



Crossover Policy

Policy Type: Council Policy Policy Owner: Manager Engineering	Policy No. CP- 110 Last Review Date: 21 July 2026
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Policy Objectives

To provide guidance and direction to the City in the provision, renewal, and maintenance of crossovers.

Policy Scope

This policy sets out responsibilities for the construction, renewal, and maintenance of crossovers in the City and how costs are allocated for crossovers.

Policy Statement

The City is committed to ensuring that crossovers are safe and functional.

Crossover construction, renewal and maintenance shall be in accordance with the City's Crossover Guidelines and Specifications where practical. Where it is not practical, the City may approve a non-standard crossover. Where this occurs, the City shall document its reasons.

Construction

- Construction or modification of crossovers shall not commence until written approval is granted by the City's Environment and Infrastructure Directorate.
- Costs for construction of the first vehicle crossing to properties shall be as set out in the Local Government (Uniform Local Provisions) Regulations 1996, Regulation 15, i.e. one-half cost of standard crossing to be paid by the City and the balance of the cost of the crossing to be paid by the applicant. A standard crossing is a 3-metre-wide concrete crossover installed in accordance with the City's Crossover Guidelines and Specifications.
- The crossover subsidy is only for the first crossover per property and is denoted in the City's Schedule of Fees and Charges. The total cost of construction of a second or any subsequent vehicle crossing shall be borne by the applicant.
- A subsidy for residential crossovers will be applicable when upgrading crossovers from bitumen to concrete; subject to it being the first crossover upgraded and that it is constructed to the City's specification.



Maintenance and Removal

- Crossover renewal and maintenance is the responsibility of the property owner.
- The visual and physical continuity of any new and/or existing path shall be maintained (or reinstated) through the crossover as per the City's Guidelines and Specifications for Crossovers.
- If a crossover is redundant, it shall be removed at the owner's cost.
- The compliance of crossovers shall be determined by the crossover policy in place at the time of construction.

References that may be applicable to this Policy

Legislative Requirements:	Local Government (Uniform Local Provisions) Regulations 1996
Procedures, Process Maps, Work Instructions:	City of Melville Crossover Guidelines and Specifications
Other Plans, Frameworks, Documents Applicable to Policy:	Austroads Guide to Road Design Part 6A: Paths for Walking and Cycling (AGRD06A-17) Austroads Guide to Road Design Road Traffic Code 2000 Climate Action Policy CP-120
Delegated Authority No:	N/A

Reviews

ORIGIN/AUTHORITY		Item No.
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965
Ordinary Meeting of Council	16/07/2024	E24/40
Ordinary Meeting of Council	21/07/2026	E26/103