritises short-term liquidity to meet operational needs and unforeseen expenses rather than focusing on long-term yield opportunities. A substantial portion of funds (\$12.3M) is available for immediate use, ensuring sufficient liquidity for day-to-day operations. This allows the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.

Investments are well-distributed across various short- to medium-term maturities, with notable allocations in 90 days (\$22.7m), 120 days (\$27.0m), 150 days (\$24.5m), and 180 days (\$18.4m), 210 days (\$1.5M) and 330 days (\$9.0m). This structured approach ensures financial stability while balancing liquidity needs and optimising returns. The estimated average cash outflow requirement of the City is between \$13M to \$16M per month.

The majority of the investment portfolio is concentrated in short- to medium-term maturities, with limited allocation beyond 210 and 330 days. A small portion of the portfolio matures at 330 days (\$9M), reflecting selective investment opportunities where competitive rates were available for Green Investment with Westpac Bank. There are no long-term investments beyond one year, as the City's investment strategy is designed to align with its annual revenue cycle, which is predominantly driven by rates revenue. The recent RBA interest rate cut on 12 August 2025 by 0.25 to 3.6 per cent and remained unchanged at the RBA meeting on 9th December 2025. The changes to the RBA interest rate has contributed to reduced competitiveness of longer-term deposit rates, influencing this maturity profile.

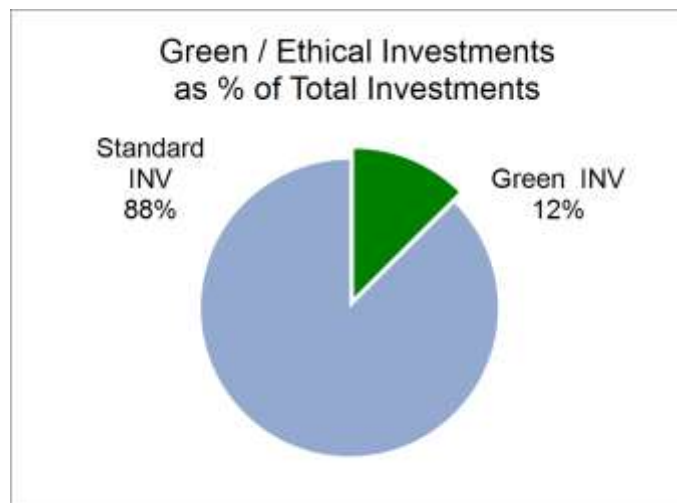
Additionally, the City maintains a balanced risk exposure, diversifying investments within shorter timeframes to mitigate financial and interest rate risks.

The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

"Green investments" are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD's provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 December 2025 was \$23,100,000 or 12% of total investment holdings being in non-fossil fuels institutions, compared to \$23,100,000 (12%) in November 2025. The total investments holding for December and November were \$184,905,524 and \$194,805,524 respectively.



Green/Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	A-	A Category	\$ 7,300,000
Suncorp	AA-	AA Category	\$ 6,800,000
Westpac	AA-	AA Category	\$ 9,000,000
TOTAL			\$ 23,100,000

The Green investments are allocated across the two banks mentioned above, in alignment with the Council's credit rating policy.

The City continues to engage in active discussions with financial institutions regarding the availability of ESG Tailored Deposit (ESGTD) products. Westpac has offered AUD Green Tailored Deposits and AUD Social Tailored Deposits, however, there is no suitable investment due to low interest rates offered for these products. Westpac has offered a Social Tailored Deposit with a minimum deposit size of \$1 million and a minimum term of 1 year, extendable up to 5 years. The City's has recently invested \$9M with Westpac, however current holdings with Westpac are already close to the Council-approved policy limit which precludes Westpac for more investment opportunities at this time.

While the City maintains a preference for green and ethical investments, this is only exercised after ensuring that all requirements related to credit rating, competitive interest rates, and risk diversification are fully met.

In addition, the City has held formal discussions with CBA, NAB and Bank of Queensland to explore potential ESGTD and Green Term Deposit options. At this stage, both banks are in the development phase of these products. Currently, there are no suitable ESGTD products available in the market that meet the City's Investment Policy requirement.

ENGAGEMENT

This report is available to members of the public on the City's website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2024-2034.

Priority Number One – "Restricted current revenue base and increasing/changing service demands impacts on rates".

Risk

The Council's Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments*
- *Trustee Act 1962 (Part 3)*

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

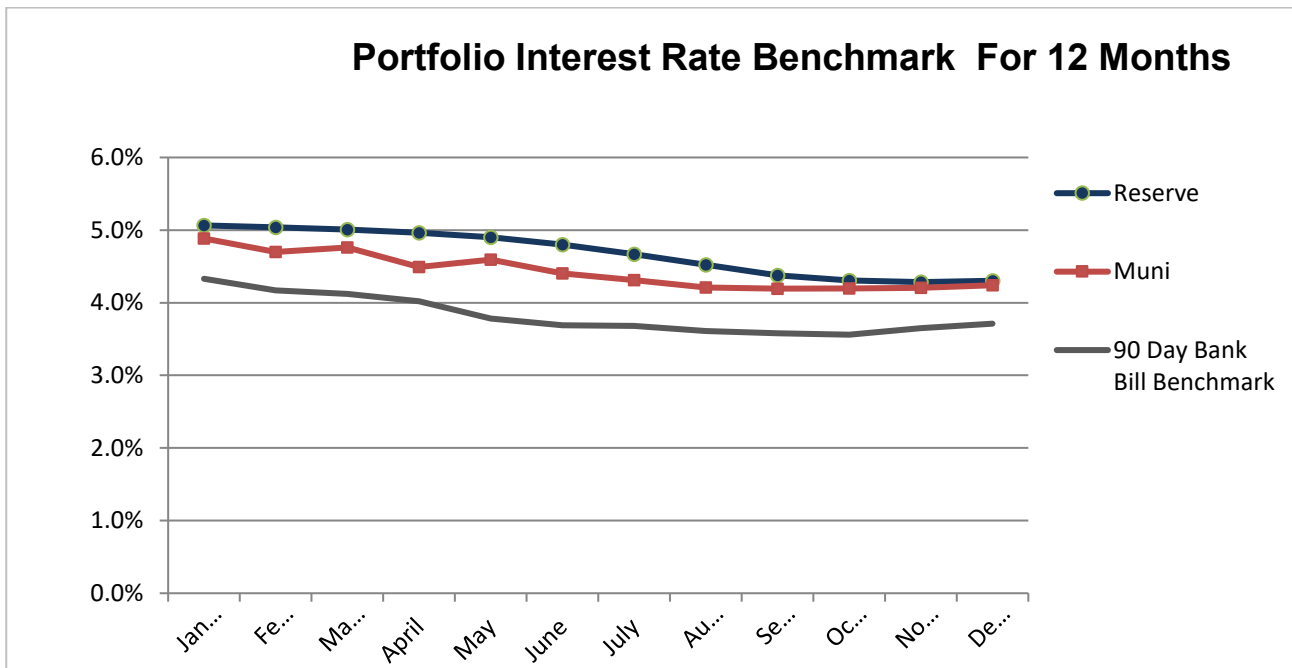
Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of

risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 31 December 2025:

- Year-to-date Investment earnings on term deposits held in reserve accounts, money at call accounts and the municipal account in aggregate, was \$4,155,100 against a year-to-date budget of \$3,944,312 representing a positive variance of \$210,787.64 . This positive variance is primarily attributed to the deferral of planned capital projects, which has resulted in higher than anticipated cash balances.
- The weighted average interest rate for Municipal and Reserve Fund investments as at 31 December 2025 was 4.27% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 3.71%.



CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

C26/357 Schedule of Accounts Paid for December 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> Payment Details December 2025 ↓ Card Payment Details -December 2025 ↓

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of December 2025 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period December 2025 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details December 2025 (Attachment 1) and Card Payment Details December 2025 (Attachment 2).

PURPOSE

The Schedule of Payments for the month totals \$27,395,256. The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$8,847,672. direct creditor payments were paid during the month, of which, 16% of payments were paid to suppliers located within the City of Melville and 22% to suppliers within the South West Metropolitan Region, compared to 16% and 22% of total of \$8,900,302 direct creditor payments made over November 2025 respectively.

The biggest payment of \$970,346 made during the month was the December payment to the Resource Recovery Group for the waste expenses. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for December including Payment Register numbers, Electronic Funds Transfers batches: 992-995, Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 17 February 2026.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE		
December 2025		
<i>Payments made under Delegated Authority DA-035</i>		
MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
Cheques	Chq Payment Register No. 881	\$0.00
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	
Electronic Funds Transfers	EFT Payment Register No.993 and 995	\$8,602,813.68
	EFT Payment on Restricted Funds Register No. 992 and 994	\$110,200.00
	Less Cancelled EFTs	(\$1,492.48)
		\$8,711,521.20
Direct Debits	Bank Fees	\$25,242.12
	Ampol Fuel	\$97,229.37
Direct Payments		\$13,679.71
	Total Direct Creditor Payments	\$8,847,672.40
Payroll	Total Pay 12, 13 and 14	\$8,447,506.23
	Total Payroll	\$8,447,506.23
Cards	Westpac Purchase Cards	\$100,077.07
	Total Card Payments	\$100,077.07
Total Direct Creditor Payments from Municipal Account		\$17,395,255.70

INTERFUND & INVESTMENT TRANSACTIONS			
<i>Interfund Transfers</i>			
Loan			\$0.00
Citizen Relief Trust			\$0.00
Citizen Relief Operating			\$0.00
Municipal			(\$12,500,000.00)
Reserve			\$12,500,000.00
Trust			\$0.00
Total Interfund Transfers			\$0.00
<i>New Municipal Investments</i>			
BOQ	03/12/2025		\$2,000,000.00
Westpac	12/12/2025		\$4,000,000.00
Westpac	19/12/2025		\$4,000,000.00
Total New Investments			\$10,000,000.00
Grand Total			\$27,395,255.70

Details of the payments are shown in Attachment 1.

Any payment over and above \$25,000 has been highlighted under the Payment Amount column in Attachment 1.

A new Regulation (13A. of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during November 2025 and settled in December 2025 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

The *Local Government (Financial Management) Regulations 1996* Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the local government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

C26/358 Statements of Financial Activity for December 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. Statement of Financial Activity December 2025 ↓ 2. Statement of Comprehensive Income December 2025 ↓ 3. Net Working Capital December 2025 ↓ 4. Reconciliation Net Working Capital as of 31 December 2025 ↓ 5. Notes Statement of Financial Activity for December 2025 ↓ 6. Statement of Financial Position as of 31 December 2025 ↓ 7. Summary Rate Debtors December 2025 ↓ 8. Rates Collections Graph December 2025 ↓ 9. General Debtors Aged 90 Days December 2025 ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 December 2025; and • Presents the variances for the month of 31 December and recommends that they be noted by the Council;

OFFICER RECOMMENDATION

That the Council:

1. **Notes to the Statement of Financial Activity and Statement of Comprehensive Income for the month ending December 2025 as detailed in the following attachments:**
 - **Statement of Financial Activity December 2025 (Attachment 1); and**
 - **Statement of Comprehensive Income December 2025 (Attachment 2); and**
 - **Net Working Capital December 2025 (Attachment 3); and**
 - **Reconciliation Net Working Capital as of 31 December 2025 (Attachment 4); and**
 - **Notes to Statement of Financial Activity December 2025 (Attachment 5); and**
 - **Statement of Financial Position as of 31 December 2025 (Attachment 6); and**
 - **Summary Rate Debtors December 2025 (Attachment 7); and**
 - **Rates Collections Graph December 2025 (Attachment 8); and**
 - **General Debtors Aged 90 Days December 2025 (Attachment 9).**
2. **Endorse the writing off of the two sundry debtor amounts below, relating to two sporting associations, where all reasonable recovery actions have been exhausted and further recovery is not economically viable.**
 - (a) **Profutsal – \$3,347.50**
 - (b) **WA State Futsal League – \$33,788.88**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 31 December 2025.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The Statements of Financial Activity for the period ending 31 December 2025 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of The City's Financial Position

- The City's total investments holding for December 2025 amount to \$184.90M, made up of the Citizen Relief Fund (\$0.25M), Municipal Funds (\$51.63M) and Reserve Funds (\$133.02M) which are restricted to the defined purpose for which the reserve account was established. The detailed Investment Council Report will be tabled for the Ordinary Meeting of Council in February 2026.
- The investment in green/ethical term deposits as at 31 December 2025 was \$23.1m or 12% of the City's investment portfolio, compared to 12% in November, in accordance with the council investment policy.
- Rates raised as at 31 December were \$114.87M, compared to a year-to-date budget of \$114.54M.
- The total outstanding debtors (including all rates and sundry debtors) is \$34.98M as of 31 December 2025.
- The City tabled its Annual Report, including the Annual Financial Report and the Auditor's Opinion issued by the Office of the Auditor General, in December, prior to the statutory deadline of 31 December, in accordance with the *Local Government Act 1995*.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:

- Statement of Financial Activity (Attachment 1)
Provides details on the various categories of income and expenditure.
- Statement of Comprehensive Income (Attachment 2)
Provides details on the Nature classifications.
- Statement of Financial Position (Attachment 6)
Provides details on the Financial Position.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- Statement of Financial Activity December 2025 (Attachment 1); and
- Statement of Financial Position December 2025 (Attachment 6): Statement of Variances in Excess of \$100,000.

Revenue

Rates raised as at December were \$114,871,985, compared to a year to date budget of \$114,539,584.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,273,124	5,273,124	0%	5,425,866	-3%
Debtors Raised	144,329,905	144,357,365	0%	132,161,972	9%
Payments Received	(114,619,699)	(105,924,229)	8%	(105,047,728)	9%
Closing Balance	34,983,330	43,706,260	-20%	32,540,110	8%

Total rate debtor collections for the month equalled \$8,695,470.

Sundry Debtor Movement

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	428,089	428,089	0%	565,184	-24%
Invoices Raised	3,907,004	3,544,827	10%	2,231,120	75%
Receipts	(3,204,715)	(2,495,706)	28%	(2,239,029)	43%
Prepayments	39,665	36,985	7%	(8,816)	-550%
Closing Balance	1,170,042	1,514,194	-23%	548,459	113%

Sundry debtor balances decreased by \$344,151 over the course of December from \$1,514,194 to \$1,170,042 of which total 90 day sundry debtors for the month is \$296,186, representing 25% of total sundry debtors.

Corporate Climate Action Plan

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

Corporate Climate Action Plan Expenditure			
Description	YTD Actuals 2025-2026	YTD Budget 2025-2026	Total Budget 2025-2026
Energy Efficiency Program	0	0	100,000
EV Charging System Infrastructure Program	184,798	185,000	250,000
Piney Lakes Eco Hub Detailed Design	0	15,000	150,000
Renewable Energy Projects	0	10,000	1,462,489
Embedded Network Metering Upgrade	0	0	100,000
Sustainability & Climate Action Salaries	215,177	166,704	333,407
Carbon Accounting, Budgeting & Energy Monitoring	30,984	66,000	66,000
Supporting Community Renewable Energy Transition	0	0	50,000
Solar PV & BESS Program Feasibility Study	0	0	20,000
Energy Efficiency Improvements	0	0	40,000
Electrification & Pilot Program	0	0	29,787
Third Party Verification of City and Community Emissions	0	0	20,000
Total	\$430,959	\$442,704	\$2,621,683

The City has signed and received the fully executed Community Energy Upgrade Fund grant agreement (\$518,110) on 3 September 2025. The procurement for Renewable Energy System Consultancy Support and Point Walter’s irrigation pump upgrade project have commenced, with larger Supply, Install and/or Construction tenders on pause until planning and designs are completed.

The City is very excited to progress these Energy Efficiency Projects (FY25/26 to FY26/27) that will bring energy and cost savings as well as emission reductions and climate resilience.

Money Expended in an Emergency and Unbudgeted Expenditure

There was no money expended in an emergency or unbudgeted expenditure for the month of December 2025.

Budget Amendments

There were no budget amendments for consideration as part of this report.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Chief Financial Officer to a value of \$1,000.

This report presents and seeks the Council approval to write off sundry debtor amounts relating to two sporting associations, where all reasonable recovery actions have been exhausted and further recovery is not economically viable.

Profutsal – \$3,347.50

WA State Futsal League – \$33,788.88

Recovery Actions Undertaken

The City has taken the following recovery action

- 4 April 2024-The debts were referred to Recoveries Legal. A formal Letter of Demand was issued; no response was received.
- April 2024 – July 2025-The City continued to issue debtor statements and attempted contact using multiple phone numbers and email addresses, without success.
- August 2025- New contact details were obtained. A member of the Leisurefit team contacted the debtor by phone; but the call was terminated. Subsequent call attempts were unanswered. Further attempts were made via email with no response.
- 19 November 2025-Correspondence was received from CS Legal advising that all final follow-up attempts had been completed. The demand period had expired with no response and the owner, the individual had declared bankruptcy.

It is unlikely that Profutsal or the WA State Futsal League holds any recoverable assets, and no further recovery action would be pursued.

CS Legal advised that a fresh Letter of Demand could be issued after six months if the City wished.

Writing off debt of \$2,579.50. Individual cancelled membership in centre and received a refund for monies paid and then also filled a challenge on the payment with their bank, resulting in a reversal of the original payment. Effectively resulting in a double refund. After several attempts to contact individual by LeisureFit and CS Legal, the individual has not responded. Not economical to continue to pursue and request Write Off.

Rate Debtors

There were no rate debts written off for the month of December 2025.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The monthly financial statements support sustainable financial management by promoting transparency, accountability, and informed decision-making aligned with long-term financial planning.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity December 2025 (Attachment 5): Notes on Statement of Variances in excess of \$100,000.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

C26/359 RFT252622 Supply of Tree Maintenance

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU Minutes - 20 January 2026 (confidential)

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report is presented to Council to recommend the acceptance of a request submitted for RFT252622 Supply of Tree Maintenance.
--

CTAU RECOMMENDATION

That the Council:

- Accepts the recommendations as contained in the confidential attachment to this report, RFT252622 Contract and Tender Advisory Unit Minutes; and**
- Upon resolution of the recommendation, directs that the successful respondents’ names be inserted below this point 2, awarded;**

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City’s qualitative requirements and represents value for money. The City of Melville (“City”) is seeking a suitably qualified and experienced Contractor to perform maintenance services on trees located within City owned land.

The CTAU’s recommendation is now being presented to Council for their approval.

STRATEGIC ALIGNMENT

Outcome	2	A clean, green and sustainable City for current and future generations.
Objective	2	Clean and Green
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	2.3	Increase the urban forest tree canopy on City managed land.
	2.4	Provide and improve parks and green open spaces.
	2.5	Mitigate and adapt to climate change impacts.
	2.6	Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.

BACKGROUND

The City is seeking a suitability qualified and experienced contractor for to perform maintenance services on trees located within City owned land. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- Genus Environmental Pty Ltd
- Westworks Group Pty Ltd ATF Ussheridan Trust T/AS Tree Care WA

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitative criteria and weightings:

Demonstrated Experience	20%
Capacity to Deliver	30%
Sustainable/Social Procurement	20%
Methodology	30%
Total	100%
Percentage to be shortlisted	60%
Price	Non-weighted

The recommended Respondent achieved a qualitative score of 90% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract. The Respondent also provided substantial detail regarding how it addressed challenges in previous contracts.

II. Capacity to Deliver

The Respondent provided the required information against this criterion. The key personnel have relevant qualifications and a good level of experience and comprehensive fleet and equipment.

III. Environmental Sustainability

Respondent provided good information and initiatives against this criterion. They have confirmed that they are willing to work with the City to provide details of their carbon emissions when required.

IV. Methodology

The Respondent provided the required information against this criterion. They addressed the entire methodology questions in detail including the importance of uncompromising hygiene, sequencing, waste-control practices and routines to ensure zero contamination and consistently high compliance with the City's expectations.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

This work plays an important part in maintaining the City's urban tree canopy.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996 Section 3.57 11 (1)*

"A Local Government is required to invite tenders before it enters into a contract for another person to supply goods or services".

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

CONSEQUENCE

No alternative options or consequences are presented as part of this report

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, the following questions and requests for information were raised by Elected Members:

Question 1:

With regard to the tree maintenance contract, will it include proactive canopy maintenance or any sort of relative maintenance on trees?

Response to Question 1:

Yes it will include maintenance on the urban canopy, and I'd be happy to send a scope of works of what's involved outside of the meeting to Elected Members.

C26/360 Investment Statements for November 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

SUMMARY
<ul style="list-style-type: none"> This report presents the investment statements for the period ending 30 November 2025 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 30 November 2025.

PURPOSE

To report on the performance of the City’s investment portfolio for the month of November 2025.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.21% to 4.28% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 3.65%.

12% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 11% in October 2025.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 30 November 2025.

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 30 NOVEMBER 2025		
SUMMARY BY FUND		
Municipal		\$61,532,231
Reserve		\$133,020,816
Citizen Relief		\$252,477
TOTAL		\$194,805,524
SUMMARY BY INVESTMENT TYPE		
11AM		\$11,658,086
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$164,547,438
TOTAL		\$194,805,524
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	\$140,105,524
	A+	
A Category (A+ to A-)	A	
	A-	\$54,700,000
BBB+ Category	BBB+	
TOTAL		\$194,805,524

The City’s total investments amount to \$194.8M, made up of the Citizen Relief Fund (\$0.25M), Municipal Funds (\$61.5M) and Reserve Funds (\$133.02M) which are restricted to the defined purpose for which the reserve account was established.

Key Points

- Most of the funds (\$164.55M) are in Term Deposits, ensuring secure and stable returns.
- Short-term investments include 11AM accounts (\$11.66M) this account is a money market deposit that allows the City to access funds for daily financial needs if notice is given before 11AM, and call deposits totalling (\$18.6M). These funds allow the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.
- The portfolio is low risk, with 72% of funds in AA Category rated institutions and 28% in A Category rated institutions.
- There are no investments in AAA-rated and BBB+ institutions and effort are undertaken to invest in accordance with Council Investment Policy CP-009.

The City's investments were invested within the limits allowed within each category rating for November 2025.

Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 140,105,524	72%	80%	✓
A Category (A+ to A-)	\$ 54,700,000	28%	50%	✓
BBB+ Category	\$ -	0%	25%	✓
TOTAL	\$ 194,805,524	100%		

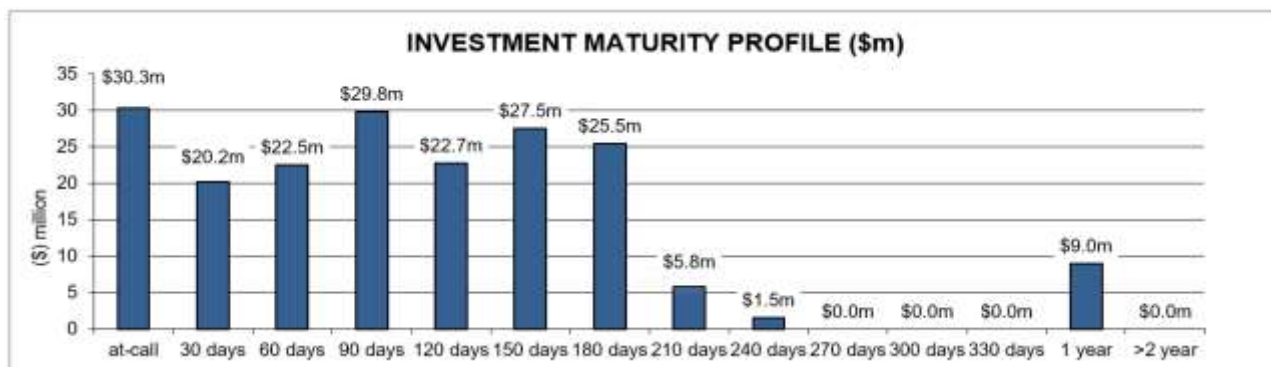
**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The City's investments meet the requirements of the portfolio credit framework, as per the Investment Policy, and shown in the table below.

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
Bank of Queensland	A-	A Category	\$ 47,400,000	24.33%	30.00%	✓
Bendigo & Adelaide	A-	A Category	\$ 7,300,000	3.75%	30.00%	✓
Suncorp	AA-	A Category	\$ 6,800,000	3.49%	50.00%	✓
NAB	AA-	AA Category	\$ 38,063,964	19.54%	50.00%	✓
Westpac	AA-	AA Category	\$ 95,241,560	48.89%	50.00%	✓
TOTAL			\$ 194,805,524	100%		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The below graph summarises the maturity profile of the City's investments at market value as at 30 November 2025. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.



The above Investment Maturity Profile graph for November 2025 provides an overview of the City's investment portfolio, categorising term deposits based on their maturity periods. The maturity profile of the City's investments is aligned with Council's investment policy, cash flow requirements, and prevailing market conditions. Interest rate fluctuations will continue to influence the term of the reinvestment decisions to ensure optimal financial outcomes.

The City's current investment approach prioritises short-term liquidity to meet operational needs and unforeseen expenses rather than focusing on long-term yield opportunities. A substantial portion of funds (\$11.6M) is available for immediate use, ensuring sufficient liquidity for day-to-day operations. This allows the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.

Investments are well-distributed across various short- to medium-term maturities, with notable allocations in 90 days (\$29.8M), 120 days (\$22.7M), 150 days (\$27.5M), 180 days (\$25.5M), 210 days (\$5.8M), 240 days (\$1.5M), and 365 days (\$9M). This structured approach ensures financial stability while the balancing liquidity needs and optimising returns. The estimated average cash outflow requirement of the City is between \$13M to \$16M per month.

The majority of the investment portfolio is concentrated in short- to medium-term maturities, with limited allocation beyond 240 and 365 days. A small portion of the portfolio matures at 365 days (\$9M), reflecting selective investment opportunities where competitive rates were available for Green Investment with Westpac Bank. There are no long-term investments beyond one year, as the City's investment strategy is designed to align with its annual revenue cycle, which is predominantly driven by rates revenue. The recent RBA interest rate cut on 12 August 2025 by 0.25 to 3.6 per cent and remained unchanged at the RBA meeting on 9th December 2025. The changes to the RBA interest rate has contributed to reduced competitiveness of longer-term deposit rates, influencing this maturity profile.

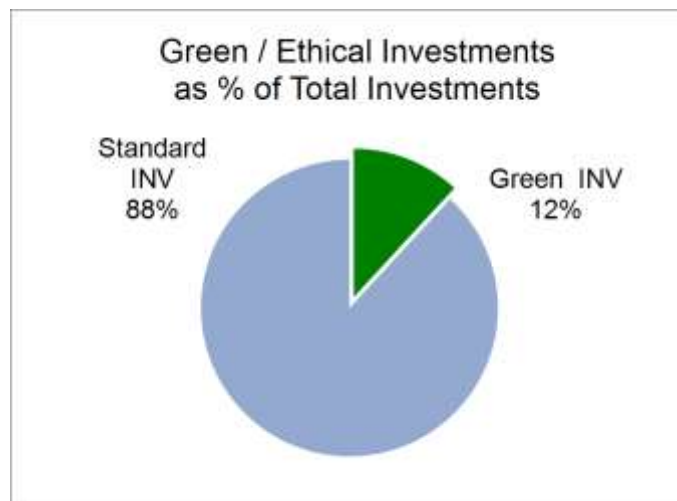
Additionally, the City maintains a balanced risk exposure, diversifying investments within shorter timeframes to mitigate financial and interest rate risks.

The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

"Green investments" are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD's provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 30 November 2025 was \$23,100,000 or 12% of total investment holdings being in non-fossil fuels institutions, compared to \$22,600,000 (11%) in October 2025. The total investments holding for November and October were \$194,805,524 and \$199,805,524 respectively.



Green/Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	A-	A Category	\$ 7,300,000
Suncorp	AA-	AA Category	\$ 6,800,000
Westpac	AA-	AA Category	\$ 9,000,000
TOTAL			\$ 23,100,000

The Green investments are allocated across the two banks mentioned above, in alignment with the Council's credit rating policy.

The City continues to engage in active discussions with financial institutions regarding the availability of ESG Tailored Deposit (ESGTD) products. Westpac has offered AUD Green Tailored Deposits and AUD Social Tailored Deposits, however, there is no suitable investment due to low interest rates offered for these products. Westpac has offered a Social Tailored Deposit with a minimum deposit size of \$1 million and a minimum term of 1 year, extendable up to 5 years. The City's has recently invested \$9M with Westpac, however current holdings with Westpac are already close to the Council-approved policy limit which precludes Westpac for more investment opportunities at this time.

While the City maintains a preference for green and ethical investments, this is only exercised after ensuring that all requirements related to credit rating, competitive interest rates, and risk diversification are fully met.

In addition, the City has held formal discussions with CBA, NAB and Bank of Queensland to explore potential ESGTD and Green Term Deposit options. At this stage, both banks are in the development phase of these products. Currently, there are no suitable ESGTD products available in the market that meet the City's Investment Policy requirement.

ENGAGEMENT

This report is available to members of the public on the City's website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2024-2034.

Priority Number One – "Restricted current revenue base and increasing/changing service demands impacts on rates".

Risk

The Council's Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments*
- *Trustee Act 1962 (Part 3)*

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

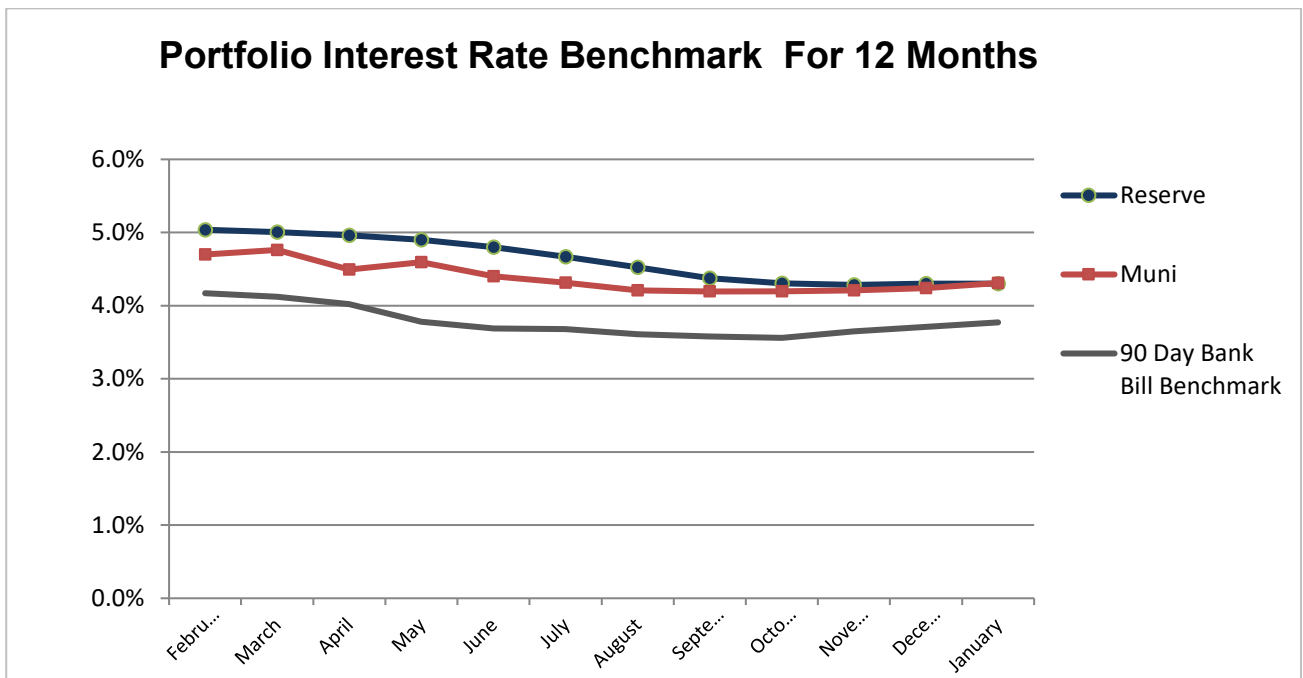
Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is

limited by prescriptive legislative provisions governed by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 30 November 2025

- Year-to-date Investment earnings on term deposits held in reserve accounts, money at call accounts and the municipal account in aggregate, was \$3,457,512 against a year-to-date budget of \$3,309,083 representing a positive variance of \$148,429.
- The weighted average interest rate for Municipal and Trust Fund investments as at 30 November 2025 was 4.21% which compares favourably to the benchmark three-month bank bill swap (BBSW) reference rate of 3.65%.



CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

C26/361 Schedule of Accounts Paid for November 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> Payment details November 2025 ↓ Card Payments Details November 2025 ↓

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of November 2025 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period November 2025 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details November 2025 (Attachment 1) and Card Payment Details November 2025 (Attachment 2).

PURPOSE

The Schedule of Payments for the month totals \$14,223,796.45. The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the Local Government (Financial Management) Regulations 1996, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$8,900,301.62 direct creditor payments were paid during the month, of which, 16% of payments were paid to suppliers located within the City of Melville and 22% to suppliers within the South West Metropolitan Region, compared to 11% and 16% of total of \$13,897,200 direct creditor payments made over October 2025 respectively.

The biggest payment of \$971,457.73 made during the month was the Regulatory fees and government charges – Rates ESL payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for November 2025 are presented for noting, including Payment Register numbers, Cheques: 881, Electronic Funds Transfers batches: 988 and 990, Trust Payments, Card Payments and Payroll.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE		
November 2025		
<i>Payments made under Delegated Authority DA-035</i>		
MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
Cheques	Chq Payment Register No. 881	\$97.50
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	
Electronic Funds Transfers	EFT Payment Register No.989 and 991	\$8,585,447.49
	EFT Payment on Restricted Funds Register No. 988 and 990	\$70,300.00
	Less Cancelled EFTs	(\$1,900.00)
		\$8,653,944.99
Direct Debits	Bank Fees	\$30,170.74
	Ampol Fuel	\$210,715.75
Direct Payments		\$5,470.14
	Total Direct Creditor Payments	\$8,900,301.62
Payroll	Total Pay 10 and 11	\$5,223,397.82
	Total Payroll	\$5,223,397.82
Cards	Westpac Purchase Cards	\$100,097.01
	Total Card Payments	\$100,097.01
Total Direct Creditor Payments from Municipal Account		\$14,223,796.45

Schedule of Payments Made continued.

INTERFUND & INVESTMENT TRANSACTIONS			
Interfund Transfers			
Loan			\$0.00
Citizen Relief Trust			\$0.00
Citizen Relief Operating			\$0.00
Municipal			(\$14,189,094.75)
Reserve			\$14,189,094.75
Trust			\$0.00
Total Interfund Transfers			\$0.00
New Municipal Investments			
Westpac	21/11/2025		\$1,500,000.00
BOQ	20/11/2025		\$2,000,000.00
BOQ	19/11/2025		\$2,000,000.00
Westpac	10/11/2025		\$4,000,000.00
Total New Investments			\$9,500,000.00
Grand Total			\$23,823,873.62

Details of the payments are shown in attachment 1.

Any payment over and above \$25,000.00 has been highlighted under the Payment Amount column in the attachment 1.

Regulation (13A. of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during October 2025 and settled in November 2025 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

The *Local Government (Financial Management) Regulations 1996* Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the local government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026, there were no questions or requests for information raised in relation to this item.

Community Development

Nil.

Environment and Infrastructure

E26/87 Adoption of New Council Policy - CP-129 Personal Memorials in Public Open Space

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in preparing this report has an interest to declare
Attachments:	<ol style="list-style-type: none"> 1. CP-129 Personal Memorials in Public Open Space ↓ 2. Engagement Snapshot ↓ 3. Alternative Motion without Notice - Cr N Robins (13 February 2026) ↓ 4. Officer Advice Note to Alternative Motion (13 February 2026) ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The City has for a long period of time allowed personal memorials mainly in the form of bench seats to be installed as a means of assisting the local community with grieving for loved ones, however, there has never been a formal position on this matter. • Locations along the foreshore are very popular for those requesting a personal memorial bench which has resulted in these areas reaching a saturation point. • In 2024, the City temporarily paused accepting requests for personal memorials until a Policy could be developed as there were challenges in placing bench seats in areas with high demand. • The cost of a memorial bench and plaque in 2024 was approximately \$3,800 funded by the applicant, which has led to inequities associated with limiting bench installation to only those that can afford the cost. • A desktop review of other Local Governments in Perth was undertaken to determine what their respective Councils have put in place for memorial requests has assisted in shaping the Officer’s position and recommendation going forward. • In November and December of 2023, the City undertook community engagement to understand the level of support for memorials in public places. • The Officer recommendation is to discontinue the practice of allowing the installation of Personal Memorials within Public Open Space and to create four inclusive Reflection/ <i>Remember Me spaces</i> across the City to allow for contemplation and reflection for loved ones that have passed. • Based on the issues identified in this report, a new Council Policy on Personal Memorials in Public Open Space has been prepared for consideration by the Council. • The policy has been presented to previous Elected Member Information Sessions and Policy and Legislation Committee meetings, most recently at the December 2025 meeting.

OFFICER RECOMMENDATION

That the Council adopts the Council Policy CP-129 Personal Memorials in Public Open Space (Attachment 1).

PURPOSE

To seek the Council’s adoption of the new Council Policy CP-129 Personal Memorials in Public Open Space Policy (Attachment 1).

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.

BACKGROUND

The City has for a long period of time allowed personal memorials as a means of assisting the local community to grieve for loved ones, most recently memorials are in the form of a park bench with a plaque.

Personal Memorials are in addition to the War Memorial at Yagan Mia/Wireless Hill, Heath Ledger Memorial chess set at Goolugatup/Heathcote and the following located at Dyoondalup/Point Walter.

- Vyner Brooke Nurses Memorial
- Honour Avenue War Memorials
- Stolen Generation space.

There currently is no City Operational Policy or Council Policy on this subject at the City of Melville.

In 2024, the City temporarily paused accepting requests for personal memorials until a Policy could be developed. Historically, on average the City received approximately 15 requests per year, however this number has been as high as 30 requests, experienced in 2022. The City’s Park Asset database identifies that there are approximately 225 memorial plaques in the City (based on the latest audit undertaken in 2023-2024).

In addition, there were challenges in placing bench seats in areas with high demand. Locations along the foreshore are particularly popular for those requesting a personal memorial bench which has resulted in these areas reaching a saturation point and essentially being overcrowded with memorial benches. Example below at Bicton Quarantine Park with red dots indicating memorial benches.



Prior to the City pausing personal memorial requests, the following process and assessment took place when an application was received:

- The City reviewed memorial applications when lodged and the team worked with the applicant regarding the suitability of the location requested
- The only criteria that had to be met is that the person that the memorial is named after must have lived in the City for 10 years. Vetting of the information for accuracy is problematic in some cases, with no rigorous investigation able to be completed to verify this criteria
- Once the City assessed and accepted the completed Application Form, a quote was issued, and an invoice raised for payment. The cost was approximately \$3,800 for a bench and plaque
- Ordering of bench and plaque was arranged by the City after payment had been received
- Upon receiving the bench and plaque, the City arranged for installation and notified the applicant that the bench had been installed
- Ongoing maintenance of the plaque is the responsibility of the applicant, noting the City maintains the seat
- There are no restrictions for length of time the plaque will be in place.

Many requests are for the same locations predominately Bicton Quarantine Park, Dyoondalup/ Point Walter, Blackwell Reach Parade and other locations along the foreshore. As these locations are very popular, they have reached a saturation point with personal memorials.

As a result of the high number of existing memorials, officers are often advising applicants that space is no longer available which can cause distress for family members. Officers are also finding applicants are very particular with their requests and become emotional when their ideal location for the memorial bench is not able to be supported. The entire process can be very stressful for City officers managing the requests and for the applicant.

There are times when members of the community have raised concern that they do not agree with personal memorials being placed in public open space areas and believe they should remain in designated facilities such as cemeteries.

A key point to consider is the associated cost with purchasing the park bench and the plaque. As there is a significant cost involved with the current process, some people in the community can't afford it, raising the question of equity.

CONSIDERATION

A desktop review of what other Local Governments in Perth have in place for personal memorial requests has been undertaken, with varying results as indicated below:

- Town of Mosman Park – A commemorative plaque wall at a park which overlooks the Swan River that is added to over time.
- City of South Perth - Installation of a commemorative plaque on an approved structure or tree only.
- City of Joondalup - Installation of a commemorative plaque within an existing garden bed area or integrated with an existing tree.
- City of Nedlands – Planting of a tree with a plaque or dedicating items of amenity furniture.

With the above examples, there is a range of approval processes in each Local Government from the Council to CEO or a Delegated Officer as well as strict criteria and timeframes in which the plaque is to be left in ground and removed after a certain timeframe. All of these examples are supported by the respective Council Policy on this issue.

The City has considered a number of options for personal memorials including the following:

- An applicant could purchase any infrastructure located in a park, installing it as a memorial with a plaque, where such infrastructure meets the City's asset management requirements. Purchased assets could include infrastructure like trees, gardens, drink fountains, BBQs or even playgrounds in locations across the City. A plaque would be placed on or near these assets. There would be no upfront cost to the City as costs would be borne by the applicant, however as with bench seats at some point this will become an asset the City will have to renew or replace at ratepayers expense.
- Designate various locations to be utilised as a memorial – a wall/sculpture or similar structure could be established with names included on a centralised plaque
- Garden/space – Creating or designating a specific memorial garden or space
- Place a time limit on the plaques which could allow the plaques to be there for a designated timeframe (say 5 or 10 years) and then removed so the space can be reused for future applicants.
- QR codes or virtual memorials using other technological method. This would reduce the physical impact across the City and enable personal or other family members to be represented.

City staff recommend the following actions to form the basis for the Council Policy:

- Discontinue the practice of allowing the installation of Personal Memorials within Public Open Space areas.
- Create four *Reflection/ Remember Me spaces* across the City to allow for contemplation and reflection of loved ones' past. The space would not include specific names rather a commemorative/reflective phrase or similar and be funded by the City. These spaces would be installed at Bicton Quarantine Park, Jeff Joseph Reserve, Dyoondalup/Point Walter and Deep Water Point initially due to their popularity for such requests. More locations could be considered if requested or desired by the Council.

ENGAGEMENT

During November and December of 2023, the City undertook community engagement to better understand the level of support for memorials in public places and provided an opportunity for the public to share ideas on the future of the memorial process. Just under 1000 randomly selected emails were sent out to members of community via the City of Melville Sounding Board and the survey link was posted on social media platforms and 95 survey submissions were received.

Most responses preferred to keep personal memorial plaques on benches. However, there were comments that acknowledged the difficulties with multiple benches at sites such as *“There definitely needs to be a limitation on the number of benches and memorial plaques at public park locations as there was clearly a time when it got out of hand such as Quarantine Park Bicton where it has become a park of benches.”*

The next two preferences were memorial gardens and Remember Me benches.

There were several alternative suggestions including:

- Provision of memorial seeds that could be spread around the City of Melville
- Augmented reality options
- Bridge of memories or a lock bridge

Several comments suggested they do not agree with personal memorials at all and included:

“I don't believe ratepayers money (even indirectly through just allocation of resources to arrange a plaque etc) or council resources should be invested in memorials.”

Engagement Snapshot provides a summary of the feedback and forms Attachment 2.

SUSTAINABILITY IMPLICATIONS

Social Sustainability

- Positive - Supports the Applicant's grieving process and wellbeing
- Negative - No longer allowing personalised plaques may lead to distress for those who would like to see a memorial bench installed at certain locations.

Environmental Sustainability

- Positive - Adds interest to locations which may further activate POS.
- Negative – Installation of new assets potentially increasing non-sustainable materials in public open space.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy implications presented as part of this report, noting that the Officer Recommendation is to adopt a policy regarding this matter.

FINANCIAL IMPLICATIONS

If the Policy is supported, 4 x *Reflection/ Remember Me spaces* would be installed which would require the City to allocate funding in the budget and Long-Term Financial Plan commencing in the 2026/2027 financial year. The installation of *Reflection/ Remember Me spaces* would be planned as follows:

- Dyoondalup/Point Walter – 2026-2027
- Jeff Joseph Reserve – 2027-2028
- Deep Water Point – 2028-2029
- Bicton Quarantine Park – 2029-2030

A budget of \$40,000 for each *Reflection/ Remember Me space*, a total of \$160,000 would be required over the four financial years from 2026-2027 to 2029-2030.

Ongoing operational budgets would be required as well as considering asset renewal costs associated with the new infrastructure.

CONSEQUENCE

If this Policy is not adopted and the Council retains the process of installing personal memorials in public open space the below will need to be considered

- There will be a reduction in customer satisfaction when applications are declined
- City staff wellbeing concerns will continue when managing requests that are declined
- Continued inequity as to who can afford to meet the cost of memorial bench installation
- Further proliferation of personal memorial benches in the Public Open Space areas

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 the following questions or requests for information were raised:

Question 1:

With regard to the questions asked by Mr Waugh this evening, is there anything that you'd like to expand on?

Response to Question 1:

Mr Waugh's questions were related to our policies in general. Mr Waugh's preamble to the question was making a distinction between adopting the policy and also Council adopting the procedures. There is a clear distinction in the Act that talks about Council adopting strategic policies and providing strategic direction, and the procedures are an executive function of the CEO to implement the policies. Our interpretation of the Act and interpretation of how policies are to be adopted would be making sure there is a clear distinction between the two; a clear distinction between a strategic policy of Council and an operational policy under the executive functions of the CEO within the Act.

Question 2:

Is there any chance you could email Elected Members that information?

Response to Question 2:

Absolutely.

Question 3:

The report mentions equity a lot, with the cost of a park bench listed as \$3,800. Does the report need to mention equity, as I don't think it's an equity issue? Can officers make comment on this?

Response to Question 3:

That was based on some of the feedback that was received by staff. In terms of \$3,800 being a lot of money, that probably depends. Different people would perhaps give different answers to that. I would certainly acknowledge it would be less than the cost of an average funeral, but people would potentially be paying for a funeral as well as paying for the cost of the memorial. It is probably a subjective matter as to whether or not \$3,800 is a considerable amount of money.

Question 4:

Just a further comment about something that was mentioned in the report: the \$3,800 was paid for by the applicant, would that be correct?

Response to Question 4:

Yes, that is correct.

Question 5:

It's got in here under community engagement, and it's highlighted, that several comments suggested they don't agree with personal memorials at all because they don't believe ratepayers' money should be invested in memorials. So would that be an incorrect statement?

Response to Question 5:

The statement is correct in saying that's the feedback that was provided as part of the consultation, and it may have been that people were unaware that the applicants were paying themselves. They may also have been referring to staff time involved in organising them and things like that, which may not be directly costed.

Question 6:

Given that the issue largely seems to be about oversaturation, which I gather from the diagram of Bicton Quarantine Park is about the number of benches and not necessarily the number of plaques, has consideration been given to having multiple plaques on a bench or putting plaques on trees?

Response to Question 6:

Yes, consideration has been given to that. Some of the issues with the benches is that some of them have already been installed and been paid for by one particular family, so it would obviously be quite stressful for the people and the staff involved in going and asking if it's alright to put another plaque on there. The report did also consider looking at the option of not just plaques on trees but plaques on other infrastructure as well, which could be barbecues, playgrounds or things like that, so that option was considered as well.

Question 7:

Was consideration given to other infrastructure that would be considered useful for our residents, for example jetties, upkeep restoration and water fountains?

Response to Question 7:

On page 79, one of the options was that purchased assets could include infrastructure like trees, gardens, drink fountains and barbeques. I'm not sure if jetties were specifically considered, but they would be grouped in the same group, so that was the consideration.

E26/88 RFT252611 Supply of Plumbing Services

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	1. CTAU Minutes - 16 December 2025 (Extract - RFT252611) (confidential)

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report is presented to the Council to recommend the acceptance of a request submitted for RFT252611 Supply of Plumbing Services.

CTAU RECOMMENDATION

That the Council:

- Accepts the recommendations as contained in the confidential attachment to this report, RFT252611 Contract and Tender Advisory Unit Minutes (Attachment 1); and**
- Upon resolution of the recommendation, directs that the successful respondents’ names be inserted below this point 2, awarded;**

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City’s qualitative requirements and represents value for money. The City of Melville is seeking a suitably qualified and experienced contractor to undertake the supply of Plumbing Services in various locations across the City.

The CTAU’s recommendation is now being presented to Council for their approval.

STRATEGIC ALIGNMENT

Outcome	3	Sustainable, connected development and transport infrastructure across our City.
Objective	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.

BACKGROUND

The City is seeking a suitability qualified and experienced contractor for Supply of Plumbing Services. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- Swift Flow Pty Ltd
- On Tap Services Pty Ltd T/As On Tap Services
- Techworks Plumbing Pty Ltd T/As Techworks Plumbing
- Ballantyne All Commercial Property Services Pty Ltd T/As Ballantyne All Commercial Property Services
- Finestone Investments Pty Ltd T/As ACE Plus

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitative criteria and weightings:

Demonstrated Experience	25%
Capacity to Deliver	25%
Sustainable/ Social Procurement	20%
Methodology	30%
Total	100%
Percentage to be shortlisted	70%
Price	Non-weighted

The recommended Respondent achieved a qualitative score of 77.78% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.

The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Sustainable/Social Procurement

The Respondent provided good information and initiatives against this criterion.

IV. Methodology

The Respondent provided the required information against this criterion.

They satisfactorily addressed the entire methodology question and the scope of the contract.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There is no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996 Section 3.57 11 (1)*

"A Local Government is required to invite tenders before it enters into a contract for another person to supply goods or services".

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

CONSEQUENCE

No alternative options or consequences are presented as part of this report

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 there were no questions or requests for information raised in relation to the item.

E26/89 RFT252617 Supply of Electrical Maintenance Services

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	1. CTAU Minutes - 16 December 2025 (Extract - RFT252617) (confidential)

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report is presented to the Council to recommend the acceptance of a request submitted for RFT252617 Supply of Electrical Maintenance Services.

CTAU RECOMMENDATION

That the Council:

- Accepts the recommendations as contained in the confidential attachment to this report, RFT252617 Contract and Tender Advisory Unit Minutes; and**
- Upon resolution of the recommendation, directs that the successful respondents’ names be inserted below this point 2, awarded;**

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City’s qualitative requirements and represents value for money. The City of Melville is seeking a suitably qualified and experienced contractor to undertake the supply of Electrical Maintenance Services in various locations across the City including but not limited to Buildings, Reserves, Carparks and Public Access Ways.

The CTAU’s recommendation is now being presented to Council for their approval.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
	3	Sustainable, connected development and transport infrastructure across our City.
Objective	3	Sustainable and Connected Development
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.

BACKGROUND

The City is seeking a suitability qualified and experienced contractor for Supply of Electrical Maintenance Services in various locations across the City including, but not limited to, Buildings, Reserves, Carparks and Public Access Ways. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- Finestone Investments Pty Ltd T/As ACE Plus
- Airmaster Corporation Pty Ltd T/As Airmaster Corporation
- Ballantyne All Commercial Property Services
- Citibling Pty Ltd As Trustee for The Mihevc Family Trust & The Fautleroy Family Trust T/As Boyan Electrical
- Campbell Enterprises Pty Ltd T/As Electricians Near You
- Raindale Holdings Pty Ltd T/As Global Testing Services
- Grosvenor Engineering Group Pty Ltd T/As Grosvenor Engineering Group
- LECE Pty Ltd T/As LECE Group
- MMJ Electrical & Communications Pty Ltd
- Northlake Electrical Pty Ltd
- PEAP Contractors Pty Ltd
- Pearmans Electrical & Mechanical Services Pty Ltd T/As Pearmans Electrical Services
- Williams Electrical Services Pty Ltd T/As William Electrical Services

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitative criteria and weightings:

Demonstrated Experience	25%
Capacity to Deliver	25%
Sustainable/Social Procurement	20%
Methodology	30%
Total	100%
Percentage to be shortlisted	70%
Price	Non-weighted

The recommended Respondent achieved a qualitative score of 80.56% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.

The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Environmental Sustainability

The Respondent provided good information and major initiatives presented against this criterion.

IV. Methodology

The Respondent provided the required information against this criterion.

They satisfactorily addressed the entire methodology question and understand the scope of the contract.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There is no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996 Section 3.57 11 (1)*
“A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services”.

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 there were no questions or requests for information raised in relation to the item.

Planning

UP26/99 Review of the Booragoon (Melville City Centre) Structure Plan

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	<ol style="list-style-type: none"> 1. Engagement Outcomes Report ↓ 2. Officer Advice Note (13 February 2026) ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The Melville City Centre Structure Plan, now referred to as the Booragoon (Melville City Centre) Precinct Plan, is subject to a statutory ten-yearly review. The Western Australian Planning Commission (WAPC) has approved a two-year extension to allow completion of the review by 2027. • To prepare for the review, a preliminary engagement phase has been completed, capturing feedback from the community, key stakeholders, Elected Members, and the City’s Senior Leadership Team. The findings from this preliminary dialogue with stakeholders is summarised in the Engagement Outcomes Report (Attachment 1). • The preliminary engagement phase has highlighted opportunities for the City Centre and equally has noted a number of concerns, pre-requisites and delivery challenges, should future planning contemplate additional growth and intensity. • Issues that would need to be addressed in the future City Centre include the need for upfront public realm investment, traffic and transport management, land assembly, tree protection, quality of design and built form together with effective stakeholder communication. • Based on the preliminary work undertaken, an evidence-led, staged approach is proposed for the Booragoon (Melville City Centre) Activity Centre Plan review: <ul style="list-style-type: none"> ○ The review will be evidence-led and staged, drawing on technical investigations, the preliminary community engagement and progressing through Elected Member workshops prior to any draft plans being prepared. ○ Built form outcomes will follow a performance-based approach, with height and massing guided by context, community expectation and design quality rather than blanket zoning. ○ Early engagement with the Department of Planning, Lands and Heritage, Minister for Planning and the Western Australian Planning Commission (WAPC) will test feasible density scenarios, expectations, and delivery mechanisms before options are presented to Council. ○ Engagement materials will clearly communicate the expected impacts on traffic, housing diversity, and character.

- This approach recognises that while State Government legislation identifies Booragoon as a major centre within the metropolitan hierarchy, any movement towards that role and vision will require support of stakeholders and attention to the concerns raised during the preliminary engagement.
- Accordingly, a tailored planning review program is recommended which establishes the parameters, scope, and decision framework upfront, ensuring all decisions are guided by agreed technical evidence before any draft plans or maps are prepared.
- Council is recommended to note the Engagement Outcomes Report and endorse the evidence-led, engagement aligned and staged approach to the review.

OFFICER RECOMMENDATION

That the Council:

- 1. Notes the Preliminary Community Engagement Report and Findings for the Booragoon (Melville City Centre) Activity Centre Plan (ACP).**
- 2. Confirms the governance and scope controls for the ACP review:**
 - (a) The ACP review will be evidence led, drawing on Local Planning Scheme No.6 technical investigations (Land Economics, Traffic Impact Assessment to 2050, Tree Canopy Impact Assessment, further stakeholder engagement and targeted State agency inputs), and progressed through Elected Member Workshops prior to any drafting of plans for public consultation.**
 - (b) Built form recommendations will adopt a performance-based approach to height and massing with any additional height being context appropriate, informed by community engagement and design led.**
- 3. Requests the CEO to initiate early dialogue with the Department of Planning, Lands and Heritage (DPLH) Minister for Planning and Chair of the Western Australian Planning Commission to test acceptable density scenarios, expectations and delivery mechanisms for Booragoon prior to option presentation to Council.**
- 4. Requests the ACP engagement materials to include well explained impact sheets (before/after visuals, traffic/parking outcomes, tree canopy outcomes, housing diversity/affordability, character retention/transitions) prepared in alignment with the Local Planning Scheme No. 6 Detailed Engagement and Elected Member Workshop process.**

Requests the integration of tree outcomes across the various options, consistent with the updated CP029 Trees on City managed land (including the 2026 compulsory verge tree program for suitable commercial frontages) and the forthcoming Local Planning Policy for Trees on Private Land, showing retention, deep soil requirements, street tree expansion, and offsets/contributions where removal is necessary.

PURPOSE

This report is presented to Council to seek endorsement of an evidence-led, staged approach to the Melville City Centre Structure Plan review. The approach acknowledges the results of the recent preliminary engagement and recognised that future planning for the centre will need to have greater regard to the concerns and challenges raised. In particular, the approach recognises that any proposed changes to the centre need to be supported with additional investment in areas such as infrastructure, quality design and public realm improvement.

The revised approach for Booragoon aims to guide the review using community engagement outcomes, technical investigations, Elected Member workshops, and early State engagement, ensuring built form outcomes are context-appropriate and design-led, impacts are clearly communicated, and Council can make informed decisions on the ACP's direction.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
	3	Sustainable, connected development and transport infrastructure across our City.
	4	Economic prosperity and vibrant resilient communities and businesses.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	2	Clean and Green
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.
	3.5	Facilitate improved integrated public transport solutions.
3.6	Provide sustainable and connected road, bicycle, footpath and transport networks.	

BACKGROUND

The Booragoon Centre is a designated Secondary Centre under State Planning Policy 4.2 – Activity Centres, reflecting its regional role, concentration of commercial activity, and public transport function. The existing Melville City Centre Structure Plan (MCCSP), endorsed in 2014, guides development across land use, built form, streetscape, public realm, sustainability, and infrastructure servicing. The MCCSP is due for review in 2025, however, the WAPC has approved a two-year extension to allow completion of the review by 2027.

Recognising the range of stakeholders with an interest in the centre, (including Elected Members, the community, landowners, and special interest groups), the City undertook a preliminary engagement phase to understand community and stakeholder expectation, explore opportunities, constraints, and challenges. The engagement findings, summarised in Attachment 1, highlighted several key issues:

- Booragoon has strong regional economic importance but limited housing diversity and under-investment in the public realm.
- Stakeholders strongly support enhanced public realm, including expanded tree canopy, walkability, open space, and civic activation.

- Strategic use of City-owned land presents opportunities to unlock precinct renewal and align economic, social, and environmental outcomes.
- Clearer planning communication, consideration of precinct identity, housing diversity, transport accessibility, and economic activation are required.
- Engagement fatigue is a risk, requiring transparent processes, clear information and consistent messaging.

These preliminary investigations also included analysis of economic factors relating to the future of the Booragoon City Centre. The economic analysis explored expectations for the future of the Centre and identifies factors limiting future growth. Importantly, the economic analysis highlights issues and opportunities that would need to be resolved as part of any planned growth of the area. Key findings and recommendations include:

- The Centre is well located within the metropolitan area and features views, high property values, good public transport access, proximity to schools, open space and wide range of services.
- The structure plan area is dominated by the Westfield Shopping Centre and delays to the expansion are adversely impacting development throughout the precinct.
- Other negative factors include poor quality pedestrian environments, limited public realm investment, traffic congestion and general lack of centre identity.
- Existing Structure Plan controls are not reflective of the City's highest order centre. These restrictions together with market conditions are impacting development feasibility which is reflected in modest levels of recent development.
- Opportunity to review development controls to promote population and growth (relax height controls, relax use restrictions, extend precinct frame, promote improved design quality).
- Opportunity for the City to take on a leadership role in enhancing the precinct, including development of its landholdings, investment in public realm/streetscapes etc, promotion of the precinct/events etc and supporting the Westfield development.
- Opportunity for additional advocacy to State and Federal government for investment in infrastructure, transport, servicing, housing (social and aged care).

The preliminary community engagement, economic analysis together with lessons from Local Planning Scheme No. 6 (LPS6) and other precinct reviews, have informed the City's recommendations for an evidence-led, staged approach for the preparation of the Booragoon (Melville City Centre) Activity Centre Plan.

CONSIDERATION

The City proposes an evidence-led, consultative and staged approach to guide the ACP review and ensure decisions are grounded in technical analysis, realistic delivery, and with managed community expectations. This approach balances strategic vision with practical feasibility and aligns with State and local planning objectives.

The approach highlights the need to ensure that any proposed changes to development intensity in the Centre are linked to appropriate responses to identified concerns and challenges such as investing in supporting infrastructure, public realm improvements, economic realities and enhanced delivery/governance mechanisms.

1. Governance and Mandate

Before any drafting begins, Council's formal endorsement of the review's scope and parameters is essential. This governance step establishes what the ACP review will and will not cover, sets expectations for consultants, and ensures transparency throughout the process. Defining the mandate at the outset clarifies decision-making responsibilities and provides a foundation for a structured review.

2. Evidence-First Approach

The cornerstone of this approach is that all options must be evidence-based. This means ACP scenarios will rely on:

- Land economics analysis to test feasibility and typologies
- Demographic and population projection analysis
- Traffic modelling to 2050 to understand network and parking impacts
- Tree canopy assessments to balance built form with environmental outcomes
- Targeted agency input on utilities, education, transport, and servicing
- Additional community engagement on precinct vision.

No draft plans or recommended options will be advanced until this evidence has been presented and reviewed at Elected Member workshops. This ensures Council considers facts before forming positions or choosing a preferred direction.

3. Performance-Based Built Form

Built form outcomes will be context-sensitive and design-led, rather than determined by blanket zoning. Height and massing is intended to reflect the scale, character, and amenity of the precinct. This aligns with the principles of Local Planning Policy 3.1 – Residential Development, where additional height is discretionary and must demonstrate design quality, community benefit, and compatibility with surrounding development.

4. Two-Envelope Approach

To reconcile and balance short-term deliverability with long-term strategic ambition, the ACP review will separate options into two "envelopes":

- Envelope A – Near-Term Delivery: Achievable mid-rise development with clear enabling infrastructure and public realm improvements. Triggers will ensure development occurs responsibly and in sequence with supporting works.
- Envelope B – Strategic Uplift: Taller built form and more intensive development may be considered only where State partnership tools, private investment, public realm enhancements and servicing allow. Without these enablers, higher density delivery may not occur before 2035+.

This structured approach ensures the review:

- Plans for growth realistically, based on market feasibility, infrastructure readiness and staging.
- Avoids premature or unrealistic density expectations, which could undermine community trust or lead to unimplementable plans.
- Aligns with State planning policy for Secondary Centres while ensuring uplift is introduced only where justified and deliverable.
- Responds to community expectations for well-designed, context-appropriate built form and managed impacts.
- Provides a clear pathway for both immediate improvements and longer-term opportunities, without committing the City to growth that cannot yet be delivered.

5. Decision Gates

To ensure disciplined governance, manage community and State expectations, and avoid premature or unsupported planning outcomes, the review will proceed through four clearly defined decision gates. Each gate represents a formal checkpoint at which Council confirms direction before any further work progresses.

Gate 1:

The first gate involves Council's endorsement of the review's scope and parameters, including the evidence-led methodology, the two-envelope approach, the performance-based built-form framework, and the required engagement deliverables. This establishes the foundational mandate for the project and defines the expectations that will guide all subsequent stages of work.

Gate 2:

The second gate occurs once the consolidated evidence base (land-economics feasibility, demographic projections, traffic and parking modelling to 2050, tree-canopy assessments, and targeted servicing advice from State agencies) has been completed and presented through a series of Elected Member workshops. At this stage, no options or draft scenarios are produced, ensuring Council has the opportunity to understand and interrogate the technical evidence before any planning directions are formed.

Gate 3:

The third gate is reached when multiple planning scenarios are presented to Council, each accompanied by clear and transparent trade-off information such as yield outcomes, traffic and canopy implications, built-form and character considerations, affordability implications, servicing capacity and infrastructure triggers, delivery feasibility, and preliminary State agency feedback. This comparative analysis enables Council to explore the implications of different strategic pathways, including both near-term deliverable outcomes and longer-term possibilities.

Gate 4:

At the fourth gate, Council provides explicit direction on the preferred planning approach. Only at this point do consultants commence drafting the Activity Centre Plan. Strategic uplift (Envelope B) is incorporated into draft content only where its feasibility has been demonstrated and where there is clear confirmation of State and private sector enablement through appropriate infrastructure and partnership mechanisms.

This gated process ensures that Council retains oversight at every critical point, makes informed decisions based on transparent evidence and option analysis, and avoids the risks associated with premature drafting or a “plan and defend” type outcome. It also provides the clarity and discipline required to manage community expectations, align with State aspirations, and ensure the resulting plan is both credible and deliverable.

6. Community and State Engagement

Engagement is central to building trust, transparency and legitimacy throughout the review. Preliminary engagement shows that community expectations remain closely aligned with the existing Structure Plan, particularly regarding traffic, character, tree canopy, infrastructure capacity and the overall scale of change. These expectations need to be managed carefully and respectfully. They cannot be dismissed, and a measured, staged and evidence-led approach is required to ensure future planning directions respond to community values while remaining realistic and deliverable.

To support this, simple impact sheets will be used to clearly explain the implications of each planning scenario, including traffic and parking outcomes, housing diversity, tree canopy effects, built-form transitions and anticipated changes to precinct character. These materials will help the community understand what may change, why change may be required, and the safeguards and sequencing in place to manage impacts. A broader community engagement program will need to be designed and implemented to support the next phase of the process and assist with informing the review.

Early and ongoing engagement with the DPLH, the Minister for Planning and the Western Australian Planning Commission will also be essential. This dialogue will test the feasibility of density scenarios, clarify expectations for Booragoon as a Secondary Centre, and identify the delivery mechanisms that may be required for any longer-term uplift areas. Integrating State feedback early will ensure the ACP aligns with broader planning priorities while remaining grounded in community sentiment and supported by clear evidence of feasibility and timing.

Together, this approach will help the City navigate differing expectations between the community, State agencies and market realities while ensuring the ACP progresses in a transparent, inclusive and well-governed manner.

7. Key Principles

The approach is tied to clear principles that provide both structure and flexibility for a credible and deliverable review.

The non-negotiables are an evidence first methodology, Elected Member workshops at key stages, a performance-based approach to height and built form, transparent assessment of trade-offs, and confirmation of State and private-sector feasibility before any strategic uplift is considered. These requirements keep the review grounded, objective and aligned with Council’s governance expectations.

The negotiables include the boundaries of Envelopes A and B, the timing and phasing of public realm and infrastructure investment, and the housing mix and types. These elements can be refined as technical work progresses and as Council considers trade-offs and community feedback.

A key aspect of this framework is recognising that an evidence-led process may show that certain density options are not feasible, are not supported by State agencies, or require delivery mechanisms that are not yet available. In such cases, the City may stage or defer strategic uplift, or decide that some high-density outcomes should not proceed. This protects Council from committing to growth that cannot be delivered or is not accepted by community and provides a stable basis for decision-making.

Together, these principles guide consultants, support consistent communication with the community and ensure the ACP remains realistic, implementable and aligned with both community expectations and State planning requirements.

CONCLUSION

A different approach is proposed for the preparation of the Booragoon (Melville City Centre) Precinct Plan, having regard to the results from the preliminary engagement and the informing investigations. The proposed evidence-led, staged approach responds to the opportunities, challenges and concerns noted in the preliminary engagement and balances strategic ambition with practical feasibility. By grounding all options in robust technical evidence, including land economics, traffic modelling, and agency input, Council is positioned to make informed decisions before any draft plans are prepared. This ensures that outcomes are achievable, context-sensitive, and aligned with both City and State objectives.

Staging the review through defined decision gates provides transparency and accountability, allowing Council to consider trade-offs between different development scenarios while maintaining oversight over built form, density, and infrastructure delivery. The two-envelope approach further strengthens this framework by separating near-term, deliverable outcomes from longer-term strategic opportunities that depend on State partnerships, private investment or market conditions. This prevents over-promising, reduces delivery risk, and safeguards the City's credibility with the community and stakeholders.

The approach also prioritises community engagement and alignment with expectations established during LPS6, using explainable impact materials to clearly communicate potential outcomes, including traffic, housing, and character impacts. This transparency helps build trust, encourages meaningful input, and ensures that the preferred direction reflects community values alongside technical and economic considerations.

Overall, this evidence-led, staged methodology provides Council with a structured, disciplined, and adaptable framework to guide Booragoon's future development. It enables informed decision-making, mitigates risk, and ensures that any recommended changes are deliverable, sustainable, and responsive to both community and State requirements. Importantly, the approach emphasises that an Activity Centre Plan is not just a statutory development control tool, but is the framework to ensure delivery of private and public investment required to achieve the wider Plan objectives.

ENGAGEMENT

Preliminary engagement was undertaken in the first half of 2025 to share information with stakeholders about the process and the planning requirements, as well as to listen, and gather perspectives about how to get the planning right for the centre.

To effectively engage a diverse audience, a range of communication tools, messages, and materials were prepared in collaboration with the City. Key stakeholder groups included:

- State agencies
- Commercial landowners
- Community members
- Elected Members
- Senior Leadership Team

Communications materials were tailored to each stakeholder group according to their level of involvement and workshop participation. The full details of the comprehensive engagement activities and outcomes are provided in the attached Preliminary Engagement Outcomes Report.

The recommended next steps for planning of the Booragoon will include their own engagement phases. Feedback and statutory advertising will form part of the Structure Plan preparation and assessment process.

SUSTAINABILITY IMPLICATIONS

Planning and development within the precinct will be guided by principles that promote environmental, social, and economic sustainability, ensuring that the centre grows in a way that is resilient, efficient, and responsive to the needs of the community and future generations.

LEGISLATIVE AND POLICY ALIGNMENT

The City is required by legislation to review the existing Melville City Centre Structure Plan. A 10-year review of the Plan is currently due, with the WAPC directing that the review be completed by 2027. The proposed scope of works for the Structure Plan review aligns with statutory requirements.

FINANCIAL IMPLICATIONS

Completion of the review of the Melville City Centre Structure Plan will require a combination of internal and external resources. Consultancy costs are estimated to require funding of \$250,000. Subject to Council's decision, it is proposed to request these funds through the 2026/2027 Budget.

CONSEQUENCE

The City is required to review the Booragoon (Melville City Centre) Precinct Plan. This item recommends an approach to complete the required review, while responding in detail to items raised from preliminary engagement. A more traditional ACP review approach could be pursued. However, this approach risks stakeholder misalignment and progress of a plan which may prove difficult to deliver. This could limit the City's ability to guide development, optimise precinct outcomes, and ensure delivery of well-integrated public realm, infrastructure, and community benefits.

Not adopting the staged approach may also delay engagement with key stakeholders, including State agencies, and restrict opportunities for coordinated development or strategic uplift. Development could occur in an ad hoc manner, potentially compromising precinct character, design quality, and long-term planning objectives.

Alternative approaches, such as delaying the review or proceeding without the staged, evidence-led methodology, would increase uncertainty, reduce control over outcomes, and elevate delivery risk. The City is required to complete the review of the Structure Plan by 2027. Not completing the review within the timeframe may result in:

- a) An outdated planning framework which may be given less regard by decision makers.
- b) The review and/or major amendments to the Structure Plan being undertaken by another landowner within the precinct.
- c) The Western Australian Planning Commission providing directions on alternative options to complete the review.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 the following questions or requests for information were raised:

Question 1:

Could you please explain or give an example of the two envelope approach that is referred to in the report?

Response to Question 1:

The two envelope approach in the report references intensity of development subject to infrastructure upgrades and investment with the centre more broadly. Community feedback through the preliminary consultation indicated that there was an understanding and acceptance that the Booragoon Strategic Centre required density to meet the targets that are expected by the State Government, but for the community to accept the intensity of development it expected the infrastructure within the centre to be upgraded to withhold and sustain that intensity of development.

The two envelope approach provides an opportunity for the City to set density expectations at a lower range should the State Government and private sector not provide that level of expected investment, and should that level of expected investment eventuate, the City, Council and community can expect a high level of intensity. We're really trying to set benchmarks to ensure that the infrastructure for the area is commensurate to the intensity of development, as opposed to having the intensity of development and the infrastructure coming later.

Question 2:

So would we be seeking commitment from the State Government that they would invest in that infrastructure before we move forward with a certain density?

Response to Question 2:

There will be conversations had and hence the resolution has expectations to engage with the WAPC chair and the Minister for Planning, but it's not just the State Government, it's also the private sector. Scentre Group, Westfield are a major land owner within the centre and they have a key interest in the development outcomes and intensity of development within the centre. The community and the City also have a key interest in ensuring investment within the infrastructure that Westfield and Scentre Group own, so ensuring there is commensurate investment by the private sector and State Government, but also the local government as well with regard to footpaths, streetscapes and the like. All stakeholders have a key role to play in this centre to ensure its appropriate success depending on what intensity of development occurs.

Question 3:

Looking at the officer recommendation and the ACP review part (b), it says, "Built form recommendations will adopt a performance-based approach to height and massing with additional height being context appropriate". Does this mean our zoning will just be a temporary guide and the sky's the limit?

In part (a) and (b) I can't see anything in here about community benefit for so called performance-based approach to height, so are there going to be any controls or is it just going to be performance-based, and what are the community benefits?

Response to Question 3:

The response provided to Mr French earlier mentioned the Planning Regulations and changes that occurred in 2015. The City, through the Activity Centre Plan and precinct planning process, can set to understand and benchmark the height limits that are envisaged for the centre, however when applications are made and should they exceed those limits, decision makers such as the Development Assessment Panels or possibly the Western Australian Planning Commission do have the liberty to provide decisions that are higher than those anticipated through the structure planning or precinct planning process. That's legislation that is outside of the City's control and sphere of influence, and the nature of the planning legislation and framework in Western Australia is not something that we can augment at a local level. Notwithstanding, we can ensure that our plans are prepared in a robust manner, and that we undertake detailed community engagement and preliminary engagement – which was undertaken in this instance – to ensure that those expectations at a local level are understood and relayed across to the State Government and those decision makers. This also ensures that the plans are as robust as possible for when decision makers do have proposals before them, and that they are well informed by those local frameworks.

With regard to community benefit, the resolution is quite broad in its context and it speaks to a development being context appropriate. That does have regard for community benefit as well, and as part of the precinct planning process and guidelines, community benefits are a key consideration. If the City was to consider more intense development in the envelope B category, we would be expecting community benefits that are commensurate to the intensity of development as well.

Question 4:

So would this document be a due regard document, or what sort of category of document would it have?

Response to Question 4:

It would be a due regard document, as mentioned that's the way the Western Australian planning legislation is established. Notwithstanding precinct plans are a higher order document than another piece of planning instrument like a local planning policy for example. It's one of the highest orders of due regard documents that decision makers can have regard to.

Question 5:

How do we go about factoring in things like safety, congestion and traffic when we are required to meet State density targets?

Question 6:

What else can we do to address these issues that have been raised over and over and over again, not just by people in the Booragoon area but also around Melville Senior High School, around Santa Maria, around all the primary schools, what can we do to address that outside of the planning framework?

Question 7:

Whilst we have to meet these targets through the State Government's density targets, can we push back or advocate, or is there any other avenue that we can take to address our concerns and address these safety issues?

Response to Questions 5 to 7:

Broadly speaking we will be looking at traffic assessment and impact of any increased density, any infrastructure such as schools in that vicinity. Director Environment & Infrastructure will be looking at what we can do to work with the State Government and also private providers regarding traffic management and parking management around school precincts because that's something that's not just for the City of Melville to consider but it is a national issue and there have been papers and studies around that being a particularly difficult and challenging problem at the moment.

The Council Report on page 93 speaks to decision gates, and you will note that the precinct plan preparations in the City of Melville haven't necessarily undertaken the approach that's been proposed through this report and for this precinct. We've had a lot of community feedback through Local Planning Scheme 6, we've had a lot of community feedback through proposals around the Booragoon centre, particularly on Almondbury Road. As a result of that we've really taken stock through preliminary community engagement on this plan, we've also undertaken some technical investigations to inform where this prep plan preparation process will head. To quote a section of the report regarding decision gates:

"To ensure disciplined governance, manage community and State expectations, and avoid premature or unsupported planning outcomes, the review will proceed through four clearly defined decision gates. Each gate represents a formal checkpoint at which Council confirms direction before any further work progresses."

It's important that we note those different decision gates, engage with Council on those decision gates, and provide you appropriate technical information to guide us in the paths and directions that we take through this plan review.

There will also be work for Councillors to do at a State level to lobby your local members and the Ministers to make clear the community and City's expectations depending on the envelope that we choose this plan proceeds with.

Question 8:

We tried to get a meeting with a high school and they didn't want to discuss traffic concerns with the Council. When there's a situation where an education institution is not willing to take ownership of their students driving their cars to school and parking all over the surrounding streets, can we not go back and look at our policies and start doing no parking?

Question 9:

Can we start charging them to park their cars in the street to stop any future safety concerns?

Response to Questions 8 and 9:

There are traffic engineering controls that we have available to us regarding parking controls.

Question 10:

Is there a link or argument that can be made if we were to accept higher density and height limits in the Booragoon, Garden City Activity Centre?

Question 11:

In lieu of higher density in the surrounding residential suburbs, can the argument be made to concentrate that higher density and height limits in this commercial block?

Question 12:

What is the likelihood of WA Planning accepting that argument?

Response to Questions 10 to 12:

The intensity of development within the Booragoon precinct plan area will contribute towards the density targets for the City. Our engagement with the State Government is that density targets are a guide, and it may be 18 months or so ago now that the CEO, Director Planning and Deputy Mayor at the time, Cr G Barber, engaged with the Minister for Planning.

While intensity in our activity centres is a form of contribution towards density targets, other forms of density such as medium density anticipated within other parts of the City and adjacent to our activity centres are also considered important contributors towards the density target.

While we may consider more intense development in areas like Booragoon contributing a higher percentage to the density target, the State Government and particularly the current Minister for Planning has a view that there is a spectrum of density which needs to contribute towards those density targets.

It's not necessarily always apartment product, it may also be other lower forms of density such as medium density town houses or even aspects of lower density standard traditional suburban development as well.

Question 13:

Does the \$250,000 price tag take us all the way through to a final version of the Structure Plan?

Response to Question 13:

That is an estimate provided as part of the reporting. It will be subject to a tenders and quotations process which we can further engage with Council on through the budget process.

UP26/100 Recruitment and Selection Report - City of Melville Design Review Group

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	<ol style="list-style-type: none"> 1. City's DRG Terms of Reference and WAPC Local Government Design Review Manual ↓ 2. Recommended Core Members, Chair and Deputy Chair (confidential) 3. Recommended Sessional Members (confidential) 4. Other candidates not recommended (confidential)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • Following expiry of the current Design Review Panel tenure, the City sought expressions of interest to join the Melville Design Review Group (DRG), previously known as the City's Design Review Panel (DRP). • The DRG is responsible for reviewing major development applications and providing independent design advice to applicants and the City. • Applicants applied to be part of the DRG through an expression of interest (EOI) process conducted by the City. Each member will be appointed for a term of two years. The EOI criteria was formulated in accordance with Section 3.1 of the State Government's new Local Government Design Review Manual. The City received 23 expressions of interest to join the DRG. • Seven core members and six sessional members are recommended by the City to be appointed to the DRG. Whilst a number of the other applicants could add some value to the panel, they are not recommended to be appointed to the DRG as they do not have a relevant design review related qualification or did not sufficiently meet the experience criteria. • One of the seven core members is recommended to act as the DRG Chairperson, and another recommended to be appointed as the Deputy Chairperson as detailed within the confidential attachment.

OFFICER RECOMMENDATION

That the Council endorse the Recommended Chairperson, Deputy Chairperson, Core and Sessional Members and appoint them to the City of Melville Design Review Group as outlined within confidential Attachment 2 to this report.

PURPOSE

The DRG is responsible for reviewing major development applications and providing independent design advice to the City. Proposed modifications to Local Planning Policy 1.2 – Design Review (formally LPP1.2 – Design Review Panels) recommend that DRG candidates are endorsed by Council. This report makes recommendations of the proposed DRG members for Council’s endorsement following formal nomination and assessment by officers.

STRATEGIC ALIGNMENT

Outcome	3	Sustainable, connected development and transport infrastructure across our City.
Objective	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.
	3.3	Plan for urban growth and local commercial activity centres.
	3.4	Protect and promote the City’s character and heritage.

BACKGROUND

The City reviewed LPP1.2 in June 2023 and then subsequently under delegation appointed a new panel for two years with their term expiring in late 2025. The City has temporarily extended the existing panel’s tenure to facilitate the proposed revised structure and appointment process which considers alignment with the State Government’s new Guide to Local Government’s Design Review Guide which was released in June 2025.

Whilst the City’s LPP1.2 still under review (due to be presented to the Policy and Legislation Committee in Feb 2026 and then Council in March 2026), the City is proposing to rename the Design Review Panel to the DRG to remove association with the Development Assessment Panel (DAP) as the DRG provides advice only to assessing officers and decision makers. The City is also seeking to align with other local governments and have the DRG appointed by Council given the importance and value of the advice that the DRG provides assessing officers and decision makers.

The City sought expressions of interest from suitably qualified and experienced built environment professionals and academics, as well as community representatives with an interest in planning and development matters to join the DRG, previously known as the City’s DRP. The City advised in the expression of interest that there is preference for local group members given their greater appreciation of context as residents.

The DRG is responsible for reviewing major development applications, major City projects and providing independent design advice to the City on a range of strategic planning matters. The DRG does not make any decisions on applications, nor does it liaise directly with applicants and other interested parties. The advice provided by the DRG is used to assist the applicants in refining and enhancing the planning proposals and by the City’s officers in informing recommendations to decision makers.

The City intends to establish a core group of built environment professionals, including a Chairperson, Deputy Chairperson with at least one member being a community representative, for a two-year term. The City also intends to establish a list of sessional DRG members who have expertise in specific areas (see below list of areas) to enable greater breadth of advice where relevant and also to provide back-up members in case of conflict-of-interest or availability issues.

CONSIDERATION

Recruitment and Selection

Appointment to the DRG pool is subject to Council's approval of the City's recommend candidates. Prospective members applied to be part of the City's DRG through EOI process conducted by the City in late 2025 with documents used in the EOI process run in accordance with the attached Terms of Reference and in accordance with the State Government's Local Government Design Review Guide provided as Attachment 1. Invitations for EOI to join the DRG were advertised via local newspaper, website and social media with the EOI closing on Monday 8 December 2025. The City received 23 expressions of interest to join the City's DRG.

Each member is proposed to be appointed for a two-year term. Member expertise may include but not be limited to:

- Architecture
- Landscape Architecture
- Urban Design
- Planning
- Heritage
- Sustainability (including environmental design, systems ecology, urban water expertise)
- Accessibility and universal design
- Public and population health
- Transport planning
- Civil, structural and services engineering
- Public art

The EOI criteria was formulated in accordance with the State Government's Local Government Design Review Manual. The City's officers reviewed the applicants' submissions against the following selection criteria:

- Appropriate qualifications and demonstrated expertise in the relevant professional area.
- Ability to work in a multi-disciplinary team.
- Highly regarded among professional peers or community.
- Demonstrated expertise in design review, design critique or the provision of strategic advice on design quality issues.
- Knowledge or understanding of the State's Planning Framework, relevant local government policies, development controls and design issues in the local area.
- Ability to analyse, evaluate and offer objective and constructive feedback on complex design quality issues in design review, for evaluation of complex development applications and on strategic planning matters.

- Good written and verbal communication to ensure that advice provided to proponents is clear and concise.
- Where relevant, it is desirable that the applicant is eligible for registration with an appropriate professional body or organisation in Western Australia and/or holds good standing with the relevant professional body.

Additional criteria were provided within the manual for DRG Chairpersons, which is a demonstrated ability to:

- Ability to lead and facilitate meetings, including time management and strong verbal communication skills.
- Ability to manage strong or conflicting views in meetings.
- Highly developed written communication skills.

The aim was to have six core members and up to eight sessional members available within the DRG pool to be able to draw on the necessary skills required depending on the nature of the proposal being reviewed, ensure that conflicts of interest can be avoided and there is good availability to ensure a quorum of group members (which is three members).

Recommendation

Assessment of the applicants was undertaken by a panel of senior staff members who regularly engage with the Design Review process against the selection criteria. The panel was unanimous in their initial recommendation of the proposed DRG members and proposed Chair and Deputy Chair with the City's recommended core group members outlined in Attachment 2 of this report. This recommendation was altered from the initial decision based on further consideration of community concerns in relation to traffic safety in new substantial developments and therefore the recommendation was altered to include a traffic engineer specialist within the core group. The resultant recommendation is for seven core members comprising of:

- Two x Urban Designers
- A landscape architect
- An Architect who is also a local resident
- An Architect who is both practicing and an academic
- An Architect who is highly experienced
- A Transport Engineer

Core DRG members

Recommend Professional Technical Members	Expertise	Comment	Resident
Candidate No.1	Urban designer	Highly regarded and a current CoM DRP Member. Candidate has nominated and is recommended to be the chairperson of the DRG based on previously demonstrated experience.	No
Candidate No.2	Landscape Architect	Well regarded, local government and private sector experience. Landscape architecture expertise will add valuable skills to the panel. Current CoM DRP Member.	No
Candidate No.3	Urban Designer	Highly regarded urban designer with experience at multiple consultancies and experience on multiple DRP's including the SDRP.	No
Candidate No.5	Architect	Highly regarded Architect and existing member of the City's existing DRP and other Local Government DRPs. Recommended to be Deputy Chair in the event that the nominated chair is not available.	No
Candidate No.10	Transport Engineer	Qualified transport engineer who will provide valuable technical input on projects which require detailed assessment of transports impacts. Candidate also has experience with delivery of local infrastructure projects.	No
Recommended Academic Member	Expertise	Comment	Resident
Candidate No.6	Architect and Academic	Highly regarded Architect and academic who has served on other DRPs.	No
Recommended Community Member	Expertise	Comment	Resident
Candidate No.7	Architect	Experienced architect who is recommended as the designated community member on the panel.	Yes

It is noted that the panel is required to always have a local resident/community member and also needs to manage conflicts of interest, availability for a quorum and provide specialist advice based on the items being reviewed and therefore additional specialist members are recommended as outline in Attachment 3 of this report. The recommendation is for six specialist members comprising the following:

- A Civil Engineer / Building Surveyor and Community member
- A Heritage Consultant
- An Urban Planner, Academic and Community member
- Two Architects with public art specialisation
- An Urban Designer

Sessional members based on an as-needs basis

Recommended Sessional Member	Expertise	Comment	Resident
Candidate No.4	Architect and Public Art	Highly regarded architect with extensive DRP experience and Public Art specialisation.	No
Candidate No.8	Civil Engineer / Building Surveyor and Community member	Experienced civil engineer and building surveyor who can provide valuable insight on major infrastructure projects. Highly regarded professional in his field of expertise. Candidate could provide expert technical advice on developments that propose major civil works or complex NCC performance solutions. This candidate may also be an alternate community member if required.	Yes
Candidate No.9	Heritage	Experienced heritage consultant who is highly recommended in their field of expertise, and a current member of other metro DRPs. Expertise may be utilised for developments on land with heritage implications or adjacent to.	No
Candidate No.11	Urban Planner, Academic and Community member	Highly regarded urban planner, who has a wealth of local government experience in WA, and also academic experience. Candidate’s expertise will be useful if the DRG is required to consider any strategic planning proposals. This candidate may also be the alternate community member if required.	Yes
Candidate No.12	Architect and Public Art	Qualified architect with experience on other DRPs. Highly regarded with industry recognition on multiple projects. This candidate’s expertise will be useful on development proposals containing	No

		substantive public art proposals.	
Candidate No.13	Urban Designer	Highly regarded within their industry, possessing a wealth of experience across metropolitan DRPs.	No

It is noted that there were additional applicants who are not recommended to be part of the City’s DRG due to either not having appropriate qualification and expertise or not having enough relevant experience. However, should the Council wish to appoint alternate panellists, the other applicants are provided within Attachment 4 of this report.

Following Council consideration of the DRG selection, the members will be notified and if they accept then the DRG membership will be appointed and unsuccessful candidates notified. The final list of DRG members will be published online.

ENGAGEMENT

As this is an appointment process, there was not a Stakeholder Engagement process undertaken.

SUSTAINABILITY IMPLICATIONS

This is an appointment recommendation and therefore there are no direct Sustainability implications.

LEGISLATIVE AND POLICY ALIGNMENT

The City has given consideration to the selection criteria contained in clause 3.1 of the new Local Government Design Review Manual in its recommendation of DRG members. As well as proposed amendments to the City’s Local Planning Policy 1.2 – Design Review with regard to the size and operational requirements of the DRG. The DRG will use the ten principles of good design outlined in State Planning Policy 7.0 – Design of the Built Environment to provide advice to applicants and officers.

FINANCIAL IMPLICATIONS

As per section 3.1 of the guide, and the City’s Design Review Terms of Reference, a sitting fee is payable to each DRG member for preparation and attendance at the meeting. In accordance with Local Planning Policy 1.2 – Design Review Panel, the sitting fee is reviewed annually.

Remuneration of panel members is accounted for within the operational budget for Statutory Planning.

CONSEQUENCE

If Council does not elect to appoint the City’s recommended, or alternative DRG members, the existing panel will be required to be retained to ensure that there is suitable coverage to review ongoing items. The existing panel was endorsed by the Chief Executive Officer as per the requirements of the current Local Planning Policy 1.2 – Design Review Panel.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 the following questions or requests for information were raised:

Question 1:

Is an urban designer the same as an urban planner?

Response to Question 1:

An urban designer has skills associated with localised outcomes at the streetscape level, as well as human scale interaction between private development and the public realm. They have skills closely associated with architecture but not necessarily defined to a single building, particularly the interaction of those buildings with the public realm. Urban planners on the other hand have skills associated with urban design, which are generally around the process of developing plans. This is much broader than just the interface between the public and private realms – it also accounts for community consultation, infrastructure requirements and statutory planning processes.

UP26/101 Proposed Scheme Amendment - DA-2025-947 - Public Open Space to Residential R60 - Lot 12759 (No. 33) Worley Street, Willagee (Winnacott Reserve) Lot 50 (40-44) Worley Street, Willagee (Weeronga retirement village)

File Number:	DA-2025-947
Responsible Officer:	Manager Strategic Urban Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Application Number:	DA-2025-947
Applicant:	Lateral Planning
Owner:	Alchera Living Inc
Proposal:	Proposed Scheme amendment from Public Open Space to Residential R60
Attachments:	1. Lateral Planning Scheme Amendment Report ↓

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- A request has been received to re-zone a portion of land adjoining the Alchera Living (Weeronga Retirement Village) from a reserve for Public Open Space (POS) (Winnacott Reserve) Lot 12759 (No. 33) Worley Street, Willagee, to Residential R60.
- The land was originally part of Winnacott Reserve. In 2017, Council permitted the use of the land to provide temporary site access to a proposed four storey apartment building at the retirement village. The temporary access was secured via an easement.
- Alchera Living subsequently sought to purchase the accessway land. In February 2021, Council resolved to seek public comment on the proposal to dispose of the portion of Winnacott Reserve.
- At its meeting of 15 June 2021 (P21/3920) Council considered the results of the public comment period and resolved to support the transfer of the ownership of the land to Alchera Living, approve the relinquishment of the Management Order over the portion of reserve and to support the amalgamation of the land into the adjoining site. Sale of the land from Department of Planning, Lands and Heritage to Alchera Living has subsequently progressed. A condition of the sale requires the purchaser to progress an amendment to rezone the land to Residential R60.
- An application has now been received to formalise the change in the reservation of the land as Public Open Space to Residential R60. The application is largely administrative given the previous Council support for the disposal and the progress of the land transaction.
- Accordingly the scheme amendment is considered to be a "basic amendment". Adoption of the amendment is recommended. It is further recommended that Alchera Living be requested to undertake improvements to the interface between the accessway land and the adjoining reserve with respect to fencing and drainage.

OFFICER RECOMMENDATION

That the Council:

1. **Resolve, pursuant to Section 75 of the Planning and Development Act 2005, to adopt an amendment to the Local Planning Scheme No. 6 by:**
 - (a) **Rezone portion of Lot 12759 (No. 33) Worley Street, Willagee from Reserve for ‘Public Open Space’ to ‘Residential’ with a density coding of ‘R60’.**
 - (b) **Amend the Scheme Maps accordingly.**
2. **Request Alchera Living to undertake improvement to the appearance of the interface between the accessway land and the adjoining reserve, particularly with regard to the standard of fencing.**

PURPOSE

Council consideration of a proposal to amend Local Planning Scheme No. 6 (LPS6) for a portion of land currently reserved for Public Open Space to Residential R60. The scheme amendment will consolidate zoning between Lot 12759 (No. 33) Worley Street (Winnacott Reserve) and Lot 50 (No. 40-44) Worley Street, Willagee (Alchera Living, Weeronga retirement village).

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
	3	Sustainable, connected development and transport infrastructure across our City.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	1.2	Provide a range of inclusive local community services, events and cultural activities.
	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.

BACKGROUND

The City of Melville (City) has received an application for an amendment to LPS6 to amend a portion of Lot 12759 (No. 33) Worley Street (Winnacott Reserve) from Public Open Space to Residential R60. The subject site will be amalgamated into the Alchera Weeronga retirement village. The subject site is occupied by an existing vehicle accessway. The accessway provides vehicular access to the retirement village on Lot 50 from Worley Street.

This item relates to a portion of land adjacent to the southern boundary of Winnacott Reserve. In 2017 Council permitted the use of the land to provide temporary site access to a proposed four storey apartment building at the retirement village. The temporary access was secured via an easement from the Department of Planning, Lands and Heritage.

Alchera Living subsequently sought to purchase the accessway land for inclusion into their wider landholding. In February 2021, the Council resolved to seek public comment on the proposal to dispose of the portion of Winnacott Reserve:

“That the Council:

- 1. Notes that the City of Melville administration does not support the relinquishment of its Management Order over the portion of Winnacott Reserve 24683 being approximately 494 sqm in size which is currently subject to a temporary access easement granted to Alchera Living Inc. by the City of Melville which expires on 30 September 2022. Further noting that the subject portion of land forms part of the Winnacott Recreation Reserve and is zoned “Public Open Space” under LPS6;***
- 2. Requests the Chief Executive Officer to instruct officers to commence a community engagement process detailing the request by Alchera Living Inc. for the City to relinquish its Management Order over the portion of the Reserve (currently subject to the temporary access easement) to facilitate Alchera’s proposed acquisition of the land parcel in freehold from the State Government;***
- 3. Requests that the Chief Executive Officer Report back to Council on the community engagement feedback and submissions with a final recommendation to Council on whether or not the City should relinquish its Management Order over the portion of the Reserve and the Chief Executive Officer to advise Alchera Living Inc. of Council’s decision; and***
- 4. If Council does not approve the relinquishment of the Management Order, the Chief Executive Office is to extend the term of the temporary access easement to Alchera Living Inc. for a period of time not exceeding the life of the existing “Weeronga Village” residential accommodation situated at 40-44 Worley Street, Willagee, subject to Alchera Living Inc. at its own cost constructing a living wall (along the northern boundary of the access easement adjoining Winnacott Reserve) including substantial community artwork which reflects the cultural and historical significance of the area.”***

Following community engagement, a further report was presented to the Council on 15 June 2021 (P21/3920) where it was resolved:

“That the Council:

- 1. Advise:***
 - a) Alchera Living Inc. and the Department of Planning Lands and Heritage that it endorses the requested relinquishment of the City’s Management Order over the portion of Winnacott Reserve currently a temporary easement, for amalgamation into the adjoining privately owned site.***
 - b) Alchera Living Inc. of the opportunity and need to work with the City’s Officers and the broader community to refine the proposed boundary treatments to the Weeronga Village site, Willagee.***
- 2. Supports the extension of the access easement for construction purposes only for future stages of redevelopment on Weeronga Village, 40 – 44 Worley Street, Willagee upon submission of a DA prior to October 2022 (the expiry of the access easement); and***
- 3. Supports the accessway easement, with the fencing retained until the land acquisition process has been completed.”***

The sale of the subject land has progressed, and the land has since been amalgamated into the wider Alchera Living site. The proposed scheme amendment is a condition of the sale of the land between Alchera Living and DPLH.

CONSIDERATION

The Scheme Amendment proposes to rezone the subject land to ‘Residential’ Zone with a density of ‘R60’ consistent with the current zoning of the remainder of the Alchera Living site.

The decision to support the sale of the land and to remove it from Winnacott Reserve has already been made by Council. Sale of the land to Alchera Living has now progressed.

The Scheme Amendment application normalises the situation resulting from the disposal of the portion of the Reserve. The Residential R60 zoning is in keeping with the wider Alchera Living site. Adoption of the Scheme Amendment is recommended. The Scheme Amendment is also considered to fall within the definition of a “Basic” amendment and accordingly a public advertising period is not required.





It is noted that the general appearance of the subject land is at a lower standard than the remainder of the Alchera Living site (chain link fencing, no landscaping). In considering the current application it is recommended that the landowner be requested to address the standard of fencing and landscaping.

ENGAGEMENT

The proposed scheme amendment is considered to represent a “basic” amendment and accordingly no additional advertising is proposed.

A summary of the 2021 advertising associated with the disposal of the portion of Reserve is provided for information:

Letters to residents and sporting clubs within proximity of the site including all of Worley Street, Winnacott Street and the Archibald Street centre. Residents (154), absent landowners (73)

- Onsite signage
- Direct email to sample of Willagee residents
- About Melville advertising in Melville Gazette – 25th March 2021
- Melville Talks with submissions closing Monday - 19th April 2021
- City of Melville Facebook post

A total of 83 submissions were received with 44 (53%) supporting the proposal and 39 (47%) not supporting the proposal. Of the 44 (53%) supporting votes, 32 (73%) are Alchera Living residents, with 12 (27%) non Alchera residents. Of the 39 (47%) not supporting the proposal, 1 was an Alchera resident with the remaining 38 as non-Alchera residents. The supporting Alchera Living resident’s submissions mostly reflected their desire to have another exit in case of emergency and the main gate was blocked.

No engagement has been undertaken in relation to the proposed scheme amendment. The access way has been in place since 2018, and the amendment represents a formalisation of an easement and condition of the agreement of sale between Alchera and the DPLH/Department of Lands. As such, it is considered a “Basic” amendment under the Part 5 of the Regulations in that it is *“an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area”*. Note, the Western Australian Planning Commission (WAPC) may, upon application, instruct the City to undertake advertising if it considers the amendment a “standard” or “complex” amendment.

SUSTAINABILITY IMPLICATIONS

The negative sustainability implications have been previously reported in that the accessway has resulted in the reduction of POS from Winnacott Reserve, the removal of a mature tree and increase in hardstand area. The positive sustainability aspects include additional access and parking to a higher density retirement village which provides housing diversity in Willagee.

LEGISLATIVE AND POLICY ALIGNMENT

An amendment to LPS6 requires a resolution of the Council to initiate the process, including the commencement of advertising. Procedures are specified by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Regulations state if the Council decides the amendment is “basic” then public advertising is not required and a report and recommendation is presented to the WAPC for consideration. A

basic amendment includes changes which are of a minor or administrative nature, or which bring the scheme in line with other planning instruments.

FINANCIAL IMPLICATIONS

There are no budget impacts incurred by this proposed scheme amendment.

CONSEQUENCE

Should the Council decide not to initiate the amendment, the applicant is able to seek the intervention of the Minister for Planning under Section 76 of the Planning and Development Act 2005. The Minister can order the City to proceed with public advertising and/or adoption of the amendment.

Council may consider that the amendment is beyond the definition of a “basic” amendment. In these circumstance the Council would be required to decide whether or not to initiate the scheme amendment for the purposes of advertising.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 10 February 2026 the following questions or requests for information were raised:

Question 1:

In your dealings with Alchera Living, have they actually indicated that they are willing to engage with the community and City about the proposed boundary treatments in this area and access way?

Response to Question 1:

As part of processing the scheme amendment application, we as officers have noted the poor appearance of the access way and have sought to seek improvements to the appearance of the land. To date, we have not had any support from the consultants that we’re dealing with to achieve that, and therefore via the officer recommendation we are seeking to formalise that through a request.

Question 2:

Can you help me with some amendments to this motion?

Response to Question 2:

The scheme amendment process is relatively limited in what we can do, but we can use the procedure to formalise a request to the applicant, asking that they attend to what is currently a fairly poor outcome in terms of the interface to the park. The landowner concerned is likely to put in future development applications, and those applications might give us a better opportunity to enforce improvements. So yes, there would be an opportunity to expand on the officer’s recommendation to submit a request to Alchera Living in this case and ensure the issue is well known. As future development applications are received by the City we could more formally explore opportunities for improvement.

Question 3:

Is there any way the landowner can use that access way they want for a road to put a development on there?

Response to Question 3:

The portion of land is owned freehold now by Alchera Living. It is effectively part of their land and is no longer part of the reserve, so the current reservation of the land as public open space does need to be attended to. It would be very open in the long-term for the landowner to explore development on that site.

For the medium-term, our understanding is that they intend to use the access way as an alternative driveway for further apartment construction on their site. The dwellings immediately adjoining the access way are probably the newest built form in that particular village, and indications are that there are no plans to redevelop that portion of the site. In the long-term it is freehold land, and subject to this amendment it would be zoned for development, although the reality is that would be some time later.

Question 4:

In relation to the report and officer recommendation, there is a line which says the proposed scheme amendment is a condition of the sale of the land between Alchera Living and DPLH. Does that mean if the scheme amendment was not approved then the sale of the land doesn't actually take place if it's a condition?

Response to Question 4:

To our understanding it was a requirement of the sale, but it wasn't linked to a requirement being met pre-settlement. Condition might not be the correct term to use, though it was an obligation of the owner to sort it out; it wasn't a requirement to be done before settlement.

Question 5:

Would Council have the option of declining to progress the scheme amendment, and requesting that they make improvements to the appearance of the driveway prior to us considering any request for a scheme amendment?

Response to Question 5:

The options for Council in dealing with this application are to, as recommended, adopt the scheme amendment as a basic amendment and refer it directly to the Western Australian Planning Commission. Secondly, Council could consider it a standard amendment and seek to advertise the amendment, or thirdly Council could also seek to not initiate the amendment, although by not initiating the amendment the landowner may seek recourse. There are also governance issues associated with leaving a portion of reserved land in private ownership, but it is an option for Council.

Question 6:

Can we amend part 2 by using the word "require" as opposed to "request", or are we limited in what we can expect them to do?

Response to Question 6:

The scheme amendment process limits our ability, hence why we've used the term "request". Should the request not be followed through by the landowner, we would still have opportunities as future development applications are submitted for other development on the site. We're hopeful that we can make the request and gain some improvements upfront.

Question 7:

If Council were not to support the officer recommendation, how will this impact Alchera Living?

Response to Question 7:

There would be little immediate effect, however there would be more with the long-term use of the land. As highlighted previously, it would result in a governance issue where we have a portion of privately owned land reserved for public open space, and this would create an anomaly and potential complications. In the short-term it wouldn't have a huge impact on the landowner, and officers expect that the landowner would explore other avenues to resolve the anomaly.

Additionally, under the consequences section of the report it states:

“Should Council decide not to initiate the scheme amendment, the applicant is able to seek the intervention of the Minister for Planning under section 76 of the Planning and Development Act, and the Minister can order the City to proceed with public advertising and/or adoption of the amendment.”

15 MOTIONS WITH PREVIOUS NOTICE

Nil.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE



**Motion to the Australian Local Government Association
2026 National General Assembly - Canberra**

Full support for Food Organics / Garden Organic Systems

Category – Environment

Motion

This National General Assembly calls on the Australian Government to provide \$200M support for Local Government and the Resource Recovery Industry to implement new, and improve existing, FOGO systems including by investing in infrastructure, market development and community education and behaviour change.

National Objective (max 100 words)

The National Waste Policy Action Plan (2024) includes targets of 80% average resource recovery rate from all waste streams and halving the amount of organic waste to landfill by 2030. For Local Governments, where it is feasible, one of the key approaches is implementing a Food Organic Garden Organic (FOGO) system. However, Local Governments ability to implement FOGO is undermined by contamination, limited processing infrastructure and market acceptance. Consistent support is needed from the Australian Government to address these issues.

Summary of Key Arguments (max 150 words)

Funding from some State Governments has assisted Local Government to implement FOGO and there has been Australian and State Government funding for some infrastructure development.

For Local Government to implement FOGO there are initial infrastructure costs as well as ongoing community education. Community education and behaviour change is vital to the success of FOGO to mitigate risks of contamination and ensure a quality end product. Without market acceptance and confidence in quality of the product, Local Government cannot implement FOGO. Emerging contaminants, like PFAS, cause further concerns with product use.

A sustained funding Program from the Australian Government would ensure Local Governments who have either implemented FOGO, or are progressing implementation, can address these issues and contribute to achievement of the national targets.





**Motion to the Australian Local Government Association
2026 National General Assembly - Canberra**

Motion Subject: Local Government as a key partner in Biosecurity

Category – Environment

Motion

This National General Assembly calls on the Australian Government to:

- Reform the National Environmental Biosecurity Response Agreement, and associated arrangements, to include Local Government as key partners
- Fund the long-term management and containment of the Polyphagous shot-hole borer (PSHB) to protect urban canopy and biodiversity across Australia.

National Objective (max 100 words)

Local Governments are on the front line of biosecurity. However, are not included in the national response structure or funding arrangements. This weakens any response effort, as decisions about feasibility and funding for eradication of new biosecurity threats (e.g. Polyphagous shot-hole borer) are made with very limited engagement with Local Government. Eradication of PSHB has failed and now long-term containment and effective management is the only option. If PSHB spreads outside the current Quarantine Area (QA) the potential impact on urban canopy and biodiversity across Australia will be considerable.

Summary of Key Arguments (max 150 words)

The National Environmental Biosecurity Response Agreements were established with the agricultural sector and currently include only Australian and State/Territory Governments and the agricultural sector.

As biosecurity threats extend beyond agriculture, including PSHB and H5 Bird Flu, the national framework must evolve to formally include Local Government as a key partner. Local Governments have critical on-ground expertise and experience, not utilising this undermines the effectiveness of any response.

This issue has been demonstrated in Western Australia with the PSHB response. The State Government were unable to share detailed information with the sector as the information is covered by confidentiality provisions in the national Agreements.

PSHB, an invasive beetle species, poses as significant risk to Urban Canopy and biodiversity and must be contained within the QA. To achieve this a sustained national response is needed.



Summary Amendments 2025-2026 Mid Year Budget Review

CITY OF MELVILLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2025 TO 31 DECEMBER 2025

	Adopted Budget	Revised Budget	YTD Actual	Budget Review	Variance
	\$	\$	\$	\$	\$
OPERATING ACTIVITIES					
Revenue from operating activities					
General rates	114,863,860	114,863,860	114,871,985	115,213,860	350,000
Grants, Subsidies and Contributions	5,518,314	6,003,964	1,088,633	6,178,332	174,368
Fees and Charges	19,556,875	19,556,875	11,720,615	20,517,869	960,995
Service Charges	6,186,810	6,186,810	5,780,242	5,783,876	(402,934)
Interest Revenue	7,922,369	7,943,369	4,466,373	8,245,369	302,000
Other Revenue	1,117,481	1,117,481	798,437	1,371,264	253,783
	155,165,708	155,672,358	138,726,286	157,310,570	1,638,212
Expenditure from operating activities					
Employee Costs	(72,190,946)	(72,821,538)	(36,014,549)	(73,308,636)	(487,098)
Materials and Contracts	(46,323,379)	(47,353,084)	(21,928,635)	(49,719,696)	(2,366,612)
Utility Charges	(4,496,931)	(4,496,931)	(1,938,434)	(4,648,909)	(151,978)
Depreciation	(39,219,417)	(39,219,417)	(19,343,934)	(39,219,417)	0
Finance Costs	(41,501)	(41,501)	(21,969)	(41,501)	0
Insurance	(1,439,875)	(1,439,875)	(1,427,482)	(1,440,875)	(1,000)
Other Expenditure	(2,782,048)	(2,760,548)	(411,017)	(2,728,364)	32,184
Loss on asset disposals	(90,600)	(102,600)	-	(102,600)	0
	(166,584,697)	(168,235,494)	(81,086,020)	(171,209,998)	(2,974,504)
Operating activities excluded from budget					
(Profit)/Loss on asset disposals	90,600	102,600	(46,873)	102,600	-
Depreciation on Assets	39,219,417	39,219,417	19,343,934	39,219,417	-
Plant Investment Provision	672,874	672,874	-	672,874	-
Movement in Deferred Rates	-	-	100,354	-	-
Non-cash amounts excluded from operating activities	39,982,891	39,994,891	19,397,415	39,994,891	-
Amount attributable to operating activities	28,563,903	27,431,756	77,037,680	26,095,464	(1,336,292)
INVESTING ACTIVITIES					
Inflows from investing activities					
Capital grants, subsidies and contributions	9,848,879	12,391,634	1,647,298	10,143,517	(2,248,117)
Proceeds from disposal of property, plant and equipment	2,100,300	2,293,107	362,230	2,293,107	0
Proceeds from financial assets at amortised cost - self support	175,711	175,711	82,055	175,711	0
	12,124,890	14,860,452	2,091,583	12,612,335	(2,248,117)
Outflows from investing activities					
Payments for property, plant and equipment	(26,249,043)	(28,073,378)	(7,015,789)	(21,683,454)	6,389,924
Payments for construction of infrastructure	(34,248,942)	(34,023,539)	(10,567,286)	(32,044,547)	1,978,993
	(60,497,985)	(62,096,917)	(17,583,075)	(53,728,000)	8,368,917
Amount attributable to investing activities	(48,373,095)	(47,236,465)	(15,491,492)	(41,115,665)	6,120,800
FINANCING ACTIVITIES					
Inflows from financing activities					
Transfers from reserve accounts	55,755,595	55,751,112	-	50,627,943	(5,123,169)
	55,755,595	55,751,112	-	50,627,943	(5,123,169)
Outflows from financing activities					
Repayment of borrowings	(202,993)	(202,993)	(102,132)	(202,993)	0
Transfers to reserve accounts	(35,743,410)	(35,743,410)	(50)	(35,709,014)	34,396
	(35,946,403)	(35,946,403)	(102,182)	(35,912,007)	34,396
Amount attributable to financing activities	19,809,192	19,804,709	(102,182)	14,715,936	(5,088,773)
SURPLUS/(DEFICIT) MOVEMENT					
Surplus at the start of the financial year	-	-	304,265	304,265	304,265
Amount attributable to operating activities	28,563,903	27,431,756	77,037,680	26,095,464	(1,336,292)
Amount attributable to investing activities	(48,373,095)	(47,236,465)	(15,491,492)	(41,115,665)	6,120,800
Amount attributable to financing activities	19,809,192	19,804,709	(102,182)	14,715,936	(5,088,773)
Surplus/(deficit) remaining after the imposition of general rates	-	-	61,748,271	-	-

Amendment to Fees and Charges 2025-2026

<i>Fee Description</i>	<i>Unit of Cost/%</i>	<i>Proposed Rate 25-26</i>	<i>GST</i>	<i>Narration/Ref</i>
RECREATION				
Discontinue				
Other Hire Fees				
Key Replacement		\$0.00	GST Inc.	Section 6.16 of the Local Government Act 1995
New Fees				
Other Hire Fees				
Key/Access Card Replacement		\$150.00	GST Inc.	Section 6.16 of the Local Government Act 1995
Off Season				
Training	Per Season	\$25.00	GST Inc.	Section 6.16 of the Local Government Act 1995

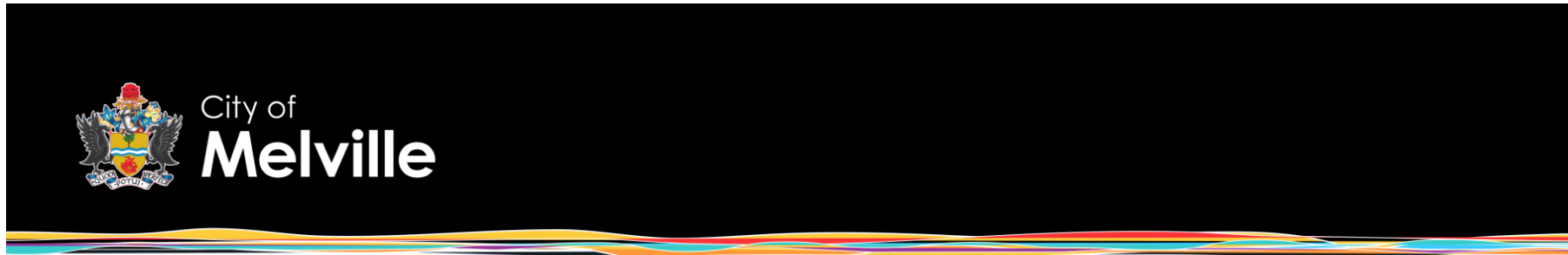
2025-2026 MID YEAR BUDGET REVIEW

Capital Works Expenditure Budget Amendments (+/- \$100,000)

Project Code/Account Number	Project Description	Budget Amendment Increase \$	Budget Amendment (Decrease) \$	Total Increase (Decrease) \$	Reason for Budget Amendment
Plant, Furniture and Equipment					
260-80303	Server Hardware		(114,216)	(114,216)	Reallocation of budget to cover the additional telephony and data centre service operating costs.
260-80320	PC's/Monitors/Citrix Hardware		(125,000)	(125,000)	Reallocation of budget to cover the operating costs of leasing laptops. This capital budget was originally intended for the purchase of laptops.
378-80029	Public Arts Program		(149,000)	(149,000)	Reallocation of capital budget to operating budgets due to items not meeting the asset capitalisation threshold
310-80046	CSRFF Fund Project		(396,590)	(396,590)	Reallocation of capital budget to: - operating budgets related to the Active Spaces Infrastructure Grant Funding for the sport and recreation clubs in supporting sustainable community clubs and facilities and financial contributions Melville Cricket Club and Applecross Cricket Club. - capital budgets related to Goal Posts (Parks Infrastructure).
320-80067	Recreation Equipment		(100,000)	(100,000)	Reclassification of capital budgets to operating budgets due to items not meeting the asset capitalisation threshold.
360-80106	Library Equipment		(410,268)	(410,268)	Reduction of capital budget due to delays in the Edge Riviera Library project and reclassification of capital budgets to operating budgets due to items not meeting the asset capitalisation threshold.
378-80130	Christmas Decorations		(220,000)	(220,000)	Reclassification of capital budgets to operating budgets due to items not meeting the asset capitalisation threshold.
	Various	146,802	(175,100)	(28,298)	
		146,802	(1,690,174)	(1,543,372)	
Land and Buildings					
Buildings					
365-85530	Main Hall upgrade	198,458		198,458	Budget increase for the Main Hall Technical Upgrade project due to the approval of grant funding of \$198,458 from Lotterywest for this project.
532-85530	Community Safety Dispatch Room	122,600		122,600	Budget increase required due to additional electrical, cabinet storage and painting work that was required for the security monitoring room and additional electrical work related to the installation of a electrical communications rack connection at the security dispatch room.
BCR05123	Roof Renewal - Various Buildings 25-26	100,000		100,000	Additional budget required for urgent works to Canning House Roof to address safety issues
BLD04936	Men's Shed Modifications	110,000		110,000	Additional budget required for urgent works to roof to address safety issues.
BLD06629	Embedded Network - Metering Upgrades		(100,000)	(100,000)	Removal of budget allocation - this project is required to prepare for legislative changes in the future, the scope will first be confirmed and a Business Planning Proposal submitted ahead of legislative change.
BCR06133	Tivoli Theatre - Refurbishment		(258,000)	(258,000)	The building condition report is required on existing condition of infrastructure - A portion of the budget is being returned for release in a future year.
BCR06544	Operations Distribution Board Upgrade		(220,000)	(220,000)	Project has been placed on hold due to Sustainability & Operations Centre Planning) - the remaining budget is no longer required.
BCR06663	Heathcote Site - Asset Management Plan		(100,000)	(100,000)	The Asset Management Plan is estimated to be only \$50k, therefore the surplus budget is being returned .
BLD06592	Changeroom Upgrade - Leeming Recreation Centre		(610,000)	(610,000)	Budget for 2025-2026 is required only for electrical switchboard upgrade and storage unit - surplus budget is being returned.
BCR05315	LeisureFit Booragoon - Refurbishment (Construction)		(169,650)	(169,650)	Works have been completed, the City is awaiting invoice from contractor for release of retention monies - surplus budget being returned.
BLD04725	New Library Cultural Centre - Design & Construction		(700,000)	(700,000)	Reduction of budget allocation to align with the funding requirement for the 2025-2026 financial year.

Project Code/Account Number	Project Description	Budget Amendment Increase \$	Budget Amendment (Decrease) \$	Total Increase (Decrease) \$	Reason for Budget Amendment
BLD05174	Blue Gum Community Centre Redevelopment		(177,628)	(177,628)	Budget is required only for a minor project variation and administration work when defects liability period is due - surplus budget being returned.
BLD05176	Changeroom Upgrade - Troy Park		(100,000)	(100,000)	Reduction of budget allocation to align with the funding requirement for 2025-2026.
BLD06313 BLD06261	Renewable Energy Projects		(922,489)	(922,489)	Deferring to 2026-2027 for the continued implementation of Community Energy Upgrades Fund Grant funded projects.
BLD06545	Piney Lakes Eco Hub - Detailed Design		(135,000)	(135,000)	Deferring to 2026-2027 since there is insufficient capacity in 2025-2026 to implement the project and also to better align with the Business Planning Proposal timelines.
BCR05758	Applecross Tennis Club Refurbishment		(158,000)	(158,000)	Deferring to 2026-2027 since the City will only complete structural and condition reporting with feasibility study on best options moving forward.
BCR06276	Kardinya Community Hall - Air Conditioning		(100,000)	(100,000)	Deferring the construction phase to 2026-2027.
BCR06289	Point Walter Golf replace roof sheeting		(130,000)	(130,000)	Deferring the construction phase to 2026-2027.
BCR06369	Melville Civic Centre 2nd floor balcony		(335,000)	(335,000)	Deferring the construction phase to 2026-2027.
BCR06558	Heathcote - Clock Tower Rectification		(240,000)	(240,000)	Deferring the construction phase to 2026-2027.
BLD06704	Kardinya Netball - Morris Buzacott		(860,000)	(860,000)	Deferring the construction phase to 2026-2027.
	Various Building Projects	160,000	(221,843)	(61,843)	
		691,058	(5,537,610)	(4,846,552)	
Infrastructure Assets					
Park Streetscapes Structures					
PIM06700	Peter Ellis Court Resurfacing	124,000		124,000	Additional funding to offset by additional grant income of \$124,000
FUR06246	Bus Shelter DDA Compliance Year 3		(100,000)	(100,000)	Funding for this program was not received, both income and expenditure budgets are being removed.
PIM06342	Goolugatup Heathcote Lower Development - Stage 2		(1,000,000)	(1,000,000)	Funding realigned to match business plan timing, based on expected project delivery and cashflow.
Lighting					
LIG06298	The Esplanade Lighting Renewal 25-26		(305,000)	(305,000)	The City went to tender for design only and there were no suppliers. Feedback from this process indicated that the City needed to go to a design and construct process to complete the project. Deferral of \$305,00 to 2026-2027.
Paths					
CWY04087	Bike Plan Implementation Works 24-25	100,000		100,000	Additional funding required since the quote for Benningfield Road pedestrian and cyclist safety improvements were higher than estimate due to traffic management, concrete and higher service relocation costs. Extra pedestrian ramps were also identified as needing improvement.
PRN05633	Path Panel Replacement 25-26 (P)	110,000		110,000	Additional funding required since Calley Drive requires significant panel works for safety issues - a number of path defects needing panel replacement found in current path audit.
Roads					
PKG05761	Carpark Renewal - Blue Gum (East)	175,000		175,000	Significant additional drainage and pavement construction works due to tree root damage not included in the design.
SBS06576	Preston Point Rd_Waddell Rd - Roundabout		(698,800)	(698,800)	Proposed State Black Spot project did not receive approval and will not be proceeding at this stage.
PKG06432	Morris Buzacott - Carpark Renewal Stage1		(200,000)	(200,000)	Project adjusted to a design only project for 2025-26. Design is complex and requires more detailed investigation. Construction deferred to 2026/27 and combined with next years funding to cover expected cost of project due to increased cost due to complexity of design and inclusion of permeable paving.

Project Code/Account Number	Project Description	Budget Amendment Increase \$	Budget Amendment (Decrease) \$	Total Increase (Decrease) \$	Reason for Budget Amendment
Environmental and Foreshore Facilities					
JET06646	Majestic Boardwalk (Construction)	150,000		150,000	Additional funding required in advance to pay for variation to the sand blasting component.
ENV05125	Foreshore Restoration Program 25-26 (P)		(185,000)	(185,000)	Budget is required for Noongar Cultural Context Document and design work for Canning Beach road. Construction will start in 2026-2027 and the 2026-2027 estimates has sufficient allowance for the construction work. Surplus budget being returned.
JET06509	Aquatic Marine Renewal - Various		(226,430)	(226,430)	Reduction of budget allocation to align with the funding requirement for the 2025-2026 financial year.
	Various Infrastructure Asset Projects	612,427	(535,190)	77,237	
		1,271,427	(3,250,420)	(1,978,993)	



**LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY**

**FOR THE PERIOD OF
DECEMBER 2025
PRESENTED TO THE
ORDINARY MEETING OF COUNCIL
TO BE HELD ON 17 FEBRUARY 2026
ITEM C19/6001**

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9972	3 MONKEYS AUDIOVISUAL PTY LTD			\$ 324.50
.9972	Event equipment hire	46014	E134948	\$ 324.50
.7359	AARO GROUP PTY LTD			\$ 115,419.24
.7359	Drainage services	46000	E134453	\$ 45,892.27
.7359	Drainage services	46014	E134813	\$ 69,526.97
.9622	AARON CLARINGBOLD			\$ 1,925.00
.9622	Photography	46014	E134901	\$ 1,925.00
.9975	ABI PEST PTY LTD			\$ 295.00
.9975	Pest & Weed Control	46014	E134949	\$ 295.00
.5032	ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS			\$ 2,530.00
.5032	Entertainers	46000	E134411	\$ 2,530.00
.5960	ACS SWAN EXPRESS PRINT			\$ 390.50
.5960	Stationery	46014	E134749	\$ 390.50
.4888	ACTION GLASS & ALUMINIUM			\$ 6,027.68
.4888	Glazing supplies and services	46000	E134407	\$ 4,753.44
.4888	Glazing supplies and services	46014	E134728	\$ 1,274.24
.6926	ACURIX NETWORKS PTY LTD			\$ 654.50
.6926	Telecommunication services	46014	E134797	\$ 654.50
.4456	ADVANCE PRESS (2013) PTY LTD			\$ 940.50
.4456	Outsourced printing	46000	E134403	\$ 940.50
.9048	ADVERTISING - MARKETFORCE SUBSIDIARY OF OMNICOM			\$ 4,050.63
.9048	Marketing and communication services	46000	E134486	\$ 508.18
.9048	Marketing and communication services	46014	E134858	\$ 3,542.45
.6138	AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS			\$ 142,446.51
.6138	Building construction materials and services	46000	E134422	\$ 5,834.76
.6138	Building construction materials and services	46014	E134756	\$ 136,611.75

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9279	AIDAN D'ADHEMAR AIDAN MARK D'ADHEMAR T/AS			\$ 330.00
.9279	Community events	46014	E134877	\$ 330.00
.6855	AIR LIQUIDE AUSTRALIA LIMITED			\$ 1,366.08
.6855	Gas	46014	E134793	\$ 1,366.08
.7444	AIR LIQUIDE HEALTHCARE PTY LTD			\$ 109.50
.7444	Workplace health and safety services	46014	E134816	\$ 109.50
.2330	ALINTA ENERGY ALINTA SALES PTY LTD T/AS			\$ 1,294.35
.2330	Gas	46000	E134375	\$ 109.85
.2330	Gas	46014	E134683	\$ 1,184.50
.3350	ALL GARDENING SERVICES SCHNITZER, JOCHANAN SHANOAH T/AS			\$ 225.00
.3350	Landscaping services and supplies	46014	E134699	\$ 225.00
.8301	ALLCOM COMMUNICATIONS ALLCOM HOLDINGS (WA) PTY LIMITED T/AS			\$ 1,553.20
.8301	Marketing and communication services	46014	E134840	\$ 1,553.20
.9412	ALLFLOW INDUSTRIAL AUSTRALIA PTY LTD			\$ 557.70
.9412	Water treatment services	46000	E134502	\$ 557.70
.9609	ALLSPORTS TROPHIES ALWAYS A WINNER PTY LTD T/AS			\$ 606.00
.9609	Flowers and gifts and awards	46000	E134507	\$ 606.00
.3806	ALS LIBRARY SERVICES PTY LTD			\$ 2,977.63
.3806	Other Library Expenses	46000	E134395	\$ 182.56
.3806	Other Library Expenses	46014	E134709	\$ 2,795.07
.7395	ALSCO FRESH AND CLEAN ALSCO PTY LIMITED T/AS			\$ 330.90
.7395	Hygiene services	46014	E134814	\$ 330.90
.6088	ALYKA PTY LTD			\$ 63,291.25
.6088	Website expenses	46014	E134754	\$ 63,291.25
.9904	AMAZE DESIGN LAURETTA ELIZABETH DAVIES T/AS			\$ 720.00
.9904	Community events	46014	E134929	\$ 720.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9653	AMAZON WEB SERVICES AUSTRALIA PTY LTD			\$ 6,433.06
.9653	IT technical services	46014	E134903	\$ 6,433.06
.2755	AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS			\$ 1,209.15
.2755	Facilities management services	46014	E134690	\$ 1,209.15
.9049	AMCS AUSTRALIA PTY LTD			\$ 6,887.61
.9049	IT software/licensing and maintenance	46014	E134859	\$ 6,887.61
.7052	AMPED DIGITAL AMPED IT PTY LTD T/AS			\$ 2,948.00
.7052	Marketing materials and promotional items	46014	E134802	\$ 2,948.00
.3016	AMPOL PETROLEUM DISTRIBUTORS PTY LTD			\$ 7,567.69
.3016	Fuel	46000	E134382	\$ 4,384.06
.3016	Fuel	46014	E134694	\$ 3,183.63
.8044	AMY PEREJUAN-CAPONE PEREJUAN-CAPONE, AMY MARIE T/AS			\$ 322.50
.8044	Artists and artworks	46000	E134466	\$ 322.50
.9130	ANDREW SCOTT GREEN COUNCILLOR			\$ 3,248.32
.9130	Councillor expenses	46000	E134492	\$ 3,248.32
.6190	ANGELA ROSSEN			\$ 880.00
.6190	Artists and artworks	46014	E134760	\$ 880.00
.6113	ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS			\$ 2,420.00
.6113	Animal management and pound expenses	46014	E134755	\$ 2,420.00
.5333	AQUAMONIX PTY LTD			\$ 2,897.95
.5333	Irrigation and watering systems	46014	E134739	\$ 2,897.95
.6015	AQUATIC SERVICES WA PTY LTD			\$ 1,639.68
.6015	Swimming pool costs	46014	E134750	\$ 1,639.68
.9081	ARBOR CENTRE GROUP PTY LTD			\$ 1,100.00
.9081	Environmental consultancy services	46000	E134487	\$ 330.00
.9081	Environmental consultancy services	46014	E134861	\$ 770.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9260	ARBOR URBAN PTY LTD			\$ 8,965.00
.9260	Arborists and tree services	46000	E134498	\$ 1,925.00
.9260	Arborists and tree services	46014	E134876	\$ 7,040.00
.7422	ARCHAE-AUS PTY LTD			\$ 11,783.35
.7422	Other consulting services	46014	E134815	\$ 11,783.35
.9968	AREA SAFE PRODUCTS PTY LTD			\$ 9,766.90
.9968	Landscaping services and supplies	46014	E134946	\$ 9,766.90
.7585	ART DISPLAY HIRE			\$ 8,965.00
.7585	Artists and artworks	46014	E134821	\$ 8,965.00
.0014	ARTEIL (WA) PTY LTD			\$ 2,659.00
.0014	Furniture and Fit Out	46000	E134343	\$ 451.00
.0014	Furniture and Fit Out	46014	E134644	\$ 2,208.00
.0202	ASLAB PTY LTD			\$ 9,108.00
.0202	Pavement construction and streetscape services	46000	E134351	\$ 9,108.00
.4313	ASPHALTECH PTY LTD			\$ 475,366.88
.4313	Roads and paving supplies - asphalt and bitumen	46014	E134720	\$ 475,366.88
.5020	ASTRO SYNTHETIC TURF PTY LTD			\$ 2,640.00
.5020	Turf and Equipment	46014	E134732	\$ 2,640.00
.6158	AUSIA AGENCIES ZHANG, HONG T/AS			\$ 764.83
.6158	Uniforms and corporate wardrobe	46000	E134423	\$ 764.83
.9034	AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS			\$ 318.82
.9034	Office equipment	46000	E134485	\$ 64.98
.9034	Office equipment	46014	E134856	\$ 253.84
.5138	AUST WEST AUTO ELECTRICAL PTY LTD			\$ 3,336.20
.5138	Vehicle Repairs and Maintenance	46014	E134735	\$ 3,336.20
.1523	AUSTRALIA POST PERTH			\$ 14,251.18

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.1523	Postage	46014	E134675	\$ 14,251.18
.4967	AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS			\$ 1,707.09
.4967	Uniforms and corporate wardrobe	46014	E134731	\$ 1,707.09
.1804	AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS			\$ 33,855.62
.1804	Air conditioning maintenance and services	46000	E134370	\$ 19,179.07
.1804	Air conditioning maintenance and services	46014	E134678	\$ 14,676.55
.8709	AUSTRALIAN NATIVE NURSERY NJORO PTY LTD & PRONAYA PTY LTD			\$ 1,750.00
.8709	Nursery supplies	46014	E134849	\$ 1,750.00
.0022	BAILEYS FERTILISERS AKC PTY LTD T/AS			\$ 61,526.85
.0022	Landscaping services and supplies	46014	E134645	\$ 61,526.85
.6272	BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS			\$ 168.50
.6272	Flowers and gifts and awards	46014	E134762	\$ 168.50
.7313	BARRA CIVIL AND FENCING PTY LTD THE TRUSTEE FOR BARRA CIVIL AND FENCING TRUST T/AS			\$ 962.50
.7313	Fencing supplies and services	46014	E134808	\$ 962.50
.9489	BAY CONCRETE GRINDING SEAN ANTHONY HOLLAND T/AS			\$ 10,835.00
.9489	Roads and paving supplies - concrete	46014	E134888	\$ 10,835.00
.9796	BDO SERVICES PTY LTD			\$ 6,356.90
.9796	Facilities management services	46014	E134913	\$ 6,356.90
.5661	BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS			\$ 15,558.00
.5661	General hardware and tools	46000	E134419	\$ 15,014.00
.5661	General hardware and tools	46014	E134744	\$ 544.00
.3098	BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS			\$ 840.00
.3098	Animal management and pound expenses	46014	E134696	\$ 840.00
.9141	BERNHARD KAISER			\$ 580.00
.9141	Other maintenance and services	46000	E134494	\$ 580.00
.8400	BETTER RENT ACCEPTANCE PTY LTD			\$ 426.80

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8400	Property rent	46014	E134846	\$ 426.80
.8027	BETTY JOY RICHARDS			\$ 3,550.00
.8027	Creative services and graphic design	46014	E134834	\$ 3,550.00
.6392	BG&E PTY LIMITED			\$ 4,800.40
.6392	Engineering consulting services	46014	E134769	\$ 4,800.40
.9888	BING TECHNOLOGIES PTY LIMITED			\$ 22,758.54
.9888	Other IT and telecommunications expenses	46014	E134928	\$ 22,758.54
.0187	BORAL CONSTRUCTION MATERIALS GROUP LTD			\$ 1,552.96
.0187	Pavement construction and streetscape services	46000	E134350	\$ 1,280.06
.0187	Pavement construction and streetscape services	46014	E134649	\$ 272.90
.8185	BOS CIVIL PTY LTD			\$ 405,885.42
.8185	Engineering consulting services	46014	E134837	\$ 405,885.42
.1075	BOYA EQUIPMENT PTY LTD			\$ 937.94
.1075	Plant maintenance	46000	E134364	\$ 389.59
.1075	Plant maintenance	46014	E134667	\$ 548.35
.4708	BRIDGESTONE AUSTRALIA LTD.			\$ 20,853.47
.4708	Tyres	46000	E134404	\$ 5,746.74
.4708	Tyres	46014	E134725	\$ 15,106.73
.6739	BRIGHTMARK GROUP PTY LTD			\$ 66,677.62
.6739	Commercial cleaning	46000	E134439	\$ 62,491.59
.6739	Commercial cleaning	46014	E134786	\$ 4,186.03
.0399	BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS			\$ 4,602.60
.0399	Commercial cleaning	46014	E134653	\$ 4,602.60
.8259	BRON BATEMAN			\$ 201.00
.8259	Other Library Expenses	46014	E134839	\$ 201.00
.6998	BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS			\$ 369.69
.6998	Staff supplies	46000	E134444	\$ 231.36

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6998	Staff supplies	46014	E134799	\$ 138.33
.9264	BRYCE MACDONALD BRYCE NATHAN MACDONALD T/AS			\$ 420.00
.9264	IT project management and consultancy	46000	E134499	\$ 420.00
.0137	BUCHER MUNICIPAL PTY LTD			\$ 2,347.01
.0137	Engineering consulting services	46000	E134348	\$ 2,347.01
.9835	BUG BUSTERS THE TRUSTEE FOR BUGBUSTERS UNIT TRUST T/AS			\$ 480.00
.9835	Pest & Weed Control	46014	E134917	\$ 480.00
.0036	BUNNINGS GROUP LIMITED			\$ 1,079.31
.0036	Building construction materials and services	46000	E134344	\$ 1,079.31
.7068	BWG STEAKHOUSE BLUEWATER (WA) PTY LTD T/AS			\$ 33,897.16
.7068	Venue hire	46014	E134803	\$ 33,897.16
.6627	C&H SWEEPING PINESHORE HOLDINGS PTY LTD T/AS			\$ 4,235.00
.6627	Street sweeping services	46000	E134436	\$ 1,925.00
.6627	Street sweeping services	46014	E134780	\$ 2,310.00
.8131	CABCHARGE PAYMENTS PTY LTD			\$ 604.73
.8131	Taxis	46000	E134467	\$ 604.73
.7201	CAR CARE ROCKINGHAM MARIO BAELI T/AS			\$ 800.00
.7201	Cars	46000	E134449	\$ 800.00
.8124	CARLA ADAMS ADAMS, CARLA MELITA			\$ 37.50
.8124	Artists and artworks	46014	E134835	\$ 37.50
.9252	CARREE COACHLINES CARREE INVESTMENTS PTY LTD T/AS			\$ 1,705.00
.9252	Bus and coach charter	46014	E134875	\$ 1,705.00
.8214	CASSANDRA EDWARDS CREATIVE EDWARDS, CASSANDRA MARY			\$ 2,200.00
.8214	Photography	46000	E134469	\$ 2,200.00
.9637	CATHARA CONSULTING PTY LTD			\$ 33,658.11
.9637	Other consulting services	46014	E134902	\$ 33,658.11

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4419	CATHY DAY COM EMPLOYEE			\$ 45.00
.4419	Other staff reimbursements	46014	E134723	\$ 45.00
.7269	CDM AUSTRALIA PTY LTD			\$ 29,698.26
.7269	Other IT and telecommunications expenses	46000	E134451	\$ 29,698.26
.5677	CHAMPION COMPRESSORS SULLAIR AUSTRALIA PTY LTD T/AS			\$ 865.24
.5677	Other maintenance and services	46014	E134745	\$ 865.24
.9115	CHEMWEST PTY LTD			\$ 209.00
.9115	General hardware and tools	46000	E134489	\$ 209.00
.5529	CHOICEONE PTY LTD			\$ 56,262.59
.5529	Temporary labour	46000	E134418	\$ 30,821.56
.5529	Temporary labour	46014	E134743	\$ 25,441.03
.9365	CHRIS WRIGHT CHRISTOPHER WRIGHT T/AS			\$ 770.00
.9365	Artists and artworks	46014	E134881	\$ 770.00
.0442	CHRISTOU DESIGN GROUP PTY LTD			\$ 31,565.60
.0442	Architectural and design services	46014	E134655	\$ 31,565.60
.0391	CLEANAWAY CO PTY LTD			\$ 526.35
.0391	Waste collection and disposal	46014	E134652	\$ 526.35
.3393	CLIMATE CHANGE RESPONSE PTY LTD			\$ 6,311.25
.3393	Business and management consulting and services	46014	E134700	\$ 6,311.25
.8877	CLIQUE PHOTOGRAPHY NAIRN, SHERIDAN MARGARET			\$ 660.00
.8877	Photography	46014	E134852	\$ 660.00
.7962	CLIVE ROSS COUNCILLOR			\$ 3,348.32
.7962	Councillor expenses	46000	E134464	\$ 3,248.32
.7962	Councillor expenses	46014	E134831	\$ 100.00
.7341	COHERA-TECH PTY LIMITED			\$ 251.60
.7341	Other Library Expenses	46014	E134812	\$ 251.60

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8739	COLOURPRESS			\$ 4,634.30
8739	Outsourced printing	46014	E134850	\$ 4,634.30
4110	COMMERCIAL & INDUSTRIAL MOWING D.J LUCKIN & T.M LUCKIN T/AS			\$ 5,830.00
4110	Mowing and slashing services	46014	E134715	\$ 5,830.00
9192	COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD			\$ 462.49
9192	Pest & Weed Control	46000	E134496	\$ 175.00
9192	Pest & Weed Control	46014	E134873	\$ 287.49
7567	COMMON GROUND TRAILS PTY LTD			\$ 19,437.00
7567	Landscape design and architecture services	46014	E134820	\$ 19,437.00
3935	CONTRA-FLOW PTY LTD			\$ 214,868.62
3935	Traffic control services	46000	E134396	\$ 70,661.17
3935	Traffic control services	46014	E134712	\$ 144,207.45
9037	COOLROOM HIRE WA FGS CAPITAL TRADING PTY LTD T/AS			\$ 440.00
9037	Event equipment hire	46014	E134857	\$ 440.00
5158	CORELOGIC RP DATA PTY LTD			\$ 3,588.02
5158	Other subscriptions	46000	E134412	\$ 3,588.02
7250	COUNTRY CLUB INTERNATIONAL PTY LTD			\$ 415.80
7250	Sport and recreation equipment	46014	E134807	\$ 415.80
6831	COVS GPC ASIA PACIFIC T/AS			\$ 4,413.34
6831	Plant purchase/Parts	46014	E134790	\$ 4,413.34
9951	CRAWFORD GUY YORKE (ELECTED MEMBER)			\$ 3,348.32
9951	Councillor expenses	46000	E134524	\$ 3,248.32
9951	Councillor expenses	46014	E134939	\$ 100.00
9971	CREATIVE ALLIANCE PTY LTD			\$ 4,200.00
9971	Artists and artworks	46014	E134947	\$ 4,200.00
9993	CREATIVE REPRESENTATION PTY LTD THE TRUSTEE FOR THE ROWSTHORN FAMILY TRUST T/AS			\$ 2,750.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9993	Community services and respite	46014	E134954	\$ 2,750.00
.7325	CRISTY BURNE			\$ 330.00
.7325	Other Library Stock	46014	E134810	\$ 330.00
.7859	CS LEGAL THE PIER GROUP PTY LTD T/AS			\$ 2,227.73
.7859	Debt collection services	46000	E134462	\$ 1,276.43
.7859	Debt collection services	46014	E134828	\$ 951.30
.4005	CURTIN UNIVERSITY			\$ 9,464.40
.4005	External training courses	46014	E134714	\$ 9,464.40
.8547	CURULLI PLUMBING ITALIAN JOB (WA) PTY LTD ATF D & L CURULLI TRUST T/AS			\$ 49,156.80
.8547	Landscaping services and supplies	46000	E134475	\$ 49,156.80
.4386	DA CHRISTIE PTY LTD			\$ 548.90
.4386	Outdoor furniture and shades and exercise equipment	46014	E134722	\$ 548.90
.9849	DAN MURPHY'S ENDEAVOUR GROUP LIMITED T/AS			\$ 413.00
.9849	Catering services and supplies	46014	E134920	\$ 413.00
.9966	DARJA SULGANE			\$ 693.00
.9966	Artists and artworks	46014	E134945	\$ 693.00
.2131	DATA#3 LIMITED			\$ 34,242.32
.2131	IT software/licensing and maintenance	46000	E134373	\$ 4,758.04
.2131	IT software/licensing and maintenance	46014	E134681	\$ 29,484.28
.9957	DE VINE CELLARS THE TRUSTEE FOR AFL UNIT TRUST T/AS			\$ 2,740.91
.9957	Catering services and supplies	46014	E134942	\$ 2,740.91
.9952	DEC THE MALLS PTY LTD			\$ 7,311.15
.9952	Community events	46014	E134940	\$ 7,311.15
.8962	DECOBU (DESIGN) PTY LTD			\$ 5,214.00
.8962	Architectural and design services	46000	E134483	\$ 5,214.00
.1615	DELL AUSTRALIA PTY LTD			\$ 472.69

