City of Melville

NOTES
AGENDA BRIEFING FORUM

6:30pm, Tuesday, 13 October 2026

Held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Notes to be confirmed at the next Ordinary Council Meeting
These minutes are hereby confirmed as true and accurate

Presiding Member Date

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Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **E**xcellence - Striving for the best possible outcomes.
- **P**articipation – Involving, collaborating and partnering.
- **I**ntegrity - Acting with honesty, openness and with good intent.
- **C**aring – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.

				
Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	**Clean and Green**	**Sustainable and Connected Development**	**Vibrant and Prosperous**	**Good Governance and Leadership**
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. Request to make a Deputation.

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. Public Question Time.

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm, and invited Cr S Hong to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility, the Audio Recording Advice and the *Privacy and Responsible Information Sharing Act 2024* collection notice.

2 ATTENDANCE AND APOLOGIES

In Attendance

K Mair	Mayor

Councillors	Ward
Cr M Woodall, Depty Mayor	Bull Creek - Leeming Ward
Cr J Spanbroek	Bull Creek - Leeming Ward
Cr C Ross	Applecross - Mount Pleasant Ward
Cr D Lim	Applecross - Mount Pleasant Ward
Cr N Robins	Bateman - Kardinya - Murdoch Ward
Cr S Hong	Bateman - Kardinya - Murdoch Ward
Cr G Barber	Bicton - Attadale - Alfred Cove Ward
Cr G Panayotou	Bicton - Attadale - Alfred Cove Ward
Cr S Green	Central Ward
Cr C Yorke	Central Ward
Cr K Wheatland	Palmyra - Melville - Willagee Ward
Cr M McGoldrick	Palmyra - Melville - Willagee Ward

Officers

Ms G Bowman	Chief Executive Officer
Ms M Pickering	Director Community Development
Mr G Tuffin	Director Corporate Services
Mr J Bird	Acting Director Environment & Infrastructure
Mr P Varelis	Director Planning
Mr M Bridge	Head of Property
Ms R Ellis *(until 7:20pm)*	Manager Communications & Engagement
Ms C Newman	Head of Governance
Ms M Smith Poulton	Lead Governance
Mr J Suda	Business Support Trainee

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External

Mr A Wallis *(until 8:02pm)*	Satterley Property Group

At the commencement of the meeting:

Public Gallery	4

Apologies

Nil

On Approved Leave of Absence

Nil

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3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- CD26/76 Sponsorship Funding Agreement Melville Cockburn Chamber of Commerce

  Ms C Clarke, Ms M Haslam, and Mr C Fortuna on behalf of the Melville Cockburn Chamber of Commerce

Approved Written Submission

Nil.

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

Item 15.1 Notice of Motion – Minimum Lighting Standard (Impartiality Interest)	
Name	Cr M McGoldrick
Nature of interest	Interest under Code of Conduct
Item description	Stay, discuss and vote

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6 PUBLIC QUESTION TIME

At 6:33pm, the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

Nil.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

At 6:34pm, the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

9 CONFIRMATION OF MINUTES

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

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11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

At 6:34pm, the Presiding Member advised the Council that item C26/432 Carawatha Redevelopment Project - Satterley Property Group had been identified as confidential and will be considered behind closed doors.

At 6:34pm, the Presiding Member advised that the following items had been identified as containing confidential attachments and may be discussed behind closed doors:

- C26/434 P262702 - Pre-qualified Panel for Provision of Traffic Management Services
- E26/107 RFT262703 Design & Construction of Kardinya Netball Building

12 PETITIONS

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 20 October 2026.

13 REPORTS

13.1 Reports from Committees

Nil.

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13.2 Reports of the Chief Executive Officer

Items Brought Forward

At 6:36pm, the Presiding Member brought forward item CD26/76 Sponsorship Funding Agreement Melville Cockburn Chamber of Commerce for the convenience of those providing a deputation.

CD26/76 Sponsorship Funding Agreement Melville Cockburn Chamber of Commerce

Deputations

At 6:36pm, Ms C Clarke, Ms M Haslam, and Mr C Fortuna gave a deputation which concluded at 6:47pm. At 7:03pm, Ms Clarke, Ms Haslam and Mr Fortuna returned to the Public Gallery. Deputation – Item CD26/76

Officer Presentation

At 7:04pm, Ms R Ellis, Manager Communications and Engagement and Ms M Pickering, Director Community Development provided an officer presentation which concluded at 7:10pm. At 7:10pm, Ms Ellis and Ms M Pickering responded to questions which concluded at 7:19pm. Officer Presentation – Item CD26/76

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Have we ever housed the MCCC within the City of Melville?

Response 1:

This question was taken on notice and a response will be provided in the Final Agenda for the Ordinary Meeting of Council to be distributed Friday, 16 October 2026.

Question 2:

The figures indicated we've got $60,000 budgeted for the 2026-2027 year. If $50,000 goes to the MCC, that only leaves us with $10,000. How are you going to achieve all of that with that money?

Response 2:

A lot of additional money was heading towards consultants or spending money on work that couldn't be done in-house. When we really looked at the review, it was about utilising things like our e-newsletters, making sure that our website workflows are correctly done, and that it doesn't cost operating money. That work needs to be done in-house and that's where we're directing resources in the next year. It doesn't cost any money, other than human resourcing.

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Question 3:

Will be working to better communicate and liaise with Businesses that are affected by road works?

Response 3:

It's an area that wasn't listed in our communication and engagement approaches in the past but has been included this year. There are certain types of projects in certain areas that massively impact our business community. There are also projects delivered by our partners, like Water Corp and Western Power who are drastically impacted if they take away parking spots from a café for example. It's not really a financial issue, but about putting it into that engagement project at the beginning, making sure that they're considered a key stakeholder and making sure that we're getting out there and just walking the street to make sure that we're talking to the people who are directly infected and offering them solutions, true timelines and someone they can call.

Question 4:

Have they always had the Council make that decision or has it been an administrative decision previously?

Response 4:

The City of Cockburn have always gone to Council every year, so they have that as a standing item.

Question 5:

When is the City of Cockburn making their decision around funding support?

Response 5:

This question was taken on notice and a response will be provided in the Final Agenda for the Ordinary Meeting of Council to be distributed Friday, 16 October 2026.

Question 6:

How would a reduction in the term from two years to one impact the MCCC moving forward?

Response 6:

If we've only got a shortened period, we can't really test everything that we do. A two-year period gives us a really good chance to make sure that all the governance we put in place, all the work that we do, all of the strategic planning that the chamber have put together actually has a chance to work rather than giving it a shortened time frame.

Question 7:

You mentioned that the City of Cockburn makes decisions annually on their budget. So, I'm just wondering how that differs if we were to go to a one year arrangement as well?

Response 7:

The City of Cockburn is very process orientated because they've got their peppercorn lease, which is one decision that's made by Council, and then the funding, which is made as a separate decision as under their funding agreements. Again, it would really just be that if the City decided to every year bring this to the Council and we always knew that there was a risk of losing the funding, then we would work with the Chamber to work within that cadence and within that reporting. I usually try and have a longer term because it's always easier to prove that something is successful over a longer term.

SUMMARY

- Council approval is sought to enter into a two-year sponsorship agreement with the Melville Cockburn Chamber of Commerce (MCCC), with an option to extend for a further three years.
- MCCC is the primary regional business representative organisation servicing Melville and Cockburn and provides a platform for business engagement, networking, advocacy, capability development and economic growth.
- This is the first time this sponsorship is being presented to Council following adoption of CP-137 Community Grants and Sponsorships Policy, which requires any sponsorship application exceeding $30,000 to be approved by Council.
- The proposal aligns with the City's Community Grants and Sponsorships Policy, which requires sponsorship arrangements to demonstrate strategic benefit, measurable outcomes, accountability and value for money.

OFFICER RECOMMENDATION

That the Council:

1. Endorse entering into a sponsorship agreement with the MCCC for an initial term of two (2) years commencing 1 November 2026 and ending 30 November 2028. This agreement term and quarterly payments are conditional on:

(a) satisfactory performance against agreed key performance measures

(b) annual budget allocation and

(c) delivery of quarterly inclusions as noted in the agreement.

2. Approve an annual sponsorship contribution of $50,000 (excluding GST), comprising:

(a) $40,000 base sponsorship; and

(b) $10,000 sponsorship of the annual MCCC Business Awards.

At 7:19pm, the Presiding Member brought forward item C26/432 Carawatha Redevelopment Project - Satterley Property Group for the convenience of those providing a presentation.

COUNCIL RESOLUTION

At 7:19pm, Cr S Hong moved, seconded Cr G Panayotou

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C26/432 Carawatha Redevelopment Project - Satterley Property Group

This matter is considered to be confidential under section 5.23(2) - (e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal –

(i) a trade secret; or

(ii) information that has a commercial value; or

(iii) information about the business, professional, commercial or financial affairs of a person.

At 7:19pm, the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (13/0)

At 7:20pm, Ms R Ellis left the meeting and did not return.

At 7:48pm, Mr J Bird left the meeting.

At 7:50pm, Mr J Bird returned to the meeting.

At 8:02pm, Mr A Wallis left the meeting and did not return.

At 8:02pm, Cr J Spanbroek left the meeting.

At 8:05pm, Cr J Spanbroek returned to the meeting.

At 8:13pm, Ms M Pickering left the meeting.

At 8:13pm, Ms M Pickering returned to the meeting.

At 8:30pm, Mr P Varelis left the meeting.

At 8:38pm, Mr P Varelis returned to the meeting.

At 8:38pm, Cr G Barber left the meeting.

At 8:38pm, Cr M Woodall left the meeting.

At 8:38pm, Cr C Yorke left the meeting.

At 8:42pm, Cr C Yorke returned to the meeting.

At 8:42pm, Cr M Woodall returned to the meeting.

At 8:43pm, Cr D Lim left the meeting.

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E26/107 RFT262703 Design & Construction of Kardinya Netball Building

Deputations	Nil.
Officer Presentation	At 8:46pm, Mr J Bird, Acting Director Environment & Infrastructure responded to questions which concluded at 8:48pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

This report is presented to Council to recommend the acceptance of a request submitted for RFT262703 Design and Construction of Kardinya Netball Building.

CTAU RECOMMENDATION

That the Council:

1. **Accepts the recommendations as contained in the confidential attachment to this report, RFT262703 Contract and Tender Advisory Unit Minutes; and**
2. **Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;**

C26/434 P262702 - Pre-qualified Panel for Provision of Traffic Management Services

Deputations	Nil.
Officer Presentation	At 8:49pm, Mr J Bird, Acting Director Environment & Infrastructure responded to questions which concluded at 8:52pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

This report is presented to Council to recommend the acceptance of a request submitted for P262702 Pre-Qualified Panel for Provision of Traffic Management Services.

CTAU RECOMMENDATION

That the Council:

1. **Accepts the recommendations as contained in the confidential attachment to this report, P262702 Contract and Tender Advisory Unit Minutes; and**
2. **Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;**

At 8:52pm, Cr D Lim returned to the meeting.

At 8:52pm, Cr G Barber returned to the meeting.

COUNCIL RESOLUTION

At 8:53pm, Cr G Barber moved, seconded Cr M McGoldrick

That the meeting be re-opened to members of the public.

At 8:53pm, the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (13/0)

At 8:54pm, the Presiding Member advised the Council that the following items had been discussed behind closed doors:

- C26/432 Carawatha Redevelopment Project - Satterley Property Group
- C26/434 P262702 - Pre-qualified Panel for Provision of Traffic Management Services
- E26/107 RFT262703 Design & Construction of Kardinya Netball Building

Management Services

M26/109 Common Seal October 2026

Deputations	Nil.
Officer Presentation	At 8:54pm, Ms C Newman, Head of Governance was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from 24 July 2026 up to and including 23 September 2026 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from 24 July 2026 up to and including 23 September 2026 for the Council's noting.

Corporate Services

C26/429 Schedule of Accounts Paid - August 2026

Deputations Nil.

Officer Presentation At 8:54pm, Mr G Tuffin, Director Corporate Services was available to answer questions on the matter.

Disclosure of Interest Nil.

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of August 2026 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period August 2026 as approved by the Director Corporate Services in accordance with delegated authority DA-035 and detailed in the attachments to this report; Payment Details August 2026 (Attachment 1) and Card Payment Details August 2026 (Attachment 2).

C26/430 Investment Statements - August 2026

Deputations Nil.

Officer Presentation At 8:54pm, Mr G Tuffin, Director Corporate Services was available to answer questions on the matter.

Disclosure of Interest Nil.

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of August 2026 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 August 2026.

C26/431 Statements of Financial Activity - August 2026

Deputations	Nil.
Officer Presentation	At 8:54pm, Mr G Tuffin, Director Corporate Services was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

OFFICER RECOMMENDATION

That the Council:

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 August 2026 as detailed in the following attachments:**
   - **Statement of Financial Activity August 2026 (Attachment 1); and**
   - **Statement of Comprehensive Income August 2026 (Attachment 2); and**
   - **Net Working Capital August 2026 (Attachment 3); and**
   - **Reconciliation Net Working Capital as of 30 August 2026 (Attachment 4); and**
   - **Notes to Statement of Financial Activity August 2026 (Attachment 5); and**
   - **Statement of Financial Position as of 30 August 2026 (Attachment 6); and**
   - **Summary Rate Debtors August 2026 (Attachment 7); and**
   - **Rates Collections Graph August 2026 (Attachment 8); and**
   - **General Debtors Aged 90 Days August 2026 (Attachment 9)**
2. **Approves by Absolute Majority the Proposed Budget Amendments as set out in Attachment 10.**

C26/434 P262702 - Pre-qualified Panel for Provision of Traffic Management Services

This item was brought forward for the purpose of discussing the item behind closed doors – please see page 16.

Community Development

CD26/76 Sponsorship Funding Agreement Melville Cockburn Chamber of Commerce

This item was brought forward in the agenda for the convenience of those providing a deputation – please see page 12.

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Environment and Infrastructure

E26/106 John Connell Reserve Transplanting Trees

Deputations Nil.

Officer Presentation At 8:55pm, Mr J Bird, Acting Director Environment & Infrastructure responded to questions which concluded at 9:04pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Can you confirm that the need to transplant the trees at JCR arises solely from the City's decision to remove them to make way for a second cricket pitch? In other words, if the trees were not being removed, would there any need to consider or incur the costs and risks associated with transplanting them?

Response 1:

The City is considering transplanting the trees at JCR solely as a result of the Council's decision to extend the sporting oval.

Question 2:

Can you confirm that transplanting all or any of the trees, regardless of the number of trees transplanted or their survival or costs incurred, does not reduce the extent of the City's undertaking to revegetate Ken Hurst Park?

Response 2:

The proposed transplanting is not intended to replace or reduce the City's DWER clearing permit obligations at Ken Hurst Park. It is a separate initiative arising from Council's May 2026 resolution to investigate the relocation of suitable vegetation from the proposed clearing area. The City remains required to implement the approved Ken Hurst Revegetation Management Plan in accordance with the clearing permit conditions.

Question 3:

The report talks about storage of the trees once they're removed. Why do they need to be stored? Can they not just be replanted straight away?

Response 3:

They can be transplanted directly after removal. However, the City would like to take the trees off site and store them at a nursery until the construction is completed. This gives us a bit more flexibility in terms of where we put the plants. Once construction is finished, if we decided to dig the trees up, plant them straight away, that may restrict operational movements of the construction team. And we'd like to look at the site once finished to work out exactly where we could put the trees and combine that with some additional larger trees and landscape the area properly.

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Question 4:

Would it be very low cost for the City to store and maintain these trees?

Response 4:

The cost that was in the Council item is $78,500 and that's to dig up the trees, remove them, and have a nursery look after them for a period of time until we're ready to plant. We don't have the option to dig those up and store them anywhere within our depot.

Question 5:

What portion of that cost is to store and maintain the trees?

Response 5:

To dig up, remove and store, we've indicated $78,500. To dig up and plant straight away is about $44,000, so about $30,000 difference.

Question 6:

If you were to delay the project by whatever means, does that $78,500 cover any delays, or do we have to top it up?

Response 6:

The price includes the ability to store them for a year or two, but we have no intention of holding them for any longer than we'd have to. We'd like to get them back within a reasonable time frame.

Question 7:

There is a cost for storing them, but would it be more expensive to come in later and purchase them from elsewhere instead of strong the current trees?

Response 7:

Through this process, the cost of digging them up and storing them is around $750 a plant. If we were to go out to the market and purchase large grass trees, it could range anywhere from $1,000 to $5,000, depending on the size, height and if they're multi-headed.

Question 8:

What if we transplanted all these trees from John Connell to the Attadale Foreshore, would that offset the cost of the motion that we're going to be talking about next week? Could we do that?

Response 8:

Our preference is to keep those grass trees at John Connell Reserve to enhance that area once the clearing takes place and the new oval is built. We anticipate there'll be some extra trees that we could utilise elsewhere in the City and that's somewhere we could consider. In terms of offsetting the cost of the $70,000 for the Attadale Foreshore, a chunk of that will be attributed to a consultant to help with the engagement process.

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Question 9:

Point 2 of the Officer recommendation is that saying that we could plant them somewhere else, but that's not the preference?

Response 9:

Yes, our preference is to plant as many grass trees or Zamia Palms as we can at the John Connell site. It's a bit of a good news story, I guess. We're removing some vegetation, so we'd like to get them back there if we can. And of course, if there's leftovers, we can look at other options throughout the city.

Question 10:

As a result of a Council resolution with regard to transplanting the grass trees that you've identified are to be removed, would you have done that anyway, or did you need a Council resolution to?

Response 10:

No, we wouldn't have been considering this. It was a motion that the Council put up after the original decision that was made in April. And as a result of that, we took into consideration that motion and have decided this is an option to consider.

Question 11:

So in actual fact, all of those would have just been put to waste and not have been transplanted at all?

Response 11:

Yes, that would have been the outcome. Our budgets for re-vegetation and clearing or transplanting trees was not considered as part of that project at that time.

SUMMARY

- This report responds to the Council's May 2026 Ordinary Meeting of Council Notice of Motion resolution regarding the transplanting of vegetation and revegetation opportunities associated with the John Connell Reserve Field Extension Project.
- Approximately 100 Grass Trees and 5 Zamia Palms have been identified as potentially suitable for salvage and relocation, subject to final assessment at the time of clearing.
- The Council will need to consider a budget allocation of $78,500 during the mid-year budget review to salvage, store and relocate up to 100 Grass Trees and 5 Zamia Palms.
- The City will work with interested stakeholders to identify suitable locations and, where practicable, assist with planting salvaged Grass Trees and Zamia Palms.
- Alternative revegetation locations have been considered; however, similar revegetation challenges would remain and further City resources would be required to investigate and implement. These alternative locations could be considered for revegetation should future funding or offset opportunities be identified.

OFFICER RECOMMENDATION

That the Council:

1. **Notes that a budget allocation of $78,500 will be considered in the 2026/27 mid-year budget review to undertake the salvage, storage and relocation of up to 100 Grass Trees and 5 Zamia Palms from the John Connell Reserve Field Extension Project area; and**
2. **Notes that there are other natural areas in the City that could be revegetated although these would require additional City resources to investigate and implement; and**
3. **Supports the continued implementation of the approved revegetation program at Ken Hurst Park and the prioritisation of City resources towards achieving the approved outcomes.**

E26/107 RFT262703 Design & Construction of Kardinya Netball Building

This item was brought forward for the purpose of discussing the item behind closed doors – please see page 16.

OFFICIAL

Planning

UP26/125 Amendment No. 18: Additional Use "Medical Centre" – Lot 400 (No. 729) Canning Highway, Applecross

Deputations	Nil.
Officer Presentation	At 9:04pm, Mr P Varelis, Director Planning was available to answer questions on the matter.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- Council initiated Scheme Amendment No. 18 on 17 March 2026 to add Medical Centre as a site-specific Additional Use for Lot 400 (No. 729) Canning Highway, Applecross.
- The site currently operates as a dental practice under an existing approval for consulting rooms for up to two practitioners.
- The amendment would retain the Residential R40 zoning and identify Medical Centre as a discretionary 'D' use, meaning development approval would still be required before the use could operate. This development approval stage would allow for further consideration of matters relating to traffic, parking and amenity should intensification of the use be proposed.
- Following Western Australian Planning Commission (WAPC) consent to advertise, the amendment was advertised from 10 July to 21 August 2026.
- Three submissions were received, comprising two submissions of support and one submission of support with concerns. No objections were received.
- Having regard to the submissions and supporting technical assessments, it is recommended that Council forward Scheme Amendment No. 18 to the Minister for Planning with a recommendation that it be approved without modification.

OFFICER RECOMMENDATION

That the Council, in accordance with Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015:

1. **Notes the submissions received during the advertising period for proposed Local Planning Scheme No. 6 Amendment No. 18, as detailed in Attachment 1.**
2. **Supports proposed Local Planning Scheme No. 6 Amendment No. 18 without modification by:**
   - **(a) Amending the Scheme Map by including within the boundary of Lot 400 (729) Canning Highway, Applecross the 'A21' Additional Use designation.**
   - **(b) Amending the Scheme Text by inserting the following into Table 4:**

No.	Description of Land	Additional Use	Condition
21	Lot 400 (729) Canning Highway, Applecross	Medical Centre - 'D'	N/A

3. **Requests the Chief Executive Officer forward proposed Local Planning Scheme No. 6 Amendment No. 18 and supporting documentation to the Western Australian Planning Commission for consideration and recommendation to the Minister for Planning.**

OFFICIAL

14 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Minimum Lighting Standards

Deputations Nil.

Officer Presentation At 9:05pm, Ms M Pickering, Director Community Development responded to questions which concluded at 9:08pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Is this motion saying we will develop criteria such as what's listed there for how those minimum lighting standards are applied? Is that what we're being asked to consider?

Response 1:

Yes, that's correct.

Question 2:

Roughly how much does it cost to replace the core infrastructure to upgrade it from 100 to 250 (lux)? If we do this for everything in the City, how much of the underground power would we need to change or dig up as a result of this?

Response 2:

This question was taken on notice and a response will be provided in the Final Agenda for the Ordinary Meeting of Council to be distributed Friday, 16 October 2026.

OFFICIAL

MOTION

That the Council requests the CEO to:

1. **Include in the review of the Active Reserve Infrastructure Strategy minimum lighting standards for new sports lighting installations or lighting renewal projects on City of Melville managed and/or controlled land.**
2. **The review of the Active Reserve Infrastructure Strategy should consider other factors in relation to setting minimum lighting standards such as:**
   - **(a) meeting minimum Australian Standards for community level club competition for hireable spaces for primary/home locations of sporting clubs;**
   - **(b) whether a sporting location has the ability for multiple matches to be held at the same time, the level of utilisation and/or multiple sports throughout the year;**
   - **(c) the level of financial support provided by the City where a lease/license is in place and provides exclusive use for a club;**
   - **(d) should community level club competition be played at a higher level, mechanisms to consider a higher level of provision and/or how an installation can be 'future proofed' in terms of having the capacity for additional lights to be added to this infrastructure to increase LUX at substantially lower cost over the long term;**
   - **(e) lower-level lighting to support passive recreation activities outside of organised sporting use times; and**
   - **(f) any other matter the CEO considers relevant to the review.**
3. **Outcome of the review to be presented to Council in an Elected Member Engagement Session by April 2027 with a view of the revised Active Reserve Infrastructure Strategy to be considered by Council after this time in 2027.**

OFFICIAL

15.2 Notice of Motion - Harmonisation of Defamation Laws

Deputations Nil.

Officer Presentation At 9:08pm, Ms C Newman, Head of Governance responded to questions which concluded at 9:14pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

The stated reasons for the proposed motion are to avoid or reduce the insurance costs funded by ratepayers. In supporting advocacy of this Motion, has the Officer advice considered that the liability to these increased costs arises when the offending party makes a defamatory statement or statements and that liability can be fully avoided by

(a) *Not making defamatory, false and untrue statements;*
(b) *Not providing insurance cover paid by the ratepayers for defending defamatory statements;*
(c) *the offending party immediately making an apology and retracting offensive statements?*

Question 2:

The Officer advice indicates that there are no financial implications arising from this proposed Motion. Has the Officer Advice considered that advocating for the increased threshold will result in additional Court hearings, which is the threshold hearing, plus any Mediation plus a full hearing and the additional legal representation, all of which will further increase the litigation costs and add to the overall costs and damages when the LGIS pays a settlement sum which pays out the ALL of the costs incurred by both parties as well as damages, so that the burden on ratepayers will increase?

Question 3:

What are the costs of Officer time for the Officer Advice and referral to WALGA, which will be incurred by ratepayers with the ultimate result being an increased potential-liability on ratepayers?

Question 4:

The Officer advice confirms that the defense of triviality already exists in the current legislation, can the Officers explain what that actually means and whether LGIS would normally provide that advice to an offending party so that when and if that offending party actually apologies and settles the matter they would have done that based on advice from LGIS that they do not have a defense of triviality or any other defense?

OFFICIAL

Question 5:

What relevance does this have to the Council and also as the State Government already drafting legislation or working through legislation, what impact would this also have, not just the relevance but also the impact on the City of Melville?

Question 6:

How many claims has the City of Melville defended that our ratepayers have paid for in the last five to ten years?

Response 1 to 6:

These questions was taken on notice and a response will be provided in the Final Agenda for the Ordinary Meeting of Council to be distributed Friday, 16 October 2026.

MOTION

That the Council:

1. **Notes the concern that Western Australian defamation law is still not harmonised with defamation laws adopted by all other Australian States and Territories; and**
2. **Supports the State Government amending the Defamation Act 2005 (WA) in accordance with the Model Defamation Amendment Provisions 2020 to harmonise Western Australia defamation law with all other Australian States and Territories; and**
3. **Provides a copy of the Council's resolution to the Western Australia Local Government Association South Metropolitan Zone seeking support to advocate for the harmonisation of Western Australia defamation law and for consideration by Western Australia Local Government Association State Council for sector-wide advocacy.**

OFFICIAL

15.3 Notice of Motion - Attadale Reserve Tree Planting

Deputations Nil.

Officer Presentation At 9:14pm, Mr J Bird, Acting Director Environment & Infrastructure responded to questions which concluded at 9:22pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

If we were to implement compulsory verge trees, then some residents would remove it, and it would be at a cost to the City. Do you think that that would attract the same response from the community over their views?

Response 1:

That's always a risk. I guess the aim of the consultation is to work collaborative with local residents and come up with a design that tries to meet everyone's needs and bring that back to the Council for a decision. But yeah, anytime we plant along the foreshore areas, we do encounter vandalism. So it is a risk. But if we can work with the local community and find locations for trees, hopefully we can land on something that meets everyone's needs and we don't encounter vandalism.

Question 2:

Under the engagement implications. It says, would carrying out the motion require officers to undertake engagement? And yes is ticked, but the City had already scheduled project planning for this to begin in February next year? So was the City already going to do that?

Response 2:

Yes, that's correct. We were going to go out to the community and engage with them on this issue.

Question 3:

If that's the case, then why is the box being ticked yes for their financial implications? Is there any additional cost for the motion to be carried out?

Response 3:

We were going to access the Urban Forest Strategy funding that we have available to us to commence with the engagement and any planting that needed to take place.

OFFICIAL

Question 4:

When I brought this up a few years ago with your predecessor, he was quite concerned about taking view corridors into account. Would the city be doing that again?

Response 4:

Yes, we'll definitely be consulting with residents that would be impacted and those that have views towards the river. We'll work with them to try and land on something that meets their needs as well.

Question 5:

Will officers also be considering options for additional shading along the footpath along the river, because that is very exposed in the middle of summer and always has been. Will that be something that's looked at in terms of trees that might provide some shade for people using it?

Response 5:

That will be something that would be considered is something that we'll need to take into consideration in developing the final design.

Question 6:

Is there a height limit on these trees that are proposed?

Response 6:

Not at this point. That would be something that comes out of the consultation process, and we'll discuss that with the community.

Question 7:

Would there be a possibility to have some sort of visual modelling to showcase different heights and how that affects their view as part of the consultation process?

Response 7:

Yes, the team believes that we will take into consideration that can be done either in house by the team or through an external consultant.

MOTION

That the Council requests the Chief Executive Officer to:

1. **Progress stakeholder and community engagement on additional tree planting within the existing dog exercise area at Attadale Reserve along the Burke Drive foreshore.**
2. **In developing the planting plan, consider:**
   - **(a) increasing natural shade and tree canopy;**
   - **(b) maintaining key river views and the open character of the reserve;**
   - **(c) maintaining the existing off leash dog exercise function; and**
   - **(d) suitable locally native tree species and site conditions.**
3. **Following community engagement, present the proposed planting plan and consultation outcomes to Council for endorsement in sufficient time to allow planting during winter 2027.**

15 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

16 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

This item was brought forward in the agenda for the convenience of those providing a presentation – please see page 15.

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

This item was brought forward at the meeting – please see page 17.

18 CLOSURE

There being no further business to discuss, the Presiding Member declared the meeting closed at 9:22pm.