

**MINUTES**

**OF THE**

**ANNUAL GENERAL MEETING OF ELECTORS**

**HELD ON**

**WEDNESDAY 17 FEBRUARY 2021**

**AT 6.00PM IN THE CONFERENCE ROOM**

**MELVILLE CIVIC CENTRE**

Due to the State of Emergency declared in Western Australia, effective 16 March 2020 and the subsequent government directives with regard to public gatherings and physical distancing only a limited number of the public were able to physically attend this meeting.

This meeting was publically broadcast to the community and the minutes and the audio recording of the meeting available on the City's website as soon as practicable after the meeting to meet the requirements of Regulation 14E(3)(b)(i) and (ii) of the *Local Government (Administration) Regulations 1996*.

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records.

The Audio Recording will be available within 10 days of the meeting and may be accessed at [www.melvillecity.com.au](http://www.melvillecity.com.au) in accordance with the provisions of the Policy.



**MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD IN THE CONFERENCE ROOM, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD, BOORAGOON, COMMENCING AT 6.04PM ON WEDNESDAY 17 FEBRUARY 2021.**

**1. ACKNOWLEDGMENT OF COUNTRY**

The Presiding Member invited the Deputy Mayor, Cr June Barton to read the Acknowledgement of Country.

*“The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.”*

**2. IN ATTENDANCE**

Mayor Honourable George Gear

**COUNCILLORS**

Cr N Pazolli (Deputy Mayor)  
Cr S Kepert  
Cr D Macphail, Cr N Robins  
Cr C Robartson  
Cr G Barber, Cr J Barton  
Cr K Mair, Cr M Sandford  
Cr T Fitzgerald

**WARD**

Applecross – Mount Pleasant  
Applecross – Mount Pleasant  
Bateman – Kardinya - Murdoch  
Bull Creek - Leeming  
Bicton – Attadale – Alfred Cove  
Central  
Palmyra – Melville - Willagee

**STAFF**

Mr M Tieleman  
Mr A Ferris  
Ms C Young  
Mr M McCarthy  
Mr S Cope  
Mr L Hitchcock

Ms J Arbel  
Mr B Taylor  
Ms C Newman  
Ms T Wright  
Ms R Davis  
Ms S Adams  
Ms J Sturch (*until 7.00pm*)  
Mr W Thornton

Chief Executive Officer  
Director Corporate Services  
Director Community Development  
Director Technical Services  
Director Urban Planning  
Executive Manager Governance and Legal Services  
Marketing and Communications Coordinator  
Manager Governance and Property  
Governance Coordinator  
Governance Officer  
Executive Assistant  
Administration Assistant  
Civic Facilities Officer (COVID Marshall)  
Civic Facilities Coordinator (COVID Marshall)

At the commencement of the meeting there were 10 Electors of the City of Melville and one non-elector was in attendance in the Conference Room and 10 members of the public and one member of the press were in attendance electronically.

**3. APOLOGIES**

Cr K Wheatland

Palmyra – Melville - Willagee

**4. LEAVE OF ABSENCE**

Cr M Woodall

Bull Creek - Leeming

**5. INTRODUCTION OF ELECTED MEMBERS AND OFFICERS**

The Presiding Member advised that Elected Members were in attendance and introduced the Chief Executive Officer, Mr Marten Tieleman.

**6. DECLARATIONS OF INTEREST****6.1 FINANCIAL INTERESTS**

Nil.

**6.2 DISCLOSURE OF INTEREST THAT MAY CAUSE A CONFLICT**

Nil.

## **7. BUSINESS**

### **7.1 NOTICE OF ANNUAL GENERAL MEETING OF ELECTORS**

The following Notice of Meeting was advertised in the Melville Gazette on Thursday, 14 January 2021 in addition to being displayed on public notice boards at all the City of Melville libraries, the Civic Centre and on the City's website, electronic Newsletter and via the City's social media platforms. The notice read:

#### **Annual General Meeting of Electors (AGM)**

City of Melville residents are invited to the City of Melville Annual General Meeting of Electors (AGM) to receive the Community Annual Report 2019-2020.

**Date:** Tuesday, 2 February 2021

**Time:** 6.00pm

**Venue:** Conference Room, City of Melville Civic Centre, 10 Almondbury Road, Booragoon and live-streamed via Zoom.

Due to COVID-19 restrictions, there is limited capacity for physical attendance at the AGM. We encourage you to live-stream it via Zoom (registrations required). If you would like to attend in-person, you will also need to register. If there are no places available, you will be placed on a waitlist. We are monitoring the waitlist and will notify you if additional capacity becomes available.

In line with our sustainability policy, limited printed copies of the Community Annual Report 2019-2020 will be available at the meeting. Copies can also be obtained at our libraries and the City of Melville Civic Centre.

To read the Community Annual Report 2019-20, visit [www.melvillecity.com.au/annualreport](http://www.melvillecity.com.au/annualreport).

We welcome your questions on the Community Annual Report 2019-2020. Questions need to be submitted by **12.00noon Wednesday, 27 January 2021**.

To submit a question and view information about the meeting capacity and arrangements under the changing environment associated with COVID-19 restrictions, visit [www.melvillecity.com.au/AGM](http://www.melvillecity.com.au/AGM)

On Sunday 31 January 2021 the State Government implemented a hard-lockdown in response to COVID-19, which resulted in the City of Melville Annual General Meeting of Electors being rescheduled to Wednesday 17 February 2021, the notice of rescheduling was provided through social media channels, on the City's website and all registered attendees were notified via email.

Members of the community that wished to attend the meeting in-person were required to register. An option to attend the meeting electronically was also provided, with electronic attendees being able to ask questions and vote on motions.

## **7.2 MANNER OF CONDUCT OF THE MEETING**

Welcome to the City of Melville Annual Elector's Meeting. The purpose of the meeting is to discuss the City of Melville Annual Report and any other general business pertaining to the business of the City of Melville. In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a general or special meeting of electors and is to determine the procedure to be followed.

1. It is a requirement to advise that in the event of an emergency, everyone should take direction from officers who will guide you to the exit points of the building.
2. Toilets are located immediately before the entry to the Council Chambers.
3. All physically present are required to sign the attendance register at the entry to the meeting.
4. Each person who participates in a vote or speaks must be an Elector of the City of Melville.
5. The proceedings are being recorded for the purpose of production of the Minutes and speakers are requested to use the microphones each time they speak. The Minutes will include a summary of any questions asked and a summary of the response provided.
6. Speakers are asked to clearly give their name and address each time they speak.
7. Upon a motion being proposed, each speaker is to address the Chair.
8. Only Electors of the City of Melville may move or second a motion.
9. All addresses are to be limited to a maximum of five (5) minutes. Extension of time is permissible only with the agreement of a simple majority of Electors present (*Local Government (Administration) Regulations 1996 Regulation 17*)
10. The community are welcome to participate in the meeting. To ensure the efficient conduct of the meeting, please participate in a concise and respectful manner.
11. All Elected Members and Directors attend this meeting to observe the proceedings and hear comments from Electors. All questions and comments should be directed to the Mayor who may invite a response from the Chief Executive Officer, Presiding Members of Committees, Directors or Elected Members.

## **8. PRESENTATION OF CITY OF MELVILLE COMMUNITY ANNUAL REPORT 2019-2020 INCLUDING FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2020.**

### **City of Melville Community Annual Report 2019-2020**

The Mayor presented to the community the City of Melville Annual Community Report 2019-2020, adopted by the Council at its Ordinary Meeting held 8 and 9 December 2020 and advised that the Community Annual Report is published on the City's website [www.melvillecity.wa.gov.au](http://www.melvillecity.wa.gov.au) and copies can be viewed or obtained from the City of Melville Civic Centre.

## **9. GENERAL BUSINESS**

### **9.1 Public Question Time**

#### **9.1.1 Question Received Prior to the Meeting**

##### **9.1.1.1 Mr D Coombs, Leeming**

###### Question 1

*Per the City's ARIS report to investigate the number of changerooms within the City, many exceeding 35 years of age and are rapidly falling behind those of other LGAs in terms of their usability and facilities for use by women, does the City plan to expand and fasten the refurbishment of changerooms in the area and also assist Clubs who wish to be actively involved in this as the response we have received is very disheartening with exorbitant costs being provided as a reason for these delays?*

###### Response

It is the Council's intention to match capacity to current demands undertake the upgrades to change-rooms as quickly as possible. The Council will be making decisions associated with accelerating the Change-room Upgrade Program identified in the ARIS Report as part of the current review and update of the City's Long Term Financial Plan.

Following an extensive community and stakeholder engagement process, the Active Reserve Infrastructure Strategy (ARIS) was noted by the Council in June 2020. The ARIS provides a comprehensive 20 year strategic plan for development of the City's active reserves

The ARIS is a key document that the City uses to deliver sustainable, fit-for-purpose, multi-use, quality and inclusive community sporting facilities at reserves. The ARIS documents the City of Melville's response to the changing needs of sport and recreation in the community, in particular, the upgrade of ageing sporting facilities and to cater for the increased participation of female in sports.

The ARIS proposes an investment of approximately \$60m over 20 years and the program/schedule of works is based upon needs, condition reports and priority areas.

9.1.1 *Question Received Prior to the Meeting, continued.*

Since the presentation of the ARIS to Council, the City has completed three major developments totalling \$2,652,500 as summarised below summarised below:

- Webber Reserve redevelopment (\$1,590,000)
- Bill Ellson change room upgrade (\$132,500)
- Morris Buzacott Reserve – Windelya redevelopment (\$930,000 - City contribution)

These developments received the highest priority due to the aging condition of the facilities as determined through the investigations and recommendations of the ARIS. These projects have collectively upgraded change room facilities for 9 sporting clubs within the City as well as providing non gender specific change rooms and universally accessible public facilities.

Active reserve projects that are currently under construction and delivering non gender specific change room and toilet facilities (amongst other benefits) in 2020-2021 are:

- Shirley Strickland Reserve redevelopment (\$8,000,000)
- Tompkins Park redevelopment (\$3,360,000 total budget)
- Bert Jeffery Park amenity building (\$500,000)

Over the period of two financial years, the City of Melville will have delivered facility improvements on active reserves totalling over \$14,500,000 to service 23 sporting clubs in the City with a collective playing membership of approx. 6,607 along with benefits for the wider community.

Currently the design process is under way for the redevelopment/refurbishment of planned projects from the ARIS for 2021-2022 including:

- Winthrop Park change room redevelopment (\$1,200,000)
- Marmion Reserve club and change room refurbishment (\$900,000)
- Melville Reserve club and change room refurbishment (\$1,000,000)

Furthermore, the City of Melville has a number of other non-building related projects from the ARIS to deliver across 2020-2021 and 2021-2022 including:

- A City wide Tennis Strategy.
- Webber Reserve Master Plan.
- New sports floodlighting at Bill Ellson Reserve, Webber Reserve and Len Shearer Reserve (eastern pitch).
- Netball Court resurfacing at Morris Buzacott Reserve.

The City recognises that sporting clubs throughout the City may wish for the scheduling of change room upgrades to be bought forward from the date identified within the ARIS. The ARIS program will be subject to regular review to ensure projects are prioritised with justified rationale and to make the best use of limited resources. This review process will include engagement with key stakeholder groups.

The full ARIS and cost plan can be viewed here: [https://www.melvillecity.com.au/our-city/publications-and-forms/community-development/active-reserve-infrastructure-strategy-\(2020\)](https://www.melvillecity.com.au/our-city/publications-and-forms/community-development/active-reserve-infrastructure-strategy-(2020))

9.1.1 *Question Received Prior to the Meeting, continued.*

### **9.1.1.2 City of Melville Residents and Ratepayers Association**

#### Question 1

*What cost cutting initiatives has/will Council cause to be executed to reduce administrative cost overheads and other non-value adding expenditure to target a 0% rate rise this year and to cap rate rises to no more than WA CPI for the following 5 years, without dipping into accumulated reserves as it did last year?*

#### Response

The Council has resolved to undertake an external, independent organisational review to inform the future needs of the City. The City continually looks for opportunities to reduce costs and identify opportunities to implement efficiencies.

The Long Term Financial Plan (LTFP) is being reviewed with workshops currently being held with Elected Members and will include discussions on the principles by which the budget is developed. Rate revenue and increases to rates, cost of current services and identification of new services will be considered through this review process.

#### Question 2

*Why has Council not yet properly actioned our 3 February 2020 unanimously passed motion asking Council to “undertake an independent review of the efficiency and effectiveness of the City Administration’s current approach and capabilities in relation to the provision of legal advice to the Mayor, Councillors and Administrative staff” and why is it taking so long?*

#### Response

The City has undertaken preliminary benchmarking on this matter and as advised in response to the previous question, last night the Council resolved to undertake an external, independent organisational review to inform the future needs of the City. To avoid duplication this matter will be further considered as part of this Review.

The resolution for the meeting was considered by the Council at the meeting held 21 April 2020. Refer item M2/5734. The motion was carried unanimously *“That the Council has considered Motion 1, carried at the Annual General Meeting of Electors held 3 February 2020, relating to the provision of legal services, and requests the CEO to obtain benchmarking information with regard to the provision of legal services utilised by other local governments and report back to the Council at a future Elected Member Information Session.”*

The City benchmarked Legal Service staff structures with 11 Councils with six responses received. Of these three had existing legal services structures and staff. One was progressing a change from paralegal support and an update to its structure, staffing.

Noting a generalised trend in the use of legal services (external, internal, hybrid) further workforce planning information is being sought from the councils benchmarked to clarify service provision/level achieved/forecasted and a preferred structure model to progress the service review that assures the City has the capability and capacity to support the future needs of the City.

The organisation review agreed by Council at last night’s OMC will further address this matter.

9.1.1 *Question Received Prior to the Meeting, continued.*

**9.1.1.3 Mrs A Hall, Bateman**

Question 1

*Why are there errors on nearly every single page of the report? I have read through the report and am astounded at the grammatical errors, the misspelling of words, the errors on and on. I am shocked at the poor level of presentation. Is this the standard I should expect. I can show you all the errors?*

Response

The City liaised directly with Ms A Hall, received her comments and undertook a full review of the Community Annual Report 2019-2020. Following its endorsement by Council, the Report was made available electronically, in line with the City's sustainability Policy, so changes were able to be effected immediately. Some printed copies are available in our libraries. Opportunities for improvement to ensure a more robust proofing process will be implemented. Thank you to Ms Hall for her interest and valuable feedback.

**9.1.1.4 Mr M Fitzgibbon, Melville**

Question 1

*Would Mayor Gear and Elected Members commit to continuing, in 2021, to access the knowledge and wisdom of residents and ratepayers, to optimise good governance of the City of Melville, such as the Council did admirably in 2020?*

Response

As Mayor I have always supported community involvement at all levels of council activity.

One of my first actions as Mayor was to set up a "Conversations with the Mayor" program, with invitations going out to ratepayers inviting them to a coffee morning at various City facilities. These have been well supported and I will continue them, not only in the council during working hours but also at community buildings throughout the City after working hours.

I would go further and say that a council cannot function to its full potential without the active involvement of the community. There are also numerous invitations to our community via social media asking for feedback on issues as they arise.

We are lucky as a City in having ratepayers with the relevant skills and interest to contribute ideas and proposals to the City for its betterment.

You have my assurance that I will do all that I can to encourage our ratepayers to send us their thoughts and proposals.

9.1.1 *Question Received Prior to the Meeting, continued.*

**9.1.1.5 Mr M McLean, Bull Creek**

Question 1

*The Council has established a number of consultative forums to obtain feedback from interested rate payers on relevant issues. How valuable has this process been and what, if any, changes are envisaged with current arrangements in the foreseeable future?*

Response

The Council is committed to continual engagement with its community and along with the current engagement opportunities, we will be looking at new initiatives and recommencing programs that have been put on–hold whilst we have navigated the COVID-19 pandemic.

Anyone interested in participating in engagement processes is invited to visit the City Melville Talks webpage.

The City's stakeholder engagement approach is to facilitate a variety of opportunities that enable the community to have a say. Each engagement activity is evaluated and comments provided to inform the decision-making process for each project. Success can be measured in a number of ways including the transparency of the engagement process and the influence of the engagement findings on the outcome of the project. Changes in the future will include more opportunities for the people in the community to shape the way we facilitate hearing from diverse voices. We always welcome suggestions for improvements.

A recent initiative to enable the City to hear community opinions is the Community Feedback Panel - 30 people selected from 998 applications. This Panel, which reflects the City of Melville community by age, gender and location, has met three times and notes from each meeting can be viewed at <https://www.melvillecity.com.au/our-city/connect-with-us/melville-talks/engagements/community-feedback-panel>. In addition a video detailing the selection process can also be viewed here. It is early days for this group; however a number of Elected Members attended the last meeting and were able to hear first-hand the group deliberate about communication channels between the community and Elected Members and how the City should celebrate Australia Day in 2022. Items for discussion by the Panel may come from the community, the City or Elected Members.

9.1.1 *Question Received Prior to the Meeting, continued.*

**9.1.1.6 Ms J Edinger, Melville**

*In the 2014 Reserve Bank of Australia Research Discussion Paper "The Evolution of Payment Costs in Australia", the statement was made that "cheques (are) the most expensive ... payment method" a cost which has undoubtedly increased in the intervening years. Additionally in his December 2019 speech "A Payments System for the Digital Economy" the RBA Governor, Phillip Lowe, stated that " At some point it will be appropriate to wind up the cheque system, and that point is getting closer". Can the CEO please:*

Question 1

- (a) *advise why the Council is still using the costly and time-consuming process of making payments via cheque, particularly to the Water Corporation who have their various electronic payment methods clearly stated on their invoices, as well as to sundry debtors?*

Response

The City endeavours to make all payments by EFT and there has been a considerable reduction in the number of cheques issued over the last two years. In January 2021, 1.5% of payments were made by cheque, this was 10 cheques. There are circumstances where creditors will not or are unable to provide bank account details. In these circumstances the City continues to issue cheques. In regard to the Water Corporation, the City is already in the process of establishing EFT payment arrangements.

Question 2

- (b) *make a firm commitment to ending payments by cheque by the end of this financial year? and*

Response

The City has not yet made the decision to completely stop the issuing of cheques. There are numerous examples where vulnerable or aging residents do not feel safe providing their banking information and the City does not wish to disadvantage such customers. However, the issuing of cheques will continue to be monitored and the decision to stop this practice may be considered in the future.

Question 3

- (c) *ensure all appropriate Council forms are updated to include collection of bank details to enable refund or payment of monies as necessary.*

Response

The City's preference is to make payment by EFT and therefore creditors are strongly encouraged to provide bank account details. Currently, 98.5% of payments are made by EFT. The City's procurement team, together with other officers requiring payment information, are encouraged to obtain bank account details. It is widely known and accepted within the organisation that EFT is the preferred payment option and forms are designed accordingly.

9.1.1 *Question Received Prior to the Meeting, continued.*

**9.1.1.7 Ms J Edinger, Melville**

Question 1

*Can the CEO please advise if the Council has undertaken any discussions with Western Power about having underground power installed throughout Melville South?*

Response

The City has put all above ground power areas in the suburb of Melville forward for consideration in the State Underground Power Program rounds, but is not currently in discussion with Western Power about the final above ground power section in the suburb of Melville.

At present, Western Power is delivering Round 6 of the State Government's Underground Power Program. It is anticipated that Round 6 will continue till the year 2022. City of Melville areas included in the Round 6 program were Melville North (complete), Alfred Cove East (complete) and Kardinya South (installation will commence soon). All areas in the suburb of Melville that did not have underground power were put up for consideration in Round 6 but only Melville North was successful.

Western Power is currently reviewing the structure of the State Government's Underground Power Program and the City will continue to advocate for the undergrounding of power for all City of Melville suburbs with overhead power.

**9.1.2 Questions Received without Notice**

**9.1.2.1 Mrs M Curtis, Bull Creek**

Mrs Curtis advised of the community support for the development of John Connell Reserve and advised that from an environmental perspective the community would like the green bridge included in the Master Plan but realised that funding is another issue.

Question 1

*John Connell Reserve Master Plan:*

- A Friends of Ken Hurst Park support creation of new sports fields at John Connell.*
- B Links in with our Green Corridor Plan*
- C Potential Banksia Woodland Clearing can be offset by construction of Green bridge/pedestrian Bridge.*
- D Lions International has \$50,000 available for investigation of Green Bridge concept*
- E Main roads have built a green bridge as part of North link in Ellenbrook.*
- F Friends of Ken Hurst have discussed green corridor and bridge with relevant Leeming Stakeholders and there is community support for the plan.*
- G It would be a credit to the City of Melville to commit to its first official green corridor.*
- H Rare fauna has been spotted in Ken Hurst Park, the Splendid Fairy – Wren and Western Brush – Wallaby.*
- I State and Federal funds can be sourced for the project*

9.1.2 *Questions Received without Notice, continued*

Response

Director of Technical Services acknowledged the update and information provided by Mrs Curtis and encouraged the Lions Club to continue their investigation into a green corridor and discussions with Main Roads. The Council has resolved to bring forward the Master Plan for John Connell Reserve to the next financial year enabling City to work through the issues and may bring forward some capital works programs around the changerooms upgrade, relocation of the cricket nets and additional parking. With post-election funds committed by State Government, the City will be in a position to start the designs in the 2021-2022 financial year.

Question 2

*Murdoch Activity Structure Plan*

- A *Has any tangible progress has been made in 4 years except the work done by the community? In addition in the 7 years since it was first published in 2014 can the council detail what parts of the plan have been completed in Bull Creek and Leeming?*
- B *Has any progress been made on underground power for Bull Creek and securing the 6149 grid-including a plan for community batteries?*
- C *Are the elected members and relevant government departments aware of the sub dividing in the rezone area-thus making it much harder for any potential density rezoning to occur?*
- D *What is Melville's plan for the Murdoch Area and is there is a time line available?*
- E *If the council and elected members are not prepared to commit to The Murdoch Structure Plan in a timely fashion will they vote to cancel the plan and "close the door" on development-thus giving residents certainty about the future?*
- F *Has Melville undertaken any work with the Metronet team on upgrading facilities at Murdoch Train Station and improving pedestrian access to the station?*

Response

- A The Director of Urban Planning advised that considerable planning and infrastructure improvement has been undertaken by State and Local Government and other key stakeholders within the Murdoch Activity Centre Development, particularly the south west quadrant which includes the hospitals, the mixed use precinct under development by Development WA and the Murdoch University site. Residential quadrants surrounding Murdoch are being examined for future development opportunities with the timing of this project to be confirmed .
- B The Director of Technical Services advised that in regard to underground power, the response provided by the City to a previous question applies to underground power in the Bull Creek area. Western Power was approached with the prospect of amalgamating a number of smaller pockets of areas currently with overhead power in Bull Creek, Bateman and Bicton into one project being potentially considered by Western Power for the future. The hierarchy of projects is determined by Western Power largely based on the age of the infrastructure and future expenditure for renewal.
- C The Director of Urban Planning responded that if subdivision proposals were submitted the City would become aware. No information is available tonight as this question has only just been received. This matter will be researched and information provided to Elected Members.

*9.1.2 Questions Received without Notice, continued*

- D The Director of Urban Planning responded that Local Planning Scheme 6 and the Murdoch Specialised Activity Centre Structure Plan incorporates the City's adopted planning for the Murdoch Activity Centre. The City continues to meet at least quarterly with State agencies and other stakeholders to progress collaborative planning for town planning and infrastructure planning proposals. The Murdoch Specialised Activity Centre Structure Plan is a long term plan. The City's role is in part as the local planning authority responsible for zoning but also as an agency which works collaboratively with the State to advocate for specific detailed planning seen as needed and provision of infrastructure at state level.
- E The Director of Urban Planning responded that this is effectively a question for the Council to consider with appropriate background reporting.
- F The Director of Urban Planning responded the City does meet with state transport agencies and those discussions have addressed potential options for improved access to the Murdoch Train Station including improved way finding and the like. The Director Technical Services advised that a Station Access Plan had been prepared for Murdoch Station by PTA and identified ways to improve access (e.g wayfinding etc.).

Question 3*Parry Avenue Recreation Master plan*

- A *Can the council confirm the details of the Recreation Master Plan and commit to publishing the master plan for community consultation? For example the finalised design of the new playground-Men's shed-new roads, car parks etc..*
- B *Will the council consider community development proposals as part of the Parry Ave Master plan? A community concept for a bar/café/restaurant is currently being discussed for John Creany Park.*
- C *Can the council commit to rezoning of Parry Avenue for town houses if the Parry Avenue Structure Plan exists?*
- D *Will the council commit to re-developing the Parry Avenue Shops as part of the Master Plan?*
- E *Will the council commit to addition verge and council land tree planting as part of the Master plan?*
- F *Has traffic flow been factored into the new Master Plan?*

Response

- A The Director of Technical Services responded that there is no wider master plan for the Parry Avenue area. The City is looking at the South East Playspace at Bob Gordon Reserve which is a project that has gone through community consultation and detailed design. The City is now initiating the procurement process for undertaking the construction of that playground worth around \$4 million. A proposal for a Men's Shed is being investigated together with its integration with, or impact on, the playground.
- B The Director of Technical Services responded that the City is not aware of a community concept for a bar or café at John Creany Park or a Master Plan for Parry Avenue.

### 9.1.2 Questions Received without Notice, continued

- C The Director of Urban Planning advised that any rezoning proposal that may be received would not progress without the appropriate review and consideration via reporting to Council.
- D The Director Technical Services advised that the City has no plans to redeveloping the Parry Avenue shops at this time, with the focus in the short term on the development of the South East Playspace at Bob Gordon Reserve.
- E The Director of Technical Services responded that Council has agreed to additional verge and tree planting in selected areas throughout the City as part of the Urban Forest Program. The City's verge and tree planting is targeting the Bull Creek and Bateman areas based on a priority list, using thermal imaging amongst other things, to target high priority areas and will continue tree planting based on the ranking of high priority areas.
- F The Director of Technical Services responded that traffic flow has been factored into the Master Plan for the South East Playspace. In terms of the Bob Gordon Reserve, the traffic flows generated were not significant and well within the capacity of roads in that area.

### 9.1.3 Questions Received at the Meeting

At 6.33pm the Presiding Member invited questions from the meeting.

#### 9.1.3.1 Mr B Wittber, Murdoch

##### Question

*Mr Wittber felt that the response Question F on part 2 of the Murdoch Activity Centre Structure Plan could be further clarified and that information on the discussions with Metronet should be made available.*

*Mr Wittber felt that the issue of improving pedestrian access at Murdoch Train Station is critical to the ongoing use of that area particularly at busy times. He requested more explanation from Council or from staff relating thereto and if not available suggested it be put on the table and some work done through the council system?*

##### Response

The Mayor responded that maybe the City could get more information on the Murdoch train station access and make it available.

The Director Urban Development responded that the City has a Murdoch Precinct Strategic group meeting quarterly and has done so for many years and is engaging State Government agencies and other key stakeholders, in essence key land owners in the Murdoch Activity Centre area. Much of the focus of those collaborative meetings relates to the south west quadrant of the Murdoch Activity Centre where hospitals etc are located, including the area that is under development by Development WA. The discussions include transport agencies and State Government and the City engages those agencies who control the State Government infrastructure of train stations to establish their plans. Some discussion has taken place regarding Metronet. Most discussion has been in relation to station access and how it may be improved.

### 9.1.3 Questions Received at the Meeting, continued

With regards to the car parking issue in terms of the Stage 2 Mixed Use Precinct, the Director of Technical Services responded that Public Transport Authority has produced a Station Access Plan outlining how it is going to enhance connections of the station with a wider catchment and examined travel behaviours of those visiting the station and from where they are located.

One issue is the current carpark which is subject to a future stage of the mixed use precinct; the land currently being occupied by the Public Transport Authority car park on the western side of Kwinana Freeway and south side of South Street, to be taken up with another land use being a mixed use development. Considerations are being given for the capacity of car parks under buildings that may be constructed as well as other options such as multi use car parks that could be located around that location or on the eastern side of the freeway. Those discussions are still happening with the agencies and Main Roads. The City has been advocating for some time with a view that this decision does not slow down the next stage of the precinct. It is the State Government agencies that need to make the decision to progress this matter further.

#### Question 2

*Mr Wittber provided a response to questions about the decision made at the February Ordinary Meeting of Council to undertake an organisational review. Looking at the Terms of Reference the City did not incorporate the impact of future structural reform of Local Government. Over the next four years there may be significant changes made to structure of Local Government and not just necessarily amalgamations. Has the City given any consideration to being on the front foot when structural change does eventuate?*

#### Response

The Mayor responded that most councils are a monopoly and receive criticism and feedback, which the City welcomes, but right now needs an organisation with the right expertise and experience to undertake a review of this type. It will be a very comprehensive review, as it can lead to reform within the Council which rate payers will benefit from with a view to making Melville as being as good as it can be and sharing that knowledge with other councils.

In terms of structural change the Mayor suggested that this may be more suitable for Councillors running for State Parliament.

### 9.1.3.2 Mrs M Curtis, Bull Creek

#### Question 1

*Would Melville Council support bringing those parts of Leeming in Cockburn Council and Canning Council into the City of Melville? There are about 250 properties in the City of Canning, about 900 in City of Cockburn?*

#### Response

The Mayor responded that the City would like to have the whole of Leeming. The City has been in negotiation for many years with the Cities of Cockburn and Canning.

9.1.3 *Questions Received at the Meeting, continued*

**9.1.3.3 Mr J Baker, Willagee**

Question 1

*Mr Baker wished to follow up on an email sent to Mayor but no response was received. It was regarding the treatment, abuse and attempted intimidation in the public gallery at the Ordinary Council Meeting during the Melville Bowling Club item on 29 September 2020?*

Response

The Mayor advised that he tries to respond to all emails and is surprised this one was not responded to. In relation to the event that took place the Mayor advised that it is not the kind of behaviour wanted in Council or the building but for people to be respectful. Unfortunately, there is limited ability to direct from the Chair or Council, particularly if he is unaware of an incident and it is not brought to his attention during the meeting.

The Mayor apologised, asking Mr Baker to resend his email to which he will respond.

At 6.51pm the Presiding Member closed Public Question Time.

## 9.2 Motions

### **MOTION 1 – MR M MCLERIE OF BICTON**

**on behalf of City of Melville Residents and Ratepayers Association (Inc)**

The Mayor advised that a motion has been received from the City of Melville Residents and Ratepayers Association (Inc) in relation to an image retained in the City's records as a result of a post to the City's Facebook page. This relates to a personal matter and in consideration for the person involved and because this matter is currently under investigation, the Mayor believes it is not appropriate to be discussed in this forum.

### **MOTION 2 – MR M MCLERIE OF BICTON**

**on behalf of City of Melville Residents and Ratepayers Association (Inc)**

At 6.54pm Mr McLerie of Bicton moved, seconded Mr Waugh of Bicton –

**The MRRA endorses the Mayor's recent establishment of the CBAC review, Community-Committee and intentions to establish further Community Committees. In support of this new direction the MRRA, requests Council directs the Chief Executive Officer to further conform to the Local Government Act and further engage the Community by:**

- (a) immediately establishing and publishing on the City's website, an easily found page listing the activity and membership of all currently existing committees and including detail of the process for community member nomination to each committee;**
- (b) publish to the above page, a list of proposed new, community-inclusive committees to support the functions of the Council. For example a Community Service Review and Advisory Committee whose purpose is to review customer service performance and thence advise Council on possible improvements.**

At 6.58pm the Presiding Member declared the motion

**CARRIED UNANIMOUSLY**

### **MOTION 3 – MR M MCLERIE OF BICTON**

**on behalf of City of Melville Residents and Ratepayers Association (Inc)**

At 6.59 pm Mr McLerie of Bicton moved, seconded Mr Waugh of Bicton –

**The MRRA requests Council directs the Chief Executive Officer to:**

- (a) immediately start reporting to every ordinary meeting of Council actual customer service and other operational performance metrics relative to monthly and yearly targets; and,**
- (b) within 4 months provide a report to Council with improvement recommendations post a review by a Community Inclusive Committee of the performance metrics reporting per (a) above.**

At 7.10pm the Presiding Member declared the motion

**CARRIED 14/3**

*At 7.06pm the Director of Corporate Services left the meeting and returned at 7.08pm*

**MOTION 4 – MR D MAYNIER OF APPLECROSS**

At 7.11pm Mr D Maynier of Applecross moved, seconded Mr C Ross of Applecross –

**That the Council of the City ensures that the inquiry into the City administration is appropriately directed noting that cultural change begins at the top.**

During the discussion and debate on this matter the mover and seconder requested the word “inquiry” be changed to “review”.

**MOTION 4**

At 7.11pm Mr D Maynier of Applecross moved, seconded Mr C Ross of Applecross –

**That the Council of the City ensures that the review into the City administration is appropriately directed noting that cultural change begins at the top.**

At 7.24pm the Presiding Member declared the motion

**CARRIED 17/4**

**MOTION 5 – MR D MAYNIER OF APPLECROSS**

At 7.25pm Mr D Maynier of Applecross moved, seconded Mr C Ross of Applecross –

**That the Council limit the extent of the authority delegated to Planning Officers so that the Council retains the right to require these officers to change any official or unofficial reports or recommendations prepared by these officers when Council does not agree with or support the conclusions contained in those reports or recommendations.**

At 7.32pm the Presiding Member declared the motion

**CARRIED 17/5**

**MOTION 6 – Mr C ROSS OF APPLECROSS**

At 7.33pm Mr C Ross of Applecross moved, seconded Mr D Maynier of Applecross –

**That Council prepares an instrument of delegation so that the Council’s Governance Committee has delegated authority to itself conduct investigations or appoint an independent investigator to conduct investigations into complaints against the CEO and is authorised to do so and to obtain access to documents or information held by the City without the involvement of the City’s administration.**

At 7.41pm the Presiding Member declared the motion

**CARRIED 16/4**

*At 7.34pm Cr N Robins left the meeting and returned at 7.41pm.*

**MOTION 7 – Mr C ROSS OF APPECROSS**

At 7.42 pm Mr C Ross of Applecross moved, seconded Mr D Maynier of Applecross –

**That the Council investigates and resolves all complaints against the CEO alleging breaches or non-performance of duties before concluding the CEO's performance review.**

At 7.45pm the Presiding Member declared the motion

**CARRIED19/3**

**10. CLOSURE**

There being no further business, Mayor Honourable George Gear, as Presiding Member, thanked everyone for their attendance and declared the meeting closed at 7.46pm.