



City of
Melville

AGENDA

ORDINARY MEETING OF COUNCIL

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Ordinary Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 18 March 2025 commencing at 6:30 PM.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

Disclaimer

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio-Vusal Recording and Live Streaming

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

The nature of the Council's decision making role in the matter:

Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

Contents

1	Official Opening	7
2	Attendance and Apologies	7
3	Declarations by Members	8
3.1	Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting.....	8
3.2	Declarations by Members who have received and not read the Elected Members Bulletin	8
4	Announcements by the Presiding Member (Without Discussion)	8
	Approved Deputations	8
	Approved Written Submission.....	8
5	Disclosure of Interest	8
5.1	Financial or Proximity Interests	8
5.2	Disclosure of Interest That May Cause a Conflict	8
6	Public Question Time	9
6.1	Questions Received with Notice.....	9
6.2	Questions Received at the Meeting.....	9
6.3	Questions Taken on Notice at Previous Meeting.....	9
6.3.1	Ms C D'Costa, Booragoon.....	9
6.3.2	Ms D Gordin, Booragoon.....	13
6.3.3	Mr G Botje, Booragoon	16
6.3.4	Ms K Thomson, Booragoon.....	20
6.3.5	Ms A Field, Booragoon.....	21
7	Awards and Presentations	22
8	Applications for New Leave of Absence	22
9	Confirmation of Minutes	22
9.1	Ordinary Meeting Of The Council – 18 February 2025	22
9.2	Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 10 March 2025	22
9.3	Notes Of Agenda Briefing Forum – 11 March 2025	22
10	New Business of an Urgent Nature	23
11	Identification of Matters for which Meeting May Be Closed	23
12	Petitions	24
12.1	Receipt of Petition - Request to Decline Development Application for Short Term Accomodation.....	24
12.2	Receipt of Petition - Request for Off-Lead Dog Exercise Classification for Tompkins Park Canning Highway Fenced Playing Fields.....	25
13	Adoption of Recommendations En Bloc	26
14	Reports	27
14.1	Reports from Committees	27

C25/251	Compliance Audit Return 2024.....	27
14.2	Reports of the Chief Executive Officer.....	30
	Management Services	30
M25/47	Perth South West Metropolitan Alliance - Memorandum of Understanding.....	30
	Corporate Services	36
C25/245	Investment Statements for January 2025	36
C25/250	Schedule of Accounts Paid for January 2025	44
C25/246	Statements of Financial Activity for January 2025	50
C25/247	Common Seal March 2025.....	57
C25/248	Melville Golf Centre Lease Extension Request - 21 Year Lease.....	59
C25/249	Motions Carried at the Annual General Meeting of Electors Held 3 February 2025.....	66
	Community Development.....	81
CD25/41	Assess the Impacts of Prohibiting Alcohol and Unhealthy Food Advertising on Bus Shelters within the City of Melville.....	81
CD25/42	Netball and Multi Use Indoor and Outdoor Courts Needs Assessment.....	90
	Environment and Infrastructure	96
E25/64	Moreau Mews Town Square Public Open Space - Concept Designs	96
E25/62	Response to Petition - Brentwood Village Shopping Centre Car Park	106
	Planning.....	111
UP25/60	Review of Local Planning Policy 1.21 - Short Term Accommodation.....	111
15	Motions with Previous Notice	118
15.1	Notice of Motion - Superannuation for Elected Members.....	118
15.2	Notice of Motion - Review of Tree Policy.....	120
15.3	Notice of Motion - Progress WAPC Structure Plan Reviews.....	121
16	Motions without Previous Notice (approval by absolute majority)	122
17	Matters for which Meeting was Closed to the Public	122
C25/252	Appointment of External Member for the Audit Risk and Improvement Committee.....	122
18	Decisions made while Meeting was Closed to the Public.....	122
19	Closure	122

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

Cr G Barber

Bicton - Attadale - Alfred Cove Ward

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME**6.1 Questions Received with Notice****6.2 Questions Received at the Meeting****6.3 Questions Taken on Notice at Previous Meeting****6.3.1 Ms C D'Costa, Booragoon**

In accordance with section 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, these questions were taken on notice at the Ordinary Meeting of Council held on 18 February 2025, and responses are provided below.

Preamble

Following a failure of COM to deliver dwelling targets under regulation 67 of the Planning and Development Local Planning Scheme Regulations 2015 within the allocated five year time frame, WAPC considered the COM's own recommendations to review the LPS6 Planning scheme as a method to remedy the shortfall in residential development.

On December 23rd 2021 the City was advised it should prioritise:

- (a) The review of the density code allocations across the scheme area, where justified by the City's local planning strategy.
- (b) The outstanding structure plans, and
- (c) Investigate and pursue possible development incentives to encourage more residential development.

In relation to this matter can the City please explain for the period 2015 to 2021

Response to Preamble:

It's important to note that the City has not failed to deliver dwelling targets. The City does not have a legislative role in developing housing, it serves a strategic and regulatory function by establishing a planning framework that enables the fulfillment of prescribed State Government housing targets. Most of the housing in Australia is delivered by the private sector.

Question 1:

How this directive has impacted the City's performance against its required tree canopy levels?

Response:

The City's tree canopy cover is not a requirement, but based on current and future projections using a methodology outlined in the Urban Forest Strategy Review report. Based on aerial images and digital analysis, the tree canopy cover in the City of Melville reduced from 14% in January 2016 to 12.5% in January 2022. This is a total canopy cover which included public and private land. There are several factors contributing to the reduction of tree canopy across the City including the loss of trees on development lots but also general tree removal and tree pruning on private land as well as tree decline due to age and health.

Question 2:

What was the level of Tree Canopy Cover by the individual postcode footprints across the City of Melville in 2015 ?

Response:

The City undertook its first aerial data collection in January 2016. The results of tree canopy cover were analysed per suburb and listed below:

Suburb	Trees >3m (%)
Alfred cove	11.2
Applecross	16.7
Ardross	16.1
Attadale	13.2
Bateman	11.7
Bicton	18.3
Booragoon	13.8
Brentwood	14.3
Bull creek	14.2
Kardinya	10.7
Leeming	15.4
Melville	13.3
Mount pleasant	15.3
Murdoch	15.6
Myaree	7.7
Palmyra	12.2
Willagee	12.7
Winthrop	13.6

Question 3:

What was the tree canopy by individual postcodes across the City of Melville at the end of 2021?

Response:

The City last undertook aerial data collection in January 2022. The results of the tree canopy cover were analysed per suburb and listed below:

Ward	Canopy (>3m)
Alfred cove	8.6
Applecross	13.9
Ardross	14.2
Attadale	11.9
Bateman	9.7
Bicton	16.3
Booragoon	11.7
Brentwood	13.4
Bull creek	12.4
Kardinya	10.0
Leeming	12.9
Melville	10.7
Mount pleasant	11.9
Murdoch	17.0
Myaree	6.6
Palmyra	11.7
Willagee	11.0
Winthrop	12.9

Question 4:

What green canopy incentives were provided to which developers over the course of this period to limit tree canopy reduction?

Response:

In assessing applications for development, the City aims to retain trees on private land and provide new planting opportunities wherever possible. Notwithstanding, in some situations, retention is not always possible. Landscaping conditions related to the development and the adjacent verge can result in additional trees being planted in the area. The City's planning framework includes limited opportunities to incentivise tree retention. The current review of Local Planning Scheme No.6, ongoing review of planning for activity centres and separate investigations into a tree retention Local Planning Policy will explore expanding these opportunities to maintain and increase tree canopy.

Question 5:

What incentives were provided to ratepayers over the course of this period to limit green canopy reduction?

Response:

The City provides the opportunity for ratepayers to request a tree to be planted the verge adjoining their property if there is no tree on the verge or if they believe there is appropriate space for an additional tree to be planted.

If at the end of the winter planting season there are trees that were not planted as part of the City's planting program the trees may be offered to ratepayers to plant on private property.

The City offers an annual free plant giveaway for ratepayers to plant on the verge or within their property, noting plant numbers are limited.

Preamble to questions 6 and 7

The current LPS6 proposed rezoning adds an additional opportunity for significant Tree Canopy reduction. Based on the past reduction by postcode ...

Question 6:

What is the projected additional loss of Tree Canopy by postcode?

Response:

As part of the Urban Forest Strategy review in 2024, the City determined that if development is undertaken on all lots to their maximum potential then this could result in loss of canopy cover across the City. It can be assumed than any changes to the proposed rezoning is likely to result in a loss of tree canopy if additional lots were developed.

For further information, refer to the City's Urban Forest Strategy Review report published in the City's website.

Question 7:

What alterations have been made to the initiatives provided to both developers and ratepayers to slow the current rate of reduction of Tree Canopy?

Response:

No further initiatives have been implemented other than those highlighted in question 5.

6.3.2 Ms D Gordin, Booragoon

In accordance with section 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, these questions were taken on notice at the Ordinary Meeting of Council held on 18 February 2025, and responses are provided below.

Preamble

Following a failure of COM to deliver dwelling targets under regulation 67 of the Planning and Development Local Planning Scheme Regulations 2015 within the allocated five year time frame, WAPC considered the COM's own recommendations to review the LPS6 Planning scheme as a method to remedy the shortfall in residential development.

On December 23rd 2021 the City was advised it should prioritise:

- (a) The review of the density code allocations across the scheme area, where justified by the City's local planning strategy.*
- (b) The outstanding structure plans, and*
- (c) Investigate and pursue possible development incentives to encourage more residential development.*

In relation to this matter can the City please explain for the period 2015 to 2021

Response Preamble:

It's important to note that the City has not failed to deliver dwelling targets. The City does not have a legislative role in developing housing, it serves a strategic and regulatory function by establishing a planning framework that enables the fulfillment of prescribed State Government housing targets. Most of the housing in Australia is delivered by the private sector.

Question 1:

What alteration to density allocations across the COM scheme inclusive of the Canning Bridge Precinct and outstanding structure plans were undertaken and what did this action yield as an estimated vs achieved number of new residential dwellings?

Response:

The most recent structure plans that have been reviewed or are under review within the City include Kardinya, Canning Bridge, Riseley Centre and Booragoon. Within each structure plan area, densities are the subject of the review. The alterations to density allocations vary across the structure plan areas with some not yet having been reviewed. When they are reviewed, they'll be advertised for public comment. Further information on the Canning Bridge review can be obtained from the following URL: <https://www.melvillecity.com.au/planning-and-building/local-planning-strategy,-scheme-policies-and-plans/activity-centre-and-structure-plans/canningbridgeactivitycentre>

All other density changes outside of structure plan areas have been advertised for community input and can be sourced from the following URL: <https://www.melvillecity.com.au/our-city/connect-with-us/melville-talks/community-engagements/local-planning-scheme-6-review>

The number of new dwellings currently being delivered by the market since 2011 is less than 50% of the rate required to achieve the state government dwelling targets for 2031. Some information on these targets is as follows:

Area	Targeted additional dwellings 2011-2031	2011-2025 increase
Canning Bridge (incl. under construction)	2,500	1,325
Melville City Centre (Booragoon)	900	193
Riseley Centre	300	95
Willagee	1,200	272
Murdoch (Health and Knowledge Precinct)	700	27
Melville District Centre	500	26
Canning Highway Corridor	700	Approx. 92
Other areas	4,200	Approx. 2,101
Total	11,000	4,104

Question 2:

What detailed incentives were provided to which developers and what did this action yield as an estimated vs achieved number of new residential dwellings?

Response:

Parts of the City's planning framework, specifically within activity centres, provide opportunities for developers to propose community benefits as a proposition to justify height concessions above the heights prescribed within the planning framework.

Some of the community benefits proposed include but are not limited to community spaces, public accesses and a community library. Some concessions approved through Joint Development Assessment Panels decisions are in the magnitude of 50% and above (i.e. 15 storeys permitted in a 10-storey precinct).

Further information on the various developments, their size and description can be obtained from the following URL: <https://www.melvillecity.com.au/planning-and-building/local-planning-strategy,-scheme-policies-and-plans/activity-centre-and-structure-plans/canningbridgeactivitycentre>

Question 3:

How did these initiatives comply with the Affordable Housing Accord and what did this action yield as an estimated vs achieved number of new residential dwellings in which localities?

Response:

The various localities and development initiatives available across the City provide opportunities for the National Housing Accord to be implemented. Further information on implementation initiatives associated with the National Housing Accord can be sourced from the following URL: <https://treasury.gov.au/policy-topics/housing/accord>

It's important to note that the National Housing Accord is a framework for partnership, with specific commitments made by the federal government and state/territory governments to boost housing supply. Local governments play a role in this process, particularly around zoning, planning, and land-use reforms to support housing development, but their involvement is more about cooperation and alignment with the broader goals set by the National Housing Accord.

Question 4:

In relation to the shortfall of dwellings created between 2015 - 2021, what has the City of Melville learned using the 3 levers, Density Allocation, Modifications to Structure Plans and Developer Incentives, and what is the projected improvement in uptake in new residential dwellings in the currently targeted localised proposed LPS6 zoning?

Response:

The City's planning framework is required to address the residential infill targets set by the State Government.

These targets include:

- 10,830 additional dwellings from 2011 to 2031
- 18,480 additional dwellings from 2011 to 2050

The existing planning framework, which encompasses current Activity Centre Plans and zoning regulations, has shown the capacity to support the necessary growth to meet these dwelling targets.

However, while these planning controls theoretically allow for the achievement of the targets, progress indicates that the delivery rate is currently only about 50% of what is needed to meet the goals.

Ongoing initiatives to review Local Planning Scheme No.6 and various Activity Centre Plans are exploring strategies to accelerate dwelling delivery beyond the state-mandated targets.

Several factors contribute to the shortfall in the target delivery rate, including but not limited to:

1. Shortages in building materials and labour
2. The intentions of private landowners

3. Challenges related to land assembly and developability
4. Progress by local and state governments on major development sites within existing activity centres
5. Various financial and funding issues, including land economics

A summary of the shortfall is detailed below.

Area	Targeted additional dwellings 2011-2031	2011-2025 increase
Canning Bridge (incl. under construction)	2,500	1,325
Melville City Centre (Booragoon)	900	193
Riseley Centre	300	95
Willagee	1,200	272
Murdoch (Health and Knowledge Precinct)	700	27
Melville District Centre	500	26
Canning Highway Corridor	700	Approx. 92
Other areas	4,200	Approx. 2,101
Total	11,000	4,104

6.3.3 Mr G Botje, Booragoon

In accordance with section 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, these questions were taken on notice at the Ordinary Meeting of Council held on 18 February 2025, and responses are provided below.

Preamble:

We have advised Council of our rear limestone wall concerns many times over the last year. Boundary retaining must be actioned before siteworks to ensure compliance with building approval.

The Council needs to commission, or have commissioned, a structural engineer's report ascertaining any actual / potential damage to our wall to date and advising on its rectification. The report also needs to address any impact on the integrity of our pool given the report may be relied upon in future. No work is to recommence on site pending rectification and compliance with approval conditions.

All expenses incurred for rectification works to be paid by owner of 13CW.

Question 1:

Has Council considered organising a structural report and ordering the owner to halt work until this report is delivered and/or until all rectification works are completed. If not, why not?

Response 1:

City officers previously attended to the premises to assess the existing limestone retaining wall and did not observe any apparent structural issues relating to the limestone retaining wall.

The City provided a response to Mr. Botjie on 15 January 2025 regarding this matter. Subsequently, Mr. Botjie requested a review of the matter on the 13 February 2025.

Following a further review, consistent to the previous advice, the City determined that should Mr Botjie have further concerns regarding the structural integrity of the limestone retaining wall, a structural engineer's report will need to be submitted to substantiate the concerns and provide the information for the City to review.

The City considers this matter now closed.

Question 2:

How can this building be compliant when R Code 7.3 indicates the setback for a 7.6m high building is 7m, not 1.5m. How can we view an unbroken, continuous, monotonous 16m wide wall of steel?

Can the Council please explain in detail, exactly how this building complies with the relevant Local and State Planning Policies and R Codes: LPP1.1 Public Consultation and LPP1.10 Amenity / LPP3.1 Residential Development, Amenity, whereby any new development is not to impact or be detrimental to the amenity of existing residents and R Code 7.3 Building Setback?

Response 2:**Compliance of Dwelling's Northern Setbacks with the Residential Design Codes of Western Australia**

The *Residential Design Codes of Western Australia* (R-Codes) stipulate that all buildings must be setback from a shared lot boundary in accordance with Section 5.1.3 – Lot Boundary Setbacks. This section of the R-Codes includes Table 2a (Boundary Setbacks – walls with no major openings) and Table 2b (Boundary Setbacks – walls with major openings), which provide detailed setback requirements for walls based on the following criteria:

- Wall height
- Wall length
- Presence of a major opening

The final development plans, approved under building application BA-2023-891, include two walls: one on the ground floor and one on the first floor, which require assessment against R-Code 5.1.3. These walls are not considered to have “major openings” as each window has a sill height of at least 1.6 meters above the finished floor level (FFL) of the dwelling (see Figure 1). Therefore, they

do not meet the definition of a “major opening” as outlined in the R-Codes. As a result, Table 2a is the appropriate reference for calculating the required setback for each wall.

Please refer to Figure 1 below, which outlines how the dimensions of each wall have been calculated. In accordance with Table 2a, the following setback requirements are applicable for each wall:

R-Codes Table 2a Assessment – 13 Canna Way Northern Walls						
Section	Major Opening Y/N	Measurements		Req. Setback	Prop. Setback	Complies Y/N
		Length	Height			
Ground Floor						
Store to Bed 2	No	14.5m	4m	1.5m	1.5m	Yes
First Floor						
Bed 4 to Ensuite	No	7.3m	6.4m	1.2m	5.8m	Yes

As demonstrated in the table above, the setbacks of the dwelling at 13CW to the northern lot boundary meet the deemed-to-comply criteria of the R-Codes and are wholly supportable.

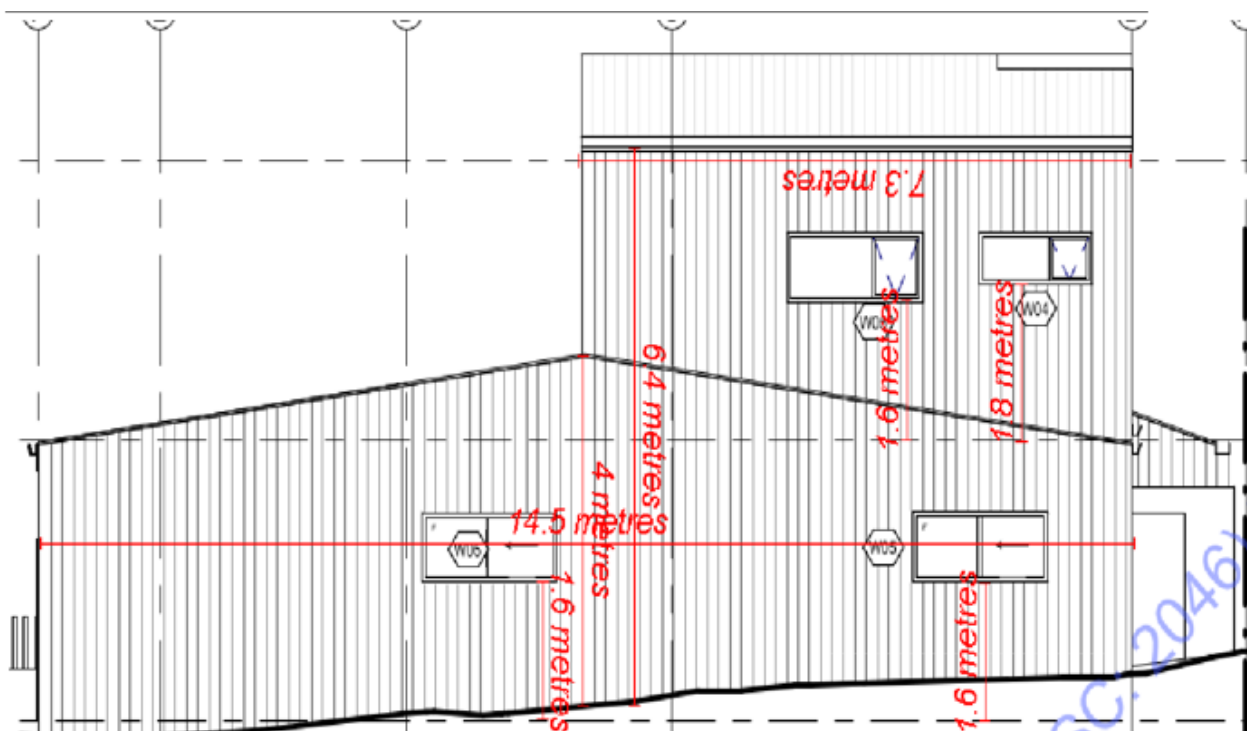


Figure 1: BA-2023-891 setback calculation working drawings

Advertising of the Development Application under Local Planning Policy 1.1 – Planning Processes and Decision Making

Local Planning Policy 1.1 – Planning Processes and Decision Making stipulates the requirements for the assessment and advertising processes relating to the assessment of applications for development approval and related matters. Clause 3.3 of LPP1.1 outlines that advertising is required for development applications, where the deemed-to-comply criteria are not met for the following R-Code sections;

- Clause 5.1.3 Lot boundary setback;
- Clause 5.1.6 Building height;
- Clause 5.3.7 Site works;
- Clause 5.4.1 Visual privacy; and
- Clause 5.4.2 Solar access for adjoining sites

The plans submitted for the approved development application on this lot (DA-2022-339) were entirely consistent with the deemed-to-comply criteria of R-Code 5.1.3 – Lot Boundary Setbacks to the dwellings northern lot boundary (shared boundary with 11 Glencoe Road). Accordingly, the setback of the dwelling to its northern (rear) boundary was not required to be advertised to 11GR under the provisions of LPP1.1.

The City notes that minor modifications were made to the approved DA plans when an application for a building permit was made to the City (BA-2023-891). As discussed above, the setback to the northern lot boundary proposed under BA-2023-891 is consistent with the deemed-to-comply criteria of the R-Codes, so no amended planning approval or other advertising was required by the City for these modifications.

City of Melville Local Planning Policy 1.10 – Amenity

City of Melville Local Planning Policy 1.10 – Amenity cites that when dealing with Development Applications, the assessment undertaken must have regard to the potential amenity impacts that may result from the development proposed. When reviewing residential developments, the Design Principles and the Element Objectives cited throughout the R-Codes promote the need to consider amenity in relation to the impacts that may result from development.

Clause 1.1 of LPP 1.10 states that where a proposal does not satisfy the provisions of LPS6, Local Planning Policies, the Deemed-to-Comply provisions or Acceptable Outcomes of the R-Codes, the decision maker is required to exercise judgement in undertaking a performance assessment to determine whether the proposal is acceptable taking into account the objectives and provisions of LPS6, the objectives and provisions of R-Codes, the objectives and provisions of Council policies and orderly and proper planning. In this instance, the dwelling's setback from the northern lot boundary meets the deemed-to-comply requirements of R-Code 5.1.3 (as discussed above), so the setback of the dwelling is considered to have minimal amenity impact. As the rear setback meets the deemed-to-comply criteria of the R-Codes, no discretion is required to approve this element of the dwellings design and an amenity impact statement was not necessary, or appropriate to request for this element during any stage of the approval process.

Question 3:

Council advised there are no National Construction Code (NCC) restrictions on types of external building cladding materials, colour choices & their reflectivity for residential buildings, such as in our situation.

If Council is aware that the NCC standard is deficient on the use of materials (corrugated iron and zinculume), colour choices and reflectivity, why hasn't the Council been proactive and implemented a Local Planning Policy to ban their use rather than trying to sort out issues when affected neighbours complain?

Response 3:

The NCC does not incorporate or impose any restrictions on the types or colour of external building cladding used.

The City does not have planning policies contradict the R-Codes in relation to materiality and do not have method/expertise to measure reflectivity under the planning framework.

6.3.4 Ms K Thomson, Booragoon

In accordance with section 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, these questions were taken on notice at the Ordinary Meeting of Council held on 18 February 2025, and responses are provided below.

Preamble to Questions 1 to 2:

900 new dwellings are anticipated for the Booragoon Secondary Centre area by 2031.

Question 1

How many new dwellings have been built in this area to date?

Response:

Between 2011 and 2025, 193 new dwellings have been constructed within the Booragoon Activity Centre boundary.

Question 2

What is the projected target of new dwellings expected to be achieved by rezoning the Booragoon and Ardross areas? Please provide a quantitative number.

Response:

Estimated dwelling yields associated with the preliminary proposals in the Local Planning Scheme No.6 review for Booragoon and Ardross for delivery of dwellings over 20 years (from adoption of the new density) is estimated at between 518 and 1,221 dwellings, depending on the mix between apartments, townhouses and single dwellings.

Preamble to Question 3:

CoM have achieved 50% of goal of 11,000 new dwellings by 2031. One reason for 50% is due to slow subdividing uptake.

Question 3

After feedback received re the proposed LPS6 rezoning do you still believe Booragoon and Ardross will significantly contribute towards reaching infill targets in the BSC area?

Response:

Growth resulting from any changes to the zonings in surrounding Booragoon and Ardross is separate to the Booragoon Centre allocations. Local Planning Scheme No.6 changes in the vicinity of the Booragoon centre are however aimed at contributing to the wider opportunity for additional dwellings.

Notwithstanding the above, several factors contribute to the shortfall in the target delivery rate, including but not limited to:

1. Shortages in building materials and labour
2. The intentions of private landowners
3. Challenges related to land assembly and developability
4. Progress by local and state governments on major development sites within existing activity centres
5. Various financial and funding issues, including land economics

6.3.5 Ms A Field, Booragoon

In accordance with section 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, these questions were taken on notice at the Ordinary Meeting of Council held on 18 February 2025, and responses are provided below.

Preamble to Questions 1 to 2:

The current infill plan will significantly reduce our valuable green canopy.

Despite very high-density housing, Singapore has nearly 50% green cover.

Significant green coverage/corridors

- *Soften the look of the buildings*
- *Insulate against urban noise*
- *Provides important habitat for our native wildlife*
- *Reduce temperatures*
- *Improve air quality*

Although harder to implement, why don't Melville planners:

Question 1:

Adopt planning practices from countries who do high density housing well?

Response:

The City in preparing and reviewing its planning framework draws on examples locally, nationally and internationally.

Question 2:

Instead of the current infill plan, why can't we have high-density buildings that blend into our suburbs and are built using 'green building practices' ?

Response:

The City's Design Review Panel considers green building practices as part of its assessment of major development applications, many of which are for high-density buildings.

7 AWARDS AND PRESENTATIONS

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 18 February 2025

That the minutes of the Ordinary Council Meeting held on 18 February 2025 be confirmed as a true and accurate record.

9.2 Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 10 March 2025

That the minutes of the Ordinary Audit, Risk, and Improvement Committee Meeting held on 10 March 2025 be noted.

9.3 Notes Of Agenda Briefing Forum – 11 March 2025

That the Notes of the Agenda Briefing Forum held on 11 March 2025 be confirmed as a true and accurate record.

10 NEW BUSINESS OF AN URGENT NATURE

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

12 PETITIONS

12.1 Receipt of Petition - Request to Decline Development Application for Short Term Accommodation

The City of Melville (the City) received a petition on Tuesday, 4 March 2025 from Mr G Beard of Applecross. This petition, signed by 20 electors of the City, reads as follows:

We, the undersigned, all being electors of the City of Melville, respectfully request that the Council:

Decline the Development Application for short term [ST] accommodation at 9 Cunningham St, Applecross due to:

- 1. location of property is street facing into a quiet residential cut-de-sac location which is stated as undesirable by City of Melville for short term accommodation.*
- 2. noise and anti-social behaviour from ST visitors who are mainly holiday makers and party goers.*
- 3. subject property has bedding for min 10 people leading to overcrowding and parking issues compounded by location of property at the entry to Helen Street creating traffic hazard on street in which many young children reside*
- 4. DA is pending approval however property is already listed for rent and has been rented to ST occupants over 14/2-16/2 which evidences owners having no respect or concern for local residents.*
- 5. ST rental ppty's are not subject to same safety and regulation as traditional hotels/motels.*
- 6. ST rental ppty's remove housing out of the available stock for long term occupation at a time when Perth is experiencing an acute dwelling shortage.*
- 7. ST accommodation ppty's have an adverse impact on the value of surrounding properties and do not contribute to the strong fabric of local community in the immediate area of property.*

OFFICER RECOMMENDATION

That the Council acknowledge the petition and take no further action.

12.2 Receipt of Petition - Request for Off-Lead Dog Exercise Classification for Tompkins Park Canning Highway Fenced Playing Fields

The City of Melville (the City) received a petition on Tuesday, 4 March 2025 from Mr G Beard of Applecross. This petition, signed by 104 electors of the City, reads as follows:

We, the undersigned, all being electors of the City of Melville, respectfully request that the Council:

Re- off lead dog exercise classification for Tompkins Park Canning Hwy fenced playing fields adjacent to Canning Highway to the fence line of bowling club car park, fence line of Dunkley Ave and the car park/service road behind the Tompkins on Swan facility.

1. Designated terms of use - off-lead dog exercise not permitted when community sport is being played on the fields as per Len Shearer Reserve - " dogs on led when sporting action in progress"

2. Waste management solutions - bags and dog refuse stations already in place in each of the car parks near Dunkley Ave car park entrance and near bowling club car park.

3. Economic consideration - only expense required is to erect terms of use for off-lead exercise

4. The proposed off-lead area does not impact any turf cricket pitch areas and is also not adjacent to the shared use pedestrian and cycle path.

5. Petitioners are local residents within walking distance of Tompkins Park and re-direction to other off-lead exercise areas will necessitate vehicle travel and increase in local carbon emissions.

We believe that designating this area for off-lead dog exercise when not in use by sporting clubs or organised sporting activities equally balances and respects the needs of a broad range of community members. residents. stakeholders and voters. This proposal will enhance our community's quality of life.

OFFICER RECOMMENDATION

That the Council acknowledge the petition and request the CEO to prepare a report in relation to the matters raised by the petition to be presented to the Council by the July 2025 Ordinary Meeting of Council.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

14 REPORTS

14.1 Reports from Committees

Audit, Risk, and Improvement Committee Meeting held on 10 March 2025

C25/251 Compliance Audit Return 2024

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. 2024 Compliance Audit Return ↓

COUNCIL'S ROLE

Review: When the Council operates as a review authority on decisions made by Officers for appeal purposes.

SUMMARY

- All Western Australian Local Authorities are required to complete a Compliance Audit Return (the Return) and submit their findings to the Department of Local Government, Sport and Cultural Industries (the Department) by 31 March each year.
- The City has demonstrated 100% compliance with all 70 applicable questions in the 2024 Compliance Audit Return provided by the Department of Local Government, Sport and Cultural Industries, with 24 of the 94 questions marked as not applicable. In 2023, the City demonstrated compliance with 89 (94.6%) of the 94 questions.
- It is recommended that the Committee adopt the 2024 Compliance Audit Return and recommend the return to Council for consideration and adoption.

OFFICER RECOMMENDATION

That the Council adopts the Compliance Audit Return for the period 1 January 2024 to 31 December 2024 and following certification by the Mayor and Chief Executive Officer, be forwarded to the Department of Local Government, Sport and Cultural Industries.

PURPOSE

It is a requirement that the Compliance Audit Return is presented to the Council for adoption. A copy of the Council report and a certified copy of the Return are required to be endorsed by the Mayor and Chief Executive Officer and submitted to the Department by 31 March 2025. This report is to present the Compliance Audit Return and seeks to have the Committee recommend that Council adopt this report.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.

BACKGROUND

A Compliance Audit Return was conducted respective to the period 1 January 2024 to 31 December 2024. The completed Compliance Audit Return forms part of the attachment to this report.

It is a legislative requirement that the Compliance Audit Return is presented to Council for adoption. A copy of the Council report and a certified copy of the return are to be endorsed by the Mayor and Chief Executive Officer, and submitted to the Department by the 31 March 2025.

CONSIDERATION

There are 94 questions contained in the 2024 Return. The Compliance Audit Return only assesses compliance against the *Local Government Act 1995* and associated Regulations.

The format of the return varies each year with the Department focusing their testing on areas considered to be ‘high risk.’ The questions for the 2024 Return relate to:

- Commercial Enterprises by Local Governments – 5 questions
- Delegation of Power / Duty – 13 questions
- Disclosure of Interest – 21 questions
- Disposal of Property – 2 questions
- Elections – 3 questions
- Finance – 7 questions
- Integrated Planning and Reporting – 3 questions
- Local Government Employees – 5 questions
- Official Conduct – 4 questions
- Optional questions – 9 questions
- Tenders for Providing Goods and Services - 22 questions

ENGAGEMENT

There are no applicable engagement implications associated with this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

For the purposes of conducting the Compliance Audit Return and the content of this report, Council is governed by the requirements of section 7.13(1)(i) of the *Local Government Act 1995*, and regulations 13-15 of the *Local Government (Audit) Regulations 1996*.

Questions within the Compliance Audit return are from:

- *Local Government Act 1995;*
- *Local Government (Administration) Regulations 1996;*
- *Local Government (Functions and General) Regulations 1996;*
- *Local Government (Audit) Regulations 1996;*
- *Local Government (Elections) Regulations 1997; and*
- *Local Government (Financial Management) Regulations 1996*

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with the Compliance Audit Return.

CONSEQUENCE

The completion and submission of the completed and certified Return by the due date of 31 March 2025 is a statutory requirement, under the *Local Government (Audit) Regulations 1996*.

Failure to do so by the deadline could open the City of Melville to a serious compliance breach and subsequent disciplinary action.

BRIEFING FORUM – FURTHER INFORMATION

This section may be updated following the Agenda Briefing Forum to include any Elected Members questions and responses, or requests for further information.

14.2 Reports of the Chief Executive Officer

Management Services

M25/47 Perth South West Metropolitan Alliance - Memorandum of Understanding

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> Governance Charter and Memorandum of Understanding 2025-26 to 2030-2031 ↓ Amendment - Cr N Robins (Received 13 March) ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> The City has been a member of the Perth South West Metropolitan Alliance (Alliance), formally the South West Group) since 1985. At the 21 November 2023 Ordinary Meeting of Council the Council resolved to appoint the Mayor and the CEO as the City’s representatives to the Alliance for the 2023 -2025 period. The current Memorandum of Understanding (MoU) concludes 30 June 2025. The Alliance has drafted a new six-year MoU for the member Council’s to consider.

OFFICER RECOMMENDATION

That the Council:

- Authorises the Mayor and Chief Executive Officer to sign the Perth South West Metropolitan Alliance Corporate Governance Charter which includes a Memorandum of Understanding for the period 2025–2026 to 2030-2031 and**
- Appoints the Mayor and the CEO to the Perth South West Metropolitan Alliance Board for the period of Memorandum of Understanding.**

PURPOSE

The Alliance has reviewed the Memorandum of Understanding (MoU) and this report presents the updated Governance Charter and MoU to the Council for consideration and adoption of the MoU.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
	3	Sustainable, connected development and transport infrastructure across our City.
	4	Economic prosperity and vibrant resilient communities and businesses.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	3	Sustainable and Connected Development
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.
	3.3	Plan for urban growth and local commercial activity centres.
	4	Vibrant and Prosperous
	4.3	Attract investment in strategic locations.
4.2	Increase awareness of Melville as a tourism and eco-tourism destination.	

BACKGROUND

The Alliance, formerly the South West Group (SWG), was established in November 1983 as Western Australia’s first Voluntary Regional Organisation of Councils (VROC). The VROC, comprising of the Cities of Fremantle, Cockburn, Rockingham and the Town of East Fremantle and the then Town of Kwinana, was developed to tackle unemployment, economic decline and community service needs. The City of Melville joined the group in 1985.

The initial focus was on employment and community development with some transport and industry development activity. In the early 1990’s the focus shifted with the preparation of a five year Economic Development Plan and involvement in waste management.

Transport also became a significant issue with the SWG lobbying for the extension of the Kwinana Freeway, the Perth Freight Link, Light Rail, Heavy Rail and regional road funding.

There are many projects that the alliance has been involved with that have been beneficial both in an economic and social sense for the region. Recent activities and involvement of the alliance have been:

- Regional Tourism planning in cooperation with Destination WA,
- Regional Economic Development Forecasting and Planning,
- Successful advocacy regarding Kwinana Freeway widening
- Natural Resource Management projects: Owl friendly, Regional Trails Master planning, and Fox monitoring
- Ongoing work to support Turtle Tracker,

- Continued advocacy for mid-tier transport across the region
- Blue Economy- Coastal and foreshore erosion advocacy strategies and identification of economic development opportunities for Coastal and Riverine areas
- Building Social Licence Report,
- US Delegation Report,
- Completion of Lazy Land Audit,
- Net Zero Workshops and Carbon Compliance reporting research
- Adoption of Regional Advocacy Priorities and Documentation,
- Concept Plan of Catalpa Bike Plan and investigation into River Bike Path gaps,
- Secured changes to the *Australian Naval Nuclear Power Safety Bill*,
- Submissions to State and Federal Government committees,
- Hosted the Federal Public Works Committee,
- Facilitated meetings with the Deputy Prime Minister, Premier, Leader of the Opposition, Leader of the Liberal Party,
- Arranged Three-tiers of Government meeting for AUKUS,
- Supported the work to standardise Industrial Area Planning arrangements on the Western Trade Coast,
- Engaged in development of Future of Fremantle Study,
- Represented the region of committees related to ESG and Social Licence for Westport and AUKUS,
- In the past year over 100 separate engagements with businesses or government departments wanting more information on the region,
- Completed review and adoption of updated Strategic Plan,
- Reviewed the Alliance Governance Agreement and MOU,
- Ongoing Management of the Alliance (Administrative Requirements).

Major Government projects such as AUKUS, Westport, the Future of Fremantle and the Western Trade Coast, and the Women and Babies Hospital, position the region for unprecedented economic investment and population growth. The challenges and opportunities associated with these developments are best managed through regional collaboration rather than a purely localised approach to economic and social uplift.

The Alliance website <https://www.perthsouthwest.com.au/> advises of the activities and latest reports which includes the:

- *Insights from Perth South West US Delegation* and
- *Building Defence Social License* Report.

The current Memorandum of Understanding (MOU) for the Alliance will expire on 30 June 2025. Established 41 years ago, the Alliance has continually supported the collaboration and coordination of regional initiatives, playing a vital role in advancing shared goals and supporting economic growth across the region.

Given the increasing prominence of the region in Perth's economic landscape, there remains a strong case for the Alliance to exist and continue its work.

This report presents a copy of the updated Governance Charter and MoU. Which were endorsed by the Board at its December 2024 meeting.

The alliance has advised that:

"The agreement remains largely consistent with the previous version, with the following key updates:

References to the South West Group have been replaced with the Perth South West Metropolitan Alliance.

The agreement term has been extended from five years to six years, allowing each council to chair the Alliance at least once within the term.

The prescribed post-council reimbursements have been adjusted to a flat 5% of income to account for inflation.

Provisions covering conflicts of interest and disclosures have been removed, recognising that the Alliance Board and staff are already bound by the Local Government Act."

CONSIDERATION

By committing to the MoU the member Councils agree to:

- A. Financially support the Alliance for the period 1 July 2025 to 30 June 2031,
- B. Actively participate in the Alliance Board, related committees, delegations and event,
- C. Consider issues and projects according to their regional impacts,
- D. Work cooperatively with member Council in promoting the growth and development of the South West Metropolitan Region and in the delivery of local government services.
- E. Where reasonable, allocate resources to support the activities of the Alliance.

The Chair of the Alliance Board and the CEO Forum Chair are rotated annual with the terms commencing on the 1 January each year.

The Mayor and CEO are the Cities representatives on the Alliance with the City's Mayor scheduled to be the Deputy Chair in 2029 and the Chair in 2033. The CEO is scheduled to be the Deputy Chair of the CEO Forum in 2029 and the Chair in 2030.

A copy of the December 2024 Corporate Governance Charter, which includes the Code of Conduct and the 2025/26 to 2030/31 Memorandum of Understanding is attached to this report.

ENGAGEMENT

A presentation was made by Mr Warwick Carter, Director of the alliance to the alliance to the Council at an Elected member Engagement Session on 25 February 2025, where the projects, charter and MoU were presented.

Member Councils have considered and agreed the MoU. No other external engagement in relation to this item has been undertaken.

SUSTAINABILITY IMPLICATIONS

The challenges and opportunities associated with the projects and initiatives are best managed through regional collaboration rather than a purely localised approach to economic and social uplift. The City of Melville has taken a lead role as a best practice Council in areas such as Tree Canopy research, Climate Action and responding to Polyphagus Shot Hole Borer (PSHB) management.

LEGISLATIVE AND POLICY ALIGNMENT

There are no statutory or legal implications beyond those arising from signing the MoU.

FINANCIAL IMPLICATIONS

The formula applied that is used to levy member Councils is advised in the MoU, with an example provided. The City's contribution for the 2023-2024 year was \$101,539 and the contribution for 2024-2025 will be \$100,368.

A budget amendment is presented to the Council in Item C25/246 Statements of Financial Activity for January 2025, for funding of the 2024-2025 contribution which is already a commitment in the current MOU.

Funding for any planned projects is based on the percentage contribution of each Council.

CONSEQUENCE

Committing to the MoU continues the City's association and involvement in the group and ensures continuity of effective operations of the alliance and its projects and activities.

Not being involved in the alliance is considered to be detrimental to the development and advancement of the City and the region.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and forms part of the Final Ordinary Meeting of Council Agenda to be distributed Friday, 14 March 2025:

Question 1:

This question relates to the charter. There's a section that talks about the contribution that each of the member councils will make towards the alliance, and then also how that money is spent and the limits on spending. Once approved, does this mean that the City of Melville Council has no ability for the next six years to apply any discretion in terms of how that money is spent?

Response 1:

It is up to the board of the Perth Southwest Metro Alliance and the Council is also being requested to appoint the Mayor and the CEO to that board so there's representation on the board from the City of Melville in relation to decision making regarding the spending of those funds. However, when looking at the six-year period there is an opportunity in the MOU for the Council to provide a 12 month notice period to terminate their MOU. Therefore, it does not require the Council to continue on with that arrangement for the six-year period. Additionally, each financial year there is a contribution which Council will consider as part of the budget process, so the Council would need to approve a budget for that particular financial year.

Question 2:

Has the MOU been adopted and agreed to by the board of the alliance?

Response 2:

Yes, that's correct. The board has reviewed the MOU and the Governance Charter and is recommending that this go to each member Council for consideration.

Question 3:

If one member Council were to propose a change to the MOU, what would be the process going forward?

Response 3:

There is no process set out in the agreement, meaning that an amendment would need to be put forward by one member Council and then considered and then agreed to by all member Councils.

Question 4:

How do they set the contributions?

Response 4:

The formula used to calculate the contributions cost is included in the MOU. It is primarily based on the population size of each of the member local governments. The bas contribution is allocated on the number of people who actually live within that particular local government area so therefore the contribution is scaled to the size of the local government, although there is also a minimum contribution as well.

Corporate Services

C25/245 Investment Statements for January 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <p>This report presents the investment statements for the period ending 31 January 2025 and recommends that it be noted by the Council.</p>

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 January 2025.

PURPOSE

To report on the performance of the City’s investment portfolio for the month of January 2025.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.89% to 5.06% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.33%.

22% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 24% in December 2024.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 31 January 2025.

(Table 1)

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 JANUARY 2025		
SUMMARY BY FUND		
Municipal		\$41,252,710
Reserve		\$146,651,723
Trust		\$-
Citizen Relief		\$248,191
TOTAL		\$188,152,624
SUMMARY BY INVESTMENT TYPE		
11AM		\$11,311,971
31Days at Call		\$-
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$158,240,653
TOTAL		\$188,152,624
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	\$148,552,624

A Category (A+ to A-)	A+	
	A	
	A-	
BBB+ Category	BBB+	\$39,600,000
TOTAL		\$188,152,624

The City’s total investments amount to \$188.15 million, being Municipal Funds (\$41.25M) and Reserve Funds (\$146.65M), which are restricted to the defined purpose for which the reserve account was established.

Key Points

- Most of the funds (\$158.24M) are in Term Deposits, ensuring secure and stable returns.
- Short-term investments include 11AM accounts (\$11.31M) which this account is a money market deposit that allows the City to access funds for daily financial needs if notice is given before 11 AM and call deposits have (\$18.6M). These funds allow the City to meet financial obligations, including suppliers’ payment and other debt repayments, without disruptions to its services.
- The portfolio is low-risk, with 79% of funds in AA- rated institutions and 21% in BBB+ rated institutions.
- There are no investments in AAA-rated institutions and all the investments are undertaken in accordance with Council investment Policy CP-009.

Overall, the City's investments remain secure, well-distributed, and aligned with financial stability goals.

Exposure to an individual institution is limited according to Council policy and in January 2025 the investments were within the acceptable limits.

(Table 2)

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
ANZ	AA-	AA Category	\$ -	0.00%	50.00%	✓
AMP	BBB+	BBB+ Category	\$ -	0.00%	20.00%	✓
Bankwest	AA-	AA Category	\$ -	0.00%	50.00%	✓
Bank of Queensland	BBB+	BBB+ Category	\$ 23,600,000	12.54%	20.00%	✓
ING Bank	A-	A Category	\$ -	0.00%	30.00%	✓
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 16,000,000	8.50%	20.00%	✓
CBA	AA-	AA Category	\$ -	0.00%	50.00%	✓
Macquarie	A+	A Category	\$ -	0.00%	30.00%	✓
NAB	AA-	AA Category	\$ 33,711,064	17.92%	50.00%	✓
St George	AA-	AA Category	\$ -	0.00%	50.00%	✓
Suncorp	AA-	A Category	\$ 26,000,000	13.82%	30.00%	✓
Westpac	AA-	AA Category	\$ 88,841,560	47.22%	50.00%	✓
TOTAL			\$ 188,152,624	100%		

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The City’s investments were invested within the limits allowed within each category rating for January 2025.

(Table 3.)

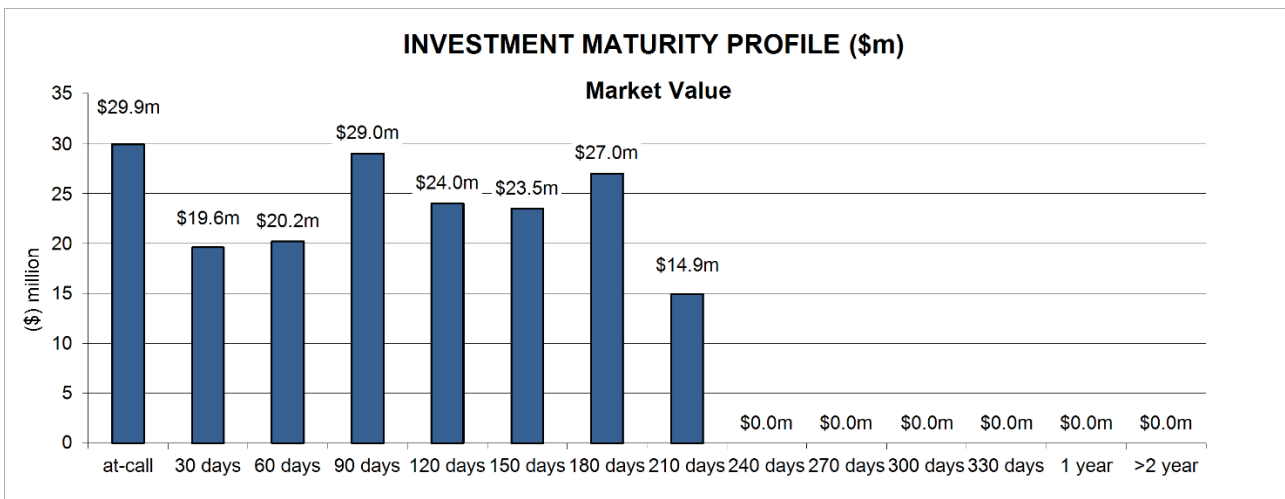
Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 148,552,624	79%	80%	✓
A Category (A+ to A-)	\$ -	0%	50%	✓
BBB+ Category	\$ 39,600,000	21%	25%	✓
TOTAL	\$ 188,152,624	100%		

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The below graph summarises the maturity profile of the City’s investments at market value as at 31 January 2025. Note the “at call” total below is the combination of 11AM and at call deposits as shown in **Table 1** above (Summary by Investment Type).

The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City.

(Graph 1.)



The City’s current investment approach prioritises short-term liquidity to meet operational needs and unforeseen expenses rather than focusing on long-term yield opportunities.

The maturity profile provided in the table above (**Graph 1.**) meets the liquidity requirements of the Council policy. A significant portion of funds (\$29.9M) is available for immediate use, ensuring sufficient liquidity for day-to-day operations. This allows the City to meet financial obligations, including suppliers’ payment and other debt repayments, without disruptions to its services.

Investments are well-distributed across various short- to medium-term maturities, with notable allocations in 30 days (\$19.6M) 90 days (\$29M), 120 days (\$24M), 150 days (\$23.5M), and 180 days (\$27M). This structured approach ensures financial stability while balancing liquidity needs and optimising returns. As per the estimated average cash outflow requirement of the City is between \$13 to \$16M per month.

The portfolio allocation decreases significantly beyond 180 days, with only \$14.9M maturing at 210 days and no funds allocated beyond 210 days. There are no long-term investments exceeding one year, as the City's investment strategy aligns with its annual revenue cycle, primarily driven by rate collections.

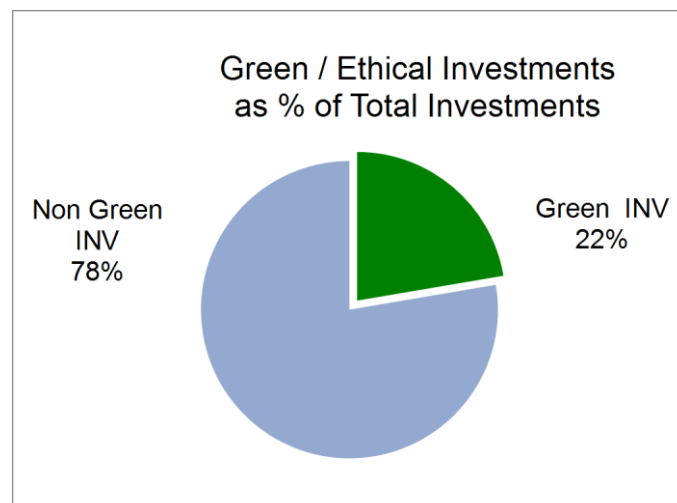
Additionally, the City maintains a balanced risk exposure, diversifying investments within shorter timeframes to mitigate financial and interest rate risks.

The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD's provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 January 2025 was \$42,000,000 or 22% of total investment holdings being in non-fossil fuels institutions, compared to \$45,200,000 (24%) in December 2024. The total investments holding for January and December were \$188,152,624 and \$189,228,810 respectively.



(Table 4.)

Green / Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 16,000,000
Suncorp	A+	A Category	\$ 26,000,000
TOTAL			\$ 42,000,000

The Green investments are allocated across the two banks mentioned above (**Table 4.**), in alignment with the Council’s credit rating policy.

The City continues active discussions with financial institutions in relation to the availability of ESGTD products. Westpac is in the process of developing a new “green” investment product however no commitment has been made regarding timing. Additionally, the City has held formal discussions with CBA and NAB to explore ESGTD and Green Term Deposit options. Currently, both banks are in the development phase of these products. At this time, there are currently no other ESGTD products available in the market that meet the City’s Investment Policy requirements.

ENGAGEMENT

This report is available to members of the public on the City’s website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI’s) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – “Restricted current revenue base and increasing/changing service demands impacts on rates”.

Risk

The Council’s Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City’s funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments*
- *Trustee Act 1962 (Part 3)*

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 31 January 2025, year to date investment earnings, on term deposits held in reserve accounts, money at call accounts and the municipal account in aggregate, was \$4,410,568, against a year-to-date budget of \$5,603,354 representing a negative variance of \$1,192,786 mainly due to the current downward trend in interest rates both locally and internationally. This will be corrected in mid-year budget in February 2025.

The weighted average interest rate for investments as at 31 January 2025 was 5.06% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.33%.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed on Friday, 14 March 2025:

Question 1:

Can you provide comment on the availability of Triple A credit rating products and as a consequence, whether the 80% limit on the double A credit rating products still makes sense?

Response 1:

Investing in AAA-rated bank products in Western Australia is challenging, as no Australian banks currently hold a AAA credit rating.

The Investment of Funds Policy (CP-009) outlines exposure limits based on credit ratings to ensure single-entity risk is managed appropriately. According to the policy:

- Exposure to an individual counterparty/institution is restricted based on its credit rating, as detailed in the policy table.
- The 80% limit on AA-rated investments is typically maintained, except for a brief period (up to 85%) when the first quarterly rates instalments are due.

Given the absence of AAA-rated investment options, administration will review current investment levels and should the current levels require adjustment a report will be provided to the Council for its further consideration.

Question 2:

The City has gotten rid of the AP shares which is triple B – the Bank of Queensland which is triple B is still in our portfolio. Therefore, is there any intention to get rid of the B's and double B investments?

Response 2:

The current investment strategy is in accordance with Council's policy CP-009, no investments below BBB+. Generally, the investment decisions are based on the credit rating (Standards and Poors), but also the best available return at the time.

C25/250 Schedule of Accounts Paid for January 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> Payment Details January 2025 ↓ Card Payment Details January 2025 ↓

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of January 2025 and recommends that the Schedule of Accounts Paid be noted.
--

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period January 2025 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details January 2025 (Attachment 1) and Card Payment Details January 2025 (Attachment 2).

PURPOSE

The Schedule of Payments for the month totals \$32,558,086.72 The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$9,463,149.70 direct creditor payments were paid during the month, of which, 16% of payments were paid to suppliers located within the City of Melville and 23% to suppliers within the South West Metropolitan Region, compared to 16% and 33% of total of \$11,412,384.32 direct creditor payments made over December 2024 respectively.

The biggest payment of \$ 1,201,146.16 made during the month was Regulatory fees and government charges - Emergency Services Levy Fee payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for January including Payment Register numbers, Cheques: 871-872, Electronic Funds Transfers batches: 938-943, Trust Payments, Card Payments and Payroll will be distributed to the Elected Members of the Council on 18 March 2025.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE		
JANUARY 2025		
<i>Payments made under Delegated Authority DA-035</i>		
MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
<i>Cheques</i>	Chq Payment Register No. 871 and 872	\$162.15
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	
<i>Electronic Funds Transfers</i>	EFT Payment Register No. 939, 941 and 943	\$9,109,035.80
	EFT Payment on Restricted Funds Register No. 938, 940, 942, 151 and 152	\$212,521.18
	Less Cancelled EFTs	(\$950.00)
		\$9,320,769.13
<i>Direct Debits</i>	Bank Fees	\$25,648.56
	Ampol Fuel	\$108,642.39
<i>Direct Payments</i>		\$8,089.62
	Total Direct Creditor Payments	\$9,463,149.70
<i>Payroll</i>	Total Pay 14, 15 and 16	\$7,107,600.80
	Total Payroll	\$7,107,600.80
<i>Cards</i>	Westpac Purchase Cards	\$74,982.41
	Total Card Payments	\$74,982.41
	Total Direct Creditor Payments from Municipal Account	\$16,645,732.91

Schedule of Payments Made continued.

INTERFUND & INVESTMENT TRANSACTIONS		
<i>Interfund Transfers</i>		
Loan		\$0.00
Citizen Relief Trust		\$0.00
Citizen Relief Operating		\$0.00
Municipal		(\$7,487,646.19)
Reserve		\$7,487,646.19
Trust		\$0.00
Total Interfund Transfers		\$0.00
<i>New Municipal Investments</i>		
Westpac Bank	31/01/2025	\$2,300,000.00
Westpac Bank	24/01/2025	\$1,200,000.00
Westpac Bank	21/01/2025	\$3,000,000.00
NAB	15/01/2025	\$12,353.81
Bendigo	10/01/2025	\$1,800,000.00
BOQ	7/01/2025	\$1,000,000.00
Westpac Bank	6/01/2025	\$2,000,000.00
Westpac Bank	3/01/2025	\$2,000,000.00
Westpac Bank	2/01/2025	\$2,600,000.00
Total New Investments		\$15,912,353.81
Grand Total		\$32,558,086.72

Details of the payments are shown in Attachment 1.

Any payment over and above \$25,000 has been highlighted under the Payment Amount column in Attachment 1.

A new Regulation (13A. of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during December 2024 and settled in January 2025 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12,13 and 13A.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

The *Local Government (Financial Management) Regulations 1996* Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the local government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed Friday, 15 March 2025:

Question 1:

The City of Melville spends \$84,348 on bin liners. How many bin liners does this amount buy, and should we continue to supply bin liners?

Response 1:

The cost for a container of 21,600 rolls of liners (75 liners per roll, totalling 1,620,000 liners per container) is \$84,348. The City's annual procurement of liners amounts to \$247,084 for 64,800 rolls (equating to 4,860,000 liners) to support approximately 43,000 properties.

Since 2019, the supply of rolls has decreased by 50%, from 126,000 rolls to 64,800 rolls. This reduction reflects the increased commercial availability of compostable liners as more local governments have adopted FOGO services.

The City also sells approximately 4,000 rolls annually from the Civic Centre on a cost recovery basis, offering a more affordable option than the commercial sector.

The availability of compostable kitchen caddy liners aligns with best practice FOGO kerbside collection guidelines and is essential for maintaining high recovery rates and reducing landfill waste by:

- Assisting with source separation
- Increasing community acceptance and participation
- Reducing contamination by diverting food waste from general waste, recycling streams, and landfill

Experience from other local governments, both pre and post FOGO rollout, indicates that the use of compostable liners increases FOGO capture rates by an average of 30%. For the City, this translates to approximately 5,000 tonnes of additional FOGO being diverted from landfill.

Question 2:

The payment made to the Dowsing group is \$718,200.07. Can a more granulated description of these payments be provided?

Response 2:

Dowsing provides services under 2 different tenders:

Supply of In-Situ concrete footpaths and Associate Works

Works as part of the Supply of In-Situ concrete footpaths may include:

- Concrete footpaths and pedestrian ramps
- Removal and disposal of existing concrete
- Island In-fill
- Kerbing works for footpaths
- Crossovers and aprons

Supply of Civil Works

Works as part of the Civil Construction Works may include:

- Minor drainage work
- Minor profiling works
- Kerbing work
- Concrete work
- Reinstatement work
- Traffic Management required to carry out works under this Panel (optional*)
- Earthworks and Pavement Construction
- Temporary Line Marking and Line Spotting

The total amount of \$718,200.07 comprises 17 individual invoices.

Question 3:

The City pays \$66,000 for the removal and disposal of play equipment from Hugh Corbet Park. Can the City provide some more clarity around what was removed, and if we went to the market to get quotes for the work? In particular, how many days and how many personnel, and what sort of equipment was involved?

Response 3:

The works were awarded through a request for quote process, and we received responses from multiple companies, awarding it to Forpark Australia.

The work included the removal and disposal of existing playground equipment, sand and timber edge and the supply and installation of new playground equipment, sand and construction of a new limestone edge.

C25/246 Statements of Financial Activity for January 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. Statement of Financial Activity January 2025 ↓ 2. Statement of Comprehensive Income January 2025 ↓ 3. Net Working Capital January 2025 ↓ 4. Reconciliation Net Working Capital January 2025 ↓ 5. Notes to Statement of Financial Activity January 2025 ↓ 6. Statement of Financial Position January 2025 ↓ 7. Summary Rate Debtors January 2025 ↓ 8. Rates Collections Graph January 2025 ↓ 9. General Debtors Aged 90 Days January 2025 ↓ 10. Proposed Budget Amendments March 2025 ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 January 2025 and recommends that they be noted by the Council; and • Presents the variances for the month of January 2025 and recommends that they be noted by the Council; and • Presents the Budget amendment schedule required for the month of February 2025 and recommends that it be adopted by Absolute Majority decision of the Council.
--

OFFICER RECOMMENDATION

That the Council

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 January 2025 as detailed in the following attachments:**
 - **Statement of Financial Activity January 2025 (Attachment 1); and**
 - **Statement of Comprehensive Income January 2025 (Attachment 2); and**
 - **Net Working Capital January 2025 (Attachment 3); and**
 - **Reconciliation Net Working Capital January 2025 (Attachment 4); and**
 - **Notes to Statement of Financial Activity January 2025 (Attachment 5); and**
 - **Statement of Financial Position January 2025 (Attachment 6); and**
 - **Summary Rate Debtors January 2025 (Attachment 7); and**
 - **Rates Collections Graph January 2025 (Attachment 8); and**
 - **General Debtors Aged 90 Days January 2025 (Attachment 9).**
2. **By Absolute Majority decision adopts the budget amendment schedule as detailed in the attached Budget Amendment Report (Attachment 10).**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 31 January 2025.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The Statements of Financial Activity for the period ending 31 January 2025 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City’s Financial Position

- The City’s total investments holding for January 2025 were \$ 188.15m of which the Municipal cash balance at the end of the month was \$41.25m and \$146.65m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.
- Investment earnings on term deposits were \$4.41m against a year-to-date budget of \$5.60m representing a negative variance of \$1.19m mainly due to the current downward trend in interest rates both locally and internationally.

- The investment in green/ethical term deposits as at 31 January 2025 was \$42m or 22% of total investment holdings, compared to \$45.2m (24%) in December 2024. Green/Ethical investments are invested in the three banks, in accordance with the council credit rating policy.
- Rates raised as at January were \$108.92m, compared to a year to date budget of \$107.48m.
- Total debtor collections for January 2025 equalled \$8.2m. The Rates collection target was 82.6% and the actual collection is tracking slightly higher at 83.3%, compared to 82.7% for the same period in 2023-2024. The total outstanding debtors (including all rates and sundry debtors) is \$26.8m as of 31 January 2025.
- The Finance team, in addition to regular financial management and reporting tasks, is currently undertaking three important processes such as the Mid-Year Budget Review for 2024-2025, the Credit & Purchasing Card Performance Audit conducted by the Office of the Auditor General (OAG) and preparations for the Three-Year Financial Management Review, which assesses the appropriateness and effectiveness of financial management systems and procedures, as well as the Regulation 17 Internal Audit, which evaluates the adequacy of the local government's systems and procedures in relation to risk management, internal control, and legislative compliance.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity
Provides details on the various categories of income and expenditure.
2. Statement of Comprehensive Income
Provides details on the Nature classifications.
3. Statement of Financial Position
Provides details on the Financial Position.

Variations

A detailed summary of variations and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- Statement of Financial Activity January 2025 (Attachment 1); and
- Statement of Financial Position January 2025 (Attachment 6): Statement of Variations in Excess of \$100,000.

Revenue

Rates raised as at January were \$108,917,022, compared to a year to date budget of \$107,482,032.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,425,866	5,425,866	0%	4,487,816	21%
Debtors Raised	133,626,549	132,161,972	1%	126,137,858	6%
Payments Received	(113,124,907)	(105,047,728)	8%	(107,865,318)	5%
Closing Balance	25,927,508	32,540,110	-20%	22,760,357	14%

Total rate debtor collections for the month equalled \$8,272,2160.

Sundry Debtor Movement

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	565,184	565,184	0%	901,439	-37%
Invoices Raised	2,762,352	2,231,120	24%	3,630,355	-24%
Receipts	(2,434,066)	(2,239,029)	9%	(3,769,362)	-35%
Prepayments	(19,685)	(8,816)	123%	4,742	-515%
Closing Balance	873,786	548,459	59%	767,174	14%

Sundry debtor balances increased by \$325,327 over the course of January from \$548,459 to \$873,786 of which total 90-day sundry debtors for the month is \$427,104, representing 49% of total sundry debtors.

Corporate Climate Action Plan

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

Description	YTD Actuals 2024-2025	YTD Budget 2024-2025	Actual 2023-2024
Sustainability & Climate Action Salaries	303,652	280,060	465,621
Electric Vehicles	175,540	162,602	36,192
Corporate Emissions Monitoring & Management	30,346	30,000	0
Micro Grid Project	0	0	26,795
Sustainability Initiatives	54,132	57,000	121,125
Piney Lakes Environmental Education Centre Refurb (new)	8,489	8,500	0
Total	572,159	538,162	649,733

Money Expended in an Emergency and Unbudgeted Expenditure

There was no money expended in an emergency or unbudgeted expenditure for the month of January 2025.

Budget Amendment

The City has an ongoing commitment to the Perth South West Metropolitan Alliance. The financial commitment required from the City for the 2024-2025 financial year is \$100,000. A budget amendment is required to meet this commitment and will be funded from the City’s Rates Equalisation and Contingency Reserve.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Manager Financial Services to a value of \$1,000.

Sundry Debtors

There were no sundry debts written off for the month of January 2025

Rate Debtors

There were no rate debts written off for the month of January 2025.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The City of Melville (the City) has well developed business continuity plans in place and an Incident Response Team (IRT) to coordinate and plan the City’s response to the significant situations as was the case with the COVID-19 crisis.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity January 2025 (Attachment 5): Notes on Statement of Variances in excess of \$100,000.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

This section may be updated following the Agenda Briefing Forum to include any Elected Members questions and responses, or requests for further information.

C25/247 Common Seal March 2025

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <p>This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 21 January 2025 up to and including Monday, 17 February 2025 for the Council’s noting. This is a standing report to the Council.</p>

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 21 January 2025 up to and including Monday, 17 February 2025 for the Council’s noting.

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Tuesday, 21 January 2025 up to and including Monday, 17 February.

Register Reference	Parties	Description	ECM Reference
CS2245	City of Melville and the Owners of Cirque Duet, Strata Scheme 77899	Signing of a further deed of the maintenance and provision of community benefits for this site between the City and Strata of 18 Ogilvie Road, Mount Pleasant. Further to a prior deed between the developer and the City.	8405092

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

CONSEQUENCE

This is a standard report for the Elected Members that details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 21 January 2025 up to and including Monday, 17 February 2025 for the Council’s noting.

BRIEFING FORUM – FURTHER INFORMATION

This section may be updated following the Agenda Briefing Forum to include any Elected Members questions and responses, or requests for further information.

C25/248 Melville Golf Centre Lease Extension Request - 21 Year Lease

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The Melville Golf Centre Pty Ltd leases a portion of the John Connell Reserve (Reserve Number 28426) to operate a golf driving range and associated ancillary facilities and services. • The Centre currently has a 21-year lease that commenced 1 August 2004 and will expire 31 July 2025. • This report considers a request from the Centre that the lease be extended for a further period of 25 years with a further 10-year option. • Under the Management Order the City only has the power to enter into a lease for no longer than 21 Years.
--

OFFICER RECOMMENDATION

That the Council:

- 1. Subject to administration providing public notice of the proposed disposal in accordance with section 3.58, and not receiving any submissions objecting to the proposal, endorse entering into a new Commercial Lease Agreement for a term 10 years with a further option of 11 years with Melville Golf Centre Pty Ltd, effective from the 1 August 2025, and obtaining consent from the Minister of Lands.**
- 2. Authorises the Chief Executive Officer to sign the 21-year lease for the Melville Golf Centre to Melville Golf Centre Pty Ltd.**

PURPOSE

The purpose of this report is to present to the Council a request from the Melville Golf Centre for an extension of their lease for a further period of 25 years with a further 11-year option. The current 21-year lease will expire on 31 July 2025 and as there was no renewal option. Therefore, a new lease will be required, if supported.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	1.2	Provide a range of inclusive local community services, events and cultural activities.
	1.4	Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.
	1.5	Support sustainable sporting and community groups and volunteering.
	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.
	5.4	Strengthen active citizen engagement, participation, and access to information.
	5.5	Provide excellent customer experiences and ease of access.
	5.6	Provide an inclusive, safe, healthy, equitable and engaging workplace.

BACKGROUND

The Centre lease a portion of John Connell Reserve to operate a golf driving range, a par 3 golf course and clubrooms. The Centre has advised that they have invested in excess of \$2 million in the facility and have recently refurbished the flooring in the clubhouse. The lease extension is requested so the Centre can make further improvements to the facilities for the benefit of patrons with consideration being given to erecting under-cover flood-lit driving range bays and upgrading the toilet facilities.

The Centre had previously applied for an extension to the lease and were advised that an extension would be considered as part of and after the development of the John Connell Reserve Master Plan.

The current lessees participated in the planning and engagement process and although the Master Plan is yet to be considered by the Council, the draft identifies the retention of the Golf Centre on site and in the same location.

CONSIDERATION

John Connell Reserve (Reserve 24826) is vested in the City for the designated purpose of "Recreation". The Management Order contains a condition that the City has the power to enter into a lease for any term not exceeding 21 Years, with this power being subject to the consent of the Minister for Lands.

As such, the City cannot support the request for a 25 years extension of the lease with a 11 year option.

The reserve has a memorial registered against it under the Contaminated Sites Act 2003, which was registered in October 2013. Being a former landfill site, the Department of Water and Environmental Regulation (the department) classified the site under section 13 of the *Contaminated Sites Act 2003* as *contaminated – remediation required*. The site classification was based on the findings of a detailed site investigation (DSI) carried out in 2012-2013 to characterise the extent of historical landfilling at the site, and identify potential risks associated with groundwater impacts, landfill materials and landfill gas.

In August 2016, the City of Melville submitted a document, the '*City of Melville, John Connell Reserve, Site Management Plan (GHD, 2014)*' to the department. The Site Management Plan was reviewed as part of the Master Plan process which considered the remediation of the site. It is likely that during the term of any new lease that remediation work will be required on the site, though it is not clear at this stage what form any remediation works will take. The John Connell Reserve Master Plan recommends, as an immediate priority, a series of investigations to determine the likely remediation requirements.

The Centre is aware that the City can only enter into a lease up to 21 years and has agreed and signed a Heads of Agreement to include clauses in a new lease to accommodate the need for any remediation work to be undertaken. The clauses that will be included relate to the period of notice, rent abatement and the responsibility for and site restoration works required. No additional compensation will be provided during the remediation period, specifically, if the tenant loses full access to the premises for a period of time, they must acknowledge that rent abatement is the sole remedy, and no further claims for compensation will be entertained.

ENGAGEMENT

The City has engaged with the Department of Water and Environmental Regulation (DWER) in relation to the contamination and remediation works and with the current lessee in relation to the lease extension.

The centre are understanding of the City's power to lease term of up to 21 years and possible remediation works.

Further engagement will be required with DWER and all site users prior to, during and after recommended detailed site investigation works drafted in the John Connell Reserve Master Plan.

SUSTAINABILITY IMPLICATIONS

Sustainability implications, relating to possible site contamination and restoration and reinstalment works is presented in the report.

LEGISLATIVE AND POLICY ALIGNMENT

Legislation relating to the *Contaminated Sites Act 2003* is advised in the report.

Local Government Act 1995 – s3.58 & s9.49A

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than **2 weeks** after the notice is first given; and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition;*

and

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition*

CP-005 Strategic Land Management

This policy applies to all City owned or controlled land and property assets, including Crown Land vested to the City under management orders.

*The City will ensure that open and transparent community engagement is undertaken as a fundamental component of any proposal to dispose of any land or property asset in accordance with the Local Government Act 1995 and for a **minimum period of 12 weeks**.*

FINANCIAL IMPLICATIONS

The current lease amount paid per annum is aligned with the market rent value, and being a commercial lease, the tenant is responsible for all outgoings.

The new lease would be based on the same terms and conditions as the current lease, with a market rent revaluation to be undertaken at the commencement of the lease. The rent is increased annually in line with the Consumer Price Index and will include a market rent review prior to the further term at 10 years.

CONSEQUENCE

If the Council chooses not to enter into a new lease there would be a loss of the facility and service to the community, loss of income for the City and an alternative use for the site would be required.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and forms part of the Final Ordinary Meeting of Council Agenda to be distributed Friday, 14 March 2025:

Question 1:

Was the request made by the golf centre made by an email or letter or presentation to the City of Melville? Can more clarity be provided on how they made their approach and if the City takes a proactive approach when leases are coming up for renewal and approaches the leases to see if there interested in renewing?

Response 1:

The Centre enquired about a lease extension in February 2022 but was informed that the City could not consider it at the time due to the ongoing John Connell Reserve Masterplan, in which the Centre would be involved in the planning and engagement process.

In August 2024, the Centre submitted a formal request via email to RH Property, the City's Commercial Property Managers, who then forwarded it to the City. The Centre initially sought a 25-year lease extension with an additional 10-year option. However, as outlined in the report, this exceeds the Council's authority due to restrictions under the Management Order for Reserve 24826.

A market valuation report for the proposed new lease was received on 11 February 2025.

Lease and licence renewals, as well as extension options, are monitored and discussed through the Property Coordination Group, with negotiations typically beginning six months before expiry. The current lease is set to expire at the end of July 2025.

Question 2:

Are we open to other bidders who may want to bid for the operations of the golf centre?

Response 2:

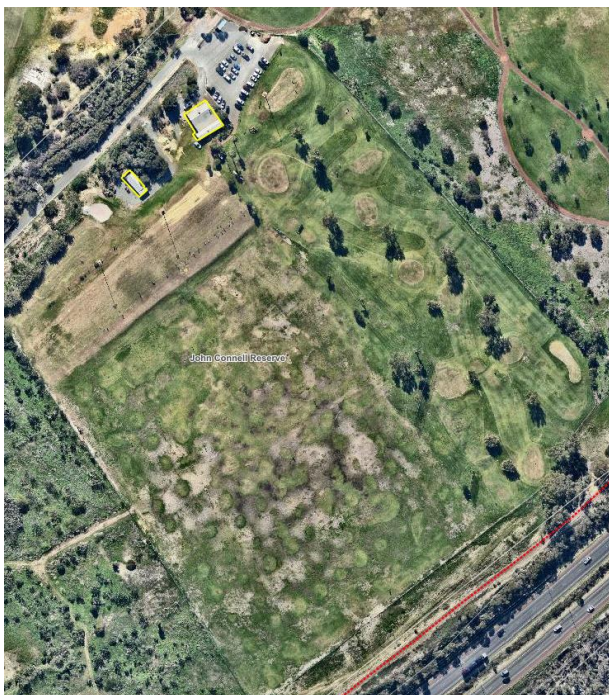
The current tenant holds a ground lease for the site and has independently funded improvements and developments, with an investment exceeding \$2 million. The operator delivers high-quality services and facilities and has expressed intentions for further investment and enhancements. Rent will be determined based on a current market revaluation.

The proposed lease agreement reflects the prevailing market lease value, ensuring that the Council continues to receive a fair market return. The tenant acknowledges that site remediation works will be required during the lease term and has accepted that certain areas of the site will be unavailable while these works are undertaken.

As this agreement constitutes a new lease rather than an extension of the existing one, it must be publicly advertised for submissions in accordance with Section 3.58 of the *Local Government Act 1995*. Additionally, Council Policy CP-005 mandates a 12-week consultation period.



The area outlined in red represents the approximate lease area, which includes a small par-3, nine-hole golf course, a driving range, and a modest clubhouse facility. The area above is part of Melville Glades Golf Club.



Question 3:

In relation to the John Connell Reserve Masterplan, can the City provide more information or update on the impacts of this masterplan in relation to the lease agreement?

Response 3:

This was put on hold while the John Connell Reserve Masterplan was being developed. With the draft plan which was shared with Elected Members at an Elected Member Engagement Session, we don't believe the golf centre area will be impacted by any of the potential proposals at the John Connell Reserve which is why we are now recommending that their request for an extension of their lease agreement be up to the 21-year period. The John Connell Reserve Masterplan review will be presented back to the Council at a later stage.

Question 4:

Is this area separate to the clearing permit application?

Response 4:

Yes, the area where the Melville Golf Club is located is separate to where the clearing permit application is, where the cricket club is looking at an oval extension and doesn't impact the golf centre area. We are looking at a 10-year option for the Melville Golf Club to be able to then request a further extension of up to 11 years, or a total of 21 years.

Question 5:

Would this lease put them in line with other sporting associations in the area?

Response 5:

This is the maximum amount of time the City has the power to lease for under the management license, and yes, this is similar to the not-for-profit sporting clubs within the area.

C25/249 Motions Carried at the Annual General Meeting of Electors Held 3 February 2025

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	1. Local Planning Scheme 6 Snapshot ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> On Monday, 3 February 2025 the City of Melville (the City) held its Annual General Meeting of Electors (AGME), for the purpose of the community receiving the Community Annual Report 2023-2024. At the AGM, four motions were received from the community with three motions carried by the meeting. This report presents the three motions carried at the meeting, with officer comments and recommendations, for consideration by the Council.

OFFICER RECOMMENDATION

Response to AGME Motion 1

That the Council:

- Note Motion 1 carried at the Annual General Meeting of Electors held on Monday, 3 February 2025**
- Note that the review of Local Planning Scheme No.6 is an iterative process and all feedback received will be carefully considered prior to Council making any decisions.**
- Request the Chief Executive Officer prepare and present a Detailed Engagement Report to Council prior to Council endorsement of the Local Planning Scheme No.6 Review.**

Response AGME Motion 2

That the Council:

- Note Motion 2 carried at the Annual General Meeting of Electors held on Monday, 3 February 2025.**
- Note the importance of Precinct Structure Plans for the Bull Creek and Murdoch Train Station Precincts as a critical planning and economic development initiative, with advocacy to State Government agencies identified as a priority action.**
- Endorse the inclusion of the investigations for preparation of Precinct Structure Plans for these areas as a key advocacy item in the City’s Strategic Advocacy Priorities, to be pursued in consultation with:**
 - The Minister for Planning, Minister for Transport, and Minister for Housing;**

- b) DevelopmentWA and relevant State Government agencies involved in the Metronet Gateway Model;
 - c) The Southwest Group and other regional planning bodies; and
 - d) Local Members of Parliament to build political support and funding opportunities.
4. Request the CEO to prepare an Advocacy Plan that outlines a strategy for securing State Government support, funding commitments, and technical assistance to progress investigations for Precinct Structure Plans for these station precincts.
5. Subject to Point 3 and 4, the Advocacy Plan should include but not be limited to:
 - a) Opportunities for leveraging State Government funding to support planning, infrastructure, and land assembly initiatives.
 - b) Key stakeholders and an engagement strategy to build alignment with State Government objectives.
 - c) Potential partnership models, including joint planning initiatives with State Government agencies.
 - d) Alignment with Metronet planning principles and other State Government transit-oriented development initiatives.
6. Request a briefing session at an Elected Members Engagement Session on the advocacy approach and potential funding opportunities prior to any formal request for budget allocation by December 2025.

Response to AGME Motion 3

That the Council:

1. Note Motion 3 carried at the Annual General Meeting of Electors held on Monday, 3 February 2025; and
2. Note that:
 - (a) Investigations into the retention of trees on private property are ongoing.
 - (b) Investigation findings are scheduled for presentation to Council by December 2025.
 - (c) A policy response, such as alignment with the WALGA Planning Tree Retention Policy, will be one of the options presented to the Council for consideration.

PURPOSE

The City of Melville (City) Annual General Meeting of Electors (AGME) was held on Monday, 3 February 2025, at which, four motions were presented by the community. Three of these motions were carried by the meeting.

This report presents the carried motion to the Council, along with officer comments and recommendations, for consideration and acceptance.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.5	Provide excellent customer experiences and ease of access.
	5.4	Strengthen active citizen engagement, participation, and access to information.
	5.1	Provide transparent and accountable good governance.

BACKGROUND

Annual General Meeting of Electors (AGME)

The Community Annual Report 2023-2024 was presented to and endorsed by the Council at the Ordinary Meeting of Council held on Tuesday, 10 December 2024.

Following the Council meeting, the AGME was held on Monday, 3 February 2025, in accordance with section 5.27 of the *Local Government Act 1995* which requires that:

- “(1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors’ meeting are to be those prescribed.”

Additionally, the meeting was held in accordance with the *Local Government (Administration) Regulations 1996 – Regulation 15 Matters to be discussed at general meeting*, which prescribes that:

“For the purposes of section 5.27(3), the matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.”

The [Annual General Meeting of Electors 3 February 2025 Minutes](#) are available on the City of Melville website.

CONSIDERATION

Annual General Meeting of Electors (AGME)

The Annual General Meeting of Electors (AGME) was held at 6:00pm on Monday, 3 February 2025 in the Kambarang Room at the City of Melville Civic Centre. At the commencement of the AGM, 33 members of the public were in attendance in the Kambarang (Conference) Room, and 6 members of the public were in attendance electronically, via a Teams Webinar. Additionally, the meeting was streamed to the [City of Melville Council Meetings YouTube](#) channel.

While four motions were received during the meeting, only three were carried. These motions are now presented for the consideration of Council as below:

AGM Motion 1

That the Council; in accordance with Key Priority 3* of the City of Melville Community Annual Report 2023-2024, immediately address the apparent non-compliance in the recently presented consultation process diagram for LPS6 review (23/01/25) with respect to the City's Stakeholder Engagement Policy (CP – 002) which mandates that all relevant stakeholders be given a fair and meaningful opportunity to participate. Specifically, we the community, should be given the opportunity to:

- 1. Review the Report of Findings (Report) from the recent LPS6 community consultation.***
- 2. Have the Report amended (including but not limited to outcomes and recommendations made) where the Report fails to respond appropriately to the feedback, comments and concerns resulting from the community consultation process.***
- 3. Carry out the above before submission to Council for approval and subsequent progression to the Statutory Scheme Amendment Process.***

Officer Comment

The City of Melville acknowledges the motion brought before Council regarding the consultation process for the Local Planning Scheme 6 (LPS6) review and the concerns raised about adherence to the City's Stakeholder Engagement Policy (CP-002).

The City remains committed to transparent and meaningful engagement with the community throughout the LPS6 review process.

A comprehensive report on the engagement findings will be prepared and presented publicly at a Council meeting before seeking approval to submit the draft changes to the WAPC/Minister for Planning for advertising. The Engagement Snapshot 3 (attached) is a summary of key aspects of community participation, including:

- Number of community participants,
- Methods used to inform and engage the community, and
- High-level themes that emerged from the consultation.

The City acknowledges that stakeholder engagement is fundamental to good governance and decision-making. Community and stakeholder engagement enables Elected Members and staff to be confident that all views are considered along with technical requirements, research, and any other policy or legislative considerations. This is in line with the City's adopted CP-002 Stakeholder Engagement Policy.

The City's Stakeholder Engagement policy highlights the importance of public participation. However, it also recognises that the level and method of participation may vary based on the stakeholders, the issues, and the project's requirements. With that in mind, the recent engagement sought to gather initial feedback and understand key concerns, which will inform further planning work. The City is confident that the concerns of the broader community are reflected in the hundreds of survey responses and petitions received, and additional feedback would likely reiterate these concerns. Community consultation is an ongoing and essential component of the scheme review process. While formal consultation is required later, the City has proactively engaged the community throughout, including preliminary engagement to help shape the recommendations that will be put to Council. These early consultations were designed to ensure broad participation and inform the next stages.

To enable fair and meaningful participation, an extensive engagement approach was developed. Stage 3 engagement included online and in-person methods such as surveys (both hard copy and online), drop-in sessions, and face-to-face meetings. These efforts were widely promoted through traditional and digital channels, with targeted outreach to impacted landowners.

While the engagement outcome was to gather a broad range of feedback from a cross-section of the community, the objective was to understand key issues and concerns rather than simply the number of participants.

Addressing the Motion's Specific Requests

1. A comprehensive report on the engagement findings will be prepared and presented publicly at a Council meeting before seeking approval to submit the draft changes to the WAPC/Minister for Planning for advertising.
2. Due process limits the ability for a motion to pre-empt the content of a report that has yet to be prepared/published. Community feedback through stage 3 of the engagement is being considered.
3. As points one and two indicate, the report still needs to be developed, so it is not possible to provide a pre-approval review at this stage. The engagement report will be made publicly available when completed.

The City of Melville is dedicated to a transparent and inclusive consultation process, ensuring community voices are heard and considered. As the engagement process continues, there will be further opportunities for participation before final decisions are made. We appreciate the community's ongoing involvement, recognise the sensitivity and impact of the review, and remain committed to achieving the best possible outcome for our community.

Reason for the Recommendation

The City has not yet made changes based on community feedback. However, when changes are made the City is committed to preparing and presenting the relevant documentation to explain the rationale behind them. Ultimately, the decision to modify the content of the future report will rest with the Council.

That said, there will be opportunities for the public to review the report and advocate to the Council if they believe the feedback has been misrepresented. With this in mind, the City offers the following alternative recommendation.

AGME Motion 2

That the Council;

1. ***Requests the Chief Executive Officer to present a report to Council on the resource requirements, key considerations, and implications of developing Precinct Structure Plans for the Bull Creek and Murdoch Train Station Precincts – for inclusion on the LP6 review.***
2. ***Request that the key considerations include but not be limited to:***
 - (a) ***Identification of the location and construction of safe pedestrian and bicycle***

accessways from surrounding residential and or business areas.

(b) Approach the State Government for:

(i) Funding to support the preparation of the plans and construction of pedestrian and bicycle accessways.

(ii) Technical support from the Metronet/DevelopmentWA planning teams/professionals who have already developed the Metronet station 'Gateway' model for station precinct activation. Specifically, utilise this existing expertise and model approach to support activation of Bull Creek and Murdoch Train Station Precincts.

(c) Preparation of land use plans (including zoning and density).

(d) Include the identification of new public open spaces and other necessary infrastructure changes or requirements that are required to support the increased density.

3. Request an Elected Member Briefing Session on the key considerations and other related matters prior to presentation to Council.

4. Request that the report be presented to an Ordinary Meeting of Council by May 2025.

Officer Comment

The City of Melville (City) acknowledges the community interest in investigating potential development opportunities for residential areas surrounding the Bullcreek and Murdoch train station precincts.

While the Council at its meeting on 17 September 2024 has decided not to proceed with these investigations immediately, both areas have been identified as priority sites for future strategic planning as part of the City's review of its Local Planning Scheme.

The Council is committed to ensuring that these transit precincts, which are significant assets within the City, are carefully examined as part of its long-term strategic land-use planning framework.

The City's ongoing review of Local Planning Scheme No.6 has identified Bull Creek and Murdoch station precincts as areas to be considered for future development. Once progress has been made on other strategic priority development areas, the Council will revisit the potential for high-density development at these train station sites.

In the future, the Council will assess the timing, funding requirements, and the processes for community and stakeholder engagement to ensure that any decisions made reflect the needs and aspirations of both the current and future community.

The City remains committed to capitalising on its valuable transit infrastructure to benefit residents and create vibrant, sustainable and well-connected neighbourhoods.

While investigations into high-density development in these precincts are not planned for the immediate future, they remain important considerations in the City's strategic land-use planning priorities and will be investigated at a future date.

Context

The report proposed by the motion would examine the resources required, key considerations, and implications of preparing [Precinct Structure Plans](#) for land surrounding the Murdoch and Bull Creek rail stations. These areas broadly encompass the four quadrants surrounding each station precinct: north-west, north-east, south-west, and south-east.

The report will outline the scale and complexity of developing Precinct Structure Plans (statutory plans) for these station precincts and provide recommendations for further strategic (non-statutory) planning investigations to inform the Council's decision on whether to invest in the process.

The report is also likely to identify several critical pre-requisites for progressing Precinct Structure Plans, including business planning, State Government agency commitment, political advocacy and buy-in, cost-benefit analysis, reputational considerations, staging and phasing of investigations, governance modelling, economic analysis, and engagement with a range of stakeholders.

Engagement and Stakeholder Implications

Landowner Implications

High-density development in suburban areas with fragmented land ownership presents significant challenges and requires extensive stakeholder engagement and alignment.

Many fragmented landowners with varying levels of interest and capacity to develop their properties can lead to challenges in achieving coordinated outcomes. Incentives, regulatory certainty, and clear staging strategies are essential.

Residents often express concerns about increased density, traffic, parking, and impacts on local character. Effective preliminary consultation, clear direction on the future planning framework, and strategic communications are required to manage expectations, education and mitigate concern.

State Government Agencies Requiring Engagement and Buy-In

Given the scale and complexity of precinct-scale planning and development around train stations, coordination and buy-in with multiple WA State Government departments and agencies will be required.

Need for Political Advocacy

The successful coordination of this initiative requires strong political advocacy due to the significance of the change and significant number of state agencies involved, many of which operate beyond the City's direct influence.

Key advocacy efforts will need to focus on:

State Government Commitment – Securing policy alignment, project buy-in and funding commitments from key Ministers and government departments. Encouraging a whole-of-government approach to facilitate the preparation of plans, funding, and infrastructure coordination.

Local Member and Ministerial Support – Engaging local MPs and relevant Ministers (Planning, Transport, Housing) to champion the initiative within government and ensure resource allocation and buy-in. Securing ministerial and departmental support for precinct planning under the

Metronet Gateway Model to ensure a coordinated approach.

Given the scale, complexity, and number of agencies involved, a structured governance model will be required to oversee the planning, funding, and delivery of such an initiative.

Financial Implications

Should the Council choose to proceed with further investigations, additional staff resources, external consultancy funding, and the reprioritisation of other projects will be necessary. These requirements would be outlined in a subsequent report to the Council should the motion be endorsed.

The initial report requested through the motion can be prepared using existing staff resources, requiring approximately 40 hours of senior strategic planning staff time and 10 – 15 hours of management and executive oversight.

The requested May 2025 timeframe cannot be accommodated within current project schedules and staff resourcing. However, a revised completion date of December 2025 can be achieved within existing resources and workload capacity.

Alternatively, if the Council wishes to maintain the May 2025 deadline, an estimated budget of \$15,000 would be required to engage external assistance to expedite the report and require an Absolute Majority decision from the Council.

Policy Implications

Seeking reforms to planning frameworks or state government arrangements that could facilitate coordinated precinct planning in fragmented land areas requires influence on state government policy directions. This is particularly relevant for the DevelopmentWA and the Metronet Gateway Model.

The **Metronet Gateway Model** cited in the AGME motion provides an opportunity to streamline collaboration between state and local government, ensuring that precinct planning is well-integrated with infrastructure delivery and transit-oriented development objectives. However, political advocacy will be essential to secure the required state agency buy-in, policy shifts, resource allocations and funding commitments to facilitate the process through the Metronet Gateway Model.

Local Planning Scheme No.6 and Precinct Plan

A Local Planning Scheme Review and a Precinct Planning process are both essential planning tools, but they serve different purposes, operate at different scales, and have distinct levels of detail.

Notwithstanding, they are related because a scheme review sets the overall planning framework for the district while the precinct plan outlines the guidance needed for a defined precinct and its scale of implementation.

Local Planning Scheme No.6 (LPS6) Review

The LPS6 Review looks at the entire local government area and assesses whether the LPS6 is still suitable for achieving the outcomes desired or if a review of areas is needed.

The LPS6 Review involves assessing zoning, land use controls, density provisions, and key policy directions to ensure alignment with State and local planning frameworks.

The outcome may involve community engagement, rezoning land, updating development controls, or introducing new policy requirements to guide growth and change.

Key Focus:

1. Entire municipality or large areas of land in between Precinct Structure Plans or Activity Centre Plans
2. Updates zoning, land use controls, and makes recommendations for the development of policies
3. Ensures consistency with State Planning Policies and Strategies
4. High-level and broad in scope

Precinct Structure Plans

A Precinct Structure Plan focuses on a specific locality, such as a train station precinct, town centre, or key redevelopment site.

It provides a detailed vision, land use mix, built form controls, transport planning, infrastructure needs, and public space design for that specific precinct.

The process often includes detailed consultation with landowners, businesses, and the community to create a shared vision and buy-in for future development.

The outcome is a detailed Precinct Plan that guides how a specific area will evolve, often leading to changes in zoning, development standards, and infrastructure investment.

Key Focus:

1. A defined precinct (e.g., train station precinct, town centre)
2. Provides detailed planning, including built form, transport, and public space design
3. Guides local investment and infrastructure planning
4. Engages directly with affected landowners and stakeholders

How are they related?

A broad-scale scheme review sets the overall planning framework for land outside of a Precinct Structure Plan or Activity Centre Plan, while a Precinct Structure Plan provides the detailed implementation strategy within a key precinct.

Precinct Plans often follows a scheme review—if a scheme review identifies an area as needing significant change (e.g., increasing density near train stations), a Precinct Plan is then investigated to be prepared to guide how that change should occur.

Scheme changes provide the legal framework, while Precinct Plans shape and guide on-the-ground development through specific design and infrastructure requirements for a specific precinct.

While the two are related planning tools, they run through different timeframes and processes meaning a Precinct Plan could not form part of the LPS6 review but may form as a parallel or proceeding project.

Consequences

The preparation of Precinct Structure Plans for fragmented suburban areas surrounding Murdoch and Bull Creek train stations represents a significant and complex undertaking that extends beyond standard strategic planning processes. The Council must be fully aware of the scale, challenges, and long-term implications associated with this initiative, particularly as it involves planning controls over large areas of privately owned land.

Alternative Recommendations

Alternative Recommendation 1 (Simple Majority – no budget implication):

In the context of the information detailed in the Local Planning Scheme No.6 and Precinct Plan and Financial Implications headings above, the below modifications are recommended.

That the Council:

1. Requests the CEO to present a report to Council on the resource requirements, key considerations, and implications of developing Precinct Structure Plans for the Bull Creek and Murdoch Train Station Precincts. —~~for inclusion on the LPS6 review~~
2. Request that the key considerations include but not be limited to:
 - a) Identification of the location and construction of safe pedestrian and bicycle accessways from surrounding residential and or business areas.
 - b) Approach the State Government for:
 - i) Funding to support the preparation of the plans and construction of pedestrian and bicycle accessways.
 - ii) Technical support from the Metronet / DevelopmentWA planning teams / professionals who have already developed the Metronet station ‘Gateway’ model for station precinct activation. Specifically, utilise this existing expertise and model approach to support activation of Bull Creek and Murdoch Train Station Precincts.
 - c) Preparation of land use plans (including zoning and density).
 - d) Include the identification of new public open spaces and other necessary infrastructure changes or requirements that are required to support the increased density.
3. Request a dedicated Elected Member Briefing Session on the key considerations and other related matters prior to presentation to Council.
4. That the report be presented to the Ordinary Meeting of Council by ~~December 2025~~ **May 2025**.

Alternative Recommendation 2 (Absolute Majority – budget implication):

Should Council be of a view to pursue the progression of the report to Council by May 2025, the below modifications are recommended.

That the Council:

1. Requests the CEO to present a report to Council on the resource requirements, key considerations, and implications of developing Precinct Structure Plans for the Bull Creek and Murdoch Train Station Precincts. ~~—for inclusion on the LPS6 review.~~
2. Request that the key considerations include but not be limited to:
 - a) Identification of the location and construction of safe pedestrian and bicycle accessways from surrounding residential and or business areas.
 - b) Approach the State Government for:
 - i) Funding to support the preparation of the plans and construction of pedestrian and bicycle accessways.
 - ii) Technical support from the Metronet / DevelopmentWA planning teams / professionals who have already developed the Metronet station 'Gateway' model for station precinct activation. Specifically, utilise this existing expertise and model approach to support activation of Bull Creek and Murdoch Train Station Precincts.
 - c) Preparation of land use plans (including zoning and density).
 - d) Include the identification of new public open spaces and other necessary infrastructure changes or requirements that are required to support the increased density.
3. Request a dedicated Elected Member Briefing Session on the key considerations and other related matters prior to presentation to Council.
4. **Allocate \$15,000 from the Strategic Planning Projects Reserve.**
5. That the report be presented to the Ordinary Meeting of Council by May 2025.

Reason for the Officer Recommendation

Should the Council be of a view not to progress the precinct planning process at this time but have a desire to explore State Government political and agency alignment before considering embarking on the process, the Officer Recommendation has a focus on advocacy efforts and has no immediate budget implications.

Advocating for the State Government to be a lead stakeholder in the development of the train station precinct plans offers several key benefits. By engaging directly with the State, the City can seek to leverage additional resources, expertise, and funding. It could also streamline decision-making and coordination, particularly in navigating the complex land ownership issues and reconciling the interests of multiple state agencies.

Early involvement by the State can also ensure that what the City anticipates for the future of these two precincts can be considered alongside the State Government's presumptions for these areas, rather than spending considerable time and resources developing an approach that may ultimately contravene the strategic approach expected by the State, fostering a more cohesive and strategic approach to urban renewal. Ultimately, an early focus on advocacy could expedite the process and reduce the burden on the City, enabling more efficient and effective improvements to these key development areas.

AGM Motion 3

That the Council adopt the WALGA Local Planning Tree Retention policy, released March 2024 with the purpose of:

- 1. Clarifying whether tree removal, or tree damaging activity, is works that requires developmental approval and***
- 2. Supports consistency across councils within the Perth metropolitan areas in relation to protecting trees on private property.***

Officer Comment

The City is actively exploring options to achieve the retention of tree canopy on private property. Following a Notice of Motion resolved at the December 2022 Ordinary Meeting of Council, the City initiated comprehensive examination of options to encourage and/or require retention of trees on private property. The results of these investigations were presented to the Council at the 16 May 2023 Ordinary Meeting (Item UP23/4030). The investigations included a review of approaches for tree retention employed by various other local governments and the preparation of an Options Paper outlining the merits of these.

The assessment focused on opportunities to use the planning framework to protect tree canopy and included overview of the WALGA Local Planning Tree Retention Policy. Other options identified included use of significant tree registers, scheme provisions regarding tree protection and other Local Planning Policy responses. The May 2023 resolution provided a commitment for the Council to continue to progress consideration of tree retention options.

An Elected Member Engagement Session (EMES) held in April 2024 further advanced the consideration of options relating to tree protection on private property. The EMES proceeded a community engagement phase from 1 October 2024 to 17 November 2024 aimed at gaining community input on the concept of tree protection controls and the range of potential planning responses.

The engagement phase has indicated a range of views on tree protection with general level of support for a local planning policy and/or significant tree register response. The results of this engagement phase are scheduled for presentation to an EMES in April 2025 and then intended reporting to the Council for direction and decision making in May 2025.

Tree retention on private property through a policy response, such as the WALGA Local Planning Tree Retention Policy, will form one of the options for consideration by the Council.

Reason for the Officer Recommendation

The City's investigations into options for the protection/retention of trees on private property is ongoing. Reporting on findings of these investigations and opportunity for the Council to decide on regulatory responses is scheduled for May this year. The option of a local planning policy response, such as the WALGA Local Planning Tree Retention Policy, will form part of the report to Council. It is recommended that decision making on responses to tree protection be deferred to allow for the Council to consider the community engagement outcomes and conclusions regarding options analysis.

Accordingly, it is recommended that Motion from the Annual General Meeting of Electors be noted. It is further recommended that the Council note that opportunity to consider and decide on the introduction of a local planning policy response, such as the WALGA Local Planning Tree Retention Policy, is imminent.

ENGAGEMENT

In accordance with the requirements of the *Local Government Act 1995*, the date, time, location, and purpose of the Annual General Meeting of Electors was advertised:

- on the City's website;
- on public notice boards at the Civic Centre and all the City of Melville libraries;
- in Fremantle Herald on Saturday, 11 January 2025;
- in the Perth Now Melville on Thursday, 16 January 2025;
- in the City's electronic Newsletter; and
- via the City's social media platforms.

The advertising and holding of the AGM gave members of the community the opportunity to participate in the discussion, question time and voting on the motions. There has been no specific consultation or engagement with the community in preparing this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report is presented in accordance with to section 5.33 of the *Local Government Act 1995*:

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable -*
 - (a) *at the first ordinary council meeting after that meetings; or*
 - (b) *at a specially meeting called for that purpose,**whichever happens first.*
- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

FINANCIAL IMPLICATIONS

No funding has been provided in the current year budget to implement or undertake any actions in relation to the motions carried. If the Council resolves for a future report to be prepared regarding any of the issues contained in the motions, any funding requirements will be considered in that report.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Is the local planning scheme 6 proposed rezoning set in stone or will there be an opportunity to look at a new scope in the months to come?

Response 1:

The City of Melville (the City) is in the early stages of reviewing the Local Planning Scheme No.6 (LPS6). What has been shared so far is preliminary, reflecting concepts that are open for community input. The City appreciates the valuable contributions made by the community through their various deputations and submissions, and these will be carefully considered throughout the remainder of the process.

The City will continue engaging with the Council on the proposals and feedback received. A draft statutory plan will be developed and formally presented to the Council for adoption, with the aim of submitting it to the Western Australian Planning Commission and the Minister for approval to proceed with formal advertising. There are still key decisions for the Council to make regarding which areas will be included in the planning scheme review.

Question 2:

Will there be any further community consultation?

Response 2:

Yes, there will be additional opportunities for community consultation. The City will work closely with the Council to define the scope of this engagement, ensuring that Council has input into the process. This will allow for meaningful opportunities for the community to share their feedback, which will be taken into account by the Council at a later stage.

Question 3:

Can the Director please advise if the City looked at traffic counts when they were considering the rezoning options that are currently on the table? Particularly those around Applecross High School and Ardross Primary School?

Response 3:

Yes, in particular traffic information available in State Government reporting and the City's Geographical Information System.

Question 4:

This question relates to Bragor Place. The City has a policy to keep traffic of the main roads and with the proposals on Canning Highway, they want the traffic to divert back into the suburb. In Bragor Place, the developer wanted to exit onto Almondbury road but was directed to exit onto Bragor Place – is this correct?

Response 4:

The plans reviewed by the City from a traffic perspective showed the exit from Bragor Place. From a traffic perspective, the City never received a plan or discussed with the applicant regarding an exit onto Almondbury Road.

Question 5:

Is it a good idea to consider the Murdoch and Bull Creek train stations alongside the Local Planning Scheme 6 Review?

Response 5:

There is value in exploring the train station precincts at Murdoch and Bull Creek, as they are key transport hubs with substantial State Government investment. Planning for increased density around these precincts makes good sense and aligns with strategic growth objectives. However, the resources and timeline required for this should be carefully considered by the Council, and this has been reflected in the AGM motion report. We will await the Council's decision on how to move forward. Nevertheless, these precincts are well-positioned as major transport nodes with significant investment, offering potential for housing development, and there are processes in place to support that development.

Question 6:

Could you clarify whether the future community consultation will focus solely on the changes leading up to the new plan or would it be consultation on the entire plan?

Response 6:

The consultation will be on the full plan that's endorsed by Council for the purposes of advertising.

Community Development

CD25/41 Assess the Impacts of Prohibiting Alcohol and Unhealthy Food Advertising on Bus Shelters within the City of Melville

File Number:	
Responsible Officer:	Director Community Development
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	<ol style="list-style-type: none"> Cancer Council - Bus shelter advertising audit report ↓ Legal Advice McLeods (confidential)

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report responds to the Council’s request to assess the impacts of prohibiting alcohol and unhealthy food advertising on bus shelters within the City of Melville. The report outlines the public health benefits of such restrictions, as well as legal constraints associated with the City’s current contract with oOh!media Street Furniture Pty Ltd (oOh!media). The report recommends that any restrictions be considered for inclusion in future contracts and other options explored.

OFFICER RECOMMENDATION

That the Council:

- Notes the confidential legal advice received, as attached to this report.**
- Requests the CEO to investigate, scope and report back to Council by March 2026 on the feasibility of an advertising policy for restricting alcohol and unhealthy food advertising on or in City owned property.**
- Requests the CEO write to oOh!media Street Furniture Pty Ltd requesting they voluntarily restrict alcohol and ‘unhealthy food’ advertising on bus shelters installed and maintained by them for the remaining duration of the contract.**
- Requests the CEO to prioritise the use of the City’s free oOh!media digital advertising on bus shelters to support health promotion campaigns.**
- Requests the CEO to include restrictions in future contracts for the installation and maintenance of bus shelters which prohibit alcohol and unhealthy food advertising.**
- Requests the CEO to include relevant action(s) in the City’s future Healthy Melville Plan (Public Health Plan) to investigate strategies that will limit the exposure of advertising of alcohol and unhealthy food and drink in the City of Melville.**

PURPOSE

The purpose of this report is to evaluate the impacts of prohibiting alcohol and unhealthy food advertising on bus shelters within the City of Melville, as requested by Council following the Notice of Motion resolved at the 15 October 2024 Ordinary Meeting of Council.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	5	Leadership and good governance for the benefit of the whole community.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	5	Good Governance and Leadership
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.

BACKGROUND

At the Ordinary Meeting of Council held on 15 October 2024, Cr Lee moved the following Notice of Motion, which was resolved by Council:

That the Council requests the CEO to prepare a report outlining the impacts of prohibiting alcohol and unhealthy food advertising on bus shelters in the City to be presented to an Ordinary Meeting of Council by March 2025.

This report outlines the impacts of prohibiting alcohol and unhealthy food advertising in the City in accordance with the Council resolution.

CONSIDERATION

The City has approximately 600 bus stops across the City, of which there are approximately 300 shelters. The City currently holds a contract with oOh!media Street Furniture Pty Ltd (oOh!media) for the supply, installation and maintenance of 58 (of the 300) bus shelters.

The contract with oOh!media commenced on 1 November 2018 and expires on 31 October 2033 and has two (2) five (5) year option periods.

The existing contract of supplying, installing, and maintaining the 58 bus shelters is provided at no cost to the City (estimated value ~ \$3M). Furthermore, the City receives a financial return of approximately \$140,000 per annum which is quarantined for five years to complete capital works to improve access for people with disability access for existing bus shelters.

The contract also entitles the City to five percent share of time, free advertising on all the oOh!Media digital panels (four locations).

Alcohol, food and beverage product advertising is regulated only through self-regulation in Australia. Below is a table outlining the key standards and regulations that are used in Australia to guide advertising of alcohol, food and non-alcohol beverage products:

Standard and Regulation	Summary
Outdoor Media Association (OMA) National Health and Wellbeing Policy	<p>Promotes responsible advertising practices in relation to food and drink. Relies on a Food Standards Australia and New Zealand (FSANZ) Nutrient Profile Score using FSANZ Nutrient Profile Calculator which is calculated by the advertiser or manufacturer.</p> <p>Provides details around the ability to ‘Master Brand’ (e.g. McDonalds, vs Big Mac) and placement of advertising near schools.</p>
Australian Association of National Advertisers (AANA) – Food and Beverage Advertising Code	<p>Develops advertising codes which are the rules that advertisers must follow. The Food and Beverage Advertising Code includes the following key areas:</p> <ul style="list-style-type: none"> • truthful and honest claims • not undermining the importance of a healthy lifestyle • portrayal or promotion of excess consumption • health and nutrition claims • claims relating to characteristics of the product • advertising to children
<p>Main Roads WA Policy Assessment Guidelines for Digital and Static Advertising Signs</p>	<p>Core focus is outlining policy requirements to maintain safety for road users, prevention of adverse impacts on the visual amenity of the roadside environment and surrounding areas, and ensuring signs comply with local planning schemes.</p> <p>Refers to AANA Food and Beverage Advertising Code with regard to unhealthy food and alcohol.</p>
ABAC Responsible Alcohol Marketing Code	<p>Sets key standards for the responsible content and placement of alcohol marketing in Australia. It covers:</p> <ul style="list-style-type: none"> • Responsibility towards minors: Ads must not target or appeal to minors. • Depictions of alcohol consumption: Ads must not portray irresponsible or unsafe alcohol consumption. • Portrayal of alcoholic beverages: Ads must represent alcohol in a socially responsible manner. • Alcohol safety: Ads must avoid encouraging unsafe behaviours related to alcohol use. <p>These standards are self-regulated and voluntary</p>
Ad Standards	<p>Australia’s (non-government) advertising regulator. Handles complaints and provides secretariat support to the Ad Standards Community Panel who are an independent group of people entrusted with adjudicating complaints and making decisions about ads.</p> <p>Governs implementation and review of AANA Codes.</p>

The Cancer Council WA encourages Local Governments to introduce healthy advertising standards in local government processes through three key methods:

- Strategy or Plan: introducing actions to reduce community exposure to unhealthy advertising through relevant strategies and plans (eg: The Public Health Plan).

- Policy: creating a Council Policy that prohibits advertising of unhealthy food and drink and alcohol products through advertising and promotional materials that are displayed on local government infrastructure.
- Contracts and agreements: specifying within the contract (at the procurement stage) for the supply and maintenance of street furniture with advertising space (bus shelters, street signs, bins, seats) that unhealthy advertising is not permitted, along with a definition of unhealthy advertising.

Most Local Governments, including the City of Melville, already have actions to promote healthy behaviours associated with consuming food and beverages within relevant strategies and plans, however the following Local Governments have introduced policy measures:

- City of Nedlands
- City of Mandurah
- City of Kwinana
- Town of Mosman Park.

Whilst these Local Governments have introduced prohibitions on unhealthy content on local government infrastructure into contracts and agreements with suppliers:

- City of Subiaco
- City of South Perth

Notably the Western Australian State Government has prohibited alcohol advertising on public transport systems since June 2018. However, it has not extended this ban to include unhealthy food and drink advertising.

In January 2025, the Western Australian State Government announced that it will not consider banning unhealthy food advertising on public transport. This decision followed inquiries about whether they would follow the lead of the South Australian State Government which had recently implemented such a ban.

Public Health Context

The Western Australian Department of Health identified that City of Melville residents (aged 16 years and over) through the City of Melville Health and Wellbeing Profile (October 2023):

- 64% of adults are overweight or obese:
 - 23.3% of adults are obese.
 - 40.6% are overweight
- 50.4% of adults eat less than 2 serves of fruit daily
- 88.8% of adults eat less than 5 serves of vegetables daily
- 8.3% of adults drink alcohol at levels that puts them at risk for short term harm
- 21.1% of adults drink alcohol at levels that puts them at risk for long term harm
- 29% of adults eat fast food at least weekly

Advertising content on the City Bus shelters

Cancer Council WA conduct regular audits of advertising on bus shelters as part of advocacy measures to local and state government. The most recent audit was completed on 20 January 2025 and is provided in Attachment 1 of this report.

oOh!media was contacted to provide an overview of alcohol and unhealthy food advertising to support the preparation of the report. oOh!media advised they do not collect data specifically accounting for alcohol or unhealthy food. As such data provided on 19 December 2024 is a culmination of all food and drink advertising.

The table below provides a summary of the advertising breakdown from Cancer Council WA and oOh!media. The Classification of City of Melville bus shelter advertisements was included in the audit completed by Cancer Council WA staff on January 20, 2025.

A summary of the data is as follows:

Classification	Cancer Council (January 2025)		oOh!media (December 2024)
	Number of advertisements	% of advertisements	
Alcohol	21	17	10.7% (n=13)
Unhealthy food and drinks	27	21	
Healthy food and drinks	3	2	
Food and drink - other	2	2	
Other products and brands	73	58	89.3%
Total advertisements	126	100%	100%

Positive impacts of prohibiting alcohol and unhealthy food advertising

Prohibiting alcohol and unhealthy food advertising on bus shelters in the City of Melville would have several positive impacts on public health and the community including:

- Exposure to alcohol advertisements is linked to early initiation of drinking and increased risky consumption, contributing to long-term health issues such as liver disease, cancer, and alcohol dependency.
- Alcohol-related harm remains a leading cause of preventable disease in Australia, putting significant strain on healthcare systems.
- Advertisements promoting unhealthy foods high in sugar, salt, and saturated fats encourage poor dietary habits, which contribute to rising obesity rates, type 2 diabetes, and other chronic health conditions.
- Limiting the exposure would assist the protection of vulnerable groups who are less informed about making healthy food choices (eg young children)

Overall, prohibiting these advertisements would not only improve public health but also enhance the visual and social environment of the City of Melville, creating a more supportive and health-conscious community.

Negative impacts of prohibiting alcohol and unhealthy food advertising.

As identified in the background of this report, oOh!media currently supplies, installs and maintains 58 bus shelters across the City which is estimated to be of a value of approximately \$3M across the duration of the contract (1 November 2018 to 31 October 2033)

Furthermore, the City receives income of approximately \$140,000 per annum which is utilised to improve disability access to existing bus shelters.

Alternative opportunities

The following opportunities have been explored:

- Write to oOh!media requesting they voluntarily restrict alcohol and unhealthy food advertising on bus shelters installed and maintained by them for the remaining duration of the contract.
- Investigate the feasibility of a Council Policy that considers advertising restrictions on the City's bus shelters, City owned buildings and reserves to limit alcohol and unhealthy food advertising. This investigation and subsequent Report would also address the concerns raised in the legal advice in the confidential attachment to this Report (Attachment 2) regarding the difficulty in enforcing advertising restrictions given the subjective nature the effect of advertisements has on the health and welfare of persons in the district.
- Continue to partner with Live Lighter, Cancer Council and Diabetes WA to promote positive health messaging to counteract unhealthy messaging.
- Prioritise the use of the City's share of oOh!media digital bus shelter advertising for health promotion campaigns
- Not exercise the option periods within the contract that would enable the contract to exceed beyond the current expiry and at its expiry include reasonable contract restrictions within any future contracts for similar services.

ENGAGEMENT

The City engaged with the following organisations to develop this report:

- oOh!media
- Cancer Council WA
- McLeods Lawyers

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

Information in this report is aligned with the following legislative and policy frameworks:

- *Local Government Act 1995*: Section 5.41
- Regulation 21A of the *Local Government (Functions and General) Regulations 1996*

FINANCIAL IMPLICATIONS

There are no current or future budget impacts associated with the adoption of the recommendation.

CONSEQUENCE

The Officers Recommendation within this report supports the overall intent, without placing financial and legal risk upon the City, however, should Council not want to proceed with the Officers Recommendation there are two other options which are canvassed in the attached confidential legal advice (Attachment 2).

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and forms part of the Final Ordinary Meeting of Council Agenda to be distributed Friday, 15 March 2025:

Question 1:

How many free time slots on four digital sites does oOh!media provide to the City?

Response 1:

Since the writing of the report and additional digital panel has been installed. At the time of writing there are five live digital panels, with two additional panels pending connection. Each panel operates on a loop of 20 slots, each lasting 10 seconds, totalling 200 seconds per loop. Slot 19 in each loop is allocated for the City's free advertising allocation as per the contract, representing a 5% Share of Time (SOT) per panel.

Therefore, with five live panels, the City is eligible for five 10 second time slots in each 200-second loop (one on each panel). Once the two pending panels are connected, the total will increase to seven panels, providing seven free time slots per 200-second loop.

Question 2:

Can we use free advertising slots on four digital sites to promote the Healthy Melville plan?

Response 2:

Yes, we can use that free advertising for that purpose.

Question 3:

Is there any evidence that the advertising seen on the bus shelters of alcohol and unhealthy foods has created an increase in alcohol or unhealthy food sales, or an increase in any negative impacts?

Response 3:

The City has not come across any research that provides that direct link between specifically bus shelter advertising and an increase in alcohol or unhealthy food intake. However, it is a focus area of the Cancer Council.

Question 4:

How is unhealthy foods defined?

Response 4:

Further to the response provided during discussion at the Agenda Briefing Forum, the following detailed response is provided:

The Cancer Council and Council of Australian Governments (COAG) define "unhealthy foods" as those high in calories, added sugars, saturated or trans fats, and/or sodium, while being low in essential nutrients. These foods are typically highly processed and lack key vitamins and minerals.

Importantly, the outdoor advertising industry (including oOh!media) through the Outdoor Media Association Health and Wellbeing Policy and Australian Association of National Advertisers does not use the abovementioned definition. The industry uses terminology of 'Occasional Food and Beverage Products' which means food or beverage products that do not meet the Food Standards Australia Nutrient Profile Scoring Criterion which the final score determines whether a food is eligible to make a health claim.

In addition, the Outdoor Media Association Health and Wellbeing Policy and Australian Association of National Advertisers provides specific information on foods and beverages whereby Occasional Food and Beverage must not target children and products that score above a certain threshold, can't be advertised within 150m of a school.

Question 5:

Point 5 of the officer recommendation reads "CEO to include restrictions in future contracts for the installation and maintenance of bus shelters which prohibit alcohol and unhealthy food advertising". What is the alternative or contingency plan if that were to take place?

Response 5:

The confidential legal advice addresses the aspect around the contract. In regards to when this contract is up for renewal, the City would decide whether it would exercise an extension or alternatively if the Council felt it wanted to put more stringent constraints around the advertising of unhealthy foods, they could include that in a tender and put it out to the market to test the ability of other organisations who could provide a similar service.

Question 6:

Regarding point 5 of the officer recommendation, do you think a change of wording to "consider restrictions" would be feasible to make it less prescriptive?

Response 6:

Yes, it would be possible to amend the wording dependent on the Councils interest to make a strong stand or allow officers greater flexibility in investigating restrictions.

Question 7:

Can we use the City's other bus shelters as leverage to ask oOh!media whether they could use these sites to refurbish these bus shelters owned by the City?

Response 7:

The program through the contract has a series of upgrades which the company undertakes based on shelters that primarily meet the purpose of being on main roads where they get high exposure and so they're reviewed by the City on an annual basis to look at the shelters which are to be upgraded to incorporate accessibility requirements. So the City does have the ability to influence which bus shelters are targeted in terms of upgrades.

Question 8:

Would non-alcoholic/ zero alcohol drinks be able to be advertised?

Response 8:

If these drinks are high in sugar and contained minimal nutritional value, then they would not be able to be advertised under the definition of unhealthy advertising.

Question 9:

Why was gambling not included in the City's investigation?

Response 9:

The report had a limited scope to align with what was put forward as part of the notice of motion, which did not include gambling and was about unhealthy food advertising and alcohol. The Council could move an alternative motion to include gambling in its considerations.

CD25/42 Netball and Multi Use Indoor and Outdoor Courts Needs Assessment

File Number:	
Responsible Officer:	Director Community Development
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	<ol style="list-style-type: none"> 1. City of Melville - Needs Assessment - Netball and Multi-Use Indoor and Outdoor Courts ↓ 2. Needs Assessment - Netball and Multi-Use Indoor and Outdoor Courts - Engagement Summary Report ↓ 3. Financial Implications - Needs Assessment - Netball and Multi-Use Indoor and Outdoor Courts Recommendations ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Needs Assessment) was presented to the October 2024 Ordinary Meeting of Council, where the Council resolved to: <ul style="list-style-type: none"> • Endorse the Needs Assessment for further engagement with local netball clubs. • Present the final draft Needs Assessment by March 2025 Ordinary Meeting of Council. • Following the October 2024 resolution, local netball clubs were invited to provide feedback and are supportive of the draft, with some minor amendments. • Minor amendments, driven by engagement with local netball clubs, have been made and the final draft Needs Assessment is presented, along with a summary of club engagement, to Council for consideration. • It is recommended to incorporate the Needs Assessment findings into the Active Reserve Infrastructure Strategy review to further develop the recommendations into prioritised infrastructure proposals.

OFFICER RECOMMENDATION

That the Council:

1. **Notes the feedback provided following engagement with local netball clubs.**
2. **Endorses the Netball and Multi Use Indoor and Outdoor Courts Needs Assessment, inclusive of recommendations.**
3. **Notes the recommendations and prioritisation of future infrastructure outlined in the Netball and Multi-Use Indoor and Outdoor Court Need Assessment will be incorporated in the 2025 review of the Active Reserve Infrastructure Strategy.**

PURPOSE

The purpose of this report is to present the final Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Needs Assessment) to Council for endorsement.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	3	Sustainable, connected development and transport infrastructure across our City.
Objective	1	Healthy, Safe and Inclusive
	1.4	Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.
	1.5	Support sustainable sporting and community groups and volunteering.
	3	Sustainable and Connected Development
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.

BACKGROUND

At the 15 August 2023 Ordinary Meeting of Council, the Council resolved:

That the Council directs the CEO to prioritise the Netball and Courts Needs Assessment Plan / Report that was approved in the 2023/2024 budget and bring the final report back to Council no later than the June 2024 Ordinary Meeting of Council.

At the 18 June 2024 Ordinary Meeting of Council, City Officers sought an extension of the above time period due to the high number of submissions received in the procurement process which extended the time to award the contract. Subsequently, Council resolved:

That the Council notes that the Netball and Multi Use Indoor and Outdoor Courts Needs Assessment will be presented to an Ordinary Meeting of Council no later than October 2024.

The draft Netball and Multi-Use Indoor and Outdoor Courts Needs Assessment (Needs Assessment) was presented at the October 2024 Ordinary Meeting of Council where the following resolutions were made:

“That the Council:

- 1. Endorses the draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Attachment 1) for further engagement with local netball clubs.***
- 2. Requests the CEO to present the final draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment by no later than the March 2025 Ordinary Meeting of Council.”***

CONSIDERATION

The Needs Assessment has sought to clarify the sport of netball's current and future needs within the City, as well as indoor and outdoor multi-use courts more generally. It has been informed by:

The City's strategic planning and policies.

- Relevant state sporting associations strategic plans and guidelines.
- Analysis of current benchmarking and industry trends.
- Engagement with relevant clubs and state sporting associations.
- Analysis of current and future demographic data in the City.

A summary of key findings and how they are proposed to be treated are as follows (recommendations are contained on page 49 and 50 of the attached):

- The City has a sufficient number of outdoor hard courts to meet current and future needs, though the quality of and access to, is varied. Recommendations target specific site and club needs.
- Netball club supporting infrastructure does not currently meet the needs of most of the City's clubs. Subsequently, a standard of provision has been established as a benchmark to meet the needs of clubs and recommendations for site specific and club needs are informed by the standard of provision.
- Existing indoor court provision is deemed suitable for Netball.
- There is some capacity at existing indoor multi-use court facilities to meet current demand for indoor court sports more broadly.
- It is recommended to reconsider future indoor multi-use court provision in the Active Reserve Infrastructure Strategy review due to a number of significant project proposals in nearby municipalities seeking funding commitments.

Since the October 2024 OMC, further engagement with local netball clubs has occurred, with amendments made to the draft Needs Assessment based on club feedback. The final Needs Assessment (Attachment 1) is now presented to Council for consideration.

ENGAGEMENT

The City has significantly engaged with nine local Netball clubs to clearly understand and consider their aspirations in the preparation of the draft Needs Assessment.

Following the resolution of the October 2024 Ordinary Meeting of Council, all nine City of Melville based netball clubs were invited to provide feedback on the draft Needs Assessment in their preferred format (face-to-face meeting, phone call or written submission).

A summary of feedback from all nine clubs and resulting amendments to the Needs Assessment is provided as an Attachment 2 - "Needs Assessment - Netball and Multi-Use Indoor and Outdoor Courts – Engagement Summary Report".

Feedback was collated and validated from November 2024 to February 2025 with each club to ensure amendments aligned with club expectations.

A summary of engagement outcomes in preparation of the draft is on pages 33-41 of the attached Needs Assessment.

SUSTAINABILITY IMPLICATIONS

The Needs Assessment and recommendations have sought to meet club needs without duplicating provision of infrastructure.

This is primarily achieved through shared use of assets and seeking to secure security of tenure at school sites with existing assets that are of good quality and accessible.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy implications associated with this item.

FINANCIAL IMPLICATIONS

Following adoption of the Needs Assessment (as per the officer recommendation of this report), the Needs Assessment recommendations will be integrated into the upcoming review of the Active Reserve Infrastructure Strategy (ARIS) and prioritised amongst all other sport and recreation infrastructure needs.

These sport and recreation infrastructure needs will then inform the City's key Integrated Planning and Reporting documents including future Annual Budgets, Capital Works Programs, the City's Long Term Financial Plan, as well as annual Service Plans and Project Plans where relevant and human and financial resources are available.

Currently the City's adopted Long-Term Financial Plan 2024 - 2034 includes provisions for:

- \$200,000 per annum allocated for the renewal of sporting assets which can contribute to court resurfacing.
- \$150,000 is allocated annually for sports floodlighting.

In addition to the City's financial allocations, identified needs within the Needs Assessment are eligible for regular WA State Government funding programs whereby up to a third (in some instances 50%) contribution will be made such as:

- Community Sporting and Recreation Facilities Fund (CSRFF)
- Community Night Lights Program (CNLP)

In some locations identified in the Needs Assessment, infrastructure is shared with the Department of Education and therefore specific Shared Use Agreements are or are proposed to be developed which will include sharing both capital and operational costs where there is mutual benefit.

At the time of writing this report, the following election commitments have been made related to recommendations in the Needs Assessment:

Party/Electorate	Commitment	Commitment Value	Project Estimate	Recommendation
Labor/Jandakot	Court resurfacing, Peter Ellis Park, Leeming Netball Club	\$60,000	\$200,000	5
Labor/Bateman	Club facility, Morris Buzacott Reserve, Kardinya Netball Club	\$900,000*	\$900,000	3
Labor/Bateman	LED floodlighting, Brentwood Primary School, Tingara Netball Club.	\$300,000*	\$300,000	2

A summary of recommendations and their estimated financial impact is found in the Attachment 3 - "Financial Implications – Needs Assessment – Netball and Multi Use Indoor and Outdoor Courts Recommendations".

To implement this Needs Assessment, the future financial impact (based on 2025 estimates) is summarised as follows:

Capital cost	The total estimated capital cost is \$3.2M. Currently, \$1.26M is attributed to election commitments, therefore \$1.94M is remaining, however other sources of external funding may be sourced (e.g. CSRFF, CNLP)
Annual operating cost	The total annual operating cost of proposed infrastructure within the Needs Assessment is estimated to be \$152,812 which includes depreciation of \$85,912.
Capital replacement	<p>The infrastructure proposed in the Needs Assessment has varied estimated useful life. In order to forecast renewal, the following assumptions have been made:</p> <ul style="list-style-type: none"> • New Building (80 Years) • Storeroom (40 Years) • Internal refurbished building (20 Years) • Floodlighting (20 Years) • Fencing (20 Years) • Netball Court Sub-Grade (20 Years) • Netball Court Surface (7 Years) <p>When individual projects are realised, estimated Capital Replacement Costs will be integrated into the relevant Asset (Class) Management Plans.</p>
Annual Operating Income	<p>Under existing and proposed management models, utility costs are re-couped based on utility provider charges.</p> <p>The City receives a fee for use of courts as set by the City's Fees and Charges (Seasonal Allocation) where the City owns and/or manages the asset. The existing income per annum is approximately \$12,710 and there is no additional income generated following the implementation of infrastructure within the Needs Assessment.</p>

CONSEQUENCE

An alternative would be not to adopt the Needs Assessment, though it is considered by officers that this would not serve the intent of the Notice of Motion raised and resolved at the August 2023 Ordinary Meeting of Council, nor address the needs for netball and multi-use court infrastructure in the City of Melville.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed on Friday, 14 March 2025:

Question 1:

The total annual operating cost included depreciation, so the actual operating cost is \$66,900. Can you please confirm this?

Response 1:

Yes, \$66,900 is the figure for the operating cost minus the depreciation.

Question 2:

Can we get the figures for the areas which the take up of netball is increasing, and the areas of which it is decreasing, and how are resources/funds allocated to these areas?

Response 2:

This formed part of the engagement with each of the clubs. We spoke to them about their viability, and what they felt their goals were in the future. Feedback was received from some clubs that they were struggling to field a team each year and we feel as though we've adjusted the recommendations based on this feedback.

Environment and Infrastructure

E25/64 Moreau Mews Town Square Public Open Space - Concept Designs

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in this preparation of this report has a declarable interest in the matter.
Attachments:	1. Moreau Mews Draft Concept Designs ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the Ordinary Meeting of Council (OMC) held on 15 October 2024, the Council resolved to support the Community Engagement Approach and noted that a further report would be presented at the December 2024 OMC seeking approval of a budget to meet implementation costs for the Community Engagement Plan, fit out costs for 50-52 Kishorn Road as a temporary City office space and the demolition works for City owned buildings related to 31 Moreau Mews At the OMC held on 10 December 2024, the Council resolved to fund the Community Engagement Approach and noted that the 3 concept plans prepared in response to initial feedback received would be presented to Council in March 2025. Community consultation was completed in November and December 2024 for the Moreau Mews Town Square project through the gathering of ideas via a range of engagement activities. Three concept designs have been developed for the Council to consider in response to feedback received. This item seeks Council endorsement of the two concept plans for the purpose of further community consultation activities to inform the development of a final concept design to be presented to the Council at the May or June 2025 Ordinary Meeting of Council.
--

OFFICER RECOMMENDATION

That the Council:

- Endorse Concept Plans 1 and 2 for the Moreau Mews Town Square Public Open Space development for the purpose of undertaking further community consultation.**
- Supports commencement of further community consultation to inform the final concept design and costings.**

PURPOSE

To provide three concept plans for the Council’s consideration to enable further community consultation to occur that will inform the final concept design for the Moreau Mews Town Square Public Open Space site.

STRATEGIC ALIGNMENT

Outcome	<ul style="list-style-type: none"> 1 Healthy, safe and inclusive communities with a sense of belonging and wellbeing. 2 A clean, green and sustainable City for current and future generations. 3 Sustainable, connected development and transport infrastructure across our City. 4 Economic prosperity and vibrant resilient communities and businesses.
Objective	<ul style="list-style-type: none"> 1 Healthy, Safe and Inclusive <ul style="list-style-type: none"> 1.1 Facilitate a sense of community, wellbeing, social connection, and participation. 1.2 Provide a range of inclusive local community services, events and cultural activities. 1.3 Improve community safety and security. 1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing. 1.5 Support sustainable sporting and community groups and volunteering. 2 Clean and Green <ul style="list-style-type: none"> 2.1 Protect and enhance our natural environment, ecosystems and biodiversity. 2.3 Increase the urban forest tree canopy on City managed land. 2.4 Provide and improve parks and green open spaces. 2.5 Mitigate and adapt to climate change impacts. 3 Sustainable and Connected Development <ul style="list-style-type: none"> 3.1 Facilitate enhanced and sustainable urban development and amenity. 3.2 Deliver sustainable and well-planned infrastructure and public places and spaces. 3.3 Plan for urban growth and local commercial activity centres. 3.4 Protect and promote the City’s character and heritage. 3.6 Provide sustainable and connected road, bicycle, footpath and transport networks. 4 Vibrant and Prosperous <ul style="list-style-type: none"> 4.1 Facilitate vibrant activated local places and centres. 4.2 Increase awareness of Melville as a tourism and eco-tourism destination. 4.3 Attract investment in strategic locations. 4.4 Support local business growth and resilience. 4.5 Facilitate a business friendly experience 5 Good Governance and Leadership <ul style="list-style-type: none"> 5.3 Ensure efficient and effective use of assets, resources and technology. 5.4 Strengthen active citizen engagement, participation, and access to

	<p>information.</p> <p>5.5 Provide excellent customer experiences and ease of access.</p>
--	---

BACKGROUND

The following resolutions are directly relevant to the Moreau Mews Town Square Public Open Space project. At the Ordinary Meeting of Council 18 and 19 April 2023, the Council resolved:

- 5. ***With regard to the City owned land at 50-52 Kishorn Road and 23, 29 and 31 Moreau Mews, Applecross, resolves to forthwith progress conversion of 100% of the site to public open space, to include extensive tree planting, a children’s playground, and seating.***

At Ordinary Meeting of Council 18 July 2023, the Council resolved:

- 3. ***Adopt the following consultation, development and completion timeline for the site at 50-52 Kishorn Road and 23,29 and 31 Moreau Mews, Applecross. Public consultation, concept plans, report and recommendation to be presented to Council at the October 2024 Ordinary Meeting of Council and to provide funding for construction to commence immediately on approval with a proposed completion date by 30 June 2026.***

At the Ordinary Meeting of Council 15 October 2024, the Council resolved:

- A. ***Note that the timeframe adopted at the Council Resolution of July 2023 was not able to be achieved due to delays and lack of budget in the 2024-2025 financial year to progress public consultation and concept plans for the proposed Moreau Mews Town Square Public Open Space (POS) site on the land at 50-52 Kishorn Road and 23,29 and 31 Moreau Mews, Applecross.***
- B. ***Support the Community Engagement Approach to guide community consultation related to the Moreau Mews Town Square POS site in Applecross.***
- C. ***Note that vacant possessions of City owned properties 50-52 Kishorn Road and 31 Moreau Mews associated with the Moreau Mews Town Square POS site has been achieved.***
- D. ***Support the retention of the building at 50-52 Kishorn Road for the purposes of establishing a temporary office space for the City to undertake community engagement activities related to Moreau Mews Town Square POS site development, Ogilvie Road Streetscape Upgrade project, Tivoli carpark redevelopment options investigation and other Town Team/Business support services.***
- E. ***Note that a further report will be presented at the December 2024 Ordinary Meeting of Council seeking approval of a budget to meet the implementation costs for the Community Engagement Plan, undertake building fit out costs for 50-52 Kishorn Road building as a temporary City office space and to undertake demolition of city owned buildings.***

At Ordinary Meeting of Council 10 December 2024, the Council resolved:

1. **Approve a budget amendment of \$315,000 in the 2024-2025 financial year to undertake the required works to progress the Moreau Mews Town Square Public Open Space development project related to the implementation costs for the Community Engagement Plan, demolition of the City owned building at 31 Moreau Mews and costs for fit out of temporary office space at 50-52 Kishorn Road, Applecross.**
2. **Approve the funding to be transferred from the Community Facilities Reserve (\$175,000) and the Public Open Space and Urban Forest Reserve (\$140,000).**

The City has undertaken the community engagement, reviewed the feedback and developed the three concept designs in line with the adopted Community Engagement Approach.

The Community Engagement Plan and associated schedule identified March 2026 as the earliest possible date for the commencement of construction of the Public Open Space area.

The concepts developed for the Moreau Mews Town Square Public Open Space project range from a standard design, consistent with the initial 18 and 19 April 2023 Council resolution, to designs incorporating additional elements and ideas based on community engagement feedback. There is also the ability to stage the development of the Moreau Mews Town Square Public Open Space project based on preferred designs, availability of funding and opportunities for grant funding.

The City has implemented the following activities related to the Moreau Mews Town Square Public Open Space project:

- Implementation of initial community engagement in accordance with the Community Engagement Plan;
- Progressing the fit out of the 50-52 Kishorn Road building as a temporary office space;
- Progressing the documentation for the demolition of 31 Moreau Mews building and make good of area, including the retention of the car park for use as temporary parking for staff, community or construction workers; and
- Confirmed ongoing tenancies for 23 – 27 Moreau Mews, with full occupancy under a short-term lease arrangement.

CONSIDERATION

The City undertook engagement from 15 November to 17 December 2024 focused on collaborating with the community to refine the project scope through visioning and design principles.

Key themes and findings identified in the community consultation are:

- Respondents envision the new community space as a place that fosters connection, belonging, and identity. They see it as an accessible and inclusive environment where people can come together;
- The overall vision for the space is a multi-purpose, nature-focused public area that caters to a wide variety of users and activities. There is an emphasis on balancing active and passive

recreation, while providing amenities that enhance the community's overall experience and wellbeing;

- The community shared several big ideas, including the development of a multi-functional eco-park, the concept of multi-level public open spaces (integrated with underground parking, maximising land use while maintaining green spaces);
- Primary Uses Identified: Relaxing, reading, or connecting with nature, followed by social gatherings, activation and walking.

Key Attributes suggested by the community for consideration in the space have been included in the development of the concept plans. These include:

- Open Turf for recreation
- Trees and Garden
- Shelter, Seating
- Playspace
- BBQ
- Drink Fountain
- Community Event space
- Water Management
- Parking
- Café/Kiosk/Retail
- Toilet

Based on the community feedback and the City's Open Space Design Teams skills and experience, three concept designs have been developed for the Council's consideration.

Concept 1 - Retains similar parking numbers as currently available, with a central open turf recreational space and the urban plaza towards the corner of Kishorn Road and Moreau Mews. This concept aligns with the Council resolution of extensive tree planting, a children's playground, and seating.

Concept 2 - Retains similar parking numbers as is currently available, with the urban plaza relocated to the northern/central area, increasing the potential for larger activities/events to spread over the extended hardstand area that can be used as a multi-purpose space.

Concept 3 – This concept is considered aspirational and has the potential to build on concepts 1 or 2 to future proof the Moreau Mews Town Square Public Open Space area. The ability to undertake a staged approach has the benefit of providing public open space in the short term with a longer-term vision taking into consideration adjacent redevelopment and facilitates private sector investment.

The construction of a tiered public open space area would only be undertaken in association with the redevelopment of adjoining properties and would require significant private investment to be feasible.

The Community Engagement Report with detailed information can be found in the below engagement links on the City's web page regarding the project.

ENGAGEMENT

There have been various community consultation activities undertaken in the past regarding the Moreau Mews Town Square Public Open Space site which is identified as the Canning Bridge Precinct New Village Heart" in Canning Bridge Activity Centre Plan (CBACP) Review Report.

The At Canning Bridge Community Development and Place Activation Plan (2020) and Canning Bridge Precinct and Place Report (2022) also refer to the Moreau Mews Town Square site as an important, strategic location in the Canning Bridge precinct.

The City has engaged in an initial conversation with Whadjuk Knowledge Holders regarding the Moreau Mews Town Square project in March 2024, where there was consensus that a green space at this location was a positive outcome for the area.

The latest round of engagement specifically on the development of the Moreau Mews Town Square Public Open Space site was held November to December 2024. This initial phase of the engagement sought to collaborate with the community to refine the project scope through visioning and design principles, ensuring the final design for the town square public open space meets both environmental sustainability goals and community expectations. See engagement links below.

[Moreau Mews Engagement Snapshot](#)

[Moreau Mews Engagement Report](#)

SUSTAINABILITY IMPLICATIONS

- This project will have a positive impact on several aspects of sustainability within the City including:
- Increasing the tree canopy and greening of Canning Bridge Activity Centre, by creating additional planting space both within the public open space and the adjacent streetscape in the local area.
- Increasing aquifer recharge through water sensitive urban design, whilst also minimising the stormwater runoff and the risk of local flooding by reducing the areas of non-permeable hard surfaces.
- Reducing urban heat island effect by increasing the available planting space both within the public open space and the adjacent streetscape.
- Potentially reduce power requirements with smart technologies and environmentally sustainable energy sources.
- Increases the health and wellbeing of residents, workers and visitors to the Canning Bridge Activity Centre through the provision of green spaces and place activation.
- Potential economic benefits through place activation and the introduction of café/kiosk and other community orientated spaces.

LEGISLATIVE AND POLICY ALIGNMENT

There are several existing Council Plans and Policies that have a bearing on this decision, including:

- At Canning Bridge - Community Development and Place Activation Plan (2020)
- At Canning Bridge – Precinct and Place Report (2022)
- Canning Bridge Activity Centre Plan
- Local Planning Scheme 6
- Improving Public Spaces Policy
- Urban Forest Strategic Plan

FINANCIAL IMPLICATIONS

Preliminary high-level construction estimates for each of the concepts is provided below, noting these are estimates only and would require further details and cost development:

- Concept 1 - Estimated construction cost of \$4 - \$5 million
- Concept 2 - Estimated construction cost of \$5 - \$6million
- Concept 3 (Aspirational) - Estimated construction cost of \$10 - \$30 million and would only be progressed with significant private sector investment associated with the redevelopment of adjacent properties.

A preliminary budget estimate of \$4.42 million had been added to the Long-Term Financial Plan in the 2027-2028 financial year based on scope defined in the Council resolution of “extensive tree planting, a children’s playground, and seating”.

There currently is no budget listed for the planning or development of the site in the 2025-2026 Capital Works budget, given that the scope of work is yet to be defined. Funding from reserves would need to be brought forward to the 2025-2026 financial year if construction of the site was to commence in March 2026 as outlined in Council Item E24/56 presented at the 10 December 2024 Ordinary Meeting of Council.

Based on the estimated project budgets for the concepts, there will potentially be a requirement to increase funding for this project once the final concept is endorsed.

There currently is \$145,000 allocated in this year’s budget for the engagement and design component of this project and this funding is expected to be fully expended.

Future annual operational and asset management budgets are yet to be determined and will need to be considered once the project is completed.

CONSEQUENCE

The consequence of not progressing the community engagement on the concept designs associated with this project will not enable the implementation of the Council's resolutions regarding the Moreau Mews Town Square Public Open Space, leading to further delays and community concerns.

This could lead to negative and ongoing adverse community sentiment and reputational risk to the City.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed on Friday, 14 March 2025:

Question 1:

Is the City looking to build a town square or just another park?

Response 1:

The designs which the City has prepared have been based on the feedback we have received from the community as part of our engagement process and are also aligned with the Council's resolution in regards to the development of public open space at Moreau Mews. We are recommending two designs to go out to the community for further consultation. Based on the information that we've been able to gather both the community feedback and research into other town square developments, we feel that the concepts have been developed with that in mind.

Question 2:

How does providing parking spaces align with the intent of the previous Council resolution of 100% conversion to public open space?

Response 2:

In other public open spaces across the City of Melville we do have parking, and most of our parks have parking spaces within them. The City's interpretation is that parking is a component of public open space and needs to be provided. Additionally, there is an existing car park within those areas, so the designs were done on the basis of not creating less parking than what is currently provided within the area and other community consultation feedback.

Question 3:

Did the City take into consideration public open space without parking at all?

Response 3:

Yes, the City did take it into consideration. We also responded to feedback from the community regarding the use of this public open space and the need to have parking in close proximity. Both factors were included in the considerations.

Question 4:

With the three concepts which have been developed, is the surround neighbourhood privy to the concept plans?

Response 4:

These concepts are included as part of the officer's report presented to the March Ordinary Meeting of Council. Additionally, the City officers are recommending that following presentation to the Council, two of the concept designs will go out to the community for further consultation. The City also has an engagement plan adopted by the Council in regards to the method of consultation to occur.

Question 5:

Are these plans set in stone once voted on by the Council?

Response 5:

This is the first stage of the process, and they are early concept designs. The process from here is to engage with the community on the concept designs to gain feedback, to be included in a final or more detailed concept design which would be returned to the Council with the design based on the feedback for their consideration, and to seek their approval to proceed with the design for procurement and budget implementation

Question 6:

Which plans are the Council voting on – one, two and three, or just two of them?

Response 6:

The City's officers are recommending concept design one and two to go out to the community. Concept three is more of an aspirational future state type of plan to stretch where the town square could become in the future, subject to surrounding land holdings that are redeveloped, us being able to integrate with those as they are developed. It is not a design which the City could do on its own and would need significant private sector investment to proceed.

Question 7:

Did the officers explore issues which parking at the site would cause in the area?

Response 7:

The feedback we received from the community included a lot of reference to parking and the need to have parking accessible to enable the area to be used. Additionally, the City considered what is currently provided in the area. The Tivloi site was not considered as part of this development.

Question 8:

How far away is the Tivloi parking from the Moreau Mews Town Square?

Response 8:

Walking between these locations along Canning Highway or Kintail Road is probably 400m or a five-minute walk or slower depending on whether you had a wheelchair or pram with you.

Question 9:

How do we go about securing funding for something iconic for the area? The concept designs don't seem to include a space allocated for it currently. Could it be possible to fund it through the Canning Bridge Grant or the provision of art in the Local Planning Policy 1.4?

Response 9:

At the moment the design as it's currently proposed doesn't include an iconic element apart from the water feature in one concept. However, it could be considered as part of the further development of the designs and the City could explore the cost implications of this inclusion, as part of the next design phase.

Question 10:

Did we consider including underground parking?

Response 10:

It is an option that the City could consider, however it is quite expensive to build. The concepts presented to the Council currently looked to balance having elements in the park as well as providing something that is cost effective for us to implement. However, if the Council felt strongly about underground parking this could be investigated as part of the next phase of the design.

Question 11:

Is there a goal date to achieve the potential funding which could support concept design three?

Response 11:

This concept is largely dependent on the rate of redevelopment of adjacent properties to be able to provide that integration with the park and would not be possible to put a date on it. It is also a significant additional cost to develop.

Question 12:

Is there an area allocated for a stage or performances?

Response 12:

Concept two incorporates a space for community events, which could be utilised for performances or art displays and food trucks. It has been considered as part of the report, and other aspects on this could be added to it during the next phases if there was an interest from the Council and community engagement.

E25/62 Response to Petition - Brentwood Village Shopping Centre Car Park

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The City of Melville (the City) received a petition signed by 91 residents of the City of Melville requesting the City to undertake investigation and study to redesign the car park at Brentwood Village Shopping Centre to make the car park safe for all pedestrians and drivers that use the carpark. • The Cranford Avenue entry to the carpark is very close to the existing roundabout in Moolyeen Road at the intersection with Cranford Avenues and needs to be reviewed. • Initial site inspection revealed that the lane way at the back of the shops is not used properly by the shop owners and needs to be investigated and possible redesign to improve traffic flow in the lane way.
--

OFFICER RECOMMENDATION

That the Council request the Chief Executive Officer to:

- 1. Undertake a detailed investigation and review the design of the existing carpark to improve traffic flow and safety.**
- 2. Review the current design of the laneway at the rear of the shops to clearly define the area between the laneway and private property.**
- 3. Carry out consultation with shop owners to discuss concepts/design which improve traffic flow and safety.**
- 4. Write to the Lead Petitioner on the outcome of the Council resolution.**

PURPOSE

This report is to present to the Council the initial investigation and findings regarding safety concerns regarding parking and access associated with the Brentwood Village Shopping Centre.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
Objective	1	Healthy, Safe and Inclusive
	1.3	Improve community safety and security.

BACKGROUND

The City of Melville received a petition signed by 91 residents of the City of Melville. The petition reads as follows:

“We, the undersigned, all being electors of the City of Melville, respectfully request that the Council:

Undertake an investigation and/or study to redesign the carpark at the Brentwood Village Shopping Centre on the corner of Moolyeeen Rd and Cranford Avenue. We want to make the carpark safer for all pedestrians and drivers that use the carpark. On almost a daily basis there are accidents or near misses with cars trying to navigate multiple entrances and directions of traffic. All business owners have been consulted and feel it is only a matter of time before someone is seriously hurt.”

At the Ordinary Meeting of Council held on 19 November 2024, the Council resolved:

That the Council acknowledge the petition and prepare a report on the matters raised, to be presented to the March 2025 Ordinary Meeting of Council.

The Brentwood Village Shopping Centre carpark is under the care and control of the City of Melville and is located within the road reserve. The laneway behind the shopping centre is freehold land owned and managed by the City of Melville.

The carpark was last renewed with minor upgrades in 2011.

CONSIDERATION

The City has carried out an initial review of the conformity of existing carparking layout to the Australian Standard AS/NZS 2890.1:2004 Off-street car parking. The size of the general parking bays and aisle width conform to the standard. However, since the renewal of the carpark in 2011, the standard for ACROD bays (AS 2890.6:2022 Off-street parking for people with disabilities) has been updated. These bays would need to be updated to the latest standards in any future works on the carpark.

Although the design layout meets the car parking standards, the initial desktop analysis shows motorists entering the carpark from the Cranford Avenue entry could be at risk of conflict with vehicles reversing from the parking bays. Due to the high traffic volume in Cranford Avenue, motorists could enter the carpark area without proper observation of the traffic conditions within the carpark or not observe reversing vehicles. The Cranford Avenue entry to the carpark is very close to the existing roundabout at Moolyeeen Road at the intersection with Cranford Avenue and needs to be reviewed.

As part of the initial investigation, the Lead Petitioner was contacted to discuss the Brentwood Village Shopping Centre Carpark issues and concerns and get further details. The main issues were:

- When visiting the shopping centre several times a day several “near miss” incidents were witnessed.
- In discussions with shop managers, it was noted that numerous low-speed car crashes occurred in this carpark had occurred recently.
- The current condition of laneway at the back of shops should be investigated to improve general traffic circulation.

Initial investigation indicates that the entry off Cranford Avenue is a key contributor for the low-speed crashes and “near misses” experienced at the site.

Crash data from the last five years (2019-2023) shows that there have been two right angle crashes in Cranford Avenue involving exiting traffic from the carpark and eastbound traffic along Cranford Avenue. There is no record for crashes within the carpark as off-road crashes may not get reported due to the minor nature of the crash. The City has organised a 24-hour video survey of the conflict location to gain a better understanding of the situation and identify traffic conditions within the carpark.

Site investigations to date show that the laneway at the back of the shops is not properly used by the shop owners as rubbish bins and other material are stored within the lane, potentially blocking access and creating a hazard. It was observed that deliveries to the shops using the lane way resulted in blocking the laneway and creating congestion in the lane way to traffic.

A detailed investigation and design review of the carpark need to be undertaken to fully assess the issues and recommend changes to the carpark and laneway.



Aerial image of Brentwood Village Shopping Centre

ENGAGEMENT

It is recommended that more detailed investigations be undertaken to assess the issues raised in the petition. Part of these investigations would involve consultation with the shop owners to discuss the issues raised and seek feedback and comments on the potential design solutions and proposals to improve traffic flow and safety.

SUSTAINABILITY IMPLICATIONS

Traffic congestion can have negative climate impacts due increased emissions from stationary vehicles, noting that it is essential that safe parking facilities are provided at shopping centres particularly for City managed land.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy implications presented as part of this report.

FINANCIAL IMPLICATIONS

The financial implications will be known once the detailed investigation and the best solution to address the safety concerns is identified. The costs associated with the officer recommendations in this report can be undertaken as part of the operational expenses of the Traffic and Road Safety team. Any recommendations from the investigation would then be listed for consideration in a future capital works program.

CONSEQUENCE

It would be difficult to identify and improve the safety concern raised by the petitioners, if the recommendation to conduct further investigation and consultation with the shop owners is not supported by the Council, noting that the CEO is able to instruct officers to address safety issues related to Council managed lands if required.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed on Friday, 14 March 2025:

Question 1:

Can the City of Melville utilise the Street Alive program announced by the State Government to secure more funding for the area?

Response 1:

The City did receive a presentation on the Streets Alive by the Town Team and Main Roads recently so are aware of the program and how it may be used. The issues raised in this petition are specific to ones around safety and access. As part of the officer's investigations, we have identified that there are a number of areas we need to investigate further and provide a number of options to improve on these areas. As part of these investigations, the City could engage with the Town Teams during that process and have a discussion with them about opportunities through the Streets Alive program.

Question 2:

Will the design incorporate bike or non-vehicle friendly infrastructure in the plan?

Response 2:

This could be considered as part of the City's investigations into the parking. One of the issues identified was that one of the car parking spaces are non-compliant and some of the facility access parking is not non-compliant so the City will be losing some of the car park due to the redesign to ensure they meet the required standards. Part of the considerations in terms of safety is to make it safe for pedestrians to move around the car park area and the footpath area.

Question 3:

Are the officers considering one way entry / exit on Cranford Avenue?

Response 3:

This is part of the investigations to occur is to explore that access point and whether it is the most suitable location for an access way. Additionally, we will look at the access point on Moolyeen Road to make them as accessible and as safe as we can.

Planning

UP25/60 Review of Local Planning Policy 1.21 - Short Term Accommodation

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Application Number:	N/A
Applicant:	N/A
Owner:	N/A
Proposal:	N/A
Attachments:	1. Local Planning Policy 1.21 - Short Term Accommodation (with tracked changes) ↓

COUNCIL’S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The City continuously reviews and updates local planning policies regularly to ensure that best practice is enacted in relation to planning decision making. • Local Planning Policy 1.21 – Short Term Accommodation (LPP 1.21) currently provides the key assessment criteria for assessing applications to establish unhosted short term accommodation across the City. • In response to legislative changes at the State Government level through the <i>Planning and Development (Local Planning Schemes) Amendment (Short-Term Rental Accommodation) Regulations 2024</i>, it has been identified that the current LPP 1.21 requires review to respond to these legislative changes and presents an opportunity to: <ul style="list-style-type: none"> ○ Include a citation and updated policy objectives to make the policy easier to use. ○ Review the locational assessment characteristics which currently apply for the policy. ○ Clarify provisions of the policy with respect to their operation. ○ Remove irrelevant policy provisions. ○ Review the definitions to be consistent with the relevant planning framework. • The original policy was adopted by Council in May 2021. As of September 2024, the State Government has introduced the following changes to the planning framework applicable to short term rental accommodation (STRA): <ul style="list-style-type: none"> ○ A state-wide register, mandatory for all STRA properties. ○ New planning requirements implemented through the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Under the current planning framework, hosted STRA, where a resident or manager lives at the property is exempt from requiring development approval. Unhosted STRA is exempt from requiring development approval for up to 90 days in a calendar year. After this 90-day period,
--

development approval is required.

- It is recommended that the draft amended LPP 1.21 is advertised for a period not less than 21 days, and a further report be presented to Council to consider the outcomes of advertising.

OFFICER RECOMMENDATION

That the Council:

Endorse Local Planning Policy 1.21 – Short Term Rental Accommodation as modified.

- 2. Pursuant to Clause 5 of the Planning and Development (Local Planning Schemes) Regulations 2015 to adopt the amended Local Planning Policy 1.21 Short Term Accommodation for the purposes of public consultation for a period of not less than 21 calendar days; and**
- 3. Where no submissions in objection are received in response to the consultation undertaken, that the final adoption of amended Local Planning Policy 1.21 – Short Term Rental Accommodation shall be authorised by the Chief Executive Officer.**

PURPOSE

The purpose of this report is for the Council to consider modifications to the existing LPP 1.21 to respond to changes to the planning framework, to articulate the City’s position in terms of the location of STRA land use and control the operation of these land uses. The proposed changes provide an opportunity to realign the City’s approach with the new State Government standards.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	3	Sustainable, connected development and transport infrastructure across our City.
	4	Economic prosperity and vibrant resilient communities and businesses.
	5	Leadership and good governance for the benefit of the whole community.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.3	Plan for urban growth and local commercial activity centres.
	4	Vibrant and Prosperous
	4.1	Facilitate vibrant activated local places and centres.
	4.2	Increase awareness of Melville as a tourism and eco-tourism destination.
	4.3	Attract investment in strategic locations.
	5	Good Governance and Leadership
5.1	Provide transparent and accountable good governance.	

BACKGROUND

In May 2021, the Council adopted the original version of LPP 1.21 following a period of advertising. The LPP was developed to establish a clear framework for the identification, assessment, and determination of applications for short term accommodation with an objective to protect the amenity of residential areas or nearby residents.

In response to the 2019 Parliamentary inquiry *Levelling the Playing Field: Managing the impact of the rapid increase of short-term rentals in Western Australia*, the State Government introduced initiatives to deliver better regulation of the short-term rental accommodation sector, including the:

- Release of a planning position statement for tourism and short-term rental accommodation.
- Launch of a registration scheme for short-term rental accommodation providers.

Following consultation in 2021 and 2022, the Western Australian Planning Commission released its final *Position Statement: Planning for Tourism and Short-Term Rental Accommodation* which included recommendations to better regulate short-term rental accommodation as a land use in the state planning system. The Position Statement is complemented by *Planning for Tourism and Short-Term Rental Accommodation Guidelines*.

To support implementation of the Position Statement, amendments to the *Planning and Development (Local Planning Scheme) Regulations 2015* were introduced in September 2024 including the following changes:

- New and revised definitions to ensure short-term rental accommodation is considered a dedicated land use class in planning schemes;
- A state-wide exemption for 'hosted' short-term rental accommodation; and
- A 90-night (cumulative) exemption for 'un-hosted' short-term rental accommodation within the Perth metropolitan area.

In the context of these changes, it is considered appropriate to review the City's existing policy framework as it relates to the operation of STRA across the City.

In addition, the City is currently in the process of preparing a scheme amendment to be presented to Council to align with the new STRA planning requirements.

CONSIDERATION

1. *Customer first and business friendly*

An introductory paragraph has been included at the beginning of the policy. This informs customers of the purpose of the policy and directs customers to the website or to contact City staff if they want more general information. This saves customers from reading through the whole policy only to find it does not contain the information they were looking for. This responds to customer feedback and is consistent with the City's customer first and business friendly approach.

The policy objectives and the overall phrasing of the policy have been reviewed with a customer in mind. The aim is to make the policy as simple as possible, while noting the document is technical in nature and therefore may require some prior knowledge of the planning framework and planning process to fully understand the content.

2. *Addition of a policy citation*

An additional clause has been included to confirm that this policy is made under the relevant provisions of the Regulations and City of Melville Local Planning Scheme No. 6 (LPS No. 6).

3. *Updated policy scope*

The policy scope has been updated to make clear that the policy applies only to those STRA land uses which are not exempt from requiring development approval such as hosted STRA.

The policy scope has also inserted details of the applicable exemptions which may apply and the need to register with the State Government. These changes have been introduced on the basis of a customer first approach ensuring that readers of the policy are made aware of their obligations under other legislation.

4. *Modifications to definitions*

The existing policy includes several definitions which relate to land uses which now are either hosted, or unhosted STRA. As such the land use definitions below are to be deleted, consistent with the amendment to Local Planning Scheme No. 6 and the updated Regulations:

- Bed and breakfast accommodation
- Hosted accommodation
- Holiday accommodation
- Holiday apartment
- Holiday house

References to the following definitions under the Regulations, LPS6 and R-Codes are to be inserted for clarity:

- Regulations
- Amenity
- Short-Term Rental Accommodation
- Short-Term Rental Arrangement

LPS6

- Hotel
- Hosted Accommodation
- Un-Hosted Accommodation
- Tourist and Visitor Accommodation

R-Codes

- Ancillary Dwelling
- Dwelling
- Grouped Dwelling
- Multiple Dwelling
- Residential Building
- Single House
- Small Dwelling

5. *Modifications to General section of policy statement*

This section of the policy is proposed to be modified so as to remove the reference to land use definitions which are now superseded and establishing the assessment process for STRA uses which were considered 'uses not listed' under the current policy. This is on the basis that through the Regulation amendments and LPS6 amendment, the relevant uses of Hosted and Unhosted accommodation have been appropriately included in the planning assessment framework.

6. *Modifications to site characteristics*

The current preferred property characteristics within the policy are proposed to be modified to better manage the impact of the rapid increase in short term accommodation in Western Australia by introducing new characteristics which allow for more properties within the City to be considered for short term accommodation than was previously the case. In addition, within this section of the policy, a new operational characteristics section has been proposed to further assist in determining whether a site is suitable to be used for short term accommodation.

7. *Deletion of number of persons requirement*

The current policy establishes a maximum number of 6 persons being able to be accommodated in a particular STRA property. As this requirement is now addressed through other legislation and has been addressed under the newly proposed preferred operational characteristics limiting no more than 6 guests, this provision is to be deleted.

8. *Modifications to car parking section*

The amended policy seeks to clarify the parking requirements for STRA uses, and empowering parking requirements on site for properties through an endorsed operational management plan. This gives the City greater enforcement capabilities in relation to off site car parking taking place.

9. *Modifications to signage section*

The modified policy includes an allowance for a small area of signage to be included on site to assist in building identification. This is considered appropriate in assisting in wayfinding for users of approved or exempt STRA properties and is consistent with the extent of signage which is allowed in the residential zone for home businesses under the City's Signage local planning policy. On this basis it is considered appropriate to relax the signage requirements for STRA properties.

10. *Modifications to operational management plan section*

The amended policy seeks to make minor modifications to this section of the policy and introduce a further provision which clarifies that an operational management plan is to be enforced through a condition of development approval. This clarifies the City's position with respect to operational management plans for STRA properties and ensures applicants are aware that their proposed operational management considerations may be enforced in a development compliance scenario.

11. *Modifications to consultation section*

Modifications to this section are proposed to clarify the scenarios in which the City will consult on proposed development applications, and how the City will consult with neighbours who are part of a strata title arrangement.

12. *Modifications to temporary approval section*

Clarification is provided as to the scenarios where the City may impose a temporary approval of the STRA land use, which is predominantly in cases where discretion has been exercised. The City can issue temporary development approvals in accordance with the Regulations.

13. *Deletion of compliance with other legislation section*

This section of the policy is proposed to be deleted on the basis that it is not appropriate to include an advisory note within the policy assessment requirements and relevant legislative requirements are still listed within the references section of the policy.

ENGAGEMENT

If Council resolve to endorse the amended LPP 1.21 for public consultation, it will be advertised for a minimum of 21 days in accordance with the Regulations. A notice will be placed in a local newspaper and information provided on the City's website. It is anticipated that as a part of the public consultation period, notice of the proposed policy changes will be publicised on the City's social media channels, electronic newsletters and on the City's website. In this way, the City can maximise awareness of the proposed changes and encourage submissions.

Following the conclusion of the public consultation period, if submissions objecting to the policy changes are received, a report will be presented to Council at the next available Council meeting to consider the outcomes of consultation and finalising draft amended LPP 1.21. In the event no submissions are received in response to consultation, it is recommended that the amendments to LPP 1.6 be adopted without further referral to Council.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

Under the provisions of the Regulations, a local government may prepare local planning policies on a range of matters. A local planning policy must be based on sound town planning principles and may address operational matters such as parking and access. Where a local planning policy is based on sound town planning principles and is properly adopted under the provisions of the Regulations, it is to be given regard in the decision-making process.

Clause 4(b) of Schedule 2 of the Regulations requires that the Council advise the Western Australian Planning Commission (WAPC) if it is of the opinion that the policy is inconsistent with any State Planning Policy. The draft LPP is not considered to present any inconsistency and WAPC referral is not required.

FINANCIAL IMPLICATIONS

For the City the statutory consultation process requires a notice to be placed in a local newspaper which can be accommodated within the existing budget.

The introduction of the policy in 2021 resulted in a requirement for all existing and proposed STRA properties to apply for development approval. Following the adoption of the policy, the City has received approximately 35 applications relating to STRA proposals (including those currently under assessment), both prospective and retrospective. Based on STRA registrations via the State Government Portal, approximately 190 properties across the City are registered for use for STRA purposes as of end of February 2025.

Due to the legislative changes at the State Government level introduced in September 2024, which require that STRA properties be registered, and receive development approval or an appropriate exemption to operate for more than 90 days in a calendar year, it is anticipated that this will result in additional development applications requiring assessment as well as additional compliance responses where the requirements of the LPP are not being met. The compliance response and associated assessment, determination, and potential appeal of decisions on development applications is expected to involve additional demand on resources. The demand would be monitored but may require consideration of additional resources.

CONSEQUENCE

The following options are available to Council:

1. Resolve to adopt draft amended LPP 1.21 as recommended for the purposes of advertising (as recommended);
2. Resolve to adopt draft amended LPP 1.21 as modified by Council for the purposes of advertising;
3. Resolve not to proceed with the proposed draft amended LPP 1.21. This would mean that the provisions of the current LPP 1.21 will continue to have effect and apply.

BRIEFING FORUM – FURTHER INFORMATION

This section may be updated following the Agenda Briefing Forum to include any Elected Members questions and responses, or requests for further information.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Superannuation for Elected Members

File Number:	
Related to Item:	Nil
Elected Member:	Cr Jane Edinger
Attachments	Nil

MOTION

That the Council directs the CEO to prepare a report, to be presented to the April 2025 OMC, in relation to the City commencing paying superannuation to all Elected Members, and if a decision is made to commence making superannuation payments, for the payments to be backdated to start from 1st February 2025.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective

- To commence paying superannuation entitlements to Elected Members

Benefit

- Elected Members are able to make provision for their futures

Potential risk

- Budget amendment will be required for payments to commence.

REASONS FOR THE MOTION

- Local Governments are now able to voluntarily commence paying superannuation for Elected Members.
- From 19th October 2025 payments will be required to be paid.
- The motion will put in place superannuation payments from February 2025.

BRIEFING FORUM – FURTHER INFORMATION

During discussion of the item at the Agenda Briefing Forum held on Tuesday, 11 March 2025, the following questions and/or requests for information were raised by Elected Members and form part of the Final Ordinary Meeting of Council Agenda to be distributed on Friday, 14 March 2025:

Question 1:

If the intent of the motion is to investigate whether this should be done and what the cost would be, would it be better off without including the backdating of payments to 1 February 2025?

Response 1:

During discussion, Cr J Edinger provided the following comments:

The motion is intended to provide the best outcome from a superannuation point for Elected Members which would be to start from 1 February 2025. However, the motion reads "if a decision is to be made". This decision may be to not backdate the payments.

During discussion, the officers provided the following comments:

The City of Melville can explore whether it would be possible to backdate the payment. If the City were to commence backdated payments this would require an absolute majority decision by the Council as to the date the superannuation would commence from. However, if a decision isn't made superannuation payments to Elected Members would become mandatory from the 19 October 2025 for band one and two councils. However, Elected Members can elect to not receive the payment if it were to impact their current financial arrangements.

Question 2:

Are you aware of any cases where backdating has been agreed upon within other local governments?

Response 2:

The WA Local Government Association are providing some guidance on this matter, so as part of investigations we are able to check with them as to whether this has occurred within other councils.

Question 3:

Are Elected Members eligible to receive superannuation payments, as they are not paid a wage, and are paid a sitting fee?

Response 3:

The changes to the legislation allow for Elected Members to be paid superannuation based on the sitting fees and allowances of the Council.

15.2 Notice of Motion - Review of Tree Policy

File Number:	
Related to Item:	Nil
Elected Member:	Cr Scott Green
Attachments	Nil

MOTION

That the Council requests the CEO prepare a report for the June 2025 Ordinary Meeting of Council, considering a review of Council Policy CP-029 Tree Policy to include but not be limited to the following:

- 1. That trees be planted on verges except where there is a valid reason why they can't, with the valid reasons to be defined in the policy.**
- 2. Review the appropriateness of section "3.4 Tree Removal – Challenge".**
- 3. Review the appropriateness of section "6 Damage to Trees – Infringement/Prosecution".**
- 4. Investigate where changes to the Tree Policy may be extended to the Thoroughfares Local Law, including but not limited to "Part 9 – Enforcement" and "Schedule 1 – Prescribed Offences and Penalties."**

REASONS FOR THE MOTION

1. A "Clean and Green City" is one of the 5 key outcome focus areas of our Strategic Community Plan for a reason - it has strong (majority) support in our community. It is also clear that protecting and increasing our tree canopy is a big part of this, as it also a key objective of our Urban Forest Strategy.
2. Balancing the needs to address housing shortages (LPS6) and the protection of tree canopy (Urban Forest Strategy) is one of the biggest challenges currently faced by our City. It is important to address both of these simultaneously to achieve an optimal result.
3. Despite the best efforts of the City so far, and a marked increase in canopy on land managed by the City, we are currently still experiencing a net tree canopy loss across the City as a whole. Irrespective of losses being identified in other areas, or other measures being investigated to address this, the City must do more to increase canopy on its own land to achieve a reasonable outcome. This includes street verges, which in some areas are still under-utilised.
4. Presently, a significant number of residents who formally accept a tree being planted on their verge are later refusing to have the tree planted for various reasons. Trees that have been specifically grown for those residents, over a period of several months, now have to be relocated to alternative sites. This causes inconvenience, sends a confusing message to officers and is time consuming and costly.
5. Challenges to the retention and/or planting of verge trees by adjacent residents (as currently allowable under section 3.4 of the Tree Policy) are also occurring too frequently, often for reasons already identified in the policy as invalid. This is time consuming and costly.
6. Unauthorised removal of trees is also happening too frequently, indicating that offences may be difficult for the City to enforce and/or penalties are too low.

To do more on street verges, the City must have greater control with regards to tree planting and/or removal on City property. This can be achieved through adjustments to the [Tree Policy \(CP-029\)](#) and the [Thoroughfares Local Law](#).

15.3 Notice of Motion - Progress WAPC Structure Plan Reviews

File Number:	
Related to Item:	Nil
Elected Member:	Cr Clive Ross
Attachments	Officer Advice Note - Cr Ross Motion 15.3 - 18 March 2025 - OMC.pdf

MOTION**That the Council:**

1. Requests the Chief Executive Officer to, in accordance with the West Australian Planning Commission's (WAPC) written request dated 27 May 2022 concerning the review of the City of Melville Local Planning Scheme No.6 (LPS6 Review), to include and prioritise in the LPS6 Review, the completion of the outstanding structure plans in the City of Melville.
2. To present a report to Council at, or prior to, the Ordinary Meeting of Council (OMC) in May 2025 identifying the structure plans that the WAPC refer to as "outstanding".
3. To present a report to Council at, or prior to, the OMC in May 2025 on the resource requirements, key considerations, and timeframe for completing the "outstanding structure plans" as identified in the report to Council.

REASONS FOR THE MOTION

1. In May 2022 the WAPC advised the Council of the City of Melville as follows: "Council is advised that the dwelling targets required by the Central Sub-regional Planning Framework have not been achieved within this five-year review timeframe (though the scheme has such capacity), and therefore the City should prioritise the following matters:
 - (a) The review of the density code allocation across the scheme area, where justified by the City's local planning strategy;
 - (b) The outstanding structure plans;
 - (c) Investigate and pursue possible development incentives to encourage more residential development."
2. Over the last almost three years the City has not followed the WAPC request to prioritise the outstanding structure plans. The outstanding structure plans have not been formally identified and no action has even been commenced to take the necessary steps to complete the outstanding structure plans
3. The proposed changes to the zoning as advertised to the City of Melville residents and ratepayers as part of the City's Community Consultation and as modelled by the City, shows that the targets required in dwellings, referred to by the WAPC, will still not be achieved by 2031.
4. Following the WAPC request to prioritise the outstanding structure plans adds additional areas of the City for development and increases the probability of development.
5. The WAPC's request to prioritise the outstanding structure plans as part of the LPS6 Review assists the City, to make up the current shortfall in meeting the 2031 dwellings target and allows the City to plan to meet the dwellings target for 2051.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

RECOMMENDATION

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C25/252 Appointment of External Member for the Audit Risk and Improvement Committee

This matter is considered to be confidential under Section 5.23(2) - (b), (c) and (e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal –

- (i) a trade secret; or**
- (ii) information that has a commercial value; or**
- (iii) information about the business, professional, commercial or financial affairs of a person.**

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE



COMPLIANCE AUDIT RETURN 2024

Commercial Enterprises by Local Governments				
No	Reference	Question	Response	Comments
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2024?	N/A	There were no major land transactions or trading undertakings undertaken during the year.
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2024?	N/A	There were no major land transactions or trading undertakings undertaken during the year.
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2024?	N/A	There were no major land transactions or trading undertakings undertaken during the year
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2024?	N/A	There were no major land transactions or trading undertakings undertaken during the year.
5	s3.59(5)	During 2024, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	There were no major land transactions or trading undertakings undertaken during the year.

Delegation of Power/Duty				
No	Reference	Question	Response	Comments
1	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	N/A	No City of Melville Committees have delegation.
2	s5.16 (2)	Were all delegations to committees in writing?	N/A	No City of Melville Committees have delegation.
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the <i>Local Government Act 1995</i> ?	N/A	No City of Melville Committees have delegation.
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	No City of Melville Committees have delegation.
5	s5.18	Has council reviewed delegations to its committees in the 2023/2024 financial year?	Yes	OMC 18 June 2024
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the <i>Local Government Act 1995</i> ?	Yes	
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	OMC 18 June 2024
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	



9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2023/2024 financial year?	Yes	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with <i>Local Government (Administration) Regulations 1996</i> , regulation 19?	Yes	Information retained in the City's document management systems.

Disclosure of Interest				
No	Reference	Question	Response	Comments
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the <i>Local Government Act 1995</i> , did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the <i>Local Government (Administration) Regulations 1996</i> regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the <i>Local Government Act 1995</i> recorded in the minutes of the meeting at which the disclosures were made?	Yes	
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2024?	Yes	
6	s5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	



7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> ?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the <i>Local Government Act 1995</i> , in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> , did the CEO remove from the register all returns relating to that person?	Yes	
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the <i>Local Government Act 1995</i> been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the <i>Local Government Act 1995</i> , in the form prescribed in the <i>Local Government (Administration) Regulations 1996</i> , regulation 28A?	Yes	
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	
13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the <i>Local Government Act 1995</i> , did the CEO remove from the register all records relating to those people?	Yes	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) <i>Local Government Act 1995</i> been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	
16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the <i>Local Government Act 1995</i> relates, did the application include details of the nature of the	N/A	No applications to the Minister were made.



		interest disclosed and any other information required by the Minister for the purposes of the application?		
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the <i>Local Government Act 1995</i> , recorded in the minutes of the council meeting at which the decision was considered?	N/A	No applications to the Minister were made.
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?	Yes	Adopted 3 May 2021
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the <i>Local Government Act 1995</i> ?	N/A	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	Code of Conduct Council Members, Committee Members and Candidates
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employee of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	Code of Conduct Employees

Disposal of Property				
No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the <i>Local Government Act 1995</i> (unless section 3.58(5) applies)?	Yes	One disposal of property by lease was carried out for 43 Zenobia Street Palmyra in accordance with Section 3.58.
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the <i>Local Government Act 1995</i> , did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?	Yes	Advertised via Public notices in newspaper, COM website and public notice boards.



Elections				
No	Reference	Question	Response	Comments
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the <i>Local Government (Elections) Regulations 1997</i> ?	Yes	
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the <i>Local Government (Elections) Regulations 1997</i> ?	Yes	
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the <i>Local Government (Elections) Regulations 1997</i> ?	Yes	Register of Electoral Gifts

Finance				
No	Reference	Question	Response	Comments
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the <i>Local Government Act 1995</i> ?	Yes	OMC 10 December 2024
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the <i>Local Government Act 1995</i> , did it do so by absolute majority?	N/A	
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2024 received by the local government by 31 December 2024?	Yes	



4	s7.12A(3)	Where the local government determined that matters raised in the auditor’s report prepared under section 7.9(1) of the <i>Local Government Act 1995</i> required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor’s report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the <i>Local Government Act 1995</i> , did the CEO publish a copy of the report on the local government’s official website?	Yes	
7	Audit Reg 10(1)	Was the auditor’s report for the financial year ending 30 June 2024 received by the local government within 30 days of completion of the audit?	Yes	

Integrated Planning and Reporting				
No	Reference	Question	Response	Comments
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	In 2023-2024, the City undertook a major review of the City of Melville Strategic Community Plan 2020- 2030. At the Ordinary Meeting of Council held 20 August 2024, the Council adopted the City of Melville Council Plan for the Future 2024-2034 (Council Plan) by absolute majority. The Council Plan integrated both the reviewed City of Melville Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024 into one consolidated document.



2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	<p>In 2023-2024, the City undertook a major review of the City of Melville Corporate Business Plan (CBP) 2020-2024. The CBP will reviewed and updated annually as part of the City’s integrated planning and budget process.</p> <p>At the Ordinary Meeting of Council held 20 August 2024, the Council adopted the City of Melville Council Plan for the Future 2024-2034 (Council Plan) by absolute majority.</p> <p>The Council Plan integrates both the reviewed City of Melville Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024 into one consolidated document.</p>
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of <i>Local Government (Administration) Regulations 1996</i> 19DA(2) & (3)?	Yes	<p>At the Ordinary Meeting of Council held 20 August 2024, the Council adopted the City of Melville Council Plan for the Future 2024-2034 (Council Plan) by absolute majority.</p> <p>The Council Plan integrates the Strategic Community Plan 2024-2034, and Corporate Business Plan 2024-2028, into one document and meets all requirements under the Local Government Act 1995 and the Local Government (Administration) Regulations 1996.</p>

Local Government Employees				
No	Reference	Question	Response	Comments
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with <i>Local Government (Administration) Regulations 1996</i> , regulation 18A?	Yes	



2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	The City did not advertise the position of CEO in 2024
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the <i>Local Government Act 1995</i> ?	Yes	
4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	

Official Conduct				
No	Reference	Question	Response	Comments
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the <i>Local Government Act 1995</i> ?	Yes	
3	S5.121(2)	Does the complaints register include all information required by section 5.121(2) of the <i>Local Government Act 1995</i> ?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Register of Complaints (Minor Breach Findings)

Optional Questions				
No	Reference	Question	Response	Comments
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the <i>Local Government (Financial Management) Regulations 1996</i> regulations 5(2)(c) within the three financial years prior to 31 December 2024?	N/A	Next review due by 30 June 2025



		If yes, please provide the date of council's resolution to accept the report.		
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with <i>Local Government (Audit) Regulations 1996</i> regulation 17 within the three financial years prior to 31 December 2024? If yes, please provide date of council's resolution to accept the report.	N/A	Next review due by 30 June 2025
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the <i>Local Government Act 1995</i> , were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	Yes	
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	N/A	OMC 20/04/2021 CP-113 Attendance at Events
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the <i>Local Government Act 1995</i> ?	Yes	
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	N/A	OMC 16/06/2020 CP-092 Elected Members Professional Development
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2024?	Yes	Register – Elected Members Professional Development on website
8	s6.4(3)	By 30 September 2024, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2024?	Yes	
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	



Tenders for Providing Goods and Services				
No	Reference	Question	Response	Comments
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the <i>Local Government (Functions and General) Regulations 1996</i> , regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	The City complied with its Procurement Policy CP-023 endorsed by Council
2	s3.57 F&G Reg 11	Subject to <i>Local Government (Functions and General) Regulations 1996</i> , regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the <i>Local Government Functions and General) Regulations 1996</i> , required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	
4	F&G Reg 12	Did the local government comply with <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	Contracts have not been split to avoid tendering requirements
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	Everyone that downloaded tender documents were notified of all variations (addendums) during the advertisement period
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	



8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes	Tenderlink does not allow tenders to be uploaded after cut-off time. The City only accepts tenders submitted through Tenderlink.
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	All tenders were assessed by a minimum of three officers against the agreed criteria. An evaluation report was produced for each valuation.
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	All tenderers notified of outcome/.
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the <i>Local Government (Functions and General) Regulations 1996</i> , Regulations 21 and 22?	Yes	
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	The City did not receive any EOIs that were not submitted at the place, within the time, specified in the notice.
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Yes	
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 24?	Yes	
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with <i>Local Government (Functions & General) Regulations 1996</i> regulations 24AD(4) and 24AE?	Yes	
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Yes	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 16,	Yes	



		as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?		
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of <i>Local Government (Functions and General) Regulations 1996, Regulation 24AG</i> ?	Yes	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	City did not receive any application to join a panel that were not submitted at the place, and within the time specified in the notice.
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Yes	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Yes	
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of <i>Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F</i> ?	N/A	The City is not a regional Council and this does not apply.

Chief Executive Officer

Date

Mayor/President

Date



**PERTH
SOUTH WEST**
Metropolitan Alliance

CORPORATE GOVERNANCE CHARTER
PERTH SOUTH WEST METROPOLITAN ALLIANCE

December 2024
Version 7

Restrictions

This document may be released to any party on the authority of the Director.

Acknowledgement

This Charter uses material from the Corporate Governance Charters of Silver Chain, Care Options and the City of Cockburn.



Version History

No	Date	Date Approved	Resolution	Effective Date
1	February 2010		Modified by CEO Forum and the Board	
2	June 2010	14 June 2010	Approved by the Board	14 June 2010
3	February 2011	14 February 2011	Approved by the Board	14 February 2011
4	May 2015		Modified by the Board	
5	August 2015	3 August 2015	Approved by the Board	3 August 2015
6	November 2019	2 December 2019	Approved by the Board	2 December 2019
7	December 2024	2 December 2024	Approved by the Board	



LE

TABLE OF CONTENTS

1 INTRODUCTION4

2 GOVERNANCE ROLES5

 2.1 Role of the Board5

 2.2 Board Structure6

 2.3 Role of Individual Board Members6

 2.4 Board Members' Code of Conduct6

 2.4.1 Code of Conduct Principles7

 2.4.2 Confidential Information7

 2.5 Role of the Chair8

 2.6 Role of the Director8

 2.7 Administrative Arrangements9

3 BOARD PROCESSES10

 3.1 Board Meetings10

 3.1.1 Meeting Frequency and Attendees10

 3.1.2 Board Meeting Agenda10

 3.1.3 Board Papers10

 3.1.4 Board Minutes10

 3.1.5 Board Decision and Compliance Timetable11

 3.1.6 Memorandum of Understanding11

 3.1.7 Board Proceedings and Dispute Resolution11

 3.1.8 Audit and Review12

 3.1.9 Withdrawal from the agreement12

 3.2 Committees12

 3.2.1 CEO Forum12

 3.2.2 Committees and Sub Committees12

 3.3 Key Board Functions13

 3.3.1 Delegation of Authority13

 3.3.2 Monitoring13

 3.3.4 Advice13

 3.3.5 Contacts13

 3.3.6 Director Evaluation and Annual Performance Review13

4 BOARD MEMBER PROTOCOLS14

 4.1 Obtaining Information14

 4.2 Access to Information14

 4.3 Insurance Arrangements14

 4.4 Board Evaluation14

 4.5 Board Member Development14

 4.6 Board Member Induction14

APPENDIX A – CODE OF CONDUCT16

APPENDIX B – ADMINISTRATIVE ARRANGEMENTS22

APPENDIX C – MEMORANDUM OF UNDERSTANDING23

APPENDIX D – ROBERT’S RULES27



1 INTRODUCTION

The Perth South West Metropolitan Alliance (hereafter referred to as “the Alliance”) is a voluntary regional organisation of councils (VROC) comprised of the Cities of Cockburn, Fremantle, Kwinana, Melville and Rockingham and the Town of East Fremantle as the member local government authorities.

It was established in 1983 as the South West Group, to respond to high unemployment and slow regional growth by establishing a grouping of local government councils to work in partnership with the other spheres of government to promote the sustainable development of the South West Corridor.

The Alliance seeks to work with these six local governments and through cooperation with industry, community and the other spheres of government to capture a wide range of opportunities to enhance economic growth promote a resilient economy and contribute toward a diversity of quality lifestyles.

The Alliance will be persuasive, forward looking and influential in representing, supporting and promoting Local Government interests that facilitate both long term integrated planning and coordinated infrastructure development to improve the quality of life for residents of the South West Metropolitan Region.

Governance has become an increasingly important concept and impacts on all sectors of the community including industry and government. The practice of good governance requires that there is a clear understanding of roles and responsibilities, systems to provide for internal and external accountability and that decisions are taken in the interests of stakeholders.

The Alliance Board has adopted this Corporate Governance Charter to set out its governance principles and policies as they relate to the respective roles, responsibilities and authorities of the Board and of management as to the direction, performance and control of the Alliance and its affiliated bodies.

2 GOVERNANCE ROLES

2.1 Role of the Board

The Board is responsible for and has the authority to determine the policy, practices, management and operations of the Alliance and shall work towards a secure and long term future of the organisation by:

- 1 In conjunction with management:
 - 1.1. Determining the Alliance Vision, providing directions in the context of the South West Metropolitan Region's strategic needs and ensuring the plans encompass the Vision
 - 1.2. Setting the short and long term goals for the Alliance
 - 1.3. Determining the framework governing the operations of the Alliance from which the Memorandum of Understanding, all operational policies and actions are developed
 - 1.4. Identifying areas of risk to the sustainability of the Alliance and ensuring arrangements are in place to adequately manage those risks
- 2 Approving the Annual Work Plan, operating plans, annual and long term budgets.
- 3 Monitoring the financial operations of the Alliance.
- 4 Approving items of capital expenditure in accordance with approval limits.
- 5 Ensuring organisational compliance with laws, regulations and statutory requirements including environmental and occupational health and safety requirements.
- 6 In conjunction with the CEO Forum, appointing the Director and responding to issues reported to the Board regarding the Director's performance as required.
- 7 Deciding what matters are to be delegated to specific Board members or management and what controls are to be put in place to monitor the operation of delegated powers. This includes the delegation of authority to the Director.
- 8 Undertaking succession planning for the Director.
- 9 In conjunction with the CEO Forum, endorsing the key terms and conditions of senior management appointments.
- 10 Approving significant internal and external communications policies.
- 11 Ensuring a sound and transparent link with key stakeholders, both internal and external.
- 12 Promoting and considering opportunities for cooperative service delivery and positive working relationships amongst member local governments.
- 13 Establishing and detailing the powers and functions of all Board Committees.

2.2 Board Structure

It is essential that the Board structure provides for strong regional cooperation and equitable involvement by all member local governments.

The Alliance will be managed by a Board consisting of the Mayor and the CEO of each member local government authority.

Board members are ex officio and their appointments are for the same term for which they hold office. If a Board member for whatever reason is not exercising the authority of Mayor or CEO in their respective local government authority, they are also excluded from participating as a Board member of the Alliance.

To further assist Board members in their deliberations and to facilitate regional development, the Board establishes Committees and Sub-committees which report directly to the Board.

The Committees and Sub-committees of the Alliance currently in operation include:

- 1 CEO Forum
- 2 Planning and Technical Directors Forum
- 3 Corporate Services Directors Forum
- 4 South West Environmental Reference Forum
- 5 Economic Development Forum

The Board approves the ongoing operation and role statements for Alliance Committees and Sub-committees on an annual basis.

The Alliance is also affiliated with, and provides administrative support to, the South West Corridor Development and Employment Foundation Incorporated (SWCDEF) – by the Director or delegate performing the role of SWCDEF Secretary.

2.3 Role of Individual Board Members

Each Board member is accountable for the successful operation of the Alliance including:

- 1 Contributing as an individual Board member to ensure that the Board effectively carries out its role as set out in Clause 2.1.
- 2 Complying with the agreed provisions of the Memorandum of Understanding.
- 3 Complying with the Board members' Code of Conduct at all times.
- 4 Being forthright in Board meetings, requesting information, raising any relevant issue, fully canvassing all aspects of any issue confronting the Alliance and voting on any resolution in the best interests of the region.
- 5 Understanding the business risks facing the Alliance and the mechanisms in place to manage such risks.
- 6 Providing advice to the Director when appropriate.
- 7 Disclosing to the Chair any potential conflicts of interest.
- 8 Disclosing in writing to the Board any related party transactions.
- 9 Acting in a manner to and with staff that creates respect and a sense of leadership and team approach.

2.4 Board Members' Code of Conduct

The Alliance Board has adopted and has agreed to be bound by the Code of Conduct (refer to Appendix A).

2.4.1 Code of Conduct Principles

A Board member:

- 1 Must act honestly, in good faith and in the best interests of the Alliance and the region as a whole.
- 2 Has a duty to use due care and diligence in fulfilling the functions of office and exercising the powers attached to that office.
- 3 Must use the powers of office for a proper purpose, in the best interests of the Alliance and the region as a whole.
- 4 Must recognise that his or her primary responsibility is to the Alliance but should, where appropriate, have regard for the interests of all stakeholders of the organisation.
- 5 Must not make improper use of information acquired as a Board member.
- 6 Must not take improper advantage of the position of Board member.
- 7 Must not allow personal interests, or the interests of any associated person, to conflict with the interests of the Alliance.
- 8 Has an obligation to be independent in judgement and actions and take all reasonable steps to be satisfied as to the soundness of all decisions taken by the Board.
- 9 Should not engage in conduct likely to bring discredit to the Alliance.
- 10 Has an obligation, at all times, to comply with the spirit, as well as the letter of the law and with the principles of the adopted Code of Conduct.
- 11 Shall attend as many meetings as practicable and provide for a fully briefed delegate acceptable to the Chair when absent from scheduled meetings.

2.4.2 Confidential Information

Confidential information received by a Board member in the course of the exercise of Board duties remains the property of the Alliance and it is improper to disclose it, or allow it to be disclosed, unless that disclosure has been authorised by the Alliance, or the person from whom that information is provided, or is required by law.

2.5 Role of the Chair

The Chair will:

- 1 In conjunction with the Chair of the CEO Forum, provide guidance to the Director.
- 2 Ensure that the Board acts efficiently and effectively and provides leadership to the Alliance.
- 3 Ensure that the Board has the right balance of participation and discussion.
- 4 Chair Board Meetings and operate in the manner identified in the MOU.
- 5 In consultation with the Director and the CEO Forum, establish the agenda for Board meetings.
- 6 Establish a clear understanding with the Director on their respective roles when communicating with the media, outside sources and the general community.
- 7 Represent the policy positions agreed by the Alliance.
- 8 Lead Alliance Mayoral Delegations and tours.
- 9 Resolve disputation involving Board members or the Director relating to the operation and resourcing of the Board.

The position of Chair will be filled by annual rotation by Alliance Mayors according to the following rolling schedule:

Rockingham 2025
Cockburn 2026
Town of East Fremantle 2027
Fremantle 2028
Kwinana 2029
Melville 2030

The Deputy Chair will be the Mayor who will next Chair the Alliance.

2.6 Role of the Director

The Director will be appointed by the CEO Forum, in conjunction with the Board, and will be responsible for the on-going management of the Alliance in accordance with the strategies, policies and programs approved by the Board to achieve agreed goals.

The Director's responsibilities will include:

- 1 Developing, with the Board:
 - 1.1 A consensus for the Alliances' Mission, Vision, Values and strategic direction
 - 1.2 Plans that encompass the Mission, Vision and Values
 - 1.3 Short and long term goals for the Alliance
 - 1.4 The framework governing the operations of the Alliance and
 - 1.5 Information resources and promotional material
- 2 Establishing programs and initiatives to implement the Alliances' Mission, Vision and Values.
- 3 Ensuring sound operational and financial performance in accordance with the strategic plans and budgets.



CORPORATE GOVERNANCE CHARTER

- 4 Establishing an appropriate framework for risk management.
- 5 Providing strong leadership to, and effective management of, the Alliance in order to:
 - 5.1 Encourage co-operation and teamwork and
 - 5.2 Build and maintain staff morale and a sense of allegiance to the Alliance
- 6 Recommending to the CEO Forum the key terms and conditions of appointment of contractors and consultants.
- 7 Signing agreements and contracts with third parties in accordance with Board approval.
- 8 Keeping the Board informed, at an appropriate level, of all activities of the Alliance and its affiliated bodies through a written report to the Board meeting and at other times when appropriate or necessary.
- 9 Maintaining a sound working relationship and dialogue with all relevant government departments, statutory authorities, associations, health and medical providers and other groups and bodies having relevance to the Alliance.
- 10 Maintaining a high profile for the Alliance in the general community by maintaining good public relations with all media.
- 11 The level of supervision, delegations and Extent of Authority for the Director is as follows:
 - 11.1 The Director will receive supervision from the Chair of the CEO Forum and the CEO of the host local government
 - 11.2 Delegations include \$100,000 where the project or activity has been explicitly approved by the Alliance Board or \$10,000 where the project or activity is clearly consistent with the Strategic Plan, Board Policy or Annual Work Plan
 - 11.3 Sponsorship approval is limited to \$2,000
 - 11.4 Travel approval is limited to \$2,000
 - 11.5 Engagement of contractors and consultants limited to \$10,000 per annum for each instance and subject to the above project limitations in aggregate

2.7 Administrative Arrangements

1. The Alliance administrative arrangements and office support for the Director will be provided by a "Host Council", being one of the member Councils. The administrative arrangements include Executive Assistant support functions, office accommodation, communication equipment and computer support.
2. The City of Kwinana currently is the Host Council, however this function may be provided by another member Council depending upon availability of office accommodation and other matters.
3. Given that the Alliance is not a legal entity, the Host Council is delegated by the Board as the "Employer" of the Director Alliance and administers the Director's Contract of Employment.
4. An outline of provisional costs associated with the Host Council arrangement are provided in Appendix B, noting these are subject to negotiation with the Board, Director and Host Council and therefore may change through mutual agreement.

3 BOARD PROCESSES

3.1 Board Meetings

3.1.1 Meeting Frequency and Attendees

Unless otherwise determined, the Board will meet on a quarterly basis.

Three Board members or the Chair can convene a Board meeting.

Seven Board members constitute a quorum.

Attendees will comprise Board members, the Chair of the South West Corridor Development and Employment Foundation Incorporated, the Director and the Executive Officer. Only Board members have voting rights.

The meeting dates and times for Board, committee and sub-committee meetings are approved annually by the Board through the adoption of a Meeting Planner.

3.1.2 Board Meeting Agenda

The Director, in consultation with the Chair and the CEO Forum, will prepare the agenda for each meeting.

Items on the agenda will generally include the items listed below:

- 1 Confirmation of the minutes of previous meeting
- 2 Committee minutes
- 3 Budget Report
- 4 Director's Report on priorities identified in the work plan
- 5 Items for Decision
- 6 General Business

3.1.3 Board Papers

The Director is responsible for the circulation of Board papers to Board members at a working week prior to the meeting. Papers should clearly indicate whether a resolution of the Board is required and should include the recommended resolution.

As a minimum, the Board papers must contain:

- 1 The minutes of the previous meeting
- 2 Agenda items with recommendations, and for information.
- 3 Finance Report
- 4 Director's Report

3.1.4 Board Minutes

The minutes must contain a brief review of the discussion at the meeting and record the resolutions adopted by the Board.

Board members who dissent can ask to have their decision noted in the minutes.

The Director will maintain a complete set of papers for each Board meeting at the Alliance principal office. Draft (unapproved) minutes will be circulated by email within ten working days of the Board meeting and formally considered at the next Board meeting.

3.1.5 Board Decision and Compliance Timetable

Prior to the commencement of each calendar year, the Director will provide Board members with a Decision and Compliance Timetable outlining key decision dates for the forthcoming year.

Key decision dates for compliance issues include:

- 1 Approval Role Statements for Alliance Committees and Sub-committees
- 2 Financial contributions from member Councils
- 3 Annual budget for Alliance
- 4 Adoption of Decision and Compliance Timetable
- 5 Commission of Annual Financial Audit
- 6 Approval to publish Annual Report
- 7 Adoption of Annual Meeting Planner
- 8 Adoption of Director's Annual Work Plan

3.1.6 Memorandum of Understanding

The Board members will enter into a Memorandum of Understanding that establishes resources and funding requirements to support the Alliance, Chair and Deputy Chair rotations, contributed funds or 'member equity' reporting and the terms of the agreement.

The Memorandum of Understanding will be based on a six-year commitment to ensure the strategic focus and regional activities of the Alliance can be undertaken with a level of certainty and timeframes consistent with the Director's Contract of Employment.

The Memorandum of Understanding is provided in Appendix C.

3.1.7 Board Proceedings and Dispute Resolution

Decisions of the Board will be made by resolution with Robert's Rules used as a guide to procedure (refer to Appendix D).

It is recognised that from time to time it may not be possible for the Board to reach a consensus position on a potentially conflicting issue that may disadvantage one or more of its member local government authorities. The Chair will in the first instance seek to resolve a potentially conflicting issue or dispute involving Members of the Board or the Director.

The Board may reach a conclusion that it is not in the best interests of the Alliance to pursue further dialogue or establish a position on a particular matter or issue.

This approach accepts that the differing views expressed by member Councils, or established through member Council resolutions, should be respected and that the solidarity and unity of members is a core value and paramount for the ongoing and effective operation of the Alliance. In accordance with this philosophy, decisions on such contentious issues will be dealt with through consensus, rather than by voting to achieve a majority position, to protect the membership of the Alliance.

In the limited cases where it is not possible for the Alliance to adopt a regional perspective and position on a particular issue or proposal, the Board will maintain a neutral position on the issue or matter and defer any stakeholder interest on the issue or matter to the respective member Council.



Any disputes involving the Director Alliance will be dealt with in accordance with the Director's Contract of Employment.

3.1.8 Audit and Review

The Board will ensure that the Alliance and the South West Corridor Development and Employment Foundation are the subject of independent review by a qualified auditor each year.

The South West Corridor Development and Employment Foundation is an independent association whose accounts are managed externally and therefore appoints its auditor according to the rules of association contained in its Constitution.

3.1.9 Withdrawal from the agreement

A member council may at any time give notice of its intention to withdraw from the Alliance. The member council intending to withdraw from the Alliance must notify the Chair in writing no later than one year before its intended withdrawal.

The withdrawal of the member council shall take effect from the end of the financial year following the date that it provides written notice of its intention to withdraw. For example, a member council could provide written notice of its intention to withdraw in June 2026 – the withdrawal would take effect at the end of the financial year following, on 1 July 2027.

3.2 Committees

3.2.1 CEO Forum

The CEO Forum comprises the CEO's of all member local government authorities.

The role of the CEO Forum is to:

1. Provide advice on finances of the Alliance
2. Oversee the employment and activities of the Director Alliance
3. Provide a forum to progress and resolve complex or controversial regional issues
4. Provide advice on areas of member local government activity to be assessed for potential shared service assessment
5. Consider future agenda items for the Alliance Board
6. Consider future project activity, policies and procedures for the Alliance
7. Undertake the annual performance review of the Director Alliance and report on the review outcome to the Board.

The CEO Forum is to be chaired on annual rotation from its members in a manner aligned to the rotation of the Alliance Chair.

The CEO Forum's Role Statement is reviewed and adopted annually by the Alliance Board.

3.2.2 Committees and Sub Committees

The Board may establish Committees and Sub-committees to assist it carry out its role.

The Committees and Sub-committees of the Alliance currently in operation include:

- 1 CEO Forum
- 2 Planning and Technical Directors Forum
- 3 South West Environmental Reference Forum
- 4 Economic Development & Advocacy Forum

The Membership and Role Statements for the Committees and Sub-committees are reviewed and adopted annually by the Alliance Board. Other Forums and/or Committees may be established to support delivery of the Strategic Plan and work plan, with the approval of the Board.

3.3 Key Board Functions

3.3.1 Delegation of Authority

The Board empowers the Director to manage the affairs of the Alliance within a wide range of authorities that are defined in his role as Director but within specified constraints as determined from time to time.

3.3.2 Monitoring

To assist the Board in carrying out its role, the Board will monitor the performance of the Alliance by reference to:

- 1 Key performance indicators as defined in the Director's work plan.
- 2 Key compliance reports including audited statements

3.3.3 Strategy Formulation

The Board's role in the strategic planning process is one of input, review and approval on an annual basis.

3.3.4 Advice

A key aspect of each Board member's duties is to feedback for the Director and his or her ideas.

Board members should provide frank and honest advice to the Director.

Where appropriate, Board members should recommend possible alternative advisors with skills to assist the Board in dealing with specific issues.

3.3.5 Contacts

Board members are expected, where possible and appropriate, to further the Alliance's interests with outside contacts and networks.

3.3.6 Director Evaluation and Annual Performance Review

The Chair of the CEO Forum and Host CEO will evaluate and discuss with the Director his or her performance on an annual basis as part of an Annual Performance Review process, usually on the anniversary of Director's appointment, and report to the Board accordingly. This will include consultation with the CEO Forum.

4 BOARD MEMBER PROTOCOLS

4.1 Obtaining Information

Generally, Board members should only seek information on an issue involving Alliance directly from a staff member, contractor or consultant with the knowledge of the Director, Chair of the CEO Forum or Board Chair.

4.2 Access to Information

The Director must hold a set of Board papers for Board members to access for a period of seven years. Board members are entitled to access these papers on request.

Former Board members are entitled to access Board papers dated up to and including the date they ceased to be a Board member for a period of seven years after such date.

4.3 Insurance Arrangements

The Alliance does not maintain Director's and Officer's Insurance for each Board member as the activities as members of the Alliance are consistent with their roles as Mayor or CEO and therefore covered by member Council insurance policies.

The Host Council, as the delegated employer of the Director Alliance, is to include the Director under its Director's and Officer's Insurance during the period he or she is employed and for 7 years after the date on which he or she ceased to be a Director.

4.4 Board Evaluation

On an annual basis the Board will discuss and evaluate its performance and undertake a review of the Alliance through the Annual Report process.

4.5 Board Member Development

Board members are encouraged and expected, to undergo continued professional and self-development.

4.6 Board Member Induction

Induction of new Board members into their role on the Alliance Board will entail:

- 1 The Director and/or Chair discussing the responsibilities, conduct and contribution expectations of Board members with the new Board members.
- 2 Advising new Board members of this Corporate Governance Charter, the Memorandum of Understanding and relevant strategic documents.
- 3 Providing guidelines on Board processes.
- 4 Providing background information on and contact information for key people in the Alliance including an outline of their roles and capabilities.
- 5 The Director providing an industry background briefing and give the new Board members a package consisting of:



CORPORATE GOVERNANCE CHARTER

- 5.1. Key performance indicators
- 5.2. Last year's Annual Report
- 5.3. Current strategic directions
- 5.4. Relevant brochures and advertising material
- 5.5. Corporate Governance Charter
- 5.6. Memorandum of Understanding

APPENDIX A – CODE OF CONDUCT**Perth South West Metropolitan Alliance
CODE OF CONDUCT****OBJECTIVES**

The Board is the body responsible for administration of the Alliance as a voluntary regional organisation of Councils. It is in the best interests of the constituent local governments, the local community, as well as the public in general that a Code of Conduct applies to the operation of the Alliance and is approved by the Board.

The public and constituent local governments are entitled to expect that:

- the business of the Alliance and its affiliated bodies will be conducted with efficiency, impartially and with integrity;
- Members and employees will obey the spirit and letter of the law and, in particular, the provisions of all relevant statutes, ordinances, regulations and instruments;
- duty to the public will always be given absolute priority over the private interests of Members and employees.

The Code does not override or affect the legislation applicable to local government. It provides a guide and a basis of expectations for Alliance Board Members, committee members, members of affiliated bodies, the Director and employees and encourages a commitment to ethical and professional behaviour.

DEFINITIONS

In this Agreement:

Act means the *Local Government Act 1995*.

Affiliated body means entities supported by the Alliance or who operate in conjunction with the Alliance such as the South West Corridor Development Foundation Inc.

CEO means Chief Executive Officer of the Host Local Government.

Chair of the Chief Executive Officer Forum means the Executive appointed by the Members of the Alliance Board to that position.

Council means any Council (as defined in the Act) of the Local Government comprising the Alliance.

Director means the Director of the Alliance.

Confidential Information means any and all confidential information, data, reports, operations, know-how, accounts, dealings, records, materials, plans, statistics, finances or other documents and things (other than a document or thing which is already in the public domain), whether written or oral and of whatever type or nature relating to property, assets, liabilities, finances, dealings or functions of the Alliance or any undertaking from time to time carried out by the Alliance and Local Governments.

Host Local Government means: the local government housing the Director and staff of the Alliance. At the time of signing this contract, the Host Local Government is the City of Kwinana.



Intellectual Property means any and all intellectual property belonging to the Local Government including:

- (a) patents, copyright (including all copyright in software), registered designs, registered and unregistered trade marks, rights to have information kept confidential, processes, inventions, improvements, innovations, modifications and discoveries, whether or not capable of being secured, registered or protected by any means; and
- (b) any application or right to apply for registration of any of the rights referred to in paragraph (a); and
- (c) the Director’s Intellectual Property.

Local Government means any of the Local Governments (as defined in the s1.4 of the Act) comprising the Alliance.

Member means any member of a Alliance Board, committee, working group or affiliated body.

Perth South West Metropolitan Alliance means the City of Cockburn, Town of East Fremantle, City of Fremantle, City of Kwinana, City of Melville and City of Rockingham as a voluntary regional organisation of Councils operating through the Host Council.

Perth South West Metropolitan Alliance Board means the Mayors and Chief Executive Officers of member local governments of the Alliance or persons formally appointed to act in those positions.

Policies means all guidelines, policies, practices and procedures of the Alliance and Local Governments as varied from time to time.

POLICY STATEMENT

CONFLICT AND DISCLOSURE OF INTEREST

1. Conflict of Interest

- a) Members, the Director and employees will ensure that there is no actual (or perceived) conflict or incompatibility between their personal interests and the impartial fulfillment of their public or professional duties.
- b) The Director and employees will not engage in private work without the consent of the Chair of the Chief Executive Officer Forum.
- c) The Director and employees will lodge written notice with the Chair of the Chief Executive Officer Forum describing an intention to undertake a dealing in land within the district or which may otherwise be in conflict with the Local Government’s functions (other than purchasing the principal place of residence).
- d) The Director and employees who exercise recruitment or other discretionary functions will make disclosure before dealing with relatives or close friends and should disqualify themselves from dealing with those persons.
- e) The Director and employees will refrain from partisan political activities that could cast doubt on the neutrality and impartiality of employees acting in their professional capacity.

2. Disclosure of Interest

- a) Members, the Director and employees will adopt the principles of disclosure of financial interest and impartiality interest as contained within the Act and the Local Government (Administration) Regulations.
- b) Whenever disclosure is required by legislation, recommended in this Code, or otherwise seems appropriate, it will be made promptly, fully, and in writing to the Chair of the meeting prior to the meeting. In cases of urgency disclosure of an interest should be made orally at the start of the meeting and confirmed in writing.

PERSONAL BENEFIT

3. Use of Confidential Information

- a) Members, the Director and employees will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways in which are inconsistent with their obligation to act impartially, or to improperly cause harm or detriment to any person or organisation.
- b) Information of a confidential nature will not be communicated until it is no longer regarded as confidential.
- c) Members requesting information of a legal or sensitive nature shall make written application setting out reasons for requesting the document to the Director, accompanied by a Declaration of Interest that may be relevant or appropriate.
- d) The Freedom of Information rules shall apply at all times.
- e) Legal opinions can be read, but copies will not be provided.
- f) Members accessing Alliance records shall do so in the presence of the Director or his nominee, and in accordance with such procedures as deemed appropriate by the Alliance Board.
- g) In accordance with obligations of fidelity to the organisation the Director will inform the relevant Chair of the committee of any request from any Member wishing to access information which, in the opinion of the Director, the Member has a conflict or financial interest in accordance with the relevant legislation.
- h) Members be aware of the Director's legal obligation to report matters (to the relevant government agency) involving improper use of, or access to, information as "serious improper conduct".

4. Intellectual Property

The title to intellectual property in all duties relating to contracts of employment will be assigned to the Alliance or Local Governments upon its creation unless otherwise agreed by separate contract.

5. Improper Use of Undue Influence

Members, the Director and employees will not take advantage of their position to improperly influence other Members or employees in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

6. Gifts and Bribery

Members and Alliance Staff are bound by the Local Government Act rules relating to acceptance and disclosure of gifts, and should be noted in the relevant Local Government registers.

CONDUCT OF MEMBERS AND EMPLOYEES

7. Personal Behaviour

a) Members, the Director and employees will:

i) act, and be seen to act, properly and in accordance with the requirements of the law and terms of this Code;

ii) perform their duties impartially and in the best interests of the Alliance and Local Governments, uninfluenced by fear or favour;

iii) act in good faith (ie: honestly, for the proper purpose, and without exceeding their powers) in the interests of the Alliance and Local Governments and the community;

iv) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and

v) always act in accordance with their obligation of fidelity to the Alliance and Local Governments.

8. Honesty and Integrity

Members, the Director and employees will:

a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;

b) bring to the notice of the Alliance Chair or the relevant Committee Chair any dishonesty on the part of any other Member and, in the case of an employee, to the Director.

c) be frank and honest in their official dealing with each other.

9. Performance of Duties

While on duty, employees will give their whole time and attention to Alliance business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Alliance and Local Governments.

10. Compliance with Lawful Orders

a) Employees will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the Director.

b) Employees will give effect to the lawful policies of the Alliance and Local Governments, whether or not they agree with or approve of them.



11. Administrative and Management Practices

Members, the Director and employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

Any Member, who wishes to raise a grievance in relation to the Code of Conduct shall first raise the matter with the Director, the Chair of the Chief Executive Officer Forum or the Alliance Board Chair.

Any employee who wishes to raise a grievance in relation to the Code of Conduct shall first raise the matter with the Director.

If the Director, the Chair of the Chief Executive Officer Forum or the Alliance Board Chair is unable to reach a satisfactory conclusion, then the matter is to be submitted to the Alliance Board for determination. Any member of the Alliance Board who is a party to a grievance process shall be ineligible to sit on the Board whilst it is acting as a grievance panel. The proceedings of the Alliance Board sitting as a grievance panel shall be confidential.

The Alliance Board may also convene a separate grievance panel which shall be comprised according to resolution of the Alliance Board. However, any member of the grievance panel found to be in breach of the Code of Conduct shall be ineligible to sit on the grievance panel for a period determined by the Alliance Board.

Should the grievance panel be unable to reach a satisfactory conclusion, then the matter may be submitted to the Alliance Board for determination.

Should a Member have any grievance in relation to an Officer (other than the Director), then the Director shall be advised of the matter in a timely manner. The Director shall deal with all grievance issues involving staff members.

The Local Government Act provisions relating to financial and conflicts of interest shall apply.

Nothing in this procedure shall prevent a Member/Officer from reporting matters as required under the Corruption and Crime Commission Act 2003.

DEALING WITH ALLIANCE PROPERTY

12. Use of the Alliance Facilities, Funds, Employees and Equipment

Members, the Director and employees will:

- a) be scrupulously honest in their use of the Alliance or Local Governments' resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body. Resources are defined, for the purpose of this clause, as being funds, facilities, employees and equipment;
- b) use the Alliance or Local Government resources entrusted to them effectively and economically in the course of their duties;
- c) not use the Alliance or Governments' resources (including the services of employees) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the Director).



13. Travelling and Sustenance Expenses

Members and employees will only claim or accept travelling and sustenance expenses arising out of travel related to matters which have a direct bearing on the services, policies or business of the Alliance and Local Governments in accordance with Policy and the provisions of the Act.

14. Access to Information

Members, the Director and employees will ensure that Members are given access to all information necessary for them to properly perform their functions and responsibilities.

CORPORATE OBLIGATIONS

15. Communication with Community

a) Members, the Director and employees will ensure that effective communication is promoted to the community, in order to achieve proper accountability and responsibility.

b) Members, the Director and employees will respect the decision making process of the Alliance and ensure their effective implementation.

16. Communication and Public Relations

a) All aspects of communication by employees (including verbal, written or personal), involving the Alliance and Local Governments activities should reflect the status and objectives of the Alliance and Local Governments. Communications should be accurate, polite and professional.

b) The Alliance Board Chair or the Director will only make statements to the press on behalf of the Alliance.

This shall not prejudice an individual Member's right to express a personal opinion on issues of public interest.

17. Standard of Dress

Members, the Director and employees are expected to comply with neat and responsible dress standards at all times. The right to raise the issue of dress with individual employees is reserved.

18. Health, Well Being and Safety

Members, the Director and employees shall ensure that the premises used by the Alliance are adequate to ensure the health, safety and well being of their employees and members of the public.

19. Professional Advice

Members, the Director and other employees shall ensure that no restrictions are placed on the ability of employees to give professional advice to Alliance committees.

20. Entrepreneurial Activities

Members, the Director and employees should ensure that the Alliance impartially and properly assesses its own proposals for entrepreneurial activities, consistent with the scope and standard of the normal assessment of private subdivision, development and/or building applications.

APPENDIX B – ADMINISTRATIVE ARRANGEMENTS

ACTIVITY	ARRANGEMENT	FINANCIAL IMPLICATIONS	COMMENT
Staffing	Staff employed by the Host Council	Fully recouped	CEO Forum set Director Conditions and monitor performance
Accommodation, Computing and Financial Services	Provided by Host Council	Recouped through 5% charge on income for the Alliance	
Mobile Telephone	As per Director's Contract		
Travel	Approved by Host Council CEO	Paid by the Alliance	In consultation with the CEOs Forum Chair for interstate travel
Photocopying	Provided by Host Council	Fully recouped	
Credit Card	Provided by Host Council	Fully recouped	Supplied by Host Council - limit \$10,000

Director is employed under a fixed-term contract.

Additional Staff are employed under normal arrangements by the host Council and is funded by the Alliance.

Financial support services for the Alliance are provided by the host Council through their Financial Services.

Audit costs are directly paid by Alliance.

APPENDIX C – MEMORANDUM OF UNDERSTANDING**ALLIANCE****MEMORANDUM OF UNDERSTANDING****2025/26 – 2030/31****SIGNED XXXXXX****1. Introduction**

The Perth South West Metropolitan Alliance (the Alliance) operates to represent the combined regional interests of its member Councils and their constituents in promoting growth and development of the South West Metropolitan Region of Perth. In particular member Councils accept that key infrastructure is best planned and promoted on a regional basis.

2. Alliance Board

The strategic direction and management of the Alliance will be subject to guidance and direction of a Board comprising the Mayors and Chief Executive Officers of member Councils.

In making any determination primary consideration will be given to the impact on the overall region rather than individual Council interests, subject to clause 3.1.7 of the Corporate Governance Charter regarding Board Proceedings and Dispute Resolution.

3. Vision and Mission

Local Governments in South West Metropolitan Region of Perth, through cooperation with industry, community and the other spheres of government seek to capture a wide range of opportunities to enhance economic growth and support a diversity of quality lifestyles for the benefit of the member Councils and their communities.

The partnership approach adopted by the Alliance will extend to maximising cooperation with each other and consideration of shared services and resources. Members of the Alliance commit to discuss major information technology acquisitions and initiatives to allow for common approaches to be adopted where feasible.

The Alliance will be persuasive, forward looking and influential in representing, supporting and promoting Local Government interests that affect the growth and sustainable development of South West Metropolitan Region of Perth.

4. Resources

The member Councils agree to support the operations of the Alliance for the six years from 1 July 2025 to 30 June 2031.

Member Councils will be levied according to the annual budget adopted by the Board. In accordance with a 2017 Board decision, the following formula is applied to determine annual membership fees:

- a) \$25,000 minimum fee, and
- b) 22.95 cents per head of population, and
- c) 22.95 cents per \$1,000 of operating revenue (from the most recent audited financial year statements), and
Funding for work plan projects.



CORPORATE GOVERNANCE CHARTER

As an example, the table below shows the calculations for membership contributions for 2023/24 including total project funding of \$130,000.

MEMBER COUNCIL	(a + b + c) BASE CONTRIBUTION TOTAL	Equivalent member contribution % split	Contribution to project funding	MEMBERSHIP TOTAL 2024/25
City of Cockburn	\$95,547	23.47%	\$30,516	\$126,063
Town of East Fremantle	\$29,638	7.28%	\$9,466	\$39,104
City of Fremantle	\$53,195	13.07%	\$16,989	\$70,184
City of Kwinana	\$52,694	12.95%	\$16,830	\$69,524
City of Melville	\$79,913	19.63%	\$25,523	\$105,435
City of Rockingham	\$96,048	23.60%	\$30,676	\$126,724
TOTAL - Base member contribution	\$407,035	100.00%	\$130,000	\$537,035

5. Contributed funds

At the end of each financial year, a calculation will be made of the equity that notionally accrues to each member Council. The calculation will be based on the previous year’s ‘equivalent member % split’. The equity identified will be retained by the Alliance.

6. Chair of the Alliance Board

The Chair of the Alliance Board will be by annual rotation (calendar year) with the term commencing on 1 January each year. Similar arrangements will operate for the CEO Forum Chair. For the duration of this MOU, the arrangements will be as set out below:

Year	Chair Alliance	Deputy Chair Alliance	Chair CEO Forum	Deputy Chair CEO Forum
2025	Mayor City of Rockingham	Mayor City of Cockburn	CEO City of Rockingham	CEO City of Cockburn
2026	Mayor City of Cockburn	Mayor Town of East Fremantle	CEO City of Cockburn	CEO Town of East Fremantle
2027	Mayor Town of East Fremantle	Mayor City of Fremantle	CEO Town of East Fremantle	CEO City of Fremantle
2028	Mayor City of Fremantle	Mayor City of Kwinana	CEO City of Fremantle	CEO City of Kwinana
2029	Mayor City of Kwinana	Mayor City of Melville	CEO City of Kwinana	CEO City of Melville
2030	Mayor City of Melville	Mayor City of Rockingham	CEO City of Melville	CEO City of Rockingham
2031	Mayor City of Rockingham	Mayor City of Cockburn	CEO City of Rockingham	CEO City of Cockburn

7. Communications

Contact with the media on Alliance issues is the responsibility of the Chair and can be delegated to the Director or to an alternative arrangement as agreed by the Board.

8. Agreement

The undersigned member Councils of the Alliance agree to:

- a) Financially support the Alliance for the period 1 July 2025 to 30 June 2031.



CORPORATE GOVERNANCE CHARTER

- b) Actively participate in the Alliance Board, related committees, delegations and events.
- c) Consider issues and projects according to their regional impacts.
- d) Work cooperatively with other member Councils in promoting the growth and development of the South West Metropolitan Region and in the delivery of local government services.
- e) Where reasonable, allocate resources to support the activities of the Alliance.



CORPORATE GOVERNANCE CHARTER

XXXXXX

CITY OF COCKBURN

Mayor

CEO

TOWN OF EAST FREMANTLE

Mayor

CEO

CITY OF FREMANTLE

Mayor

CEO

CITY OF KWINANA

Mayor

CEO

CITY OF MELVILLE

Mayor

CEO

CITY OF ROCKINGHAM

Mayor

CEO

APPENDIX D – ROBERT'S RULES

Introduction to Robert's Rules of Order

The Rules of Order is a set of rules for conduct at Alliance Board meetings that allows for constructive debate and to make clear decisions.

The Alliance Board meeting procedure usually follows a fixed order of business. Below is a typical example:

1. Welcome
2. Attendance and apologies.
3. Minutes of last meeting.
4. Minutes of Sub Committees
5. Business Arising from Previous Meetings.
6. Director's Report.
7. Items to note or for discussion.
8. Items for Decision.
9. General Business.
10. Adjournment and next meeting.

The method used by Board members to express themselves is in the form of moving motions. A motion is a proposal that the entire membership take action or a stand on an issue. Individual Board members can:

1. Call to order.
2. Second motions.
3. Debate motions.
4. Vote on motions.

The Director, Executive Officer and the SWCDeF Chair may only participate in discussion at the Alliance Board Meeting and may not move motions or vote.

There are four Basic Types of Motions:

1. **Main Motions:** The purpose of a main motion is to introduce items to the membership for their consideration. They cannot be made when any other motion is on the floor, and yield to privileged, subsidiary, and incidental motions.
2. **Subsidiary Motions:** Their purpose is to change or affect how a main motion is handled, and is voted on before a main motion.
3. **Privileged Motions:** Their purpose is to bring up items that are urgent about special or important matters unrelated to pending business.
4. **Incidental Motions:** Their purpose is to provide a means of questioning procedure concerning other motions and must be considered before the other motion.

How are Motions Presented?

1. Obtaining the floor
 - a. Wait until the last speaker has finished.
 - b. Address the Chair and wait until the Chair recognises you.
2. Make Your Motion
 - a. Speak in a clear and concise manner.
 - b. Always state a motion affirmatively. Say, "I move that we ..." rather than, "I move that we do not ...".
3. Wait for Someone to Second Your Motion
4. Another member will second your motion or the Chair will call for a second.
5. If there is no second to your motion it is lost.
6. The Chair States Your Motion
 - a. The Chair will say, "it has been moved and seconded that we ..." Thus placing your motion before the Board for consideration and action.
 - b. The Board then either debates your motion, or may move directly to a vote.
 - c. Once your motion is presented to the Board by the Chair it becomes "assembly property", and cannot be changed by you without the consent of the members.
7. Expanding on Your Motion
 - a. The time for you to speak in favour of your motion is at this point in time, rather than at the time you present it.
 - b. The mover is always allowed to speak first.
 - c. All comments and debate must be directed to the Chair.
 - d. Keep to the time limit for speaking that has been established.
 - e. The mover may speak again only after other speakers are finished, unless called upon by the Chair.
8. Putting the Motion to the Board
 - a. The Chair asks, "Are you ready to vote on the motion?"
 - b. If there is no more discussion, a vote is taken.
 - c. On a motion to move the previous motion may be adopted.

Voting on a Motion:

There are five methods used to vote by the Alliance Board, they are:

1. **By Voice** -- The Chair asks those in favour to say, "aye", those opposed to say "no". Any member may move for an exact count.
2. **By General Consent** -- When a motion is not likely to be opposed, the Chair says, "if there is no objection ..." The membership shows agreement by their silence, however if one member says, "I object," the item must be put to a vote.
3. **By Division** -- This is a slight verification of a voice vote. It does not require a count unless the Chair so desires. Members raise their hands.
4. **By Ballot** -- Members write their vote on a slip of paper, this method is used when secrecy is desired.
5. **Flying Motion** -- The decision to use a Flying Motion is to be supported by at least two Members which allows a matter to be considered by email vote. A clear majority of responding members and a minimum of seven respondents is required for the matter to be approved.

Members may request that the matter not be put to the vote in accordance with clause 3.1.7 of the Corporate Governance Charter regarding Board Proceedings and Dispute Resolution.



AMENDMENT TO MEETING OF THE COUNCIL

Submitted in accordance with clause 7.3 of the City of Melville Local Government (Meeting Procedures) Local Law 2022

Presented to	Ordinary Meeting of Council to be held 18 March 2025
Related to Item	M25/47 Perth South West Metropolitan Alliance – Memorandum of Understanding
Submitted by	Cr N Robins
Attachments	Nil.

AMENDMENT

That the officer recommendation be amended by inserting a new point 3, to read:

- 3. Requests the Policy CP-113 Attendance at Events Policy and CP-092 Elected Members Professional Development be amended to include:**

“That prior approval must be obtained from the Council for any City of Melville representatives, including the Mayor and CEO, to attend Perth South Metropolitan Alliance international events.”

REASONS FOR THE MOTION

The Mayor and CEO (and possibly councillors or other staff) may be asked to undertake international travel as part of their role in representing Melville on the Perth South West Metropolitan Alliance, and in some cases, this may be necessary. It is considered appropriate that the Melville Council, who through budget adoption approves funding for the Alliance’s activities, determines whether the travel is necessary or not.



City of
Melville

**LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY**

**FOR THE PERIOD OF
JANUARY 2025
PRESENTED TO THE
ORDINARY MEETING OF COUNCIL
TO BE HELD ON 18 MARCH 2025**

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
18767	3D HR LEGAL PTY LTD			\$ 11,550.00
18767	Legal and conveyancing services	15/01/2025	E126366	\$ 11,550.00
13268	A1 PLAQUES WA K.F HALL & R.G HALL T/AS			\$ 6,270.00
13268	Plaques	15/01/2025	E126245	\$ 6,270.00
17359	AARO GROUP PTY LTD			\$ 36,973.68
17359	Drainage services	15/01/2025	E126334	\$ 36,973.68
18302	ABDUL-RAHMAN ABDULLAH			\$ 594.00
18302	Artists and artworks	15/01/2025	E126359	\$ 594.00
15032	ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS			\$ 4,500.00
15032	Entertainers	15/01/2025	E126271	\$ 4,500.00
14888	ACTION GLASS & ALUMINIUM			\$ 1,193.50
14888	Glazing supplies and services	15/01/2025	E126269	\$ 605.00
14888	Glazing supplies and services	31/01/2025	E126620	\$ 588.50
12528	ADVAM PTY LTD			\$ 1,170.04
12528	Cash collection services	15/01/2025	E126233	\$ 1,170.04
14456	ADVANCE PRESS (2013) PTY LTD			\$ 104.50
14456	Outsourced printing	31/01/2025	E126614	\$ 104.50
19298	ADVANCE VISUAL MILLINGTON ENTERPRISES PTY LTD T/AS			\$ 1,644.50
19298	Outsourced printing	31/01/2025	E126769	\$ 1,644.50
19048	ADVERTISING - MARKETFORCE SUBSIDIARY OF OMNICOM			\$ 1,547.90
19048	Marketing and communication services	15/01/2025	E126371	\$ 1,547.90
14260	AFLEX TECHNOLOGY (NZ) LIMITED			\$ 1,248.50
14260	Swimming pool costs	31/01/2025	E126608	\$ 1,248.50
16405	AGENCY 296 PTY LTD			\$ 3,300.00
16405	Artists and artworks	31/01/2025	E126650	\$ 3,300.00
16855	AIR LIQUIDE AUSTRALIA LIIMITED			\$ 2,982.17
16855	Gas	15/01/2025	E126317	\$ 1,202.30
16855	Gas	31/01/2025	E126671	\$ 1,779.87

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17444	AIR LIQUIDE HEALTHCARE PTY LTD			\$ 106.20
17444	Workplace health and safety services	31/01/2025	E126698	\$ 106.20
14538	AIREY TAYLOR CONSULTING AIREY TAYLOR PTY LTD T/AS			\$ 13,413.82
14538	Consulting services	31/01/2025	E126615	\$ 13,413.82
12330	ALINTA ENERGY ALINTA SALES PTY LTD T/AS			\$ 3,711.10
12330	Gas	15/01/2025	E126231	\$ 453.30
12330	Gas	31/01/2025	E126577	\$ 3,257.80
13350	ALL GARDENING SERVICES SCHNITZER, JOCHANAN SHANOAH T/AS			\$ 210.00
13350	Landscaping services and supplies	31/01/2025	E126589	\$ 210.00
18956	ALLERDING & ASSOCIATES ALLPLAN PTY LTD ITF ALLPLAN UNIT TRUST T/AS			\$ 8,193.08
18956	Town planning services - Professional fees	31/01/2025	E126741	\$ 8,193.08
19412	ALLFLOW INDUSTRIAL AUSTRALIA PTY LTD			\$ 1,016.95
19412	Water treatment services	15/01/2025	E126403	\$ 1,016.95
13806	ALS LIBRARY SERVICES PTY LTD			\$ 3,645.97
13806	Library Expenses	15/01/2025	E126254	\$ 454.08
13806	Library Expenses	31/01/2025	E126601	\$ 3,191.89
16088	ALYKA PTY LTD			\$ 2,200.00
16088	Website expenses	31/01/2025	E126642	\$ 2,200.00
17418	AMALGAMATED MOVIES NON-THEATRICAL FILM DISTRIBUTORS SNELLS DISTRIBUTION PTY LTD T/AS			\$ 198.00
17418	Event equipment hire	15/01/2025	E126338	\$ 198.00
12755	AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS			\$ 2,451.28
12755	Facilities management services	15/01/2025	E126237	\$ 1,815.66
12755	Facilities management services	31/01/2025	E126582	\$ 635.62
14064	AMCOM PTY LTD T/AS VOCUS COMMUNICATIONS			\$ 1,086.06
14064	IT and telecommunications expenses	31/01/2025	E126604	\$ 1,086.06
19049	AMCS AUSTRALIA PTY LTD			\$ 13,852.59
19049	IT software/licensing and maintenance - Wastedge software	15/01/2025	E126372	\$ 6,635.48
19049	IT software/licensing and maintenance - Wastedge software	31/01/2025	E126746	\$ 7,217.11

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17052	AMPED DIGITAL AMPED IT PTY LTD T/AS			\$ 1,848.00
17052	Marketing materials and promotional items	31/01/2025	E126683	\$ 1,848.00
13016	AMPOL PETROLEUM DISTRIBUTORS PTY LTD			\$ 749.47
13016	Fuel	15/01/2025	E126240	\$ 749.47
19130	ANDREW SCOTT GREEN COUNCILLOR			\$ 3,038.33
19130	Councillor expenses	15/01/2025	E126382	\$ 3,038.33
14630	ANIMAL ARK PTY LTD THE TRUSTEE FOR THE MANNING FAMILY TRUST T/AS			\$ 1,083.54
14630	External training courses	31/01/2025	E126617	\$ 1,083.54
16113	ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS			\$ 7,788.00
16113	Animal management and pound expenses	15/01/2025	E126290	\$ 7,788.00
19401	ANIMATRONIC ENGINEERING PTY LTD			\$ 5,921.10
19401	Playground equipment and maintenance	31/01/2025	E126779	\$ 5,921.10
18719	ANNA HARRIS & ASSOCIATED PTY LTD ATF THE ANNA HARRIS TRUST T/AS			\$ 330.00
18719	Medical expenses	15/01/2025	E126364	\$ 330.00
19555	ANNA MAEVE SCHNEIDER			\$ 1,000.00
19555	Community events	31/01/2025	E126797	\$ 1,000.00
18329	ANNA RICHARDSON			\$ 6,202.25
18329	Artists and artworks	31/01/2025	E126722	\$ 6,202.25
15333	AQUAMONIX PTY LTD			\$ 657.80
15333	Irrigation and watering systems	15/01/2025	E126277	\$ 657.80
16015	AQUATIC SERVICES WA PTY LTD			\$ 462.55
16015	Swimming pool costs	31/01/2025	E126639	\$ 462.55
13515	ARBOR CARBON PTY LTD			\$ 3,619.91
13515	Environmental consultancy services	31/01/2025	E126594	\$ 3,619.91
19260	ARBOR URBAN PTY LTD			\$ 572.00
19260	Arborists and tree services	31/01/2025	E126767	\$ 572.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17585	ART DISPLAY HIRE			\$ 8,635.00
17585	Artists and artworks	15/01/2025	E126343	\$ 8,635.00
10014	ARTEIL (WA) PTY LTD			\$ 585.20
10014	Furniture and Fit Out	31/01/2025	E126535	\$ 585.20
19223	ARTIFY CONSULTING PTY LTD			\$ 990.00
19223	Artists and artworks	15/01/2025	E126393	\$ 990.00
16360	ARTISTRALIA THE TRSUTEE FOR THE NORTHSTAR ASSET TRUST T/AS			\$ 528.00
16360	Screening - AH Bracks Library	15/01/2025	E126300	\$ 528.00
15738	ARTIST'S CHRONICLE DICIERO, LYNETTE PATRICE T/AS			\$ 720.00
15738	Advertising and media buy	15/01/2025	E126284	\$ 720.00
11150	ASB MARKETING PTY LTD			\$ 195.80
11150	Marketing materials and promotional items	15/01/2025	E126213	\$ 195.80
19519	ASB PRINT SPOT ON VENTURES PTY LTD T/AS			\$ 198.83
19519	Uniforms and corporate wardrobe	15/01/2025	E126410	\$ 198.83
18833	ASPIRE PERFORMANCE TRAINING PTY LTD			\$ 5,575.00
18833	Training services	15/01/2025	E126367	\$ 5,575.00
18197	ATTADALE GARDEN BAGS THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS			\$ 110.00
18197	Waste collection and disposal	31/01/2025	E126718	\$ 110.00
13723	AURION CORPORATION PTY LTD			\$ 5,335.00
13723	IT software/licensing and maintenance	15/01/2025	E126253	\$ 935.00
13723	IT software/licensing and maintenance	31/01/2025	E126598	\$ 4,400.00
19034	AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS			\$ 324.42
19034	Office equipment	15/01/2025	E126370	\$ 270.27
19034	Office equipment	31/01/2025	E126745	\$ 54.15
15138	AUST WEST AUTO ELECTRICAL PTY LTD			\$ 784.15
15138	Vehicle Repairs and Maintenance	15/01/2025	E126273	\$ 654.50
15138	Vehicle Repairs and Maintenance	31/01/2025	E126625	\$ 129.65
11523	AUSTRALIA POST PERTH			\$ 20,477.63

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
11523	Postage	15/01/2025	E126222	\$ 19,590.90
11523	Postage	31/01/2025	E126570	\$ 886.73
12765	AUSTRALIAN BARBELL COMPANY PTY LTD			\$ 1,267.40
12765	Sport and recreation equipment	31/01/2025	E126583	\$ 1,267.40
14967	AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS			\$ 7,467.59
14967	Uniforms and corporate wardrobe	15/01/2025	E126270	\$ 169.68
14967	Uniforms and corporate wardrobe	31/01/2025	E126623	\$ 7,297.91
11804	AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS			\$ 265,401.33
11804	Air conditioning - Civic Centre HVAC upgrade	15/01/2025	E126225	\$ 230,300.36
11804	Air conditioning maintenance and services	31/01/2025	E126573	\$ 35,100.97
16272	BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS			\$ 137.00
16272	Flowers and gifts and awards	15/01/2025	E126294	\$ 137.00
19495	BARONS BEVERAGE SERVICES THE TRUSTEE FOR BARON INDUSTRIES TRADING TRUST T/AS			\$ 983.38
19495	Food and beverages for resale	31/01/2025	E126788	\$ 983.38
16652	BCE SURVEYING PTY LTD			\$ 2,145.00
16652	Surveyors	31/01/2025	E126664	\$ 2,145.00
15661	BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS			\$ 16,700.60
15661	General hardware and tools	15/01/2025	E126283	\$ 6,643.60
15661	General hardware and tools	31/01/2025	E126633	\$ 10,057.00
13098	BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS			\$ 180.00
13098	Animal management and pound expenses	15/01/2025	E126242	\$ 180.00
19118	BEILBY DOWNING TEAL PTY LTD			\$ 7,880.00
19118	Recruitment expenses	15/01/2025	E126379	\$ 7,880.00
18400	BETTER RENT ACCEPTANCE PTY LTD			\$ 1,201.20
18400	GPS Devices Rent	31/01/2025	E126726	\$ 1,201.20
16556	BIN BATH BIN BATH CORPORATION PTY LTD T/AS			\$ 440.33
16556	Waste expenses	31/01/2025	E126657	\$ 440.33
17937	BIRDLIFE AUSTRALIA			\$ 649.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17937	Environmental consultancy services	31/01/2025	E126710	\$ 649.00
10027	BLACKWOODS J BLACKWOOD & SON PTY LTD T/AS			\$ 1,161.60
10027	General hardware and tools	31/01/2025	E126536	\$ 1,161.60
11364	BLUE GUM PARK TENNIS CLUB INC.			\$ 2,080.00
11364	Sport and recreation subsidies	31/01/2025	E126568	\$ 2,080.00
10187	BORAL CONSTRUCTION MATERIALS GROUP LTD			\$ 346.26
10187	Pavement construction and streetscape services	15/01/2025	E126188	\$ 346.26
19388	BOROKA KIS			\$ 1,500.00
19388	Artists and artworks	15/01/2025	E126400	\$ 1,500.00
18185	BOS CIVIL PTY LTD			\$ 12,943.24
18185	Engineering consulting services	31/01/2025	E126716	\$ 12,943.24
11075	BOYA EQUIPMENT PTY LTD			\$ 1,112.92
11075	Plant maintenance	15/01/2025	E126211	\$ 149.98
11075	Plant maintenance	31/01/2025	E126564	\$ 962.94
16739	BRIGHTMARK GROUP PTY LTD			\$ 22,199.29
16739	Commercial cleaning	31/01/2025	E126669	\$ 22,199.29
15629	BRIONY STEWART STEWARD, BRIONY T/AS			\$ 750.00
15629	Library Expenses	15/01/2025	E126282	\$ 750.00
10399	BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS			\$ 73,068.27
10399	Commercial cleaning	15/01/2025	E126194	\$ 41,119.56
10399	Commercial cleaning	31/01/2025	E126547	\$ 31,948.71
16998	BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS			\$ 449.21
16998	Staff supplies - Milk	15/01/2025	E126321	\$ 134.88
16998	Staff supplies - Milk	31/01/2025	E126681	\$ 314.33
10137	BUCHER MUNICIPAL PTY LTD			\$ 17,773.08
10137	Repairs and parts for Fleet	15/01/2025	E126186	\$ 17,017.93
10137	Repairs and parts for Fleet	31/01/2025	E126541	\$ 755.15
10004	BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD			\$ 8,580.20

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
10004	Regulatory fees and government charges	9/01/2025	E126177	\$ 8,580.20
99995	BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS			\$ 97,540.98
99995	Regulatory fees and government charges	9/01/2025	E126178	\$ 50,170.03
99995	Regulatory fees and government charges	22/01/2025	E126502	\$ 47,370.95
10036	BUNNINGS GROUP LIMITED			\$ 6,710.21
10036	Building construction materials and services	15/01/2025	E126180	\$ 1,866.16
10036	Building construction materials and services	31/01/2025	E126537	\$ 4,844.05
19391	BUSHFIRE WORKS DEELEY FAMILY TRUST T/AS			\$ 940.50
19391	Fire equipment and maintenance services	31/01/2025	E126777	\$ 940.50
19408	CAITRIONA EVA RYAN			\$ 1,500.00
19408	Artists and artworks	31/01/2025	E126780	\$ 1,500.00
10965	CALIBRE PAINTING THE TRUSTEE FOR THE KIS TRUST T/AS			\$ 4,686.00
10965	Painting supplies and services	31/01/2025	E126557	\$ 4,686.00
17201	CAR CARE ROCKINGHAM MARIO BAELI T/AS			\$ 2,000.00
17201	Car Cleaning - Fleet	15/01/2025	E126329	\$ 960.00
17201	Car Cleaning - Fleet	31/01/2025	E126688	\$ 1,040.00
17265	CARDIA BIOPLASTICS CARDIA BIOPLASTICS (AUSTRALIA) PTY LTD T/AS			\$ 84,348.00
17265	waste expenses - Bin Liners	31/01/2025	E126693	\$ 84,348.00
18314	CAREER LIFE TRANSITIONS PTY LTD			\$ 3,520.00
18314	HR and workforce services	31/01/2025	E126720	\$ 3,520.00
18124	CARLA ADAMS ADAMS, CARLA MELITA			\$ 48.00
18124	Artists and artworks	31/01/2025	E126714	\$ 48.00
10044	CASTROL AUSTRALIA PTY LIMITED			\$ 5,527.24
10044	Greases and oils and lubricants	15/01/2025	E126181	\$ 5,527.24
17269	CDM AUSTRALIA PTY LTD			\$ 11,075.08
17269	IT and telecommunications expenses	15/01/2025	E126331	\$ 11,075.08
15677	CHAMPION COMPRESSORS SULLAIR AUSTRALIA PTY LTD T/AS			\$ 752.47
15677	Maintenance and services	31/01/2025	E126634	\$ 752.47

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
13923	CHILDRENS BOOK COUNCIL OF AUSTRALIA (WA)			\$ 75.00
13923	Membership fees	15/01/2025	E126257	\$ 75.00
15529	CHOICEONE PTY LTD			\$ 48,749.89
15529	Temporary labour	15/01/2025	E126281	\$ 30,808.74
15529	Temporary labour	31/01/2025	E126632	\$ 17,941.15
10442	CHRISTOU DESIGN GROUP PTY LTD			\$ 77,385.00
10442	Library and Cultural Centre Design and development	31/01/2025	E126549	\$ 77,385.00
10287	CITY OF CANNING			\$ 2,457.00
10287	Aquatic Facility hire	15/01/2025	E126192	\$ 2,457.00
10001	CITY OF MELVILLE - PETTY CASH			\$ 34.15
10001	Petty Cash - Canning Bridge Library	15/01/2025	070941	\$ 34.15
11277	CITY OF SOUTH PERTH			\$ 414.70
11277	Impound fees for cats	15/01/2025	E126216	\$ 414.70
10315	CITY OF SUBIACO			\$ 2,318.25
10315	Long Service Leave	15/01/2025	E126193	\$ 2,318.25
18578	CLAIRE LAWSON			\$ 90.00
18578	Artists and artworks	31/01/2025	E126731	\$ 90.00
18599	CLASSIC HIRE MILTOM PTY LTD T/AS			\$ 2,332.37
18599	Event equipment hire	15/01/2025	E126363	\$ 2,332.37
17962	CLIVE ROSS COUNCILLOR			\$ 3,038.33
17962	Councillor expenses	15/01/2025	E126354	\$ 3,038.33
18107	COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS			\$ 1,800.00
18107	Photography	15/01/2025	E126358	\$ 1,800.00
14110	COMMERCIAL & INDUSTRIAL MOWING D.J LUCKIN & T.M LUCKIN T/AS			\$ 6,182.00
14110	Mowing and slashing services	15/01/2025	E126261	\$ 5,060.00
14110	Mowing and slashing services	31/01/2025	E126605	\$ 1,122.00
14441	COMMERCIAL AQUATICS AUSTRALIA PTY LTD			\$ 117,656.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
14441	Replace UV Filter and Control panel - LeisureFit Booragoon	31/01/2025	E126613	\$ 117,656.00
19192	COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD			\$ 1,727.89
19192	Pest & Weed Control	15/01/2025	E126391	\$ 165.00
19192	Pest & Weed Control	31/01/2025	E126761	\$ 1,562.89
17074	COMPLETE OFFICE SUPPLIES			\$ 15,243.24
17074	Stationery	15/01/2025	E126326	\$ 15,243.24
13935	CONTRA-FLOW PTY LTD			\$ 344,745.16
13935	Traffic control services	15/01/2025	E126258	\$ 84,870.41
13935	Traffic control services	31/01/2025	E126602	\$ 259,874.75
19110	COOPER & OXLEY GROUP PTY LTD			\$ 85,580.28
19110	Building construction materials and services - LeisureFit Booragoon	22/01/2025	E126506	\$ 85,580.28
17250	COUNTRY CLUB INTERNATIONAL PTY LTD			\$ 415.80
17250	Sport and recreation equipment	31/01/2025	E126692	\$ 415.80
16831	COVS GPC ASIA PACIFIC T/AS			\$ 2,755.98
16831	Plant purchase/Parts	31/01/2025	E126670	\$ 2,755.98
17859	CS LEGAL THE PIER GROUP PTY LTD T/AS			\$ 1,139.20
17859	Debt collection services	15/01/2025	E126349	\$ 321.53
17859	Debt collection services	31/01/2025	E126708	\$ 817.67
11677	CSE CROSSCOM PTY LTD			\$ 1,855.10
11677	Creative services and graphic design	15/01/2025	E126223	\$ 1,855.10
16969	CUSTOMER SCIENCE PTY LTD			\$ 8,580.00
16969	Business and management consulting and services	31/01/2025	E126678	\$ 8,580.00
17389	DAN MCCABE MCCABE, DANIEL T/AS			\$ 6.00
17389	Photography	31/01/2025	E126697	\$ 6.00
19469	DANIELLE HELEN BARRASS DANIELLE BENDA ORDANIELLE BARRASS T/AS			\$ 249.00
19469	Community events	31/01/2025	E126786	\$ 249.00
12131	DATA#3 LIMITED			\$ 140,604.69
12131	IT software/licensing and maintenance	15/01/2025	E126229	\$ 14,821.13

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
12131	IT software/licensing and maintenance	31/01/2025	E126575	\$ 125,783.56
10101	DAVID GRAY & CO PTY LTD			\$ 463.21
10101	Bin supply	15/01/2025	E126184	\$ 463.21
17546	DELOITTE TOUCHE TOHMATSU			\$ 4,500.00
17546	Auditing services	15/01/2025	E126342	\$ 4,500.00
14051	DEPARTMENT OF FIRE AND EMERGENCY SERVICES			\$ 1,201,146.16
14051	Regulatory fees and government charges - ESL Remittance	31/01/2025	E126603	\$ 1,201,146.16
15874	DEPARTMENT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES			\$ 7,806.85
15874	Sport and recreation subsidies	31/01/2025	E126637	\$ 7,806.85
13857	DEPARTMENT OF PLANNING, LANDS AND HERITAGE			\$ 6,168.00
13857	Regulatory fees and government charges	15/01/2025	E126256	\$ 6,168.00
11918	DEPARTMENT OF TRANSPORT WA			\$ 170.95
11918	Vehicle Searches	15/01/2025	E126226	\$ 170.95
18141	DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS			\$ 6,600.00
18141	Marketing and communication services	31/01/2025	E126715	\$ 6,600.00
19551	DOMINIC HYDE			\$ 5,700.00
19551	Artists and artworks	15/01/2025	E126418	\$ 5,700.00
16541	DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS			\$ 9,337.90
16541	Architectural and design services - Piney Lakes Eco Hub	31/01/2025	E126656	\$ 9,337.90
19521	DONUT WASTE SARKA HORNAKOVA T/AS			\$ 1,900.00
19521	Community events	15/01/2025	E126411	\$ 1,900.00
16693	DOWSING GROUP PTY LTD			\$ 718,200.07
16693	Roads and paving supplies - works carried out around the City of Melville	15/01/2025	E126311	\$ 132,732.57
16693	Roads and paving supplies - works carried out around the City of Melville	31/01/2025	E126666	\$ 585,467.50
13309	DRAINFLOW SERVICES PTY LTD			\$ 38,885.00
13309	Drainage services	15/01/2025	E126246	\$ 22,401.50
13309	Drainage services	31/01/2025	E126587	\$ 16,483.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
13751	DVA FABRICATIONS THE TRUSTEE FOR BEZ FAMILY TRUST T/AS			\$ 2,293.50
13751	Furniture	31/01/2025	E126599	\$ 2,293.50
14756	ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS			\$ 12,472.66
14756	Landfill management services	15/01/2025	E126267	\$ 12,096.46
14756	Landfill management services	31/01/2025	E126618	\$ 376.20
17816	ECOBBLUE INTERNATIONAL ECOBLUE INTERNATIONAL PTY LTD ATF ECOBLUE UNIT TRUST			\$ 4,059.90
17816	Fuel	15/01/2025	E126348	\$ 4,059.90
17240	ECOCYCLE PTY LTD			\$ 3,087.04
17240	Waste expenses	15/01/2025	E126330	\$ 3,087.04
19236	ECOSCAPE AUSTRALIA PTY LTD			\$ 7,150.00
19236	Landscape design and architecture services	15/01/2025	E126394	\$ 7,150.00
19189	EFTSURE PTY LTD			\$ 16,896.00
19189	IT software/licensing and maintenance	15/01/2025	E126389	\$ 16,896.00
19512	EG INCURSIONS PTY LTD			\$ 1,208.90
19512	Community events	31/01/2025	E126794	\$ 1,208.90
18907	EGC CONSULTANTS CHAN, GALLANT WAI CHEUK T/AS			\$ 4,180.00
18907	Engineering consulting services	31/01/2025	E126739	\$ 4,180.00
16445	ELEMENT ADVISORY PTY LTD			\$ 58,677.85
16445	Architectural and design services	15/01/2025	E126302	\$ 49,594.60
16445	Architectural and design services	31/01/2025	E126651	\$ 9,083.25
16230	ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS			\$ 1,649.07
16230	Locksmith supplies and services	15/01/2025	E126293	\$ 1,014.68
16230	Locksmith supplies and services	31/01/2025	E126644	\$ 634.39
19514	ELLA JEAN NAPIER			\$ 150.00
19514	Photography	15/01/2025	E126409	\$ 150.00
17101	ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS			\$ 649.00
17101	Irrigation and watering systems	15/01/2025	E126327	\$ 649.00
19216	EMMA DAISY PHOTOGRAPHY STOKES, EMMA LOUISE T/AS			\$ 370.00

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19216	Photography	31/01/2025	E126763	\$ 370.00
11380	EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS			\$ 115,600.23
11380	Building construction materials and services	15/01/2025	E126218	\$ 76,154.23
11380	Building construction materials and services	31/01/2025	E126569	\$ 39,446.00
10091	ENGINE PROTECTION EQUIPMENT			\$ 2,984.44
10091	Repairs and Parts as required	15/01/2025	E126183	\$ 497.32
10091	Repairs and parts as Required	31/01/2025	E126539	\$ 2,487.12
17316	ENSIGN SERVICES (AUST.) PTY. LTD			\$ 281.16
17316	Laundrying and dry cleaning	15/01/2025	E126332	\$ 281.16
17802	ENTIRE TECH ENTIRE TECH (AUSTRALIA) PTY LTD T/AS			\$ 2,814.53
17802	IT technical services	15/01/2025	E126346	\$ 814.53
17802	IT technical services	31/01/2025	E126706	\$ 2,000.00
14541	ENVIRO SWEEP EWCS UNIT TRUST T/AS			\$ 4,950.00
14541	Street sweeping services	31/01/2025	E126616	\$ 4,950.00
19332	ENVIROPATH PTY LTD			\$ 9,068.44
19332	Street sweeping services	15/01/2025	E126398	\$ 9,068.44
19580	ENVISIONWARE AUSTRALIA PTY LTD			\$ 358.49
19580	IT hardware	15/01/2025	E126423	\$ 358.49
16611	ERLECTIONS (WA) LIGHTFORCE ASSET PTY LTD T/AS			\$ 2,392.50
16611	Road signs	31/01/2025	E126660	\$ 2,392.50
17227	ERIN COATES			\$ 78.75
17227	Library Expenses	31/01/2025	E126689	\$ 78.75
16989	ESSENTIAL COFFEE PTY LTD			\$ 468.75
16989	Facilities management services	31/01/2025	E126680	\$ 468.75
10159	EUROPCAR WA ILHA PTY LTD T/AS			\$ 1,575.72
10159	Car hire	15/01/2025	E126187	\$ 1,212.09
10159	Car hire	31/01/2025	E126542	\$ 363.63
19541	EV CHARGING SYSTEMS PTY LTD			\$ 40,985.89

Over \$25,000.00				
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19541	Electric Vehicle charging stations implementation	15/01/2025	E126416	\$ 40,985.89
10235	EXTERIA AND MODUS AUSTRALIA LANDMARK ENGINEERING & DESIGN PTY LTD T/AS			\$ 74,310.50
10235	Replacement of bins - Waste	31/01/2025	E126544	\$ 74,310.50
17448	FAIR PLAY SPORTS AND OUTDOOR			\$ 3,290.00
17448	Sport and recreation equipment	31/01/2025	E126699	\$ 3,290.00
10531	FEDEX EXPRESS AUSTRALIA PTY LTD			\$ 3,271.38
10531	Courier Charges - Libraries	15/01/2025	E126199	\$ 1,748.81
10531	Courier Charges - Libraries	31/01/2025	E126551	\$ 1,522.57
19127	FELD & CO SCHAAFSMA, MORGAN T/AS			\$ 3,000.00
19127	Venue hire	31/01/2025	E126757	\$ 3,000.00
18502	FELICITA SALA			\$ 650.00
18502	Community events	31/01/2025	E126728	\$ 650.00
19501	FELICITY JEAN GROOM			\$ 700.00
19501	Artists and artworks	31/01/2025	E126790	\$ 700.00
19556	FELIX GREENHILL FELIX SEBASTIAN JOYCE GREENHILL T/AS			\$ 380.00
19556	Community services and respite	31/01/2025	E126798	\$ 380.00
14774	FLEX FITNESS EQUIPMENT RUBY DISTRIBUTORS PTY LTD T/AS			\$ 12,586.62
14774	Sport and recreation equipment	31/01/2025	E126619	\$ 12,586.62
18338	FLEXI STAFF FLEXI STAFF GROUP PTY LTD			\$ 55,798.32
18338	Temporary labour	15/01/2025	E126361	\$ 13,372.54
18338	Temporary labour	31/01/2025	E126723	\$ 42,425.78
18606	FORPARK AUSTRALIA 4PARK PTY LTD T/AS			\$ 66,000.00
18606	Playground equipment removal and Disposal - Hugh Corbet Park	31/01/2025	E126732	\$ 66,000.00
15369	FOXTEL			\$ 350.00
15369	Cloud services	15/01/2025	E126278	\$ 350.00
17344	FREDA OGILVIE			\$ -
17344	Community events - Wrong Bank Details	30/12/2024	E125989	-\$ 650.00
17344	Community events	31/01/2025	E126695	\$ 650.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19559	FREMANTLE PA HIRE TRAVERS ENTERPRISES PTY LTD T/AS			\$ 15,048.88
19559	Event equipment hire	22/01/2025	E126507	\$ 15,048.88
18623	FRONT RUNNER AVL PTY LTD			\$ 1,518.00
18623	Community events	31/01/2025	E126733	\$ 1,518.00
16332	FULL CIRCLE DESIGN SERVICES			\$ 15,730.00
16332	Environmental consultancy services	15/01/2025	E126299	\$ 15,730.00
19537	GAF TRAFFIC			\$ 4,504.50
19537	Traffic control services	15/01/2025	E126415	\$ 4,504.50
16824	GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS			\$ 15,306.50
16824	Labour Hire	15/01/2025	E126315	\$ 15,306.50
10508	GLENN SWIFT SWIFT, GLENN BARRIE T/AS			\$ 1,650.00
10508	MCH and children services supplies and toys	15/01/2025	E126198	\$ 1,650.00
19072	GLOBAL MARINE ENCLOSURES PTY LTD			\$ 4,510.00
19072	Outdoor furniture and shades and exercise equipment	15/01/2025	E126375	\$ 4,510.00
17017	GLYNIS BARBER COUNCILLOR			\$ 3,038.33
17017	Councillor expenses	15/01/2025	E126323	\$ 3,038.33
19024	GO ORGANICS JD ORGANICS PTY LTD T/AS			\$ 963.60
19024	Landscaping services and supplies	31/01/2025	E126744	\$ 963.60
19379	GOODYEAR AUTOCARE MELVILLE SAYVEST PTY LTD T/AS			\$ 12,456.00
19379	Tyres	31/01/2025	E126776	\$ 12,456.00
15101	GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS			\$ 10,678.97
15101	Graffiti removal services	31/01/2025	E126624	\$ 10,678.97
19190	GRASSTREES AUSTRALIA GRASSTREES AUSTRALIA (WA) PTY LTD T/AS			\$ 3,795.00
19190	Landscaping services and supplies	31/01/2025	E126760	\$ 3,795.00
16874	GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS			\$ 4,279.00
16874	Marketing and communication services	15/01/2025	E126318	\$ 4,213.00
16874	Marketing and communication services	31/01/2025	E126673	\$ 66.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19562	GURU PRODUCTIONS PTY LTD			\$ 18,150.00
19562	Promotional videos	15/01/2025	E126420	\$ 18,150.00
19518	HANNAH JOSEPHINE COAKLEY			\$ 125.00
19518	Creative services and graphic design	31/01/2025	E126795	\$ 125.00
19546	HANNAH KATHLEEN MCPIERZIE			\$ 500.00
19546	Consulting services	15/01/2025	E126417	\$ 500.00
14312	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD			\$ 92,314.80
14312	Temporary labour	15/01/2025	E126265	\$ 53,581.27
14312	Temporary labour	31/01/2025	E126611	\$ 38,733.53
10599	HEAVY AUTOMATICS PTY LTD			\$ 324.50
10599	Maintenance and services	15/01/2025	E126200	\$ 324.50
17810	HILTON HARVEST COMMUNITY GARDEN INC			\$ 4,623.23
17810	Park maintenance charges	31/01/2025	E126707	\$ 4,623.23
11642	HINDS SAND SUPPLIES			\$ 963.60
11642	Building construction materials and services	31/01/2025	E126572	\$ 963.60
16705	HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS			\$ 9,531.00
16705	Architectural and design services	15/01/2025	E126312	\$ 6,171.00
16705	Architectural and design services	31/01/2025	E126668	\$ 3,360.00
15489	HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD			\$ 70,308.15
15489	Irrigation and watering systems	15/01/2025	E126280	\$ 2,959.00
15489	Monthly Streetscape irrigation and maintenance	31/01/2025	E126631	\$ 67,349.15
19062	HYDROQUIP PUMPS & IRRIGATION PTY LTD			\$ 3,630.00
19062	Irrigation and watering systems	15/01/2025	E126374	\$ 1,716.00
19062	Irrigation and watering systems	31/01/2025	E126748	\$ 1,914.00
10114	INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS			\$ 2,775.83
10114	General hardware and tools	15/01/2025	E126185	\$ 1,704.91
10114	General hardware and tools	31/01/2025	E126540	\$ 1,070.92
16016	INDUSTRIAL RECRUITMENT PARTNERS IRP PTY LTD T/AS			\$ 8,978.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
16016	Temporary labour	15/01/2025	E126287	\$ 3,485.14
16016	Temporary labour	31/01/2025	E126640	\$ 5,493.51
10009	INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS			\$ 4,805.89
10009	Hygiene services	15/01/2025	E126179	\$ 1,973.58
10009	Hygiene services	31/01/2025	E126534	\$ 2,832.31
16615	INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS			\$ 828.57
16615	Event equipment hire	15/01/2025	E126309	\$ 437.01
16615	Event equipment hire	31/01/2025	E126661	\$ 391.56
10236	INSTANT WINDSCREENS THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS			\$ 1,771.00
10236	Vehicle Repairs and Maintenance	15/01/2025	E126190	\$ 1,771.00
15166	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA - WESTERN INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA - WA T/AS			\$ 6,000.00
15166	Traffic control services	15/01/2025	E126275	\$ 3,200.00
15166	Traffic control services	31/01/2025	E126626	\$ 2,800.00
19114	INTEGRITY SAMPLING (WA) ADY ANADI PTY LTD T/AS			\$ 302.50
19114	Workplace health and safety services	31/01/2025	E126756	\$ 302.50
14326	INTELFIE GROUP LIMITED			\$ 3,212.79
14326	Commercial cleaning	31/01/2025	E126612	\$ 3,212.79
17417	IZZI VISUAL COMMUNICATION KRUGER, ISABEL T/AS			\$ 2,585.00
17417	Creative services and graphic design	15/01/2025	E126337	\$ 2,585.00
17967	JANE EDINGER COUNCILLOR			\$ 3,038.33
17967	Councillor expenses	15/01/2025	E126355	\$ 3,038.33
19073	JANE LOUISE HEBITON			\$ 400.00
19073	Artists and artworks	31/01/2025	E126750	\$ 400.00
19503	JASMINE O'DONOGHUE			\$ 354.00
19503	Community events	15/01/2025	E126407	\$ 354.00
17971	JENNIFER SPANBROEK COUNCILLOR			\$ 3,038.33
17971	Councillor expenses	15/01/2025	E126356	\$ 3,038.33
19581	JESSICA DAY JESSICA AILEEN DAY T/AS			\$ 1,500.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19581	Artists and artworks	31/01/2025	E126805	\$ 1,500.00
19525	JHT AUSTRALIA JOHNSON HEALTH TECH. AUSTRALIA PTY. LTD. T/AS			\$ 244.20
19525	Sport and recreation equipment	15/01/2025	E126412	\$ 244.20
19576	JOSEPH BUCHAN			\$ 1,000.00
19576	Artists and artworks	31/01/2025	E126804	\$ 1,000.00
18546	JULUWARLU GROUP ABORIGINAL CORPORATION			\$ 339.30
18546	Artists and artworks	31/01/2025	E126729	\$ 339.30
17199	KAMBARANG SERVICES PTY LTD			\$ 22,000.00
17199	Library Expenses	31/01/2025	E126687	\$ 22,000.00
16279	KAREN WHEATLAND COUNCILLOR			\$ 4,983.74
16279	Councillor expenses	15/01/2025	E126295	\$ 4,983.74
12898	KATHERINE MAIR COUNCILLOR			\$ 9,621.75
12898	Councillor expenses	15/01/2025	E126238	\$ 9,621.75
16394	KENNARDS HIRE PTY LTD			\$ 2,400.00
16394	Event equipment hire	15/01/2025	E126301	\$ 2,400.00
18186	KICKETT CONSULTING ROSALIE KICKETT T/AS			\$ 6,750.00
18186	Training services	31/01/2025	E126717	\$ 6,750.00
17951	KIT PRENDERGAST			\$ 2,475.00
17951	Community events	15/01/2025	E126353	\$ 2,475.00
16770	KLEENIT PTY LTD			\$ 2,348.50
16770	Graffiti removal services	15/01/2025	E126314	\$ 2,348.50
17379	KYLIE SHEREE HOWARTH HOWARTH, KYLIE SHEREE T/AS			\$ 855.80
17379	Library Expenses	31/01/2025	E126696	\$ 855.80
17064	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD			\$ 2,801.52
17064	Printers and multifunction devices - Printer Charges	15/01/2025	E126325	\$ 2,617.82
17064	Printers and multifunction devices - Printer Charges	31/01/2025	E126684	\$ 183.70
18660	LA PALETA			\$ 343.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
18660	Food and beverages for resale	31/01/2025	E126734	\$ 343.65
17292	LAMINAR CAPITAL PTY. LTD			\$ 550.00
17292	Accounting and financial services	31/01/2025	E126694	\$ 550.00
11115	LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS			\$ 2,888.71
11115	Regulatory fees and government charges	15/01/2025	E126212	\$ 31.60
11115	Regulatory fees and government charges	31/01/2025	E126566	\$ 2,857.11
10688	LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS			\$ 886.79
10688	Laundry and dry cleaning	15/01/2025	E126204	\$ 886.79
10618	LES MILLS AEROBICS			\$ 16,103.10
10618	Community events	15/01/2025	E126202	\$ 10,632.66
10618	Community events	31/01/2025	E126554	\$ 5,470.44
14311	LESLIE'S CURTAINS & BLINDS LESLIE'S CURTAINS PTY LTD T/AS			\$ 706.00
14311	Blinds and curtains	31/01/2025	E126610	\$ 706.00
14841	LFA FIRST RESPONSE PTY LTD THE TRUSTEE FOR LFA UNIT TRUST T/AS			\$ 1,533.24
14841	Workplace health and safety services	15/01/2025	E126268	\$ 1,533.24
10490	LGISWA			\$ 4,000.00
10490	Insurance premiums	15/01/2025	E126197	\$ 250.00
10490	Insurance premiums	31/01/2025	E126550	\$ 3,750.00
16877	LIGHTING OPTIONS AUSTRALIA PTY LTD			\$ 7,361.68
16877	Electrical and lighting maintenance supplies and services	31/01/2025	E126674	\$ 7,361.68
15241	LIGHTSPEED COMMUNICATIONS & ELECTRICAL LIGHTSPEED COMMUNICATIONS AUSTRALIA PTY LTD T/AS			\$ 4,678.85
15241	Furniture	31/01/2025	E126627	\$ 4,678.85
17919	LINCOLN MACKINNON			\$ 176.00
17919	Entertainers	15/01/2025	E126351	\$ 176.00
16451	LIVING TURF GREENSHED PTY LTD T/AS			\$ 5,192.00
16451	Turf and Equipment	31/01/2025	E126653	\$ 5,192.00
15475	LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS			\$ 89,240.58
15475	Landscaping services and supplies	15/01/2025	E126279	\$ 89,240.58

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
11343	M P ROGERS & ASSOCIATES PTY LTD			\$ 28,437.72
11343	Melville Aquatic Assets Survey	15/01/2025	E126217	\$ 28,437.72
13607	MAGNETISM ART & DESIGN DUGGAN, DANIEL ALLEN T/AS			\$ 9,531.00
13607	Community events	15/01/2025	E126250	\$ 6,354.00
13607	Community events	31/01/2025	E126596	\$ 3,177.00
19179	MAIN EVENT HIRE YELLOW CITRINE PTY LTD T/AS			\$ 1,744.00
19179	Venue hire	15/01/2025	E126387	\$ 1,744.00
19511	MARINA LOMMERSE			\$ 350.00
19511	Artists and artworks	15/01/2025	E126408	\$ 350.00
16037	MARQUEE MAGIC TUTAKI UNIT TRUST T/AS			\$ 2,069.00
16037	Event equipment hire	15/01/2025	E126288	\$ 245.00
16037	Event equipment hire	31/01/2025	E126641	\$ 1,824.00
15232	MATTHEW WOODALL COUNCILLOR			\$ 3,038.33
15232	Councillor expenses	15/01/2025	E126276	\$ 3,038.33
12678	MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS			\$ 851.17
12678	Pest & Weed Control	15/01/2025	E126236	\$ 425.47
12678	Pest & Weed Control	31/01/2025	E126581	\$ 425.70
15144	MCGEES PROPERTY SULLIVAN COMMERCIAL PTY LTD T/AS			\$ 605.00
15144	Valuation services	15/01/2025	E126274	\$ 605.00
19324	MCLEODS LAWYERS PTY LTD			\$ 10,287.64
19324	Legal and conveyancing services	15/01/2025	E126397	\$ 4,336.64
19324	Legal and conveyancing services	31/01/2025	E126770	\$ 5,951.00
19440	MEG EMILY CADDY			\$ 389.00
19440	Library Expenses	31/01/2025	E126783	\$ 389.00
16751	MEGA MUSIC AUSTRALIA PTY LTD THE TRUSTEE FOR THE K V FAMILY TRUST T/AS			\$ 7,021.95
16751	AV equipment and cameras	15/01/2025	E126313	\$ 7,021.95
11060	MELVILLE CARES			\$ 6,202.90
11060	Donations, Sponsorship & Contributions	31/01/2025	E126563	\$ 6,202.90

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
10373	MELVILLE COCKBURN CHAMBER OF COMMERCE INC			\$ 6,875.00
10373	Memberships	31/01/2025	E126546	\$ 6,875.00
16638	MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS			\$ 3,433.72
16638	Fleet - Vehicle Servicing	15/01/2025	E126310	\$ 2,560.79
16638	Fleet - Vehicle Servicing	31/01/2025	E126663	\$ 872.93
19166	MESSAGENET BY SINCH MESSAGEMEDIA MESSAGE4U PTY LTD			\$ 110.00
19166	IT and telecommunications expenses	15/01/2025	E126386	\$ 110.00
11603	MESSAGES ON HOLD MESSAGES ON HOLD AUSTRALIA PTY LTD T/AS			\$ 516.24
11603	Marketing and communication services	31/01/2025	E126571	\$ 516.24
18997	METAL ARTWORK BADGES D&L STUDIO PTY LTD T/AS			\$ 423.50
18997	Office equipment - Employee Badges	31/01/2025	E126742	\$ 423.50
18399	MICHAEL O'ROURKE			\$ 300.00
18399	Entertainers	15/01/2025	E126362	\$ 150.00
18399	Entertainers	31/01/2025	E126725	\$ 150.00
19054	MIDLAND MINI CRETE HIGGO NOMINEES PTY LTD T/AS			\$ 875.00
19054	Roads and paving supplies - concrete	15/01/2025	E126373	\$ 395.00
19054	Roads and paving supplies - concrete	31/01/2025	E126747	\$ 480.00
11480	MILES NOEL NOEL, MILES FELIX T/AS			\$ 3,140.50
11480	Photography	15/01/2025	E126220	\$ 3,140.50
19228	MINIQUIP HIRE THE TRUSTEE FOR FENTON FAMILY TRUST T/AS			\$ 2,186.80
19228	Plant hire	31/01/2025	E126765	\$ 2,186.80
10086	MISS MAUD TOWN INN PTY LTD T/AS			\$ 278.55
10086	Catering services and supplies	15/01/2025	E126182	\$ 278.55
19586	MM PLASTICS PTY LIMITED GRAPHIC ART MART T/AS			\$ 538.75
19586	Signage and sign writing	15/01/2025	E126424	\$ 538.75
12865	MMM WA PTY LTD			\$ 5,252.75
12865	Building construction materials and services	31/01/2025	E126584	\$ 5,252.75

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
18768	MODE DESIGN CORP PTY LTD			\$ 4,664.00
18768	Architectural and design services	31/01/2025	E126737	\$ 4,664.00
10212	MPL LABORATORIES ENVIROLAB SERVICES (WA) PTY LTD T/AS			\$ 747.33
10212	Asbestos removal and disposal	15/01/2025	E126189	\$ 113.85
10212	Asbestos removal and disposal	31/01/2025	E126543	\$ 633.48
14646	MURDOCH UNIVERSITY			\$ 12,650.00
14646	Donations, Sponsorship & Contributions	15/01/2025	E126266	\$ 12,650.00
10259	MYAREE CAR HIRE DAVIOT SC & SL PTY LTD T/AS			\$ 318.00
10259	Car Hire	15/01/2025	E126191	\$ 318.00
15921	MYSTERY CUSTOMER UNDERCOVER CUSTOMER PTY LTD T/AS			\$ 1,848.00
15921	Business and management consulting and services	15/01/2025	E126286	\$ 785.40
15921	Business and management consulting and services	31/01/2025	E126638	\$ 1,062.60
19201	NATIONAL CRIME CHECK NATIONAL CRIME CHECK PTY LTD T/AS			\$ 336.00
19201	HR and workforce services	31/01/2025	E126762	\$ 336.00
16044	NATSYNC ENVIRONMENTAL THE TRUSTEE FOR THE PRODIGY TRUST T/AS			\$ 412.50
16044	Animal management and pound expenses	15/01/2025	E126289	\$ 412.50
17940	NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD			\$ 43,049.24
17940	Bush regeneration	15/01/2025	E126352	\$ 23,726.82
17940	Bush regeneration	31/01/2025	E126711	\$ 19,322.42
17440	NBN CO LIMITED			\$ 34,870.92
17440	IT and telecommunications expenses	22/01/2025	E126505	\$ 34,870.92
16698	NEVILLE JOSEPH COLLARD			\$ 650.00
16698	Community events	31/01/2025	E126667	\$ 650.00
12969	NICOLE ROBINS COUNCILLOR			\$ 3,038.33
12969	Councillor expenses	15/01/2025	E126239	\$ 3,038.33
19564	NO PROBLEMS JUST SOLUTIONS PTY LTD LAND SURVEYS NO PROBLEMS JUST SOLUTIONS PTY LTD T/AS			\$ 1,980.00
19564	Surveyors	31/01/2025	E126799	\$ 1,980.00
16515	NON-ADVERTISING MARKETFORCE PTY LTD			\$ 17,650.26

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
16515	eNews Costs	15/01/2025	E126306	\$ 1,056.00
16515	eNews Costs	31/01/2025	E126655	\$ 16,594.26
17658	NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS			\$ 9,091.50
17658	Architectural and design services - Bicton Scouts Hall	15/01/2025	E126345	\$ 9,091.50
13408	NORTHLAKE ELECTRICAL PTY LTD NORTH LAKE ELECTRICAL PTY LTD T/AS			\$ 147,466.03
13408	Electrical and lighting maintenance supplies and services	15/01/2025	E126248	\$ 51,628.74
13408	Electrical and lighting maintenance supplies and services	31/01/2025	E126590	\$ 95,837.29
15866	NRP ELECTRICAL SERVICES			\$ 1,383.25
15866	Electrical and lighting maintenance supplies and services	31/01/2025	E126636	\$ 1,383.25
17336	NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS			\$ 2,966.43
17336	Landscaping services and supplies	15/01/2025	E126333	\$ 2,966.43
11020	NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS			\$ 1,607.37
11020	Irrigation and watering systems and supplies	15/01/2025	E126209	\$ 1,607.37
17543	ON TAP PLUMBING & GAS PTY LTD			\$ 35,068.83
17543	Plumbing maintenance supplies and services	15/01/2025	E126341	\$ 12,097.48
17543	Plumbing maintenance supplies and services	31/01/2025	E126700	\$ 22,971.35
13187	ONE MUSIC AUSTRALIA APRA - AUSTRALASIAN PERFORMING RIGHT ASSOC LTD T/AS			\$ 4,880.67
13187	Licences	15/01/2025	E126244	\$ 4,880.67
13439	OTIS ELEVATOR COMPANY PTY LTD			\$ 2,318.77
13439	Lift maintenance and services	31/01/2025	E126592	\$ 2,318.77
19143	OVENU CANNING VALE THE TRUSTEE FOR BANNON FAMILY TRUST T/AS			\$ 440.00
19143	Commercial cleaning	15/01/2025	E126384	\$ 440.00
18676	OVERDRIVE AUSTRALIA PTY LTD			\$ 6,699.00
18676	Library Stock	31/01/2025	E126735	\$ 6,699.00
12629	PAPERBARK TECHNOLOGIES PTY LTD			\$ 4,550.00
12629	Nursery supplies	15/01/2025	E126234	\$ 3,560.00
12629	Nursery supplies	31/01/2025	E126579	\$ 990.00
16488	PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS			\$ 1,795.20

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
16488	Security services	15/01/2025	E126304	\$ 1,795.20
19565	PAUL JORGE BOYE			\$ 1,500.00
19565	Creative services and graphic design	31/01/2025	E126800	\$ 1,500.00
18339	PEOPLESense BY ALTIUS PEOPLESense PTY LTS T/AS			\$ 4,111.79
18339	Workplace health and safety services	31/01/2025	E126724	\$ 4,111.79
19571	PERTH BUSINESS RELOCATIONS PTY LTD			\$ 1,870.00
19571	Business and management consulting and services	31/01/2025	E126803	\$ 1,870.00
19583	PERTH CITY FARM INC.			\$ 550.00
19583	Community events	31/01/2025	E126806	\$ 550.00
16305	PERTH ENERGY PTY LTD			\$ 6,714.37
16305	Gas	15/01/2025	E126297	\$ 6,714.37
19498	PERTH HIRE SHOP ROMANA INVESTMENTS PTY LTD T/AS			\$ 1,621.40
19498	Plant hire	15/01/2025	E126406	\$ 810.70
19498	Plant hire	31/01/2025	E126789	\$ 810.70
19530	PERTH IS OK KELLEWAY WHELAN HOLDINGS PTY LTD T/AS			\$ 27,735.40
19530	Promotional videos	15/01/2025	E126413	\$ 27,735.40
19013	PERTH MATTRESS & FURNITURE RECYCLING COMPANY SC GREIG & SM GREIG T/AS			\$ 7,062.00
19013	Waste collection and disposal	31/01/2025	E126743	\$ 7,062.00
19149	PHASE 3 MAINTENANCE PTY LTD			\$ 3,003.00
19149	Landscape design and architecture services	31/01/2025	E126758	\$ 3,003.00
10413	PLANTECH GROUNDS MAINTENANCE ATF BRANDON PROPERTY TRUST T/AS			\$ 703.54
10413	Park maintenance	15/01/2025	E126195	\$ 365.52
10413	Park maintenance	31/01/2025	E126548	\$ 338.02
19407	PLAY CHECK PTY LTD			\$ 30,728.50
19407	Playground equipment and maintenance	15/01/2025	E126402	\$ 30,728.50
10251	POOLEGRAVE SIGNS & ENGRAVING THE TRUSTEE FOR THE D&J ROSE FAMILY TRUST T/AS			\$ 1,705.00
10251	signage and sign writing	31/01/2025	E126545	\$ 1,705.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19244	POOLWERX KARDINYA NEOLIGHTS HOLDINGS PTY LTD T/AS			\$ 3,691.75
19244	Swimming pool costs	15/01/2025	E126396	\$ 2,090.00
19244	Swimming pool costs	31/01/2025	E126766	\$ 1,601.75
10461	PORTER CONSULTING ENGINEERS THE TRUSTEE FOR THE CONSULTING ENGINEERING UNIT TRUST T/AS			\$ 7,150.00
10461	Engineering consulting services	15/01/2025	E126196	\$ 7,150.00
16558	PROFESSIONAL SEARCH GROUP AUSTRALIA - PSG PROFESSIONAL SEARCH GROUP PTY LTD T/AS			\$ 45,127.28
16558	Temporary labour	22/01/2025	E126504	\$ 22,563.64
16558	Temporary labour	31/01/2025	E126658	\$ 22,563.64
13693	QED ENVIRONMENTAL SERVICES PTY LTD			\$ 3,525.50
13693	Environmental consultancy services	15/01/2025	E126252	\$ 836.00
13693	Environmental consultancy services	31/01/2025	E126597	\$ 2,689.50
10977	QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS			\$ 1,196.80
10977	Outsourced printing	15/01/2025	E126207	\$ 429.00
10977	Outsourced printing	31/01/2025	E126558	\$ 767.80
16280	QUANTUM BUILDING SERVICES PTY LTD			\$ 26,856.66
16280	Roofing services	15/01/2025	E126296	\$ 7,950.25
16280	Roofing services	31/01/2025	E126645	\$ 18,906.41
18324	QUASH SOUNDPROOFING THE TRUSTEE FOR THE WHALE FAMILY TRUST T/AS			\$ 3,539.91
18324	Supply and installation - Autex Panels	31/01/2025	E126721	\$ 3,539.91
17388	RANDA KHAMIS KHAMIS, RANDA T/AS			\$ 2,200.00
17388	Artists and artworks	15/01/2025	E126336	\$ 2,200.00
17236	RAWLINSONS (W.A) RAWLINSON ROBERTS & PARTNERS UNITTRUST T/AS			\$ 3,630.00
17236	Surveyors - LeisureFit Booragoon	31/01/2025	E126691	\$ 3,630.00
19109	REDIMED PTY LTD			\$ 9,182.53
19109	Medical expenses	15/01/2025	E126378	\$ 3,787.03
19109	Medical expenses	31/01/2025	E126754	\$ 5,395.50
13387	REDMAN SOLUTIONS PTY LTD			\$ 4,856.54
13387	IT software/licensing and maintenance	22/01/2025	E126503	\$ 4,856.54
17445	REINO INTERNATIONAL PTY LIMITED			\$ 11,694.67

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17445	Parking meters	15/01/2025	E126339	\$ 11,694.67
13412	REMIDA PERTH INC			\$ 1,975.00
13412	Community events	31/01/2025	E126591	\$ 1,975.00
19397	RENASCENT WESTERN AUSTRALIA PTY LIMITED			\$ 683,078.63
19397	Blue gum Community Centre Renovation - Claim 3	15/01/2025	E126401	\$ 280,585.58
19397	Blue gum Community Centre Renovation - Claim 2	31/01/2025	E126778	\$ 402,493.05
12002	RENT A FENCE PTY LTD THE TRUSTEE FOR THE RENT A FENCE AUSTRALIA TRUST T/AS			\$ 90.88
12002	Fencing supplies and services	15/01/2025	E126227	\$ 90.88
17528	REPLAS WA REPEAT PLASTICS WA ATF THE HERBERT FAMILY TRUST T/AS			\$ 6,699.00
17528	General recycling	15/01/2025	E126340	\$ 6,699.00
12203	RESOURCE RECOVERY GROUP			\$ 657,264.65
12203	Waste expenses	15/01/2025	E126230	\$ 657,264.65
16853	RETRO ROADS TAGSAT PTY LTD T/AS			\$ 2,934.42
16853	Road line marking	15/01/2025	E126316	\$ 2,934.42
10703	RICOH AUSTRALIA PTY LTD			\$ 51.37
10703	IT and telecommunications expenses	15/01/2025	E126205	\$ 51.37
19535	ROBERT MARK OWEN BURNS CLUEDUNNIT T/AS			\$ 950.00
19535	Entertainers	15/01/2025	E126414	\$ 950.00
19217	ROBERT WALTERS ROBERT WALTERS PTY LTD T/AS			\$ 12,990.94
19217	Temporary Labour	15/01/2025	E126392	\$ 10,305.29
19217	Temporary Labour	31/01/2025	E126764	\$ 2,685.65
10592	ROTARY CLUB OF APPLECROSS INC			\$ 85.00
10592	Donations, Sponsorship & Contributions	31/01/2025	E126552	\$ 85.00
13986	ROYAL WOLF AUSTRALIA UNITED RENTALS AUSTRALIA PTY LTD T/AS			\$ 472.93
13986	General hardware and tools	15/01/2025	E126260	\$ 472.93
18915	SAI GLOBAL AUSTRALIA PTY LTD			\$ 95.87
18915	Business and management consulting and services	31/01/2025	E126740	\$ 95.87

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
17878	SALLY BOWER			\$ 45.00
17878	Community events	31/01/2025	E126709	\$ 45.00
19433	SAMIHA G A OLWAN			\$ 1,550.00
19433	Artists and artworks	31/01/2025	E126782	\$ 1,550.00
19333	SASKIA ROBIN WILLINGE			\$ 1,500.00
19333	Artists and artworks	31/01/2025	E126771	\$ 1,500.00
10615	SATELLITE SECURITY SERVICES			\$ 3,500.20
10615	Security systems/Monitoring	15/01/2025	E126201	\$ 775.50
10615	Security systems/Monitoring	31/01/2025	E126553	\$ 2,724.70
12955	SAVI SOUND AUDIO VISUAL INTERGRATION SYSTEMS RISUCCI, DOMENIC T/AS			\$ 6,369.00
12955	AV equipment and cameras	31/01/2025	E126585	\$ 6,369.00
10911	SCOTT PRINTERS PTY LTD			\$ 1,142.90
10911	Outsourced printing	31/01/2025	E126556	\$ 1,142.90
19510	SEA JEWELLS PTY LTD			\$ 2,684.00
19510	Swimming pool costs	31/01/2025	E126793	\$ 2,684.00
19444	SECURE FENCING WA			\$ 290.00
19444	Building maintenance and services	31/01/2025	E126784	\$ 290.00
19003	SERCUL SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC T/AS			\$ 15,000.00
19003	Landscape design and architecture services	15/01/2025	E126369	\$ 15,000.00
19502	SERVO CLEAN PTY LTD			\$ 937.20
19502	Commercial cleaning	31/01/2025	E126791	\$ 937.20
17375	SHANTI VIBE YOGA HEALING PIERAVANTI, CHIARA T/AS			\$ 1,120.00
17375	Library Expenses	15/01/2025	E126335	\$ 1,120.00
19369	SHAY AZZARI			\$ 100.00
19369	Creative services and graphic design	31/01/2025	E126774	\$ 100.00
16982	SHERWOOD FLOORING PTY LTD			\$ 9,277.40
16982	Carpets and other floor coverings	15/01/2025	E126320	\$ 4,672.80
16982	Carpets and other floor coverings	31/01/2025	E126679	\$ 4,604.60

				Over \$25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19563	SHONA ELIZABETH ERSKINE			\$ 1,980.00
19563	Workplace health and safety services	15/01/2025	E126421	\$ 1,980.00
16550	SHRED-X PTY LTD			\$ 94.58
16550	Records management services	15/01/2025	E126307	\$ 94.58
17882	SIFTING SANDS CHELLEW HAWLEY PTY LTD T/AS			\$ 27,566.72
17882	Playground equipment and maintenance	15/01/2025	E126350	\$ 27,566.72
16447	SIGMA TELFORD GROUP CROMAG PTY LTD T/AS			\$ 7,819.62
16447	Water chemicals	15/01/2025	E126303	\$ 1,800.42
16447	Water chemicals	31/01/2025	E126652	\$ 6,019.20
15122	SIGNATURE PAVING AND EARTHWORKS PTY LTD			\$ 36,459.21
15122	Mt Henry Bridge Car Park	15/01/2025	E126272	\$ 36,459.21
13680	SMEDIA PTY LTD			\$ 500.00
13680	IT and telecommunications expenses	15/01/2025	E126251	\$ 500.00
17595	SONIC HEALTHPLUS SONIC HEALTHPLUS PTY LTD			\$ 921.80
17595	Medical expenses	31/01/2025	E126702	\$ 921.80
19139	SOO JEONG HONG COUNCILLOR			\$ 3,038.33
19139	Councillor expenses	15/01/2025	E126383	\$ 3,038.33
19585	SOPHIE ELIZABETH LEY KIDS IN FREO T/AS			\$ 95.00
19585	Marketing materials and promotional items	31/01/2025	E126807	\$ 95.00
16324	SOURCE SEPARATION SYSTEMS PTY LTD			\$ 4,395.09
16324	Bin supply	31/01/2025	E126647	\$ 4,395.09
15327	SOUTH SHORE SWIMMING CLUB INC.			\$ 14,551.80
15327	Swimming Coach Services and Entry	31/01/2025	E126629	\$ 14,551.80
16173	SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS			\$ 14,958.90
16173	Temporary fencing	15/01/2025	E126291	\$ 11,383.90
16173	Temporary fencing	31/01/2025	E126643	\$ 3,575.00
13969	SPANDEX ASIA PACIFIC PTY LTD			\$ 178.76

				Over \$25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	\$	Payment Amount
13969	Signage and sign writing	15/01/2025	E126259	\$	178.76
19482	SPARE PARTS PUPPET THEATRE INC			\$	330.00
19482	Community events	31/01/2025	E126787	\$	330.00
17813	SPECTRUM ARTS B MITCHELL & G MITCHELL T/AS			\$	220.00
17813	Artists and artworks	15/01/2025	E126347	\$	220.00
11220	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD			\$	537.81
11220	External training courses	15/01/2025	E126215	\$	537.81
17230	STANDARDS AUSTRALIA LIMITED			\$	631.70
17230	Licences	31/01/2025	E126690	\$	631.70
16617	STATE WIDE TURF SERVICES JERRA NOMINEES PTY LTD & NB NORRISH PTY LTD T/AS			\$	26,255.00
16617	Turf and Equipment	31/01/2025	E126662	\$	26,255.00
16476	STATEWIDE PUMP SERVICES			\$	968.00
16476	Sewerage expenses	31/01/2025	E126654	\$	968.00
18079	STEVE DAVIOT			\$	198.75
18079	Real estate and property management	31/01/2025	E126713	\$	198.75
11472	STILES ELECTRICAL & COMMUNICATION SERVICES STILES ELECTRICAL & COMMUNICATION SERVICES PTY LTD T/AS			\$	10,095.71
11472	Electrical and lighting maintenance supplies and services	15/01/2025	E126219	\$	10,095.71
18829	STIRLING KAIN			\$	225.00
18829	Artists and artworks	31/01/2025	E126738	\$	225.00
19593	STORMBOX GLOBAL1 PTY LTD T/AS			\$	8,218.43
19593	Advertising and media buy	31/01/2025	E126808	\$	8,218.43
17635	STRATAGREEN STRATA CORPORATION PTY LTD T/AS			\$	6,495.50
17635	Landscaping services and supplies	31/01/2025	E126704	\$	6,495.50
19352	STREEM PTY LTD			\$	9,845.00
19352	Marketing and communication services	31/01/2025	E126772	\$	9,845.00
19569	STUART IAN MCLAUGHLAN			\$	700.00
19569	Artists and artworks	31/01/2025	E126802	\$	700.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
10080	SUNNY SIGN COMPANY PTY LTD			\$ 369.60
10080	Signage and sign writing	31/01/2025	E126538	\$ 369.60
13539	SUPERIOR PAK PTY LTD			\$ 5,461.26
13539	Trucks - Maintenance and Repairs	15/01/2025	E126249	\$ 626.19
13539	Trucks - Maintenance and Repairs	31/01/2025	E126595	\$ 4,835.07
18553	SUPERSONIC AUSTRALASIA BILLIONS AUSTRALIA PTY LTD T/AS			\$ 3,300.00
18553	Entertainers	31/01/2025	E126730	\$ 3,300.00
19568	SURABI HOLDING PTY. LTD.			\$ 1,500.00
19568	Artists and artworks	31/01/2025	E126801	\$ 1,500.00
19289	SUSTAINABLE OUTDOORS THE TRUSTEE FOR S & F PAWLEY FAMILY TRUST T/AS			\$ 3,027.75
19289	Landscaping services and supplies	31/01/2025	E126768	\$ 3,027.75
18060	SW19 PTY LTD			\$ 70,895.00
18060	Streetscape Asset Audit	31/01/2025	E126712	\$ 70,895.00
19112	SWAN TAXIS PTY LTD			\$ 204.05
19112	Taxis	31/01/2025	E126755	\$ 204.05
16605	SYNERGY ELECTRICITY GENERATION & RETAIL CORPORATION T/AS			\$ 367,386.14
16605	Electricity	15/01/2025	E126308	\$ 271,660.19
16605	Electricity	31/01/2025	E126659	\$ 95,725.95
11719	TANGENT NOMINEES PTY LTD T/A SUMMIT HOMES GROUP TANGENT NOMINEES PTY LTD ATF SUMMIT HOMES GROUP TRUST T/AS			\$ 1,668.65
11719	Building construction materials and services	15/01/2025	E126224	\$ 1,668.65
18756	TANGO INFORMATION TECHNOLOGY PTY			\$ 61,756.20
18756	IT project management and consultancy	15/01/2025	E126365	\$ 24,704.90
18756	IT project management and consultancy	31/01/2025	E126736	\$ 37,051.30
16881	TASTY FRESH PTY LTD			\$ 130.20
16881	Food and beverages for resale	15/01/2025	E126319	\$ 25.20
16881	Food and beverages for resale	31/01/2025	E126675	\$ 105.00
18917	TEAM GLOBAL EXPRESS PTY LTD			\$ 393.69
18917	Couriers	15/01/2025	E126368	\$ 393.69

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19372	TELSTRA LIMITED			\$ 24,954.25
19372	Telecommunication services	15/01/2025	E126399	\$ 5,994.42
19372	Telecommunication services	31/01/2025	E126775	\$ 18,959.83
16307	TENDERLINK.COM ILLION AUSTRALIA PTY T/AS			\$ 237.61
16307	Advertising and media buy	31/01/2025	E126646	\$ 237.61
16954	TERRAVAC VACUUM EXCAVATION TERRAVAC PTY LTD ATF THE UPTON FAMILY TRUST T/AS			\$ 5,929.00
16954	Underground services	31/01/2025	E126676	\$ 5,929.00
19128	TERRENCE TECK SUN LEE COUNCILLOR			\$ 3,038.33
19128	Councillor expenses	15/01/2025	E126380	\$ 3,038.33
14187	TESTO PTY LTD			\$ 341.00
14187	General hardware and tools	15/01/2025	E126263	\$ 341.00
19542	THE ARTISTS NOOK N.M COWIE & K.C FERGUSON T/AS			\$ 6,052.50
19542	Artists and artworks	31/01/2025	E126796	\$ 6,052.50
10996	THE DANCE COLLECTIVE THE TRUSTEE FOR THE TDC TRUST T/AS			\$ 300.00
10996	Entertainers	31/01/2025	E126559	\$ 300.00
19558	THE LAWCARE MAN ANJALIE GROUP PTY LTD			\$ 3,971.00
19558	Park maintenance charges	15/01/2025	E126419	\$ 3,971.00
19367	THE REAL GOOD COMPANY PTY LTD			\$ 3,520.00
19367	Workplace health and safety services	31/01/2025	E126773	\$ 3,520.00
19243	THE SUMNER COLLECTIVE SUMNER, ELISE JAYNE T/AS			\$ 500.00
19243	Artists and artworks	15/01/2025	E126395	\$ 500.00
18311	THE TRUSTEE FOR GPS GEO GUARD TRUST			\$ 3,118.50
18311	Security services	15/01/2025	E126360	\$ 3,049.20
18311	Security services	31/01/2025	E126719	\$ 69.30
19579	THE TRUSTEE FOR LUCKY OCEANS MUSIC TRUST			\$ 2,000.00
19579	Community events	15/01/2025	E126422	\$ 2,000.00
19505	THOMAS SPENCER MATHIESON			\$ 1,000.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19505	Artists and artworks	31/01/2025	E126792	\$ 1,000.00
15749	THOMPSON BRUSHES K & D THOMPSON PTY LTD T/AS			\$ 4,086.72
15749	General hardware and tools	31/01/2025	E126635	\$ 4,086.72
12076	TIGER TEK PTY LTD			\$ 1,811.21
12076	General hardware and tools	15/01/2025	E126228	\$ 638.88
12076	General hardware and tools	31/01/2025	E126574	\$ 1,172.33
11019	TITAN FORD PERTH AUTO ALLIANCE PTY LTD T/AS			\$ 144,706.92
11019	Repairs and parts as required	15/01/2025	E126208	\$ 348.00
11019	Light Vehicle purchase - 3x Ford Rangers	31/01/2025	E126560	\$ 144,358.92
19448	TKPH PTY LTD			\$ 13,048.77
19448	Tyres	15/01/2025	E126404	\$ 11,704.00
19448	Tyres	31/01/2025	E126785	\$ 1,344.77
17007	TOMAS FITZGERALD COUNCILLOR			\$ 3,038.33
17007	Councillor expenses	15/01/2025	E126322	\$ 3,038.33
19099	TOTAL TOOLS O'CONNOR TOOLCO PTY LTD T/AS			\$ 456.00
19099	General hardware and tools	15/01/2025	E126377	\$ 399.00
19099	General hardware and tools	31/01/2025	E126753	\$ 57.00
12663	TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS			\$ 7,326.90
12663	Uniforms and corporate wardrobe	15/01/2025	E126235	\$ 1,726.89
12663	Uniforms and corporate wardrobe	31/01/2025	E126580	\$ 5,600.01
11089	TRADELINK PTY LIMITED			\$ 375.60
11089	Plumbing maintenance supplies and services	31/01/2025	E126565	\$ 375.60
17037	TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS			\$ 231,072.61
17037	Arborists and tree services	15/01/2025	E126324	\$ 195,347.71
17037	Arborists and tree services	31/01/2025	E126682	\$ 35,724.90
14271	TREE PLANTING & WATERING BARONESS HOLDINGS PTY LTD T/AS			\$ 316,012.03
14271	Arborists and tree services	15/01/2025	E126264	\$ 227,989.05
14271	Arborists and tree services	31/01/2025	E126609	\$ 88,022.98
13117	TREENET INC			\$ 1,855.00

				Over \$25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	\$	Payment Amount
13117	Memberships	15/01/2025	E126243	\$	1,855.00
16197	TRIDENT PLASTICS (SA) PTY LTD			\$	82,266.80
16197	Bin supply	15/01/2025	E126292	\$	82,266.80
14158	TRITON ELECTRICAL CONTRACTORS PTY LTD			\$	7,353.50
14158	Electrical and lighting maintenance supplies and services	15/01/2025	E126262	\$	7,188.50
14158	Electrical and lighting maintenance supplies and services	31/01/2025	E126606	\$	165.00
17588	TRUCK CENTRE WA PTY LTD			\$	6,260.76
17588	Repairs and parts as required	15/01/2025	E126344	\$	5,772.38
17588	Repairs and parts as required	31/01/2025	E126701	\$	488.38
17195	TRUCKLINE SPECIALIST WHOLESALERS PTY LTD T/AS			\$	437.76
17195	Repairs and parts as required	15/01/2025	E126328	\$	146.70
17195	Repairs and parts as required	31/01/2025	E126686	\$	291.06
13835	TSYR CHIAT CHEW COM EMPLOYEE			\$	1,000.00
13835	Staff reimbursements	15/01/2025	E126255	\$	1,000.00
19191	TWO MONKEYS AGENCY THE TRUSTEE FOR F & J FAMILY TRUST T/AS			\$	6,596.70
19191	Advertising and media buy	15/01/2025	E126390	\$	6,596.70
18070	UDLA UDLA PTY LTD ATF UDLA UNIT TRUST T/AS			\$	3,401.75
18070	Landscape design and architecture services	15/01/2025	E126357	\$	3,401.75
18401	ULLRICH ECKER			\$	249.00
18401	Library Expenses	31/01/2025	E126727	\$	249.00
14960	ULTIMO CATERING & EVENTS PTY LTD			\$	772.10
14960	Catering services and supplies	31/01/2025	E126622	\$	772.10
15458	ULVERSCROFT LARGE PRINT BOOKS ULVERSCROFT LARGE PRINT (AUSTRALIA) PTY LTD T/AS			\$	706.59
15458	Library Stock	31/01/2025	E126630	\$	706.59
10852	UNIQCO (WA) PTY LTD			\$	8,250.00
10852	Fleet Asset Management Plan	15/01/2025	E126206	\$	8,250.00
19164	UNITING GLOBAL PTY LTD			\$	50,640.46
19164	Commercial cleaning	15/01/2025	E126385	\$	29,310.04

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19164	Commercial cleaning	31/01/2025	E126759	\$ 21,330.42
17674	UNIVERUS SOFTWARE PTY LTD			\$ 2,728.00
17674	IT software/licensing and maintenance	31/01/2025	E126705	\$ 2,728.00
16490	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION			\$ 486.00
16490	Conference fees	15/01/2025	E126305	\$ 486.00
19087	VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD			\$ 61,473.56
19087	General recycling	15/01/2025	E126376	\$ 61,473.56
19089	VISION INTELLIGENCE VISION INTELLIGENCE PTY LTD T/AS			\$ 308.00
19089	Security systems/Monitoring	31/01/2025	E126751	\$ 308.00
16683	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS			\$ 25,499.26
16683	Data cabling services	31/01/2025	E126665	\$ 25,499.26
14227	VORGEE PTY LTD			\$ 231.00
14227	Goggles and swimming accessories	31/01/2025	E126607	\$ 231.00
19098	WA BLOCKMAKERS TTF GRAVEL PITY UNIT TRUST T/AS			\$ 12,264.78
19098	Roads and paving supplies - other	31/01/2025	E126752	\$ 12,264.78
13325	WA HINO SALES & SERVICE THE TRUSTEE FOR TRUCK UNIT TRUST T/AS			\$ 958.56
13325	Repairs and parts as required	15/01/2025	E126247	\$ 494.25
13325	Repairs and parts as required	31/01/2025	E126588	\$ 464.31
12334	WATER CORPORATION			\$ 63,189.16
12334	Hydro	15/01/2025	E126232	\$ 31,704.46
12334	Hydro	31/01/2025	E126578	\$ 31,484.70
11195	WATTLEUP TRACTORS NANCY & SUSAN P ZUVELA T/AS			\$ 2,587.95
11195	Plant maintenance	15/01/2025	E126214	\$ 860.25
11195	Plant maintenance	31/01/2025	E126567	\$ 1,727.70
13473	WC CONVENIENCE MANAGEMENT PTY LIMITED			\$ 2,011.67
13473	Maintenance and services	31/01/2025	E126593	\$ 2,011.67
19181	WCP CIVIL PTY LTD			\$ 365,601.79
19181	Building construction materials and services	15/01/2025	E126388	\$ 365,601.79

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
11031	WEMBLEY CEMENT HUMES CONCRETE PRODUCTS & HOLCIM (AUSTRALIA) PTY LTD T/AS			\$ 9,187.55
11031	Pipes and fittings services	31/01/2025	E126561	\$ 9,187.55
15762	WENDY CORRICK FRIENDS OF BULL CREEK			\$ 116.37
15762	Catering services and supplies	15/01/2025	E126285	\$ 116.37
10674	WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS			\$ 24,032.80
10674	Turf and Equipment	15/01/2025	E126203	\$ 9,438.00
10674	Turf and Equipment	31/01/2025	E126555	\$ 14,594.80
13112	WEST COAST WATERFILTER MAN			\$ 160.00
13112	Catering services and supplies	31/01/2025	E126586	\$ 160.00
16873	WESTERN AUSTRALIA POLICE			\$ 18.00
16873	HR and workforce services	31/01/2025	E126672	\$ 18.00
12319	WESTERN AUSTRALIAN LOCAL GOV ASSOC			\$ 654.50
12319	Local Government	31/01/2025	E126576	\$ 654.50
15279	WESTERN ENVIRAPEST AND WEED SOLUTIONS ENVIRAPEST PTY LTD T/AS			\$ 550.00
15279	Pest & Weed Control	31/01/2025	E126628	\$ 550.00
16382	WESTERN RESOURCE RECOVERY PTY LTD			\$ 225.37
16382	Waste collection and disposal	31/01/2025	E126649	\$ 225.37
13782	WEST-SURE GROUP			\$ 820.05
13782	Parking meters	31/01/2025	E126600	\$ 820.05
16956	WINENERGY WINCONNECT PTY LTD T/AS			\$ 126.57
16956	Electricity	31/01/2025	E126677	\$ 126.57
11509	WORKPOWER INCORPORATED			\$ 457.05
11509	Arborists and tree services	15/01/2025	E126221	\$ 457.05
16328	WORMALD AUSTRALIA PTY LTD			\$ 74,629.63
16328	Fire equipment and maintenance services	15/01/2025	E126298	\$ 66,600.05
16328	Fire equipment and maintenance services	31/01/2025	E126648	\$ 8,029.58
17103	WOW WIPES ATF LAWRENCE FAMILY & MACLACHLAN TRUST T/AS			\$ 1,199.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount	
17103	Hygiene services	31/01/2025	E126685	\$ 1,199.00	
17633	WREN OIL THE TRUSTEE FOR WREN FAMILY TRUST T/AS			\$ 528.00	
17633	Waste collection and disposal	31/01/2025	E126703	\$ 528.00	
14959	YELAKITJ MOORT NYUNGAR ASSOCIATION INC.			\$ 550.00	
14959	Entertainers	31/01/2025	E126621	\$ 550.00	
19427	YIDARRA GROUP PTY LTD			\$ 2,420.00	
19427	Artists and artworks	31/01/2025	E126781	\$ 2,420.00	
19492	ZALE CONSULTING ZALE PTY LTD T/AS			\$ 12,358.50	
19492	HR and workforce services	15/01/2025	E126405	\$ 12,358.50	
19066	ZALI REBECCA MORGAN			\$ 2,750.00	
19066	Artists and artworks	31/01/2025	E126749	\$ 2,750.00	
19129	ZHI HOONG LIM COUNCILLOR			\$ 3,038.33	
19129	Councillor expenses	15/01/2025	E126381	\$ 3,038.33	
11045	ZIPFORM PTY LTD			\$ 8,775.41	
11045	Outsourced printing	15/01/2025	E126210	\$ 6,524.28	
11045	Outsourced printing	31/01/2025	E126562	\$ 2,251.13	
13023	ZIRCODATA PTY LTD			\$ 2,788.86	
13023	Document storage and archive	15/01/2025	E126241	\$ 2,788.86	
99996	SUNDRY TRUST CREDITOR			\$ 106,400.00	
99996	Atrium Homes (WA) Pty Ltd	Verge Bond Refund	3/01/2025	E126170	\$ 1,900.00
99996	Mrs T L Swan	Verge Bond Refund	3/01/2025	E126171	\$ 1,900.00
99996	Residential Building WA Pty Ltd	Verge Bond Refund	3/01/2025	E126172	\$ 1,900.00
99996	Truleader Pty Ltd - Trading As Leading H	Verge Bond Refund	3/01/2025	E126173	\$ 1,900.00
99996	Mr L R Hoath	Verge Bond Refund	3/01/2025	E126174	\$ 1,900.00
99996	R J Clarke	Verge Bond Refund	3/01/2025	E126175	\$ 1,900.00
99996	Mr E J Fitzmaurice	Verge Bond Refund	3/01/2025	E126176	\$ 1,900.00
99996	Danmar Homes Pty Ltd	Verge Bond Refund	16/01/2025	E126479	\$ 1,900.00
99996	Da Vinci Homes Pty Ltd	Verge Bond Refund	16/01/2025	E126480	\$ 1,900.00
99996	Mr A Ghaderi	Verge Bond Refund	16/01/2025	E126481	\$ 1,900.00
99996	Danmar Homes Pty Ltd	Verge Bond Refund	16/01/2025	E126482	\$ 1,900.00
99996	Ms J C Branley	Verge Bond Refund	16/01/2025	E126483	\$ 1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
99996	Atrium Homes (WA) Pty Ltd	Verge Bond Refund	16/01/2025	E126484	\$	1,900.00
99996	Atrium Homes (WA) Pty Ltd	Verge Bond Refund	16/01/2025	E126485	\$	1,900.00
99996	Innova Builders (Wa) Pty Ltd	Verge Bond Refund	16/01/2025	E126486	\$	1,900.00
99996	Mr U B Rodrigo	Verge Bond Refund	16/01/2025	E126487	\$	1,900.00
99996	Nexus Home Improvements Pty Ltd	Verge Bond Refund	16/01/2025	E126488	\$	1,900.00
99996	Mr E M Debenham	Verge Bond Refund	16/01/2025	E126489	\$	1,900.00
99996	W S Hadi	Verge Bond Refund	16/01/2025	E126490	\$	1,900.00
99996	Ms L J Beard	Verge Bond Refund	16/01/2025	E126491	\$	1,900.00
99996	Classic Home & Garage Innovations Pty Lt	Verge Bond Refund	16/01/2025	E126492	\$	1,900.00
99996	Mr K J Hodge	Verge Bond Refund	16/01/2025	E126493	\$	1,900.00
99996	Mr G I Zammar	Verge Bond Refund	16/01/2025	E126494	\$	1,900.00
99996	Mrs S Gibbs	Verge Bond Refund	16/01/2025	E126495	\$	1,900.00
99996	Mr A E Dentamaro	Verge Bond Refund	16/01/2025	E126496	\$	1,900.00
99996	Ms J A Steadman	Verge Bond Refund	16/01/2025	E126497	\$	1,900.00
99996	Mrs R C Larsen	Verge Bond Refund	16/01/2025	E126498	\$	1,900.00
99996	Mr C M Sadler	Verge Bond Refund	16/01/2025	E126499	\$	1,900.00
99996	Ms H T Chung	Verge Bond Refund	16/01/2025	E126500	\$	1,900.00
99996	Sovereign Building Company Pty Ltd	Verge Bond Refund	30/01/2025	E126508	\$	1,900.00
99996	Hanssen Pty Ltd	Verge Bond Refund	30/01/2025	E126509	\$	1,900.00
99996	Ms C A Songhurst	Verge Bond Refund	30/01/2025	E126510	\$	1,900.00
99996	WB Homes	Verge Bond Refund	30/01/2025	E126511	\$	1,900.00
99996	Ashmy Pty Ltd	Verge Bond Refund	30/01/2025	E126512	\$	1,900.00
99996	Hampel Stephens Developments Pty Ltd	Verge Bond Refund	30/01/2025	E126513	\$	1,900.00
99996	WB Homes	Verge Bond Refund	30/01/2025	E126514	\$	1,900.00
99996	Mrs M Jasnic	Verge Bond Refund	30/01/2025	E126515	\$	1,900.00
99996	Residential Building WA Pty Ltd	Verge Bond Refund	30/01/2025	E126516	\$	1,900.00
99996	Mr L G Adamos	Verge Bond Refund	30/01/2025	E126517	\$	1,900.00
99996	Mrs F C Jensen	Verge Bond Refund	30/01/2025	E126518	\$	1,900.00
99996	Mrs G E Di Marco	Verge Bond Refund	30/01/2025	E126519	\$	1,900.00
99996	Mr L G Charlesworth	Verge Bond Refund	30/01/2025	E126520	\$	1,900.00
99996	Elite Compliance Pty Ltd	Verge Bond Refund	30/01/2025	E126521	\$	1,900.00
99996	Mr C D Meek	Verge Bond Refund	30/01/2025	E126524	\$	1,900.00
99996	Mr N A Escobar Quintanilla	Verge Bond Refund	30/01/2025	E126525	\$	1,900.00
99996	Ms M L Chu	Verge Bond Refund	30/01/2025	E126526	\$	1,900.00
99996	Mr C R Jenner	Verge Bond Refund	30/01/2025	E126527	\$	1,900.00
99996	MODUS Compliance Pty Ltd	Verge Bond Refund	30/01/2025	E126528	\$	1,900.00
99996	Mr D W Brown	Verge Bond Refund	30/01/2025	E126529	\$	1,900.00
99996	Mr I M B Mapa	Verge Bond Refund	30/01/2025	E126530	\$	1,900.00
99996	Mr B T Rewa	Verge Bond Refund	30/01/2025	E126531	\$	1,900.00
99996	Mrs J S Soto	Verge Bond Refund	30/01/2025	E126532	\$	1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
99996	National Trade Supplier Pty Ltd	Verge Bond Refund	16/01/2025	E126501	\$	1,900.00
99996	Civil Con Holdings Pty Ltd T/A Swift Dem	Verge Bond Refund	30/01/2025	E126533	\$	1,900.00
99996	Classic Home & Garage Innovations Pty Lt	Verge Bond Refund	30/01/2025	E126522	\$	1,900.00
99996	Classic Home & Garage Innovations Pty Lt	Verge Bond Refund	30/01/2025	E126523	\$	1,900.00
99998	SUNDRY EFT CREDITOR				\$	66,618.91
99998	Audrey Webster	Age Friendly Melville Assistance - AFM123 - Security screens	15/01/2025	E126425	\$	300.00
99998	Sung Hyun	Worm Farm Bin rebate	15/01/2025	E126426	\$	75.00
99998	SWAN ESTUARY RESERVES ACTION GROUP	Stores & Materials, Contractors & Rego	15/01/2025	E126427	\$	965.77
99998	Greg Sharland	Research & Development - Sauna & Ice Bat	15/01/2025	E126428	\$	70.00
99998	Tom Gibbins	Research & Development - Infrared Sauna	15/01/2025	E126429	\$	60.00
99998	Ben Ashwood	Reward & Recognition Team Breakfast	15/01/2025	E126430	\$	193.54
99998	Roger Shaw	Petrol reimbursement	15/01/2025	E126431	\$	32.30
99998	Norman Martella-Goodsell	Sterilisation Refund - Tag#254851	15/01/2025	E126432	\$	30.00
99998	Penelope Tee	Sterilisation Refund taag#11705	15/01/2025	E126433	\$	150.00
99998	Raymond Douglas Meadowcroft	Sterilisation Refund x 2 #10054 #10092	15/01/2025	E126434	\$	300.00
99998	Judith Rhian Bilclough	Sterilisation Refund tag#12825	15/01/2025	E126435	\$	100.00
99998	Sandra Jane Santini	Sterilisation Refund # 251618	15/01/2025	E126436	\$	30.00
99998	Laurelli Boucaut	Sterilisation Refund tag#11648	15/01/2025	E126437	\$	100.00
99998	Yuheng Jiang	Sterilisation Refund # 12994	15/01/2025	E126438	\$	100.00
99998	Leanne Hartill	Hayley Boyd - flowers for wedding	15/01/2025	E126439	\$	97.00
99998	Anne Lucia Ring	Author Ring: Anne Ring	15/01/2025	E126440	\$	330.00
99998	Glen John Marshall	BA-2024-2301 - Overpayment	15/01/2025	E126441	\$	201.00
99998	Elaine Robina Cole & Robert Grant Mclean	Rates Refund - Government Rebate	15/01/2025	E126442	\$	905.15
99998	Subin Song	BA-2024-1345 - App relodged and approved	15/01/2025	E126443	\$	171.65
99998	Cleverly Done Patios	BA-2024-1482 - App approved and relodged	15/01/2025	E126444	\$	171.65
99998	Brajkovich Demolition & Salvage (WA) P/L	BA-2024-1598 - app withdrawn	15/01/2025	E126445	\$	61.65
99998	Renata Jovevski	DA-2017-413 - Application withdrawn	15/01/2025	E126446	\$	295.00
99998	Ice Machines Australia	Ice Machine, Water Filter and freight	15/01/2025	E126447	\$	2,995.30
99998	Emma Jarvie	Duplicate animal reg refund Ref 79545	15/01/2025	E126448	\$	50.00
99998	A De Silva	Bond refund Shirley Strickland Oval 5 Jan	15/01/2025	E126449	\$	333.00
99998	Alison Parkes	Sustainability Rebate	15/01/2025	E126450	\$	50.00
99998	Carla Susan Ververk	Worm farm rebate	15/01/2025	E126451	\$	75.00
99998	ABN Residential WA Pty Ltd T/A Webb & Br	BA Withdrawn DA-2025-12	15/01/2025	E126452	\$	295.00
99998	Dimuthu Karunaratne	Annual Subscription 2025 CPA & CIMA	15/01/2025	E126453	\$	1,651.44
99998	Emily Yong	Compost Bin Rebate	15/01/2025	E126454	\$	50.00
99998	Emily May Berson	Sustainability Rebate	15/01/2025	E126455	\$	50.00
99998	Gisele Delapiaza	Sustainability Rebate	15/01/2025	E126456	\$	19.25
99998	Hannah Russell	Compost Bin Rebate	15/01/2025	E126457	\$	50.00
99998	Jeyda Aktepe	Sustainability rebate	15/01/2025	E126458	\$	12.95

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
99998	Josh Pittorino	15/01/2025	E126459	\$ 50.00
99998	Julia Stafford	15/01/2025	E126460	\$ 31.49
99998	Laura Clappinson	15/01/2025	E126461	\$ 50.00
99998	Lay Hooi	15/01/2025	E126462	\$ 50.00
99998	Nicole Papas	15/01/2025	E126463	\$ 24.00
99998	Alimar Collective Pty	15/01/2025	E126464	\$ 410.40
99998	BT & M Thornton	15/01/2025	E126465	\$ 916.50
99998	Sherly Handoko	15/01/2025	E126466	\$ 50.00
99998	Tanzeem Parkar	15/01/2025	E126467	\$ 50.00
99998	Tina Neill	15/01/2025	E126468	\$ 50.00
99998	Plunkett Homes Pty Ltd	15/01/2025	E126469	\$ 110.00
99998	Bridget Stephens	15/01/2025	E126470	\$ 50.00
99998	CU Building Group Pty Ltd	15/01/2025	E126471	\$ 151.20
99998	Ashmy Pty Ltd	15/01/2025	E126472	\$ 22.50
99998	Grace Slaven	15/01/2025	E126473	\$ 400.00
99998	Briar Kirkby	15/01/2025	E126474	\$ 397.00
99998	Justin Rapanaro	15/01/2025	E126475	\$ 800.00
99998	Annette Peterson	15/01/2025	E126476	\$ 1,500.00
99998	Valerie Zimdahl	15/01/2025	E126477	\$ 36.70
99998	Alexandra Gamble	15/01/2025	E126478	\$ 100.00
99998	Danielle Barrass	31/01/2025	E126809	\$ 249.00
99998	Kyle Casey	31/01/2025	E126810	\$ 107.00
99998	Rentwest Solutions Trust Account	31/01/2025	E126811	\$ 444.10
99998	C Dippolito	31/01/2025	E126812	\$ 495.00
99998	Charleyoga Pty Ltd	31/01/2025	E126813	\$ 1,085.00
99998	The Twelve Films Series 3 Pty Ltd	31/01/2025	E126814	\$ 333.00
99998	Gary Carlton Surveys	31/01/2025	E126815	\$ 550.00
99998	T Dippolito and E Dippolito	31/01/2025	E126816	\$ 495.00
99998	Lawrence John Terlick	31/01/2025	E126817	\$ 3,000.00
99998	Chaojian Li	31/01/2025	E126818	\$ 529.03
99998	John McArthur	31/01/2025	E126819	\$ 172.18
99998	Hui Yao	31/01/2025	E126820	\$ 200.00
99998	Robert Loermans	31/01/2025	E126821	\$ 1,738.54
99998	Robert Bense	31/01/2025	E126822	\$ 171.65
99998	Luke Davis	31/01/2025	E126823	\$ 113.64
99998	D Geyer	31/01/2025	E126824	\$ 333.00
99998	Vivienne Collum	31/01/2025	E126825	\$ 300.00
99998	J Tucker	31/01/2025	E126826	\$ 326.00
99998	Geok Lean Foo	31/01/2025	E126827	\$ 300.00
99998	Westminster Presbyterian Church	31/01/2025	E126828	\$ 326.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
99998	Anglican Parish Bull Creek Leeming	Bond refund for Centennial Park	31/01/2025	E126829	\$	333.00
99998	Raylee Hertnon	Age friendly Melville AFM43 reimbursed	31/01/2025	E126830	\$	300.00
99998	Australian Sports Camps	Bond refund for Shirley Strickland Oval	31/01/2025	E126831	\$	333.00
99998	Carine Nemery	Age friendly Melville AFM271 reimbursed	31/01/2025	E126832	\$	254.00
99998	Leone Newman	Age friendly Melville AFM276 reimbursed	31/01/2025	E126833	\$	300.00
99998	Rosalia Nicoziani	Age friendly Melville AFM270 reimbursed	31/01/2025	E126834	\$	189.03
99998	Rosalie Routledge	Age friendly Melville AFM272 reimbursed	31/01/2025	E126835	\$	275.00
99998	Elizabeth Sadler	Age friendly Melville AFM273 reimbursed	31/01/2025	E126836	\$	300.00
99998	Michal Turek	Youth Sports Grant YSG305	31/01/2025	E126837	\$	200.00
99998	M D and S G Candlish	Refund due to Direct Debit A44455-4	31/01/2025	E126838	\$	1,070.00
99998	Sally Edmunds	Melville Art Awards 2024 artwork sale	31/01/2025	E126839	\$	2,500.00
99998	V Willan	Bond refund for Bicton Quarantine Park	31/01/2025	E126840	\$	326.00
99998	Moore Contemporary	Artwork purchase Melville art collection	31/01/2025	E126841	\$	3,850.00
99998	Inspired Property Group Pty Ltd	BA-2024-2017 - Extension of time	31/01/2025	E126842	\$	110.00
99998	Jen Parker	Sustainability rebate	31/01/2025	E126843	\$	28.79
99998	Lisa Wong	Sustainability rebate	31/01/2025	E126844	\$	50.00
99998	Amy Hawkes	Bond release Heathcote kitchen studio 1	31/01/2025	E126845	\$	393.90
99998	Ian Bell	Melville Art Awards sale	31/01/2025	E126846	\$	600.00
99998	Suzanne White	Sterilisation refund	31/01/2025	E126847	\$	30.00
99998	Karen Speak	Sterilisation refund	31/01/2025	E126848	\$	30.00
99998	Annette Lenarz	Registration refund	31/01/2025	E126849	\$	100.00
99998	David Wilkinson and Joyce Boothman	Refund due to direct debit closed account	31/01/2025	E126850	\$	2,299.30
99998	Rochelle Randall	Sustainability rebate	31/01/2025	E126851	\$	19.13
99998	Peter Cunningham	Refund due to Pensioner rebate 61605-2	31/01/2025	E126852	\$	527.08
99998	Mick McCarthy	Parking Fees - Meeting with Thomson Geer	31/01/2025	E126853	\$	12.12
99998	Chui Chew	Age Friendly Melville Assistance - AFM280	31/01/2025	E126854	\$	300.00
99998	Kerry and Judy Grieves	Age Friendly Melville Assistance - AFM283 - AFM284	31/01/2025	E126855	\$	600.00
99998	Jeffrey and Lynette Hildebrandt	Age Friendly Melville Assistance - AFM274 and AFM275	31/01/2025	E126856	\$	600.00
99998	Barbara McClain	Age Friendly Melville Assistance - AFM286	31/01/2025	E126857	\$	300.00
99998	Kathy Muskarovsky	Age Friendly Melville Assistance - AFM281 - Home Security	31/01/2025	E126858	\$	300.00
99998	Man Yin Ng	Age Friendly Melville Assistance - AFM288	31/01/2025	E126859	\$	194.00
99998	Ruby Reitingner	Age Friendly Melville Assistance - AFM279 Ruby Reitingner	31/01/2025	E126860	\$	300.00
99998	Friends of Melville Bird Sanctuary	Friends of Melville Bird Sanctuary	31/01/2025	E126861	\$	3,000.00
99998	JA Jaeger	Property Sold - Seller's Rebate & Payment	31/01/2025	E126862	\$	922.83
99998	Alexandra Gamble	Blower Hire - Opening Day	31/01/2025	E126863	\$	165.00
99998	Liam Taylor	Ice - Ice packs & Gas bottle	31/01/2025	E126864	\$	59.00
99998	Waste Management & Resource Recovery Aus	Membership subscription - Corporate	31/01/2025	E126865	\$	972.00
99998	Steve Ash	Rates overpayment	31/01/2025	E126866	\$	1,272.90
99998	Grace Communion International	Payment received into wrong account	31/01/2025	E126867	\$	1,188.00
99998	LE & PA Sephton	Owner paid instalment instead of tenant	31/01/2025	E126868	\$	521.85

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
99998	Andrew Varano	31/01/2025	E126869	\$ 112.50
99998	Anika Kalotay	31/01/2025	E126870	\$ 29.95
99998	Brett Nannup	31/01/2025	E126871	\$ 30.00
99998	Daniel O'Connor	31/01/2025	E126872	\$ 15.00
99998	Dominique Coiffait	31/01/2025	E126873	\$ 123.75
99998	Emma Buswell	31/01/2025	E126874	\$ 300.00
99998	Gurjot Kaur	31/01/2025	E126875	\$ 111.00
99998	Scott Alexander	31/01/2025	E126876	\$ 26.25
99998	Tia Tokic	31/01/2025	E126877	\$ 1,090.50
99998	Tyler David Whiteside	31/01/2025	E126878	\$ 87.00
99998	Margaret Bunyan	31/01/2025	E126879	\$ 300.00
99998	Shirley Caddy	31/01/2025	E126880	\$ 300.00
99998	Yuliana Chou	31/01/2025	E126881	\$ 169.00
99998	Paul and Glenda Hevron	31/01/2025	E126882	\$ 600.00
99998	Christopher and Christine Seah	31/01/2025	E126883	\$ 600.00
99998	James Shim	31/01/2025	E126884	\$ 100.00
99998	Kenny Hau	31/01/2025	E126885	\$ 70.79
99998	Timothy E Halim	31/01/2025	E126886	\$ 502.00
99998	Bruno Booth	31/01/2025	E126887	\$ 121.99
99998	Chorus Australia	31/01/2025	E126888	\$ 6,593.67
99998	Julia Cartagena	31/01/2025	E126889	\$ 800.00
99998	Tom Lubin	31/01/2025	E126890	\$ 620.00
99998	Kirby Stephen	31/01/2025	E126891	\$ 1,900.00
99999	SUNDRY CHEQUE CREDITOR			-\$ 172.00
99999	Josephine Caputi	24/12/2024	070938	-\$ 300.00
99999	Renata Taylor	31/01/2025	070942	\$ 128.00

Cancelled Payme	2	-\$	950.00
Cheque Payment	2	\$	162.15
EFT Payments	722	\$	9,321,556.98
Total Payments	726	\$	9,320,769.13

Payroll Payments made for January 2025	
Pay 14	31/12/2024
Westpac Bank	\$1,496,877.51
Taxation	\$441,577.00
Creditors	\$345,686.25
Advances	\$463.00
<i>Total</i>	\$2,284,603.76
Pay 15	15/01/2025
Westpac Bank	\$1,579,873.21
Taxation	\$476,957.00
Creditors	\$348,696.97
Advances	\$0.00
<i>Total</i>	\$2,405,527.18
Pay 16	29/01/2025
Westpac Bank	\$1,579,530.22
Taxation	\$475,676.00
Creditors	\$358,212.02
Advances	\$4,051.62
<i>Total</i>	\$2,417,469.86
Total Pays	\$7,107,600.80

Direct Payments made for January 2025			
Payee	Description	Bank Reference	Payment Amount
Maxxia Pty Ltd	Input tax credits for January	134354327	\$ 265.84
EasiSalary	Input tax credits for January	134354447	\$ 1,779.88
Jules Reidy	Goolugatup Artist Fee	134212229	\$ 500.00
Goodyear Tire & Rubber	Refund to Duplicate Payment	134040907	\$ 2,200.00
Elina Bry	Artist Fee	133951201	\$ 750.00
Richardson Strata	Nov 24 - RS	133792577	\$ 2,593.90
Total			\$ 8,089.62

The list of payments made using Corporate and Purchase Cards during December 2024

Payee	Description	Date	Amount
Purchase Cards			
EUROSTYLE SMALLGOODS BIBRA LAKE AU	Streetscape Toolbox	10/12/2024	\$ 67.21
WOOLWORTHS/CNR HAMPTON STH FREMANTLE AU	Streetscape Toolbox	10/12/2024	\$ 9.60
HELA CONTINENTAL SMALL HILTON AU	Streetscape Toolbox	11/12/2024	\$ 87.00
ALDI STORES - SOUTH FR SOUTH FREMANT AU	Streetscape Toolbox	12/12/2024	\$ 75.96
EZI*SCULLY RSV Rocklea AU	Box Trailer Hire - QFly Control Measure	18/12/2024	\$ 1,595.00
STH METROPOLITAN TAFE FREMANTLE AU	Staff Training	23/12/2024	\$ 583.15
COLES 4790 SECRET HBR AU	Volunteer Xmas Lunch	5/12/2024	\$ 108.87
WOOLWORTHS/OASIS DR SECRET HBR AU	Volunteer Xmas Party	5/12/2024	\$ 252.00
MARMION ST FRESH AND G MELVILLE AU	Volunteer Xmas Party	5/12/2024	\$ 1,231.98
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Volunteer Xmas Party	6/12/2024	\$ 336.75
THE GOOD GUYS OCONNOR AU	Volunteer Seed and Food Fridge	9/12/2024	\$ 596.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Volunteer Xmas Party	9/12/2024	\$ 74.30
AMPOL WOW MURDOCH MURDOCH AU	Volunteer Xmas Party	9/12/2024	\$ 17.50
THEGOODGROCER/80 CRANF MT PLEASANT AU	Volunteer Xmas Party	9/12/2024	\$ 56.60
COSTCO WHOLESALE AUSTR CASUARINA AU	Volunteer Xmas Lunch	9/12/2024	\$ 317.22
Woolworths Online BELLA VISTA AU	Team EOY Event	23/12/2024	\$ 297.29
COLES 0332 BOORAGOON AU	Team EOY Event	23/12/2024	\$ 13.95
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Team EOY Event	23/12/2024	\$ 47.00
EasyPark PRAHRAN AU	Incorrect purchase - Got Refunded	2/01/2025	\$ 2.19
EasyPark PRAHRAN AU	Incorrect purchase - Got Refunded	2/01/2025	\$ 0.94
IGA WILLAGEE WILLAGEE AU	Hygiene Goods	12/12/2024	\$ 9.00
SPOTLIGHT MELVILLE MYAREE AU	Material for Children Program	19/12/2024	\$ 8.50
IGA WILLAGEE WILLAGEE AU	Office Supplies	20/12/2024	\$ 3.39
ALWAYSWINNER PTY LT BOORAGOON AU	4 x trophies	23/12/2024	\$ 113.34
IGA WILLAGEE WILLAGEE AU	Office Supplies	31/12/2024	\$ 4.09
Oven Crisp Bullcreek Bull Creek AU	Xmas Function Fleet	18/12/2024	\$ 22.22
DOLCE AND SALATO BUL BULL CREEK AU	Xmas Function Fleet	18/12/2024	\$ 67.00
ATI MIRAGE TRAINING PERTH AU	Emotional Intelligence Training	3/12/2024	\$ 589.05
KONNECT LEARNING PTY L ARGENTON AU	Contract Law Training	4/12/2024	\$ 878.90
COLES 0332 BOORAGOON AU	Team Building Lunch - City Buildings	4/12/2024	\$ 19.60
WESTERN POWER PERTH AU	Installation Fee	9/12/2024	\$ 498.91
SQ *PASTE THAI Ardross AU	Business Support End of Year Team	19/12/2024	\$ 166.70
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Staff Appreciation	19/12/2024	\$ 55.95
IPWEA 01300416745 AU	Membership Fee	23/12/2024	\$ 363.00
ZOOM.COM 888-799-966 San Jose US	ZOOM Subscription	23/12/2024	\$ 166.88
WOOLWORTHS/857 CANNING MT PLEASANT AU	Catering	4/12/2024	\$ 9.50
Deputy deputy.com AU	Staff Scheduling App	5/12/2024	\$ 66.55
Old Bridge Cellars Co Como AU	Catering	5/12/2024	\$ 29.95
DEPT OF RACING GAMIN EAST PERTH AU	Liquor Licence	13/12/2024	\$ 58.50
WARRRL SUBIACO AU	Refund C4C	19/12/2024	\$ 102.00
CANVA* I04375-1733518 SURRY HILLS AU	Subscription	24/12/2024	\$ 198.30
DEPT OF RACING GAMIN EAST PERTH AU	Liquor Licence	27/12/2024	\$ 58.50
DEPT OF RACING GAMIN EAST PERTH AU	Liquor Licence	27/12/2024	\$ 58.50
777 APPLECROSS APPLECROSS AU	First Aid Items	2/01/2025	\$ 16.98
COLES 0332 BOORAGOON AU	CEO Media Release	4/12/2024	\$ 50.96
COLES 0332 BOORAGOON AU	Grant Celebrations	5/12/2024	\$ 37.65
DYNAMICGIFT TUNCURRY AU	Event Catering	6/12/2024	\$ 742.76
SP COFFEE BEANS PERTH MYAREE AU	Office Supplies	9/12/2024	\$ 267.00
ALWAYSWINNER PTY LT BOORAGOON AU	Honour Board Name	9/12/2024	\$ 20.00
COLES 0332 BOORAGOON AU	Catering Supplies	13/12/2024	\$ 2.80
POST CANNING BRIDGE AP APPLECROSS AU	Postage	4/12/2024	\$ 125.48
WANEWSDTI Osborne Park AU	Newspaper Subscription	18/12/2024	\$ 144.00
WANEWSDTI Osborne Park AU	Newspaper Subscription	20/12/2024	\$ 150.00
INK STATION MARRICKVILLE AU	Library Supplies	20/12/2024	\$ 133.77
POST CANNING BRIDGE AP APPLECROSS AU	Postage	2/01/2025	\$ 110.18
COLES 0352 MELVILLE AU	Catering for Library Event	9/12/2024	\$ 124.10
COLES 0352 MELVILLE AU	Catering for Library Event	13/12/2024	\$ 111.02
WOOLWORTHS/254 ROCKING SPEARWOOD AU	Catering for Library Event	13/12/2024	\$ 299.70
LIQUORLAND 2469 BICTON AU	Catering for Library Event	13/12/2024	\$ 87.00
COLES 7545 HILTON AU	Catering for Library Event	19/12/2024	\$ 108.20
LOC GOV SPORT&CULT IND LEEDERVILLE AU	CTC Camp Deposit	9/12/2024	\$ 900.00
LS Jayleas Patisserie Willagee AU	Contractor Meeting	10/12/2024	\$ 14.74
LOC GOV SPORT&CULT IND LEEDERVILLE AU	CTC Camp Deposit	12/12/2024	\$ 550.00
SQ *PANTANO BAR Willagee AU	Cockburn and Melville Meeting	13/12/2024	\$ 109.00
STRIKE FREMANTLE MELBOURNE AU	Team Building	16/12/2024	\$ 147.87

Payee	Description	Date	Amount
STRIKE AUSTRALIA PTY L ABBOTSFORD AU	Team Building	16/12/2024	\$ 169.14
ZLR*Boab Tree Cafe Booragoon AU	Team Building	16/12/2024	\$ 9.50
BIG W/ROCKINGHAM ROAD SPEARWOOD AU	Local Stock Purchase	5/12/2024	\$ 996.00
GILBERTS FRESH HILTON HILTON AU	Libraries Development Day Catering	3/12/2024	\$ 549.93
GILBERTS FRESH HILTON HILTON AU	Libraries Development Day Catering	10/12/2024	\$ 204.98
UMBRELLA ENTERTAIN KEW AU	Film License Melville Storylines	10/12/2024	\$ 275.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Libraries Development Day Catering	11/12/2024	\$ 30.95
SP MORISH NUTS SALES HERNE HILL AU	Elected Member Xmas Gifts	4/12/2024	\$ 872.65
KMART 1162 BOORAGOON AU	Elected Member Xmas Gift cards	6/12/2024	\$ 7.00
SPOTLIGHT MELVILLE MYAREE AU	Elected Member Gifts Bags Xmas	6/12/2024	\$ 63.75
LS John Walker Chocola Morley AU	Elected Member Gift	11/12/2024	\$ 30.00
KMART 1162 BOORAGOON AU	Door Stops Main Hall Staff Xmas	16/12/2024	\$ 27.50
COLES 0332 BOORAGOON AU	Cleaning Products for Fridge Seals	18/12/2024	\$ 8.15
METAL SIGN & LABEL ROCHEDALE SOT AU	Asset Labels for ICT Devices	6/12/2024	\$ 498.07
REMOTEP C 818-275-5909 REMOTEP C.COM US	i Drive additional desktop software	9/12/2024	\$ 373.41
PDQ.COM PDQ.COM US	PDQ Deploy & Inventory	16/12/2024	\$ 2,523.50
CORELOGIC ASIA PACIFIC SYDNEY AU	Property Website Subscription	18/12/2024	\$ 3,641.84
GARDEN CITY NEWS BOORAGOON AU	Office Supplies	9/12/2024	\$ 24.99
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	9/12/2024	\$ 52.22
UNIVERSITY OF WESTER CRAWLEY AU	Parking Fee	23/12/2024	\$ 3.95
HAMILTON HILL IGA HAMILTON HILL AU	PHAZE Catering	18/12/2024	\$ 22.50
OMAC ENTERPRISES PTY MYAREE AU	Uniform for New Staff	20/12/2024	\$ 535.70
AMPOL MELVILLE 55467FV MELVILLE AU	Office Supplies	23/12/2024	\$ 12.00
AMPOL MELVILLE 55467FV MELVILLE AU	Office Supplies	23/12/2024	\$ 12.00
WWC-COMMUNITIES EAST PERTH AU	WWCC	6/12/2024	\$ 87.00
WWC-COMMUNITIES EAST PERTH AU	WWCC	9/12/2024	\$ 87.00
BUNNINGS 453000 O'CONNOR AU	Temperature Meter	16/12/2024	\$ 29.98
BUNNINGS 453000 O'CONNOR AU	Pedestal Fan	16/12/2024	\$ 75.00
REFUNDS FRAUD CMS	Refund - Fraud	10/12/2024	-\$ 13.40
REFUNDS FRAUD CMS	Refund - Fraud	10/12/2024	-\$ 48.60
REFUNDS FRAUD CMS	Refund - Fraud	10/12/2024	-\$ 52.60
DOLCE AND SALATO BUL BULL CREEK AU	Irrigation Team Reward	13/12/2024	\$ 222.00
GOOD HEALTH GRAIN PTY BICTON AU	Point Walter Team Celebration	16/12/2024	\$ 38.10
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Reserves West Team Celebration	19/12/2024	\$ 137.70
SCARFO'S MEATING PLC MYAREE AU	Reserves West Team Celebration	19/12/2024	\$ 178.50
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	3/12/2024	\$ 64.47
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	6/12/2024	\$ 9.00
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	6/12/2024	\$ 48.13
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	9/12/2024	\$ 18.96
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	10/12/2024	\$ 48.08
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	10/12/2024	\$ 62.58
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	10/12/2024	\$ 13.50
SQ *VORTEX GAMING Willagee AU	Willagee Youth drop in end of term active	10/12/2024	\$ 562.65
SPOTLIGHT MELVILLE MYAREE AU	Willagee Youth drop in art	11/12/2024	\$ 256.30
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	12/12/2024	\$ 24.88
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	12/12/2024	\$ 35.49
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	13/12/2024	\$ 29.15
IGA WILLAGEE WILLAGEE AU	Willagee Youth drop in catering	13/12/2024	\$ 5.00
SPOTTO WA DARLINGHURST AU	Team building transport	16/12/2024	\$ 44.00
ZLR*Taxi Tax Reciept Cloverdale AU	Team Building Transport	16/12/2024	\$ 59.89
COLES 0391 KARDINYA AU	Willagee Youth drop in catering	2/01/2025	\$ 95.70
KMART 1024 KARDINYA AU	Willagee youth drop in summer program	2/01/2025	\$ 218.50
Soundtrack Your Brand Stockholm SE	Music access EcoHub	5/12/2024	\$ 723.06
OFFICEWORKS 0616 O'CONNOR AU	Materials for Art Club	4/12/2024	\$ 87.73
WOOLWORTHS/857 CANNING MT PLEASANT AU	Catering for Art Club	4/12/2024	\$ 89.68
LS Big Loaf Factory Ba O'Connor AU	Catering for Write Club	5/12/2024	\$ 22.52
COLES 0332 BOORAGOON AU	Write Club Launch	5/12/2024	\$ 7.70
COLES 0332 BOORAGOON AU	Catering for Art Club	5/12/2024	\$ 29.80
MYAREE IGA/4/67 NORTH MYAREE AU	Materials for Write Club Launch	6/12/2024	\$ 92.38
OFFICEWORKS Bentleigh Eas AU	Materials for Write Club Launch	6/12/2024	\$ 71.85
EDUCATIONAL ART SUPP NEDLANDS AU	Materials for Art Play	20/12/2024	\$ 48.07
COLES 0332 BOORAGOON AU	Catering for Volunteer Tea	6/12/2024	\$ 81.85
GOOD GROCER/916 CANNIN APPLECROSS AU	Office Supplies	4/12/2024	\$ 14.00
POST CANNING BRIDGE AP APPLECROSS AU	Postage	9/12/2024	\$ 110.18
POST CANNING BRIDGE AP APPLECROSS AU	Postage	16/12/2024	\$ 15.30
GOOD GROCER/916 CANNIN APPLECROSS AU	Office Supplies	17/12/2024	\$ 16.80
GOOD GROCER/916 CANNIN APPLECROSS AU	Office Supplies	30/12/2024	\$ 14.00
W A LIBRARY SUPPLIES FORRESTDALE AU	Book Covering/label protectors	31/12/2024	\$ 1,091.38
GOOD GROCER/916 CANNIN APPLECROSS AU	Office Supplies	31/12/2024	\$ 14.40
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering end of year team recognition	4/12/2024	\$ 129.60
SCARFO'S MEATING PLC MYAREE AU	Catering end of year team recognition	4/12/2024	\$ 310.50
WINTHROP GARDENS SUP WINTHROP AU	Catering end of year team recognition	5/12/2024	\$ 27.98

Payee	Description	Date	Amount
CALTEX MURDOCH MURDOCH AU	Fuel	9/12/2024	\$ 258.28
CREATION LANDSCAPE SUP NORTH FREMANT AU	Verge Reinstatement MarmionSt/Redwood Cr	19/12/2024	\$ 606.00
CREATION LANDSCAPE SUP NORTH FREMANT AU	Verge Reinstatement MarmionSt/Redwood Cr	19/12/2024	\$ 726.60
APEX CO PTY LTD REDFERN AU	3 tables for EcoHub deck	16/12/2024	\$ 1,321.00
ESSENTIAL COFFEE PTY L BURLEIGH HEAD AU	Office Supplies	19/12/2024	\$ 121.00
BIG W/RANFORD & NICHOL CANNING VALE AU	Storytime Activity Materials	5/12/2024	\$ 39.00
SILVER SPRINGS HOLDING BOORAGOON AU	Write Club Sign	9/12/2024	\$ 270.00
YELLOW LEMON PARTYHIRE HILLARYS AU	Toddler Takeover Costume Activity	10/12/2024	\$ 432.23
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Inspiration Island Materials	11/12/2024	\$ 17.50
COLES 0332 BOORAGOON AU	Movie Night Catering	11/12/2024	\$ 96.15
THE NILE AC1H-8374 HTTPSWWW.THEN AU	Refund	23/12/2024	-\$ 15.59
COLES 0352 MELVILLE AU	Movie Night Catering	23/12/2024	\$ 44.40
Toymate Innaloo Innaloo AU	Storytime Prop	24/12/2024	\$ 7.11
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Inspiration Island Materials	31/12/2024	\$ 14.00
DOLCE AND SALATO BUL BULL CREEK AU	Cake for Thank a Volunteer Morning Tea	4/12/2024	\$ 43.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	School Holiday Activity	4/12/2024	\$ 3.95
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	4/12/2024	\$ 13.80
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	10/12/2024	\$ 1.55
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering	11/12/2024	\$ 90.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering	11/12/2024	\$ 59.25
AMAZON AU RETAIL SYDNEY AU	Bliss Spot Cleaner	12/12/2024	\$ 188.00
DOLCE AND SALATO BUL BULL CREEK AU	Catering	12/12/2024	\$ 5.50
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Refund	13/12/2024	-\$ 1.03
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Refund	13/12/2024	-\$ 6.17
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	19/12/2024	\$ 1.55
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	30/12/2024	\$ 1.55
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	30/12/2024	\$ 5.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	MSM - artist catering	9/12/2024	\$ 54.35
7-ELEVEN 3065 BOORAG BOORAGOON AU	MSM - artist catering	9/12/2024	\$ 10.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	MSM - artist catering	19/12/2024	\$ 61.01
WOOLWORTHS/GARDEN CITY BOORAGOON AU	MSM - artist catering	23/12/2024	\$ 52.40
7-ELEVEN 3065 BOORAG BOORAGOON AU	MSM - artist catering	23/12/2024	\$ 5.00
7-ELEVEN 3065 BOORAG BOORAGOON AU	MSM - artist catering	23/12/2024	\$ 15.00
FACEBK *KYPXSFUBG2 fb.me/ads IE	MYC advertising - Market Day	27/12/2024	\$ 22.20
AUS ELECTRICAL SRVS MYAREE AU	Mosquito Trapping Dry Ice	6/12/2024	\$ 55.00
Jaycar Electronics O'Connor AU	Office Equipment	9/12/2024	\$ 74.93
PLANNING INSTITUTE OF BARTON AU	KB Professional Networking	10/12/2024	\$ 70.00
AUS ELECTRICAL SRVS MYAREE AU	Mosquito Treatment Dry Ice	10/12/2024	\$ 55.00
THEROWINGPAVILION MOUNT PLEASAN AU	Staff Function	12/12/2024	\$ 927.50
UDIAWA SUBIACO AU	PV Professional Networking	13/12/2024	\$ 495.72
BUNNINGS GROUP LTD HAWTHORN EAST AU	Office Equipment	17/12/2024	\$ 21.79
HANGAWEE MARKET BOORA Booragoon AU	Food Sampling LHAAC	17/12/2024	\$ 13.69
BILLS SCOOPS KARDINYA AU	Food Sampling LHAAC	17/12/2024	\$ 22.46
GARDENFRESHB/125 RISEL BOORAGOON AU	Food Sampling LHAAC	17/12/2024	\$ 27.35
WINTHROP ORIENTAL FOOD WINTHROP AU	Food Sampling LHAAC	17/12/2024	\$ 3.50
PLANNING INSTITUTE OF BARTON AU	PV Professional Registration	18/12/2024	\$ 150.00
COLES 0332 BOORAGOON AU	Food Complaint	18/12/2024	\$ 8.00
KMART 1162 BOORAGOON AU	Office Equipment	24/12/2024	\$ 7.00
INDUSTRIAL PROTECTIV MYAREE AU	Safety Boots	2/01/2025	\$ 166.27
GOOGLE*GSUITE MELVILLE CC GOOGLE.COM AU	Email Service	3/12/2024	\$ 11.09
EASYPARK MELBOURNEVIC AU	Canning Bridge staff parking	3/12/2024	\$ 252.76
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	5/12/2024	\$ 51.20
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	6/12/2024	\$ 124.83
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	6/12/2024	\$ 77.71
AMAZON AU SYDNEY SOUTH AU	Library Resources	9/12/2024	\$ 32.33
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	9/12/2024	\$ 16.60
PAYPAL *MERCURYRETA TH 0412041808 AU	Library Resources	9/12/2024	\$ 60.89
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	9/12/2024	\$ 38.90
PAYPAL *BIG W 4029357733 AU	Library Resources	9/12/2024	\$ 136.00
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	9/12/2024	\$ 22.27
PAYPAL *BIG W 4029357733 AU	Library Resources	9/12/2024	\$ 300.00
PAYPAL *QBDBOOKSHOP 0732917444 AU	Replacement Library Resources	9/12/2024	\$ 150.70
AMAZON AU SYDNEY SOUTH AU	Library Resources	9/12/2024	\$ 40.74
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	9/12/2024	\$ 24.12
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	9/12/2024	\$ 106.80
AMAZON AU RETAIL SYDNEY AU	Library Resources	9/12/2024	\$ 450.99
PAYPAL *MERCURYRETA TH 0412041808 AU	Library Resources	9/12/2024	\$ 169.07
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	10/12/2024	\$ 71.59
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	10/12/2024	\$ 160.49
AMAZON AU SYDNEY SOUTH AU	Library Resources	10/12/2024	\$ 16.00
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	iPad Screen Cover	10/12/2024	\$ 9.49
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	10/12/2024	\$ 31.63

Payee	Description	Date	Amount
AMAZON AU RETAIL SYDNEY AU	Library Resources	10/12/2024	\$ 49.24
AMAZON AU RETAIL SYDNEY AU	Library Resources	10/12/2024	\$ 162.21
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	10/12/2024	\$ 42.06
AMAZON AU SYDNEY SOUTH AU	Library Resources	11/12/2024	\$ 16.00
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Replacement Library Resources	11/12/2024	\$ 89.22
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	11/12/2024	\$ 24.12
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	11/12/2024	\$ 57.67
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	11/12/2024	\$ 49.44
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	11/12/2024	\$ 49.85
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	11/12/2024	\$ 38.18
SP LARRIKIN HOUSE DANDENONG SOU AU	Library Resources	12/12/2024	\$ 33.95
SP CHART AND MAP SHOP FREMANTLE AU	Library Resources	13/12/2024	\$ 34.00
AMAZON AU RETAIL SYDNEY AU	Library Resources	13/12/2024	\$ 49.24
PAYPAL *MERCURYRETA TH 0412041808 AU	Library Resources	13/12/2024	\$ 57.70
AMAZON AU SYDNEY SOUTH AU	Library Resources	13/12/2024	\$ 17.99
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	16/12/2024	\$ 19.35
PAYPAL *JB HI-FI 4029357733 AU	Replacement Library Resources	16/12/2024	\$ 45.97
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	16/12/2024	\$ 54.26
PAYPAL *BIG W 4029357733 AU	Replacement Library Resources	16/12/2024	\$ 108.00
PAYPAL *QBDBOOKSHOP 0732917444 AU	Library Resources	16/12/2024	\$ 82.47
AMAZON AU RETAIL SYDNEY AU	Library Resources	16/12/2024	\$ 81.88
DYMOCKS ONLINE SYDNEY AU	Library Resources	16/12/2024	\$ 55.97
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	16/12/2024	\$ 30.81
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	16/12/2024	\$ 24.36
AMAZON AU SYDNEY SOUTH AU	Library Resources	16/12/2024	\$ 195.96
BOFFINS BOOKSHOP PTY L PERTH AU	Replacement Library Resources	16/12/2024	\$ 160.00
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	16/12/2024	\$ 48.48
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	17/12/2024	\$ 32.85
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	17/12/2024	\$ 40.86
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	17/12/2024	\$ 31.82
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	17/12/2024	\$ 37.18
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	18/12/2024	\$ 84.63
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/12/2024	\$ 29.98
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/12/2024	\$ 38.38
PAYPAL *MERCURYRETA TH 0412041808 AU	Library Resources	20/12/2024	\$ 36.68
AMAZON AU RETAIL SYDNEY AU	Replacement Library Resources	23/12/2024	\$ 29.00
AMAZON AU SYDNEY SOUTH AU	Library Resources	23/12/2024	\$ 23.09
AMAZON AU SYDNEY SOUTH AU	Library Resources	23/12/2024	\$ 60.38
PAYPAL *MERCURYRETA TH 0412041808 AU	Replacement Library Resources	23/12/2024	\$ 60.89
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	23/12/2024	\$ 45.44
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	23/12/2024	\$ 27.27
PAYPAL *BIG W 4029357733 AU	Library Resources	23/12/2024	\$ 77.00
PAYPAL *CANDYJARLIM 35314369001 GB	Library Resources	23/12/2024	\$ 38.32
AMAZON AU RETAIL SYDNEY AU	Replacement Library Resources	23/12/2024	\$ 22.99
PAYPAL *MERCURYRETA TH 0412041808 AU	Replacement Library Resources	23/12/2024	\$ 37.78
AMAZON AU SYDNEY SOUTH AU	Library Resources	23/12/2024	\$ 76.21
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	24/12/2024	\$ 33.78
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	24/12/2024	\$ 54.90
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	24/12/2024	\$ 51.25
PAYPAL *BLACKWELLBO 35314369001 GB	Replacement Library Resources	24/12/2024	\$ 55.97
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	24/12/2024	\$ 41.71
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	27/12/2024	\$ 28.43
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	27/12/2024	\$ 44.49
AMAZON AU RETAIL SYDNEY AU	Replacement Library Resources	27/12/2024	\$ 224.92
AMAZON AU RETAIL SYDNEY AU	Replacement Library Resources	27/12/2024	\$ 258.73
AMAZON AU SYDNEY SOUTH AU	Library Resources	30/12/2024	\$ 50.58
AMAZON AU SYDNEY SOUTH AU	Library Resources	31/12/2024	\$ 73.99
AMAZON AU SYDNEY SOUTH AU	Library Resources	31/12/2024	\$ 16.99
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	31/12/2024	\$ 20.49
AMAZON AU RETAIL SYDNEY AU	Replacement Library Resources	31/12/2024	\$ 40.68
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Refund	2/01/2025	\$ -17.54
PRO SUB FEE EVENTBRITE.CO US	Eventbrite Fees	2/01/2025	\$ 15.45
AMAZON AU SYDNEY SOUTH AU	Library Resources	2/01/2025	\$ 295.02
COLES 0352 MELVILLE AU	Team Meeting	6/12/2024	\$ 40.03
Bakers Delight Bicton AU	Team Meeting	6/12/2024	\$ 17.00
SATELLITE SECURITY SER KARDINYA AU	Changeroom Access Configuration	16/12/2024	\$ 110.00
BUNNINGS 453000 O'CONNOR AU	Court Cleaning Equipment	27/12/2024	\$ 104.34
KMART 1162 BOORAGOON AU	Active In the Park	3/12/2024	\$ 45.00
LS John Walker Chocola Morley AU	Staff Appreciation	3/12/2024	\$ 139.65
PREZZEE/AUD3695B8C SYDNEY AU	Staff Appreciation	4/12/2024	\$ 151.89
PREZZEE/AUB48F2B5E SYDNEY AU	Staff Appreciation	4/12/2024	\$ 101.27
COLES 0332 BOORAGOON AU	Service Recognition	5/12/2024	\$ 137.90

Payee	Description	Date	Amount
THE POSTER GIRLS OSBORNE PARK AU	JE Purchase	5/12/2024	\$ 41.50
PREZZEE/AU75C62E4D SYDNEY AU	Staff Appreciation	5/12/2024	\$ 506.33
Little Olive Leaf Willagee AU	Catering	6/12/2024	\$ 580.00
COLES Q332 BOORAGOON AU	Service Recognition	6/12/2024	\$ 12.00
PREZZEE/AUF2D1E921 SYDNEY AU	Staff Appreciation	9/12/2024	\$ 151.89
PREZZEE/AU0A7F01F8 SYDNEY AU	Staff Appreciation	9/12/2024	\$ 101.27
PREZZEE/AU1B916847 SYDNEY AU	Staff Appreciation	9/12/2024	\$ 101.27
LS John Walker Chocola Morley AU	Service Recognition	10/12/2024	\$ 19.95
PALMYRA VETERINARY HOS PALMYRA AU	Rangers: Palmyra Vet Hospital	11/12/2024	\$ 351.51
LS Jayleas Patisserie Willagee AU	BST team Appreciation Lunch	12/12/2024	\$ 21.35
LS Jayleas Patisserie Willagee AU	BST team Appreciation Lunch	12/12/2024	\$ 8.03
SQ *DJ'S WILLAGEE LUNC Willagee AU	BST team Appreciation Lunch	12/12/2024	\$ 41.50
MYO*GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	12/12/2024	\$ 176.36
MYO*GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	12/12/2024	\$ 356.55
THE REJECT SHOP 601 BOORAGOON AU	Heathy Melville Promotions	13/12/2024	\$ 19.00
PREZZEE/AUD30220C7 SYDNEY AU	Staff Appreciation	17/12/2024	\$ 708.86
PREZZEE/AU1C5D3283 SYDNEY AU	Staff Appreciation	17/12/2024	\$ 50.64
PREZZEE/AU11F78681 SYDNEY AU	Staff Appreciation	17/12/2024	\$ 50.64
MYO*GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	17/12/2024	\$ 176.36
COLES Q332 BOORAGOON AU	Staff Voucher	18/12/2024	\$ 200.00
OPENAI *CHATGPT SUBSCR HTTPSOPENAI.C US	Subscription	18/12/2024	\$ 35.89
MISS MAUD BOORAGOON AU	Catering	19/12/2024	\$ 37.85
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	20/12/2024	\$ 99.84
SP SOUL ORIGIN PETERSHAM AU	Catering	24/12/2024	\$ 248.00
MYO*GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	24/12/2024	\$ 356.55
GARDEN CITY NEWS BOORAGOON AU	Office Supplies	27/12/2024	\$ 22.98
DEPT OF JUSTICE-CTG PA PERTH AU	DOJ Payment	27/12/2024	\$ 189.00
ZLR*Boab Tree Cafe Booragoon AU	Business Meeting	4/12/2024	\$ 12.50
MISTER MAGNETSMISTER P TULLAMARINE AU	Rhymetime and Storytime Promo Magnets	6/12/2024	\$ 1,638.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	January School Holiday Materials	9/12/2024	\$ 97.72
KMART Mulgrave AU	January School Holiday Materials	9/12/2024	\$ 107.50
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Pop up - Slime	9/12/2024	\$ 29.30
Woolworths Online BELLA VISTA AU	Pop Up - Slime Activity	9/12/2024	\$ 51.15
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Pop up - Slime	10/12/2024	\$ 62.85
OFFICEWORKS Bentleigh Eas AU	Pop Up - Slime	10/12/2024	\$ 199.85
IGA WILLAGEE WILLAGEE AU	Office Supplies	9/12/2024	\$ 4.09
Kinky Lizard on Mews Applecross AU	Catering	12/12/2024	\$ 163.92
Google ADS4949524643 Sydney AU	Advertising	3/12/2024	\$ 995.73
FACEBK *34BTBHLLS2 fb.me/ads IE	Advertising	20/12/2024	\$ 1,261.75
FACEBK *JPRZMGULS2 fb.me/ads IE	Advertising	20/12/2024	\$ 2,060.00
FACEBK *9W99GGGMS2 fb.me/ads IE	Advertising	20/12/2024	\$ 1,803.41
FACEBK *7R6UEHLLS2 fb.me/ads IE	Advertising	23/12/2024	\$ 888.63
FACEBK *4PB9H8MS2 fb.me/ads IE	Advertising	27/12/2024	\$ 1,287.50
FACEBK *TP648HLMS2 fb.me/ads IE	Advertising	30/12/2024	\$ 1,442.00
FACEBK *CY7QPJYLS2 fb.me/ads IE	Advertising	2/01/2025	\$ 802.76
NINE ENTERTAINMENT CO NORTH SYDNEY AU	Digital Library Resources	18/12/2024	\$ 1,105.50
EB *Refund to buyer 801-413-7200 AU	Art Awards	10/12/2024	\$ 40.00
SP YARNN CLEVELAND AU	Atwell	12/12/2024	\$ 77.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Atwell	17/12/2024	\$ 85.60
MISTER MINIT - BOORAGO BOORAGOON AU	Atwell keys	18/12/2024	\$ 143.28
ASANA.COM SYDNEY AU	Business Subscription	24/12/2024	\$ 829.80
KMART 1162 BOORAGOON AU	Volunteer Appreciation	5/12/2024	\$ 38.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	30/12/2024	\$ 2.95
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	2/01/2025	\$ 2.95
WIZ PHY GARDEN 2 BOORAGOON AU	RATs	2/01/2025	\$ 20.10
IGA WILLAGEE WILLAGEE AU	Office Supplies	3/12/2024	\$ 6.59
IGA WILLAGEE WILLAGEE AU	Catering	5/12/2024	\$ 40.65
IGA WILLAGEE WILLAGEE AU	Office Supplies	5/12/2024	\$ 10.99
POST WILLAGEE CENTRAL WILLAGEE AU	Elders' workshop payment	6/12/2024	\$ 55.95
IGA WILLAGEE WILLAGEE AU	Office Supplies	10/12/2024	\$ 4.00
IGA WILLAGEE WILLAGEE AU	Office Supplies	13/12/2024	\$ 21.24
POST WILLAGEE CENTRAL WILLAGEE AU	Name Labels for Event	16/12/2024	\$ 5.20
STAY MARGARET RIVER MARGARET RIVE AU	Kimberly National Roads Congress	3/12/2024	\$ 585.95
GOOGLE*CLOUD DCDRVS CC GOOGLE.COM AU	IT Subscription	3/12/2024	\$ 98.00
ADVENTUREWORLD WA PTY BIBRA LAKE AU	Staff Appreciation	19/12/2024	\$ 100.00
WESTERN AUSTRALIAN LOC WEST LEEDERVI AU	Conference	23/12/2024	\$ 2,618.00
FS *JotForm fsprg.nl NL	Website Form Management	27/12/2024	\$ 71.20
FACEBK *7DMFMFLNC2 fb.me/ads IE	Facebook Advertising	16/12/2024	\$ 1,287.50
EDA NOOSAVILLE AU	EDA Training Refund Cancelled	18/12/2024	-\$ 4,125.00
FACEBK *FN3R2FUNC2 fb.me/ads IE	Facebook Advertising	27/12/2024	\$ 1,287.50
FACEBK *BVSQTGYNC2 fb.me/ads IE	Facebook Advertising	2/01/2025	\$ 1,002.78
WOOLWORTHS/CNR STOCK R MELVILLE AU	Volunteer Christmas Gifts	6/12/2024	\$ 50.00

Payee	Description	Date	Amount
WOOLWORTHS/CNR STOCK R MELVILLE AU	Volunteer Christmas Gifts	6/12/2024	\$ 52.00
Woolworths Online BELLA VISTA AU	WCC End of Year Events	16/12/2024	\$ 188.80
MYAREE IGA/4/67 NORTH MYAREE AU	Volunteer Christmas Event	23/12/2024	\$ 19.98
TWILIO SENDGRID WWW.TWILIO.CO US	Email Package for Envibe	5/12/2024	\$ 143.92
OFFICEWORKS Bentleigh Eas AU	Office Supplies	9/12/2024	\$ 146.00
MISS MAUD NORTH PERTH AU	Event Catering	10/12/2024	\$ 249.90
SP NORDIC FITNESS COCKBURN CENT AU	GT Equipment	10/12/2024	\$ 440.02
SP HART SPORT BROOKVALE AU	Teen Prog Equipment	13/12/2024	\$ 784.34
SUSHI HUB - BOORAGOON BOORAGOON AU	EM/ELT Event Catering	13/12/2024	\$ 48.00
Coles Express 6916 Myaree AU	EM/ELT Event Catering	13/12/2024	\$ 4.95
SQ *HUNTER BREAD Palmyra AU	EM/ELT Event Catering	13/12/2024	\$ 5.57
MYAREE IGA/4/67 NORTH MYAREE AU	EM/ELT Event Catering	13/12/2024	\$ 68.78
WOOLWORTHS/STAMMERS S/ PALMYRA AU	EM/ELT Event Catering	13/12/2024	\$ 20.55
LS Picobello Bicton AU	EM/ELT Event Catering	13/12/2024	\$ 138.50
MYZONE* MYZONE WA AU	MyZone Subscription	16/12/2024	\$ 182.92
7-ELEVEN 3065 BOORAG BOORAGOON AU	Office Supplies	16/12/2024	\$ 10.00
Woolworths Online BELLA VISTA AU	Event Catering	16/12/2024	\$ 104.10
AQUA L EAU AUSTRALIA P O'CONNOR AU	Water Filter Repairs	17/12/2024	\$ 1,281.50
SP BARRE ATTACK BONDI BEACH AU	GF Equipment	18/12/2024	\$ 313.50
BUNNINGS GROUP LTD HAWTHORN EAST AU	Main Equipment	18/12/2024	\$ 19.96
KMART Mulgrave AU	GT Equipment	19/12/2024	\$ 1,058.00
SETON GREYSTANCES AU	PPE	6/12/2024	\$ 759.46
CCEP NORTH SYDNEY AU	Catering	10/12/2024	\$ 4.60
CCEP NORTH SYDNEY AU	Catering	10/12/2024	\$ 4.60
CCEP NORTH SYDNEY AU	Catering	10/12/2024	\$ 4.60
COLES 0332 BOORAGOON AU	Catering	12/12/2024	\$ 42.50
SETON GREYSTANCES AU	PPE	16/12/2024	\$ 643.32
AUSTRALIAN GROWN WILLETTON AU	Uniforms	19/12/2024	\$ 6.00
SETON GREYSTANCES AU	PPE	19/12/2024	\$ 48.95
SETON GREYSTANCES AU	Safety Googles	20/12/2024	\$ 234.96
KMART Mulgrave AU	Learn to Swim Equip	31/12/2024	\$ 133.25
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Learn to Swim Equip	31/12/2024	\$ 61.58
Toymate Booragoon Booragoon AU	Learn to Swim Equip	31/12/2024	\$ 16.22
THE PLAYROOM OCONNOR O'CONNOR AU	Learn to Swim Equip	31/12/2024	\$ 31.98
OMAC ENTERPRISES PTY MYAREE AU	Staff Uniform	3/12/2024	\$ 148.50
OMAC ENTERPRISES PTY MYAREE AU	Staff Uniform	6/12/2024	\$ 76.25
LEEMING IGA LEEMING AU	Catering	27/12/2024	\$ 72.59
OMAC ENTERPRISES PTY MYAREE AU	Staff Uniform	2/01/2025	\$ 596.84
TOTALTOOLSONLINEPTYLTD PORTMELBOURNE AU	Battery Charger	4/12/2024	\$ 59.95
SQ *MOVAT PTY LTD ATF 1800595310 AU	SES SMS messaging system	9/12/2024	\$ 335.48
P T HYDRAULICS AUST MOUNT WAVERLE AU	Fixing	18/12/2024	\$ 188.69
Total			\$ 74,982.41

STATEMENT OF FINANCIAL ACTIVITY
For the period 1 July 2024 to 31 January 2025

	January Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
OPERATING ACTIVITIES							
Revenue from operating activities							
Grants & Contributions	109,667	486,120	504,364	18,244	4%	5,189,900	5,462,508
Fees & Charges	1,583,233	10,144,769	10,677,753	532,984	5%	16,575,696	16,575,696
Service Charges	(212,065)	2,773,869	2,565,168	(208,700)	-8%	2,774,702	2,774,702
Investment Earnings	545,343	5,945,021	4,794,443	(1,150,578)	-19%	9,845,000	9,845,000
Other Revenue	200,392	1,131,820	1,092,104	(39,716)		983,826	3,143,526
	2,226,569	20,481,597	19,633,831	(847,766)		35,369,124	37,801,433
Expenditure from operating activities							
Employee Costs	(6,945,973)	(38,404,622)	(37,023,637)	1,380,984	-4%	(66,069,699)	(66,304,474)
Materials & Contracts	(3,051,981)	(23,943,458)	(22,322,497)	1,620,961	-7%	(40,574,699)	(42,609,790)
Utilities	(398,857)	(2,544,548)	(2,217,562)	326,986	-13%	(4,344,401)	(4,344,301)
Insurance	(870)	(1,417,362)	(1,344,082)	73,280	-5%	(1,410,843)	(1,421,433)
Depreciation	(3,107,747)	(19,557,146)	(21,477,693)	(1,920,547)	10%	(32,666,459)	(33,531,662)
Finance Costs	(6,423)	(28,833)	(38,352)	(9,519)	33%	(51,068)	(51,068)
Other Expenditure	(114,035)	376,692	247,507	(129,185)	-34%	(1,294,824)	(1,806,346)
	(13,625,886)	(85,519,276)	(84,176,317)	1,342,959		(146,411,994)	(150,069,075)
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	(28,053)	(287,097)	(26,682)	260,414	-91%	-	(1,784,700)
Depreciation on Assets	3,107,747	20,677,147	21,477,693	800,546	4%	33,029,753	33,872,341
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-		235,305	235,305
Movement in Deferred Rates	17,684	-	92,045	92,045	100%	-	-
	3,097,377	20,390,050	21,543,056	1,153,006		33,265,058	32,322,946
Investing Activities							
Capital grants, subsidies and contributions	563,848	1,825,242	2,267,266	442,024		5,378,411	11,175,877
Proceeds from Disposal of Assets	28,053	287,097	302,086	14,990	5%	467,715	2,252,415
Recoup from self-supporting loans	83,701	163,772	163,773	1	0%	197,280	197,280
Purchase of Furniture & Equipment	(183,677)	(1,606,969)	(1,612,094)	(5,125)	0%	(3,765,400)	(5,062,755)
Purchase of Plant & Equipment	(137,387)	(1,065,876)	(1,053,736)	12,140	-1%	(2,028,650)	(4,492,449)
Purchase of Land & Buildings	(1,316,596)	(12,860,455)	(12,689,670)	170,785	-1%	(29,111,189)	(28,792,957)
Purchase of Infrastructure Assets	(1,972,521)	(10,355,470)	(9,705,282)	650,188	-6%	(35,020,727)	(37,787,941)
	(2,934,578)	(23,612,659)	(22,327,657)	1,285,000		(63,882,560)	(62,510,530)
Financing Activities							
Repayment of Carawatha Equity	0	-	0	-		-	-
Repayment of self supporting loans	4,657	(102,058)	(114,434)	(12,376)	12%	(197,135)	(197,135)
Transfer to reserve accounts	-	-	-	-	100%	(46,281,137)	(45,893,637)
Transfer from reserve accounts	-	-	-	-	100%	80,454,277	80,861,633
Carry Forward Funds	-	-	-	-	100%	-	-
	(4,657)	(102,058)	(114,434)	#REF!		33,976,005	34,770,861
Estimated surplus / (deficit) - B/Fwd	53,688,591	-	377,219				
Estimated (surplus) / deficit - C/Fwd	(43,852,720)	(39,119,686)	(43,852,720)				
Amount to be raised from general rates	(1,405,303)	(107,482,032)	(108,917,022)			(107,684,365)	(107,684,365)

STATEMENT OF COMPREHENSIVE INCOME
For the period 1 July 2024 to 31 January 2025

	<i>January Actual</i> \$	<i>YTD Rev. Budget</i> \$	<i>YTD Actual</i> \$	<i>Variance</i> \$	<i>Variance</i> %	<i>Annual Rev. Budget</i> \$
Revenue						
Rates	1,405,303	107,482,032	108,917,022	1,434,990	1%	107,684,365
Grants & Contributions	109,667	486,120	504,364	18,244	4%	5,462,508
Fees & Charges	1,583,233	10,144,769	10,677,753	532,984	5%	16,575,696
Service Charges	(212,065)	2,773,869	2,565,168	(208,700)	-8%	2,774,702
Interest Earnings	545,343	5,945,021	4,794,443	(1,150,578)		9,845,000
Other Revenue	172,339	844,723	1,065,421	220,698	26%	1,358,826
	3,603,820	127,676,532	128,524,171	847,639	1%	143,701,098
Expenses						
Employee Costs	(6,945,973)	(38,404,622)	(37,023,637)	1,380,984	-4%	(66,304,474)
Materials & Contracts	(3,051,981)	(23,943,458)	(22,322,497)	1,620,961	-7%	(42,818,995)
Utilities	(398,857)	(2,544,548)	(2,217,562)	326,986	-13%	(4,344,301)
Insurance	(870)	(1,417,362)	(1,344,082)	73,280	-5%	(1,421,433)
Depreciation	(3,107,747)	(19,557,146)	(21,477,693)	(1,920,547)	10%	(33,322,457)
Finance Costs	(6,423)	(28,833)	(38,352)	(9,519)	33%	(51,068)
Other Expenditure	(75,538)	2,993,691	247,507	(2,746,185)	-92%	(1,806,346)
	(13,587,389)	(87,297,797)	(84,176,317)	3,121,480	-4%	(150,069,075)
	(9,983,569)	40,378,735	44,347,854	3,969,118	10%	(6,367,977)
Grants/Contributions for the Development of Assets						
Non-Operating Grants, Subsidies and Contributions	563,848	1,825,242	2,267,266	442,024	24%	11,175,877
(Profit)/Loss on Disposal of Assets						
Proceeds on Disposal	28,053	287,097	302,086	14,990	5%	2,252,415
Net Book Value from Disposal of Assets	0	0	(275,404)	(275,404)	100%	(467,715)
	28,053	287,097	26,682	(260,414)	-91%	1,784,700
NET RESULT	(9,391,668)	42,491,074	46,641,801	4,150,728	10%	6,592,600
Other Comprehensive Income	-	-	-			-
Total Other Comprehensive Income	-	-	-			-
TOTAL COMPREHENSIVE INCOME	(9,391,668)	42,491,074	46,641,801			6,592,600

REPRESENTATION OF NET WORKING CAPITAL				
AS AT 31 JANUARY 2025				
Net Current Assets Represented by	31 JANUARY 2025		31 DECEMBER 2024	
Current Assets				
Cash & Cash Equivalents				
Cash in Hand	2,705		2,705	
Cash at Bank/(Overdraft)	994,064		4,784,885	
Investments	187,904,433		188,992,079	
		188,901,202		193,779,670
Trade & Other Receivables				
Debtors - Rates	21,567,938		27,030,856	
Debtors - Security Charge	174,095		189,685	
Debtors - Pool Inspection Fee	30,156		34,078	
Debtors - Instalment Fee	18		18	
Debtors - UGP	92,261		120,508	
Debtors - Refuse	303,208		415,823	
FESA Levy Debtors	3,759,834		4,749,143	
Pensioner Rebates	1,740,602		1,795,274	
Sundry Debtors	873,786		548,459	
Less : Provision for Doubtful Debts	(43,702)		(43,702)	
		28,498,194		34,840,141
Inventories	187,196	187,196	189,683	189,683
Other Financial Assets				
Accrued Income	1,372,988		1,717,269	
Prepayments	266,147		266,147	
Other	0		0	
GST Claim (Net)	597,822		830,107	
		2,236,957		2,813,524
Total Current Assets		219,823,549		231,623,017
Current Liabilities				
Trade & Other Payables				
FESA Levy Payable	5,398,929		5,946,299	
Sundry Creditors	15,207,812		15,927,697	
Amount Received in Advance	1,027,593		789,586	
		21,634,334		22,663,582
Provisions				
Provision for Long Service Leave	3,677,489		3,761,826	
Provision for Annual Leave	4,089,971		4,525,324	
Accrued Wages	10,056		10,056	
		7,777,516		8,297,206
Total Current Liabilities		29,411,850		30,960,788
Net Current Assets		190,411,699		200,662,229
Less: Restricted Assets				
Reserves	146,700,966		146,700,966	
		146,700,966		146,700,966
Timing Difference		(141,987)		272,672
Net Working Capital		43,852,720		53,688,591

**NET WORKING CAPITAL RECONCILIATION
FOR THE MONTH OF JANUARY 2025**

	YTD Actual \$
Net Result	46,641,801
Add:	
Surplus B/Fwd.	377,219
Proceeds on disposal of Assets	302,086
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	-
Self Supporting Loans - Principal (Net)	49,339
Depreciation Written back	21,477,693
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	(26,682)
Sub Total	68,821,456
Less:	
Acquisition of Fixed assets	15,355,500
Proceeds from Carawatha Equity	-
Expenditure on Infrastructure assets	9,705,282
Reserve: Funds to be Set Aside	-
Non Current Adjustments	(92,045)
Sub Total	24,968,737
Net Working Capital	43,852,720

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

This report provides commentary on the year-to-date variances identified in attachment 6002B – Statement of Financial Activity, for the period ended 31 January 2025.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City’s Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2024-2025 Annual Budget, a level of 10% or \$100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2024-2025 financial year. Variances less than 10% or \$100,000 are not considered material and are not detailed in this report.

Variances are based on ‘Actual’ income raised and expenditure incurred, compared to the Year-to-Date Revised Budget and are shown in the Year-to-Date Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue			
General Rates	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	107,482,032	108,917,022	1,434,990
<i>Commercial Rates shows a positive timing variance of \$1,212,324 due mainly to property improvements at 44 and 48 Barry Marshall Parade, Murdoch, 12 and 16 Fiona Wood Road, Murdoch, and Forbes Road Applecross.</i>			1,212,324
<i>Residential Rates shows a positive timing variance of \$222,666 due to various interim rate adjustments across the City.</i>			222,666

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

Operating Revenue (cont.)

Fees and Charges	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		10,144,769	10,677,753
<i>Strategic Property and Leasing shows a positive variance due mainly to timing variances on Commercial Lease income received earlier than budgeted – significant amounts relate to Norma Road former depot site (\$201,919), Point Walter Gold Course (\$70,533), Canning House Restaurant (\$37,212), Point Walter Café (\$23,389), John Connell Reserve (\$12,593), Deep Water Point Kiosk (\$7,417). Commercial Lease income received over and above what was budgeted for 2024-2025 comprised of Leeming Recreation Centre (\$95,395), and LeisureFit Booragoon \$8,636). Green Fees income (\$51,075) for October 2023 to June 2024 were received in the 2024-2025 financial year, contributing further to the positive variance.</i>			567,617
<i>Resource Recovery shows a positive variance related mainly to several residential ratepayers requesting an increase in the capacity of their refuse collection from a 140L bin to a 240L bin.</i>			118,925
<i>Healthy Melville shows a negative variance related mainly to Term/Holiday Program Fees (\$158,167) due to membership cancellations during the pool closure period, and Lease/Hire Fees (\$76,327) from room hire.</i>			(192,227)
<i>The remaining positive balance is made up of minor amounts.</i>			38,669

Service Charges	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		2,773,869	2,565,169
<i>Kardinya South Underground Power refund negative timing variance as refunds to ratepayers were made earlier than anticipated.</i>			(220,304)
<i>The remaining positive balance is made up of minor amounts.</i>			11,604

Investment Earnings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		5,945,021	4,794,443
<i>Investment earnings shows a negative variance due to the downward trend in interest rates both locally and internationally which was not anticipated when setting the annual budget. The volatility in interest rates, and variation in the expected timing of cashflows to be invested have had a negative impact in the City's investment returns. The impact of these factors will be considered when reviewing the Investment Earnings budget in the Mid-Year Budget Review.</i>			(1,192,786)
<i>Net positive balance made up of minor amounts related to interest on deferred rates, rates late payment interest and rates instalment interest.</i>			42,208

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

Operating Expenditure			
Employee Costs	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(38,404,622)	(37,023,638)	1,380,984
<p><i>The significant underspend in employment costs is indicative of several staff vacancies across the organisation, with minor variances shown in service areas across the organisation.</i></p> <p><i>At the organisational level, annual and personal leave shows a \$1,030,035 positive variance, and workers compensation premiums show a \$56,882 positive variance. Labour hire shows a negative variance of \$1,345,357, as contract staff are being used to fill several vacant roles, particularly in Natural Areas and Parks, Resource Recovery and Fleet Services and Engineering and will offset a significant underspend in ordinary time earnings. Overtime shows a negative variance of \$265,688. Staff training and development shows a positive variance of \$178,871.</i></p>			
<p><i>Strategic Property and Leasing shows a positive variance mainly related to a vacancy in the Senior Strategic Property Advisor role.</i></p>			211,350
<p><i>Building and Environmental Health Services shows a positive variance related to previous vacancies in the Manager Environmental Health and Compliance, Coordinator Compliance Services and Environment Health Officer positions, and a current Building Surveyor vacancy.</i></p>			209,732
<p><i>Governance shows a positive variance related mainly to vacancies in the Business Support Officer, Governance Project Officer and Governance Officer roles.</i></p>			182,425
<p><i>Information Technology shows a positive variance mainly related to a previous vacancy in the Chief Information Officer role, and a current vacancy in the Process Improvement Auditor role.</i></p>			132,463
<p><i>Strategic Urban Planning shows a positive variance mainly due to a previous vacancy in the strategic planning project officer role.</i></p>			112,348
<p><i>Community Safety shows a positive timing mainly due to vacancies in the Coordinator Community Safety Service and Safer Melville Coordinator roles.</i></p>			110,185
<p><i>Customer and Community Participation shows a positive variance due mainly to a vacancy in the Community Centre Supervisor role.</i></p>			106,982
<p><i>Resource Recovery and Fleet Services shows a negative variance mainly related to labour hire and overtime costs incurred to cover vacant waste driver positions.</i></p>			(224,526)
<p><i>The remaining net positive variance relates to minor amounts in other service areas.</i></p>			540,025

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

Operating Expenditure (cont.)

Materials and Contracts	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(23,943,458)	(22,322,497)	1,620,961
<i>Engineering positive variance made up of minor amounts in contractors – ad hoc due to contractor supply shortage affecting specialist plant operator availability and professional consultancies expenditure across various maintenance programs.</i>			383,595
<i>Resource Recovery and Fleet Services positive variance made up of mainly of underspends in stores and materials (\$190,702) and fuel expenditure (\$155,063) related to the City's fleet program.</i>			351,076
<i>Healthy Melville positive variance is made up of minor amounts, related mainly to LeisureFit Booragoon (\$161,147) – this is due to a possible over estimation of contract payments and is being reviewed at the Mid Year Budget review. In addition, a positive variance related to timing exists for LeisureFit Melville (\$28,172).</i>			235,065
<i>City Buildings and Projects shows a positive variance made up mainly of Contractors Ad-Hoc underspends of \$204,649 across the City's various facilities, in particular, the Civic Centre (\$112,230) and LeisureFit Booragoon (\$19,374).</i>			228,065
<i>Library Services positive variance made up of minor amounts in contract payments (\$57,882) due to delays to deep cleaning to be undertaken at AH Bracks, Bull Creek and Civic Square libraries, and underspends in memberships, subscriptions and online resources (\$32,333), due mainly to the implementation of the Patron Point project not going ahead as expected.</i>			130,457
<i>Community Safety positive timing variances in ad hoc contractor costs across various community safety programs and functions while a service review is being undertaken.</i>			118,210
<i>Cultural Development positive timing variances in contractors ad-hoc related mainly to underspends in Noongar Place Names (\$62,686) and Write Club Caralee and Melville (\$25,764).</i>			111,827
<i>The remaining net positive variance relates to minor amounts in other service areas.</i>			62,666

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

Operating Expenditure (cont.)

Utilities	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(2,544,548)	(2,217,562)	326,986
<i>Street lighting shows a positive timing variance of \$269,779.</i>			287,870
<i>The remaining positive balance is made up of minor amounts in electricity, gas and water expenditure across the City's facilities.</i>			39,116

Other Expenditure	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	376,692	247,507	(129,185)
<i>Positive variance made up mostly of minor amounts in internally charged expenditure.</i>			(129,185)

Capital Income

Capital Grants, Subsidies and Contributions	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	1,825,242	2,267,266	442,024
<i>Positive variance mainly for capital grants received for Len Shearer Reserve Changerooms (\$300,000), Attadale Netball Club relocation (\$100,000) and the Foreshore Restoration Project (\$50,000).</i>			442,024

Capital Expenditure

Land and Buildings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(12,860,455)	(12,689,670)	170,785
<i>A positive variance amounting to \$20,822 relates to the reversal of 2023-2024 financial year end adjustments. These amounts are included in the category variances identified below.</i>			
<i>Provision for Public Art – Timing variance for projects expected to occur as a condition of building development throughout the year.</i>			160,000
<i>Other minor variances</i>			10,785

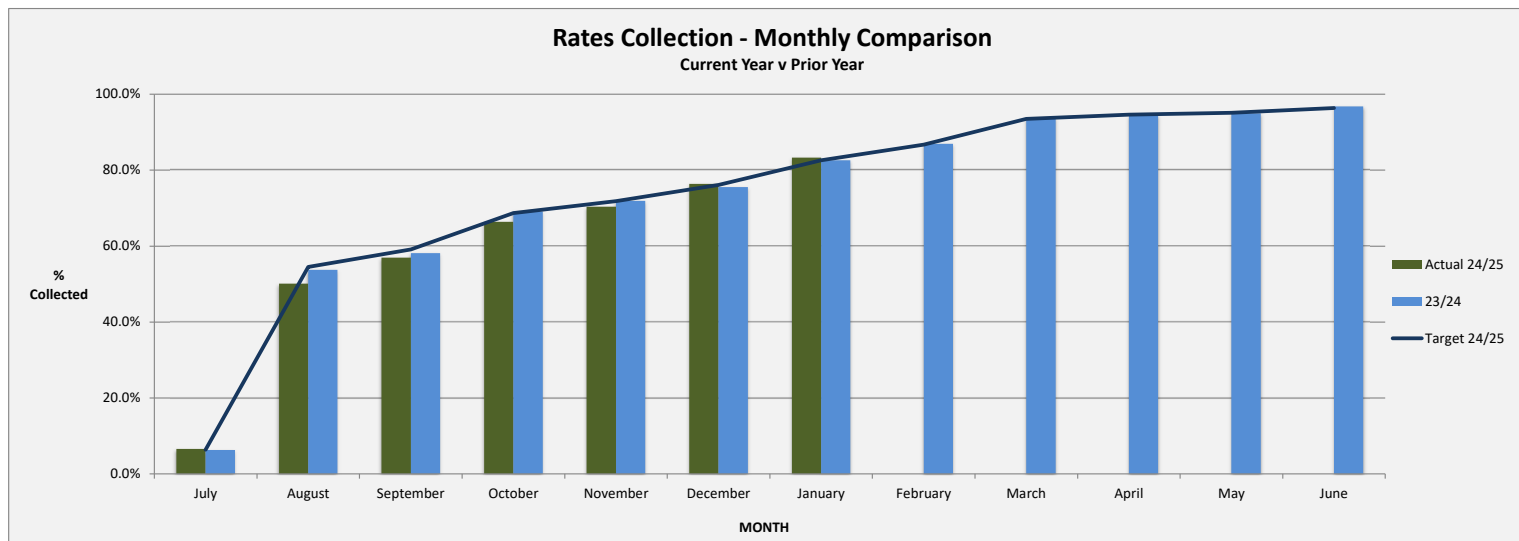
**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 January 2025**

Capital Expenditure (cont.)			
Purchase of Infrastructure Assets	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		(10,355,470)	(9,705,282)
<i>A positive variance amounting to \$17,615 relates to the reversal of 2023-2024 financial year end adjustments. These amounts are included in the category variances identified below.</i>			
<i>Drainage</i>			14,916
<i>Environmental</i>			12,094
<i>Foreshore Facilities</i>			(12,621)
<i>Irrigation</i>			8,961
<i>Lighting</i>			(8,355)
<i>Parks Streetscapes Structures</i>			52,501
<i>Paths – Positive variances mainly in the Stock Road (between Preston Point Road and Lutey Road) (\$98,881), and Emily Main Park Path Renewal (\$82,501) projects.</i>			287,908
<i>Playgrounds</i>			5,146
<i>Roads - Positive Variances mainly related to the Engineering Design (\$107,000), Stock Road and Page Street Road Widening (\$75,060) and Meharry Road renewal (\$57,498) projects.</i>			289,638

STATEMENT OF FINANCIAL POSITION			
AS AT 31 JANUARY 2025			
	2024-2025	2023-2024	
	31 Jan 2025	30 June 2024	
	\$	\$	
Current assets			
Cash & cash equivalents	53,200,279	31,231,114	
Trade and other receivables	30,513,275	14,575,509	
Other financial assets	135,876,603	133,701,973	
Inventories	187,196	169,590	
Contract assets	-	-	
Other assets	266,147	1,931,399	
Total current assets	220,043,500	181,609,585	
Non current assets			
Trade and other receivables	2,008,977	2,101,022	
Other financial assets	15,819,846	15,326,577	
Property, plant & equipment	489,055,786	496,497,951	
Infrastructure	702,872,081	707,410,134	
Investment property	60,846,541	60,846,541	
Total non current assets	1,270,603,231	1,282,182,225	
TOTAL ASSETS	1,490,646,731	1,463,791,810	
Current liabilities			
Trade and other payables	18,116,855	22,539,878	
Other liabilities		68,974	
Contract liabilities	3,561,750	2,451,905	
Borrowings	175,680	209,511	
Employee related provisions	7,777,516	9,330,106	
Total current liabilities	29,631,801	34,600,374	
Non current liabilities			
Trade and other payables	312,118	286,510	
Other liabilities		1,160,463	
Borrowings	2,260,847	997,621	
Employee related provisions	1,212,357	972,066	
Other provisions	6,893,140	6,893,140	
Total non current liabilities	10,678,462	10,309,800	
TOTAL LIABILITIES	40,310,263	44,910,174	
NET ASSETS	1,450,336,468	1,418,881,636	
Equity			
Retained surplus	401,208,771	369,753,939	
Reserve accounts	146,700,966	146,700,966	
Revaluation surplus	902,426,732	902,426,731	
TOTAL EQUITY	1,450,336,468	1,418,881,636	

City of Melville
SUMMARY OF DEBTORS
FOR THE PERIOD ENDING : 31 January 2025

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
RATE DEBTORS					
Opening Balance - 1 July	4,269,129	4,269,129	0%	3,379,289	26%
Rates & Charges Raised	109,094,758	107,817,720	1%	102,901,271	6%
Payments Received	(91,795,949)	(85,055,993)	8%	(87,472,547)	5%
Closing Balance	21,567,938	27,030,856	-20%	18,808,014	15%
REFUSE DEBTORS					
Opening Balance - 1 July	55,013	55,013	0%	44,432	24%
Rates & Charges Raised	1,762,861	1,744,819	1%	1,685,560	5%
Payments Received	(1,514,666)	(1,384,009)	9%	(1,469,991)	3%
Closing Balance	303,208	415,823	-27%	260,001	17%
FESA DEBTORS					
Opening Balance - 1 July	813,475	813,475	0%	650,906	25%
Rates & Charges Raised	19,512,452	19,327,589	1%	18,416,369	6%
Payments Received	(16,566,093)	(15,391,921)	8%	(15,743,807)	5%
Closing Balance	3,759,834	4,749,143	-21%	3,323,468	13%
UNDERGROUND POWER DEBTORS					
Opening Balance - 1 July	166,494	166,494	0%	304,028	-45%
Rates Raised	(27,501)	(6,743)	308%	16,851	-263%
Payments Received	(46,732)	(39,242)	19%	(127,118)	-63%
Closing Balance	92,261	120,508	-23%	193,761	-52%
POOL DEBTORS					
Opening Balance - 1 July	17,903	17,903	0%	16,677	7%
Rates & Charges Raised	495,932	496,220	0%	492,522	1%
Payments Received	(483,680)	(480,046)	1%	(483,790)	0%
Closing Balance	30,156	34,078	-12%	25,409	19%
SECURITY DEBTORS (SECL)					
Opening Balance - 1 July	103,829	103,829	0%	92,407	12%
Rates & Charges Raised	2,788,047	2,782,368	0%	2,625,281	6%
Payments Received	(2,717,782)	(2,696,513)	1%	(2,568,006)	6%
Closing Balance	174,095	189,685	-8%	149,682	16%
INSTALMENT FEE DEBTORS					
Opening Balance - 1 July	22	22	0%	77	-72%
Rates & Charges Raised	0	0	0	4	-100%
Payments Received	(4)	(4)	0%	(59)	-93%
Closing Balance	18	18	0%	22	-19%
SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,425,866	5,425,866	0%	4,487,816	21%
Debtors Raised	133,626,549	132,161,972	1%	126,137,858	6%
Payments Received	(113,124,907)	(105,047,728)	8%	(107,865,318)	5%
Closing Balance	25,927,508	32,540,110	-20%	22,760,357	14%
SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	565,184	565,184	0%	901,439	-37%
Invoices Raised	2,762,352	2,231,120	24%	3,630,355	-24%
Receipts	(2,434,066)	(2,239,029)	9%	(3,769,362)	-35%
Prepayments	(19,685)	(8,816)	123%	4,742	-515%
Closing Balance	873,786	548,459	59%	767,174	14%



**SUMMARY OF GENERAL DEBTORS AGED 90 DAYS OR GREATER
FOR THE MONTH ENDED 31 JANUARY 2024**

Debtor Number	Debtor Name	Amount	Comments and subsequent events
Accounts with Recoveries Legal			
862573	Profutsal	\$3,348	Matter is pending with Recoveries Legal.
569826	WA State Futsal Club	\$33,179	Matter is pending with Recoveries Legal.
872952	Individual	\$2,580	Final Demand sent 10 December 2024.
		\$ 39,106	
Payment arrangements			
520262	Palmyra Rugby Union Club	\$2,262	Arrangement to Pay - maintaining \$1,748.33 per month.
832568	Individual	\$13,498	Arrangement to Pay - maintaining \$200.00 per fortnight.
853697	Perth Sup School	\$812	Arrangement to Pay - maintaining \$406.00 every two months.
861732	Healthcare WA	\$10,162	Arrangement to Pay - maintaining \$50.00 per fortnight.
862151	South Perth Futsal Club	\$4,912	Arrangement to Pay - missed January. Email sent 3 February 2025.
862342	Perth AFC Futsal Club	\$19,737	Arrangement to Pay - maintaining \$1,500 per month.
863209	Individual	\$2,340	Arrangement to Pay - maintaining \$250.00 per fortnight.
864132	Individual	\$5,345	Arrangement to Pay - maintaining \$130.00 per fortnight.
869693	Velovelum Pty Ltd T/As Mastro Pizza	\$2,682	Arrangement to Pay - maintaining \$200.00 per fortnight.
	Total on Payment Arrangement	\$ 61,750	
Ordinary Debtors			
505701	LGISWA Workcare	\$6,794	Email sent 16 January 2025.
507723	Gio Insurance	\$365	Email Sent February 2025.
508325	Department of Local Government, Sport & Cultural	\$578	Email sent 16 January 2025.
508879	LGISWA	\$14,954	Email Sent 10 January 2025.
625687	Department of Communities	\$787	Email sent 16 January 2025.
803597	Belgravia Health & Leisure Group Pty Ltd	\$266	Reconciling previous payments.
854224	Taborda Traffic Management	\$196	Email sent to Traffic Coordinator for review.
855783	Advanced Traffic Management	\$920	No updates regarding progress of liquidation.
861815	Evolution Traffic	\$204	Email sent 16 January 2025.
865477	Mutsuko Bonnardeaux	\$14	Email sent 23 January 2025.
865972	Melville Community Men's Shed	\$187,500	Waiting for Come to send through preferred building supplier for the tender process as per request from the Commonwealth. \$100,000 paid in February.
870154	ICON	\$145	Email sent 18 January 2025.
873034	Vytas Limited	\$53	Email sent 24 January 2025.
873570	Melville Citizens Relief	\$5,000	Emailed responsible officer requesting contact details.
873331	EVDOMOS Pty Ltd	\$0.01	Will be paid with next invoice.
	Total Ordinary Debtors	\$ 217,776	
Sporting & Community Organisations			
506014	Brentwood Karoonda Sporting Association	\$35,000	Emailed Treasurer for update on payments.
508960	Melville Water Polo Club	\$1,073	Reconciling payments as requested by debtor.
848085	Brentwood Booragoon Football Club	\$1,107	Emailed debtor several times with no response.
	Total Sporting & Community Organisations	\$ 37,180	
Loans			
507491	Tompkins Park & Recreational Association	\$71,292	Loan 399.
	Total Loans	\$ 71,292	
GRAND TOTAL	Total 90 Days and over	\$ 427,104	
	Total Sundry Debts Outstanding	\$873,751	
	90 Days and Over % of Total Debt	49%	
	90 Days and over -Total No. of Debtors (excl Loans)	31	

**PROPOSED BUDGET AMENDMENTS
FOR THE MONTH OF MARCH 2025**

					Budget Amendments >\$100,000	
<i>Account Number</i>	<i>Description</i>	<i>DR</i>	<i>CR</i>	<i>Total Amount</i>	<i>Comments</i>	
100-22218-7010-000	Organisational Memberships, Subscriptions and Online Resources	100,000		\$ 100,000	To fund the 2024-2025 financial commitment to the Perth South West Metropolitan Alliance.	
277-28129-7888-000	Rates Equalisation and Contingency Reserve		100,000			
		100,000	100,000	100,000		

6002J

<i>Account Number</i>	<i>Description</i>	<i>DR</i>	<i>CR</i>	<i>Total Amount</i>	<i>Comments</i>
-----------------------	--------------------	-----------	-----------	---------------------	-----------------

Local Planning Scheme 6 Review

City of Melville

ENGAGEMENT SNAPSHOT



The City of Melville is currently reviewing its Local Planning Scheme No. 6 (LPS6), the primary planning framework that governs development within the city. This includes land zoning, allowable land uses, development intensity, and other key factors shaping the growth and development of our community.

Rather than replacing the existing scheme, the City, in consultation with the Western Australian Planning Commission (WAPC), has chosen to update LPS6. This approach ensures ongoing alignment with local and state planning policies, while addressing the evolving needs and priorities of our community and stakeholders.

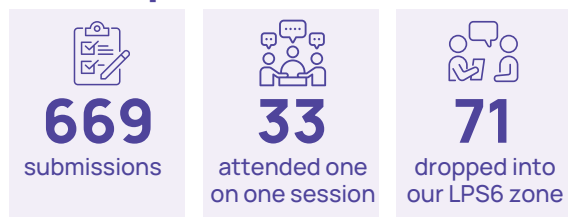
Engagement approach

While community consultation typically occurs later in the review process, we have actively engaged the community at every stage to ensure comprehensive feedback is considered.

In the first two stages, we collected input that helped shape key themes for the review, resulting in the identification of six focus areas for further exploration. In **Stage Three**, the community were invited to review proposed changes to zoning and density and provide formal feedback.

An interactive map was made available on the City's engagement platform, Melville Talks, where residents could explore potential zoning changes for their properties. Feedback was open from **17 July to 18 September 2024**, with responses collected via an online and hard copy survey and through in-person appointments.

Participation



Residents used the mapping tool to view proposed changes, and area-specific fact sheets were made available to provide detailed information about the changes. By searching for or clicking on an address within the map, users could access the relevant fact sheet for that specific area.

In addition to the online platform, one-on-one appointments were offered for in-depth discussions, and a drop-in zone was established and made available throughout the consultation period, offering additional opportunities for engagement and feedback.

What's next

Feedback from this engagement phase will form part of the drafting of an updated Local Planning Scheme, which will be presented to Council next year. The review process is highly regulated and will include further consultation once the draft scheme has been endorsed by Council and the State Government as being suitable for advertising.

To stay informed about the progress of the review or receive updates on upcoming engagement opportunities, click the 'Follow Engagement' button on the City's project page: melvillecity.com.au/LPS6review.

Reach

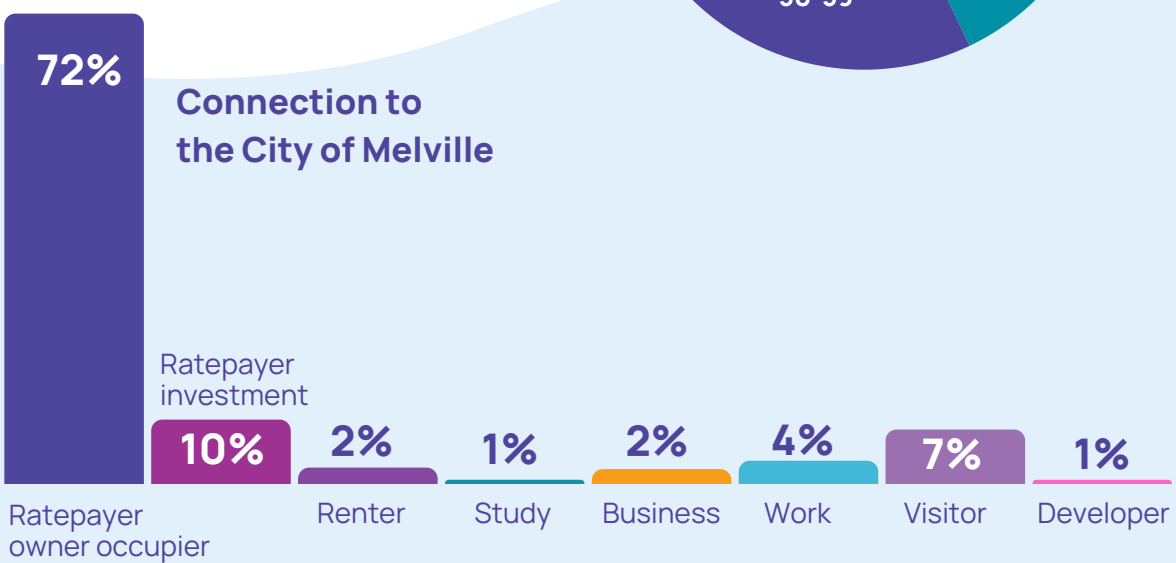
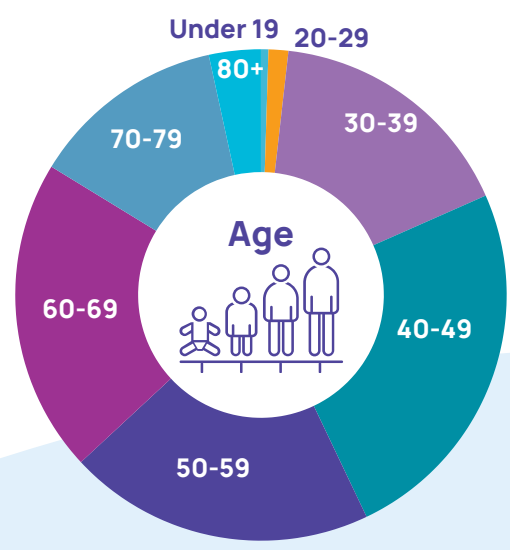
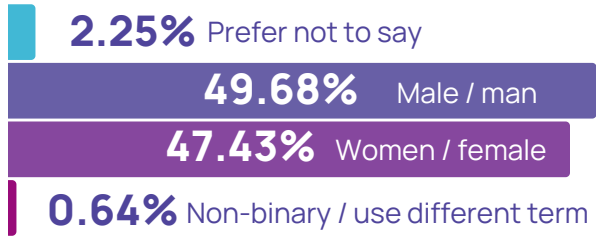


WE HEARD FROM

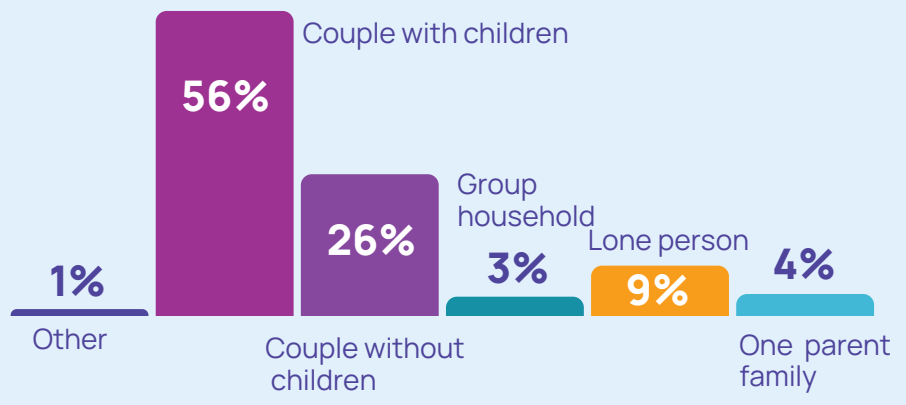
669 people

665 live in the City of Melville
94 from a migrant background
12 living with a disability
6 First Nations people
9 LGBTQIA+

Gender



Household



KEY THEMES

People who are in support of the density changes are saying...

- Helps to address the current housing shortage.
- Subdivision opportunities enable downsizing or the option to build a dwelling for a family member to live in.
- Areas that are accessible to amenities such as retail, schools, open space and public transport, should be higher density to accommodate more people.
- Areas with larger block sizes are suited for higher R-Codes.
- Increased density aligns with state government policy and local strategic planning policy.
- Infrastructure upgrades are important to go along with increased density, i.e. roads, streetscape, open space.
- The timeframe to implement the density changes should be shorter.
- Higher density living encourages sustainable transport, economic and social vibrancy, a lower environmental footprint and less urban sprawl.
- Supports a better transition in scale between surrounding areas.
- Higher densities will help property values increase.

People who are against the density changes are saying...

- An increase in dwelling numbers will result in too much traffic on local and regional roads, and not enough availability of on-street or verge parking.
- Higher densities reduce property values (both for those houses included and those nearby).
- The proposed changes will impact on the character of the area.
- Increased densities will create capacity issues for schools and child care centres.
- Density correlates to more anti-social behaviour and crime.
- There will be a loss of privacy and an overshadowing from higher density developments.
- Tree canopy and wildlife habitat will be lost.
- Letters should have been sent to all households and not just those in or adjacent to proposed change areas.
- High density creates noise and pollution.
- Kids won't be able to play in the street.

Feedback to zoning changes

- Stopping commercial land uses will affect the opportunity to redevelop an investment property as planned (Applecross Mixed Use zone change to Residential).
- Removing commercial development opportunities will ensure the character of the area remains as it currently is (Applecross Mixed Use zone change to Residential).
- The rezoning would unlock redevelopment opportunities for the area (Robson Way zone change from Residential to Centre).





City of Melville bus shelter advertising: Audit report

January 2025



Table of contents

Table of contents	2
Executive Summary	3
Introduction	4
What we did	4
What we found	5
Alcohol advertising	6
Unhealthy food and drinks advertising	8
Healthy food and drinks advertising	10
Other food and drinks advertising	10
Why this matters	11
Opportunities for City of Melville	11
What we recommend	13
Appendix 1: Advertisement classifications	14
Appendix 2: Case studies of local government advertising restrictions in Western Australia	15
References	19

This report was prepared by Cancer Council Western Australia

Suggested citation

Mandzufas J & Hawkesford K. *City of Melville bus shelter advertising: Audit report*. Cancer Council Western Australia 2025.

Contact

Alcohol Programs Team
 Cancer Council Western Australia
 Level 1, 420 Bagot Road, Melville WA 6008
E: alcoholprograms@cancerwa.asn.au
W: cancerwa.asn.au

Executive Summary

The environments in which we live, work, play, and learn can encourage and facilitate healthy behaviours. Local governments are well placed to implement policies, plans, and strategies that help enable Australians to lead healthy, active lifestyles. Cancer Council WA is pleased to be working with the City of Melville to improve the health and wellbeing of our local communities. This report provides valuable evidence of the current status of bus shelter advertising, via audits conducted in the City in November 2024 and January 2025. These findings may inform the City of Melville Chief Executive Officer's report to Council on the potential impacts of restricting advertising of alcohol and unhealthy food and drinks on infrastructure owned by the City.

Members of the Cancer Council WA Alcohol Programs team conducted the audits by driving to each bus shelter located in the City, recording the presence of advertisements, and taking photographs of advertisements portraying food, drink or alcohol products or master brands. The classification of these photographs was verified by suitably qualified members of Cancer Council WA's Alcohol Programs and Food and Movement teams.

Key highlights of the audits:

- Across the two audits, a third (33%) of all bus shelter advertisements were for either alcohol or unhealthy food and drinks.
- In November 2024, almost half (48%) of the bus shelter locations had at least one alcohol or unhealthy food and drink advertisement. In January 2025 this had increased to 69% of locations.
- In each audit, every digital location had at least one advertisement for alcohol or unhealthy food and drinks.
- 15% of all advertisements were for alcohol, dominated by advertisements for Canadian Club pre-mixed spirits products.
- In January 2025, one in five advertisements (21%) were for unhealthy food and drinks. Fast food chains were the primary advertisers in this category.

To ensure alignment with the current and future iterations of the City of Melville Public Health Plan, State Public Health Plan and WA Health Promotion Strategic Framework, Cancer Council WA recommends that the City of Melville:

1. Introduces strategies to reduce marketing of alcohol and unhealthy food and drink, including master brand advertising, in future iterations of the City of Melville public health plan.
2. Amends the current Local Planning Policy LPP2.2 Outdoor Advertising and Signage, to restrict advertising alcohol and unhealthy food and drink, including master brand advertising, on all City of Melville owned property, including bus shelters, bench seats, and bins.
3. Negotiates with oOh! Media to voluntarily restrict advertising of alcohol and unhealthy food and drinks within the current contract.
4. Restricts advertising of alcohol and unhealthy food and drink in any future tenders and resultant contract for bus shelter or other Council infrastructure advertising.

Introduction

Cancer Council WA is pleased to be working with the City of Melville to improve the health and wellbeing of our local communities. This report presents the findings of bus shelter advertising audits conducted in the City of Melville in November 2024 and January 2025.

The environments in which we live, work, play, and learn can encourage and facilitate healthy behaviours. Local governments are the level of government closest to the community and so are well placed to implement policies, plans, and strategies that help enable Australians to lead healthy, active lifestyles. City of Melville has previously recognised their role in supporting the health and wellbeing of residents in '2019-2023 Healthy Melville Plan', with specific goals to increase healthy eating (Goal 2) and reduce alcohol and other drug use (Goal 4),¹ and are expected to continue this support in the 'Draft Healthy Melville Plan 2025-2029', yet to be ratified.

What we did

In September 2024, the City of Melville directed the Chief Executive Officer to provide a report to Council on the potential impacts of restricting advertising of alcohol and unhealthy food and drinks on infrastructure owned by the City. To provide evidence to inform the report to Council, Cancer Council WA's Alcohol Programs Team conducted audits of bus shelter advertising in the City of Melville. To capture a broader snapshot of the types of advertising on bus shelters, two audits were conducted in November 2024 and January 2025. This report details the findings of those audits, including the volume and location of alcohol and unhealthy food and drink advertisements at bus shelters within City of Melville boundaries.

The audits were completed by two Cancer Council WA staff on 27 November 2024 and 13 January 2025. Auditors compiled a list of bus shelters with capacity for advertising within City of Melville boundaries, updating the list of locations provided by the City of Melville in 2022. During the audit, auditors travelled by car and/or on foot to each bus shelter on the list, checking bus stop ID numbers and the presence of advertising on the shelters. Where advertising was present, information about the type of advertisement (static or digital) and the content (alcohol, food or drink, or other) was recorded manually. Further detail of advertisements for food and drinks and alcohol were entered into an online survey developed by Cancer Council WA, including photographs of the advertisements.

Following the audit, two members from the Alcohol Programs Team used the advertisement photographs to classify ads as alcohol (including 'alcohol product' and 'alcohol master brand'), 'food' or 'other'. The Australian National Government under the COAG Health Council has published an interim guide to reduce children's exposure to unhealthy food and drink promotion, which specifically outlines what food and drinks are unhealthy and should not be advertised in government settings (Appendix 1).² The Cancer Council WA Food and Movement Team used this guide to classify 'food' advertisements as 'unhealthy food and drink product' or 'unhealthy food and drink master brand'. If the food and drink fell outside of the COAG classification, they were classified as either 'healthy food' or 'other food'. For the purpose of this analysis, diet soft drinks were classified as 'unhealthy' which is the stance taken by other governments who have implemented the COAG guidelines (Preventive Health SA).

What we found

There were 52 bus shelter locations with advertisements in the November 2024 audit (see Figure 1), and 55 bus shelter locations with advertisements in January 2025.

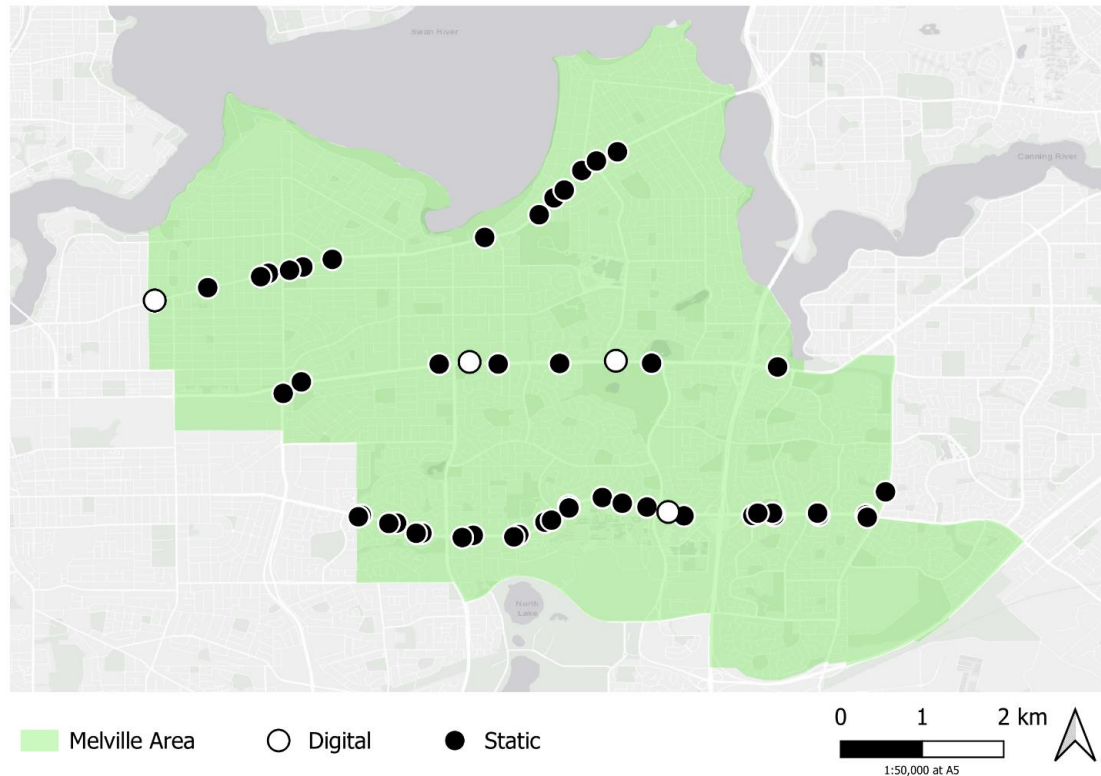


Figure 1. Location of advertisements on bus shelters (n=52) in City of Melville, November 2024

Each bus shelter has the opportunity for two advertisements: one internal facing, and one external facing. Four bus shelters now have an internal-facing digital asset, with the external-facing advertisement remaining as a static advertisement. Each of these digital assets were showing five or six advertisers in a repetitive cycle with each advertisement displayed for ten seconds. Most advertisers used the same advertisement in each cycle, however it was noted that some advertisers had at least two different advertisements in rotation (for example, see Figure 2). For the purpose of this audit, each digital location is counted as either five or six advertisements corresponding to the number of advertisers observed in a cycle. This means that when an advertiser has more than one advertisement in rotation, the additional advertisements have not been counted separately.

In November 2024, 126 advertisements (digital (n=24) and static (n=102)) were audited across 52 bus shelter locations. In January 2025 there was also a total of 126 advertisements (digital (n=21) and static (n=105)), audited across 55 bus shelter locations.



Figure 2. Two advertisements from Dan Murphy's Black Friday campaign seen in successive cycles at bus stop 10835 (Leach Hwy Eastbound, before Riseley Street).

Table 1 describes the classification of advertising at bus shelters over the two audits.

Table 1. Classification of City of Melville bus shelter advertisements

Classification	November 2024	January 2025
	n (%)	n (%)
Alcohol – total	18 (14)	21 (17)
Unhealthy food and drinks	16 (13)	27 (21)
Healthy food and drinks	0 (0)	3 (2)
Food and drink – other	7 (6)	2 (2)
Other products and brands	85 (67)	73 (58)
Total advertisements	126 (100)	126 (100)

Across the two audits, alcohol and unhealthy food and drink advertisements comprised 33% (n=82) of total bus shelter advertisements. There was at least one alcohol or unhealthy food and drink advertisement at 48% (n=25) of the 52 advertising locations in 2024, increasing to 69% (n=38) of the 55 locations with advertisements in January 2025. In the 2024 audit, each of the four digital locations had at least one alcohol advertisement and one unhealthy food and drink advertisement. At both audits, some bus shelters displayed alcohol or unhealthy food and drink on both the internal and external advertising spaces.

Alcohol advertising

In the November 2024 audit, there were 18 advertisements for an alcohol product (see examples in Figure 3) or master brand (Figure 4). There were 21 alcohol advertisements in January 2025.

The most prolific alcohol advertiser was Canadian Club, with 12 advertisements in November 2024 and 8 advertisements in January 2025. Other advertisers in November 2024 were Gage Roads with two advertisements, and one advertisement featuring each of Dan Murphy's, Kirin, Maker's Mark, and The Bottle-O. January 2025 advertisers included Jim Beam (six advertisements), Liquorland (two advertisements), Gage Roads (two advertisements) and BWS, Heineken and Hahn with one advertisement each.

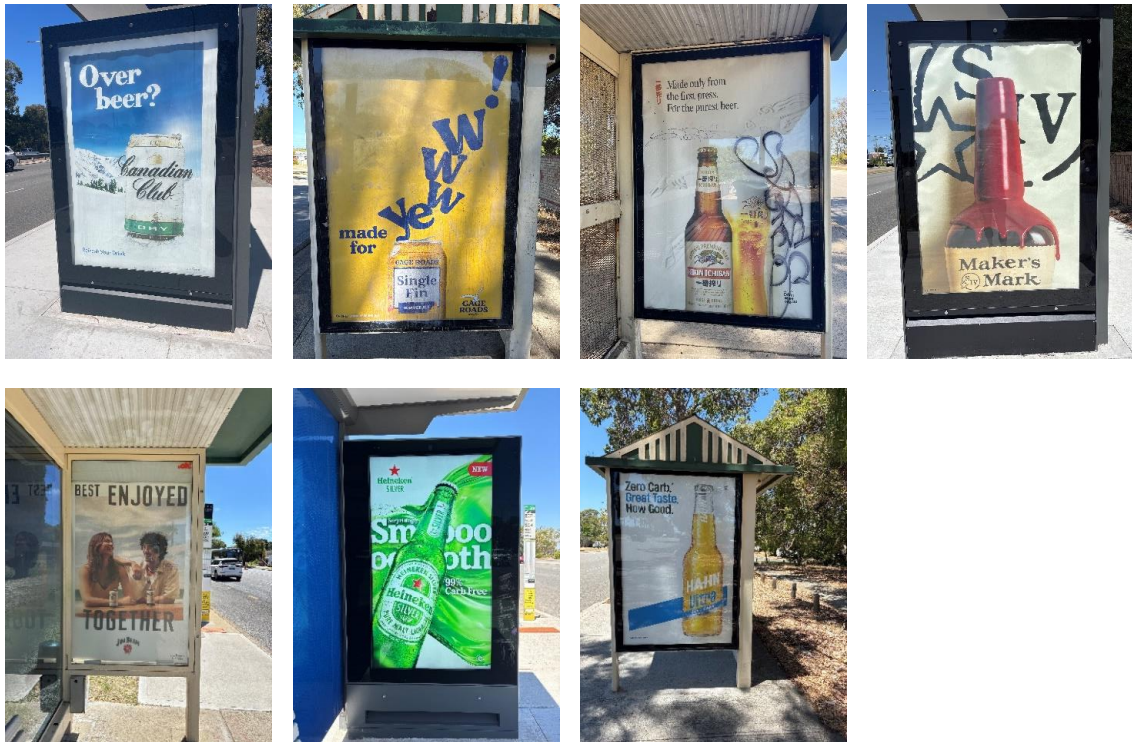


Figure 3. Examples of advertisements for alcohol products seen at bus shelters during City of Melville audits.

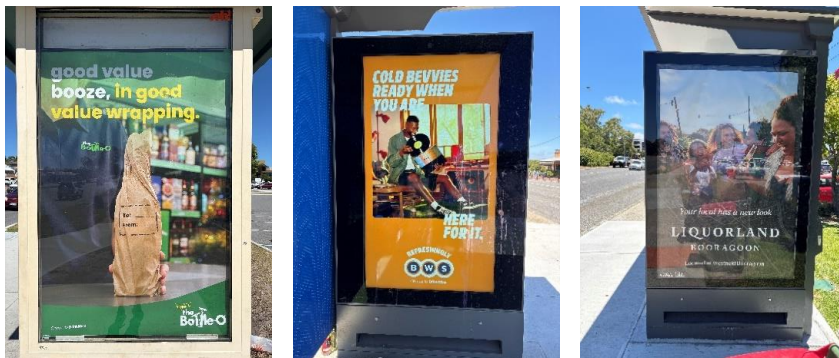


Figure 4. Examples of advertisements for alcohol master brand seen at bus shelters during City of Melville audits.

Unhealthy food and drinks advertising

Using the previously described classifications, there were 16 unhealthy food and drink products or master brands on bus shelter advertisements in November 2024 and 27 advertisements for unhealthy products or brands in January 2025.

Figure 5 shows examples of advertisements for unhealthy food and drinks. In November 2024, the most prolific advertiser was Ampol Foodary with seven advertisements. Other advertisers were KFC (n=3), V (n=2), McDonalds (n=1), Boost (n=1), Woolworths (n=1), and Peter's (n=1). In January 2025, advertisers included McDonalds with eight advertisements, Hungry Jack's with six advertisements, Powerade with six advertisements, KFC with three advertisements, Red Rooster with two advertisements, and one advertisement each from Coca Cola and IGA Good Grocer.

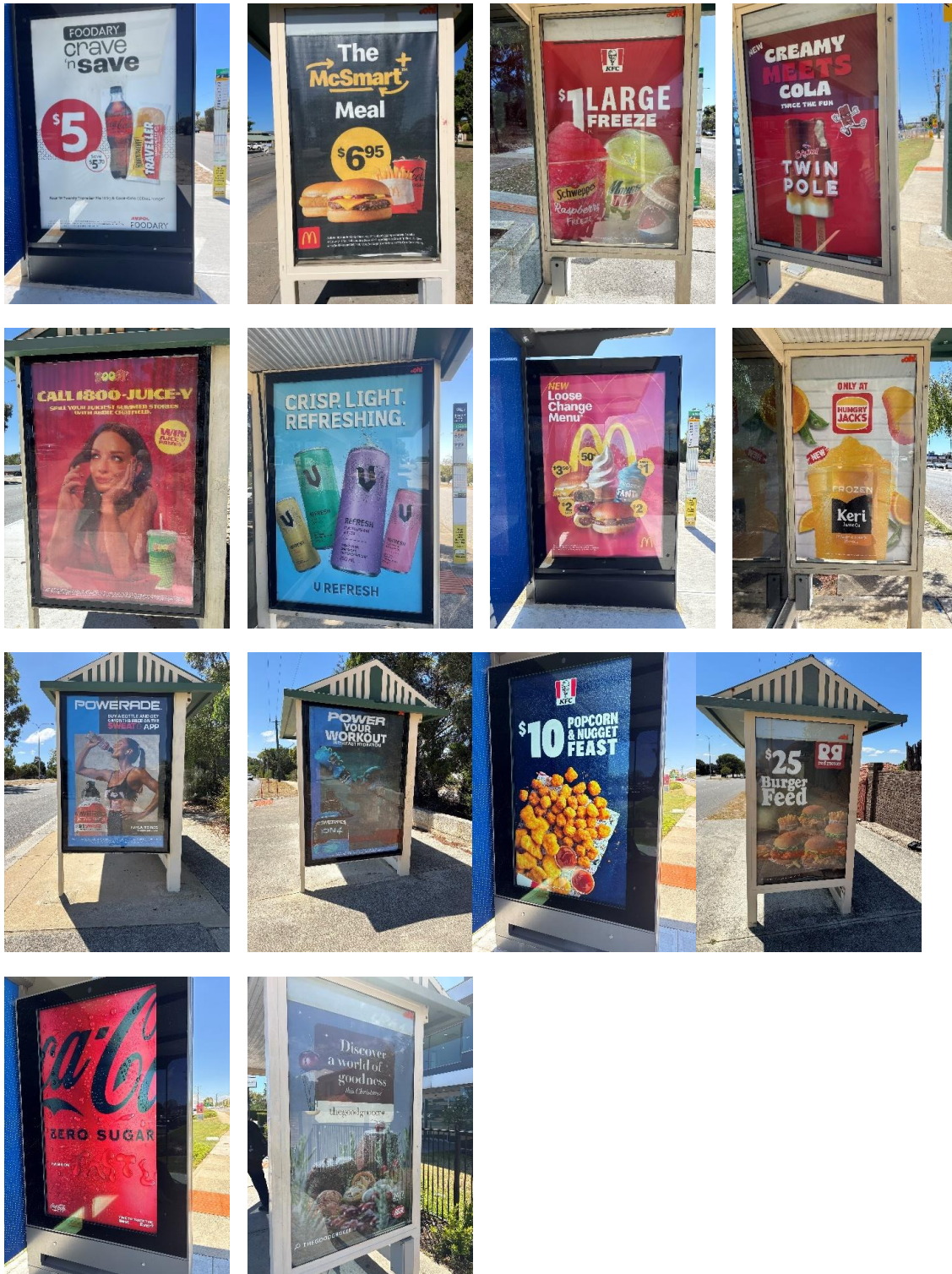


Figure 5. Examples of unhealthy food and drink advertising seen on bus shelters during City of Melville audits.

Healthy food and drinks advertising

During the January 2025 audit, three Woolworths advertisements displayed healthy foods, see Figure 6 for examples.



Figure 6. Examples of advertisements for healthy foods seen during bus shelter audits in City of Melville.

Other food and drinks advertising

The COAG interim guidelines do not address flavoured sugary milk products, so these have been categorised as ‘Food and drinks – other’. In the November 2024 audit, two advertisements for Brownes products and one for Dare products were observed. One Brownes advertisement was seen during the January 2025 audit, with an advertisement for a Flora product also categorised as ‘other’. Figure 7 shows examples of advertisements categorised as other food and drinks.



Figure 7. Examples of advertisements classified as other food and drinks seen during bus shelter audits in City of Melville.

Why this matters

Concerns about the impact of unhealthy advertising

Cancer Council WA aims to support local governments in public health planning to reduce community risk of cancer and other serious diseases, including but not limited to the areas of supporting healthy eating and reducing harm from alcohol. Reducing community exposure to alcohol and unhealthy food and drink advertising is one component of this, which is in line with WA Government priorities, including recommendations from the Sustainable Health Review.^{3 4 5}

Alcohol-related harms are high in WA, and include injury, violence, and chronic diseases, such as cancer, stroke, and mental health issues.⁷ Alcohol use is a leading risk factor contributing to disease burden in Australia.⁸ The evidence now confirms that children and young people's exposure to alcohol marketing is a cause of drinking among young people.⁹

Action is needed to reduce and prevent obesity in WA. The most recent statistics show that just over one-quarter of children and over three quarters of adults are above a healthy weight.^{10 11} Unhealthy diets, overweight and obesity are the greatest risk factors for death and disease in Australia.⁸ The marketing of unhealthy food and drink influences children's brand awareness and preferences, and consequent purchases and consumption.¹²

Advertisements on transport routes cannot be switched off, avoided or ignored, and are highly visible to those driving and walking past, as well as those using public transport. Previous audits by the Public Health Advocacy Institute of WA (2016-17) found 31% of advertisements on bus stops within 500m of schools in Perth were classified as unhealthy.¹³ Research conducted by Telethon Kids Institute in partnership with Cancer Council WA and Healthway found 87% of food advertisements on bus shelters within 500m of schools were for unhealthy foods and alcohol.¹⁴ Children and young people represent a considerable proportion of public transport users with school students comprising 14.5% of 'fare-paying boardings'.¹⁵ The WA Government has recognised the importance of addressing alcohol advertising exposure, particularly to children and young people, by removing alcohol advertising from train stations and Transperth buses and trains.¹⁶

Opportunities for City of Melville

There is important scope for local governments to support the WA Government's action, by reducing their community's exposure to unhealthy advertising on local government property, such as bus shelters. Cancer Council WA conducted two audits of bus shelter advertising in the City of Melville in 2022, finding that alcohol and unhealthy food and drink advertisements comprised 33% (n=77) of total bus shelter ads, and there was at least one alcohol or unhealthy food and drink advertisement at half of the 58 advertising locations in each audit.

Similar to the 2022 audits, the 2024/25 bus shelter audits found that one third (n=82, 33%) of the advertisements across the City of Melville were for alcohol and unhealthy food and drinks. The advent and future growth of digital advertising offers opportunities for increased revenue for local governments. As demonstrated by the Dan Murphy's Black Friday campaign (Figure 2) featuring daily promotions, this medium can invoke very targeted marketing for specific days, events, or even at different times of the day. Whilst the scope of the current audit was limited to bus shelters controlled by the City of Melville, other forms of out-of-home advertising were observed during the audit, including bench seats, and digital and static advertisements on billboards and phone booths.

These opportunities for increased revenue also bring with them the risk of the community's increased exposure to unhealthy advertising where they live, work, learn and play.

The proportion of unhealthy advertising is likely to vary at different times of year. The 2022 audit was conducted from November to December, and the first 2024 audit in November, when some advertisers may time campaigns to coincide with warmer weather and the approaching festive season. Therefore, we conducted the second audit in January 2025 to capture a snapshot at a time that we expected to have less alcohol advertising. Surprisingly, there was an increased presence of both alcohol and unhealthy food and drink advertisements. The findings from our audits in City of Melville, and previous bus shelter audits showing no seasonal differences,¹³ confirm the importance of year-round strategies that address alcohol and unhealthy food and drink marketing.

Action on unhealthy marketing is in line with recommendations from key international, national and state strategic documents. Local governments have important opportunities to leverage and build on actions taken at the state and federal levels, such as the removal of alcohol advertising from public transport. The responsibility for regulating form and content of advertising on bus stop infrastructure, street furniture, some billboards and other signage lies with local government. Therefore, local governments can take tangible action to protect the health and wellbeing of their communities by providing environments that are free of alcohol and unhealthy food and drinks advertisements.

The January 2025 audit highlighted the potential for food retailers to showcase healthy food products in their advertising (**Error! Reference source not found.**). In addition, several local governments have restricted alcohol and other unhealthy advertising on the assets they own, manage or otherwise control – without losing important revenue for their community (see Appendix 2 for Western Australian case studies). Addressing alcohol and unhealthy food and drink promotion through policy (e.g., signage, advertising, sponsorship, facility use) is an effective and sustainable strategy to ensure that the health and wellbeing of the community is foregrounded in commercial agreements and partnerships.

Cancer Council WA encourages the City of Melville to take action to protect the health and wellbeing of their community. Policies to restrict advertising on local government infrastructure should consider all current and future opportunities for advertising within the local government area, not just on bus shelters. The proposed restriction on advertising alcohol and unhealthy food and drinks on local government infrastructure will be a positive move towards the consistent alignment of Council's priorities with Healthy Melville.

What we recommend

To ensure alignment with the current and future iterations of the City of Melville Public Health Plan, State Public Health Plan and WA Health Promotion Strategic Framework, Cancer Council WA recommends that the City of Melville:

1. Introduces strategies to reduce marketing of alcohol and unhealthy food and drink, including master brand advertising, in future iterations of the City of Melville public health plan.
2. Amends the current Local Planning Policy LPP2.2 Outdoor Advertising and Signage, to restrict advertising alcohol and unhealthy food and drink, including master brand advertising, on all City of Melville owned property, including bus shelters, bench seats, and bins.
3. Negotiates with oOh! Media to voluntarily restrict advertising of alcohol and unhealthy food and drinks within the current contract.
4. Restricts advertising of alcohol and unhealthy food and drink in any future tenders and resultant contract for bus shelter or other Council infrastructure advertising.

These recommendations are supported by useful strategies, tips and toolkits hosted on the Cancer Council WA website, including resources to [develop a local government public health plan](#) and [create healthy advertising standards](#).

Appendix 1: Advertisement classifications



The table below summarises the classifications used for advertising on bus shelters, based on the COAG Interim Guidelines to reduce children’s exposure to unhealthy food and drink promotion. ²


Classification	Definition
Alcohol product	Advertisement where an alcohol product is prominent e.g.: Crown lager; Smirnoff vodka.
Alcohol master brand	Advertisement where an overarching corporate alcohol brand or outlet name is prominent e.g.: brand (Heineken); outlet (Liquorland); brand extension (Carlton Zero alcohol product, Bundaberg Rum custard).
Unhealthy food and drink product	Advertisement where an unhealthy food or drink product (excluding alcohol) is prominent, classified under the COAG Health Council guide e.g.: KFC Zinger burger; Sprite.
Unhealthy food and drink master brand	Advertisement where an overarching corporate unhealthy food or drink brand or outlet name is prominent, classified by the COAG Health Council guide e.g.: Quick service restaurant (McDonalds); soft drink/confectionery manufacturers (Coca Cola, Cadbury).

Appendix 2: Case studies of local government advertising restrictions in Western Australia



This document has been prepared by Cancer Council WA, Alcohol Programs Team with a focus on Councils where there have been restrictions to alcohol advertising on local government property. Some Councils have included restrictions on other types of advertising; this document may not capture the actions of all Councils where restrictions to other advertising content has been effected. These case studies are displayed in groups of the approach to the restrictions: 1) Amendments to policies, 2) Amendments to tender process and resultant contract, and 3) Councils in consideration of making amendments.

1. Amendments to policies

LGA	Progress
	<p>In July 2024, Council passed a motion to amend <i>Local Planning Policy 26 (Signs & Advertising)</i> to include a clause that all signs shall 'Not display messages, products, or branding relating to fast food that is not sold on the premises, any form of gambling, or the sale and consumption of alcohol.' This policy affects third party signage on private property, and is discretionary.</p>
	<p><i>POL-RDS 08: Advertising in Road Reserves Policy</i> (bench seats located in road reserves) 'The following advertising is prohibited: • Depict images of unhealthy food; • Promoting smoking or tobacco products; • Depict images that promote alcohol or the consumption of alcohol products; or • Include content that is considered by the City to be false, deceptive or misleading, considered by the City to be offensive or discriminatory or not in the spirit of this Policy.'</p> <p>'Advertising on banner poles, bus shelters and bins is not permitted for commercial purposes.'</p>


	<p>DRAFT <i>POL-CMR 04: Active Recreation Reserve Advertising Signage</i> (advertising at all City-managed active recreation reserves and associated facilities) 'Proposals for advertising sponsors that include the following will not be approved:</p> <ul style="list-style-type: none"> • Depict images of unhealthy food; • Promote smoking, tobacco or related products or related companies; • Depict images that promote alcohol or the consumption of alcohol products; • Include content that is considered by the City to be false, deceptive, misleading, offensive or discriminatory or not in the spirit of this Policy; • Organisations or companies that are in legal dispute with the City at the time of application; • Organisations, companies or themes that are considered to be inconsistent with the City's vision, values or strategic direction; or • Naming rights of an individual (refer to Naming of Community Infrastructure and Public Places POL-PKR04).
	<p><i>Advertising and Directional Signage in Thoroughfares and on Local Government Property Policy</i> (covers bus stops, bus shelters, and bin surrounds) includes a clause: 'The City will not approve any signage or advertising that in the opinion of the Chief Executive Officer:</p> <ul style="list-style-type: none"> • Is political, religiously offensive, pornographic in nature, or that in any other way is likely to be considered offensive to any person or class of persons; • Promotes smoking, or tobacco products; • Promotes alcohol or the consumption of alcohol; • Could be mistaken for a traffic sign, or that constitutes a traffic hazard; or • That is, or the content of which, is false, deceptive or misleading. <p>The above prohibitions would generally exclude actual registered business names. The City will however have discretion to approve any signage in respect to the sponsorship of local clubs and community groups within local government property.'</p>

2. Inclusion of restrictions in tender and/or contract

	<p>Tender awarded for Bus Shelter Advertising Contract (December 2023, 10 years) awarded to Claude Outdoor Media PL with “restrictions on advertising content including unhealthy food and drinks in accordance with the Council of Australian Governments (COAG) Health Council interim guidelines 2018, relating to alcohol, tobacco products, and gambling products.”</p>
	<p>In May 2023, Council declined to accept the recommended tender (Number 03/2023) for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space. The motion was passed to commence a new procurement process based on this tender, with amendments including</p> <p>‘With respect to ‘Restrictions on Advertisement and Signs’:</p> <ul style="list-style-type: none"> i) (b) shall be amended to “not display or promote the smoking, vaping, tobacco products or vaping products.”, ii) (e) shall be amended to “not display or promote alcoholic products or the consumption of alcohol.”, iii) Add an additional restriction “not display or promote energy drinks, fermented drinks, sugar sweetened and intensely sweetened drinks or the consumption of such. Definitions are per State Government Health Dept. ‘The Healthy Options WA How to Classify Food and Drinks Guide’ latest revision”, iv) Add an additional restriction “not display or promote discretionary or fast foods, and where an entity retailing such provides a public drive through in person order & collect service at any of their food outlets, within the State boundary. The term ‘discretionary food’ is per the Australian Dietary Guidelines latest revision”, v) Add an additional restriction “not display or promote gambling in any form or any entity associated with such. The State Government Lottery West is excluded from this restriction.” <p>Per tender register checked 11/12/2024 (version dated 4/12/2024), this is an upcoming tender, with no dates allocated as yet.</p>

 <p>City of Nedlands</p>	<p>In 2019, Council awarded a tender for bus shelter advertising with a clause 'excluding alcoholic drink products'</p> <p>This contract was terminated in February 2024 and since that date, City of Nedlands has no advertising contract.</p>
---	--

3. Consideration of restrictions

 <p>City of Melville</p>	<p>In October 2024, Council passed a motion to instruct the CEO to prepare a report outlining the impacts of prohibiting alcohol and unhealthy food advertising on bus shelters within the City of Melville. Cancer Council WA conducted bus shelter audits in November 2024 and January 2025, with the findings expected to be included in the report to Council.</p>
--	--

References

1. City of Melville. *2019-2023 Healthy Melville Plan* 2019.
2. COAG Health Council. *National interim guidelines to reduce children's exposure to unhealthy food and drink promotion* 2018.
3. Chronic Disease Prevention Directorate. *Western Australian Health Promotion Strategic Framework 2022-2026*. Perth (WA): Department of Health; 2024.
4. Department of Health. *Sustainable Health Review: Final report to the Western Australian Government*. Perth (WA) 2019.
5. Healthway. *Strategic Plan 2024-2029*. Perth (WA) 2024.
6. Government of Western Australia. *WA State Priorities: Mental health, alcohol and other drugs 2020-2024*. Perth (WA) 2020.
7. Australian Institute of Health and Welfare. *National Drug Strategy Household Survey 2019*. Canberra 2020.
8. Australian Institute of Health and Welfare. Australian Burden of Disease Study 2024. 2024. <https://www.aihw.gov.au/reports/burden-of-disease/australian-burden-of-disease-study-2024/contents/summary>. Accessed January 2025.
9. Sargent J, Babor T. The relationship between exposure to alcohol marketing and underage drinking is causal. *Journal of Studies on Alcohol and Drugs*. 2020;S19:113-124.
10. Epidemiology Directorate. *Health and wellbeing of adults in Western Australia 2022*: Department of Health, Western Australia; 2023.
11. Epidemiology Directorate. *Health and wellbeing of children in Western Australia 2022*: Department of Health, Western Australia; 2023.
12. Boyland E, Nolan S, Kelly B, et al. Advertising as a cue to consume: a systematic review and meta-analysis of the effects of acute exposure to unhealthy food and non-alcoholic beverage advertising on intake in children and adults. *The American Journal of Clinical Nutrition*. 2016;103(2):519-533.
13. Parnell A, Edmunds M, Pierce H, Stoneham M. The volume and type of unhealthy bus shelter advertising around schools in Perth, Western Australia: Results from an explorative study. *Health Promotion Journal of Australia*. 2019;30(1):88-93.
14. Trapp G, Hooper P. *Junk-food filled neighbourhoods: building an evidence base for change*: Telethon Kids Institute, Centre for Child Health Research, The University of Western Australia; 2020.
15. Public Transport Authority. *Annual Report 2023-24*. Perth (WA) 2024.
16. Western Australian Government. End in sight for alcohol advertising on public transport [Media release]. June 29, 2018. Available at: <https://www.mediastatements.wa.gov.au/Pages/McGowan/2018/06/End-in-sight-for-alcohol-advertising-on-public-transport.aspx>.

CITY OF MELVILLE NEEDS ASSESSMENT – NETBALL AND MULTI- USE INDOOR AND OUTDOOR COURTS



FEBRUARY 2025

Prepared by Otium Planning Group Pty Ltd
www.otiumplanning.com.au



Otium Planning Group Pty Ltd

Head Office:

304/91 Murphy Street
Richmond VIC 3121
ABN: 30 605 962 169
Phone: (03) 9698 7300
Email: info@otiumplanning.com.au
Web: www.otiumplanning.com.au

Local Office:

Unit 9 Gallery Suites
185 High Street
Fremantle WA 6160
Contact: David Lanfear
Phone: 0477 708 891
Email: wa@otiumplanning.com.au

Otium Planning Group has offices in:

• Auckland • Brisbane • Cairns • Christchurch • Melbourne • Perth • Sydney

OPG, IVG and PTA Partnership have offices in Hong Kong, Shenzhen, Shanghai and Beijing.

Otium Planning Group acknowledges the Australian Aboriginal, Torres Strait and South Sea Islander peoples of this nation. We acknowledge the traditional custodians of the lands on which our company is located and where we conduct our business. We pay our respects to ancestors and to Elders, past, present and emerging. Otium is committed to national reconciliation and respect for indigenous peoples' unique cultural and spiritual relationships to the land, waters and seas, and their rich contribution to society.

Contents

Executive Summary	2
1. Background	4
1.1 Purpose	5
1.2 Objectives	5
1.3 Approach – Methodology	5
2. Planning Documentation.....	6
2.1 City of Melville Integrated Planning and Reporting Framework	6
2.2 Netball WA and Netball Australia Documentation	8
2.3 Summary Conclusions.....	11
3. Demographic Analysis	13
3.1 Demographic Considerations.....	13
4. Facility Assessments and Constraints	15
4.1 Current Court Provision and Catchments	15
4.2 Facility Audits.....	16
4.3 Summary – Constraints and Opportunities	25
5. Trends and Benchmarking.....	27
6. Engagement Outcomes	33
6.1 City of Melville Netball Clubs	33
6.2 State Sporting Association Consultation Outcomes	36
6.3 Summary	40
7. Provision Standards and Assessing Need.....	42
7.1 PLA WA Community Facility Guidelines (CFG) and Court Demand Modelling	42
7.2 Current Provision	44
7.3 Industry Standards of Provision - Supporting Infrastructure.....	47
7.4 Summary: Court Need and Supporting Infrastructure	48
8. Recommendations	49
Appendix 1: Document Review	51
Appendix 2: Demographics Analysis.....	65
Appendix 3: Facility Audit.....	73
Appendix 4: Benchmarks – Current Association Infrastructure	100
Appendix 5: Club Engagement Outcomes	110
Appendix 6: Facility Benchmarking Spatial Considerations	120

Executive Summary

The Needs Assessment - Netball and Multi-Use Indoor and Outdoor Courts (Needs Assessment) explores the provision of indoor and outdoor court facilities within the City of Melville (City) to determine existing and future need. It is undertaken in the context of the recently adopted Council Plan and informing documentation, including the previous findings of Active Reserve Infrastructure Strategy.

Netball's training and development opportunities and competition structure drive the need for netball courts and associated facilities. The City's 9 Netball Clubs fall under the Fremantle Netball Association at Gibson Reserve in Fremantle. There is no demand for the development of similar association infrastructure within the City. The most critical consideration for clubs is gaining access to the appropriate number of courts and supporting infrastructure to facilitate their training and developmental programs (and the ability to expand these services in key target areas of culturally diverse communities, disability, mixed and men's programs).

The demographic profile and projected future growth within the City indicate significant growth in seniors age 70+ with limited growth in children and young adult cohorts.

The catchment mapping and visual audit of facilities highlighted the following:

- The current level of netball court provision was good and relatively evenly distributed across the City.
- 21 netball courts were provided on City reserves; eleven were good to excellent quality, and eight were multi-marked (with 3 dedicated netball courts at Morris Buzacott Reserve). The other ten were of average quality, and eight of those form part of a shared use agreement with Leeming Senior High School (SHS). 65 netball courts are provided on school sites, with 15 of those being of good quality and accessible. 11 courts within those sites are used by netball clubs, although the access is limited, as is the provision of club supportive infrastructure (e.g. storage, covered area, access to toilet, change rooms, etc...).
- There are currently 18 indoor courts within the City, including 11 that are of good quality and provide good access. None of these provide dedicated netball court space but are available for hire by a range of indoor court users (varying site to site).

Based on the analysis of club-based court infrastructure, it was evident that by 2031, access to between 15 to 24 outdoor courts would be required to service the sport's needs. By 2041, this would only climb to between 16 to 25 courts. Given that the most significant growth within the City is aged 70+, the need for additional court space could not be proven, particularly given the current level of provision. The most critical consideration would be the renewal/upgrade of existing facilities rather than the development of new court infrastructure unless a specific need was identified.

Engagement with the clubs highlighted several critical concerns, which adversely impact the extent of training and developmental programs that can be undertaken. This included the lack of guaranteed access at times they wish to use sites they currently access (particularly school courts). Many sites also lack appropriate access to club supportive infrastructure (storage, toilets, showers, changerooms, undercover areas and LED floodlighting) to provide a home base for users. In addition, consolidating netball courts on one site to service individual clubs' needs would be highly beneficial to avoid volunteers having to service two or more court sites.

Recommendations based on the Needs Assessment are as follows:

1. Establish a benchmark for Netball infrastructure in the City to meet the needs of clubs, which includes:
 - a. An undercover area/s (up to 50m²).
 - b. Dedicated netball storage (up to 20m²).
 - c. LED floodlighting for all courts used by clubs, to a training standard.

- d. Safe access to a toilet.
 - e. Access to a flexible meeting space with kitchenette (20m²).
 - f. Access to gender neutral change rooms (35m² x 2) optional – as required.
2. To meet the needs of Tingara Netball Club, undertake negotiations with Brentwood Primary School to:
 - a. Undertake negotiations with the Department of Education and Brentwood Primary School to secure tenure at the school site, and;
 - b. Fund LED floodlighting for all 3 courts located at the school,
 - c. Provide an undercover area in-line with the benchmark established in recommendation 1,
 - d. Facilitate regular access, through bookings, to the indoor court at Blue Gum Community Centre (following the completed refurbishment of the centre).
 3. Replace the current sea container at Morris Buzacott Reserve with a cost-effective solution in line with benchmark identified in recommendation 1 and the needs of existing and future club users.
 4. Explore the potential to relocate Winthrop Netball Club to an alternate site to meet/provide court and supportive infrastructure needs, in-line with the benchmark established in recommendation 1.
 5. Resurface Peter Ellis Park court infrastructure and provide access to club supporting facilities in-line with the benchmark established in recommendation 1.
 6. Undertake negotiations with Melville Senior High School to secure tenure for Melville Lakers Netball Club on site, with consideration to;
 - a. Investment in LED court floodlighting and dedicated netball storage.
 - b. Continued access to toilets adjacent to the outdoor netball courts.
 - c. Access to the indoor sports centre (currently under development).
 7. To create a club space for St Christophers Netball Club, explore the shared usage, via formal agreement, of the building at Tompkins Park that complements existing tenants/users.
 8. Resurface the Marmion Reserve courts into multi-use games courts with netball provision for club and general community access, replacing the surrounding fencing and introducing LED floodlighting to a training standard. Investigate suitability of a third court on site should the need emerge. To be considered in the Active Reserve Infrastructure Strategy Review.
 9. Should the need eventuate, commence negotiations for access to other indoor court facilities at Applecross Senior High School, All Saints College and Corpus Christi College.
 10. Subject to the ongoing need being identified for access to school outdoor hard-court provision, prioritise negotiations with All Saints College, Leeming Primary School, Bateman Primary School (or Bill Ellson Reserve), and Brentwood Primary School.
 11. Reconsider need for future indoor multi-use court provision through the planned Active Reserve Infrastructure Strategy review.

1. Background

The provision of netball infrastructure within the City of Melville (City) has been of concern in recent years, with City based clubs seeking improved quality and access to infrastructure. Some of these facilities include dedicated netball courts, multi-use indoor and outdoor courts and essential infrastructure like storage, floodlighting and access to club facilities (toilets, social/meeting spaces and change rooms). Within the City there are 42 different locations of netball and multi-use indoor and outdoor courts. These are denoted in Figure 1.

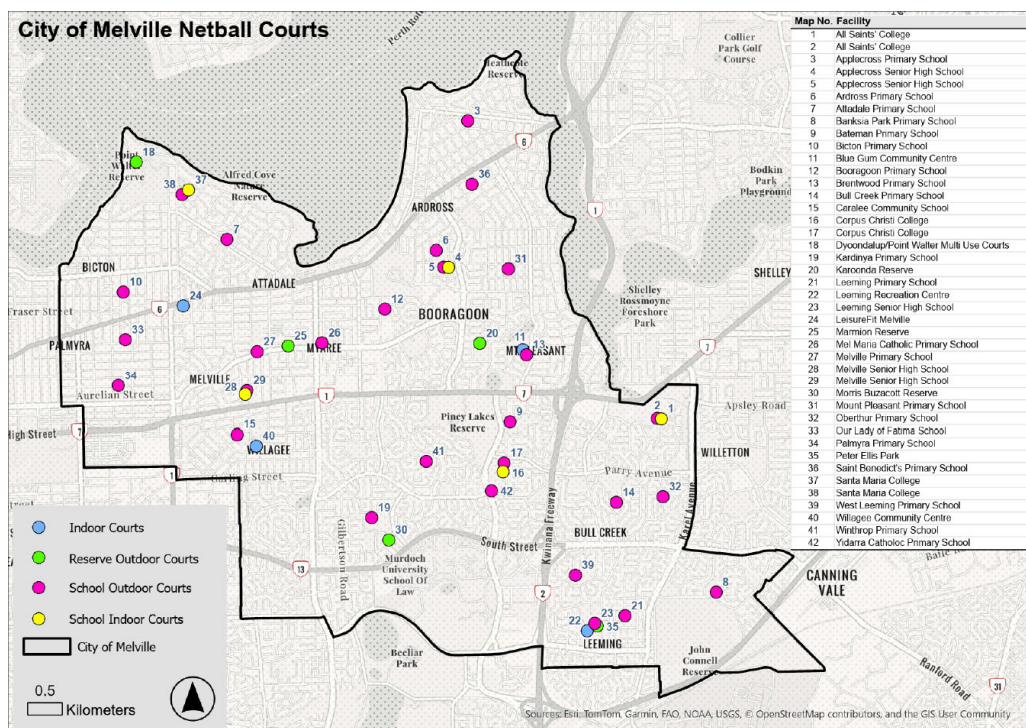


Figure 1. City of Melville Netball Courts (Note: Alfred Cove Courts are not shown on the map)

Netball facility provision was considered in the City's Active Recreation Infrastructure Strategy (ARIS) which recommended a netball court resurfacing program, activation of school sites and potential shared cost for developing and upgrading selected school courts. Furthermore, a City-wide program of renewal/refurbishment to existing sports-based community buildings was implemented, acknowledging that accessibility for Netball clubs is limited.

The indoor court facilities provided by the City are at Blue Gum Community Centre and Willagee Community Centre, LeisureFit Melville and Striker Indoor Sports and Fitness (Leeming Recreation Centre) and outdoor courts are provided in Public Open Space (Bill Alison Park, Dyoondalup Multi-Use Court Facility, Marmion Reserve, Morris Buzacott Reserve and Peter Ellis Park). Other courts are located at the City's 5 tennis clubs (a recently adopted tennis strategy provides direction in respect of future tennis provision and multi-use courts which are to be referenced within). A significant portion of multi-use hard courts in the City are located within school sites and there is some limited community court infrastructure also.

1.1 Purpose

The project’s purpose was to assess and provide direction for indoor and outdoor multi-use court facilities and Netball club supportive infrastructure within the City of Melville, servicing the needs of Netball and other complementary activities.

1.2 Objectives

The objectives of this report are to:

- Undertake technical research to confirm/determine the needs through benchmarking and analysis of demographic influences and trends.
- Undertake stakeholder engagement to understand the gaps and opportunities that currently exist across court provision across the City of Melville.
- Undertake a detailed site/facility analysis to understand each netball facility's fitness-for-purpose, constraints, and opportunities.
- Confirm the population and participant catchments (current and future) and, through scenario planning, determine how facilities may be developed, rationalised, repurposed, or redeveloped to provide the optimal mix of netball facilities to ensure long-term sustainability for the sport.
- Provide detailed recommendations that will guide the future provision of netball, indoor and outdoor multi-use courts and associated infrastructure.
- Prepare a Needs Assessment Report that consolidates all of the information above and expands on the ARIS's previous findings and other informative research/documentation.

1.3 Approach – Methodology

The phased methodology for the study was identified in Figure 2.



Figure 2: Project Methodology for City of Melville Netball and Multi-Use Indoor and Outdoor Courts Needs Analysis

The subsequent sections of the report follow this methodology.

2. Planning Documentation

This section provides an overview of the critical documentation to ensure alignment of the future direction for the City's netball and multi-use indoor and outdoor courts. Appendix 1 provides a detailed analysis of the relevant documentation, summarised below.

2.1 City of Melville Integrated Planning and Reporting Framework

The City of Melville's Integrated Planning and Reporting framework is the most critical documentation under which local government sets their future direction. This includes:

- The Council Plan 2024-2034 (which integrates the Strategic Community Plan and Corporate Business Plan) is a long-term overarching document for the City that sets out the community's visions and aspirations for the future. The Strategic Community Plan then identifies five key outcomes with associated objectives. Those relevant to the needs analysis of netball and multi-use indoor and outdoor courts within the City of Melville include:
 - Healthy, Safe and Inclusive:
 - 1.1 Facilitate a sense of community, wellbeing, social connection, and participation.
 - 1.2 Provide a range of inclusive local community services, events and cultural activities.
 - 1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.
 - 1.5 Support sustainable sporting and community groups and volunteering
 - Clean and Green:
 - 2.5 Mitigate and adapt to climate change impacts.
 - 2.6 Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.
 - Sustainable and Connected Development:
 - 3.1 Facilitate enhanced and sustainable urban development and amenity.
 - 3.2 Deliver sustainable and well-planned infrastructure and public places and spaces.
 - Vibrant and Prosperous:
 - 4.1 Facilitate vibrant activated local places and centres.
 - Good Governance and Leadership:
 - 5.3 Ensure efficient and effective use of assets, resources and technology.

The City needs to continue working towards providing and managing sustainable community infrastructure to enable clubs and the general community to access a range of diverse sport and recreation infrastructure. Having accessible, quality facilities is important to continue growing participation and promoting the importance of physical activity.

- The Corporate Business Plan 2024-2028 outlines the services contributing to the achievement of our community's aspirations and priorities for the next four years, which include the following primarily related to this Needs Assessment:
 - Provide and facilitate initiatives to help strengthen community connections, including implementing the Disability Access and Inclusion Plan, Youth Strategy and others.
 - Provide recreation facilities and infrastructure that encourage access to organised, non-organised, and casual sports and recreation activities to promote physical activity and support a healthy lifestyle within the City. This includes commitments to sport changeroom upgrades,

Active Reserve floodlighting, Sporting Infrastructure Renewal based on audit and Active Reserve Infrastructure Strategy requirements and priorities and accessioning the Community Sports and Recreation Facilities Fund in support of various projects.

- Maintain City owned facilities to ensure they are fit for purpose, safe and operational and meet the diverse needs of our community and intergenerational facility user groups. Financial commitments are allocated for maintenance and renewals across a range of community use and operational City buildings based on the outcomes of condition audits and asset management plans.

Table 1 identifies the other key informing documents relevant to the needs analysis of netball and multi-use indoor and outdoor courts within the City of Melville.

Table 1. City of Melville Relevant Documentation and Implications

Document	Commentary and Relevance
<p>Active Reserve Infrastructure Strategy (ARIS) 2020</p>	<p>The Active Reserve Infrastructure Strategy (ARIS) was developed to guide the provision of infrastructure on Active Reserves for the next 20 years. The ARIS identified the current provision of netball infrastructure within the City, which consisted of small hard-court facilities (2 to 4 courts) with a high level of netball infrastructure based on school sites. Specific and general recommendations at City managed facilities relate to resurfacing, floodlighting, storage, and access to club facilities (toilets, social/meeting spaces and change rooms). A combined assessment of school court provision was identified as a baseline for developing the subsequent prioritisation for investment over and above those court improvement commitments already identified in the ARIS at City facilities. A provisional sum of \$1,362,000 was identified, which could be doubled when school funding (through shared-use agreement) is committed to enhancing, in particular, hard-court infrastructure focusing on training opportunities for netball.</p>
<p>City of Melville Tennis Strategy 2022</p>	<p>The Tennis Strategy provides clear direction for the provision of tennis and associated infrastructure within the City of Melville and includes reference to multi-use hard courts, which could be provided to service netball and tennis. Current sites include 14 multi-marked (2 effectively redundant at the Mandala Tennis Court site), 12 of which are on school sites. The lack of other multi-use courts on public reserves is noted.</p>
<p>Attadale Alfred Cove Foreshore Master Plan (2022)</p>	<p>The master plan identified the relocation of the netball courts from Troy Park to a new synthetic courts complex at Point Walter. The rationale for the development was to provide car parking opportunities for the future Troy Park clubhouse. The club had also indicated a need for one additional court. The 5-court Dyoondalup Point Walter Multi-Use Court facility was opened June 2024 and has become home to the Attadale Netball Club.</p>
<p>Infrastructure Strategy 2016-2036</p>	<p>The City delivers over 200 products and services to the community and manages over \$700 million in physical infrastructure assets. The City will aim to meet the community’s needs and ensure fiscal responsibility through the following broad strategies:</p> <ul style="list-style-type: none"> • Understand the condition, utilisation and capacity of infrastructure to ensure well-targeted asset management and investment plans. • Align strategic planning and infrastructure plans to optimise efficient and effective asset management.

Document	Commentary and Relevance
	<ul style="list-style-type: none"> • Combine prudent, timely investment, renewal and divestment, demand management and technological innovation to ensure service levels and standards match evolving needs. • To advocate the timely funding and construction of essential State significant infrastructure by State and Federal Governments to reduce pressure on the City’s community and assets. • To show foresight in monitoring emerging issues and community needs to reflect current and future expectations over the next 20 years.
Healthy Melville Plan 2019-2023	The Healthy Melville Plan set out a series of goals, including increasing physical activity, creating a mentally healthy community, and creating a safe and healthy urban environment. A replacement Healthy Melville Plan is in draft though its purpose remains the same.
Disability Access and Inclusion Plan 2024-2029	The disability access and inclusion plan is critical to helping provide a sense of community where all people belong, are included, and can enjoy equal opportunities in all areas of life. The City seeks to provide equitable access to services and events and equitable access to buildings and facilities.
Safer Melville 2023-2027	The Safer Melville Plan seeks to ensure that people feel safe, secure, and connected and provides a safe and secure physical environment. Promoting and implementing Crime Prevention Through Environmental Design is considered a critical consideration in the design of new facilities and upgrades to existing infrastructure.
Stretch Reconciliation Action Plan 2023 - 2027	The Stretch Reconciliation Action Plan (RAP) defines the City of Melville’s actions toward reconciliation. In the delivery of services to the City of Melville community (including that which is considered in this Needs Assessment), the City is committed to learning Aboriginal and Torres Strait Islander ways of knowing and being and being respectful of people and place.

2.2 Netball WA and Netball Australia Documentation

The following documents, sourced from the State Government or State Sporting Associations, are referenced as relevant to the development of the needs assessment.

Netball WA

Netball WA 2022 Strategic Plan identified their Strategic Priorities under four focus areas: play, grow, inspire, and excel. A focus is placed on several current and emerging programs, including attracting new audiences, empowering Aboriginal girls and women and developing a social impact strategy to create value and positive impact across our communities. This project aligns with the following Netball WA strategic objectives:

- Play – Ensure a sustainable future by implementing a state-wide proactive approach to strategic facilities planning.
- Excel – Be a leader in attracting, developing, and retaining our paid and volunteer workforce.

Netball WA supports their associations and clubs by facilitating closer links to local government. This should be undertaken by creating the following resources:

- Robust participation data and guidance on the sport’s contribution to the local community.
- Guidance and support in developing appropriate governance models to ensure associations are best placed to attract, receive and manage government funds.

- Establishing long term facility business plan templates.
- Guidance on maintenance and whole-of-life costs.
- Providing advice and support in securing alternative funding sources (including commercial models) to enhance the partnership contribution of the sport.
- Establish management and use agreements, which may be distributed to associations to assist in ongoing facility access negotiations.
- Minimum 12-16 court facility guidelines to support the development of existing and new association facilities for Netball, preferably located within close proximity to an indoor show court.

Independent and more detailed facility plans should be developed to provide more explicit analysis and guidance for working with associations and local government providers to implement facility improvements and new facility developments at a regional level.

The sport of netball has a range of other guidelines and strategic documents which need to be considered. Many of the design guidelines related to the sport have been produced by Netball Victoria but recognised by Netball WA as directly valid for provision within WA.

Table 2: Other Relevant Key Industry Guidelines and Strategic Documents

Document	Summary/Relevance
Netball Facility Strategy (Netball WA 2015)	The plan advocates for a need for additional courts in Central Metropolitan Perth. Since the plan's development, little has been achieved to address a shortfall in outdoor court provision to date. The strategy is in the process of being reviewed, being over nine years old. It is understood that a key focus of the emerging strategy will be for Association court provision of approximately 20 courts to facilitate the effective management of volunteers on one site (but with limited direction for club infrastructure). It is assumed that the shortfall identified has increased further based on recent population growth projections. Netball clubs operate under each Association and rely on those bodies to facilitate weekend competition. Club training is often undertaken on available school sites, association courts or individual club courts.
Netball Australia National Facilities Policy (March 2016) and Netball Victoria Compliance Fact Sheet (2015)	<p>These documents provide guiding principles for the development of netball infrastructure, which include:</p> <ul style="list-style-type: none"> • Strategic need, facility demand and participation growth opportunities. • Accessibility and inclusion, catering to multiple formats of the sport. • Maximising utilisation and improved programming. • Best practice technical and design standards. • Alignment with the needs of key stakeholders and partners. <p>It aims to support the sustainability of Associations and Clubs. It specifies specific design standards that will be applied in developing a functional brief for the court and clubhouse infrastructure subject to the need being demonstrated. Minimum clubhouse requirements include: Change rooms; Umpires change rooms; Public toilets (including accessible); Competition/ Administration office; First Aid room; Kiosk/canteen; Social area and Storage. However, these are based on determining need, venue size, and usage.</p>
Netball WA Community Facilities Fund (Current)	The CFF provides a small potential source of funding (\$2,000 to \$10,000) to support the development of existing or new infrastructure. However, it is limited and would not contribute significantly to a major redevelopment, which would need to be mostly funded by the local, state or federal Government.

Document	Summary/Relevance
Football and Netball Lighting Guide (Sport and Recreation Victoria – Aug 2008)	These fact sheets provide guidance on the design and development of netball infrastructure, particularly key elements addressing accessibility and lighting. These standards are to be applied to any new or existing sites and should be utilised as suitable guides in the absence of Netball WA guidelines.
Inclusive Fact Sheet (Netball Victoria 2017) and Netball – Tennis Facility Fact Sheet (2017)	Reference is made to the potential option for multi-use infrastructure with tennis. This is to maximise the potential use of court space if required. The potential shared use with a tennis club partner to offset additional court needs could be considered. This may, however, give rise to conflict as the times access is likely to be required are similar, and tennis will generally operate throughout the year.
State of the Game Review (Australian Netball 2020)	The document highlights the potential growth opportunities for netball as we emerge from the COVID-19 pandemic. The most critical aspect is ensuring sufficient court space is available to operate the extended programs and potential growth in key target areas of men’s, mixed, disability and culturally diverse communities.

Current Netball Competition Structure

WA’s current netball competition structure falls under the national Netball Australia programs. The role of the Gold Netball Centre (based in Jolimont) since the Covid-19 pandemic has changed with a heightened role in supporting the State League structure and in delivering a number of state-wide and elite programs, while the Associations coordinate and organise club competitions for their region, i.e. all components below the state level. The developmental pathway and competition structure within Western Australia are provided in Table 3 below. It highlights the extent of service provision for netball which could be provided subject to appropriate access to court infrastructure being available. The Associations are responsible for coordinating and organising club competitions for the region they represent, all City of Melville based clubs play at the Fremantle Netball Association. Clubs within an Association will potentially train at a school, public facility or Association site. They will always compete through an association on a centrally based facility (for both home and away fixtures).

Table 3: Current Netball Competition and Developmental Structure

Level	Netball Pathway
State	<ul style="list-style-type: none"> The Gold Industry Group-West Australian Netball League: Western (WANL) is Western Australia’s premier netball competition. Its elite training and league structure provide opportunities for players, coaches, umpires, and officials to develop and maximise their abilities. The league comprises eight Clubs and is the primary pathway to the West Coast Fever program for West Australian netballers. The Australian Netball Championship is Netball Australia’s feeder competition into Suncorp Super Netball (SSN). It intends to bridge the gap between state leagues and SSN. The league began in 2008 and now involves 10 teams from all six states and two territories.
Club	<ul style="list-style-type: none"> The Origin Energy Metro League is an Association representative competition, bridging the gap between Association club netball and the Gold Industry Group-West Australian Netball League. It was piloted in 2019 as a 9-week competition. The State Cup is a relatively new competition being piloted by Netball WA bringing teams together from all over WA. It is used to help identify key athletes,

Level	Netball Pathway
	coaches and umpires for Netball WA’s pathway programs such as the new 14-16 years Fever In Time program.
Other Leagues	<ul style="list-style-type: none"> The Regional Championships form part of the Netball WA Competition Framework. 2019 was the inaugural year, and divisions range from 12 and under to open and masters. The Fuel to Go & Play Association Championships are held annually to provide representative participation for Associations’ players, coaches, officials, managers and administrators.
Developmental	<ul style="list-style-type: none"> Suncorp NetSetGO is an introductory program to netball for girls and boys aged 5 to 10 to have fun, keep active and learn the basic skills of netball in a safe and social environment. It provides the initial developmental pathway from the grassroots through to the elite.
Athletes with a Disability	<ul style="list-style-type: none"> The Marie Little OAM Shield is an annual tournament that provides women with an intellectual disability the chance to compete at a national level. The No Limits program is a participation-based program for individuals aged over 12 years old with an intellectual disability.
Multicultural Programs	<ul style="list-style-type: none"> The Multicultural Carnival is a one-day event held by Netball WA to promote participation and engages players from a wide variety of ethnicities to foster their netball skills. NAIDOC Netball Carnivals: Held at the Gold Netball Centre as an opportunity to introduce Aboriginal and Torres Strait Islander netballers to competitive netball. The age divisions include Suncorp NetSetGO, 12U, 14U, 16U, 18U, four open divisions, and a master’s division.
Schools	<ul style="list-style-type: none"> Netball WA seeks to establish positive relationships with schools to ensure that netball has a continuous presence at schools and ultimately becomes the sport of choice. Several programs and initiatives have been designed just for schools.
Other Developmental Opportunities	<ul style="list-style-type: none"> Walking Netball. Fast5 Netball consists of four quarters, each of 6 minutes playing duration. 4 x 4 Netball – played on one-third of a standard netball court.

The Association competitions are played within one venue, therefore, accessibility to a dedicated site at peak hours is critical to the sport’s operation. A significant level of junior development work is undertaken on school sites initially, and therefore, the demand for junior court space at one venue can be complementary to adult use. Adult users are demanding greater levels of service across a range of venues, particularly in relation to clubrooms, social spaces and changing rooms.

2.3 Summary Conclusions

The reviewed documents identified several key areas that need to be considered when identifying the need for netball infrastructure across the City of Melville. This includes:

- The City aims to continue to work towards providing and managing sustainable community infrastructure for clubs across the City that can be easily accessed. Having quality and welcoming facilities is important to continue growing participation and promoting the importance of physical activity.

- Facilities and infrastructure must be fit for purpose and meet club and community needs to ensure that participation in the sport continues and, by doing so, help to support healthy lifestyles and well-being.
- The ARIS identified the provision of netball infrastructure within the City and suggested that while the quality of infrastructure (at the time) was poor, the quantity of provision within the City could support needs both now and in the future. The main challenge was that a high level of infrastructure was based on school sites and that these were subject to individual shared use/community use agreements. The City has progressed with several developments that have lifted the quality of Netball infrastructure in the City, though there is still some way to go.
- The City's tennis strategy and industry guidelines support the provision of multi-use courts, with tennis and netball identified as suitable sports to share the use of hard-court infrastructure.
- The DAIP and supporting plans' key objective is to create spaces that are accessible to and inclusive of all abilities. Accessibility and inclusivity will be central to the planning and design of the court and supporting infrastructure. It is important to enable all members of the community to access these facilities.
- Physical activity is important for physical health and can help with mental health and well-being. The City is committed through its previous strategic planning documentation to providing spaces and facilities for people to be physically and mentally healthy.
- Critical to the sport of netball is ensuring sufficient court space is available for the extended programs and potential growth in key target areas of men's, mixed, disability and culturally diverse communities. This cannot be facilitated without suitable supporting infrastructure that provides access to change rooms, function space, storage, game control and administrative areas that all clubs require within the City. Currently, the extent of developmental opportunities available within the sport is not accessible within the City.
- New provision, including the five-court provision at Point Walter, has replaced infrastructure at Troy Park, providing an additional court. In addition, improvements have been made to upgrade hard court infrastructure at the sites referenced in the ARIS, albeit the agreements to access school infrastructure are limited.

3. Demographic Analysis

This section provides an overview of the demographic implications of the current population profile and future growth for the City of Melville. The demographic profiling for netball provides a useful understanding of the likely participation levels within the City. The sport is traditionally played by women and girls, albeit there is a drive to increase male participation supported by Netball Australia and World Netball. In addition, areas of higher socio-economic groups tend to have higher participation rates due to better access to facilities and resources with the younger age groups, particularly school-aged, being crucial to the growth of the sport (and, in particular, access to programs which facilitate developmental opportunities such as NetSetGo and junior competition opportunities). Accessibility of infrastructure, with the proximity to home and cultural background, also significantly influences participation. The detailed data obtained from Forecast ID and the 2021 ABS Census is contained in Appendix 2.

3.1 Demographic Considerations

Population Profile

In 2021, the usual resident population of the City of Melville was 103,523, living in 42,921 dwellings with an average household size of 2.51. While the median age was 42 years.

- The data indicates that the largest age group within Melville is 45 to 49, with a significant portion of the population aged between 35 and 54. The five-year age groupings indicate a lower proportion of people in younger age groups (under 15) and a higher proportion of people in senior age groups (65+) compared to Greater Perth.
- The lower proportion of people in younger age groups compared to Greater Perth should not detract from the significant number of younger people living within the City, which will demand access to a variety of community services. Nevertheless, the ageing profile does highlight the likely need to develop infrastructure which will appeal to a diversity of age ranges and be capable of being adapted to provide for alternative non-contact recreational/sporting pursuits. Netball provides an opportunity for all ages to participate in physical activity opportunities.
- While it is evident that the greatest change within the City of Melville will occur between the ages of 70 and over, the City will also see an increase in the number of young adults within the community, with those aged between 20 and 34 also expected to grow.
- All City of Melville suburbs are expected to grow over the coming years. Applecross, especially, is expected to see significant growth through 2046. There is also an expected increase in population in Mt Pleasant – Brentwood. These are likely to result in increased demand for sport and recreation infrastructure.
- The most common individual weekly income bracket for City residents is \$2,000-\$2,999. There is a higher proportion of people earning a high income (\$2,000 or more) compared to Greater Perth. This suggests that a higher level of disposable income is available in the community for residents in the City. The most common income bracket for household weekly income is \$2,000 - \$2,499. 32.1% of the population earned a high income, and 19.3% were low-income households. In the City of Melville, a larger percentage (4.5%) of households earned \$6,000-\$7,999 compared to Greater Perth (2.5%). A larger percentage of households in the City of Melville earned \$5,000 - \$5,999 at 5.1%, compared to Greater Perth at 3.2%. This is indicative of a higher proportion of residents who will demand access to a wide range of sport club infrastructure.
- In the City, the most common household type consists of two persons. This is closely followed by one-person households. These household sizes align with the age demographics, indicating a number of senior and middle-aged people living in the area. Although two-person households are the most common household size, combining three and four-person households would make up a

large number of the population within the City of Melville. With a significant number of people living in three and four-person households, it suggests a high number of families living within the City. The City of Melville's most common household family structure is couples with children. The alignment of netball court provision to service family-based activities is strong.

The SEIFA index of relative social disadvantage identifies the City of Melville as being within the top areas of relative advantage when compared to WA and Greater Perth. Only the suburbs of Willagee and Brentwood are below the Australian average and relatively disadvantaged. Overall, the City is relatively affluent in comparison to other local government areas within Metropolitan Perth.

Projected Growth

- The projected growth from 2021 to 2046 is 19,741, with the most significant growth in the following suburbs:
 - Applecross – a projected growth of 6,964
 - Ardross – a projected growth of 3,014
 - Booragoon – a projected growth of 2,796
 - Mt Pleasant-Brentford – a projected growth of 2,758

It is likely that these suburbs will experience the greatest demand for a range of sporting infrastructure, including access to sports courts.

1. The projected population growth across the City indicates a consistent age profile emerging from 2021 through to 2041. The growth in children (ages 0-14) is slow in comparison to the ages of 69 and above. The main anomaly is between the ages of 15 to 24, which shows a decline between 2031 and 2041, as does the age range from 40 to 49. This would tend to highlight a range of families across the City ageing in place and a lack of inward migration of younger families.
2. The future population forecast suggests that the City of Melville is going to see a significant change in the number of senior residents living within the City (ages 70+). The City of Melville is also set to see a significant increase in the number of young adults living within the area (ages 20 to 29 at 2,288 and 30 to 34 at 912). This, however, is balanced against slow growth or negative growth within other age cohorts.
3. The projected change in the senior cohort indicates a greater need to secure high levels of access to community facilities, which provide social connectivity and potential caring capability. This must be balanced against providing sporting infrastructure, which may be in less demand but likely to result in an increased requirement for flexibility in the renewal of existing facilities rather than developing new ones.

4. Facility Assessments and Constraints

This section consists of a visual functionality assessment, current design standards and access opportunities of courts where netball may be played within the City of Melville.

4.1 Current Court Provision and Catchments

The City of Melville netball and multi-use courts 2km and 5km catchment can be seen below in Figure 3. Each facility was given a unique identity number with the indoor provision and outdoor provision, where they are present on the same site, identified as a separate facility (these are specifically referenced at section 4.2 under the facility audit).

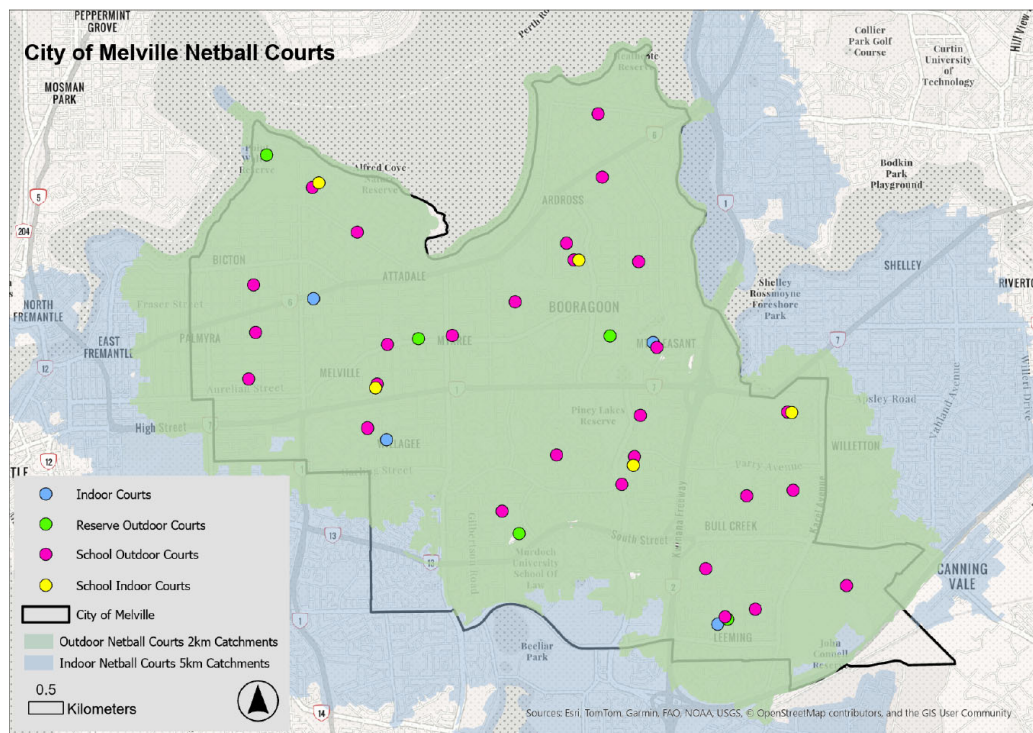


Figure 3. City of Melville Netball Courts

Indoor court provision based on school sites is evenly spread throughout the City. Similarly, outdoor school provision is evenly split, which is representative of school catchments being centrally located within the communities they serve. Courts provided on reserves are more limited with a possible shortfall servicing some portions the population (supplemented by access to school courts). The lack of provision in the west is now be offset by the development at Dyoondalup Point Walter. There is a significant coverage of court infrastructure across the City which caters for the resident population within 2km of each facility. When a 5km catchment is considered, the City is fully catered for. This does not consider the accessibility of netball court provision on school sites. To understand this further, it is important to gain an understanding of the accessibility, quality, flexibility (those capable of providing for evening use) and extent of infrastructure.

4.2 Facility Audits

Each netball court facility was audited to understand its quality and accessibility. Table 4 below highlights the type of court provision within the City of Melville and the infrastructure and facilities located at each site. Most of the court spaces within the City of Melville are located on school sites, which can limit access to these courts for clubs and the community.

Each site was assessed with a traffic light system for to accessibility and condition.

- Those considered to have good public access and to be of good to excellent condition were ranked ‘green’.
- Those sites and facilities with limited access and/or areas requiring surface replacement were identified as ‘amber’.
- Those sites and facilities with very limited to no public access and/or of very poor quality, which would provide limited benefit to the community, were identified as ‘red’.

During the audit process some facilities could not be accessed due to the positioning within a school site, where public access was prevented. These facilities were considered to have limited capability of future public access and use. In addition, the level of flexibility to support winter use is often dictated by the presence of floodlighting, which would enable nighttime use of the surface throughout the winter playing months. The detailed assessment and accompanying photographs are contained in Appendix 3.

Table 4. City of Melville Netball and Multi-use Indoor and Outdoor Courts Summary (including an assessment of accessibility and condition – traffic light)

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	Condition
					And Access
Schools					
1	All Saints College	<ul style="list-style-type: none"> • Eight outdoor multi-marked courts for netball, basketball and tennis 	<ul style="list-style-type: none"> • Parking is provided within the school and close to the courts. • Additional 2 short tennis and tennis courts with faded netball line markings and two half courts with hit-up walls. 	X	Access
2	Applecross Primary School (PS)	<ul style="list-style-type: none"> • One multi-marked court 	<ul style="list-style-type: none"> • Courts are relatively inaccessible. • Parking is available around the perimeter of the school, as well as allocated staff parking bays. 	X	Access
3	Applecross Senior High School (SHS)	<ul style="list-style-type: none"> • Two multi-marked netball and basketball courts • A spectator area - limestone seating 	<ul style="list-style-type: none"> • There is some evidence of wear and tear of the courts as cracking and water pooling are visible. Overall, courts are in reasonable condition. 	X	Access

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition And Access
			<ul style="list-style-type: none"> Access to the school courts is limited, with street parking available around the perimeter of the school. 		
4	Ardross PS	<ul style="list-style-type: none"> Two multi-marked courts 	<ul style="list-style-type: none"> Courts are relatively inaccessible being centrally located within the site. 	X	Access
5	Attadale PS	<ul style="list-style-type: none"> One multi-marked netball and basketball court Handball courts marked on the outer areas of the surface 	<ul style="list-style-type: none"> Courts are in reasonable condition with minimal evidence of wear and tear with cracking and water damage minimal across the surface. The court is located centrally within the school and is surrounded by classrooms making it difficult to access as it requires walking through the school property. 	X	Access
6	Banksia Park PS	<ul style="list-style-type: none"> Two multi-marked for netball, basketball and tennis. 	<ul style="list-style-type: none"> The courts are in poor condition, with evidence of water damage across most of the courts. The fencing surrounding the courts are in excellent condition. 	X	C'dition
7	Bateman PS	<ul style="list-style-type: none"> Two multi-marked court for netball and basketball. 	<ul style="list-style-type: none"> The courts are in poor condition, with significant cracking throughout the surface and boundary. The netball and basketball line markings are very faded, especially in the high-usage areas of the courts, and they need to be re-marked at a minimum. Bateman Netball Club currently use the courts 	X	C'dition
8	Bicton PS	<ul style="list-style-type: none"> Two multi marked courts for netball, basketball and tennis 	<ul style="list-style-type: none"> The courts are in good condition; there is evidence of some cracking and water damage. There is also evidence of tyre marks on the courts from bikes and scooters. Both courts are fenced off, and the upper court has a limestone seated area. Out of school hours and parking is available from the street adjacent to the courts. 	X	C'dition

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And
					Access
9	Booragoon PS	<ul style="list-style-type: none"> Three court spaces - Two courts multi marked for netball, basketball and tennis and one court is marked for netball 	<ul style="list-style-type: none"> Both courts appear to be recently resurfaced and the courts are in good condition. The two courts are fenced off, with the fencing in good condition. Access to the courts requires walking through the school, but parking is available, with bays provided around the school site's perimeter. 	X	Access and C'dition
10	Brentwood PS	<ul style="list-style-type: none"> Three multi-marked courts for netball and basketball Handball making on the boundaries of the court 	<ul style="list-style-type: none"> The courts are in good condition. There is no evidence of cracking or water damage, and they are well maintained. There is good community access to the courts. Tingara Netball Club use the facility. 	✓(Hal)	Access and C'dition
11	Bull Creek PS	<ul style="list-style-type: none"> Two courts - one is netball only and one multi marked for netball and basketball. 	<ul style="list-style-type: none"> Both courts are a bitumen surface and would require to be resurfaced. There is cracking evident across both courts and line markings are faded. 	X	C'dition
12	Caralee Community School	<ul style="list-style-type: none"> Two multi-marked courts for netball, basketball and tennis. 	<ul style="list-style-type: none"> The courts are in a reasonable condition, there is little evidence of cracking throughout the surface but there is some evidence of water pooling with water marks visible in some areas of the courts. The courts are fenced of and locked restricting access to the local community to use outside of school hours. Parking is accessible surrounding the school site and is in close proximity for court access. 	X	Access
13	Corpus Christi Catholic PS	<ul style="list-style-type: none"> One court multi-marked for netball and basketball 	<ul style="list-style-type: none"> The courts are in good condition. The court is fenced off and only available to access by going through the school grounds. Historically the school has had a team use the facility. 	X	Access

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And Access
27	Corpus Christi College	<ul style="list-style-type: none"> Six outdoor multi-marked courts for netball, basketball, and tennis. 	<ul style="list-style-type: none"> The court surfaces are good condition. Limestone seating runs alongside to the east of the courts. There is limited parking in close proximity to the courts, but it is available within the school site. 	X	Access
14	Kardinya PS	<ul style="list-style-type: none"> Two multi-marked courts for netball and basketball 	<ul style="list-style-type: none"> Unable to access as part of the visual audit – desktop analysis reveals the court surfaces are in poor condition. 	X	C'dition
15	Leeming PS	<ul style="list-style-type: none"> Two multi-marked outdoor courts for netball, basketball and tennis 	<ul style="list-style-type: none"> The courts are recently resurfaced and are in excellent condition. They are fenced off and locked making it not available for the general community to use outside of school hours. 	X	Access
16	Leeming SHS	<ul style="list-style-type: none"> Shared use with Peter Ellis Reserve (see also, Peter Ellis Reserve) 	<ul style="list-style-type: none"> The surface needs replacement. It is centralized within a park with no adjacent pavilion, which limits its capability for club use. Shared use agreement with school. 	✓ (LED)	Access
17	Mel Maria Catholic PS	<ul style="list-style-type: none"> One court multi-marked for netball and basketball 	<ul style="list-style-type: none"> The space is predominantly used for car parking for the school, with many bays marked out, including ACROD bays, which run through the court. The surface of the court is bitumen. 	X	Access and C'dition
18	Melville PS	<ul style="list-style-type: none"> Two multi-marked netball, basketball and tennis courts 	<ul style="list-style-type: none"> The courts are in good condition with some sections of the courts showing evidence of water damage. There is evidence of cracking beginning to show through the surface. The courts are fenced off but can be used by the community with the gates being unlocked. 	X	Access
41	Melville SHS	<ul style="list-style-type: none"> Five multi-marked outdoor court facilities for netball and tennis and one indoor court 	<ul style="list-style-type: none"> Outdoor court access is currently limited to 3 courts while construction of a new indoor sports centre is underway. 	✓ (Hal)	Access

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And Access
			<ul style="list-style-type: none"> Access is through the school, with limited parking available near the courts. Melville Lakers Netball Club use the facility. 		
19	Mount Pleasant PS	<ul style="list-style-type: none"> One court centrally within the school grounds 	<ul style="list-style-type: none"> Unable to access for the visual audit. 	X	Access
20	Oberthur PS	<ul style="list-style-type: none"> Two multi-marked courts for netball, basketball and tennis 	<ul style="list-style-type: none"> The courts are in reasonable condition and there appears to be minimal evidence of cracking throughout the surface. The courts are fenced off but can be accessed by the community as the gate is unlocked. Parking is available alongside the perimeter of the school. 	X	Access
21	Our Lady of Fatima School	<ul style="list-style-type: none"> Two multi-marked outdoor courts for netball, basketball and tennis 	<ul style="list-style-type: none"> The courts require resurfacing with evidence of cracking through some areas of the courts. The markings for the different sports are very faded, especially for netball and basketball. The courts are used for assembly and car parking areas. 	X	Access and C'dition
22	Palmyra PS	<ul style="list-style-type: none"> One multi-marked court for netball and basketball 	<ul style="list-style-type: none"> The surface of the court is in poor condition with cracking of the surface visible across the court as well as significant water damage. The court can be easily accessed by the community. 	X	C'dition
23	Saint Benedict's PS	<ul style="list-style-type: none"> One court located centrally within the school site 	<ul style="list-style-type: none"> Unable to access for the visual audit. 	X	Access
24	Santa Maria College	<ul style="list-style-type: none"> Six courts (reducing to 3 ½) are provided which are all multi-marked for netball, basketball and tennis 	<ul style="list-style-type: none"> Three of the courts have been resurfaced recently and appear to be in good condition. The other three courts have a bitumen surface and are in poor condition. 	X	Access

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And Access
25	West Leeming PS	<ul style="list-style-type: none"> Three courts multi-marked for netball, basketball and tennis 	<ul style="list-style-type: none"> The court located furthest has wear and tear visible. There is evidence of drainage issues, with water damage. The court is multi-marked for netball and basketball. The other courts are recently resurfaced and are in reasonable condition. Both courts are multi-marked for netball, basketball and tennis. Leeming Netball Club use the facility. 	X	Access
26	Winthrop PS	<ul style="list-style-type: none"> Two multi-marked courts for netball, basketball and tennis 	<ul style="list-style-type: none"> The courts are in good condition, with limited cracking of the surface and little evidence of water damage. The courts are fenced off and have good access from the park and adjacent roads. Winthrop Netball Club use the facility. 	√(LED)	Access
Reserve					
	Dyoondalup Point Walter Multi-use Courts	<ul style="list-style-type: none"> Three courts are multi-marked for tennis and netball while the other two are multi-marked for netball and basketball. 	<ul style="list-style-type: none"> There are park benches and shading provided alongside the courts which provides a good viewing area. A public toilet and equipment storage is also located next to the courts. All the courts have LED floodlighting. Attadale Netball Club is based at the facility. 	√ (LED)	Access and C'dition
28	Karoonda Reserve	<ul style="list-style-type: none"> Two multi-marked courts for netball and basketball Pavilion 	<ul style="list-style-type: none"> Both courts are in good condition and well maintained, having recently been resurfaced. Marking from bikes and scooters is visible. Wheelchair access to the site and the pavilion is provided. Numerous car parking bays surround the reserve. 	√ (LED)	Access
30	Marmion Reserve	<ul style="list-style-type: none"> Two netball courts Pavilion 	<ul style="list-style-type: none"> The courts are of bitumen surface and are in poor condition. The courts require resurfacing with significant cracking throughout both courts. 	√ (Hal)	C'dition

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition And Access
			<ul style="list-style-type: none"> There are changing facilities and clubrooms adjacent to the courts. This is shared with the sporting oval also located at the Reserve. There is limited parking next to the courts, which also services the clubroom facility. 		
31	Morris Buzacott Reserve	<ul style="list-style-type: none"> Four netball courts, one of which is multi-marked for netball and basketball. 	<ul style="list-style-type: none"> The courts are in good condition and well-maintained. There is some evidence of cracking around the border of the courts. A shipping container is used for storage, located south of the courts. A covered space has been built adjoining the shipping container to provide spectator viewing space for the courts. Investigations are underway to provide a small, prefabricated building to service court use. Kardinya Netball Club is based at the facility. 	✓ (LED)	Access and C'dition
29	Peter Ellis Park	<ul style="list-style-type: none"> Eight multi-marked courts for netball, basketball, and tennis. Four courts currently have netball posts and line markings. 	<ul style="list-style-type: none"> There is evidence of wear and tear across the courts with cracking and water pooling evident across all of them. Floodlighting for all eight courts has been renewed in 2024. Change rooms, toilets and storage works scheduled. Used by Leeming Netball Club. Shared use agreement servicing Leeming Senior High School. 	✓ (LED)	C'dition
32	Troy Park	<ul style="list-style-type: none"> Four netball courts Clubroom/pavilion 	<ul style="list-style-type: none"> Removed on account of Dyoondalup Point Walter Multi-Use Courts now being open. 	✓ (Hal)	Closed
Indoor Provision					
33	Blue Gum Community Centre	<ul style="list-style-type: none"> One indoor multi marked court 	<ul style="list-style-type: none"> Not inspected. Facility is undergoing refurbishment. 	N/A	

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And Access
34	Striker Indoor / Leeming Recreation Centre	<ul style="list-style-type: none"> Two indoor courts multi marked for netball, basketball, futsal and badminton Three netted courts for indoor cricket and netball 	<ul style="list-style-type: none"> A retractable drop-down net separates the two courts. Ramp access is available and opens up onto court 2 with access to court 1 possible. Court 1 has a small, seated area for spectator viewing. The courts are in reasonable condition and are maintained to a good standard. Shared use agreement servicing Leeming Senior High School for two indoor wood courts with access to change rooms (to be refurbished (the same change rooms noted under Peter Ellis Reserve). 	N/A	Access
35	LeisureFit Melville	<ul style="list-style-type: none"> Three indoor courts multi marked for netball, basketball, futsal, volleyball and badminton 	<ul style="list-style-type: none"> There are three multi-marked indoor courts for netball, basketball, volleyball, futsal, and badminton. The courts are in excellent condition and are well-maintained. There are retractable dropdown diving nets that separate courts 1 and 2 and courts 2 and 3. There is designated spectator areas across all three courts. Ramp access to the courts is also provided. 	N/A	Access and C'dition
36	Willagee Community Centre	<ul style="list-style-type: none"> Halfcourt indoor basketball court 	<ul style="list-style-type: none"> A half-court indoor basketball court is available. The surface is in good condition and well-maintained. 	N/A	
37	Melville Senior High School	<ul style="list-style-type: none"> Indoor court x 2 (in development during 2024 following a \$9m commitment from state govt.) 	<ul style="list-style-type: none"> One of only four schools endorsed by Netball WA with a Specialist Netball Program. A tier 1 Netball WA-endorsed school allowing access to high-performance coaches. 	N/A	Access
38	All Saints College	<ul style="list-style-type: none"> Two indoor multi marked courts for netball, basketball, badminton and volleyball 	<ul style="list-style-type: none"> Courts are currently inaccessible. 	N/A	Access

MAP No.	Court location	Facility provision	Audit outcomes	Floodlit	C'dition
					And
					Access
39	Applecross Senior High School	<ul style="list-style-type: none"> Indoor x 1 	<ul style="list-style-type: none"> The indoor sports centre has two multi-marked courts for netball, basketball, badminton, and volleyball and a rock-climbing wall Courts are currently inaccessible. Parking is available around the perimeter of the school, as well as allocated staff parking bays. 	N/A	Access
40	Corpus Christi College	<ul style="list-style-type: none"> Indoor courts x 2 	<ul style="list-style-type: none"> These courts were not able to be accessed as part of the visual audit. Can be booked out and used by clubs at a cost. 	N/A	Access
41	Kennedy Baptist College	<ul style="list-style-type: none"> Indoor courts x 2 	<ul style="list-style-type: none"> These courts were not able to be accessed as part of the visual audit. Can be booked out and used by clubs at a cost. Cockburn Basketball Association use each Saturday 	N/A	Access
42	Santa Maria College	<ul style="list-style-type: none"> Indoor x 1 	<ul style="list-style-type: none"> Was not able to be accessed as part of the visual audit. Can be booked out and used by some clubs. 	N/A	Access

Based on the assessment undertaken, the following key areas can be concluded:

- Only four of the school sites have floodlit outdoor court provision. This highlights a significant limitation on their use for community access for training purposes during the week. While this potentially provides an opportunity to target shared use agreements on specific sites with shared investment by the City into floodlighting, many of the school facilities are inaccessible, or their court surface is in poor condition. 9 school sites are considered poor, while 14 are considered limited, 5 are considered capable of providing a good to excellent level of court provision with good accessibility. If future investment is to be considered in expanding community access to school facilities, the priority should be given to those schools that provide a good quality netball/multi-use court with floodlighting and those which have the greatest potential to secure public access at times not required by the school. Those identified as poor (red traffic light) are deemed unsuitable for investment consideration at this time.
- The existing reserve infrastructure is all floodlit and provides a good level of community accessibility. It is noted:
 - Improvements undertaken since the development of the ARIS have seen the Karoonda Reserve enhanced and now provides a good level of provision (though the club user, Tingara Netball Club, has expressed an aspiration to develop a further two courts). The court infrastructure at Morris Buzzacott has similarly been enhanced to an excellent level. The shipping container and associated supporting infrastructure need replacement (which is currently under consideration) to support club use.
 - Scheduled court resurfacing, changeroom/toilet/storage renewal and provision at Peter Ellis Park, coupled with the recently renewed court floodlighting will complement Leeming Netball Club (and other clubs) use of the courts (and broader reserve precinct).
 - Investment is required at Marmion Reserve to upgrade the courts and replace the existing floodlighting. The current state of the courts would negate the value of the site in supporting club-based opportunities and junior programs, noting no club user is currently identified for the site.
 - The newly developed five-court facility at Dyoondalup Point Walter has replaced the four-court facility at Troy Park with a contemporary multi-use facility that complements a diversity of uses at the site.
- Indoor court provision is good at both the Leeming Recreation Centre (commercial lease and shared use agreement) and LeisureFit Melville. While Willagee Community Centre provides access to a half hard court, it has limitations. The biggest opportunity to provide clubs with indoor space rests with negotiating access to the extensive level of school provision. The strongest opportunity exists at Melville Senior High School to negotiate access to their new indoor court facility, particularly with its alignment with Netball WA.
- The indoor court at Santa Maria College is currently inaccessible but potentially offers an opportunity for community use. The other school sites identified represent good opportunities for community access without the significant investment of building new indoor court facilities.
- Currently, clubs have a direct relationship with: Melville Senior High School (Melville Lakers), Winthrop Primary School (Winthrop Netball Club), West Leeming Primary School (Leeming Netball Club, though they are transitioning to Peter Ellis Park), Bateman Primary School (Bateman Netball Club) and Brentwood Primary School (Tingara Netball Club). Maintaining a good working relationship that facilitates access to these school sites and offsets the demand for court space elsewhere is important.

4.3 Summary – Constraints and Opportunities

Although the City of Melville has numerous netball and multi-use outdoor courts throughout the local government area, most of these are on school sites. This has an inherent risk as access relies on

maintaining a good working relationship between the school and user groups. It also has the potential to limit the ability of clubs to access the court spaces they require, as it is reliant on a shared use agreement. School court infrastructure is under the control of school administration, and tenure is typically short-term, which presents a risk for clubs. Most school sites provide small 1-2 court facilities, which may stretch the limited volunteer resources of clubs as the number of different locations/nights required to conduct club activities increases.

Where a club is located across multiple sites, opportunities to develop a sense of community and connectedness are constrained. This is further exacerbated for clubs that do not have access to a home base with associated facilities, this is particularly relevant for Netball. The centralised weekend competition fosters a sense of community across the association but does not address the challenges some individual clubs face.

Across Perth, there is a lack of indoor court space to cater to the needs of indoor sports. City owned indoor court space is similarly limited, though opportunities do exist to gain access to a range of indoor court spaces (on school sites) to address current and future needs.

5. Trends and Benchmarking

This section identifies current outdoor and indoor court space trends, particularly about the Netball Association level provision across Metropolitan Perth. The intent is to build on the outcomes of section 4 and confirm the most appropriate level of infrastructure provision necessary to support court infrastructure development within the City of Melville.

5.1 Outdoor Court – Current Association Provision

Appendix 4 provides a detailed breakdown of most Netball Association facilities across metropolitan Perth. They are provided to understand the level of provision each association currently benefits from and the implications for future court development within the City of Melville. Figure 4 below highlights the current location of most of the Associations and their 5km and 10km catchment.

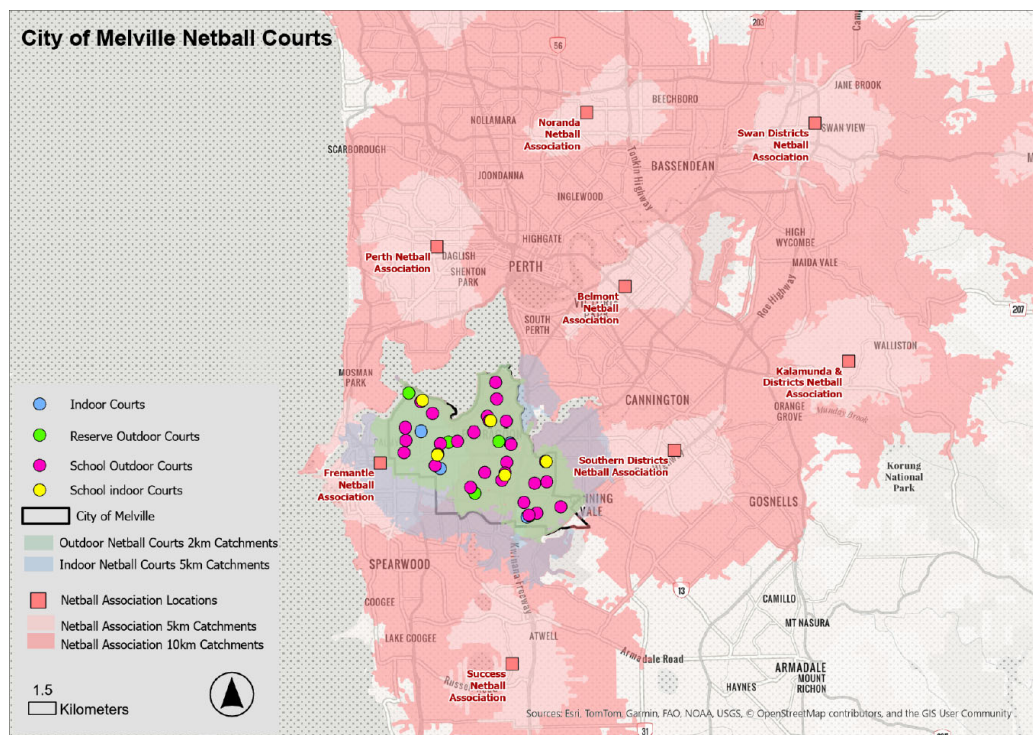


Figure 4: Current Netball Association Provision and overlapping catchments for the City of Melville

The key output from the catchment mapping process highlighted:

- The 5km catchment represents a 5 to 10-minute drive time off-peak. The 10km catchment represents a 10 to 18-minute drive time off-peak.
- The 5km catchment of Fremantle Netball Association covers approximately 40% of the City of Melville (mainly the western portion of the City).
- The City of Melville, within a 10km catchment, is serviced by the Fremantle Netball Association (City of Fremantle) and Southern Districts Netball Association (in The City of Gosnells).

- Currently neither Associations have access to indoor courts. This is to change shortly with the Southern Districts Netball Association having recently received approval for investment in a 4-court indoor facility on their site.
- The majority of metropolitan Perth is catered for by existing netball associations, all of which are of varying sizes.

Table 5: Outdoor and indoor court provision across selected Associations

Netball Association	Location	Court Numbers
Mandurah Netball Association	Thomson Street, City of Mandurah	10 outdoor courts (all floodlit)
Joondalup Netball Association	Arena Joondalup, Kennedy Drive, City of Joondalup	7 indoor courts (shared with basketball) 12 outdoor courts (all floodlit)
Swan Districts Netball Association	Dulcie Liddelow Netball Centre, Gray, Drive, Midvale, City of Swan	13 outdoor courts (all floodlit)
Fremantle Netball Association (Inc)	Sir Frank Gibson Reserve, High Street, Fremantle	43 outdoor courts – 28 outdoor hard courts and 15 grass courts (25 outdoor hard courts are floodlit)
Wanneroo Districts Netball Association	Kingsway Outdoor Courts, 130 Kingsway, Madeley, City of Wanneroo	4 indoor courts 57 outdoor courts (27 floodlit)
Perth Netball Association	Adjacent to Gold State Netball Centre, Corner of Salvado Road and Selby Street, Wembley, Town of Cambridge (outdoor courts only)	4 (Gold State Netball Centre adjacent) 42 outdoor courts and 3 outdoor goal shooting courts (31 floodlit)
Rockingham Districts Netball Association	Mike Barnett Sports Complex, Dixon Road, Rockingham, City of Rockingham	7 indoor courts used by Netball on Monday Nights only. 10 outdoor hard courts (all floodlit) plus up to 5 outdoor unlit asphalt courts (to be resurfaced to 4 hard courts)
Kalamunda and Districts Netball Association	Ray Owen Sports Centre, 82-96 Gladys Road, Lesmurdie, City of Kalamunda	6 indoor courts (shared with basketball) 10 outdoor courts (4 floodlit)
Southern Districts Netball Association	Langford Park, City of Gosnells	22 outdoor courts (all floodlit) 4 indoor courts (scheduled construction November 2024)
Success Netball Association	Success Sports Complex, Hammond Road, Success, City of Cockburn	20 outdoor courts (8 floodlit)

Belmont Netball Association	Wilson Park, Corner of Kooyong Road and Gerring Street, Rivervale, City of Belmont	Recently reduced from 16 courts to 11 as part of a government-funded redevelopment of the site.
-----------------------------	--	---

There are a variety of ways in which Netball Association provision is delivered from a large courts venue (i.e. at Wanneroo, Fremantle and Perth Netball Association sites) to a more discrete lower level of provision (i.e. Belmont and Mandurah). Some of these, however, are historical in nature and may not reflect the current needs of the sport. The key points to note with respect to Association court infrastructure are:

- Access to outdoor courts on Saturday, when most club competitions are undertaken, is critical. Clubs within the City of Melville travel to the Fremantle Netball Association to take part in competitions.
- Weekday evenings after 3:30 pm is the time at which netball courts are used. The importance of having all the courts in one location for training purposes, while preferable, is not essential, and activities for training could be split across multiple sites. This is the key time the clubs require access to other public facilities and/or school courts.
- The majority of inner-City metropolitan associations have a catchment of in excess of 100,000. The catchment for club-based activities is much smaller, with a 2km catchment typically being appropriate (within 5-minute drive time).
- At Wilson Park within the City of Belmont, the recent master planning has reduced the number of netball courts from 16 to 11. The aim is to assist the Belmont Netball Association with re-constructing the courts to meet current playing standards and renew infrastructure. Space was unavailable to increase the court area further, and a need was not proven to provide further expansion (based on current membership levels). They cater for a small number of clubs for weekend competition.
- In the case of Joondalup, the facility is managed by VenuesWest through the Sports Council Trust. They have access to 12 floodlit courts (but also benefit from access to 7 indoor courts). Administration is located within the facility, providing access to shared meeting rooms, function space, and substantial storage areas. The Association significantly benefits from the shared arrangements afforded on a multi-functional sporting precinct.
- In many cases, there has been a call for increased hard-court provision. This includes:
 - Success Netball Association, where an additional four court extension to provide 24 outdoor courts is being considered (in addition to floodlighting all existing courts).
 - Kalamunda and Districts Netball Association (Ray Owen Sports Centre), where an additional two indoor court spaces have received government funding.
 - Rockingham Districts Netball Association (Mike Barnett Sports Complex), where additional indoor courts are being considered together with resurfacing 4 / 5 outdoor asphalt courts.
 - Swan Districts Netball Association (Dulcie Liddelow Netball Centre), where proposals to expand to 17 courts have been curtailed due to adjacent land constraints.
- In all circumstances, the ongoing maintenance and management of the facility have been through lease arrangements, where the critical maintenance obligations are undertaken by the local government.
- In all circumstances, netball operates on a seasonal basis (winter) with a significantly reduced summer league.
- Most facilities comply with minimum Netball court guidelines, albeit in many instances, court run-off is compromised. Key infrastructure, which is often a constraint on use, is:
 - Limited shade infrastructure.

- Limited spectator provision between courts (without compromising minimum run-off requirements).
- Car parking has been recognised as an issue on all sites which are occupied by multi-sport users particularly during peak usage and game changeovers. This is generally not the case for club-based training and developmental programs.
- Indoor court access is essential for high-level state games where the use of a show court is important to maximise spectator income together with ancillary secondary spend associated with a kiosk/food and beverage sales. It is not essential for club-based infrastructure, and Netball WA indicates that its future focus will be on more affordable and accessible outdoor court provisions.
- While indoor court space is desirable for senior training and competition, it is not essential.

In respect of clubhouse infrastructure:

- There is no adopted standard for club-based infrastructure required to service courts for training purposes. Many of the Associations have inadequate clubhouse infrastructure with limited access to function space, meeting rooms, changing room/showers/toilets, administration offices, storage and game control. For clubs, the level of provision is inconsistent and limited.
- Fremantle Netball Association are recognised as one of three major Netball Associations (the others include Wanneroo Districts Netball Association and Perth Netball Association) located at Frank Gibson Reserve and has benefited from recent investment into a refurbished clubhouse building, which incorporates all of the administration of the Association. It benefits from significant office space, storage, shaded areas and access to extensive changing, shower and toilet infrastructure (off a centrally accessed secured breezeway). The main building footprint is 1,326m² (with other smaller buildings), centrally located within the reserve, servicing 28 (25 floodlit) hard courts and the potential to service an additional 15 grass courts. This is indicative of a trend in investing in outdated infrastructure servicing the contemporary needs of an Association.
- Wanneroo Districts Netball Association is the largest Netball Association in Metropolitan Perth, providing 4 indoor and 57 outdoor courts (27 floodlit). A new clubhouse facility, including a brand-new canteen, toilet, change room, and a large viewing veranda, opened in 2019. The building's footprint is ~1,100m².
- Perth Netball Association services the highest catchment of all the Associations with 42 outdoor courts (31 floodlit) and access to four indoor courts at the state Netball Centre (which is managed by VenuesWest). The Association benefits from access to a dedicated clubhouse with a footprint of 1,265m² with substantial administration offices, changing facilities, toilets, shade, kiosk, storage and function/hall space. This is centrally located within the outdoor courts and leased from the Town of Cambridge. It also benefits from being closely aligned with the State Netball Centre which provides four indoor courts.
- The close proximity of viewing areas and alignment of changing infrastructure with direct access to the court space is a consistent theme with all of the developments proposed. In addition, the ability to generate secondary spending through access to a visible kiosk is considered critical. In addition, the game control needs to provide visibility across the majority of the courts.

It is evident that the general focus for club-based infrastructure is on accessing good quality court space with floodlighting, storage and access to a toilet to support weeknight training and sports development programs. Access changeroom space is desirable in some instances, though not essential. The focal point for local government investment in supporting clubs has been limited with the greater focus on Associations. However, a series a bunchmark of club supportive infrastructure should be considered to service the needs of individual clubs. This should include access to an appropriate level of shared-use pavilion infrastructure, including: a small, shaded undercover area (60-80m²), changing room/showers/toilets (gender neutral 35m² x 2), storage (20m²) and kitchen/kiosk (20m²) with an option for a meeting room (16m²) where the need exists.

5.2 Indoor Courts and Alternate Indoor Court Space Options

Invariably, where access is provided to indoor court space, netball (amongst others) is a secondary user to basketball. In such circumstances, Netball considers that the operation of their own independent facility is preferable to maintain secure access at key times. Often, the availability of court space for indoor use results in games being played up to 10 p.m.

Of the Metropolitan Perth Netball Associations, only Kalamunda (Ray Owen Sports Centre) and Wanneroo Districts Netball Association have direct access to indoor courts allocated for netball use. Options also exist at Joondalup, but the priority for use is typically basketball. An addition four indoor courts are planned for construction at the Langford Netball Complex (supporting the Southern Districts Netball Association) in late 2024 and is expected to be completed in 2025.

Beyond indoor courts within the City (section 4), existing indoor court facilities that partially service the City’s catchment (defined by a circa 10 min drive time catchment from the City’s boundary) are identified below:

Table 6: Indoor court provision servicing the City of Melville catchment.

Facility	Location	Court Numbers
Lakeside Recreation Centre	Bibra Drive, North Lake, City of Cockburn.	4 indoor courts (primarily Basketball but include Netball competitions and other programming)
Wally Hagan Stadium	Hurford Street, Hamilton Hill, City of Cockburn.	4 indoor courts (Basketball)
Willetton Basketball Association	Burrendah Boulevard, Willetton, City of Canning.	8 indoor courts (Basketball)
Samson Recreation Centre	McCombe Avenue, Samson, City of Fremantle.	1 indoor court (diverse use)
Fremantle PCYC	Paget Street, Hilton, City of Fremantle.	1 indoor court (diverse use)
Lakeland Senior High School	South Lake Drive, South Lake, City of Cockburn.	2 indoor courts (school use, Basketball use via agreement with Cockburn Basketball Association)
Emmanuel Catholic College	Hammond Road, Success, City of Cockburn.	2 indoor courts (school use, diverse community/organisation hire)
Cockburn ARC	Veterans Parade, Cockburn Central, City of Cockburn.	6 indoor courts (diverse use)

Of crucial relevance and considerate to the level of upfront and ongoing investment required to extend indoor court provision, there are prospective developments at/for:

- Wally Hagan Stadium in the City of Cockburn, where the Council have endorsed action to advocate for funding to deliver an 8-court indoor centre with the potential to expand to 10 or 12 courts.
- The Perth Basketball Association is actively seeking and advocating for a 12-court indoor centre to consolidate their operations, the City of South Perth is being considered.

- It is understood Lakeside Recreation Centre are in the early stages of assessing future needs directed toward a facility expansion of an additional 2 courts.

The City will be better placed to assess future need as the outcomes of these prospective developments are understood.

Lower-cost alternatives exist to develop cost-effective covered solutions over outdoor courts. Examples include:

- Wickham Recreation Precinct: Two multi-purpose courts with existing floodlight poles are located between the aquatic centre and tennis courts. The roof was planned to support shade panels, LED lights, and backboards that can be lowered from the roof and was extended to cover the existing storage shed. It was also cyclone and flood rated. It was estimated to cost \$4,445,450, which included a 65% regional loading factor.
- JD Hardie Youth and Community Hub—Town of Port Hedland: Two netball/basketball courts under a shade structure 43m x 47m with open sides and substantial solar panel structures to offset operational service costs. A 7m clearance height is provided centrally. One of the most significant concerns is the issue of bird fouling and its impact on the court surfacing.
- School sites: A variety of barrel roof structures over a single court have been developed. These include hard structures with basketball backboards (which can be lowered and raised) and lighting fixed to the underside of the roof. Alternatively, fabric structures can be provided. The span of one court is more cost-effective than spanning two courts side by side. Exmouth High School incorporates a more permanent two-court clad structure with changing rooms and storage areas beneath the span. There is also substantial seating and spectator areas. The facility has cladding down to one-third of its structure, with roof fans to assist with air movement. Due to its location, it is cyclone-rated.

In all of these circumstances, they have been located in regional WA, where access to alternative court space is extremely limited. Given the limited expressed need, the cost of capital construction, and likely ongoing asset maintenance costs, it is not considered appropriate for the City of Melville to invest in such infrastructure.

6. Engagement Outcomes

The engagement process involved speaking to those clubs operating within the City of Melville with a standard questionnaire used as the baseline for the interviews. City of Melville officers conducted the consultation with the clubs (in June 2024) which included:

- Attadale Netball Club
- Bateman Netball Club
- Kardinya Netball Club
- Leeming Netball Club
- Melville Lakers Netball Club
- Palmyra Rebels Netball Club
- St Christophers Netball Club
- Tingara Netball Club
- Winthrop Netball Club

Otium also consulted with the following state sporting associations regarding the use of multi-use indoor and outdoor courts.

- Netball WA
- Volleyball WA
- Football West
- Tennis West

In addition, consultation was also undertaken directly with the Department of Local Government Sport and Cultural Industries to explore their strategic intent for the sport and potential funding requirements. The detailed consultation outputs are contained in Appendix 5.

6.1 City of Melville Netball Clubs

Nine clubs currently active within the City of Melville were engaged to understand better their current position in terms of membership and participation numbers. The consultation process also asked clubs to identify any current restrictions with facilities and goals for the future to allow the clubs to grow. Table 6 highlights the key outcomes of the consultation process.

Table 7. Consultation Outcomes

Club	Key Challenges and Future Requirements
Attadale Netball Club	<ul style="list-style-type: none"> • Operate from Troy Park but are transitioning to Point Walter (move now complete). • Utilise Fremantle Netball Association for competition. • 2024 membership numbers – 485. • At capacity currently but will be able to meet demand at the new Dyoondalup Point Walter development.
Bateman Netball Club	<ul style="list-style-type: none"> • Operate from Bateman Primary School. • Utilise Fremantle Netball Association for competition.

Club	Key Challenges and Future Requirements
	<ul style="list-style-type: none"> • 2024 membership numbers – 9. • May not be viable to continue due to lack of volunteers, the future of the club is in doubt.
Kardinya Netball Club	<ul style="list-style-type: none"> • Operate from 4 netball courts at Morris Buzzacott Reserve – maximum 20 teams per season. • They utilise Fremantle Netball Association for competition. • 2024 membership number – 189 • The shipping container they use is not fit for purpose. • Require a clubhouse to include storage and meeting facilities - access toilets at adjacent Kardinya Bowling Club, no access to water.
Leeming Netball Club	<ul style="list-style-type: none"> • Operate from West Leeming Primary School and Peter Ellis Park for training (though transitioning to Peter Ellis Park). Use Fremantle Netball Association for competition. • Approximately 120 members per season. • Require a home base as they cannot accommodate more teams. • Awaiting outcome of Play Our Way Grant (\$1.1m). (Advised unsuccessful, August 2024). • Seeking clubhouse to include function/meeting space, storage, changerooms, which the City is currently working with the club on. There is currently no safe access to toilets or water. • Resurface of courts at Peter Ellis Park scheduled.
Melville Lakers Netball Club	<ul style="list-style-type: none"> • Operate from Melville Senior High School – Normally 5 courts but down to 2 temporarily due to school redevelopment. • 2024 membership numbers – 270 • Limited by lack of access to facilities. • Require floodlighting upgrade. • Would like to have access to improved storage (currently sea container with no lighting), undercover area and dedicated toilets. • Seeking longer term tenure formalised at Melville Senior High School.
Palmyra Rebels Netball Club	<ul style="list-style-type: none"> • Operate from Fremantle Netball Association. • 2024 membership numbers – 290 • Expressed member needs are for gym facilities for fitness, primarily over the club's off-season.
St Christophers Netball Club (Saints)	<ul style="list-style-type: none"> • Operate from Fremantle Netball Association. Occasionally hire indoor courts at Corpus Christi, All Saints, Melville Leisure, and Santa Maria. • 300-350 members per year • Need a venue to drop into at one of the sites, preferably with clubhouse/pavilion requirements/toilets. • Club expressed desire at Tompkins Park for development of up to 6 courts, floodlit. • If not at Tompkins Park, they have expressed need for clubhouse/pavilion/toilets at one of the current sites.
Tingara Netball Club	<ul style="list-style-type: none"> • Operate from Karoonda Reserve (2 courts) and 3 Netball Courts at Brentwood Primary School.

Club	Key Challenges and Future Requirements
	<ul style="list-style-type: none"> • 2024 membership numbers – 423. • The club is majorly constrained by the duplication of equipment and supplies across the two training venues and the splitting of age groups. • Affiliate member of the Brentwood Karoonda Sporting Association, providing a club base, without significant extra burden to volunteer base. • Prefer four courts at Karoonda (an additional 2 netball/basketball courts next to the current two at Karoonda).
Winthrop Netball Club	<ul style="list-style-type: none"> • Operate from 2 courts at Winthrop Primary School and 3 courts at Fremantle Netball Association. • 2024 membership numbers – 290 consisting of players, coaches, officials and volunteers. • No facilities to gather or host meetings or functions within proximity to the club’s home grounds. They would like to have their own clubhouse (within the Winthrop suburb) and additional courts.

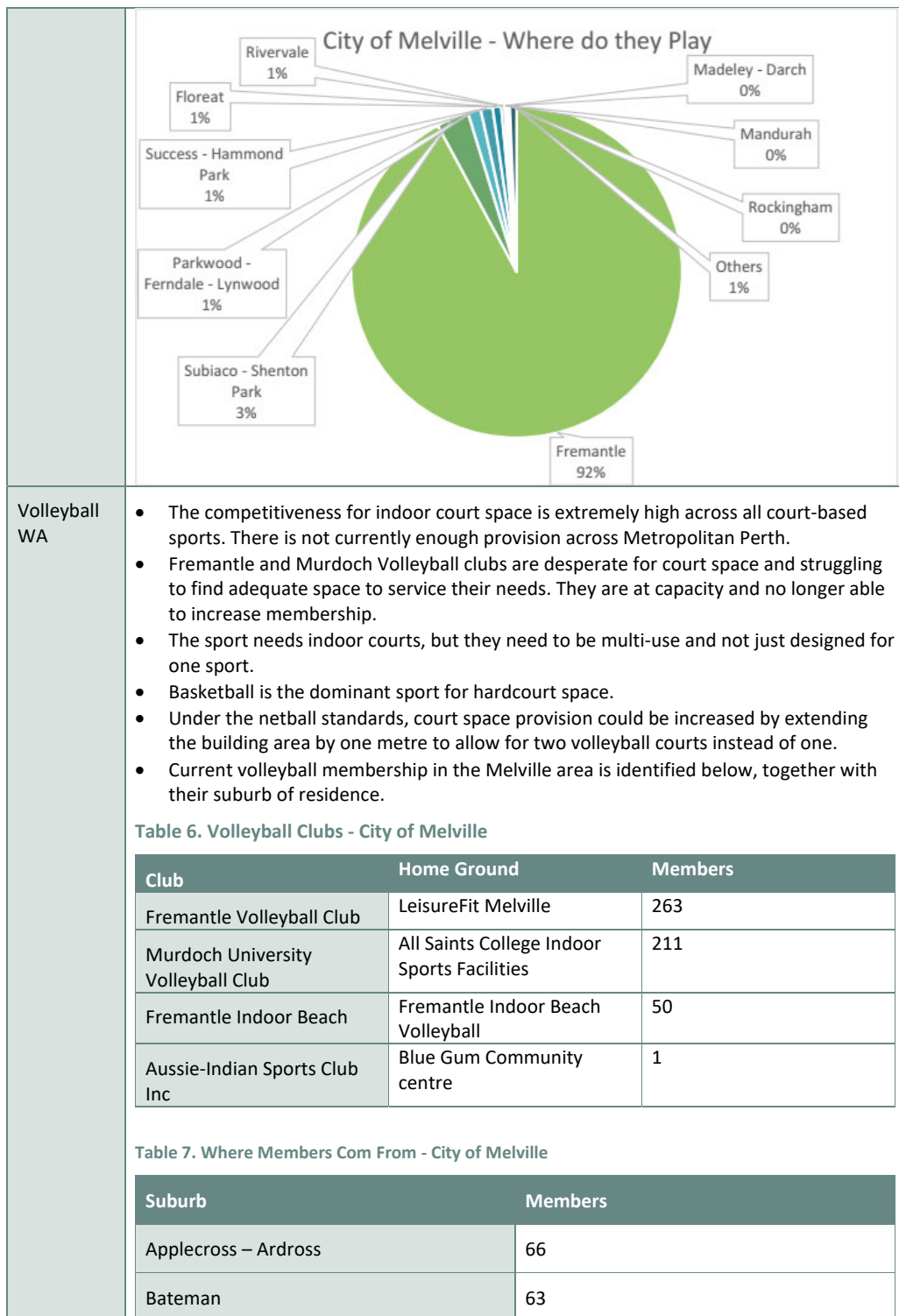
The City of Melville clubs aim to provide diverse netball programs, as far as practicable, for their members. However, there are several clubs that are limited in the programs they can provide and offer due to capacity issues the clubs and the lack of available, accessible court space. The consultation with the clubs identified this as a significant challenge, with clubs having to rely on school sites to facilitate these various programs. Due to access limitations, clubs are also being split across multiple sites, placing a strain on volunteer support. Table 5 below shows the netball programs provided by the nine netball clubs, which are generally limited to female NetSetGo, Junior and Senior competitions.

Table 8. Current Club Programs Supported in Melville

	Attadale	Bateman	Kardinya	Leeming	Melville	Palmyra	St Christophers	Tingara	Winthrop
NetSetGO	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Limits Program	X	X	X	X	X	X	X	X	X
Walking Netball	X	X	X	X	X	X	X	X	X
Senior Competition	✓	X	✓	✓	✓	✓	✓	✓	✓
Junior Competition	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mixed Netball	X	X	X	✓	X	X	X	X	X
Senior Male and Junior Male Netball	X	X	X	X	X	X	X	X	X

6.2 State Sporting Association Consultation Outcomes

Consultee	Response																																				
Netball WA	<ul style="list-style-type: none"> • Facility specification is still related to the Netball Victoria Guidelines and Strategy Plans, which have been adopted by all states. Netball WA is in the process of developing a state facility strategy which is focussed on outdoor court provision primarily • NWA want to move away from a large association model of 40-50 courts and is seeking to deliver on a 20-30 court model. • The metrics for demonstrating a need for investment in court infrastructure where there is a perceived deficit in demand include identifying education spaces principally for club training in the first instance. It is important to demonstrate these courts cannot be used due to access restrictions before developing additional courts. • Floodlight specifications have been taken from adopted strategies and are consistent with advice in Victorian documents • NWA will only consider growth for the development of indoor courts after outdoor court provision has been proven to be unviable. • The introduction of covered courts (shade structures/bubbles/shade structures) will need to ensure that they keep the courts compliant, that the construction of covers does not adversely impact safety margins, and that unnecessary height restrictions are not imposed across the court. • Long-term outdoor court resurfacing will be a key factor that will be considered. • The membership statistics held by NWA are provided below, which support the clubs' information provided separately. It can be seen that the key age ranges the service is being provided for is from the ages of 10 to 24. However, opportunities would exist to grow NetSetGo and expand the participation age if suitable infrastructure were provided. <div data-bbox="427 1086 1294 1601" style="text-align: center;"> <table border="1"> <caption>City of Melville - Membership Age</caption> <thead> <tr> <th>Age Group</th> <th>Number of members</th> </tr> </thead> <tbody> <tr><td>0-4</td><td>0</td></tr> <tr><td>5-9</td><td>280</td></tr> <tr><td>10-14</td><td>831</td></tr> <tr><td>15-19</td><td>659</td></tr> <tr><td>20-24</td><td>488</td></tr> <tr><td>25-29</td><td>77</td></tr> <tr><td>30-34</td><td>35</td></tr> <tr><td>35-39</td><td>29</td></tr> <tr><td>40-44</td><td>20</td></tr> <tr><td>45-49</td><td>27</td></tr> <tr><td>50-54</td><td>4</td></tr> <tr><td>55-59</td><td>1</td></tr> <tr><td>60-64</td><td>0</td></tr> <tr><td>65-69</td><td>0</td></tr> <tr><td>70-74</td><td>0</td></tr> <tr><td>75-79</td><td>0</td></tr> <tr><td>80-100</td><td>0</td></tr> </tbody> </table> </div> <p data-bbox="427 1612 1294 1668">It is also evident that club-based players' critical facility is the Association facility at Gibson Park in Fremantle, where the competition structure is delivered.</p>	Age Group	Number of members	0-4	0	5-9	280	10-14	831	15-19	659	20-24	488	25-29	77	30-34	35	35-39	29	40-44	20	45-49	27	50-54	4	55-59	1	60-64	0	65-69	0	70-74	0	75-79	0	80-100	0
Age Group	Number of members																																				
0-4	0																																				
5-9	280																																				
10-14	831																																				
15-19	659																																				
20-24	488																																				
25-29	77																																				
30-34	35																																				
35-39	29																																				
40-44	20																																				
45-49	27																																				
50-54	4																																				
55-59	1																																				
60-64	0																																				
65-69	0																																				
70-74	0																																				
75-79	0																																				
80-100	0																																				



	Bicton – Palmyra	40																																								
	Booragoon	103																																								
	Bull creek	68																																								
	Leeming	34																																								
	Melville	86																																								
	Murdoch – Kardinya	42																																								
	Willagee	14																																								
	Winthrop	22																																								
Football West	<ul style="list-style-type: none"> • They are experiencing an increase in women's football from between 8,000 to 11,000 annually and an increase in overall players and coaches in the sport • Futsal is usually held at the end of the season • They are noticing a trend for players to play 5-a-side instead of futsal due to lack of indoor futsal facility provision. • The Futsal season is normally undertaken between October and January and clashes with other summer sports that use indoor courts. Invariably, there are clashes with basketball as the dominant court user group. • The assumption is that people are moving to 5-a-side instead of futsal due to the lack of courts, but this is currently only anecdotal, as Football West has not undertaken specific research. <p>Futsal participation numbers since 2019 have, in all but 2020, seen the rate remain relatively static across all ages. It is noticeable, however, that during the period, youth has increased, but junior participation has decreased significantly. This has been acute in both males and females. Senior-level participation in futsal has reduced significantly in the last complete year of data collection. No explanation was provided as to why this may be occurring due to the lack of ongoing research:</p> <p>Total</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Junior</th> <th>Youth</th> <th>Senior</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2019</td> <td>1,444</td> <td>510</td> <td>710</td> <td>2,664</td> </tr> <tr> <td>2020</td> <td>1,762</td> <td>896</td> <td>776</td> <td>3,434</td> </tr> <tr> <td>2021</td> <td>816</td> <td>1,025</td> <td>815</td> <td>2,656</td> </tr> <tr> <td>2022</td> <td>632</td> <td>897</td> <td>739</td> <td>2,268</td> </tr> <tr> <td>2023</td> <td>946</td> <td>1,036</td> <td>512</td> <td>2,494</td> </tr> </tbody> </table> <p>Males</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Junior</th> <th>Youth</th> <th>Senior</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2019</td> <td>1,149</td> <td>371</td> <td>471</td> <td>1,991</td> </tr> </tbody> </table>		Year	Junior	Youth	Senior	Total	2019	1,444	510	710	2,664	2020	1,762	896	776	3,434	2021	816	1,025	815	2,656	2022	632	897	739	2,268	2023	946	1,036	512	2,494	Year	Junior	Youth	Senior	Total	2019	1,149	371	471	1,991
Year	Junior	Youth	Senior	Total																																						
2019	1,444	510	710	2,664																																						
2020	1,762	896	776	3,434																																						
2021	816	1,025	815	2,656																																						
2022	632	897	739	2,268																																						
2023	946	1,036	512	2,494																																						
Year	Junior	Youth	Senior	Total																																						
2019	1,149	371	471	1,991																																						

	2020	1,344	673	598	2,615
	2021	624	712	615	1,951
	2022	544	640	524	1,708
	2023	717	687	375	1,779
	Females				
	Year	Junior	Youth	Senior	Total
	2019	295	138	239	672
	2020	418	222	177	817
	2021	192	313	198	703
	2022	88	256	215	559
	2023	228	349	137	714
Tennis West	<ul style="list-style-type: none"> Support the provision of multi-marked courts in partnership with netball. They would not wish to see all courts multi-marked but are supportive of the Netball Victoria Compliance fact sheet of 2015. The singular biggest issue is conflict management when tennis clubs are seeking access to courts throughout the year. The best option is to have a club-based facility with controlled community access at times when the main club does not need the court space. Alternatively, allocate two or more courts as multi-marked within one club site, which is available for general public use (i.e. 8 courts for tennis and 2 additional multi-courts). 				
DLGSC	<ul style="list-style-type: none"> The sport must facilitate competition across the weekend and potentially look at alternative operational times. The Department does not have a model solution for netball and tends to rely on the PLA guidelines. This is partly due to the expectations for funding if a court standard was provided. Single users are deemed to be a low priority for funding. Each project for funding would be considered on its merits, with gender-neutral changing infrastructure and sports floodlighting a high priority. Function areas and storage are lower priorities for funding, although the focus should be on increasing participation (particularly in women’s sport) and diversifying the program opportunities for all. Indoor court provision for netball is not considered a high priority and a low return on investment compared to the traditional outdoor hard-court provision. 				
Basketball WA	<ul style="list-style-type: none"> There is considered to be an unmet demand across Metropolitan Perth to access indoor courts for basketball use. Currently there are proposals to increase court space at Cockburn Basketball Association in Hamilton Hill Cockburn (to provide up to an additional four indoor courts), and to develop up to a 12 indoor court facility to service the needs of The Perth Redbacks (currently located in the Town of Victoria Park and future site undetermined). Within the past decade Willetton Basketball Association have 				

	<p>increased their court space from a four to eight court facility indoor facility. Current tier 1 facility priorities for basketball are to enhance court space at Warwick, Joondalup, Cockburn and for the Redbacks.</p> <ul style="list-style-type: none"> • The focal point is for Association serviced infrastructure and if courts (both indoor and outdoor) were to be provided, subject to the ability to resource services, an Association would seek to program their use. • Work has been undertaken to develop a temporary surface (drop-in) which can be used on existing hard surfaces or grass to facilitate occasional basketball use. • There has been a growth in 3x3 Basketball outdoor court use (up to 3 on one basketball court area) with new initiatives related to reducing the noise impact and alternative playing surfaces and backboards to soften the impact noise. These are used for participation and pathway clinics (can be programmed for 5 months of the year due to weather constraints).
<p>Badminton WA</p>	<ul style="list-style-type: none"> • There are currently five affiliated clubs within The City (Willagee Badminton Club and Winnacott Badminton Club which play at Willagee Community Centre and Hengs Badminton Club, Hope Sports Club and Southside Badminton Club that play at Blue Gum Community Centre. • The national strategy states the purpose of Badminton State Sporting Associations is to promote participation in badminton as an inclusive sport for life and encourages growth of badminton athletes, coaches and official. Under selected baselines it seeks to strengthen, develop and grow the Badminton Community in Australia. It also as a body is providing support and resources to build the capability and capacity in the sport. In looking to future growth it is seeking to increase participation across Australia from 226,000 in 2020 to 290,00 in 2024 and 350,000 by 2032. • Throughout the state there are examples of dedicated Badminton Centres (i.e. Bunbury, Geraldton) but infrastructure is general dated and lacking in contemporary design standards. The approach from local governments is to incorporate badminton within a multi-functional leisure centres or community halls. Opportunity exists within the City of Melville to accommodate any demand for badminton activities within existing community hall space, with four courts typically available on one indoor basketball/netball facility. • The demand for badminton court space is difficult to quantify with no recognised standard available.

The State Sporting Associations have identified a lack of access to existing court provision in the City of Melville and within the Perth metropolitan area. The SSAs support multi-use courts and creating shared spaces to increase access to court space within the City.

6.3 Summary

The consultation process identified that many of the netball clubs within the City of Melville face similar issues. They are:

- Limitations of access to courts and associated supporting infrastructure impact their viability and ability to grow.
- The lack of infrastructure impacts the ability to attract and retain new members and diversify program offerings.
- Clubs have been explicit in the infrastructure they require, with storage being the most critical consideration.
- Being split across multiple sites makes it difficult for clubs and their volunteers to run all their desired programs.

- Being based at a school site is difficult as club supportive infrastructure (club rooms, storage, change rooms, toilets) is usually limited.

In the metropolitan area, netball is unlike most club sports, where home and away games are played across different grounds within defined competitions, usually based on performance grading. In netball, competition is centrally located to consolidated Association bases. For this reason, club training venues for Netball have been historically inconsistent and limited in quality and supportive infrastructure. It would be beneficial to clubs to be provided with some minimum standards of facility provision that could be expected (subject to a business case being made) to service their needs.

There are clear difficulties in providing investment on school sites due to the nature of ownership and control. Schools could provide a highly beneficial outcome subject to:

- Demonstrated demand.
- Secured access and tenure
- Shared investment for the mutual benefit of school, club and community.

The priority is for land within the control of the City and ensuring that access to supporting infrastructure is aligned with existing or shared pavilion space and additional infrastructure.

Clubs have not identified a demand for additional space, and neither would the State Sporting Association or the main funding agency consider it a high priority. The option to provide for multi-sport activities is a viable solution, but there is no one peak body taking the lead with respect to the suitability of surface and potential suitable partnerships. Basketball, volleyball, futsal and badminton require access to indoor court space, with tennis being the natural partner for outdoor court provision, subject to user conflicts being managed effectively.

7. Provision Standards and Assessing Need

There is no one mechanism which can determine the need for infrastructure. No demand / need assessment metrics are provided nationally by the peak bodies, nor through state government responsible for sport and recreation oversight (Department of Local Government, Sport and Cultural Industries). To determine the appropriate level of infrastructure is a balance between a number of assessment processes and input from the State Sporting Association and clubs.

Based on the research, the need for the development of courts and associated infrastructure is evidenced through:

- The requirement for suitable infrastructure within the City, evidenced through a visual inspection and consultation with the clubs and relevant peak bodies. The expressed needs of the clubs within the City are critical to this assessment.
- The catchment mapping indicates that the level of court provision within the City is high. However, this does not consider the quality of provision or accessibility (particularly to courts on school sites). It also does not consider the supporting infrastructure necessary to facilitate club-based activity.
- Audits, highlighting that particularly regarding school sites, most hard-court infrastructure is lacking in quality and supporting infrastructure and/or accessibility. This questions whether sufficient court infrastructure is available to meet club needs and whether that infrastructure is secure in order that City investment to enhance the club activities, could be justified.
- Current Association provision and industry benchmarks across WA indicate that there is no need for such provision to be replicated within the City.
- The views of the state sporting associations and the suitability of shared-use courts for club use. Netball is an outdoor hard-court user, and the demand for other court sports, except tennis, is mainly for indoor court provision.
- Balancing the needs of different users for shared-use infrastructure by compatibility and agreement.

Further analysis to determine demand includes:

- The current and projected future growth and demographic profile and how this aligns to provision benchmarks/guidelines (referenced below).
- Projected participation data associated with national participation rates (Ausplay), State Sporting Association projected growth rates, Forecast.id™ population data and industry guidelines. (Referenced below in the court generation modelling).

This section breaks down the need further to a level which clarifies the minimum court and club infrastructure requirements to service local clubs.

7.1 PLA WA Community Facility Guidelines (CFG) and Court Demand Modelling

The current PLA WA Community Facility Guidelines have been the subject of significant industry benchmarking and ongoing peer review from their initial adoption in 2012, subsequent review in 2015 and further industry review in 2019/2020. They provide the industry's most comprehensive set of community infrastructure guidelines and benchmarks against which most local government planning is undertaken. As a useful benchmarking tool in determining provision standards, it indicates the following:

Table 9: Community Facility Guidelines (Source: Parks and Leisure Australia)

PLA Guideline	Indicative requirement			
	2021	2031	2041	2046
	107,086	118,994	124,232	126,836
Netball Courts 1:5,000 – 8,000 (outdoor)	13-21	15-24	16-25	16-25
Indoor Sport and Recreation Centre (30,000 – 50,000)	2-4	2-4	2-4	2-5

This indicates that by 2031, the minimum number of dedicated courts to service the sport of netball will be 15, with the potential need, subject to demand being expressed from the resident population of 24. The demographic analysis indicates a significant ageing demographic with limited growth in the children, youth and young family cohorts, so the minimum figure is likely to be closer to the optimum level. By 2046, the minimum level of provision should be 16 courts, with the potential, subject to demand being expressed, of 25. These are courts purely to service the training needs of netball and not the desired association level provision. While it would be reasonable to expect all netball competition-based activity to be on one consolidated Association site, it would not be reasonable for that facility to provide for all a club's localised training and developmental opportunities. Effectively, the club services local needs, while the association services a regional/sub-regional need.

The analysis shows 2-5 indoor sport and recreation centres will be needed by 2046 to service the projected population growth. These are multi-sport, multi-functional facilities which cater for all indoor court provision. Sufficient capacity exists within the City to cater for this demand and could be expanded by agreement with schools (for club-based activities), or undertaking a specific feasibility study for indoor courts, if the need were to be proven as participation trends shift.

This is, however, just one assessment tool used in the strategic planning for sporting infrastructure. As with all assessment processes, the CFG is not the only determinant of provision, and, as such, it must not be viewed in isolation. To supplement the CFG guidelines, a court capacity demand model has also been developed.

In estimating netball court capacity, the following needs to be considered:

- Typically, court hours of use for training are Monday through Friday from 4 p.m. to 9 p.m. If all courts are floodlit, this equates to a total court-hour capacity per week for training of 25 hours per court. Therefore, the weekly capacity would be 50 hours for a two-court facility and for a four-court facility, 100 hours.
- If the courts are not floodlit, the capacity would go down to a 4 pm to 5:30 pm winter playing time. This equates to a weekly capacity for training of 7.5 hours per court.
- Given that courts are unlikely to be fully occupied during that period, an estimation of 80% capacity during the season would be reasonable, i.e., 20 hours and 6 hours per week dependent on the availability of floodlights.
- Adult use would normally be from 6 pm onwards and therefore courts without floodlighting are irrelevant in accessing for training purposes for adult use.
- Children's use is split between school-based netball programs and a mixture of additional training and developmental programs at a centralised association-operated site.
- Each adult netball team would average 10-12 players. This equates to:
 - 20-24 players on the court for match training weekly (squad of 10 for each team) for up to two nights per week.
 - For training, one team would occupy half a court for one hour each session.

- The weekly court requirements for each team would, therefore, be 2 hours for half a court. This would reflect two teams training independently.
- Alternative options, including full-court use for team training, could be considered. This increases the required weekday evening adult use.

Considering the above and projected growth, the table below identifies the potential court demand based on current netball participation rates from AusPlay 2023 data.

Table 80: Alternative needs assessment for activity and venue-based infrastructure for adults and children

Sports Venue Based - Adults (Ages 15+)		Court Demand		
		2021	2031	2046
Netball		13	13	14
Sports Participation - Children (Ages 0-15)		Court Demand		
		2021	2031	2046
Netball		11	11	11
Activity Based – Adults (Ages 15+)		Court Demand		
		2021	2031	2046
Netball		12	14	15

The conclusions from this assessment highlight:

- Based on the current number of netball courts which can accommodate both current and projected junior and senior developmental and training opportunities, the outdoor court provision would satisfy the need. However, this does not consider the quality of provision and relative accessibility.
- All the above would not negate the need to negotiate access to school sites on an individual basis for clubs wishing to secure sufficient training hours to offset weekday evening demand.

7.2 Current Provision

The assessment of the current hard-court infrastructure with netball (and/or multi-use) markings across the City highlighted the following on school sites:

- There are 15 courts which provide a reasonably good level of provision and are relatively accessible by approaching the schools directly to access infrastructure. Netball clubs currently use 11 of these courts through an access agreement. These include Brentwood Primary School, Melville Senior High School, West Leeming Primary School and Winthrop Primary School.
- 24 courts have limited accessibility and 8 require significant investment to improve the condition of the courts for public use (if an agreement could be reached to access the facilities at required times).
- 7 school courts have limited to no potential to provide a suitable level of community access.

Table 91: Current School Sport Provision and Relative accessibility and condition

School	Access	Condition	Access and Condition	Access	Condition	Access and Condition
All Saints College	8					
Applecross PS				1		
Applecross SHS	2					

School		Access	Condition	Access and Condition	Access	Condition	Access and Condition
Ardross PS					2		
Attadale PS					1		
Banksia Park PS						2	
Bateman PS						2	
Bicton PS			2				
Booragoon PS			3				
Brentwood PS	3						
Bull Creek PS			2				
Caralee Community School		2					
Corpus Christi Catholic PS		1					
Corpus Christi College		6					
Kardinya PS						2	
Leeming PS		2					
Leeming SHS *See Peter Ellis Park							
Mel Maria Catholic PS							1
Melville PS	2						
Melville SHS	3						
Mount Pleasant PS					1		
Oberthur PS	2						
Our Lady of Fatima School				2			
Palmyra PS			1				
Saint Benedict's PS					1		
Santa Maria College		3		3			
West Leeming PS	3						
Winthrop PS	2						
Total	15	24	8	5	6	6	1

With regard to City reserves, the following is to be noted:

- Courts at Troy Park have been replaced by Dyoondalup Point Walter Multi-use Courts. This will provide a combined total of publicly accessible netball courts (with multi-use and single-use markings) of 11 courts with good public accessibility and are good to excellent quality. Of these, the Karoonda Reserve is used by Tingara Netball Club, who have suggested the potential to add a further two courts to enable the club to operate from one consolidated site (they currently split their use between Brentwood Primary School and Karoonda Reserve). Morris Buzacott Reserve is used by Kardinya Netball Club and while the courts are in good condition, club supportive facilities are lacking, though an investigation to support court use with facilities is currently underway.
- There are 10 courts which are currently provided at Peter Ellis Park and Marmion Reserve which need upgrading. In the case of Peter Ellis Park, the courts are subject to a shared use agreement with the adjacent Senior School, which influences community accessibility between 7:30am and 4pm. The site also does not currently benefit from associated club infrastructure that could be utilised to attract a club to be permanently located there, upgrades to change rooms, toilets and storage are scheduled to facilitate a Leeming Netball Club relocation to the site. In addition, Marmion reserve courts are of poor quality and need resurfacing and upgraded associated

infrastructure (including replacing current halogen floodlights with LED) to attract a club to use the site as a permanent base (though no club has demonstrated interest to date). This site does benefit from potential access to an adjacent pavilion, the Melville Lakers Netball Club has access to some storage at the facility and use of the club facility (they were previously a tenant of the Marmion Reserve Sporting Association before their relocation to Melville Senior High School).

Table 102: City Reserves Condition and Accessibility

School	Green	Access	Condition	Access	Condition
Dyoondalup Point Walter Multi-use Courts	5				
Karoonda Reserve	2				
Marmion Reserve					2
Morris Buzacott Reserve	4				
Peter Ellis Park			8		
Troy Park					
Total	11	0	8	0	2

Regarding indoor court provision, the following is to be noted:

- There are 11 accessible indoor courts provided within the City, which are of good quality. Four are provided within a venue controlled by the City – although they currently experience limited netball use. A further commercial venue provides access to up to 5 courts. Melville Senior High School have also recently invested in a new indoor sports centre, which, by agreement, could be accessed for community club use at times not required by the school.
- There are a further seven courts located on school sites, which have limited access but could potentially be used for community netball or other sports court use.
- The analysis concludes that no dedicated indoor netball sports court provision exists. There are also limited local government-owned and controlled sports courts. However, sports can gain access to various indoor sports court facilities by agreement. Again, while access to indoor court infrastructure is subject to agreement, and invariably, competition from basketball often takes priority, the level of provision far exceeds the projected demand. In such circumstances it would be inappropriate to suggest a dedicated single sport facility would be justified. Future multi-use indoor court provision should be reconsidered at a later stage.

Table 113: Indoor Court Provision – Condition and Accessibility

Indoor Provision	Green	Orange – access	Orange condition	Red – access	Red – condition
Blue Gum Community Centre	1				
Striker Indoor / Leeming Recreation Centre	5				
LeisureFit Melville	3				
Willagee Community Centre		1			
Melville Senior High School	2				
All Saints College		2			

Indoor Provision	Green	Orange – access	Orange condition	Red – access	Red – condition
Applecross Senior High School		1			
Corpus Christi College		2			
Santa Maria College		1			
Total	11	7	0	0	0

7.3 Industry Standards of Provision – Club Supportive Infrastructure

Following an assessment of current netball infrastructure within the City and across Metropolitan Perth, a series of facility design considerations were repeated. Appendix 6 provides an overview of sports guidelines and the level of provision identified as consistently ‘preferred’ for each sport referenced. The key outputs in relation to the clubhouse, indoor court and outdoor court provision are provided in Appendix 6 and inform the subsequent specification. Some of the main functional considerations include:

Pavilion/Clubhouse – Minimum requirements for Netball:

- The need to ensure any building is located appropriately in respect of its orientation (pavilions and clubhouses ideally should be centrally located in an area where other potential user groups may benefit from its shared use).
- There should be a line of sight across all courts for child welfare.
- ACROD parking should be located near the building, with appropriate access ramps and pathway access to the courts.
- Shade over a small spectator area adjacent to the courts.
- A meeting room is an optional consideration and should be a flexible and adaptable space.
- A kiosk/kitchenette as an optional consideration, to pair with a meeting space.
- Where possible, public toilets should include a flexible family space that is adaptable and used as a UAT.
- Optional access to changing facilities, where provided, all changing facilities need to be gender diverse and respond to flexible use of court space. Two changing room spaces would provide to service up to 6-8 outdoor courts.
- Access to a first aid room in pavilions/clubhouses (shared with other sports users).
- Services—to be located throughout the building (i.e. power and water access, and optional access to Wi-Fi/NBN).

Outdoor Court Provision:

- Sufficient storage should be provided for all components of a netball facility. This includes:
 - Cleaning equipment.
 - Game, training equipment and merchandise.
- Renewal/refurbishment of courts are to meet the minimum requirements identified by Netball WA and Netball Australia with appropriate run-off and circulation for spectators.

In the absence of facility guidance from Netball WA, guidance notes produced by Netball Victoria were used to reaffirm the development options (Victoria is the most advanced state providing published facility development guidance).

7.4 Summary: Court Need and Club Supportive Infrastructure

The needs assessment has identified several critical considerations, with the most pressing for netball gaining access to club supportive infrastructure to enable growth, stability and access to a broader range of development programs and competition structures (which are available with support from Netball WA). This will require the City to assist with facilitating access agreements on school sites and potentially prioritising investment to those facilities over which agreement can be met. The needs assessment has identified:

- Overall, the level of dedicated and multi-marked netball infrastructure within the City would more than meet demand if all were of a suitable quality and equally accessible. That is currently not the case, and therefore, the prioritisation of investment in facilities which potentially meet that demand is likely to be required to ensure:
 - Secure access.
 - Sufficient storage is readily available and accessible on each site.
 - Suitable access to toilets accessible on each site.
 - Suitable access to changing rooms is accessible on each site (where required).
 - Undercover area for weather protection.
 - Floodlighting to a minimum training standard is provided.
 - The court infrastructure is subject to an asset maintenance and replacement plan, which is appropriately funded.
- There is a need for the City to establish a standard level of provision for each club-based facility to enable them to grow and develop with certainty. This provision will need to be subject to ongoing review and a staged implementation plan in accordance with those in greatest need. An implementation plan is recommended to be developed in the upcoming ARIS review.
- There is a need for the City to upgrade existing court infrastructure on land within its control and provide access to adjacent club supportive infrastructure for those in greatest need of establishing a permanent club base.
- Indoor court infrastructure has some existing capacity for all sports and is currently not in significant demand for netball club activity; however, should the demand emerge with the growth of associated sports, indoor court provision within the City has the potential to cater for this demand, which would principally be for senior-level provision.
- Given prospective indoor court developments in adjacent local government authorities, with possible major state investment opportunities, that would service portions of the City of Melville community, it is considered appropriate to investigate the need for additional indoor facilities in the upcoming ARIS review.

8. Recommendations

The needs assessment has sought to clarify the sport of netball's current and future needs within the city, as well as indoor and outdoor multi-use courts more generally. This has been informed by a review of strategic plans and guidelines, an analysis of current benchmarking and industry trends, and significant input from current clubs and relevant state-level bodies. Underpinning all of this is the projected population growth within the City and likely age profile over the next 20+ years.

The research has indicated that the supply exceeds the likely demand for netball-specific infrastructure and multi-use outdoor courts. There is an even spread of outdoor hard-court infrastructure throughout the City. The netball association provision, located at Gibson Park in Fremantle, provides enough courts in one location to facilitate club competition needs without the need to replicate a similar facility within the City of Melville. The key focus, therefore, was on access to good quality courts, which are readily accessible, with appropriate supporting infrastructure, to meet the training and developmental needs of the sport at a local level.

The analysis of indoor court provision similarly highlighted that suitable court infrastructure exists within the City that would meet both current and future demand for netball and is sufficient to meet demand more broadly for other indoor sport court users. Therefore, investment in additional indoor court space is not considered justified at this stage. Potential opportunities exist to secure additional access to school infrastructure for clubs requiring indoor space. This could be facilitated by an agreement (Shared Use Agreement or alternative) led by the City. Furthermore, with prospective indoor court developments in adjacent local government authorities, there will an opportunity to revise this assessment in the short-term future to ensure provision is not duplicated.

The adequacy of the provision of current outdoor courts is dependent on maintaining access to floodlit hard-court facilities on school sites (currently accessed via discrete agreements). Many of these agreements are currently in place but may not have a high level of long-term security. These are generally negotiated on a seasonal basis and subject to the control of school administration.

The simplest solution is to develop sufficient court infrastructure to meet community demand on land within the control of the City, but this is not the most effective use of public resources. A balance must be taken in the provision and accessibility of outdoor hard courts. Through the assessment process, it became clear that for netball to grow, the level of club infrastructure associated with the hard-court provision was more critical. This includes access to suitable storage, toilets, covered areas (with optional consideration of access to change rooms and meeting spaces).

The recommendations referenced below are, therefore, reflective of that position and the need to introduce a minimum level of supporting provision to support the training and developmental needs of the clubs while also recognising that this cannot all be undertaken at once and needs to be part of a longer-term budget allocation process, underpinned by the City facilitating the increased security of partnership/community use agreements on school sites.

Recommendations based on the Needs Assessment are as follows:

1. Establish a benchmark for Netball infrastructure in the City to meet the needs of clubs, which includes:
 - a. An undercover area/s (up to 50m²).
 - b. Dedicated netball storage (up to 20m²).
 - c. LED floodlighting for all courts used by clubs, to a training standard.
 - d. Safe access to a toilet.
 - e. Access to a flexible meeting space with kitchenette (20m²).
 - f. Access to gender neutral change rooms (35m² x 2) optional – as required.
2. To meet the needs of Tingara Netball Club, undertake negotiations with Brentwood Primary School to:

- a. Undertake negotiations with the Department of Education and Brentwood Primary School to secure tenure at the school site, and;
 - b. Fund LED floodlighting for all 3 courts located at the school,
 - c. Provide an undercover area in-line with the benchmark established in recommendation 1,
 - d. Facilitate regular access, through bookings, to the indoor court at Blue Gum Community Centre (following the completed refurbishment of the centre).
3. Replace the current sea container at Morris Buzacott Reserve with a cost-effective solution in line with benchmark identified in recommendation 1 and the needs of existing and future club users.
 4. Explore the potential to relocate Winthrop Netball Club to an alternate site to meet/provide court and club supportive infrastructure needs, in-line with the benchmark established in recommendation 1.
 5. Resurface Peter Ellis Park court infrastructure and provide access to club supporting facilities in-line with the benchmark established in recommendation 1.
 6. Undertake negotiations with Melville Senior High School to secure tenure for Melville Lakers Netball Club on site, with consideration to;
 - a. Investment in LED court floodlighting and dedicated netball storage.
 - b. Continued access to toilets adjacent to the outdoor netball courts.
 - c. Access to the indoor sports centre (currently under development).
 7. To create a club space for St Christophers Netball Club, explore the shared usage, via formal agreement, of the building at Tompkins Park that complements existing tenants/users.
 8. Resurface the Marmion Reserve courts into multi-use games courts with netball provision for club and general community access, replacing the surrounding fencing and introducing LED floodlighting to a training standard. Investigate suitability of a third court on site should the need emerge. To be considered in the Active Reserve Infrastructure Strategy Review.
 9. Should the need eventuate, commence negotiations for access to other indoor court facilities at Applecross Senior High School, All Saints College and Corpus Christi College.
 10. Subject to the ongoing need being identified for access to school outdoor hard-court provision, prioritise negotiations with All Saints College, Leeming Primary School, Bateman Primary School (or Bill Ellson Reserve), and Brentwood Primary School.
 11. Reconsider need for future indoor multi-use court provision through the planned Active Reserve Infrastructure Strategy review.

Appendix 1: Document Review

Document	Outputs
Council Plan 2024-2034 (draft)	<p>The Strategic Community Plan (SCP) is a long-term overarching document for the City that sets out the community’s visions and aspirations for the future. The SCP identifies five key outcomes with the following selected objectives, which are relevant to the Netball Needs Analysis:</p> <ul style="list-style-type: none"> • Healthy, Safe and Inclusive: <ul style="list-style-type: none"> ○ 1.1 Facilitate a sense of community, wellbeing, social connection, and participation. ○ 1.2 Provide a range of inclusive local community services, events and cultural activities. ○ 1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing. ○ 1.5 Support sustainable sporting and community groups and volunteering. • Clean and Green: <ul style="list-style-type: none"> ○ 2.5 Mitigate and adapt to climate change impacts. ○ 2.6 Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050. • Sustainable and Connected Development: <ul style="list-style-type: none"> ○ 3.1 Facilitate enhanced and sustainable urban development and amenity. ○ 3.2 Deliver sustainable and well-planned infrastructure and public places and spaces. • Vibrant and Prosperous: <ul style="list-style-type: none"> ○ 4.1 Facilitate vibrant activated local places and centres. • Good Governance and Leadership: <ul style="list-style-type: none"> ○ 5.3 Ensure efficient and effective use of assets, resources and technology. <p>Takeaways: <i>The SCP identifies a number of key goals that the City will look to focus on: healthy lifestyles and a sense of community which are relevant to the provision of netball and multi-use courts. There is a need for the City to continue to work towards providing and managing sustainable community infrastructure to enable clubs and the general community to access a range of diverse sport and recreation infrastructure. Having quality and welcoming facilities is important to continue growing participation and promoting the importance of physical activity. This can also help to bring people together and provide a sense of community and belonging.</i></p>
Corporate Business Plan 2024-2028	<p>The Corporate Business Plan outlines the organisation's strategic direction for the next four years. The strategic direction has been developed to align with the community aspirations outlined in the City’s SCP. The desired outcomes are consistent with the CSP but</p>

Document	Outputs
	<p>reference specific projects to be delivered during the four-year period of the plan. The key projects of significance to the development of the Netball Needs Analysis include:</p> <ul style="list-style-type: none"> • Service: Community Development People - Provide and facilitate initiatives to help strengthen community connections, including implementing the Disability Access and Inclusion Plans, promoting senior well-being through the Melville Age-Friendly Plan, and administering programs such as ActiveLink grants. • Service: Sport and Recreation - Provide recreation facilities and infrastructure that encourage access to organised, non-organised, and casual sports and recreation activities to promote physical activity and support a healthy lifestyle within the City. Under this component, a commitment of \$4,847,822 has been allocated in 24/25 for Sport Changeroom upgrades to meet current building, accessibility and inclusion standards and support female participation in sports. An Active Reserve floodlighting fund of \$150,000 has been allocated for 2024/25 in response to the Strategic Provision of Active Reserves Strategy. A Sporting Infrastructure Renewal of \$200,000 is allocated in 2024/25 for infrastructure renewals based on audit and Active Reserve Infrastructure Strategy requirements and priorities. The Community Sports and Recreation Facilities Fund is referenced as a grant application of \$300k in 2024/25 to support various projects. • Service: City Buildings Management - Maintain City owned facilities to ensure they are fit for purpose, safe and operational and meet the diverse needs of our community and intergenerational facility user groups. A commitment of \$9,637,002 is allocated in 2024/25. City Buildings – Renewals allocated \$1,236,840 for renewal of internal structures, infrastructure and equipment across a range of community use and operational City buildings, based on the outcomes of condition audits and asset management plans. <p>Takeaways: <i>The CBP identifies the investment priorities for the next four years. A number of the programs and funding commitments are aligned with the ARIS and the management and renewal of existing assets. Facilities and infrastructure need to be fit for purpose and meet the club's and the community needs to ensure that participation in sport and recreation continues into the future. Assessing the relative priority for future investment in netball courts and associated infrastructure is important to ensure potential integration within these funding commitments.</i></p>
Active Reserve Infrastructure Strategy (ARIS) 2020	<p>The Active Reserve Infrastructure Strategy (ARIS) was developed to guide the provision of infrastructure on Active Reserves for the next 20 years. It relates to those reserves which provide for formal community-level sport and associated recreational uses but include reference to court infrastructure. Reference to netball infrastructure included:</p> <ul style="list-style-type: none"> • Netball Strategic Facilities Plan and Basketball Strategic Plan (2015) which stated that an additional 19 recreational basketball/netball courts are to be provided in the metropolitan region by 2026. The approximate location to meet the needs of future users is to be established and land secured in partnership with relevant local governments. No additional provision was specifically recommended for Melville.

Document	Outputs
	<ul style="list-style-type: none"> • Karoonda Reserve: The main concerns relate to the hard-court areas (Netball/Basketball courts) which are unfenced and showing significant areas of deterioration/surface uplift. • Marmion Reserve: floodlit hard court (x2) showing signs of deterioration and has been patched in areas. A complete replacement of the surface will be required. • Melville Primary School: 2 x Tennis / Netball / Basketball / Soccer, multi-marked court use. • Morris Buzacott Reserve (North and South): 4 x floodlit netball courts with a temporary clubhouse structure and shade used by Kardinya Netball Club (KNC). The floodlit netball courts were particularly poor, with no surrounding netting and deteriorating hard court infrastructure. It recommended the replacement of Netball infrastructure with formalised provision and shade should be investigated. • Peter Ellis Park: 8 tennis courts with 4 overlaid with 2 basketball/netball courts). The tennis/netball/basketball court area is floodlit and is showing signs of deterioration (mainly through staining from bore water and issues with netting). • Troy Park: 4 x floodlit netball courts used by Attadale Netball Club (ANC) with no surround netting. • According to City records Netball has also seen a slight decline in club membership over the decade. <p>Based on Parks and Leisure Australia Benchmark Guidelines, it was estimated that by 2036, the demand for netball courts would be 31-42 to serve a projected population of 126,755. A further assessment based on court generation rates and court capacity indicated 16 netball courts would be required to service a projected adult playing cohort and 12 courts to service a junior cohort (0-14 years).</p> <p>Consultation feedback on the plan indicated there was a need to provide for netball club development and training through investing in court infrastructure. Increase access to school sporting and associated community infrastructure to offset the need to invest in duplicating provision. This is particularly relevant to court sports where greater use of existing hard courts would benefit the sports of netball, basketball and tennis. Specific reference was made to the upgrade of existing hardcourts for netball in particular. Recommendations referencing netball included.</p> <ul style="list-style-type: none"> • Recommendation 7 stated: Undertake a court resurfacing program for public court facilities, mainly focussing on netball courts and potential shared cost for developing and upgrading selected school courts (subject to a commitment to shared use). This is to be in accordance with a phased investment program following an asset review of all court infrastructure currently or with the potential to be available for community club use. • Recommendation 13, in referencing Morris Buzacott Reserve, highlighted the replacement of the current netball infrastructure with a small clubhouse/changing facility with shade.

Document	Outputs
	<ul style="list-style-type: none"> • Recommendation 16: In referencing School facilities, a provisional sum of \$1,362,000 was identified which could be doubled where funding is committed from schools to enhance, in particular hard-court infrastructure for multi-court use and a particular focus on training opportunities for netball. • Recommendation 20 in referencing Troy Park, included the netball court resurfacing. <p>Takeaways: <i>The ARIS identified the current provision of netball infrastructure within the City, which, overall, consisted of small hard-court facilities (2 to 4 courts) with a high level of netball infrastructure based on school sites. Specific recommendations related to Morris Buzacott Reserve and Troy Park facility improvements A combined assessment of school court provision was identified as a baseline for developing the subsequent prioritisation for investment over and above those court improvement commitments already identified in the ARIS.</i></p>
<p>City of Melville Tennis Strategy 2022</p>	<p>The Tennis Strategy provides clear direction for the provision of tennis and associated infrastructure within the City of Melville. By delivering and managing resources effectively and efficiently, the strategy ensures the long-term sustainability of clubs and public tennis infrastructure. The plan references multi-marked courts.</p> <p>The Tennis West facility strategy which includes referencing multi-functional use and ground sharing (limited to netball), co-location and other compatible uses. In respect of co-located netball/tennis facilities in the City, the following are referenced:</p> <ul style="list-style-type: none"> • Mandala tennis courts: Two bitumen courts are surrounded by chain-link fencing. An additional hard surface lies to the south, which was previously fenced tennis and netball courts (2). • Peter Ellis Park Tennis Courts: There are eight hard courts (four multi-marked tennis and netball and four multi-marked for tennis and basketball) • Booragoon Primary School: Two hard courts (which run north to south) within the built footprint of the school, which are multi-marked for netball use (which run east to west). The courts are not floodlit. • Melville Primary School: Two hard courts (which run north to south) to the south of the main school buildings, which are multi-marked for netball use (which run east to west). The courts are not floodlit. • Leeming Primary School: Two hard courts (which run north to south) to the north of the main school buildings and south of Westminster Road which are multi-marked for netball use (which run east to west). The courts are not floodlit. • West Leeming Primary School: Two hard courts (which run east to west) to the south of the junction of Gledhill Way and Calley Drive. They are multi-marked for netball use (which runs north to south). The courts are not floodlit. <p>In addition, the Attadale Alfred Cove Masterplan was referenced, which identifies and recommends that the Attadale Netball Club relocate to the current Point Walter tennis site in the short term. At the time, it was subject to detailed design, which has since been completed, and construction works have now commenced (a five-court netball facility with three of those multi-marked tennis</p>

Document	Outputs
	<p>courts and two multi-marked basketball courts). Recommendation 14 references confirming the outputs of the detailed design and subsequent Council approval to invest. This would result in the facility at Troy Park being rendered redundant.</p> <p>Takeaways: <i>The Tennis Strategy provides clear direction for the provision of tennis and associated infrastructure within the City of Melville and includes reference to multi-functional/multi-marked hard courts, which could be provided to service the sport of netball and tennis. Current sites include 14 multi-marked (2 effectively redundant at Mandala Tennis Court site), 12 of which are on school sites. The lack of other multi-marked courts on public reserves is to be noted. The Attadale Alfred Cove Masterplan will replace Troy Park with a five-court netball facility (three of those multi-marked tennis courts and two multi-marked basketball courts).</i></p>
<p>Infrastructure Strategy 2016-2036</p>	<p>The City delivers over 200 products and services to the community and manages over \$700 million in physical infrastructure assets. The City’s economic vibrancy, community wellbeing and environmental values are sustained and enhanced by financially, socially and environmentally responsible infrastructure investment and management. The purpose of this strategy is to:</p> <ul style="list-style-type: none"> • Provide the City and the community a clear view of the state of the City’s core infrastructure and priorities for investment over the next 20 years. • Identify significant issues and possible solutions for infrastructure assets over the next 20 years and provide a strategic direction that reflects current and future expectations. • Provide the basis for long term financial plans and budgets for infrastructure. <p>The City will aim the meet the community’s needs and ensure fiscal responsibility through the following broad strategies:</p> <ul style="list-style-type: none"> • Understanding – understand the condition, utilisation and capacity of infrastructure to ensure well-targeted asset management and investment plans. • Alignment – align strategic planning and infrastructure plans to optimise efficient and effective asset management. • Prudence – combine prudent, timely investment, renewal and divestment, demand management and technological innovation to ensure service levels and standards match evolving needs. • Advocacy – advocate the timely funding and construction of essential State significant infrastructure by State and Federal Governments to reduce pressure on the City’s community and assets. • Foresight – show foresight in monitoring emerging issues and community needs to ensure infrastructure decisions are risk-based and reflect current and future expectations over the next 20 years. <p>Takeaways: <i>Recreation, open space and sports infrastructure form an integral part of the community infrastructure. A well-planned recreation, open space and/or sports facility is vital to community health and well-being. Evidence-based decision-making is required to ensure future facility developments meet the community needs and ensure that the sport and recreation facilities are non-discriminatory with regard to age, gender, race, culture and sexual orientation.</i></p>

Document	Outputs
<p>Attadale Alfred Cove Foreshore Master Plan (2022)</p>	<p>The Master Plan was undertaken following extensive community consultation and design charettes. Under reference TPPW-04 the recommendation was for the relocation of netball to Point Walter. This emerged as an opportunity during the development process to be on existing grass tennis courts close to Point Walter Golf Course. The master plan identified the ongoing discussions being held between the club and City officers.</p> <p>Takeaways: <i>The master plan identified the relocation of the netball courts from Troy Park to a new synthetic courts complex at Point Walter. The rationale for the development was to provide car parking opportunities for the future Troy Park clubhouse. The club had also indicated a need for one additional court. The timing was due to be aligned to resurface/improve the Troy Park netball courts.</i></p>
<p>Healthy Melville Plan 2019-2023 (revised 2024 draft awaiting presentation to council)</p>	<p>The Healthy Melville Plan set out the following goals for the City: create a healthy Melville.</p> <ul style="list-style-type: none"> • Increase physical activity <ul style="list-style-type: none"> - Delivery of products, services and programs to increase physical activity. - Raising community awareness of physical activity - Planning provision of fit for purpose infrastructure to support an active community. • Increase healthy eating <ul style="list-style-type: none"> - Increasing community understanding of healthy eating - Encourage the availability of healthier ready to eat foods. • Create a mentally healthy community <ul style="list-style-type: none"> - Building community understanding of how to keep mentally healthy. - Providing programs which support a mentally healthy community. - Provide views and access to natural spaces, green spaces and public art within the City of Melville • Reduce alcohol and other drug use <ul style="list-style-type: none"> - Increasing community awareness of how to reduce the risk of alcohol related harm over a lifetime and reducing exposure to promotion of alcohol. - Increasing community awareness of the harms associated with tobacco and other drug use / reducing exposure to promotion of tobacco. • Create a safe and healthy urban environment <ul style="list-style-type: none"> - Protect the community by reducing the likelihood or transmission of infectious and communicable diseases. - Protect the community through safeguarding physical space. <p>Takeaways: <i>The Plan sets out several goals for a healthier Melville. Physical activity plays an important role in one’s physical health and can also help with one’s mental health and well-being. Providing spaces and facilities for people to be physically and mentally healthy is important for the City to deliver, especially with the number of young and senior people living within the City.</i></p>

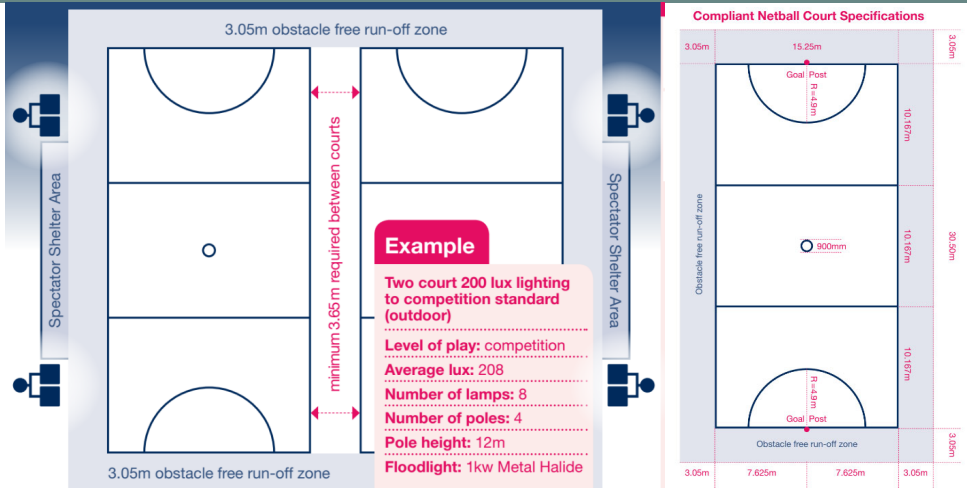
Document	Outputs
<p>Disability Access and Inclusion Plan 2024-2029</p>	<p>The disability access and inclusion plan is critical to helping provide a sense of community where all people belong, are included, and can enjoy equal opportunities in all areas of life. People with disabilities, their families, and their carers have the same rights as other people to access services within the community.</p> <p>The following selected goals and objectives relevant to this plan for a more accessible, inclusive Melville have been determined as priorities for the City.</p> <ul style="list-style-type: none"> • Equitable access to services and events – people with disability have the same opportunities as other people to access the services of and any events organised by the City of Melville • Equitable access to buildings and facilities – people with disabilities have the same opportunities as other people to access the buildings and other facilities of the City of Melville • Improved community awareness – the community are informed and educated by the city of Melville about access and inclusion, social justice and equal opportunity especially for people with disability. <p>Takeaways: <i>The DAIP and supporting plans' key objective is to create spaces that are accessible to and inclusive of all abilities. Accessibility and inclusivity will be central to the planning and design of current court provision and any future court and surrounding infrastructure development to allow all members of the community to access these facilities.</i></p>
<p>Safer Melville 2023-2027</p>	<p>The Safer Melville Plan is one of the City's key informing documents to achieve the 'safe and secure' community aspirations. The following goals and objects of this plan include:</p> <ul style="list-style-type: none"> • People feel safe, secure and connected. <ul style="list-style-type: none"> - Improve online safety and wellbeing. - Improve community safety and connectedness. - Improve personal safety and wellbeing. • Reduce reported crime. <ul style="list-style-type: none"> - Improve household security. - Improve business security. • Reduce preventable injuries. <ul style="list-style-type: none"> - Prevent intentional injuries. - Prevent unintentional injuries. - Prevent alcohol-related harm. • A safe and secure physical environment <ul style="list-style-type: none"> - Prevent graffiti and environmental vandalism and damage. - Promote and implement emergency management.

Document	Outputs
	<p>Takeaways: <i>The promotion and implementation of Crime Prevention Through Environmental Design is considered to be a critical consideration in the design of new facilities and upgrades to existing infrastructure.</i></p>
<p>Stretch Reconciliation Action Plan 2023 - 2027</p>	<p>The City’s vision for reconciliation is a country that values the living cultures of Aboriginal and Torres Strait Islander people, embraces truthful reflection of the history and experiences of First Nations peoples, and is dedicated to equity, opportunity and respect for Aboriginal and Torres Strait Islander communities.</p> <p>The City’s role is to work alongside First Peoples as the caretakers of this place. As a local government authority, the City of Melville delivers services to residents and businesses located within our boundaries. Aboriginal and/or Torres Strait Islander people make up almost one per cent of the City of Melville’s total residents (almost 920 of 103,523).</p> <p>The City of Melville provides services including cultural and community development, health and well-being, safety and security, environmental health, waste and recycling, planning and building. The City is responsible for providing and maintaining facilities and infrastructure, including roads, footpaths, parks and reserves, and community facilities. In the delivery of all of these services, the City has much to learn from Aboriginal and Torres Strait Islander ways of knowing and being.</p> <p>Takeaways: <i>The key consideration is to ensure all sites of an Aboriginal significance and in particular those of Aboriginal heritage value are recognised and where appropriate the relevant representative stakeholders are engaged prior to the development of those sites.</i></p>
<p>State Sporting Association and Peak Body Documents</p>	
<p>Netball Facility Strategy (Netball WA 2015)</p>	<p>The document states that within the Metropolitan Perth Region there is potential for more courts to be developed. Additionally:</p> <ul style="list-style-type: none"> • Melville Recreation Centre (Leisurefit) with 3 courts, Murdoch University with 3 courts, were the only affiliated courts referenced in the plan. • Netball WA support their associations work by facilitating closer links to local government. This should be undertaken by developing the following resources: <ul style="list-style-type: none"> ○ Robust participation data and guidance on the contribution the sports make to the local community. ○ Guidance and support in developing appropriate governance models to ensure associations are best placed to attract, receive and manage government funds. ○ Establishing long term facilities business plans templates. ○ Guidance on maintenance and whole of life costs. ○ Providing advice and support in securing alternative funding sources (including commercial models) to enhance the partnership contribution of the sport.

Document	Outputs
	<ul style="list-style-type: none"> ○ Establish management and use agreements, which may be distributed to associations to assist in ongoing facility access negotiations. ○ Minimum 12-16 court facility guidelines to support the development of existing and new association facilities for Netball preferably located within close proximity to an indoor show court. ● Independent and more detailed facility plans should be developed which provides more explicit analysis and guidance for working with Associations and local government providers to implement facility improvements and new facility developments at a regional level. <p>Relevance: <i>With the strategy now being over nine years old it can only be assumed that the shortfall identified for access to court and associated infrastructure within Metropolitan Perth has increased further. This however would be directly related to the changing demographic associated with the age profiling, ethnicity and accessibility.</i></p>
<p>Netball Australia National Facilities Policy (March 2016)</p>	<p>This national policy highlights a number of gaps in the provision of suitable publications and resources to support facility planning and development including:</p> <ul style="list-style-type: none"> ● A facility planning and development framework and process. ● State-wide master plans including hierarchy and preferred facility guidelines. ● Technical manuals and guidance including court surfaces and lighting. <p>Guiding principles include:</p> <ol style="list-style-type: none"> 1. Strategic need, facility demand and participation growth opportunities. 2. Accessibility and inclusion, catering for multiple formats of the sport. 3. Maximising utilisation and improved programming 4. Best practice technical and design standards 5. Alignment with the needs of key stakeholders and partners <p>In the development of the design brief, the following should be incorporated into the facility:</p> <ul style="list-style-type: none"> ● Change rooms. ● Umpires change rooms. ● Public toilets (including accessible) ● Competition / Administration office ● First Aid room

Document	Outputs
	<ul style="list-style-type: none"> • Kiosk/canteen • Social area • Storage <p>Other functionality such as kitchens, dedicated function space, meeting rooms, warm-up areas, spectator seating and amenities can be considered on a needs basis. The following are the required court specifications:</p> <ul style="list-style-type: none"> • Length: 30.50m • Width: 15.25m • Court Thirds: 10.167m • Goal Circle Radius: 4.9m • Centre Circle: 900mm • All Line Widths: 50mm • Gradient: 1% cross fall in both directions or 1% fall diagonally on one single constant plane. • Ceiling Height (court & run-off zones): Minimum 8.3m. This includes indoor & outdoor facilities. • Run-off Minimum obstacle free space required: On all sidelines and baselines: 3.05m Between multiple courts: 3.65m <p>Lighting is specified as:</p> <ul style="list-style-type: none"> • Outdoor netball courts: - Class 2: 200 avg lux: Regional/Club/Local Comp or Class 3: 100 avg lux: Low Level/Training • Indoor netball courts: Class 1: 750 avg lux: International/National or Class 2: 500 avg lux: Regional/Club/Local Comp or Class 3 : 300 avg lux: Low level/Training. <p>Specific advice is also provided on the design of infrastructure. Of relevance is the preference to have a north – south orientation and be located as close to the associated amenities as far as practicable.</p> <p>Relevance: <i>The facility composition and comparator against which existing provision can be assessed. It is evident that the current infrastructure at Thomson Steet is significantly below recommended standards in respect of court provision and associated supporting infrastructure.</i></p>
Netball WA Community	<p>The Netball WA Community Facilities Fund (CFF) has been established to ensure netball has access to quality facilities to support the future growth of the game. It is the intention of Netball WA that the CFF acts as ‘seed’ funding to attract additional funds to netball facility developments.</p> <p>Funding priority will be given to:</p>

Document	Outputs
Facilities Fund (Current)	<ul style="list-style-type: none"> • Projects that are of strategic value to Netball and align with identified Netball WA Strategic Facility plan objectives; and • Projects that maximise additional funds attracted to Netball through either Local, State or Federal Government funding sources. <p>Large grants are referenced as \$2,000 to \$10,000 (to include master plans and feasibility studies) and small grants for infrastructure equipment of less than \$2,000.</p> <p>Relevance: <i>The CFF provides a small potential source of funding to support the development of existing or new infrastructure. It is however limited and would not contribute significantly to a major redevelopment which would need to be mostly funded by the City.</i></p>
Football and Netball Lighting Guide (Sport and Recreation Victoria – Aug 2008)	<p>The Purpose of the Football and Netball Lighting Guide is to assist clubs and councils to install effective lighting for football and netball facilities. It pre-dates the development of LED floodlighting but does nevertheless provide some useful references for the development of floodlighting on courts, including case studies. The most critical considerations are:</p> <ul style="list-style-type: none"> • 100 lux is appropriate for outdoor recreational skills training. • 200 lux is the requirement for outdoor competitions. • The guide states the nature of netball is fast paced with players moving around the court in all directions. During play the ball may be thrown to heights of eight metres. It is important that players are able to follow the flight of the ball and the actions of other players over the entire court. • The power demand associated with netball court lighting is in the range of 2-8 kW for single and dual courts and higher for multiple court competition. <p>Relevance: <i>The document provides guidance in respect of the floodlighting of outdoor courts to maximise use and capability. While dated the basic principles are applicable today and provide a reference point in respect of the planning process.</i></p>

Document	Outputs
<p>Netball Victoria Compliance Fact Sheet (2015)</p>	<p>Developed to provide Clubs, Associations, Leagues, Councils & Contractors with the most up to date standards. It confirms Netball courts should be built following the best industry construction standards for a long term outcome. Court dimensions are provided adjacent with</p> 
<p>Inclusive Fact Sheet (Netball Victoria 2017)</p>	<p>The fact sheet to provide Clubs, Associations, Leagues, Councils and Contractors with guidance when redeveloping or constructing new netball court facilities. It states Netball facilities should be welcoming to the entire community regardless of age, gender, ability or mobility. Advice includes the provision of:</p> <ul style="list-style-type: none"> • Accessible path linkages throughout the site. Including connections from the court to car park, toilets and clubroom facilities (1.2m to 1.5m wide path movement corridors). • Close proximity and good sightlines to supporting facilities. • Clear wayfinding to welcome, inform and reassure people. • Optimum spectator movement and viewing provisions (dedicated seating areas located off the continuous accessible path of travel). • Well lit, slip resistant pathways and surfaces. • Fencing of a medium height (2m) to all baselines and low height (1.2m) to sidelines wherever possible to improve spectator participation. • Accessible parking and toilets

Document	Outputs
	<ul style="list-style-type: none"> Compliance with the National Construction Code (NCC). <p>Relevance: <i>The document highlights the importance of fully compliant and accessible facilities for the resident population. It aligns strongly to the City of Melville DAIP.</i></p>
<p>Netball – Tennis Facility Fact Sheet (2017)</p>	<p>Jointly developed by Netball Victoria (NV) and Tennis Victoria (TV) to provide practical advice and guidance for the redevelopment or construction of outdoor multi-lined netball-tennis courts. Multi-line courts allow for flexible programming and shared use by multiple user groups. The guidelines highlight the minimum space requirements for both sports</p> <ul style="list-style-type: none"> Length: 23.774m (tennis) and 30.500m (netball) Width: 10.973m (tennis) and 15.250m (netball) Sideline: 3.05 (minimum) Baseline: 5.48m (tennis) and 3.05m (netball) Between courts: 3.66m (tennis) and 3.65m (netball) Both require a north south orientation (preferred) and 1% cross court fall in both directions or diagonally. In respect of floodlighting tennis requires 350 lux for club competition. A 1.2m–1.5m Circulation Space between the court run-off and fencing/shelters is recommended. <p>Multi-purpose court net and goal posts must be:</p> <ul style="list-style-type: none"> installed into sleeves to accommodate the net and goal posts and enable efficient court usage and changeover. easily removable. securely locked into position with a locking pin so the goal post does not wobble or rotate in the sleeve. located to ensure compliant court and run-off dimensions are achieved. <p>Relevance: <i>The provision of multi-functional / multi-purpose court infrastructure may provide an opportunity to offset the need for additional netball courts. This however is only likely to influence small local court infrastructure and is unlikely to benefit the ongoing growth associated within the City of Melville associated with enhanced facility provision and expanded services.</i></p>
<p>State of the Game Review (Australian Netball 2020)</p>	<p>The review was undertaken to provide a direction for the sport post Covid-19 and included a fundamental review of its governance, structure and programs. Key conclusions and recommendations relevant to this study included:</p> <ul style="list-style-type: none"> The Panel advocates the importance of the adoption of a shared and aligned vision, purpose, and strategy, which is capable of local adaptation.

Document	Outputs
	<ul style="list-style-type: none"> • Accessibility, flexibility, and ease of delivery is required to attract and retain new and returning players and volunteers. • Whilst Australian netball is commonly described as welcoming, and inclusive, there is room for improvement in attracting and retaining participants from diverse cultural, religious and gender groups. • A major opportunity exists to expand netball’s grassroots reach by providing a value proposition for already existing netball competitions that currently do not come under the authority of Netball Australia or the Member Organisations. Sitting outside the network are indoor netball, men’s and mixed netball and some schools/university competitions. Current competitions outside NA indicate that netball could be a key competitor to cricket and the football codes for male participation without significant investment. • Netball Australia and Member Organisations work together to drive operational efficiency. • Netball Australia and Member Organisations develop and implement a national digital strategy that enables participation to grow, efficient administration, better fan engagement and new revenue streams. <p><i>Relevance: The document highlights the potential growth opportunities for netball as we emerge from the Covid-19 pandemic. The most critical aspect is ensuring sufficient courts space is available to operate the extended programs and potential growth in key target areas of men’s, mixed, disability and culturally diverse communities.</i></p>
<p>Netball WA 2022 Strategic Priorities</p>	<p>The strategic plan of Netball WA identifies four focus areas of play, grow, inspire and excel. A focus is placed on a number of current and emerging programs which includes attracting new audiences, empowering Aboriginal girls and women and the development of a social Impact Strategy to create value and positive impact across our communities.</p> <p>Under ‘Play’ the following strategic objective is identified:</p> <ul style="list-style-type: none"> • Ensure a sustainable future by implementing a state-wide proactive approach to strategic facilities planning. <p>Under ‘Excel’, the following strategic objective is referenced:</p> <ul style="list-style-type: none"> • Be a leader in attracting, developing and retaining our paid and volunteer workforce

Appendix 2: Demographics Analysis

The following section identifies the current demographic profile for the City of Melville. The demographic analysis outlines the key data for the City of Melville which has been attained using the following sources:

- Australian Bureau of Statistics (ABS) 2021 Census
- Forecast id

Population Profile

In 2021 the usual resident population of the City of Melville was 103,523, living in 42,921 dwellings with an average household size of 2.51. While the median age was 42 years.

The data that has been collected regarding the population outcomes for the City of Melville shows that the largest age group is 45 to 49 years old. There is a significant proportion of the population aged between 35 to 54 years of age. An analysis of the five-year age groups for the City of Melville shows that there is a lower proportion of people in younger age groups (under 15) and a higher proportion of people in the senior age groups (65+) compared to Greater Perth. Even though the City of Melville has lower proportion of people in younger age groups compared to Greater Perth there is still a significant number of younger people living within in the City.

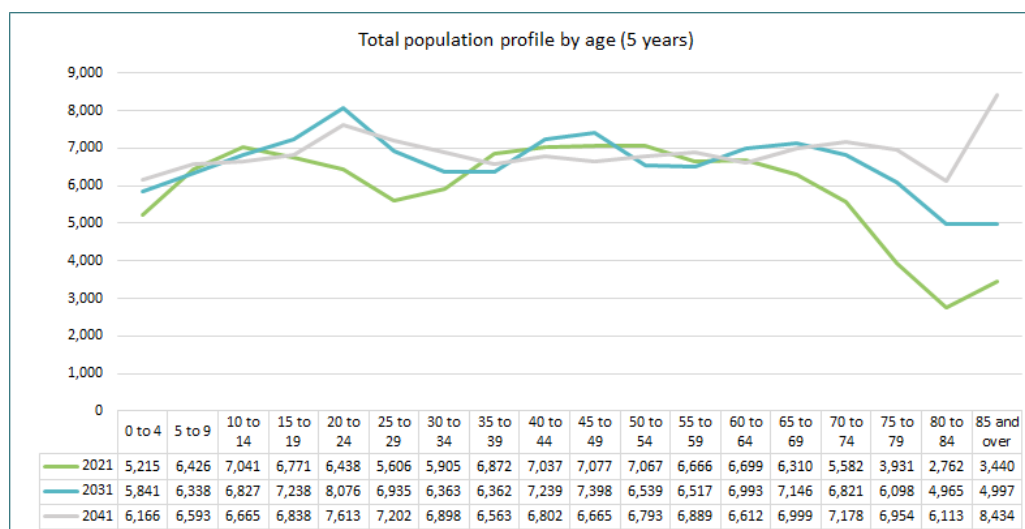


Figure 1. Population by Age in Five-year Cohorts – City of Melville (Source: Forecast id)

Figure 1 highlights the population of the City of Melville by five-year age groups. Figure 1 shows that there is a middle age to senior age demographic living in the City. The future population forecast suggest that the City of Melville is going to see a significant change in the number of senior residents living within the City. The City is also set to see a significant increase in the number of young adults living within the City with the largest five-year age group in 2021 being 20 to 24 year with a total of 8,076 people. The aging population that is expected as well as the increase in the number of young adults living within the City of Melville in the coming years means that there is going to require and even distribution of facilities and infrastructure to service these residents living within the City.

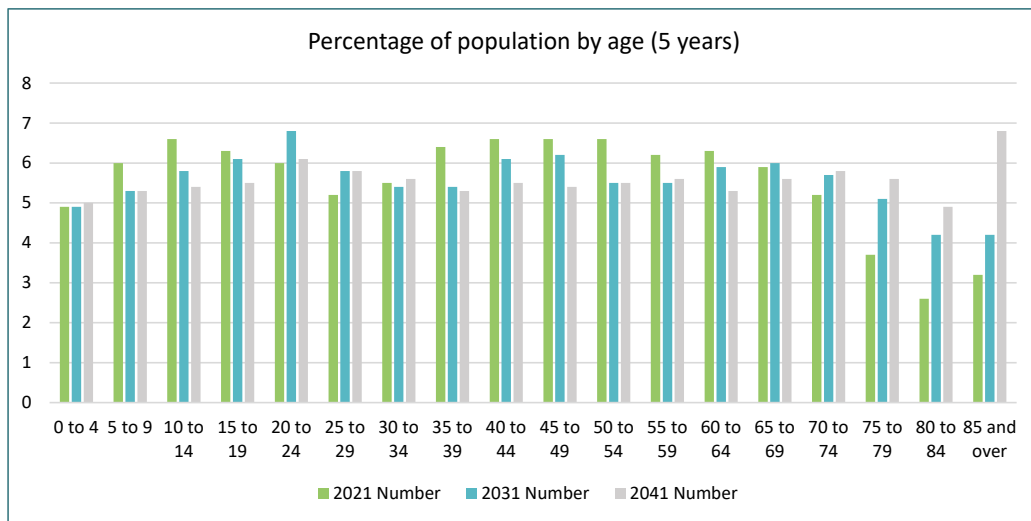


Figure 2. Percentage of population by age 5-year groups – City of Melville (Source: Forecast id)

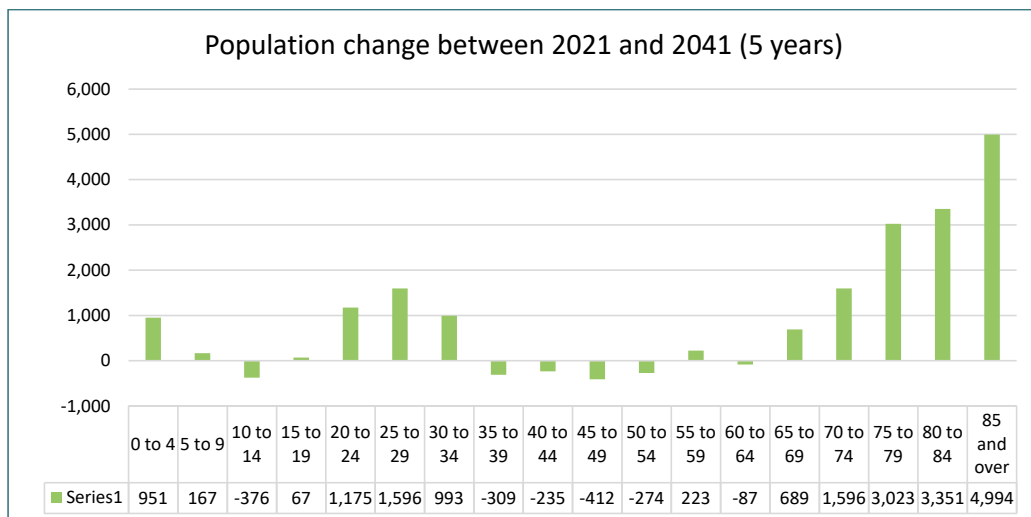


Figure 3. Change in Population – City of Melville (Source: Forecast id)

Figure 2 shows the forecast percentage of population by 5-year age groups from 2021 to 2041. It is evident that the greatest changes in the population ages are in the senior age groups with the most significant change being in the age group 85 and over, while also seeing significant growth in both 75 to 79 and 80 to 84 between 2021 and 2041. This is further evident in Figure 3 which highlights the population change between 2021 and 2041. It can be clearly seen that the greatest change within the City of Melville is going to occur between the ages 70 and over. The City will also see an increase in the number of young adults within the community with those aged between 20 and 34 also expected.

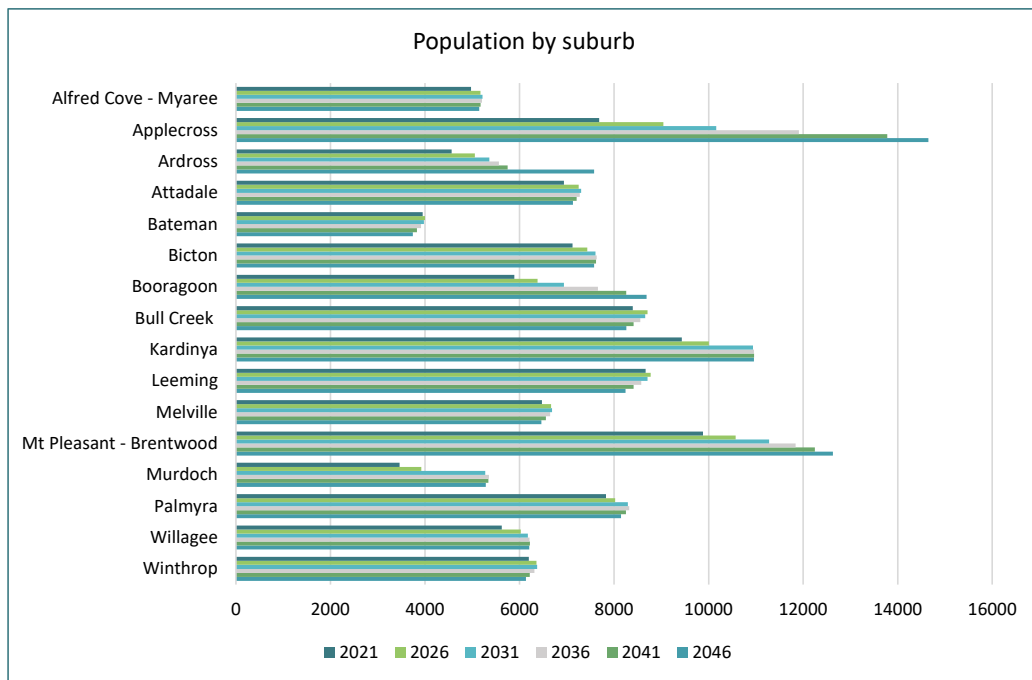


Figure 4. Forecast population by suburbs – City of Melville (Source: Forecast id)

Figure 4 identifies the population and the forecast predictions for the suburbs in the City of Melville. All suburbs in the City of Melville are expected to see growth over the coming years. Applecross especially is expected to see significant growth through to 2046. There is also an expected increase in population in Mt Pleasant – Brentwood. These projected figures help to provide a clear understanding of the growth suburbs in the City can call allow for the necessary planning to occur to provide equitable share of facilities that can support all of the necessary current and future growth catchments.

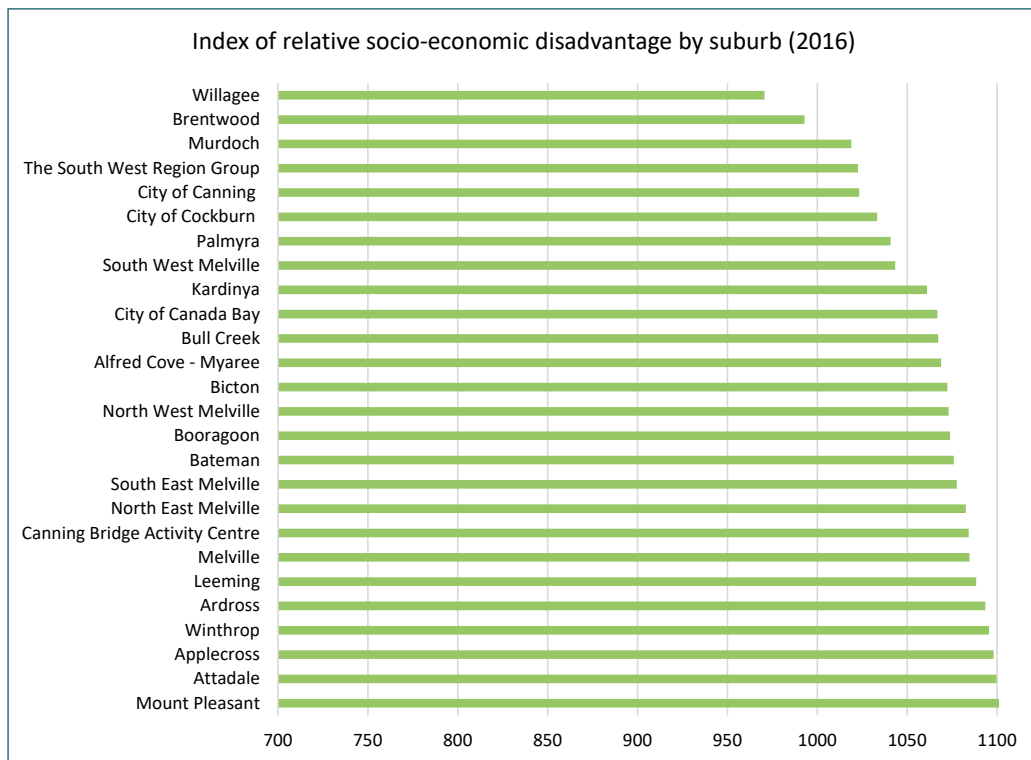


Figure 5. SEFIA Disadvantage 2021 – City of Melville (Source: Forecast id)



Figure 6. Individual Weekly Income – City of Melville (Source: Forecast id)

Figure 6 shows the average levels of individual weekly income for the for the City of Melville. The most common individual weekly income bracket for those living in the City is \$2,000-\$2,999. There is a higher proportion people earning a high income (\$2,000 or more) compared to Greater Perth. This suggests that there is a higher level of disposable income available in the community for residents in the City of Melville.

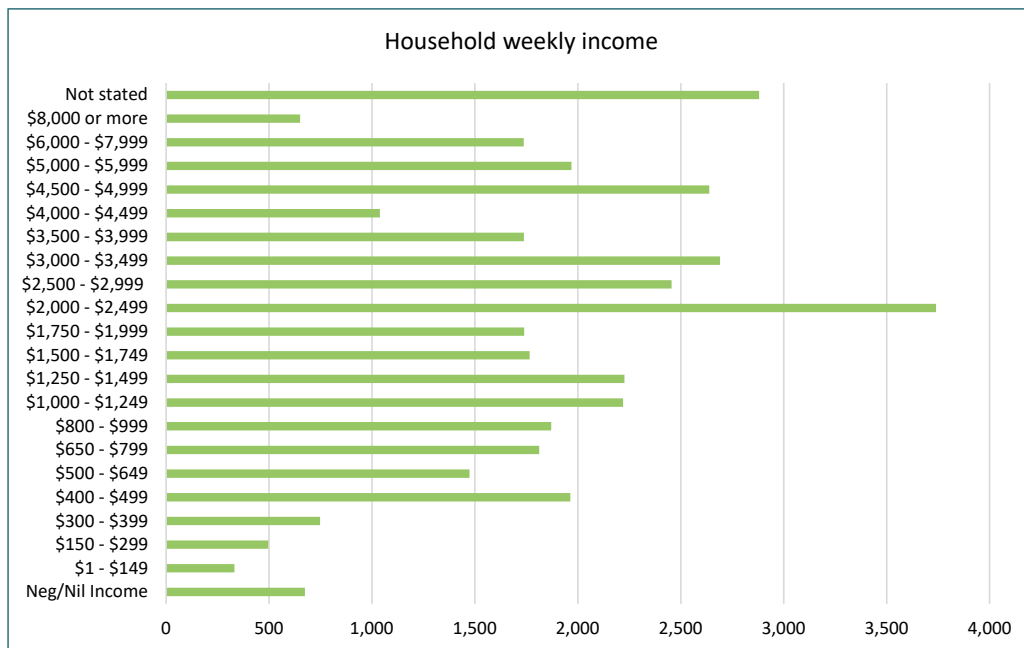


Figure 7. Household Weekly Income – City of Melville (Source: Forecast id)

As seen in Figure 7 the most common income bracket for household weekly income is \$2,000 - \$2,499. Overall, 32.1% of the population earned a high income and 19.3% were low-income households. The higher proportion of high-income households can be attributed to the occupations of employment in the City which tend to offer higher levels of income to employees. The weekly household income bracket aligns with the data seen in Figure 6 which highlighted that the most common individual weekly income was \$2,000-\$2,999 and explains the higher household weekly incomes for residents in the City. In the City of Melville there is a larger percentage (4.5%) of households who earned \$6,000-\$7,999 compared to Greater Perth (2.5%). There was also a larger percentage of households in the City of Melville who earned \$5,000 - \$5,999 with 5.1% compared to Greater Perth at 3.2%.

Figure 8 shows the occupations of employment for the City of Melville. The data shows that the most common occupation in the City is Professionals. This is followed by Managers and Clerical and Administrative Workers. The combination of these three occupations accounted for over two thirds of the resident population (61.6%). There was a larger percentage of people (33.2%) in the City employed as Professionals compared to Greater Perth (23.7%). While there is also a lower number of people employed as Machinery Operators and Drivers in the City (3.3%) compared to Greater Perth (7.0%). These two employment occupation comparisons further highlight the higher levels of income in the City compared to Greater Perth.



Figure 8. Occupation of Employment – City of Melville (Source: Forecast id)

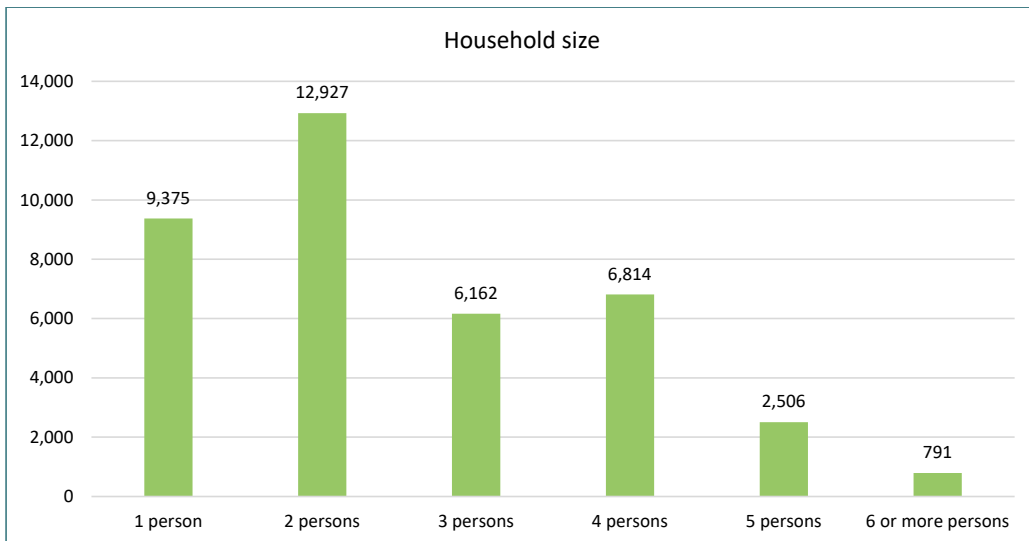


Figure 9. Household Size – City of Melville (Source: Forecast id)

Figure 9 shows that in the City of Melville the greatest household type consists of two persons. This is closely followed by 1 person households. These household sizes align with the age demographics that were earlier identified in Figure 1 which showed the City to have a number of senior and middle age people living in the area. Although two person households are the most common household size, when combining three and four person households together this would make a large number of the population within the City of Melville. The significant amount of people living in three and four person households suggests that there are a number of families living within the City and is once again evident with age demographics seen in Figure 1 with the City of Melville having a significant portion of the population between 35 and 54 years of age.

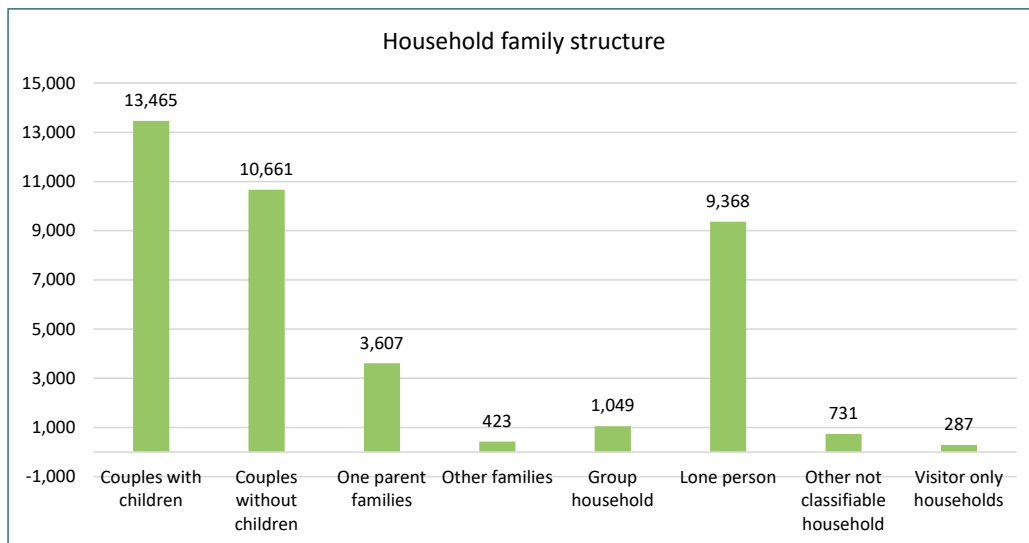


Figure 10. Household Family Structure – City of Melville (Source: Forecast id)

The most common household family structure for the City of Melville is couples with children as seen in Figure 10. This is followed by couple without children and then lone person households. The findings in Figure 10 are similar to that seen in Figure 9 which shows the three most common family household structure to be couples with children, couples without children and lone person.

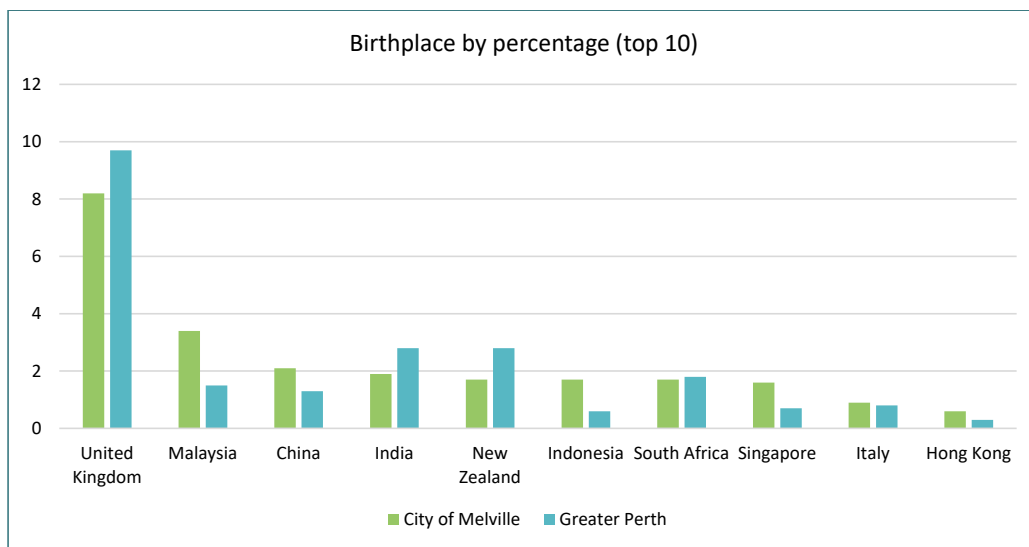


Figure 11. Top 10 Country of Birthplace – City of Melville (Source: Forecast id)

The City of Melville has a slightly lower proportion of people born in the United Kingdom compared to Greater Perth as seen in Figure 11. The development of the facilities and infrastructure in the City should aim to meet the communities needs and this includes the culture background of the population living in the area. Having the appropriate facilities to cater for the community will be important such as adequate netball and multi-use hardcourt provision with the growing demand for these sports in the community.

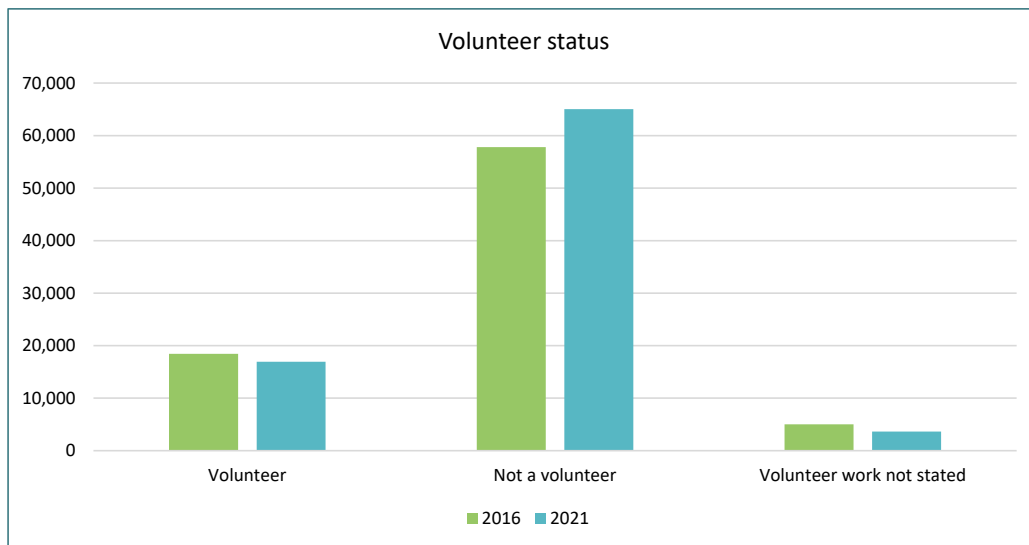


Figure 12. Volunteer Status – City of Melville (Source: Forecast id)

Figure 12 shows the volunteer numbers for the City of Melville and indicates that there is a relatively low number of volunteers in the community. This is evident with a significant number of people indicating that they do not volunteer. The City of Melville has a higher proportion of people who volunteered for an organisation or group compared to Greater Perth in 2021, with 19.8% compared to 15.1% for Greater Perth. Not having one central home base and instead being located across multiple sites is a concern for clubs as it further increases the strain on volunteers within the community.

The SEIFA index of relative social disadvantage identifies the City of Melville as being within the top areas of relative advantage when compared to WA and Greater Perth. Only the suburbs of Willagee and Brentwood are below the Australian

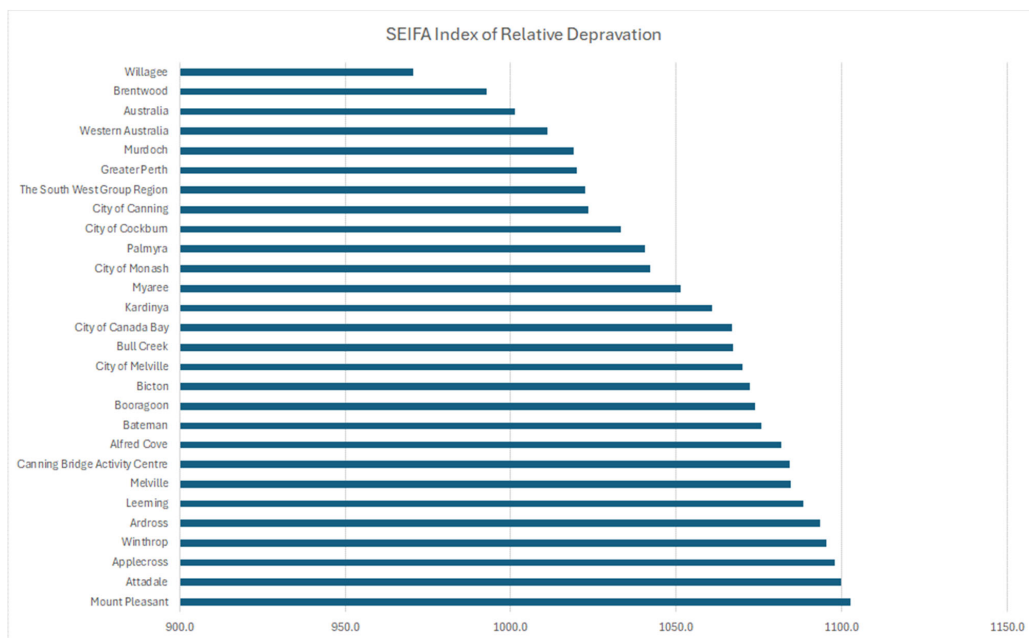

















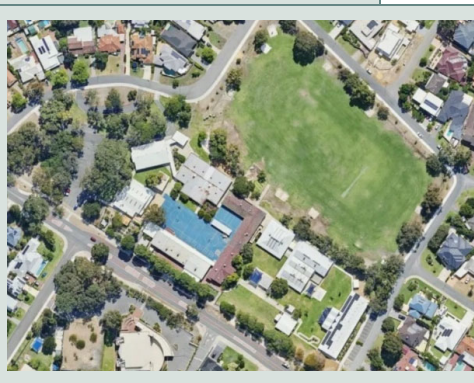
















Figure 5: SEIFA indices of relative disadvantage for Melville suburbs when compared to other areas.

Appendix 3: Facility Audit

City of Melville Netball and Multi-Use Court Facilities					
All Saints College					
		<p>Unable to access the visual audit. Eight outdoor multi-marked courts for netball, basketball and tennis are available and are located within the school. Parking is provided within the school and close to the courts.</p> <p>An indoor sports centre is also located on-site. It has two indoor multi-marked courts for netball, basketball, badminton, and volleyball and a rock-climbing wall.</p>			
Applecross Primary School					
		<p>We are unable to access the visual audit. One multi-marked court is available, located centrally within the school and gated. Parking is available around the perimeter of the school, as well as allocated staff parking bays.</p>			
Applecross Senior High School					
					<p>There are two multi-marked netball and basketball courts with a fence surrounding the perimeter. The courts show some wear and tear, with cracking and water pooling. Overall, however, they are in reasonable condition.</p>

					<p>A spectator area is provided with limestone seating to the north of the courts.</p> <p>No floodlighting is provided for the courts.</p> <p>Access to the school courts is limited with street parking available around the perimeter of the school.</p>
					
<p>Ardross Primary School</p>					
					
<p>Attadale Primary School</p>					
					<p>Unable to access for visual audit. 2 multi-marked courts are provided, which are located centrally within the school site.</p>

					<p>There is one multi-marked netball and basketball court. Additional handball courts are marked on the outer areas of the surface. The courts are in reasonable condition with minimal evidence of wear and tear, cracking, and water damage across the surface. Water fountains are also in close proximity to the court.</p>
					<p>The court is located centrally within the school and is surrounded by classrooms, making it difficult to access as it requires walking through the school property. Parking is available through the allocated school parking bays and street parking on the site's perimeter.</p>
					
<p>Banksia Park Primary School</p>					
					<p>The courts are multi-marked for netball, basketball, and tennis. However, they are in poor condition, with evidence of water damage across most of them. The surface has also lifted in parts, and bubbling has occurred. Resurfacing of the courts is required.</p>
					<p>The fencing surrounding the courts is in excellent condition with no holes, and the gates are in working order.</p> <p>No floodlighting is provided for the courts.</p>

					<p>Access to the site requires going through the school, with parking provided through the school parking bays.</p>
<p>Bateman Primary School</p>					
					<p>There are two courts, both multi-marked for netball and basketball. However, the courts are in poor condition, with significant cracking throughout the surface and boundary. The netball and basketball line markings are very faded, especially in the high-usage areas of the courts, and they need to be remarked at minimum.</p> <p>There is no floodlighting provided.</p> <p>Access to the courts is done so through the school property.</p>
					

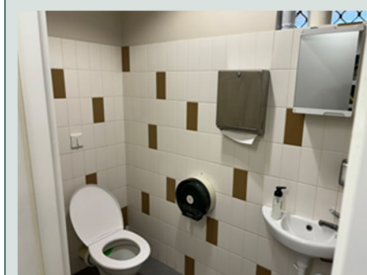
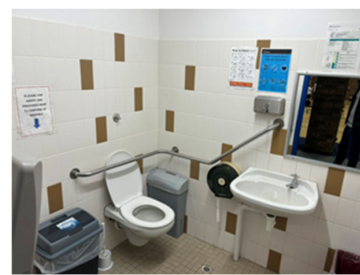


Bicton Primary School

				<p>There are two multi-marked courts for netball, basketball, and tennis. The courts are in good condition, but there is evidence of some cracking and water damage. There are also tyre marks from bikes and scooters on the courts. Both courts are fenced off, and the upper court has a limestone seated area.</p>
				<p>Neither of the courts has lighting provided for them.</p> <p>The school courts are easily accessible to the community outside of school hours, and parking is available from the street adjacent to the courts.</p>



Blue Gum Community Centre



One indoor multi marked court. The court surface is in good condition and appears to be well-maintained.

Parking is provided outside the centre but can reach capacity, as several other services around the facility also use the same parking space.

The centre is scheduled to close temporarily while it undergoes a redevelopment.

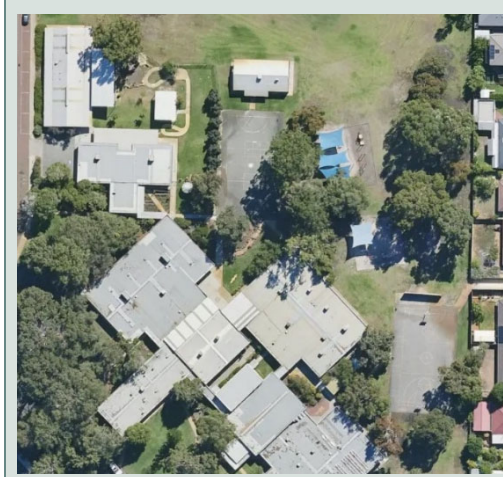
Booragoon Primary School



There are three court spaces at the primary school. The two courts to the east of the site are multi-marked for netball, basketball, and tennis. Both courts appear to have recently been resurfaced and are in good condition. The two courts are

					<p>fenced off, with the fencing in good condition and the gate in working order.</p> <p>There is another court located centrally within the school and buildings. This court is marked for netball.</p> <p>None of the courts located on the site are floodlit.</p> <p>Access to the courts requires walking through the school, but parking is available, with bays provided around the school's perimeter.</p>
<p>Brentwood Primary School</p>					
					<p>There are three multi-marked courts for netball and basketball. There is additional handball making on the boundaries of the courts. The courts are in good condition. There is no evidence of cracking or water damage, and they are well-maintained. There</p>

					<p>is good community access to the courts. Parking could be an issue, with the Blue Gum Community Centre, Blue Gum Park Tennis Club, and Brentwood Childcare all sharing the same car parking area.</p> <p>Halogen floodlighting is available over the courts.</p>
<p>Bull Creek Primary School</p>					
					<p>There are two courts located at the primary school. One is dedicated to netball only, and the other can be used for netball or basketball. Both courts have a bitumen surface and would require resurfacing. Cracking is evident across both courts, and the markings of the line are very faded for the multi-marked court.</p> <p>Neither of the courts has floodlighting available.</p> <p>Parking is available through the allocated school parking bays and along the perimeter of the school boundary.</p>



Caralee Community School











Corpus Christi College

There are two multi-marked courts for netball, basketball and tennis provided. The courts appear to be in a reasonable condition, there is little evidence of cracking throughout the surface, but there is some evidence of water pooling with watermarks visible in some areas of the courts. The courts are fenced off and locked, restricting access to the local community to use outside of school hours.

There is no sports floodlighting provided for these courts.

Parking is accessible surrounding the school site and is in close proximity and easily accessible to gain access to the courts

					<p>On the school site, there are six outdoor multi-marked courts for netball, basketball, and tennis. The surface does not appear to be cracked.</p> <p>Limestone seating runs alongside to the east of the courts providing good spectator viewing for all of the courts.</p> <p>There is no sports floodlighting for the courts. They are also fenced off and only available to access by going through the school grounds.</p> <p>There is limited parking close to the courts, but it is available within the school site. However, you must walk through the school grounds to access the courts.</p>
					
					<p>The college also has indoor courts, which were not accessible as part of the visual audit.</p>

Dyoondalup Point Walter Multi-use Courts

					<p>Five recently opened multi marked courts have been developed at Point Walter Reserve. Three of the courts are multi marked for tennis and netball while the other two courts are multi marked for netball and basketball. There are</p>
---	--	---	---	---	--


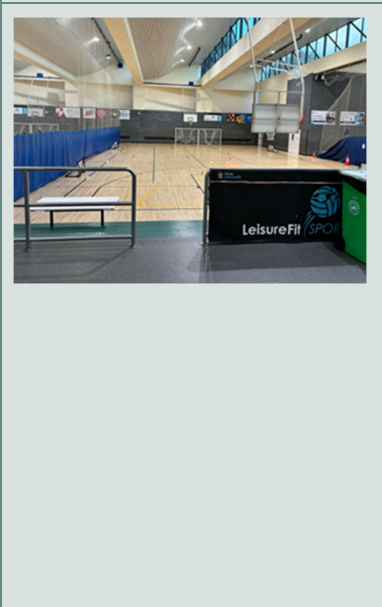
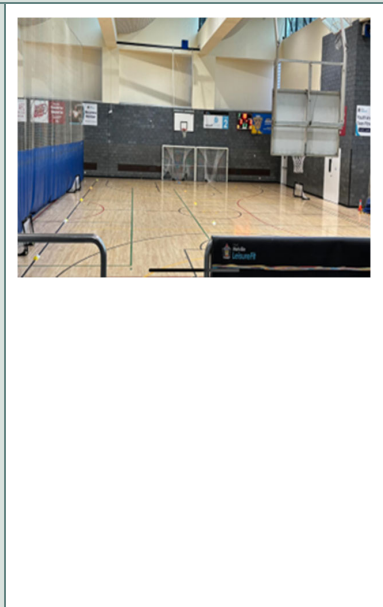
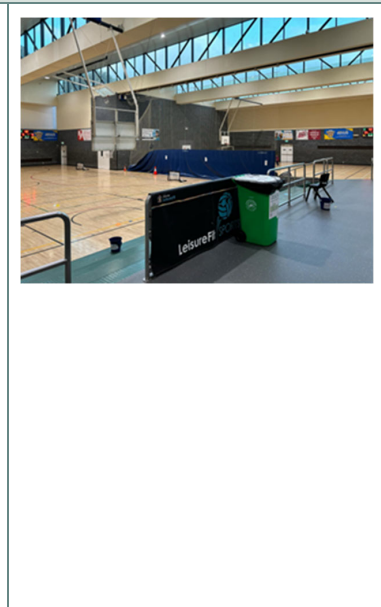
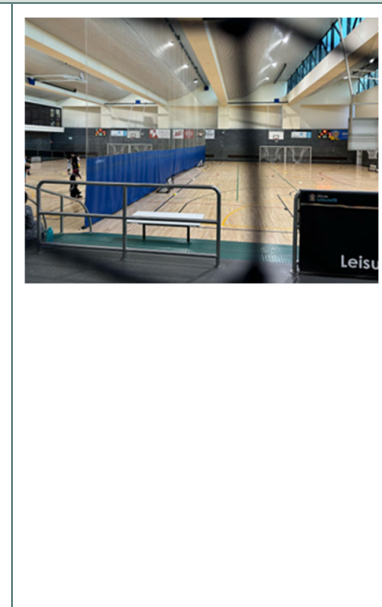
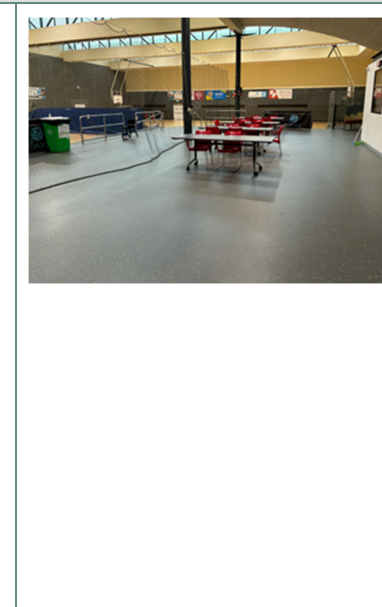
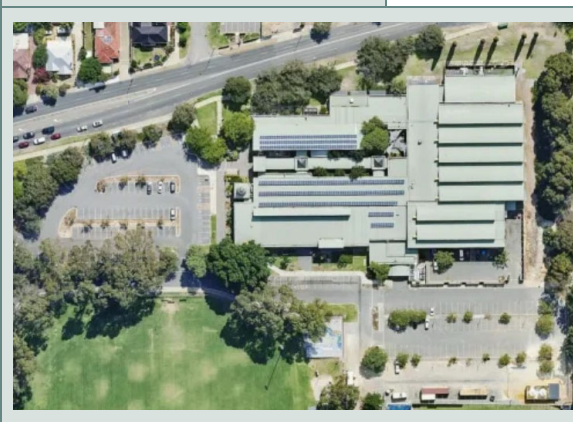
					<p>park benches and shading provided alongside the courts which provides a good viewing area.</p> <p>A public toilet and equipment storage is also located next to the courts.</p> <p>All the courts have LED floodlighting.</p>
<p>Kardinya Primary School</p>					
					<p>Unable to access as part of the visual audit. There are two multi marked courts for netball and basketball on site.</p>
<p>Karoonda Reserve</p>					
					<p>Two multi-marked courts for netball and basketball are available at the Reserve. Both courts are in relatively good condition and seem to be well-maintained. There is little evidence of cracking throughout the surface, but markings from bikes and scooters are visible.</p> <p>The courts are floodlit with LED lights provided.</p> <p>An adjacent pavilion next to the courts also services the oval on this site. The pavilion provides home and away changerooms, as well as male and female toilets that are UAT accessible. A</p>

					<p>clubroom and servery window are also part of this building.</p> <p>Wheelchair access to the site and the pavilion is provided.</p> <p>Numerous car parking bays surround the reserve.</p>

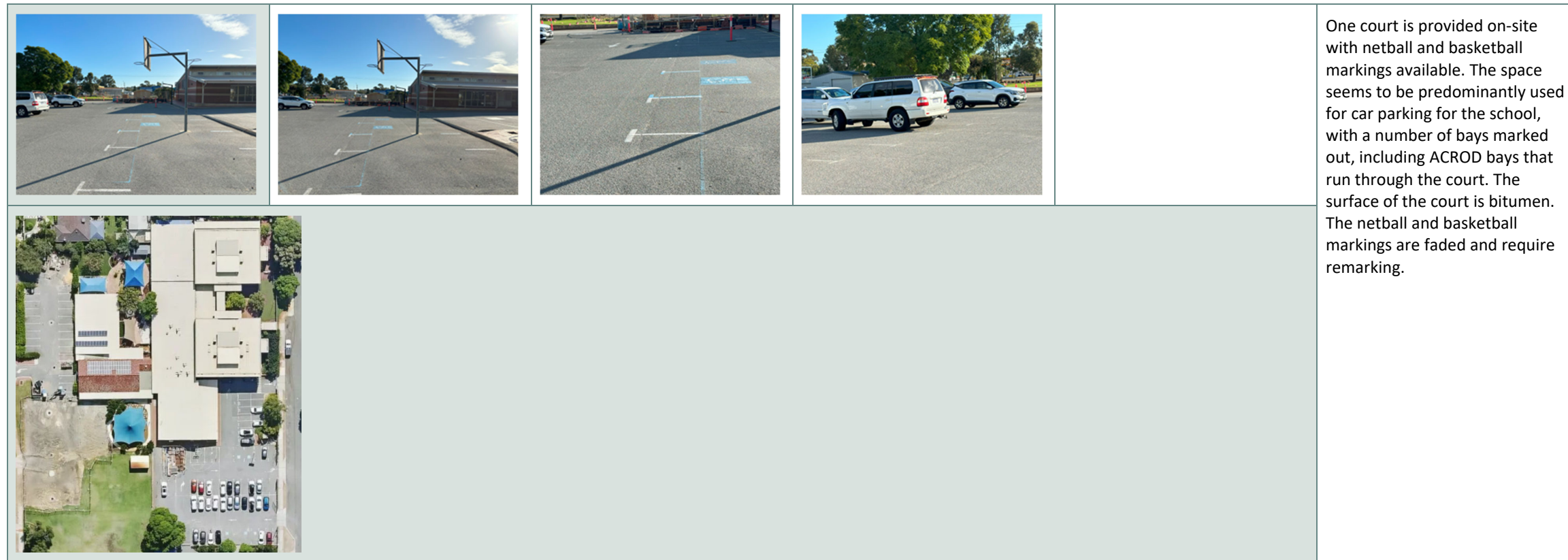
Leeming Primary School

					<p>Two multi marked outdoor courts for netball, basketball and tennis are located on the site. The courts appear to be recently resurfaced and are in excellent condition. They are fenced off and locked making it not available for the general community to use outside of school hours.</p> <p>The courts are not floodlit.</p> <p>The bushland that surrounds the courts does drop debris onto them, which has the potential to cause tripping hazards if they are not regularly maintained.</p>

Leeming Senior High School

		<p>Shared facilities with Peter Ellis Park.</p>			
<p>LeisureFit Melville</p>					
					<p>There are three multi marked indoor courts for netball, basketball, volleyball, futsal and badminton. The courts are in excellent condition and appear to be well-maintained. There are retractable dropdown diving nets that separate courts 1 and 2 and courts 2 and 3. There is designed viewing space across all three courts, and stepped seating is available for spectators. Ramp access to the courts is also provided. Parking is available at the front of the Leisure Centre with and overflow carpark also available to the rear next to the skatepark.</p>
					

Marmion Reserve					
					<p>Two outdoor netball courts are located at Marmion Reserve. The courts have a bitumen surface and are in poor condition. Both courts require resurfacing, and there is significant cracking throughout.</p>
					<p>The courts do have floodlighting, with halogen lights servicing the two courts.</p> <p>There are changing facilities and clubrooms adjacent to the courts. These are shared with the sporting oval, which is also located at the Reserve. Limited parking is available next to the courts, which also services the clubroom facility. However, parking is accessible along the boundary of Marmion Reserve.</p>
Mel Maria Catholic Primary School					



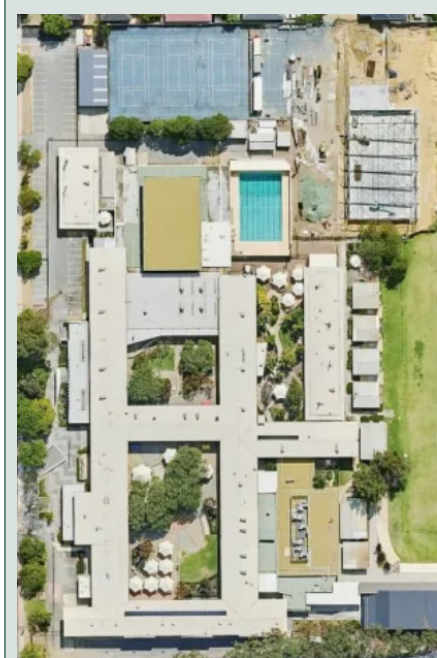
One court is provided on-site with netball and basketball markings available. The space seems to be predominantly used for car parking for the school, with a number of bays marked out, including ACROD bays that run through the court. The surface of the court is bitumen. The netball and basketball markings are faded and require remarking.

Melville Senior High School



Three multi marked courts for netball and tennis are currently available. It appears a greater provision was previously provided with five courts, but this has been reduced with construction currently being done on the site. The remaining courts that are available appear to be in good condition and are floodlit.

Access is through the school with limited parking available near the courts.



The courts are floodlit with halogen lights across all the current operating courts.

Melville Primary School

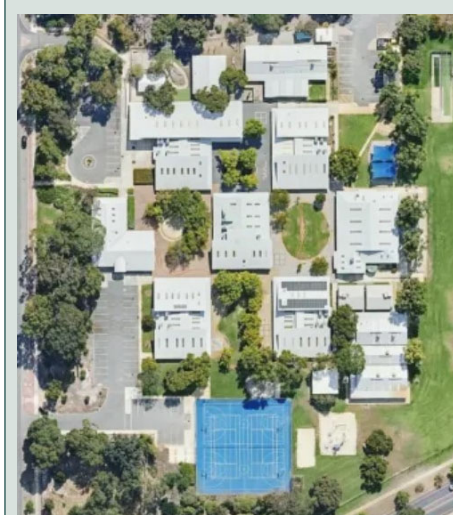


Two multi marked netball, basketball and tennis courts are provided on the site. The courts are in good condition with some sections of the courts showing evidence of water damage. There is evidence of cracking beginning to show through the surface. There are no floodlights available for the courts.

The courts are fenced off but are able to be used by the community with the gates being unlocked.

The fencing surrounding the courts is in good condition with the access gate in working order.

There are bike racks provided next to the courts as well as parking bays in close proximity.



Morris Buzzacott Reserve


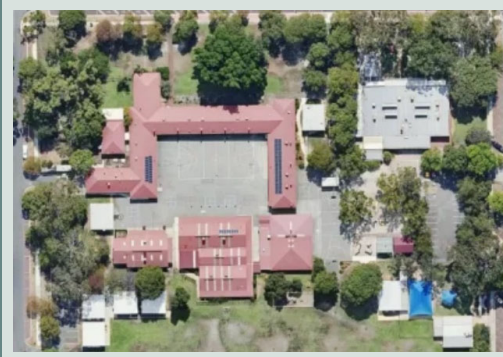





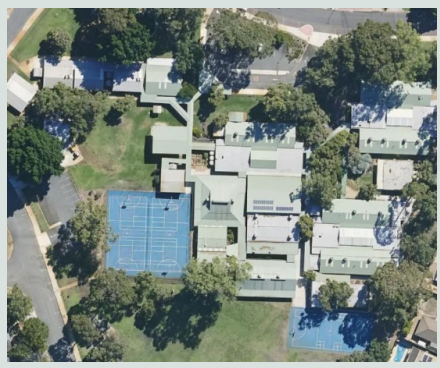








Four netball courts are provided at the Reserve with one of the courts being multi marked for basketball as well. The courts are in good condition and appear to be well maintained. There is some evidence of cracking around the border of the courts and tree roots beginning to appear at the edges of the sealed courts.





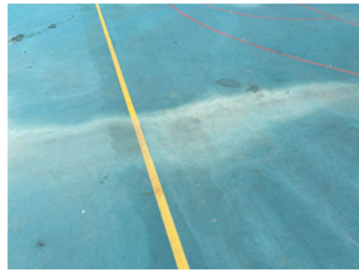
LED lighting is provided across all four courts.

A shipping container is used for storage at the Reserve which is located to the south of the courts. A covered space has been built adjoining the shipping container to provide spectator viewing space of the courts.

There is sufficient parking available at the reserve but has the potential to be at capacity when members of the community are using the courts, the playing ovals and the




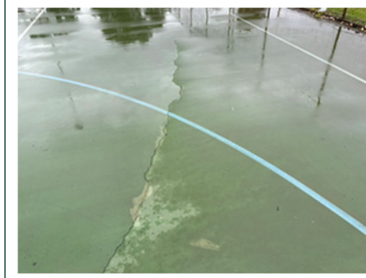

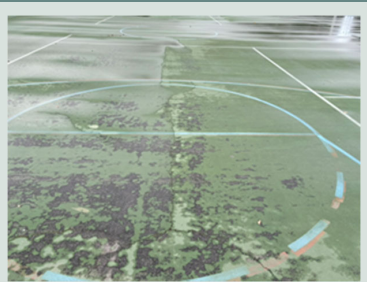




				<p>community hall at the same time as they are located on the same site.</p>	
<p>Mount Pleasant Primary School</p>					
		<p>Unbale to access for the visual audit. One court is provided centrally within the school site.</p>			
<p>Oberthur Primary School</p>					
					<p>There are two multi marked courts for netball, basketball and tennis. The courts are in reasonable condition and there appears to be minimal evidence of cracking throughout the surface.</p>















						<p>There are no floodlights provided for the courts.</p> <p>The courts are fenced off but can be accessed by the community as the gate is unlocked. Parking is available alongside the perimeter of the school site and the courts are easily accessible without having to walk through the school property.</p>
<p>Our Lady of Fatima School</p>						
					<p>Two multi marked outdoor courts for netball, basketball and tennis are located within the school property. The courts do appear to require resurfacing with evidence of cracking through some areas of the courts. There does not appear to be any evidence of water pooling or water damage to the courts. The markings for the different sports need to be remarked as they are very faded in some areas especially the markings for netball and basketball. The courts do appear to be used as an assembly and car parking area. There is also additional parking along the perimeter of the school.</p>	
					<p>Access to the courts is not possible for the community to use as it is fenced off and locked.</p> <p>There is no floodlighting available for the courts.</p>	
						
<p>Palmyra Primary School</p>						















					<p>One multi-marked court for netball and basketball is provided. The court's surface is in poor condition, with cracking visible across it and significant water damage.</p> <p>The court, although located on the school site, can be easily accessed by the community.</p> <p>There is no floodlighting provided over the court.</p> <p>Street parking is available around the perimeter of the school site with allocated bays provided.</p>
					
					

Peter Ellis Reserve

					<p>The Reserve has eight multi-marked courts for netball, basketball, and tennis. The courts show significant wear and tear, with cracking and water pooling.</p>
---	--	---	---	---	---

					<p>LED floodlighting is also provided for all of the eight courts.</p> <p>Street parking is available east of the Reserve, and parking bays can also be accessed from Striker Indoor / Lemming Recreation Centre.</p>
					
					
<p>Saint Benedict's Primary School</p>					
					<p>Unable to access for the visual audit. One court located within the school site.</p>

Santa Maria College					
					<p>Six courts are provided, all multi-marked for netball, basketball, and tennis. Three of the courts have been resurfaced recently and appear to be in good condition. The other three courts have a bitumen surface and are in poor condition. All courts located on the school site are fenced off and require access from within the school.</p> <p>Parking is available along the street adjacent to the courts.</p> <p>There is no floodlighting provided for the six courts.</p> <p>An indoor court space is also on site but was not accessed as part of the visual audit.</p>
					
Striker Indoor / Leeming Recreation Centre					
					<p>Two indoor courts are provided, multi-marked for netball, basketball, futsal, and badminton. A retractable drop-down net separates the two courts. Ramp access is available and opens up onto court 2, with access to court 1 possible. Court 1 has a small, seated area for spectator viewing.</p> <p>The courts appear to be in reasonable condition and are maintained to a good standard.</p> <p>The facility also has indoor cricket and netball courts.</p>
					

							
<p>Troy Park</p>							
					<p>Troy Park has four netball courts. The court's surface appears to be in reasonable condition, but there is evidence of cracking throughout.</p> <p>All courts are floodlit with halogen lights.</p> <p>A clubroom is also on site that has a small function space, canteen, home and away changerooms, umpires rooms and UAT toilets in one building.</p> <p>Limited parking is available on site, with overflow likely to be used along the boundary of the site and through the entryway into Troy Park.</p>		
							
							



West Leeming Primary School



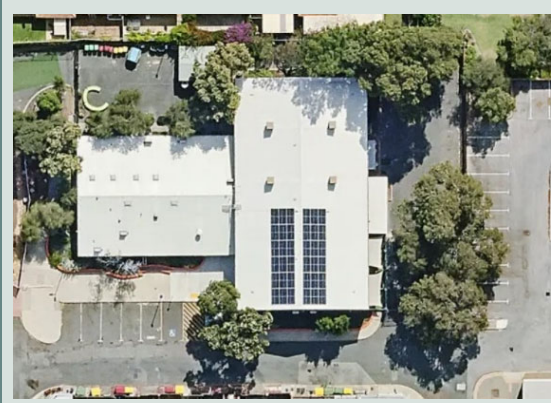
There are three courts on the site located in two different areas. The court located furthest north is due to be resurfaced, and wear and tear are visible, especially compared to the other courts on site. There is evidence of drainage issues, with water damage evident. The court is multi-marked for netball and basketball.

The other courts appear to have recently been resurfaced and are in reasonable condition. Both courts are multi-marked for netball, basketball, and tennis. There appears to be little

					<p>evidence of water damage or cracking of the surface. Both courts are floodlit.</p> <p>Parking is available through the allocated school parking area with minimal street parking available adjacent to the courts.</p>
					

Willagee Community Centre

					<p>A half-court indoor basketball court is available. The surface is in good condition and well-maintained. However, the wayfinding of the Centre can be improved, as the entrance is behind a retail building complex.</p>
					



Winthrop Primary School



There are two multi-marked courts for netball, basketball, and tennis. The courts appear to be in good condition, with limited cracking of the surface and little evidence of water damage. They are fenced off and have good access from the park and adjacent roads, even though they are located on the school site.

Both courts are floodlit with LED lights.

There is available street parking surrounding the school site, and access to the courts is reasonable.






Yidarra Primary School

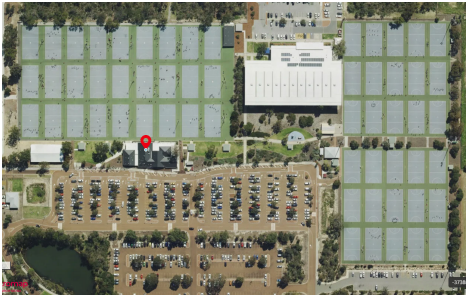
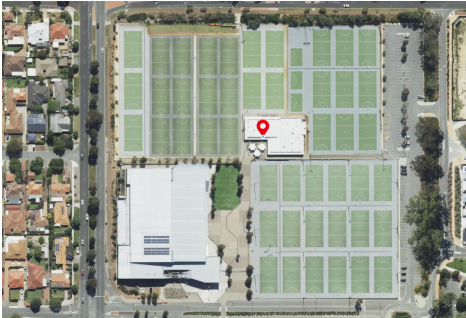
					<p>Unable to access for the visual audit. One court is available and is located on the school site.</p>
					


Appendix 4: Benchmarks – Current Association Infrastructure


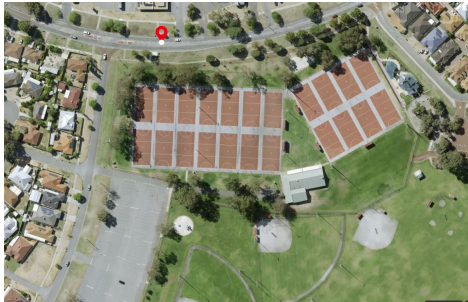
The following table identifies a selected number of Association facilities across Metropolitan Perth, current membership, where known, operational characteristics and facility types (including number of courts and those which are floodlit).


Facility	Current Infrastructure	Images
Metropolitan Perth: Netball Associations		
<p>Joondalup Netball Association</p> <p>Arena Joondalup, Kennedy Drive, City of Joondalup</p>	<p>Population and catchment: Principally Joondalup and West / North West Wanneroo (Approximate catchment 105,000).</p> <p>Membership Numbers: In 2021, the club facilitate competition for 126 Club teams (winter season) and 114 teams (spring season). No details on membership numbers.</p> <p>Facility Management Model: managed by VenuesWest on behalf of the Sports Council Trust which is governed by legislation.</p> <p>Number of Courts (Indoor / Outdoor): 7/12</p> <p>Floodlighting: 12 floodlit outdoor courts</p> <p>The indoor and outdoor courts are marked for Basketball and Netball only. The indoor stadium includes a 500-seat show court, administration and player amenities.</p> <p>HBF Arena hosts two netball competitions with both mixed (March to June for summer and July – Oct for spring and crossover spring / summer from Oct to March – all Weds evenings) ladies netball competitions throughout the year (aligning with school terms on Friday mornings). Competitions are held indoors, of a variety of grades to suit both social and skilled players.</p>	



<p>Swan Districts Netball Association</p> <p>Dulcie Liddelow Netball Centre, Gray, Drive, Midvale, City of Swan</p>	<p>Population and catchment: Principally the eastern portion of the City of Swan and Shire of Mundaring (Approximate catchment 65,000) .</p> <p>Membership Numbers: The Association services 21 affiliated clubs. Detailed membership numbers not known.</p> <p>Facility Management Model: Owned and managed by the City of Swan and leased to Swan Districts Netball Association.</p> <p>Number of Courts (Indoor / Outdoor): 0/13</p> <p>Floodlighting: All courts are floodlit</p> <p>The Association have expressed a need to expand the current site and have sought to expand to 17 courts but the clubhouse building is too small and has issues due to its age. The site is also severely constrained by existing users to the north and low lying land to the east which is subject to flood. They have been presented with the opportunity to relocate at a proposed Regional Open Space at Whiteman Park but have declined as they wish to remain in Midland to service their current catchment.</p>	
<p>Fremantle Netball Association (Inc)</p> <p>Sir Frank Gibson Reserve, High Street, Fremantle</p>	<p>Population and catchment: Primarily Fremantle, central and east Melville, East Fremantle, Mosman Park and North Cockburn (Approximate catchment 120,000)</p> <p>Membership Numbers: 5,303 (2019 pre-Covid figures) serving 35 clubs, and over 500 teams</p> <p>Facility Management Model: The facility is managed by the City of Fremantle under lease to the FNA.</p> <p>Number of Courts (Indoor / Outdoor): 0/43 (28 outdoor hard courts and 15 grass courts)</p> <p>Floodlighting: 25 outdoor courts</p> <p>The association are located within a newly refurbished clubhouse building centrally located within the site. The operate netball activities from April to September annually. Throughout the winter season the space is utilised on Saturdays for netball competition and weekdays for training. The reserve is</p>	


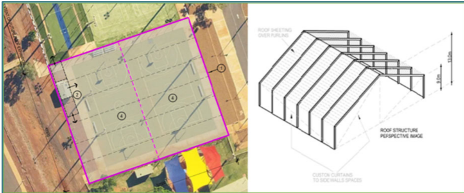
	<p>only utilised intermittently in the summer for up to 6.5 hours throughout the week. Car parking to the site has been a significant issue with access provided to one grass field to provide off-road options. Other issues include the lack of access to Deep Sewerage and limited shade areas for players and spectators between the existing "old" kiosk and toilets blocks.</p>	
<p>Wanneroo Districts Netball Association Kingsway Outdoor Courts, 130 Kingsway, Madeley, City of Wanneroo</p>	<p>Population and catchment: Primarily South Wanneroo, North Stirling and South Joondalup (Approximate catchment 125,000)</p> <p>Membership Numbers: Currently support 57 clubs with over 600 teams competing. Membership numbers 7,812 currently.</p> <p>Facility Management Model: The facility is managed by the Wanneroo District Netball Association via a lease from the City of Wanneroo. The City is responsible for the ongoing maintenance of the outdoor and indoor courts.</p> <p>Number of Courts (Indoor / Outdoor): 4/57</p> <p>Floodlighting: 27 outdoor courts</p> <p>A new clubhouse facility was opened in 2019 brand new canteen, toilet and change room facility along with a large viewing veranda.</p>	
<p>Perth Netball Association Matthews Netball Centre (outdoor Courts, Adjacent to Gold State Netball Centre, Corner of Salvado Road and Selby Street, Wembley, Town of Cambridge.</p>	<p>Population and catchment: Cambridge, Nedlands, Vincent, Stirling, Subiaco, City of Perth (approximate catchment 185,000)</p> <p>Membership Numbers: 7,431 (2019 pre-Covid figures). 720 teams and 74 member clubs</p> <p>Facility Management Model: The Gold State Netball Centre is managed by VenuesWest while the outdoor courts are leased by the Town of Cambridge who provide 813 car parking bays locally and leased to Perth Netball Association. The facility sits within the Wembley Sports Park and a separate clubhouse building is provided for Perth Netball Centre to operate from and leased through the Town of Cambridge.</p> <p>Number of Courts (Indoor / Outdoor): 4 (Gold State Netball Centre)/42 and 3 outdoor goal shooting courts adjacent to the Gold State Netball Centre</p>	

	<p>Floodlighting: 31 outdoor courts</p>	
<p>Rockingham District Netball Association</p> <p>Mike Barnett Sports Complex, Dixon Road, Rockingham, City of Rockingham</p>	<p>Population and catchment: Principally the Cities of Kwinana, Central and North Rockingham and southwest Cockburn (Approximate catchment 115,000).</p> <p>Membership Numbers: 1,995 (current). Comprises of over twenty clubs within the Rockingham and Kwinana area. 178 junior teams and 73 senior teams and 22 clubs.</p> <p>Facility Management Model: Managed by the City of Rockingham. Courts are hired when required. The RDNA have a lease for the clubroom component off the City of Rockingham (independent from the basketball clubroom).</p> <p>Number of Courts (Indoor / Outdoor): 7 indoor courts used by netball only on a Monday night where they have use of six or seven courts (and on all other nights principally used by basketball) / 10 plus up to 5 outdoor courts (asphalt with cracked surfaces and unlit).</p> <p>Floodlighting: 10 outdoor courts</p> <p>The RDNA were originally proposed to move to Baldivis but due to site constraints they decided to remain at the site. The catchment includes the They have previously expressed a need for another 4-6 court facility at the complex, with one show court. The City are resurfacing the asphalt outdoor courts which will result in a reduction from five to four courts. RDNA have also expressed a desire to get the outdoor sports courts covered. Last year (2021) one-third of the games were cancelled due to weather. Access to court space is the main issue for the RDNA. If there could be more access, then there would be more programs leading to more participants.</p>	

<p>Kalamunda and Districts Netball Association</p> <p>Ray Owen Sports Centre, 82-96 Gladys Road, Lesmurdie</p>	<p>Population and catchment: Principally Kalamunda, Gosnells (east) and Armadale (north) (Approximate catchment 86,000)</p> <p>Membership Numbers: 1,833 (2019 pre-Covid figures), servicing 15 clubs (18-19 teams)</p> <p>Facility Management Model: The indoor courts are a City owned facility managed under licence by KBA and Kalamunda Netball Association. The use of the indoor courts is subject to a shared use mode agreement between the Netball and Basketball Associations and the City of Kalamunda. The outdoor courts are City owned and provided on a separate management agreement to Netball.</p> <p>Number of Courts (Indoor / Outdoor): 6/10</p> <p>Floodlighting: 4 outdoor courts are floodlit</p> <p>The City have attracted funding for the provision of an additional two indoor courts. Similarly Netball have Saturday and Sunday access shared with basketball and dedicated use on a Tuesday. Daytime access is managed through the City of Kalamunda who lease the space out until the key operating times from 3:00pm onwards.</p>	
<p>Southern Districts Netball Association</p> <p>Langford Park, City of Gosnells</p>	<p>Population and catchment: Principally the City of Gosnells and in the absence of the proposed Regional Netball and Basketball Centre within Armadale, Northern Armadale (Approximate catchment 125,000).</p> <p>Membership Numbers: 2,242 (2022) but has been as high as 3,794 (pre-Covid). It provides for 32 clubs.</p> <p>Facility Management Model: A 10 plus 10 lease on the courts through the City of Gosnells and annual lease on the existing clubhouse building at a cost of \$5,000 per annum. The SDNA are responsible for the internal maintenance. The City covers the maintenance (renewal and servicing) of the building. The SDNA pay a seasonal hire fee based on the number of players for both their Spring and Winter seasons. \$31.00 for Seniors and \$6.00 Juniors. The fees are retained by City for court asset upgrades and replacements. The SDNA pay the</p>	

	<p>full electricity costs for the site including the floodlights, but the City absorbs the cost of the floodlighting maintenance.</p> <p>Number of Courts (Indoor / Outdoor): 0/22 with four additional indoor courts proposed</p> <p>Floodlighting: All 22 courts will be upgraded to LED floodlighting in 2022/23</p> <p>The City have been successful with Federal government funding to develop an additional four indoor courts. The current lack of access to indoor court space is considered to be a constraint to the growth of the sport.</p>	
<p>Success Netball Association</p> <p>Success Sports Complex, Hammond Road, Success, City of Cockburn</p>	<p>Population and catchment: Principally the City of Cockburn (Approximate catchment 85,000)</p> <p>Membership Numbers: 1,891 (current), 13 clubs / participating teams.</p> <p>Facility Management Model: Owned and controlled by the City of Cockburn in accordance with a lease agreements with Success Netball Association and Southern Lions Rugby Union Football Club who operate from the site for 12 months of the year. A management agreement (dated 2016) is also in place.</p> <p>Number of Courts (Indoor / Outdoor): 0/20</p> <p>Floodlighting: 8 courts (across 12 poles)</p> <p>Currently the City is considering the development of an additional 4 courts and upgrades to the netball court floodlighting to provide compliant lighting to all courts.</p> <p>The facilities at Success Reserve include the Success Regional Sport and Community Facility building, an active sporting reserve with rectangular rugby pitches and sports floodlighting (50 lux training) across seven poles, a playground, multiple shade shelters, storage facility for the rugby club and an internal car park located between the building and netball courts with approximately 266 bays (with overflow parking of 90 bays and a further 33 bays off Hammond Road.</p>	

<p>Belmont Netball Association</p> <p>Robinson Netball Centre, Wilson Park, Corner of Kooyong Road and Gerring Street, Rivervale, City of Belmont.</p>	<p>Population and catchment: Principally Belmont (Approximate catchment 42,000)</p> <p>Membership Numbers: 600 (2019 pre-Covid figures)</p> <p>Facility Management Model: City of Belmont managed facility leased by BNA.</p> <p>Number of Courts (Indoor / Outdoor): 0/16 to be reduced to 0/11. There were 16 outdoor courts for Netball and 1 for basketball. The site is subject to a recent master plan which is reducing the number of netball courts to 11 and providing an additional multi-sport basketball hard court and a half tennis court with hit up wall.</p> <p>Floodlighting: Reduced from 16 courts to 11 as a result of future master planning for the full extent of the reserve. The courts were the first investment in the site.</p> <p>The aim of the redevelopment was to assist the Belmont Netball Association with re-constructing the courts to meet current playing standards and renew infrastructure. The facility was approximately 40 years old and had reached the end of its useful life causing potential slip, trip and fall hazards. The City commenced design and project planning for the Netball Court Upgrade Zone 1 of Wilson Park Precinct in 2020 and received significant external funding to assist with the delivery of capital upgrades.</p> <p>The redeveloped site was completed in 2022 but failed to address the clubhouse facility. This is currently the subject of a needs and feasibility study. The building is split into two with an unprotected breezeway which leaves it open to anti-social activity. The feasibility is looking at combining the match control, meeting room, administration, changing rooms, kitchen, kiosk, storage and</p>	 
---	--	--

<p>Mandurah Netball Association</p> <p>Thomson Street, Mandurah</p>	<p>Population and catchment: Principally Mandurah (Approximate catchment 84,700 based on a 15 minute drivetime catchment)</p> <p>Membership Numbers: 928 juniors, 182 seniors and 566 NSG (2021 figures). 18 teams in the senior competition, 105 teams in the junior competition and 58 teams in NetSetGo.</p> <p>Facility Management Model: City of Mandurah leased by MNA who also lease an administration office/meeting room. Use of the function space, kitchen and changing infrastructure is booked through the City.</p> <p>Number of Courts (Indoor / Outdoor): 10 outdoor and access to two (out of seven) indoor courts at the Mandurah Aquatic and Recreation Centre through City booking processes.</p> <p>Floodlighting: 10 courts</p> <p>The site is subject to a recent needs and feasibility study outcome which seeks a potential redevelopment for an 18 to 22 court facility adjacent to John Tonkin High School (subject to negotiation with the Department of Education). This would provide access to a dedicated court area and associated pavilion with function space and associated infrastructure.</p>	
<p>Shade Structure Options</p>		
<p>Wickham Recreation Precinct</p>	<p>In 2022, Otium investigated the redevelopment of the existing multi-purpose courts located in Wickham into a shaded facility. The site had two multi-purpose courts with existing floodlight poles located between the aquatic centre and tennis courts. It was determined that a gable roof would best suit the facility, with its ridge running along a north south axis.</p> <p>This design would allow simple expansion of a similar roof should the Shire wish to extend over the tennis and indoor cricket courts in the future. The roof was planned in a way to support shade panels, LED lights, backboards that can be lowered from the roof and was extended to cover the existing storage shed. It was also cyclone and flood rated. It was estimated to cost</p>	

	<p>\$4,445,450 which included a 65% regional loading factor, or \$2.88 million without it.</p>	
<p>JD Hardie Youth and Community Hub – Town of Port Hedland</p>	<p>A youth precinct developed within South Hedland which incorporates an extensive indoor court and youth centre with activity rooms, Aboriginal and youth support services and program coordinators. The main indoor facility is surrounded by outdoor court space (2 x uncovered netball facilities, one of which incorporates a temporary skate park adjacent to the front entry and 2 x netball/basketball courts under a shade structure to the west of the centre – 43m x 47m with substantial solar panel structures to offset operational service costs). An additional uncovered netball/basketball court is provided to the south of the covered structure. Seats are provided between the court areas.</p> <p>The structure is cyclone resistant with substantial supports, the nearest of which start outside of the court run-off areas and beyond the court area with substantial apex structures. A 7m clearance height is provided centrally. They are used for both netball and basketball with a sound system located internally, pumping music to users of the court. Their intended use is to provide for general/social play. The courts are well utilised but do experience issues with bird fouling and consequential impact on the court surfacing.</p>	
<p>School Sites</p>	<p>There are a number of companies that specialise / have expertise in the design and construction a roof over outdoor courts. Greenline provided the images below which show two types of barrel roof structures over a single court. The image on the left is a hard-structure that has basketball backboards (can be lower and raised) and lighting fixed to the underside of the roof. The images on the right, show a fabric structure.</p> <p>Based on Greenline’s recent historical experience on the eastern seaboard, options start are at around \$500,000 per court not including GST, regional fees, travel etc. The cladding options for this price would be Colorbond in a full birdproof way, or PVC membrane. Note: Birdproof means that there are not exposed beams or areas for birds to roost or nest.</p> <p>Greenline point out that the span for one court is more cost effective than spanning two courts side by side. As such, one option could be to deploy a</p>	

	<p>staged approach, where one court is covered and is simply extended in length to cover a second where budget may be limited. Noting that this does depend on favourable site constraints. They also suggested considering a shed builder from the wheatbelt but a detailed specification would be required as typical industrial and agricultural sheds aren't designed specifically for sport.</p>	
--	---	--

Appendix 5: Club Engagement Outcomes

Consultee	Response
<p>Attadale Netball Club</p>	<ul style="list-style-type: none"> • Currently based at Troy Park (4 courts) transitioning to Point Walter (5 courts) for training • Use Fremantle netball association at Frank Gibson park for competition on weekends. • Membership numbers <ul style="list-style-type: none"> - 2024: 485 - 2023: 475 • Run – NetSetGo (7-10 year olds), Senior Competition (18+), Junior / Intermediate Competition (11-16 years old) • 20% of members would live outside the City of Melville. • Future aspirations are to maintain strength and growth in current numbers. Cannot get too much bigger unless there is greater volunteer support. Nearing capacity for current volunteers. • Train: Tuesday, Wednesday, Thursday nights 4pm-9pm (Feb-Sept), usually 1-1.5 hours per team • Pre-season trials: January 3 consecutive weeks of all these nights (Sunday morning, Sunday night, Tuesday night 6-8pm) • Current site constraints include parking, shelter, storage & female facilities at Troy Park. Relocating to Point Walter will alleviate this. • Do turn people away, but refer them to other neighbourhood clubs. Only turn people away who are requesting to register to play late & after teams have been selected. • Will be able to meet future capacity demands with the Point Walter relocation. • All of the facility requirements of the club are being met at Point Walter redevelopment. In regard to Clubrooms, will be hiring facilities at Point Walter Golf Club.
<p>Bateman Netball Club</p>	<ul style="list-style-type: none"> • Use the courts at Bateman Primary School. • Membership numbers: <ul style="list-style-type: none"> - 2024: 9 - 2023: 44 - 2022: 27 - 2021: 38 - 2020: 42 • Run – NetSetGO, Junior Competition • No members live outside the City of Melville. • At this stage unsure if the club is viable to continue. • In 2024, only have 1 team that utilises the Bateman Primary School courts for 1 hour a week. • Lack volunteers for the committee as well as to coach and train the teams. This then impacts the number of teams able to offer. • This is the first year where the club don't have any families from Bateman Primary school. Our only team is a group of year 7 players. • The demographic of our area has changed significantly in the last 5 years. Netball isn't a sport that is sought. Additionally, there are so many other activities that families in the CoM can choose from, from groups sports down to

	<p>individual activities. Drawcard used to be that being a small team, you could join the club and play with friends. However, the children are more interested in other things, dance, cheers, volleyball, etc. Sometimes it’s also comes down to what works best for the family. Last year were unable to recruit 1 player as she preferred archery over netball (even though she enjoyed her trial sessions) and the set up of archery was also better suited to the family’s schedule and capacity.</p> <ul style="list-style-type: none"> • This season could’ve had 4 teams but were not able to meet the full 7 players required. Had to dissolve 3 teams. 50% - 60% of the registered players chose not to continue with netball whilst the other half joined different clubs. • Hope is that the club will be able to continue in 2025 however without a base of players from the school community, this makes it very hard for the club to be viable. • As we train at the school, requirements and improvements sit with the principle who is aware of current challenges and issues for the school as a whole.
<p>Kardinya Netball Club</p>	<ul style="list-style-type: none"> • Use the 4 x Netball courts at Morris Buzacott Reserve (1 court is multi-use). Competition at Fremantle Netball Association • Membership numbers: <ul style="list-style-type: none"> - 2024: 189 - 2023: 150 - 2022: 150 - 2021: 150 - 2020: 146 • Run - Net Program targeting ages 5-7 years old (mixed gender), NetSetGo Competition ages 7-10 years old (mixed gender), Junior Competition 11-17 years old (male players until 12), Senior Competition 18+ years old. • In 2024, 105 members live outside the City of Melville. • Future aspirations of the club are to have permanent meeting facilities and storage for equipment. Access to water and toilets for members who are using training courts. Kardinya Netball Club does not anticipate being able to accommodate more than 20 teams per season. • Use the facilities 3 days a week. Tuesday is the main training night. Mondays and Thursdays are used for teams who cannot be accommodated/have players who cannot commit to a Tuesday. Mondays and Thursdays are also used during finals so that teams can have additional training throughout the week. • Teams train 1 hour per week. On a Tuesday, training and Net program commences at 4:00pm and concludes at 9pm. Monday and Thursday vary depending on which teams train. It is normally between 5:00pm and 8:00pm. • Current site facilities that hinder the club from reaching its potential include: <ul style="list-style-type: none"> - Lack of permanent storage and maintenance of facilities, which the club cannot afford to do. - There is no safe access to toilets or water, currently members have access to the Bowling Club. However, young players are often sent in pairs to maintain safety as coaches and volunteers cannot maintain line of sight when accessing these facilities. - Current use of a shipping container does not provide an optimal space for club meetings or development nights as the container does not have the space for table set up and weather impacts. • Meeting demand and very rarely have waiting lists and are often able to accommodate late comers or overflow from other clubs.

	<ul style="list-style-type: none"> • Have made the decision not to expand past 20 teams. This is largely due to the fact that the club is at capacity with court space and do not have the volunteer base to expand the number of coaches and umpires required to support more teams. • Facility requirements / improvements the club would wish to see include: <ul style="list-style-type: none"> - Clubhouse – current shipping container has a rotten floor and leaking roof. This container is mainly used for storage and is not fit to be used as a meeting space. The City of Melville has informed the club that they are not responsible for white ant treatments and graffiti removal. These have always been at the cost of the club. The size of the shipping container permitted by the City of Melville no longer meets our storage requirements and a bigger facility is required. - The club needs access to their own toilet facilities and at least one water fountain. - Playing surface has recently been upgraded through a federal grant the club received. City of Melville were not able to provide the funds to do this when they were in a state of much needed repair and resurfacing. Floodlighting is adequate and maintained by the council. - The netball club is not in a financial position fully replace or build any new structures. We are a not for profit club and do not charge our members excessive fees. Any fees collected allow us to run the club on a year to year basis with very minimal savings.
<p>Leeming Netball Club</p>	<ul style="list-style-type: none"> • The club use West Leeming Primary School (Training) – The Club will continue to use this facility until we are able to access appropriate facilities at Peter Ellis (storage, water and toilets/change rooms), Peter Ellis Park (Training), Fremantle Netball Association (Competition). • Generally average 120 members per season • Run – NetSetGo, Junior Competition, Senior Competition, Mixed Netball. • 10-15 members live outside of the City of Melville. • Future aspirations of the club are to have a home. Happy to be part of the community of sports and would like a place where members get to see their achievements and feel connected. Aim to have a strong, inclusive culture. • Have events March to October (2024 this included: season opener event, dietitian information session, quiz night, net set go wind up, junior wind up, season wind up, club photos). Committee meets all year – meeting monthly, bi-monthly subcommittee meetings (2 hour meetings). • Training April to September- 4 afternoons/evenings per week. Training sessions are 3 hours per evening. • Current site facilities that hinder the club from reaching it potential <ul style="list-style-type: none"> - Only have space to train which is negotiated annually. - There is no access to toilets/changerooms - Storage is limited and can't keep merch there - Parking is extremely limited - All meetings are held at other clubs. - All events held at other clubs. - There is nowhere to display memorabilia, sponsors, achievements, etc... • Club will maintain current flow of players with current arrangements. There is generally some frustration at the beginning of each season as court training times are negotiated, however everyone accommodates and each season runs. • Current access to courts would not accommodate more teams. See some capacity to grow by extending our sponsorships and visibility in the community,

	<p>and having some connection to the space where we train. This creates a connection to club and prevents players moving on to “bigger clubs” with more teams. We feel we will be less likely to lose senior members if we have access to change rooms for evening training.</p> <ul style="list-style-type: none"> ● Facility requirements / improvements the club would wish to see are <ul style="list-style-type: none"> - Club house: <ul style="list-style-type: none"> ○ event/meeting space – min 100sqm to be able to conduct meetings and events; ○ internal storage – min. 15 sqm for chairs and tables; ○ external storage – min. 30sqm netball goals, pads, balls, uniforms, banners, court cleaning equipment, merchandise; ○ changerooms/toilets – 2 x gender neutral changerooms with toilets and showers ○ kitchen, bar, kiosk – nice to have but not essential. - Court resurface: Play Our Way Grant GO6763 Stream 1: Facilities <ul style="list-style-type: none"> ○ Applied for \$1.1M funding for Court resurfacing and new netball posts/rings (\$150,000); and new clubhouse facility (\$950,000). Notification if successful profession to stage 2 known early July - Accessibility – as close to courts as possible so supervision of younger children (Net Set Go) to toilets is not required. - Club has capacity to share facilities and share operating costs/risks associated with the facilities - The Club’s strategic plan identified clubhouse/built facilities as the highest priority for the club and its members - The change rooms attached to the recreation centre are being upgraded in the near future and Melville is seeking to facilitate greater use for clubs. This is very much appreciated by the Club although access to the courts is not ideal.
<p>Melville Lakers Netball Club</p>	<ul style="list-style-type: none"> ● Melville Senior High School – Normally 5 courts – Down to 2 temporarily due to school redevelopment, it isn’t clear whether all 5 courts will remain following redevelopment. ● Membership numbers: <ul style="list-style-type: none"> - 2024: 270 - 2023: 287 - 2022: 326 - 2021: 331 - 2020: 313 ● Run - Net Set GO: 6-10yrs of age, Senior Competition: 18+ (oldest players in their early 50’s), Junior Competition: 10-18 ● Roughly about 10% of players live outside the City of Melville. ● Future aspirations of the club is to have outward recognition (through signage and a home) of the club’s existence. Have been in operation for over 25years, without any community facing acknowledgement. ● Undertake activities 5 days per week (Training and game days) some weeks it can be 6 days with meetings and workshops. ● Training runs from Monday to Thursday 4.30pm until 8pm. Saturdays is all day Apr to Sept ● Current site facilities that hinder the club reaching its potential is lack of courts and good lighting. Storage is very basic – One 20ft Sea container for all equipment. Uniforms are stored at Marmion Reserve. No under cover area for

	<p>our winter sport. Toilet at school not always accessible due to only having 3 keys and too many coaches and teams.</p> <ul style="list-style-type: none"> • Having to turn new members away as can only have a certain number of teams as don't have the court space for all teams to train under the safety of lights. • The club was growing but due to lack of facilities have decided to not keep growing until there is sufficient space to grow. • Facility requirements and improvements the club would like to see are <ul style="list-style-type: none"> - New storage and under cover area. - A dedicated toilet can be unisex. - New lighting on all courts - Long term agreement with MSHS to be the 'home' of the Melville Lakers Netball Club – with signage to reflect that agreement. - Consideration for access to training facilities in the school holidays – currently not allowed to access the courts during these weeks.
<p>Palmyra Rebels Netball Club</p>	<ul style="list-style-type: none"> • Use the Fremantle Netball Association – Wednesday from 4pm to 8.30-9pm. • Membership numbers: <ul style="list-style-type: none"> - 2024: 290 - 2023: 280 - 2022: 300 - 2021: 290 - 2020: 280 - 2019: 330 • Main target age group is between ages 7 – adults. • 60% of members live in the City of Melville, 35% live around the City of Melville (mostly city of Fremantle) • Future aspirations of the club are to promote Mental Health and Fitness and build a strong community spirit. • Undertake activities twice a week during playing season, trials, end of season functions over 3 different days and age groups and regular team get together, dinners and drinks after the games (open groups only). Committee meetings twice a month during season and once a month out of season. • Each activity is between 2 -4 hours • Current site facilities that hinder the club from reaching its potential are the lack of gyms or indoor facilities at FNA. • Cater to all and try not to turn any away. It is very rare the club does and normally work with other clubs to fill gaps. • Try not to go over capacity as our club prides itself on volunteers that aren't mums and dads. All coaches must be accredited and non bias and umpires are badged or work towards badging that season under a mentoring system. This all costs the club a lot of money which isn't covered by netball fees. • The club would wish to see indoor facilitates for fitness, which has been expressed by members.
<p>St Christophers Netball Club</p>	<ul style="list-style-type: none"> • Use Fremantle Netball Association (Tuesday night training and Saturday's). occasionally hire indoor courts (Corpus Christi, All Saints, Melville Leisure, Santa Maria). • Approximately 300-350 per year. Embarked on a recruitment drive in 2024 due to junior numbers dwindling. Received approximately 80 new members, this recruitment drive will continue for the next 3 years until we have at least 3 teams in each grad (overall 40 teams).

	<ul style="list-style-type: none"> • Run – NetSetGo (5-10). This age group has been the main target age group in 2024. We recommenced our NET program for 5-6 year olds and enrolled 21 players. Also run Junior Competition (11-16), U18’s Competition (17-18) and Senior Competition (18-49) • Signed as an affiliate of Tompkins. Club is using this venue as “home base” for social catchup. The club would like to adopt a more community feel where members can engage with each other while the players are training or there is a venue where you can drop into. have been allocated a room at Tompkins, which we are currently painting and moving our trophies etc into. • Since 2023 have been in conversations with the City of Melville, Melville Bowling Club, Tompkins, Lisa O’Malley and Kim Giddens to assist in finding a home base. This would include netball courts (4-6 required with lights). • The preferred spot is Tompkins. If able to get courts near Tompkins would like to become part of the Tompkins Association. • Undertake activities – training every Tuesday night from February to September, committee meetings all year around – twice per month and social activities 6-8 times per season after netball on a Saturday. <ul style="list-style-type: none"> - Tuesday training – 4pm – 8.30pm - Committee meetings – 2 hours - Social activities – approx. 3 hours • Current site facilities that hinder the club from reaching its potential is that it is not a home base – which means people drop and run, rather than building the community feeling of a club. • Don’t have a waiting list but feel can grow the club by enticing more players to netball. • Have capacity as training at Fremantle Netball Association but by offering a community feeling and a venue like Tompkins (or the like), which becomes a more social/community offering, believe demand will increase. • Facility requirements / improvements the club wish to see include: <ul style="list-style-type: none"> - Court development (preferably 6 courts to be able to have our teams training over the one night) - Lights required - Site carpark - If not at the proposed Tompkins site then Clubhouse / pavilion requirements / toilets 																														
<p>Tingara Netball Club</p>	<ul style="list-style-type: none"> • Use 2 netball courts at Karoonda Reserve and 3 netball Courts at Brentwood Primary School. • Membership numbers <table border="1" data-bbox="486 1406 1302 1736"> <thead> <tr> <th></th> <th>Total</th> <th>NetSetGo</th> <th>Junior</th> <th>Open</th> </tr> </thead> <tbody> <tr> <td>2024</td> <td>423</td> <td>74</td> <td>261</td> <td>88</td> </tr> <tr> <td>2023</td> <td>385</td> <td>80</td> <td>217</td> <td>88</td> </tr> <tr> <td>2022</td> <td>372</td> <td>71</td> <td>219</td> <td>82</td> </tr> <tr> <td>2021</td> <td>360</td> <td>76</td> <td>216</td> <td>68</td> </tr> <tr> <td>2020</td> <td>389</td> <td>80</td> <td>230</td> <td>79</td> </tr> </tbody> </table>		Total	NetSetGo	Junior	Open	2024	423	74	261	88	2023	385	80	217	88	2022	372	71	219	82	2021	360	76	216	68	2020	389	80	230	79
	Total	NetSetGo	Junior	Open																											
2024	423	74	261	88																											
2023	385	80	217	88																											
2022	372	71	219	82																											
2021	360	76	216	68																											
2020	389	80	230	79																											

	<p>3 junior male members in 2024.</p> <ul style="list-style-type: none"> • Members who live in and outside the City of Melville - 280 in City of Melville, 88 City of South Perth, 23 City of Cockburn, 9 City of Canning. Remaining 23 live across multiple suburbs including Perth, Claremont, Innaloo, Carlise & Rockingham. • The club to thrive, would ideally have access to 4 courts at Karoonda. This would allow to all train at the one venue and make use of the Karoonda facilities. TNC is keen to continue building the club relationship with the Brentwood Karoonda Sporting Association. • Pre-season grading takes place across 3 weeks in February, 4 nights a week (currently use FNA for this) • Term 1 NetSetGo program on Friday afternoons, currently at Brentwood Primary School. • Pre-season training starts in March for approximately 2-3 weeks, 2 nights a week. Winter training starts end of March/early April and goes until end of August for NetSetGo and mid-September for teams in finals. Courts are used Monday – Thursday. • Social events include: <ul style="list-style-type: none"> - Club Welcome Day in April at Karoonda - Junior Disco in May at Karoonda - Coaching workshop in May/June at Karoonda - Seniors Social event in June at Karoonda - Quiz Night in August at Tompkins Park - NetSetGo wind up in August at Jungle Gym - Junior wind up in September at Karoonda - Open wind up in September at Swan Yacht Club • Our committee meetings are held on the last Monday of each month, currently split between Brentwood Primary staff room and Karoonda. • Have also run school holiday clinics in April & July at Brentwood Primary. • NetSeGo train for 60 mins, Juniors train for 75 mins, Opens train for 90 mins • Current site facilities that hinder the club include the duplication of equipment and supplies across the two training venues. Splitting age groups across venues means losing that social connection of age groups and ability to train against each other. The lights at Brentwood Primary School are not great, making it difficult for more than 1 team to train after 6pm. For safety reasons, try and have a minimum of 2 teams training at the same time but this is becoming more and more difficult with the Brentwood lighting. • Currently have a waitlist for 2025 season of people wanting to join Tingara. When receive waitlist just after closing registrations, we do encourage players to contact surrounding clubs who still have positions available. • Can't get any larger with our base being split across two venues. Want to have a Club that socialises and interacts with one another, as well as playing netball. Unfortunately, having age groups train at different locations means they are not able to build on the social aspect and fear will start to lose players once they reach upper high school. • The opportunity to have 4 courts at Karoonda and move our entire club there will open up plenty of opportunities for us. Have a very strong working relationship with BKSA and looking to build on this in the coming season. The opportunity to have all age groups train at the same location, takes the burden off coaching as teams can combine and train together. This would free up some volunteer resources to allow to slightly expand.
--	---

	<ul style="list-style-type: none"> • Currently the club could utilise four courts, Monday – Thursday, 4 – 8.30pm. Have in the past had training on Friday afternoons for younger players and would be open to this again should the membership numbers grow. • An additional 2 netball/basketball courts next to the current two at Karoonda. Having four courts there would be our ultimate goal. • If that is not possible and need to remain across the two venues, improve lighting at Brentwood Primary School would be required, otherwise we would need to start limiting senior teams, or look at moving them to Fremantle Netball Association
<p>Winthrop Netball Club</p>	<ul style="list-style-type: none"> • Use 2 courts at Winthrop Primary School and 3 courts at Fremantle Netball Association. • Membership numbers: <ul style="list-style-type: none"> - 2024: 290 members, consisting of 254 players, 36 coaches/officials/volunteers. - 2023: 245 members, consisting of 204 players, 41 coaches/officials/volunteers. - 2022: 240 members, consisting of 223 players, 17 coaches/officials/volunteers. - 2021: 234 players. • 2024 season: <ul style="list-style-type: none"> - NetSetGO: 38 players (8-10years) - Senior Competition: 104 players (17+ years) - Junior Competition: 112 players (11-16years) - Coaches, Officials and Volunteers: 36 persons • In 2024, 92 players or 36% live outside of City of Melville. 99 players, coaches, officials and volunteers or 34% live outside of City of Melville. • Want to grow the club to facilitate an environment suitable for many age groups and levels of ability in netball and not having to use the FNA courts and bring all teams to the one playing venue. • Train every week, Monday to Wednesday 4:15-8:30pm, across two locations. Play club games on a Saturdays from April to September inclusive. We hold a committee meeting at least once a month. Host fund raisers throughout the year and three end of season windup/function for each group, youth, juniors and seniors. • Activities go for 60 – 90 minutes per week for training and 60 minutes games on a Saturday. • Have no facilities to gather, host meetings or functions within close proximity to home grounds. Also have no facility to display our championship pennants and awards, earned throughout our 32+ years of existence. • As the clubs grows hire extra court space at Fremantle Netball Association but this splits club in terms of coach availability and team development. • Club are at capacity and won't be able to meet future demand as the courts at Winthrop Primary School are at maximum capacity which is where all Junior players train. If the club are not able to grow younger age groups, the club won't have a future as our senior players will move elsewhere. It is from the Senior playing cohort where the club get coaches and committee members. • Facility requirements / improvements the club wish to see include: <ul style="list-style-type: none"> - Our own clubhouse - Additional courts with lighting

- | | |
|--|--|
| | <ul style="list-style-type: none"> - More control over the venue – currently we at the mercy of the School and their staff changes due to retirements, promotions etc. Each season put in a position of renegotiation for lease costs and court usage. - ‘Home ground’ is at Winthrop Primary School, however, a venue like a club house within the Winthrop suburb that meets the clubs current needs and future growth would be fantastic and believe is essential in supporting netball as a sport. |
|--|--|

Appendix 6: Facility Benchmarking Spatial Considerations

To support the Standards of Provision a typical facility specification for neighbourhood, district and regional level provision is provided below. These will be used as a checklist but not necessarily prescriptive as each facility well need to respond to local circumstances. These are merely provided as a guide based on facility components identified by other local governments:

Recreation Centres

Indoor Sport and Recreation Centre – Multi-functional

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
Multi-purpose courts	4	2,500 to 3,200	<p>Each court approximately 36.60m x 21.35m including 3.05m run off on each side to allow for spectator, substitution, scorers and officials areas (in accordance with the requirements for indoor netball) or alternatively 32m x 19m including a minimum 2m run-off on each side (in accordance with the requirements for social basketball).</p> <p>Internal high (9m) ball sports hall that is suitable to accommodate social basketball, indoor soccer, netball, etc.</p> <p>Courts to be laid out to facilitate maximum usage and allow for seating around the outside for court level spectating.</p> <p>Line marking to be guided by current industry standards at the time (DLGSCI Sports Dimensions Guide, SSA's, etc.)</p>
Change rooms	1 x male 1 x female 1 x UAT	90-120	<p>Adequately sized changing and shower facilities located adjacent to the sports courts.</p> <p>Universal access changing space. Compliant with BCA requirements (ambulant toilet facilities).</p> <p>M/ F changerooms to be gender-neutral facilities to include individual shower cubicles (3), individual toilet pans (3), individual changing cubicles (2-3) and open area with changing benches.</p>

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
First Aid	1	12	Can be combined with office space
Office / Meeting Space	1	12	Can be combined with first aid space
Additional Meeting spaces	1-2	15-20	Can be a shared meeting space. Can be used by staff and hired by community.
Function space	1	150	Include access to re-heat kitchen facilities.
Furniture store	1	1:4 ratio	Suitable size to service adjacent function space for intended number of tables and chairs. Also able to fit basic cleaning equipment for hirers.
Group Fitness Room	1	250	Suitable for group fitness classes incorporating music, light and stages as appropriate.
Gymnasium	1	600	Large single open plan space to accommodate gym equipment including cardio and free weights as well as fixed style equipment to mirror that provided in the upper end private gymnasium market.
Public Toilets	1 x male 1 x female 1 x UAT	30-40	Compliant with BCA Requirements. UAT to include baby change and shower facilities. Changing places facilities. Considerations for gender-neutral bathrooms – will likely be guided by legislation and policy.
Café	1	TBC	Centrally located café area designed to accommodate patrons from any part of the facility with direct access off the internal street to allow use by non-facility visitors. Should be capable of serving a wide range of hot and cold food and beverages.
Crèche	1	150	Suitable to accommodate young children supervision during the parent’s visit to the facility. Short term supervision only.

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
			Include large play area, small kitchen area, child friendly toilets and lockable storage. Desirable connection with outdoor play space, no less than 50m ² . Reception desk near entrance.
Commercial space	1	250	Provision of space in close proximity to main circulation space to be fitted out by commercial tenant.
Community store	1	5-8	Shelving where appropriate, located in close proximity to hireable meeting rooms and function space.
Foyer & Reception	1	TBC	Single area to accommodate all visitors to the facility.
Administration Office Areas	1-2	TBC	Sufficient office space for operations staff, located in central location/s relevant to the community service areas.
Plant room & comms	1	TBC	Suitable size to accommodate HVAC, communication systems, CCTV equipment and future expansions in terms of smart city requirements.
Cleaning store	1	8	
Landscaping	N/A	N/A	Native tree selection. Considerations regarding bore water allocations and availability for irrigation purposes. Liaison with Parks Services required to confirm maintenance requirements and considerations.
Bin store	1	10-15	Suitable size to accommodate waste management requirements for facility size.
Path network	1	TBC	Provide hard surface footpath for people with access needs from the car parking to comply with the Disability Access and Inclusion Plan outcomes.
Parking	~150 bays		Site dependant. This number may not be achievable.

Clubrooms

District Clubroom Facility (minimum 450m²) – Multi-functional

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
Change rooms (Unisex)	2-4	50-60	Including wet areas with minimum four partitioned showers with privacy door, three WC's, 2 hand basins & mirrors. Sufficient bench space and clothing hooks. Wall space for white board. Privacy wall to obstruct views into change room.
Internal storage	1 (per club)	5	Dry storage for club materials such as uniforms, merchandise, or stock.
External storage	1 (per club)	20-30	Externally accessible storage for sport-related equipment or maintenance equipment (e.g. Line marking). Wash down area with appropriate drainage to be considered where needed.
Umpire's room	1	10	Unisex change room with 1-2 partitioned showers with privacy doors, 1-2 WC's, 1-2 hand basins & mirrors.
Kitchen / Kiosk	1	25	A medium-risk level kitchen facility in accordance with AS4674-2004 and the Australian New Zealand Food Standards Code (Food Safety Standards) must include a grease trap, stainless steel/aluminium bench tops, range hood, electric stove/oven, microwave, and single-door fridge. External access/servery window. Dry storage space with lockable cupboards must be included.
First Aid	1	10	Configuration and size to be suitable to fit ambulance stretcher through the door and standard massage table.
Toilets	TBC	TBC	Compliant with BCA Requirements. UAT to include baby change facilities. Access options should be considered to maximise flexibility, security and level of use (internal / external / hallway).
Cleaner's store	1	5	Wash down area with appropriate drainage, large sink, shelving, lockable cupboard.

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
Multi-purpose clubroom	1	100	Size to be suitable for level of use / membership of user groups. Access to kitchen/kiosk servery, toilets. Could be co-located with Community Centre function space. Scope to increase size if not co-located.
Veranda	1	TBC	Covered / sheltered veranda for spectators. Overlooking sporting space.
Furniture store	1	1:4 ratio	Direct access from clubroom. Sufficient space to store furniture relative to size of clubroom.
Office space	1	20	DESIRABLE – business case required. Office area with desk/bench area and appropriate office storage.
IT / Communications	1	TBC	To include provisions for CCTV, access control, building management system, PV monitoring, NBN, etc.
Utilities / plant room	1	TBC	External access.
Bin store	1	10-15	Waste management requirements dependent on site and to be determined by Waste Services. Location to be as close to the road as possible, accessible for waste truck. Can be separate structure to clubrooms building if required. Impermeable walls, linked to drainage & wash down facilities.
Path network	1	TBC	Provide hard surface footpath for people with access needs from the car parking area to comply with the Disability Access and Inclusion Plan outcomes.
External Park UAT	1	7	External UAT for park users. Timed lock control system. Stainless steel fittings.
Landscaping	N/A	N/A	Native tree selection. Considerations regarding bore water allocations and availability for irrigation purposes. Liaison with Parks Services required to confirm maintenance requirements and considerations.

Neighbourhood Clubroom Facility (minimum 350m²) – Multi-functional

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
Change rooms (Unisex)	2	50-55	Including wet areas with minimum three partitioned showers with privacy door, two WC's, individual changing cubicle), hand basin, mirror. Sufficient bench space and clothing hooks. Wall space for white board. Privacy wall to obstruct views into change room and wet areas..
External storage	1 (per club)	20	Externally accessible storage for sport related equipment or maintenance equipment (e.g. Line marking). Wash down area with appropriate drainage to be considered where needed.
Umpire's room	1	8	Unisex change room with one partitioned shower with privacy door, one WC, hand basin, mirror.
Kitchen / Kiosk	1	20	<u>Medium-risk level</u> kitchen facility in accordance with AS4674-2004 and Australian New Zealand Food Standards Code (Food Safety Standards). Must include a grease trap, stainless steel/aluminium bench tops, range hood, electric stove / oven, microwave, single door fridge. External access / servery window. Dry storage space to be included with lockable cupboards.
First Aid	1	10	Configuration and size to be suitable to fit ambulance stretcher through the door and standard massage table. Preference for external door access.
Toilets	TBC	TBC	Compliant with BCA Requirements. UAT to include baby change facilities. Access options should be considered to maximise flexibility, security and level of use (internal / external / hallway).
Cleaner's store	1	5	Wash down area with appropriate drainage, large sink, shelving, lockable cupboard.
Multi-purpose clubroom	1	100	Size to be suitable for level of use / membership of user group. Access to kitchen/kiosk servery, toilets, furniture storage where appropriate.
Veranda	1	TBC	Covered / sheltered veranda for spectators. Overlooking sporting space.
Furniture store	1	1:4 size	Direct access from clubroom. Sufficient space to store furniture relative to size of clubroom.

Functional Space / Design Criteria	Number	Size (m ²)	Requirements
Administration room	1	8	DESIRABLE – business case required. Office area with desk/bench area and appropriate office storage.
IT / Communications	1	TBC	To include provisions for CCTV, access control, building management system, PV monitoring, NBN, etc.
Utilities / plant room	1	TBC	External access.
Bin store	1	10	Waste management requirements dependent on site and to be determined by Waste Services. Location to be as close to the road as possible, accessible for waste truck. Can be separate structure to clubrooms building if required. Impermeable walls, linked to drainage & wash down facilities.
Path network	1	TBC	Provide hard surface footpath for people with access needs from the car parking area to comply with the Disability Access and Inclusion Plan outcomes.
External Park UAT	1	6	External UAT for park users. Timed lock control system. Stainless steel fittings.
Landscaping	N/A	N/A	Native tree selection. Considerations regarding bore water allocations and availability for irrigation purposes. Liaison with Parks Services required to confirm maintenance requirements and considerations.

Warranties and Disclaimers

The information contained in this report is provided in good faith. While Otium Planning Group has applied their own experience to the task, they have relied upon information supplied to them by other persons and organisations.

We have not conducted an audit of the information provided by others but have accepted it in good faith. Some of the information may have been provided 'commercial in confidence' and as such these venues or sources of information are not specifically identified. Readers should be aware that the preparation of this report may have necessitated projections of the future that are inherently uncertain and that our opinion is based on the underlying representations, assumptions and projections detailed in this report.

There will be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material. We do not express an opinion as to whether actual results will approximate projected results, nor can we confirm, underwrite or guarantee the achievability of the projections as it is not possible to substantiate assumptions which are based on future events.

Accordingly, neither Otium Planning Group, nor any member or employee of Otium Planning Group, undertakes responsibility arising in any way whatsoever to any persons other than client in respect of this report, for any errors or omissions herein, arising through negligence or otherwise however caused.



Netball and Multi-Use Indoor and Outdoor Courts – Needs Assessment

Draft Needs Assessment – Club Engagement Summary Report

The draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Needs Assessment) was presented to the October 2024 Ordinary Meeting of Council at which the following was resolved:

That the Council:

- 1. Endorses the draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment (Attachment 1) for further engagement with local netball clubs.**
- 2. Requests the CEO to present the final draft Netball and Multi Use Indoor and Outdoor Courts Needs Assessment by no later than the March 2025 Ordinary Meeting of Council.**

Following this resolution, all nine City of Melville based Netball clubs were informed of the outcomes of the Ordinary Meeting of Council and invited to provide feedback in their preferred format (face-to-face meeting, phone call or written submission). A summary of feedback from all nine clubs and resulting amendments to the Needs Assessment is provided below, as well as Recommendation 1, for context:

Recommendation 1:

Establish a benchmark for Netball infrastructure in the City to meet the needs of clubs, which includes:

1. An undercover area/s (up to 50m²).
2. Dedicated netball storage (up to 20m²).
3. LED floodlighting for all courts used by clubs, to a training standard.
4. Safe access to a toilet.
5. Access to a flexible meeting space with kitchenette (20m²).
6. Access to gender neutral change rooms (35m² x 2) optional – as required.

Club	Club Feedback and Notes	Impact on Recommendation	Recommendation
Attadale Netball Club	<ul style="list-style-type: none"> • Phone discussion with club President 7/02/2025. • Confirmed that club needs were met for the foreseeable future at 	Nil.	Nil.



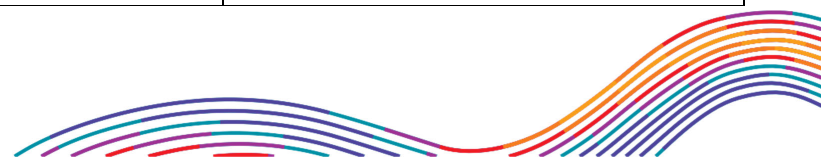


	Dyoondalup/Point Walter Multi-Use Courts, opened mid-2024.		
Bateman Netball Club	<ul style="list-style-type: none"> Phone discussion with club President 7/02/2025. Bateman Primary School will be resurfacing the school courts, where the club is currently based, in 2025/2026. The club is focussing on its prospective offering for 2025 and currently have no teams registered. 	Nil	Nil.
Kardinya Netball Club	<ul style="list-style-type: none"> Meeting with club committee 6/11/2024, club happy with Needs Assessment, no change required. 	Nil	3. Replace the current sea container at Morris Buzacott Reserve with a cost-effective solution in line with benchmark identified in recommendation 1 and the needs of existing and future club users.
Leeming Netball Club	<ul style="list-style-type: none"> Meeting with club President and Vice President 12/11/2024. Club happy with Needs Assessment, no change required. 	Nil	5. Resurface Peter Ellis Park court infrastructure and provide access to club supporting facilities in-line with the benchmark established in recommendation 1.
Melville Lakers Netball Club	<ul style="list-style-type: none"> Meeting with club President 20/11/2024. The club are supportive of recommendation to remain based Melville Senior High School, with greater tenure and supportive infrastructure. The club would prefer the courts at Marmion Reserve were added to the recommendation as a back-up option. 	Recommendation 8 reworded to accommodate, should need become apparent.	6. Undertake negotiations with Melville Senior High School to secure tenure for Melville Lakers Netball Club on site, with consideration to; <ol style="list-style-type: none"> Investment in LED court floodlighting and dedicated netball storage. Continued access to toilets adjacent to the outdoor netball courts. Access to the indoor sports centre (currently under development). 8. Resurface the Marmion Reserve courts into multi-use games courts with netball provision for club and general community access,





			replacing the surrounding fencing and introducing LED floodlighting to a training standard. Investigate suitability of a third court on site should the need emerge. To be considered in the Active Reserve Infrastructure Strategy review.
Palmyra Rebels Netball Club	<ul style="list-style-type: none"> • Phone discussion with club Secretary 17/02/2025. • Confirmed there are no infrastructure requirements for the club. 	Nil	Nil.
St Christophers Netball Club	<ul style="list-style-type: none"> • Meeting with club President 31/01/2025. • Confirmed the club's preference is to focus on accessing a club space, preferably at Tompkins Park, that provides a home base for club activities off the court, including: <ul style="list-style-type: none"> ○ Meeting space for committee meetings, coaching planning, social planning, etc... ○ Hanging club memorabilia and historical items ○ Provides the opportunity to socialise and host social events. • The club is happy with the current training arrangements at Fremantle Netball Association, where they train one night per week and use up to 20 courts, which minimises the commitment of volunteers and families as well. • Although not a club priority, in the longer term, some courts for team grading, junior programs, skills 	Recommendation 7 changed and no longer presents Santa Maria College as the recommended option. Instead, the recommendation focusses on formalising an agreement for the use of building facilities at Tompkins Park.	7. To create a club space for St Christophers Netball Club, explore the shared usage, via formal agreement, of the building at Tompkins Park that complements existing tenants/users.





	<p>sessions and open days may be useful.</p> <ul style="list-style-type: none"> Concerned that draft recommendation for Santa Maria would strain volunteer resource, not provide for committee and social needs and cause conflict with Attadale Netball Club who have an agreement with the school. 		
<p>Tingara Netball Club</p>	<ul style="list-style-type: none"> Meeting with club President 29/11/2024. Karoonda was the club's preference for an additional 2 courts in November 2024, though this has changed as: <ul style="list-style-type: none"> Karoonda courts are not a feasible option relating to environmental, irrigation, sports field, community safety and cost impacts. \$300k commitment from the Labor party for floodlighting at Brentwood Primary School Club confirmed draft recommendation for Brentwood Primary School is a viable alternative. <ul style="list-style-type: none"> Floodlighting all courts, as per draft recommendation would unlock the potential of the site. Some minor cracking has started to appear on the resurfaced (2021) courts. An undercover area and greater security of tenure would be ideal to support site use. 	<p>The addition of an undercover area was added to further support the use of Brentwood Primary School.</p>	<p>2. To meet the needs of Tingara Netball Club, undertake negotiations with Brentwood Primary School to:</p> <ol style="list-style-type: none"> Undertake negotiations with the Department of Education and Brentwood Primary School to secure tenure at the school site, Fund LED floodlighting for all 3 courts located at the school, Provide an undercover area in-line with the benchmark established in recommendation 1, Facilitate regular access, through bookings, to the indoor court at Blue Gum Community Centre (following the completed refurbishment of the centre).





	<ul style="list-style-type: none"> ○ Recommendation 2 reworded to reflect feedback. ● The club would be excited for regular use of the indoor court at Blue Gum Community Centre to facilitate the following: <ul style="list-style-type: none"> ○ Alleviate court congestion at Karoonda and Brentwood Primary School on busy nights. ○ To run specialised coaching clinics for a range of combined ages groups. ○ Training in the lead up to finals. 		
Winthrop Netball Club	<ul style="list-style-type: none"> ● Phone discussion with club President 19/12/2024. ● Committee has proactively surveyed members about a prospective move to Morris Buzacott Reserve and sharing with Kardinya Netball Club. Members are not in favour of this option and the club is happy to work with the City in future to consider alternate sites. ● Recommendations 3 and 4 reworded to reflect feedback. 	<p>Winthrop Netball Club reference removed from recommendation 3.</p> <p>The reference to recommendation 3 was removed from recommendation 4.</p>	<p>4. Explore the potential to relocate Winthrop Netball Club to an alternate site to meet/provide court and club supportive infrastructure needs, in-line with the benchmark established in recommendation 1.</p>





**Needs Assessment – Netball and Multi-Use Indoor and Outdoor Courts
Estimated Financial Impact**

Cost estimates are for new infrastructure only, as proposals are developed through the Active Reserve Infrastructure Strategy review, costs will be updated and considered alongside the Long-Term Financial Plan. Delivery of specific projects will be subject to annual planning and budgeting processes. Key funding streams are available to apply for including (but not limited to) the Community Sporting and Recreation Facilities Fund (CSRFF), with the aim of reducing capital expenditure for the City while meeting community need. Shared Use Agreements with the Department of Education and advocacy work through state and federal government may also further this aim.

Estimated Cost Summary:

Total Estimated Capital Cost	Total Life Cycle Cost exposure (City, per annum)
\$3,200,000	\$152,812
Current Election Commitments	Club costs per annum*
\$1,260,000	\$19,750
Estimated Capital Cost (Capital less commitments)	
\$1,940,000	

* Cost per club varies based on infrastructure type and is attributed to utility costs.

Club	Support Needed	Capital Funding Estimate	Funding Source	Ongoing Financial Impact (per annum)
Attadale Netball Club	Nil.	Nil.	N/A	Nil.
Bateman Netball Club	Nil.	Nil.	N/A	Nil.
Kardinya Netball Club	Recommendation 3: Replace the current sea container at Morris Buzacott Reserve with a cost-effective solution in line with the benchmark identified in recommendation 1 and the	\$900,000	Election Commitment (WA Labor) - \$900,000 2025/2026 (Proposed)	Building (80 years) - Depreciation, \$11,250 - Utilities, \$8,000 (\$3,000 club, \$5,000 City (Public UAT)) - Maintenance \$7,650 - Cleaning \$2,500 (public UAT)





	needs of existing and future club users.			Total: \$29,400
Leeming Netball Club	Recommendation 5: Resurface Peter Ellis Park court infrastructure and provide access to club supporting facilities in-line with the benchmark established in recommendation 1.	\$1,400,000 - \$1,200,000 (change rooms and storage). - \$200,000 (court refurbishment).	LTFP, 2025/26 (Proposed) LTFP, 2025/26 (Proposed) \$60,000 election commitment (WA Liberal) (courts)	Internal refurbishment (20 years) - Depreciation, \$15,000 - Utilities, \$20,000 (\$1,000 club) - Maintenance, \$12,000 - Cleaning, \$15,000 Total: \$54,000 Courts resurface (7 years) - Depreciation, \$17,100 - Maintenance, \$2,000 Total: \$19,100
Melville Lakers Netball Club	Recommendation 6: Undertake negotiations with Melville Senior High School to secure tenure for Melville Lakers Netball Club on site, with consideration to; a) Investment in LED court floodlighting and dedicated netball storage. b) Continued access to toilets adjacent to the outdoor netball courts. c) Access to the indoor sports centre (currently under development).	\$300,000 - \$225,000 (lights) - \$75,000 (storage)	LTFP – proposal to be developed through Active Reserve Infrastructure Strategy review.	Floodlights (20 years) - Depreciation, \$11,250 - Utilities, \$5,000 (Club) - Maintenance, \$4500 (School) Total: \$20,750 Storage (40 years) - Depreciation, \$1,875 - Utilities, \$1,000 (Club) - Maintenance, \$750 (School) - Cleaning, \$0, in-kind, club. Total: \$3625





Palmyra Rebels Netball Club	Nil.	Nil.	N/A	Nil.
St Christophers Netball Club	Nil (non-financial recommendation).	Nil.	N/A	Nil.
Tingara Netball Club	<p>Recommendation 2: To meet the needs of Tingara Netball Club, undertake negotiations with Brentwood Primary School to:</p> <ul style="list-style-type: none"> a. Undertake negotiations with the Department of Education and Brentwood Primary School to secure tenure at the school site, b. Fund LED floodlighting for all 3 courts located at the school, c. Provide an undercover area in-line with the benchmark established in recommendation 1, d. Facilitate regular access, through bookings, to the indoor court at Blue Gum Community Centre (following the 	<p>\$300,000</p> <ul style="list-style-type: none"> - \$225,000 (lights) - \$75,000 (undercover area) 	<p>Election Commitment (WA Labor) \$300,000, 2025/2026 (proposed)</p>	<p>Floodlights (20 years)</p> <ul style="list-style-type: none"> - Depreciation, \$11,250 - Utilities, \$5,000 (Club) - Maintenance, \$4500 (School) <p>Total: \$20,750</p> <p>Undercover area (20 years)</p> <ul style="list-style-type: none"> - Depreciation, \$3,750 - Utilities, \$500 (Club) - Maintenance, \$750 (School) <p>Total: \$5,000</p>





	completed refurbishment of the centre).			
Winthrop Netball Club	Nil (non-financial recommendation)	Nil.	N/A	Nil.
All Clubs and Community	<p>Recommendation 8: Resurface the Marmion Reserve courts into multi-use games courts with netball provision for club and general community access, replacing the surrounding fencing and introducing LED floodlighting to a training standard. Investigate suitability of a third court on site should the need emerge. To be considered in the Active Reserve Infrastructure Strategy review.</p>	<p>\$300,000 - \$150,000 renewal of existing (resurface, \$50k, lights \$75k, fence \$25k)</p> <p>- \$150,000 for additional new court (\$100k) and lighting (\$50k)</p>	<p>LTFP - proposal to be developed through Active Reserve Infrastructure Strategy review.</p> <p>Grant funding applications likely.</p> <p>LTFP - proposal to be developed through Active Reserve Infrastructure Strategy review.</p> <p>Grant funding applications likely.</p>	<p>Courts resurface (7 years) - Depreciation, \$7,125 - Maintenance, \$500 Total: \$7625</p> <p>Lighting refurbishment (20 years) -Depreciation, \$3,750 -Utilities, \$2,500 (Club) -Maintenance, \$1,500 Total: \$7,750</p> <p>Fence (20 years) -Depreciation, \$1,250 -Maintenance, \$500 Total: \$1,750</p> <p>New Court base (20 years) -Depreciation, \$3,750 Total: \$3,750</p> <p>New Court surface (7 years) -Depreciation, \$3,562 -Maintenance, \$250 Total: \$3,812</p>





				<p>New Court lights (20 years) -Depreciation, \$2,500 -Utilities, \$1,750 (Club) -Maintenance, \$1,000 Total: \$5,250</p>
--	--	--	--	---





Moreau Mews Town Square

CORNER MOREAU MEWS AND KISHORN RD, MT PLEASANT

CANNING BRIDGE ACTIVITY CENTRE
MOREAU MEWS TOWN SQUARE



City of
Melville





FOR INDICATIVE USE ONLY

CANNING BRIDGE ACTIVITY CENTRE
MOREAU MEWS TOWN SQUARE



City of
Melville



What you asked for: Landscape Elements



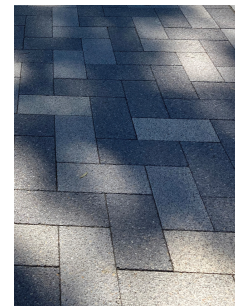
TOILET



COMMUNITY & EVENT SPACE



SHADE TREES



WATER-SENSITIVE URBAN DESIGN

SEATING

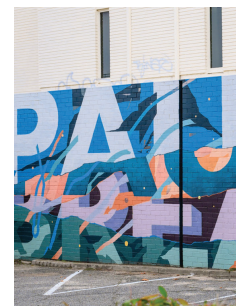
PATHS/ACCESSIBILITY



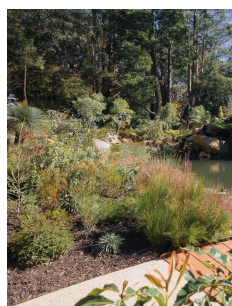
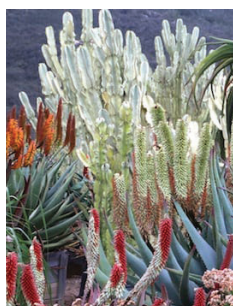
OPEN TURF



PLAYSPACE



PUBLIC ART



GARDENS & PLANTERS



BIKE PARKING



DRINKING FOUNTAIN

LANDSCAPE DESIGN ELEMENTS
MOREAU MEWS TOWN SQUARE



City of
Melville



What you asked for: A multi-functional Space



MULTI-FUNCTIONAL SPACES
MOREAU MEWS TOWN SQUARE



City of
Melville



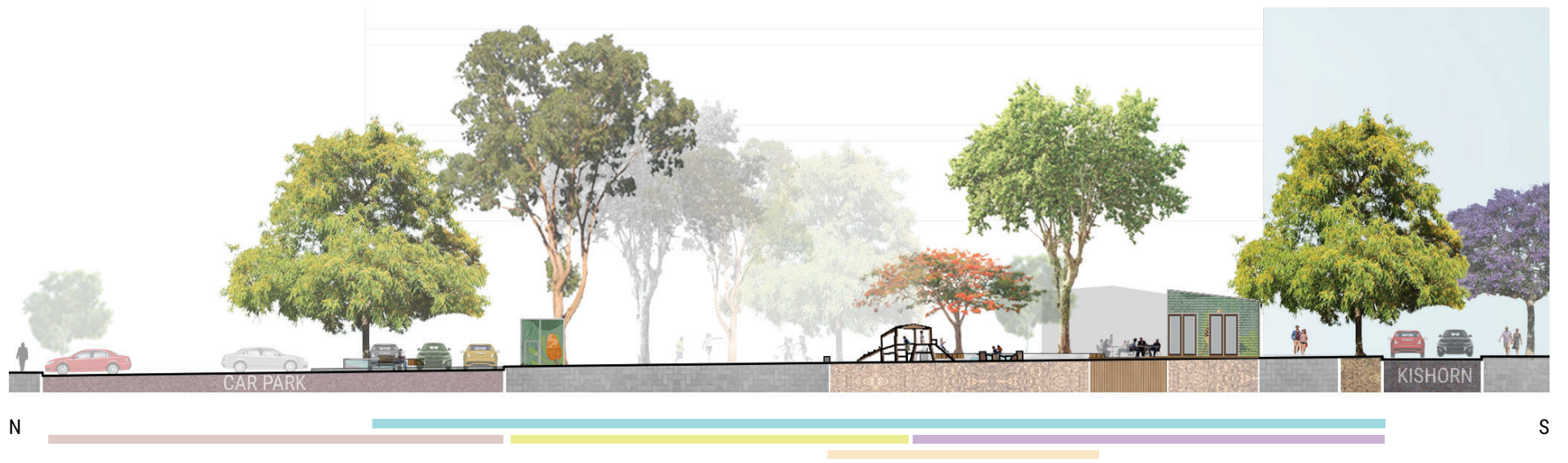


CONCEPT_1
MOREAU MEWS TOWN SQUARE

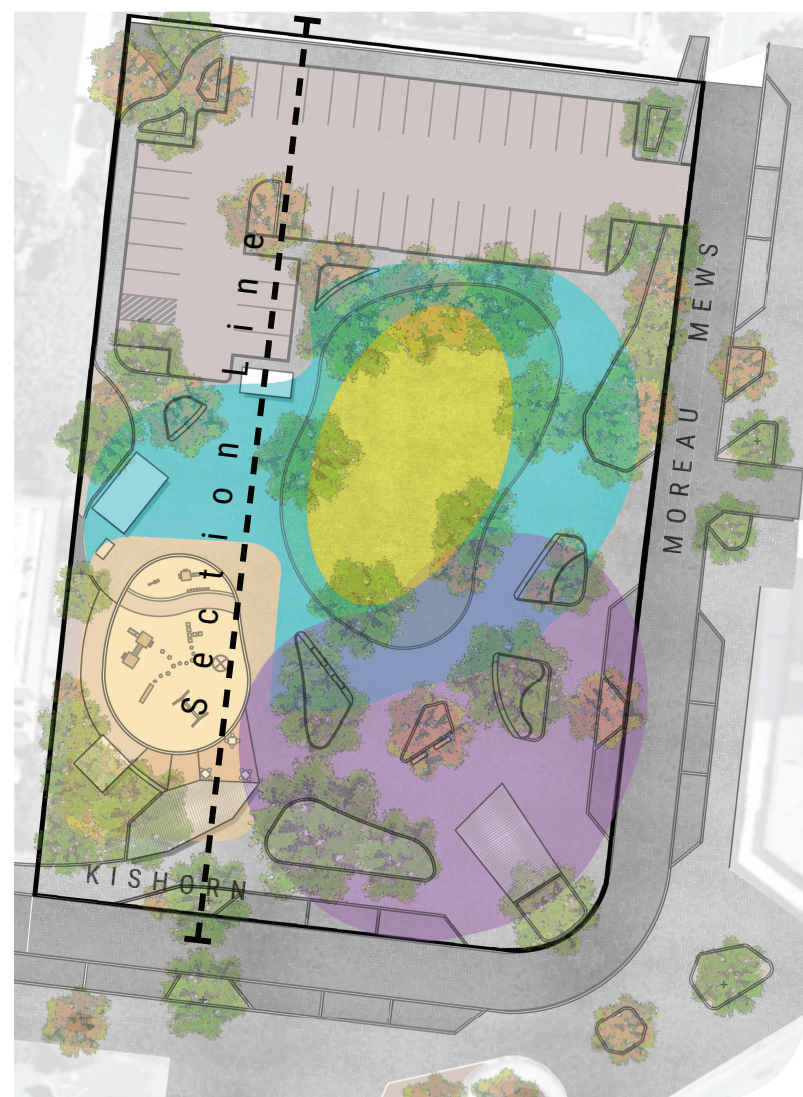


City of
Melville





- Civic: Trees, paving, seating for community/events
- Gardens: Trees, plants, grass, paths, seats
- Activity Space: Playground, skate/scooter, hardcourt
- Recreation: Open grass for physical activities



CONCEPT_1
MOREAU MEWS TOWN SQUARE



City of
Melville





CONCEPT_2
MOREAU MEWS TOWN SQUARE

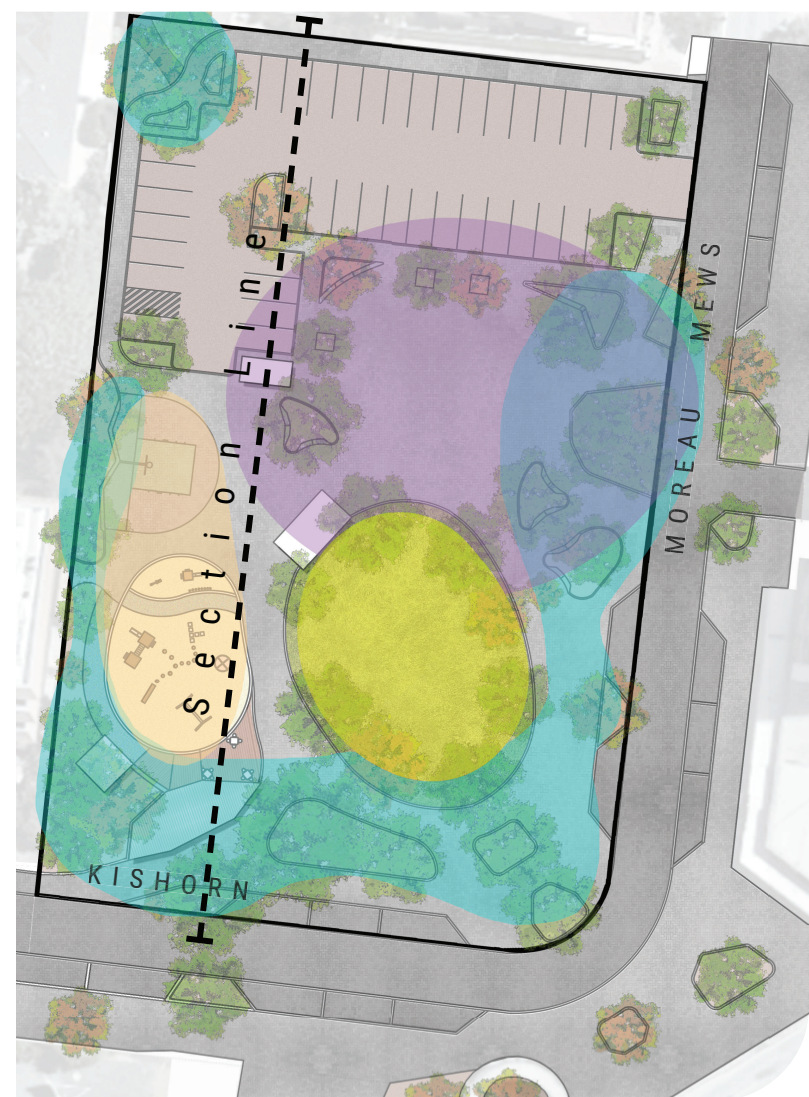


City of
Melville





- Civic: Trees, paving, seating for community/events
- Gardens: Trees, plants, grass, paths, seats
- Activity Space: Playground, skate/scooter, hardcourt
- Recreation: Open grass for physical activities



CONCEPT_2
MOREAU MEWS TOWN SQUARE



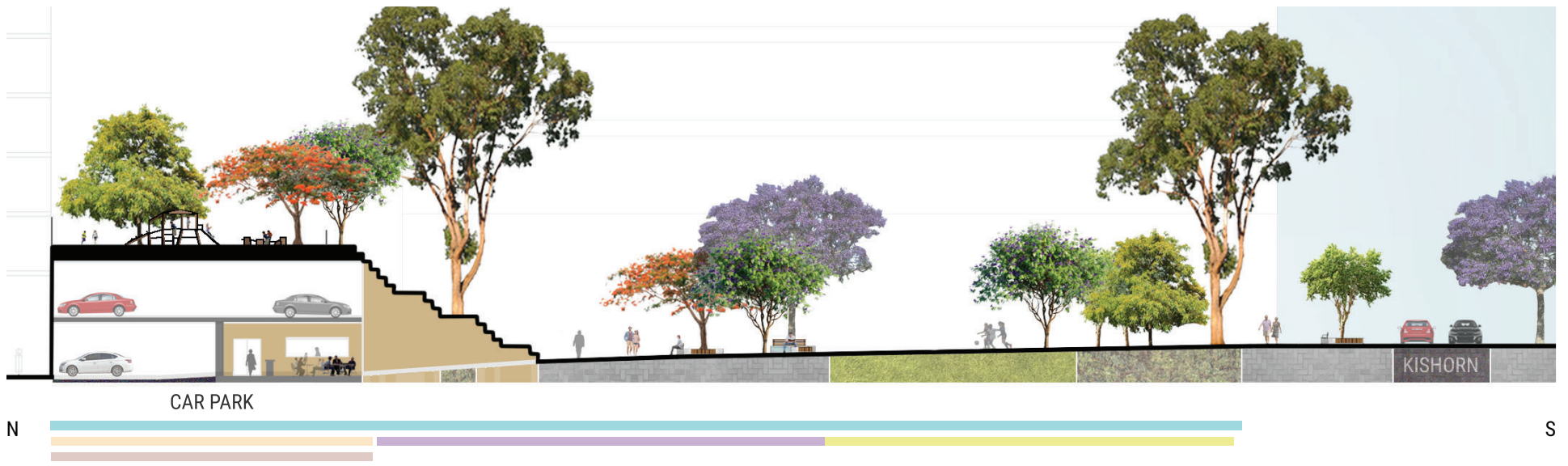


CONCEPT_3
MOREAU MEWS TOWN SQUARE

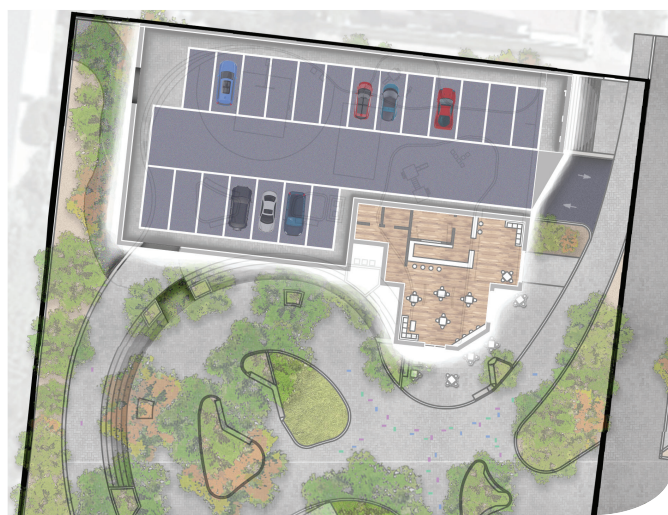


City of
Melville

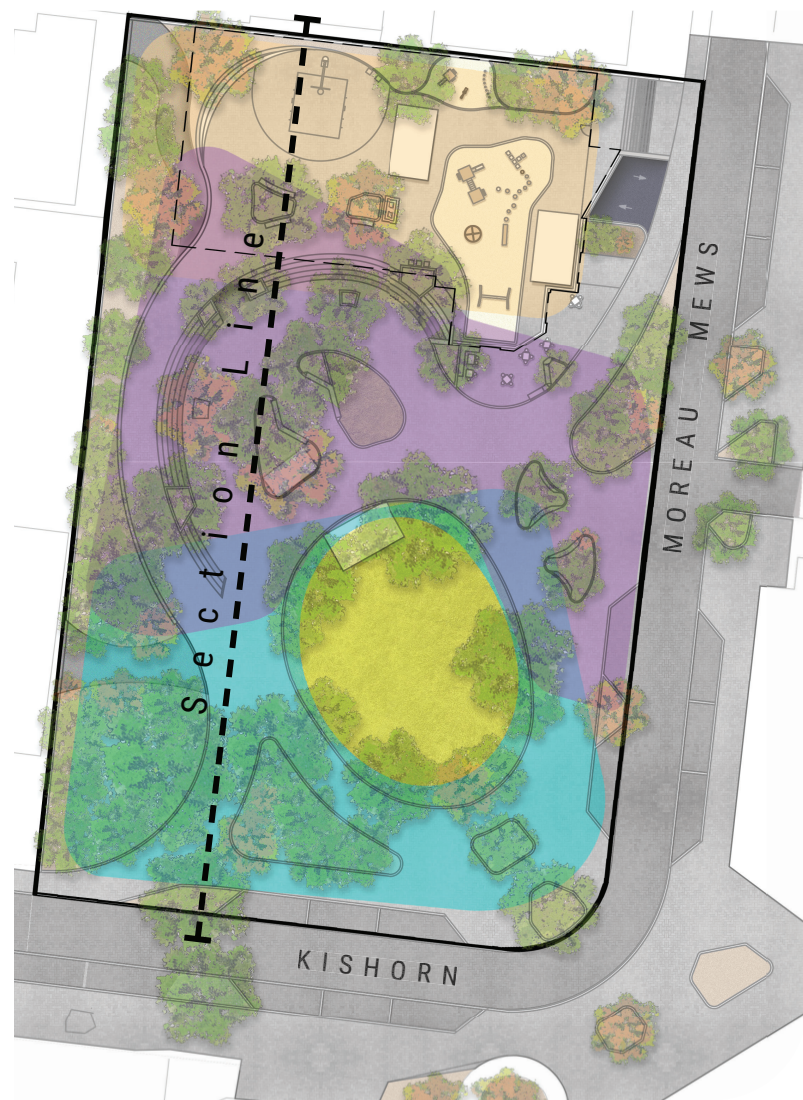




- Civic: Trees, paving, seating for community/events
- Gardens: Trees, plants, grass, paths, seats
- Activity Space: Playground, skate/scooter, hardcourt
- Recreation: Open grass for physical activities



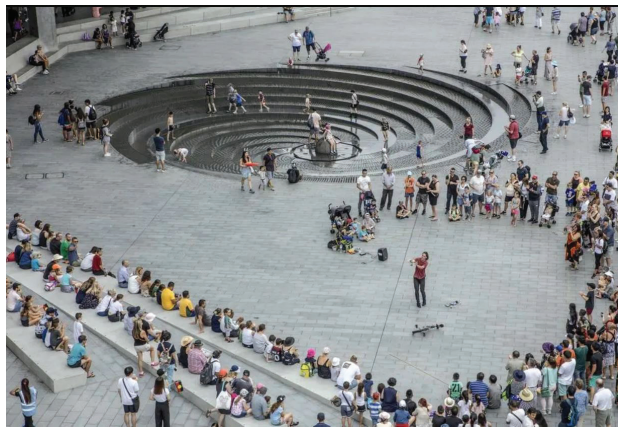
Underground Car Park & Cafe/Community Space



CONCEPT_3
MOREAU MEWS TOWN SQUARE



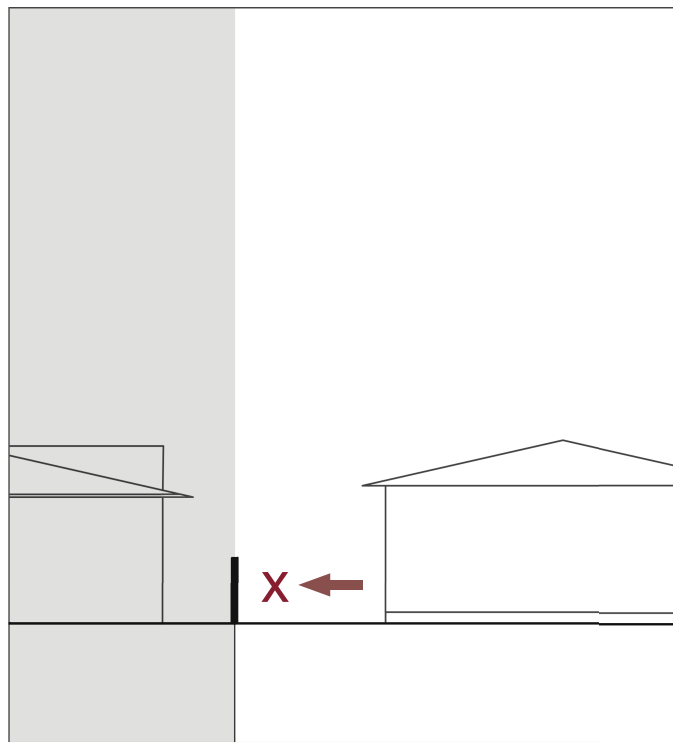
Something Iconic...



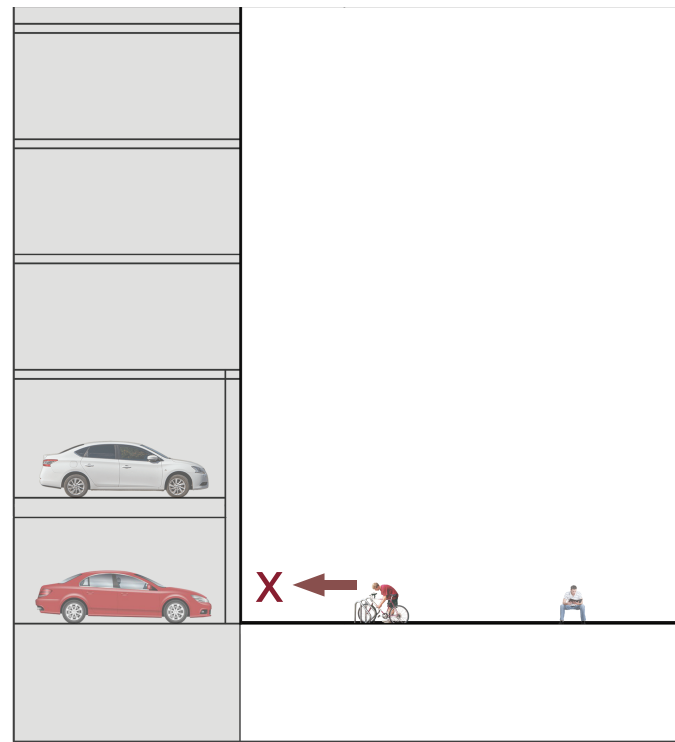
ICONIC EXAMPLES
MOREAU MEWS TOWN SQUARE



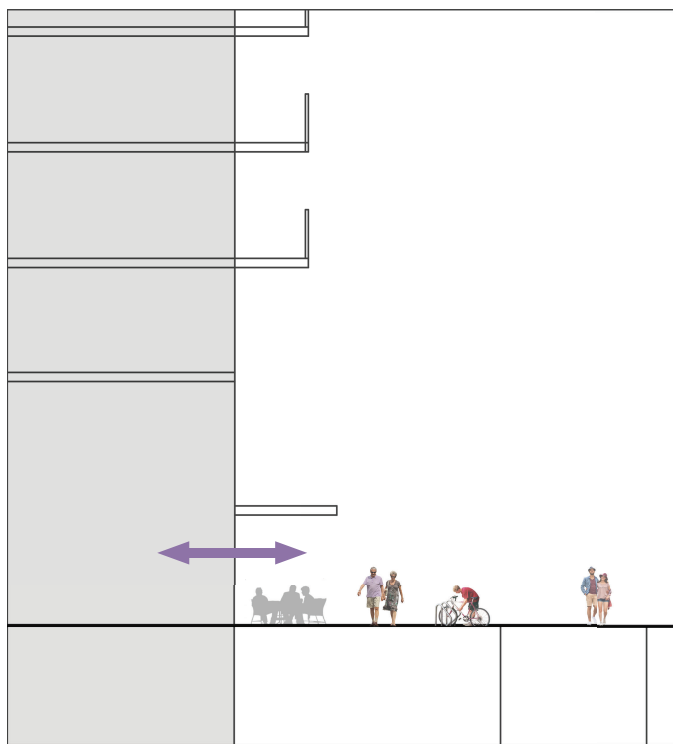
INTERFACING BETWEEN POS AND SURROUNDING PROPERTIES



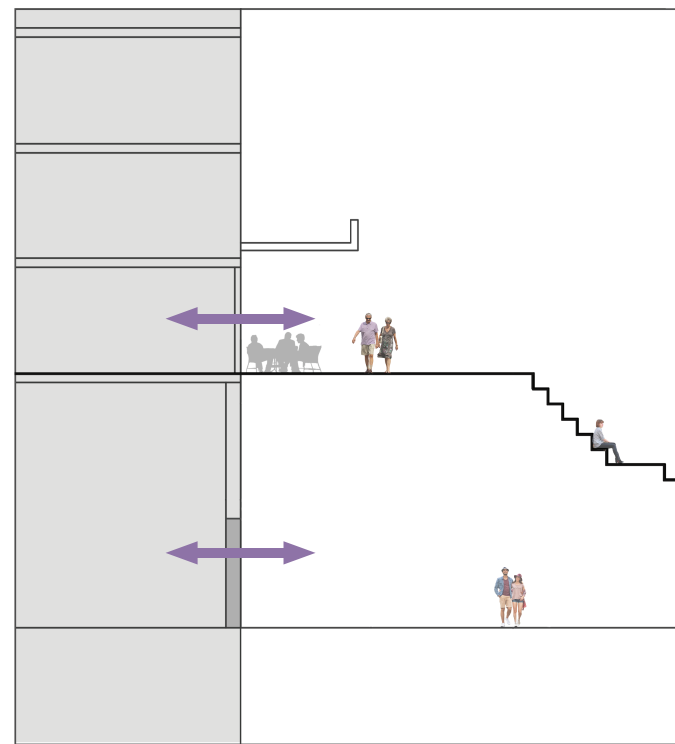
Boundary Fence - No interfacing



Building Wall - No interfacing



Ground-level interfacing



Multi-level interfacing

INTERFACING EXAMPLES
MOREAU MEWS TOWN SQUARE



CITY OF MELVILLE OUTCOMES

Concept Design:



Engagement:



RESPONDING TO COMMUNITY FEEDBACK

WHAT WAS ASKED FOR:

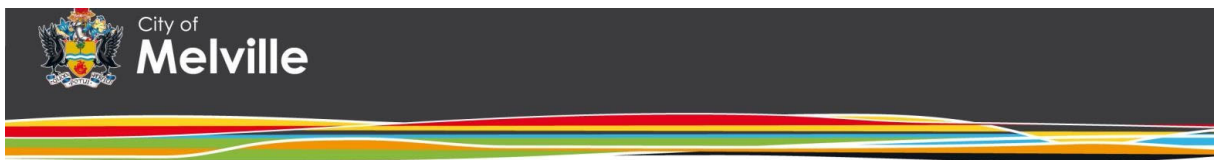
CORRESPONDING OUTCOMES

SCORE OUT OF 3

	HSI	C&G	SCD	V&B	Concept 1	Concept 2	Concept 3
Multi-functional space	✓		✓	✓	✓✓	✓✓	✓✓✓
Activities for all age groups	✓				✓	✓	✓✓✓
Social gathering/community space	✓				✓	✓	✓✓✓
Nature and greening		✓			✓✓	✓✓	✓✓✓
Trees/Canopy		✓			✓✓	✓✓	✓✓✓
Accessible - for wheelchairs, bikes, pedestrians	✓				✓✓✓	✓✓✓	✓✓✓
Playspace				✓	✓✓	✓✓	✓✓✓
Recreation/exercise				✓	✓✓	✓✓	✓✓✓
Variety of seating types and spaces				✓	✓✓	✓✓	✓✓✓
Shade structures				✓	✓✓	✓	✓✓✓
Sustainable materials		✓			✓	✓✓	✓✓
Sustainable water management		✓			✓	✓✓	✓✓✓
Aesthetics and cohesion				✓	✓✓	✓✓	✓✓✓
Cafe/commercial use				✓	✓	✓✓	✓✓✓
Performance/entertainment space	✓			✓	✓✓	✓✓	✓✓✓

OUTCOMES REACHED





Short-Term Rental Accommodation

[This document outlines the assessment criteria \(locational and operational\) for short-term rental accommodation in the City of Melville.](#)

[If you are searching for general information in relation to planning requirements, please refer to the Planning Services page of ~~the~~ our website <https://www.melvillecity.com.au/> or alternatively you can speak to one of our planning officers either on the phone, 9364 0666 or in person at 10 Almondbury Road, Booragoon during business hours, 8.30am – 5:00pm Monday to Friday.](#)

Policy Type: Local Planning Policy Policy Owner: Director Urban Planning	Policy No. LPP 1.21 Last Review Date: TBDNA
---	--

Citation

[This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development \(Local Planning Schemes\) Regulations 2015* \(Regulations\) and the City of Melville Local Planning Scheme No. 6 \(LPS No.6\). This Local Planning Policy may be cited as Local Planning Policy No. 1.21 – Short Term Rental Accommodation \(LPP1.21\).](#)

Policy Objectives

[The objectives of this policy are as follows:](#)

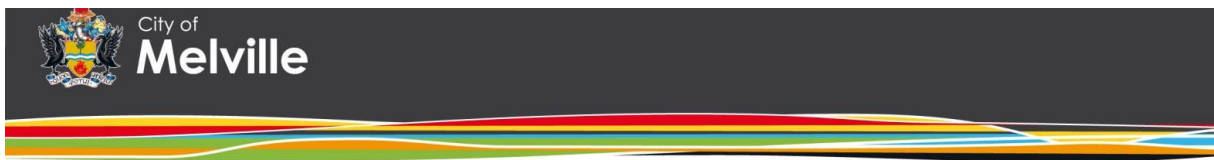
- ~~To establish a clear framework for the identification, assessment, and determination of applications for short term rental accommodation.~~
- ~~To ensure that short-term rental accommodation is appropriately located and managed so as to protect the amenity of residential areas or nearby residents. To ensure appropriate location and management of short term accommodation that protects the amenity of residential areas or nearby residents.~~

Policy Scope

This policy applies to all ~~short term~~ short-term rental accommodation land uses which are not exempt from requiring development approval throughout the City including Activity Centres that do not reference Short Term Rental Accommodation as a use, but not including land uses such as Bed and Breakfast, Serviced Apartments and Tourist Accommodation that are defined elsewhere in the City's planning framework.

[Through the *Planning and Development \(Local Planning Schemes\) Amendment \(Short-Term Rental Accommodation\) Regulations 2024*, the State Government introduced a suite of planning reforms](#)

[Uncontrolled Document When Printed - This Version: 28/05/2021 9:40 AM Page 1 of 6 Please refer to the City of Melville website or BMS for the latest version \(Public\) \(Internal\)](#)



which updated the approvals process for a variety of Short-Term rental accommodation land use activities. In accordance with these amendments, development approval is not required for hosted short-term rental accommodation, nor is development approval required for unhosted short-term rental accommodation which meets the following criteria-where the dwelling ismeets the following criteria:

- i) Wholly or partly in the metropolitan region; and
- ii) Registered under the *Short-Term Rental Accommodation Act 2024* Part 3; and
- iii) Used as unhosted short-term rental accommodation for no more than 90 nights in a relevant 12-month period; and
- iv) Not located in a zone in relation to which the use of a dwelling as unhosted short-term rental accommodation is a class 'X' use or a use that is not consistent with the objectives of that zone.

The requirement to register short-term rental accommodation activities has been created by the State Government. ~~Enquiries can be directed (to the Department of Energy, Mines, Industry Regulation and Safety).~~

Where a Short-Term Rental Accommodation use is not exempt under the Regulations, development approval from the Local Government City is required, with this policy setting out the City's process and the matters taken into account in ~~for the assessment ad determination of a development application and the matters taken into account in determining such applications.~~

Definitions / Abbreviations Used in Policy

~~Bed and breakfast accommodation (LPS6 definition)~~

~~Means a dwelling, used by a resident of the dwelling, to provide accommodation for persons away from their normal place of residence on a short term commercial basis and includes the provision of breakfast.~~

~~Hosted Accommodation (draft Planning and Development (Local Planning Schemes) Regulations definition)~~

~~Means a portion of a dwelling or entire ancillary dwelling used to provide short term accommodation with a permanent live in host (owner/occupier/manager) but does not include a bed and breakfast or caravan park or serviced apartment.~~

~~Holiday Accommodation (draft Planning and Development (Local Planning Schemes) Regulations definition)~~

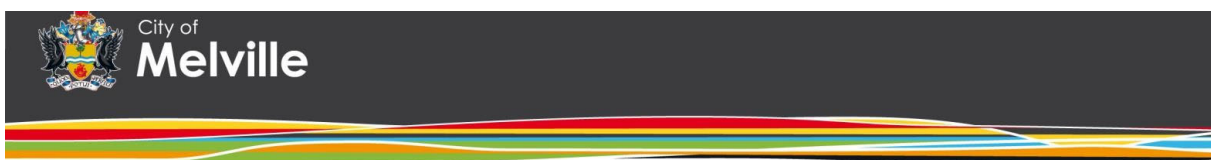
~~Means 1 or more grouped dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot, but does not include hosted accommodation~~

~~Holiday Apartment (draft Planning and Development (Local Planning Schemes) Regulations definition)~~

~~Means a multiple dwelling that is used to provide short term accommodation.~~

(Public)

(Internal)



Holiday House (Planning and Development (Local Planning Schemes) Regulations definition)
 Means a single dwelling on one lot used to provide short term accommodation but does not include a bed and breakfast.

LPS6 City of Melville Local Planning Scheme No. 6

Regulations Planning and Development (Local Planning Schemes) Regulations 2015

~~Uncontrolled Document When Printed - This Version: 28/05/2021 9:40 AM - Page 1 of 6 Please refer to the City of Melville website or BMS for the latest version.~~

R-Codes ~~State Planning Policy 7.3~~ Residential Design Codes Volume 1 and Residential Design Codes Volume 2 - Apartments

Regulations Definitions

- Amenity
- Short-Term Rental Accommodation
- Short-Term Rental Arrangement

LPS6 Definitions Serviced Apartment (LPS6 definition)

- Hotel
- Hosted Accommodation
- Un-hosted Accommodation
- ~~Tourist and Visitor Accommodation Means a group of units or apartments providing~~
- _____

~~R-(a) Self-contained short stay accommodation for guests; and (b) Any associated reception or recreation facilities.~~

~~Short Term Accommodations (LPS6 general terms definition)~~

~~Means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than three months in any twelve month period.~~

~~Tourist Accommodation (Canning Bridge Activity Centre Plan definition)~~

~~Means any land or building used for human habitation on a temporary basis with ancillary amenities such as café / restaurant, laundry and cleaning services. The term includes motel and serviced apartment and the like, but does not include Short Term Accommodations (LPS6 general terms definition)~~

~~Means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than three months in any twelve month period.~~

~~Tourist Accommodation (Canning Bridge Activity Centre Plan definition)~~

~~Means any land or building used for human habitation on a temporary basis with ancillary amenities such as café / restaurant, laundry and include hotel, residential building or bed and breakfast accommodation.~~

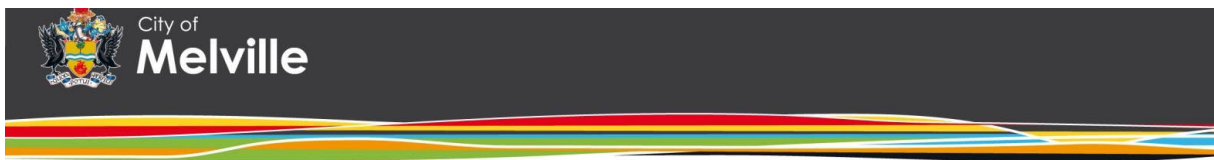
Residential Building (R-Code Definitions)

- Ancillary Dwelling
- Dwelling
- Grouped Dwelling
- Multiple Dwelling
- Residential Building
- Single House

Uncontrolled Document When Printed - This Version: 28/05/2021 9:40 AM

Page 3 of 9

Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.



- Small Dwelling

A building or portion of a building, together with rooms and outbuildings separate from such building but incidental thereto; such building being uses or intended, adapted or designed to be used for the purpose of human habitation:

- Temporarily by two or more persons; or
- Permanently by seven or more persons, who do not comprise a single family, but does not include a hospital or sanatorium, a prison, a hotel, a motel or a residential school.

Policy Statement

1 General

~~1.1 This Policy establishes that the activities defined as holiday house, holiday accommodation, holiday apartment and hosted accommodation are land uses distinct to standard residential accommodation and accordingly require development approval.~~

~~1.2 The City is progressing amendments to the local planning framework to establish a separate use classes and associated land use permissibility for short term accommodation. In the interim, short term short-term accommodation is to be considered as a use not listed under Local Planning Scheme 6 or the applicable Activity Centre Plan. During this interim period, as a use not listed, short term accommodation activities will require planning approval and will be assessed against the local planning framework, including this policy.~~

1.3 — Assessment of development planning applications for short term rental accommodation uses activities, shall are to have regard to the objectives, performance criteria and standards identified in this policy. Assessment will note that the range of different types and characteristics of short term short-term rental accommodation uses is likely to vary the level of potential impact related to the

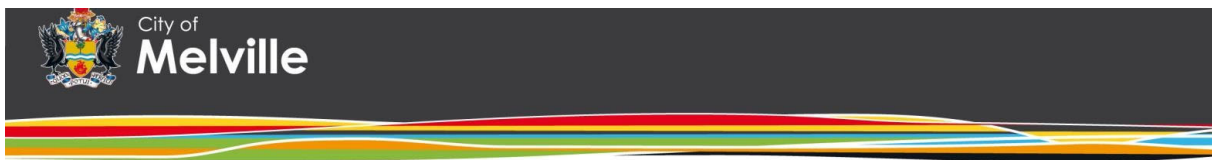
~~Uncontrolled Document When Printed – This Version: 28/05/2021 9:40 AM — Page 2 of 6
Please refer to the City of Melville website — or BMS — for the latest version.~~

~~use. Smaller hosted short term short-term accommodation uses, for example, are likely to result in lesser impacts in comparison to a larger un-hosted uses. Where an accumulation of short term short-term rental accommodation uses in a particular locality, site or building are likely to generate potential for additional adverse amenity impacts, the un-hosted use may will not be supported by the City.~~

2 Site Characteristics

2.1 Residential zone (including Residential Areas designated in Activity Centre Plans)

(Public) (Internal)



The Residential Zone includes the objective to “provide for a range of nonresidential non residential uses, which are compatible with and complementary to residential development...”. The City’s policy position is that ~~short stay accommodations~~ short-term rental accommodation uses are (in particular, holiday apartments) is generally not supported in most Residential areas-zones. However, some locations and dwelling types will be better suited to short term rental accommodation in terms of being compatible and complementary. Where a Short-Term Rental Accommodation – holiday house, holiday accommodation, holiday apartment and/or hosted accommodation uses is/are proposed within the Residential zone (and it requires development approval), the following will be taken into account in the assessment of the suitability of the location:

Preferred Property Characteristics

- (a) Location within 200 metres of mixed use zones and activity centres or within 400m of a hospital or tertiary education institution;
- (b) Well served by footpaths, dual access paths and high-frequency public transport;
- (c) Located on Local Distributor or District Distributor Roads; and
- (d) The immediate location (as per (a) above) is undersupplied by STRA.

Undesirable Property Characteristics

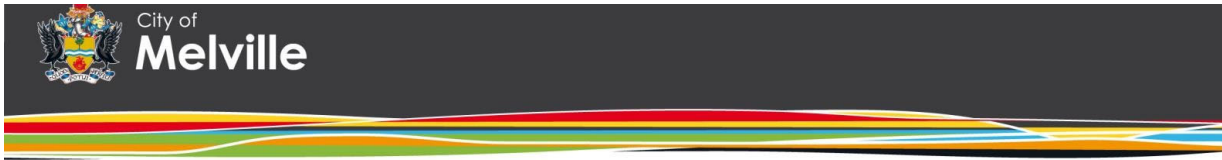
- (a) Properties located within cul-de-sacs;
- (b) Properties located on battle-axe style rear lots; or
- (c) Properties comprising grouped or multiple dwelling developments with shared access arrangements without the permission/consent of other strata owners.

Preferred Operational Characteristics

- (a) Minimum stay of two nights;
- (b) No more than six guests; and
- (c) Identified management/contact person in operational management plan being resident within same suburb as the STRA.

Preferred Property Characteristics

- ~~(a) Location within, abutting or opposite to mixed use zones and activity centres.~~



Well served by footpaths, dual access paths and public transport.
 (b) (c) ~~Located on Local Distributor and District Distributor Roads.~~

Undesirable Property Characteristics

- (a) ~~Properties located within cul-de-sacs.~~
- (b) ~~Properties located on battle-axe style rear lots.~~
- (c) ~~Properties comprising grouped or multiple dwelling developments with shared access arrangements without the permission/consent of other strata owners.~~

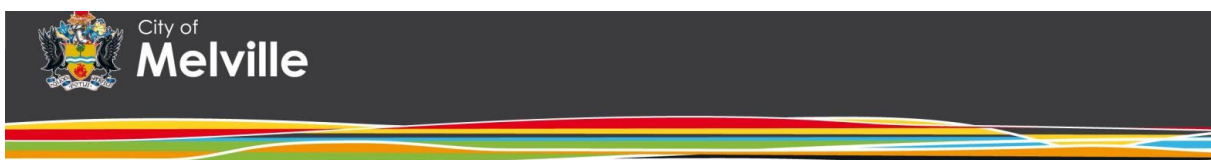
2.2 ~~Other zones~~ *Locations*

Mixed use zones and the ~~mixed-use non-residential zones of activity centres~~ *mixed-use areas within Centre Zones* are preferred for short term *rental accommodation uses*. ~~Similar commercial residential uses are permissible in these locations.~~ These locations are likely to have less impact on residential amenity and provide good access to services such as shopping centres, ~~workplaces~~ *workplaces*, and public transport. ~~In these locations applications for short term accommodation will still be subject to planning assessment of potential impacts.~~

~~3~~ *Number of Persons*

3.1 ~~No more than 6 people/guests may stay at an individual dwelling/unit associated with a holiday house, holiday accommodation, holiday apartment and/or hosted accommodation use~~ *Where approval for more than six guests is proposed, approval for the change of use of the residence to a Residential Building will be required.*

(Public) (Internal)



34 Car Parking

43.1 On-site parking is to be provided in accordance with the relevant standards of the Residential Design Codes, applicable Local Planning Policy or Activity Centre Plan, or other applicable legislation including disability parking provisions parking for people with disabilities. Required parking is to be provided, maintained and available on site with users of the short-term short-term rental accommodation not reliant on verge or street parking. The requirement to use on-site parking is to be required as a part of the terms of an approved operational management plan, and must be required by the terms of an approved management plan and the short stay accommodation agreement to only use on-site parking.

3.2 Car parking provided for the short-term rental accommodation use is to be within area of exclusive use of the unit if within a strata development.

45 Signage

45.1 In Residential Zones, no on-site signage is permitted in association with the short-term short-term rental accommodation use. A discrete sign less than A4 sign may be permitted near the entry of the dwelling however for strata properties, this signage must be approved by the strata body/other owners.

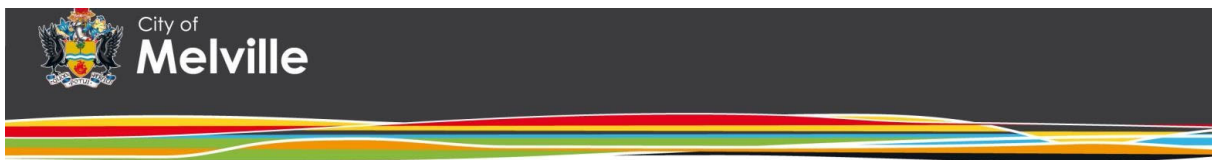
4.2 Signage in other zones may be permitted based on the scale of the short-term rental accommodation, however there is generally presumption against signage unless necessary to direct persons to the correct dwelling/unit. The signage is to comply with the objectives of the City's relevant Local Planning Policy.

65 Operational Site Management Plan

56.1 An operational management plan is generally required to be submitted at the time of lodging a development application for short-term rental accommodation use, holiday house, holiday accommodation, holiday apartment and/or hosted accommodation. The requirement for the operation of the use in accordance with the management plan will be included as a condition of any development approval issued.

5.2 The management plan is to include, but not be limited to the following matters:

- i. a code of conduct detailing the expected behaviour and obligations of guests. The code of conduct shall be displayed in a prominent position within the premises; premises.
- ii. management of complaints, in the form of a Complaints Management Procedure (which must include the provision of the short-term rental accommodation owners/managing agents contact telephone number for adjoining neighbours);



- iii. control of anti-social behaviour and the potential conflict between guests and permanent residents of the area, detailing the expected behaviour of guests and control of noise;
- iv. details regarding guest check-in and check-out procedures;
- ~~iv.v.~~ v. management of car parking;
- vi. details regarding waste management which must include specifying the expectations on guests with regard to general rubbish and bin collection (if applicable);
- vii. compliance with Strata By-Laws (if applicable) in the form of a Statement of Compliance.

5.3 The use is required to operate in accordance with the operational management plan with condition to be included as a condition of any development approval issued.

67. Public Consultation

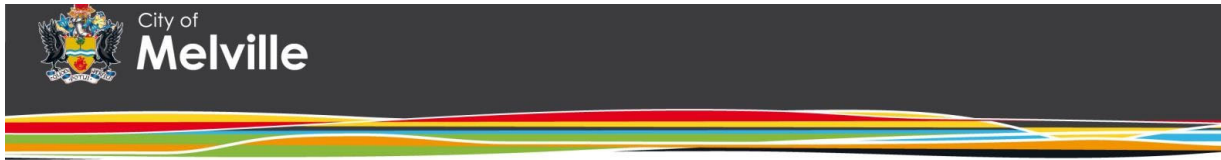
~~76.1~~ For proposals where the provisions of the 'Residential' zone apply, development applications for short term accommodation, or applications where the existing use is proposed to be intensified, Proposals will be advertised for public comment in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 and the City's Local Planning Policy 1.1 – Planning Processes and Decision Making for a minimum period of 14 days by way of letters to adjoining and nearby landowners (or longer with the owners' consent by way of letters to the adjacent landowners).

~~67.2~~ Where an application involves short term rental accommodation land uses ~~holiday house, holiday accommodation, holiday apartment and/or hosted accommodation~~ in a strata title arrangement, the strata body will be consulted. Prior to submission, applicants are required to demonstrate that the operation of ~~short term~~ short-term rental accommodation is compliant with regulations governing ownership of the property i.e. provisions of the Strata Titles Act 1985 and associated by-laws and/or management orders. This may require a copy of the strata by-laws being provided and ideally also the strata body's consent (otherwise the strata body or all other strata owners will be consulted by the City).

87 Temporary Approval

~~87.1~~ Where necessary to allow ongoing monitoring of the impacts of ~~short term~~ short-term rental accommodation, the approval period may be limited in accordance with Clause 72 of Schedule 2 of the Regulations. This is likely to be applied in circumstances where discretion has been applied in the decision to enable monitoring of the use prior to any future on-going approval.

9 Compliance With Other Legislation



~~9.1 Short term accommodation proposals may trigger compliance requirements in addition to planning approval under other legislation such as the Health Act 1911 and the National Construction Code. Applicants are advised to familiarise themselves with any additional requirements and to ensure compliance. Any granting of planning approval does not remove the need to seek other statutory approvals, nor does it imply that these consents will be forthcoming.~~

~~(For Example, where applicable, short term accommodation in a multi-level apartment complex must comply with Class 3 building specifications of the Australian National Construction Code and Australian/NZ Standard 2890.6 for parking for people with disabilities and Fire safety requirements)~~

References that may be applicable to this Policy

Legislative Requirements:	Planning and Development Act 2005 Health Act 1911 Planning and Development (Local Planning Schemes) Regulations 2015 Australian National Construction Code Australian/NZ Standard 2890.6 for parking for people with disabilities and Fire safety requirements Building Act 2011 Building Regulations 2012
Procedure, Process Maps, Work Instructions:	Planning Application Directorate Procedure
Other Plans, Frameworks, Documents Applicable to Policy:	Local Planning Scheme No. 6 State Planning Policy 7.3 Residential Design Codes Volume 1 and Residential Design Codes Volume 2 (- Apartments) Local Planning Policy 1.6 – Parking and Access
Delegated Authority No:	DA – 020: Planning and Related matters

ORIGIN/AUTHORITY Adopted By Council 18 May 2021

Item No. P21/3898

Reviews [<TBC>](#)