City of Melville

MINUTES
ORDINARY COUNCIL MEETING

6:30 PM Tuesday, 16 April 2024

Held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Minutes to be confirmed at the next Ordinary Council Meeting
These minutes are hereby confirmed as true and accurate

Mayor K Mair _____ Date 21/5/2024



Our Vision
Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission
To provide good governance and quality services for the City of Melville community.

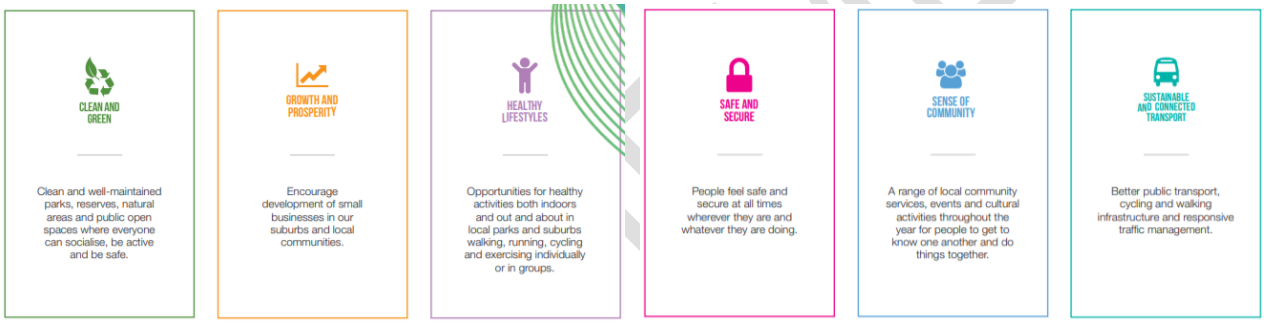
Our Values

Excellence
Striving for the best possible outcomes

Participation
Involving, collaborating and partnering

Integrity
Acting with honesty, openness and with good intent

Caring
Demonstrating empathy, kindness and genuine concern



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The nature of the Council's decision making role in the matter:

Advocacy	*When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
Executive	*The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
Legislative	*Includes adopting local laws, town planning schemes & policies.*
Review	*When the Council operates as a review authority on decisions made by Officers for appeal purposes.*
Quasi-Judicial	*When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

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Contents

1 Official Opening 6
2 Attendance and Apologies 6
3 Declarations by Members 8
3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting 8
3.2 Declarations by Members who have received and not read the Elected Members Bulletin 8
4 Announcements by the Presiding Member (Without Discussion) 8
Approved Deputations 8
Approved Written Submissions 8
5 Disclosure of Interest 9
5.1 Financial or Proximity Interests 9
5.2 Disclosure of Interest that may cause a Conflict 9
6 Public Question Time 10
6.1 Questions Received with Notice 10
6.2 Questions Received at the Meeting 13
Nil.
6.3 Questions Taken on Notice at Previous Meeting 13
7 Awards and Presentations 14
8 Applications for New Leave of Absence 15
8.1 Applications For New Leave Of Absence 15
9 Confirmation of Minutes 15
9.1 Ordinary Meeting Of The Council – 19 March 2024 15
9.2 Annual Meeting Of The Electors – 25 March 2024 15
9.3 Special Meeting Of The Electors – 25 March 2024 16
9.4 Notes Of Agenda Briefing Forum – 9 April 2024 16
10 New Business of an Urgent Nature 16
11 Identification of Matters for which Meeting may be Closed 16
12 Petitions 17
12.1 Petition - Esplanade Park 17
13 Adoption of Recommendations En Bloc 18
14 Reports 19
Item Brought Forward 19
14.1 Reports from Committees 20
Nil.
14.2 Reports of the Chief Executive Officer 20

CONFIRMED

Management Services **20**

Nil.

Corporate Services **21**

C24/133 RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck 21

C24/128 Melville City Centre Bushfire Management 25

C24/129 Investment Statements for February 2024 31

C24/130 Common Seal April 2024 38

C24/131 Schedule of Accounts Paid for February 2024 40

C24/132 Statements of Financial Activity February 2024 45

C24/137 Proposed Elected Member Communication Agreement 51

C24/134 City of Melville Parking Local Law 2023 - Undertakings 54

C24/135 Proposed City of Melville Cat Local Law 2024 57

C24/136 Motions Carried at the Annual General Meeting of Electors and Special Meeting of Electors Held 25 March 2024 61

Community Development **70**

CD24/13 National General Assembly of Local Government Motion 70

CD24/14 Parking Availability in Vicinity of 13 The Esplanade and 64 Kishorn Road Proposed POS, Mount Pleasant 74

CD24/15 Deferral of Consideration of Disability Access and Inclusion Plan 2024-2029 80

Environment and Infrastructure **82**

Urban Planning **89**

UP24/36 Lot 68 (No. 13) Hislop Road, Attadale - Mixed Use Development 89

15 Motions with Previous Notice **93**

15.1 Notice of Motion - Trees for Bus Stops 93

15.2 Notice of Motion - Grants for Native Planted Verges 96

15.3 Notice of Motion - 2024 NGA - Call For Motions - Product Stewardship for Priority Materials 98

16 Motions without Previous Notice (approval by absolute majority) **100**

17 Matters for which Meeting was Closed to the Public **101**

C24/138 CEO Contract - Probation Review 101

18 Decision Made While Meeting was Closed to the Public **101**

19 Closure **101**

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30 PM and invited Cr J Edinger to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

At 6:31pm Cr Spanbroek entered the meeting.

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors	Ward
Cr G Barber, Presiding Member	Bicton - Attadale - Alfred Cove Ward
Cr J Edinger	Bicton - Attadale - Alfred Cove Ward
Cr C Ross	Applecross - Mount Pleasant Ward
Cr D Lim	Applecross - Mount Pleasant Ward
Cr N Robins	Bateman - Kardinya - Murdoch Ward
Cr S Hong	Bateman - Kardinya - Murdoch Ward
Cr J Spanbroek (from 6:31pm)	Bull Creek - Leeming Ward
Cr M Woodall	Bull Creek - Leeming Ward
Cr S Green	Central Ward
Cr T Lee	Central Ward
Cr T Fitzgerald	Palmyra - Melville - Willagee Ward
Cr K Wheatland	Palmyra - Melville - Willagee Ward

Officers

Ms G Bowman	Chief Executive Officer
Mr M McCarthy	Director Environment & Infrastructure
Mr P Varelis	Director Planning
Ms D Whyte	Acting Director Corporate Services
Ms L Hartill	Acting Director Community Development
Mr G Ponton (until 8:40pm)	Manager Strategic Urban Planning
Ms K Bainbridge (until 9:35pm)	Manager Statutory Planning and Building.
Ms J Arbel	Exec Manager Corporate Strategy & Communications (electronic attendance)
Ms C Tregonning	Senior Communications Officer (electronic attendance)
Ms C Newman	Head of Governance
Mr S Curulli	Senior Governance Officer
Ms N Wu	Acting Governance Officer

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At the commencement of the meeting:

Public Gallery	22
Electronic	15
Press	0

Apologies

Nil

On Approved Leave of Absence

Mayor K Mair	Mayor

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3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- **Ms H Robins, and Ms J Rodgers, Attadale**
  Item UP24/36 – Lot 68 (No. 13) Hislop Road, Attadale – Mixed Use Development
- **Mr R Stuttard, Attadale**
  Item UP24/36 – Lot 68 (No. 13) Hislop Road, Attadale – Mixed Use Development
- **Mr M Clare, Subiaco**
  Item UP24/36 – Lot 68 (No. 13) Hislop Road, Attadale – Mixed Use Development
- **Mr D Evans of Scentre Group, Mr J Carmody of Planning Solutions, Booragoon**
  Item C24/128 Melville City Centre Bushfire Management.

Approved Written Submissions

Nil.

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5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

C24/138 CEO Contract-Probation Review	
Name	Ms G Bowman, Chief Executive Officer
Nature of interest	Financial Interest
Item description	Ms Bowman will leave the chambers during the item.

C24/136 Motions Carried at the Annual General Meeting of Electors and Special Meeting of Electors Held 25 March 2024	
Name	Cr T Lee
Nature of interest	Financial Interest
Item description	Cr Lee will leave the chambers during the item.

5.2 Disclosure of Interest that may cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

UP24/36 Lot 68 (No. 13) Hislop Road, Attadale - Mixed Use Development	
Name	Cr M Woodall
Nature of interest	Impartiality Interest
Item description	Cr Woodall will remain in the chambers and consider the item on its merits.

Name	Cr T Fitzgerald
Nature of interest	Impartiality Interest
Item description	Cr Fitzgerald will remain in the chambers and consider the item on its merits.

Name	Cr D Lim
Nature of interest	Impartiality Interest
Item description	Cr Lim will remain in the chambers and consider the item on its merits.

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6 PUBLIC QUESTION TIME

At 6:34pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

6.1.1 City of Melville Residents And Ratepayers Association (Inc)

As a representative from the City of Melville Residents and Ratepayers Association was not in attendance, the Mayor ruled that the questions and responses would be included in the minutes and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Question 1

Why didn't Mayor Katy Mair advise the March 25 Council meeting on CBACP public open space that she was a "Director of a company that owns property in the CBACP Review Area", as she has done at other public meetings, and why didn't she advise the meeting that she supported Cr Scott Green's recission motion as put on the agenda of the February 20 council meeting that sought to stop the City moving forward with the CBACP public open space?

Response 1

This question should be directed to Mayor Mair for response. Madam Mair is currently on Leave of Absence.

It should also be noted that an Annual General Meeting of Electors or a Special Meeting of Electors is not a formal meeting of the Council for decision making purposes, therefore declarations of interest are not required.

Question 2

Why didn't Director Mick McCarthy answer the MRRA's financial interests' public question put to the March 25 meeting fully and properly, and why did he fail to disclose that Mayor Katy Mair has repeatedly declared at past public meetings that she is a "director of a company that owns property in the CBACP review area"?

Response 2

The question asked for declarations associated specifically with the Applecross/Mt Pleasant area and did not include the Canning Bridge Activity Centre Plan area. The CBACP area spans two local governments and a number of suburbs. It is noted that a search of Register including the Canning Bridge Activity Centre Plan area would return significantly more declarations and the response given at the Special Meeting of Electors would have been different.

As the initial question was quite broad, a link the publicly available register was included in the response to enable the questioner to specifically research the information they were seeking. The link to the register is - Register of Financial, Proximity and Impartiality Interests.

It is not for an Officer to make or advise of any disclosure of interest, if required, on behalf of an Elected Member.

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Question 3

Councillor Karen Wheatland has previously declared she "receives a chair allowance of the RRG on top of a sitting fee. Exactly what allowances, fees and the like has Councillor Wheatland extracted from the RRG, an entity in which the City has a significant interest, in total during her time on Council?

Response 3

The Resource Recovery Group is a separate Statutory Authority under the Local Government Act and required to make publicly available the information being sought. Information on payments to the Resource Recovery Group Elected Members is contained in the minutes of the Resource Recovery Group Council Minutes. The minutes of these meetings can be found on the Resource Recovery Group website – Council Meeting Minutes.

Question 4

Will Council update the March 25 meeting minutes to ensure they properly reflect all public questions and City responses?

Response 4

The Minutes of the Special Meeting of Council have been updated with some minor changes and are before the Council for consideration this evening.

Question 5

When did Council and the CEO first become aware that Council needed to make a decision on Ms Bowman's probationary period during April?

Response 5

The Council appointed Ms Bowman at the Special Meeting of Council held 30 August 2023 at which time they would have been aware of the Contract of Employment for the CEO. Additionally, at the Ordinary Meeting of Council held 17 October 2023, the Council considered Item C23/79 CEO Contract – Key Performance Indicators.

A confidential item on the CEO Performance review will be considered by the Council later in this meeting.

Question 6

Why has the City's Administration not provided any information at all in relation to this item, something that is of great interest to the Community?

Response 6

This is a confidential matter in accordance with section 5.23(2)(a) and (c) of the *Local Government Act 1995.* Accordingly, a confidential report has been provided to Elected Members on this matter.

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Question 7

What are the CEO's KPI's for the probationary period, and her annual performance review?

Response 7

This is a confidential matter in accordance with section 5.23(2)(a) and (c) of the *Local Government Act 1995.*

Question 8

When was Ms Bowman's performance over her probationary period assessed, and by whom?

Response 8

This is a confidential matter in accordance with section 5.23(2)(a) and (c) of the *Local Government Act 1995.*

6.1.2 Mr M Drake, Booragoon

Preamble

With reference to Item C24/128 Melville City Bushfire Management:

Question 1

Will the planned spring survey be conducted prior to any clearing (i.e. vegetation reduction), as recommended on page 7 of the Reconnaissance Flora and Vegetation Survey, 10 Almondbury Rd, Booragoon (Attachment 3)?

Response 1

Yes, the City will be conducting the planned spring survey prior to any change of vegetation status to the land.

Question 2

The Officer Advice Note (Attachment 4) published on 12 April 2024 refers to "minimal fuel state" however the Motion refers to "low threat vegetation status". Are these terms equivalent and if not how are they different?

Response 2

These terms essentially serve the same meaning and purpose, indiciating that the subject land would not attract a Bushfire Attack Level (BAL) status that would impact on adjacent development.

Question 3

Has the Council confirmed the total area of the canopies of the six large, mature Jarrah and Marri trees (locations per Figure 4 of Attachment 3) is less than the 15% of the area referred to in the Officer Advice Note? If the canopies cover more than 15% how will Council achieve a minimal fuel load / low threat vegetation status?

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Response 3

The City will take this question on notice and a response provided in the agenda for the Ordinary Meeting of Council to be held on Tuesday 21 May 2024.

Question 4

On the assumption that the six large, mature Jarrah and Marri trees are retained, would most of the Banksia, She-oak and other marri and jarrah trees growing in the area need to be removed to achieve the low threat vegetation status.

Response 4

The City will take this question on notice and a response provided in the agenda for the Ordinary Meeting of Council to be held on Tuesday 21 May 2024.

Question 5

The Location Plan (Attachment 2) shows a red boundary line running approximately 18m back into the bushland from the path to the West of the southern part of the Civic Centre and the southern car park. I'm sure many, if not most, residents would consider the area between the red boundary line and the fence to be part of Wireless Hill Park, however this area appears to be within the Civic Centre site. Is this area considered a "vegetated portion of the Civic Centre site" and therefore subject to the measures proposed under the motion?

Response 5

The City will take this question on notice and a response provided in the agenda for the Ordinary Meeting of Council to be held on Tuesday 21 May 2024.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

6.3.1 Mr M McLerie, Bicton

The following questions were taken on notice from Mr M McLerie, Bicton at the Ordinary Meeting of Council held on 19 March 2024.

Preamble for Questions 1 to 3

With respect to s129 of the Building Act:

Question 1

How many applications has the City received since 2012 (by year), and please advise the number of distinct properties these applications are related to?

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Response 1

The City's data management system didn't collate this information until December 2022. Since December 2022, 34 requests have been made.

Question 2

Out of the applications received (and number of properties they relate to), how many of these applications have not been fulfilled by the City at all, and how many have not been fulfilled within 10 working days of application?

Response 2

A review of the City's records has been undertaken and this information is isn't specifically captured.

Question 3

How many building orders and proposed building orders has the City issued since August 2022?

Response 3

Since August 2022, the City of Melville has issued 1 building order. Since August 2022, the proposed building orders issued is 11.

At 6:40pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

Deputy Mayor G Barber advised the gallery about the Melville Open Studios Event taking place on the 4 and 5 of May 2024, and encouraged attendance.

Cr J Edinger gave a tribute to the late Ms Dudding of Attadale.

Cr K Wheatland acknowledge the recent tragedy in Bondi Junction and a minute of silence was conducted

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8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

8.1 Applications For New Leave Of Absence

COUNCIL RESOLUTION

At 6:47pm Cr J Edinger moved, seconded Cr J Spanbroek

That the Council notes the request for leave of absence received from

- **Cr G Barber on 8 April 2024 for the period in May/ June 2024.**
- **Cr G Barber on 14 April 2024 for the period in May 2024.**
- **Cr M Woodall on 16 April 2024 for the period in May / June 2024.**

At 6:47pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 19 March 2024

COUNCIL RESOLUTION

At 6:47pm Cr D Lim moved, seconded Cr T Lee

That the minutes of Ordinary Council Meeting held on 19 March 2024 be confirmed as a true and accurate record.

At 6:47pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

9.2 Annual Meeting Of The Electors – 25 March 2024

COUNCIL RESOLUTION

At 6:48pm Cr T Fitzgerald moved, seconded Cr S Green

That the minutes of Annual Meeting of Electors held on 25 March 2024 be confirmed as a true and accurate record.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

9.3 Special Meeting Of The Electors – 25 March 2024

COUNCIL RESOLUTION

At 6:49pm Cr S Green moved, seconded Cr J Edinger

That the minutes of Special Meeting of Electors held on 25 March 2024 be confirmed as a true and accurate record.

At 6:49pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

9.4 Notes Of Agenda Briefing Forum – 9 April 2024

COUNCIL RESOLUTION

At 6:49pm Cr S Green moved, seconded Cr T Fitzgerald

That the Notes of the Agenda Briefing Forum held on 9 April 2024 be confirmed as a true and accurate record.

At 6:49pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

That the meeting may close to members of the public, if required, to allow for items with attachments deemed confidential in accordance with Section 5.23(c) of the *Local Government Act 1995* to be discussed behind closed doors.

- C23/133 RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck (Confidential Attachment)
- C24/134 City of Melville Parking Local Law 2023 – Undertakings (Confidential Attachment)
- C24/138 CEO Contract – Probation Review (Confidential Item)

At 6.47pm, Mr P Varelis left the meeting.

At 6.50pm, Mr P Varelis returned to the meeting.

12 PETITIONS

12.1 Petition - Esplanade Park

On Monday, 25 March 2024 the City of Melville received a petition from Mr I Peacock, signed by 284 residents of the City of Melville and 12 non-residents. Additionally, a petition signed by 242 residents of the City and 26 non-residents was received on Monday, 15 April 2022. The petition reads as follows:

> *"We, the undersigned, all being electors and/or ratepayers in the City of Melville, do respectfully request that the Council:*
>
> *Vote in favour of the Officer's Recommendations to approve the design concept and budget for the Esplanade Park (put to the February 2024 Ordinary Meeting of Council and then deferred to the May 2024 Ordinary Meeting of Council) and proceed to implement the July 2023 Council decision to complete the park in 2024."*

It is noted that this petition is additional pages to a petition previously received in relation to this matter, and at the Ordinary Meeting of Council (OMC) held on 19 March 2024. In relation to this matter, the Council resolved that a report would be prepared for the May 2024 OMC. The recommendation for this petition to be considered in conjunction with that item.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

At 6:52pm Cr J Edinger moved, seconded Cr T Fitzgerald

That the Council acknowledge:

1. **Acknowledge the petition submitted by Mr I Peacock on Monday, 25 March 2024 signed by 284 residents of the City of Melville and 12 non-residents; and**
2. **On Monday, 15 April 2024 signed by 242 residents of the City of Melville and 26 non-residents; and**
3. **That a report be prepared for the 21 May 2024 Ordinary Meeting of Council in conjunction with the petitions received at the 19 March 2024 Ordinary Meeting of Council.**

At 6:52pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

13 ADOPTION OF RECOMMENDATIONS EN BLOC

COUNCIL RESOLUTION

At 6:52pm Cr T Fitzgerald moved, seconded Cr N Robins

That the recommendations for:

- **C24/129 - Investment Statements for February 2024**
- **C24/130 - Common Seal April 2024**
- **C24/131 - Schedule of Accounts Paid for February 2024**

be carried En bloc

At 6:52pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (12/0)

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14 REPORTS

Item Brought Forward

At 6:53pm the Presiding Member brought forward item UP24/36 Lot 68 (No.13) Hislop Road, Attadale – Mixed Use Development for the convenience of those providing a deputation.

At 7:49pm the Presiding Member brought forward item C24/128 Melville City Centre Bushfire Management for the convenience of those providing a deputation.

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14.1 Reports from Committees

Nil.

14.2 Reports of the Chief Executive Officer

Management Services

Nil.

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Corporate Services

C24/133 RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU minutes 12 March 2024 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- This report is presented to Council to recommend the acceptance of a request submitted for RFQ232433 Purchase of Resource Recovery Bulk Verge Waste Truck.

PURPOSE

The City of Melville is seeking a suitable company to supply and deliver one (1) Resource Recovery Bulk Verge Waste Truck c/w 24m2 Rear compactor. The Truck to be a low entry walk through cab type, with a purpose-built heavy-duty compactor (hard waste industrial) having a multi ribbed body finish.

Replacing asset: 39614

The supply of the truck will be an outright purchase with the City taking responsibility for the service and maintenance of the vehicle.

The City is utilising the WALGA contract # NPN 04-13 (Fleet, Trucks, Heavy/Medium Rigid).

The existing waste truck is not offered for trade and will be sold at a later date.

The Supplier is expected (or required, as stated in this document to comply with industry and Australian Standards relative to a purpose-built heavy-duty compactor (hard waste industrial) rear loading collection truck.

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

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STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

The City is seeking a suitability qualified and experienced contractor for 1 Resource Recovery Bulk Verge Waste Truck. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- Penske Australia Pty Ltd (Dennis Eagle Truck) – Bucher Compactor
- Penske Australia Pty Ltd (Dennis Eagle Truck) – Superior Compactor

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitive criteria and weightings:

Technical Specification	35 %
Operational Capacity	35 %
Environmental Sustainability	20 %
Warranty Period	10 %

The recommended Respondent achieved a qualitative score of 93.33% against the following criteria:

I. Technical Specification

The Respondent provided the required information against this criterion. The technical specifications meet the requirements issued by the City.

II. Operational Capacity

The Respondent provided the required information against this criterion.

The Operational capacity meets the requirements issued by the City.

III. Environmental Sustainability

The Respondent provided the required information against this criterion.

The engine complies (Euo6 emission standards) with the City's environmental guidelines in reducing Co2 emissions and the City's Carbon Footprint.

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IV. Warranty Period

The Respondent provided the required information against this criterion.

The warranty, service and spare parts support also meets the expectations of the City's Fleet Department.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.At 8:39pm, Cr K Wheatland left the meeting.

At 8:40pm, Cr K Wheatland returned to the meeting.

At 8:40pm Mr G Ponton left the meeting and did not return

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CTAU RECOMMENDATION AND COUNCIL RESOLUTION

At 8:40pm Cr D Lim moved, seconded Cr T Fitzgerald

That the Council:

1. **Accepts the recommendations as contained in the confidential attachment to this report, RFQ232433 Contract and Tender Advisory Unit Minutes (Attachment 1); and**
2. **Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;**

Dennis Eagle Truck Bucher compactor

dist. By Penske Australia Pty Ltd

ABN 47 073 690 990

At 8:40pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

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At 7:49pm the Presiding Member brought forward item C24/128 Melville City Centre Bushfire Management for the convenience of those providing a deputation.

At 7:49pm, Mr D Evans commenced a deputation and gave a presentation on item C24/128 Melville City Centre Bushfire Management, which concluded at 7:55pm. T 8:06pm Mr Evans returned to the public gallery.

At 8:10 pm, Cr J Spanbroek left the meeting.

At 8:12 pm, Cr J Spanbroek returned to the meeting.

C24/128 Melville City Centre Bushfire Management

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	1. Melville City Centre Land Exchange Agreement Deposited Plan 2. Location Plan 3. Del Botanics Reconnaissance Flora and Vegetation Survey 4. Officer Advice Note

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- A portion of the City's Civic Centre site fronting Davy Street currently has native and non-native vegetation. The presence of this vegetation triggers a classification of the site as containing bushfire prone vegetation, increasing the bushfire attack level (BAL) for the Library and Cultural Centre (LCC), future land swap site and adjoining development sites.
- Vegetation management of the affected area to a low threat vegetation status will reduce the bushfire attack level (BAL), whilst still retaining the conservation value trees. This provides multiple benefits to the City and all the adjoining sites as it facilitates the vision for the Booragoon (Melville) City Centre Structure Plan; and also enables creation of the high street for placemaking activation.

PURPOSE

The Melville City Centre Structure Plan sets a vision to transform the precinct around Westfield Booragoon into a vibrant city centre. In order to facilitate this vision, the City of Melville (the City) agreed to a land exchange with Scentre Group to create a "high street". The City's future land swap parcel and the adjoining land parcels, owned by Scentre Group, all have significant development potential.

CONFIRMED

Scentre Group has submitted a development proposal for their sites. However, in order to facilitate and negotiate the best built form outcome and deliver the vision for the Melville City Centre including the City's Library and Cultural Centre project; the City needs to reduce the bushfire attack level (BAL) of the native vegetation bush portion of the Civic Centre site at 10 Almondbury Road, Booragoon. This can be done by management of the bush, which will still maintain and retain the conservation value trees.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/2	Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.
	P2/3	Optimise the capability and liveability of activity centres with consideration to the expectations of our community.
	5	**Ensure long term financial sustainability**
	P5/3	Identify opportunities for appropriate alternative revenue streams.
	6	**Encourage local economic development**
	P6/1	Encourage opportunities for increased private sector commercial and residential development in strategic locations.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience
	5	Sense of Community
	Goal 3	Place Activation and Liveability

BACKGROUND

The City's 31,869m² landholding at 10 Almondbury Road, Booragoon and Westfield Booragoon are located within the Melville City Centre Structure Plan area. The vision for the Melville City Centre Structure Plan is to transform a precinct dominated by an enclosed shopping centre into a vibrant mixed use town centre. The key features include:

- Creation of a "high street" precinct and town square to form a focal point of the centre.
- Activation of surrounding streets and uses.
- Improved links with Yagan Mia – Wireless Hill.
- City's Library and Cultural Centre (LCC) will be one of the key buildings completing the double-sided high street.
- LCC and other high street developments will have a significant impact on the success of the City Centre.

To facilitate the vision for the Melville City Centre Structure Plan with the creation of the "high street", Council agreed to a land exchange with Scentre Group (Ref: M22/5862 and P21/3897). The new high street is to be ceded to the City as a public road, securing public access for an important amenity asset for the precinct. Refer to Attachment 1 – Melville City Centre Land Exchange Agreement Deposited Plan.

CONFIRMED

The City's Civic Centre landholding is zoned "Centre" and is within the High Street precinct under the Melville City Centre Structure Plan. Current precinct controls permit development between 4-8 storeys over the site, with discretion for additional height.

Scentre Group is due to commence construction by late 2024 on their $792M expansion of the Westfield Booragoon shopping centre. Scentre Group own additional freehold development parcels adjoining the City's landholding and future land swap parcel.

Scentre Group have also commenced preliminary planning proposals for residential development of their additional sites. The residential towers include mixed use podiums situated along the "high street" linking Almondbury Road and Davy Street. Scentre Group are seeking feedback from the City on community benefit in exchange for significant additional height; and feedback on the future of the native bush portion of the civic centre site to inform their design proposals. Refer to Attachment 2 – Location Plan.

CONSIDERATION

The City is the second largest freehold land owner within the Melville City Centre precinct and as part of the due diligence for the LCC and the future development of the Civic Centre site within the Melville City Centre Structure Plan, officers commissioned various due diligence reports. This included a Reconnaissance Flora and Vegetation Survey for the vegetated portion of the site. Refer to Attachment 3 for the full Flora Survey report. The report identified and recommended the following:

- One vegetation community at a local level was recorded
- No species of Threatened (T), Priority Flora or Threatened Ecological Communities (TEC's) under the *Biodiversity Conservation Act 2016*
- Retain 6 large mature *Eucalyptus marginata* and *Corymbia calophrylla* trees for fauna habitat
- Collect seed for recommended species prior to clearing
- Transplant *Xanthorrhoea preissii* and *Macrozamia reidlei* where possible; and
- Undertake a targeted Declared Rare Flora (DRF) search in September/October for *Caladenia huegelii*

Previous subdivision concepts for the Civic site to create the library lot assumed all the vegetation would be cleared as a Bushfire Management strategy. However, the City recognises the conservation value of the trees identified in the flora and vegetation survey and would like the significant trees to be retained.

The management of vegetation is an effective way to reduce a bushfire hazard that surrounds any development. An updated bushfire management plan will identify vegetation to manage as well as the weeds and non-native species to remove to reduce the bushfire fuel load. It will also identify revegetation strategies for recommended species.

If the vegetation remains "as is", the native vegetation triggers the vegetation to be classified as containing "bush prone" vegetation which increases the bushfire attack level (BAL) into the LCC site, the future land swap site and the adjoining development sites. The vegetation also remains underutilised and unusable by the community.

CONFIRMED

Management of the vegetation will facilitate optimal development of the LCC, the future land swap site and the adjoining Scentre Group development sites which will contribute to the scale and vibrancy of the Melville City Centre to deliver its intended vision. It will provide the City's Design Review Panel and Scentre Group vital direction to consider as part of their design proposals, whilst aiming to achieve the best built form outcome and interface between the sites.

The City will still have the opportunity to also investigate partial development of the site to create an alternate revenue stream, subject to tree retention and further due diligence. The portion of the site could be considered for potential inclusion with the future land swap parcel which may deliver a better built form outcome for the Melville City Centre precinct.

ENGAGEMENT

No engagement has been conducted on the current proposal to manage the native vegetation portion of the Civic centre site as the community have minimal impact over the decision, as it is required to manage the bushfire attack level and overall safety of the surrounding community.

Community consultation occurred during the preparation of the Melville City Centre Structure Plan which identified the site as "high street" precinct.

If Council decides to make an alternate decision with the site in the future, a wide range of stakeholders will be engaged, including the surrounding and wider community.

SUSTAINABILITY IMPLICATIONS

Retention of the conservation value trees positively impact the environment for the City, surrounding residents and businesses. Management of the native vegetation will also provide greater public access and use of the area. Retention of native vegetation will also provide visual screening towards the Scentre Group development proposal.

LEGISLATIVE AND POLICY ALIGNMENT

- Bushfire management must comply with State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7).
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015 (The Regulations)*

FINANCIAL IMPLICATIONS

Preparation of an updated Bushfire Management Plan for the portion of native vegetation and the immediate and ongoing maintenance of the vegetation can be estimated at $20,000 in year 1 and $10,000 per annum thereafter. This can be absorbed within the City's operational budget.

CONSEQUENCE

Based on the information provided, the following options are available to the Council.

Option 1: City retain the native vegetation on the Civic Site and implement a bushfire management plan to reduce the vegetation to a low threat vegetation status.

CONFIRMED

Balance of environmental outcomes by retaining the conservation value trees, whilst facilitating social and financial outcomes by enabling the redevelopment of the LCC and adjoining development sites which will contribute to the scale and vibrancy of the Melville City Centre. This option also provides the opportunity for the City to explore development of the remainder of the site which could realise a financial return to offset the costs of LCC, as resolved at the Ordinary Meeting of Council 19 March 2024 (Ref Item CD24/12).

Option 2: City retain the native vegetation "as is".

The vegetation is classified as bushfire prone which affects the viability of development of the LCC, future land swap site and adjoining development sites. This will result in a loss of income for the precinct by reducing the development parcels and the potential rates uplift. This option also does not support the implementation of the Melville City Centre vision and will impact the delivery of activation and place making for the high street.

Considering all the information presented, Option 1 is recommended

OFFICER RECOMMENDATION

At 8:13pm Cr N Robins moved, seconded Cr J Spanbroek

That the Council approves the immediate and ongoing management of the vegetated portion of the Civic Centre site at 10 Almondbury Road, Booragoon to a low threat vegetation status to reduce the Bushfire Attack Level (BAL) and facilitate development of the adjoining development sites within the Melville City Centre precinct.

COUNCIL RESOLUTION

Amendment

At 8:20pm Cr M Woodall moved, seconded Cr J Edinger

That the Officer Recommendation be amended to include:

1. **requests the Chief Executive Officer to undertake a spring 2024 flora survey and threatened ecological communities assessment, prior to any bushfire management occurring on the vegetated portion of the Civic Centre, being site 4.**

2. **subject to the above assessments being satisfactory to the City, following a presentation to Elected Members at an Elected Member Engagement Session, approves the ongoing management of site 4 to a low threat vegetation status to reduce the Bushfire Attack Level (BAL) and facilitate development of the adjoining development sites within the Melville City Centre precinct.**

At 8:33pm the Presiding Member declared the motion.

CARRIED (11/1)

Yes (11): Deputy Mayor Glynis Barber, Crs Tomas Fitzgerald, Jane Edinger, Nicole Robins, Clive Ross, Jennifer Spanbroek, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Terry Lee

No (1): Cr Karen Wheatland

COUNCIL RESOLUTION (C24/128)

Substantive Motion as Amended

At 8:13pm Cr N Robins moved, seconded Cr J Spanbroek

That the Council:

1. **requests the Chief Executive Officer to undertake a spring 2024 flora survey and threatened ecological communities assessment, prior to any bushfire management occurring on the vegetated portion of the Civic Centre, being site 4.**

2. **subject to the above assessments being satisfactory to the City, following a presentation to Elected Members at an Elected Member Engagement Session, approves the ongoing management of site 4 to a low threat vegetation status to reduce the Bushfire Attack Level (BAL) and facilitate development of the adjoining development sites within the Melville City Centre precinct.**

At 8:39pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

CONFIRMED

C24/129 Investment Statements for February 2024

File Number:	
Responsible Officer:	Manager Financial Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	Nil

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

- This report presents the investment statements for the period ending 29 February 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/129)

At 6:52pm Cr T Fitzgerald moved, seconded Cr N Robins

That the Council notes the Investment Report for the period ending 29 February 2024.

At 6:52pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (12/0)

PURPOSE

To report on the performance of the City's investment portfolio for the month of February 2024.

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 5.06% to 5.18%, which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.34%.

27% of the City's investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 28% in January 2023.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City, they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 29 February 2024.

CITY OF MELVILLE
STATEMENT OF INVESTMENTS
FOR THE PERIOD ENDING 29 FEBRUARY 2024

SUMMARY BY FUND	
Municipal	$42,883,915
Reserve	$155,028,668
Trust	$-
Citizen Relief	$228,246
TOTAL	**$198,140,829**
SUMMARY BY INVESTMENT TYPE	
11AM	$11,311,636
31Days at Call	$-
60Days at Call	$2,000,000
90Days at Call	$16,600,000
Term Deposit	$168,229,194
TOTAL	**$198,140,829**
SUMMARY BY CREDIT RATING	
AAA Category	AAA

AA Category (AA+ to AA-)	AA-	$117,568,011
	A+	$41,772,819
A Category (A+ to A-)	A	
	A-	
BBB+ Category	BBB+	$38,800,000
TOTAL		**$198,140,829**

Exposure to an individual institution is limited according to Council Policy and in February 2024 the investments were within the acceptable limits except for investment holdings with Westpac Bank which slightly exceeded the policy threshold at 31.41%, compared with the limit of policy of 30.00%. This deviation arose due to lower-than-expected cash outflows for payments made during the month of February 2024.

Investment with financial institutions

Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
ANZ	AA-	AA Category	$ -	0.00%	30.00%	✓
AMP	BBB+	BBB+ Category	$ -	0.00%	15.00%	✓
Bankwest	AA-	AA Category	$ -	0.00%	30.00%	✓
Bank of Queensland	BBB+	BBB+ Category	$ 25,800,000	13.02%	15.00%	✓
ING Bank	A-	A Category	$ -	0.00%	25.00%	✓
Bendigo & Adelaide	BBB+	BBB+ Category	$ 13,000,000	6.56%	15.00%	✓
CBA	AA-	AA Category	$ -	0.00%	30.00%	✓
Macquarie	A+	A Category	$ 2,072,819	1.05%	25.00%	✓
NAB	AA-	AA Category	$ 55,326,451	27.92%	30.00%	✓
St George	AA-	AA Category	$ -	0.00%	30.00%	✓
Suncorp	A+	A Category	$ 39,700,000	20.04%	25.00%	✓
Westpac	AA-	AA Category	$ 62,241,560	31.41%	30.00%	✗
		TOTAL	**$ 198,140,829**	**100%**		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

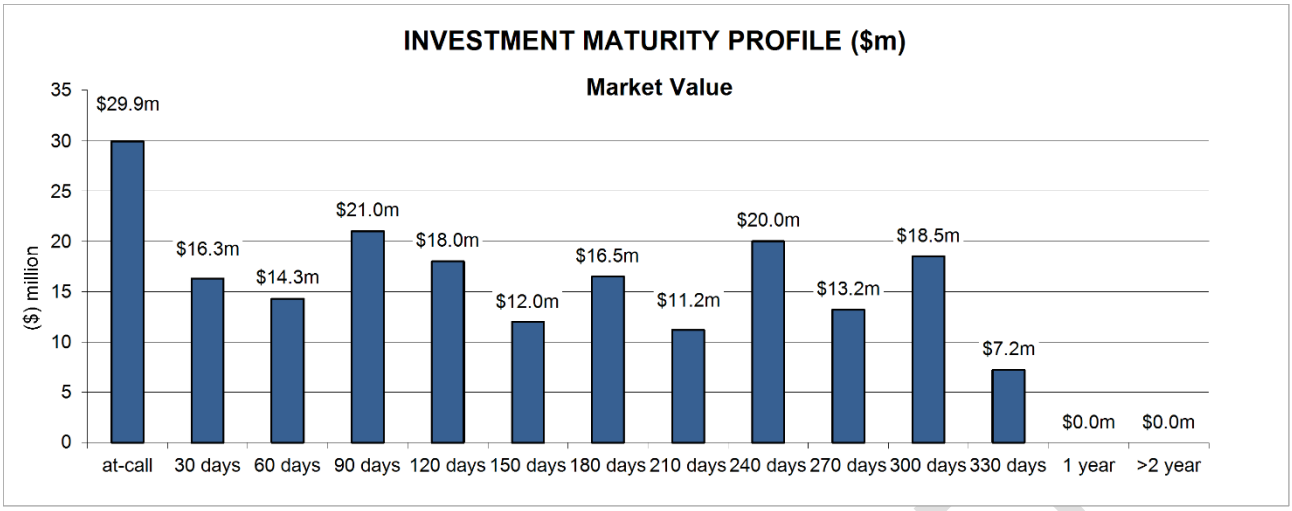
The City's investments were invested within the limits allowed within each category rating for February 2024.

Maximum Percentage of Average Investment Portfolio Balance

Long Term Rating	Funds held at period end $	Actual %	Limit Per Policy	
AAA Category	$ -	0%	100%	✓
AA Category (AA+ to AA-)	$ 117,568,011	59%	80%	✓
A Category (A+ to A-)	$ 41,772,819	21%	50%	✓
BBB+ Category	$ 38,800,000	20%	25%	✓
TOTAL	**$ 198,140,829**	**100%**		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The below graph summarises the maturity profile of the City's investments at market value as at 29 February 2024. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

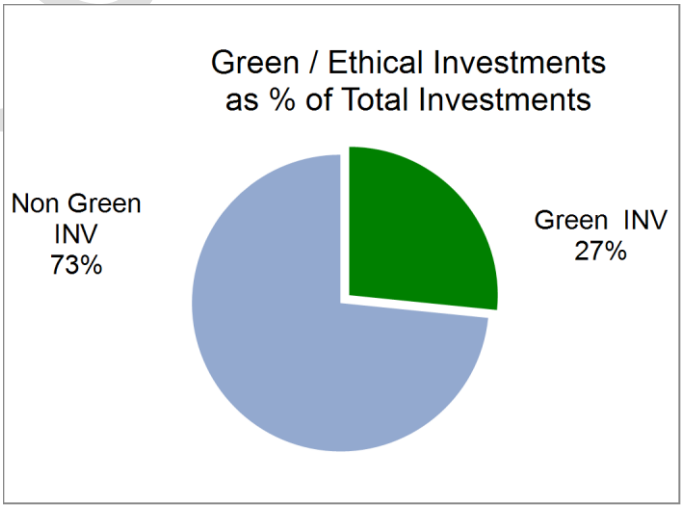


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised, after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

"Green investments" are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD's provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 29 February 2024 was $52,700,000 or 27% of total investment holdings being in non-fossil fuels institutions, compared to $57,200,000 (28%) in January 2023. The total investments holding for February and January were $198,140,829 and $206,023,597 respectively.



CONFIRMED

Green / Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	BBB+	BBB+ Category	$ 13,000,000
Suncorp	A+	A Category	$ 39,700,000
		TOTAL	**$ 52,700,000**

Green investments are invested in the two banks listed above, in accordance with Council Policy. Suncorp have indicated that they are unable to accept new money or process rollovers of Green /Ethical Investments. Their product will be withdrawn in the future.

The City continues active discussions with financial institutions in relation to the availability of ESGTD products. Westpac is in the process of developing a new "green" investment product however no commitment has been made with regard to timing. There are currently no other ESGTD products available in the market that meet the City's Investment Policy requirements.

ENGAGEMENT

This report is available to members of the public on the City's website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – "Restricted current revenue base and increasing/changing service demands impacts on rates".

Risk

The Council's Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

CONFIRMED

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments
- Trustee Act 1962 (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversighted by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations* 1996 (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 29 February 2024:

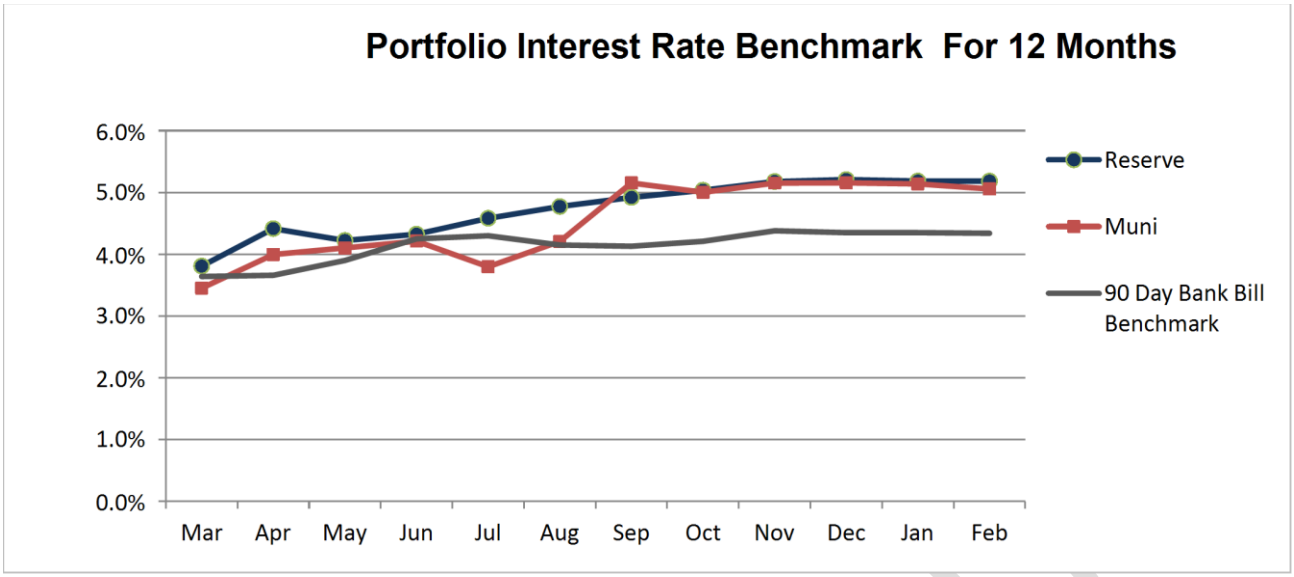
- Investment earnings on Municipal and Trust Funds were $1,426,523 against a year to date budget of $1,400,000 representing a positive variance of $26,523.

  The weighted average interest rate for Municipal and Trust Fund investments as at 29 February 2024 was 5.06% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.34%.

- Investment earnings on Reserve accounts were $5,448,781 against a year-to-date budget of $5,620,000 representing a negative variance of-$171,219.

  The weighted average interest rate for Reserve account investments as at 29 February 2024 was 5.18% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.34%.

CONFIRMED



CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

CONFIRMED

C24/130 Common Seal April 2024

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	Nil

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024 for the Council's noting.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/130)

At 6:52pm Cr T Fitzgerald moved, seconded Cr N Robins

That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024 for the Council's noting.

At 6:52pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (12/0)

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024.

Register Reference	Parties	Description	ECM Reference
CS2222	City of Melville and Landgate	Request from owners of no. 47 & 47A Bricknell Road, Attadale for City to sign Consent letter as a party with registered interest, for Cottage surveys to lodge documents with Landgate	7936644
CS2223	City of Melville and Meng Chen	Noise Notification Section 70A, DA-2023-1001 - Two Storey Grouped Dwelling & Retaining - 85A Riseley St, Ardross. Road and/or Rail Noise generated from Riseley Street.	DA-2023-1001

CONSEQUENCE

This is a standard report for the Elected Members' that details the documents to which the City of Melville Common Seal has been applied for the period from Wednesday, 21 February 2024 up to and including Wednesday, 20 March 2024 for the Council's noting.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

CONFIRMED

C24/131 Schedule of Accounts Paid for February 2024

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. Payment Details February 2024 2. Card Payment Details February 2024

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of February 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/131)

At 6:52pm Cr T Fitzgerald moved, seconded Cr N Robins

That the Council notes the Schedule of Accounts paid for the period February 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details February 2024 (Attachment 1) and Card Payment Details February 2024 (Attachment 2).

At 6:52pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (12/0)

PURPOSE

The Schedule of Payments for the month totals $25,079,475. The report and the attached Schedule of Accounts Paid are presented for the Council's information.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of $10,308,060 direct creditor payments were paid during the month, of which,15% of payments were paid to suppliers located within the City of Melville and 29% to suppliers within the South West Metropolitan Region, compared to 19% and 28% of total of $8,400,963 direct creditor payments made over January 2024 respectively.

The biggest payment of $1,307,764 made during the month was the ESL payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for February including Payment Register numbers, Cheques: 855-856, Electronic Funds Transfers batches: 878-883, Trust Payments, Card Payments and Payroll will be distributed to the Elected Members of the Council in April 2024.

The below table details the Summary of Payments Made for the period:

CONFIRMED

SCHEDULE OF PAYMENTS MADE

February 2024

Payments made under Delegated Authority DA-035

MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS

Cheques	Chq Payment Register No. 855 and 856	$926.00
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	-
Electronic Funds Transfers	EFT Payment Register No. 879, 880 and 883	$10,003,590.21
	EFT Payment on Restricted Funds Register No. 878, 881, 882 and 141	$206,520.92
	Less Cancelled EFTs	($38,254.25)
		$10,172,782.88
Direct Debits	Bank Fees	$18,682.06
	Ampol Fuel	$115,088.01
Direct Payments		$1,507.31
	Total Direct Creditor Payments	***$10,308,060.26***
Payroll	Total Pay 17 and 18	*$4,189,760.86*
	Total Payroll	***$4,189,760.86***
Cards	Westpac Corporate Cards	$10,004.13
	Westpac Purchase Cards	$71,649.31
	Total Card Payments	**$81,653.44**
	Total Direct Creditor Payments from Municipal Account	***$14,579,474.56***

CONF

Schedule of Payments Made continued.

INTERFUND & INVESTMENT TRANSACTIONS			
Interfund Transfers			
Loan			$0.00
Citizen Relief Trust			$0.00
Citizen Relief Operating			$0.00
Municipal			($7,000,000.00)
Reserve			$7,000,000.00
Trust			
		Total Interfund Transfers	**$0.00**
New Municipal Investments			
Westpac Bank	02/02/2024		$1,500,000.00
Westpac Bank	06/02/2024		$2,000,000.00
Westpac Bank	09/02/2024		$1,000,000.00
Westpac Bank	16/02/2024		$1,500,000.00
Westpac Bank	19/02/2024		$1,500,000.00
Westpac Bank	23/02/2024		$3,000,000.00
		Total New Investments	**$10,500,000.00**
		Grand Total	**$25,079,474.56**

Details of the payments are shown in Attachment 1. **Any payment over and above $25,000 has been highlighted under the Payment Amount column in Attachment 1.**

A new Regulation (13A. of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during January 2024 and settled in February 2024 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

CONFIRMED

C24/132 Statements of Financial Activity February 2024

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. Statement Nature Type February 2024 2. Rate Setting Program February 2024 3. Rate Setting Nature Type February 2024 4. Net Working Capital February 2024 5. Reconciliation Net Working Capital February 2024 6. Notes Rate Setting Statement February 2024 7. Summary Rate Debtors February 2024 8. Rates Collections Graph February 2024 9. General Debtors Aged 90days February 2024 10. Budget Amendments February 2024

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- This report presents the Statements of Financial Activity or Type and Rate Setting Statement by Program and Nature or Type for the period ending 29 February 2024; and
- Presents the variances for the month of February 2024; and
- Recommends that they be noted by the Council.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/137)

At 8:41pm Cr J Edinger moved, seconded Cr T Fitzgerald

That the Council:

1. Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 29 February 2024 as detailed in the following attachments:

- **Statement Nature Type February 2024 (Attachment 1); and**
- **Rate Setting Program February 2024 (Attachment 2); and**
- **Rates Setting Nature Type February 2024 (Attachment 3); and**
- **Net Working Capital February 2024 (Attachment 4); and**
- **Reconciliation Net Working Capital February 2024 (Attachment 5); and**
- **Notes Rate Setting Statement February 2024 (Attachment 6); and**
- **Summary Rate Debtors February 2024 (Attachment 7); and**

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- **Rates Collections Graph February 2024 (Attachment 8); and**
- **General Debtors Aged 90 Days February 2024 (Attachment 9); and**

2. By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for February 2024 (Attachment 10).

At 8:41pm the Presiding Member declared the motion.

CARRIED BY ABSOLUTE MAJORITY (12/0)

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 29 February 2024.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The Statements of Financial Activity for the period ending 29 February 2024 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City's Financial Position

- The City's total investments holding for February 2024 were $198.1m of which the Municipal cash balance at the end of the month was $42.8m and $155.0m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.

- The investment in green/ethical term deposits as at 29 February 2024 was $52.7m or 27% of total investment holdings, compared to $57.2m (28%) in January 2024. Green/Ethical investments are invested in two banks, in accordance with the council credit rating policy. Suncorp is unable to accept new term deposit or process rollovers of existing Green /Ethical Investments which will be withdrawn in future.

- Rates raised as at February were $102.5m, compared to a year to date budget of $102.7m. The negative variance of $0.21m is due to interim adjustments in respect to both Commercial and Residential improved properties.

- Total debtor collections for February 2024 equalled $6.2m. The Rates collection target was 86% and the actual collection is tracking slightly higher at 87%, compared to 86.6% for the

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same period in 2022-2023. The total outstanding debtors (including all rates and sundry debtors) is $17.9m as of 29 February 2024.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity by Nature and Type

   Provides details on the various categories of income and expenditure.

2. Rate Setting Statement by Program

   Provides details on the Program classifications.

3. Rate Setting Statement by Nature or Type

   Provides details on the Nature or Type classifications.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- (Attachment 1): Rate Setting Statement by Nature or Type
- (Attachment 6): Statement of Variances in Excess of $100,000

Revenue

Rates raised as at February were $102,503,422, compared to a year to date budget of $102,715,058. The negative variance of $(211,637) is due to slightly lower than budgeted interim adjustments in respect to both Commercial and Residential improved properties.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	4,487,816	4,487,816	*0%*	5,453,565	*-18%*
Debtors Raised	126,223,129	126,137,858	*0%*	120,152,851	*5%*
Payments Received	(113,599,931)	(107,865,318)	*5%*	(108,587,778)	*5%*
Closing Balance	17,111,013	22,760,357	*-25%*	17,018,638	*1%*

Total rate debtor collections for the month equalled $5,734,614.

Sundry Debtor Movement

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SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	901,439	901,439	*0%*	642,878	*40%*
Invoices Raised	4,156,117	3,630,355	*14%*	5,168,768	*-20%*
Receipts	(4,254,408)	(3,769,362)	*13%*	(5,118,322)	*-17%*
Prepayments	1,743	4,742	*-63%*	9,877	*-82%*
Closing Balance	804,891	767,174	*5%*	703,200	*14%*

Sundry debtor balances increased by $37,717 over the course of February from $767,174 to $804,891 of which total 90 day sundry debtors for the month is $234,115, representing 29% of total sundry debtors.

Money Expended in an Emergency and Unbudgeted Expenditure

Not applicable for February 2024.

Budget Amendments

Details of Budget Amendments requested for the month of February 2024 that reflect effective changes to budgets are shown in Attachment 10. Budget amendments that are purely administrative and detail movements between budget responsible officers are not included in the attachment. This reporting is aligned with legislative requirements.

Variances greater than $100,000 processed in February 2024 are highlighted in the attachment.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of $10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of $5,000 and the Manager Financial Services to a value of $1,000.

There were no debts written off for the month of February 2024.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The City of Melville (the City) has well developed business continuity plans in place and an Incident Response Team (IRT) to coordinate and plan the City's response to the significant situations as was the case with the COVID-19 crisis.

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LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34*. Financial activity statement report — s. 6.4*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or $100,000 whichever is greater.

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Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes Rate Setting Statement February 2024 (Attachment 6): Notes on Statement of Variances in excess of $100,000 by Nature or Type.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

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C24/137 Proposed Elected Member Communication Agreement

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	1. Draft Elected Member Communication Agreement

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- The Local Government Amendment Bill 2023 will require the implementation of Communication Agreements for Elected Members.
- The City of Melville Governance Framework adopted at the Ordinary Meeting of Council held 19 March 2024, identified the introduction of a Communication Agreement between Elected Members and the Administration as a priority project.
- This report presents a draft Elected Member Communication Agreement to the Council for consideration and adoption.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/137)

At 8:42pm Cr T Fitzgerald moved, seconded Cr S Green

That the Council adopt the Elected Member Communication Agreement and that the Elected Member Communication Agreement be reviewed when the Local Government Reform process mandates the implementation of such Agreements and a report be presented to the Council.

At 8:42pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

PURPOSE

To present to the Council the draft Elected Member Communication Agreement for consideration and adoption. This document seeks to provide structure, process, and clarity to ensure consistent, responsive, and professional support to Elected Members to assist them in carrying out their roles, whilst maintain the separation of roles between the Council and the Administration.

STRATEGIC ALIGNMENT

Priority	**3**	**Empower the voices of our diverse community by strengthening engagement**
	P3/2	Improve the mechanisms to make information flow easier to access and share, including optimising digital communications.

Outcome Indicator	5	Sense of Community
	Goal 5	Social Connectedness and Belonging

BACKGROUND

At the Ordinary Meeting of Council held 19 March 2024 the Council resolved to adopt the City of Melville Governance Framework 2024 and noted three priority projects for 2024/2025, including the development of an Elected Member Communication Agreement to ensure consistency and responsiveness to Elected Members, which maintaining the appropriate separation of powers.

It is also noted that the *Local Government Amendment Bill 2023,* will require local governments to adopt a Communication Agreement for Elected Members at some point in the near future.

CONSIDERATION

In May 2023 the Local Government Amendment Bill passed through Parliament, to allow for key changes to the *Local Government Act 1995*. The Local Government Reform process will require adoption of a Communication Agreement for Elected Members. Whilst the legislative requirements of the Communication Agreement are unknown at the stage, the City is proactively looking to ensure consistency and responsiveness to Elected Members whilst maintaining the appropriate separation of powers.

The application of a Communication Agreement will provide clarity in the appropriate interactions between Elected Members and staff to provide more efficient and effective communication channels.

A draft Elected Member Communication Agreement has been developed and was provided to the Elected Members via the Elected Member Portal and the Elected Member Engagement Session held 2 April 2024, with a copy attached to this report.

The purpose of the Communication Agreement is to provide structure and process to ensure consistent, responsive, and professional support to Elected Members and providing guidance to ensure the separation of roles between the Elected Member Group and the Administration team.

The Objectives of the Communications Agreement includes:

- Ensuring professional interactions;
- An environment that directs Elected Members to the most appropriate member of staff to assist them;
- Empowering staff to provide professional advice to facilitate informed decision making;
- Foster goodwill and professional interactions; and
- Ensure compliance with the Local Government Act and Regulations – in particular the Model Code of Conduct Regulations.

The Communication Agreement covers a range of areas, but has the overall intention of providing clarity on how the Elected Members and the City Administration can work together, respecting each other's roles as set out in the Local Government Act and what can be expected in terms of

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service responsiveness and standards and seeks to harmonising operating environments for both the Elected Member Group and the Administration.

ENGAGEMENT

There has been no engagement with the community in relation to this matter. Elected Members have received the draft Elected Members Communication Agreement in advance for comment.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The *Local Government Act 1995,* s2.10(c), requires councillors in their role to:

"*(c) facilitates communication between the community and the council;*"

The Local Government Reform will seek to formalise communication agreements between the Council and the CEO similar to those in State Government between a Minister and the agency that assists them. The intention it to set standards for how information and advice will be provided. The legislation is not in place at the time of this report, the objective of the new legislation is documented and this information has been applied in the development of the draft Communications Agreement.

FINANCIAL IMPLICATIONS

There are no specific financial implications associated with this report.

CONSEQUENCE

The Council could choose not to implement the Elected Member Communication Agreement at this time and wait for the Local Government Reform process to impose this requirement. This would be mean that the status quo would remain and the City would not benefit from a formally adopted document to provide clarity on the interactions between the Elected Member Group and the Administration.

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C24/134 City of Melville Parking Local Law 2023 - Undertakings

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. City of Melville Parking Local Law 2023 Amendments 2. Correspondence from the Joint Standing Committee on Delegated Legislation (confidential) (under separate cover)

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- At the Ordinary Meeting of Council held 12 December 2023, the Council resolved to make the City of Melville Parking Local Law 2023. The local law was subsequently gazetted and came into effect on 2 January 2024.
- As required under the *Local Government Act 1995,* the City of Melville provided all required documentation to the Joint Standing Committee on Delegated Legislation, on 21 December 2023.
- On the 13 March 2024, the Joint Standing Committee on Delegated Legislation wrote to the City of Melville Mayor, requesting minor amendments be made to the Parking Local Law 2023 when next reviewed, in form of an undertaking.
- The Joint Standing Committee on Delegated Legislation has requested that the Council makes minor amendments to the Parking Local Law and adopts an undertaking to do this at its 16 April 2024 Ordinary Meeting of Council and provide a copy of the undertakings to the Committee by 23 April 2024.

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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/134)

At 8:42pm Cr N Robins moved, seconded Cr T Fitzgerald

That the Council resolves to provide an undertaking to the Joint Standing Committee on Delegated Legislation that:

1. When the City of Melville Parking Local Law 2023 is next reviewed the following amendments will be made;

a. Either delete the definition of *disability parking permit* in clause 1.5 or include the WALGA template clauses 2.3(3) and 3.1(2) and/or other provisions for the City; and

b. Insert a semi colon at the end of subclause 2.3(1)(b); and

c. Move the last two lines of subclause 2.3(1)(d) into a new subclause 2.3(1)(d)(iv); and

d. Renumber subclause 4.6(2)(e) and (f) as 4.62(2)(a) and (b).

2. The City will not enforce the City of Melville Parking Local Law 2023 to the contrary before it is amended in accordance with undertaking 1;

3. Ensures all consequential amendments arising from the undertakings will be made;

4. Where the City of Melville Parking Local Law 2023 is made publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertaking; and

5. Provide the undertakings to the Joint Standing Committee on Delegated Legislation in the form of a letter signed by the Mayor, with evidence of the undertakings being adopted by Council, by 23 April 2024.

At 8:42pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

PURPOSE

The purpose of this report is for Council to consider the undertakings required to be made to the Joint Standing Committee on Delegated Legislation in regard to the City of Melville Parking Local Law 2023.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

The Council resolved to make the City of Melville Parking Local Law 2023 (local law), at its Ordinary Meeting held on 12 December 2023. The local law was gazetted on 19 December 2023 and came into effect on 2 January 2024.

In accordance with section 3.12(7) of the *Local Government Act 1995*, a copy of the local law was provided to the Joint Standing Committee on Delegated Legislation (Committee) for scrutiny. The Committee has considered the local law and determined that four minor amendments are required to be made.

The Committee has requested that the Council provide an undertaking that these amendments will be made when the local law is next amended or reviewed.

CONSIDERATION

The Joint Standing Committee on Delegated Legislation is the body responsible for the scrutiny of all delegated legislation made by Local Governments, which includes local laws. The Committee is able to disallow a local law and/or require that amendments be made to a local law where it is deemed appropriate. Where the amendments are inconsequential, an undertaking from the Local Government that the amendments will be made in the future is required.

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Should a Local Government fail to make an undertaking as required by the Committee, in the required timeframe, the local law will be disallowed.

The amendments requested by the Committee are minor in nature and deal with correcting typographical errors and ambiguity within the local law, as follows:

- The first amendment requires either deleting the definition of *disability parking permit* in clause 1.5 or including the WALGA template clauses 2.3(3) and 3.1(2) and/or other provisions relevant for the City. This is because it is defined in clause 1.5 but is not otherwise referred to in the local law which could create confusion.
- The second amendment requires a semi colon to be inserted at the end of clause 2.3(1)(b).
- The third amendment requires the last two lines of subclause 2.3(1)(d), being redefined to form a new subclause 2.3(1)(d)(iv).
- The fourth amendment requires that subclause 4.6(2)(e) and (f) being renumbered as 4.6(2)(a) and (b) respectively.

At this time the City is required to provide written correspondence by the 23 April 2024 that the Council has resolved it will undertake the requested amendments in the future. It should be noted that amending a local law is a lengthy process, similar process required to make a local law. The amendment process includes the opportunity for the community to comment on the proposed amendments and for gazettal of the amendments once they have been adopted by the Council.

ENGAGEMENT

Community engagement, by way of public submissions, is part of the legislative process for reviewing or creating a local law and was undertaken in the creation of the City of Melville Parking Local Law 2023. No further engagement is required.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The *Local Government Act 1995* sets out the process for making local laws, including the provision of copies of the local law and associated documents to the Minister for review.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONSEQUENCE

The Council could choose not to make the undertaking to amend the Parking Local Law in the future, which is likely to result in the local law, in its entirety, being disallowed by the Joint Standing Committee on Delegated Legislation.

CONFIRMED

C24/135 Proposed City of Melville Cat Local Law 2024

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	
Attachments:	1. City of Melville Proposed Cat Local Law 2024

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- The City of Melville currently does not have a Cat Local Law.
- In response to historical Council resolutions, the City has undertaken extensive internal consultation, which has resulted in producing a draft City of Melville Cat Local Law 2024.
- This report seeks the Council approval to invite public comment on the proposed Cat Local Law 2024, for a six-week period, in accordance with section 3.12 of the *Local Government Act 1995.*
- The purpose of the proposed City of Melville Cat Local Law 2024 is to promote responsible cat ownership and develop a coordinated approach in the management of cates within the City of Melville.
- The effect of the proposed City of Melville Cat Local Law 2024 is to establish provisions to reduce the impact domestic cats have in the community by specifying placing within the district where cats are prohibited absolutely.
- Following consultation, a report on the community submissions, as well as the final proposed Cat Local law 2024, will be presented back to Council for consideration.

NFIRMED

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/135)

At 8:43pm Cr K Wheatland moved, seconded Cr J Edinger

That the Council by absolute majority decision:

1. Proposes to make a Cat Local Law with the following purpose and effect:

a. The purpose of the proposed local law is to promote responsible cat ownership and develop a coordinated approach in the management of cats within the City of Melville.

b. The effect of the proposed local law is to establish provisions to reduce the impact domestic cats have in the community by specifying places within the district where cats are prohibited absolutely.

2. Authorises the CEO to commence the local law making procedure under section 3.12 of the *Local Government Act 1995* by:

a. Giving local public notice and inviting public submissions in accordance with section 3.12(3)(a) of the Act for a minimum six-week period;

b. Giving a copy of the public notice and proposed local law to the Minister for Local Government in accordance with section 3.12(3)(b) of the Act; and

c. After the last day of submissions, preparing and presenting a report for Council to consider and determine whether to make the local law in accordance with

section 3.12(4) of the Act.

At 8:45pm the Presiding Member declared the motion.

CARRIED BY ABSOLUTE MAJORITY (12/0)

PURPOSE

To present the proposed Draft City of Melville Cat Local Law 2024 to the Council, in order to commence the six-week community consultation process pursuant to section 3.12 of the *Local Government Act 1995.*

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

The City of Melville currently does not have a Cat Local Law. At the Ordinary Meeting of Council held 16 February 2021, the Council resolved:

> "**That the Council directs the CEO to commence extensive community engagement for a period of not less than 6 weeks prior to the preparation of a draft strategy for consideration by Council, which encourages and enables responsible cat ownership in order to address wildlife predation, nuisance cat behaviour and other associated cat-management issues."**

At the Ordinary Meeting of Council held 15 March 2022, the Council endorsed the 2022 – 2026 Cat Management Plan, which included investigating the introduction of a Cat Local Law in response to an objective to "reduce predation of feral, owned, un-owned and semi-owned cats on native wildlife."

A such, the City is proposing the introduction of a Cat Local Law to meet the contemporary needs of the City, with respect to responsible cat ownership and associated provisions.

The process for making a local law is prescribed in section 3.12 of the *Local Government Act 1995*, with the first step being to give notice of the purpose and effect of the proposed local law, as well as commencing a six-week public consultation process.

CONSIDERATION

The proposed new Cat Local Law, as attached, is based on the Western Australian Local Government Association (WALGA) Model Cat Local Law, with the following modifications based on extensive internal collaboration and consultation:

- Definition and reference to 'foreshore area', to reflect the unique City of Melville local government jurisdiction;
- Addition of Schedule 2- Cat Prohibited Areas, to reflect the contemporary needs, in order to protect City of Melville reserves; and

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- The addition of a clause in the definition of 'nuisance', stating, "behaviour that includes an act that is likely to be injurious or dangerous to the health of any native fauna or flora", to reflect the City's commitment to the protection of the natural areas and reserves within the City, in line with the City's environmental commitments.

The purpose of the proposed City of Melville Cat Local Law 2024 is to promote responsible cat ownership and develop a coordinated approach in the management of cates within the City of Melville.

The effect of the proposed City of Melville Cat Local Law 2024 is to establish provisions to reduce the impact domestic cats have in the community by specifying placing within the district where cats are prohibited absolutely.

This report seeks the endorsement of the Council, by absolute majority decision, to commence the process to make a new local law, commencing with a minimum, six-week public consultation process as required by section 3.12 of the *Local Government Act 1995*.

ENGAGEMENT

Extensive internal consultation has been undertaken in the development of the proposed Draft City of Melville Cat Local Law. Community consultation will be undertaken as the first phase of making the proposed new local law.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

To make a local law, the local government must follow the procedure detailed in section 3.12, in the sequence in which it is described. These steps, in order, are:

(a) At a council meeting the person presiding must give notice to the meeting of the purpose and effect of the proposed local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that meeting and that the minutes of the meeting include the purpose and effect of the proposed local law.

(b) The local government must then give local public notice that the local government proposes to make a local law, with the notice specifying the purpose and effect of the local law, where the local law can be inspected or obtained, and that submissions are invited for a period of six weeks.

(c) As soon as the local public notice is given, a copy of the proposed local law and of the notice must be given to the Minister administering the *Local Government Act 1995,* and the Minister administering the Act under which the local law is proposed to be made (if the local law is not one that is made under the *Local Government Act 1995*).

(d) After submissions have closed, the local government must consider any submissions made, and may, by absolute majority, make the local law as proposed or a local law not significantly different from what was proposed. If the local law is significantly different to what was proposed, the local government must recommence this procedure from the beginning.

(e) After the local law is made, the local law must be published in *Government Gazette*.

(f) Once the local law has been published in the *Government Gazette*:

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a. a copy of the local law must be given to the Minister administering the *Local Government Act 1995*, and the Minister administering the Act under which the local law is proposed to be made (if the local law is not one that is made under the *Local Government Act 1995*); and

b. local public notice must be given of the title, purpose, effect and commencement date of the local law, and that a copy is published on the website and may be inspected or obtained from the local government's office.

(g) Once the local public notice has been given, a copy of the local law, the notice and other required explanatory material must be given to the Joint Standing Committee for Delegated Legislation.

It should also be noted that local governments in Western Australia are responsible for enforcing and administering the *Cat Act 2011*.

FINANCIAL IMPLICATIONS

There are no significant financial implications arising from the recommendations of this report. Minor costs will be incurred in advertising the public notice and in publishing the local law in the Government Gazette, and these will be met under the existing budget.

CONSEQUENCE

Should the Council decide not to endorse the process to commence making a new Cat Local Law, the City will not have a Cat Local Law which provides the relevant mechanisms to assist the City in promoting responsible cat ownership and reducing the impact domestic cats have in the community.

CONFIRMED

8.49pm 16/04/2024 *Cr T Lee disclosed a financial interest in Item C24/136 (detailed in Item 5) and left the meeting.*

C24/136 Motions Carried at the Annual General Meeting of Electors and Special Meeting of Electors Held 25 March 2024

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	Nil

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- On Monday, 25 March 2024 the City of Melville (the City) held its Annual General Meeting of Electors (AGME), for the purpose of the community receiving the Community Annual Report 2022-2023.
- Following the AGME, the City held a Special Meeting of Electors (SME) for the purpose of considering the withdrawn Recission Motion, the Canning Bridge Activity Centre Plan (CBACP) and Public Open Space at 13-15 the Esplanade and 64 Kishorn Road, Mount Pleasant, and 50-52 Kishorn Road and 23, 29 and 31 Moreau Mews, Applecross.
- One motion was received and carried at the AGME, and three motions were received and carried at the SME.
- This report is provided to present the four motions received in addition to officers' comments and recommendations, for the consideration of the Council.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/136)

At 8:49pm Cr N Robins moved, seconded Cr T Fitzgerald

AGME Motion 1

That the Council note:

1. **Motion 1 carried at the Annual General Meeting of Electors held on 25 March 2024,**

   "*That the Council adopt the WALGA Local Planning Tree Retention policy, released March 2024 with the purpose of:*

   1) ***Clarifying whether tree removal, or tree damaging activity, is works that requires developmental approval and***

   2) ***Supports consistency across councils within the Perth metropolitan areas in relation to protecting trees on private property.*"**

2. **that consideration of adoption of the WALGA Model Local Planning Policy - Tree**

CONFIRMED

Retention is part of current investigation of tree protection options associated with previous Council resolutions and that the results of these investigations will be subject to a future report to Council.

SME Motion 1

That the Council:

1. **note Motion 1 carried at the Special Meeting of Electors held on 25 March 2024:**

   "That the Council approves the officer's recommendations for the budget and concept plan for the Public Open Space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant at the May 2024 Ordinary Meeting of Council."

2. **note that the deferred report (Item E24/29 Public Open Space – The Esplanade, Mount Pleasant) will be presented to the 21 May 2024 Ordinary Meeting of Council; and**
3. **takes no further action in relation to Motion 1.**

SME Motion 2

That the Council:

1. **note Motion 2 carried at the Special Meeting of Electors held on 25 March 2024:**

   "That the Council proceed to implement the April and July 2023 resolutions to convert the land at 23, 29 and 31 Moreau Mews and 50-52 Kishorn Road, Applecross into public open space."

2. **acknowledge that a report on this matter is required to prepared for consideration at the 15 October 2024 Ordinary Meeting of Council.**

At 8:49pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/136)

At 8:50pm Cr T Fitzgerald moved, seconded Cr C Ross

SME Motion 3

That the Council note Motion 3 carried at the Special Meeting of Electors held on 25 March 2024:

"*That the Council note that the rescission motion has caused significant distress and confusion in the Melville Community, leading to reduced community trust in the public engagement processes of the City and in the decisions of Council."*

At 8:57pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

At the City of Melville (the City) Annual General Meeting of Electors (AGME) held on Monday, 25 March 2024 one motion was received and carried. Following the AGME, a Special Meeting of Electors (SME) was held, where three motions were received and carried.

This report presents the four motions, along with officer comment, to the Council for consideration.

STRATEGIC ALIGNMENT

Priority	**3**	**Empower the voices of our diverse community by strengthening engagement**
	P3/1	Increase co-design approaches that engage stakeholders in upfront designs and support issue resolution activities.
	P3/2	Improve the mechanisms to make information flow easier to access and share, including optimising digital communications.
	P3/3	Improve engagement with the business community.
	P3/4	Enhance opportunities for civic engagement and building community capacity.
Outcome Indicator	5	Sense of Community
	Goal 2	Participation and Inclusion
	Goal 5	Social Connectedness and Belonging

BACKGROUND

Annual General Meeting of Electors (AGME)

The Community Annual Report 2022-2023 was presented to and endorsed by the Council at the Ordinary Meeting of Council held on Tuesday, 20 February 2024.

Following the Council meeting, the AGME was held on 25 March 2024, in accordance with section 5.27 of the *Local Government Act 1995* which requires that:

> *"(1) A general meeting of the electors of a district is to be held once every financial year.*
>
> *(2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
>
> *(3) The matters to be discussed at general electors' meeting are to be those prescribed."*

Additionally, the meeting was held in accordance with the *Local Government (Administration) Regulations 1996 – Regulation 15 Matters to be discussed at general meeting,* which prescribes that:

> *"For the purposes of section 5.27(3), the matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business."*

The Annual General Meeting of Electors 25 March 2024 Minutes are available on the City of Melville website.

CONFIRMED

Special Meeting of Electors (SME)

On Monday, 26 February 2024, the City of Melville (the City) received a request for a Special Meeting of Electors (Form 1) from Mr I Peacock of Myaree. This request was signed by 377 residents of the City and 4 non-residents.

In accordance with this request, the City of Melville held an SME on Monday, 25 March 2024. The purpose of the meeting was to consider:

"(A) The February 2024 Rescission Motion signed by the Mayor and 4 other Councillors to rescind Council's April and July 2023 decisions to convert 100% of the City-owned land at 13-15 The Esplanade and 64 Kishorn Road, Mt Pleasant; and 50-52 Kishorn Rd and 23, 29 and 31 Moreau Mews, Applecross ("Sites") into public open space.

(B) Whether the Mayor and Councillors who signed the said Rescission Motion lodged by Cr Scott Green for decision at the 20 February 2024 Ordinary Meeting of Council, and subsequently withdrawn, acted with due care and diligence to ensure that the reasons cited in the Rescission Motion were true and accurate, and would not bring the City into disrepute; and whether the Mayor considered that the late publication of the Rescission Motion in the Agenda late on Friday 16 February 2024 would prejudice the wider community in being able to engage with the City as to their views.

(C) Whether to conversion of the Sites to parks are an integral part of the Canning Bridge Activity Centre Plan ("CBCAP") and Vision; a vital component of the Review of the CBACP submitted to the WACP in 2023; and would contribute towards to the goal of providing walkable public open space within 400 metres or 5 minute walk of every dwelling; and provide green linkages for the community to mitigate against the urban heat island effect of high rise development; and numerous other social, health and economic benefits."

The Special Meeting of Electors 25 March 2024 Minutes are available on the City of Melville website.

CONSIDERATION

Annual General Meeting of Electors (AGME)

The Annual General Meeting of Electors (AGME) was held at 6:00pm on Monday 25 March 2024 in the Kambarang Room at the City of Melville Civic Centre. At the commencement of the AGME, 13 members of the public were in attendance in the Kambarang (Conference) Room, and 11 members of the public were in attendance electronically, via a Zoom live stream.

One motion was presented to the meeting and was carried. This motion is now presented for the consideration of Council as below:

AGME Motion 1

That the Council adopt the WALGA Local Planning Tree Retention policy, released March 2024 with the purpose of:

1. **Clarifying whether tree removal, or tree damaging activity, is works that requires developmental approval and**
2. **Supports consistency across councils within the Perth metropolitan areas in relation to protecting trees on private property.**

CONFIRMED

Officer Comment

At the Ordinary Meeting of Council held on 16 May 2023, the Council considered item UP23/4030 Opportunities for Further Protection on Private Property.

The item was presented in response to a motion adopted in December 2022, requiring the CEO to report on:

- Opportunities for further protection of mature trees in light of the City of Nedlands and City of South Perth's proposed amendments to their Local Planning Strategy requiring development approval for removal of mature trees; and
- A realistic target for tree canopy coverage across the City, with specific targets for City controlled and private land; and
- Any other appropriate strategies or measures to ensure preservation of tree canopy coverage across the City of Melville.

Taking the above into account, the report contained an options paper that outlined possible actions that are available to the City of Melville to protect existing trees on private land, including matters that can be considered to augment the local planning framework.

The options paper:

1. Outlined the existing measures that the City is taking to increase/protect the Urban Forest and included an overview of the existing provisions in the local planning framework.
2. Discussed the manner in which a number of other councils have or are proposing to implement a tree retention regime on private property, each having taken a different approach to tackling the issue. The options paper was supported by an addendum that included links to the policies/scheme provisions for each council and commentary on each approach.
3. Provided a high-level summary of the options available when developing a tree retention regime.
4. Summarised the actions that the City of Melville needs to take to increase its urban tree canopy.

At that meeting the Council resolved:

"That the Council:

1. *Notes the report on available options to provide additional protection of trees on private property*
2. *Commits to progressing further consideration of the actions outlined in section 4 of the Options Paper to increase its urban tree canopy.*
3. *The available options to provide protection of trees on private property be the subject of a workshop at a future Elected Member Engagement Session*
4. *Investigates further provision of public open space where there is an identified deficiency.*
5. *Requests the CEO to continue to prioritise the provision, installation and maintenance of suitable trees on public verges and parks throughout the City of Melville to improve the City's urban tree canopy."*

CONFIRMED

To increase the urban tree canopy, the Council has committed to giving further consideration to the actions outlined in Section 4 of the options paper. The paper outlined the actions that the Council was to undertake prior considering a tree protection regime.

In March 2024 the Western Australian Local Government Association (WALGA) released a new Model Local Planning Policy (LPP) to support local governments in managing the loss in tree canopy cover in urban areas. The WALGA Model Local Planning Policy Tree Protection is available on the WALGA website.

As required by the May 2023 OMC resolution, an Elected Member Engagement Session was held on Tuesday, 2 April 2024 that included:

- A discussion about the loss of trees on land in the City of Melville: and
- Ad discussion on the work WALGA has done with regards to tree retention; and
- A discussion about the draft WALGA Local Planning Policy template.

The City will now look to engage with the Melville community to discuss the growing issue around tree canopy loss and understand the views of the community with regards limiting further loss into the future.

Officers recommend that the Council notes Motion 1 from the Annual General Meeting of Electors and that consideration of the adoption of the WALGA Model Local Planning Policy – Tree Retention be considered as part of the current investigations of tree protection options associated with previous resolutions of the Council and that a report on the outcome of this project be presented to the Council.

Reason for the Recommendation

Consideration of the WALGA Model Local Planning Policy (LPP) is part of current investigations responding to tree protection on private land as required by earlier Council resolutions. Findings of these investigations will be subject of a future report to the Council.

Special Meeting of Electors (SME)

The Special Meeting of Electors (SME) was held at 7:30pm on Monday 25 March 2024 in the Kambarang Room at the City of Melville Civic Centre. At the commencement of the AGME, 73 members of the public were in attendance in the Kambarang (Conference) Room, and 29 members of the public were in attendance electronically, via the Zoom live stream.

Three motions were presented to the meeting and were carried. The motions carried are now presented for the consideration of Council as below:

SME Motion 1

> **That the Council approves the officer's recommendations for the budget and concept plan for the Public Open Space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant at the May 2024 Ordinary Meeting of Council.**

CONFIRMED

Officer Comment

Motion 1 refers to item E24/29 Public Open Space – The Esplanade, Mount Pleasant, which was considered by the Council at the Ordinary Meeting of Council (OMC) held on 20 February 2024. At the OMC, the Council resolved to defer the item to the Ordinary Meeting of Council to be held on 21 May 2024.

Officers recommend that the Council notes Motion 1 from the Special Meeting of Electors and that a report relating to this motion was deferred from the February 2024 Ordinary Meeting of Council to the 21 May 2024 Meeting and that no further action is required.

Reason for the Recommendation

In accordance with the resolution of the Council at the 20 February OMC, the deferred report will be included in the agenda for the Ordinary Meeting of Council to be held on 21 May 2024.

SME Motion 2

> **That the Council proceed to implement the April and July 2023 resolutions to convert the land at 23, 29 and 31 Moreau Mews and 50-52 Kishorn Road, Applecross into public open space.**

Officer Comment

Motion 2 refers to a matter raised in item E23/11 Public Open Space – The Esplanade, Mount Pleasant and Moreau Mews, Applecross, which was considered by the Council at the Ordinary Meeting of Council (OMC) held on 18 July 2023.

In relation to this item, the Council resolved to:

> *"3. Adopt the following consultation, development and completion timeline for the site at 50-52 Kishorn Road and 23,29 and 31 Moreau Mews, Applecross. Public consultation, concept plans, report and recommendation to be presented to Council at the October 2024 Ordinary Meeting of Council and to provide funding for construction to commence immediately on approval with a proposed completion date by 30 June 2026."*

In accordance with this resolution, the City must report back to Council on this matter at the October 2024 OMC.

Officers recommend that the Council notes Motion 2 from the Special Meeting of Electors and that a report relating to this motion will be presented to the 15 October 2024 Ordinary Meeting of Council and that no further action is required.

Reason for the Recommendation

As per the resolution of the Council at the Ordinary Meeting of Council held on 18 July 2023, a report will be presented at the October 2024 OMC regarding the Moreau Mews and Kishorn Road POS sites.

SME Motion 3

CONFIRMED

That the Council note that the rescission motion has caused significant distress and confusion in the Melville Community, leading to reduced community trust in the public engagement processes of the City and in the decisions of Council

Officer Comment

This motion is made with reference to a proposed recission motion for the Ordinary Meeting of Council (OMC) held on 20 February 2024. Although the motion was included in the agenda for the February OMC, the motion was not considered by the Council as it was withdrawn by the Councillor on Tuesday, 20 February prior to the meeting commencing.

Following the February OMC, no further motions have been raised regarding this issue, and no resolutions have been made or actions taken regarding the recission motion.

Officers recommend that the Council notes Motion 3 from the Special Meeting of Electors.

Reason for the Recommendation

The purpose of Motion 3 is only to request that the Council note the content of the motion.

ENGAGEMENT

In accordance with the requirements of the *Local Government Act* 1995, the date, time, location, and purpose of the Annual General Meeting of Electors and the Special Meeting of Electors was advertised:

- on the City's website; and
- on public notice boards at the Civic Centre and all the City of Melville libraries; and
- in Fremantle Herald on Saturday, 9 March 2024; and
- in the City's electronic newsletter; and
- via the City's social media platforms.

The advertising and holding of both meetings gave members of the community the opportunity to participate in the discussion, question time and voting on the motions. There has been no specific consultation or engagement with the community in preparing this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report is presented in accordance with to section 5.33 of the *Local Government Act 1995*:

(1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable -

(a) at the first ordinary council meeting after that meetings; or

(b) at a specially meeting called for that purpose,

CONFIRMED

whichever happens first.

(2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

FINANCIAL IMPLICATIONS

No funding has been provided in the current year budget to implement or undertake any actions in relation to the motions carried. If the Council resolves for a future report to be prepared regarding any of the issues contained in the motions, any funding requirements will be considered in that report.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

CONFIRMED

Community Development

CD24/13 National General Assembly of Local Government Motion

File Number:	
Responsible Officer:	Senior Executive Support Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	1. National General Assembly of Local Government Motion

COUNCIL'S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY

The City of Melville will present a motion at the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024, that calls on the Australian Government to invest in the sustainability of the arts and cultural sector.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD24/13)

At 8:58pm Cr K Wheatland moved, seconded Cr T Fitzgerald

That the Council endorses the proposed motion to the 30th National General Assembly of Local Government which calls for increased funding of arts and cultural infrastructure in cooperation with Federal, State and Local Governments.

At 8:58pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

The National General Assembly (NGA) is a national gathering of local governments that provides the opportunity to come together, share ideas, debate motions, and build relationships between local government and the Australian Government. The Australia Local Government Association (ALGA) has called for proposals to be debated at the NGA and the attached proposal is submitted as a draft motion for this purpose.

STRATEGIC ALIGNMENT

Priority	**3**	**Empower the voices of our diverse community by strengthening engagement**
	P3/4	Enhance opportunities for civic engagement and building community capacity.
Outcome	5	Sense of Community

Indicator	Goal 1 Life Long Learning and Creativity Goal 2 Participation and Inclusion Goal 3 Place Activation and Liveability Goal 4 Sense of Identity through Collective Memory Goal 5 Social Connectedness and Belonging

BACKGROUND

Access to arts and culture promotes social cohesion, mental well-being and educational benefits for communities. The arts sector also drives growth through tourism and economic activity that is critical to communities. Arts and cultural infrastructure (including libraries, cultural centres, galleries and museums) allow our communities to access and celebrate their stories, connecting people to one another and to place.

The City of Melville bears a disproportionate cost in funding arts and cultural infrastructure in our community. This is true of other local governments, especially in the regions, where a low rate-base diminishes resources. There are currently no funding programs targeted at reducing costs for local governments that own and operate cultural and / or arts centres. At the same time, over 78% of the WA population participated in an arts and cultural activity from April 2022 to April 2023.

The NGA is an opportunity for local government to advocate for new or expanded programs and key policy initiatives that could strengthen local government capacity to deliver services and infrastructure to local communities across the nation. The NGA will be held in Canberra 2-4 July 2024 with the theme 'Building Community Trust', "*which acknowledges the critical importance of trust in our democracy's different level of government, its institutions, and amongst its citizens.*"

The City of Melville proposes to submit a motion to the NGA in July 2024 which calls for significant changes in the way arts and cultural infrastructure is funded. The motion proposes:

1. Establishment of Community Arts and Cultural Facilities Fund for the development, renewal and maintenance of arts and cultural infrastructure;
2. Capacity building for community arts organisations; and
3. Creation of an innovation fund for re-orienting core services.

CONSIDERATION

At the Ordinary Meeting of Council held on 19 March 2024, in relation to CD24/12 Cultural Heart – Learning & Cultural Centre the Council resolved:

"3. Requests that the Chief Executive Officer:

(a) investigates and seeks to maximise external funding opportunities for the Library and Cultural Centre;

(b) undertakes a review of the Melville City Centre Structure Plan to ensure it remains relevant and fit for purpose, in particular around zoning and height limits; and

(c) progresses with options for achieving a financial return from sites 4 and 5, to offset the costs of the Library and Cultural Centre."

CONFIRMED

As per point 3(a) of the March resolution, the Council resolved to investigate and seek to maximise external funding opportunities for the Library and Cultural Centre. As part of the motion proposed for NGA, the City proposes the establishment of a Community Arts and Cultural Facilities fund for the development, renewal and maintenance of arts and cultural infrastructure.

The 2024 NGA has called for motions from local governments that address 12 priority areas. The proposed motion speaks to one of these - Community Services – outlining strategies that could improve the sustainability of the arts and cultural sectors in local communities across Australia.

The proposed motion from the City of Melville outlines three priority areas that could address the financial burden on local governments in funding arts and cultural infrastructure and services, calling for:

1. Establishment of Community Arts and Cultural Facilities Fund for the development, renewal and maintenance of arts and cultural infrastructure; and
2. Capacity building for community arts organisations; and
3. Creation of an innovation fund for re-orienting core services.

If endorsed by the Council, the motion will be lodged with ALGA. If accepted, there is an expectation that a council representative will be present at the 2024 NGA to move and speak to that motion if required.

While resolutions of the National General Assembly do not automatically become ALGA's national policy positions, the resolutions are used by the ALGA Board to inform policies, priorities, and strategies to advance local governments within the national agenda. Implementation of the proposed approaches to funding arts and cultural infrastructure could have positive impacts for the City of Melville through increased federal and state resource funding for development and maintenance of cultural facilities.

ENGAGEMENT

Direct stakeholder engagement has not been undertaken with regards to this motion.

SUSTAINABILITY IMPLICATIONS

There are minor sustainability implications around the carbon emissions from flights for a council representative to attend the NGA in Canberra.

LEGISLATIVE AND POLICY ALIGNMENT

There are no direct legislative or policy alignments to be considered in relation to this report. The Federal Government of Australia released the *National Cultural Policy – Revive a place for every story, a story for every place in 2022*, this motion aligns to the pillars set out in the plan to revive arts in Australia.

FINANCIAL IMPLICATIONS

There are no financial implications presented as part of this report.

CONFIRMED

CONSEQUENCE

There are no direct consequences if the Council does not adopt the officer recommendation. The motion presents an opportunity for long term advocacy for better community outcomes.

CONFIRMED

CD24/14 Parking Availability in Vicinity of 13 The Esplanade and 64 Kishorn Road Proposed POS, Mount Pleasant

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

- In response to a Notice of Motion and subsequent Advice Note regarding report item E24/29 Public Open Space – The Esplanade at the 20 February 2024 Ordinary Meeting of Council, a number of questions were received on the availability of car parking in the vicinity of 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.
- This report identifies the number of publicly accessible parking within the Mount Pleasant area of the Canning Bridge Activity Centre Precinct.
- A total of 217 designated and publicly accessible parking spaces (including 4 ACROD bays) were identified in the study area, noting 5 bays in Ogilvie Road are currently not available due to use for construction purposes.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD24/14)

At 8:59pm Cr J Edinger moved, seconded Cr S Green

That the Council note the information provided relating to parking capacity of current public car parking in the Mount Pleasant area of Canning Bridge Activity Precinct in proximity of the proposed Public Open Space site at 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.

At 8:59pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

This report is to inform the Council on the number of designated car parking in the Mount Pleasant area of the Canning Bridge Activity Centre Precinct in proximity of the proposed Public Open Space site at 13 The Esplanade and 64 Kishorn Road, Mount Pleasant for their noting.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

In response to a Notice of Motion and subsequent Advice Note regarding report item E24/29 Public Open Space – The Esplanade at the 20 February 2024 Ordinary Meeting of Council, a number of questions and public enquiries were received on the availability of car parking in the vicinity of 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.

CONSIDERATION

A review of parking availability has been undertaken by the City and the information is presented to provide clarification of the current public car parking capacity in the Mount Pleasant area of Canning Bridge in the proximity of the proposed Public Open Space at 13 The Esplanade and 64 Kishorn Road, Mount Pleasant.

A review survey of the area bounded by Canning Highway, The Esplanade, Sleat Road and Rookwood Street, Mount Pleasant confirmed that the public are able to access four off street parking areas as well as on designated street parking bays along The Esplanade, Kishorn Road and Ogilvie Road, Mount Pleasant.

The study area was based on a 400 metre distance (five minute walk) from the proposed POS area to the south of Canning Highway, noting that the designated parking bays are within the red dotted boundary within the study area (refer to plan below).

A breakdown of car parking bays, locations and restrictions are as follows:

CONFIRMED

Off Street Parking

Location	Number of Bays	Restrictions / Requirements
Apex Parking Station	32 bays plus 2 ACROD bays	Paid parking. First hour free, then $1.70 per hour or $8.50 all day. Fees applicable Monday to Friday, 8am to 6pm.
13 The Esplanade (Former Senior Citizens, proposed POS site)	15 bays	Paid parking. First hour free, then $1.70 per hour or $8.50 all day. Fees applicable Monday to Friday, 8am to 6pm.
The Precinct, 893 Canning Highway, Mount Pleasant (accessible from Ogilive Road)	46 bays plus 2 ACROD bays (The total bays equal 56, with eight reserved bays that are not publicly accessible)	Paid parking. First hour free, then $1.70 per hour or $8.50 all day. Fees applicable Monday to Sunday, 8am to 6pm.
Wilson Carpark, 15 Ogilvie Road Mount Pleasant	21 bays	Privately owned and managed, not under the City of Melville control. 7 level carpark, all bays on levels 1 to 5 are reserved to tenant parking only. Levels 6 and 7 available for public use. Paid parking via Mobile App. Open 6am to 7pm, Monday to Friday, closed Saturdays, Sundays and Public Holidays.
Cirque Apartments, 63 Kishorn Road, Mount Pleasant	0 bays	No public parking available. Site gated and only available to tenants and users of the facility.

On Street Parking

Location	Number of Bays	Restrictions / Requirements
The Esplanade, Mount Pleasant (Canning Highway to Helm St)	15 bays	Paid parking. First hour free then $2.20 per hour thereafter.
The Esplanade, Mount Pleasant (Helm St to Rookwood St)	23 bays	Free on street parking. Restricted to maximum 3 hour parking limit.
Kishorn Road, Mount Pleasant	34 bays plus additional verge parking for 5 vehicles at 64 Kishorn Road (noting these are not officially marked bays)	Paid parking. First hour free, then $2.20 per hour thereafter.
Ogilvie Road, Mount Pleasant	27 bays (5 bays currently unavailable due to construction works)	First hour free, then $3.00 per hour thereafter.
Sleat Road, Mount Pleasant	No marked bays	No marked bays on street. No Parking and No Standing restrictions between Canning Highway

CONFIRMED

		and Rookwood Street.
Helm Street, Mount Pleasant	No marked bays	No marked bays on street. No Parking restrictions between Sleat and Ogilvie Roads. No Parking on Northern side of Helm Street from Ogilvie to Kishorn Roads, 7am to 6pm, Monday to Friday and 7am to 12pm Saturdays. No Parking northern side of Helm Street from Kishorn Road to The Esplanade, 8am to 6pm Saturday, Sunday and public holidays. No Parking on southern side of Helm Street.
View Road, Mount Pleasant	No marked bays	No marked bays on street. Street parking available on west side of View Road with maximum time limit of 2 hours. No Parking on eastern side of View Road between 8am and 5pm, Monday to Sunday.
Kavanagh Street, Mount Pleasant	No marked bays	No marked bays on street. Street parking available with maximum allowable period of 2 hours between 8am and 6pm, Monday to Friday.
Rookwood Street, Mount Pleasant	No marked bays	No marked bays on street. Street parking available with no restrictions between The Esplanade and Kavanagh Street. 2 hour restricted parking on street 8am to 6pm, Monday to Friday on southern side. No parking on northern side between Kavanagh Street and Ogilvie Road. 2 hour restricted parking on street 8am to 6pm, Monday to Friday on both sides of the road between Ogilvie and Sleat Roads.

A total of 217 designated parking spaces (including 4 ACROD bays) were identified in the study area related to the four parking areas (shaded orange in plan below) and Ogilvie Road, Kishorn Road and The Esplanade (shaded purple in plan below), noting 5 bays in Ogilvie Road are currently not available to the public due to use for construction purposes.

CONFIRMED

MARCH 2024

EXISTING PARKING

LOCATED WITHIN 400M FROM 13 THE ESPLANADE AND SOUTH OF CANNING HIGHWAY



KEY

- OFF STREET PARKING
- PAID ON STREET PARKING
- UNPAID ON STREET PARKING
- DESIGNATED, PUBLICLY ACCESSIBLE PARKING BAYS

Map of surveyed area bounded by Canning Highway, The Esplanade, Sleat Road and Rookwood Street, Mount Pleasant.

ENGAGEMENT

There are no engagement implications presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY IMPLICATIONS

There are no legislative or policy implications presented as part of this report.

FINANCIAL IMPLICATIONS

There are financial implications presented as part of this report.

CONSEQUENCE

As this report is presented for the Council's noting, there are no consequences or alternative options to be considered in relation to this report.

CONFIRMED

CD24/15 Deferral of Consideration of Disability Access and Inclusion Plan 2024-2029

File Number:	
Responsible Officer:	Senior Executive Support Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	Nil

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- At the Ordinary Meeting of Council (OMC) held on 12 December 2023, the Council resolved to "conduct a minor review of the 2017-2022 Disability Access and Inclusion Plan, suggesting minimal changes and taking into account recent community feedback where possible, for consideration by Council by April 2024."
- This report seeks to defer this matter for consideration at the May 2024 OMC.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD24/15)

At 8:59pm Cr J Edinger moved, seconded Cr J Spanbroek

That the Council notes that the Disability Access and Inclusion Plan 2024-2029 will be presented to the May 2024 Ordinary Meeting of Council.

At 8:59pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

The purpose of this report is to advise the Council of a delay in presenting the Disability Access and Inclusion Plan (DAIP). A Council resolution intended this matter to be considered at the April 2024 Ordinary Meeting of Council. This report advises the Council that this matter will be presented to the May 2024 Ordinary Meeting of Council.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

At the 12 December 2023 Ordinary Meeting of Council, the Council resolved that:

1. ***Retains the Disability Access and Inclusion Policy CP-084;***
2. ***Considers the community feedback in the review of the Strategic Community Plan***
3. ***Directs the CEO to conduct a minor review of the 2017-2022 Disability Access and Inclusion Plan, suggesting minimal changes and taking into account recent community feedback where possible, for consideration by Council by April 2024. Updates should be consistent with the intent of the WA Disability Services Act which is to endorse a plan that ensures people with disabilities have equal access to facilities and services.***

In accordance with the resolution of Council, the Disability Access and Inclusion Plan was intended to be presented to Council by April 2024. However, the administration is seeking to delay the consideration of this matter to the May 2024 Ordinary Meeting of Council to enable officers additional time to undertake the review requested by the Council.

CONSIDERATION

Officers had planned to present the DAIP report at the April 2024 OMC. However, further work is required to be undertaken prior to presenting this item to the Council.

ENGAGEMENT

No engagement with the community is required in regard to this matter.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with the deferral of this item.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy implications associated with the deferral of this item.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the deferral of this item.

CONSEQUENCE

There are no consequences or alternative options associated with this item.

CONFIRMED

Environment and Infrastructure

At 8.59pm, Ms N Wu left the meeting.

At 8:59pm, Cr K Wheatland left the meeting.

At 9:00pm, Ms N Wu returned to the meeting.

At 9:00pm, Cr K Wheatland returned to the meeting.

At 9:01pm, Cr T Lee returned to the meeting.

E24/34 Environment and Infrastructure Policy Review

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. CP-036 Resource Recovery and Waste Minimisation Policy ⇩ 2. CP-120 Climate Action Policy ⇩ 3. CP-057 Sustainability Policy 2024 ⇩

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- The policies within the responsibility of the Environment and Infrastructure Services directorate have been reviewed and brought forward with amendments for consideration and adoption.
- Policies that are defined as Council Policy require the approval of the Council, whereas Operational Policies are approved by the Chief Executive Officer.
- It is recommended that the three policies as amended be approved.

Procedural Motion

At 9:03pm Cr J Edinger moved, seconded Cr C Ross

That this item be deferred for discussion at an upcoming EMES and presentation to the June 2024 Ordinary Meeting of Council.

At 9:03pm the Presiding Member declared the motion.

LOST (4/8)

Yes (4): Crs Glynis Barber, Jane Edinger, Clive Ross and Terry Lee

No (8): Crs Tomas Fitzgerald, Nicole Robins, Jennifer Spanbroek, Karen Wheatland, Matthew Woodall, Daniel Lim, Soo Hong and Scott Green

CONFIRMED

OFFICER RECOMMENDATION

At 9:05pm Cr T Fitzgerald moved, seconded Cr K Wheatland

That the Council approves the three Environment and Infrastructure Services policies as amended and contained in the following attachments:

- **CP-057 Sustainability Policy**
- **CP-120 Climate Action Policy**
- **CP-036 Resource Recovery and Waste Minimisation Policy**

At 9:07pm the mover and the seconder of the officer recommendation consented additional amendments being made to CP-120 Climate Action Policy:

- to the deletion of the word "exert" from the policy scope
- at point 6 under Policy Statement, after the words " carbon accounting", the inclusion of the words ", including financial impact,".

At 9:08pm the mover and the seconder of the officer recommendation consented a further additional amendment being made to CP-120 Climate Action Policy:

in the policy scope that the word "over" be included after the words "operational factors".

Substantive Motion As Amended

At 9:05pm Cr T Fitzgerald moved, seconded Cr K Wheatland

That the Council approves the three Environment and Infrastructure Services policies as amended and contained in the following attachments:

- **CP-057 Sustainability Policy**
- **CP-120 Climate Action Policy , subject to the following further amendments:**
  - **to the deletion of the word "exert" from the policy scope**
  - **at point 6 under Policy Statement, after the words " carbon accounting", the inclusion of the words ", including financial impact,"**
  - **in the policy scope that after the word "over" be included after the words of the word "operational factors"**
- **CP-036 Resource Recovery and Waste Minimisation Policy**

COUNCIL RESOLUTION

Amendment

At 9:14pm Cr M Woodall moved, seconded Cr J Spanbroek

That CP-120 Climate Action Policy be further amended by:

- **Deleting paragraph 2 at point 4 under "Policy Statement" which reads:**

  "Service delivery by the City will transition to Carbon Neutral at the earliest possible timeframe, before the targeted date set for 2030 if possible, without impacting on the

CONFIRMED

quality of service delivery or customer service standards."

At 9:21pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

Substantive Motion As Amended

At 9:05pm Cr T Fitzgerald moved, seconded Cr K Wheatland

That the Council approves the three Environment and Infrastructure Services policies as amended and contained in the following attachments:

- **CP-057 Sustainability Policy**
- **CP-120 Climate Action Policy , subject to the following further amendments:**
  - **to the deletion of the word "exert" from the policy scope**
  - **at point 6 under Policy Statement, after the words " carbon accounting", the inclusion of the words ", including financial impact,"**
  - **in the policy scope that after the word "over" be included after the words of the word "operational factors"**
  - **Deleting paragraph 2 at point 4 under "Policy Statement" which reads:"Service delivery by the City will transition to Carbon Neutral at the earliest possible timeframe, before the targeted date set for 2030 if possible, without impacting on the quality of service delivery or customer service standards."**
- **CP-036 Resource Recovery and Waste Minimisation Policy**

COUNCIL RESOLUTION

Amendment

At 9:21pm Cr M Woodall moved, seconded Cr J Spanbroek

That CP-120 Climate Action Policy be further amended by deleting the first sentence of paragraph 3 at point 4 under "Policy Statement" which reads:

"All City assets, infrastructure, facilities and their maintenance will transition to Carbon Neutral or Carbon Negative at the earliest possible timeframe before the targeted date set for 2030."

At 2:32pm the Presiding Member declared the motion.

CARRIED (10/2)

Yes (10): Crs Glynis Barber, Jane Edinger, Nicole Robins, Clive Ross, Jennifer Spanbroek, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Terry Lee

No (2): Crs Tomas Fitzgerald and Karen Wheatland

COUNCIL RESOLUTION (E24/34)

Substantive Motion As Amended

At 9:05pm Cr T Fitzgerald moved, seconded Cr K Wheatland

That the Council approves the three Environment and Infrastructure Services policies as amended and contained in the following attachments:

- **CP-057 Sustainability Policy**
- **CP-120 Climate Action Policy , subject to the following further amendments:**
  - **to the deletion of the word "exert" from the policy scope**
  - **at point 6 under Policy Statement, after the words " carbon accounting", the inclusion of the words ", including financial impact,"**
  - **in the policy scope that after the word "over" be included after the words of the word "operational factors"**
  - **Deleting paragraph 2 at point 4 under "Policy Statement" which reads:"Service delivery by the City will transition to Carbon Neutral at the earliest possible timeframe, before the targeted date set for 2030 if possible, without impacting on the quality of service delivery or customer service standards."**
  - **Deleting the first sentence of paragraph 3 at point 4 under "Policy Statement" which reads "All City assets, infrastructure, facilities and their maintenance will transition to Carbon Neutral or Carbon Negative at the earliest possible timeframe before the targeted date set for 2030."**
- **CP-036 Resource Recovery and Waste Minimisation Policy**

At 9:36pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

CONFIRM

PURPOSE

A two-year review cycle is implemented to ensure all Council Policies remain current.

The existing Environment and Infrastructure services policies presented in this report have been reviewed by staff and the Director Environment and Infrastructure with significant and minor changes undertaken to reflect updated information, standards, or changes in legislation. All changes are shown in the marked-up policies that form attachments to this report.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUND

All policies established in the City of Melville relate to one of two categories being Council Policies or Operational Policies. Council policies that are required to be approved by Council relate to:

- Strategic Positioning of Council;
- Executive Functions;
- Legislative Functions;
- Chief Executive Officer and Senior Officer Appointments; and

- Termination payments in excess of contracts of employment or Award provisions.

All other policies are considered to be operational in nature and have therefore been designated as Operational Policies relating to the functions of the Chief Executive Officer (CEO) as prescribed by Section 5.41 of the *Local Government Act 1995* (The Act) as follows:

Management of the day-to-day operations of the local government likely to be covered by Operational Policies include:

- The employment, management supervision, direction, and dismissal of other employees (subject to Section 5.37(2) of The Act) in relation to senior employees;
- Ensuring that records and documents of the Local Government are properly kept for the purposes of The Act and any other written law; and
- Policy on powers and duties delegated by the Council within the limitations as set by Section 5.43 of The Act.

This report provides comment on the Council Policies from the area of responsibility of the Director Environment and Infrastructure and includes:

- CP-057 Sustainability Policy
- CP-120 Climate Action Policy
- CP-036 Resource Recovery and Waste Minimisation Policy

The proposed changes and additions to existing Policies are outlined below:

CP-057- Sustainability Policy

Several changes to the wording and formatting of the Policy were made to improve clarity and readability.

Changes to the Policy Objectives have been included to reflect changes in the Local Government Act 1995 (WA) Section 3.1 (1A). These include the following wording:

The Local Government Act 1995 (WA) Section 3.1(1A):

Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of district; and

(ii) to plan for, and to plan for mitigating, risks associated with climate change; and

(iii) in making decisions, to consider potential long term consequences and impacts on future generations;

Changes to the definition of Sustainability to include climate adaptation have been proposed.

Clarification in the Policy Statement section that use of funds for sustainability initiatives be funded from the Organisational Environment Sustainability Initiatives Reserve and be aligned to actions detailed within the City's Climate Action Plans.

CONFIRMED

CP-120- Climate Action Policy

Several changes to the wording and formatting of the Policy were made to improve clarity and readability. It should be noted that this policy will likely need to be reviewed further when the City develops a clear position on the procurement of green power and carbon offset strategy in Financial Year 2024-2025.

Clause 2 of the Policy Statement include the wording “direct emissions” in relation to the emissions inventory. The capture of indirect emissions will be an onerous process requiring more time and resourcing. As a result, this will be considered at a future policy review.

Responsibility for this policy has shifted from the Chief Sustainability Officer to the Director Environment and Infrastructure.

CP-036 Resource Recovery and Waste Minimisation Policy

Several changes to the wording and formatting of the Policy were made to improve clarity, readability and to provide additional and updated information.

Policy Owner has been amended to reflect a change in Manager title from Resource Recovery & Waste to Resource Recovery & Fleet Services.

Changes to the Definitions / Abbreviations used in Policy to include the Western Australian Local Government (WALGA) and the Department of Water and Environment Regulation (DWER).

Changes to the Policy Statement include the expansion of collaborative resource recovery and waste minimisation programs with WALGA, DWER and other local governments. Further amendments to this section include the acronym changes from SMRC (Southern Metropolitan Regional Council) to the RRG (Resource Recovery Group) and DWER and correction of a grammatical error. The waste management hierarchy has also been updated and the final update to the Policy wording of “new” to “modern” in relation industry technologies.

Other Policies related to the Environment and Infrastructure directorate will be progressively presented to Council based on priorities and extent of stakeholder engagement as determined through the proposed Policy Framework. The City will work with Elected Members to identify those Policies to be prioritised for presenting to Council at a later date and those that may be best dealt with through the proposed Policy Framework.

CONSIDERATION

Changes to the three Policies were undertaken to reflect updated information and clarification to standards, or the changes in legislation. There were no major changes to the scope or objectives of the Policies therefore, no changes to the strategic direction or the position of Council.

ENGAGEMENT

There are no engagement implications presented as part of this report.

CONFIRMED

SUSTAINABILITY IMPLICATIONS

Impacts on environmental and social sustainability these items may have on the City, residents or businesses may include impacts on or consideration of:

- Consumption of energy, water, waste or carbon emissions of the City or community;
- Travel or movement of staff or community around the City;
- Local biodiversity in the City and wider regions;
- Health and wellbeing and education on sustainability, waste management and climate change adaptation.

LEGISLATIVE AND POLICY ALIGNMENT

The policies are consistent with the current *Local Government Act 1995* and relevant Regulations.

FINANCIAL IMPLICATIONS

Policies set out various strategic positions of the Council. The commitments of the Council as identified in Council Policies will be reflected in future Capital and Operational Programs, which will be presented as part of the formal budget setting process and the Long Term Financial Plan.

CONSEQUENCE

If the Council resolve not to adopt a policy, subject to any amendments, then the existing policy would remain in place until a review of the policy is finalised and adopted.

CONFIRMED

Urban Planning

6.52pm 16/04/2024 *Cr M Woodall disclosed an interest under code of conduct in Item UP24/36 (detailed in Item 5) and will remain in the Chamber.*

6.52pm 16/04/2024 *Cr T Fitzgerald disclosed an interest under code of conduct in Item UP24/36 (detailed in Item 5) and will remain in the Chamber.*

6.52pm 16/04/2024 *Cr D Lim disclosed an interest under code of conduct in Item UP24/36 (detailed in Item 5) and will remain in the Chamber.*

At 6:53pm the Presiding Member brought forward item UP24/36 Lot 68 (No.13) Hislop Road, Attadale – Mixed Use Development for the convenience of those providing a deputation.

UP24/36 Lot 68 (No. 13) Hislop Road, Attadale - Mixed Use Development

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	DAP-2023-8
Application Number:	DAP-2023-8
Applicant:	Developed Property Pty Ltd
Owner:	Goldlight Asset Pty Ltd
Proposal:	Mixed Use Development
Attachments:	1. Planning Report 2. Development Plans 3. Traffic Impact Statement 4. Waste Management Plan 5. Landscape Plan 6. Sustainability Report 7. Acoustic Report 8. Design Review Panel Minutes - September 2023 9. Design Review Panel Minutes - December 2023 10. Responsible Authority Report (RAR)

CONFIRMED

COUNCIL'S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY

- A Joint Development Assessment Panel (JDAP) application was received by the City of Melville on 4 December 2023 for a Mixed Use Development at 13 Hislop Road, Attadale.
- The City is required to provide a Responsible Authority Report to the Metro Inner Joint Development Assessment Panel by 19th April 2024.

- It is recommended that the application be approved, subject to conditions as the proposal is consistent with the prevailing planning framework and, based on the information available, is unlikely to have an adverse amenity impact.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (UP24/36)

At 7:38pm Cr T Fitzgerald moved, seconded Cr J Spanbroek

That the Council endorse the officer recommendation of the RAR to be submitted to the Metro Inner South Joint Development Assessment Panel and accompanying conditions and advice notes.

At 7:48pm the Presiding Member declared the motion.

CARRIED (6/5)

Yes (6): Crs Tomas Fitzgerald, Nicole Robins, Jennifer Spanbroek, Karen Wheatland, Daniel Lim and Terry Lee

No (5): Crs Glynis Barber, Jane Edinger, Clive Ross, Soo Hong and Scott Green

At 7:11 pm, Cr K Wheatland left the meeting.

At 7:13 pm, Cr K Wheatland returned to the meeting.

At 7:24 pm, Cr S Hong left the meeting.

At 7:25 pm, Cr S Hong returned to the meeting.

At 7:31pm, Mr S Curulli left the meeting.

At 7:34pm, Mr S Curulli returned to the meeting.

At 7:37 pm, Cr M Woodall left the meeting.

At 7:50pm, Cr M Woodall returned to the meeting.

At 7:51pm, Cr N Robins left the meeting.

At 7:53pm, Cr N Robins returned to the meeting.

PURPOSE

The purpose of this report is for Council to consider the Responsible Authority Report (RAR) to be provided to the Joint Development Assessment Panel (JDAP) (the decision maker) as part of the Development Assessment Panel consideration process.

The report has been presented to Council for consideration at the request of Cr J Edinger. Council has the following options available to it in relation to considering the report:

1. Endorse the RAR as recommended.
2. Substitute the recommendation for an alternative with reasons.
3. Decide not to consider the RAR.

CONFIRMED

Option 1 is recommended as the proposal is consistent with the prevailing planning framework and, based on the information available, is unlikely to have an adverse amenity impact.

STRATEGIC ALIGNMENT

Priority	**6**	**Encourage local economic development**
	P6/1	Encourage opportunities for increased private sector commercial and residential development in strategic locations.
Outcome Indicator		There are no applicable outcome indicators in relation to this report.
	2	Growth and Prosperity
	Goal 3	Location of Choice for A Diverse Range of Businesses

BACKGROUND

The proposal comprises of 3 storeys, 5 apartments, 2 commercial tenancies, basement level car parking and landscaping on site and within the adjacent verges. The cost of the proposed development is $6.25 million and is an opt-in Development Assessment Panel application which will be determined by the Metro Inner Development Assessment Panel (DAP).

The application has been assessed against the relevant planning framework including Local Planning Scheme No.6, the Residential Design Codes (Volume 1 and 2) and the applicable state and local planning policies. Whilst there are items requiring the exercise of discretion, the overall design has been considered appropriate for the context and impact on the streetscape and neighbouring properties able to be appropriately managed/mitigated.

CONSIDERATION

This information is contained in the attached RAR (Attachment 10).

ENGAGEMENT

The community consultation conducted by the City of Melville is detailed in the attached RAR (Attachment 10).

SUSTAINABILITY IMPLICATIONS

The sustainability measures to be implemented as part of this development are detailed in the attached Sustainability Report (Attachment 6).

LEGISLATIVE AND POLICY ALIGNMENT

Legislative and policy alignment implications are provided in the attached RAR (Attachment 10).

FINANCIAL IMPLICATIONS

There are no financial implications if the recommendations of this report are adopted.

CONFIRMED

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

CONFIRMED

15 MOTIONS WITH PREVIOUS NOTICE

Prior to the tabling of the motion, Cr J Edinger advised that some minor modifications had been made to the motion.

15.1 Notice of Motion - Trees for Bus Stops

File Number:	
Related to Item:	Nil
Elected Member:	Cr Jane Edinger
Attachments	1. Officer Advice Note

MOTION

At 9:37pm Cr J Edinger moved, seconded Cr D Lim

That the Council directs the CEO to ensure that throughout the City, as part of the City's annual tree planting efforts, bus stops that do not already have either an in-situ built protective structure or a large tree or trees nearby, are prioritized for tree planting including:

- **That preferably, 2 trees are planted at each bus stop; and**
- **That the species selected will grow to a large enough size so as to provide shade to bus stop users;**
- **That the furthest distance tree(s) planted are 6 metres either side from the centre of the bus stop; and**
- **the regular tree planting processes are followed, including the usual consultation process with the owners of properties abutting unshaded bus stops**

COUNCIL RESOLUTION

Amendment

At 9:44pm Cr M Woodall moved, seconded Cr K Wheatland

That the motion be amended by deleting the word "include:" and the first three dot points as follows:

- **That preferably, 2 trees are planted at each bus stop; and**
- **That the species selected will grow to a large enough size so as to provide shade to bus stop users;**
- **That the furthest distance tree(s) planted are 6 metres either side from the centre of the bus stop**

At 9:52pm the Presiding Member declared the motion.

CARRIED (7/5)

Yes (7): Crs Tomas Fitzgerald, Glynis Barber, Jennifer Spanbroek, Karen Wheatland, Matthew Woodall, Soo Hong and Terry Lee

UNCONFIRMED

No (5): Crs Jane Edinger, Nicole Robins, Clive Ross, Daniel Lim and Scott Green

COUNCIL RESOLUTION (15.1)

Substantive Motion As Amended

At 9:37pm Cr J Edinger moved, seconded Cr D Lim

That the Council directs the CEO to ensure that throughout the City, as part of the City's annual tree planting efforts, bus stops that do not already have either an in-situ built protective structure or a large tree or trees nearby, are prioritized for tree planting including the regular tree planting processes are followed, including the usual consultation process with the owners of properties abutting unshaded bus stops

At 9:57pm the Presiding Member declared the motion.

CARRIED (10/2)

Yes (10): Crs Glynis Barber, Jane Edinger, Nicole Robins, Clive Ross, Jennifer Spanbroek, Karen Wheatland, Matthew Woodall, Daniel Lim, Soo Hong and Terry Lee

No (2): Crs Tomas Fitzgerald and Scott Green

At 9:44pm, Mr P Varelis left the meeting.
At 9:46pm, Mr P Varelis returned to the meeting.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective

- To provide public transport users with shade from the sun and protection from the rain when no shade protection is currently available.
- To increase green canopy.
- To contribute to biodiversity, habitat and the urban forest throughout the City.
- To reinstate lost canopy within the public realm.

Benefit

- Increase in our green canopy.
- Increased biodiversity due to increased habitat for birds, insects and, potentially, small mammals.
- Support of climate change goals.
- Provision of shade for walkers and bus stop users.

Potential risks

- Increased costs due to need to water new trees.
- Increased costs due to need to manage trees as they grow larger.

CONFIRMED

REASONS FOR THE MOTION

- As I drive around the City I have noticed there are many bus stops that have no shelter.
- We have just endured a number of hot spells and having to stand at a bus stop in the boiling sun waiting to catch the bus is, quite possibly, a disincentive to catching public transport.
- By providing two trees that will grow into large, shady trees at every unprotected bus stop in the City we can make catching public transport in summer a less daunting task.
- Two trees will provide a range of shade options depending on the location of the sun.
- The City has previously given away trees that have not been able to be planted on verges at the end of the planting season. By specifically targeting bus stops then there will be more tree planting opportunities.
- The City can address planting at bus stops in a orderly manner.
- We need to increase our green canopy.

CONFIRMED

15.2 Notice of Motion - Grants for Native Planted Verges

File Number:	
Related to Item:	Nil
Elected Member:	Cr Jane Edinger
Attachments	1. Officer Advice Note

COUNCIL RESOLUTION (15.2)

At 10:08pm Cr J Edinger moved, seconded Cr T Lee

That the Council directs the CEO to prepare a report on providing residents with $500 redeemable grants for works done to transition verges from monoculture (grass) to biodiverse native planted verges.

At 2:46pm the Presiding Member declared the motion.

LOST (5/7)

Yes (5): Crs Tomas Fitzgerald, Jane Edinger, Clive Ross, Karen Wheatland and Terry Lee

No (7): Crs Glynis Barber, Nicole Robins, Jennifer Spanbroek, Matthew Woodall, Daniel Lim, Soo Hong and Scott Green

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective

- To support residents who wish to transform their front verges into native gardens.

Benefit

- Increased biodiversity and habitat within the City.
- The changes will contribute to the City's climate change commitments.
- The changes will demonstrate to the wider community the benefits of installing native verges.

Potential risk

- Changes from grass to native verges may be occur and then be left to their own devices (rather than being watered as many verges are currently reticulated) and so die.
- Larger than anticipated take-up on grants

CONFIRMED

REASONS FOR THE MOTION

- The City already provides a range of grants to our community.
- Many verges in our city consist of monoculture (i.e. grass). By providing redeemable grants (i.e. the work has to be done, the costs for which are claimed back from the City, then residents can undertake works to transform their verges into diverse biohabitat for a wide range of birds, reptiles and small mammals.
- The changes to verges can help to contribute to the revegetation of the City, and to the City's climate response goals.
- Claims could, potentially, be made in stages to suit resident's financial situation or if works are staged.

CONFIRMED

15.3 Notice of Motion - 2024 NGA - Call For Motions - Product Stewardship for Priority Materials

File Number:	
Related to Item:	Nil
Elected Member:	Cr Karen Wheatland
Attachments	1. 2024 NGA - Call for Motions - Product Stewardship for Priority Materials 2. Officer Advice Note - 15-3 NGA Call For Motions - Product Stewardship for Priority Materials

COUNCIL RESOLUTION (15.3)

At 10:09pm Cr K Wheatland moved, seconded Cr T Fitzgerald

That the Council endorses the proposed motion (Attachment 1):

"This National General Assembly calls on the Australian Government to take urgent action to implement effective funded, mandatory product stewardship schemes for priority materials (electronic waste, tyres, mattresses and consumer packaging), which requires sustainable design for waste avoidance, increased lifecycle and end of life recovery throughout a products lifecycle to the 30th National General Assembly of Local Government which calls for product stewardship for priority materials (electronic waste, tyres, mattresses, and packaging)."

At 10:22pm the Presiding Member declared the motion.

CARRIED (10/2)

Yes (10): Crs Tomas Fitzgerald, Glynis Barber, Nicole Robins, Jennifer Spanbroek, Karen Wheatland, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Terry Lee

No (2): Crs Jane Edinger and Clive Ross

At 10:13pm, Cr M Woodall left the meeting.
At 10:17pm, Cr M Woodall returned to the meeting.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

This motion is presented to seek endorsement from Council to submit the proposed motion to the National General Assembly of Local Government, to reduce the costs associated with waste management to Local Governments, and increase the resource recovery for priority material types.

REASONS FOR THE MOTION

- Product Stewardship ensures that the producers of products have financial or physical responsibility for their products at end of life.
- Without effective product stewardship Local Government, and their communities, will face increasing costs for waste management.
- Product Stewardship is a key mechanism to ensure that products are designed to reduce waste generation and to facilitate end of product life recovery. This facilitates the transition to a more circular economy.
- The priority materials for action are electronic waste, tyres, mattresses, and packaging.
- For all these materials, the voluntary or co-regulatory product stewardship schemes in place are not covering the costs associated with recycling. This is particularly significant for regional areas, where there are also transport costs.
- Some materials, such as tyres and mattresses, are frequently being illegally dumped, which has an environment, social and economic impact.
- Effective product stewardship, which covers all of the costs associated with recycling, will assist in reducing costs to Local Government and the community and achieving better environmental outcomes.

CONFIRMED

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil

CONFIRMED

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

COUNCIL RESOLUTION

Procedural Motion

At 10:22pm Cr J Edinger moved, seconded Cr C Ross

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C24/138 CEO Contract - Probation Review

This matter is considered to be confidential under Section 5.23(2) - (a) and (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

At 10:23pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

C24/138 CEO Contract - Probation Review

COUNCIL RESOLUTION

At 10:23pm Cr J Edinger moved, seconded Cr S Green

That the officer recommendation as contained in the confidential item be approved.

At 10:31pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (12/0)

At 10:30pm, Ms N Wu left the meeting and did not return.

At 10:30pm, Mr S Curulli left the meeting and did not return.

18 DECISION MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

At 10:31pm, the Presiding Member advised the Council that item C24/138 CEO Contract-Probation Review was discussed behind closed doors and that the officer recommendation was carried unanimously.

19 CLOSURE

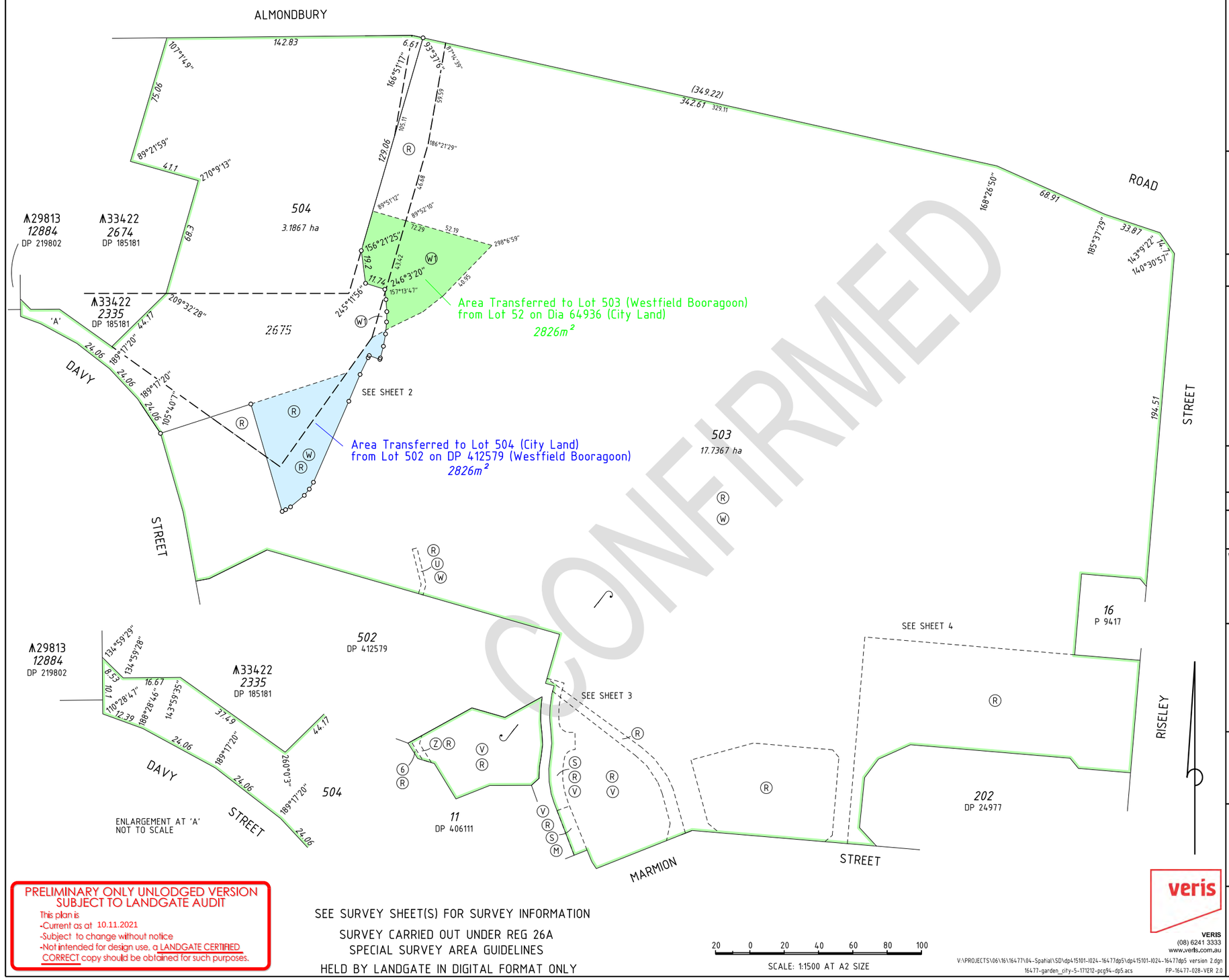
There being no further business to discuss, the Presiding Member declared the meeting closed at 10:32pm.

CONFIRMED

VER.	AMENDMENT	AUTHORISED BY	DATE

FOR INTERESTS AND NOTIFICATIONS SEE SHEET 5
LIMITED IN DEPTH TO 12.19 METRES AS TO LOT 2675 ONLY

LOT	FORMER PI/TENURE	ON PLAN\DIAGRAM	TITLE
LOTS 503 & 504	PT LOT 52 PT LOT 501	D 64936 DP 412579	C/T 1923/796



CONFIRMED

PRELIMINARY ONLY UNLODGED VERSION
SUBJECT TO LANDGATE AUDIT
This plan is
-Current as at 10.11.2021
-Subject to change without notice
-Not intended for design use, a LANDGATE CERTIFIED CORRECT copy should be obtained for such purposes.

SEE SURVEY SHEET(S) FOR SURVEY INFORMATION
SURVEY CARRIED OUT UNDER REG 26A
SPECIAL SURVEY AREA GUIDELINES
HELD BY LANDGATE IN DIGITAL FORMAT ONLY

20 0 20 40 60 80 100
SCALE: 1:1500 AT A2 SIZE

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16477-garden_city-5-171212-pcg94-dp5.acs FP-16477-028-VER 2.0

TYPE FREEHOLD S.S.A. YES/~~NO~~
PURPOSE SUBDIVISION
PLAN OF
LOTS 503 & 504

FORMER TENURE SEE ABOVE TABLE
D.O.L. FILE
LOCAL AUTHORITY CITY OF MELVILLE
LOCALITY BOORAGOON

FIELD RECORD 128937 (SAM 4988) 133483 (SAM 5041) 130247 (SAM 4999) 142970

SURVEYOR'S CERTIFICATE - REG 54
I, GARRY WILLIAM SULLIVAN
hereby certify that this plan is accurate and is a correct representation of the -
(a) *survey; and/or
(b) *calculations from measurements recorded in the field records,
[* delete if inapplicable]
undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

LICENSED SURVEYOR DATE

LODGED
DATE FEE PAID ASSESS No.
I.S.C.

EXAMINED
DATE

WESTERN AUSTRALIAN PLANNING COMMISSION
FILE 152767
Delegated under S.16 P&D Act 2005 DATE

IN ORDER FOR DEALINGS
SUBJECT TO
FOR INSPECTOR OF PLANS AND SURVEYS DATE

APPROVED REG 26A (4)
INSPECTOR OF PLANS AND SURVEYS DATE
(S. 18 Licensed Surveyors Act 1909)

GOVERNMENT OF WESTERN AUSTRALIA
Landgate

DEPOSITED PLAN
415101
SHEET 1 OF 5 SHEETS - VERSION 2
(PLUS SURVEY SHEETS)



City of Melville

Location Plan

14/03/2024	1:2173

DISCLAIMER - Whilst the City of Melville makes every effort to ensure the information contained herein is up-to-date and accurate it accepts no liability for any loss or damage howsoever caused as a result of reliance upon information contained in this document.

N

Reconnaissance
Flora and Vegetation Survey
10 Almondbury Rd
Booragoon



COPIED

Prepared for: Coterra Environment

Prepared by: **Del Botanics**
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Mt Helena WA 6082
Mobile 0427700496
Email delbotanics@bigpond.com

May 2019

EXECUTIVE SUMMARY

This report has been prepared by Del Botanics on behalf of Coterra Environment. Del Botanics was engaged to undertake a Reconnaissance Flora and Vegetation Survey at 10 Almondbury Rd, Booragoon. The survey area is shown on **Figure 1**; the total area of the site surveyed is approximately 0.41 hectares. The extent of the site is shown in **Figure 2.**

One Vegetation Community at a local level was recorded during the survey. No species of Threatened (T), Priority Flora or Threatened Ecological Communities (TEC's) under the *Biodiversity Conservation Act* 2016 and listed by Department of Biodiversity Conservation and Attractions (DBCA) and under the *Environment Protection and Biodiversity Conservation* (EPBC) *Act* 1999, were located during the time of the survey. The vegetation condition is "Good" to "Completely Degraded".

Based on the results of this survey, Del Botanics advises the following recommendations for consideration:

- Retain 6 large mature *Eucalyptus marginata* and *Corymbia calophylla* trees for fauna habitat;
- Collect seed from recommended species prior to clearing;
- Transplant *Xanthorrhoea preissii* and *Macrozamia riedlei* where possible; and
- Undertake a targeted DRF search in September/October for *Caladenia huegelii*.

CONFIRMED

STATEMENT OF LIMITATIONS

This environmental report has been prepared in accordance with the scope of services set out in the original quotation. In preparing the report, Del Botanics has relied on data, surveys, analyses, designs, plans and other information provided by the Client and other individuals and organisations, most of which are referred to in the report. Del Botanics has not verified the accuracy or completeness of the data to the extent that the statements, opinions, facts, information, conclusions and/or recommendations in the report are based in whole or in part on the data, those conclusions are contingent upon the accuracy and completeness of the data. Del Botanics will not be liable in relation to incorrect conclusions should any data, information or condition be incorrect or have been concealed, withheld, unavailable, misrepresented or otherwise not fully disclosed.

In accordance with the scope of services, Del Botanics has relied on the data and has conducted environmental field monitoring in the preparation of the report. The nature and extent of monitoring conducted is described in the report. Within the limitations imposed by the scope of services, the monitoring, and preparation of this report have been undertaken and performed in a professional manner, in accordance with generally accepted practices and using a degree of skill and care. No other warranty, express or implied, is made.

The report has been prepared for the benefit of the Client and for no other party. Del Botanics assumes no responsibility and will not be liable to any other person or organisation for or in relation to any matter dealt with or conclusions expressed in the report, or for any loss or damage suffered by any other person or organisation arising from matters dealt with or conclusions expressed in the report. Other parties should not rely upon the report or the accuracy or completeness of any conclusions, and should make their own enquiries and obtain independent advice in relation to such matters.

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TABLE OF CONTENTS

PAGE

1

EXECUTIVE SUMMARY 1

1. INTRODUCTION 5

1.1 BACKGROUND 5
1.2 PURPOSE OF THIS REPORT 5

2. DESKTOP ASSESSMENT 6

2.1 RECONNAISSANCE FLORA AND VEGETATION SURVEY 6
2.2 DECLARED RARE AND PRIORITY FLORA 6
2.3 ENVIRONMENT PROTECTION AND BIODIVERSITY CONSERVATION ACT (1999) – SPECIES LEVEL SIGNIFICANCE 8

3. FIELD ASSESSMENT 11

3.1 FLORA AND VEGETATION 11
3.2 VEGETATION COMMUNITIES 13
3.3 VEGETATION CONDITION 13

4. CONCLUSIONS AND RECOMMENDATIONS 15

5. REFERENCES 16

CONFIRMED

TABLES

Table 1 Definition of Rare and Priority Flora Species (DEC 2012)
Table 2 NatureMap listed flora species
Table 3 Categories of Threatened Species (EPBC Act, Section 179, 1999)
Table 4 EPBC listed flora species
Table 5 EPBC listed Threatened Ecological Communities
Table 6 Species recommended for retention
Table 7 Species recommended for transplanting
Table 8 Species recommended for seed collection
Table 9 Vegetation Condition Scale

FIGURES

Figure 1 Site Location
Figure 2 Extent of the subject site
Figure 3 Vegetation Community and Condition
Figure 4 Tree locations for retention

APPENDICES

Appendix A Flora species list

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1. INTRODUCTION

1.1 BACKGROUND

This report has been prepared by Del Botanics on behalf of Coterra Environment. Del Botanics was engaged to undertake a Reconnaissance Flora and Vegetation Survey at 10 Almondbury Rd, Borragoon. The survey area is shown on **Figure 1**; the total area of the site surveyed is approximately 0.41 hectares. The extent of the site is shown in **Figure 2**.

1.2 PURPOSE OF THIS REPORT

This report was prepared to document the vegetation communities and condition that occur on site. The flora species and vegetation were used to determine the significance of the site in regards to Threatened and Priority Flora and Threatened Ecological Communities.

In summary this report provides:

- An assessment of vegetation communities and condition.

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2. DESKTOP ASSESSMENT

2.1 RECONNAISSANCE FLORA AND VEGETATION SURVEY

A Reconnaissance Flora and Vegetation Survey was undertaken by gathering background information on the target area and undertaking a reconnaissance survey to verify the accuracy of the background study; to further delineate and characterise the flora and the range of vegetation units present in the target area; and to identify potential impacts.

2.2 DECLARED RARE AND PRIORITY FLORA

Species of Flora acquire "Threatened" "Presumed Extinct" or "Priority" conservation status where populations are restricted geographically or threatened by local processes. The Department of Biodiversity, Conservation and Attractions (DBCA) recognise these threats and subsequently applies regulations towards population protection and species conservation. The DBCA enforces regulations under the *Biodiversity Conservation Act* 2016 to conserve Threatened species and protect significant populations. Priority Flora species are potentially rare or threatened and are classified in order of threat. Threatened and Priority Flora category definitions are listed in **Table 1**.

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Table 1: Definition of Rare and Priority Flora Species (DEC 2012)

Conservation Code	Category
T	**Threatened Flora (Declared Rare Flora – Extant)**. Schedule 1 under the Wildlife Conservation Act 1950 Rare Flora Notice Taxa which have been adequately searched for and are deemed to be in the wild either rare, in danger of extinction, or otherwise in need of special protection, and have been gazetted as such **Threatened Flora (Schedule 1)are further ranked by the Department according to their level of threat using IUCN Red List criteria:** **CR**: Critically Endangered - considered to be facing an extremely high risk of extinction in the wild. **EN**: Endangered –considered to be facing a very high risk of extinction in the wild. **VU**: Vulnerable - considered to be facing a high risk of extinction in the wild
X	**Presumed Extinct Flora (Declared Rare Flora – Extinct)** Schedule 2 under the Wildlife Conservation Act 1950 Rare Flora Notice Taxa which have been adequately searched for and there is no reasonable doubt that the last individual has died, and have been gazetted as such.
P1	**Priority One: Poorly-known species** pecies that are known from one or a few collections or sight records (generally less than five), all on lands not managed for conservation, e.g. agricultural or pastoral lands, urban areas, Shire, Westrail and Main Roads WA road, gravel and soil reserves, and active mineral leases and under threat of habitat destruction or degradation. Species may be included if they are comparatively well known from one or more localities but do not meet adequacy of survey requirements and appear to be under immediate threat from known threatening processes
P2	**Priority Two: Poorly-known species** Species that are known from one or a few collections or sight records, some of which are on landsnot under imminent threat of habitat destruction or degradation, e.g. national parks, conservationparks, nature reserves, State forest, vacant Crown land, water reserves, etc. Species may be included if they are comparatively well known from one or more localities but do not meet adequacy of survey requirements and appear to be under threat from known threatening processes.
P3	**Priority Three: Poorly-known species** Species that are known from collections or sight records from several localities not under imminent threat, or from few but widespread localities with either large population size or significant remaining areas of apparently suitable habitat, much of it not under imminent threat. Species may be included if they are comparatively well known from several localities but do not meet adequacy of survey requirements and known threatening processes exist that could affect them..
P4	**Priority Four: Rare, Near Threatened and other species in need of monitoring** (a) Rare. Species that are considered to have been adequately surveyed, or for which sufficient knowledge is available, and that are considered not currently threatened or in need of special protection, but could be if present circumstances change. These species are usually represented on conservation lands. (b) Near Threatened. Species that are considered to have been adequately surveyed and that do not qualify for Conservation Dependent, but that are close to qualifying for Vulnerable. (c) Species that have been removed from the list of threatened species during the past five years for reasons other than taxonomy.
P5	**Priority Five: Conservation Dependent species** Species that are not threatened but are subject to a specific conservation program, the cessation of which would result in the species becoming threatened within five years

A search of the Department of Biodiversity, Conservation and Attractions (DBCA) NatureMap Species Report identified twenty one Threatened and Priority flora species within a 5 km buffer of the site. The Threatened Orchid species *Caladenia huegelii* has been listed as occurring in this location, it is recommended that a targeted DRF search in September/October is undertaken on site, prior to clearing. No Threatened or Priority Flora were located during the reconnaissance survey. Flora species are listed below in **Table 2**.

Table 2: NatureMap listed flora species

Species Name	Common Name	Conservation Code
Acacia horridula		P3
Amanita carneiphylla		P3
Amanita drummondii		P3
Amanita fibrillopes		P3
Amanita preissii	Cinnamon-ring Lepidella	P3
Amanita quenda		P1
Amanita wadjukiorum		P3
Amanita wadulawita	Long-spored Lepidella	P2
Anaiganthus micropodioides		P3
Bossiaea modesta		P2
Caladenia huegelii	Grand Spider Orchid	T
Cyathochaeta teretifolia		P3
Dillwnoides dillwynioides		P3
Dodonaea hackettiana	Hackett's Hopbush	P4
Hibbertia spicata subsp. leptotheca		P3
Hydrocotyle striata		P1
Hydrocotyle lemnoides	Aquatic Pennywort	P4
Jacksonia sericea	Waldjumi	P4
Stylidium paludicola		P3
Styphelia filfolia		P3
Thelymitra variegata	Queen of Sheba	P2

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2.3 ENVIRONMENT PROTECTION AND BIODIVERSITY CONSERVATION ACT (1999) – SPECIES LEVEL SIGNIFICANCE

The *Environment Protection and Biodiversity Conservation* (EPBC) *Act*, 1999 promotes the conservation of biodiversity by providing strong protection for plants at a species level. Section 178 and 179 provides the lists and categories of threatened species under the Act and is presented in **Table 3** below.

Table 3: Categories of Threatened Species (EPBC Act, Section 179, 1999)

1	**Extinct** A native species is eligible to be included in the extinct category at a particular time if, at that time, there is no reasonable doubt that the last member of the species has died.
2	**Extinct in the Wild** A native species is eligible to be included in the **extinct in the wild** category at a particular time if, at that time:(a) it is known only to survive in cultivation, in captivity or as a naturalised population well outside its past range; or (b) it has not been recorded in its known and/or expected habitat, at appropriate seasons, anywhere in its past range, despite exhaustive surveys over a time frame appropriate to its life cycle and form.
3	**Critically Endangered** A native species is eligible to be included in the critically endangered category at a particular time if, at that time, it is facing an extremely high risk of extinction in the wild in the immediate future, as determined in accordance with the prescribed criteria.
4	**Endangered** A native species is eligible to be included in the endangered category at a particular time if, at that time: (a) it is not critically endangered; and (b) it is facing a very high risk of extinction in the wild in the near future, as determined in accordance with the prescribed criteria.
5	**Vulnerable** A native species is eligible to be included in the vulnerable category at a particular time if, at that time: (a) it is not critically endangered or endangered; and (b) it is facing a high risk of extinction in the wild in the medium term future, as determined in accordance with the prescribed criteria..
6	**Conservation Dependant** A native species is eligible to be included in the conservation dependent category at a particular time if, at that time: (a) the species is the focus of a specific conservation program the cessation of which would result in the species becoming vulnerable, endangered or critically endangered; or (b) the following subparagraphs are satisfied: (i) the species is a species of fish; (ii) the species is the focus of a plan of management that provides for management actions necessary to stop the decline of, and support the recovery of, the species so that its chances of long term survival in nature are maximised; (iii) the plan of management is in force under a law of the Commonwealth or of a State or Territory; (iv) cessation of the plan of management would adversely affect the conservation status of the species.

A search of the EPBC Protected Matters site was undertaken within a 5km radius of the site. The search result noted nine flora species likely to occur in the area. Two flora species have been listed as Vulnerable, six species as Endangered and one species as Critically Endangered. Two Threatened Ecological Communities are listed as likely to occur in the area. The search results are listed in **Table 4** and **5**.

No Threatened or Priority Flora were located during the survey. No Threatened Ecological Communities were recorded during the survey. An initial assessment of the vegetation identified Banksia woodland occurring onsite. Due to the size and condition of the vegetation on the site, it is unlikely that further assessments or referrals are required, as it does not meet the criteria for the Banksia Woodlands of the Swan Coastal Plain TEC. The adjacent bushland has not been considered as part of the TEC recommendation and the survey results are based on a preliminary reconnaissance survey undertaken in autumn.

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Table 4: EPBC listed flora species

Species Name	Conservation Code	Type of Presence
Andersonia gracilis Slender Andersonia	Endangered	Species or species habitat may occur within area
Caladenia huegelii Spider-orchid, Grand Spider-orchid, Rusty Spider-orchid	Endangered	Species or species habitat may occur within area
Diuris micrantha Dwarf Bee-orchid	Vulnerable	Species or species habitat known to occur within area
Diuris purdiei Purdie's Donkey-orchid	Endangered	Species or species habitat known to occur within area
Drakaea elastic Glossy-leafed Hammer Orchid, Glossy-leaved Hammer Orchid, Warty Hammer Orchid	Endangered	Species or species habitat likely to occur within area
Drakaea micrantha Dwarf Hammer-orchid	Vulnerable	Species or species habitat likely to occur within area
Lepidosperma rostratum Beaked Lepidosperma	Endangered	Species or species habitat likely to occur within area
Synaphea sp. Fairbridge Farm (D. Papenfus 696) Selena's Synaphea	Critically Endangered	Species or species habitat known to occur within area
Thelymitra stellata Star Sun-orchid	Endangered	Species or species habitat may occur within area

Table 5: EPBC listed Threatened Ecological Communities

Name	Status	Type of Presence
Banksia Woodlands of the Swan Coastal Plain	Endangered	Community likely to occur within area
Subtropical and Temperate Coastal Saltmarsh	Vulnerable	Community likely to occur within area

CONFIRMED

3. FIELD ASSESSMENT

3.1 FLORA AND VEGETATION

A survey was undertaken on 4th May 2019. The site was surveyed for flora, vegetation communities and condition. A flora species list is available in **Appendix A.**

The site assessment was undertaken by traversing the property by foot. Flora species and vegetation communities and conditions were noted during the survey.

The site is dominated by Banksia Woodland and is predominantly degraded. Whilst a portion of the vegetation can be classified as "Good" condition, there are a high number of weeds recorded on the site. The two dominant weeds are Veldt Grass (**Ehrharta calycina*) and Flinders Range Wattle (**Acacia iteaphylla*), which are highly invasive. The site is disturbed by various tracks through the area and while this can be maintained, an added disturbance of an edge effect is causing the quality of the bush to degrade. The lawn area that is regularly watered and maintained around the bushland is slowly moving into the bush and impacting on the native species by competing for space and therefore affecting the quality of the bush. The site has a number of non-native species that appear to have been historically planted, in addition to the weeds occurring on the site.

Flora species that are suitable for retention, transplanting and seed collection were recorded during the survey. These species have been listed below in **Table 6, 7 & 8.** The **s**pecies recommended for transplanting have been selected based on their potential to be successfully relocated. The species selected for seed collection have been based on prior knowledge of successful germination of these species and potential seed quantity and quality. The species selected for retention have been chosen due to their size and their current environmental value they have on this site.

The site currently preserves six native trees that are worthy of retention as they provide valuable fauna habitat. The only trees selected are native to the area, Jarrah (*Eucalyptus marginata*) and Marri (*Corymbia calophylla*). There are a number of eastern states Eucalyptus species growing on the site, these species have not been chosen for retention. These trees are not endemic to the area and therefore have less habitat value. Some of the Marri trees on site appear to be infested with Canker (*Quambalaria corrycup*), these trees may need to be assessed and removed. The largest Jarrah (tree 1) onsite appears to contain white ants, this tree may need to be assessed and treated.

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Two species from the site have been recommended for transplanting. There are a number of Grass tree's (*Xanthorrhoea preissii*) and Zamia's (*Macrozamia riedlei*) that are of a valuable size for transplanting. It is recommended that as many of these plants as possible are used for transplanting. For those species that remain seed can also be collected. The engagement of a specialist consultant is recommended to undertake the removal and transplanting of Grass trees and Zamias.

Thirty one native species have been recommended for seed collection. Collection time will vary depending on the species but the collection season for this area is generally October - March. **Table 8** provides a list of recommended species and collection times, this is only a guide and opportunistic collections are also recommended. The quality and quantity of seed will be dependent on seasonal conditions and cannot be guaranteed. Seed collection should be undertaken by a specialist.

Table 6: Species recommended for retention

Family	Genus/Species	Common Name
Myrtaceae	*Corymbia calophylla*	Marri
Myrtaceae	*Eucalyputus marginata*	Jarrah

Table 7: Species recommended for transplanting

Family	Genus/Species	Common Name
Xanthorrhoeaceae	*Xanthorrhoea preissii*	Grass Tree
Zamiaceae	*Macrozamia riedlei*	Zamia

Table 8: Species recommended for seed collection

Family	Genus/Species	Common Name	Seed Collection time
Anarthriaceae	*Lyginia imberbis*		October - December
Casuarinaceae	*Allocasuarina fraseriana*	Sheoak	November - February
Colchicaceae	*Burchardia congesta*	Milkmaids	October - March
Cyperaceae	*Mesomelaena pseudostygia*		December - February
Cyperaceae	*Mesomelaena tetragona*		December - February
Cyperaceae	*Tetraria octandra*		October - December
Ericaceae	*Conostephium pendulum*	Pearl Flower	October - December
Fabaceae	*Acacia lasiocarpa*		October - December
Fabaceae	*Acacia saligna*	Orange Wattle	October - December
Fabaceae	*Acacia cyclops*		October - December
Fabaceae	*Bossiaea ornata*	Broad Leaved Brown Pea	October - March
Fabaceae	*Gompholobium tomentosum*	Hairy Yellow Pea	October - January
Fabaceae	*Hardenbergia comptoniana*	Wild Wisteria	October - December
Fabaceae	*Hovea trisperma*	Common Hovea	October - January

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Fabaceae	*Jacksonia furcellata*	Stinkwood	October - November
Goodeniaceae	*Lechenaultia floribunda*	Free-flowering Lechenaultia	October
Hemerocallidaceae	*Dianella revoluta*	Blueberry Lily	October - December
Iridaceae	*Patersonia occidentalis*	Purple Flag	December - February
Myrtaceae	*Babingtonia camphorosmae*	Camphor Myrtle	January - March
Myrtaceae	*Calothamnus quadrifidus*	One-sided Bottlebrush	January - March
Myrtaceae	*Calothamnus sanguineus*	Silky-leaved Blood flower	January - March
Myrtaceae	*Corymbia calophylla*	Marri	January - March
Myrtaceae	*Eucalyputus marginata*	Jarrah	January - March
Myrtaceae	*Hypocalymma robustum*	Swan River Myrtle	January - March
Myrtaceae	*Regelia ciliata*		January - March
Proteaceae	*Banksia attenuata*	Candlestick Banksia	October - March
Proteaceae	*Banksia nivea*	Honeypot Dryandra	October - March
Proteaceae	*Grevillea bipinnatifida*	Fuchsia Grevillea	December- February
Proteaceae	*Petrophile linearis*	Pixie Mops	October - March
Xanthorrhoeaceae	*Xanthorrhoea preissii*	Grass Tree	January - March
Zamiaceae	*Macrozamia riedlei*	Zamia	October - March

CONFIRMED

3.2 VEGETATION COMMUNITIES

One vegetation community was recorded at a local scale during the survey. The vegetation is best described as Banksia Woodland. The dominant species consists of *Banksia attenuata, Corymbia calophylla, Eucalyptus marginata,* over *Hibbertia hypericoides, Conostephium pendulum, Desmocladus flexuosus, Banksia nivea, Xanthorrhoea preissii, Mesomelaena tetragona and Bossiaea ornata.*

3.3 VEGETATION CONDITION

The Vegetation Condition was rated according to the Vegetation Condition Scale commonly used in the Perth Metropolitan Region (Government of WA 2000). The definitions are described in **Table 9** below. The vegetation condition ranged from "Good" to "Completely Degraded". This is shown on **Figure 3.**

Table 9: Vegetation Condition Scale (Taken from Bush Forever (Government of WA 2000))

Vegetation Condition	Definition
Pristine (1)	Pristine or nearly so, no obvious signs of disturbance.
Excellent (2)	Vegetation structure intact, disturbance affecting individual species and weeds are non-aggressive species.
Very Good (3)	Vegetation structure altered, obvious signs of disturbance. For example, disturbance to vegetation structure caused by repeated fires, the presence of some more aggressive weeds, dieback, logging and grazing
Good (4)	Vegetation structure significantly altered by very obvious signs of multiple disturbances. Retains basic vegetation structure or ability to regenerate it. For example, disturbance to vegetation structure caused by very frequent fires, the presence of some very aggressive weeds at high density, partial clearing, dieback and grazing.
Degraded (5)	Basic vegetation structure severely impacted by disturbance. Scope for regeneration but not to a state approaching good condition without intensive management. For example, disturbance to vegetation structure caused by very frequent fires, the presence of very aggressive weeds, partial clearing, dieback and grazing.
Completely Degraded (6)	The structure of the vegetation is no longer intact and the area is completely or almost completely without native species. These areas are often described as 'parkland cleared' with the flora comprising weed or crop species with isolated native trees or shrubs.

CONFIRMED

4. CONCLUSIONS AND RECOMMENDATIONS

One Vegetation Community at a local level was recorded during the survey. No species of Threatened (T), Priority Flora or Threatened Ecological Communities (TEC's) under the *Biodiversity Conservation Act* 2016 and listed by Department of Biodiversity Conservation and Attractions (DBCA) and under the *Environment Protection and Biodiversity Conservation* (EPBC) *Act* 1999, were located during the time of the survey. The vegetation condition ranged from "Good" to "Completely Degraded".

The Threatened Orchid species *Caladenia huegelii* has been listed as occurring in this location, it is recommended that a targeted DRF search in September/October is undertaken on site, prior to clearing.

Based on the results of this survey, Del Botanics advises the following recommendations for consideration:

- Retain 6 large mature *Eucalyptus marginata* and *Corymbia calophylla* trees for fauna habitat;
- Collect seed from recommended species prior to clearing;
- Transplant *Xanthorrhoea preissii* and *Macrozamia riedlei* where possible; and
- Undertake a targeted DRF search in September/October for *Caladenia huegelii*.

CONFIRMED

5. REFERENCES

Beard J. S. (1990). *Plant life of Western Australia*. Kangaroo Press, Perth.

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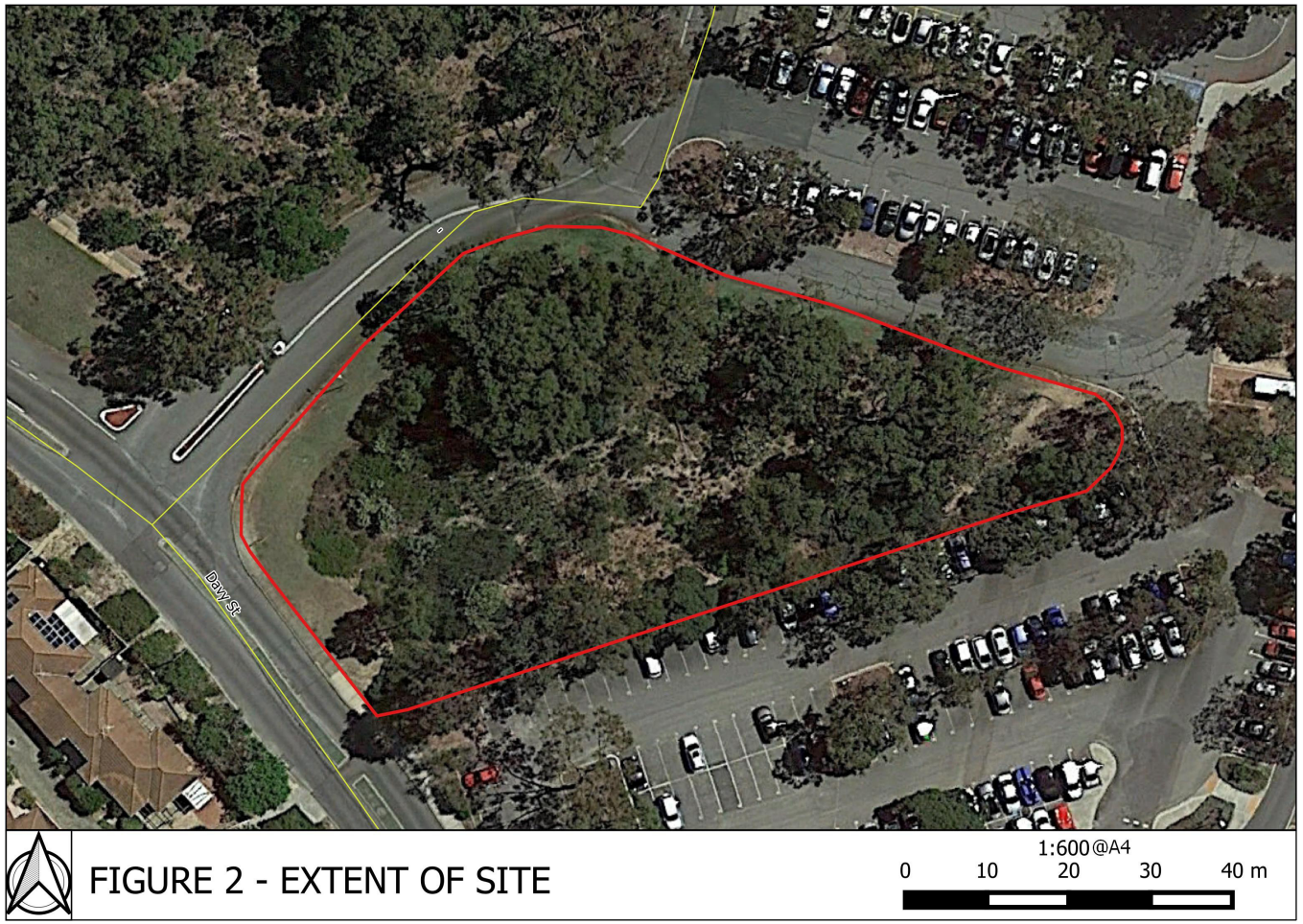
Western Australian Herbarium (2019). *FloraBase - The Western Australian Flora*. Department of Biodiversity, Conservation and Attractions

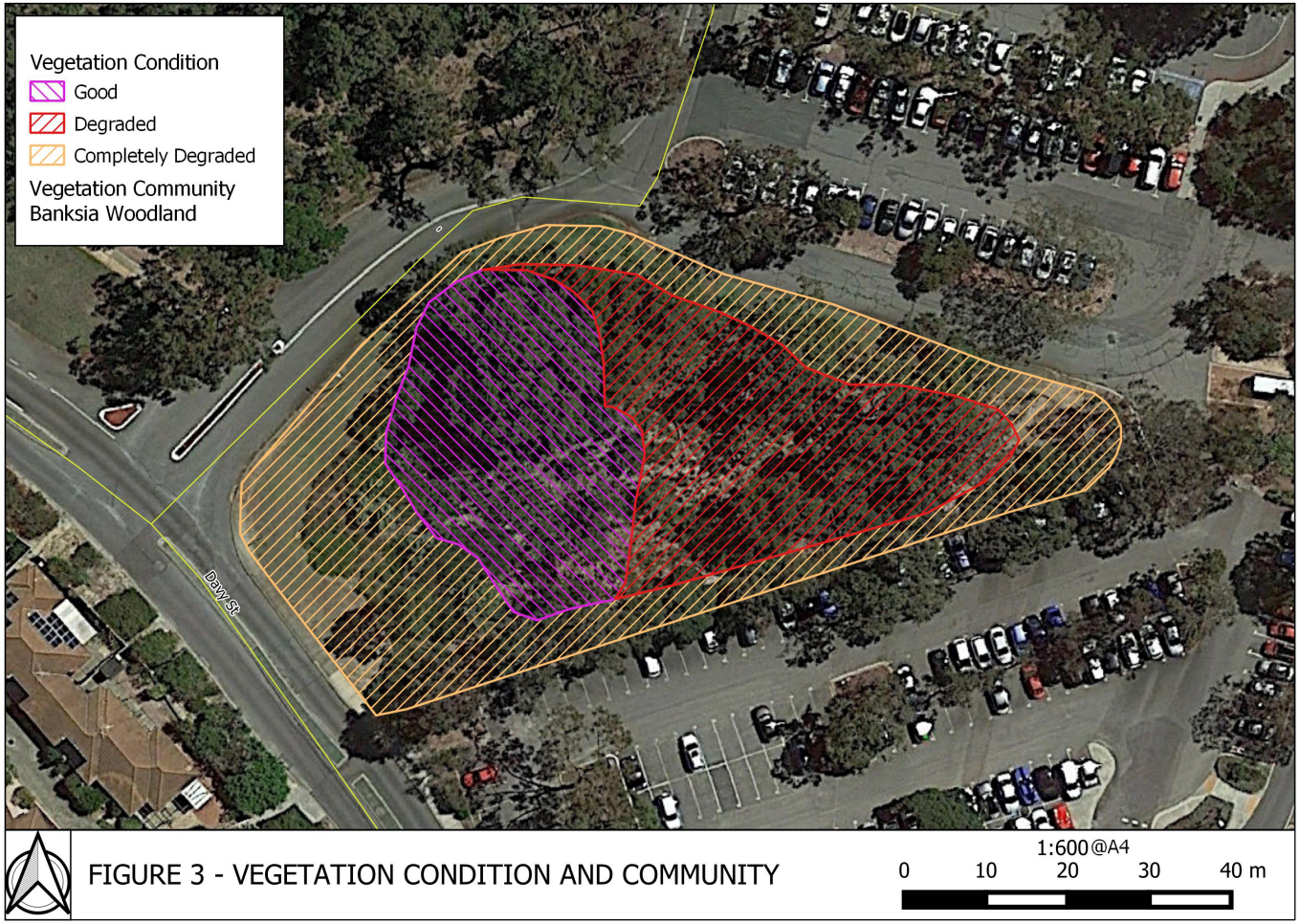
CONFIRMED

FIGURES

CONFIRMED


Helen St
Cunningham St
Millington St
Collier St
Drew Rd
Hiard Pl
Grimsay Rd
Hallin Ct
Lilian Av
Canning Hwy
Hickey St
Munsey St
McCallum Cr
Alexander Rd
Links Rd
Searle Rd
Calgary St
Ardesia St
Portree Way
Polglass Way
Glencoe Rd
Bernsdale Rd
Riseley St
Leverburgh St
Leath Pl
Bragar Pl
Almondbury Rd
Davy St
Melson Way
Clements Rd
Rutrow Loop
The Ramble
Marmion St
Colleran Way
Ainsworth Loop
Neesham St
Kruger Pl
Miller Pl
Aldous Pl
Alderton Way
Karoonda Rd
Hopson Cl
Platt Ct
Gill St
Marcus Av
Hatfield Way
Stubbs Pl
Chetwynd Way
Worthington Rd
Connelly Way
FIGURE 1 - SITE LOCATION
0 100 200 300 m
1:8000 @A4


Davy St
FIGURE 2 - EXTENT OF SITE
1:600@A4
0 10 20 30 40 m


Vegetation Condition
Good
Degraded
Completely Degraded
Vegetation Community
Banksia Woodland
Daw St
FIGURE 3 - VEGETATION CONDITION AND COMMUNITY
1:600@A4
0 10 20 30 40 m

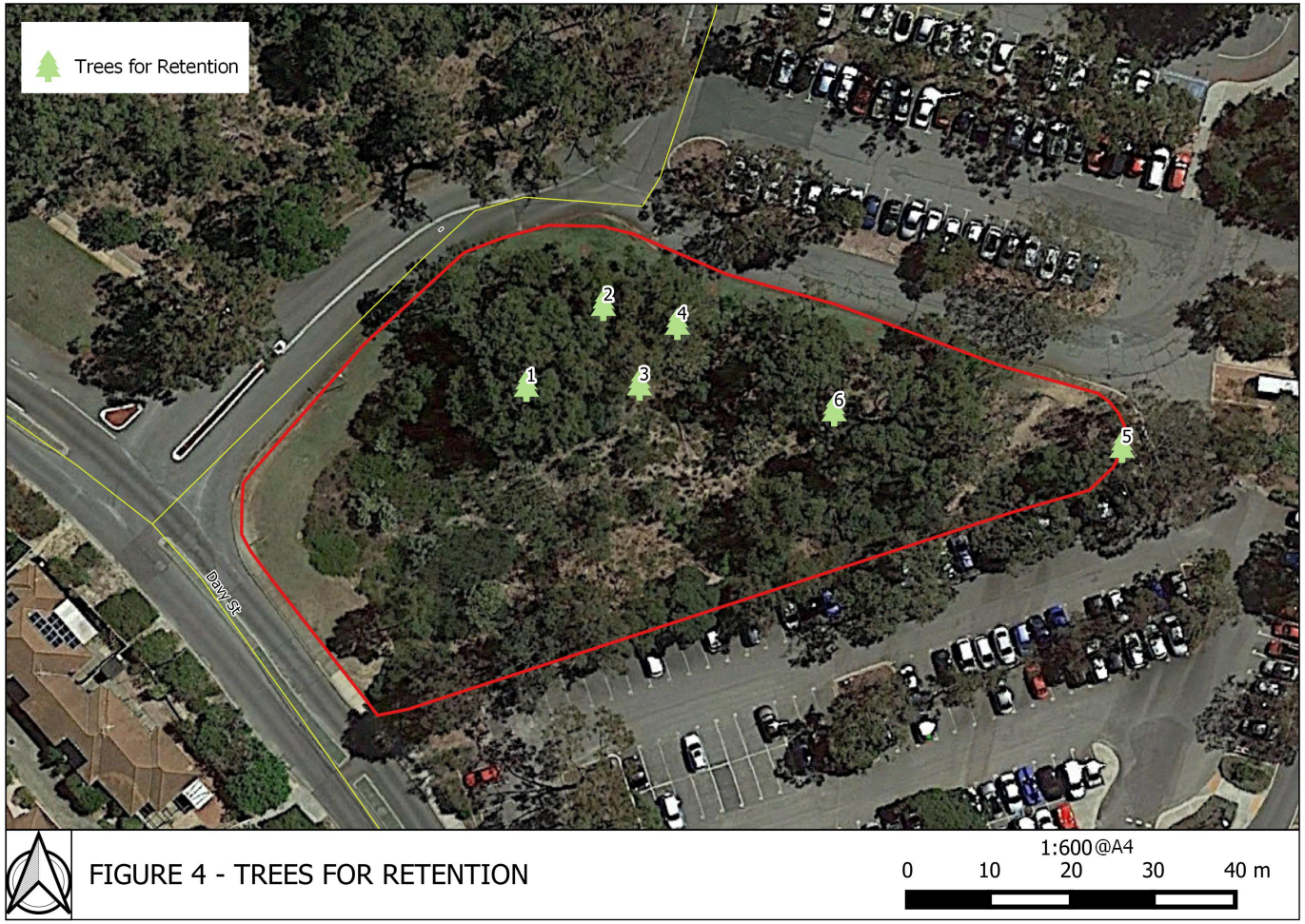


FIGURE 4 - TREES FOR RETENTION

APPENDIX A
FLORA SPECIES LIST

CONFIRMED

Flora Species recorded from 10 Almondbury Rd, Booragoon, May 2019

Family	Genus/Species
Anarthriaceae	*Lyginia imberbis*
Apiaceae	*Eryngium pinnatifidum*
Asparagaceae	**Asparagus sp*
Asteraceae	**Conyza bonariensis*
	**Taraxacum officinale*
Cactaceae	**Ficus carica*
Casuarinaceae	*Allocasuarina fraseriana*
Colchicaceae	*Burchardia congesta*
Cupressaceae	*Callitris sp*
Cyperaceae	*Mesomelaena pseudostygia*
	Mesomelaena tetragona
	Tetraria octandra
Dilleniaceae	*Hibbertia hypericoides*
Ericaceae	*Astroloma ? pallidum*
	Conostephium pendulum
	Leucopogon sp
Euphorbiaceae	**Euphorbia sp*
Fabaceae	**Acacia iteaphylla*
	**Trifolium sp*
	Acacia alata
	Acacia lasiocarpa
	Acacia saligna
	Acacia cyclops
	Bossiaea ornata
	Gompholobium tomentosum
	Hardenbergia comptoniana
	Hovea trisperma
	Jacksonia furcellata
Geraniaceae	**Pelargonium ?capitatum*
Goodeniaceae	*Lechenaultia floribunda*
Goodeniaceae	*Scaevola sp*
Hemerocallidaceae	*Dianella revoluta*
Iridaceae	**Freesia sp*
	**Gladiolus caryophyllaceus*
	**Romulea rosea*
	Patersonia occidentalis
Macarthuriaceae	*Macarthuria australis*
Malvaceae	**Brachychiton populneus*
Myrtaceae	**Callistemon sp*
	**Eucalyptus sp 1 (Eastern States)*
	**Eucalyptus sp 2 (Eastern States)*
	**Eucalyptus sp 3 (Eastern States)*
	Babingtonia camphorosmae
	Calothamnus quadrifidus

CONFIRMED

	Calothamnus sanguineus
	Chamelaucium uncinatum
	Corymbia calophylla
	Eucalyputus marginata
	Hypocalymma robustum
	Regelia ciliata
Pittosporaceae	*Billardiera ?fusiformis*
Poaceae	**Avena barbata*
	**Briza maxima*
	**Cynodon dactylon*
	**Ehrharta calycina*
	**Eragrostis curvula*
Proteaceae	*Adenanthos cygnorum*
	Banksia ?prionotes
	Banksia attenuata
	Banksia nivea
	Banksia sp 1 (planted)
	Banksia sp 2(planted)
	Calothamnus sp (planted)
	Grevillea bipinnatifida
	Grevillea crithmifolia
	Grevillea sp (planted)
	Hakea prostrata
	Hakea trifurcata
	Petrophile linearis
Restionaceae	*Desmocladus flexuosus*
	Loxocarya sp
Rosaceae	**Cotoneaster pannosus*
Xanthorrhoeaceae	*Xanthorrhoea preissii*
Zamiaceae	*Macrozamia riedlei*

CONFIRMED

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council of 16 April 2024
Related to Item	C24/128 - Melville City Centre Bushfire Management
Submitted by	Director Environment and Infrastructure
Attachments	Nil

This Advice Note has been prepared in response to queries regarding the term "low threat vegetation status" and the types of vegetation management activities that would be required to ensure the sites do not attract a bushfire attack level (BAL) rating.

Bushfires are an inherent part of the Australian environment. Bushfire threat can never be completely eliminated and landowners must recognise and accept certain levels of risk when choosing to develop in bushfire prone areas. Developments require a commitment to a range of management measures including appropriate location and design as well as fuel management.

BAL ratings are determined based on distance to bushfire prone vegetation. A rating of BAL-Low is generally preferred by developers as there are no additional bushfire construction requirements applied to structures and there is larger scope to use all available space. Other BAL ratings can be accommodated if a range of risk mitigation measures are considered and implemented.

To achieve minimal fuel state to manage the vegetation at Sites 4 and 5 as recommended in Option 1, the following measures would need to be put in place.

<u>Fine Fuel Load (Combustible, dead vegetation matter <6mm in thickness)</u>

1. Should be managed and removed on a regular basis to maintain a low threat state.
2. Should be maintained at less than 2 tonnes per hectare (on average).
3. Mulches should be non-combustible such as stone, gravel or crushed mineral earth or wood mulch >6 millimetres in thickness.

<u>Trees (>6m)</u>

1. Trunks at maturity should be a minimum distance of six metres from all elevations of the building.
2. Branches at maturity should not touch or overhang a building or powerline.
3. Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation.
4. Canopy cover should be <15 per cent of the total area.
5. Tree canopies at maturity should be at least five metres apart to avoid forming a continuous canopy.

Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided that the total canopy cover within the area will not exceed 15% and are not connected to the tree canopy in another classified vegetation area.

<u>Shrubs and Understorey (0.5 metres to six metres in height)</u>

1. Should not be located under trees or within three metres of buildings.
2. Should not be planted in clumps >5 square metres in area.
3. Clumps should be separated from each other and any exposed window or door by at least 10 metres.

CONFIRMED

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Ground Covers (<0.5 metres in height)

1. Can be under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above.
2. Can be located within two metres of a structure, but three metres from windows or doors if >100mm in height.

Grass

1. Grass should be maintained at a height of 100 mm or less, at all times.
2. Grass should be well-hydrated with regular application of welting agents and efficient irrigation.

In the short term, the above low fuel load vegetation management measures would only need to apply to the southern portion of Sites 4 and 5 as outlined in blue area shown on the plan below, enabling the remainder of the sites to remain "as is" with existing vegetation and trees.



This arrangement would need to be reviewed once the footprint of the proposed Library and Cultural Centre building was accurately determined and low fuel load vegetation measures would need to be extended to achieve an acceptable BAL rating for the site.

If fully implemented to accommodate both the landmark north and Library and Cultural centre buildings, the retention of the large stand of Jarrah trees and vegetation along Davy Street in the western part of Site 4 would be retained, but managed as a low fuel the areas as described above.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
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There are no Declared Rare Flora (DRF) species recorded on the sites to date and the vegetation on the site is not considered a Threatened Ecological Community (TEC), although it is adjacent to Wireless Hill that is recognised as a TEC.

It is also relevant to note that the sites have yet to be surveyed during the spring period, which may identify other plant species (e.g. orchids) which may require special management or relocation depending on the circumstances.

The City will be commissioning an independent botanist/ecologist to undertake a spring survey and TEC assessment in September or October 2024.

The sites are zoned Centre C1 under the Local Planning Scheme and development in these zones (similar to Residential zones) are generally exempt from the Vegetation Clearing permit process, as confirmed by recent advice from Department of Water and Environment Regulation (DWER) officers.

The management activities listed above to achieve a low fuel state may impact on the biodiversity values of the understorey and leaf litter species (insects, invertebrates, reptiles). In order to minimise these impacts, the City could undertake a range of mitigation measures where appropriate such as seed collection, leaf litter/topsoil relocation in disturbed areas and translocation of suitable plants (e.g. grass trees and zamias).

In the event that either DRF or Endangered flora is found on the site during the spring survey or it is determined that a TEC is likely to be impacted, environmental approvals could be triggered as a result of clearing or vegetation management activities. The timeframes for assessing applications and securing environmental approvals varies depending on the species classification or TEC vegetation status. Further advice regarding the need for any approvals would be provided following completion of the spring surveys.

Alternatively the Council could resolve to support Option 2 - retain the native vegetation as is. This option would retain the existing biodiversity values on the sites and also the associated high BAL rating due to the fuel loading.

The BAL rating would require setbacks of up to 21 metres from the existing vegetation, which would impact on the proposed Scentre Group landmark north building site adjacent (requiring the building to be set back the entire 21 metres) and also required setbacks (to be determined) on the Library and Cultural Centre building site.

In addition, if the Council chooses to leave the vegetation portion of the Civic Centre site “as is”, the City will not be able to proceed with the subdivision of the site to create the Library and Cultural Centre lot.

Management of the vegetation portion to reduce fuel loading to a low threat vegetation status was a Western Australian Planning Commission (WAPC) condition of subdivision of the previous Library and Cultural Centre lot and would be a condition for future subdivision of the Civic Centre site. The previous subdivision application was withdrawn when AMP sold their share of the shopping centre and the original land exchange agreement lapsed.

CONFIRMED

City of Melville

LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY

FOR THE PERIOD OF February 2024 PRESENTED TO THE ORDINARY MEETING OF COUNCIL TO BE HELD ON 16 APRIL 2024 ITEM C19/6001

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9086	**AAAC TOWING PTY LTD**			**$**	**742.50**
.9086	Vehicle towing	45351	E118527	$	742.50
.7359	**AARO GROUP PTY LTD**			**$**	**80,826.36**
.7359	Drainage services	45337	E118117	$	44,336.71
.7359	Drainage services	45351	E118495	$	36,489.65
.5032	**ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS**			**$**	**1,100.00**
.5032	Entertainers	45337	E118043	$	825.00
.5032	Entertainers	45351	E118438	$	275.00
.5960	**ACS SWAN EXPRESS PRINT**			**$**	**621.50**
.5960	Stationery	45337	E118059	$	621.50
.4888	**ACTION GLASS & ALUMINIUM**			**$**	**16,025.33**
.4888	Glazing supplies and services	45337	E118040	$	550.10
.4888	Glazing supplies and services	45351	E118436	$	15,475.23
.6964	**ADAGE FURNITURE CORE HOSPITALITY GROUP PTY LTD T/AS**			**$**	**8,173.00**
.6964	Furniture - Main Hall	45337	E118100	$	8,173.00
.4837	**ADELPHI APPAREL ATF ATISH SHAH FAMILY TRUST & PRASHIT SHAH FAMILY TRUST T/AS**			**$**	**2,346.30**
.4837	Uniforms and corporate wardrobe	45337	E118039	$	1,013.10
.4837	Uniforms and corporate wardrobe	45351	E118434	$	1,333.20
.2528	**ADVAM PTY LTD**			**$**	**1,482.36**
.2528	Cash collection services	45337	E117998	$	1,482.36
.4456	**ADVANCE PRESS (2013) PTY LTD**			**$**	**1,210.00**
.4456	Outsourced printing	45351	E118427	$	1,210.00
.5719	**ADVANTEERING CIVIL ENGINEERS DB CUNNINGHAM PTY LTD T/AS**			**$**	**30,063.00**
.5719	Engineering consulting services - Foreshore Revetment Works	45337	E118057	$	30,063.00
.9048	**ADVERTISING - MARKETFORCE SUBSIDARY OF OMNICOM**			**$**	**2,731.43**
.9048	Marketing and communication services	45329	E117941	$	2,731.43

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6138	**AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS**			**$**	**222,996.17**
.6138	Building construction materials and services - Heathcote Canning House Roof	45351	E118451	$	222,996.17
.6855	**AIR LIQUIDE AUSTRALIA Limited**			**$**	**1,202.30**
.6855	Gas	45337	E118093	$	1,202.30
.4538	**AIREY TAYLOR CONSULTING AIREY TAYLOR PTY LTD T/AS**			**$**	**19,966.87**
.4538	Consulting services - Majestic Close Boardwalk Designs	45351	E118428	$	19,966.87
.2330	**ALINTA ENERGY ALINTA SALES PTY LTD T/AS**			**$**	**9,028.25**
.2330	Gas	45337	E117995	$	6,171.40
.2330	Gas	45351	E118393	$	2,856.85
.3350	**ALL GARDENING SERVICES SCHNITTER, JOCHANAN SHANOAH T/AS**			**$**	**210.00**
.3350	Landscaping services and supplies	45337	E118015	$	210.00
.8301	**ALLCOM COMMUNICATIONS ALLCOM HOLDINGS (WA) PTY LIMITED T/AS**			**$**	**1,118.70**
.8301	Marketing and communication services	45337	E118145	$	1,118.70
.0005	**ALLSPORTS TROPHIES RG & JM DAVIS T/AS**			**$**	**235.00**
.0005	Honour Board and Director's Name Plates	45351	E118343	$	235.00
.3806	**ALS LIBRARY SERVICES PTY LTD**			**$**	**3,397.72**
.3806	Library Expenses	45337	E118024	$	2,765.03
.3806	Library Expenses	45351	E118414	$	632.69
.6088	**ALYKA PTY LTD**			**$**	**5,555.00**
.6088	Website expenses	45337	E118061	$	5,555.00
.2755	**AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS**			**$**	**4,007.78**
.2755	Facilities management services	45337	E118003	$	766.57
.2755	Facilities management services	45351	E118401	$	3,241.21
.4064	**AMCOM PTY LTD T/AS VOCUS COMMUNICATIONS**			**$**	**11,577.50**
.4064	IT and telecommunications expenses	45351	E118419	$	11,577.50

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9049	**AMCS AUSTRALIA PTY LTD**			**$**	**891.00**
.9049	IT software/licensing and maintenance	45337	E118159	$	891.00
.7052	**AMPED DIGITAL AMPED IT PTY LTD T/AS**			**$**	**1,650.00**
.7052	Marketing materials and promotional items	45337	E118109	$	1,650.00
.3016	**AMPOL PETROLEUM DISTRIBUTORS PTY LTD**			**$**	**2,949.63**
.3016	Fuel	45351	E118404	$	2,949.63
.9130	**ANDREW SCOTT GREEN COUNCILLOR**			**$**	**3,038.33**
.9130	Councillor expenses	45337	E118170	$	3,038.33
.6113	**ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS**			**$**	**1,850.97**
.6113	Animal management and pound expenses	45351	E118450	$	1,850.97
.5333	**AQUAMONIX PTY LTD**			**$**	**8,300.60**
.5333	Irrigation and watering systems	45337	E118050	$	8,300.60
.6015	**AQUATIC SERVICES WA PTY LTD**			**$**	**1,727.99**
.6015	Swimming pool costs	45337	E118060	$	1,311.20
.6015	Swimming pool costs	45351	E118448	$	416.79
.3515	**ARBOR CARBON PTY LTD**			**$**	**3,498.73**
.3515	Environmental consultancy services	45337	E118018	$	3,498.73
.7399	**ARROW CONTRACTING REEKAR PTY LTD T/AS**			**$**	**8,250.00**
.7399	Turf and Equipment	45337	E118119	$	8,250.00
.3739	**ART INSTALL LUMINARE PTY LTD T/AS**			**-$**	**968.00**
.3739	Artists and artworks - Cancelled EFT	45324	E117684	-$	968.00
.3219	**ARTSOURCE THE ARTISTS' FOUNDATION OF WESTERN AUSTRALIA LTD T/AS**			**$**	**5,000.00**
.3219	Advertising and media buy	45337	E118012	$	5,000.00
.6797	**ATTURRA BUSINESS APPLICATIONS GALAXY 42 PTY LTD T/AS**			**$**	**5,720.00**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6797	Training services	45351	E118478	$	5,720.00
.3723	**AURION CORPORATION PTY LTD**			**$**	**1,430.00**
.3723	IT software/licensing and maintenance	45337	E118022	$	605.00
.3723	IT software/licensing and maintenance	45351	E118413	$	825.00
.6724	**AUSQ TRAINING THE TRUSTEE FOR AUSQ UNIT TRUST T/AS**			**$**	**1,260.00**
.6724	Training services	45337	E118088	$	840.00
.6724	Training services	45351	E118475	$	420.00
.9034	**AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS**			**$**	**47.25**
.9034	Office equipment	45337	E118158	$	34.30
.9034	Office equipment	45351	E118521	$	12.95
.5138	**AUST WEST AUTO ELECTRICAL PTY LTD**			**$**	**3,027.81**
.5138	Vehicle Repairs and Maintenance	45337	E118047	$	2,228.04
.5138	Vehicle Repairs and Maintenance	45351	E118439	$	799.77
.3155	**AUSTRAFFIC WA WATS MANAGEMENT PTY LTD T/AS**			**$**	**8,184.00**
.3155	Surveyors	45337	E118011	$	8,184.00
.1523	**AUSTRALIA POST PERTH**			**$**	**7,299.40**
.1523	Postage	45337	E117983	$	6,461.32
.1523	Postage	45351	E118381	$	838.08
.4967	**AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS**			**$**	**1,589.50**
.4967	Uniforms and corporate wardrobe	45337	E118042	$	1,589.50
.1804	**AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS**			**$**	**288,722.49**
.1804	Air conditioning maintenance and services - Melville Civic Centre	45337	E117989	$	260,125.82
.1804	Air conditioning maintenance and services - Various CoM Locations	45351	E118386	$	28,596.67
.8381	**AUSTRALIAN MEDICAL SUPPLIES AUSMED SUPPLIES PTY LTD T/AS**			**$**	**852.50**
.8381	Medical expenses	45351	E118507	$	852.50
.6331	**AUTOMATIC SOLUTIONS MABELLE NOMINEES PTY LTD T/AS**			**$**	**220.00**

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6331	Fencing supplies and services	45337	E118068	$	220.00
.4724	**AXIIS CONTRACTING PTY LTD**			**$**	**6,835.38**
.4724	Roads and paving supplies - concrete	45351	E118430	$	6,835.38
.0022	**BAILEYS FERTILISERS AKC PTY LTD T/AS**			**$**	**1,540.66**
.0022	Landscaping services and supplies	45351	E118345	$	1,540.66
.6272	**BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS**			**$**	**116.00**
.6272	Flowers and gifts and awards	45351	E118454	$	116.00
.6510	**BAY CONCRETE GRINDING KELEKE PTY LTD T/AS**			**$**	**9,336.25**
.6510	Paving supplies and services	45337	E118075	$	9,336.25
.5661	**BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS**			**$**	**14,904.75**
.5661	General hardware and tools	45337	E118056	$	10,905.80
.5661	General hardware and tools	45351	E118446	$	3,998.95
.2452	**BEAUREPAIRES (MYAREE) GOODYEAR & DUNLOP TYRES (AUST) PTY LTD T/AS**			**$**	**2,674.36**
.2452	Tyres	45337	E117997	$	2,674.36
.3098	**BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS**			**$**	**610.00**
.3098	Animal management and pound expenses	45337	E118010	$	180.00
.3098	Animal management and pound expenses	45351	E118406	$	430.00
.9118	**BEILBY DOWNING TEAL PTY LTD**			**$**	**9,625.00**
.9118	Recruitment expenses	45351	E118533	$	9,625.00
.8400	**BETTER RENT ACCEPTANCE PTY LTD**			**$**	**1,201.20**
.8400	Rental of GPS Geoguard Devices	45351	E118509	$	1,201.20
.6556	**BIN BATH BIN BATH CORPORATION PTY LTD T/AS**			**$**	**190.41**
.6556	Waste expenses	45351	E118466	$	190.41
.4703	**BITUMEN SURFACING THE TRUSTEEE FOR COMPLETE ROAD SERVICES TRUST T/AS**			**$**	**12,815.88**
.4703	Roads and paving supplies - asphalt and bitumen	45351	E118429	$	12,815.88

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8902	**BLAK LINE INDUSTRIES PTY LTD**			**$**	**1,529.55**
.8902	Creative services and graphic design	45351	E118516	$	1,529.55
.0187	**BORAL CONSTRUCTION MATERIALS GROUP LTD**			**$**	**16,552.32**
.0187	Pavement construction and streetscape services	45337	E117950	$	13,941.92
.0187	Pavement construction and streetscape services	45351	E118352	$	2,610.40
.8771	**BRIDGE42 PTY LTD T/AS BRIDGE42**			**$**	**3,093.75**
.8771	IT project management and consultancy	45351	E118514	$	3,093.75
.6739	**BRIGHTMARK GROUP PTY LTD**			**$**	**23,264.41**
.6739	Commercial cleaning	45337	E118089	$	23,264.41
.0399	**BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS**			**$**	**45,525.16**
.0399	Commercial cleaning	45337	E117956	$	21,321.24
.0399	Commercial cleaning	45351	E118356	$	24,203.92
.6998	**BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS**			**$**	**427.80**
.6998	Staff supplies	45337	E118103	$	427.80
.0004	**BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD**			**$**	**11,168.76**
.0004	Regulatory fees and government charges	45344	E118310	$	11,168.76
9995	**BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS**			**$**	**32,052.16**
9995	Regulatory fees and government charges	45344	E118311	$	32,052.16
.0036	**BUNNINGS GROUP LIMITED**			**$**	**3,693.69**
.0036	Building construction materials and services	45337	E117944	$	1,675.92
.0036	Building construction materials and services	45351	E118346	$	2,017.77
.8131	**CABCHARGE PAYMENTS PTY LTD**			**$**	**27.82**
.8131	Taxis	45351	E118504	$	27.82
.0965	**CALIBRE PAINTING THE TRUSTEE FOR THE KIS TRUST T/AS**			**$**	**12,508.84**
.0965	Painting supplies and services	45337	E117970	$	10,617.20

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0965	Painting supplies and services	45351	E118368	$	1,891.64
.9063	**CALL A COOLER AUSTRALIA PTY LTD**			**$**	**288.00**
.9063	Office and workplace supplies	45351	E118524	$	288.00
.2234	**CAM MANAGEMENT SOLUTIONS**			**$**	**39,026.90**
.2234	IT software/licensing and maintenance	45351	E118392	$	39,026.90
.7812	**CAPITAL LETTERS AMANDA DICKERSON T/AS**			**$**	**1,059.00**
.7812	Community events	45337	E118132	$	1,059.00
.5240	**CAPRAL LTD**			**$**	**1,023.33**
.5240	Signage and sign writing	45351	E118440	$	1,023.33
.8124	**CARLA ADAMS ADAMS, CARLA MELITA**			**$**	**7.50**
.8124	Artists and artworks	45337	E118140	$	7.50
.2184	**CASCADA GROUP ACCESS ICON PTY LTD T/AS**			**$**	**1,631.30**
.2184	Drainage services	45351	E118390	$	1,631.30
.8664	**CASTELLI ESTATE PTY LTD**			**$**	**883.35**
.8664	Food and beverages for resale	45351	E118513	$	883.35
.0044	**CASTROL AUSTRALIA PTY LIMITED**			**$**	**8,582.88**
.0044	Greases and oils and lubricants	45337	E117945	$	8,582.88
.7269	**CDM AUSTRALIA PTY LTD**			**$**	**23,702.80**
.7269	IT and telecommunications expenses	45351	E118492	$	23,702.80
.5677	**CHAMPION COMPRESSORS SULLAIR AUSTRALIA PTY LTD T/AS**			**$**	**4,281.03**
.5677	Compressor maintenance and services	45351	E118447	$	4,281.03
.7042	**CHEFMASTER AUSTRALIA GLOBAL BAG COMPANY T/AS**			**$**	**243.80**
.7042	Kitchen fixtures and installation	45351	E118487	$	243.80
.5529	**CHOICEONE PTY LTD**			**$**	**47,407.11**

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.5529	Temporary labour	45337	E118055	$	31,755.21
.5529	Temporary labour	45351	E118444	$	15,651.90
.0287	**CITY OF CANNING**			**$**	**1,051.20**
.0287	Use of Aquatic Facilities	45337	E117954	$	1,051.20
.1670	**CITY OF FREMANTLE**			**$**	**3,757.42**
.1670	Legal and Consultancy fees	45337	E117987	$	3,757.42
.0473	**CITY OF KWINANA**			**$**	**5,753.45**
.0473	Long Service Leave	45337	E117960	$	5,753.45
.1277	**CITY OF SOUTH PERTH**			**$**	**110.46**
.1277	CoM Rangers charges - Impounded Cats	45337	E117978	$	110.46
.8599	**CLASSIC HIRE MILTOM PTY LTD T/AS**			**$**	**8,046.86**
.8599	Event equipment hire	45329	E117939	$	4,213.00
.8599	Event equipment hire	45337	E118151	$	1,854.23
.8599	Event equipment hire	45351	E118511	$	1,979.63
.0391	**CLEANAWAY CO PTY LTD**			**$**	**7,953.33**
.0391	Waste collection and disposal	45337	E117955	$	7,953.33
.7962	**CLIVE ROSS COUNCILLOR**			**$**	**3,038.33**
.7962	Councillor expenses	45337	E118135	$	3,038.33
.6922	**CLPM PTY LTD**			**$**	**174,912.66**
.6922	Building construction materials and services - Civic Hall Refurbishment	45337	E118097	$	34,586.65
.6922	Building construction materials and services - Civic Hall Refurbishment	45351	E118483	$	140,326.01
.0754	**COCKBURN CEMENT LIMITED**			**$**	**1,903.44**
.0754	Building construction materials and services	45351	E118364	$	1,903.44
.8107	**COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS**			**$**	**550.00**
.8107	Photography	45337	E118139	$	550.00

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.4110	**COMMERCIAL & INDUSTRIAL MOWING D.J LUCKIN & T.M LUCKIN T/AS**			$	1,441.00
.4110	Mowing and slashing services	45337	E118027	$	913.00
.4110	Mowing and slashing services	45351	E118421	$	528.00
.9192	**COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD**			$	563.57
.9192	Pest & Weed Control	45351	E118540	$	563.57
.7567	**COMMON GROUND TRAILS PTY LTD**			$	231,581.83
.7567	Landscape design and architecture services - Point Walter	45337	E118124	$	231,581.83
.7074	**COMPLETE OFFICE SUPPLIES**			$	13,920.71
.7074	Stationery	45337	E118110	$	13,920.71
.1187	**COMPLETE PEST MANAGEMENT SERVICES THE TRUSTEE FOR LAWRENCE FAMILY TRUST T/AS**			$	2,918.77
.1187	Pest & Weed Control	45337	E117974	$	480.09
.1187	Pest & Weed Control	45351	E118374	$	2,438.68
.1637	**CONPLANT PTY LTD**			$	2,742.21
.1637	Plant hire	45351	E118383	$	2,742.21
.1193	**CONSCIOUS CREATION FOUNDATION**			$	850.00
.1193	Artists and artworks	45337	E117975	$	850.00
.3935	**CONTRA-FLOW PTY LTD**			$	207,117.32
.3935	Traffic control services	45337	E118025	$	113,609.01
.3935	Traffic control services	45351	E118416	$	93,508.31
.9110	**COOPER & OXLEY GROUP PTY LTD**			$	278,636.69
.9110	Building construction materials and services - LeisureFit Booragoon	45337	E118167	$	278,636.69
.6831	**COVS GPC ASIA PACIFIC T/AS**			$	2,437.36
.6831	Tools and Consumables for the CoM Workshop	45337	E118092	$	2,437.36
.6570	**CREATIVE CULTURE LEA TAYLOR TAYLOR, LEANNE ROBYN T/AS**			$	1,350.00
.6570	Artists and artworks	45337	E118079	$	1,350.00

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9092	**CRITTERS UP CLOSE THE TRUSTEE FOR CRITTERS TRUST T/AS**			$	1,460.00
.9092	Community events	45337	E118164	$	1,460.00
.1677	**CSE CROSSCOM PTY LTD**			$	1,855.10
.1677	Creative services and graphic design	45337	E117988	$	1,855.10
.5548	**CULTURE COUNTS (AUSTRALIA) PTY LTD**			$	2,200.00
.5548	Subscriptions to professional organisations	45351	E118445	$	2,200.00
.4409	**CUMMINS ENGINE CO PTY LTD CUMMINS SOUTH PACIFIC PTY LTD T/AS**			$	3,270.49
.4409	Plant maintenance	45337	E118035	$	3,270.49
.0660	**DALE ALCOCK HOMES PTY LTD**			$	2,000.00
.0660	Building construction materials and services	45351	E118360	$	2,000.00
.9162	**DARKTRACE AUSTRALIA PTY LTD**			$	65,000.00
.9162	IT technical services	45351	E118537	$	65,000.00
.2131	**DATA#3 LIMITED**			$	34,102.17
.2131	IT software/licensing and maintenance	45337	E117993	$	590.87
.2131	IT software/licensing and maintenance	45351	E118389	$	33,511.30
.4067	**DATACOM SYSTEMS (AU) PTY LTD - WA DIVISION**			$	572.73
.4067	IT software/licensing and maintenance	45351	E118420	$	572.73
.4051	**DEPARTMENT OF FIRE AND EMERGENCY SERVICES**			$	1,307,763.68
.4051	Regulatory fees and government charges - ESL Remittance	45351	E118418	$	1,307,763.68
.3857	**DEPARTMENT OF PLANNING, LANDS AND HERITAGE**			$	11,236.00
.3857	Regulatory fees and government charges	45351	E118415	$	11,236.00
.2124	**DEPARTMENT OF THE PREMIER AND CABINET**			$	3,363.90
.2124	Subscriptions to professional organisations	45351	E118388	$	3,363.90
.1918	**DEPARTMENT OF TRANSPORT WA**			$	1,288.50
.1918	2023-2024 Vehicle Searches	45337	E117990	$	1,288.50

CONFIRMED

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8141	**DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS**			**$ 6,600.00**
.8141	Marketing and communication services	45337	E118141	$ 6,600.00
.3250	**DIEBACK TREATMENT SERVICES GLEVAN PTY LTD AS THE TRUSTEE FOR THE EVAN BROWN FAMILY T/AS**			**$ 51,564.70**
.3250	Arborists and tree services	45337	E118013	$ 51,564.70
.9153	**DIGITAL WATER SOLUTIONS PTY LTD**			**$ 7,453.60**
.9153	IT software/licensing and maintenance	45337	E118175	$ 7,453.60
.6541	**DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS**			**$ 12,176.64**
.6541	Architectural and design services	45351	E118465	$ 12,176.64
.6693	**DOWSING GROUP PTY LTD**			**$ 120,702.87**
.6693	Roads and paving supplies - quarry products and rubble	45337	E118086	$ 120,702.87
.8474	**DP STAMPALIA STAMPALIA, DARREN PHILLIP & DP EARTHMOVING WA T/AS**			**$ 20,405.00**
.8474	Plant hire	45351	E118510	$ 20,405.00
.3309	**DRAINFLOW SERVICES PTY LTD**			**$ 102,709.75**
.3309	Drainage services	45337	E118014	$ 37,576.00
.3309	Drainage services	45351	E118408	$ 65,133.75
.6546	**DS GROUP DS AGENCIES PTY LTD T/AS**			**$ 109,450.00**
.6546	Janitorial and cleaning products	45337	E118077	$ 109,450.00
.6794	**DURACRAFT ACCIDENT REPAIR CENTRE DURACRAFT PTY LTD T/AS**			**$ 5,934.52**
.6794	Vehicle Repairs and Maintenance	45351	E118477	$ 5,934.52
.4756	**ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS**			**$ 8,441.20**
.4756	Landfill management services	45337	E118037	$ 7,263.10
.4756	Landfill management services	45351	E118431	$ 1,178.10
.9101	**ECOWHITE PTY LTD ECO-WHITE PTY LTD T/AS**			**$ 1,584.00**
.9101	Electricity Infrastructure Maintenance or Installation	45351	E118531	$ 1,584.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9189	**EFTSURE PTY LTD**			**$**	**16,896.00**
.9189	IT software/licensing and maintenance	45337	E118183	$	16,896.00
.8536	**EINSTEINS AUSTRALIA TLC SAFETY PTY LTD T/AS**			**$**	**792.00**
.8536	Community events	45337	E118148	$	792.00
.6445	**ELEMENT ADVISORY PTY LTD**			**$**	**10,223.14**
.6445	Architectural and design services	45351	E118461	$	10,223.14
.6230	**ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS**			**$**	**7,957.56**
.6230	Locksmith supplies and services	45337	E118064	$	4,343.67
.6230	Locksmith supplies and services	45351	E118453	$	3,613.89
.9165	**ELLENBY TREE FARM ELLENBY PTY LTD T/AS**			**$**	**2,445.49**
.9165	Nursery supplies	45337	E118177	$	2,445.49
.7101	**ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS**			**$**	**565.40**
.7101	Irrigation and watering systems	45337	E118111	$	565.40
.1380	**EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS**			**$**	**83,402.85**
.1380	Building construction materials and services	45337	E117980	$	54,534.08
.1380	Building construction materials and services	45351	E118380	$	28,868.77
.0091	**ENGINE PROTECTION EQUIPMENT**			**$**	**4,639.59**
.0091	Services and maintenance as required	45337	E117947	$	4,639.59
.7316	**ENSIGN SERVICES (AUST.) PTY. LTD**			**$**	**378.05**
.7316	Laundering and dry cleaning	45337	E118114	$	378.05
.7802	**ENTIRE TECH ENTIRE TECH (AUSTRALIA) PTY LTD T/AS**			**$**	**1,055.93**
.7802	IT technical services	45337	E118131	$	1,055.93
.4541	**ENVIRO SWEEP EWCS UNIT TRUST T/AS**			**$**	**12,088.78**
.4541	Street sweeping services	45337	E118036	$	12,088.78
.9136	**ENVIRONMENTAL INDUSTRIES PTY LTD**			**$**	**693.00**

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9136	Landscaping services and supplies	45351	E118534	$	693.00
.6611	**ERECTIONS (WA) LIGHTFORCE ASSET PTY LTD T/AS**			**$**	**2,849.00**
.6611	Road signs	45351	E118469	$	2,849.00
.6929	**ES2 ES2 PTY LTD T/AS**			**$**	**19,360.00**
.6929	Cloud services	45351	E118484	$	19,360.00
.6989	**ESSENTIAL COFFEE PTY LTD**			**$**	**299.06**
.6989	Facilities management services	45337	E118102	$	299.06
.0159	**EUROPCAR WA ILHA PTY LTD T/AS**			**$**	**413.92**
.0159	Car Hire	45351	E118350	$	413.92
.7327	**EV CHARGING SYSTEMS FOSTER'S SERVICES PTY LTD T/AS**			**$**	**39,811.17**
.7327	Electrical and lighting maintenance supplies and services	45337	E118115	$	14,791.81
.7327	Electrical and lighting maintenance supplies and services	45351	E118493	$	25,019.36
.6489	**EXCEL KERBING PTY LTD TRUSTEE FOR EXCEL KERBING TRUST T/AS**			**$**	**990.00**
.6489	Roads and paving supplies - other	45337	E118074	$	990.00
.9140	**F E TECHNOLOGIES PTY LTD**			**$**	**7,137.90**
.9140	Electronic Equipment	45351	E118535	$	7,137.90
.0531	**FEDEX EXPRESS AUSTRALIA PTY LTD**			**$**	**3,037.76**
.0531	Courier Fees	45337	E117962	$	1,358.20
.0531	Courier Fees	45351	E118358	$	1,679.56
.7335	**FLEET FITNESS O'SHAUGHNESSY FAMILY TRUST T/AS**			**$**	**331.82**
.7335	Sport and recreation equipment	45337	E118116	$	331.82
.4774	**FLEX FITNESS EQUIPMENT RUBY DISTRIBUTORS PTY LTD T/AS**			**$**	**992.68**
.4774	Sport and recreation equipment	45337	E118038	$	531.28
.4774	Sport and recreation equipment	45351	E118432	$	461.40
.8338	**FLEXI STAFF FLEXI STAFF GROUP PTY LTD**			**$**	**29,590.61**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8338	Temporary labour	45337	E118146	$	14,040.01
.8338	Temporary labour	45351	E118505	$	15,550.60
.0204	**FLICK ANTICIMEX**			**$**	**369.14**
.0204	Hygiene services	45351	E118353	$	369.14
.5369	**FOXTEL**			**$**	**350.00**
.5369	Cloud services	45337	E118052	$	350.00
.9204	**FREMANTLE PA HIRE TARRANT, SIMON T/AS**			**$**	**6,980.11**
.9204	Entertainers	45351	E118541	$	6,980.11
.1221	**FUJI XEROX AUSTRALIA PTY LIMITED**			**$**	**1.77**
.1221	Photocopying and scanning services	45351	E118376	$	1.77
.3227	**FULTON HOGAN INDUSTRIES PTY LTD**			**$**	**260,750.81**
.3227	Building construction materials and services - Various Locations	45351	E118407	$	260,750.81
.8817	**GENIVO PTY LTD T/AS SIGNWAVE BELMONT**			**$**	**829.39**
.8817	Landscape design and architecture services	45351	E118515	$	829.39
.8243	**GFG CONSULTING GLEN FLOOD GROUP PTY LTD T/AS**			**$**	**3,366.83**
.8243	Consulting services	45337	E118144	$	3,366.83
.6824	**GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS**			**$**	**32,732.70**
.6824	Consulting services	45337	E118091	$	16,640.80
.6824	Consulting services	45351	E118480	$	16,091.90
.7017	**GLYNIS BARBER COUNCILLOR**			**$**	**4,983.74**
.7017	Councillor expenses	45337	E118106	$	4,983.74
.7938	**GOOD DRINKS AUSTRALIA**			**$**	**783.47**
.7938	Catering services and supplies	45337	E118134	$	783.47
.5101	**GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS**			**$**	**4,970.59**
.5101	Graffiti removal services	45337	E118044	$	4,970.59

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6874	**GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS**			$	**396.00**
.6874	Marketing and communication services	45337	E118094	$	396.00
.2391	**GREENSTEAM AUSTRALIA PTY LTD**			$	**1,430.00**
.2391	Landscaping services and supplies	45351	E118395	$	1,430.00
.7002	**HAMES SHARLEY (WA) PTY LTD**			$	**3,267.00**
.7002	Architectural and design services	45337	E118104	$	3,267.00
.4312	**HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD**			$	**61,965.75**
.4312	Temporary labour	45337	E118032	$	45,199.52
.4312	Temporary labour	45351	E118426	$	16,766.23
.0599	**HEAVY AUTOMATICS PTY LTD**			$	**2,743.07**
.0599	Maintenance and services	45337	E117963	$	2,743.07
.1642	**HINDS SAND SUPPLIES**			$	**9,883.50**
.1642	Building construction materials and services	45337	E117986	$	3,294.50
.1642	Building construction materials and services	45351	E118384	$	6,589.00
.6705	**HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS**			$	**28,366.25**
.6705	Architectural and design services	45337	E118087	$	23,218.25
.6705	Architectural and design services	45351	E118474	$	5,148.00
.1418	**HOLCIM (AUSTRALIA) PTY LTD**			$	**2,161.28**
.1418	Roads and paving supplies - concrete	45337	E117981	$	2,161.28
.5489	**HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD**			$	**290,967.99**
.5489	Irrigation and watering systems	45337	E118054	$	70,252.99
.5489	Irrigation and watering systems	45351	E118443	$	220,715.00
.9062	**HYDROQUIP PUMPS & IRRIGATION PTY LTD**			$	**13,031.70**
.9062	Irrigation and watering systems	45337	E118161	$	9,456.70
.9062	Irrigation and watering systems	45351	E118523	$	3,575.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9091	**HYGIENE CONCEPTS DCR NOMINEES PTY LTD T/AS**			**$**	**198.91**
.9091	Hygiene services	45351	E118529	$	198.91
.8748	**ID CONSULTING PTY LTD**			**$**	**6,655.00**
.8748	Other subscriptions	45337	E118153	$	6,655.00
.0114	**INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS**			**$**	**1,774.91**
.0114	General hardware and tools	45337	E117948	$	647.58
.0114	General hardware and tools	45351	E118348	$	1,127.33
.0009	**INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS**			**$**	**4,607.18**
.0009	Hygiene services	45337	E117943	$	383.06
.0009	Hygiene services	45351	E118344	$	4,224.12
.8603	**INKI PINKI**			**$**	**1,000.00**
.8603	Artists and artworks	45351	E118512	$	1,000.00
.5117	**INNERSPACE COMMERCIAL INTERIORS THE TRUSTEE FOR CORNWALL IMPORT UNIT TRUST T/AS**			**$**	**1,326.60**
.5117	Furniture	45337	E118045	$	1,326.60
.6615	**INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS**			**$**	**4,572.57**
.6615	Event equipment hire	45337	E118083	$	144.21
.6615	Event equipment hire	45351	E118470	$	4,428.36
.0236	**INSTANT WINDSCREENS**			**$**	**1,490.00**
.0236	Vehicle Repairs and Maintenance	45337	E117953	$	1,490.00
.9114	**INTEGRITY SAMPLING (WA) ADY ANADI PTY LTD T/AS**			**$**	**291.50**
.9114	Workplace health and safety services	45351	E118532	$	291.50
.4326	**INTELIFE GROUP LIMITED**			**$**	**4,895.67**
.4326	Commercial cleaning	45337	E118033	$	4,895.67
.5166	**IPWEA - WA INC INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA - WA T/AS**			**$**	**2,805.00**
.5166	Traffic control services	45337	E118048	$	2,805.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0424	**ISENTIA PTY LIMITED**			**$**	**1,650.00**
.0424	Media monitoring	45337	E117957	$	1,650.00
.7967	**JANE EDINGER COUNCILLOR**			**$**	**3,038.33**
.7967	Councillor expenses	45337	E118136	$	3,038.33
.9073	**JANE LOUISE HEBITON**			**$**	**200.00**
.9073	Artists and artworks	45351	E118525	$	200.00
.7971	**JENNIFER SPANBROEK COUNCILLOR**			**$**	**3,038.33**
.7971	Councillor expenses	45337	E118137	$	3,038.33
.9185	**JO DARBYSHIRE DARBYSHIRE, JOANNE PATRICIA T/AS**			**$**	**2,750.00**
.9185	Artists and artworks	45337	E118180	$	2,750.00
.8546	**JULUWARLU GROUP ABORIGINAL CORPORATION**			**$**	**5,561.50**
.8546	Artists and artworks	45337	E118149	$	5,561.50
.6279	**KAREN WHEATLAND COUNCILLOR**			**$**	**3,038.33**
.6279	Councillor expenses	45337	E118065	$	3,038.33
.2898	**KATHERINE MAIR COUNCILLOR**			**$**	**9,621.75**
.2898	Councillor expenses	45337	E118005	$	9,621.75
.7576	**KATIE GLASKIN GLASKIN, KATHERINE ANNE T/AS**			**$**	**112.50**
.7576	Artists and artworks	45337	E118125	$	112.50
.4781	**KELYN TRAINING SERVICES LNLC PTY LTD T/AS**			**$**	**350.00**
.4781	External training courses	45351	E118433	$	350.00
.6394	**KENNARDS HIRE PTY LTD**			**$**	**1,200.00**
.6394	Event equipment hire	45337	E118069	$	600.00
.6394	Event equipment hire	45351	E118459	$	600.00
.9154	**KINGMAN VISUAL KINGMAN SIGNS & GRAPHICS PTY LTD T/AS**			**$**	**15,463.25**
.9154	Signage and sign writing	45337	E118176	$	15,463.25

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.9146	**KINTA THE TRUSTEE FOR KINTA TRUST T/AS**			**$**	**2,301.40**
.9146	Sport and recreation equipment	45351	E118536	$	2,301.40
.1636	**KLEENHEAT GAS WESTFARMERS KLEENHEAT GAS PTY LTD T/AS**			**$**	**566.13**
.1636	Gas	45337	E117985	$	566.13
.6770	**KLEENIT PTY LTD**			**$**	**5,860.31**
.6770	Graffiti removal services	45337	E118090	$	522.50
.6770	Graffiti removal services	45351	E118476	$	5,337.81
.1181	**KULUNGAH MYAH FAMILY CENTRE INC**			**$**	**400.00**
.1181	Donations, Sponsorship & Contributions	45351	E118373	$	400.00
.7379	**KYLIE SHEREE HOWARTH HOWARTH, KYLIE SHEREE T/AS**			**$**	**1,386.00**
.7379	Library Expenses	45337	E118118	$	1,386.00
.7064	**KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD**			**$**	**4,629.32**
.7064	Printers and multifunction devices	45351	E118488	$	4,629.32
.8660	**LA PALETA**			**$**	**900.60**
.8660	Food and beverages for resale	45337	E118152	$	900.60
.7292	**LAMINAR CAPITAL PTY. LTD**			**$**	**1,100.00**
.7292	Accounting and financial services	45337	E118113	$	1,100.00
.1115	**LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS**			**$**	**162.49**
.1115	Regulatory fees and government charges	45337	E117973	$	162.49
.0688	**LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS**			**$**	**638.65**
.0688	Laundering and dry cleaning	45351	E118362	$	638.65
.3716	**LEARNING HORIZONS THE HELEN HARDCASTLE TRUST T/AS**			**$**	**9,900.00**
.3716	Training services	45351	E118412	$	9,900.00
.7783	**LESSEN WITH PEG - RETHINK WASTE**			**$**	**900.00**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7783	Waste expenses	45337	E118130	$	900.00
.0490	**LGISWA**			**$**	**1,250.00**
.0490	Insurance premiums	45337	E117961	$	1,250.00
.6910	**LINDSAY HAY THE TRUSTEE FOR HAY FAMILY TRUST T/AS**			**$**	**625.00**
.6910	Councillor expenses	45337	E118096	$	625.00
.6451	**LIVING TURF GREENSHED PTY LTD T/AS**			**$**	**50,404.20**
.6451	Turf and Equipment	45337	E118072	$	50,404.20
.5475	**LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS**			**$**	**57,821.28**
.5475	Landscaping services and supplies	45337	E118053	$	56,061.28
.5475	Landscaping services and supplies	45351	E118442	$	1,760.00
.8888	**LUKE RILEY CREATIVE RILEY, LUKE DONOVAN T/AS**			**$**	**270.00**
.8888	Photography	45337	E118155	$	270.00
.1343	**M P ROGERS & ASSOCIATES PTY LTD**			**$**	**23,476.76**
.1343	Engineering consulting services	45337	E117979	$	1,703.79
.1343	Engineering consulting services	45351	E118379	$	21,772.97
.3607	**MAGNETISM ART & DESIGN DUGGAN, DANIEL ALLEN T/AS**			**$**	**2,934.75**
.3607	Community events	45337	E118020	$	2,934.75
.9152	**MAISIE RAINE RAINE, MAISIE ELIZABETH T/AS**			**$**	**500.00**
.9152	Creative services and graphic design	45337	E118174	$	500.00
.0141	**MAJOR MOTORS PTY LTD THE TRUSTEE FOR MAJOR MOTORS UNIT TRUST T/AS**			**$**	**232.31**
.0141	Maintenance and services	45351	E118349	$	232.31
.6037	**MARQUEE MAGIC TUTAKI UNIT TRUST T/AS**			**$**	**3,550.00**
.6037	Event equipment hire	45351	E118449	$	3,550.00
.6886	**MARSHALL BEATTIE AUTOMATION MARSHALL BEATTIE PTY LTD T/AS**			**$**	**742.50**
.6886	Vehicle Repairs and Maintenance	45351	E118482	$	742.50

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.4228	**MASTEC AUSTRALIA PTY LTD**			**$**	**39,047.15**
.4228	Bin supply	45351	E118424	$	39,047.15
.5232	**MATTHEW WOODALL COUNCILLOR**			**$**	**3,038.33**
.5232	Councillor expenses	45337	E118049	$	3,038.33
.2678	**MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS**			**$**	**690.00**
.2678	Pest & Weed Control	45337	E118002	$	525.00
.2678	Pest & Weed Control	45351	E118400	$	165.00
.1270	**MCLEODS BARRISTERS & SOLICITORS BECKETT, DOUGLAS, GILLETT, GRGICH, MCLEOD & OTHERS T/AS**			**$**	**4,066.29**
.1270	Legal and conveyancing services	45337	E117977	$	1,244.10
.1270	Legal and conveyancing services	45351	E118378	$	2,822.19
.8126	**MEAKINS, TIMOTHY BRYCE T/AS TIM MEAKINS DESIGN**			**$**	**275.00**
.8126	Creative services and graphic design	45351	E118503	$	275.00
.2548	**MELVILLE GLADES GOLF CLUB**			**$**	**300.00**
.2548	Turf and Equipment	45337	E117999	$	300.00
.0879	**MELVILLE HOLDEN MELVILLE MOTORS T/AS**			**$**	**244.74**
.0879	Light Vehicle purchase	45337	E117968	$	244.74
.3941	**MELVILLE MITSUBISHI THE TRUSTEE FOR MELVILLE AUTOS UNIT TRUST T/AS**			**$**	**991.00**
.3941	Light Vehicle purchase	45351	E118417	$	991.00
.6638	**MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS**			**$**	**71,795.33**
.6638	Car Purchases - Toyota Corolla Hybrid	45337	E118084	$	71,795.33
.9166	**MESSAGENET BY SINCH MESSAGEMEDIA MESSAGE4U PTY LTD**			**$**	**504.68**
.9166	IT and telecommunications expenses	45337	E118178	$	504.68
.8997	**METAL ARTWORK BADGES D&L STUDIO PTY LTD T/AS**			**$**	**164.89**
.8997	Badges	45351	E118520	$	164.89

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6581	**METRO FILTERS THE TRUSTEE FOR BRONTE ST FAMILY TRUST T/AS**			**$**	**1,152.20**
.6581	Commercial cleaning	45337	E118080	$	745.80
.6581	Commercial cleaning	45351	E118467	$	406.40
.8399	**MICHAEL O'ROURKE**			**$**	**150.00**
.8399	Entertainers	45337	E118147	$	150.00
.7686	**MIDLAND BRICK PTY LTD**			**$**	**9,141.12**
.7686	Building construction materials and services	45351	E118501	$	9,141.12
.6957	**MIKAELA MILLER**			**$**	**2,620.00**
.6957	Artists and artworks	45337	E118099	$	2,620.00
.1480	**MILES NOEL NOEL, MILES FELIX T/AS**			**$**	**528.00**
.1480	Photography	45337	E117982	$	528.00
.8969	**MILLIYAAN ABORIGINAL SERVICES YARRAN, CYRIL T/AS**			**$**	**2,468.79**
.8969	Artists and artworks	45351	E118519	$	2,468.79
.6694	**MINTERELLISON**			**$**	**1,097.36**
.6694	Legal and conveyancing services	45351	E118473	$	1,097.36
.8391	**MIRACLE RECREATION EQUIPMENT SUPERIOR NOMINEES PTY LTD T/AS**			**$**	**990.00**
.8391	Playground equipment and maintenance	45351	E118508	$	990.00
.2865	**MMM WA PTY LTD**			**$**	**14,947.96**
.2865	Building construction materials and services	45337	E118004	$	4,929.56
.2865	Building construction materials and services	45351	E118402	$	10,018.40
.8768	**MODE DESIGN CORP PTY LTD**			**$**	**5,024.80**
.8768	Architectural and design services	45337	E118154	$	5,024.80
.7462	**MONAGHAN SURVEYING JOHN TIMOTHY MONAGHAN T/AS**			**$**	**2,560.00**
.7462	Surveyors	45351	E118496	$	2,560.00
.0212	**MPL LABORATORIES ENVIROLAB SERVICES (WA) PTY LTD T/AS**			**$**	**435.71**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0212	Asbestos removal and disposal	45337	E117951	$	435.71
.0866	**MYRIAD IMAGES THE TRUSTEE FOR MYRIAD IMAGES TRUST T/AS**			**$**	**2,002.00**
.0866	Creative services and graphic design	45337	E117967	$	132.00
.0866	Creative services and graphic design	45351	E118365	$	1,870.00
.7940	**NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD**			**$**	**55,565.37**
.7940	Bush regeneration	45351	E118502	$	55,565.37
.2969	**NICOLE ROBINS COUNCILLOR**			**$**	**3,038.33**
.2969	Councillor expenses	45337	E118007	$	3,038.33
.6515	**NON-ADVERTISING MARKETFORCE PTY LTD**			**$**	**3,417.84**
.6515	Advertising and media buy	45337	E118076	$	3,417.84
.7658	**NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS**			**$**	**10,066.10**
.7658	Architectural and design services	45337	E118129	$	2,070.20
.7658	Architectural and design services	45351	E118500	$	7,995.90
.3408	**NORTHLAKE ELECTRICAL PTY LTD NORTH LAKE ELECTRICAL PTY LTD T/AS**			**$**	**410,086.61**
.3408	Electrical and lighting maintenance supplies and services	45337	E118016	$	313,461.29
.3408	Electrical and lighting maintenance supplies and services	45351	E118409	$	96,625.32
.7336	**NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS**			**$**	**2,442.00**
.7336	Landscaping services and supplies	45351	E118494	$	2,442.00
.1020	**NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS**			**$**	**25,951.88**
.1020	Irrigation and watering systems	45351	E118370	$	25,951.88
.7208	**OBAN GROUP PTY LTD**			**$**	**34,151.50**
.7208	Maintenance and services	45351	E118490	$	34,151.50
.0607	**OFFICE OF STATE REVENUE DEPARTMENT OF FINANCE T/AS**			**$**	**909.07**
.0607	Regulatory fees and government charges	45337	E117964	$	909.07
.7050	**OFFICE OF THE AUDITOR GENERAL WA**			**$**	**149,532.90**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7050	Auditing services	45337	E118108	$	149,532.90
.7543	**ON TAP PLUMBING & GAS PTY LTD**			**$**	**45,387.39**
.7543	Plumbing maintenance supplies and services	45337	E118123	$	20,972.12
.7543	Plumbing maintenance supplies and services	45351	E118498	$	24,415.27
.0278	**OPTUS BILLING SERVICES PTY LIMITED**			**$**	**10,645.73**
.0278	Mobile phone expenses	45351	E118355	$	10,645.73
.0181	**P&G BODY BUILDERS P & G BODY BUILDERS PTY LTD T/AS**			**$**	**5,384.50**
.0181	Truck Maintenance and services	45337	E117949	$	759.00
.0181	Truck Maintenance and services	45351	E118351	$	4,625.50
.2629	**PAPERBARK TECHNOLOGIES PTY LTD**			**$**	**3,595.00**
.2629	Nursery supplies	45337	E118000	$	3,595.00
.6488	**PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS**			**$**	**2,321.00**
.6488	Security services	45337	E118073	$	2,321.00
.0082	**PENSKE POWER SYSTEMS PTY LTD**			**$**	**13,540.04**
.0082	Vehicle Repairs and Maintenance	45337	E117946	$	2,494.45
.0082	Vehicle Repairs and Maintenance	45351	E118347	$	11,045.59
.8339	**PEOPLESENSE BY ALTIUS PEOPLESENSE PTY LTS T/AS**			**$**	**4,799.92**
.8339	Workplace health and safety services	45351	E118506	$	4,799.92
.3135	**PERTH AIRPORTS MUNICIPALITIES GROUP INC**			**-$**	**500.00**
.3135	Annual membership - Cancelled Payment	45324	E117674	-$	500.00
.9188	**PERTH BUBBLE TEA CART L PHAN & K.Y TRAN T/AS**			**$**	**720.00**
.9188	Food and beverages for resale	45337	E118182	$	720.00
.6305	**PERTH ENERGY PTY LTD**			**$**	**4,005.91**
.6305	Gas	45337	E118066	$	4,005.91
.6539	**PERTH MARQUEES JATRIX HIRE PTY LTD T/AS**			**$**	**2,420.00**

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6539	Event equipment hire	45351	E118464	$	2,420.00
.2987	**PERTH PARTY HIRE THE TRUSTEE FOR THE HENDIES UNIT TRUST T/AS**			**$**	**2,451.00**
.2987	Event equipment hire	45337	E118008	$	2,451.00
.9149	**PHASE 3 MAINTENANCE PTY LTD**			**$**	**3,300.00**
.9149	Landscape design and architecture services	45337	E118173	$	3,300.00
.1079	**PIRTEK (FREMANTLE) PTY LTD**			**$**	**778.43**
.1079	Pipes and fittings services	45351	E118372	$	778.43
.2648	**PLANNING INSTITUTE AUSTRALIA**			**$**	**360.00**
.2648	Advertising and media buy	45351	E118398	$	360.00
.0413	**PLANTECH GROUNDS MAINTENANCE ATF BRANDON PROPERTY TRUST T/AS**			**$**	**652.54**
.0413	Park maintenance charges	45351	E118357	$	652.54
.8919	**PLASTIC OCEANS AUSTRALASIA LTD**			**$**	**5,335.00**
.8919	Environmental consultancy services	45337	E118156	$	5,335.00
.6598	**PLAY CHECK THE REEDY FAMILY HYBRID DESCRETIONARY TRUST T/AS**			**$**	**-**
.6598	Playground inspections	45337	E118081	$	34,798.50
.6598	Playground inspections - Cancelled EFT	45341	E118081	-$	34,798.50
.0461	**PORTER CONSULTING ENGINEERS THE TRUSTEE FOR THE CONSULTING ENGINEERING UNIT TRUST T/AS**			**$**	**8,250.00**
.0461	Engineering consulting services	45337	E117959	$	8,250.00
.1722	**PROPEL YOUTH ARTS WA PROPEL YOUTH ARTS WA INCORPORATED T/AS**			**$**	**4,050.00**
.1722	Memberships	45351	E118385	$	4,050.00
.2453	**PUBLIC TRANSPORT AUTHORITY PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA T/AS**			**$**	**5,724.00**
.2453	Building construction materials and services	45351	E118396	$	5,724.00
.3693	**QED ENVIRONMENTAL SERVICES PTY LTD**			**$**	**18,502.00**
.3693	Environmental consultancy services	45337	E118021	$	693.00
.3693	Environmental consultancy services	45351	E118411	$	17,809.00

CONFIRMED

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0977	**QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS**			**$ 343.20**
.0977	Outsourced printing	45337	E117971	$ 112.20
.0977	Outsourced printing	45351	E118369	$ 231.00
.6280	**QUANTUM BUILDING SERVICES PTY LTD**			**$ 79,712.80**
.6280	Roofing services	45351	E118455	$ 79,712.80
.7236	**RAWLINSONS (W.A) RAWLINSON ROBERTS & PARTNERS UNITTRUST T/AS**			**$ 1,698.13**
.7236	Surveyors	45351	E118491	$ 1,698.13
.7445	**REINO INTERNATIONAL PTY LIMITED**			**$ 10,783.87**
.7445	Parking meters	45337	E118120	$ 10,783.87
.7528	**REPLAS WA REPEAT PLASTICS WA ATF THE HERBERT FAMILY TRUST T/AS**			**$ 9,023.36**
.7528	General recycling	45337	E118122	$ 9,023.36
.2203	**RESOURCE RECOVERY GROUP**			**$ 786,366.54**
.2203	Waste expenses	45351	E118391	$ 786,366.54
.6853	**RETRO ROADS TAGSAT PTY LTD T/AS**			**$ 2,063.33**
.6853	Road line marking	45351	E118481	$ 2,063.33
.0703	**RICOH AUSTRALIA PTY LTD**			**$ 31.94**
.0703	IT and telecommunications expenses	45351	E118363	$ 31.94
.9144	**RIDER LEVETT BUCKNALL WA PTY LTD**			**$ 24,200.00**
.9144	Surveyors	45337	E118172	$ 24,200.00
.1532	**ROYAL LIFE SAVING SOCIETY WA INC**			**$ 495.00**
.1532	Community events	45351	E118382	$ 495.00
.8915	**SAI GLOBAL AUSTRALIA PTY LTD**			**$ 8,472.07**
.8915	Business and management consulting and services	45351	E118517	$ 8,472.07
.0615	**SATELLITE SECURITY SERVICES**			**$ 9,556.31**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0615	Security systems/Monitoring	45337	E117965	$	7,049.41
.0615	Security systems/Monitoring	45351	E118359	$	2,506.90
.2955	**SAVI SOUND AUDIO VISUAL INTERGRATION SYSTEMS RISUCCI, DOMENIC T/AS**			**$**	**756.90**
.2955	AV equipment and cameras	45337	E118006	$	597.00
.2955	AV equipment and cameras	45351	E118403	$	159.90
.6160	**SCAPE-ISM PTY LTD THE TRUSTEE FOR REES FAMILY TRUST T/AS**			**$**	**18,920.00**
.6160	Artists and artworks	45337	E118062	$	18,920.00
.0911	**SCOTT PRINTERS PTY LTD**			**$**	**1,831.50**
.0911	Outsourced printing	45337	E117969	$	1,318.90
.0911	Outsourced printing	45351	E118367	$	512.60
.6677	**SECURITY MANAGMENT AUSTRALASIA PTY LTD**			**$**	**1,850.20**
.6677	Security systems/Monitoring	45337	E118085	$	1,003.20
.6677	Security systems/Monitoring	45351	E118471	$	847.00
.7289	**SERVO CLEAN DAVID BROWN T/AS**			**$**	**1,320.00**
.7289	Graffiti removal services	45337	E118112	$	1,320.00
.8231	**SHARON CALGARET**			**$**	**300.00**
.8231	Consulting services	45337	E118143	$	300.00
.7887	**SHAVAURN LAUREN HANSON**			**$**	**250.00**
.7887	Artists and artworks	45337	E118133	$	250.00
.6982	**SHERWOOD FLOORING PTY LTD**			**$**	**29,465.37**
.6982	Carpets and other floor coverings	45337	E118101	$	6,976.97
.6982	Carpets and other floor coverings	45351	E118485	$	22,488.40
.6550	**SHRED-X PTY LTD**			**$**	**22.13**
.6550	Records management services	45337	E118078	$	22.13
.6447	**SIGMA CHEMICALS CROMAG PTY LTD T/AS**			**$**	**8,533.60**
.6447	Water chemicals	45337	E118071	$	5,543.32

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6447	Water chemicals	45351	E118462	$	2,990.28
.0871	**SIGN ON GROUP PTY LTD**			**$**	**302.50**
.0871	Signage and sign writing	45351	E118366	$	302.50
.5122	**SIGNATURE PAVING AND EARTHWORKS PTY LTD**			**$**	**8,098.64**
.5122	Building construction materials and services	45337	E118046	$	8,098.64
.6407	**SLAVIN ARCHITECTS PTY LTD**			**$**	**9,900.00**
.6407	Engineering consulting services	45337	E118070	$	4,950.00
.6407	Engineering consulting services	45351	E118460	$	4,950.00
.4391	**SOLUTION 4 BUILDING PTY LTD**			**$**	**192,103.88**
.4391	Building construction materials and services - Melville Reserve Changerooms	45337	E118034	$	192,103.88
.9139	**SOO JEONG HONG COUNCILLOR**			**$**	**3,038.33**
.9139	Councillor expenses	45337	E118171	$	3,038.33
.5327	**SOUTH SHORE SWIMMING CLUB INC.**			**$**	**13,426.49**
.5327	Sport and recreation subsidies	45351	E118441	$	13,426.49
.6173	**SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS**			**$**	**13,251.70**
.6173	Temporary fencing	45337	E118063	$	11,314.60
.6173	Temporary fencing	45351	E118452	$	1,937.10
.3969	**SPANDEX ASIA PACIFIC PTY LTD**			**$**	**1,515.24**
.3969	Signage and sign writing	45337	E118026	$	1,515.24
.4153	**SPORTSWORLD OF WA THE TRUSTEE FOR SPORTSWORLD UNIT TRUST T/AS**			**$**	**1,273.80**
.4153	Sport and recreation equipment	45337	E118028	$	706.20
.4153	Sport and recreation equipment	45351	E118422	$	567.60
.9012	**SQUADRONE PTY LTD**			**$**	**900.00**
.9012	Community events	45337	E118157	$	900.00
.1220	**ST JOHN AMBULANCE WESTERN AUSTRALIA LTD**			**$**	**919.58**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.1220	External training courses	45337	E117976	$	804.16
.1220	External training courses	45351	E118375	$	115.42
.6476	**STATEWIDE PUMP SERVICES**			**$**	**27,696.00**
.6476	Sewerage expenses	45351	E118463	$	27,696.00
.7635	**STRATAGREEN STRATA CORPORATION PTY LTD T/AS**			**$**	**1,551.86**
.7635	Landscaping services and supplies	45337	E118128	$	1,551.86
.5875	**SUPERCRANE SERVICE PARTS & TRAINING PTY LTD**			**$**	**399.30**
.5875	Plant maintenance	45337	E118058	$	399.30
.3539	**SUPERIOR PAK PTY LTD**			**$**	**17,428.15**
.3539	Repairs and Parts as required	45337	E118019	$	6,686.87
.3539	Repairs and parts as required	45351	E118410	$	10,741.28
.2599	**SYLEX ERGONOMICS SYLEX DISTRIBUTORS PTY LTD T/AS**			**$**	**468.60**
.2599	Office equipment	45351	E118397	$	468.60
.6605	**SYNERGY ELECTRICITY GENERATION & RETAIL CORPORATION T/AS**			**$**	**740,676.41**
.6605	Electricity	45337	E118082	$	605,685.20
.6605	Electricity	45351	E118468	$	134,991.21
.4270	**TALIS CONSULTANTS THE TRUSTEE FOR TALIS UNIT TRUST T/AS**			**$**	**19,917.69**
.4270	Auditing services	45337	E118030	$	19,917.69
.8756	**TANGO INFORMATION TECHNOLOGY PTY**			**$**	**77,797.50**
.8756	IT project management and consultancy	45329	E117940	$	77,797.50
.6817	**TANKS FOR HIRE THE TRUSTEEFOR TANKS FOR HIRE TRUST T/AS**			**$**	**1,430.00**
.6817	Event equipment hire	45351	E118479	$	1,430.00
.9187	**TASTE SCAPE PEACOCK, FENELLA T/AS**			**$**	**3,683.90**
.9187	Catering services and supplies	45337	E118181	$	3,683.90
.6881	**TASTY FRESH PTY LTD**			**$**	**172.20**

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6881	Food and beverages for resale	45337	E118095	$	172.20
.8917	**TEAM GLOBAL EXPRESS PTY LTD**			**$**	**869.84**
.8917	Couriers	45351	E118518	$	869.84
.6341	**TECHNOGYM AUSTRALIA PTY LTD**			**$**	**5,036.64**
.6341	Sport and recreation equipment	45351	E118457	$	5,036.64
.7523	**TELSTRA - MELBOURNE TELSTRA CORPORATION LIMITED T/AS**			**$**	**12,577.63**
.7523	Mobile phone expenses	45337	E118121	$	2,099.28
.7523	Mobile phone expenses	45351	E118497	$	10,478.35
.9128	**TERRENCE TECK SUN LEE COUNCILLOR**			**$**	**3,038.33**
.9128	Councillor expenses	45337	E118168	$	3,038.33
.9100	**THE FACTORY THE FACTORY (AUSTRALIA) PTY LTD T/AS**			**$**	**4,125.00**
.9100	Community events	45337	E118166	$	4,125.00
.9060	**THE POSTER GIRLS THOMPSON, LEONIE HELEN T/AS**			**$**	**416.75**
.9060	Outsourced printing	45337	E118160	$	256.50
.9060	Outsourced printing	45351	E118522	$	160.25
.1242	**THE TARTAN SCOTTISH COUNTRY DANCERS OF WA INC**			**$**	**500.00**
.1242	Donations, Sponsorship & Contributions	45351	E118377	$	500.00
.2076	**TIGER TEK PTY LTD**			**$**	**4,011.48**
.2076	General hardware and tools	45337	E117992	$	1,101.98
.2076	General hardware and tools	45351	E118387	$	2,909.50
.1019	**TITAN FORD PERTH AUTO ALLIANCE PTY LTD T/AS**			**$**	**349.20**
.1019	To supply filters	45337	E117972	$	349.20
.8598	**TOESOX AUSTRALIA THE TRUSTEE FOR THE BURGESS FAMILY TRUST T/AS**			**$**	**2,110.70**
.8598	Sport and recreation equipment	45337	E118150	$	2,110.70
.7007	**TOMAS FITZGERALD COUNCILLOR**			**$**	**3,038.33**

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7007	Councillor expenses	45337	E118105	$	3,038.33
.9099	**TOTAL TOOLS O'CONNOR TOOLCO PTY LTD T/AS**			**$**	**5,375.65**
.9099	General hardware and tools	45337	E118165	$	1,261.45
.9099	General hardware and tools	45351	E118530	$	4,114.20
.2663	**TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS**			**$**	**1,474.56**
.2663	Uniforms and corporate wardrobe	45337	E118001	$	934.51
.2663	Uniforms and corporate wardrobe	45351	E118399	$	540.05
.8151	**TOVA CALGARET**			**$**	**300.00**
.8151	Community events	45337	E118142	$	300.00
.0214	**T-QUIP TURF EQUIPMENT SOLUTIONS TOCOJEPA PTY LTD T/AS**			**$**	**7,204.25**
.0214	Turf and Equipment	45337	E117952	$	559.95
.0214	Turf and Equipment	45351	E118354	$	6,644.30
.7037	**TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS**			**$**	**176,583.27**
.7037	Arborists and tree services	45337	E118107	$	88,134.52
.7037	Arborists and tree services	45351	E118486	$	88,448.75
.4271	**TREE PLANTING & WATERING BARONESS HOLDINGS PTY LTD T/AS**			**$**	**187,671.79**
.4271	Arborists and tree services	45337	E118031	$	103,822.65
.4271	Arborists and tree services	45351	E118425	$	83,849.14
.5353	**TRILITY SOLUTIONS PTY LTD**			**$**	**496.47**
.5353	Maintenance and services	45337	E118051	$	496.47
.4158	**TRITON ELECTRICAL CONTRACTORS PTY LTD**			**$**	**12,703.90**
.4158	Electrical and lighting maintenance supplies and services	45337	E118029	$	10,160.70
.4158	Electrical and lighting maintenance supplies and services	45351	E118423	$	2,543.20
.7588	**TRUCK CENTRE WA PTY LTD**			**$**	**501,548.90**
.7588	Repairs and parts as required	45337	E118126	$	1,197.44
.7588	Volvo Truck with superior compactors	45351	E118499	$	500,351.46

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.2075	**TURF CARE WA PTY LTD**			**$**	**4,547.39**
.2075	Turf and Equipment	45337	E117991	$	4,547.39
.9191	**TWO MONKEYS AGENCY THE TRUSTEE FOR F & J FAMILY TRUST T/AS**			**$**	**900.90**
.9191	Advertising and media buy	45337	E118184	$	900.90
.4960	**ULTIMO CATERING & EVENTS PTY LTD**			**$**	**9,279.35**
.4960	Catering services and supplies	45337	E118041	$	5,818.00
.4960	Catering services and supplies	45351	E118437	$	3,461.35
.1592	**UNITED FORKLIFT AND ACCESS SOLUTIONS UNITED EQUIPMENT PTY LIMITED T/AS**			**$**	**424.60**
.1592	Community events	45337	E117984	$	424.60
.9164	**UNITING GLOBAL PTY LTD**			**$**	**23,337.32**
.9164	Commercial cleaning	45351	E118538	$	23,337.32
.7674	**UNIVERUS SOFTWARE PTY LTD**			**$**	**57,096.97**
.7674	IT software/licensing and maintenance	45329	E117938	$	57,096.97
.9087	**VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD**			**$**	**48,033.22**
.9087	General recycling	45337	E118162	$	48,033.22
.9089	**VISION INTELLIGENCE VISION INTELLIGENCE PTY LTD T/AS**			**$**	**2,892.40**
.9089	Security systems/Monitoring	45337	E118163	$	944.30
.9089	Security systems/Monitoring	45351	E118528	$	1,948.10
.6683	**VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS**			**$**	**16,039.42**
.6683	Data cabling services	45351	E118472	$	16,039.42
.0426	**WA BLUEMETAL THE TRUSTEE FOR RANSBERG UNIT TRUST T/AS**			**$**	**5,099.50**
.0426	Pavement construction and streetscape services	45337	E117958	$	5,099.50
.2334	**WATER CORPORATION**			**$**	**66,459.54**
.2334	Water Supply and Usage	45337	E117996	$	18,280.69
.2334	Water Supply and Usage	45351	E118394	$	48,178.85

CONFIRMED

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.4848	**WATERLOGIC AUSTRALIA PTY LTD**			**$**	**166.65**
.4848	Catering services and supplies	45351	E118435	$	166.65
.3473	**WC CONVENIENCE MANAGEMENT PTY LIMITED**			**$**	**1,945.54**
.3473	Maintenance and services	45337	E118017	$	1,945.54
.9181	**WCP CIVIL PTY LTD**			**$**	**377,437.03**
.9181	Building construction materials and services - Road Surfacing	45329	E117942	$	40,838.46
.9181	Building construction materials and services - Road Surfacing	45337	E118179	$	281,644.09
.9181	Building construction materials and services - Road Surfacing	45351	E118539	$	54,954.48
.0674	**WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS**			**$**	**25,504.60**
.0674	Turf and Equipment	45337	E117966	$	22,226.60
.0674	Turf and Equipment	45351	E118361	$	3,278.00
.2319	**WESTERN AUSTRALIAN LOCAL GOV ASSOC**			**$**	**5,500.00**
.2319	Contribution to IR Transitions Fund	45337	E117994	$	5,500.00
.6382	**WESTERN RESOURCE RECOVERY PTY LTD**			**$**	**605.00**
.6382	Waste collection and disposal	45351	E118458	$	605.00
.3782	**WEST-SURE GROUP**			**$**	**998.85**
.3782	Parking meters	45337	E118023	$	998.85
.6956	**WINENERGY WINCONNECT PTY LTD T/AS**			**$**	**126.52**
.6956	Electricity	45337	E118098	$	126.52
.7999	**WJS TRAINING SAUNDERS, WAYNE JOHN T/AS**			**$**	**915.00**
.7999	Training services	45337	E118138	$	915.00
.3080	**WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD**			**$**	**14,762.88**
.3080	Landscaping services and supplies	45351	E118405	$	14,762.88
.9084	**WORKMATE TRAILERS JLB TRADING PTY LTD T/AS**			**$**	**4,250.00**
.9084	Box Trailer	45351	E118526	$	4,250.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
.6328	**WORMALD AUSTRALIA PTY LTD**				**$**	**13,167.24**
.6328	Fire equipment and maintenance services		45337	E118067	$	5,384.56
.6328	Fire equipment and maintenance services		45351	E118456	$	7,782.68
.7103	**WOW WIPES ATF LAWRENCE FAMILY & MACLACHLAN TRUST T/AS**				**$**	**1,199.00**
.7103	Hygiene services		45351	E118489	$	1,199.00
.7633	**WREN OIL THE TRUSTEE FOR WREN FAMILY TRUST T/AS**				**$**	**511.50**
.7633	Waste collection and disposal		45337	E118127	$	511.50
.9129	**ZHI HOONG LIM COUNCILLOR**				**$**	**3,038.33**
.9129	Councillor expenses		45337	E118169	$	3,038.33
.1045	**ZIPFORM PTY LTD**				**$**	**261.65**
.1045	Outsourced printing		45351	E118371	$	261.65
.3023	**ZIRCODATA PTY LTD**				**$**	**2,913.52**
.3023	Document storage and archive		45337	E118009	$	2,913.52
9996	**SUNDRY TRUST CREDITOR**				**$**	**161,400.00**
9996	Nash Builders	Verge Bond Refund	45323	E117911	$	1,900.00
9996	D R Nash	Verge Bond Refund	45323	E117912	$	1,900.00
9996	Ventura Home Group Pty Ltd	Verge Bond Refund	45323	E117913	$	1,900.00
9996	Ventura Home Group Pty Ltd	Verge Bond Refund	45323	E117914	$	1,900.00
9996	Ventura Home Group Pty Ltd	Verge Bond Refund	45323	E117915	$	1,900.00
9996	Ventura Homes Group Pty Ltd	Verge Bond Refund	45323	E117916	$	1,900.00
9996	Broadway Homes Pty Ltd	Verge Bond Refund	45323	E117917	$	1,900.00
9996	Ellett Construction Services Pty Ltd	Verge Bond Refund	45323	E117918	$	1,900.00
9996	101 Residential Pty Ltd	Verge Bond Refund	45323	E117919	$	1,900.00
9996	Tangent Nominees Pty Ltd	Verge Bond Refund	45323	E117920	$	1,900.00
9996	Dale Alcock Homes Pty Ltd	Verge Bond Refund	45323	E117921	$	1,900.00
9996	A1 Pools	Verge Bond Refund	45323	E117922	$	1,900.00
9996	Tangent Nominees Pty Ltd	Verge Bond Refund	45323	E117923	$	1,900.00
9996	101 Residential Pty Ltd	Verge Bond Refund	45323	E117924	$	1,900.00
9996	Ventura Home Group Pty Ltd	Verge Bond Refund	45323	E117925	$	1,900.00
9996	Red Ink Homes Pty Ltd	Verge Bond Refund	45323	E117926	$	1,900.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19996	Blueprint Homes (WA) Pty Ltd	Verge Bond Refund	45323	E117927	$	1,900.00
19996	R E H Woo	Verge Bond Refund	45323	E117928	$	1,900.00
19996	K J O'Leary	Verge Bond Refund	45323	E117929	$	1,900.00
19996	Bruanne Pty Ltd	Verge Bond Refund	45323	E117930	$	1,900.00
19996	Mr D Nash	Verge Bond Refund	45351	E118313	$	1,900.00
19996	Ms R Mansueto	Verge Bond Refund	45351	E118312	$	1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	45337	E118282	$	1,900.00
19996	Trio Home Buildings WA Pty Ltd	Verge Bond Refund	45351	E118314	$	1,900.00
19996	J Corp Pty Ltd	Verge Bond Refund	45351	E118315	$	1,900.00
19996	Barrier Reef Pools Perth	Verge Bond Refund	45337	E118283	$	1,900.00
19996	Persona Group Pty Ltd	Verge Bond Refund	45337	E118284	$	1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	45337	E118285	$	1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	45337	E118286	$	1,900.00
19996	P & B Concrete Pools	Verge Bond Refund	45337	E118287	$	1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	45337	E118288	$	1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	45337	E118292	$	1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	45337	E118293	$	1,900.00
19996	Innova Builders (Wa) Pty Ltd	Verge Bond Refund	45337	E118294	$	1,900.00
19996	Kings Rd Construction Pty Ltd	Verge Bond Refund	45337	E118295	$	1,900.00
19996	Bellagio Homes Pty Ltd	Verge Bond Refund	45337	E118296	$	1,900.00
19996	Mr L Meng	Verge Bond Refund	45337	E118297	$	1,900.00
19996	Freedom Pools	Verge Bond Refund	45337	E118298	$	1,900.00
19996	Ssb Pty Ltd	Verge Bond Refund	45337	E118299	$	1,900.00
19996	Factory Pools Perth	Verge Bond Refund	45337	E118289	$	1,900.00
19996	Ms L Moullin	Verge Bond Refund	45337	E118290	$	1,900.00
19996	Amplify Projects Australia Pty Ltd	Verge Bond Refund	45337	E118291	$	1,900.00
19996	Complywest Building Surveyors	Verge Bond Refund	45337	E118300	$	1,900.00
19996	North Beach Nominees Pty Ltd T/A JAG Dem	Verge Bond Refund	45337	E118301	$	1,900.00
19996	Ms V J Bowman	Verge Bond Refund	45323	E117931	$	1,900.00
19996	Urban Empire Homes Pty Ltd	Verge Bond Refund	45323	E117932	$	1,900.00
19996	Bruanne Pty Ltd	Verge Bond Refund	45337	E118302	$	1,800.00
19996	Mrs S L Barnard	Verge Bond Refund	45323	E117933	$	1,900.00
19996	West Coast Custom Pools	Verge Bond Refund	45337	E118303	$	1,900.00
19996	Ms A E Richards	Verge Bond Refund	45323	E117934	$	1,900.00
19996	Classic Home & Garage Innovations Pty Lt	Verge Bond Refund	45323	E117936	$	1,900.00
19996	Mr D R Luckhurst	Verge Bond Refund	45323	E117937	$	1,900.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19996	Mr P A Tuffin	Verge Bond Refund	45337	E118304	$	1,900.00
19996	Civil Con Holdings Pty Ltd T/A Swift Dem	Verge Bond Refund	45337	E118306	$	1,900.00
19996	Mr E T Sim	Verge Bond Refund	45337	E118307	$	1,900.00
19996	Vinsan Contracting Pty Ltd	Verge Bond Refund	45337	E118308	$	1,900.00
19996	Andantino Pty Ltd	Verge Bond Refund	45337	E118309	$	1,900.00
19996	C P La Roche	Cancelled Payment	45341	E118305	-$	1,900.00
19996	C P La Roche	Verge Bond Refund	45337	E118305	$	1,900.00
19996	Advanced Roof Restoration	Verge Bond Refund	45323	E117935	$	1,900.00
19996	Summit Homes	Verge Bond Refund	45351	E118316	$	1,900.00
19996	ABN Residential WA Pty Ltd	Verge Bond Refund	45351	E118317	$	1,900.00
19996	ABN Residential WA Pty Ltd T/A Webb & Br	Verge Bond Refund	45351	E118318	$	1,900.00
19996	J-Corp Pty Ltd	Verge Bond Refund	45351	E118319	$	1,900.00
19996	Dale Alcock Homes Pty Ltd	Verge Bond Refund	45351	E118320	$	1,900.00
19996	101 Residential Pty Ltd	Verge Bond Refund	45351	E118321	$	1,900.00
19996	Barrier Reef Pools Perth	Verge Bond Refund	45351	E118322	$	1,900.00
19996	101 Residential Pty Ltd	Verge Bond Refund	45351	E118323	$	1,900.00
19996	AAA Demolition & Tree Services	Verge Bond Refund	45351	E118324	$	1,900.00
19996	Ashmy Pty Ltd	Verge Bond Refund	45351	E118325	$	1,900.00
19996	Ashmy Pty Ltd	Verge Bond Refund	45351	E118326	$	1,900.00
19996	Ms J C Buddee	Verge Bond Refund	45351	E118327	$	1,900.00
19996	Mr S D Stevenson	Verge Bond Refund	45351	E118328	$	1,900.00
19996	Ms A Ross	Verge Bond Refund	45351	E118330	$	1,900.00
19996	Andantino Pty Ltd	Verge Bond Refund	45351	E118331	$	1,900.00
19996	Praxis Build Pty Ltd	Verge Bond Refund	45351	E118332	$	1,900.00
19996	Add A Splash Pools	Verge Bond Refund	45351	E118333	$	1,900.00
19996	Add A Splash Pools	Verge Bond Refund	45351	E118334	$	1,900.00
19996	Mr B J Bell	Verge Bond Refund	45351	E118335	$	1,900.00
19996	Mr G C Nunn	Verge Bond Refund	45351	E118336	$	1,900.00
19996	Mr M J B Fox	Verge Bond Refund	45351	E118337	$	1,900.00
19996	Yes Build WA Pty Ltd	Verge Bond Refund	45351	E118338	$	1,900.00
19996	Andantino Pty Ltd T/A Outdoor World Wang	Verge Bond Refund	45351	E118339	$	1,900.00
19996	C P la Roche	Verge Bond Refund	45351	E118340	$	1,900.00
19996	Mrs N E McMillan	Verge Bond Refund	45351	E118341	$	1,900.00
19996	Western Earthmoving and Demolition	Verge Bond Refund	45351	E118342	$	1,900.00
19996	Mr R S Manson	Verge Bond Refund	45351	E118329	$	1,900.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
9998	**SUNDRY EFT CREDITOR**				$	89,305.13
9998	Stephen Cross	Artist Fee	45351	E118600	$	500.00
9998	Fe Kwan	Sustainable Product Rebate	45351	E118593	$	50.00
9998	Mr Robert Loermans	Compost Bin Rebate	45351	E118592	$	50.00
9998	Emma Mroz	Book Purchase	45351	E118590	$	70.00
9998	Urbanum Pty Ltd	Building Application Refund	45351	E118574	$	2,075.00
9998	Chanthira Sekar Suppiah	Library Christmas Entertainment	45351	E118566	$	500.00
9998	Robyn Jean Templeton	Place Names Melville	45337	E118275	$	300.00
9998	Marlene Warrell	Place Names Melville	45337	E118271	$	300.00
9998	John Hart	Place Names Melville	45337	E118269	$	300.00
9998	Dulcie Donaldson	Place Names Melville	45337	E118265	$	300.00
9998	Dorothy Winmar	Place Names Melville	45337	E118263	$	300.00
9998	Clinton Anderson	Place Names Melville	45337	E118262	$	300.00
9998	Claire Greenwell	Youth Sport Grant	45337	E118249	$	200.00
9998	Prime Build Pty Ltd	BA Application Refund	45337	E118245	$	2,185.00
9998	Lee-Ann De'Pannone	Sustainable Rebate	45337	E118241	$	50.00
9998	Anika Kalotay	Jan 2024- Shop Sales	45337	E118222	$	58.50
9998	Sophie Minissale	Parking	45337	E118215	$	25.43
9998	Mrs Elizabeth Kuipers	AFM-Reimbursement	45337	E118211	$	300.00
9998	Oliver Hull	Artist Fee Deposit	45337	E118193	$	1,500.00
9998	APD & C Pty Ltd	Building Application Refund	45351	E118588	$	2,659.99
9998	Christopher Wright/Trustee-Wright Produc	Event -Audio Technician	45351	E118583	$	475.00
9998	Blur Architecture	Planning Application Refund	45351	E118576	$	2,142.38
9998	Hannan Jones	Artist Fee	45351	E118569	$	1,500.00
9998	Elham Eshraghian	Artist Fee	45351	E118568	$	1,500.00
9998	Ruby Smith	Parking Reimbursement	45351	E118563	$	7.00
9998	C & L Bright	Overpayment	45351	E118557	$	717.10
9998	Mrs Linda Zosky	AFM Reimbursement	45351	E118555	$	300.00
9998	Mr Terry Merendino	AFM Reimbursement	45351	E118550	$	300.00
9998	Mr Duncan Macphail	Gift	45351	E118545	$	960.00
9998	Kim Dykman	Place Names Melville	45337	E118270	$	300.00
9998	Jarrad Curley	Place Names Melville	45337	E118268	$	300.00
9998	Gerrard Shaw	Place Names Melville	45337	E118267	$	300.00
9998	Comply West Pty Ltd	BA Application Refund	45337	E118240	$	197.99
9998	MVP Real Estate-Aaron Burnett	Refund-Building Plan	45337	E118237	$	110.00
9998	Diana Della-Franca	Refund- Dog Sterilisation 77641	45337	E118216	$	150.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Mr Simon Fleming	AFM- Reimbursement	45337	E118208	$	300.00
19998	Mr Jacob Chi-Ming To	AFM Reimbursement	45337	E118204	$	300.00
19998	Margaret Morrissey	Refund	45337	E118200	$	905.99
19998	Granger Clark Trust Account	Overpayment	45337	E118190	$	418.65
19998	Keti Komaromi	Reimbursement	45351	E118599	$	87.00
19998	I B & R B Mitchinson	Rates Refund	45351	E118596	$	927.76
19998	Michael Graham	Compost Bin Rebate	45351	E118591	$	50.00
19998	Ms T Quinlivan	Bond Refund	45351	E118587	$	326.00
19998	David George Ledger	Artist Fee	45351	E118579	$	500.00
19998	Tom Blake	Artist Fee	45351	E118572	$	1,500.00
19998	Mary Helen Carlisle	Rates Refund	45351	E118564	$	389.86
19998	Justina Marianti Djajaseputra	Overpayment	45351	E118559	$	372.75
19998	Mrs A Merendino	AFM Reimbursement	45351	E118551	$	300.00
19998	Trevor Walley	Place Names Melville	45337	E118278	$	300.00
19998	Narelle Ogilvie	Place Names Melville	45337	E118273	$	300.00
19998	Ms A L Northey	Bond Refund	45337	E118258	$	326.00
19998	J D M Wells	Rates Refund	45337	E118256	$	791.52
19998	Keziah Beard	Sterilisation Refund	45337	E118251	$	150.00
19998	W Lai & Ng	BA Application Refund	45337	E118246	$	171.65
19998	Daniel R Aubrey	BA Application Refund	45337	E118238	$	227.99
19998	Mrs Henny Setiadi	AFM Fund Reimbursement	45337	E118235	$	300.00
19998	Yvonne Doherty	Reimbursement	45337	E118229	$	120.00
19998	Mr Kevin Tisdale	AFM-Reimbursement	45337	E118213	$	300.00
19998	Mrs Marjorie Eastcott	AFM- Reimbursement	45337	E118207	$	229.95
19998	Milestone Certifiers Pty Ltd	Refund- Verge Bond BA-2024-55	45337	E118205	$	2,075.00
19998	WA Property Lawyers Trust Account	Rates Refund	45337	E118201	$	557.30
19998	Stephen R Becker	Rates Refund	45337	E118191	$	155.32
19998	Anika Kalotay	Shop payment Heathcote - December 2023	45337	E118185	$	87.75
19998	StarFit Wellness and Fitness Coaching	Activelink Payment	45351	E118595	$	300.00
19998	Tia Tokic	Artist Fee	45351	E118548	$	1,500.00
19998	Shakisha Donaldson	Place Names Melville	45337	E118276	$	300.00
19998	Christine Reich	Place Names Melville	45337	E118261	$	300.00
19998	Rachael Shapcott	Sterilisation Refund	45337	E118253	$	30.00
19998	DJ Yira	Event Entertainment	45337	E118247	$	190.00
19998	Z Zang	Sterilisation Refund	45337	E118242	$	30.00
19998	Mr Stephen Rice	AFM Fund Reimbursement	45337	E118234	$	300.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Mrs Suzanne Clayton Smith	AFM Fund Reimbursement	45337	E118230	$	300.00
19998	Nexus Home Improvements Pty Ltd	Over Time- BA-2023-2197	45337	E118203	$	110.00
19998	Anglican Parish Bull Creek- Leeming	Bond Refund	45351	E118598	$	326.00
19998	James Giddy	Artist Fee	45351	E118581	$	500.00
19998	Abel Patios & Abel Roofing	Planning Application Refund	45351	E118578	$	147.00
19998	Felix Ross	Parking Reimbursement	45351	E118562	$	7.80
19998	Garry Webb	Reimbursement	45351	E118546	$	250.00
19998	Samantha Probett	Art Supplies	45351	E118542	$	91.67
19998	Trevor Walley	Event-Welcome to Country	45337	E118279	$	500.00
19998	A L Bailey	BA Application Refund	45337	E118259	$	171.65
19998	Gareth Tranter	Sterilisation Refund	45337	E118252	$	100.00
19998	Settle Wise Conveyancing Trust Account	Rates Refund	45337	E118244	$	1,435.66
19998	Assoc Build Surveyors- Andrea Edmondson	BA Application Refund	45337	E118239	$	110.00
19998	Mrs Judith Grieves	AFM Fund Reimbursement	45337	E118233	$	300.00
19998	Mr Anthony Cooper	AFM Fund Reimbursement	45337	E118231	$	300.00
19998	Scott Alexander	Jan 2024- Shop Sales	45337	E118228	$	5.25
19998	Michael Giles	Refund- Dog Registration 77594	45337	E118227	$	150.00
19998	Chloe Bartram	Jan 2024- Shop Sales	45337	E118224	$	41.25
19998	Mr Todd W Cavazzi	Crossover Subsidy	45337	E118219	$	495.00
19998	Nikki Smart	Creche Equipment	45337	E118212	$	9.00
19998	AW & ML Colley	Refund-Overpayment	45337	E118199	$	685.90
19998	Ian Simpson	Live Performance	45337	E118198	$	1,500.00
19998	Lindsey Clark	Refund- Sterilisation	45337	E118196	$	50.00
19998	Ashley Dix	Refund	45337	E118189	$	4,000.00
19998	Toby Tomlinson	Artist Fee	45351	E118586	$	500.00
19998	Complete Approvals	Planning Application Refund	45351	E118577	$	110.25
19998	Hermine Amy Koppert	Rates- Pensioner Rebate	45351	E118573	$	652.19
19998	Sherry Paddon	Artist Fee	45351	E118570	$	1,500.00
19998	Andantino Pty Ltd T/A Outdoor World	Building Application Refund	45351	E118565	$	2,100.99
19998	Anne & Ajay Nalonnil	Overpayment	45351	E118560	$	453.70
19998	Paul Goodbody	Turf Supplies	45351	E118552	$	50.00
19998	Mr Anthony Browning	AFM Reimbursement	45351	E118549	$	300.00
19998	Manor Settlements Trust Account	Refund- Rates	45351	E118543	$	222.75
19998	Vickie Zani	Place Names Melville	45337	E118281	$	300.00
19998	Geraldine Metcalf	Place Names Melville	45337	E118266	$	300.00
19998	Colin J Rich	BA Application Refund	45337	E118260	$	171.65

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Doorum Aboriginal Corporation	Event- Welcome to Country	45337	E118257	$	500.00
19998	SR & KJ Koenig	Rates Refund	45337	E118254	$	446.69
19998	Eirene Conocono	Sustainable Rebate	45337	E118250	$	43.13
19998	Shane A Evans	Refund- Dog Sterilised 75649	45337	E118226	$	100.00
19998	Erin Madeley	Jan 2024- Shop Sales	45337	E118225	$	36.75
19998	Ash Ramsey	Jan 2024- Shop Sales	45337	E118223	$	22.50
19998	Peter Prendergast	Staff Reimbursement	45337	E118217	$	112.68
19998	AE Hoskins Building Services	Over Time- BA-2023-1923	45337	E118202	$	522.30
19998	Nicole Smart	Creche Consumables	45337	E118194	$	74.30
19998	Troy Cappellucci	Staff- Parking Reimbursement	45337	E118192	$	4.05
19998	Edward Hartley	Rates Refund	45351	E118597	$	816.92
19998	Onelife Taekwon-Do	Activelink Payment	45351	E118594	$	300.00
19998	Kimberley Little	Performer Fee	45351	E118585	$	600.00
19998	Minaxi May	Artist Fee	45351	E118582	$	500.00
19998	Elise Sumner	Artist Fee	45351	E118580	$	500.00
19998	Barry Emerald	Artist Fee	45351	E118575	$	500.00
19998	Aaron Claringbold	Artist Fee	45351	E118567	$	1,500.00
19998	Mrs Rosa Spinella	AFM Reimbursement	45351	E118554	$	300.00
19998	Ms Kristina Abramoff	Refund- Rates	45351	E118544	$	1,408.38
19998	Vickey Hill	Place Names Melville	45337	E118280	$	300.00
19998	Nita Dykman	Place Names Melville	45337	E118274	$	300.00
19998	Dot Henry	Place Names Melville	45337	E118264	$	300.00
19998	Michelle Berry	Youth Sport Grant	45337	E118248	$	200.00
19998	Amy Sheridan	Sustainable Rebate	45337	E118236	$	50.00
19998	Salt Property Group REBA Trust Account	Overpayment of Rates	45337	E118221	$	8,583.48
19998	Bradley Grant	Reimbursement	45337	E118220	$	102.73
19998	Kate Kelly	Staff-Reimbursement	45337	E118210	$	25.75
19998	Geoff Edwards	Parking Reimbursement-Element Advisory	45337	E118186	$	19.69
19998	Anika Kalotay	Cancelled Payment	45324	E117836	-$	87.75
19998	Carrisa Wu	Workshop Fee	45351	E118589	$	756.80
19998	Eduardo Cossio	Performer Fee	45351	E118584	$	600.00
19998	Therese E Monty	Artist Fee	45351	E118571	$	1,500.00
19998	Ferhan Developments Pty Ltd	Planning Application Refund	45351	E118561	$	110.25
19998	Gavin & Naomi Jones	Overpayment	45351	E118558	$	300.00
19998	Mr Allan Zosky	AFM Reimbursement	45351	E118556	$	300.00
19998	Ms Guek Poh Phar	AFM Reimbursement	45351	E118553	$	300.00

CONFIRMED

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
9998	Mr Anthony Matthews	AFM-Reimbursement	45351	E118547	$	300.00
9998	Tamara Ugle	Place Names Melville	45337	E118277	$	300.00
9998	Naomi Ugle	Place Names Melville	45337	E118272	$	300.00
9998	Mr Jesse Baker	Rates Refund	45337	E118255	$	573.89
9998	Susan Whyte	Sustainable Rebate	45337	E118243	$	50.00
9998	Mrs Marilyn Cooper	AFM Fund Reimbursement	45337	E118232	$	300.00
9998	Felix Ross	Parking	45337	E118218	$	5.00
9998	Mr Stephen Vinci	AFM-Reimbursement	45337	E118214	$	300.00
9998	Mr Steven Hucker	AFM-Reimbursement	45337	E118209	$	300.00
9998	Shannon Jade Lyons	Payment-Art Work Sale	45337	E118206	$	7,650.00
9998	Y Striders Incorporated	Activelink- Julie Zuvela	45337	E118195	$	196.00
9998	Sana Physio & Pilates	Activelink-Newman-Martin	45337	E118197	$	600.00
9998	Francis Goonetilleke	Refund- Sterilisation	45337	E118188	$	30.00
9998	Paul Duff	Performance-Melville Summer Event	45337	E118187	$	1,500.00
9999	**SUNDRY CHEQUE CREDITOR**				**$**	**926.00**
9999	Mary P Martin	Bond Refund	45337	070903	$	326.00
9999	Mr Titfan Tang	AFM Reimbursement	45351	070904	$	300.00
9999	Mrs Marie Tully	Age Friendly Melville Assistance Fund	45337	070902	$	300.00

Cancelled Payme	5	-$	38,254.25
Cheque Payments	3	$	926.00
EFT Payments	690	$	10,210,111.13
Total Payments	698	$	10,172,782.88

CONFIRMED

Payroll Payments made for February 2024		
Pay 17		**14/02/2024**
Westpac Bank		$1,364,927.60
Taxation		$425,864.00
Creditors		$300,035.00
Advances		
	Total	**$2,090,826.60**
Pay 18		**28/02/2024**
Westpac Bank		$1,369,788.53
Taxation		$426,586.00
Creditors		$302,559.73
Advances		$0.00
	Total	**$2,098,934.26**
Total Pays		**$4,189,760.86**

Direct Payments made for February 2024

Payee	Description	Bank Reference	Payment Amount
Maxxia Pty Ltd	Input tax credits for February	127090775	$ 485.72
EasiSalary	Input tax credits for February	127090823	$ 1,021.59
		Total	**$ 1,507.31**

CONFIRMED

The list of payments made using Corporate and Purchase Cards during January 2024

Payee	Description	Date	Amount	
Corporate Cards				
WANEWSDTI Osborne Park AU	Subscription	12/01/2024	$ 106.80	
DIGICERT 801-7019681 US	COM Website Renewal 3 Years	12/01/2024	$ 3,966.36	
PREZZEE/AUFA628BD2 SYDNEY AU	E-Card Winners January	15/01/2024	$ 81.01	
NTAA South Melbour AU	FBT Seminar	22/01/2024	$ 1,479.00	
WESTERN AUSTRALIAN LOC WEST LEEDERVI AU	Staff Training	22/01/2024	$ 638.00	
MOORE AUSTRALIA WA PL PERTH AU	Budget Workshop 24	23/01/2024	$ 1,320.00	
EINSTEINS COFFEE AND F WEST PERTH AU	Minister Planning	19/01/2024	$ 10.80	
SP CITY WEST WEST PERTH AU	Parking	22/01/2024	$ 4.09	
FACEBK PZJ4VYBPC2 fb.me/ads IE	Meta advertising	24/01/2024	$ 1,289.84	
HOO*HOOTSUITE INC 778-5889767 US	Social Media Scheduling Platform	25/01/2024	$ 129.79	
FS *JotForm fsprg.nl NL	Website Form Management	29/01/2024	$ 67.48	
FACEBK N7ABMXPNC2 fb.me/ads IE	Meta Advertising	1/02/2024	$ 910.96	**$ 10,004.13**
Purchase Cards				
ATI MIRAGE TRAINING PERTH AU	Staff Training	5/01/2024	$ 463.50	
TOTALTOOLSONLINEPTYLTD PORTMELBOURNE AU	Materials	18/01/2024	$ 165.00	
ROTA MOULDING MIDVALE AU	Materials	29/01/2024	$ 66.00	
COLES 0352 MELVILLE AU	Office Supplies	4/01/2024	$ 3.10	
COLES 0352 MELVILLE AU	Office Supplies	8/01/2024	$ 3.10	
COLES 0352 MELVILLE AU	Office Supplies	12/01/2024	$ 7.60	
COLES EXPRESS 6918 BICTON AU	Office Supplies	15/01/2024	$ 4.95	
BUNNINGS 317000 MELVILLE AU	Materials	8/01/2024	$ 39.50	
ST JOHN AMBULANCE AUST BELMONT AU	Staff Training	11/01/2024	$ 89.00	
WETLANDSCEN 4029357733 AU	Staff Training	12/01/2024	$ 380.00	
BUNNINGS 317000 MELVILLE AU	Materials	25/01/2024	$ 31.07	
RAC INSURANCE GATEWA WEST PERTH AU	Insurance	16/01/2024	$ 792.21	
FLEXIGLASS O CONNOR O'CONNOR AU	Fixing Service	17/01/2024	$ 988.98	
OFFICEWORKS 0616 OCONNORWA AU	Supplies	18/01/2024	$ 31.29	
SQ *BLOOMS THE CHEMIST Applecross AU	Supplies	29/01/2024	$ 419.70	
COLES 0332 BOORAGOON AU	Staff Recognition	3/01/2024	$ 263.90	
ADOBE SYSTEMS PTY LTD SYDNEY AU	Adobe Pro Subscription	5/01/2024	$ 28.99	
COLES 0332 BOORAGOON AU	Staff Recognition	5/01/2024	$ 207.95	
GREEN BUILDING COUNC SYDNEY AU	Green Building Advanced	10/01/2024	$ 548.90	
COLES 0332 BOORAGOON AU	Service Recognition Vouchers	10/01/2024	$ 211.90	
SP RAWLINSONS RIVERVALE AU	Construction Handbook 2024	11/01/2024	$ 920.00	
KMART MULGRAVE AU	A4 frames for Service Certificates	12/01/2024	$ 45.00	
WESTERN POWER PERTH AU	Power Upgrade	15/01/2024	$ 1,329.64	
WIZ PHY GARDEN 2 BOORAGOON AU	First Aid Kit Supplies	16/01/2024	$ 22.98	
GARDEN CITY NEWS BOORAGOON AU	Stationery Supplies	22/01/2024	$ 124.27	
COLES 0332 BOORAGOON AU	Staff Recognition	25/01/2024	$ 55.95	
INSTITUTE OF PUBLIC WO PERTH AU	State Conference	29/01/2024	$ 1,441.30	
GARDEN CITY NEWS BOORAGOON AU	Office Supplies	29/01/2024	$ 12.99	
EVFIRESAFE.BUSINESS LITTLE RIVER AU	EV Charging Fire Safety Training	1/02/2024	$ 169.00	
BLACK LABEL EVENTS BELMONT AU	Main Hall Opening - Hire Equipment	1/02/2024	$ 593.07	
EZI*Storage King O'Con O'Connor AU	Storage Boxes	2/02/2024	$ 125.00	
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Staff Recognition	2/02/2024	$ 111.90	
AP CANNING BRIDGE LPO APPLECROSS AU	Postage	4/01/2024	$ 14.80	
SP ST JOHN AMBULANCE N SMITHFIELD AU	First Aid Kit Supplies	8/01/2024	$ 69.75	
ECOM STAMPS/GLASSWARE MOFFAT BEACH AU	Stamps for Processing	11/01/2024	$ 167.40	
WANEWSDTI Osborne Park AU	Public Newspapers	17/01/2024	$ 144.00	
AP CANNING BRIDGE LPO APPLECROSS AU	Postage	24/01/2024	$ 106.27	
BOOKTOPIA PTY LTD RHODES AU	Local Stock Purchase	3/01/2024	$ 99.37	
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	4/01/2024	$ 13.09	
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	4/01/2024	$ 151.34	
BOOKTOPIA PTY LTD RHODES AU	Local Stock Purchase	5/01/2024	$ 318.34	
SP JB HI-FI ONLINE SOUTHBANK AU	Local Stock Purchase	5/01/2024	$ 35.97	
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Local Stock Purchase	8/01/2024	$ 83.25	
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	8/01/2024	$ 116.96	
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	8/01/2024	$ 136.67	
OPEN BOOK Mosman Park AU	Local Stock Purchase	11/01/2024	$ 563.27	
KMART MULGRAVE AU	Local Stock Purchase	15/01/2024	$ 70.00	
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	15/01/2024	$ 24.00	
KMART MULGRAVE AU	Refund	16/01/2024	-$ 12.00	
Matterport.com 888-9938990 US	Museum Virtual Tour	31/01/2024	$ 18.86	

UNCONFIRMED

Payee	Description	Date	Amount
CITYMELVILLE CIVIC BOORAGOON AU	Wireless Hill Opening	9/01/2024	$ 32.00
COLES 0332 BOORAGOON AU	Wireless Hill Opening	22/01/2024	$ 30.45
SP JB HI-FI ONLINE SOUTHBANK AU	Seniors Disco - City Beats	22/01/2024	$ 96.99
CITYMELVILLE CIVIC BOORAGOON AU	Library Author Talks	23/01/2024	$ 32.00
COLES 0332 BOORAGOON AU	Melville Summer Music Catering	25/01/2024	$ 114.60
DAN MURPHY'S/378 CANNI BICTON AU	Main Hall Reopening	31/01/2024	$ 104.97
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Main Hall Reopening	2/02/2024	$ 9.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Main Hall Reopening	2/02/2024	$ 24.50
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering	17/01/2024	$ 20.50
AGCSA CLAYTON AU	Membership Fee	18/01/2024	$ 179.20
WOOLWORTHS/CNR STOCK R MELVILLE AU	Catering	18/01/2024	$ 10.00
Dominos Estore Willett dominos.com.a AU	Catering	22/01/2024	$ 117.04
HAMILTON HILL IGA HAMILTON HILL AU	Catering	24/01/2024	$ 7.98
OFFICEWORKS 0616 O'CONNOR AU	Materials for ART SCHOOL	11/01/2024	$ 4.95
POLY PROTECH PTY LTD O'CONNOR AU	Materials for ART CLUB	17/01/2024	$ 468.50
COLES 0332 BOORAGOON AU	Materials for ART CLUB	19/01/2024	$ 5.00
SHAMPOO SOLUTIONS PTY BOORAGOON AU	Materials for ART CLUB	22/01/2024	$ 13.90
KMART 1162 BOORAGOON AU	Materials for ART CLUB	25/01/2024	$ 3.25
AUSSIE PHARMA DIR MANLY AU	Materials for ART CLUB	29/01/2024	$ 26.85
AP CANNING VALE SOUTH CANNING VALE AU	Working with Children Check	15/01/2024	$ 87.00
KMART 1057 MADDINGTON AU	Event Materials	15/01/2024	$ 30.00
KMART 1162 BOORAGOON AU	Event Materials	24/01/2024	-$ 10.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	30/01/2024	$ 8.85
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	2/02/2024	$ 10.20
W.A. LIBRARY SUPPLIES FORRESTDALE AU	Library Resources	5/01/2024	$ 1,558.33
AP CANNING BRIDGE LPO APPLECROSS AU	Postage	8/01/2024	$ 14.80
AP CANNING BRIDGE LPO APPLECROSS AU	Postage	8/01/2024	$ 106.27
IGA CANNING B/916 CANN APPLECROSS AU	Office Supplies	18/01/2024	$ 10.45
IGA CANNING B/916 CANN APPLECROSS AU	Office Supplies	30/01/2024	$ 2.99
W.A. LIBRARY SUPPLIE FORRESTDALE AU	Library Resources	30/01/2024	$ 131.90
INSTITUTE OF PUBLIC WO PERTH AU	Staff Training	15/01/2024	$ 1,593.55
JB HI FI MYAREE HOME BOORAGOON AU	Office Supplies	25/01/2024	$ 144.00
QBD THE BOOKSHOP RICHLANDS AU	Office Supplies	31/01/2024	$ 174.91
BOOKTOPIA PTY LTD RHODES AU	Library Resources	8/01/2024	$ 332.74
CHINA BOOKS MELBOURNE AU	Library Resources	8/01/2024	$ 61.80
OPEN BOOK Mosman Park AU	Library Resources	11/01/2024	$ 1,053.59
MYO*SMEDIA PTY LTD SOUTH YARRA AU	Newspaper Subscription	12/01/2024	$ 509.00
CHINA BOOKS PTY LTD MELBOURNE AU	Library Resources	15/01/2024	$ 165.71
WWC-COMMUNITIES EAST PERTH AU	WWC Check Renewal	8/01/2024	$ 87.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	12/01/2024	$ 3.50
WWC-COMMUNITIES EAST PERTH AU	WWC Check Renewal	12/01/2024	$ 87.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	12/01/2024	$ 27.00
THE GOOD GUYS OCONNOR AU	Materials	15/01/2024	$ 191.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	2/02/2024	$ 15.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	2/02/2024	$ 4.45
MISTER MINIT - BOORAGO BOORAGOON AU	Engraving of Auspire Medals	15/01/2024	$ 54.00
FACEBK J6R36Z7CG2 fb.me/ads IE	MYC Instagram	29/01/2024	$ 26.15
iClean Dry Cleaners Booragoon AU	Cleaning	10/01/2024	$ 180.95
MCDONALDS MURDOCH MURDOCH AU	Staff Recognition	1/02/2024	$ 26.65
WOOLWORTHS/254 ROCKING SPEARWOOD AU	Office Supplies	30/01/2024	$ 6.20
CARD FEE	Card Fee	4/02/2024	$ 5.00
Matt Blatt P8RXW864 Melbourne AU	KK Main Hall	5/01/2024	$ 730.99
MISS MAUD NORTH PERTH AU	Catering	9/01/2024	$ 51.90
MISS MAUD NORTH PERTH AU	Catering	9/01/2024	$ 206.30
PREZZEE/AU830AFD2D SYDNEY AU	Service Fee	9/01/2024	$ 253.17
Westfield Booragoon Booragoon AU	Service Fee	10/01/2024	$ 405.95
GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	12/01/2024	$ 176.36
SP FEEDBACK FRAMES TORONTO CA	S/Engagement Team	12/01/2024	$ 188.49
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Staff Training	15/01/2024	$ 395.00
PREZZEE/AU691ECF0C SYDNEY AU	Service Fee	17/01/2024	$ 202.53
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Event	18/01/2024	$ 24.00
KMART 1162 BOORAGOON AU	KK Main Hall	19/01/2024	$ 75.00
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Refund	22/01/2024	-$ 395.00
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	22/01/2024	$ 40.14
COLES 0391 KARDINYA AU	KK Main Hall	24/01/2024	$ 43.80
COLES 0391 KARDINYA AU	KK Main Hall	24/01/2024	$ 3.40
The Organic Collectiv Hamilton Hill AU	KK Main Hall	24/01/2024	$ 75.15
WOOLWORTHS/GARDEN CITY BOORAGOON AU	KK Main Hall	24/01/2024	$ 30.85
PREZZEE/AUB0083063 SYDNEY AU	Service Fee	24/01/2024	$ 101.27
PREZZEE/AUCF2337B1 SYDNEY AU	Service Fee	24/01/2024	$ 50.64

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Payee	Description	Date	Amount
KMART 1024 KARDINYA AU	KK Main Hall	24/01/2024	$ 70.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Event	25/01/2024	$ 77.94
DAN MURPHY'S/378 CANNI BICTON AU	KK Main Hall	29/01/2024	$ 234.81
GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	29/01/2024	$ 364.30
WOOLWORTHS/STAMMERS S/ PALMYRA AU	KK Main Hall	29/01/2024	$ 38.30
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	29/01/2024	$ 7.47
CITYMELVILLE CIVIC BOORAGOON AU	Main Hall LL Application Opening	30/01/2024	$ 30.00
PREZZEE/AUD3F48ED9 SYDNEY AU	Service Fee	31/01/2024	$ 101.27
COLES 0332 BOORAGOON AU	KK Main Hall	1/02/2024	$ 11.00
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Staff Training	2/02/2024	$ 700.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Jan School Holiday - Messy Play Workshop	3/01/2024	$ 28.40
BIG W/HIGH ROAD AND WI WILLETTON AU	School Holiday Workshops - Measuring Cup	4/01/2024	$ 10.50
RED DOT HIGH WYCOMBE AU	Jan School Holidays - Edible Science	4/01/2024	$ 12.00
WWC-COMMUNITIES EAST PERTH AU	WWCC	5/01/2024	$ 87.00
BIG W/PINJARRA & MANDU MANDURAH AU	School Holiday Workshops - Measuring Cup	5/01/2024	$ 10.50
COLES EXPRESS 6916 MYAREE AU	Jan School Holidays - Edible Science	9/01/2024	$ 12.00
OFFICEWORKS 0616 OCONNORWA AU	Jan School Holidays - Kinetic Sand	18/01/2024	$ 43.20
MYAREE IGA/4/67 NORTH MYAREE AU	Jan School Holidays - Edible Science	24/01/2024	$ 49.57
BIG W/KWINANA FWY & BE SUCCESS AU	Storytime Presentation Materials	2/02/2024	$ 22.00
GOOGLE*ADS4949524643 CC GOOGLE.COM AU	Advertising	3/01/2024	$ 75.54
FACEBK JLPGJYPLS2 fb.me/ads IE	Advertising	5/01/2024	$ 1,287.50
FACEBK EYZP2Y3MS2 fb.me/ads IE	Advertising	9/01/2024	$ 1,287.50
FACEBK H4HQVXTLS2 fb.me/ads IE	Advertising	15/01/2024	$ 1,287.50
FACEBK 8BYNDY3MS2 fb.me/ads IE	Advertising	22/01/2024	$ 1,285.94
FACEBK PE4L8YFMS2 fb.me/ads IE	Advertising	25/01/2024	$ 1,287.50
FACEBK U8W3EYTLS2 fb.me/ads IE	Advertising	30/01/2024	$ 1,287.50
FACEBK K2ZJZYBMS2 fb.me/ads IE	Advertising	1/02/2024	$ 598.05
SQ *MOVAT PTY LTD ATF 1800595310 AU	SES SMS System	10/01/2024	$ 172.09
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	17/01/2024	$ 74.88
KMART 1024 KARDINYA AU	Office Supplies	19/01/2024	$ 76.00
GARDEN CITY NEWS BOORAGOON AU	Library Resources	8/01/2024	$ 9.99
KMART 1162 BOORAGOON AU	Library Resources	12/01/2024	$ 40.00
COLES 0332 BOORAGOON AU	Library Resources	12/01/2024	$ 5.90
KMART 1024 KARDINYA AU	Library Resources	15/01/2024	$ 20.00
KMART 1362 SUCCESS AU	Library Resources	15/01/2024	$ 20.00
JB HI FI BOORAGOON BOORAGOON AU	Library Equipment	18/01/2024	$ 645.00
KMART MULGRAVE AU	Library Resources	18/01/2024	$ 10.00
KMART 1162 BOORAGOON AU	Library Resources	24/01/2024	-$ 10.00
KMART 1162 BOORAGOON AU	Library Resources	24/01/2024	-$ 10.00
KMART 1162 BOORAGOON AU	Library Resources	24/01/2024	-$ 20.00
Games World Booragoon Booragoon AU	Library Resources	30/01/2024	$ 79.99
BIG W/HIGH ROAD AND WI WILLETTON AU	Library Resources	31/01/2024	$ 30.00
COLES 0332 BOORAGOON AU	Library Resources	31/01/2024	$ 9.70
BUNNINGS 317000 MELVILLE AU	Library Resources	2/02/2024	$ 159.88
SLIPSTREAM CARRIERS DIANELLA AU	Museum Supplies	10/01/2024	$ 660.00
SQ *FREO HIRE & EVENT 1800595310 AU	Museum Supplies	17/01/2024	$ 616.00
BUNNINGS 317000 MELVILLE AU	Museum Supplies	22/01/2024	$ 117.50
COLES EXPRESS 6916 MYAREE AU	Museum Supplies	22/01/2024	$ 12.00
MYAREE IGA/4/67 NORTH MYAREE AU	Museum Supplies	22/01/2024	$ 215.00
BUNNINGS 317000 MELVILLE AU	Museum Supplies	22/01/2024	$ 196.84
ALTRONICS MYAREE AU	Museum Supplies	23/01/2024	$ 150.20
MUSEUMS AUSTRALIA DEAKIN AU	Museum Supplies	25/01/2024	$ 605.50
CITY OF FREMANTLE FREMANTLE AU	Museum Supplies	25/01/2024	$ 3.20
EZI*A2B Storage Pty Lt Fortitude Val AU	Museum Supplies	29/01/2024	$ 502.71
JACKSONS DRAWING SUP ALFRED COVE AU	Museum Supplies	1/02/2024	$ 25.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Museum Supplies	1/02/2024	$ 20.25
IGA WILLAGEE WILLAGEE AU	Library Resources	3/01/2024	$ 3.39
CARPET CALL MYAREE AU	Library Equipment	31/01/2024	$ 545.40
Deputy deputy.com AU	Staff Scheduling App	5/01/2024	$ 44.55
W A PAINT HOLDINGS PTY MELVILLE AU	Install Materials	11/01/2024	$ 11.47
DEPT OF RACING GAMIN EAST PERTH AU	Liquor Licence	15/01/2024	$ 58.50
JB HI FI MYAREE HOME BOORAGOON AU	Install Equipment	18/01/2024	$ 319.00
BUNNINGS 317000 MELVILLE AU	Install Materials	19/01/2024	$ 126.55
BUNNINGS 317000 MELVILLE AU	Install Materials	22/01/2024	$ 389.09
OTHERSIDE BREWING CO FREMANTLE AU	Event	24/01/2024	$ 776.00
SP OLDBRIDGECELLARS NORTH FREMANT AU	Event	24/01/2024	$ 2,183.04
BUNNINGS 751000 BELMONT AU	Install Materials	25/01/2024	$ 138.49
AP APPLECROSS NTH LPO APPLECROSS AU	Postage	25/01/2024	$ 14.50
W A PAINT HOLDINGS PTY MELVILLE AU	Install Materials	25/01/2024	$ 124.95
BUNNINGS 317000 MELVILLE AU	Install Materials	29/01/2024	$ 61.42

CONFIRMED

Payee	Description	Date	Amount
BUNNINGS 317000 MELVILLE AU	Install Materials	29/01/2024	$ 233.87
BUNNINGS 317000 MELVILLE AU	Install Materials	29/01/2024	$ 113.05
W A PAINT HOLDINGS PTY MELVILLE AU	Install Materials	1/02/2024	$ 226.75
DAN MURPHYS ONLINE BELLA VISTA AU	Catering	17/01/2024	$ 162.88
COLES 0332 BOORAGOON AU	Catering	18/01/2024	$ 503.80
SP REMEDY DRINKS AU DANDENONG SOU AU	Catering	18/01/2024	$ 166.60
METCASH TRADING LIMITE MACQUARIEPARK AU	Catering	19/01/2024	$ 558.47
COLES 0332 BOORAGOON AU	Catering	19/01/2024	$ 60.00
DAN MURPHYS ONLINE BELLA VISTA AU	Refund	19/01/2024	-$ 162.88
LIQUORLAND HAWTHORN EAST AU	Catering	22/01/2024	$ 217.00
KMART MULGRAVE AU	Catering Supplies	22/01/2024	$ 124.00
KMART 1162 BOORAGOON AU	Catering Supplies	31/01/2024	$ 70.75
BIOPAK PTY LTD BONDI JUNCTIO AU	Catering Supplies	1/02/2024	$ 542.96
LITTLE OLIVE LEAF WILLAGEE AU	Catering	9/01/2024	$ 9.00
IGA WILLAGEE WILLAGEE AU	Catering	9/01/2024	$ 11.27
WOOLWORTHS/CNR STOCK R MELVILLE AU	Office Supplies	9/01/2024	$ 4.00
WOOLWORTHS/CNR STOCK R MELVILLE AU	Office Supplies	9/01/2024	$ 99.00
WOOLWORTHS/CNR STOCK R MELVILLE AU	Office Supplies	9/01/2024	$ 68.77
IGA WILLAGEE WILLAGEE AU	Catering	11/01/2024	$ 4.49
Woolworths Online BELLA VISTA AU	Office Supplies	15/01/2024	$ 151.85
AP WILLAGEE CENTRAL WILLAGEE AU	Office Supplies	15/01/2024	$ 155.95
SUPER BOWL PTY LTD MELVILLE AU	Catering	15/01/2024	$ 266.00
SUPER BOWL PTY LTD MELVILLE AU	Catering	15/01/2024	$ 38.00
SUPER BOWL PTY LTD MELVILLE AU	Catering	15/01/2024	$ 67.70
IGA WILLAGEE WILLAGEE AU	Catering	16/01/2024	$ 36.55
CAMPION EDUCATION NUNAWADING AU	Others	16/01/2024	$ 148.28
IGA WILLAGEE WILLAGEE AU	Catering	17/01/2024	$ 15.99
ALI ALTARSHA WILLAGEE AU	Catering	22/01/2024	$ 70.00
TICKETS*BUNURU SOC BELROSE AU	Event	22/01/2024	$ 2,000.00
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	22/01/2024	$ 200.23
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	22/01/2024	-$ 7.40
AUSTRALIAN RED CROSS WILLAGEE AU	Others	22/01/2024	$ 46.00
AP WILLAGEE CENTRAL WILLAGEE AU	Others	22/01/2024	$ 155.95
AP WILLAGEE CENTRAL WILLAGEE AU	Others	22/01/2024	$ 105.95
Woolworths Online BELLA VISTA AU	Office Supplies	22/01/2024	$ 134.43
NORM WRGHT BARBER PL WILAGEE AU	Office Supplies	23/01/2024	$ 65.00
NORM WRGHT BARBER PL WILAGEE AU	Office Supplies	23/01/2024	$ 30.00
IGA WILLAGEE WILLAGEE AU	Catering	24/01/2024	$ 5.99
IGA WILLAGEE WILLAGEE AU	Catering	25/01/2024	$ 28.49
AP WILLAGEE CENTRAL WILLAGEE AU	Others	29/01/2024	$ 155.95
IGA WILLAGEE WILLAGEE AU	Catering	29/01/2024	$ 52.45
Woolworths Online BELLA VISTA AU	Office Supplies	29/01/2024	$ 143.75
WOOLWORTHS/CNR STOCK R MELVILLE AU	Office Supplies	30/01/2024	$ 58.42
IGA WILLAGEE WILLAGEE AU	Catering	30/01/2024	$ 32.74
IGA WILLAGEE WILLAGEE AU	Catering	30/01/2024	$ 4.49
IGA WILLAGEE WILLAGEE AU	Catering	30/01/2024	$ 49.77
PAYPAL *UNIFORMCONC 4029357733 AU	Staff Uniform	31/01/2024	$ 188.50
CITY OF FREMANTLE FREMANTLE AU	Parking	1/02/2024	$ 6.00
CITY OF FREMANTLE - FREMANTLE AU	Parking	2/02/2024	$ 12.00
CITY OF FREMANTLE - FREMANTLE AU	Event	2/02/2024	$ 105.30
THEGOODGROCER/80 CRANF MT PLEASANT AU	Catering	2/02/2024	$ 9.50
CALTEX MURDOCH MURDOCH AU	Office Supplies	5/01/2024	$ 12.80
PETBARN OCONNOR AU	Supplies	10/01/2024	$ 23.99
WETLANDSCEN 4029357733 AU	Conference	11/01/2024	$ 380.00
WETLANDSCEN 4029357733 AU	Conference	11/01/2024	$ 380.00
MATOPOS PTY LTD WELSHPOOL AU	Spraying Equipment	15/01/2024	$ 152.72
COLES 0332 BOORAGOON AU	Supplies	16/01/2024	$ 81.00
OFFICEWORKS 0616 OCONNORWA AU	Office Supplies	24/01/2024	$ 205.00
OCONNOR L/MWR&C/SAW O CONNOR AU	Office Supplies	25/01/2024	$ 26.40
COLES 0352 MELVILLE AU	Office Supplies	22/01/2024	$ 6.20
PARTYSOURCE Canning Vale AU	Catering	17/01/2024	$ 39.90
PARTYSOURCE Canning Vale AU	Catering	18/01/2024	$ 35.96
TELSONIC IMPORTS MYAREE AU	Catering Supplies	19/01/2024	$ 32.89
KMART 1162 BOORAGOON AU	Catering Supplies	19/01/2024	$ 25.00
HOST DIRECT BIBRA LAKE AU	Catering Supplies	24/01/2024	$ 376.20
BP BULL CREEK 6521 BULL CREEK AU	Catering	29/01/2024	$ 23.98
MARKETPLACE SUPPLIE CLAREMONT AU	Catering Supplies	1/02/2024	$ 521.85
BCF Australia Stores Strathpine AU	Materials	8/01/2024	$ 67.97
SQ *ISO GYM SUPPLIERS 1800595310 AU	Materials	8/01/2024	$ 410.00
ACTIMED AUSTRALIA OSBORNE PARK AU	Materials	9/01/2024	$ 415.80

CONFIRMED

Payee	Description	Date	Amount
TWILIO SENDGRID WWW.TWILIO.CO US	Materials	9/01/2024	$ 139.90
THE WALLSTICKER COMPAN OAKLEIGH SOUT AU	Materials	11/01/2024	$ 179.70
BUNNINGS GROUP LTD HAWTHORN EAST AU	Materials	22/01/2024	$ 45.06
MODERN TEACHING AIDS BROOKVALE AU	Training Materials	24/01/2024	$ 285.37
MESSAGES ON HOLD OSBORNE PARK AU	Service	24/01/2024	$ 531.81
SILVER SPRINGS HOLDING BOORAGOON AU	Materials	25/01/2024	$ 165.00
MISS MAUD NORTH PERTH AU	Catering	30/01/2024	$ 223.50
EVENTBRITE.COM ORG FEE HTTPSWWW.EVEN US	Subscription Fee	4/01/2024	$ 29.87
MiniZoo 61477174555 AU	Supplies	22/01/2024	$ 165.71
SP WILD REPUBLIC AUS GEEBUNG AU	Supplies	22/01/2024	$ 124.75
PAYPAL *MEGAMUSICAU 4029357733 AU	Supplies	29/01/2024	$ 313.60
SHIRE OF NORTHAM NORTHAM AU	Ohers	29/01/2024	$ 99.96
KMART 1162 BOORAGOON AU	Supplies	31/01/2024	$ 68.50
MYAREE IGA/4/67 NORTH MYAREE AU	Catering	12/01/2024	$ 1,365.20
ENVIRONMENTAL SITE SER BURSWOOD AU	Service	15/01/2024	$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Service	17/01/2024	$ 77.00
COLES 0352 MELVILLE AU	Materials	3/01/2024	$ 375.29
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Materials	4/01/2024	$ 23.10
ARTHOUSE DIRECT THORNLEIGH AU	Materials	4/01/2024	-$ 50.22
OFFICEWORKS BENTLEIGH EAS AU	Materials	5/01/2024	$ 149.40
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Materials	5/01/2024	$ 51.14
KMART 1162 BOORAGOON AU	Materials	8/01/2024	$ 5.00
COLES 0332 BOORAGOON AU	Materials	8/01/2024	$ 2.80
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Materials	9/01/2024	$ 17.50
LUCKY CHARM BULL CREEK BULL CREEK AU	Materials	10/01/2024	$ 4.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Materials	10/01/2024	$ 24.00
RED DOT BULL CREEK AU	Materials	11/01/2024	$ 12.00
KMART 1142 MIRRABOOKA AU	Materials	15/01/2024	$ 189.00
KMART 1142 MIRRABOOKA AU	Materials	15/01/2024	$ 10.00
COLES 0347 YOKINE AU	Materials	17/01/2024	$ 26.40
COLES 0347 YOKINE AU	Materials	17/01/2024	$ 68.50
KMART 1162 BOORAGOON AU	Materials	22/01/2024	$ 58.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Materials	23/01/2024	$ 9.20
RED DOT BULL CREEK AU	Materials	24/01/2024	$ 8.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Materials	24/01/2024	$ 14.25
SANITY WEB STORE MILPERRA AU	Materials	25/01/2024	$ 16.99
CD-SOFT YAKAMIA AU	Materials	31/01/2024	$ 197.59
KMART 1142 MIRRABOOKA AU	Materials	31/01/2024	$ 22.50
BIG W/YIRRIGAN DRIVE MIRRABOOKA AU	Materials	31/01/2024	$ 44.50
JB HI FI MYAREE HOME BOORAGOON AU	Materials	2/02/2024	$ 69.00
SQ *THE SILVER CLOUD Bateman AU	Catering	15/01/2024	$ 14.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	15/01/2024	$ 29.50
MYAREE IGA/4/67 NORTH MYAREE AU	Catering	15/01/2024	$ 99.00
MYAREE IGA/4/67 NORTH MYAREE AU	Catering	15/01/2024	$ 35.52
REPCO KWINANA TOWN AU	Catering	15/01/2024	$ 55.00
CLICKSEND.COM RECHARGE SOUTH PERTH AU	PN - Communication	16/01/2024	$ 20.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	22/01/2024	$ 119.63
COLES 0332 BOORAGOON AU	Catering	24/01/2024	$ 21.65
ZLR*Boab Tree Cafe Booragoon AU	Catering	25/01/2024	$ 49.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	29/01/2024	$ 49.85
MARMION STREET FRESH MELVILLE AU	Catering	5/01/2024	$ 70.00
MARMION STREET FRESH MELVILLE AU	Catering	10/01/2024	$ 29.99
SQ *FIONA?S FLORIST & Dianella AU	Catering	12/01/2024	$ 45.00
Woolworths Online BELLA VISTA AU	Catering	19/01/2024	$ 143.60
TABLETENNIS WORLD CARINGBAH AU	Catering	29/01/2024	$ 29.55
REBEL MELVILLE MELVILLE AU	Catering	29/01/2024	$ 41.94
IGA WILLAGEE WILLAGEE AU	Catering	30/01/2024	$ 6.78
REBEL MELVILLE MELVILLE AU	Catering	2/02/2024	$ 39.98
GLASSGUARD DOUBLE BAY AU	Supplies	31/01/2024	$ 56.98
ST JOHN AMBULANCE AUST BELMONT AU	First Aid	1/02/2024	$ 66.86
MEDSHOP-AUSTRALIA PRESTON AU	Supplies	1/02/2024	$ 200.46
ASIC SYDNEY AU	Legal Fee ACN Search	8/01/2024	$ 10.00
BUNNINGS GROUP LTD HAWTHORN EAST AU	Safety Stool	9/01/2024	$ 30.00
BUNNINGS GROUP LTD HAWTHORN EAST AU	Refund	9/01/2024	-$ 30.00
BUNNINGS 317000 MELVILLE AU	Mosquito Treatment Equipment	10/01/2024	$ 66.80
AUS ELECTRICAL SRVS MYAREE AU	Mosquito Treatment Equipment	12/01/2024	$ 33.00
GOOGLE*GSUITE MELVILLE CC GOOGLE.COM AU	Evanced Email Service	3/01/2024	$ 9.24
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	3/01/2024	$ 26.37
AMAZON AU SYDNEY SOUTH AU	Library Resources	4/01/2024	$ 13.25
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/01/2024	$ 40.32

CONFIRMED

Payee	Description	Date	Amount
AMAZON AU SYDNEY SOUTH AU	Library Resources	4/01/2024	$ 19.90
PAYPAL *BIG W 4029357733 AU	Refund	4/01/2024	-$ 16.00
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/01/2024	$ 53.64
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/01/2024	$ 51.29
AMAZON AU SYDNEY SOUTH AU	Library Resources	5/01/2024	$ 30.00
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 33.29
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 16.00
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 17.70
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 113.54
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 93.46
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 17.70
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 20.72
AMAZON AU SYDNEY SOUTH AU	Library Resources	8/01/2024	$ 47.93
THE NILE AR5Y-2Z98 NORTH SYDNEY AU	Library Resources	9/01/2024	$ 32.39
EASYPARK PAY BY PH PRAHRAN AU	Staff Parking	10/01/2024	$ 96.54
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	12/01/2024	$ 26.67
AMAZON AU SYDNEY SOUTH AU	Library Resources	12/01/2024	$ 26.99
AMAZON AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 18.00
THE NILE AJ6R-G875 NORTH SYDNEY AU	library resources	15/01/2024	$ 68.13
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 29.99
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 99.75
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	15/01/2024	$ 35.25
AMAZON AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 130.43
AMAZON AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 152.45
AMAZON AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 15.99
AMAZON AU SYDNEY SOUTH AU	Library Resources	15/01/2024	$ 85.53
AMAZON AU SYDNEY SOUTH AU	Library Resources	16/01/2024	$ 12.99
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	16/01/2024	$ 44.67
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	16/01/2024	$ 42.49
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	17/01/2024	$ 56.73
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	17/01/2024	$ 276.40
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/01/2024	$ 76.98
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	22/01/2024	$ 200.53
AMAZON AU SYDNEY SOUTH AU	Library Resources	22/01/2024	$ 16.00
PAYPAL *BIG W 4029357733 AU	Library Resources	22/01/2024	$ 59.00
AMAZON AU SYDNEY SOUTH AU	Library Resources	22/01/2024	$ 12.00
PAYPAL *QBDBOOKSHOP 4029357733 AU	Baby Rhyme Time Kit Books	24/01/2024	$ 479.60
THE NILE AC2K-F54V NORTH SYDNEY AU	Library Resources	24/01/2024	$ 74.95
THE NILE APC9-512H NORTH SYDNEY AU	Baby Rhyme Time Kit Books	24/01/2024	$ 447.01
AMAZON AU RETAIL SYDNEY AU	Library Resources	24/01/2024	$ 13.77
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	25/01/2024	$ 258.25
PAYPAL *SCB PTY LTD 4029357733 AU	Baby Rhyme Time Kit Books	25/01/2024	$ 209.95
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	25/01/2024	$ 95.93
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	25/01/2024	$ 40.43
AMAZON AU SYDNEY SOUTH AU	Library Resources	25/01/2024	$ 63.88
AMAZON AU SYDNEY SOUTH AU	Library Resources	25/01/2024	$ 54.99
PAYPAL *BIG W 4029357733 AU	Library Resources	29/01/2024	$ 130.00
AMAZON AU RETAIL SYDNEY AU	Library Resources	29/01/2024	$ 6.00
AMAZON AU RETAIL SYDNEY AU	Library Resources	29/01/2024	$ 13.77
AMAZON AU SYDNEY SOUTH AU	Library Resources	29/01/2024	$ 89.70
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	29/01/2024	$ 132.32
BLACKWELL'S OXFORD GB	Library Resources	30/01/2024	$ 29.20
BLACKWELL'S OXFORD GB	Library Resources	30/01/2024	$ 74.47
THE NILE A9S6-JV21 NORTH SYDNEY AU	Library Resources	30/01/2024	$ 101.90
AMAZON AU SYDNEY SOUTH AU	Library Resources	31/01/2024	$ 25.77
AMAZON AU SYDNEY SOUTH AU	Library Resources	31/01/2024	$ 202.79
AMAZON AU SYDNEY SOUTH AU	Library Resources	31/01/2024	$ 22.99
PAYPAL *BOOMERANGBO 4029357733 AU	Library Resources	31/01/2024	$ 16.99
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	31/01/2024	$ 24.27
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	31/01/2024	$ 61.09
PAYPAL *BIG W 4029357733 AU	Library Resources	1/02/2024	$ 221.00
EVENTBRITE.COM ORG FEE HTTPSWWW.EVEN US	Subscription Fee	2/02/2024	$ 29.87
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	22/01/2024	$ 36.05
PRESTIGE MULTI SERVICE BICTON AU	Materials	5/01/2024	$ 74.00
Iron Edge 0409775143 AU	Materials	18/01/2024	$ 307.68
ARMANDOS SPORTS O'CONNOR AU	Materials	19/01/2024	$ 229.99
ARMANDOS SPORTS WILLETTON AU	Materials	19/01/2024	$ 229.99
ARMANDOS SPORTS O'CONNOR AU	Materials	22/01/2024	-$ 229.99
ARMANDOS SPORTS O'CONNOR AU	Materials	22/01/2024	-$ 229.99
BUNNINGS 317000 MELVILLE AU	Materials	23/01/2024	$ 8.55

CONFIRMED

Payee	Description	Date	Amount	
THE WALLSTICKER COMPAN OAKLEIGH SOUT AU	Materials	24/01/2024	$ 353.60	
SUBWAY MELVILLE MYAREE AU	Materials	29/01/2024	$ 130.20	
OCONNOR RETRAVISION OCONNOR AU	Fridge	19/01/2024	$ 1,045.00	
VICTORSPORTSAU HORNSBY AU	Sporting Equipment	2/02/2024	$ 971.30	
LGPA PERTH AU	Event	18/01/2024	$ 245.00	
LGPA PERTH AU	Event	18/01/2024	$ 35.00	
ZETTANET PTY LTD PERTH AU	Catering	29/01/2024	-$ 146.67	
PLANNING INSTITUTE OF BARTON AU	Staff Training	1/02/2024	$ 780.00	
MISTER MINIT - BOORAGO BOORAGOON AU	Office Supplies	11/01/2024	$ 79.64	
COLES 0332 BOORAGOON AU	Office Supplies	15/01/2024	$ 21.50	
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	16/01/2024	$ 15.70	
Zushibento Aust Booragoon AU	Office Supplies	19/01/2024	$ 30.35	
IGA WILLAGEE WILLAGEE AU	Office Supplies	2/02/2024	$ 20.00	
MENTAL HEALTH FIRST PARKVILLE AU	First Aid Training Manuals	16/01/2024	$ 289.00	
GOOGLE*CLOUD VXXHVJ CC GOOGLE.COM AU	Subscription Fee	3/01/2024	$ 228.89	
ASANA.COM SYDNEY AU	Subscription Fee	24/01/2024	$ 829.80	
IGA WILLAGEE WILLAGEE AU	Library Resources	3/01/2024	$ 19.26	
TICKETS*BUNURU SOC BELROSE AU	Library Resources	4/01/2024	$ 800.00	
EDUCATINGKIDS BROOKVALE AU	Library Resources	4/01/2024	$ 260.82	
IGA WILLAGEE WILLAGEE AU	Library Resources	5/01/2024	$ 53.12	
BIGW ONLINE BELLA VISTA AU	Library Resources	10/01/2024	$ 119.80	
IGA WILLAGEE WILLAGEE AU	Library Resources	15/01/2024	$ 3.39	
TICKETS*BUNURU SOC BELROSE AU	Library Resources	22/01/2024	$ 400.00	
SQ *UNIFORM SHOP - CAR 1800595310 AU	Library Resources	31/01/2024	$ 151.00	**$ 71,649.31**
	Total Card Payment			**$ 81,653.44**

CONFIRMED

6002A Nature Type

STATEMENT OF FINANCIAL ACTIVITY by Nature or Type
For the period 1 July 2023 to 29 February 2024

	February Actual $	*YTD Rev. Budget $*	*YTD Actual $*	*Variance $*	*Variance %*	*Annual Rev. Budget $*
Revenue						
Rates	35,572	102,715,058	102,503,422	(211,637)	0%	102,850,392
Grants & Contributions	75,514	369,656	404,979	35,323	10%	5,802,833
Fees & Charges	1,151,604	12,245,604	12,305,819	60,215	0%	16,602,689
Service Charges	666	2,616,960	2,625,566	8,606	0%	2,616,960
Interest Earnings	826,930	7,117,000	7,113,279	(3,721)		10,435,000
Other Revenue	60,171	787,202	970,504	183,302	23%	1,439,108
	2,150,457	125,851,481	125,923,568	72,087	0%	139,746,981
Expenses						
Employee Costs	(4,483,111)	(42,688,813)	(38,761,815)	3,926,997	-9%	(61,306,270)
Materials & Contracts	(2,528,251)	(27,012,827)	(24,150,963)	2,861,864	-11%	(40,815,382)
Utilities	(739,733)	(2,904,022)	(2,857,476)	46,546	-2%	(4,306,852)
Insurance	(8,372)	(1,403,005)	(1,286,941)	116,064	-8%	(1,406,838)
Depreciation	(2,696,356)	(24,840,308)	(22,505,435)	2,334,873	-9%	(33,125,863)
Finance Costs	(5,100)	(51,895)	(56,789)	(4,894)	9%	(54,922)
Other Expenditure	89,762	119,414	287,003	167,589	140%	(1,989,209)
	(10,371,160)	(98,781,453)	(89,332,416)	9,449,037	-10%	(143,005,336)
	(8,220,703)	**27,070,028**	**36,591,152**	**9,521,124**	**35%**	**(3,258,355)**
Grants/Contributions for the Development of Assets						
Non-Operating Grants, Subsidies and Contributions	190,717	670,863	670,863	0	0%	8,368,401
(Profit)/Loss on Disposal of Assets						
Proceeds on Disposal	163,908	322,060	336,653	14,593	5%	2,509,340
Net Book Value from Disposal of Assets	(80,927)	(35,258)	(135,348)	(100,090)	284%	(423,090)
	82,981	286,803	201,306	(85,497)	-30%	2,086,250
NET RESULT	**(7,947,006)**	**28,027,693**	**37,463,320**	**9,435,627**	**34%**	**7,196,296**
Other Comprehensive Income	-	-	-			-
Total Other Comprehensive Income	-	-	-			-
TOTAL COMPREHENSIVE INCOME	**(7,947,006)**	**28,027,693**	**37,463,320**			**7,196,296**

CONFIRMED

6002B Program

RATE SETTING STATEMENT by Program
For the period 1 July 2023 to 29 February 2024

	February Actual $	*YTD Rev. Budget $*	*YTD Actual $*	*Variance $*	*Variance %*	*Annual Budget $*	*Annual Rev. Budget $*
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Governance	400	-	6,268	6,268	100%	0	0
General Purpose Funding	878,118	7,284,664	7,313,797	29,133	0%	12,750,000	14,796,531
Law, Order, Public Safety	14,637	2,827,260	2,840,729	13,469	0%	2,865,660	2,865,660
Health	6,181	252,273	225,710	(26,563)	-11%	278,140	280,140
Education & Welfare	32,269	237,059	231,366	(5,692)	-2%	331,814	641,346
Housing	7,886	78,098	73,454	(4,644)	-6%	116,070	116,070
Community Amenities	152,634	2,915,500	2,886,973	(28,528)	-1%	3,837,613	3,837,613
Recreation and Culture	740,540	6,009,012	6,067,267	58,255	1%	7,581,486	9,276,740
Transport	136,225	1,098,427	1,107,142	8,715	1%	1,415,520	1,829,020
Economic Services	136,000	2,191,207	2,417,322	226,115	10%	2,978,735	2,898,735
Other Property and Services	92,976	529,725	451,423	(78,302)	-15%	334,635	2,440,986
	2,197,865	23,423,225	23,621,452	198,227		32,489,671	38,982,840
Expenditure from operating activities							
Governance	(549,355)	(4,666,066)	(4,147,315)	518,751	-11%	(6,431,439)	(6,661,798)
General Purpose Funding	(72,318)	(1,103,784)	(1,076,611)	27,173	-2%	(1,391,235)	(1,391,235)
Law, Order, Public Safety	(317,001)	(3,511,230)	(3,040,686)	470,544	-13%	(4,887,128)	(4,974,321)
Health	(96,296)	(855,398)	(802,381)	53,017	-6%	(1,278,975)	(1,213,975)
Education & Welfare	(167,753)	(1,725,197)	(1,566,279)	158,917	-9%	(2,386,002)	(2,896,633)
Housing	(8,748)	(89,473)	(92,478)	(3,005)	3%	(122,949)	(122,949)
Community Amenities	(1,712,968)	(18,474,355)	(16,668,114)	1,806,241	-10%	(28,067,956)	(28,553,586)
Recreation and Culture	(3,688,018)	(33,105,110)	(31,026,382)	2,078,728	-6%	(41,278,590)	(46,655,253)
Transport	(2,383,602)	(18,358,021)	(17,080,330)	1,277,691	-7%	(23,972,722)	(27,295,540)
Economic Services	(217,331)	(2,085,735)	(1,780,651)	305,084	-15%	(3,031,771)	(2,950,571)
Other Property and Services	(1,157,772)	(14,807,084)	(12,051,189)	2,755,896	-19%	(18,316,775)	(20,289,475)
	(10,371,160)	(98,781,453)	(89,332,416)	9,449,037		(131,165,543)	(143,005,336)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	(82,981)	(286,803)	(201,306)	85,497	-30%	-	(2,086,250)
Depreciation on Assets	2,696,356	24,840,306	22,505,435	(2,334,871)	-9%	25,109,134	33,675,747
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision						235,305	235,305
Movement in Deferred Rates	10,929	-	176,691	176,691	100%	-	
	2,624,304	24,553,504	22,480,821	(2,072,683)		25,344,439	31,824,802
Investing Activities							
Non-operating grants, subsidies and contributions	190,717	670,863	670,863	-		3,238,346	8,368,401
Proceeds from Carawatha Equity	0	-	0	-		-	-
Proceeds from Disposal of Assets	163,908	322,060	336,653	14,593	5%	423,090	2,509,340
Purchase of Furniture & Equipment	(211,647)	(1,656,636)	(1,149,860)	506,776	-31%	(2,811,304)	(4,785,307)
Purchase of Plant & Equipment	(536,657)	(2,160,930)	(2,114,641)	46,289	-2%	(1,247,955)	(7,592,177)
Purchase of Land & Buildings	(1,435,269)	(5,944,606)	(5,847,210)	97,396	-2%	(22,891,707)	(30,136,534)
Purchase of Infrastructure Assets	(2,261,507)	(12,457,963)	(11,986,851)	471,112	-4%	(32,268,804)	(40,911,820)
	(4,090,454)	(21,227,213)	(20,091,046)	1,136,167		(55,558,334)	(72,548,097)
Financing Activities							
Repayment of Debentures	(9,983)	(160,441)	(160,440)	1	0%	(175,681)	(175,681)
Self-Supporting Loan Principal Revenue	0	157,658	155,997	(1,661)	-1%	188,199	188,199
Funds to be Set Aside	-	-	-	-	100%	(36,855,094)	(39,017,442)
Funds to be Used	-	-	-	-	100%	61,104,935	80,493,607
Carry Forward Funds	-		-	-	100%		
	(9,983)	(2,783)	(4,443)	(1,660)		24,262,359	41,488,683
Estimated surplus / (deficit) - B/Fwd	49,230,460	-	438,815			2,294,216	438,815
Estimated (surplus) / deficit - C/Fwd	(39,616,605)	**(30,680,339)**	(39,616,605)				(32,098)
Amount to be raised from general rates	**(35,572)**	**(102,715,059)**	**(102,503,422)**			**(102,333,191)**	**(102,850,391)**

CONFIRMED

6002B Nature Type

RATE SETTING STATEMENT by Nature or Type
For the period 1 July 2023 to 29 February 2024

	February Actual $	*YTD Rev. Budget $*	*YTD Actual $*	*Variance $*	*Variance %*	*Annual Budget $*	*Annual Rev. Budget $*
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Grants & Contributions	75,514	369,656	404,979	35,323	10%	4,327,530	5,802,833
Fees & Charges	1,151,604	12,245,604	12,305,819	60,215	0%	14,929,174	16,602,689
Service Charges	666	2,616,960	2,625,566	8,606	0%	2,616,960	2,616,960
Investment Earnings	826,930	7,117,000	7,113,279	(3,721)	0%	9,415,000	10,435,000
Other Revenue	143,152	1,074,005	1,171,809	97,805		1,201,008	3,525,358
	2,197,865	23,423,225	23,621,452	198,227		32,489,671	38,982,840
Expenditure from operating activities							
Employee Costs	(4,483,111)	(42,688,813)	(38,761,815)	3,926,997	-9%	(61,464,748)	(61,307,405)
Materials & Contracts	(2,528,251)	(27,012,827)	(24,150,963)	2,861,864	-11%	(37,710,133)	(40,606,177)
Utilities	(739,733)	(2,904,022)	(2,857,476)	46,546	-2%	(4,218,352)	(4,306,852)
Insurance	(8,372)	(1,403,005)	(1,286,941)	116,064	-8%	(1,406,838)	(1,406,838)
Depreciation	(2,696,356)	(24,840,308)	(22,505,435)	2,334,873	-9%	(24,768,455)	(33,335,068)
Finance Costs	(5,100)	(51,895)	(56,789)	(4,894)	9%	(54,922)	(54,922)
Other Expenditure	89,762	119,416	287,003	167,587	140%	(1,542,096)	(1,988,074)
	(10,371,160)	(98,781,453)	(89,332,416)	9,449,037		(131,165,543)	(143,005,336)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	(82,981)	(286,803)	(201,306)	85,497	-30%	-	(2,086,250)
Depreciation on Assets	2,696,356	24,840,306	22,505,435	(2,334,871)	-9%	25,109,134	33,675,747
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision						235,305	235,305
Movement in Deferred Rates	10,929	-	176,691	176,691	100%	-	
	2,624,304	24,553,504	22,480,821	(2,072,683)		25,344,439	31,824,802
Investing Activities							
Non-operating grants, subsidies and contributions	190,717	670,863	670,863	-		3,238,346	8,368,401
Proceeds from Carawatha Equity	0	-	0	-		-	-
Proceeds from Disposal of Assets	163,908	322,060	336,653	14,593	5%	423,090	2,509,340
Purchase of Furniture & Equipment	(211,647)	(1,656,636)	(1,149,860)	506,776	-31%	(2,811,304)	(4,785,307)
Purchase of Plant & Equipment	(536,657)	(2,160,930)	(2,114,641)	46,289	-2%	(1,247,955)	(7,592,177)
Purchase of Land & Buildings	(1,435,269)	(5,944,606)	(5,847,210)	97,396	-2%	(22,891,707)	(30,136,534)
Purchase of Infrastructure Assets	(2,261,507)	(12,457,963)	(11,986,851)	471,112	-4%	(32,268,804)	(40,911,820)
	(4,090,454)	(21,227,213)	(20,091,046)	1,136,167		(55,558,334)	(72,548,097)
Financing Activities							
Repayment of Debentures	(9,983)	(160,441)	(160,440)	1	0%	(175,681)	(175,681)
Self-Supporting Loan Principal Revenue	-	157,658	155,997	(1,661)	-1%	188,199	188,199
Funds to be Set Aside	-	-	-	-	100%	(36,855,094)	(39,017,442)
Funds to be Used	-	-	-	-	100%	61,104,935	80,493,607
					100%		
Carry Forward Funds	-		-	-	100%		
	(9,983)	(2,783)	(4,443)	(1,660)		24,262,359	41,488,683
Estimated surplus / (deficit) - B/Fwd	49,230,460	-	438,815			2,294,216	438,815
Estimated (surplus) / deficit - C/Fwd	(39,616,605)	**(30,680,339)**	(39,616,605)				(32,098)
Amount to be raised from general rates	**(35,572)**	**(102,715,059)**	**(102,503,422)**	**(211,637)**		**(102,333,191)**	**(102,850,391)**

CONFIRMED

REPRESENTATION OF NET WORKING CAPITAL
AS AT 29 FEBRUARY 2024

Net Current Assets Represented by	*29 FEBRUARY 2024*			*31 JANUARY 2024*	
Current Assets					
Cash & Cash Equivalents					
Cash in Hand	2,816			2,816	
Cash at Bank/(Overdraft)	756,991			552,272	
Investments	197,912,583			204,512,583	
		198,672,390			205,067,672
Trade & Other Receivables					
Debtors - Rates	14,115,983			18,808,014	
Debtors - Security Charge	137,112			149,682	
Debtors - Pool Inspection Fee	23,054			25,409	
Debtors - Instalment Fee	22			22	
Debtors - UGP	187,116			193,761	
Debtors - Refuse	140,287			260,001	
FESA Levy Debtors	2,507,440			3,323,468	
Pensioner Rebates	2,287,101			1,575,968	
Sundry Debtors	804,891			767,174	
Less : Provision for Doubtful Debts	(166,508)			(166,508)	
		20,036,497			24,936,989
Inventories	185,036	185,036		185,408	185,408
Other Financial Assets					
Accrued Income	3,462,666			3,207,237	
Prepayments	501,761			453,011	
Other	0			0	
GST Claim (Net)	667,446			552,872	
		4,631,874			4,213,120
Total Current Assets		**223,525,797**			**234,403,189**
Current Liabilities					
Trade & Other Payables					
FESA Levy Payable	3,591,845			4,893,991	
Sundry Creditors	15,619,018			15,835,022	
Amount Received in Advance	1,019,862			897,922	
		20,230,725			21,626,934
Provisions					
Provision for Long Service Leave	4,223,769			4,148,950	
Provision for Annual Leave	3,960,745			3,902,568	
Accrued Wages	14,878			14,878	
		8,199,392			8,066,396
Total Current Liabilities		**28,430,117**			**29,693,330**
Net Current Assets		**195,095,680**			**204,709,859**
Less: Restricted Assets					
Reserves	155,077,911			155,077,911	
		155,077,911			155,077,911
Timing Difference		401,164			401,488
Net Working Capital		**39,616,605**			**49,230,460**

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NET WORKING CAPITAL RECONCILIATION

FOR THE MONTH OF FEBRUARY 2024

	YTD Actual $
Net Result	**37,463,320**
Add:	
Surplus B/Fwd.	438,815
Proceeds on disposal of Assets	336,653
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	-
Self Supporting Loans - Principal (Net)	(4,443)
Depreciation Written back	22,505,435
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	(201,306)
Sub Total	**60,538,474**
Less:	
Acquisition of Fixed assets	9,111,711
Proceeds from Carawatha Equity	-
Expenditure on Infrastructure assets	11,986,851
Reserve: Funds to be Set Aside	-
Non Current Adjustments	(176,691)
Sub Total	**20,921,871**
Net Working Capital	**39,616,605**

CONFIRMED

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

This report provides commentary on the year-to-date variances identified in attachment 6002B – Rate Setting Statement by Nature and Type, for the period ended 29 February 2024.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City's Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2023-2024 Annual Budget, a level of 10% or $100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2023-2024 financial year. Variances less than 10% or $100,000 are not considered material and are not detailed in this report.

Variances are based on 'Actual' income raised and expenditure incurred, compared to the Year-to-Date Revised Budget and are shown in the Year-to-Date Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue

Rates	YTD Budget $	YTD Actual $	YTD Budget Variance $
	102,715,059	**102,503,422**	**(211,637)**
Residential rate income showed a net negative variance of $183,942 due to various minor rate adjustments.			***(183,942)***
Commercial rate income showed a net negative variance of $27,721 due to various minor rate adjustments.			***(27,695)***

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Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

Operating Expenditure

Employee Costs	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(42,688,813)	**(38,761,815)**	**3,926,998**
A significant element of the underspend in employment costs relates to the timing of leave of $1,545,913. The remaining underspend of $2,381,085 is indicative of several staff vacancies across the organisation.			
Natural Areas and Parks – Positive variance due to staff vacancies including Natural Areas Parks Maintainer roles.			*603,882*
Information Technology - Positive variance due mainly to staff vacancies in the ICT Support Officer and ICT Project Officer roles.			*305,155*
Community Safety – Positive variance due mainly to staff vacancies in the Manager Community Safety and Community Safety and Service roles.			*299,760*
Neighbourhood Development – Positive variance due to staff vacancies including the customer relations team ie Coordinator Customer Relations and casual Customer Experience Officer roles.			*298,758*
Financial Services - Positive variance due mainly to previous staff vacancies in the Senior Procurement Officer and Assistant Procurement Officer roles.			*271,822*
Resource Recovery and Fleet Services - Positive variance due mainly to staff vacancies in the Waste Collection Driver and Waste Technical Officer roles.			*239,036*
Building and Environmental Health Services – Positive variance due mainly to a staff vacancy in the Senior Environmental Health Officer and Senior Building Surveyor roles.			*235,922*
Library Services – Positive variance due to various minor underspends.			*217,128*
Cultural Development – Positive variance due to various minor underspends.			*165,912*
City Buildings and Projects – Positive variance due to various minor underspends.			*164,602*
Director Corporate Services – Positive variance due to various minor underspends.			*151,244*

CONFIRMED

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

Operating Expenditure (cont.)

Employee Costs (cont.)	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(42,688,813)	**(38,761,815)**	**3,926,998**
Engineering – Positive variance due to various minor underspends.			*145,708*
Corporate Strategy and Communications - Positive variance due mainly to a staff vacancy in the Digital and Content Officer role.			*128,102*
Governance - Positive variance due to various minor underspends.			*124,338*
Director Community Development - Positive variance due to various minor underspends.			*106,915*
The remaining variance relates mainly to lower employment costs in People and Culture, and minor variances in various other service areas.			*468,714*

Materials and Contracts	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(27,012,827)	**(24,150,963)**	**2,861,864**
Resource Recovery and Fleet Services shows underspends of $713,887 in waste disposal and recycling costs. These underspends relate mostly to lower gate fees and tonnages for recycling and FOGO disposal costs. The remaining net positive balance of $83,534 is made up of minor amounts.			*797,421*
Engineering shows a positive variance relating to minor timing variances on contractors' budgets across the City's various maintenance programs, including a positive variance of $160,575 in Design Services, $120,452 in Drainage Maintenance and other various minor positive and negative variances.			*471,018*
Natural Areas and Parks shows a positive variance made up of minor positive and negative amounts across the City's parks and reserves.			*182,108*
Community Safety shows a positive variance made up of minor amounts			*176,125*
Information Technology shows a positive variance related mainly to licencing costs ($135,046), and the remaining net negative variance of $24,582 made up of minor amounts.			*159,628*
Chief Executive Officer positive variance made up of minor amounts, including a timing variance related to South West Group expenditure of $99,065.			*157,810*

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Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

Operating Expenditure (cont.)

Materials and Contracts (cont.)	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(27,012,827)	**(24,150,963)**	**2,861,864**
Healthy Melville positive variance made up of minor amounts across the City's recreation facilities.			*154,310*
Library Services positive variance made up of minor amounts.			*131,003*
City Buildings and Projects shows a positive variance relating to timing variances on contractors' budgets across the City's various buildings, the most significant locations being the Civic Centre ($130,727), offset by other minor amounts with a net negative variance of $14,286.			*116,441*
Corporate Strategy and Communications shows a positive variance made up mainly of minor professional consultancy timing variances.			*113,948*
Neighbourhood Development positive variance made up of minor amounts.			*106,531*
The remaining variance relates to timing variances in the Sustainability and Climate Action service areas, with minor variances in various other service areas.			*295,521*

Insurance	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(1,403,005)	**(1,286,941)**	**116,064**
Positive variance due to insurance premium (excluding workers compensation insurance) accounts being lower than expected. In particular, Motor Vehicle and Plant $61,349, Public Liability $21,068 and Property and Contents $24,278.			*116,064*

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Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

Capital Expenditure

Purchase of Furniture and Equipment	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(1,656,636)	**(1,149,860)**	**506,776**
Positive timing variance on the Website Customer Experience Project due to delays in the commencement of the project.			*200,000*
Underspends related to the replacement of mobile garbage bins.			*122,413*
Positive timing variance on new and upgrade software installations due to project delays.			*163,561*
Positive timing variance on the Intranet Future Vision Project due to delays in the commencement of the project.			*112,531*
The remaining various positive and negative variances amount to a net negative variance.			***(91,729)***

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Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 29 February 2024

Capital Expenditure (cont.)

Purchase of Infrastructure Assets	YTD Budget $	YTD Actual $	YTD Budget Variance $
	(12,457,963)	**(11,986,851)**	**471,112**
Approximately $52,676 of the Purchase of Infrastructure Asset variance is due to the reversal of 2022-2023 financial year end adjustments. These amounts are included in the category variances identified below. *The remaining $418,436 is made up of minor amounts across the Infrastructure program, which are included in the various asset categories below.*			
Drainage – Timing variances noted for the Riseley Street flooding project.			*172,128*
Environmental			*5,812*
Foreshore Facilities			*5,250*
Irrigation			*10,224*
Lighting			*22,490*
Parks Streetscapes Structures			*6,469*
Paths			*60,045*
Playgrounds			*10,582*
Roads – Timing variance noted for the Wrexham Street Traffic Island Installation project.			*178,112*

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City of Melville

SUMMARY OF DEBTORS

FOR THE PERIOD ENDING : 29 February 2024

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
RATE DEBTORS					
Opening Balance - 1 July	3,379,289	3,379,289	*0%*	4,024,978	*-16%*
Rates & Charges Raised	102,979,904	102,901,271	*0%*	96,869,398	*6%*
Payments Received	(92,243,211)	(87,472,547)	*5%*	(87,133,110)	*6%*
Closing Balance	14,115,983	18,808,014	*-25%*	13,761,267	*3%*
REFUSE DEBTORS					
Opening Balance - 1 July	44,432	44,432	*0%*	55,131	*-19%*
Rates & Charges Raised	1,684,316	1,685,560	*0%*	1,654,667	*2%*
Payments Received	(1,588,461)	(1,469,991)	*8%*	(1,581,260)	*0%*
Closing Balance	140,287	260,001	*-46%*	128,538	*9%*
FESA DEBTORS					
Opening Balance - 1 July	650,906	650,906	*0%*	782,850	*-17%*
Rates & Charges Raised	18,422,957	18,416,369	*0%*	18,476,185	*0%*
Payments Received	(16,566,423)	(15,743,807)	*5%*	(16,676,106)	*-1%*
Closing Balance	2,507,440	3,323,468	*-25%*	2,582,929	*-3%*
UNDERGROUND POWER DEBTORS					
Opening Balance - 1 July	304,028	304,028	*0%*	459,503	*-34%*
Rates Raised	16,917	16,851	*0%*	177,420	*-90%*
Payments Received	(133,828)	(127,118)	*5%*	(263,149)	*-49%*
Closing Balance	187,116	193,761	*-3%*	373,773	*-50%*
POOL DEBTORS					
Opening Balance - 1 July	16,677	16,677	*0%*	19,059	*-12%*
Rates & Charges Raised	492,577	492,522	*0%*	476,822	*3%*
Payments Received	(486,200)	(483,790)	*0%*	(471,066)	*3%*
Closing Balance	23,054	25,409	*-9%*	24,814	*-7%*
SECURITY DEBTORS (SECL)					
Opening Balance - 1 July	92,407	92,407	*0%*	111,765	*-17%*
Rates & Charges Raised	2,626,454	2,625,281	*0%*	2,498,359	*5%*
Payments Received	(2,581,749)	(2,568,006)	*1%*	(2,462,902)	*5%*
Closing Balance	137,112	149,682	*-8%*	147,223	*-7%*
INSTALMENT FEE DEBTORS					
Opening Balance - 1 July	77	77	*0%*	280	*-73%*
Rates & Charges Raised	4	4	*0%*	0	*#DIV/0!*
Payments Received	(59)	(59)	*0%*	(185)	*-68%*
Closing Balance	22	22	*0%*	95	*-77%*

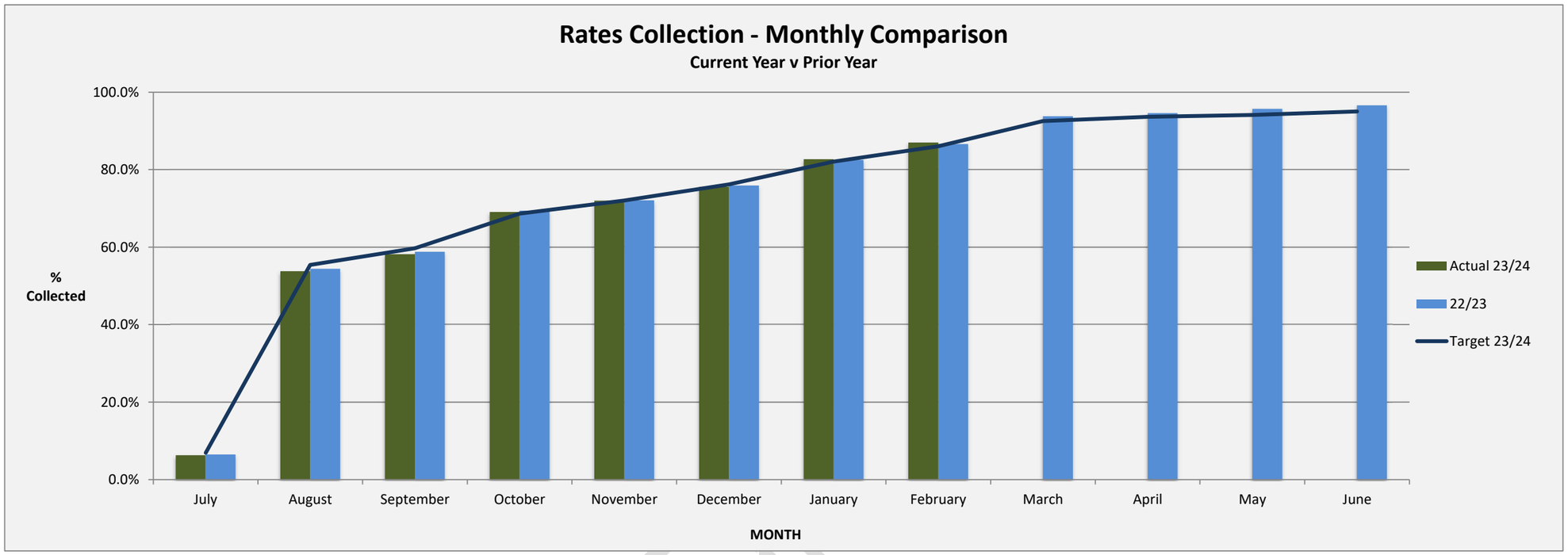
SUMMARY OF RATE DEBTOR MOVEMENT

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	4,487,816	4,487,816	*0%*	5,453,565	*-18%*
Debtors Raised	126,223,129	126,137,858	*0%*	120,152,851	*5%*
Payments Received	(113,599,931)	(107,865,318)	*5%*	(108,587,778)	*5%*
Closing Balance	17,111,013	22,760,357	*-25%*	17,018,638	*1%*

SUMMARY OF SUNDRY DEBTOR MOVEMENT

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	901,439	901,439	*0%*	642,878	*40%*
Invoices Raised	4,156,117	3,630,355	*14%*	5,168,768	*-20%*
Receipts	(4,254,408)	(3,769,362)	*13%*	(5,118,322)	*-17%*
Prepayments	1,743	4,742	*-63%*	9,877	*-82%*
Closing Balance	804,891	767,174	*5%*	703,200	*14%*

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Rates Collection - Monthly Comparison
Current Year v Prior Year
100.0%
80.0%
60.0%
40.0%
20.0%
0.0%
% Collected
July
August
September
October
November
December
January
February
March
April
May
June
MONTH
Actual 23/24
22/23
Target 23/24

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SUMMARY OF GENERAL DEBTORS AGED 90 DAYS OR GREATER
FOR THE MONTH ENDED 29 FEBRUARY 2024

Debtor Number	Debtor Name	Amount	Comments and subsequent events
Payment arrangements			
832568	Individual	$18,498	Adhering to payment plan.
853697	Perth SUP School Pty Ltd	$91	Emailed debtor 20 Februry regarding missed payment.
861732	Healthcare WA	$11,112	Adhering to payment plan.
862342	Perth AFC Futsal Club	$18,766	Adhering to payment plan.
863209	Individual	$2,001	Adhering to payment plan.
864132	Individual	$8,510	Adhering to payment plan.
869693	Velovelum Pty Ltd T/As Mastro Pizza	$7,282	Adhering to payment plan.
	Total on Payment Arrangement	**$ 66,260**	
Ordinary Debtors			
508879	LGISWA	$468	Payment of $8,534.20 received and a further $3,932.02 received 26 February 2024.
511600	CGU Insurance	$518	Emailed received 15 February 2024 - claim has been forwarded to claims officer.
514471	Individual	$290	Emailed debtor 9 February 2024.
526319	QBE Insurance	$365	Emailed debtor 20 February 2024.
803957	Belgravia Health & Leisure Group Pty Ltd	$11,347	Account reconciled and apportionment error found. INFOR rectified issue and forwarded to their development department. Belgravia is now up to date.
835033	Extraordinary Mind Project	$1,022	Emailed debtor 20 February 2024.
838433	Individual	$363	Emailed debtor 14 February 2024.
852392	Chinese Dojo	$347	Emailed debtor 20 February 2024.
855783	Advanced Traffic Management	$920	Debtor is with liquidators. Creditors report issued November 2023.
865212	Beyond Health Chiropractic	$107	Debtor called and left message. Called debtor back and left voicemail.
869123	Overall Group Pty Ltd	$1,486	Emailed debtor 19 February 2024 requesting payment plan.
870609	Cicwa	$110	90 day debt recovery warning letter sent 20 February 2024 by post and email.
871046	Avivo	$38	Debtor has confirmed that payment will be made.
	Total Ordinary Debtors	**$ 17,380**	
Sporting & Community Organisations			
506014	Brentwood Karoonda Sporting Association	$12,606	Email received from club. They have requested delay in payment without penalties due to change of committee and access to bank accounts.
515346	Leeming Spartans Cricket Club	$3,335	Debtor disputing invoice.
848085	Brentwood Booragoon Football Club	$1,365	Emailed debtor 20 February 2024.
862151	South Perth Futsal Club	$4,353	Debtor paid $1,850 towards current invoices and requested payment plan, awaiting proposal.
862573	Profutsal	$3,348	90 day debt recovery warning letter issued by post and mail.
869826	WA State Futsal League	$29,092	90 day debt recovery warning letter issued by post and mail.
871137	Curtin Uni Football Club	$221	Emailed debtor 23 February 2024.
	Total Sporting & Community Organisations	**$ 54,319**	
GRAND TOTAL		**$ 137,959**	
	Loans	**$ 96,156**	
	Total 90 Days and over	**$ 234,115**	
	Total Sundry Debts Outstanding	**$ 804,891**	
	90 Days and Over % of Total Debt	**29%**	
	90 Days and over -Total No. of Debtors (excl Loans)	**27**	

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BUDGET AMENDMENTS

FOR THE MONTH OF FEBRUARY 2024

Budget Amendments

Account Number	Description	Journal Number	Date	Amount Transferred From	Amount Transferred To	Budget Amendments >$100,000 Total Amount	Comments
Various Accounts		B02468	21/02/2024		21,178,769	$ 21,178,769	Amendments to operating budgets, capital works and reserves budgets as per the 2023-2024 Mid Year Budget Review as per Council approval C24/112 approved on 20 February 2024.
Various Accounts				21,178,769			
400-25803-7105-000	Environment & Infrastructure Management	B02469	26/02/2024		72,800	$ 72,800	Increase to budgeted funds used from Refuse Facility Reserve for confidential item Resource Recovery Group as per Council approval E24/32 approved on 20 February 2024.
277-28104-7888-000	Refuse Facilities Reserve			72,800			
360-26498-6200-000	Better Beginnings	B02473	24/02/2024		2,000	$ 23,500	Budget created to represent funding from State Library of Western Australia for Better Beginnings Grant.
360-26498-7100-000	Better Beginnings				19,600		
360-26498-7105-000	Better Beginnings				400		
360-26498-7550-000	Better Beginnings				1,500		
360-26498-5205-000	Better Beginnings			23,500			
494-85556-1615-000	Cycleway Paths	B02478	29/02/2024		50,039	$ 50,039	Budget created to represent funding from Department of Transport for capital project CWY06279 The Esplanade Safe Active Street feasibility concept design.
494-85556-5220-000	Cycleway Paths			50,039			
				21,325,108	**21,325,108**	**21,325,108**	

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DRAFT
Elected Member Communication Agreement

Formatting, proof-reading and design of the document will be undertaken once the content has been finalised.

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City of Melville

Contents

Introduction 3
1. Objective 3
2. Scope 3
3. Guiding Principles 4
4. Roles and Responsibilities: 4
5. Interaction Protocols 5
Approved Staff 6
6. Information available to Elected Members and on Request 7
7. Request for Service (on behalf of others) 7
8. Meetings involving Elected Member and Staff 8
9. Related Matters 8
9.1 Media enquiries 8
9.2 Attendance at Events: 9
9.3 Significant and/or Contentious Issues 9
9.4 Expectations of availability 9
9.5 Compliance and enforcement activities 9
9.6 Statutory Planning 10
9.7 Elected Member Support 10
9.8 Grievances and Complaints 10
10. Repetition and Unreasonable Requests 10
11. Undue Influence 11
12. Distribution principles 11
13. Friendships 11
14. Access to Civic Centre/City Buildings 11
15. IT Assistance 12
16. Record-keeping 12
17. Non-compliance with this Agreement 12
18. Adoption and Review of this Communication Agreement 12

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Introduction

The intent of this Agreement is to provide consistency in the City of Melville Administration providing responsive and professional support to Elected Members, whilst maintaining the appropriate separation of roles between the Council and the administration.

This Agreement sets out how communication between Elected Members and the Administration (Staff) will occur, how requests for information can be made and the approved members of staff for Elected Members to contact.

Note: at the date of development this Agreement, the State Government have proposed the *Local Government Amendment Bill 2023,* which includes a number of proposed amendments to the Local Government Act 1995*,* including a requirement for all local governments to either adopt or develop a 'communication agreement'.

1. Objective

The objectives of this Agreement are to:

a) Ensure that all interactions between Elected Members and Staff are conducted in a professional and respectful manner, that avoids inefficiency, unnecessary duplication of work and tension by ensuring role clarity and regard for each other's roles and responsibilities.
b) Establish an environment that ensures that Elected Members are directed to the most appropriate member of staff to provide access to all necessary information and advice to enable them to perform their civic duties in an orderly, timely, courteous and equitable manner.
c) Enhance productivity by maintaining an environment in which City Staff are empowered to provide frank professional advice to Elected Members, to facilitate informed decision-making in the best interest of our community.
d) Support compliance with the *Local Government (Model Code of Conduct) Regulations 2021*.
e) Foster goodwill between Elected Members and Staff by defining appropriate professional interactions.
f) Outline how any differences or grievances that may arise between Elected Members and Staff will be managed.

2. Scope

This Agreement applies to Elected Members, the Chief Executive Officer (CEO) and all City of Melville Staff, including contractors and volunteers.

The Agreement covers interactions between Elected Members and Staff through all forms of communication, including meetings (both planned and unplanned), personal visits, telephone calls, interactions through social media, events, engagements and emails between Elected Members and Staff.

This Agreement compliments the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates and the Code of Conduct for Employees.

The Agreement does not seek to limit Elected Members expressing their views about operational matters but rather outlines how such matters will be communicated. Elected Members may contact the CEO on any matter as required.

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3. Guiding Principles

1. This Agreement is underpinned by the principle that all **formal** advice to the Council and to Elected Members should be provided through the CEO or Directors. This is the only advice against which the Staff can reasonably be held accountable.
2. For expediency, there are some exceptions to this guiding principle; these are detailed in this Agreement and in Table 1.

4. Roles and Responsibilities:

CEO:

1. The CEO is responsible for managing interactions between Staff and Elected Members by ensuring appropriate policies, practices and protocols are in place.
2. In the performance of this function, the CEO will:
   - ensure that Elected Members and Staff are aware of and have access to this Agreement;
   - monitor compliance with this Agreement; and
   - oversee the management of any complaint or concern raised in relation to compliance with this Agreement.

Elected Members:

1. Elected Members are responsible for ensuring that they understand and comply with this Agreement.
2. Elected Members are responsible for only contacting the CEO, Director or nominated staff as listed in the table below and in compliance with this Agreement and on any formal Council matter.
3. If an Elected Member wishes to express a view about how administrative matters are managed, including this Agreement, they will do so through the CEO. This does not preclude an Elected Member from raising any appropriate matter in the Council Chamber.
4. When interacting with members of the City Staff, Elected Members will:
   i. Observe the *Local Government Act 1995*, *Local Government (Model Code of Conduct) Regulations 2021*, the Elected Member Code of Conduct, and other relevant Council policies;
   ii. Communicate in a way that is courteous and respectful of the wellbeing of members of the Staff.
5. Elected Members acknowledge that, under legislation, they are unable to direct Staff. Elected Members will avoid behaving in a way that may be perceived as directing. To ensure compliance with this legislative requirement, Elected Members will:
   i. Behave courteously and respect the professional opinion, skill or expertise of the Staff.
   ii. Follow the formal processes when seeking information.
   iii. Accept that Staff are required to adhere to formal processes when making decisions and providing information, services and assistance.
   iv. Respect the normal business timeframes associated with the making of a decision or the taking of action.
   v. Allow Staff to make decisions under delegated authority within the formal reporting and decision-making processes.

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City staff, volunteers and contractors:

1. The Staff, including volunteers and contractors, are responsible for ensuring that they understand and comply with this Agreement.
2. When interacting with Elected Members, Staff will:
   i. Treat Elected Members with the respect due to their office. This includes, in all formal settings, addressing Councillors as 'Councillor (last name)' and the Mayor as either 'Mr Mayor' or 'Madam Mayor', as appropriate;
   ii. Be responsive and timely in responding to requests from an Elected Member for professional advice related to the performance of the Elected Member's role in line with the City's Our Customer First Charter and Standards;
   iii. Be responsive to requests from an Elected Member for information connected to the performance of the Elected Member's role, in a manner that complies with City's privacy obligations;
   iv. Ensure that information provided to an Elected Member is current, factually correct, complete, impartial and relevant;
   v. Provide information and advice to Elected Members only with the approval of, their Director (Approved Staff exempted), prior to responding to a direct request from an Elected Member. This includes requests for service or information received via an Elected Members request, in-person or through any other form of communication;
   vi. Accept and implement the decisions of the Council as appropriate in their role and in a timely manner;
   vii. Avoid making any public comment or criticism regarding Elected Members and Council decisions, consistent with the requirements set out in the Code of Conduct for Employees.

5. Interaction Protocols

Elected Members will generally interact with Staff for the following reasons:

a) Formal requests for information related to City business and Council matters (including at Council Meetings and Briefings);
b) Formal requests for service to address community needs;
c) Informal general discussion about City matters or requests for information (including engagement sessions and workshops);
d) Informally via attendance at events and functions.

Interactions can be written or verbal and may occur at a range of events such including but not limited to, Council Meetings, Agenda Briefing Forums, Elected Member Engagement Session, Committee Meetings, civic receptions, workshops, meetings with residents, informal meetings, events, engagements, or other formal and informal opportunities.

To maintain the cooperative and supportive relationships that are necessary for transparency, good governance and the best performance of the organisation, the following protocols will guide interaction between Elected Members and Staff for all formal requests listed above.

1. The Elected Members' primary point of contact within the City is the CEO. An Elected Member seeking information or wishing to raise an issue or make comment on a specific matter should communicate in the first instance with the CEO or with the relevant Director.

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2. Elected Members can also contact certain approved members of Staff in accordance with Table 1, subject to the conditions set out in this Agreement.
3. Although an Elected Member may approach an approved member of Staff directly for an enquiry about a matter, any advice that an Elected Member intends to rely on for any decision or role as an Elected Member, should first undergo an appropriate verification process involving approval by a Director or the CEO. This process ensures that the information received by the Elected Member includes relevant background or context and represents the City's current position.
4. An approved member of Staff may refer any enquiry or communication they are uncertain of to the relevant Manager or Director or the CEO.
5. An Elected Member may request that a Staff member attend a meeting with a member (or members) of the public to provide professional advice and support. Such a request must be made through the CEO or relevant Director.
6. The relevant Director and/or Manager must be copied in or otherwise formally advised of all formal advice between members of their staff and an Elected Member.
7. If an Elected Member has raised an enquiry that is likely to be ongoing and/or unreasonably extend the resources of the City, the matter should be referred to the relevant Director or CEO. The Elected Member shall be advised of the implications of the request and the matter may be presented to the Council for direction.

Table 1 below sets out the subjects that may be directly discussed by Elected Members with approved members of Staff (Approved Staff). Clarification, including examples of the types of issues covered by each subject, is provided on the pages following the table.

	Approved Staff								
	CEO	Directors	Executive Managers	Complaints Officer	Manager Statutory Planning and Building	Head of Governance	Elected Member Support	Communications Coordinator	Coordinator Information Management (FOI)
Council Plan, Strategy and Policy matters	✓	✓	✓						
Media and communications	✓	✓	✓					✓	
Community Engagement	✓	✓							
Statutory Planning/ Building Matters	✓	✓			✓				
General Governance Advice	✓	✓	✓			✓			
Elected Member Requests	✓	✓	✓				✓		
Assistance with writing a Motion or Amendment for a Council meeting	✓	✓				✓			
Operational Matters/Service Delivery	✓	✓							
Freedom of Information	✓	✓							✓
Administration Support (reimbursements, training requests, meeting requests, Speech Notes, Record Keeping, IT Support)	✓						✓		
Conduct, Minor and Serious Breach Complaints	✓			✓					

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6. Information available to Elected Members and on Request

The *Local Government Act 1995* (s5.81) provides for council members to have access to any information that is relevant to the performance of their functions und the Act or any written law. The primary platform for information sharing with Elected Members is the Elected Members Portal.

Additional information can be sought by email to Elected.Members.Records@melville.wa.gov.au or using the document request form on the Elected Members Portal. Additional information may be in relation to a matter before the Council for consideration or may be existing information relating to strategies, policies, programs or actions being undertaken by the City.

If the additional information requested is specific to the needs of an Elected Member, then that information will be provided to just that Elected Member. If the information is relevant to all Elected Members then it will be shared with all Elected Members via the Elected Members Portal.

Information requests from Elected Members are managed in accordance with s5.92 of the *Local Government Act 1995* will be declined if they do not relate to Councillor business, including but not limited to:

- confidential personnel information relating to staff,
- details of confidential information related to complaints,
- private information of individuals

Requests for Briefings on topical issues or projects should be made to the CEO or via the Mayor.

The City will aim to respond to Elected Member requests for information in a timely manner. Priority will be given to information associated with the Council's decision making functions, otherwise, where practicable the City aim to provide the information within the timelines outlined in 'Our Customer First Charter and Standards'.

Further information on response timeframes for Elected Members will be developed.

7. Request for Service (on behalf of others)

Elected Members are encouraged to direct community members to register service requests directly to the City via established communication pathways (request a service or report an issue, melinfo@melville.wa.gov.au, and the Contact Centre: 9364 0666), whenever possible to ensure the most timely, consistent and equitable access to service support.

Where an Elected Member is unable to encourage the customer to directly refer their matter and they wish to refer a matter to the City for action, they may submitted the request via the Elected Members Portal – Elected Member Request or via email using Elected.Members.Records@melville.wa.gov.au and should ensure that all the relevant information is provided.

Where Elected Member requests are received, Staff will action the service request and update the community member directly. There will only be a final and separate update to the Elected Member at the completion of the action, however no confidential information will be provided.

The City will aim to respond to Elected Member requests for service in a timely manner in line with operational timeframes and our Customer First Standards.

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Elected Member service requests that are strategic in nature or policy related, may be assigned to a Director or Executive Manager for action.

Where an Elected Member receives a complaint from a member of the public, about a service already in place or request already responded to, then the Elected Member should direct the community member to the City's feedback and complaint information on the City's website – Provide Feedback.

8. Meetings involving Elected Member and Staff

Where Elected Members and City Staff jointly attend any meeting or event and there are minutes or meeting notes recorded and circulated to all Elected Members as a standard practice (e.g., Elected Member Engagement Sessions), this Agreement does not impose any further actions.

Where a meeting is attended by Elected Members and City Staff and the minutes or meeting notes are to be circulated to those Elected Members in attendance (e.g. ward meetings), then the responsible Staff member will ensure that these meeting notes or minutes are made available to all Elected Members via the Elected Member Portal.

Elected Members should ordinarily have a City staff member attend any meeting involving the discussion of City business. Such requests for attendance, may only be made and approved via the CEO or a Director.

Staff will only invite Elected Members to meetings with third parties or internally, when the matter to be discussed is directly related to a decision to be made before the Council or a strategic issue relevant to the Council. If a meeting is to be organised internally or externally with a third party to operationally respond to a matter or project, then Elected Members will not ordinarily be invited, but may be updated on the progress of the matter.

Where an Elected Member is to attend an operational meeting with a third party, the Elected Member is there to principally observe and not engage in discussion with staff to avoid any real or perceived influence on operational or administrative matters.

Nothing in this clause prevents an Elected Member facilitating the introduction of any third party with Staff to consider any relevant matter.

9. Related Matters

9.1 Media enquiries

The Mayor is the spokesperson for the City and all media releases and media requests are directed to and approved by the Mayor. The CEO speaks on behalf of the Administration with the Mayor's approval.

Requests for draft media responses, general communication support, key messages and/or talking points are to be directed to the City's Coordinator Communications by emailing media.team@melville.wa.gov.au during business hours.

Urgent media enquiries outside of business hours should be via telephone (details to be included)

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9.2 Attendance at Events:

Attendance of Elected Members at City organised events is welcomed, however, unless specifically requested, Elected Members, other than the Mayor, may not formally address event attendees.

Elected Members may not use any formal or community engagement event for electioneering purposes.

Elected Members may converse with attendees individually prior to, during and after the session to share their personal views depending on its formality, but should not criticise the City, its employees or previous Council decisions, in line with the Elected Member Code of Conduct

Where Staff are of the opinion that any of the above is occurring, this will be referred to the CEO for further assessment and consideration under the City's Code of Conduct for Elected Members, Committee Members and Candidates.

9.3 Significant and/or Contentious Issues

The CEO will ensure that the Council is appropriately informed of all significant and/or contentious issues, including any adverse findings by regulatory bodies.

9.4 Expectations of availability

It should not be expected that responses will be sent, or actions taken by Staff outside of regular administrative business hours, apart from emergencies. Requests for information or service requests sent outside of core hours by Elected Members or Staff will be actioned in accordance with normal business hours of the relevant business area.

In the event of an emergency outside of business hours, please contact the relevant external agency in the first instance and the CEO or the relevant Director.

Community Safety Services can be contacted to observe, monitor or report suspicious activity on 1300 653 643.

9.5 Compliance and enforcement activities

The Council and the CEO make formal delegations, and the CEO authorises appropriately qualified staff to monitor compliance and perform Council's functions under legislation including, but not limited to, the *Local Government Act 1995*, *Building Act 2011* and *Building Regulations 2012*, *Food Act 2008*, *Dog Act 1976*, *Cat Act 2011*, *Planning and Development Act 2005*, and the City's Local Laws.

Delegated and authorised officers must be able to perform their investigations, determine appropriate responses, and manage any resulting infringements and prosecutions, within Council's established policies and practices, free from improper direction or influence.

Elected Members must avoid involvement in all stages of the investigation and enforcement of matters, or risk committing an offence against the prohibition on improper direction as set out in the *Local Government (Model Code of Conduct) Regulations 2021*.

Elected Members may only contact the CEO or the relevant Director with requests for information regarding such matters where it relates to strategy, policy or approach, and not with regards to intervening in an operational investigation matter.

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9.6 Statutory Planning

The Council has significant responsibilities under the *Planning and Development Act 2005* and *Local Planning Scheme No.6* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Statutory planning decisions may be made by appropriately qualified City officers under formal delegation or by the Council in certain circumstances. Irrespective of whether an application is considered by a City officer or by the Council, the integrity of the decision-making process requires that it must be free from any perception of bias, predetermination, inappropriate direction or undue influence.

Elected Member enquiries about routine and complex planning issues should be raised with the Manager Statutory Planning and Building, Director Planning or CEO.

9.7 Elected Member Support

Elected Member Support is responsible for providing direct support and administrative assistance to the Mayor and Elected Members. Requests for IT assistance, paper, expense claims and meeting arrangements and general enquiries should be directed to the Elected Member Support.

9.8 Grievances and Complaints

Where a difference or grievance arises between an Elected Member and Staff the matter will be brought to the attention of the Chief Executive Officer, who will determine the appropriate course of action in consultation with the Mayor.

All complaints should be directed to the appropriate complaint mechanism.

10. Repetition and Unreasonable Requests

Where extended dialogue or repetitive communication is occurring between Elected Members and Staff, these matters will be brought to the attention of the CEO for consideration of alternative resolution pathways such as a Council briefing or report. The CEO will raise this matter with the Mayor.

Where the CEO or a Director determines a request to be unreasonable, or the information cannot be provided, they must state to the Elected Member the reasons for the decision if access is refused. The CEO will raise this matter with the Mayor.

Examples of what is unreasonable may include:

a) Information that is not readily available and would require significant officer resource to gather
b) Information is not required for the Elected Member to perform their role and is operational in nature
c) Information that is protected by privacy provisions or legislation
d) Information relating to staff personnel files.

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11. Undue Influence

When interacting with Staff, Elected Members will observe the *Local Government Act 1995*, the Elected Members Code of Conduct, and other relevant Council policies. Elected Members will avoid undue influence by:

a) Considering the potential impact on Staff and available resources and priorities when requesting advice or information;
b) No making requests that are likely to involve excessive work. Any requests involving cost or excessive work require a Notice of Motion or discussion at an Elected Members Engagement Session or as part of the existing planning and budgeting process for Elected Members
c) Communicating in a way that is clear, courteous and respectful.

12. Distribution principles

Elected Members should only disclose publicly available information. No communications should, without authorisation, disclose confidential, private or legal information.

The CEO will not withhold information or correspondence designated confidential, private, or not for distribution, including that received directly or indirectly from an Elected Member where it is in the Council's interests that other Elected Members or Staff should be aware of some or all of the communication.

Social media accounts – Elected Members should not endeavour to communicate with Staff via social media accounts in relation to City related business.

Email accounts – private email accounts are not appropriate for City related interactions and should not be used by Elected Members or Staff for City business related matters.

13. Friendships

It is recognised that Elected Members and City Staff often live in the same community and may form friendships. Elected Members, if engaging with City Staff in their friendship capacity whether within the workplace or outside of it, must not engage with those staff in any discussion about operational or staff personnel matters. To do so would be contrary to the Act and the Elected Member Code of Conduct.

14. Access to Civic Centre/City Buildings

Elected Members are provided with swipe card access to areas within the City's Civic Center to conduct Council business. These spaces include:

- The Civic Center Lift, including access to basement
- Basement entry from carpark
- Glass sliding door (courtyard access)
- Front entry
- Hall way to back entry to Council Chambers.
- Into the CEO Office area

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Elected Member access to operational areas or work locations will only occur:

- with the consent of the CEO or relevant Director;
- where an Elected Member has been expressly invited to a meeting;
- where the Elected Member is attending in a private capacity (eg City Libraries/ recreation facilities).

Access to meetings rooms should be booked via Elected Member Support.

15. IT Assistance

Routine service requests associated with laptops and/or IT equipment issues or failure are to be dealt with by Elected Member Support in the first instance.

Elected Members may be referred to the relevant member of the IT Team if required.

More complex issues, including service complaints, should be discussed with the relevant Director or the CEO.

16. Record-keeping

All Elected Member requests for information, work service requests, meetings with City Staff, and meetings involving third parties will be recorded in the City's document management system, other than anecdotal or insignificant matters.

Elected Members may forward information to Elected.Member.Records@melville.wa.gov.au for registering in the City of Melville document management system.

17. Non-compliance with this Agreement

Failure to comply with this Agreement may constitute a breach of the Elected Member Code of Conduct and/or the Employee Code of Conduct. Consequences will be as stated in those Codes of Conduct.

18. Adoption and Review of this Communication Agreement

This Agreement is to be adopted within a policy of Council.

This Agreement cannot be reviewed during a Local Government Election caretaker period.

This Agreement will be reviewed following:

- a Local Government Election,
- change in CEO, or
- following new legislation under the *Local Government Act 1995* that prescribes requirements for a communication agreement.

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LOCAL GOVERNMENT ACT 1995

CITY OF MELVILLE

PARKING LOCAL LAW 2023

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LOCAL GOVERNMENT ACT 1995

CITY OF MELVILLE

PARKING LOCAL LAW 2023

Table of Contents

PART 1 – PRELIMINARY
1.1 Citation
1.2 Commencement
1.3 Repeal
1.4 Application
1.5 Interpretation
1.6 Application of particular definitions
1.7 Part of thoroughfare to which a sign applies
1.8 Pre-existing signs
1.9 Vehicle and driver classification
1.10 Alternative methods of payment
PART 2 – PARKING STATIONS
2.1. Determination of parking spaces and parking stations
2.2. Determination of parking fees for parking in a parking station
2.3 Payment of fee to park in a parking station
2.4 Payment of fee does not authorise otherwise prohibited conduct
2.5 Time restrictions for stopping or parking in a parking station
2.6 General prohibitions on stopping or parking in a parking station
2.7 Display of tickets in parking stations
2.8 Behaviour in parking stations
PART 3 – METERED ZONES
3.1 Determination of metered spaces and metered zones
3.2 Determination of parking fees for parking in a metered zone
3.3 Payment of fee to park in a metered zone
3.4 Payment of fee does not authorise otherwise prohibited conduct
3.5 Time restrictions for stopping or parking in a metered zone
3.6 General prohibitions on stopping or parking in a metered zone
3.7 Display of tickets in metered zones
PART 4 – PARKING PERMITS
4.1 Application of Part
4.2 Eligibility for a parking permit
4.3 Application for a parking permit
4.4 Decision on application for permit
4.5 Form and content of parking permit

CONFIRM

4.6 Validity of a permit
4.7 Effect of parking permit
4.8 Revocation of a parking permit
4.9 Replacement of a permit

PART 5 – STOPPING AND PARKING GENERALLY
5.1 Power to prohibit and regulate
5.2 Authorised vehicle zones
5.3 Construction site work zones
5.4 Temporary event parking
5.5 Temporary parking restrictions
5.6 Parking in a parking space designated for the use of persons with disabilities
5.7 Parking on private land
5.8 Parking on reserves
5.9 Heavy and bulky vehicle parking
5.10 Over-length vehicle parking
5.11 Stopping in a taxi zone or bus zone
5.12 Stopping in a bus lane, transit lane or bicycle lane
5.13 Stopping in a shared zone
5.14 Stopping in a loading zone
5.15 Other limitations in zones
5.16 Vehicles not to obstruct a public place

PART 6 – STOPPING AND PARKING ON THOROUGHFARES
6.1 Restrictions on parking in thoroughfares
6.2 Time restrictions for stopping or parking on a thoroughfare
6.3 Vehicles in motorcycle stalls
6.4 Parking a vehicle on a thoroughfare provided with marked parking spaces
6.5 Parking a vehicle on a carriageway where there are no marked parking spaces
6.6 Parking a vehicle on a carriageway where angle parking applies
6.7 Parking near a fire hydrant or public post box
6.8 Verge parking
6.9 Double parking
6.10 Bus stops, pedestrian and children's crossing
6.11 Keep clear markings
6.12 Movement of vehicles to avoid time limitation
6.13 No parking of vehicles exposed for sale and other circumstances
6.14 Traffic obstructions

PART 7 – ELECTRIC VEHICLE CHARGING STATIONS
7.1 Interpretation
7.2 Determination of electric vehicle charging stations
7.3 Electric vehicle charging stations for exclusive use of plug-in electric vehicles while charging
7.4 Other conditions of using an electric vehicle charging station

CONFIRM

PART 8 – MISCELLANEOUS
8.1 Impersonation of authorised person
8.2 Authorised person may order vehicle to be moved
8.3 Authorised person may mark tyres
8.4 Interference and damage to parking facilities and associated infrastructure
8.5 Unauthorised signs
8.6 No contravention of sign
8.7 General provisions about signs
8.8 Removal of notice from vehicle
8.9 Impounding of vehicles
8.10 Person not to provide false information when using ticket machine or parking app
8.11 Exemptions
PART 9 – ENFORCEMENT
9.1 Legal proceedings
9.2 Offences and general penalty
9.3 Modified Penalties
9.4 Forms of notices
9.5 Objection and appeal rights
Schedule 1 – Modified Penalties
Schedule 2 – Infringement Notice Forms

CONFIRM

LOCAL GOVERNMENT ACT 1995

CITY OF MELVILLE

PARKING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the Council of the City of Melville resolved on 12 December 2023 to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law shall be cited as the *City of Melville Parking Local Law 2023.*

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette.*

1.3 Repeal

The *City of Melville Parking Local Law 2016* published in the *Government Gazette* on 3 November 2016 is repealed on the day this local law comes into operation.

1.4 Application

(1) Except as set out in this clause, this local law applies throughout the district.

(2) This local law does not apply to —

(a) the approach and departure prohibition areas of all traffic control signal installations as determined by the Commissioner of Main Roads;
(b) the prohibition areas that apply to all bridges as determined by the Commissioner of Main Roads; or
(c) any road that comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.

(3) This local law does not apply to a parking facility or a parking station that is not owned, managed or controlled by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.

(4) An agreement referred to in subclause (3) may be made on such terms and conditions as the parties may agree.

1.5 Interpretation

In this local law unless the context requires otherwise —

Act means the *Local Government Act 1995*;

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appropriate fee means the fee appropriate to the period for which a vehicle has been parked;

authorised person means a person appointed by the CEO under section 9.10(2) of the Act to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle —
(a) authorised by the CEO or an authorised person, or by any written law, to stop or park in an area which is designated by signs for the parking of authorised vehicles only; or
(b) owned or controlled by the local government and being used for the purpose of undertaking a function of the local government;

bank note means an Australian note that is legal tender under section 36(1) of the *Reserve Bank Act 1959* (Cth);

bay includes a stall or space;

bicycle has the meaning given to it by the Code;

bicycle lane has the meaning given to it by the Code;

bus has the meaning given to it by the Code;

bus lane has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan has the meaning given to it in the *Caravan Parks and Camping Grounds Act 1995*;

carriageway has the meaning given to it by the Code;

centre, in relation to a carriageway, has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

children's crossing has the meaning given to it by the Code;

Code means the *Road Traffic Code 2000*;

coin means a coin that is legal tender under the *Currency Act 1965* (Cth);

commercial vehicle has the meaning given to it in the City of Melville local planning scheme;

~~***disability parking permit*** has the meaning given to it in the *Local Government (Parking for People with Disabilities) Regulations 2014*;~~

district means the district of the local government;

driver means any person driving, or in control of, a vehicle;

detection device means an electronic device placed in any position to detect or record the parking time of a vehicle on any road, parking facility or other public place and

Commented [SC1]: 'Disability parking permit' is de in the definitions of this Local Law but is otherwise referred to in the remainder of this document.

CONFIRM

includes any instruments, display panels or transmitting apparatus associated with the device;

edge line has the meaning given to it by the Code;

electronic parking ticket means a parking ticket issued in an electronic form;

emergency vehicle has the meaning given to it by the Code;

entrance ticket means a ticket or token issued by a machine —
(a) installed at an entrance to a parking station; and
(b) which authorises the parking of a vehicle in a parking station, parking space or part of a parking station;

fee, or ***parking fee,*** means the prescribed amount of legal tender that the local government may, from time to time, determine and impose for the stopping or parking of a vehicle, under and in accordance with sections 6.16 to 6.19 of the Act;

footpath has the meaning given to it by the Code;

intersection has the meaning given to it by the Code;

keep clear marking has the meaning given to it by the Code;

kerb means the raised edge marking the boundary between a carriageway and the median strip or adjoining verge, whether any footpath has been constructed or not;

***loading* zone** has the meaning given to it by the Code;

local government means the City of Melville;

local planning scheme means the local planning scheme, or each of the local planning schemes, made by the local government and in force from time to time under the *Planning and Development Act 2005;*

lot has the meaning given to it in the *Planning and Development Act 2005* or the *Strata Titles Act 1985,* according to context;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

metered space or ***metered bay*** means a section or part of a metered zone that is adjacent to a parking meter and that is marked or defined by painted lines or by metallic studs or similar devices for the purpose of indicating where a vehicle may be parked on payment of a fee or charge or otherwise;

metered zone means any thoroughfare or reserve or part of any thoroughfare or reserve in which parking meters or ticket issuing machines regulate parking of vehicles;

motorcycle has the meaning given to it by the Code;

motorised wheelchair has the meaning given to it by the Code;

CONFIRM

motor vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*, but does not include a motorised wheelchair, motorised scooter, electric rideable device or electric personal transporter;

no parking area has the meaning given to it by the Code;

no stopping area has the meaning given to it by the Code;

obstruction has the meaning given to it by the Code;

occupier, where used in relation to land, has the meaning given to it by the Act;

on-demand passenger transport service has the meaning given to it by the *Transport (Road Passenger Services) Act 2018;*

on-demand rank or hail passenger transport service has the meaning given to it by the *Transport (Road Passenger Services) Act 2018;*

on-demand vehicle has the meaning given to it by the *Transport (Road Passenger Services) Act 2018;*

one-way carriageway has the meaning given to it by the Code;

owner —
(a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, means the person in whose name the vehicle has been registered under that Act;
(b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and
(c) where used in relation to land, has the meaning given to it by the Act;

painted island has the meaning given to it by the Code;

park has the meaning given to it by the Code;

parking app means a mobile or web application commissioned by the local government for the purpose of purchasing or obtaining an electronic parking ticket;

parking area has the meaning given to it by the Code;

parking facilities includes —
(a) land, thoroughfares, reserves, buildings, shelters, parking stations, parking spaces or bays, metered zones, metered bays or spaces, and other facilities open to the public generally for the parking of vehicles, with or without charge; and
(b) signs, notices, ticket issuing machines, parking meters, detection devices and other facilities or instruments used in connection with the parking of vehicles;

parking meter means a machine or device that, as a result of payment by any permitted means, indicates (with or without the issue of a parking ticket) the period during which it is lawful for a vehicle to remain parked in a metered space or bay to which the machine or device relates;

parking permit, or ***permit, means*** —
(a) a parking permit issued under this local law; or
(b) a parking permit issued under a repealed parking local law of the local government where the permit is in force immediately prior to the commencement of this local law under clause 1.3,

CONFIRM

but does not include a permit where any of the particulars recorded upon it have been altered, added to or defaced in any way;

parking region means the area to which this local law applies, as described in clause 1.4;

parking session means a transaction by which a person purchases or obtains an electronic parking ticket;

parking space means a section or part of a thoroughfare, reserve or parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may stop or be parked, whether on payment of a fee or charge or otherwise, but does not include a metered bay or space;

parking station means any land, building or other structure provided for the purpose of accommodating parked vehicles, but does not include a metered zone or a metered bay or space;

parking ticket means a ticket, whether printed or electronic, that —
(a) is issued from a ticket issuing machine;
(b) authorises the parking of a vehicle in a parking space, parking station or part of a parking station; and
(c) includes the date and time that the authorisation expires, whether or not the payment of a fee is required,

but does not include a ticket where any of the particulars recorded upon it have been altered, added to or defaced in any way;

path has the meaning given to it in the Code***;***

pay station means a machine or device that, after receipt of a payment of a parking fee in respect of a vehicle, either —
(a) issues a ticket to activate an exit barrier in the parking station; or
(b) otherwise enables the exit barrier of the parking station to be activated, so as to enable egress of the vehicle from the parking station;

pedestrian has the meaning given to it by the Code;

pedestrian crossing has the meaning given to it by the Code;

permitted payment means payment by Australian coins or bank notes, credit or debit card or any other method of payment approved by the local government as indicated on the parking meter or ticket issuing machine;

place of refuge for pedestrians includes any area or place which is open to or used by the public and not ordinarily intended for the stopping, parking or movement of vehicles, and also includes any physical provision or area demarcated by the marking of lines or otherwise identified by a sign;

property line means the boundary between the land comprising a thoroughfare, and the land that abuts the thoroughfare, whether that land is publicly or privately owned;

public bus has the meaning given to it by the Code;

public place includes —
(a) any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property; and
(b) a reserve;

CONFIRM

regular passenger transport service has the meaning given to it in the *Transport (Road Passenger Services) Act 2018;*

reserve means any land —
(a) which belongs to the local government;
(b) of which the local government is the management body under the *Land Administration Act 1997*; or
(c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

residential parking permit means a permit issued by the local government pursuant to the provisions of clause 4.4;

right of way means a portion of land that is —
(a) shown and marked 'Right of Way' or 'R.O.W', or coloured or marked in any other way to signify that the portion of land is a right of way on any plan or diagram deposited with the Registrar of Titles that is subject to the provisions of section 167A of the *Transfer of Land Act 1893*;
(b) shown on a diagram or plan of survey relating to a subdivision that is created as a right of way and vested in the Crown under section 152 of the *Planning and Development Act 2005*; or
(c) shown and marked as a right of way on a map or plan deposited with the Registrar of Titles and transferred to the Crown under the *Transfer of Land Act 1893*,

but does not include —
(d) a private driveway; or
(e) a right of way created by easement between two parties;

road has the meaning given to it in the *Road Traffic (Administration) Act 2008*;

road marking has the meaning given to it by the Code;

Schedule means a Schedule to this local law;

shared path has the meaning given to it by the Code;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device on which may be shown words, numbers, expressions or symbols, that is —
(a) approved by the local government; and
(b) placed, marked or erected on, near or within a thoroughfare, reserve or parking station for the purpose of prohibiting, regulating, guiding, directing or restricting stopping or parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop, in relation to a vehicle, has the meaning given to it by the Code;

street has the same meaning as ***thoroughfare***;

symbol includes any symbol specified by the *Road Traffic Code 2000* for use in the regulation of parking;

taxi has the meaning given to it by the Code;

taxi zone has the meaning given to it by the Code;

CONFIRM

thoroughfare has the meaning given to it by section 1.4 of the Act, and includes any carriageway, median strip, verge and path within the area bounded by the property lines of the lots abutting the thoroughfare;

ticket issuing machine in relation to a parking station or parking space, means a machine or device that issues a parking ticket, whether or not for payment of a fee, showing the period of time during which, or the expiry time before which, a vehicle may lawfully be parked in a parking space;

tour coach means a bus which is —
(a) used to provide a tourism passenger transport service; or
(b) hired or chartered for the specific purpose of sightseeing or tourism;

tourism passenger transport service has the meaning given to it in the *Transport (Road Passenger Services) Act 2018;*

trailer has the meaning given to it by the Code;

transit lane has the meaning given to it by the Code;

unattended, in relation to a vehicle, means that the driver has left the vehicle and is more than 3 metres from the closest point of the vehicle;

unexpired parking ticket means a ticket, whether paper or electronic, on which a date and expiry time is printed or displayed, and that time has not expired;

vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line, but does not include a footpath;

Veteran Gold Card means a Gold Card, Veteran Gold Card or Repatriation Health Card issued by the Department of Veterans' Affairs;

visitor's parking permit means a permit issued by the local government pursuant to clause 4.4; and

wheeled recreational device has the meaning given to it in the Code.

1.6 Application of particular definitions

(1) In this local law, unless the context requires otherwise, a reference to a thoroughfare, 'parking station', 'metered zone', 'parking facility' or 'reserve' includes a reference to, as the case may be, any part of a thoroughfare, parking station, metered zone, parking facility or reserve.

(2) For the purpose of the application of the definitions 'bus zone', 'loading zone', 'mail zone', 'taxi zone', 'no parking area', 'no stopping area', 'parking area' and similar definitions, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the sign were turned at an angle of less than 90 degrees until parallel with the boundary.

(3) A reference to the wording of any sign in this local law shall also be deemed to include a reference to the corresponding symbol.

CONFIRM

(4) Unless the context otherwise requires, where a term is used, but not defined, in this local law, and that term is defined in the Act, the *Transport (Road Passenger Services) Act 2018,* the *Road Traffic Act 1974,* the *Road Traffic (Administration) Act 2008,* the *Road Traffic (Vehicles) Act 2012* or in the Code, then the terms shall have the meaning as in those Acts or the Code.

1.7 Part of thoroughfare to which a sign applies

(1) Where under this local law the use, driving, stopping, parking or leaving of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which —
- (a) lies beyond the sign;
- (b) lies between the sign and the next sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

1.8 Pre-existing signs

(1) A sign that —
- (a) was erected by the local government or the Commissioner of Main Roads before the commencement of this local law; and
- (b) relates to the parking of vehicles within the parking region,

shall be deemed for the purpose of this local law to have been erected by the local government under the authority of this local law.

1.9 Vehicle and driver classification

(1) For the purposes of this local law vehicles are divided into the following classes -
- (a) buses;
- (b) caravans and trailers;
- (c) motorcycles;
- (d) taxis and other on-demand passenger transport vehicles;
- (e) commercial vehicles;
- (f) tour coaches;
- (g) bicycles;
- (h) authorised, emergency and special purpose vehicles;
- (i) plug-in electric vehicles as defined in clause 7.1; and
- (j) all other vehicles not otherwise classified.

(2) For the purposes of this local law, drivers are divided into the following classes —
- (a) authorised persons;
- (b) employees of the local government;
- (c) customers or patrons of a shop, shopping centre, premises in which personal services are provided, facility or event;
- (d) persons who work in a shop, shopping centre or premises in which personal services are provided;
- (e) persons with special needs, including those relating to disability, age or care of infants; and
- (f) all other persons not otherwise classified.

1.10 Alternative methods of payment

(1) In this clause, ***alternative method of payment*** means a permit, invoice, ticket or pass issued electronically or otherwise by the local government in return for payment,

CONFIRM

authorising a person to park according to the terms and conditions of the authorisation.

(2) A person who has been authorised by the local government to use an alternative method of payment for parking is exempt from paying fees at the relevant parking facility providing that he or she complies with the terms of the Alternative Method of Payment.

(3) An alternative method of payment may not be used by any person other than the person who received authorisation by the local government.

PART 2 – PARKING STATIONS

2.1 Determination of parking spaces and parking stations

(1) The local government may, by resolution, constitute, determine and vary —
- (a) parking stations;
- (b) parking spaces;
- (c) permitted time and conditions of stopping or parking in parking spaces and parking stations, which may vary by locality;
- (d) permitted classes of vehicles which may stop or park in parking spaces and parking stations;
- (e) permitted classes of persons who may stop or park in parking spaces and parking stations; and
- (f) the manner of stopping or parking in parking spaces and parking stations.

(2) Where the local government makes a determination under subsection (1), it must erectsigns to give effect to that determination.

2.2 Determination of parking fees for parking in a parking station

(1) The local government may determine and impose a fee for the stopping or parking of a vehicle in a parking station, under and in accordance with sections 6.16 to 6.19 of the Act.

(2) A reference in this Part to a 'fee' means a fee imposed in accordance with subclause (1).

(3) The local government may, by resolution, waive the parking fee in a specified parking station —
- (a) at certain days and times;
- (b) for specified classes of person or vehicle; or
- (c) for a specified period of time after the vehicle first enters the parking station ('***fee free period***').

2.3 Payment of fee to park in a parking station

(1) Subject to clause 2.2(3), a person must not stop, park or permit a vehicle to remain parked in a parking station during any period unless —

- (a) in the case of a parking station having an attendant on duty, the person obtains a parking ticket when demanded;

- (b) in the case of a parking station equipped with a pay by plate ticket machine,the person obtains a valid parking session by any form of permitted payment at the parking meter, pay by plate ticket machine

CONFIRM

or by use of the parking app[;]~~.~~

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(c) in the case of a parking station equipped with a pay station, the person —

(i) obtains an entrance ticket; and

(ii) where the payment of a fee is required, before the vehicle departs the parking station, pays, by any form of permitted payment, the appropriate fee to the paystation; or

(d) in the case of a parking station where the use of ~~a~~parking~~a~~ parking app is permitted, the person —

(i) commences a parking session via the parking app;

(ii) receives confirmation from the parking app that parking session has commenced;

(iii) ensures the parking session remains active at all times while the vehicle is stopped or parked; and

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~~(iii)~~(iv) immediately before the vehicle is driven from where it has been stopped or parked, finishes the parking session.

(2) A parking ticket or electronic ticket entitles a person to stop or park a vehicle in a parking space in a parking station for the period stated on the ticket.

(3) Where a parking fee is waived under clause 2.2(3)(c), a person must not, when the initial fee free period expires —

(a) immediately obtain another parking ticket or commence another parking session for the purpose of extending the total free time of parking; or

(b) move the vehicle within, or exit and return to the parking station, for the purpose of extending the total free time of parking, unless the vehicle has been removed from the parking station for a minimum of twelve hours.

2.4 Payment of fee does not authorise otherwise prohibited conduct

The payment of a fee referred to in clause 2.2 does not authorise the stopping orparking of a vehicle in a parking station where it is otherwise prohibited —

(a) under this local law;

(b) by a sign on a ticket issuing machine referable to the parking station; or

(c) by a sign referable to the parking space.

2.5 Time restrictions for stopping or parking in a parking station

(1) A person must not stop, park or permit a vehicle to remain parked in a parking station for longer than the maximum period, if any, stated on a sign or a ticket issuing machine referable to the parking station.

(2) Where the stopping or parking of vehicles in a parking station is permitted for a limited period of time, and a vehicle has been stopped or parked in that parking station for that length of time, a person must not stop or park that vehicle again in the parking station unless it has been removed from the parking station for at least one hour.

CONFIRM

2.6 General prohibitions on stopping or parking in a parking station

(1) A person must not stop, park or permit a vehicle to remain parked in a parking station —
- (a) if the stopping or parking of vehicles is prohibited by a sign;
- (b) during a period in which the stopping or parking of vehicles is prohibited by a sign; or
- (c) if a sign specifies that a parking space within the parking station is for the stopping or parking of vehicles —
  - (i) of a different class; or
  - (ii) driven by a person of a different class.

(2) A person must not stop, park or permit a vehicle to remain parked in a parking station —
- (a) so as to obstruct an entrance to, or exit from, a parking station, or an access way within a parking station;
- (b) so that any portion of the vehicle is on or over a footpath or place of refuge for pedestrians; or
- (c) otherwise than wholly within a parking space.

2.7 Display of tickets in parking stations

(1) A person must not stop, park or permit a vehicle to remain parked in a parking station during any period for which a fee is payable unless —
- (a) an unexpired parking ticket issued by a ticket issuing machine referable to the parking station is —
  - (i) displayed inside the vehicle; and
  - (ii) the date, expiry time and number (if any) on the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in the parking station.

(2) Clause 2.7(1) only applies to payment made in accordance with clause 2.3(1)(b), where a hard copy parking ticket is issued.

2.8 Behaviour in parking stations

(1) A person must not —
- (a) drive in a parking station in a direction other than the direction indicated by a sign;
- (b) unless otherwise authorised by a sign referable to the parking space — stop, park or permit a vehicle to remain parked in a parking space within a parking station if that parking space is occupied by another vehicle; or
- (c) sell, hire, give away, offer or expose for sale or hire anything of any nature, unless that person has the prior written permission of the local government to do so.

PART 3 – METERED ZONES

3.1 Determination of metered spaces and metered zones

(1) The local government may, by resolution, constitute, determine and vary —
- (a) metered zones;
- (b) metered spaces;
- (c) permitted time and conditions of stopping or parking in metered spaces and metered zones, which may vary by locality;

CONFIRM

(d) permitted classes of vehicles which may stop or park in metered spaces and metered zones;
(e) permitted classes of persons who may stop or park in metered spaces and metered zones; and
(f) the manner of stopping or parking in metered spaces and metered zones.

(2) Where the local government makes a determination under subsection (1) it must erect signs to give effect to that determination.

3.2 Determination of parking fees for parking in a metered zone

(1) The local government may determine and impose a fee for the stopping or parking of a vehicle in a metered zone, under and in accordance with sections 6.16 to 6.19 of the Act.

(2) A reference in this Part to a 'fee' means a fee imposed in accordance with subclause (1).

(3) The local government may, by resolution, waive the parking fee in a specified metered zone—
(a) at certain days and times;
(b) for specified classes of person or vehicle; or
(c) for a specified period of time after the vehicle first enters the metered zone ('***fee free period***').

3.3 Payment of fee to park in a metered zone

(1) Subject to clause 3.2(3), a person must not stop, park or permit a vehicle to remain parked in a metered zone during any period unless —

(a) in the case of a metered zone where the use of aa parking app is permitted, the person —
(i) commences a parking session via the parking app;
(ii) receives confirmation from the parking app that parking session has commenced;
(iii) ensures the parking session remains active at all times while the vehicle is stopped or parked; and
(iv) immediately before the vehicle is driven from where it has been stopped or parked, finishes the parking session.

A parking ticket or electronic ticket entitles a person to stop or park a vehicle in a metered space in a metered zone for the period indicated on the meter or the ticket.

(2) Where a parking fee is waived under clause 3.2(3)(c), a person must not, when the initial fee free period expires —
(a) immediately obtain another parking ticket or commence another parking session for the purpose of extending the total free time of parking; or
(b) move the vehicle within, or exit and return to the metered zone, for the purpose of extending the total free time of parking, unless the vehicle has been removed from the metered zone for a minimum of twelve hours.

3.4 Payment of fee does not authorise otherwise prohibited conduct

(1) The payment of a fee referred to in clause 3.2 does not authorise the stopping or parking of a vehicle in a metered zone where it is otherwise prohibited —
(a) under this local law;
(b) by a sign on a parking meter or ticket issuing machine referable to the

CONFIRM

metered zone; or

(c) by a sign referable to the metered space.

3.5 Time restrictions for stopping or parking in a metered zone

(1) A person must not stop, park or permit a vehicle to remain parked in a metered zone for longer than the maximum period, if any, stated on a sign, parking meter or a ticket issuing machine referable to the metered zone.

(2) Where the stopping or parking of vehicles in a metered zone is permitted for a limited period of time, and a vehicle has been stopped or parked in the metered zone for that length of time, a person must not stop or park that vehicle again in the metered zone unless it has been removed from the metered zone for at least one hour.

3.6 General prohibitions on stopping or parking in a metered zone

(1) A person must not stop, park or permit a vehicle to remain parked in a metered zone —

(a) if the stopping or parking of vehicles is prohibited by a sign;

(b) during a period in which the stopping or parking of vehicles is prohibited by a sign; or

(c) if a sign specifies that a metered space within the metered zone is for the stopping or parking of vehicles —

(i) of a different class; or

(ii) driven by a person of a different class.

(2) Unless otherwise authorised by a sign referable to the metered space, a person must not stop, park or permit a vehicle to remain parked within a metered space in a metered zone if that metered space is occupied by another vehicle.

(3) Subject to subclause (4) a person must not stop, park or permit a vehicle to remain parked in a metered bay in a thoroughfare otherwise than —

(a) parallel to and as close to the kerb as practicable; and

(b) wholly within the metered space.

(4) Where a vehicle is too long or too wide to fit completely within a single metered bay and the bay is parallel to the kerb, then the person parking the vehicle may park across the minimum number of metered spaces needed to park the vehicle.

CONFIRM

(5) Where subclause (4) applies, the person must pay the appropriate fee for each metered bay occupied and, where applicable, display each parking ticket in accordance with clause 3.7.

3.7 Display of tickets in metered zones

(1) A person must not stop, park or permit a vehicle to remain parked in a metered zone during any period for which a fee is payable unless —
- (a) an unexpired parking ticket issued by a ticket issuing machine referable to the parking station is —
  - (i) displayed inside the vehicle; and
  - (ii) the date, expiry time and number (if any) on the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in the metered zone.

(2) Clause 3.7(1) only applies to payment made in accordance with clause 3.3(1)(b), where a hard copy parking ticket is issued.

PART 4 – PARKING PERMITS

4.1 Application of Part

(1) This Part applies to —
- (a) Residential parking permits;
- (b) Visitor parking permits; and
- (c) Veteran Total and Permanently Incapacitated (TPI) permits.

4.2 Eligibility for a parking permit

Residential parking permits

(1) A person who is the owner or occupier of a dwelling in the district and who resides in the dwelling may apply in writing to the local government for the issue of a —
- (a) residential permit in relation to a registered vehicle for which that person is the owner.

Visitor parking permits

(2) A person who is the owner or occupier of a dwelling in the district and who resides in the dwelling may apply in writing to the local government for the issue of a —
- (a) visitor's permit.

Veteran Total and Permanently Incapacitated (TPI) permits

(3) A person who resides in the district and who holds a valid Veteran Gold Card marked with the letters 'TPI' or words 'Totally & Permanently Incapacitated' may apply in writing to the local government for the issue of a —
- (a) Veteran Total and Permanently Incapacitated (TPI) permit.

4.3 Application for a parking permit

(1) An application for a parking permit must —
- (a) be made in the form prescribed by the local government;
- (b) be signed by the applicant;

CONFIRM

(c) provide the information required by the form; and
(d) be accompanied by any fee determined and imposed by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

(2) The local government may require an applicant to, within 7 days, provide additional information reasonably related to an application before determining an application for a permit.

(3) The local government may refuse to consider an application of a permit —
(a) which is not made in accordance with subclause (1); or
(b) where the applicant has not provided any additional information required under subclause (2).

4.4 Decision on application for permit

(1) The local government may, in respect of an application made under clause 4.3 —
(a) approve it, whether unconditionally or subject to any conditions the local government considers appropriate; or
(b) refuse to approve it.

(2) The local government must decide whether or not to grant a permit within 21 days.

(3) Where the local government approves an application for a permit, it must issue the applicant a permit in the form prescribed by the local government.

(4) Where the local government refuses to approve an application for a permit, it must give written notice of the decision, together with the grounds and reasons, to the applicant.

(5) Where the local government has not made a decision within the time mentioned in subclause (2), it is taken to have refused to grant a permit, and any fee payable under clause 4.3(1)(d) is to be refunded to the applicant.

(6) The local government may, at any time, amend a condition of approval, and the amended condition takes effect 14 days after written notice of it is given to the permit holder.

4.5 Form and content of parking permit

(1) A parking permit issued under this Part must set out —
(a) the permit number;
(b) the name of the thoroughfare to which the permit applies; and
(c) the date on which the permit expires.

(2) Residential and Veteran Total and Permanently Incapacitated permits must also set out —
the registration of the vehicle.

4.6 Validity of a permit

(1) A parking permit issued under this Part ceases to be valid upon —
(a) the expiry date, if any, specified in the permit;
(b) the holder of the permit ceasing to be eligible for a permit;
(c) the revocation of the permit by the local government under clause 4.8; or
(d) the replacement of the permit by a new permit issued under clause 4.9.

(2) Where a permit ceases to be valid, the permit holder must immediately —

CONFIRM

~~(e)~~ (a) cease to use and display the permit; and

~~(f)~~ (b) in the case where the permit holder has ceased to be eligible — notify the local government in writing that they have ceased to be eligible.

(3) Where a parking permit becomes invalid under subclause (1)(a), the permit holdermay apply for a renewal of their permit.

(4) An application for a renewal of a parking permit under subclause (3) must —
(a) be made in the form prescribed by the local government;
(b) be signed by the applicant;
(c) provide the information required by the form; and
(d) be accompanied by any fee determined and imposed by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

4.7 Effect of parking permit

Residential and visitors parking permits

(1) The holder of a residential or visitors parking permit issued under this Part is exempt from —
(a) a prohibition against the stopping or parking of vehicles on a thoroughfare for more than a specified period of time; and
(b) the requirement to pay a fee to stop or park a vehicle in a metered zone.

(2) The exemption under subclause (1) applies only —
(a) to a thoroughfare or metered zone specified in the permit, except where it is adjacent to retail premises where the parking of all vehicles is subject to time restrictions;
(b) where the permit specifies a particular vehicle — to the vehicle specified in the permit;
(c) where the approval of the permit is subject to conditions — where those conditions are met;
(d) if the permit is displayed in the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in an area to which the permit relates; and
(e) if the permit is valid.

Veteran Total and Permanently Incapacitated (TPI) permits

(3) The holder of a Veteran Total and Permanently Incapacitated (TPI) permit is exempt from the requirement to pay a fee to stop or park a vehicle in a metered zone or parking station.

(4) The exemption under subclause (3) applies only —
(a) where the approval of the permit is subject to conditions — where those conditions are met;
(b) if the permit is displayed in the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in an area to which the permit relates; and
(c) if the permit is valid.

4.8 Revocation of a parking permit

(1) The local government may, at any time, revoke a parking permit which has been issued under this Part if the permit holder breaches any of the conditions for its use or when the permit holder ceases to be eligible for a permit.

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CONFIRM

(2) Where the local government determines to revoke a parking permit under subclause (1), it must give written notice of the decision, together with the grounds and reasons, to the permit holder.

(3) A revocation under subclause (1) takes effect 14 days after the written notice in subclause (2) is given to the permit holder.

4.9 Replacement of a permit

(1) The local government may, upon written application by the permit holder, issue a replacement permit for parking permits which are lost, misplaced, destroyed or stolen.

(2) The written application must —
- (a) be made in the form prescribed by the local government;
- (b) be signed by the applicant;
- (c) provide the information required by the form; and
- (d) be accompanied by any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

(3) The local government may require an applicant to, within 7 days, provide additional information reasonably related to the application before determining an application for a permit.

(4) The local government may refuse to consider an application —
- (a) which is not made in accordance with subclause (2); or
- (b) where the applicant has not provided any additional information required under subclause (3).

PART 5 – STOPPING AND PARKING GENERALLY

5.1 Power to prohibit and regulate

The local government may, by resolution, prohibit, restrict or regulate, by signs or otherwise, the stopping or parking of any vehicle, class of vehicle, or of any class of person or vehicle, or both, but must do so consistently with the provisions of this local law.

5.2 Authorised vehicle zones

(1) The local government may, by the use of signs, set aside any parking station, parking space, metered zone or metered bay, for the parking of authorised vehicles only.

(2) A person must not stop, park or permit a vehicle to remain parked in an area designated by a sign for the parking of 'Authorised Vehicles Only', unless —
- (a) the vehicle is an authorised vehicle;
- (b) a valid permit is displayed inside the vehicle; and
- (c) the permit is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in the designated area.

(3) Clause 5.2 has effect notwithstanding any other provision under this local law or any sign referable to the area.

5.3 Construction site work zones

CONFIRM

(1) In this clause, unless the context otherwise requires —

builder has the same meaning given to it in the *Building Services (Complaint Resolution and Administration) Act 2011;*

construction site means any land subject to development;

construction site vehicle means a commercial vehicle or heavy vehicle used on a construction site to facilitate development of the site;

development means the demolition, erection, construction, alteration of or addition to any building or structure on land or the carrying out on the land of any excavation or other works;

eligible person means an owner or occupier of a construction site or any builder carrying out work on a construction site;

heavy vehicle has the meaning given to it in the Code; and

work zone means any road or part of a road, whether or not marked as a metered space or parking space, set aside by the local government by the use of a sign, for a period specified on the sign, for the parking of construction site vehicles.

(2) An eligible person seeking to establish a work zone adjacent to a construction site may apply in writing to the local government for approval.

(3) The local government may, in respect of an application made under subclause (2)—
- (a) approve it, whether unconditionally or subject to any conditions as the local government considers appropriate; or
- (b) refuse to approve it.

(4) The local government must decide whether or not to grant approval within 21 days.

(5) Where the local government approves an application made under subclause (2), it must give the applicant written notice specifying —
- (a) the portion of road approved for use as a work zone;
- (b) the terms of the approval and the times during which the parking of construction site vehicles in the work zone is permitted;
- (c) any conditions applicable to the approval;
- (d) the amount of any establishment fee determined and imposed by the local government under and in accordance with sections 6.16 to 6.19 of the Act; and
- (e) the amount of any daily fee determined and imposed by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

(6) Within 14 days from the date of the payment of any establishment fee, or from the date of the written notice when no establishment fee is to be paid, the local government is to set aside a work zone in accordance with the notice referred to in subclause (3).

(7) The applicant must, in addition to the establishment fee, pay to the local government a daily fee for each day that a work zone is set aside.

(8) The daily fee is payable in arrears, on the first day of each month.

(9) Where the local government approves an application made under subclause (2), the

CONFIRM

local government may cancel its approval by written notice to the applicant if —

(a) the applicant, or any person authorised by the applicant to use the work zone, stops or parks a vehicle otherwise than in accordance with a term of approval or condition of approval specified in the notice issued to the applicant under subclause (5);
(b) the applicant fails to pay the daily fee as required under subclause (5); or
(c) the local government or an authorised person requires access to or near the place where the work zone is situated, for the purposes of carrying out works in or near that place.

(10) A revocation under subclause (9) takes effect 3 days after the written notice in subclause (9) is given to the permit holder.

(11) A person must not park a vehicle in a work zone unless —

(a) the vehicle is a construction site vehicle;
(b) the vehicle is parked during a time in which the parking of a construction site vehicle on that zone is permitted by a sign; and
(c) a person is continuously engaged in loading or unloading goods —
(i) to or from the construction site vehicle; and
(ii) to or from the construction site.

5.4 Temporary event parking

(1) A community or sporting organisation organising an event on a reserve may apply in writing to the local government for approval to allow patrons of the event to park in a specified part of that reserve.

(2) An application for temporary event parking approval must —

(a) be made in the form prescribed by the local government; and
(b) provide the information required by the form.

(3) The local government may, in respect of an application made under subclause (1) —

(a) approve it, whether unconditionally or subject to any conditions as the local government considers appropriate; or
(b) refuse to approve it.

(4) The local government must decide whether or not to grant approval within 21 days.

(5) Where the local government approves an application made under subclause (1), it must give the applicant written notice specifying —

(a) the area within the reserve that may be used for the event parking;
(b) the day and time period for which the approval is valid; and
(c) conditions applying to the management of public parking at the event, including but not limited to —
(i) signage;
(ii) maximum number of vehicles allowed to park in the reserve;
(iii) pedestrian safety measures; and
(iv) requirements for managing the movement of vehicles between the event parking area and the nearest public road.

(6) An organisation granted approval to use part of a reserve for the purposes of event parking must not charge patrons a fee to park in the reserve.

5.5 Temporary parking restrictions

(1) The local government may, by the use of signs or other means, temporarily restrict or

CONFIRM

prohibit parking in any parking station, parking space, metered zone or metered bay for the purpose of carrying out urgent, essential or official functions of the local government.

(2) Unless authorised by the local government, a person must not stop, park or permit a vehicle to remain parked in an area where temporary parking restrictions apply.

(3) Clause 5.5 has effect notwithstanding any other provision under this local law or any sign referable to the area.

5.6 Parking in a parking space designated for the use of persons with disabilities

Unauthorised parking in a space designated for the use of persons with disabilities is dealt with in the *Local Government (Parking for People with Disabilities) Regulations 2014*.

5.7 Parking on private land

(1) In this clause, a reference to 'land' does not include land which is —
(a) a reserve;
(b) the subject of an agreement referred to in clause 1.4(3); or
(c) a parking station or a metered zone.

(2) A person must not stop, park or permit a vehicle to remain parked on land without the consent of the owner or occupier of the land on which the vehicle is parked.

(3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles or drivers of a specified class or classes on the land for a limited period, a person must not park a vehicle on the land otherwise than in accordance with that consent.

5.8 Parking on reserves

(1) A person must not stop, park or permit a vehicle to remain parked on a reserve, otherwise than within a parking station, unless the person —
(a) is an employee of the local government in the course of their duties; or
(b) has obtained prior written permission from the local government; or
(c) clause 5.4 applies.

5.9 Heavy and bulky vehicle parking

(1) A person must not stop, park or permit a vehicle or any combination of vehicles that, together with anything in or on that vehicle or vehicles, exceeds a GVM of 4.5 tonnes —
(a) on a thoroughfare for more than 4 hours consecutively; or
(b) on a thoroughfare for the purpose of repairing, servicing or cleaning that vehicle.

5.10 Over-length vehicle parking

(1) A person must not stop, park or permit a vehicle or any combination of vehicles that, together with anything in or on that vehicle or vehicles, is more than 10 metres in length, on a carriageway for any period exceeding 1 hour during any 24-hour period.

5.11 Stopping in a taxi zone or bus zone

(1) A driver must not stop, park or permit a vehicle to remain parked in a taxi zone unless the driver is driving an on-demand vehicle engaged in providing an on-demand rank or

CONFIRM

hail passenger transport service.

(2) A driver must not stop, park or permit a vehicle to remain parked in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.

(3) In subclause (1), the driver of the vehicle must not leave the vehicle unattended.

5.12 Stopping in a bus lane, transit lane or bicycle lane

(1) A driver must not stop, park or permit a vehicle to remain parked in —
- (a) a bus lane;
- (b) a transit lane; or
- (c) a bicycle lane,

unless the driver is driving a public bus or on-demand vehicle providing an on-demand rank or hail passenger transport service, and is dropping off, or picking up, passengers.

5.13 Stopping in a shared zone

(1) A driver must not stop, park or permit a vehicle to remain parked in a shared zone unless —
- (a) the driver stops at a place on a length of carriageway, or in an area, to which a sign applies, and the driver is permitted to stop at that place under this local law;
- (b) the driver stops in a parking space and the driver is permitted to stop in the parking space under this local law;
- (c) the driver is dropping off, or picking up, passengers or goods; or
- (d) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

5.14 Stopping in a loading zone

(1) A person must not stop, park or permit a vehicle to remain parked in a loading zone unless it is –
- (a) a motor vehicle used for commercial or trade purposes engaged in the delivery or collection of goods to commercial premises reasonably adjacent to the loading zone in which the vehicle is stopped or parked; or
- (b) a motor vehicle used for commercial or trade purposes engaged in the delivery of goods to residential premises reasonably adjacent to the loading zone in which the vehicle is stopped or parked,

but, in any event, must not remain in that loading zone —
- (c) for longer than a time indicated on the 'loading zone' sign; or
- (d) longer than 30 minutes (if no time is indicated on the sign).

5.15 Other limitations in zones

A person must not stop a vehicle in a zone to which a sign applies if stopping the vehicle would be contrary to any limitations with respect to the class of persons or vehicles, or the specific activity allowed, as indicated by additional words on the sign that applies to the zone.

5.16 Vehicles not to obstruct a public place

(1) A person must not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the lawful use of any part of that public place, unless that person has the prior written permission of the local government or is otherwise authorised under any

CONFIRM

written law.

(2) An authorised person may deem a vehicle to be obstructing the use of a public place where –
(a) the vehicle is stopped or parked in a public place for a continuous period exceeding 24 hours.

PART 6 – STOPPING AND PARKING ON THOROUGHFARES

6.1 Restrictions on parking in thoroughfares

(1) A person must not stop, park or permit a vehicle to remain parked on a thoroughfare —
(a) if the stopping or parking of vehicles is prohibited by a sign;
(b) during a period in which the stopping or parking of vehicles is prohibited by a sign;
(c) if a sign specifies that the thoroughfare is for the stopping or parking of vehicles —
(i) of a different class; or
(ii) driven by a person of a different class;
(d) the side of which is marked with a continuous yellow edge line; or
(e) where the thoroughfare upon which the vehicle is stopped or parked is provided with parking spaces — other than wholly within a parking space.

(2) Unless otherwise authorised by a sign referable to the thoroughfare, a person must not stop, park or permit a vehicle to remain parked within a parking space if that space is occupied by another vehicle.

6.2 Time restrictions for stopping or parking on a thoroughfare

(1) A person must not stop, park or permit a vehicle to remain parked on a thoroughfare for longer than the maximum period, if any, stated on a sign referable to the thoroughfare, unless —
(a) Clause 4.7 applies; or
(b) Regulation 174 of the Code applies.

6.3 Vehicles in motorcycle stalls

(1) A person must not stop, park or permit a vehicle to remain parked in a parking space marked 'M/C' unless it is a motorcycle without a sidecar or trailer.

6.4 Parking a vehicle on a thoroughfare provided with marked parking spaces

(1) A person must not stop, park or permit a vehicle to remain parked on a thoroughfare where parking spaces are marked otherwise than —
(a) parallel to the kerb and as close to the kerb as practical; and
(b) headed in the direction of the movement of traffic on the part of the thoroughfare on which the vehicle is parked,

unless otherwise exempted by the local government.

(2) This clause does not apply to angled parking spaces.

6.5 Parking a vehicle on a carriageway where there are no marked parking spaces

(1) Unless a sign referable to the parking area indicates otherwise, a person must not stop, park or permit a vehicle to remain parked on a carriageway not provided with

CONFIRM

marked parking space unless —

(a) in the case of a two-way carriageway — the vehicle is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
(b) in the case of a one-way carriageway — the vehicle is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
(c) at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous dividing line, or dividing strip, or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;
(d) the front or the rear of the vehicle respectively are not less than one metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law;
(e) the vehicle does not obstruct any vehicle on the carriageway; and
(f) no portion of the vehicle is on a median strip or painted island.

(2) In this clause 'continuous dividing line' means —

(a) a single continuous dividing line only;
(b) a single continuous dividing line to the left or right of a broken dividing line; or
(c) 2 parallel continuous dividing lines.

6.6 Parking a vehicle on a carriageway where angle parking applies

(1) Subject to subclause (2), where a sign referable to a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person stopping or parking a vehicle in the area must park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by an inscription on the parking sign or by the marks on the carriageway.

(2) This clause does not apply to —

(a) a passenger vehicle or a commercial vehicle with a mass including any load, of more than 3 tonnes; or
(b) a person parking either a motorcycle without a trailer or a bicycle.

6.7 Parking near a fire hydrant or public post box

(1) A person must not stop, park or permit a vehicle to remain parked on a thoroughfare so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless –

(a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or
(b) the driver is driving an on-demand vehicle engaged in providing an on-demand rank or hail passenger transport service, and the driver stops in a taxi zone and does not leave the vehicle unattended.

(2) A person must not stop, park or permit a vehicle to remain parked on a thoroughfare so that any portion of the vehicle is within 3 metres of a public post box or within a mail zone, unless the vehicle is being used for the purpose of collecting postal articles from the post box.

6.8 Verge parking

(1) A person must not stop, park or permit a vehicle to remain parked on a verge where a

CONFIRM

sign referable to that area prohibits the stopping or parking of vehicles on that verge.

(2) A person must not drive, stop, park or permit a vehicle to remain parked on a verge in the absence of signs described in subclause (1) unless —
- (a) the person is the owner or the occupier of the lot abutting that portion of the verge;
- (b) the person has the permission of the owner or the occupier of the lot abutting that portion of the verge;
- (c) the person is an authorised person undertaking the duties for which they are authorised by the local government; or
- (d) the person is acting under the authority of any written law.

6.9. Double parking

(1) A person must not stop, park or permit a vehicle to remain parked on a carriageway so that any portion of the vehicle is between any stopped or parked vehicle and the centre of the carriageway.

(2) This clause does not apply to —
- (a) a driver stopped in traffic; or
- (b) a driver angle parking on the side of the carriageway in accordance with this local law.

6.10 Bus stops, pedestrian and children's crossing

(1) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 m of the approach side of a bus stop, or within 10 m of the departure side of a bus stop, unless the vehicle is a public bus stopped to take up or set down passengers.

(2) A person must not stop, park or permit a vehicle to remain parked in a bus stop except for the purpose of taking up or setting down passengers to or from such vehicle.

(3) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is —
- (a) within 20 m of the approach side of pedestrian or children's crossing; or
- (b) within 10 m of the departure side of pedestrian or children's crossing.

(4) In this clause, distances are measured in the direction in which the driver is driving.

6.11 Keep clear markings

A driver must not stop on an area of a carriageway marked with a keep clear marking.

6.12 Movement of vehicles to avoid time limitation

Where the stopping or parking of vehicles on a thoroughfare is permitted for a limited period of time, and a vehicle has been stopped or parked on that thoroughfare for that length of time, a person must not stop or park that vehicle again on the thoroughfare unless it has been removed from the thoroughfare for at least one hour.

6.13 No parking of vehicles exposed for sale and other circumstances

(1) A person must not park a vehicle on a thoroughfare —
- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the *Road Traffic Act 1974*;
- (c) if that vehicle is a trailer or caravan unattached to a motor vehicle; or

CONFIRM

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

(2) Subclause (1)(c) does not apply –

(a) where the trailer or caravan is parked within the property abutting the verge and protrudes on to the verge in such a way that the part of the trailer or caravan located on the verge —

(i) protrudes no further than 2.5 metres beyond the property line;
(ii) no part of the trailer or caravan encroaches on to a path; and
(iii) no part of the trailer or caravan is closer to the kerb than 3 metres; or

(b) if the trailer or caravan is parked on the verge for the sole purpose of unloading or loading of the caravan or trailer, but, in any event for no longer than 72 hours.

(3) In subclause (2), measurements are taken to apply from the outer edge of the contents of a trailer or of accessories attached to the trailer or caravan where those contents or accessories protrude beyond the dimensions of the trailer or caravan itself.

6.14 Traffic obstructions

(1) Subject to any law relating to intersections with traffic control signals, a person must not stop, park or permit a vehicle to remain parked so that any portion of the vehicle is —

(a) in front of a right of way, crossover, passage or driveway, or so close to one as to deny vehicles reasonable access to, or egress from, the right of way, crossover, passage or driveway;
(b) upon an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
(c) within 20 metres of the nearest kerb line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is stopped or parked where the intersection has traffic control signals installed;
(d) within 10 metres of the nearest kerb line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is stopped or parked, where the intersection does not have traffic-control signals installed;
(e) alongside any excavation, works, hoarding, scaffolding, obstacle or impediment to traffic, if the vehicle would obstruct traffic;
(f) on or over a footpath, or a place of refuge for pedestrians;
(g) in front of a crossing used by pedestrians to gain access to or from a path; or
(h) at the side of a carriageway marked with a continuous yellow edge line.

(2) Subclause (1) does not apply where —

(a) stopping in that place is necessary due to stopped traffic or in the interests of safety, provided the vehicle is moved as soon as it is safe to do so; or
(b) the vehicle is stopped or parked in a parking space or metered bay.

PART 7 – ELECTRIC VEHICLE CHARGING STATIONS

7.1 Interpretation

In this Part —

battery electric vehicle means a plug-in electric vehicle that runs on an electric drive

CONFIRM

train powered exclusively by a battery;

electric vehicle charging station means a publicly available parking space served by electric vehicle supply equipment designed specifically to charge batteries within plug-in electric vehicles by permitting the transfer of electrical energy from an external source to a battery within the electric vehicle;

electric vehicle supply equipment means equipment installed at a premises specifically for the purpose of transferring electrical energy between the premises and a plug-in electric vehicle;

plug-in electric vehicle means a vehicle registered for use on public roads that is propelled by 1 or more motors driven by electrical energy stored in 1 or more batteries installed in the vehicle, and that is primarily recharged by connection to an external stationary electricity supply, and includes battery electric vehicles and plug-in hybrid electric vehicles; or

plug-in hybrid electric vehicle means a plug-in electric vehicle that runs on an electric drive train powered by both a battery and an internal combustion engine.

7.2 Determination of electric vehicle charging stations

(1) The local government may, by resolution, designate as an electric vehicle charging station a parking space or metered bay that is owned by or under the control of the local government and at which is installed electric vehicle supply equipment.

(2) Where the local government makes a determination under subsection (1) it must erect signs to give effect to that determination.

7.3 Electric vehicle charging stations for exclusive use of plug-in electric vehicles while charging

(1) A person must not park a vehicle in a designated electric vehicle charging station at any time unless that vehicle —
   (a) is a plug-in electric vehicle registered for use on public roads; and
   (b) is physically connected to the electric vehicle supply equipment for the purposes of charging the vehicle.

7.4 Other conditions of using an electric vehicle charging station

(1) Use of an electric vehicle charging station located within a parking station is, in addition to the provisions of clause 7.3, subject to the provisions of Part 2 of this local law, including payment of an appropriate fee, unless otherwise signed.

(2) Use of an electric vehicle charging station that is in a metered zone is, in addition to the provisions of clause 7.3, subject to the provisions of Part 3, including payment of an appropriate fee, unless otherwise signed.

(3) Unless otherwise signed, a person may not park in a designated electric vehicle parking station for longer than 2 continuous hours.

PART 8 – MISCELLANEOUS

8.1 Impersonation of authorised person

A person who is not an authorised person must not impersonate or purport to exercise the

CONFIRM

functions of an authorised person.

8.2 Authorised person may order vehicle to be moved

A driver of a vehicle stopped or parked in a parking station, metered zone, thoroughfare or reserve must immediately move the vehicle if any authorised person or police officer directs the driver to move it.

8.3 Authorised person may mark tyres

(1) An authorised person may mark the tyres of a vehicle with chalk or any other non-indelible substance for any purpose connected with or arising out of their duties and powers.

(2) A person must not remove a mark made by an authorised person so the purpose of the affixing of such mark is defeated or likely to be defeated.

8.4 Interference and damage to parking facilities and associated infrastructure

A person must not interfere with, alter, affix any thing to, damage, deface, remove, misuse or obstruct the operation of any parking facilities or any local government property used in, or in connection with, a parking facility, or attempt to do any such act.

8.5 Unauthorised signs

A person must not, without the permission of the local government, place, mark or erect a sign purporting to be or resembling a sign placed, marked or erected by the local government under this local law.

8.6 No contravention of sign

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence.

8.7 General provisions about signs

(1) For the purposes of this local law a sign may prohibit or regulate parking or stopping by the use of any symbol.

(2) A sign is presumed, in the absence of evidence to the contrary, to be a sign placed, marked or erected under the authority of this local law.

(3) Where an inscription or symbol on a sign relates to the stopping of vehicles, it shall be deemed for the purposes of this local law to operate and have effect as if it also related to the parking of vehicles.

(4) The first three letters of any day of the week when used on a sign indicate that day of the week.

8.8 Removal of notice from vehicle

(1) A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an authorised person.

(2) In this clause 'notice' means a notice referred to in section 9.13 of the Act or an infringement notice referred to in section 9.17 of the Act.

CONFIRM

8.9 Impounding of vehicles

The impounding of vehicles and other goods is dealt with in sections 3.37 to 3.48 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.

8.10 Person not to provide false information when using ticket machine or parking app

A person must not falsely represent the identity of a vehicle when submitting registration details via a parking app or when using a ticket issuing machine that requires the submission of that information.

8.11 Exemptions

(1) A provision of Parts 2, 3, 5 and 6 of this local law does not apply to the driver of an emergency vehicle or a special purpose vehicle if, in the circumstances —
   (a) the driver is taking reasonable care; and
   (b) it is reasonable that the provision should not apply.

(2) A provision of Parts 2, 3, 5 and 6 of this local law does not apply to a driver who is an authorised person appointed for the purposes of this or another written law applicable to the district who is driving a vehicle in the course of his or her duties if, in the circumstances —
   (a) the driver is taking reasonable care; and
   (b) it is reasonable that the provision should not apply.

(3) A provision of Parts 2, 3, 5 and 6 of this local law does not apply to a person who is at the site of, and engaged in, roadworks or maintenance of the thoroughfare if, in the circumstances —
   (a) it is not practical for the person to comply with the provision; and
   (b) sufficient warning of the roadworks has been given to other road users.

PART 9 – ENFORCEMENT

9.1 Legal proceedings

Evidentiary provisions relating to offences involving vehicles are contained in Division 2 of Part 9 of the Act.

9.2 Offences and general penalty

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) Any person who commits an offence under this local law shall be liable, upon conviction,to a penalty not exceeding $5,000 and, if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued.

(3) The process for prosecutions is dealt with by Part 9, Division 2 of the Act.

9.3 Modified penalties

(1) In accordance with section 9.16 of the Act, an authorised person who has reason to believe that a person has committed an offence against this local law may, within 28

CONFIRM

days after the alleged offence is believed to have been committed, give a parking infringement notice to the alleged offender.

(2) A person who does not contest an allegation that he or she has committed an offence against this local law may, within the time specified in an infringement notice or within such further time as may, in any particular case, be allowed by the CEO, pay the modified penalty for that offence which, in accordance with section 9.21 of the Act, has the effect of preventing the local government from commencing a prosecution for the alleged offence.

(3) The amount appearing in the final column on Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

(4) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

9.4 Forms of notices

(1) For the purposes of this local law -

(a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(b) the form of infringement notice referred to in section 9.16 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(c) the form of the infringement notice referred to in section 9.16 of the Act which incorporates the notice referred to in section 9.13 of the Act, is that shown in Schedule 3; and

(d) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

9.5 Objection and appeal rights

(1) Division 1 of Part 9 of the Act applies to —

(a) a decision in relation to an application received —

(i) under clause 4.3 for a parking permit;

(ii) under clause 5.3(2) for a construction site work zone; and

(iii) under clause 5.4(1) for event parking approval;

(b) a decision –

(i) under clause 4.8 to revoke a parking permit;

(ii) under clause 4.9 to replace a parking permit; and

(iii) under clause 5.3(9) to revoke approval for a construction site work zone.

CONFIRM

Schedule 1 – Modified Penalties

Item	Clause (9.3)	Nature of Offence	Modified Penalty $
1.	1.10	Unauthorised use of alternative method of payment.	$90
2.	2.3(1)(a)	Failure to pay appropriate fee when demanded.	$90
3.	2.3(1)(b)	Failure to obtain a valid parking session in a parking station by any form of permitted payment, including through a parking app.	$90
4.	2.3(1)(c)	Failure to obtain an entrance ticket from a pay station or pay the appropriate fee prior to departure from a parking station.	$90
5.	2.3(1)(d)	Failure to commence or keep active a parking session on a parking app in a parking station.	$90
6.	2.3(3)(a)	Obtaining multiple parking tickets or commencing multiple parking sessions to extend initial fee free period.	$100
7.	2.3(3)(b)	Moving a vehicle within a parking station to extend initial fee free period.	$100
8.	2.3(3)(b)	Exiting and returning to a parking station to extend initial fee free period.	$100
9.	2.5(1)	Parking in a parking station for more than the maximum period.	$90
10.	2.5(2)	Returning to a parking station within 1 hour.	$90
11.	2.6(1)(a)	Stopping or parking in a no stopping or no parking area in a parking station.	$110
12.	2.6(1)(b)	Stopping or parking in a parking station during a prohibited period.	$90
13.	2.6(1)(c)(i)	Parking in a parking space set aside for a different class of vehicle in a parking station.	$90
14.	2.6(1)(c)(ii)	Parking in a parking space set aside for a different class of person in a parking station.	$90
15.	2.6(2)(a)	Obstructing an entrance, exit or access way in a parking station.	$110
16.	2.6(2)(b)	Stopping or parking across a footpath or place of refuge for pedestrians in a parking station.	$110
17.	2.6(2)(c)	Parking outside a parking space in a parking station.	$100
18.	2.7(1)(a)	Failing to display unexpired parking ticket in a parking station or valid parking session by any form of permitted payment, including through a parking app.	$90
19.	2.8(a)	Driving in the wrong direction in a parking station.	$100
20.	2.8(b)	Stopping or parking in a parking space which is already occupied by another vehicle.	$100
21.	2.8(c)	Engaging in unauthorised activities in a parking station.	$90
22.	3.3(1)(a)	Failure to pay appropriate fee to a parking meter, beyond a period of free parking.	$90
23.	3.3(1)(b)	Failure to obtain parking ticket from ticket issuing machine in metered zone or valid parking session by any form of permitted	$90

CONFIRM

		payment, including through a parking app.	
24.	3.3(1)(c)	Failure to commence or keep active a parking session on a parking app in a metered zone.	$90
25.	3.3(3)(a)	Obtaining multiple parking tickets or commencing multiple parking sessions in a metered zone to extend initial fee free period.	$100
26.			
27.	3.3(3)(b)	Moving a vehicle within a metered zone to extend initial fee free period.	$100
28.	3.3(3)(b)	Exiting and returning to a metered zone to extend initial fee free period.	$100
29.	3.5(1)	Parking in a metered zone for more than the maximum period.	$90
30.	3.5(2)	Returning to a metered zone within 1 hour.	$90
31.	3.6(1)(a)	Stopping or parking in a no parking or no stopping area in a metered zone.	$110
32.	3.6(1)(b)	Stopping or parking in a metered zone during a prohibited period.	$90
33.	3.6(1)(c)(i)	Parking in a metered space set aside for a different class of vehicle in a metered zone.	$90
34.	3.6(1)(c)(ii)	Parking in a metered space set aside for a different class of person in a metered zone.	$90
35.	3.6(2)	Stopping or parking in a metered space which is already occupied by another vehicle.	$100
36.	3.6(3)(a)	Failure to park parallel and as close to the kerb as practicable in a metered space in a metered zone.	$90
37.	3.6(3)(b)	Parking outside a metered space in a metered zone.	$100
38.	3.6(5)	Failure to pay appropriate fee for each metered space occupied.	$90
39.	3.7(1)(a)	Failing to display unexpired parking ticket in a metered zone.	$90
40.	4.4(1)(a)	Failure to comply with conditions of approval for a parking permit.	$90
41.	4.6(2)(a)	Continuing to use or display an invalid parking permit.	$90
42.	4.6(2)(b)	Failure to notify local government in writing that person is no longer eligible for a permit.	$90
43.	5.2(2)	Failure to display a valid permit in an area designated for 'Authorised Vehicles Only'.	$90
44.	5.3(3)(a)	Failure to comply with conditions of approval for a work zone.	$90
45.	5.3(11)	Unauthorised stopping or parking in a work zone.	$90
46.	5.4(3)(a)	Failure to comply with conditions of approval for event parking approval.	$90
47.	5.5(2)	Stopping or parking in an area subject to temporary parking restrictions.	$90
48.	5.7(2)-(3)	Stopping or parking on private land without consent or contrary to consent.	$110
49.	5.8(1)	Stopping or parking on a reserve.	$110

CONFIRM

50.	5.9(1)(a)	Stopping or parking a heavy or bulky vehicle on a thoroughfare for more than 4 hours.	$100
51.	5.9(1)(b)	Stopping or parking a heavy or bulky vehicle on a thoroughfare for the purposes of repairing, servicing or cleaning that vehicle.	$100
52.	5.10(1)	Stopping or parking an overlength vehicle on a carriageway for more than 1 hour during any 4-hour period.	$100
53.	5.11(1)	Stopping or parking a vehicle, other than an on-demand vehicle, in a taxi zone.	$90

54.	5.11(2)	Stopping or parking a vehicle, other than a public bus or permitted bus, in bus zone.	$90
55.	5.12(1)	Stopping or parking a vehicle, other than a public bus or an on-demand vehicle, in a bus lane, transit lane or bicycle lane.	$90
56.	5.13(1)	Unauthorised stopping or parking in a shared zone.	$90
57.	5.14(1)	Unauthorised stopping or parking in a loading zone.	$90
58.	5.15	Stopping or parking contrary to a sign in a parking zone.	$90
59.	5.16(1)	Stopping or parking a vehicle so as to obstruct a public place.	$110
60.	6.1(1)(a)	Stopping or parking in a no stopping or no parking area on a thoroughfare.	$110
61.	6.1(1)(b)	Stopping or parking on a thoroughfare during a prohibited period.	$90
62.	6.1(1)(c)(i)	Parking on a thoroughfare set aside for a different class of vehicle.	$90
63.	6.1(1)(c)(ii)	Parking on a thoroughfare set aside for a different class of person.	$90
64.	6.1(d)	Stopping or parking contrary to a continuous yellow edge line.	$110
65.	6.1(e)	Parking outside a parking space on a thoroughfare.	$100
66.	6.1(2)	Stopping or parking in a parking space on a thoroughfare which is already occupied by another vehicle.	$100
67.	6.2(1)	Parking on a thoroughfare for more than the maximum period.	$90
68.	6.3(1)	Parking a vehicle, other than a motorcycle without a sidecar or trailer, in a motorcycle stall.	$90
69.	6.4(1)(a)	Failure to park parallel and as close to the kerb as practicable on a thoroughfare markedwith parking spaces.	$90
70.	6.4(1)(b)	Parking facing oncoming traffic on a thoroughfare marked with parking spaces.	$90
71.	6.5(1)(a)	Failure to park parallel and as close to the left boundary as practicable on a two-way carriageway not marked with parking spaces.	$90
72.	6.5(1)(a)	Parking facing oncoming traffic on a two-way carriageway not marked with parking spaces.	$90
73.	6.5(1)(b)	Failure to park parallel and as close to the left boundary as practicable on a one-way carriageway not marked with parking spaces.	$90

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74.	6.5(1)(b)	Parking facing oncoming traffic on a one-way carriageway not marked with parking spaces.	$90
75.	6.5(1)(c)	Failure to leave at least 3 metres between the vehicle and the farther boundary of carriageway or a continuous dividing line, dividing strip, median strip or other vehicle.	$90
76.	6.5(d)	Stopping or parking within one metre of another vehicle.	$90
77.	6.5(e)	Stopping or parking in a way that obstructs another vehicle on the carriageway.	$110
78.	6.5(f)	Stopping or parking on or across a median strip or painted island.	$110
79.	6.6(1)	Failure to park at 45 degrees where angled parking applies.	$100
80.	6.7(1)	Stopping or parking within 1 metre of a fire hydrant or fire plug.	$110
81.	6.7(2)	Stopping or parking within 3 metres of a public post box or mail zone.	$90
82.	6.8(1)	Stopping or parking on a verge contrary to a sign.	$110
83.	6.8(2)	Stopping or parking on a verge without consent.	$110
84.	6.9(1)	Double parking on a carriageway.	$110
85.	6.10(1)	Stopping or parking within 20 metres of the approach side, or within 10 metres of the departure side, of a bus stop.	$100
86.	6.10(2)	Unauthorised stopping or parking in a bus stop.	$100
87.	6.10(3)	Stopping or parking within 20 metres of the approach side, or within 10 metres of the departure side, of a pedestrian or children's crossing.	$100
88.	6.11	Stopping or parking contrary to keep clear marking.	$110
89.	6.12	Returning to a thoroughfare within 1 hour.	$90
90.	6.13(1)(a)	Exposing a vehicle for sale on a thoroughfare.	$90
91.	6.13(1)(b)	Parking an unlicensed vehicle on a thoroughfare.	$90
92.	6.13(1)(c)	Parking an unattached trailer or caravan on a thoroughfare.	$90
93.	6.13(1)(d)	Stopping or parking on a thoroughfare for the purposes of repairing the vehicle.	$90
94.	6.14(1)(a)	Stopping or parking in front of, or denying reasonable access to, or egress from, a right of way, crossover, passage or driveway.	$110
95.	6.14(b)	Stopping or parking on an intersection.	$110
96.	6.14(c)	Stopping or parking within 20 metres of an intersection with traffic control signals.	$100
97.	6.14(d)	Stopping or parking within 10 metres of an intersection not controlled by traffic control signals.	$100
98.	6.14(e)	Stopping or parking alongside a traffic obstruction.	$100
99.	6.14(f)	Stopping or parking across a footpath or place of refuge for pedestrians.	$110

CONFIRM

100.	6.14(g)	Stopping or parking at the side of a carriageway marked with a continuous yellow edge line.	$110
101.	6.14(h)	Stopping or parking in front of a crossing used by pedestrians to gain access to or from a path.	$110
102.	7.3(1)(a)	Stopping or parking a vehicle, other than a registered plug-in electric vehicle, in an electric vehicle charging station.	$90
103.	7.3(1)(b)	Stopping or parking a plug-in electric vehicle in an electric vehicle charging station when the vehicle is not in the process of charging.	$90
104.	7.4(3)	Parking for longer than 2 continuous hours in an electric vehicle parking station.	$90
105.	8.1	Impersonating an authorised officer.	$250
106.	8.2	Failure to remove vehicle when directed by authorised person to move it.	$250
107.	8.3	Removing mark of authorised person.	$250
108.	8.4	Affixing things to, altering, defacing or misusing parking facilities or associated infrastructure.	$250
109.	8.4	Obstructing the operation of, interfering, damaging or removing parking facilities or associated infrastructure.	$500
110.	8.5	Placing, marking or erecting unauthorised signs.	$250
111.	8.6	Contravening a direction on a sign.	$90
112.	8.8	Unlawfully removing a notice placed on a vehicle.	$100
113.	8.10	Providing false information or details when using a ticket issuing machine or parking app.	$100
114.		All other offences not specified.	$90

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Schedule 2 – Infringement Notice Forms

FORM 1
CITY OF MELVILLE PARKING LOCAL LAW 2023
INFRINGEMENT NOTICE

Serial No.

Date : ...../...../.....

To: (1) .....
of (2) .....
It is alleged that on ...../...../..... at (3) .....
at (4) .....
in respect your vehicle:
make: .....
model: .....
registration: .....
was involved in the following offence-
(5) .....
.....
.....
contrary to clause.....of the City of Melville Parking Local Law 2023.

The modified penalty for the offence is: $ .....

If you do not wish to have a complaint of the alleged offence heard and determined by a court, you may pay the amount of the modified penalty within 28 days after the giving of this notice to you.

Unless within 28 days after the giving of this notice to you—
(a) the modified penalty is paid; or
(b) you:
  (i) inform the Chief Executive Officer or an authorised person of the City of Melville as to the identity and address of the person who was the driver or person in charge of the above vehicle at the time the offence is alleged to have been committed; or
  (ii) satisfy the Chief Executive Officer of the City of Melville that the above vehicle had been stolen or was being unlawfully used at the time the offence is alleged to have been committed,

you will be deemed to have committed the above offence and court proceedings may be instituted against you.

Payment may be made either by posting this form together with the amount of the modified penalty to the Chief Executive Officer at the City of Melville or by delivering this form and paying the amount to an authorised person at the office of the City of Melville at Almondbury Road, Booragoon, WA, 6163.

If you take no action this matter may be registered with the Fines Enforcement Registry after which your driver's licence may be suspended, your vehicle licence may be suspended or cancelled; your details may be published on a website; your vehicle may be immobilised or have its number plates removed, and your property may be seized and sold. If the matter is registered with the registered with the Registry additional costs will also be payable.

.....
Name of authorised person giving the notice.
.....
Title of authorised person
.....
Signature of authorised person

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Insert -
(1) Name of alleged offender [or "owner of (vehicle identification)" if given with a notice under section 9.13 of the Act].
(2) Address of alleged offender [not required if given with a notice under section 9.13 of the Act].
(3) Time at which offence allegedly committed.
(4) Place at which offence allegedly committed.
(5) Description of offence.

CONFIRM

13 December 2023
The Common Seal of the
City of Melville was
affixed by authority of a
resolution of
the Council in the presence of:



Katy Mair
Mayor

Gail Bowman
Chief Executive Officer

CONFIR

LOCAL GOVERNMENT ACT 1995

CAT ACT 2011

CITY OF MELVILLE

CAT LOCAL LAW 2024

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TABLE OF CONTENTS

PART 1 – PRELIMINARY 3
1.1 Citation 3
1.2 Commencement 3
1.3 Definitions 3
1.4 Application 54
PART 2 – CONTROL OF CATS 6
2.1 Cat Nuisance 6
2.2 Cats in a Prohibited Area 6
PART 3 – KEEPING OF CATS 6
3.1 Limit on number of cats 6
3.2 Application for permit 7
3.3 Refusal to determine application 7
3.4 Decision of application 7
3.5 Conditions 87
3.6 Duration of permit 8
3.7 Revocation 8
3.8 Permit not transferable 8
3.9 Permit to be kept at premises and available for inspection 8
PART 4 – OFFENCES, DEFENCE AND PENALTIES 98
4.1 General offences 98
4.2 Serving of infringement notices 9
4.3 General offence and penalty provisions 9
4.4 Defence 10
4.5 Forms 10
SCHEDULE 1 – PRESCRIBED OFFENCES 11
SCHEDULE 2 – CAT PROHIBITED AREAS 12

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LOCAL GOVERNMENT ACT 1995

CAT ACT 2011

City of Melville
Cat Local Law 2024

Under the power conferred by the *Local Government Act 1995* and the *Cat Act 2011* and under all other powers enabling it, the Council of the City of Melville resolved on **INSERT DATE** to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be citied as the *City of Melville Cat Local Law 2024.*

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Definitions

In this local law unless the context otherwise requires –

Act means *Cat Act 2011;*

applicant means the occupier of the premises who makes an application for a permit under this local law;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

cat management facility means-

(a) A facility operated by a local government that is, or may be, used for keeping cats; or
(b) A facility for keeping cats that is operated by a person or body prescribed; or
(c) A facility for keeping cats that is operated by a person or body approved in writing by a local government;

cat prohibited area means an area as outlined in Schedule 3 of this local law;

CEO means the Chief Executive Officer of City of Melville;

City means the City of Melville;

Council means the Council of the City of Melville;

district means the district of the City of Melville;

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effective control in relation to a cat means any of the following methods-

(a) Held by a person who is capable of controlling the cat;
(b) Securely tethered;
(c) Secured in a cage; or
(d) Any other means of preventing escape.

Foreshore area means the land along the edge of a body of water from the low-water mark at ordinary spring tides to either the toe of the sand dune or the commencement of vegetation and may include, but not limited to, any abutting road reserve or verge.

local government means the City of Melville;

nuisance means behaviour that includes –

(a) an act which is harmful or offensive and which gives rise to legal liability; or
(b) an unreasonable interference with the use of a person of his or her ownership or occupation of land; or
(c) interference which causes material damage to land or other property on the land affected by the interference; or
(d) an act that is likely to be injurious or dangerous to the health of any native fauna or flora

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owner in relation to a cat, means any of these persons-

(a) in the case of a cat that is registered, the registered owner of the cat; or
(b) in the case of a cat that is not registered, a person who, or an owner of a business or organisation that, ordinarily keeps and cares for the cat; or
(c) if a person referred to in paragraph (b) is a child under 18 years of age, that child's parent or guardian.
(d) In the case of a cat that is not registered, but is microchipped, a person whose name is recorded as the owner of the cat in a microchip database is to be taken, in the absence of evidence to the contrary, to be person who ordinarily keeps and cares for the cat.

permit means a permit issued by the City of Melville under this local law;

permit holder means a person who holds a valid permit issued by the City of Melville under this local law;

RSPCA means the Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia;

schedule means a schedule to this local law;

scheme means a planning scheme of the City of Melville made under the *Planning and Development Act 2005* and its antecedents;

veterinarian means a registered veterinary surgeon as defined in the *Veterinary Surgeons Act 1960;*

veterinary clinic has the meaning given to it in the *Veterinary Surgeons Act 1960;* and

veterinary hospital has the meaning given to it in the *Veterinary Surgeons Act 1960.*

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1.4 Application

This local law applies throughout the district.

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PART 2 – CONTROL OF CATS

2.1 Cat Nuisance

(1) An owner shall not allow a cat to be or create a nuisance.

(2) Where the local government receives a complaint from a person, and where in the opinion of an authorised person, that a cat is creating a nuisance, the local government may give a cat control notice to the owner of the cat requiring that person to abate the nuisance.

(3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government on the notice which shall not exceed 28 days.

(4) A person given a notice to abate the nuisance shall comply with the notice within the period specified in the notice.

(5) A cat control notice under subclause 2.1(2) shall be in the form of Schedule 1, Form 3 of the *Cat Regulations 2012*.

2.2 Cats in a Prohibited Area

(1) A cat shall not be in any cat prohibited area –

(a) as listed on Schedule 2; or
(b) all foreshore areas within the City

(2) If a cat is at any time in a place in contravention of subclause 2.2(1) –

(a) The owner of the cat commits an offence; and
(b) An authorised person may seize and impound the cat in accordance with the Act

PART 3 – KEEPING OF CATS

3.1 Limit on number of cats

(1) Subject to subclause (2), a person shall not:

(a) Keep more than two (2) cats on the premises at any one time; or
(b) Operate a cattery or cat management facility without a valid permit issued by the local government.

(2) Subclause (1) does not apply to the following:

(a) A cattery or cat management facility operated by either:

(i) The local government; or
(ii) A person or body prescribed by the *Cat Regulations 2012*;

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(b) A refuge of the RSPCA or Cat haven; or
(c) A veterinary clinic or veterinary hospital.

(3) For the purpose of calculating the number of cats on the premises pursuant to subclause (1), cats under 6 months of age are not to be included.

3.2 Application for permit

(1) An application for permit under clause 3.1 are to be –

(a) made in writing by an occupier of premises in relation to those premises;
(b) in a form approved by the local government, describing and specifying the number of cats to be kept on the premises;
(c) accompanied by a brief reason and justification for the request;
(d) accompanied by the consent in writing of the owner of the premises, where the occupier is not the owner of the premises to which the application relates;
(e) accompanied by the application fee for the permit determined by the local government from time to time.

(2) In determining an application for a permit pursuant to subclause (1) the local government may consider such matters as it deems appropriate and may request the applicant –

(a) Consult with nearby landowners and/or occupiers;
(b) Advise nearby landowners and/or occupiers that they may make submissions to the local government on the application for a permit within 14 days of receiving that advice, before determining the application for the permit; or
(c) Provide such further or other information as deemed necessary in order for it to make a determination.

3.3 Refusal to determine application

The local government may refuse to determine an application for a permit if it is not made in accordance with clause 3.2.

3.4 Decision of application

(1) The local government may –

(a) approve an application for a permit, as it was submitted, in which case it shall approve it subject to the conditions in clause 3.5 and may approve it subject to any other conditions it considers fit;
(b) approve an application, but specify an alternative number of cats permitted to be housed at the address; or
(c) refuse to approve an application for a permit.

(2) If the local government approves an application under subclause (1), then it shall issue to the applicant a permit in the form determined by the local government.

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(3) If the local government refuses to approve an application under subclause (1), then it shall advise the applicant accordingly in writing.

3.5 Conditions

(1) Every permit is issued subject to the following conditions –

(a) each cat kept on the premises to which the permit relates shall comply with the requirements of the Act;
(b) the permit holder will provide adequate space for the exercise of the cats;
(c) the premises shall be maintained in good order and in a clean and sanitary condition; and
(d) without the consent of the local government, the permit holder will not substitute or replace any cat that is the subject of a permit once the cat –
(i) dies; or
(ii) is permanently removed from the premises.

(2) In addition to the conditions subject to which a permit is to be issued under this clause, a permit may be issued subject to other conditions, as the local government considers appropriate.

(3) The permit holder who fails to comply with a condition of a permit commits an offence.

3.6 Duration of permit

Unless otherwise specified in a condition on a permit, a permit commences on the date of issue and expires –

(a) upon revoking by the local government; or
(b) the permit holder ceases to reside at the premises to which the permit relates.

3.7 Revocation

The local government may revoke a permit if the permit holder fails to observe any provision of this local law or a condition of the permit.

3.8 Permit not transferable

A permit is not transferrable either in relation to the permit holder or the premises.

3.9 Permit to be kept at premises and available for inspection

A permit issued by the local government shall be kept at the premises to which it applies and shall be provided to an authorised person on demand.

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PART 4 – OFFENCES, DEFENCE AND PENALTIES

4.1 General offences

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) An offence against any provision of this local law is a prescribed offence for the purposes of section 62(1) of the Act.

(3) A person who commits an offence under this local law is liable on conviction to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to a further penalty not exceeding a fine of $500 in respect of each day or part of a day during which the offence has continued.

4.2 Serving of infringement notices

(1) An infringement notice served under section 62 of the Act or this local law may be given to a person –

(a) Personally;
(b) By registered mail address to the person; or
(c) By leaving it for the person at her or his address.

(2) If a person refuses to accept an infringement notice given by way of (a) personal service, the person servicing the notice may leave it next to or near the person and orally draw his or her attention to it.

4.3 General offence and penalty provisions

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) An offence against any provision of this local law is a prescribed offence for the purposes of section 84 of the Act.

(3) Unless otherwise specified, any person who commits an offence under this local law is liable on conviction, to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to a further penalty not exceeding $500 in respect of each day or part of a day during which the offence has continued.

(4) The amount appearing in the final column of Schedule 1 directly opposite an offence described in that Schedule, is the modified penalty for that offence.

(5) Where an authorised person has reason to believe that a person has committed an offence under this local law in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 6 of Schedule 1 of the *Cat Regulations 2012*.

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(6) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 7 of Schedule 1 of the *Cat Regulations 2012* to the person named in the infringement notice.

(7) A penalty for an offence against this local law may be recovered by the local government taking proceedings against the alleged offender in a Magistrate's Court.

(8) The local government shall ensure to keep adequate records of all infringement notices given, and all modified penalties paid under this local law.

4.4 Defence

It is a defence to a charge of an offence of contravening 3.1(1), if the owner charged satisfies the Court that at the material time some other person (whom he or she shall identify) over the age of 18 years was the owner of the cat(s).

4.5 Forms

(1) The issuing of infringement notices, their withdrawal and the payment of modified penalties dealt with in Division 4 of Part 4 of the Act.

(2) An infringement notice given under section 62 of the Act is to be in the form of Form 6 of Schedule 1 of the *Cat Regulations 2012*.

(3) A notice sent under section 65 of the Act withdrawing an infringement notice is to be in the form of Form 7 of Schedule 1 of the *Cat Regulations 2012*.

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SCHEDULE 1 – PRESCRIBED OFFENCES

Clause 4.3

Item No	Offence	Nature of Offence	Modified Penalty
1	2.1(1)	Cat causing a nuisance	$200
2	2.2(1)	Cat within prohibited area	$200
3	3.1(1)(a)	Keeping more than prescribed number of cats without a permit	$200
4	3.5(3)	Breach of a condition of a permit	$200
5	3.9	Failure to produce permit to authorised person when demanded	$200

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SCHEDULE 2 – CAT PROHIBITED AREAS

Clause 2.1

Commented [JS1]: Can we add the Melville Bird Sanctuary? Happy to discuss

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#	Common Name	Location	Suburb
1	Al Richardson Reserve	20 Grimsay Road	Ardross
2	Alan Edwards Reserve	8 Gillett Drive	Kardinya
3	Alan Madden Park	25 Urbahns Crescent	Bateman
4	Alec Lambert Park	4 Freeth Court	Brentwood
5	Alfred Cove Nature Reserve	Burke Drive	Attadale
6	Alison Harris Park	10 Weston Way	Kardinya
7	Allan Eddy Reserve	3 Donnes Street	Bull Creek
8	Anthony Dodd Reserve	30 Luffingham Street	Melville
9	Apex Reserve	2 The Esplanade	Mount Pleasant
10	Art Wright Reserve	244a Stock Road	Melville
11	Arthur Kay Reserve	1 Archibald Street	Willagee
12	Attadale Reserve	51 Burke Drive	Attadale
13	Bateman Park	Moonlight Cove	Brentwood
14	Beasley Park	14 Beasley Road	Leeming
15	Bert Jeffery Park	60 Murdoch Drive	Murdoch
16	Bicton Baths Reserve	80 Blackwall Reach Parade	Bicton
17	Bicton Quarantine Park	8 Braunton Street	Bicton
18	Bicton Substation	58 Murray Road	Bicton
19	Bill Bennett Park	50 MacLeod Road	Applecross
20	Bill Brown Park	1 Moyle Close	Leeming
21	Bill Dixon Park	42 Hanrahan Loop	Kardinya
22	Bill Ellison Reserve	1 Mandala Crescent	Bateman
23	Bill Sheehy Park	47 McGregor Road	Palmyra
24	Bill Sweet Park	15 Lambert Street	Alfred Cove
25	Blackwall Reach Reserve	5 Honour Avenue	Bicton
26	Blue Gum Reserve	25 Moolyeen Road	Mount Pleasant
27	Bob Crawford Reserve	Clements Road	Booragoon
28	Bob Gordon Reserve	10 Benningfield Road	Bull Creek
29	Booragoon Lake Reserve	500 Leach Highway	Booragoon
30	Bosworth Park	Jarvis Place	Leeming
31	Bray Court Reserve	2 Bray Court	Bateman
32	Brockman Park	50 Brockman Avenue	Bull Creek
33	Bunning Park	19a Shields Crescent	Booragoon
34	Carawatha Park	10 Archibald Street	Willagee
35	Carmody Court Reserve	5 Carmody Court	Bull Creek
36	Cedric Smith Park	Calley Drive	Leeming
37	Centennial Park	Cnr Parry Avenue and Benningfield Road	Bull Creek
38	Chamberlain Circle Reserve	46 Chamberlian Circle	Bateman
39	Charles Eckert Reserve	15 Tuart Street	Applecross
40	Connelly Park	32 Connelly Way	Booragoon
41	Davis Lawlor Park	2 Lawlor Road	Attadale
42	Deep Water Point Reserve	120 The Esplanade	Mount Pleasant
43	Dick Piercy Park	5 Tamworth Way	Kardinya
44	Dinosaur Park	65 Carrington Street	Palmyra
45	Douglas Freeman Park	44a Farrington Road	Leeming
46	Dudley Hartree Park	14 Westall Terrace	Leeming
47	Edgar Saul Reserve	20 Hayward Street	Myaree

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#	Common Name	Location	Suburb
48	Elizabeth Manion Park	31 Oberthur Crescent	Bull Creek
49	Emily Main Park	31 Hammad Street	Palmyra
50	Emma George Park	17 Stone Court	Kardinya
51	Ern Stapleton Reserve	22 Ormond Road	Attadale
52	Ernest Wild Park	76 Gracechurch Crescent	Leeming
53	Evershed Park	30 Evershed Street	Myaree
54	Foss Street Park	29a Foss Street	Bicton
55	Four Seasons Park	17 Antill Street	Willagee
56	Frank Cann Park	16 Stampel Gardens	Kardinya
57	Frawley Park	55 Gratwick Terrace	Murdoch
58	Fred Johnson Park	126 Darley Circle	Bull Creek
59	Fred Jones Reserve	296 Canning Highway	Bicton
60	Frederick Baldwin Park	150 le Souef Drive	Kardinya
61	Gairloch Reserve	46 Gairloch Street	Applecross
62	Gemmell Park	38 Bull Creek Drive	Bull Creek
63	Geo Lithgo reserve	210 Preston Point	Bicton
64	Geo Thompson Park	47 McKimmie Road	Palmyra
65	George Humes Park	41 Winnacott Street	Willagee
66	George Welby Park	90 Marsengo Road	Bateman
67	Goolugatup Heathcote Reserve	58 Duncraig Road	Applecross
68	Harmony Park	Paitt Street	Willagee
69	Harold Field Reserve	40 Ochiltree Way	Kardinya
70	Harry Bailey Park	51 Milroy Street	Willagee
71	Harry Baker Park	15 Hartfield Crescent	Leeming
72	Harry Bridle Park	79 Glenelg Street	Mount Pleasant
73	Harry Buckley Park	4 Morphett Crescent	Bateman
74	Harry Clemens Reserve	18 Mullings Way	Myaree
75	Harry Grose Reserve	108 View Terrace	Bicton
76	Harry Patterson Park	9 Stanbury Place	Kardinya
77	Harry Sandon Park	34 Haig Road	Attadale
78	Harry Stickland Park	10 Neesham Street	Booragoon
79	Hatfield Park	36 Hatfield Way	Booragoon
80	Herb Napathally Reserve	1 Olive Street	Myaree
81	Hill Park	60 Jackson Avenue	Winthrop
82	Hodgson Place Park	Hodgson Place	Kardinya
83	Hogarth Way Reserve	10 Hogarth Way	Bateman
84	Hugh Corbet Park	18 Earlston Way	Booragoon
85	Jack Howson Reserve	26b Dunvegan Road	Applecross
86	Jack Jeffery Park	160 Winterfold Road	Kardinya
87	Jack Martin Reserve	32 Dalston Crescent	Kardinya
88	Jack O'Keefe Reserve	1 Dixon Place	Kardinya
89	Jeff Joseph Reserve	The Strand	Applecross
90	Jim Ainsworth Reserve	14 Portree Way	Ardross
91	Jim Mills Park	180 Ardross Street	Mount Pleasant
92	Joan Williams Park	16 Dann Court	Willagee
93	John Bray Park	13 Salmond Way	Bull Creek
94	John Connell Reserve	Dundee Street	Leeming
95	John Creaney Reserve	2 Benningfield Road	Bull Creek
96	John Dickenson Reserve	Birdwood Circus	Bicton
97	John Fennessey Park	30 MacLeod Road	Applecross
98	John O'Sullivan Park	52 Baal Street	Palmyra
99	John Partlow Park	150a Reynolds Road	Mount Pleasant

OFFICIAL

#	Common Name	Location	Suburb
100	Juett Park	40 Paterson Gardens	Winthrop
101	Kadidjiny Park	70 Curtis Road	Melville
102	Karoonda Reserve	13 Karoonda Road	Booragoon
103	Ken Douglas Reserve	1 Cowrie Crescent	Mount Pleasant
104	Ken Ingram Park	18 Colleran Way	Booragoon
105	Laurie Withers Reserve	20 Dalston Crescent	Kardinya
106	Layman Park	1 Layman Street	Booragoon
107	Len Shearer Reserve	521 Marmion Street	Booragoon
108	Leonnard Goold Park	13a le Souef Drive	Kardinya
109	Lou Stoneham Park	281 Stock Road	Palmyra
110	Marmion Reserve	440 Marmion Street	Melville
111	Melville Reserve	431 Canning Highway	Melville
112	Mick Jahn Reserve	10 Groves Avenue	Attadale
113	Millers Bakehouse	7 Baal Street	Palmyra
114	Mitchell Street Reserve	1 Mitchell Street	Ardross
115	Montague Hillary Park	Cnr Meharry Road and Burnett Avenue	Leeming
116	Morris Buzzacott Reserve	51 Williamson Road	Kardinya
117	Moss Park	51 Ten Seldam Circle	Winthrop
118	Mt Henry Bridge Reserve	241 The Esplanade	Mount Pleasant
119	Noalimba Park	1 Noalimba Crescent	Bateman
120	Noel Kroll Reserve	49a Henry Bull Drive	Bull Creek
121	Norm Godfrey Reserve	42 Windelya Road	Kardinya
122	Ogilvie Road Reserve	70 Ogilvie Road	Mount Pleasant
123	Olding Park	2 Olding Way	Melville
124	Ormond Bowyer Park	94 le Souef Drive	Kardinya
125	Owen Fitzgerald Park	Tangney Crescent	Kardinya
126	Oz Park	Cnr Aurelian and Justinian Streets	Palmyra
127	P J Hanley Park	6 Arvidson Court	Leeming
128	Peter Bosci Park	21 Aulberry Parade	Leeming
129	Peter Ellis Reserve	55 Farrington Road	Leeming
130	Phillip Jane Park	37 Harrington Crescent	Leeming
131	Piney Lakes Reserve	555 Leach Highway	Winthrop
132	Piney Lakes Sensory Play Park	Murdoch Drive	Winthrop
133	Pitman Park	10 Patterson Place	Myaree
134	Point Walter Golf Course	Honour Avenue	Bicton
135	Point Walter Reserve	Honour Avenue	Bicton
136	Prosser Park	21a Prosser Way	Myaree
137	Ratcliffe Park	31 Pickering Way	Booragoon
138	Red Gum Park West	16 Ellis Road	Kardinya
139	Reddings Reserve	20 Baal Street	Palmyra
140	Reg Beaton Park	13 Roberts Road	Attadale
141	Reg Bourke Park	20 Camm Avenue	Bull Creek
142	Reg Seal Reserve	20 Darnell Avenue	Mount Pleasant
143	Ric Vosper Reserve	14 Reddington Way	Brentwood
144	Richard Angeloni Park	Farrington Road	Kardinya
145	Richard Lewis Park	1 Bull Creek Drive	Bull Creek
146	Rob Campbell Reserve	3 Phipps Street	Bicton
147	Robert Henwood Park	12 Stamos Court	Kardinya
148	Robert Smith Park	25 Barrett-Lennard Parade	Winthrop
149	Robert Street Park	130 North Lake Road	Winthrop
150	Robert Weir Park	18 Ramsdale Loop	Leeming

SOUTH

#	Common Name	Location	Suburb
151	Ron Carroll Reserve	33 Bull Creek Drive	Bull Creek
152	Ross Park	25 McGillivray Gardens	Winthrop
153	Roy Neal Reserve	5 Hillary Street	Willagee
154	Shirley Strickland Reserve	100 Coogee Road	Ardross
155	Sid Eaton Reserve	30 Doney Street	Alfred Cove
156	Solomon Public Open Space	17 Justinian Street	Palmyra
157	Somerville Park	151 Somerville Boulevarde	Winthrop
158	Ted Neesham Reserve	30 Cameron Way	Kardinya
159	Thomas Middleton Park	3 Pulo Road	Brentwood
160	Three Bears Park	60 Adrian Street	Palmyra
161	Tompkins Park	642b Canning Highway	Alfred Cove
162	Tony Zuvela Park	19 Danzil Street	Willagee
163	Trevor Knowles Park	10 Regent Way	Mount Pleasant
164	Troy Park	51 Burke Drive	Attadale
165	Wal Hughes Reserve	8 Loyola Way	Attadale
166	Warwick Wild Park	2 Kililan Road	Applecross
167	Webber Reserve	30 Hodge Street	Willagee
168	William Hall Park	3 Irwin Street	Leeming
169	William Murray Park	46 Broadhurst Crescent	Bateman
170	William Renton Park	399 Marmion Street	Melville
171	William Reynolds Park	36 Woodhams Street	Willagee
172	Winchester Way Reserve	15 Lombard Street	Leeming
173	Winnacott Reserve	33 Winnacott Street	Willagee
174	Winthrop Park	50 Winthrop Drive	Winthrop
175	Wireless Hill Park	4 Almondbury Road	Booragoon
176	WN Malcolm Reserve	230 Stock Road	Melville

CONFIRM

{ENTER DATE}
The Common Seal of the
City of Melville was
affixed by authority of a
resolution of
the Council in the presence of:

Katy Mair
Mayor

Gail Bowman
Chief Executive Officer

CONFIRM

National General Assembly of Local Government Motion

Arts and Cultural Infrastructure

This National General Assembly calls on the Australian Government to . . .(max 500 words)
Invest in the sustainability of the arts and cultural sector through:

1. **Establishment of Community Arts and Cultural Facilities Fund for the development, renewal and maintenance of arts and cultural infrastructure;**
2. **Capacity building for community arts organisations; and**
3. **Creation of an innovation fund for re-orienting core services.**

Why is this a national issue and why should this be debated at the NGA? (max 200 words)

Community Arts and Cultural Facilities Fund
LGAs frequently contribute disproportionately to the development of arts and cultural infrastructure. Establishment of a fund will embed a uniform, national approach to the capital costs of local arts and cultural infrastructure, reducing the cost for LGAs to own and operate these assets, creating a more equitable model and improving outcomes for community. The fund would also offset the heavy investment from LGAs in the cost of ongoing facility management, maintenance, and renewal.

Capacity building for community arts organisations
Community arts organisations (CAOs) require support throughout their lifecycle, especially as they grow. This transition is frequently complex without financial resources. Government can support the sustainable growth of CAOs through capacity building that embeds the capabilities for sustainable operational expansion.

Innovation fund
Demand for libraries and museums continues to grow, but government funding is insufficient to cover basic core services. This funding deficit undermines local government's capacity to innovate to meet community need and maintain relevance. An innovation and development fund will enable local governments to better meet the needs of their community by encouraging new and innovative practice, while also ensuring core services are delivered.

Summary of key arguments: background information and supporting arguments (max 200 words)
Local Government is an important provider of arts and cultural infrastructure, including libraries, museums, galleries and arts and cultural centres. However, current funding at a state and federal level is insufficient and employs a predominantly grant- and project-based model, making long-term sustainability extremely challenging.

There is significant pressure on local governments to fully fund the arts and cultural sectors in their communities, especially in the regions, where a low rate-base diminishes resources. There are currently no funding programs targeted at reducing costs for local governments that own and operate cultural and / or arts centres. At the same time, over 78% of the WA population participated in an arts and cultural activity from April 2022 to April 2023.[i]

NSW and Victoria have already established funding cooperation between state and local government to better support arts and cultural infrastructure: the New South Wales Government's State Regional Cultural Fund launched in 2018, and the Victoria

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Government's Community Infrastructure Fund, funded over $4.5 million worth of projects in 2021-22 alone. Employing a tri-government funding model would provide a capital funding commitment to the provision of arts and cultural infrastructure, enabling local, state and federal government to work together to better meet the needs of communities.

[i] Department of Local Government, Sport and Cultural Industries, 2023, Arts and Culture Monitor. Accessed from https://www.dlgsc.wa.gov. au/department/publications/publication/arts-and-culture-monitor-2023-survey-report

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Resource Recovery and Waste Minimisation Policy

Policy Type: Council Policy **Policy Owner: Manager Resource Recovery & ~~Waste~~Fleet Services**	**Policy No. CP-036** **Last Review Date: ~~19 April 2022~~ ~~22 February~~19 March 2024**

Policy Objectives

To provide guidance and direction to the City for the best practice waste management and the maximisation of resource recovery, whilst also providing a value for money service to our residents.

Policy Scope

To provide a statement on the City's position regarding resource recovery and waste management and to guide the operations and the development of future strategies to achieve environmentally and socially responsible waste management and resource recovery outcomes.

Definitions / Abbreviations Used In Policy

Southern Metropolitan Regional Council (SMRC), trading as Resource Recovery Group (RRG).

Western Australian Local Government Association (WALGA)

Department of Water and Environmental Regulation (DWER)

Policy Statement

The City of Melville is committed to the State Government's Waste Avoidance and Resource Recovery Strategy 2030 and the establishment of targets for waste diversion from landfill, now termed material recovery targets, of 70% by 2025 and 75% by 2030.

A significant strategy to help the City meet and seek to exceed these targets is the City's membership of and partnership with the ~~SMRC~~RRG, WALGA, DWER and other local governments and their~~its'~~ resource recovery and waste minimisation programs. In addition to the State Government target, the City seeks to continuously improve its performance in a range of

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best practice waste management activities on behalf of residents and ratepayers.

The City of Melville is committed to reducing our impacts on climate change by the development and support of recycling and resource recovery strategies in support of sustainable and responsible management of domestic waste. The City's approach also contributes positively towards its Carbon Neutral targets by 2030 (organisation) and 2050 (City-wide).

The City introduced a 3-bin Food Organics and Garden Organics (FOGO) system in 2019 which places the City of Melville as one of the leading Local Governments in waste management throughout Western Australia.

The City will comply with the following objectives:

- Conservation ~~of~~ and efficient use of resources.
- Providing safe and efficient waste management and resource recovery.
- Continually improve services to maximise resource recovery and encourage active community participation in waste management.
- Compliance with regulatory requirements.

Within our operations, the City will:

- Recognise the needs of the community by providing best practice services for the management of all domestic waste generated.
- Work in partnership with the ~~SMRC~~RRG, WALGA, DWER and other local governments to provide targeted waste education programs and material for the City's residents.
- Ensure all the waste collected from our residents and businesses is disposed or processed in ~~licenced~~licensed facilities in compliance with the ~~Department of Water & Environment Regulation~~DWER requirements.
- Provide a cost effective, ~~diverse~~diverse, and sustainable waste collection service to encourage maximum participation in recycling and resource recovery.
- Support a waste management hierarchy as follows:
  - Avoidance
  - Reduce~~covery~~
  - Re-use
  - Reprocessing/Repair
  - Recycling
  - Energy Recovery
  - Disposal

Support the Circular Economy concept and waste management hierarchy in our operations and waste management activities in the community by:

- Supporting the local processing of recyclable material in Australia, and in accordance with Council of Australian Government (COAG) recycling commitments and the establishment of local recycling industries and markets in the region.
- Constantly seeking out innovative and ~~new technologies~~modern technologies to assist the Policy scope.

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References that may be applicable to this Policy

Legislative Requirements:	Waste and Resource Recovery Act 2007
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	Climate Action Policy CP-120
Delegated Authority No:	N/A

ORIGIN/AUTHORITY

ITEM NO.

Corporate & Community Services Committee — Formerly Health Policy 17

REVIEWS

Corporate & Community Services Committee	04/12/2001	A01/1018
Community & Technical Services Committee	03/08/2004	C04/5013
Community & Technical Services Committee	07/07/2005	C05/5008
Ordinary Meeting of Council	16/03/2010	T10/3115
Ordinary Meeting of Council	20/12/2011	T11/3281
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965

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Climate Action Policy

Policy Type: Council Policy **Policy Owner:** Director Environment and Infrastructure	**Policy No. CP- 120** **Last Review Date:** ~~4 April 2022~~19 March 2024

Policy Objectives

- To demonstrate the City's leadership on Climate Action including climate change mitigation and adaptation.
- To guide the City of Melville on prioritising Climate Change considerations across the organisation and in the region as an integrated approach and core business activity.
- To prioritise carbon neutral considerations in all aspects of the City's business practices in alignment with the Climate Emergency declaration by the City of Melville.
- To focus on appropriately achieving carbon neutrality and net zero targets through a data driven scientific approach and rigorous assessment, ensuring best value outcomes that are sustainable, ~~Carbon Neutral~~ without compromising the level of service provided to the Melville community.
- To promote a proactive approach on greenhouse gas emissions reduction across the City's supply chain.

Policy Scope

This policy applies to all services, programs, projects, facilities and strategic and operationalfactors which the City has control or where the City may exert influence (e.g. community behaviour; advocating to other levels of government).

The policy will influence most of the City's strategies, plans and decisions for work undertaken by the City and by decisions of Council.

Definitions / Abbreviations Used In Policy

Greenhouse Gas (GHG) emissions: *A greenhouse gas is a gas that absorbs and emits radiant energy within the thermal infrared range, causing the greenhouse effect. The primary greenhouse gases in Earth's atmosphere are carbon dioxide, methane, nitrous oxide, and ozone.*
Marginal Cost of Abatement: M*arginal abatement cost measures the cost of reducing one more unit of pollution.*
Life Cycle Assessment: *Life cycle assessment or LCA is a methodology for assessing aspects and impacts associated with all the stages of the life of a commercial product, process, or service.*
Climate Change Mitigation: *Climate change mitigation consists of actions to limit global warming and its related effects by reduction in emissions of greenhouse gases as well as activities that reduce their concentration in the atmosphere.*

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Climate Change Adaptation: *Climate change adaptation is the process of adjusting to current orexpected climate change and its effects.*
Carbon Neutral: *Carbon neutrality is a state of net-zero carbon dioxide equivalent greenhousegas emissions.*

Policy Statement

The City of Melville will provide robust leadership on Sustainability with a stronger focus on ClimateAction in accordance with the Council's Climate Emergency declaration made in June 2021, with a target to achieve carbon neutrality by 2030 for the organisation and by 2050 for the geographic region.

The City will:

1. Conduct Life Cycle Assessments for best value sustainable decisions by undertaking holistic sustainability assessments for any project, service or decision, considering associated aspects, impacts and externalities across its lifecycle. Ensuring assessments evaluate sustainability across the spectrum of social, economic, environmental and financial aspects, including potential opportunities and risks with a strong focus on climate change aspects and iimpacts.

2. Develop and maintain a Greenhouse Gas (GHG) direct emissions inventory incorporating emissions related to the City's operation and across the geographic region that will be disclosed transparently for community access on the City's website.

3. Prioritising climate change mitigation and adaptation projects, decisions and practices that are economically sustainable across its lifecycle. Establishing appropriate business models and partnerships that demonstrate best value return on green investments by the City to ensure the projects are sustainable on a long term basis considering marginal cost of abatement as key criteria for the prioritisation and implementation of projects.

4. Avoid and minimise GHG emissions by introducing a strongly weighted criterion to consider Carbon Neutral or lowest carbon options in decision making, project design and procurement undertaken by the City of Melville including appropriate options analysis to select projects or combinations of projects with the best combined values (in terms of life time financial value and GHG emissions).

   Service delivery by the City will transition to Carbon Neutral at the earliest possible timeframe, before the targeted date set for 2030 if possible, without impacting on the quality of service delivery or customer service standards.

   All City assets, infrastructure, facilities and their maintenance will transition to Carbon Neutral orCarbon Negative at the earliest possible timeframe before the targeted date set for 2030. Appropriate business models and partnerships for shared assets will be explored with various

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stakeholders, including the community, to ensure assets can be sustainably funded and resourced for continuing efforts in climate change mitigation and adaptation.

5. Offset GHG emissions after exhausting options to avoid and minimise emissions by carbon emission reduction projects within the City organisation or geographical region as far as practicable. Such a carbon emission reduction project should take into consideration the functional needs, value and its potential to achieve carbon neutrality combining it as an offset with the low carbon options selected in decision making, project design and procurement undertaken by the City.

   The associated offsets created by this local project within the Melville geographic region should be demonstrated beneficial for the local community from economic and environmental perspective across its life cycle. Such projects may include options such as bio-sequestration (plantations, wetlands, protecting vegetation, etc.), renewable energy generation or other technologies as appropriate.

   The City will actively seek opportunities to partner, increase local participation and drive a local market mechanism to support local carbon offsets through its operations and in partnership withthe community.

6. Establish a stronger monitoring, reporting and verification system by developing a robust monitoring, reporting and verification mechanism for carbon accounting and other sustainability parameters across all activities of the City and the geographical region in accordance with international standards.

7. Support innovation by recognising that an effective response to climate change demands flexibility and a commitment to innovation, behaviour change and new ways of thinking. The Cityaccepts this responsibility and is committed to being innovative, including working in partnershipwith other groups and organisations to investigate new technologies, business models and best practices in emissions management.

8. Encourage community and stakeholder participation by committing to the continuation of the process of ongoing, purposeful, participatory, inclusive and accessible community partnerships, empowering community to take action on climate change and supporting resilience where possible. The City will encourage and support community led initiatives aiming to work towards carbon neutrality through shared learning and its leadership.

9. Allocate appropriate level of resources that will support the organisation and the community for:
   (i) Ensuring the outcome of this policy is appropriately achieved,
   (ii) Striving to be sustainable in delivering our services and activities, and
   (iii) Achieving carbon neutrality by 2030 or before the target dates if feasible and further excelbeyond the target dates as defined for carbon neutrality where possible.

References that may be applicable to this Policy

Legislative Requirements:	Local Government Act 1995
Procedures, Process Maps, Work Instructions:	N/A

Other Plans, Frameworks, Documents Applicable to Policy:	N/A
Delegated Authority No:	N/A

ORIGIN/AUTHORITY		**Item No.**
Special Meeting of the Council	04/04/2022	C22/5896
Reviews		
Ordinary Council Meeting	Insert date of meeting	Insert Item No.

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Sustainability Policy

Policy Type: Council Policy **Policy Owner: Director ~~of Corporate Services~~Environment and Infrastructure**	**Policy No. CP- 057** **Last Review Date: ~~11 December 2018~~ 19 March 2024**

Policy Objectives

The Council is committed to abide by the requirements of the Local Government Act 1995 (WA) and recognises its responsibility to demonstrate leadership and work with community by delivering governance excellence leading towards an integrated environmentally, socially and economically sustainable future.

The Local Government Act 1995 (WA) Section ~~1.3(3)~~3.1(1A) states : ~~"In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity."~~

Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district; and

(ii) to plan for, and to plan for mitigating, risks associated with climate change; and

(iii) in making decisions, to consider potential longterm consequences and impacts on future generations;

~~The Council is committed to abide by the requirements of the Local Government Act 1995 (WA) and recognises its responsibility to demonstrate leadership and work with community by delivering governance excellence leading towards an integrated environmentally, socially and economically sustainable future.~~

The objectives of this policy are to:

- provide a clear statement of Council's intent to make City of Melville a sustainable organisation (the City) and a sustainable community with the City to exercise leadership on sustainable development;
- provide guidance to City Officers on the information to be provided to the Council, that highlights the associated sustainability aspects, for decision making;
- acknowledge that sustainability is an ongoing strategic and operational objective and to provide a commitment to ensure sustainability consideration across City's functions ; and
- embedding sustainability aspects and considerations in City's existing and new frameworks, projects, plans, products and services and developing sustainability focused programs.

Policy Scope

This policy is applicable to the City of Melville, Council, corporate and community. This policy ~~'s coverage as~~ is applied for all of the City's functions, operations, procurement, products and services.

Definitions / Abbreviations Used In Policy

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Sustainability means
To meet the needs of current and future generations through integration of environmental protection, and adaptation, social advancement and economic prosperity, ensuring excellence in governance ~~and~~ whilst also achieving~~best~~ value for money outcomes.

Externality means
The unintentional consequences (positive or negative) of an activity affecting others than those directly involved in the activity.

Policy Statement

The Council ~~aims to~~ defines Sustainability ~~as it means for~~with respect to the City as follows:

Delivering to the needs and aspirations of current and future generations through integration of environmental protection and adaptation, social advancement and economic prosperity, ensuring excellence in governance ~~and~~ whilst also achieving ~~best~~ value for money outcomes.

The Council recognises that pursuing sustainability is a continuing process and therefore supports its integration with the city's approach towards continual improvement. The Council acknowledges the different roles that City plays in the community and its responsibility to demonstrate leadership, therefore accepts it as the City's responsibility to promote and support sustainable development across the community through focused programs, education and enabling services. The ~~Council recommends the~~ City will consider all ~~for consideration of~~ positive or negative externalities ~~for~~ when budgeting and decision making.

The City will:

- maintain and strengthen the approach of sustainability considerations across its strategic frameworks, planning and operations ensuring community well-being.
- identify and monitor indicators across business strategies, informing plans and operations that reflect the City's performance on sustainability and set targets across these indicators for short and long term.
- ~~establish and maintain~~utilise the Organisational Environment Sustainability Initiatives Reserve ~~a revolving~~ funds to support sustainability initiatives that provide additional benefits through associated externalities. Use of the fund should clearly link back to achieving the short and medium term actions outlined in the adopted Climate Action Plans.
- establish new and improve existing plans, programs, products, and services to ensure provision of sustainable development in the community and across the City's operations and assets.
- proactively engage the staff and the community in upskilling and innovation by enabling programs that provide ecosystem to nurture for future needs and use of technology to drive sustainability.
- strengthen the City's adaptation and resilience efforts and engender them as critical aspects to all the city's future plans, assets and service.
- engage with other governments and businesses to explore opportunities and strengthen their performance on sustainability subjects.
- strengthen its monitoring, and verification systems to ensure performance and proactive management as and when required.
- establish and maintain sustainability reporting framework for the City (internationally benchmarked) to disclose its performance.

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References that may be applicable to this Policy

Legislative Requirements:	Local Government Act 1995
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	N/A
Delegated Authority No:	N/A

ORIGIN/AUTHORITY		**Item No.**
Ordinary Council Meeting	11/12/2018	C18/5658
Reviews		
Ordinary Council Meeting	Insert date of meeting	Insert Item No.

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DEVELOPMENT APPLICATION

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Mixed Use Development

13 Hislop Road, Attadale
Planning Report November 2023



Developed Property Pty Ltd
ABN: 62 624 180 310

developedproperty.com.au

Developed
PLANNING | SPATIAL | DELIVERY

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THE TEAM

Proponent
Western Corporate –
Project Managers & Consultant

Architect / Designer
Passarelli Designs

Landscape Design
Plan E Landscape Architects

Town Planning
Spatial & Survey
Waste Management
Developed – Planning | Spatial | Delivery

Traffic Consultant
Transcore

Energy Consultant
Cundall

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Developed acknowledges Aboriginal and Torres Strait Islander people as the traditional custodians of the land on which we deliver our services. We pay our respects to elders and leaders past, present and emerging.

Issue	Date	Status	Prepared By	Approved By	Circulated
V1	23/11		MC	CC	
Final	23/11		CC	DP	

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CONTENTS

1.0 Introduction 2
2.0 Development Overview 3
3.0 State Planning Framework 7
4.0 Local Planning Framework 11
5.0 Technical Considerations 15
6.0 Conclusion 15
7.0 Annexures 16

ATTACHMENTS

1.	R-Codes Assessment	Developed	November 2023
2.	Development Plans	Passarelli Designs	November 2023
3.	Landscape Strategy	Plan E	November 2023
4.	Traffic Impact Statement	Transcore	November 2023
5.	Acoustic Report	Lloyd George Acoustics	November 2023
6.	Sustainability Report	Cundall	November 2023
7.	Waste Management Plan	Developed	November 2023
8.	Legal Advice - Access	Moharich and More	November 2023
9.	Spatial Statement	Developed	November 2023

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1.0 INTRODUCTION

This report has been prepared by Developed Property on behalf of the landowners and development proponents for 13 Hislop Road, Attadale for a proposed three storey mixed-use development, comprising two office tenancies and five multiple dwellings.

The development site is located within a Mixed Use Zone of the City of Melville's Local Planning Scheme, within an emerging medium density, mixed-use infill area of Attadale. The development proposal is consistent with the planning aims for this zone and the intended planning outcomes for the locality.

The development has been thoughtfully designed by experienced local designers, Passarelli Designs to carefully address its locational attributes, maximising views of the river, the city centre, and the public open space area to the rear of the site (Mick Jahn Reserve). The design has been supported by a comprehensive landscape strategy by experienced local landscape architects, Plan E.

Design Review Panel input has also been sought through the design development / pre-DA-lodgement stage; with the recommendations provided used to improve the design outcomes of the development application plans.

Sustainability will be delivered through a targeted Six Star average NatHERS design, solar passive design, extensive landscaping, solar panels, electric vehicle charging, and facilitating alternative transport options, as well as through other sustainability initiatives to be delivered through the detailed design and documentation for a building permit.

Expert technical input has been obtained on planning, design and operational matters, including input from transport, sustainability and acoustic consultants.

This report provides a comprehensive planning assessment against the State and local government planning framework, and details performance against applicable objectives and requirements. This will demonstrate that the proposal is an appropriate built form, a quality design, with an excellent land use mix, and strong sustainability benefits; resulting in an overall development proposal that is appropriate for development approval.

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2.0 DEVELOPMENT OVERVIEW

2.1 DEVELOPMENT SITE

Property Address	**13 Hislop Road, Attadale**
Title Details	Volume 26 Folio 55A - Lot 68 on Plan 8609
Lot Size	905m²
Current Use	Residential
Relevant Encumbrances	N/A
Owner	Goldlight Asset Pty Ltd
Local Government	City of Melville

The subject development site is located at 13 Hislop Road, Attadale, within the City of Melville local government area. The 905m² site is located on the east side of Hislop Road, with secondary access to Groves Road at the rear of the site. The site is located adjacent to Mick Jahn Reserve and is approximately 150m to Canning Highway.



SITE CONTEXT

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SITE AERIAL VIEWS (SOURCE - GOOGLE MAPS)



HILSOP ROAD STREET VIEW (SOURCE - GOOGLE MAPS)



GROVES AVENUE STREET VIEW (SOURCE - DEVELOPED)

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2.2 DEVELOPMENT PROPOSAL

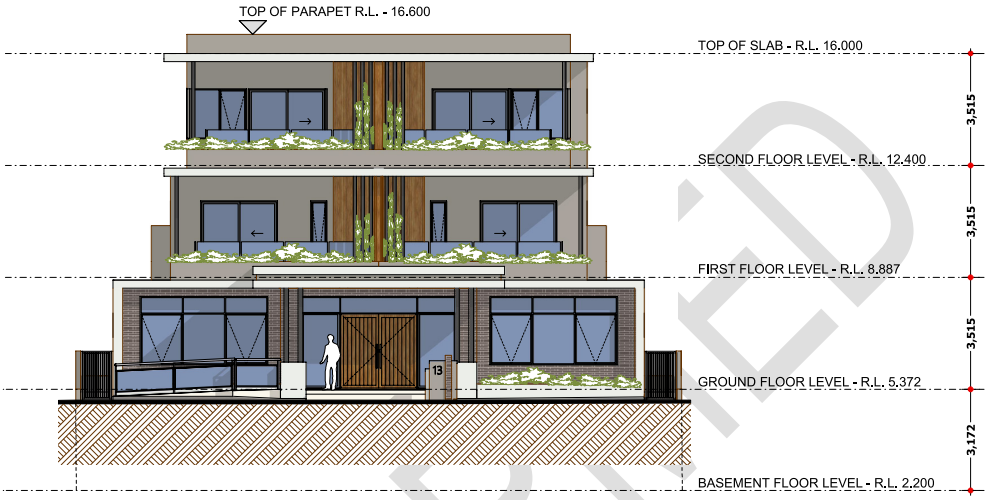
Property Address	**13 Hislop Road, Attadale**
Summary of Development	Mixed Use Development
Land Uses	Office and Multiple Dwellings
Building Height	12.1m and 3 storeys
Dwellings	5 Multiple Dwellings
Commercial Floor Space	133m^2
Landscape Planting Area	130m^2
Deep Soil Area	91m^2
Car Parking	14 bays (2 office and 12 residential)
Cost of Development	$6.25 million

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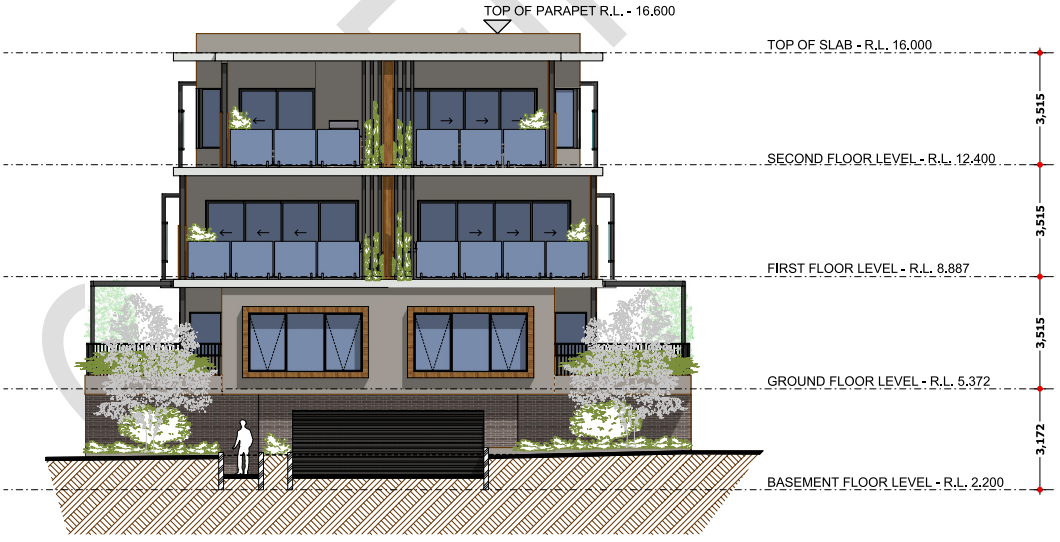
The mixed-use development application proposes a three (3) storey building plus a basement, including the following elements:

- Demolition of an existing single storey dwelling.
- Basement car park and services area.
- Ground floor: two (2) offices and two (2) apartments.
- Level 1: two (2) apartments.
- Level 2: one (1) apartment.
- 14 car bays, five storerooms, 6 bicycle spaces, and end of trip facilities.
- Extensive landscaping, with soft and hardscape areas at the ground floor, an upper floor balconies and terraces.

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ELEVATION 1 - (WEST) SCALE 1:100



ELEVATION 3 - (EAST) SCALE 1:100

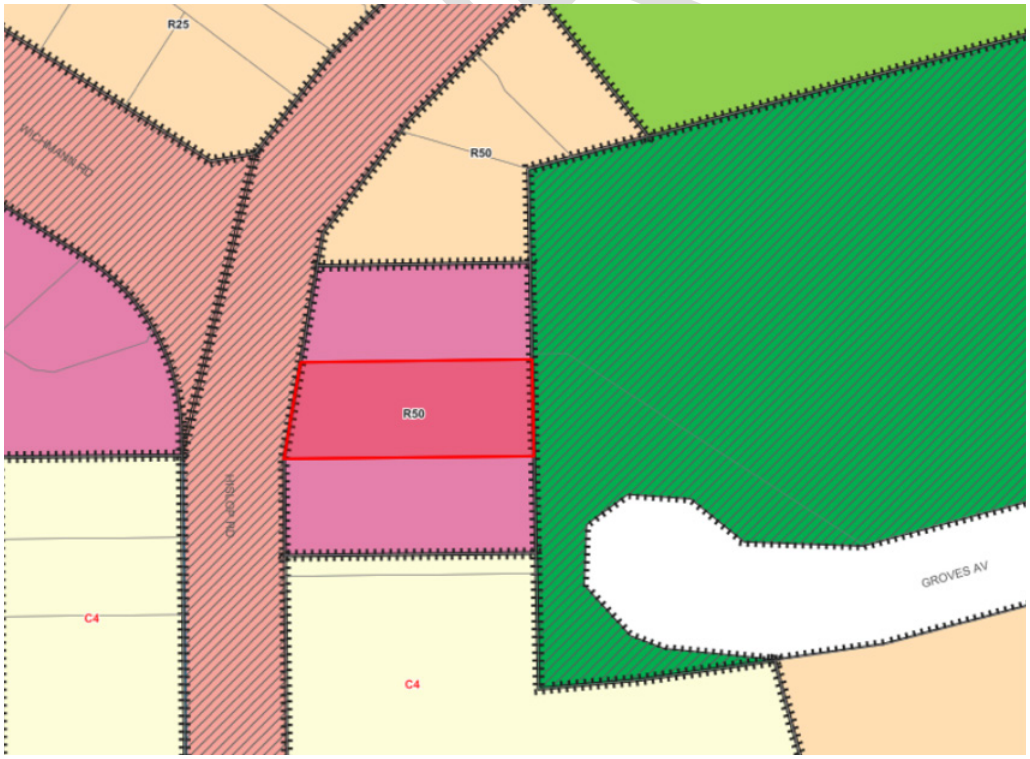
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2.3 PLANNING FRAMEWORK

Property Address	**13 Hislop Road, Attadale**
Region Scheme - Zone	Urban
Local Planning Scheme	City of Melville Scheme No. 6
Local Planning Scheme - Zone	Mixed Use R50
State Planning Policies	Residential Design Codes Volume 2
Local Planning Policies	• LPP 1.2 Design Review Panels • LPP 1.3 Waste and Recyclables Collection for Multiple Dwellings • LPP 1.5 Energy Efficiency in Building Design • LPP 1.6 Car Parking and Access • LPP 1.9 Height of Buildings • LPP 2.1 Non-Residential Development

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EXTRACT OF LOCAL PLANNING SCHEME MAP

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3.0 STATE PLANNING FRAMEWORK

3.1 REGION SCHEME

The development application is consistent with the Urban zoning of the development site under the Metropolitan Region Scheme.

3.2 STATE PLANNING POLICIES

State Planning Policy 5.4 - Road and Rail Noise (SPP 5.4)
The development site is located approximately 150 metres from Canning Highway, which may result in traffic noise impacting noise sensitive land uses. Therefore, a noise impact assessment has been undertaken by a suitably qualified acoustic consultant, as required by SPP 5.4. Please refer to **Attachment 5 - Acoustic Report** for the detailed assessment.

The Acoustic Report noted that the proposed development would be at a noise level no more than the outdoor noise target, with the lower levels likely to be even less due to screening provided by other buildings between the development site and Canning Highway. As such, the proposed development in this location is considered compliant with State Planning Policy No. 5.4 Road and Rail Noise with no mandatory upgrades necessary.

State Planning Policy 7.0 - Design of the Built Environment (SPP 7.0)
The development proposal has been designed by experienced Western Australian designers and landscape architects. In addition, the draft plans were submitted to the City of Melville Design Review Panel for feedback, prior to finalisation of the development application plans. Please refer to Section 5 – Design Performance of this report for a detailed response to the Design Principles of SPP 7.0.

State Planning Policy 7.3 – Residential Design Codes Volume 2 – Apartments
Please refer to **Attachment 1** of this report for a detailed assessment against the R-Codes Vol.2. In summary the following is noted:

- The proposed development is overall consistent with the objectives and outcomes of the R-Codes Vo.2, with a reasonable variation to plot ratio and boundary setbacks proposed; the element objectives are however considered to be met in each scenario.
- The proposed development meets the maximum height requirement of 3 storeys.
- The proposed development meets the 10% true deep soil requirements, with additional planting on structure.
- The design incorporates passive solar design, cross ventilation and energy efficiency, and will deliver a high quality sustainable development.
- The proposed development provides sufficient parking and servicing, with adequate car parking, electric vehicle charging, bicycle parking, end of trip facilities.

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4.0 LOCAL PLANNING FRAMEWORK

4.1 LOCAL PLANNING SCHEME

Scheme Aims

The development application is entirely consistent with the Scheme Aims, as set out in clause 9 of the City of Melville Local Planning Scheme No. 6 (LPS 6). The proposed development does not conflict with any of the Scheme Aims, and helps to achieve the following specific Aims:

- *To enhance the character and amenity of existing residential areas;*
- *to integrate planning for land use and transport to achieve sustainable urban development;*
- *to accommodate a sustainable and diverse mix of people, cultures, ages and lifestyles;*
- *support housing choice and variety in neighbourhoods to match changing household needs with community identity and high levels of amenity;*
- *to promote a high standard of development; and*
- *provide a sustainable built urban environment.*

Land Use

The development proposes the following land uses:

- Office
- • Residential (Multiple Dwellings)

The above land uses are consistent with the objectives set out in Clause 16 Table 2 of the City of Melville Scheme under the Mixed Use Zone, as follows:

- *The proposed development will provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.*
- *To allow for the development of a mix of varied but compatible land uses such as housing, child care, and appropriate land uses (office) which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of its residents.*
- *To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.*
- *To ensure the design and landscaping of development provides a high standard of safety, convenience and amenity and contributes towards a sense of place and community.*
- *To provide for a compatible mix of commercial and residential uses which complement the adjacent activity centres, and will contribute towards the development of a vibrant and attractive place to live and work.*
- *To ensure the nature, form and scale of any non-residential development is such as not to prejudice the commercial services provided for within the designated activity centres, recognising the strategic significance of such centres with reference to their accessibility and co-locational synergies.*

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Matters for Due Regard (Clause 67)

The following table sets out an assessment of the development application against Clause 67 Matters for Due Regard of the Local Planning Scheme 'Deemed Provisions' – which apply through LPS6:

Clause 67 – Matters of Due Regard	Comment	
(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;	Meets the Scheme Aims, as noted in section 4.1	✓
(b) the requirements of orderly and proper planning;	The development proposal, including the land uses, built form, design detail, landscape, and technical considerations are consistent with the principles of orderly and proper planning.	✓
(c) any approved State planning policy;	The proposal is generally consistent with relevant SPPs – refer to section 3.1	✓
(d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);	N/A	N/A
(e) any policy of the Commission;	The proposal is generally consistent with relevant SPPs – refer to section 3.1	✓
(f) any policy of the State;	N/A	N/A
(fa) any local planning strategy for this Scheme endorsed by the Commission;	The proposal is generally consistent with the City's Local Planning Strategy.	✓
(g) any local planning policy for the Scheme area;	The proposal is generally consistent with relevant LPPs – refer to section 4.3	✓
(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;	N/A	N/A
(k) the built heritage conservation of any place that is of cultural significance;	N/A	N/A
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;	N/A	N/A
(m) the compatibility of the development with its setting, including — (i) the compatibility of the development with the desired future character of its setting; and (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;	The proposal is compatible with its settings, including the proposed vision for the area under the scheme and its mixed use zoning.	✓

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(n) the amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;	The proposal is compatible with the current and intended amenity of the locality.	✓
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;	N/A	N/A
(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;	The proposal includes appropriate hard and soft landscaping – refer to section 5 and the attached Landscape Strategy	✓
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;	N/A	N/A
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;	N/A	N/A
(s) the adequacy of — (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;	The proposed development proposes access, egress, loading and waste collection arrangements from the rear of the site – designed in consultation with local government technical staff and the DPLH lands team. Access from the rear of the site is the best streetscape outcome possible as it removes the requirement for vehicles to access the site from Hislop.	✓
(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	The proposed development generates an acceptable level of traffic - refer to the attached Transport Impact Assessment..	✓
(u) the availability and adequacy for the development of the following — (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability;	The proposed development has appropriate transport choices, access and servicing for the nature of the development - refer to the attached Transport Impact Statement and Waste Management Plan.	✓

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(v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;	N/A	N/A
(w) the history of the site where the development is to be located;	N/A	N/A
(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;	The proposed development will provide much needed housing for the community in a mixed use style of development.	✓
(y) any submissions received on the application;	To be advised after local government assessment.	TBC
(za) the comments or submissions received from any authority consulted under clause 66;	To be advised after local government assessment.	TBC
(zb) any other planning consideration the local government considers appropriate.	To be advised after local government assessment.	TBC

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4.2 LOCAL PLANNING POLICIES

Local Planning Policy - Energy Efficiency in Building Design (LPP 1.5)
The development application is consistent with the following relevant considerations of LPP1.5:

- The building orientation has been designed as to maximise heat gain through north facing walls and windows, whilst minimising walls and exposed windows facing west.
- The building layout and window placement has been designed to maximise solar access/northern orientation to living areas.
- The use of concrete slab floor and full ceiling and wall insulation is anticipated to be utilised in the building to help to stabilise internal temperatures minimising heat gain in hot months and heat loss in colder months.
- Generous compliant landscaping is proposed.
- Minimum deep soil areas are met.
- A minimum of a 5-star NatHERS rating and an overall average of 6-star is targeted. The proposed development has an aspiration to increase to an average 7 Star NatHERS rating once the final detailed plans and documentation is completed for a building permit.
- Solar panels are proposed for the roof alongside battery storage.
- Energy efficient technology is proposed as highlighted in **Attachment 6 – Sustainability Report**.

Local Planning Policy – Non Residential Development (LPP2.1)
The development application is consistent with the relevant objectives of LPP2.1 and the following is noted:

- The proposed development has incorporated high quality design features to enhance the visual character of the city and streetscape which include the following.
    - Well-articulated façade that has different design features to present in a visually appealing fashion to Hislop Road and Groves Avenue.
    - Incorporated private side balconies to enable connection to the environment, natural light and ventilation.
    - High quality finishes including feature brick work, finished concrete, timber detailing and glass.
    - The level of landscaping provided will greatly enhance each street frontage whilst also softening the presentation of the three storey building.

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Local Planning Policy – Car Parking and Access (LPP1.6)
The development application is consistent with all of the relevant objectives of LPP1.6 and the following is noted:

- The development has been designed to facilitate adequate, safe and convenient parking movements for vehicles whilst also meeting the needs of all residents and visitors.
- The development proposes a compliant number of parking spaces.
- The parking area has been designed to accommodate the safe and convenient access for pedestrians, cyclists and motorists.
- Access is to be taken from Groves Avenue to the rear which is a positive streetscape outcome for Hislop Road.
- The development is in close proximity to high frequency bus routes from Canning Highway ensuring alternative travel options (public transport) is accommodated.

Refer to **Attachment 4 – Traffic Impact Statement** for further information.

Parking Ratio Table

Proposed Land Use	Car Parking Required	Compliance
Office As per LPP1.6	1 bay per 50m² NLA. 133m² = 3 bays required	Yes
Residential As per R-Codes	1 per dwelling (Location A) = 5 bays required + 1 visitors bay = 6 bays in total	Yes

Local Planning Policy – Height of Buildings (LPP1.9)
The development application is consistent with all of the relevant objectives of LPP1.9 and the following is noted:

- The proposed development meets the 3 storey height limit pursuant to the R-Codes and as such, is compliant with LPP1.9.

Local Planning Policy – Amenity (LPP1.10)
The development application is consistent with the relevant objectives of LPP1.10 and the following is noted:

- The development has been designed around conserving the amenity of the adjoining properties. The following design considerations have been included in this regard:
  - Highlight windows have been included where required to reduce overlooking requirements.
  - Setbacks that are generally compliant have been provided to reduce overall bulk impacts.
  - A well articulated building that will reduce potential impacts of perceived bulk and scale.
- Key amenity aspects for the residents include:
  - Passive solar design and winter sun access.
  - Natural light and natural ventilation.
  - Consideration for river and parkland views, including the addition of the north and east facing balconies.

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5.0 DESIGN PERFORMANCE

5.1 PRINCIPLES OF GOOD DESIGN

The development application plans and supporting documentation have been designed and prepared in accordance with the ten principles of good design as set out in State Planning Policy 7.0 Design of the Built Environment. A summary of the development application against the ten principles is provided below.

The draft development plans were submitted to the Design Review Panel (DRP) for consideration against the 10 design principles. It is expected that the development application will again be considered by the DRP, with written advice and recommendations to be provided to the City and the Development Assessment Panel, to assist in consideration of the development application against SPP 7.0.

The development application is highly consistent with the DRP pre-lodgement advice and the design principles of SPP 7.0. Therefore, positive feedback is to be expected from the second DRP review, which will enable the City and DAP to be confident of the development's strong performance under SPP 7.0 in approved the development application.

Please refer to **Attachment 2 - Architectural Plans** and **Attachment 3 – Landscape Strategy** for full details of the design of the proposed development.

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SPP 7.0 Design Principles	Development Application Proposal
Context & Character	The development plans have been carefully designed with consideration for the site context and local character, to develop a proposal that is consistent with the existing intent of the Hislop Road Mixed Use area. Key context and character considerations have included: o Metropolitan context - unique location between Perth and Fremantle. o Site location - an emerging, mixed use activity area. o Site analysis - sun, wind and views; site constraints and opportunities. o Transport connectivity - Canning Highway, close proximity to the bus stops, and walkability of the locality. o River proximity - walkability, amenity and potential views. o Adjacent development - appropriate setbacks and design response. o Streetscape character - current and planned development and future street upgrades.
Landscape Quality	The design team has worked collaboratively with an experienced landscape architect team (Plan E) through the concept development phase, pre-lodgement DRP review, and preparation of the development application package. This has resulted in an integrated landscape design, that appropriately services the intended functions and amenity of the varied land uses and the future occupants of the development. In addition, the landscape design is proposed to integrate the ground floor of the development on both street-fronts with proposed landscape treatments to both street verges. This will provide improved streetscape amenity. The landscape design will greatly enhance the greening and sustainability of the Hislop Road streetscape which is lacking in landscaping, through adding soft landscape across multiple levels of the development as well as proposed verge planting / street trees.
Built Form & Scale	The built form and scale of the development is consistent with the objectives and requirements of the Mixed Use Zone and its R50 R-coding. The built form is softened and articulated with the use of varied building elements, balconies, material detailing, and landscaping, which also serve to provide development character and visual interest.
Functionality & Build Quality	The development has been designed with careful consideration of the functional needs of all future occupants and visitors to the different land uses, as well as achieving an efficient and quality construction. The basement of the building has been designed to provide a functional car parking area, that provides for all different parking modes. In addition, ground floor pedestrian / visitor access has been considered, through clear entries and wayfinding. Functionality has also been considered in designing the office land use space to meet industry and operator expectations, such as appropriately sized rooms and outdoor spaces. The intended build quality is evident in the proposed architectural and landscape plans, with quality and visually interesting material selection, as well sustainability aspects such as solar PVs and appropriate material selection to ensure the long term durability of the building.

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Sustainability	An experienced sustainability consultant has been engaged to review the development proposals and provide advice and recommendations for the development application and the detailed design documentation. A Sustainability Report has been included in the development application package and demonstrates the strong sustainability performance of the proposed development, across multiple different elements. Key sustainability features of the proposed development include: o High-performance fabric and insulation are proposed. For the residential element of the proposed development the aspiration is to achieve 7 Star NatHERS. o Mitigating external noise with strategic layouts and noise absorptive finishes. o All lighting will be LED, low energy lighting with integrated Smart Technology. o All appliances installed will be energy and water efficient. o Facilitation of alternative transport and access, including development within close proximity to bus services, electric vehicle charging, bicycle parking and showers. o Mixed land uses, providing walkable local workplaces and services. o A waste management plan has been included in the development application package, including waste recycling. o Solar passive design and natural ventilation, reducing heating and cooling requirements and enhancing occupant amenity. o Rooftop solar PVs. o Soft landscaping across multiple levels and proposed new street trees. Refer to **Attachment 6 – Sustainability Report** for further information.
Amenity	The visual and occupant amenity of the development is evident throughout the architectural and landscape plans. Key amenity aspects include: o Passive solar design and winter sun access. o Natural light and natural ventilation. o Consideration for river and parkland views, including the addition of the north and east facing balconies. o Multiple landscaped areas provided.
Legibility	The development design strategy has considered access and wayfinding for the different transport modes and for the future occupants and visitors. Clearly defined pedestrian access is provide, including ramped /universal access, which will be enhanced with tenancy signage.

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Safety	The safety and security of occupants, visitors, and adjacent development has been considered in the development design. The office will attract visitors and staff during office hours, whilst residents will likely be onsite from day to evening. Multiple balconies and terraces plus several large windows are provided across the development, which provide activation and passive surveillance of both streets.
Community	A key aspect of the development proposal that provides positive outcomes for the local community is the proposed land use mix activating the streetscape of Hislop Road. Social inclusion within the development will also be enabled through universal access design, such as accessible serviced apartments and lifts.
Aesthetics	The architectural and landscape plans provide details of the proposed materials, colours and finishes of the proposed development, which demonstrate a well-considered, visual interesting, and quality materials palette.

5.2 DESIGN REVIEW

In accordance with best practice planning and design for major development proposals, draft development plans were submitted to the City of Melville Design Review Panel (DRP) for pre-DA lodgement review and recommendations. The City's DRP Advice Note of (6 September 2023) confirmed the following positive aspects of the draft proposal:

- *General built form and elevation treatment including recessed balconies and architectural expression along with the judicious application of face brick, timber-look cladding and on-structure landscape.*
- *Mixed use residential and commercial diversity.*
- *Underground and sleeved residential parking.*
- *Utilisation of Groves Avenue for vehicle access.*
- *Landscape professional and concept plan.*
- *Generous balcony space.*
- *Passive surveillance over Hislop Road would be much improved with the removal of the car parking in the front setback area.*
- *The rear access road from Groves Lane will provide important passive surveillance over the park area with the intermittent arrival and departure or resident and visitor cars.*

The DRP Advice Note also provided a number of recommendations to be considered in preparation of the development application plans, which have been considered by the project team and included where possible. A key focus of the DRP feedback was to remove car parking from the front setback area which would improve the development's relationship with the streetscape. Considerable effort has been applied to the improvement of the Hislop Road frontage by relocating the access, adding more landscaping and activating the street.

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The following key recommendations of the pre-DA lodgement DRP review have been incorporated into the development application package:

- Car parking in the front street setback has been removed. All parking now provided via Groves Avenue. Improving the public realm, enhancing the streetscape engagement and entry legibility.
- Traffic and legality assessments carried out (Refer Traffic Impact Statement and Legal Review Letter). The access has incorporated comments from City of Melville Parks Team and the Engineering Team regarding existing vegetation and crossover geometry / standards.
- Modified front streetscape improving activity, passive surveillance, user safety, security and built form legibility through distinct entry pathways.
- Provision of a landscape plan, highlighting extensive landscaping provision and 10% true deep soil area.
- Additional materials (e.g. timber features, steel columns, etc.) have been used to provide a variety of contrasting design elements and features.
- Colours have been modified to adopt warmer, neutral and earthy tones, consistent with DRP advice.
- Applied brickwork has been modified to ensure it extends to the ground to present as a 'structural element'.
- Front and rear vertical blade elements have been recessed.

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6.0 TECHNICAL CONSIDERATIONS

6.1 TRANSPORT AND ACCESS

A transport assessment has been undertaken by a suitably qualified consultant, to assess the traffic impact of the proposed development, as well as site access considerations, and alternative transport options. The assessment found that the proposed development would not have a significant impact on local traffic and that there is sufficient proposed car parking within the development, as well as a very good level of alternative transport options.

The transport consultant has also provided advice to inform the design of the rear access of the site from Groves Avenue and has confirmed that is legally appropriate. This is supported by legal advice obtained from town planning legal expert, which confirmed that *'It is not appropriate for land which is held as a road by the City of Melville to be reserved for Public Open Space – this reservation is inconsistent with the purpose of the vesting of the land as a road. That being the case, in my view, while due regard is required to be had under clause 67(2)(j) to its designation as a reserve, little weight is to be afforded to its Public Open Space reservation in this circumstance.* Please refer to **Attachment 4 - Transport Impact Statement** and **Attachment 8 Legal Advice – Access**.

6.2 NOISE MANAGEMENT

In accordance with the requirements of State Planning Policy 5.4 Road and Rail Noise and local planning policies, an acoustic assessment has been undertaken to confirm the suitability of the proposal from a noise perspective. Please refer to **Attachment 5 - Acoustic Report**.

6.3 SUSTAINABILITY

In accordance with the aims of the City of Melville Scheme No. 6 and the design principles of State Planning Policy 7.0, sustainable design, construction, and operation are fundamental aspects of the development proposal. Key sustainability elements of the development have been outlined in section 5.1. In addition, a detailed Sustainability Report has been prepared by an experienced sustainability consultant. Please refer to **Attachment 6 - Sustainability Report**.

6.4 WASTE MANAGEMENT

In accordance with Local Planning Policy 1.3, a waste management plan has been prepared by a suitably qualified consultant. It is proposed that waste collection will occur on-street off Groves Avenue, rather than within the constrained internal car parking area, as previously agreed with the City of Melville technical staff. Please refer to **Attachment 7 - Waste Management Plan**.

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7.0 CONCLUSION

This development application seeks approval for a proposed mixed use development, comprising two office tenancies and five multiple dwellings at No. 13 Hislop Road, Attadale.

The development application is highly consistent with the objectives and planning intent of the State and local government statutory planning framework that applies to the subject site and the proposed land uses, including the following planning documents:

- City of Melville Local Planning Scheme No. 6
- State Planning Policy 5.4 Road and Rail Noise
- State Planning Policy 7.0 Design of the Built Environment
- State Planning Policy 7.3 Residential Design Codes – Vol 2 Apartments
- Local Planning Policy 1.2 Design Review Panels
- Local Planning Policy 1.3 Waste and Recyclables Collection for Multiple Dwellings Mixed Use Developments and Non Residential Developments
- Local Planning Policy 1.5 Energy Efficiency in Building Design
- Local Planning Policy 1.6 Car Parking and Access
- Local Planning Policy 1.9 Height of Buildings
- Local Planning Policy 1.10 Amenity Policy
- Local Planning Policy 2.1 Non Residential Development

The proposed development has been planned and designed with close consideration for the requirements and intended outcomes of the objectives of the Mixed Use Zone and the City of Melville Local Planning Scheme No.6 in general. The development is consistent with the sustainable urban development and balanced transport aims for the Scheme. The proposed mixed use development will provide increased workplaces and land use diversity within the area.

The proposed development has been designed by experienced local designers and landscape architects, with expert input from sustainability, acoustic, transport, and waste management consultants. Design Review Panel expert input has also informed and improved the design.

Having regard to the detailed planning assessment and justification set out in this report, along with the high quality architectural and landscape plans, as well as the supporting technical reports provided, we respectfully request that the City of Melville recommends to the Development Assessment Panel that the development application be approved.

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ATTACHMENTS

Attachment 1	R-Codes Vol.2 Assessment
Attachment 2	Architectural Plans
Attachment 3	Landscape Strategy
Attachment 4	Traffic Impact Statement
Attachment 5	Acoustic Report
Attachment 6	Sustainability Report
Attachment 7	Waste Management Plan
Attachment 8	Legal Advice – Access
Attachment 9	Spatial Statement

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ELEMENT 2.2	BUILDING HEIGHT	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O2.2.1 – The height of development responds to the desired future scale and character of the street and local area, including existing buildings that are unlikely to change.	**The proposed height of the development responds appropriately to the existing and desired and scale and character of the street and local area. The development proposes a height consistent with its R50 coding (3 storeys) and is consistent with the adjoining property to the south. The adjoining property to the north includes a R50 mixed use zoning consistent with the subject site so it is considered likely this will be developed to a similar scale at some stage in the future.**	
O2.2.2 – The height of buildings within a development responds to changes in topography.	**The proposed development steps down height with the sloping topography to the east. This has enabled the use of basement parking to be integrated into the building.**	
O2.2.3 – Development incorporates articulated roof design and/or roof top communal open space where appropriate.	**The proposed development incorporates a simple yet distinct roof, which adds definition to the built form.**	
O2.2.4 – The height of development recognises the need for daylight and solar access to adjoining and nearby residential development, communal open space and in some cases, public spaces.	**The proposed development has been designed with consideration for the amenity of the adjoining property. This includes the solar access/daylight availability particularly in communal open space areas and public spaces. The development is not considered to unreasonably impact upon daylight and solar access to adjoining properties.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		

A2.2.1 – Development complies with the building height limit (storeys) set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the building height limit set out in the applicable local planning instrument.

Streetscape contexts and character *refer A2*	Low-rise		Medium-rise		Higher density residential		Neighbourhood centre	Mid-rise urban centres	High density urban centres		Planned areas
Site R-Coding	R40	R50	R60	R80	R100	R160	R-AC4	R-AC3	R-AC2	R-AC1	R-AC0
Building height (storeys) *refer 2.2*	2	3	3	4	4	5	3	6	7	9	

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ELEMENT 2.3	STREET SETBACKS	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O2.3.1 – The setback of the development from the street reinforces and/or complements the existing or proposed landscape character of the street.	**The proposed development includes a street setback of 4.1m from Hislop Rd, which is double the minimum setback. This generous setback has been included to allow the provision of deep soil, large trees, and to improve the streetscape presentation of the development.** **The generous secondary street setback of 3.2m exceeds the minimum required by 1.2m.** **The front and rear setbacks substantially soften the built form.**	
O2.3.2 – The street setback provides a clear transition between the public and private realm.	**The proposed development provides an easily distinguishable transition from private to public, with separate commercial and residential entries.**	
O2.3.3 – The street setback assists in achieving visual privacy to apartments from the street.	**The generous street setbacks, that include considerable landscaping, will provide adequate visual privacy to apartments from the street.**	
O2.3.4 – The setback of the development enables passive surveillance and outlook to the street.	**Several windows and balconies ensure this proposed development provides significant passive surveillance and streetscape activation.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A3.2.1 – Development complies with the street setback set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the street setback set out in the applicable local planning instrument

Streetscape contexts and character *refer A2*	Low-rise		Medium-rise		Higher density residential		Neighbourhood centre	Mid-rise urban centres	High density urban centres		Planned areas
Site R-Coding	R40	R50	R60	R80	R100	R160	R-AC4	R-AC3	R-AC2	R-AC1	R-AC0
Minimum primary and secondary street setbacks *refer 2.3*	4m [4]	2m	2m		2m		2m or Nil [5]	2m or Nil [5]	2m or Nil [5]		

(4) Minimum secondary street setback 1.5m (5) Nil setback applicable if commercial use at ground floor

AFFIRMED

ELEMENT 2.4	SIDE AND REAR SETBACKS	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT** *Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.*	**ASSESSOR COMMENT**
O2.4.1 – Building boundary setbacks provide for adequate separation between neighbouring properties.	**The building boundary setbacks provide adequate separation from neighbouring properties. These separations are generally consistent with Table 2.1, other than some low-impact variations, which add to internal functionality, occupant amenity, and articulation of the building.** **It is noted that there are no walls proposed to the boundary (which could have been proposed under Table 2.1), instead the building is setback of each side boundary, and landscaping is providing, which considerably softens the built form, bulk and impact on neighbouring properties.** **The setbacks to do not increase the overshadowing impacts of the development on neighbours as the building to the south has a blank wall with no openings or private open space.**	
O2.4.2 – Building boundary setbacks are consistent with the existing streetscape pattern or the desired streetscape character.	**The streetscape is characterized by a mix of housing types with varying building setbacks. In light of this no clear character exists, however the building setbacks proposed offer adequate separation and are not considered to compromise the streetscape character of Hislop Road or Groves Avenue.** **The minor decreases to side setbacks can be considered to be offset by the substantial increases in front and rear setbacks, which considerably reduces building bulk.**	
O2.4.3 – The setback of development from side and rear boundaries enables retention of existing trees and provision of deep soil areas that reinforce the landscape character of the area, support tree canopy and assist with stormwater management.	**No existing trees will be impacted upon by this development, however the development proposes 25 sqm of landscaping within each side boundary setback area. In addition the existing Jacaranda tree on the Hislop Road frontage will be maintained.**	
O2.4.4 –The setback of development from side and rear boundaries provides a transition	**The site to the south of the subject site is mixed-use, as is the proposed development. Whilst the site to the north is zoned mixed-use a single storey dwelling**	

CONFIRMED

between sites with different land uses or intensity of development.	**currently exists on it. The development has incorporated appropriate setbacks to its northern boundary with considerable landscaping to soften its presentation to this property.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A2.4.1 - Development complies with the side and rear setbacks set out in Table 2.1, except where:

a) modified by the local planning framework, in which case development complies with the side and rear setbacks set out in the applicable local planning instrument **AND /OR**

b) a greater setback is required to address *3.5 Visual privacy*.

(Excerpt from table 2.1)

Streetscape contexts and character *refer A2*	Low-rise		Medium-rise		Higher density residential		Neighbourhood centre	Mid-rise urban centres	High density urban centres		Planned areas
Site R-Coding	R40	R50	R60	R80	R100	R160	R-AC4	R-AC3	R-AC2	R-AC1	R-AC0
Boundary wall height (storeys)[1,2] *refer 2.4*	1[3]		1[3]	2[3]	2[3]		2	3	4		
Minimum side setbacks[6] *refer 2.4*	2m	3m	3m		3m		Nil				
Minimum rear setback *refer 2.4*	3m		3m		6m		6m	Nil	Nil		
Average side setback where building length exceeds 16m *refer 2.4*	2.4m	3.5m	3.5m	3.5m	3.5m	4.0m	NA	NA	NA		

- Wall may be built up to a lot boundary, where it abuts an existing or simultaneously constructed wall of equal or greater proportions
- Where the subject site and an affected adjoining site are subject to different density codes, the length and height of any boundary wall on the boundary between them is determined by reference to the lower density code
- Boundary wall only permitted on one boundary, and shall not exceed 2/3 length.

(6) Boundary setbacks will also be determined by provisions for building separation and visual privacy within this SPP and building separation provisions of the NCC.

A2.4.2 – Development is setback from the boundary in order to achieve the Objectives outlined in *2.7 Building separation*, *3.3 Tree canopy and deep soil areas*, *3.5 Visual privacy* and *4.1 Solar and daylight access*.

ELEMENT 2.5	PLOT RATIO	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O2.5.1 – The overall bulk and scale of development is appropriate for the existing or planned character of the area.	**Whilst the development proposes a plot ratio of 1.24, which represents a 0.54 variation to Table 2.1, it is however considered consistent with the element objective of 2.5 as follows:** • **Plot ratio is a fairly crude measure of built form, bulk and scale and should not be considered in isolation, as other key elements such response to context, building height, setbacks, site coverage and landscape / deep soil area are important considerations as to whether a development is appropriate for its site.** • **The proposed development meets the maximum building height requirements consistent with the R50 coding and Table 2.1. This is a strong indication that the built form is appropriate and the plot ratio is not excessive.** • **The proposal achieves 10% true deep soil, which is another key measure of whether built form is appropriate or excessive. Please refer to Attachment 3 – Landscape Strategy for more information on this.** • **The proposed setbacks to both street fronts substantially exceed minimum street setback requirements, another important indication that the built form and bulk are not excessive.** • **The inclusion of commercial tenancies, to activate the ground floor and provide for local businesses, adds to the overall plot ratio as well as the required floor plates (for viability). This is generally considered an acceptable reason to increase total plot ratio.** • **The bulk and scale is offset by the generous provision of landscaping and deep soil areas proposed, as well as the building design and articulation, which soften the development.**	

CONFIRMED

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A2.5.1 – Development complies with the plot ratio requirements set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the plot ratio set out in the applicable local planning instrument.

(Excerpt from table 2.1)

Streetscape contexts and character *refer A2*	Low-rise		Medium-rise		Higher density residential		Neighbourhood centre	Mid-rise urban centres	High density urban centres		Planned areas
Site R-Coding	R40	R50	R60	R80	R100	R160	R-AC4	R-AC3	R-AC2	R-AC1	R-AC0
Plot ratio [7] *refer 2.5*	0.6	0.7	0.8	1.0	1.3	2.0	1.2	2.0	2.5	3.0	

(6) Refer to Definitions for calculation of plot ratio

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

CONFIR

ELEMENT 2.6	BUILDING DEPTH	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O2.6.1 – Building depth supports apartment layouts that optimise daylight and solar access and natural ventilation.	**The building depths proposed are considered to be generous and are designed to allow for adequate daylight, solar access and natural ventilation.**	
O2.6.2 – Articulation of building form to allow adequate access to daylight and natural ventilation where greater building depths are proposed.	**Each apartment has dual frontage and windows facing different aspects, allowing for excellent ventilation and daylight across each season.** **Please refer to Attachment 6 - Sustainability Report which highlights how the building design enables adequate daylight and natural ventilation.**	
O2.6.3 – Room depths and / or ceiling heights optimise daylight and solar access and natural ventilation.	**Room depths and ceiling heights are generous and generally exceed standard practice in this area.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A2.6.1 – Developments that comprise single aspect apartments on each side of a central circulation corridor shall have a maximum building depth of 20m. All other proposals will be assessed on their merits with particular consideration to *4.1 Solar and daylight access* and *4.2 Natural ventilation*.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

ELEMENT 2.7	BUILDING SEPARATION	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O2.7.1 – New development supports the desired future streetscape character with spaces between buildings.	**The proposed development frontage is consistent with the local planning scheme and its mixed use zoning. The building separation is adequate and is suitable for a mixed use development of this style.**	

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	The proposed landscaping and planting of two large trees in addition to the upper storey balconies ensures the frontage will greatly improve the existing streetscape.	
O2.7.2 – Building separation is in proportion to building height.	**Building separation from neighbouring properties is well designed and appropriate, as discussed under Setback.**	
O2.7.3 – Buildings are separated sufficiently to provide for residential amenity including visual and acoustic privacy, natural ventilation, sunlight and daylight access and outlook.	**The building has been designed to reduce amenity impacts such as overlooking, sunlight and ventilation to neighbouring properties by ensuring adequate building separation, no overshadowing of outdoor living areas, and utilising where necessary some highlight windows for privacy.**	
O2.7.4 – Suitable areas are provided for communal and private open space, deep soil areas and landscaping between buildings	**The development proposes landscaped, communal areas within the boundary setbacks, and patio areas and balconies for residents to enjoy.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A2.7.1 – Development complies with the separation requirements set out in Table 2.7.

Table 2.7 Building separation

	Separation between:	Building height		
		≤ 4 storeys (up to 15m)	**5-8 storeys** (up to 28m)	**≥ 9 storeys** (over 28m)
Within site boundary	Habitable rooms/balconies	12m	18m	24m
	Habitable and non-habitable rooms	7.5m	12m	18m
	Non-habitable rooms	4.5m	6m	9m
To adjoining property boundaries	Habitable rooms/balconies and boundary	Refer *2.4 Side and rear setbacks* (Table 2.1) and *3.5 Visual privacy* (Table 3.5)	9m	12m

Distances apply from major openings of rooms, or the inside of balustrading of balconies.
Average dimensions may be applied subject to major openings meeting other requirements for privacy, daylight and the like.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 3.2	ORIENTATION	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.2.1 – Building layouts respond to the streetscape, topography and site attributes while optimising solar and daylight access within the development.	**Building layouts have been designed to respond to the streetscape and the slopping topography of the site. In addition balconies and open space areas have been designed to optimise solar access whilst also maintaining views over Hislop Road, the public open space to the east and the river (for the top storey).**	
O3.2.2 – Building form and orientation minimises overshadowing of the habitable rooms, open space and solar collectors of neighbouring properties during mid-winter.	**The overshadowing created by the proposed development is will not unreasonably impact upon any habitable rooms, open space or solar collectors of neighbouring properties as the building to the south has a blank wall facing the development.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A3.2.1 – Buildings on street or public realm frontages are oriented to face the public realm and incorporate direct access from the street.		
A3.2.2 – Buildings that do not have frontages to streets or public realm are oriented to maximise northern solar access to living areas.		
A3.2.3 – Development in climate zones 4, 5 and 6 shall be designed such that the shadow cast at midday on 21st June onto any adjoining property does not exceed: – adjoining properties coded R25 and lower – 25% of the site area[1] – adjoining properties coded R30 – R40 - 35% of the site area[1] – adjoining properties coded R50 – R60 – 50% of the site area[1] – adjoining properties coded R80 or higher – Nil requirements. (1) Where a development site shares its southern boundary with a lot, and that lot is bound to the north by other lot(s), the limit of shading at A3.2.3 shall be reduced proportionally to the percentage of the affected properties northern boundary that abuts the development site. (Refer to Figure A7.2 in Appendix 7)		
A3.2.4– Where adjoining sites are coded R40 or less, buildings are oriented to maintain 4 hours per day solar access on 21 June for existing solar collectors on neighbouring sites.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

ELEMENT 3.3	TREE CANOPY AND DEEP SOIL AREAS	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.3.1 – Site planning maximises retention of existing healthy and appropriate and protects the viability of adjoining trees.	**The development has prioritised the provision of landscaping and deep soil areas as part of its design. In addition, the existing Jacaranda street tree will not be impacted by the proposed development.** **Please refer to Attachment 3 – Landscape Strategy for further information on this aspect of the development.**	
O3.3.2 – Adequate measures are taken to improve tree canopy (long term) or to offset reduction of tree canopy from pre-development condition.	**The development has prioritised the provision of landscaping and deep soil areas as part of its design. Through this, the development proposes 180m^2 of tree canopy area which exceeds the minimum requirement by more then 100m^2.** **Please refer to Attachment 3 – Landscape Plan for further information on this aspect of the development.**	
O3.3.3 – Development includes deep soil areas, or other infrastructure to support planting on structures, with sufficient area and volume to sustain healthy plant and tree growth.	**The development proposes considerable deep soil areas, as well as planting on-structure. The design of the building has been informed around the provision of trees and landscaping within the front setback area which is a good streetscape outcome.** **The deep soil area and landscape provisions are in excess of the minimum requirements of Table 3.3a**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A3.3.1 – Retention of existing trees on the site that meet the following criteria: – healthy specimens with ongoing viability **AND** – species is not included on a State or local area weed register **AND** – height of at least 4m **AND/OR** – trunk diameter of at least 160mm, measured 1m from the ground **AND/OR** – average canopy diameter of at least 4m.		
A3.3.2 – The removal of existing trees that meet any of the criteria at A3.3.1 is supported by an arboriculture report.		

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A3.3.3 – The development is sited and planned to have no detrimental impacts on, and to minimise canopy loss of adjoining trees.

A3.3.4 – Deep soil areas are provided in accordance with Table 3.3a. Deep soil areas are to be co-located with existing trees for retention and/or adjoining trees, or alternatively provided in a location that is conducive to tree growth and suitable for communal open space.

Table 3.3a Minimum deep soil area and tree provision requirements

Site Area	Minimum deep soil area	Minimum requirement for trees [1]
Less than 700m²	10% **OR** 7% if existing tree(s) retained on site (% site area)	1 medium tree and small trees to suit area
700 – 1,000m²		2 medium trees **OR** 1 large tree and small trees to suit area
› 1,000m²		1 large tree and 1 medium tree for each additional 400m² in excess of 1000m² **OR** 1 large tree for each additional 900m² in excess of 1000m² and small trees to suit area

[1] Minimum requirement for trees includes retained or new trees
Refer Table 3.3b for tree sizes

A3.3.5 – Landscaping includes existing and new trees with shade producing canopies in accordance with Tables 3.3a and 3.3b.

Table 3.3b Tree sizes

Tree size	Indicative canopy diameter at maturity	Nominal height at maturity	Required DSA per tree	Recommended minimum DSA width	Minimum DSA width where additional rootable soil zone (RSZ) width provided[1] (min 1m depth)	Indicative pot size at planting
Small	4-6m	4-8m	9m²	2m	1m (DSA) + 1m (RSZ)	100L
Medium	6-9m	8-12m	36m²	3m	2m (DSA) + 1m (RSZ)	200L
Large	›9m	›12m	64m²	6m	4.5m (DSA) + 1.5m (RSZ)	500L

[1] Rootable areas are for the purposes of determining minimum width only and do not have the effect of reducing the required DSA.

A3.3.6 – The extent of permeable paving or decking within a deep soil area does not exceed 20 per cent of its area and does not inhibit the planting and growth of trees.

A3.3.7 – Where the required deep soil areas cannot be provided due to site restrictions, planting on structure with an area equivalent to two times the shortfall in deep soil area provision is provided.

ELEMENT 3.4	COMMUNAL OPEN SPACE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.4.1 – Provision of quality communal open space that enhances resident amenity and provides opportunities for landscaping, tree retention and deep soil areas.	**Whilst no communal open spaces areas are required under Table 3.4, the generous front setback, landscaped area is available for residents and office tenants.**	
O3.4.2 – Communal open space is safe, universally accessible and provides a high level of amenity for residents.	**The open space areas will be visible from the street frontages and internal balconies ensuring passive surveillance which improves the safety of these areas.** **All communal areas are proposed to be provided at grade level to ensure they are easily accessible walkways.**	
O3.4.3 – Communal open space is designed and oriented to minimise impacts on the habitable rooms and private open space within the site and of neighbouring properties.	**The communal open space areas are unlikely to impact on habitable rooms and private open space areas within the site or neighbouring properties.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A3.4.1 – Developments include communal open space in accordance with Table 3.4

Table 3.4 Provision of communal open space

Development size	Overall communal open space requirement	Minimum accessible / hard landscape area (included in overall area requirement)	Minimum open space dimension
Up to 10 dwellings	Informal seating associated with deep soil or other landscaped areas	NA	NA
More than 10 dwellings	Total: 6m² per dwelling up to maximum 300m²	At least 2m² per dwelling up to 100m²	4m

A3.4.2 – Communal open space located on the ground floor or on floors serviced by lifts must be accessible from the primary street entry of the development.

A3.4.3 – There is 50 per cent direct sunlight to at least one communal open space area for a minimum of two hours between 9am and 3pm on 21 June.

A3.4.4– Communal open space is co-located with deep soil areas and/or planting on structure areas and/ or co-indoor communal spaces.

A3.4.5 – Communal open space is separated or screened from adverse amenity impacts such as bins, vents, condenser units, noise sources and vehicle circulation areas.	
A3.4.6 – Communal open space is well-lit, minimises places for concealment and is open to passive surveillance from adjoining dwellings and/or the public realm.	
A3.4.7 – Communal open space is designed and oriented to minimise the impacts of noise, odour, light-spill and overlooking on the habitable rooms and private open spaces within the site and of neighbouring properties.	
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 3.5	**VISUAL PRIVACY**	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT** *Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.*	**ASSESSOR COMMENT**
O3.5.1 – The orientation and design of buildings, windows and balconies minimises direct overlooking of habitable rooms and private outdoor living areas within the site and of neighbouring properties, while maintaining daylight and solar access, ventilation and the external outlook of habitable rooms.	**There is no proposed internal overlooking, all balconies have been designed to overlook each street frontage.** **A small portion of each adjoining property is overlooked in the western portion of each site. This is considered acceptable and consistent with O3.5.1 as follows:** - **The area proposed to be overlooked at 15 Hislop Road is a small portion of the front private open space area. This area is however visible from the street frontage which ensures the area is not currently secluded. A visual inspection of the site indicates that no habitable rooms will be impacted upon by this overlooked area. In addition, 15 Hislop Road will not be overshadowed by the proposed development.** - **The area proposed to be overlooked at 25 Hislop Road is a small portion within the front setback area which consists of a carparking area. This is not considered to have any privacy or amenity impacts as a result.**	

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ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A3.5.1 – Visual privacy setbacks to side and rear boundaries are provided in accordance with Table 3.5.

Table 3.5 Required privacy setback to adjoining sites

Cone of vision from unscreened:	First 4 storeys		5th storey and above
	Adjoining sites coded R50 or lower	Adjoining sites coded higher than R50	
Major opening to bedroom, study and open access walkways	4.5m	3m	Refer Table 2.7
Major openings to habitable rooms other than bedrooms and studies	6m	4.5m	
Unenclosed private outdoor spaces	7.5m	6m	

A3.5.2 – Balconies are unscreened for at least 25 per cent of their perimeter (including edges abutting a building).

A3.5.3 - Living rooms have an external outlook from at least one major opening that is not obscured by a screen.

A3.5.4 – Windows and balconies are sited, oriented, offset or articulated to restrict direct overlooking, without excessive reliance on high sill levels or permanent screening of windows and balconies.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

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ELEMENT 3.6	PUBLIC DOMAIN INTERFACE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.6.1 – The transition between the private and public domain enhances the privacy and safety of residents.	**The primary frontage is proposed to consist of an office space with direct access by way of a visible and easily accessible permeable unit paving area. The frontage is overlooked by private balconies on the upper floors that look west which provides passive surveillance.** **The rear frontage is primarily designated to vehicular access, however the pedestrian entry point is easily accessible and is overlooked by balconies facing east - providing passive surveillance.**	
O3.6.2 – Street facing development and landscape design retains and enhances the amenity and safety of the adjoining public domain, including the provision of shade.	**All private open space areas include adequate weather protection, which includes the provision of shading areas. The front setback area proposes a large feature tree and a medium tree with its species selected to ensure a large canopy width elevating its shading ability.** **In addition to the shading provided, the landscaping and permeable pathway areas have been designed to enhance the streetscape area. In addition, the office area and upper floor balconies provide generous passive surveillance enhancing safety of public users of the Hislop foot path area.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A3.6.1 – The majority of ground floor dwellings fronting onto a street or public open space have direct access by way of a private terrace, balcony or courtyard.		
A3.6.2 – Car-parking is not located within the primary street setback; and where car parking is located at ground level behind the street setback it is designed to integrate with landscaping and the building façade (where part of the building).		
A3.6.3 – Upper level balconies and/or windows overlook the street and public domain areas.		
A3.6.4 – Balustrading includes a mix of visually opaque and visually permeable materials to provide residents with privacy while maintaining casual surveillance of adjoining public domain areas.		
A3.6.5 – Changes in level between private terraces, front gardens and the ground floor level of the building and the street level average less than 1m and do not exceed 1.2m.		

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A3.6.6 – Front fencing includes visually permeable materials above 1.2m and the average height of solid walls or fences to the street does not exceed 1.2m.
A3.6.7 – Fencing, landscaping and other elements on the frontage are designed to eliminate opportunities for concealment.
A3.6.8 – Bins are not located within the primary street setback or in locations visible from the primary street.
A3.6.9 – Services and utilities that are located in the primary street setback are integrated into the design of the development and do not detract from the amenity and visual appearance of the street frontage.[1] (1) Firefighting and access to services such as power and water meters require careful consideration in the design of the front façade. Consult early with relevant authorities to resolve functional requirements in an integrated design solution.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 3.7	PEDESTRIAN ACCESS AND ENTRIES	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.7.1 – Entries and pathways are universally accessible, easy to identify and safe for residents and visitors.	**Entries and pathways have been designed to enhance accessibility for all residents and visitors to the proposed building. Each pathway is easily identifiable and will provide lighting to ensure wayfinding is easily achievable.**	
O3.7.2 – Entries to the development connect to and address the public domain with an attractive street presence.	**As previously noted, each frontage has prioritised its landscaping treatment which softens the hard surface presentation of the building and enhances the street frontage experience. Please refer to Attachment 3 – Landscape Strategy to review the effective way this has been incorporated into the design.** **In addition, the Jacaranda street tree is proposed to be retained, which was a key design consideration and encouraged the development to utilise the rear Groves Avenue for its vehicular access route.**	

ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*	
A3.7.1 – Pedestrian entries are connected via a legible, well-defined, continuous path of travel to building access areas such as lift lobbies, stairs, accessways and individual dwelling entries.	
A3.7.2 – Pedestrian entries are protected from the weather.	
A3.7.3 – Pedestrian entries are well-lit for safety and amenity, visible from the public domain without opportunity for concealment, and designed to enable casual surveillance of the entry from within the site.	
A3.7.4 – Where pedestrian access is via a shared zone with vehicles, the pedestrian path is clearly delineated and/or measures are incorporated to prioritise the pedestrian and constrain vehicle speed.	
A3.7.5 – Services and utilities that are located at the pedestrian entry are integrated into the design and do not detract from the amenity of the entry.	
A3.7.6 – Bins are not located at the primary pedestrian entry.	
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 3.8	**VEHICLE ACCESS**	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.8.1 – Vehicle access points are designed and located to provide safe access and egress for vehicles and to avoid conflict with pedestrians, cyclists and other vehicles.	**Vehicle access has been designed and located to provide safe access and egress for vehicles and to avoid conflict with pedestrians.** **The development proposes one vehicle access point from Groves Avenue, which has been designed in conjunction with a traffic engineer to ensure it can be achieved in a safe forward direction.** **The driveway will be highly visible from the street and the widths will be to Australian standards.**	
O3.8.2 – Vehicle access points are designed and located to reduce visual impact on the streetscape.	**The motivation behind access being proposed from Groves Avenue was to reduce the development's impact on the streetscape of Hislop Road. As there is no crossover proposed from Hislop Road, the developments frontage has the ability to provide a**	

	generous amount of landscaping with a large tree which will enhance the primary street frontage. **The Groves avenue vehicle access point has also been designed to incorporate generous amounts of landscaping to soften the hard surface presentation and enhance its visual impact. In addition to the proposed landscaping the existing trees that are in good health are proposed to be retained.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A3.8.1 – Vehicle access is limited to one opening per 20m street frontage that is visible from the street.

A3.8.2 – Vehicle entries are identifiable from the street, while being integrated with the overall façade design and/ or located behind the primary building line.

A3.8.3 – Vehicle entries have adequate separation from street intersections.

A3.8.4 – Vehicle circulation areas avoid headlights shining into habitable rooms within the development and adjoining properties.

A3.8.5 – Driveway width is kept to a functional minimum, relative to the traffic volumes and entry/egress requirements.

A3.8.6 – Driveways designed for two way access to allow for vehicles to enter the street in forward gear where:

- the driveway serves more than 10 dwellings
- the distance from an on-site car parking to the street is 15m or more **OR**
- the public street to which it connects is designated as a primary distributor, district distributor or integrated arterial road.

A3.8.7 – Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect (refer Figure 3.8a).

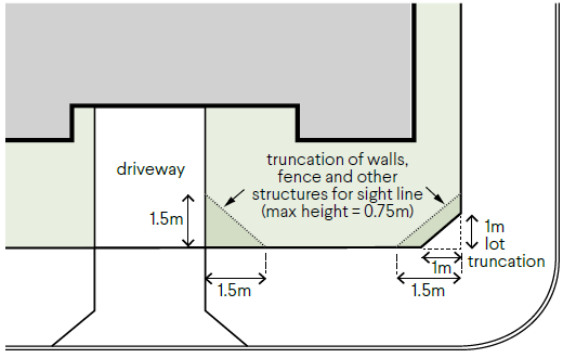


Figure 3.8a Truncation at street corner to provide sightlines (refer A3.8.7).

ELEMENT 3.9	CAR AND BICYCLE PARKING	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O3.9.1 – Parking and facilities are provided for cyclists and other modes of transport.	**14 parking bays are provided which exceeds the required number as per Table 3.9. In addition, 6 bicycle pays are proposed.**	
O3.9.2 – Car parking provision is appropriate to the location, with reduced provision possible in areas that are highly walkable and/or have good public transport or cycle networks and/or are close to employment centres.	**Car parking is proposed to be located in a basement which has been incorporated to reduce any impacts to the streetscape.**	
O3.9.3 – Car parking is designed to be safe and accessible.	**Car parking within the basement has been designed in accordance with Australian Standards by expert traffic engineers. Please refer to Attachment 4 – Traffic Impact Statement for more information.**	
O3.9.4 – The design and location of car parking minimises negative visual and environmental impacts on amenity and the streetscape.	**As the car parking area is limited to the basement it is considered that this area will have no negative impacts on visual and environmental amenity and either streetscape.**	

CONFIRMED

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A3.9.1 – Secure, undercover bicycle parking is provided in accordance with Table 3.9 and accessed via a continuous path of travel from the vehicle or cycle entry point.

Table 3.9 Parking ratio

Parking types		Location A	Location B
Car parking[1]	1 bedroom dwellings	0.75 bay per dwelling	1 bay per dwelling
	2+ bedroom dwellings	1 bay per dwelling	1.25 bays per dwelling
	Visitor	1 bay per four dwellings up to 12 dwellings 1 bay per eight dwellings for the 13th dwelling and above	
Bicycle parking[1]	Resident	0.5 space per dwelling	
	Visitor	1 space per 10 dwellings	
Motorcycle/ Scooter parking[2]	Developments exceeding 20 dwellings provide 1 motorcycle/scooter space for every 10 car bays		

[1] Calculations of parking ratios shall be rounded up to the next whole number.
[2] For each five motorcycle/scooter parking bays provided in accordance with Table 3.9, car parking bays may be reduced by one bay.

Definitions:
Location A: within 800m walkable catchment of a train station and/or 250m of a transit stop (bus or light rail) of a high-frequency route and/or within the defined boundaries of an activity centre.
Location B: not within Location A.

A3.9.2 – Parking is provided for cars and motorcycles in accordance with Table 3.9.

A3.9.3 – Maximum parking provision does not exceed double the minimum number of bays specified in Table 3.9

A3.9.4 – Car parking and vehicle circulation areas are designed in accordance with AS2890.1 (as amended) or the requirements of applicable local planning instruments.

A3.9.5 – Car parking areas are not located within the street setback and are not visually prominent from the street.

A3.9.6 – Car parking is designed, landscaped or screened to mitigate visual impacts when viewed from dwellings and private outdoor spaces.

A3.9.7 – Visitor parking is clearly visible from the driveway, is signed 'Visitor Parking' and is accessible from the primary entry or entries.

A3.9.8 – Parking shade structures, where used, integrate with and complement the overall building design and site aesthetics and have a low reflectance to avoid glare into apartments.

A3.9.9 – Uncovered at-grade parking is planted with trees at a minimum rate of one tree per four bays.

A3.9.10 – Basement parking does not protrude more than 1m above ground, and where it protrudes above ground is designed or screened to prevent negative visual impact on the streetscape.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 4.1	SOLAR AND DAYLIGHT ACCESS	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.1.1 – In climate zones 4, 5 and 6: the development is sited and designed to optimise the number of dwellings receiving winter sunlight to private open space and via windows to habitable rooms.	**The building orientation has been designed to maximise winter heat gain through north facing walls and windows, whilst minimising walls and exposed windows facing west.**	
O4.1.2 – Windows are designed and positioned to optimise daylight access for habitable rooms.	**The building layout and window placement has been designed to maximise solar access/northern orientation to living areas.**	
O4.1.3 – The development incorporates shading and glare control to minimise heat gain and glare: – from mid-spring to autumn in climate zones 4, 5 and 6 **AND** – year-round in climate zones 1 and 3.	**The use of concrete slab floor and full ceiling and wall insulation is to be utilised in the building to help to stabilise internal temperatures, minimising heat gain in hot months and heat loss in colder months.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.1.1 – In climate zones 4, 5 and 6 only: **a)** Dwellings with a northern aspect are maximised, with a minimum of 70 per cent of dwellings having living rooms and private open space that obtain at least 2 hours direct sunlight between 9am and 3pm on 21 June **AND** **b)** A maximum of 15 per cent of dwellings in a building receiving no direct sunlight between 9am and 3pm on 21 June.		
A4.1.2 – Every habitable room has at least one window in an external wall, visible from all parts of the room, with a glazed area not less than 10 per cent of the floor area and comprising a minimum of 50 per cent of clear glazing.		
A4.1.3 – Lightwells and/or skylights do not form the primary source of daylight to any habitable room.		
A4.1.4 – The building is oriented and incorporates external shading devices in order to: – minimise direct sunlight to habitable rooms: ▪ between late September and early March in climate zones 4, 5 and 6 only **AND** ▪ in all seasons in climate zones 1 and 3 – permit winter sun to habitable rooms in accordance with A 4.1.1 (a).		

FORMED

ELEMENT 4.2	NATURAL VENTILATION	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.2.1 – Development maximises the number of apartments with natural ventilation.	**100% of apartments have natural, cross-ventilation.**	
O4.2.2 – Individual dwellings are designed to optimise natural ventilation of habitable rooms.	**Each dwelling is proposed with cross-ventilation as each apartment as dual aspects with windows on each frontage.** **Each dwelling proposes balconies which provide prevailing cooling wind.**	
O4.2.3 – Single aspect apartments are designed to maximise and benefit from natural ventilation.	**No single aspect apartments proposed.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.2.1 – Habitable rooms have openings on at least two walls with a straight line distance between the centre of the openings of at least 2.1m.		
A4.2.2 – **(a)** A minimum 60 per cent of dwellings are, or are capable of, being naturally cross ventilated in the first nine storeys of the building **(b)** Single aspect apartments included within the 60 per cent minimum at (a) above must have: ▪ ventilation openings oriented between 45^{o} – 90^{o} of the prevailing cooling wind direction **AND** ▪ room depth no greater than 3 × ceiling height **(c)** For dwellings located at the 10th storey or above, balconies incorporate high and low level ventilation openings.		
A4.2.3 – The depth of cross-over and cross-through apartments with openings at either end and no openings on side walls does not exceed 20m.		
A4.2.4 – No habitable room relies on lightwells as the primary source of fresh-air.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

ELEMENT 4.3	SIZE AND LAYOUT OF DWELLINGS	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.3.1 – The internal size and layout of dwellings is functional with the ability to flexibly accommodate furniture settings and personal goods, appropriate to the expected household size.	**Each dwelling exceeds the minimum internal floor area provided in Table 4.3A. As such, element objective O4.3.1 has been met.**	
O4.3.2 – Ceiling heights and room dimensions provide for well-proportioned spaces that facilitate good natural ventilation and daylight access.	**Ceiling heights and room dimensions have been designed to provide well proportioned spaces that facilitate excellent natural ventilation and daylight access.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A4.3.1 – Dwellings have a minimum internal floor area in accordance with Table 4.3a.

Table 4.3a Minimum floor areas for dwelling types

Dwelling type	Minimum internal floor area
Studio	37m²
1 bed	47m²
2 bed × 1 bath[1]	67m²
3 bed × 1 bath[1]	90m²

[1]An additional 3m² shall be provided for designs that include a second or separate toilet, and 5m² for designs that include a second bathroom.

A4.3.2 – Habitable rooms have minimum floor areas and dimensions in accordance with Table 4.3b.

Table 4.3b Minimum floor areas and dimensions for habitable rooms

Habitable room type	Minimum internal floor area	Minimum internal dimension
Master bedroom	10m²	3m[1]
Other bedrooms	9m²	3m[1]
Living room – studio and 1 bed apartments	N/A	3.6m
Living room – other dwelling types	N/A	4m

[1] Excluding robes

A4.3.3 – Measured from the finished floor level to finished ceiling level, minimum ceiling heights are:

- Habitable rooms – 2.7m
- Non-habitable rooms – 2.4m
- All other ceilings meet or exceed the requirements of the NCC.

A4.3.4 – The length of a single aspect open plan living area is equal to or less than 3 x the ceiling height. An additional 1.8m length may be provided for a kitchen, where the kitchen is the furthest point from the window in an open plan living area provided that the maximum length does not exceed 9m.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

CONFI

ELEMENT 4.4	PRIVATE OPEN SPACE AND BALCONIES	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.4.1 – Dwellings have good access to appropriately sized private open space that enhances residential amenity.	**Each dwelling is provided with generous open space that exceeds the minimum areas and minimum dimensions of Table 4.4.**	
O4.4.2 – Private open space is sited, oriented and designed to enhance liveability for residents.	**Private open space on the ground floor is designed at grade with significant landscaping areas and private patio covered areas. Upper storey balconies provide west overlooking Hislop Road and east facing balconies that offer outlook over Mick Jahn Reserve. This design enables enhanced liveability in an inner-city style apartment.**	
O4.4.3 – Private open space and balconies are integrated into the overall architectural form and detail of the building.	**Ground floor private open space is well integrated and provides considerable landscaping to enhance amenity and blends it in well. The balconies have been designed to integrate into the building utilising a consistent render tone as the balance of the buildings façade and a generous provision of glass. Each balcony includes landscaping planter boxes.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		

A4.4.1 – Each dwelling has private open space accessed directly from a habitable room with dimensions in accordance with Table 4.4.

Table 4.4 Private open space requirements

Dwelling type	Minimum Area[1]	Minimum Dimension[1]
Studio apartment + 1 bedroom	8m²	2.0m
2 bedroom	10m²	2.4m
3 bedroom	12m²	2.4m
Ground floor / apartment with a terrace	15m²	3m

[1] Services and fixtures located within private open space, including but not limited to air-conditioner units and clothes drying, are not visible from the street and/or are integrated into the building design.

A4.4.2 – Where private open space requires screening to achieve visual privacy requirements, the entire open space is not screened and any screening is designed such that it does not obscure the outlook from adjacent living rooms.	
A4.4.3 – Design detailing, materiality and landscaping of the private open space is integrated with or complements the overall building design.	
A4.4.4 – Services and fixtures located within private open space, including but not limited to air-conditioner units and clothes drying, are not visible from the street and/or are integrated into the building design.	
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 4.5	**CIRCULATION AND COMMON SPACES**	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.5.1 – Circulation spaces have adequate size and capacity to provide safe and convenient access for all residents and visitors.	**The circulation area is limited to the ground floor foyer area and walkway area connecting to the lift and ground floor area. This area is adequate in size for residents and visitors.**	
O4.5.2 – Circulation and common spaces are attractive, have good amenity and support opportunities for social interaction between residents.	**The circulation area is limited to the ground floor foyer area and walkway area connecting to the lift and ground floor area. This area is adequate in size for residents and visitors.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.5.1 – Circulation corridors are a minimum 1.5m in width.		
A4.5.2 – Circulation and common spaces are designed for universal access.		
A4.5.3 – Circulation and common spaces are capable of passive surveillance, include good sightlines and avoid opportunities for concealment.		
A4.5.4 – Circulation and common spaces can be illuminated at night without creating light spill into the habitable rooms of adjacent dwellings.		
A4.5.5 – Bedroom windows and major openings to living rooms do not open directly onto circulation or common spaces and are designed to ensure visual privacy and manage noise intrusion.		

ELEMENT 4.6	STORAGE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.6.1 – Well-designed, functional and conveniently located storage is provided for each dwelling.	**A generous amount of storage is provided for each dwelling in a conveniently safe and secure location within the basement, which is serviced by the lift.**	

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A4.6.1 – Each dwelling has exclusive use of a separate, ventilated, weatherproof, bulky goods storage area. This can be located either internally or externally to the dwelling with dimensions in accordance with Table 4.6.

Table 4.6 Storage requirements

Dwelling type	Storage area[1]	Minimum dimension[1]	Minimum height[1]
Studio dwelling	3m²	1.5m	2.1m
1 bedroom dwelling	3m²		
2 bedroom dwellings	4m²		
3 bedroom dwellings	5m²		

[1] Dimensions exclusive of services and plant.

A4.6.2 – Bulky good stores that are not directly accessible from the dwelling/private open space are located in areas that are convenient, safe, well-lit, secure and subject to passive surveillance.

A4.6.3 – Storage provided separately from dwellings or within or adjacent to private open space[1], is integrated into the design of the building or open space and is not readily visible from the public domain.

(1) Storage on/adjacent to private open space is additional to required open space area and dimensions.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

ELEMENT 4.7	MANAGING THE IMPACT OF NOISE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.7.1 – The siting and layout of development minimises the impact of external noise sources and provides appropriate acoustic privacy to dwellings and on-site open space.	**The siting and layout of the development has been demonstrated by a suitably qualified acoustic engineer to minimise external noise sources to a reasonable level – please refer to Attachment 5 – Acoustic Report.**	
O4.7.2 – Acoustic treatments are used to reduce sound transfer within and between dwellings and to reduce noise transmission from external noise sources.	**Potential noise sources such as building services and mechanical equipment will be designed and selected at building permit stage, with close attention to acoustic properties.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.7.1 – Dwellings exceed the minimum requirements of the NCC, such as a rating under the AAAC Guideline for Apartment and Townhouse Acoustic Rating (or equivalent).		
A4.7.2 – Potential noise sources such as garage doors, driveways, service areas, plant rooms, building services, mechanical equipment, active communal open space and refuse bins are not located adjacent to the external wall of habitable rooms or within 3m of a window to a bedroom.		
A4.7.3 – Major openings to habitable rooms are oriented away or shielded from external noise sources.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

CONFIRMED

ELEMENT 4.8	DWELLING MIX	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.8.1 – A range of dwelling types, sizes and configurations is provided that caters for diverse household types and changing community demographics.	**It is noted that this proposed development is limited to five dwellings Notwithstanding this, the dwelling sizes range from four medium sized apartments that are suitable for the area and 1 larger style apartment in a pent house style. The 3 bedroom apartment is suitable for family style housing and is required for market feasibility in this upmarket area.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.8.1 – **a)** Dwelling mix is provided in accordance with the objectives, proportions or targets specified in a local housing strategy or relevant local planning instrument **OR** **b)** Where there is no local housing strategy, developments of greater than 10 dwellings include at least 20 per cent of apartments of differing bedroom numbers.		
A4.8.2 – Different dwelling types are well distributed throughout the development, including a mix of dwelling types on each floor.		

ELEMENT 4.9	UNIVERSAL DESIGN	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.9.1 – Development includes dwellings with universal design features providing dwelling options for people living with disabilities or limited mobility and/or to facilitate ageing in place.	**Apartment 5 on the top floor meets the Silver Level Liveable Housing standard, with step-free travel from the car to the apartment via a lift directly into the apartment, step-free travel within the apartment, step-free toilet access, hobless showers, and comfortable internal circulation spaces.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.9.1 – **a)** 20 per cent of all dwellings, across a range of dwelling sizes, meet Silver Level requirements as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia) **OR** **b)** 5 per cent of dwellings are designed to Platinum Level as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia).		

ELEMENT 4.10	FAÇADE DESIGN	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.10.1 – Building façades incorporate proportions, materials and design elements that respect and reference the character of the local area.	**The buildings scale, articulation, materiality and detailing has been designed to respect the character of the immediate area whilst at the same time providing an improved streetscape character.** **Upper storeys for each frontage are provided with balconies that improve the visual appeal of the building and provide passive surveillance.** **The office space on the ground floor has been designed to activate the street frontage, whilst the landscaping will soften the hard surface built form of the building.**	
O4.10.2 – Building façades express internal functions and provide visual interest when viewed from the public realm.	**The development is proposed to be constructed over three storeys, with the ground floor commercial clearly delineated from the upper floor residential, through the use of commercial office fronts and residential balconies.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.10.1 – Façade design includes: – scaling, articulation, materiality and detailing at lower levels that reflect the scale, character and function of the public realm – rhythm and visual interest achieved by a combination of building articulation, the composition of different elements and changes in texture, material and colour.		
A4.10.2 – In buildings with height greater than four storeys, façades include a defined base, middle and top for the building.		
A4.10.3 – The façade includes design elements that relate to key datum lines of adjacent buildings through upper level setbacks, parapets, cornices, awnings or colonnade heights.		
A4.10.4 – Building services fixtures are integrated in the design of the façade and are not visually intrusive from the public realm.		
A4.10.5 – Development with a primary setback of 1m or less to the street includes awnings that: – define and provide weather protection to entries – are integrated into the façade design – are consistent with the streetscape character.		
A4.10.6 – Where provided, signage is integrated into the façade design and is consistent with the desired streetscape character.		

ELEMENT 4.11	ROOF DESIGN	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.11.1 – Roof forms are well integrated into the building design and respond positively to the street.	**The proposed roof form has been designed to integrate with the building and conceal the solar panels proposed.**	
O4.11.2 – Where possible, roof spaces are utilised to add open space, amenity, solar energy generation or other benefits to the development.	**The rooftop will be utilised for solar energy.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.11.1 – The roof form or top of building complements the façade design and desired streetscape character.		
A4.11.2 – Building services located on the roof are not visually obtrusive when viewed from the street.		
A4.11.3 – Useable roof space is safe for users and minimises overlooking and noise impacts on private open space and habitable rooms within the development and on adjoining sites.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

CONFIRMED

ELEMENT 4.12	LANDSCAPE DESIGN	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.12.1 – Landscape design enhances streetscape and pedestrian amenity; improves the visual appeal and comfort of open space areas; and provides an attractive outlook for habitable rooms.	**The landscape response has prioritised the enhancement of the streetscape by proposing generous amounts of landscaping and the provision of one medium sized tree and one large tree. In addition, each balcony proposes landscaping planter boxes which further improve the presentation of the building to each frontage.** **Please refer to Attachment 3 – Landscape Strategy for more information on landscaping response.**	
O4.12.2 – Plant selection is appropriate to the orientation, exposure and site conditions and is suitable for the adjoining uses.	**As highlighted in Attachment 3 – Landscape Strategy, the plant and tree selection has considered its locational attributes by providing shade tolerant landscaping and trees that are considered appropriate in this location. All plants and tree locations are not considered to negatively impact upon on adjoining property amenity in any way.**	
O4.12.3 – Landscape design includes water efficient irrigation systems and where appropriate incorporates water harvesting or water re-use technologies.	**As highlighted in Attachment 3 – Landscape Strategy, all landscaped areas are provided with sustainable irrigation watering systems.**	
O4.12.4 – Landscape design is integrated with the design intent of the architecture including its built form, materiality, key functional areas and sustainability strategies.	**As highlighted in Attachment 3 – Landscape Strategy, landscaping has been designed around the building and improves its function, form and materiality.**	

COUNCIL

ACCEPTABLE OUTCOMES
Acceptable Outcome pathway may not be applicable where a performance solution is provided

A4.12.1 – Submission of a landscape plan prepared by a competent landscape designer. This is to include a species list and irrigation plan demonstrating achievement of Waterwise design principles.

A4.12.2 – Landscaped areas are located and designed to support mature, shade-providing trees to open space and the public realm, and to improve the outlook and amenity to habitable rooms and open space areas.

A4.12.3 – Planting on building structures meets the requirements of Table 4.12.

Table 4.12 Planting on structure: minimum soil standards for plant types and sizes

Plant type	Definition	Soil volume	Soil depth	Soil area
Large tree	Over 12m high, crown spread at maturity	76.8m³	1,200mm	64m² with minimum dimension 7m
Medium tree	8-12m high, crown spread at maturity	36m³	1,000mm	36m² with minimum dimension 5m
Small tree	4-8m high, crown spread at maturity	7.2m³	800mm	3m × 3m
Small ornamentals	3-4m high, crown spread at maturity	3.2m³	800mm	2m × 2m
Shrubs	--	--	500-600mm	--
Ground cover	--	--	300-450mm	--
Turf	--	--	200mm	--

A4.12.4 – Building services fixtures are integrated in the design of the landscaping and are not visually intrusive.

LOCAL PLANNING FRAMEWORK	REQUIREMENT
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:	

CONFIDENTIAL

ELEMENT 4.13	ADAPTIVE REUSE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.13.1 – New additions to existing buildings are contemporary and complementary and do not detract from the character and scale of the existing building.	**No adaptive reuse proposed.**	
O4.13.2 – Residential dwellings within an adapted building provide good amenity for residents, generally in accordance with the requirements of this policy.	**No adaptive reuse proposed.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.13.1 – New additions to buildings that have heritage value do not mimic the existing form and are clearly identifiable from the original building.		
A4.13.2 – New additions complement the existing building by referencing and interpreting the scale, rhythm and materiality of the building.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

CONFIRMED

ELEMENT 4.14	MIXED USE	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.14.1 – Mixed use development enhances the streetscape and activates the street.	**The proposed mixed use development has been designed around activating the streetscape with an office land use on its ground floor. The street frontage includes considerable landscaping and two large trees that will soften the buildings presentation and enhance the character of Hislop Road.**	
O4.14.2 – A safe and secure living environment for residents is maintained through the design and management of the impacts of non-residential uses such as noise, light, odour, traffic and waste.	**The building has been designed to ensure a high level of amenity is achieved for all residents. The proposed commercial land use on the ground floor is not considered likely to impact amenity of the residents given it is designed separate to the balance of the building on the ground floor. The office space on the ground floor will activate the street frontage, whilst the upper storey balconies will enhance the streetscape character and provide generous passive surveillance.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.14.1 – Where development is located within a mixed use area designated within the local planning framework, ground floor units are designed for future adaption to non-residential uses.		
A4.14.2 – Ground floor uses including non-commercial uses, such as communal open space, habitable rooms, verandahs and courtyards associated with ground floor dwellings, address, enhance and activate the street.		
A4.14.3 – Non-residential space in mixed use development is accessed via the street frontage and/or primary entry as applicable.		
A4.14.4 – Non-residential floor areas provided in mixed use development has sufficient provision for parking, waste management, and amenities to accommodate a range of retail and commercial uses in accordance with the requirements		
A4.14.5 – Mixed use development is designed to mitigate the impacts of non-residential uses on residential dwellings, and to maintain a secure environment for residents.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

ELEMENT 4.15	ENERGY EFFICIENCY	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.15.1 – Reduce energy consumption and greenhouse gas emissions from the development.	**The proposed development utilises a range of energy efficient technology to reduce the developments greenhouse game emissions, including solar PVs, electric vehicle charging, energy efficient fixtures, and passive solar design.** **This is discussed in detail within the accompanying Sustainability Report.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.15.1 – **a)** Incorporate at least one significant energy efficiency initiative within the development that exceeds minimum practice (refer Design Guidance) **OR** **b)** All dwellings exceed the minimum NATHERS requirement for apartments by 0.5 stars.[1] Compliance with the NCC requires that development shall achieve an average star-rating across all dwellings that meets or exceeds a nominated benchmark, and that each unit meets or exceeds a slightly lower benchmark. Compliance with this Acceptable Outcome requires that each unit exceeds that lower benchmark by at least half a star.		

ELEMENT 4.16	WATER MANAGEMENT AND CONSERVATION	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.16.1 – Minimise potable water consumption throughout the development.	**The building design has focused on sustainable practices such as water wise appliances so that potable water consumption will be limited wherever possible.**	
O4.16.2 – Stormwater runoff from small rainfall events is managed on-site, wherever practical.	**Stormwater run off is proposed to be managed onsite, this information will be detailed within the building permit application.**	

O4.16.3 – Reduce the risk of flooding so that the likely impacts of major rainfall events will be minimal.	**Stormwater will be managed onsite and details will be provided in the building permit application.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.16.1 – Dwellings are individually metered for water usage.		
A4.16.2 – Stormwater runoff generated from small rainfall events is managed on-site.		
A4.16.3 – Provision of an overland flow path for safe conveyance of runoff from major rainfall events to the local stormwater drainage system.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

ELEMENT 4.17 WASTE MANAGEMENT

ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.17.1 – Waste storage facilities minimise negative impacts on the streetscape, building entries and the amenity of residents.	**Storage is proposed to be located in an easily accessible area within the basement so that it will not impact on streetscape, building entries and/or the amenity of residents.**	
O4.17.2 – Waste to landfill is minimised by providing safe and convenient bins and information for the separation and recycling of waste.	**A FOGO bin system is proposed and is discussed in detail in the accompanying Waste Management Plan.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.17.1 – Waste storage facilities are provided in accordance with the Better Practice considerations of the *WALGA Multiple Dwelling Waste Management Plan Guidelines* (or local government requirements where applicable).		
A4.17.2 – A Level 1 Waste Management Plan (Design Phase) is provided in accordance with the *WALGA Multiple Dwelling Waste Management Plan Guidelines* - Appendix 4A (or equivalent local government requirements).		
A4.17.3 – Sufficient area is provided to accommodate the required number of bins for the separate storage of green waste, recycling and general waste in accordance with the *WALGA Multiple Dwelling Waste Management Plan Guidelines* - Level 1 Waste Management Plan (Design Phase) (or local government requirements where applicable).		
A4.17.4 – Communal waste storage is sited and designed to be screened from view from the street, open space and private dwellings.		

ELEMENT 4.17	WASTE MANAGEMENT	
ELEMENT OBJECTIVES *Development is to achieve the following Element Objectives*	**APPLICANT COMMENT**	**ASSESSOR COMMENT**
	Outline the rationale demonstrating that the proposal has met the Element Objectives, through either a performance based solution or using the Acceptable Outcomes. The Design Guidance provided in the policy may be of assistance.	
O4.18.1 –The site is serviced with power, water, gas (where available), wastewater, fire services and telecommunications/broadband services that are fit for purpose and meet current performance and access requirements of service providers.	**The site is serviced with power, water, gas, wastewater, fire services and telecommunications/broadband services.**	
O4.18.2 – All utilities are located such that they are accessible for maintenance and do not restrict safe movement of vehicles or pedestrians.	**Utilities are all concealed and not visible from the streetscape.**	
O4.18.3 – Utilities, such as distribution boxes, power and water meters are integrated into design of buildings and landscape so that they are not visually obtrusive from the street or open space within the development.	**No visual intrusion will result from the servicing. All services are proposed to be adequately screened.**	
O4.18.4 – Utilities within individual dwellings are of a functional size and layout and located to minimise noise or air quality impacts on habitable rooms and balconies.	**Utilities within individual dwellings and the office space have been designed to be of a functional size and layout to minimise impacts to air quality on habitable rooms/balconies.**	
ACCEPTABLE OUTCOMES *Acceptable Outcome pathway may not be applicable where a performance solution is provided*		
A4.18.1 – Utilities that must be located within the front setback, adjacent to the building entry or on visible parts of the roof are integrated into the design of the building, landscape and/or fencing such that they are accessible for servicing requirements but not visually obtrusive.		
A4.18.2 – Developments are fibre-to-premises ready, including provision for installation of fibre throughout the site and to every dwelling.		
A4.18.3 – Hot water units, air-conditioning condenser units and clotheslines are located such that they can be safely maintained, are not visually obtrusive from the street and do not impact on functionality of outdoor living areas or internal storage.		
A4.18.4 – Laundries are designed and located to be convenient to use, secure, weather-protected and well-vented; and are of an overall size and dimension that is appropriate to the size of the dwelling.		
LOCAL PLANNING FRAMEWORK	**REQUIREMENT**	
Does the local planning framework amend or replace the above stated controls? If yes, state the applicable requirement:		

FIRMED

LOT 68
905m²

SERVICE INFORMATION
AREA ESTABLISHED
SEWERAGE YES DEPTH 1.94
WATER YES PRELAID R
ELECTRICAL YES UG
TELECOM YES
GAS YES
DRAFTED DF SURVEYOR TS

SERVICE LEGEND
SURVEY: DATUM; PEG FOUND; PEG GONE
SEWERAGE: SEWER MANHOLE; INSPECTION OPENING; INSPECTION SHAFT
WATER: WATER METER; HYDRANT; FLUSH POINT; STOP VALVE
ELECTRICAL: POWER DOME/PILLAR; POWER POLE; LAMP POST; CONSUMER POLE; STAY WIRE ANCHOR
STORMWATER: STORMWATER MANHOLE; GRATE; SIDE ENTRY PIT
GAS: GAS METER; SERVICE VALVE
TELECOM: COMMUNICATION PIT

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 1.48
UP. 0.00
DEPTH. 1.94

PLOT RATIO CALCULATIONS

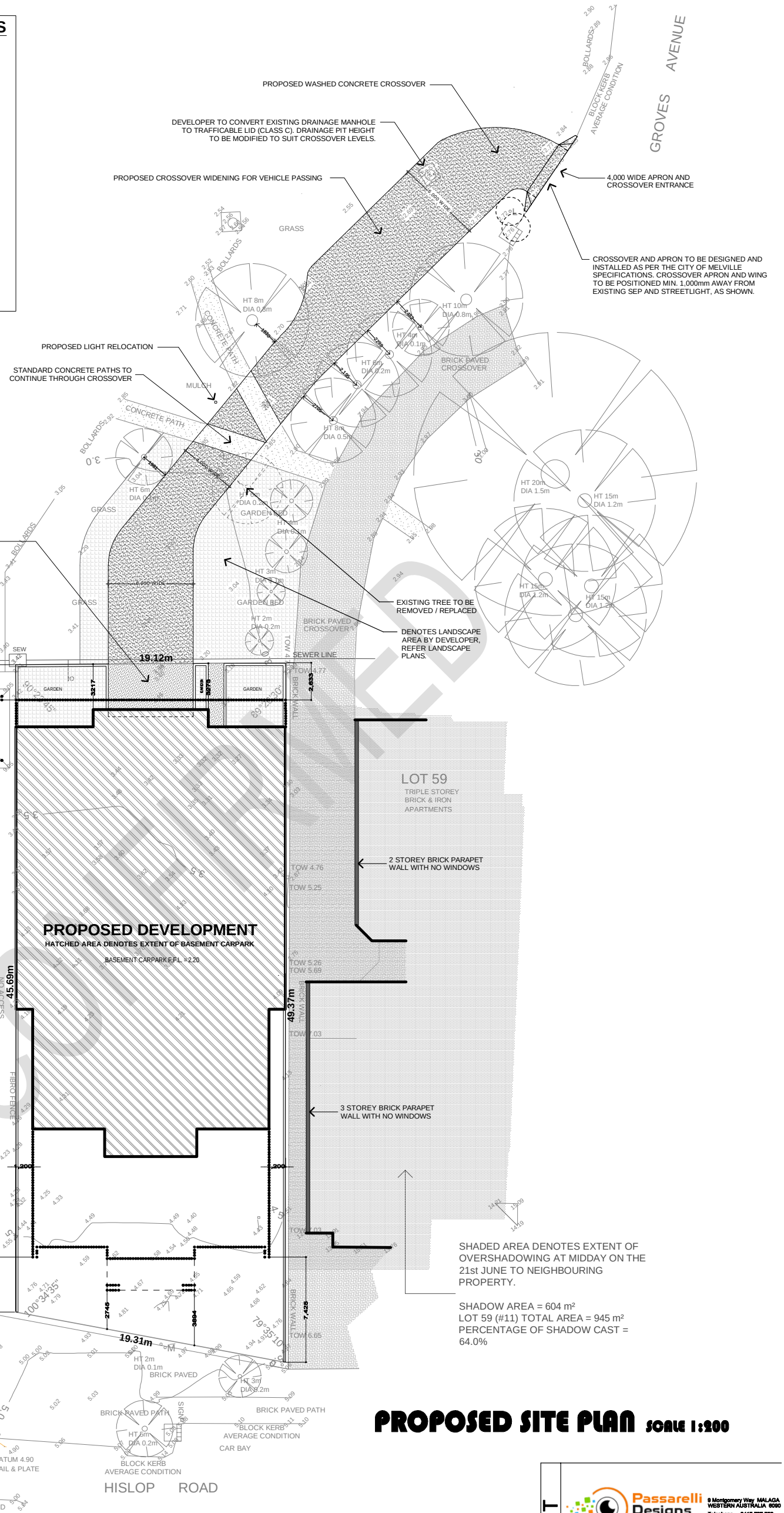
GROUND FLOOR
UNIT 1 FLOOR AREA - 176.76 m²
UNIT 2 FLOOR AREA - 176.76 m²
COMMERCIAL UNIT 1 - 64.90 m²
COMMERCIAL UNIT 2 - 64.90 m²

FIRST FLOOR
UNIT 3 FLOOR AREA - 182.66 m²
UNIT 4 FLOOR AREA - 182.66 m²

SECOND FLOOR
UNIT 5 FLOOR AREA - 273.33 m²

TOTAL BUILDING AREA = 1,121.97 m²
TOTAL LOT AREA = 905 m²

PLOT RATIO - 1.24



NOTES:

1. REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS AND INFORMATION REGARDING THE REAR LANDSCAPING PROPOSAL.
2. REFER ALSO TO TRAFFIC IMPACT STATEMENT PREPARED BY 'TRANSCORE FOR DETAILS & INFORMATION REGARDING THE REAR ACCESS TO GROVES AVENUE.
3. DEVELOPER RESPONSIBLE FOR ADJUSTMENTS TO ALL EXISTING INFRASTRUCTURE TO ACCOMODATE PROPOSED CROSSOVER. INCLUDING, BUT NOT LIMITED TO, BOLLARDS, IRRIGATION, LIGHTING, GARDEN BEDS, ETC.

PROPOSED SITE PLAN SCALE 1:200

Scale: 1:200 at A2 (0, 5, 7.5, 10, 15)

CLIENT: Western Corporate
ADDRESS: LOT 68 (#13) HISLOP ROAD, ATTADALE
PLAN: P8609 C/T: 26/55A AUTHORITY: CITY OF MELVILLE
DATE: 22/06/2023 JOB REFERENCE: DP23114
H. Grid : LOCAL / . Datum : AHD | Local level : A.H.D. level :3.42 | A.H.D. value derived from : A0752 | SEWER M/H Distance from Datum : 55.89m

VERSION	DATE	DESCRIPTION	APPROVED BY

DEVELOPED
TOWN PLANNING | SURVEYING | PROPERTY
A|1/294-296 ROKEBY ROAD, SUBIACO WA 6008
P| (08) 6119 9175
E| projects@dvlpd.com.au
W| www.developedproperty.com.au

IMPORTANT NOTES:
1. The information on this drawing is current at the date of survey.
2. All services are to be confirmed with relevant authorities. This include without limitation; Sewerage / Water / Drainage / Electrical / Gas & Communications
3. Further Limitations / Interests / Encumbrances / Notifications may be listed on the Certificate of Title.
4. Original lot dimensions taken from Landgate Survey Plans.
5. Boundary Re-establishment Survey required to confirm lot boundary position and dimensions.
6. The sole purpose of this plan is for presentation to WAPC for process of application for subdivision to produce a conditional approval.
7. Final lot numbers, dimensions and areas may vary due to WAPC requirements, government authority conditions and final field survey.
8. This plan is for the purpose of application and in no way represents WAPC conditional approval.
9. Developed Property does not accept liability for loss or damage to any person or corporation who may rely on this ~~plan for any purpose~~.

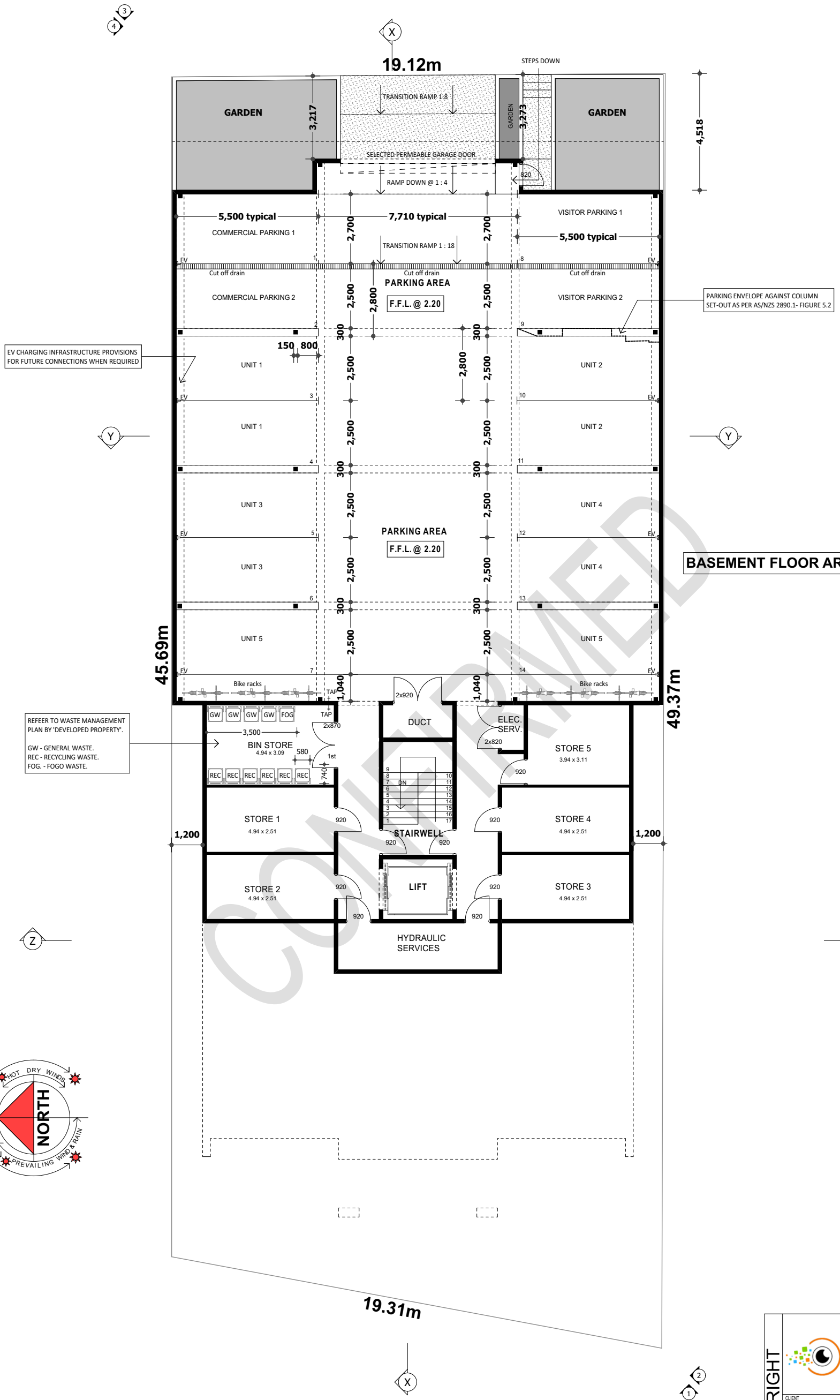
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Telephone 0417 797 760
Email jpasse80@gmail.com

CLIENT: Western Corporate
ADDRESS: Lot 68 (#13) Hislop Road, Attadale
JOB NO. 23- 025
SHEET NO. 1 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

DATE	STAGE	DR
30/10/2023	CONCEPT 4	J.P
04/02/2024	D.A. SUBMISSION	J.P



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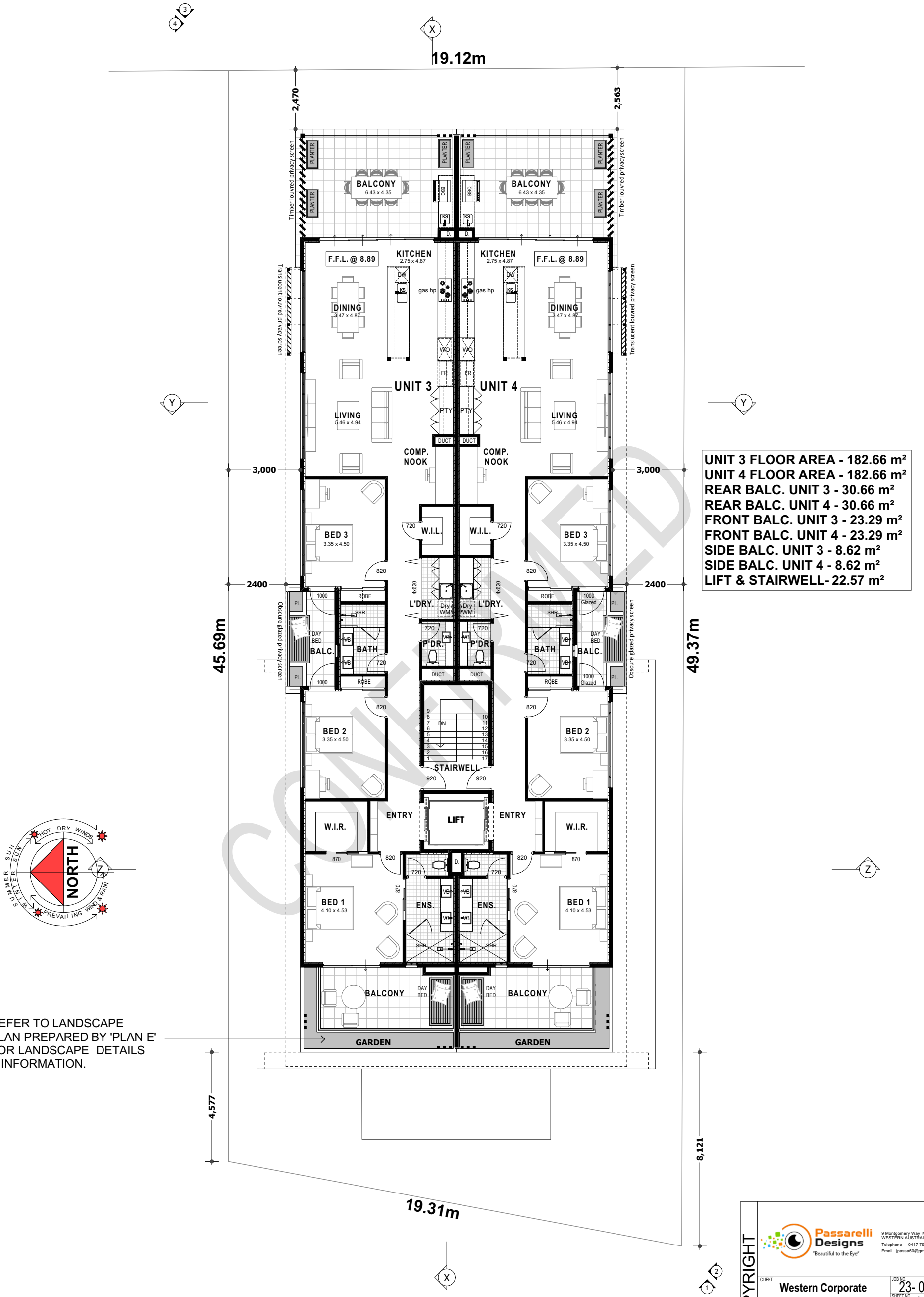
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ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 2 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
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26/02/2024	D.A. MODIFICATIONS

CONFIRMED



UNIT 3 FLOOR AREA - 182.66 m²
UNIT 4 FLOOR AREA - 182.66 m²
REAR BALC. UNIT 3 - 30.66 m²
REAR BALC. UNIT 4 - 30.66 m²
FRONT BALC. UNIT 3 - 23.29 m²
FRONT BALC. UNIT 4 - 23.29 m²
SIDE BALC. UNIT 3 - 8.62 m²
SIDE BALC. UNIT 4 - 8.62 m²
LIFT & STAIRWELL- 22.57 m²

REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

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FIRST FLOOR LEVEL SCALE 1:100

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ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 4 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION
26/02/2024	D.A. MODIFICATIONS



UNIT 5 FLOOR AREA - 273.33 m²
REAR BALCONY - 62.00 m²
FRONT BALCONY - 56.95 m²
SIDE BALCONY - 4.95 m²
LIFT & STAIRWELL- 22.57 m²

REFER TO LANDSCAPE PLAN FOR PLANTER

REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

CONFIRMED

SECOND FLOOR LEVEL SCALE 1:100

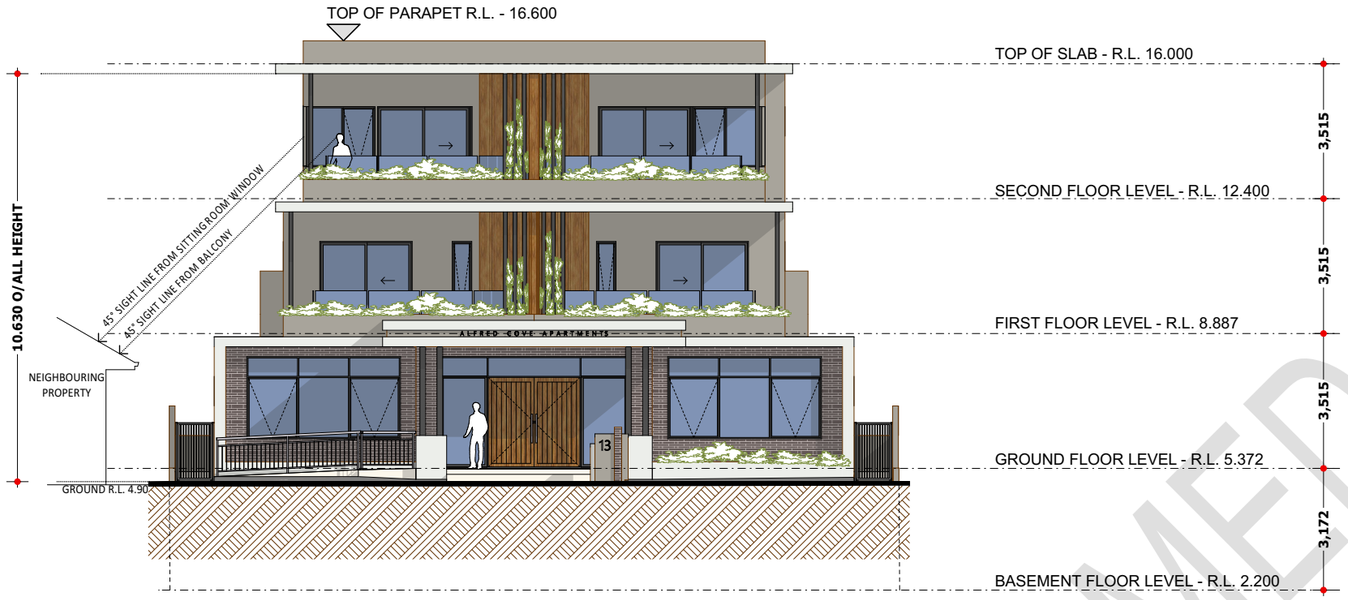
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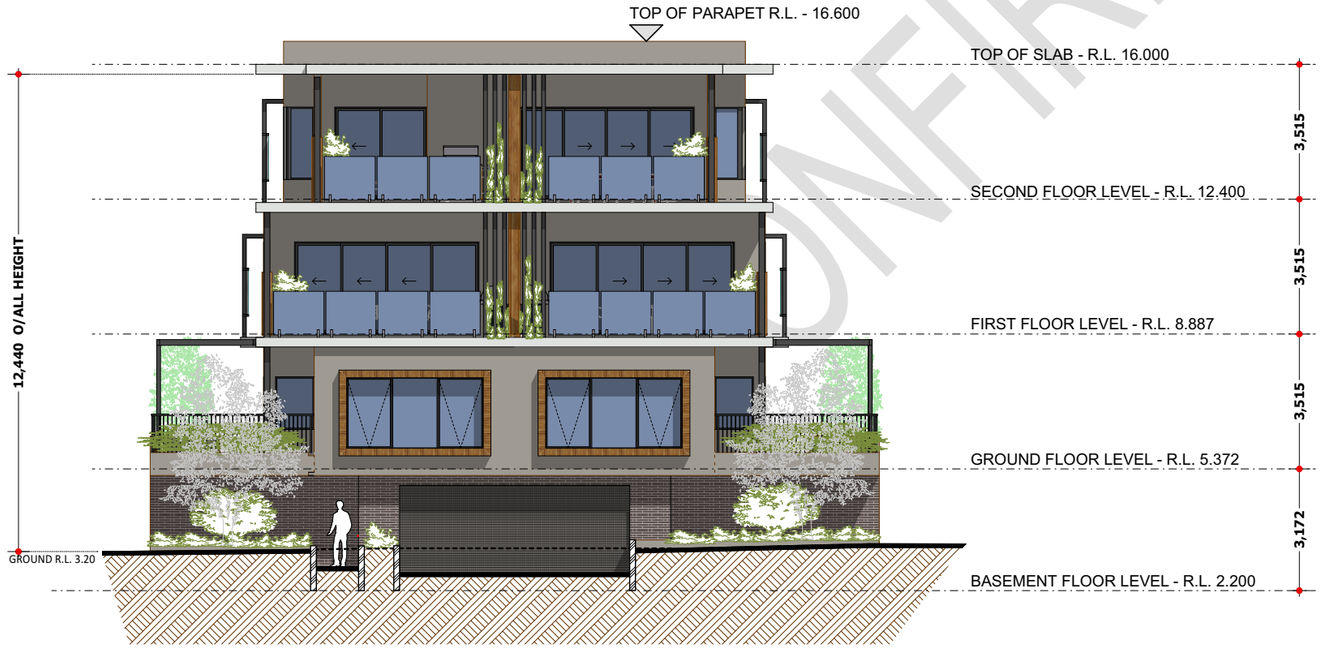
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JOB NO. 23- 025
ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 5 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
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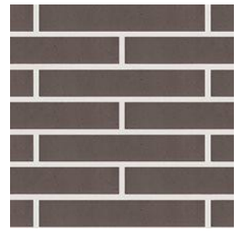
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26/02/2024	D.A. MODIFICATIONS



ELEVATION 1 - (WEST) SCALE 1:100



ELEVATION 3 - (EAST) SCALE 1:100



FEATURE SLIMLINE BRICKS 'MIDLAND BRICK' CONTEMPO- MADRID GRIS



TIMBER COLOUR TO BALCONY CEILINGS AND WALLS, LOUVRED BLADES TO PRIVACY SCREENS, ETC.

RENDER COLOUR 1.- TO BLADE WALLS & AWNINGS. 'DULUX' - LEXICON



RENDER COLOUR 2.- MAIN RENDER COLOUR 'DULUX' - WARM NUETRAL



POWDER COAT COLOUR TO EXTERNAL DOORS & WINDOW FRAMES. - 'STORMFRONT'

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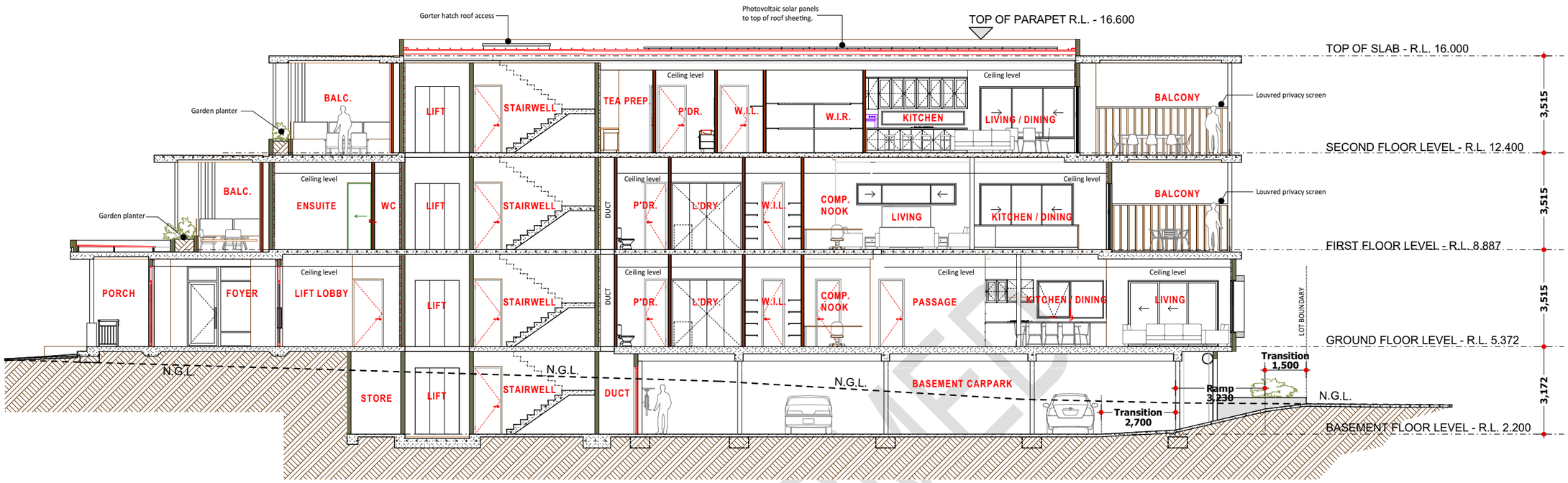
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JOB NO: 23- 025
ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO: 6 of 9
SCALE: AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK. REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK. CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

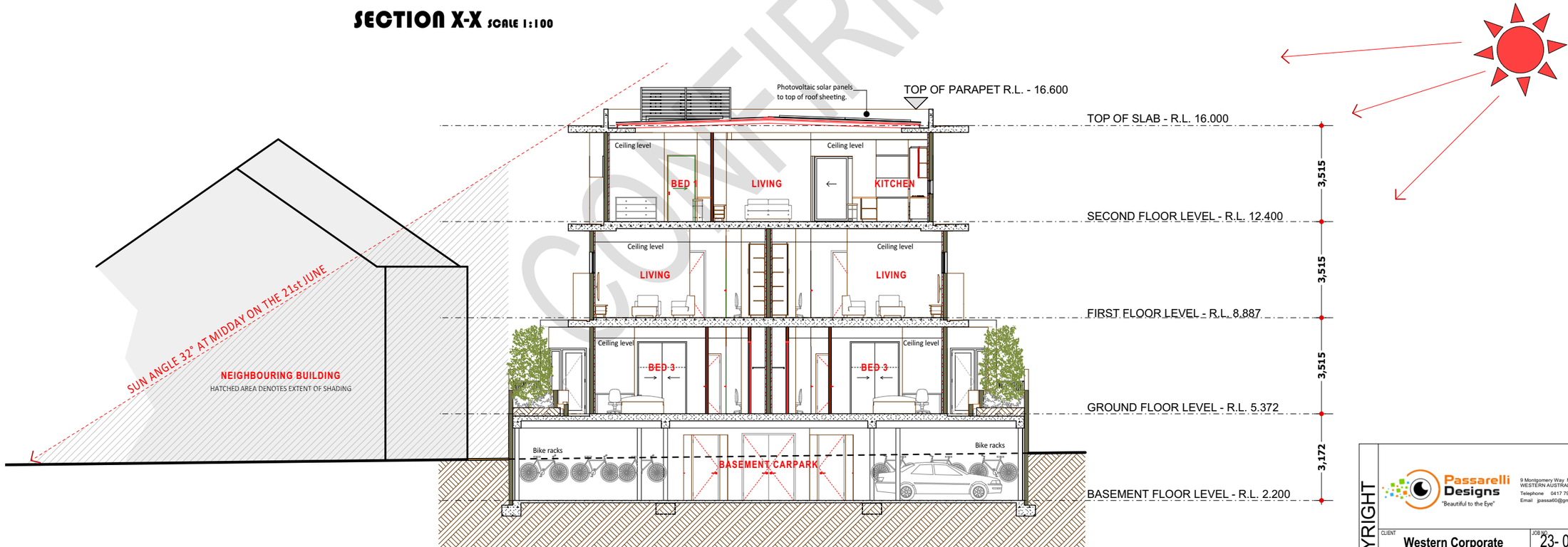
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CONFIRMED



SECTION X-X SCALE 1:100



SECTION Y-Y SCALE 1:100

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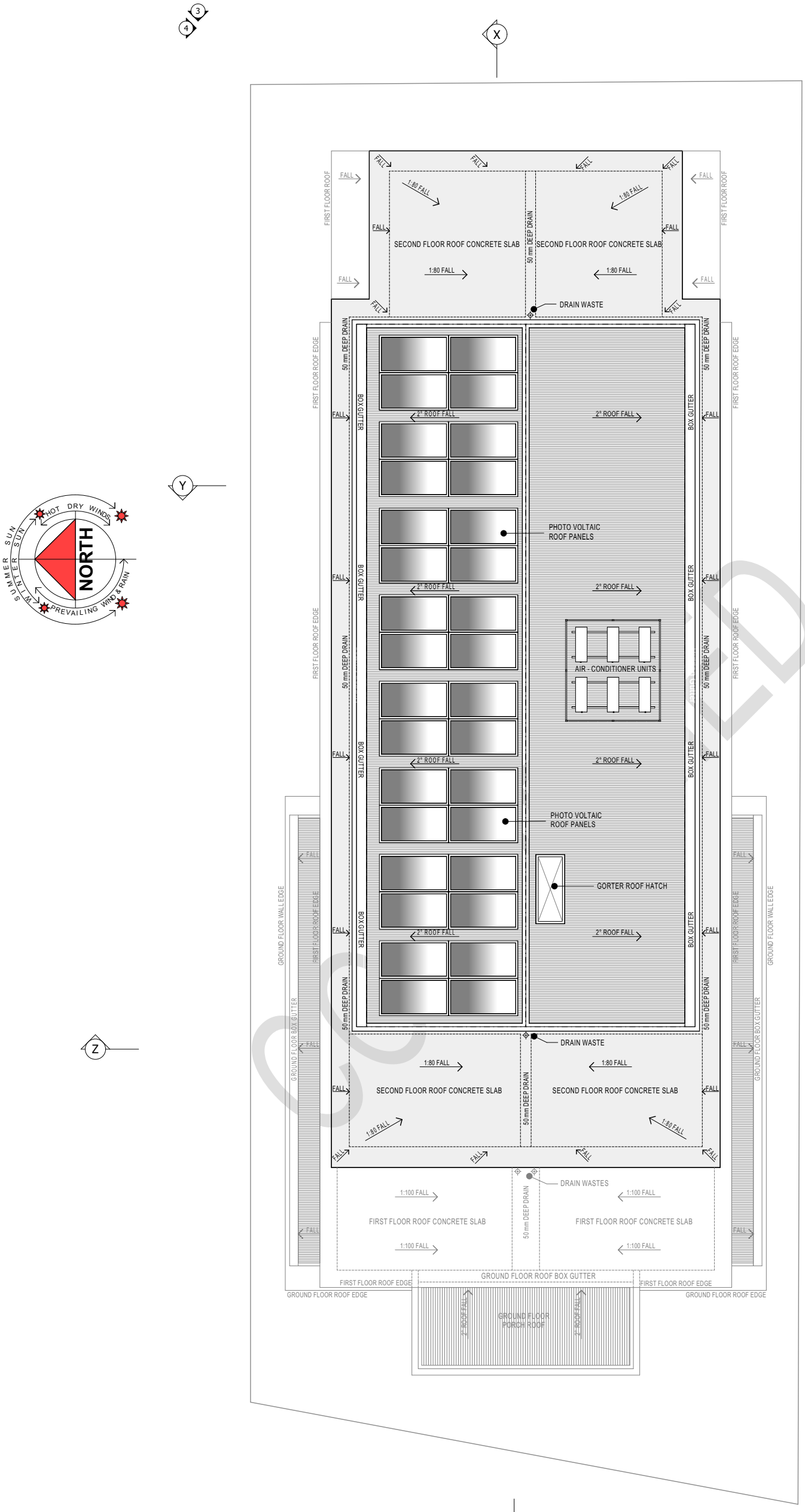
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ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO: 8 of 9
SCALE: AS SHOWN

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ROOF PLAN SCALE 1:100

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ADDRESS Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 9 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
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CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION
26/02/2024	D.A. MODIFICATIONS

Engineering a better future for over 20 years!

Proposed Mixed-Use Development

13 Hislop Road, Attadale

Revised Transport Impact Statement

PREPARED FOR:
Western Corporate

February 2024

Document history and status

Author	Revision	Approved by	Date approved	Revision type
A Navarro	r01	R White	15/08/2023	Draft
A Navarro	r01a	R White	16/08/2023	Final
A Navarro	r02	B Bordbar	22/11/2023	Revised Final (internal)
A Navarro	r02a	B Bordbar	24/11/2023	Revised Final (external)
A Navarro	r03	B Bordbar	08/02/2024	2nd Revised Final

File name: t23.164.an.r03

Author: Alvira Illana Navarro

Project manager: Behnam Bordbar

Client: Western Corporate

Project: 13 Hislop Road, Attadale

Document revision: r03

Project number: t23.164

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TABLE OF CONTENTS

1 INTRODUCTION 1
2 DEVELOPMENT PROPOSAL 3
3 VEHICLE ACCESS AND PARKING 4
3.1 Access 4
3.2 Parking 5
4 PROVISION FOR SERVICE VEHICLES 6
5 HOURS OF OPERATION 7
6 DAILY TRAFFIC VOLUMES AND VEHICLE TYPES 8
6.1 Proposed Development Trip Generation 8
6.2 Traffic Flow 9
6.3 Impact on Surrounding Roads 10
7 TRAFFIC MANAGEMENT ON THE FRONTAGE STREETS 11
8 PUBLIC TRANSPORT ACCESS 13
9 PEDESTRIAN ACCESS 14
10 CYCLE ACCESS 15
11 SITE SPECIFIC ISSUES 16
12 SAFETY ISSUES 17
13 CONCLUSIONS 18

APPENDIX A: PROPOSED DEVELOPMENT PLANS
APPENDIX B: SWEPT PATH ANALYSIS

CONFIRMED

REPORT FIGURES

Figure 1: Location of the subject site 2
Figure 2: Location of existing crossover on Hislop Road 4
Figure 3: Estimated traffic movements for the proposed development 9
Figure 4: Northbound view of Hislop Road 11
Figure 5: Southbound view of Hislop Road 11
Figure 6: Eastbound view of Groves Avenue 12
Figure 7: Westbound view of Groves Avenue 12
Figure 8: Bus Services 148 and 158 (Transperth Maps) 13
Figure 9: Extract from Perth Bicycle Network (Department of Transport) 15

REPORT TABLES

Table 1: Peak hour trips for the development 9
Table 2: Bus services available (Transperth) 13

CONFIRMED

1 Introduction

This Revised Transport Impact Statement (RTIS) has been prepared by Transcore on behalf of Western Corporate with regard to the proposed mixed-use development to be located at 13 Hislop Road, Attadale, in the City of Melville.

Transcore originally prepared a TIS on the 16th of August 2023. Transcore also prepared a first revised TIS on the 24th of November 2023 which addressed the comments received from the City of Melville in an email dated 28th of September 2023.

This RTIS is prepared in accordance with the revised development plans which were prepared to address the feedback of the DRP meeting with the City and preliminary City comments on Access Modification.

The subject site is located east of Hislop Road as shown in **Figure 1**. It is presently occupied by a residential dwelling.

The proposed mixed-use development comprises five apartments and two commercial units with a total of 100m^2 of floor area. The proposal includes a basement parking area with 14 bays to be accessed via the rear off Groves Avenue.

The Transport Impact Assessment Guidelines (WAPC, Vol 4 – Individual Developments, August 2016) states: *"A Transport Impact Statement is required for those developments that would be likely to generate moderate volumes of traffic*[1] *and therefore would have a moderate overall impact on the surrounding land uses and transport networks"*. **Section 6.1** of Transcore's report provides details of the estimated trip generation for the proposed development. Accordingly, as the total peak hour vehicular trips are estimated to be less than 100 trips, a Transport Impact Statement is deemed appropriate for this development.

The subject site is bound by Hislop Street to the west and existing developments to the immediate north and south. The site is located within the proximity of various retail/commercial developments which also include residential and recreational uses.

Key issues that will be addressed in this report include the traffic generation and distribution of the proposed development, access and egress movement patterns, parking demand and supply.

The revised development plan is presented in **Appendix A** for reference.

[1] *Between 10 and 100 vehicular trips per hour*

CONFIRMED



Figure 1: Location of the subject site

CONFIRM

2 Development Proposal

The proposal entails the construction of a two-storey mixed-use development with an associated basement car park facility.

Specifically, the mixed-use development proposal comprises the following elements:

- A total of five residential apartments; and,
- Two commercial tenancies on the ground floor totalling about 130m^2 of GFA.

Parking for residents and commercial tenants will be accommodated on-site in the basement car parking, accessed via the rear off Groves Avenue. Visitor parking for residential and commercial tenants is anticipated to be accommodated through the available on-street parking.

A new driveway providing access to the basement car park will connect to the cul-de-sac in Groves Avenue at the rear of the site. The existing driveway at the front of the site off Hislop Road is proposed to be removed.

Bin storage is located in the basement car park adjacent to the storage rooms.

The waste collection is proposed to take place on Groves Avenue via verge collection.

Bike racks are proposed at the basement parking.

Pedestrians will access the development from the external path which is in place on the frontage road. A lift is provided for the residents.

The ground-floor commercial tenancies are also accessible directly from the path on the frontage road.

Refer to **Appendix A** for the proposed site plans.

CONFIRMED

3 Vehicle Access and Parking

3.1 Access

The development will be served by a proposed new two-way driveway with associated crossover which is proposed to be connected to the cul-de-sac on Groves Avenue as shown in **Figure 2** and **Appendix A**. The crossover on Groves Avenue leads directly to the basement car park facility at the rear of the site. Groves Avenue terminates with a cul-de-sac head immediately adjacent to the rear of the site.

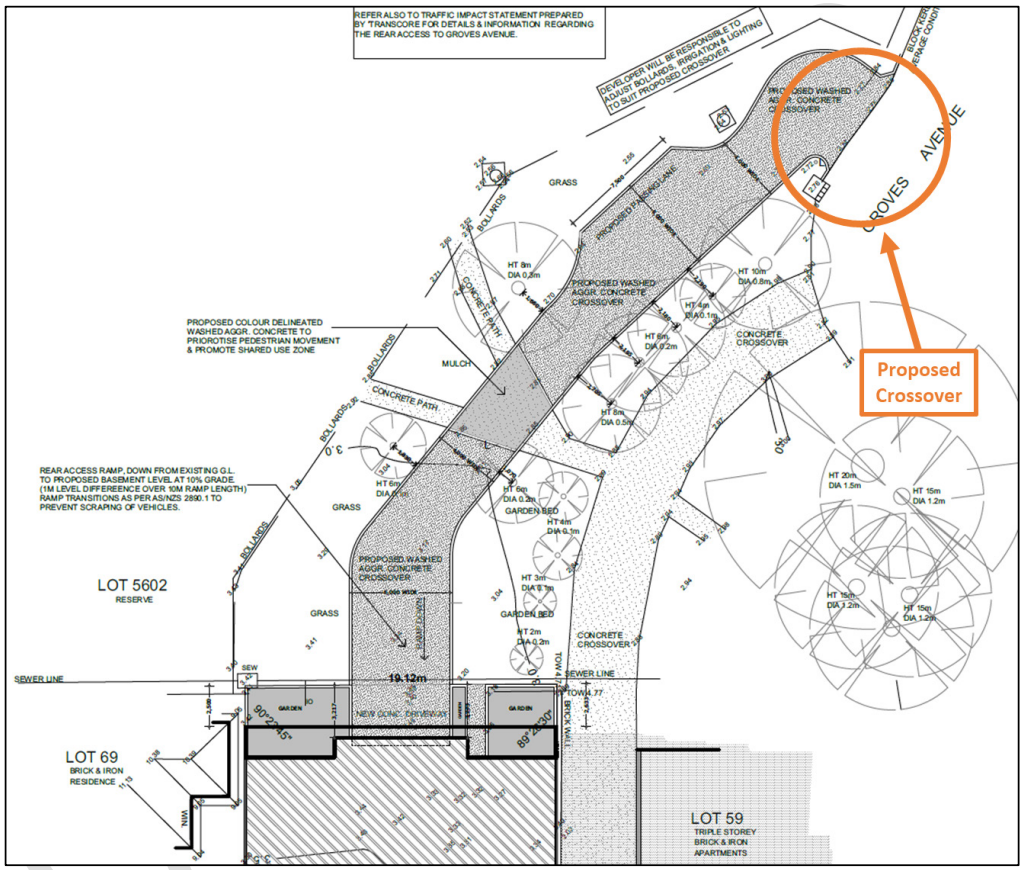


Figure 2: Proposed new driveway and crossover on Groves Avenue

The revised proposed driveway and crossover design avoids the removal of established trees within the road reserve. Pruning of the undercarriage will be required to achieve vertical clearance for vehicular access. The proximity of the trees from a road user perspective will not be an issue.

Additionally, as the driveway is 30m long, a passing lane has also been provided.

3.2 Parking

The proposed basement car parking will accommodate a total of 14 bays. The parking bays are allocated as follows:

- 2 parking bays allocated for commercial tenants;
- 2 parking bays allocated for visitors; and,
- 10 parking bays allocated for residents.

It is Transcore's understanding that sufficient parking supply is provided to address the parking requirements of the proposed development.

CONFIRMED

4 Provision for Service Vehicles

Based on advice provided to Transcore, the waste collection is proposed to take place via the verge collection process. It is anticipated that the rubbish bins will be presented for collection on designated days on the Groves Avenue verge.

CONFIRMED

5 Hours of Operation

The commercial component of the development is expected to operate in line with a typical weekday business hours of 9:00 AM to 5:00 PM.

CONFIRMED

6 Daily Traffic Volumes and Vehicle Types

6.1 Proposed Development Trip Generation

The traffic volumes likely to be generated by the proposed development have been estimated based on the proposed land uses and floor spaces in accordance with the NSW *Guide to Traffic Generating Developments - Updated traffic surveys (TDT 2013/04a)*, which provides daily and peak hour trip rates.

Accordingly, the trip rates used to estimate the development traffic generation are:

Residential Component:

- Weekday daily vehicle trips = 4.78 per unit;
- AM peak hour vehicle trips = 0.67 per dwelling; and,
- PM peak hour vehicle trips = 0.42 per dwelling.

Commercial Component (Office):

- Weekday daily vehicle trips = 11 per 100m^2 GFA;
- AM peak hour vehicle trips = 1.6 per 100m^{2}GFA; and,
- PM peak hour vehicle trips = 1.2 per 100m^2 GFA.

The proposed development entails five residential dwellings and two commercial tenancies with a total GFA of 130m^2. Therefore, it is estimated that the proposed development would generate a total of approximately **39** daily vehicle trips with about **6** and **4** trips during the AM and PM peak hour periods, respectively. These trips include both inbound and outbound vehicle movements.

The traffic distribution detailed in **Table 1** was based on the following directional split assumptions for peak hour periods:

- Morning (AM) peak split estimated at 80%/20% and 25%/75% for inbound/outbound trips for office and residents, respectively; and,
- Afternoon (PM) peak split is estimated at 20%/80% and 66%/34% for inbound/outbound trips for office and residents, respectively.

CONFIRMED

Table 1: Peak hour trips for the development

Peak Period	Direction	Office	Residents	Peak Hour Trips
AM Peak	Inbound	2	1	**6 cars**
	Outbound	0	3	
PM Peak	Inbound	0	2	**4 cars**
	Outbound	1	1	

6.2 Traffic Flow

Considering all access to the site is available via the crossover on Groves Avenue, it is concluded that all of the estimated development-generated traffic would arrive and depart to and from the site via Groves Avenue and then disperse throughout the local road network.

Figure 3 illustrates trip generation and distribution over the local road network for the proposed development.



Figure 3: Estimated traffic movements for the proposed development

6.3 Impact on Surrounding Roads

The WAPC *Transport Impact Assessment Guidelines* (2016) provides the following guidance on the assessment of traffic impacts:

"As a general guide, an increase in traffic of less than 10 percent of capacity would not normally be likely to have a material impact on any particular section of road, but increases over 10 percent may. All sections of road with an increase greater than 10 percent of capacity should therefore be included in the analysis. For ease of assessment, an increase of 100 vehicles per hour for any lane can be considered as equating to around 10 percent of capacity. Therefore, any section of road where development traffic would increase flows by more than 100 vehicles per hour for any lane should be included in the analysis."

The proposed development will not increase traffic flows on any roads adjacent to the site by the quoted WAPC threshold of +100vph to warrant further analysis. Therefore, the impact of development traffic on the surrounding road network will not be significant.

CONFIRMED

7 Traffic Management on the Frontage Streets

Hislop Road, east of the subject site, is constructed as a 7.5m wide single-carriageway two-lane road. Pedestrian paths are provided on both sides of the road in the vicinity of the subject site. Parallel parking bays are also provided within proximity of the site.

Hislop Road is classified as a *Local Distributor* road in the Main Roads WA *Functional Road Hierarchy*. It operates under the default, built-up area speed limit of 50km/h. Refer to **Figure 4** and **Figure 5** for more details.

According to the traffic counts obtained from the City of Melville, Hislop Road, north of Canning Highway, carried approximately 4,590 vehicles per day (vpd) in March 2019.



Figure 4: Northbound view of Hislop Road



Figure 5: Southbound view of Hislop Road

Groves Avenue, west of the subject site, is constructed as a 7.2m wide single-carriageway two-lane road. Parallel parking bays are provided adjacent to the Mick Jahn Reserve.

Groves Avenue is classified as an *Access Road* in the Main Roads WA *Functional Road Hierarchy*. It operates under the default built-up area speed limit of 50km/h. Refer to **Figure 6** and **Figure 7** for more details.

No traffic counts are available for this road.



Figure 6: Eastbound view of Groves Avenue

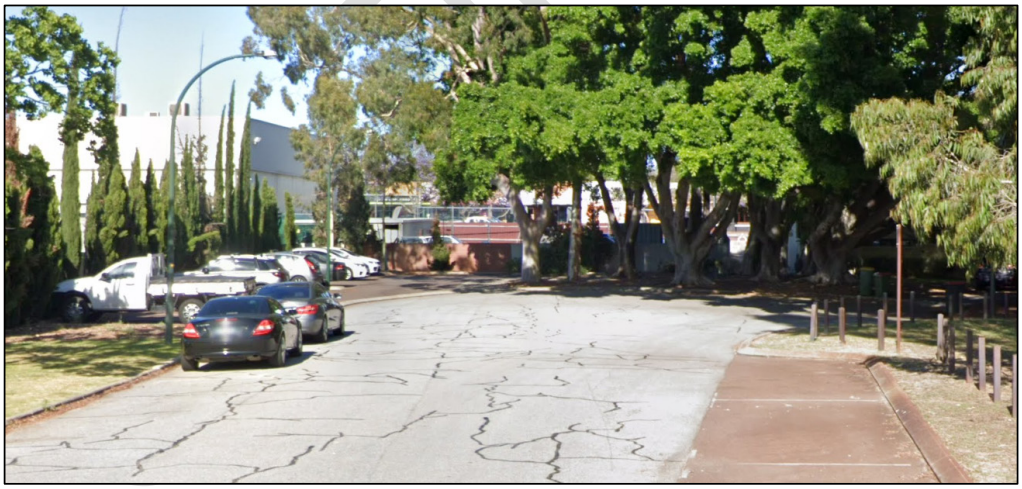


Figure 7: Westbound view of Groves Avenue

8 Public Transport Access

Nearby public transport services are shown in **Figure 8**. The subject site has access to the bus services tabulated in **Table 2**. The nearest bus stops are located on both sides of Hislop Road within approximately 100m of the site.

Table 2: Bus services available (Transperth)

Bus Services	Days of Service	Service
148	Monday to Sunday (inc Public Holidays)	Fremantle Stn – Como via Bicton & Attadale
158	Monday to Friday	Fremantle Stn – Perth via Bicton & Attadale

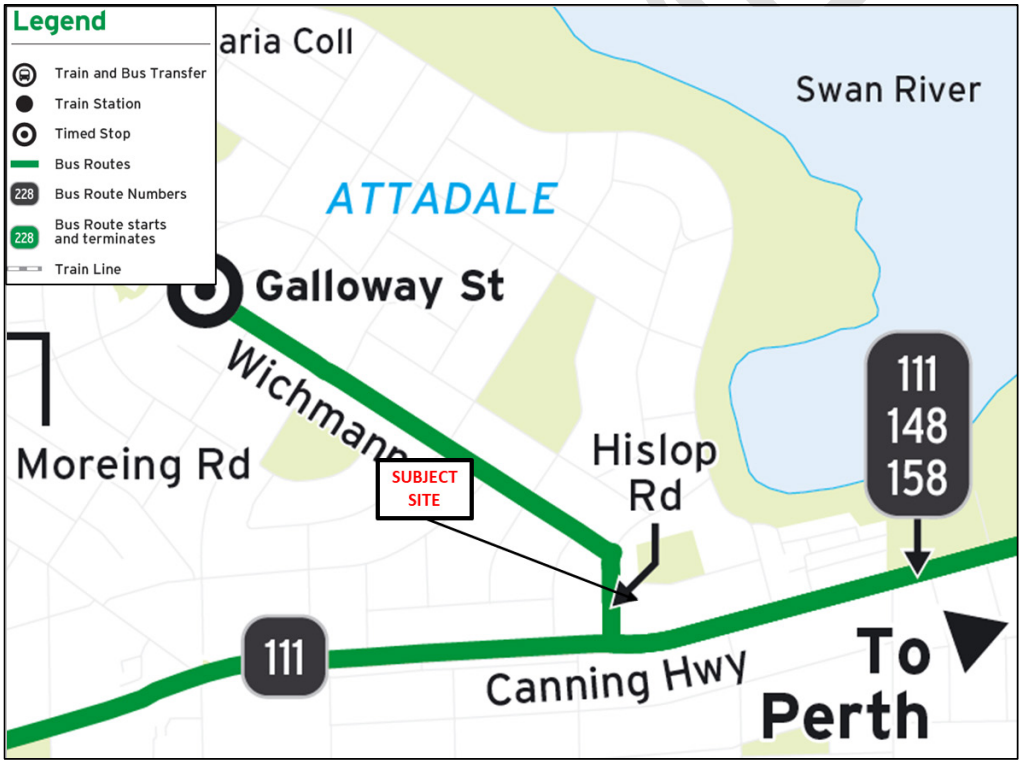


Figure 8: Bus Services 148 and 158 (Transperth Maps)

9 Pedestrian Access

Pedestrian access to the subject site is available directly from the existing footpath network on both sides of Hislop Road and Groves Avenue.

The proposed driveway and the crossover on Groves Avenue include a delineation of pavement colours in the section of the driveway crossing the existing pedestrian path to alert drivers of the existence of the crossing and pedestrian movements. Similarly, the delineation is intended to alert pedestrians of the existence of the vehicular driveway. This proposal improves safety and aims to control and manage pedestrian and vehicle interaction.

CONFIRMED

10 Cycle Access

The Perth Bicycle Network Map illustrated in **Figure 9** shows the existing cyclist connectivity to the subject site. Hislop Road fronting the subject site is within the vicinity of Wichmann Road which is classified as a "good road riding environment" and is referred to as "Perth Bicycle Network (PBN) – continuous signed routes" and is shown to contain bicycle lanes or sealed shoulder on either side. It is also shown to be in close proximity to a bike shop. This provides further links to other bicycle facilities in the surrounding area.

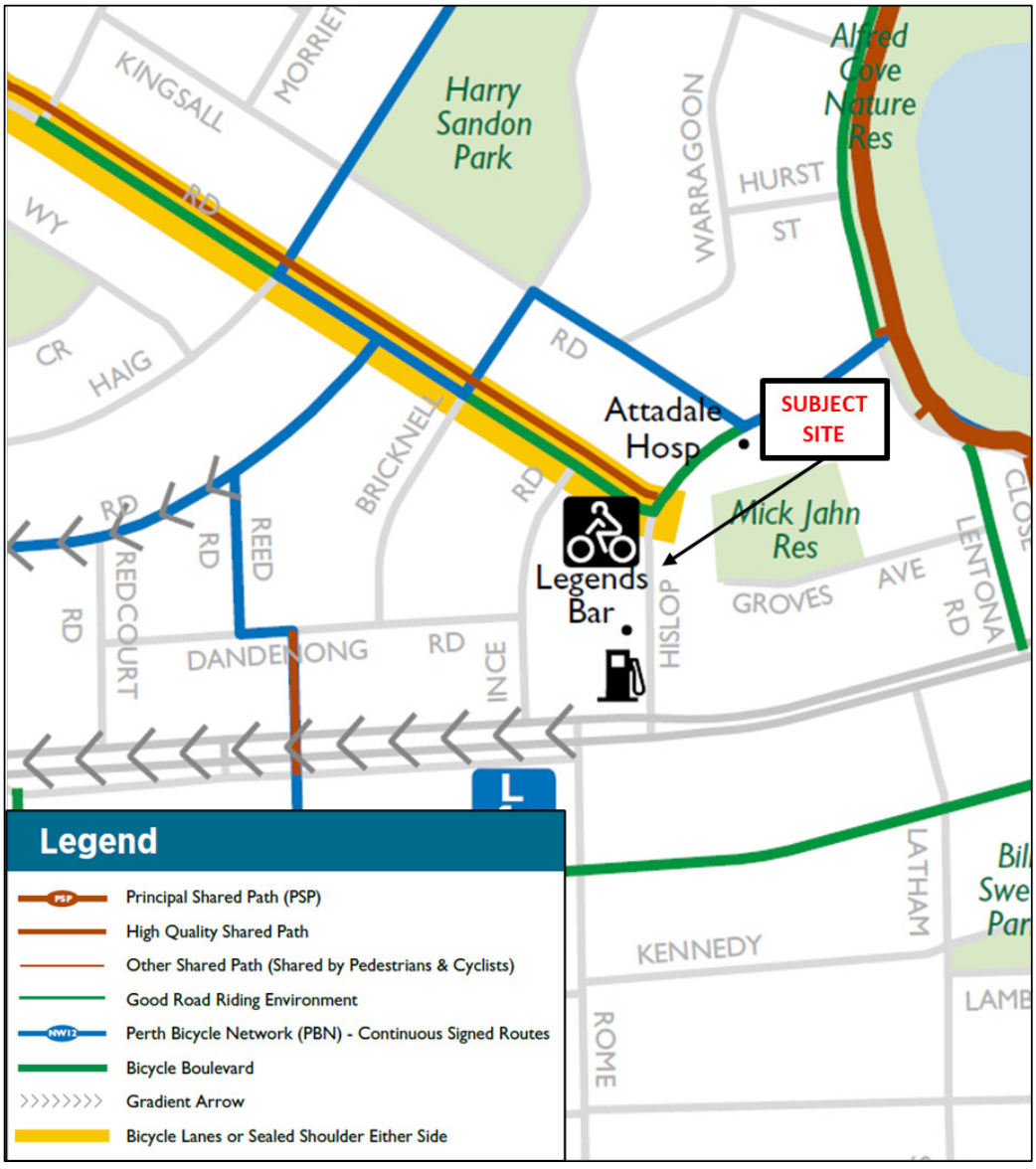


Figure 9: Extract from Perth Bicycle Network (Department of Transport)

11 Site Specific Issues

The development proposal entails the construction of a new driveway connection on Groves Avenue from the proposed basement car park.

- The new driveway will connect to the cul-de-sac of Groves Avenue as shown in **Appendix A**;
- No established trees will be removed by the new driveway; and,
- Pruning of the undercarriage of some trees will be required in order to achieve vertical clearance for vehicular access.

Swept path analysis was undertaken for B99 vehicles driving into and out of the proposed driveway/crossover. The swept path analysis shows satisfactory access and egress of the vehicles with 300mm clearance in the proposed driveway with a passing lane as shown in **Appendix B**.

No other site-specific issues have been identified for the proposed development.

CONFIRMED

12 Safety Issues

As the proposed driveway for the development has a length of more than 30m, a passing opportunity is provided which is in accordance with AS2890.1.

The proposed driveway and the crossover on Groves Avenue include a delineation of pavement colours in the section of the driveway crossing the existing pedestrian path to alert drivers of the existence of the crossing and pedestrian movements. Similarly, the delineation is intended to alert pedestrians of the existence of the vehicular driveway. This proposal improves safety and aims to control and manage pedestrian and vehicle interaction.

The proximity to trees from a road user perspective is not an issue.

No other safety issues were identified within the scope of this assessment.

CONFIRMED

13 Conclusions

This Revised Transport Impact Statement (RTIS) has been prepared by Transcore on behalf of Western Corporate with regard to the proposed mixed-use development to be located at 13 Hislop Road, Attadale, in the City of Melville.

The development proposal contemplates the replacement of the existing residential dwelling at the subject site with a two-storey, mixed-use development with a basement car parking facility.

The proposed development will be served by a new driveway and a new crossover to connect to the cul-de-sac in Groves Avenue. The proposed driveway includes a passing lane for instances of two vehicles passing through in opposite directions. It also includes a delineation of pavement colours on a section of the driveway crossing the existing pedestrian path to alert vehicles of the existing path and to alert pedestrians of the driveway. This proposal improves safety and aims to control and manage pedestrian and vehicle interaction.

The traffic analysis undertaken in this report shows that the anticipated daily trip generation for the proposed development is approximately 39 vehicle trips per day on a regular weekday. The peak hour generated trips anticipated from the proposed development are approximately 6 and 4 vehicles per hour for AM and PM peak hours, respectively. The anticipated generation would not have any significant impact on the surrounding road network.

The site features good connectivity with the existing road network, cyclist network and public transport coverage through existing bus services operating in proximity of the site.

It is concluded that the findings of this Transport Impact Statement are supportive of the proposed development.

CONFIRMED

Appendix A

PROPOSED DEVELOPMENT PLANS

Engineering a better future for over 20 years!

LOT 68

905m²

SERVICE INFORMATION			
AREA	ESTABLISHED		
SEWERAGE	YES	DEPTH	1.94
WATER	YES	PRELAID	R
ELECTRICAL	YES	UG	
TELECOM	YES		
GAS	YES		
DRAFTED	DF	SURVEYOR	TS

SERVICE LEGEND

SURVEY
- DATUM
- PF PEG FOUND
- PG PEG GONE

SEWERAGE
- SEW SEWER MANHOLE
- IO INSPECTION OPENING
- IS INSPECTION SHAFT

WATER
- M WATER METER
- H HYDRANT
- F FLUSH POINT
- V STOP VALVE

ELECTRICAL
- D POWER DOME/PILLAR
- P POWER POLE
- L LAMP POST
- C CONSUMER POLE
- A STAY WIRE ANCHOR

STORMWATER
- STORMWATER MANHOLE
- GRATE
- SIDE ENTRY PIT

GAS
- G GAS METER
- S SERVICE VALVE

TELECOM
- T COMMUNICATION PIT

SEWER CONNECTION POSITION

APPROXIMATE ONLY
SEW INV. 1.48
UP. 0.00
DEPTH. 1.94

PLOT RATIO CALCULATIONS

GROUND FLOOR
UNIT 1 FLOOR AREA - 176.76 m²
UNIT 2 FLOOR AREA - 176.76 m²
COMMERCIAL UNIT 1 - 64.90 m²
COMMERCIAL UNIT 2 - 64.90 m²

FIRST FLOOR
UNIT 3 FLOOR AREA - 182.66 m²
UNIT 4 FLOOR AREA - 182.66 m²

SECOND FLOOR
UNIT 5 FLOOR AREA - 273.33 m²

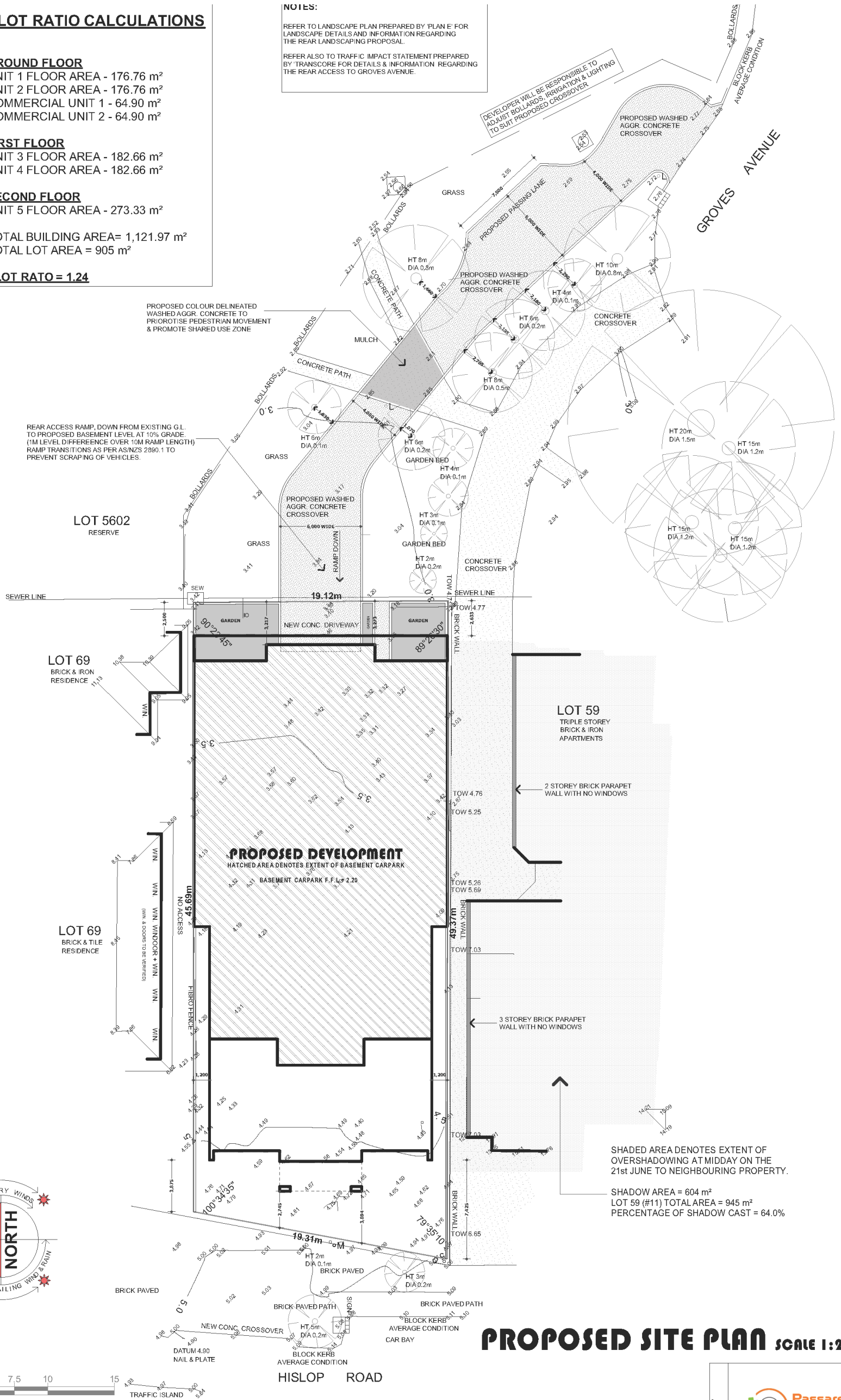
TOTAL BUILDING AREA= 1,121.97 m²
TOTAL LOT AREA = 905 m²

PLOT RATO = 1.24

NOTES:

REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS AND INFORMATION REGARDING THE REAR LANDSCAPING PROPOSAL.

REFER ALSO TO TRAFFIC IMPACT STATEMENT PREPARED BY 'TRANSCORE FOR DETAILS & INFORMATION REGARDING THE REAR ACCESS TO GROVES AVENUE.



PROPOSED SITE PLAN SCALE 1:200

Scale: 1:200 at A2 — 0 5 7.5 10 15

CLIENT:	Western Corporate
ADDRESS:	LOT 68 (#13) HISLOP ROAD, ATTADALE
PLAN:	P8609
C/T:	26/55A
AUTHORITY:	CITY OF MELVILLE
DATE:	22/06/2023
JOB REFERENCE:	DP23114
H. Grid : LOCAL	Local level :
V. Datum : AHD	A.H.D. level :3.42
A.H.D. value SEWER M/H Distance	derived from : A0752 from Datum : 55.89m

VERSION	DATE	DESCRIPTION	APPROVED BY

DEVELOPED
TOWN PLANNING | SURVEYING | PROPERTY
A|1/294-296 ROKEBY ROAD, SUBIACO WA 6008
P| (08) 6119 9175
E| projects@dvlpd.com.au
W| www.developedproperty.com.au

IMPORTANT NOTES:
1. The information on this drawing is current at the date of survey.
2. All services are to be confirmed with relevant authorities. This include without limitation; Sewerage / Water / Drainage / Electrical / Gas & Communications
3. Further Limitations / Interests / Encumbrances / Notifications may be listed on the Certificate of Title.
4. Original lot dimensions taken from Landgate Survey Plans.
5. Boundary Re-establishment Survey required to confirm lot boundary position and dimensions.
6. The sole purpose of this plan is for presentation to WAPC for process of application for subdivision to produce a conditional approval.
7. Final lot numbers, dimensions and areas may vary due to WAPC requirements, government authority conditions and final field survey.
8. This plan is for the purpose of application and in no way represents WAPC conditional approval.
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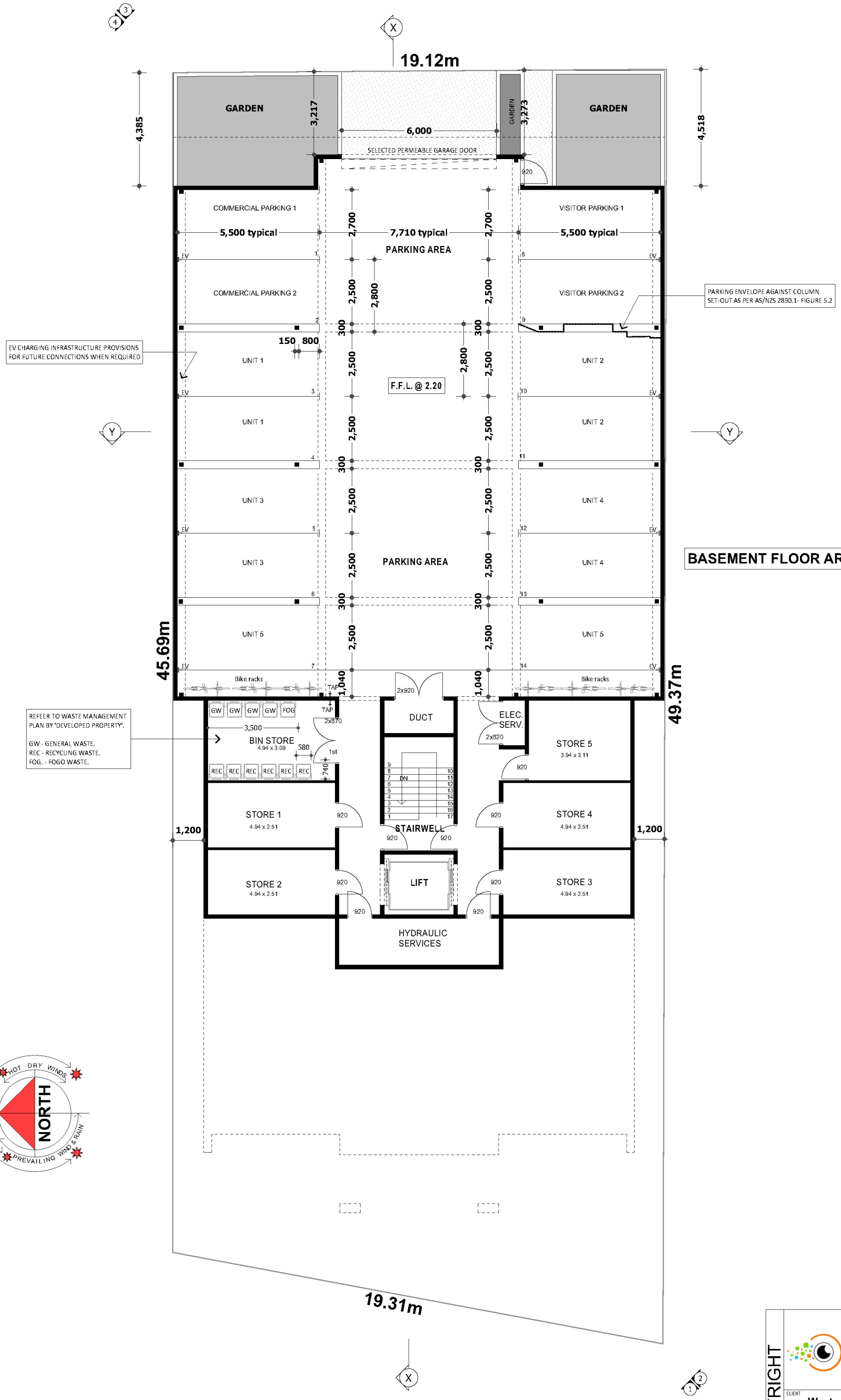
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Email jpassa60@gmail

CLIENT	Western Corporate
JOB NO.	23- 02
ADDRESS	Lot 68 (#13) Hislop Road, Attadale
SHEET NO.	1 c
SCALE	AS SHO

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDERS OR

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION



BASEMENT FLOOR AREA - 542.42 m²

BASEMENT FLOOR LEVEL SCALE 1:100

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SHEET NO.	2 c
SCALE	AS SHO

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CONSTRUCTION DETAILS MAY VARY

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION



GROUND FLOOR LEVEL SCALE 1:100

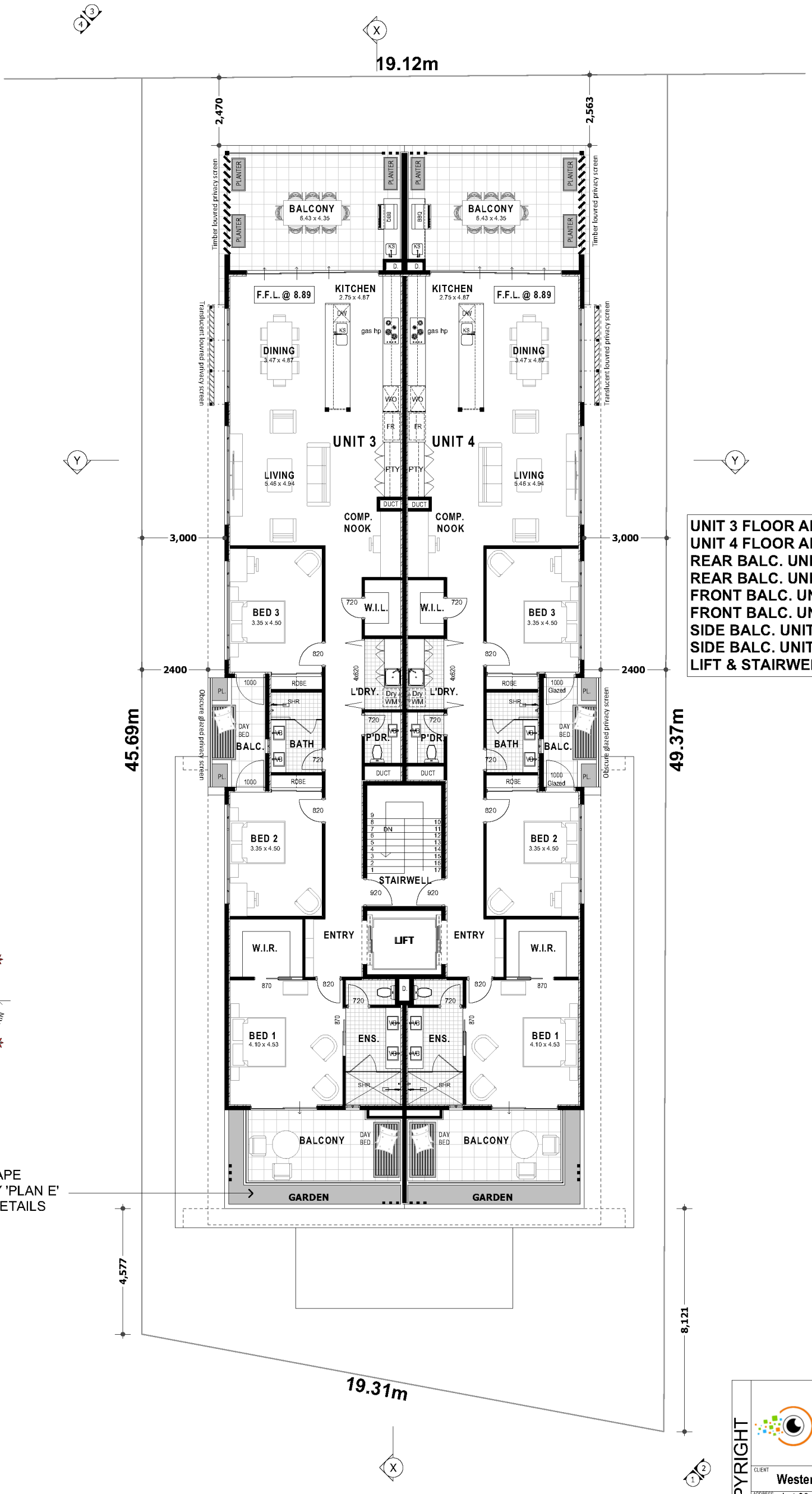
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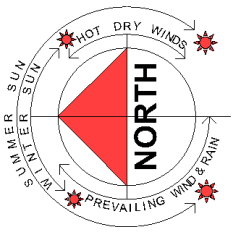
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JOB NO.	23- 02
ADDRESS	Lot 68 (#13) Hislop Road, Attadale
SHEET NO.	3 c
SCALE	AS SHO

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK. REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK. CONSTRUCTION DETAILS MAY VARY

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION



UNIT 3 FLOOR AREA - 182.66 m²
UNIT 4 FLOOR AREA - 182.66 m²
REAR BALC. UNIT 3 - 30.66 m²
REAR BALC. UNIT 4 - 30.66 m²
FRONT BALC. UNIT 3 - 23.29 m²
FRONT BALC. UNIT 4 - 23.29 m²
SIDE BALC. UNIT 3 - 8.62 m²
SIDE BALC. UNIT 4 - 8.62 m²
LIFT & STAIRWELL- 22.57 m²



REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

FIRST FLOOR LEVEL SCALE 1:100

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ADDRESS Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 4 C
SCALE AS SHO

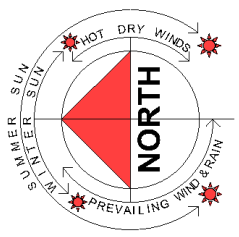
CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK
CONSTRUCTION DETAILS MAY VARY

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION



UNIT 5 FLOOR AREA - 273.33 m²
REAR BALCONY - 62.00 m²
FRONT BALCONY - 56.95 m²
SIDE BALCONY - 4.95 m²
LIFT & STAIRWELL- 22.57 m²

REFER TO LANDSCAPE PLAN FOR PLANTER



REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

SECOND FLOOR LEVEL SCALE 1:100

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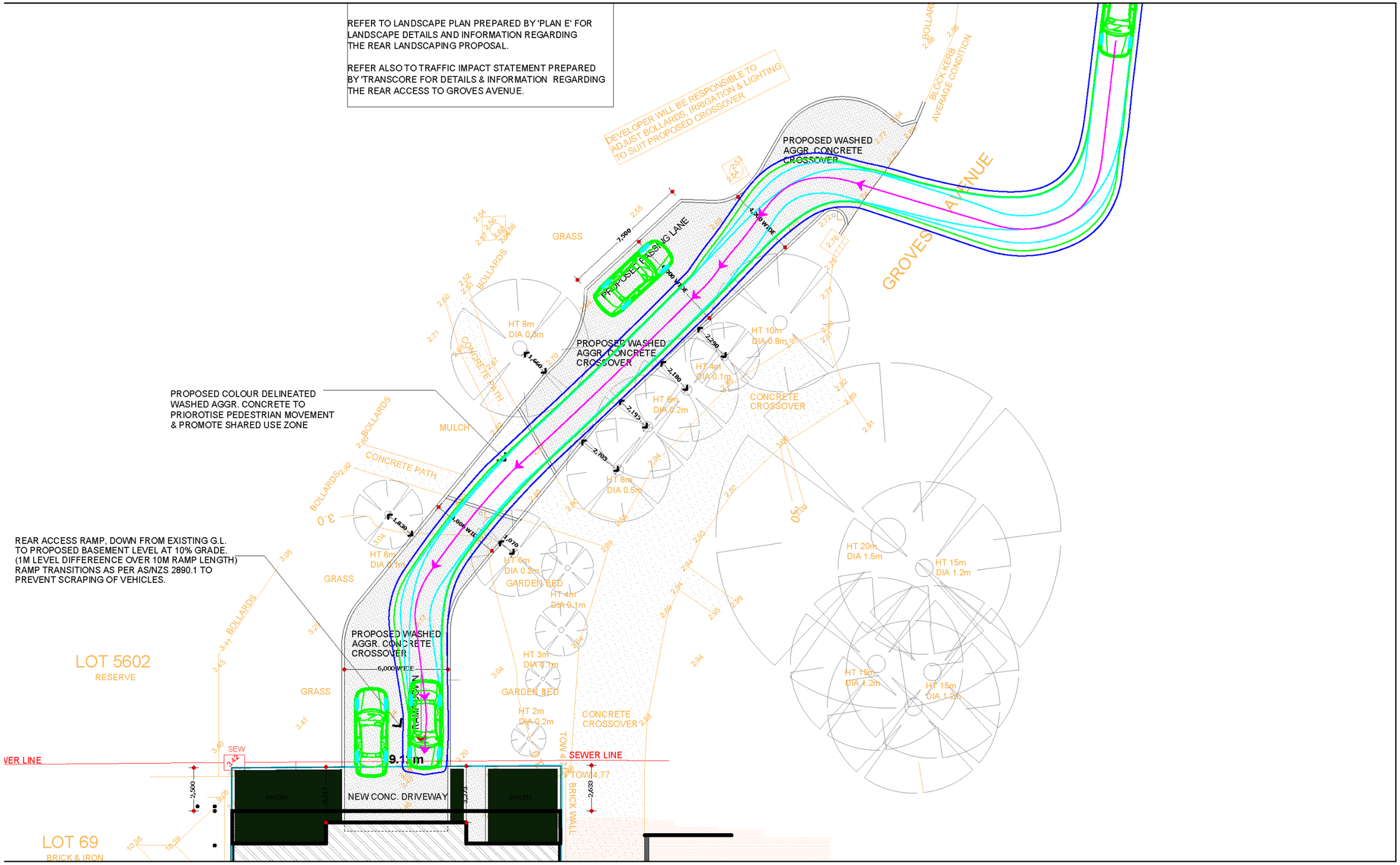
CLIENT	Western Corporate
JOB NO	23- 02
ADDRESS	Lot 68 (#13) Hislop Road, Attadale
SHEET NO	5 c
SCALE	AS SHO

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK. REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORKS. CONSTRUCTION DETAILS MAY VARY	DATE	STAGE
	30/10/2023	CONCEPT 4
	04/02/2024	D.A. SUBMISSION

Appendix B

SWEPT PATH ANALYSIS

Engineering a better future for over 20 years!



13 Hislop Road, Attadale

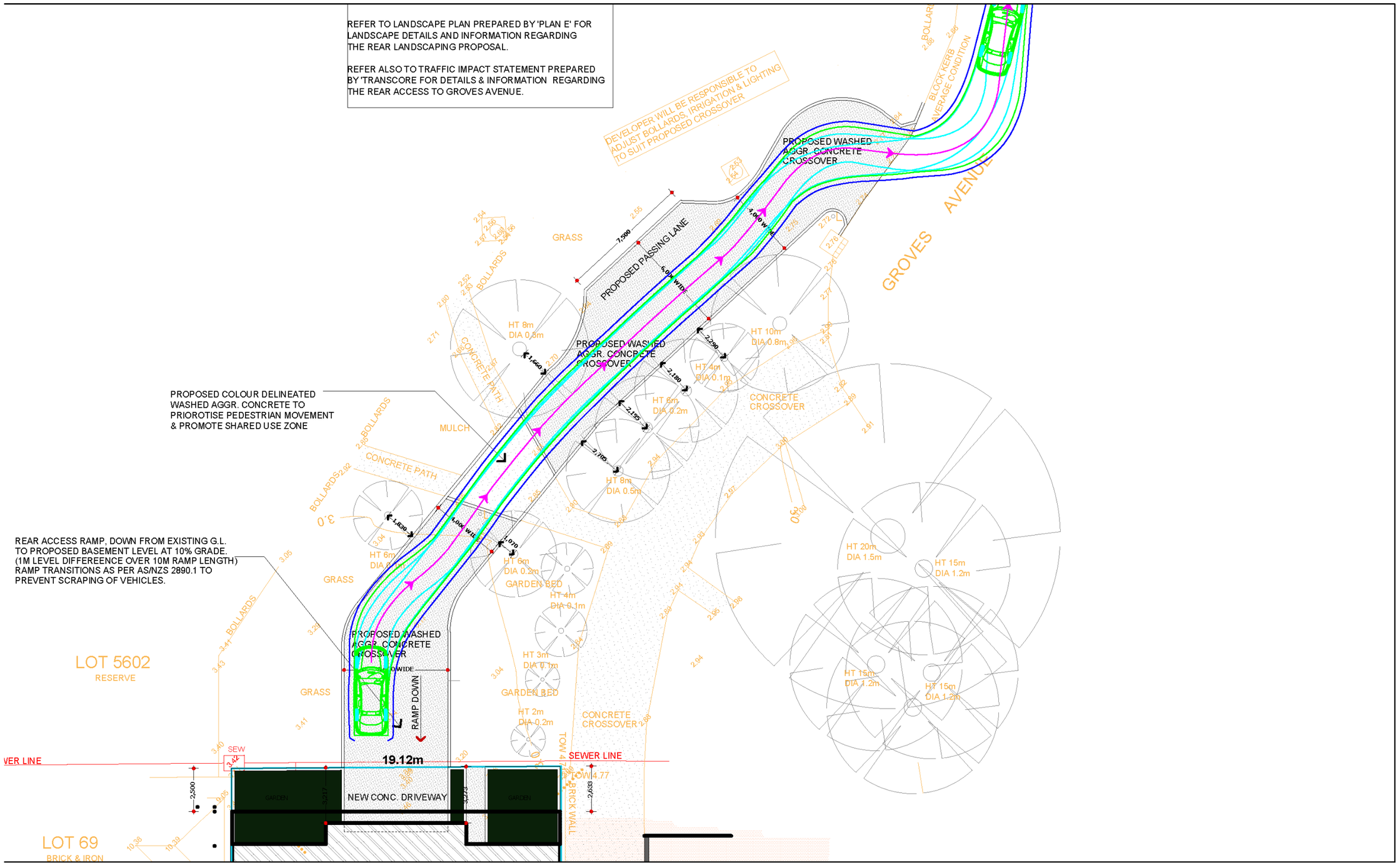
Austroads 2013: B99 Passenger Car
Vehicle entering Basement Car Park

LEGEND

Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk11
05/02/2024
Scale: 1:200 @ A3

transcore



13 Hislop Road, Attadale

Austroads 2013: B99 Passenger Car

Vehicle exiting Basement Car Park

LEGEND

Vehicle Body

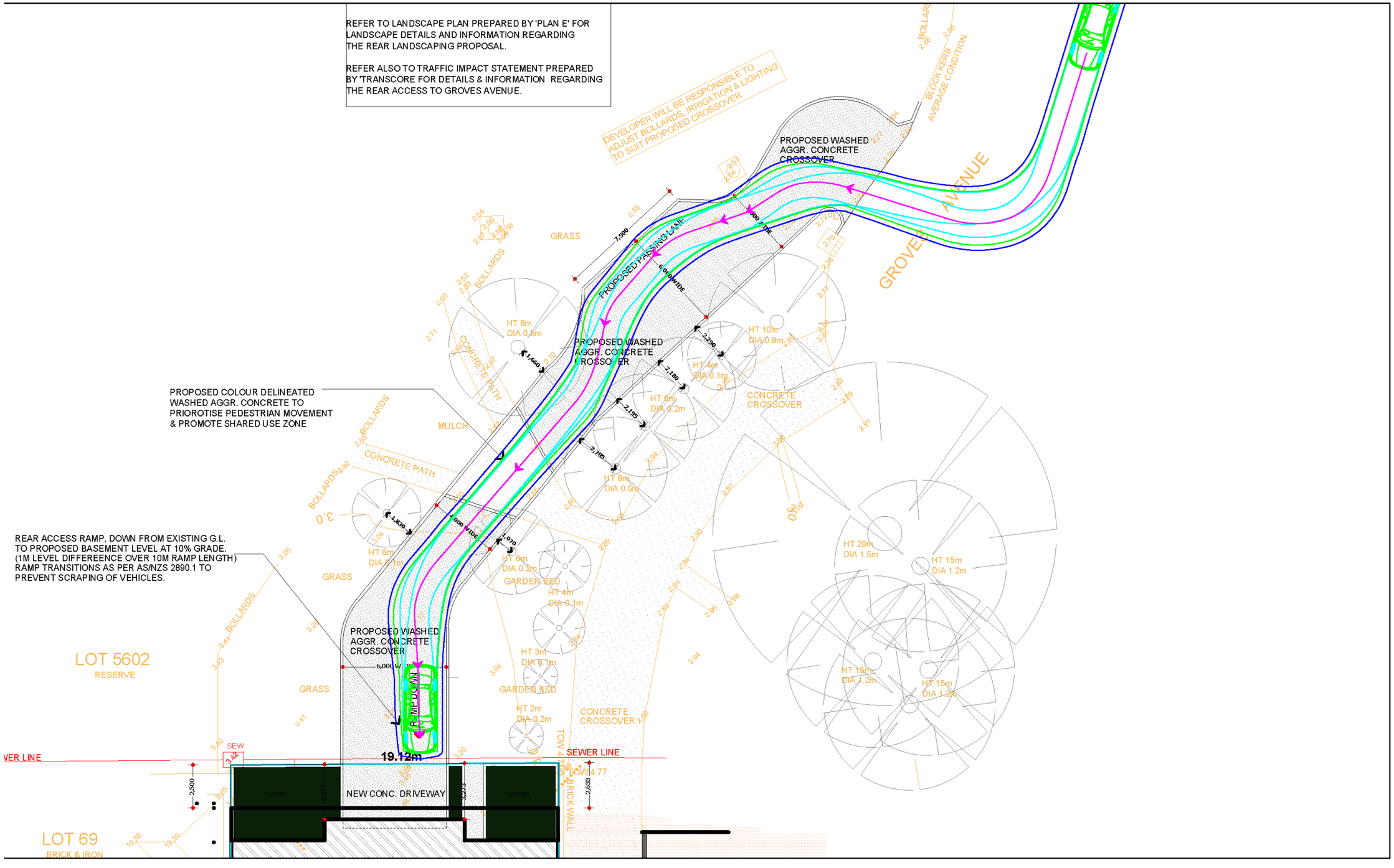
Wheel Path

300mm Clearance

t23.164.sk12

05/02/2024

Scale: 1:200 @ A3



13 Hislop Road, Attadale

Austroads 2013: B99 Passenger Car

Vehicle entering Basement Car Park stopping at passing lane

LEGEND

Vehicle Body

Wheel Path

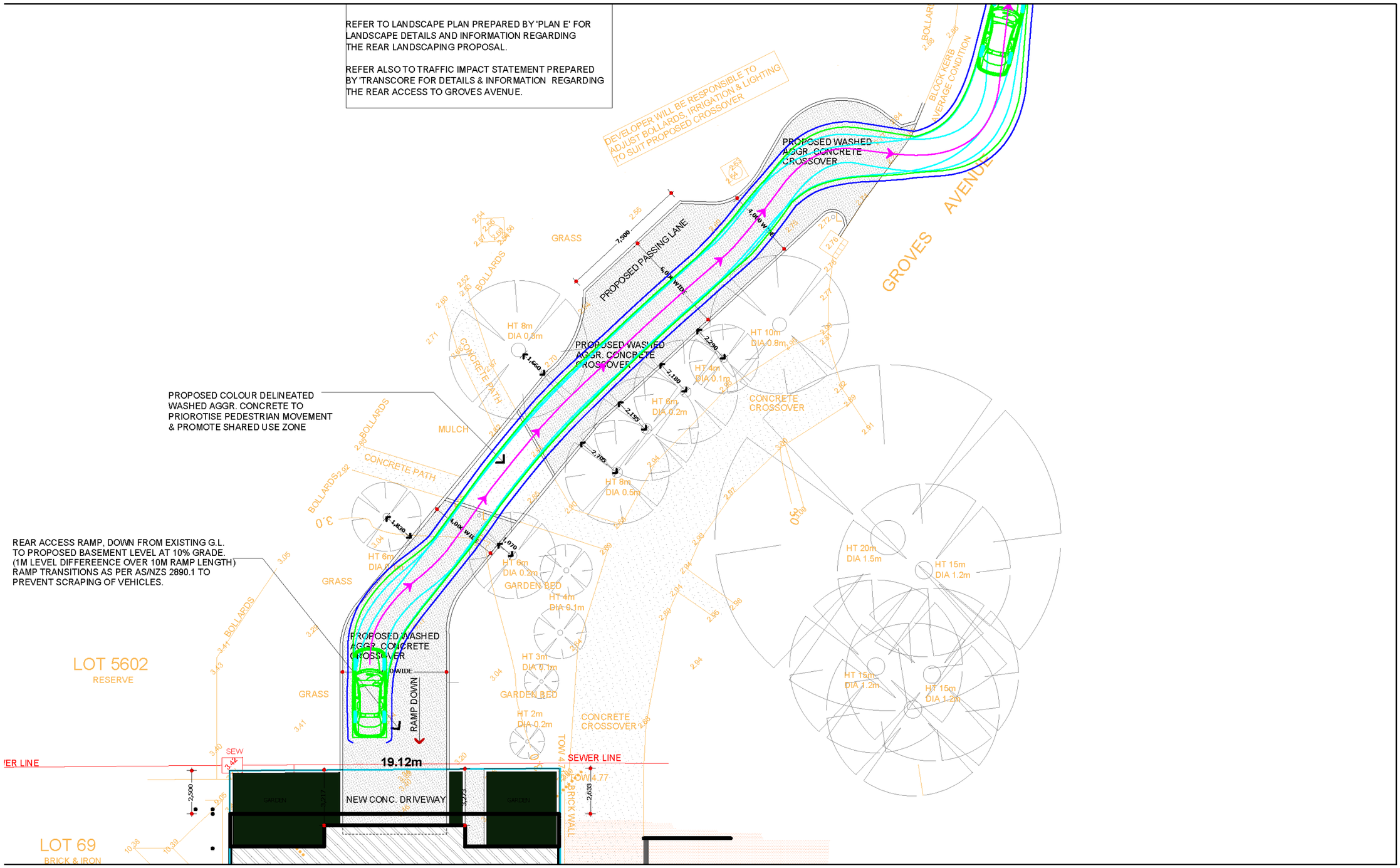
300mm Clearance

t23.164.sk13

05/02/2024

Scale: 1:200 @ A3

transcore



13 Hislop Road, Attadale

Austroads 2013: B99 Passenger Car

Vehicle exiting Basement Car Park stopping at passing lane

LEGEND

Vehicle Body

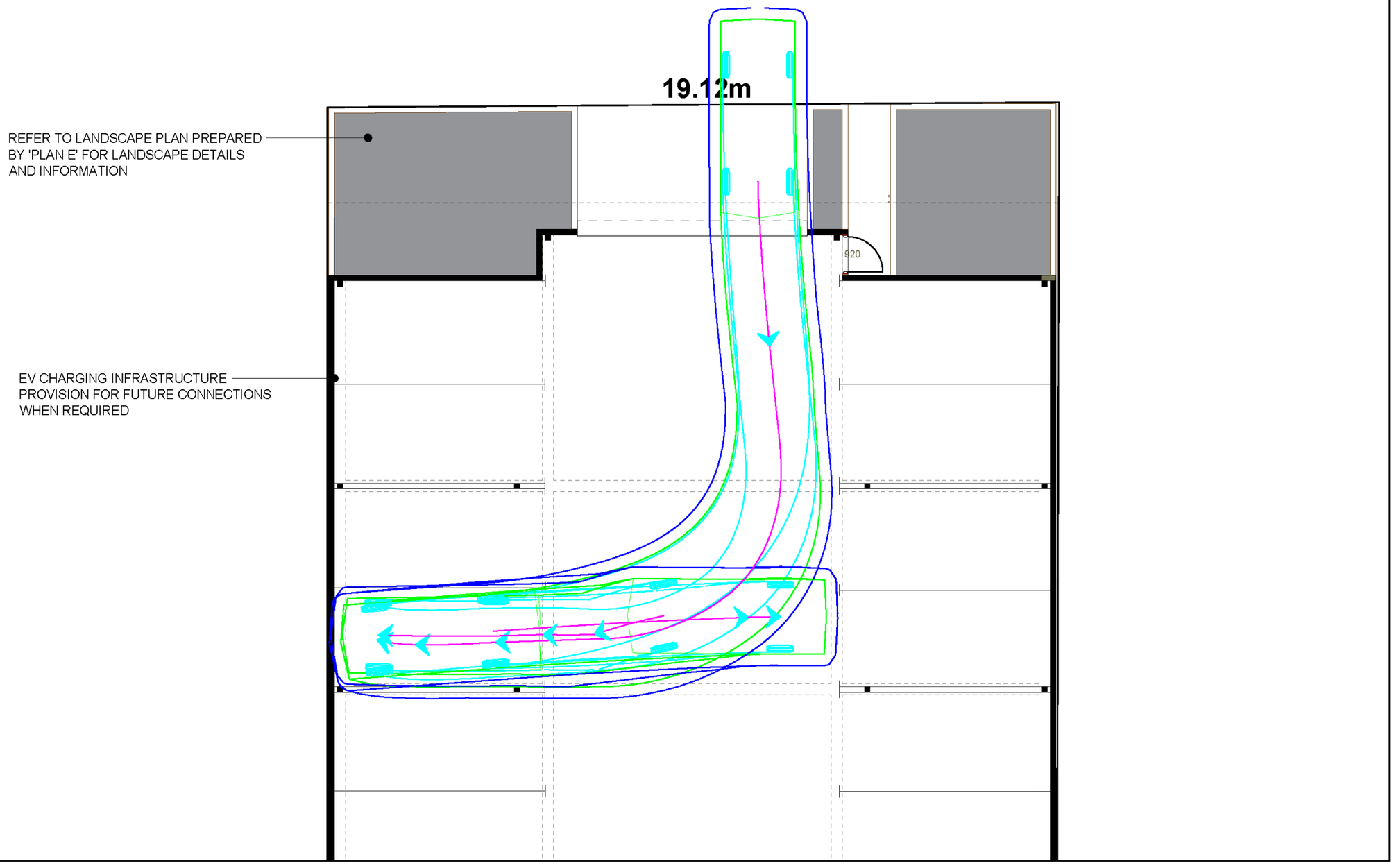
Wheel Path

300mm Clearance

t23.164.sk14

05/02/2024

Scale: 1:200 @ A3

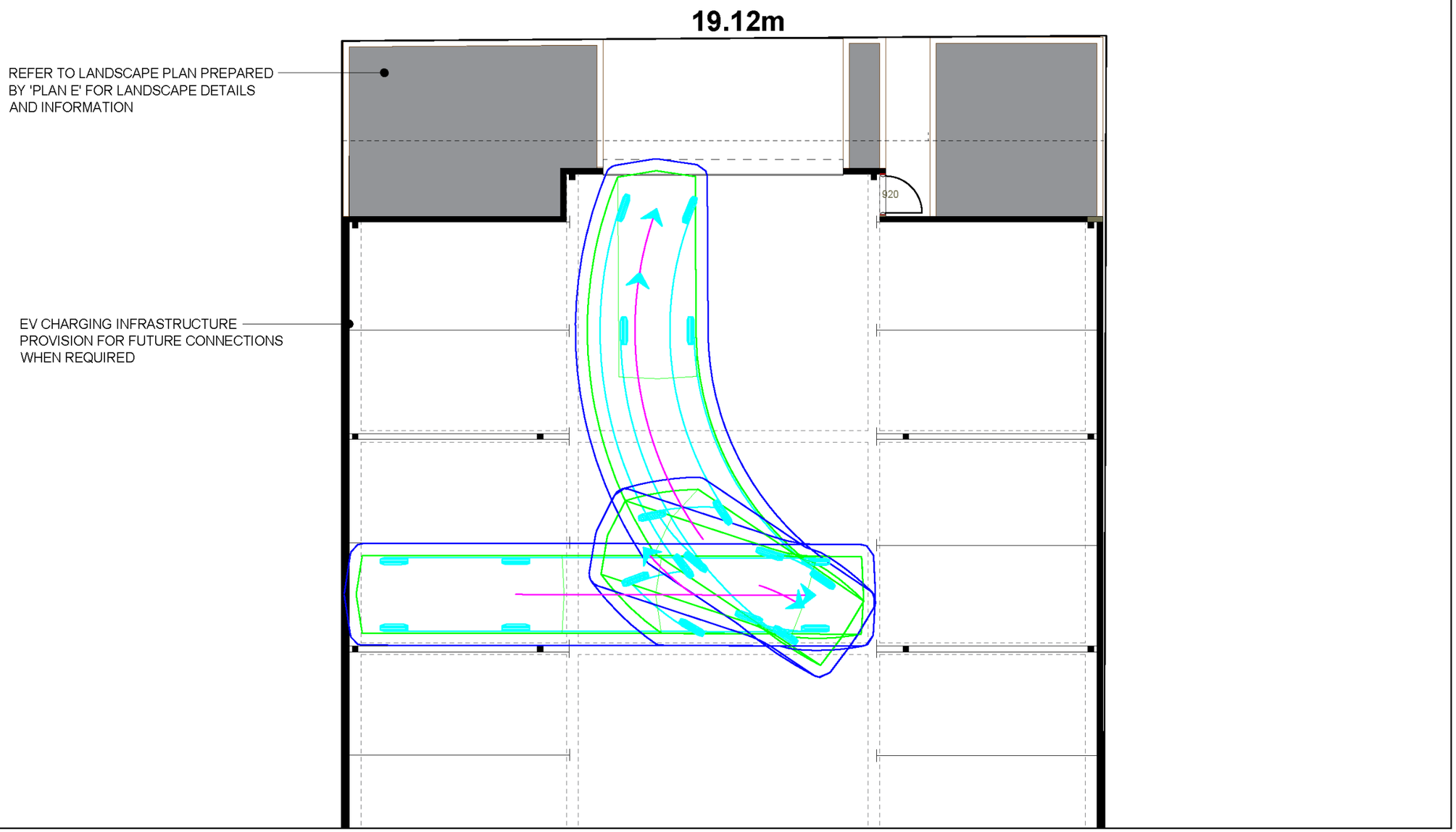


13 Hislop Road, Attadale
B99 vehicle
Bay 4 forward parking

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk03
21/11/2023
Scale: 1:100 @ A3

transcore



13 Hislop Road, Attadale
B99 vehicle
Bay 4 reverse out

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

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21/11/2023
Scale: 1:100 @ A3

transcore

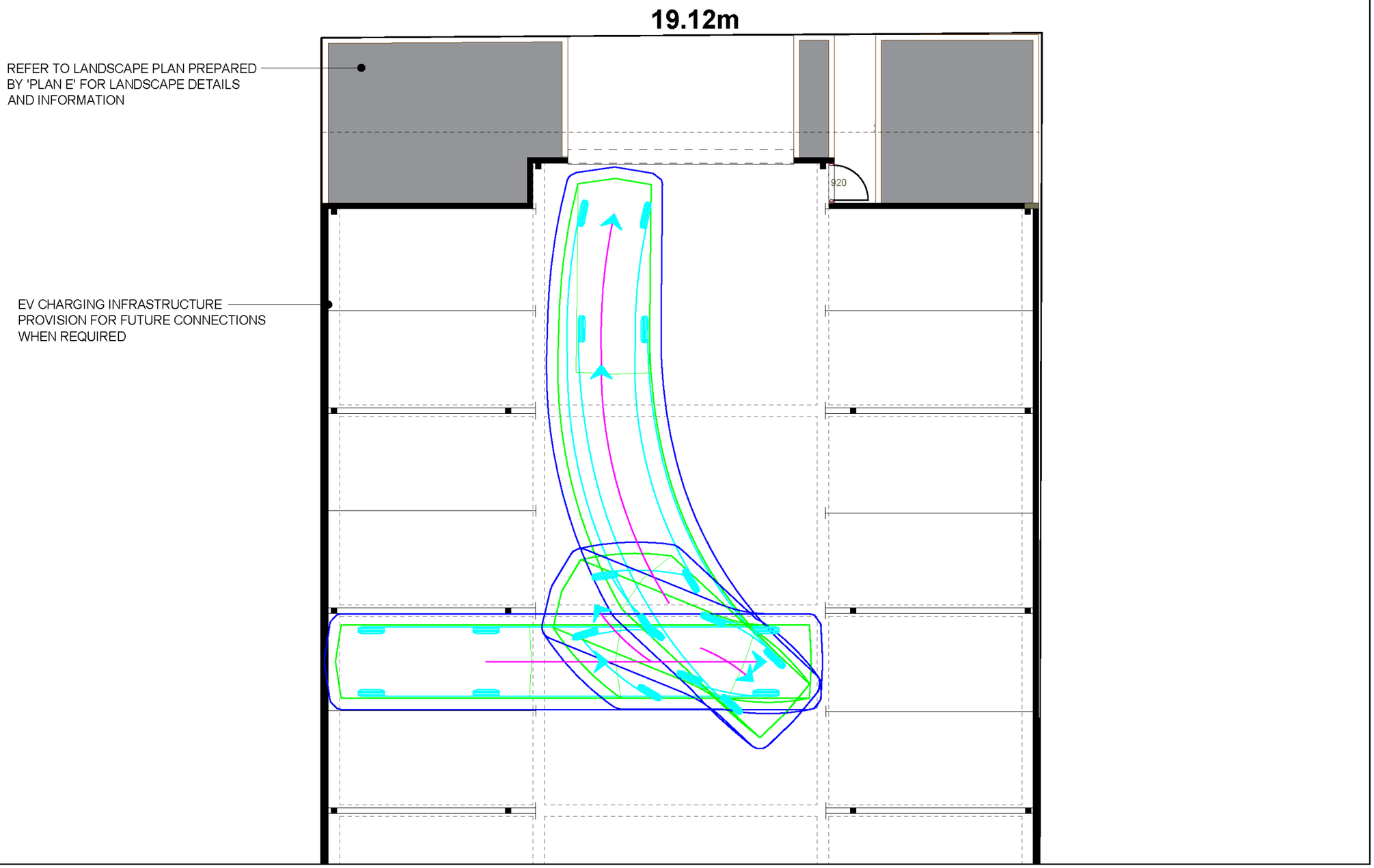


13 Hislop Road, Attadale
B99 vehicle
Bay 5 forward parking

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk05
21/11/2023
Scale: 1:100 @ A3

transcore

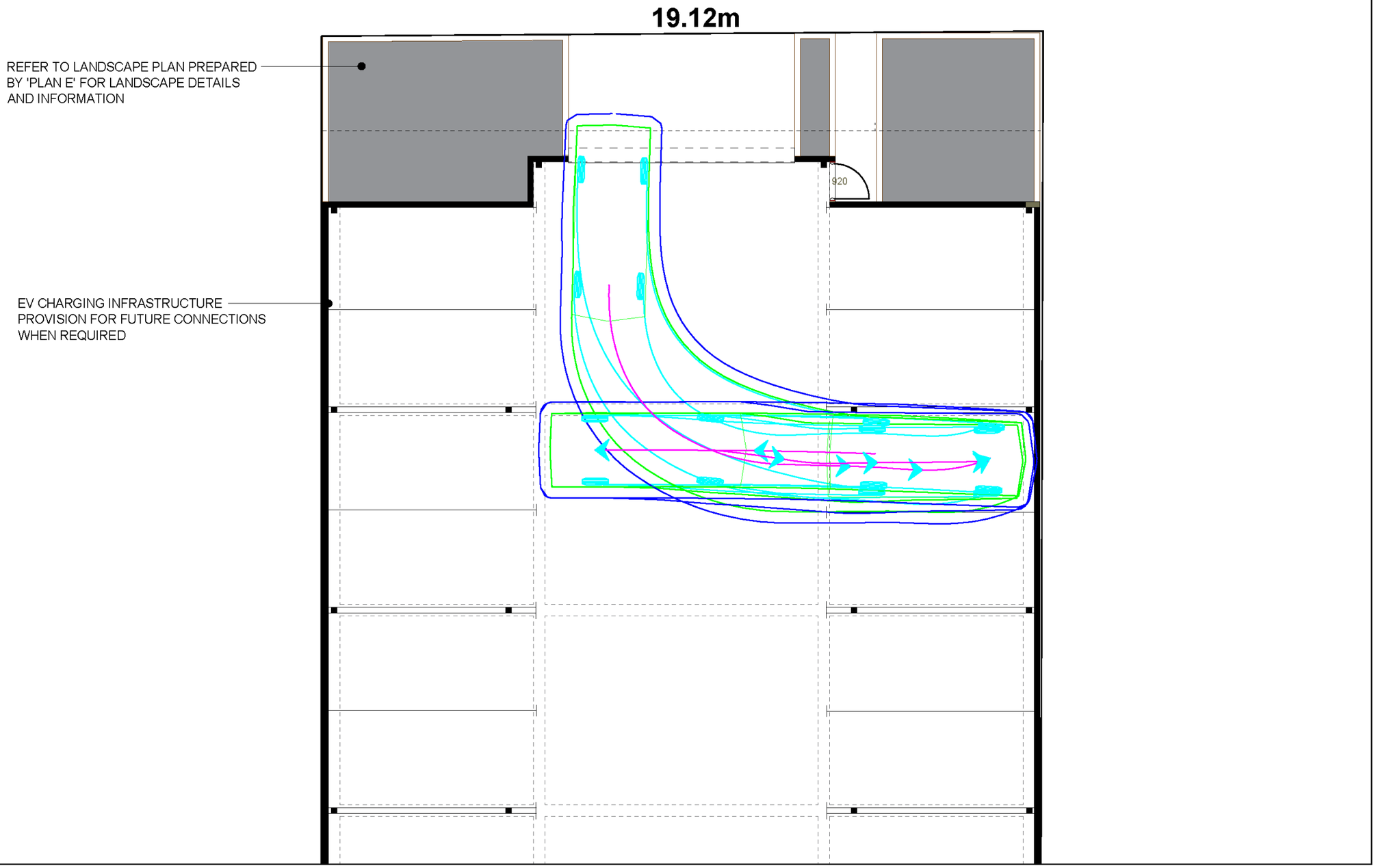


13 Hislop Road, Attadale
B99 vehicle
Bay 5 reverse out

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

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21/11/2023
Scale: 1:100 @ A3

transcore

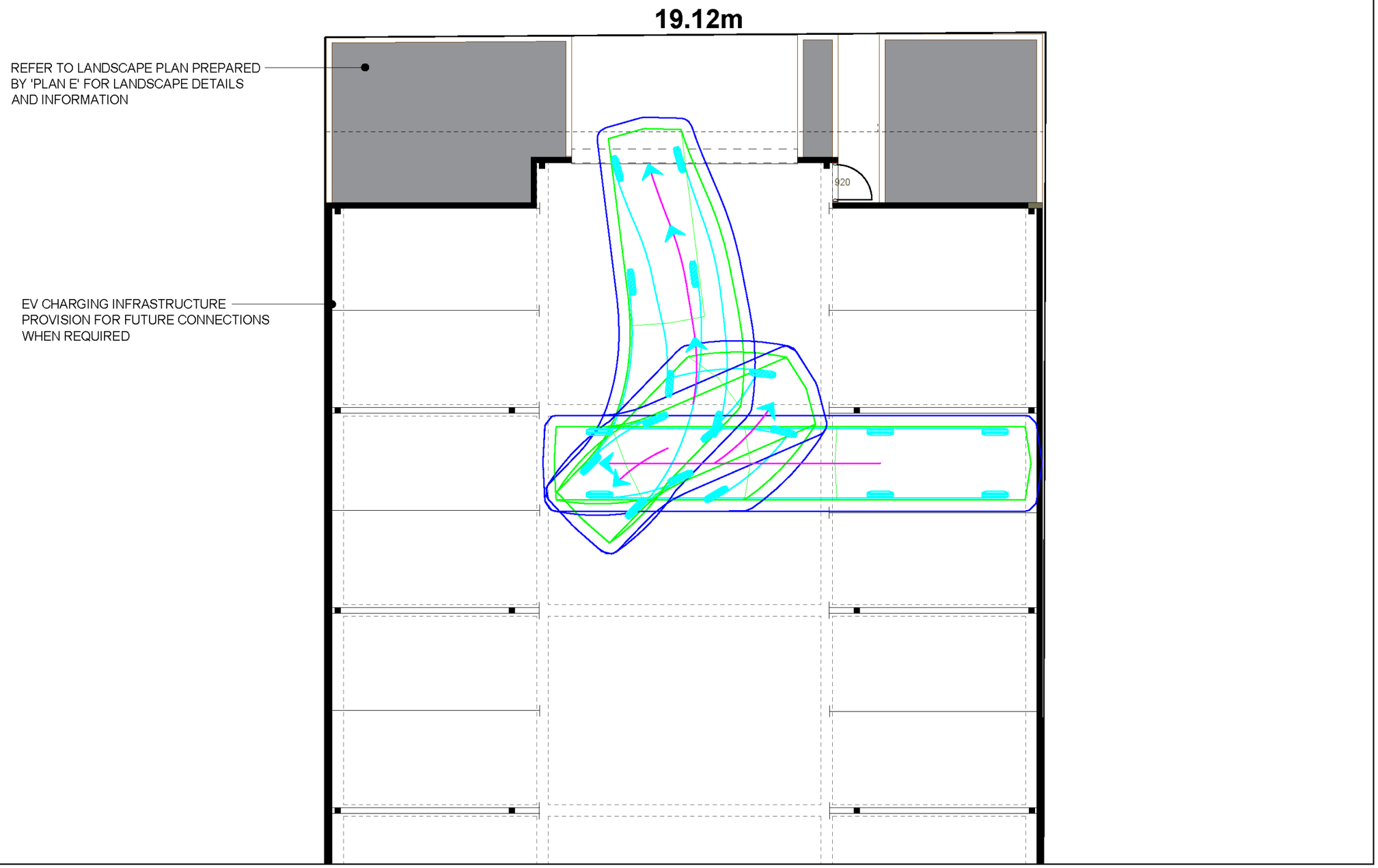


13 Hislop Road, Attadale
B99 vehicle
Bay 10 forward parking

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk07
21/11/2023
Scale: 1:100 @ A3

transcore



13 Hislop Road, Attadale
B99 vehicle
Bay 10 reverse out

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk08
21/11/2023
Scale: 1:100 @ A3

transcore

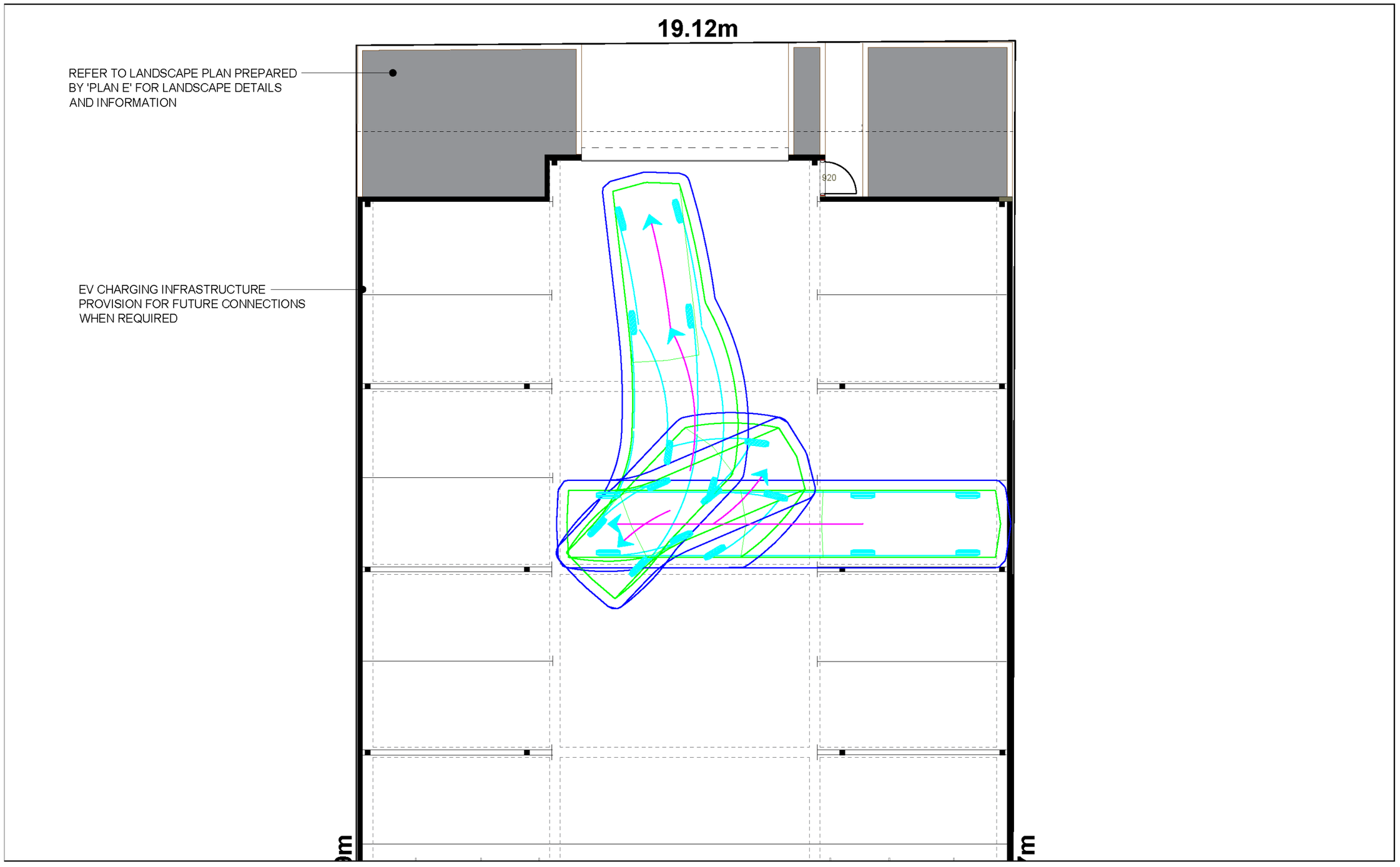


13 Hislop Road, Attadale
B99 vehicle
Bay 11 forward parking

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk09
21/11/2023
Scale: 1:100 @ A3

transcore



13 Hislop Road, Attadale
B99 vehicle
Bay 11 reverse out

LEGEND
Vehicle Body
Wheel Path
300mm Clearance

t23.164.sk10
21/11/2023
Scale: 1:100 @ A3

transcore

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WASTE MANAGEMENT PLAN

HISLOP ROAD 13, ATTADALE

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Contents

1.0 Development Overview 2
1.1 Introduction 2
1.2 Proposed Development 2
2.0 Waste Collection Process 3
2.1 Waste calculation 3
2.2 No. of Bins required and Bin Storage 4
2.3 Collection point and Verge space required 4
2.4 Residential Bulk and Green Waste Collection 7

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Issue	Date	Statues	Prepared By	Approved By	Circulated
V1	20/11/2023	Draft	R.D.	M.C	Internally
V2	05/02/2024	Revised	R.D.	M.C	Externally
Final			R.D.	M.C	Externally

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iii. the Client's implementation, or application, of the strategies recommended in this report.

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1.0 Development Overview



1.1 Introduction

This Waste Management Plan has been prepared by Developed Property on behalf of Goldlight Asset Pty Ltd and pertains to the following:

Development:	**Mixed-use development**
Address:	**13 Hislop Road, Attadale WA**

The Waste Management Plan (WMP) has been prepared with consideration to the provisions and guidelines set out by the City of Melville's Local Planning Policy for Waste and Recyclables Collection for Multiple Dwellings, Mixed Use Developments and Non-Residential Developments (LPP1.3).

Once approved by the City, waste collection and disposal is to be undertaken in accordance with this Waste Management Plan, subject to any additional conditions of planning approval.

1.2 Proposed Development

The development application consists of:

- 5 x 3 bedroom apartments, and
- 2 x office tenancies with a combined floor area of 129m^2

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2.0 Waste Collection Process

2.1 Waste Calculation

The City has a 3-bin system, with the general waste and recycling bins collected fortnightly (alternative weeks) and the Food Organics, Garden Organics (FOGO) collected weekly. LPP 1.3 assumes that the bins will be communal (i.e., no individual bins provided for each unit), and provides a calculation on the expected waste generated from each residence or non-commercial land use. In context of this development proposal the waste ratios are as follows:

Land Use	General Waste (Litres per week)	General Recycling (Litres per week)	FOGO (Litres per week)
3 bedrooms or greater	70L/week	120L/week	30L/week
2 bedrooms	60L/week	80L/week	20L/week
1 bedroom	40L/week	60L/week	10L/week
Offices	10L / 100m^2 floor area /day	10L / 100m^2 floor area /day	N/A

Table 1: Waste Generation Ratios

Based on the ratios provided, it is expected that the general, recycling and organic waste produced from the site will be as follows:

Land Use	General Waste (Litres per fortnight)	Recycling (Litres per fortnight)	FOGO (Litres per week)
Residential (5 x 3 bedrooms)	700	1200	150
Office (2 units operating 5 days a week)	200	200	N/A
Total	900	1400	150

Table 2: Waste Calculations

There is no liquid or hazardous waste generated from the land uses.

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2.2 Bins Required and Bin Storage

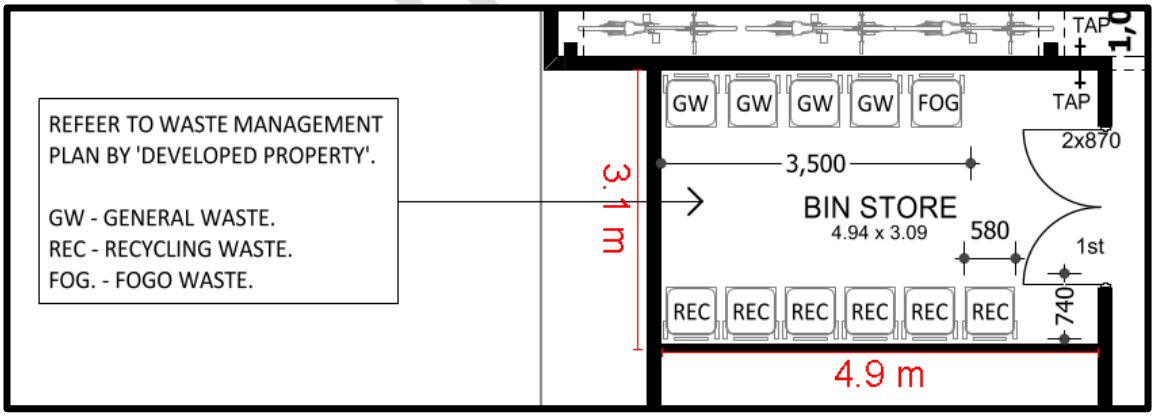
The City offers a variety of bin sizes (140L, 240L & 360L) for kerbside collection. The WMP is requires that bins will be placed on Groves Avenue by a strata approved caretaker or manager to facilitate kerbside collection.

In accordance with Table 2, the complex requires a minimum of 11 x 240L bins and broken down as follows:

Land Use	No. of 240L Bins Required			
	General Waste (GW)	Recycling (RC)	FOGO	Total
Residential	3	5	1	**9**
Commercial (Offices)	1	1	N/A	**2**
Total	**4**	**6**	**1**	**11**

Table 3: No of Bins Required

The residential and commercial bins will be stored together in a bin storage area in the basement and designed to comply with the City's requirements, as demonstrated in the plans below:



Extract of Development Application Basement Plan

2.3 Collection Point and Verge Space Required

According to the City's website, the bins are collected every Monday with the general waste and recycling waste collected every alternative week. Given this there will be a maximum of 7 bins collected every alternative week placed on the kerb every Monday, as shown on the table below:

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Bin Type	Frequency	Collection Days
General Waste	Alternating Fortnight	Monday
Recycling	Alternating Fortnight	Monday
FOGO	Weekly	Monday

Table 4: Waste Collection Frequency

Note: Collection Days are as per the City's website as of November 2023

Each 240L bin has a width of 580mm and depth of 735mm, thereby requiring this much verge space for kerbside collection:

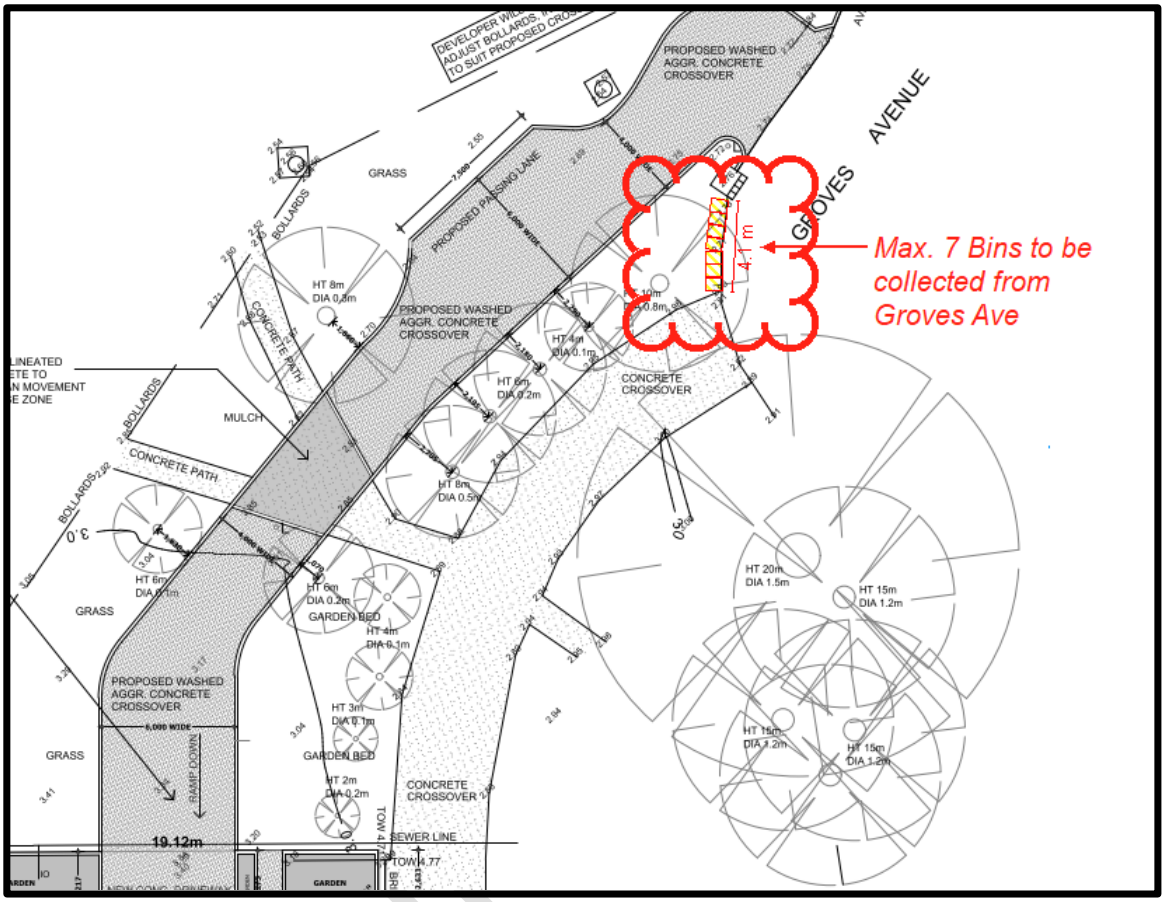
Cycle	No of Bins	Total Length required (in mm)
Week 1 = FOGO + GW	5	2,900
Week 2 = FOGO + RC	7	4,060

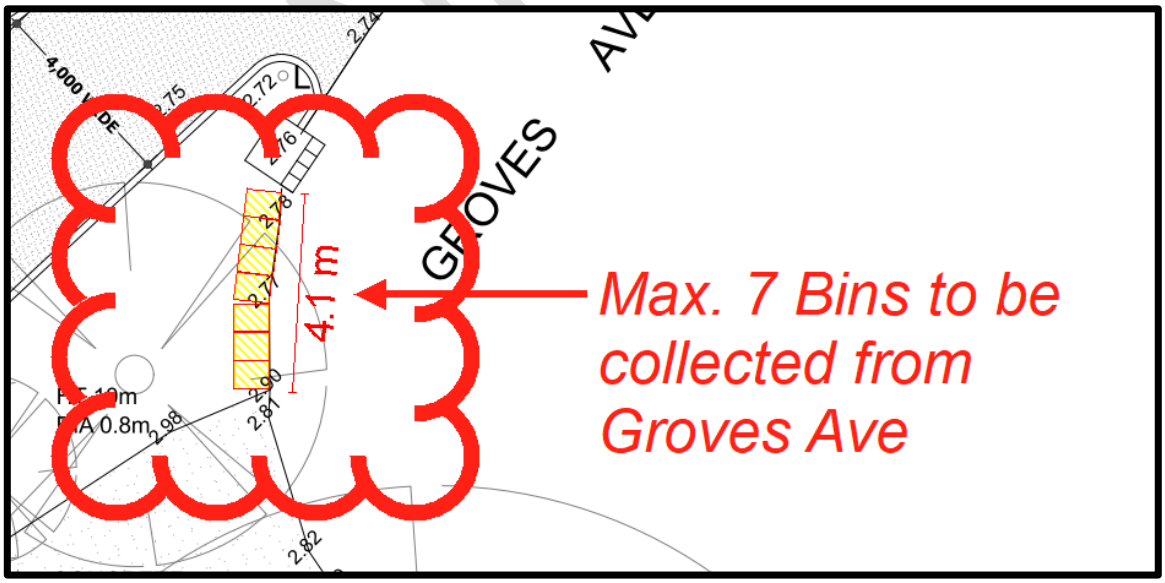
Table 5: Verge Space Required for Collection

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The bins will be placed on Groves Avenue, in the manner as shown in the picture below:





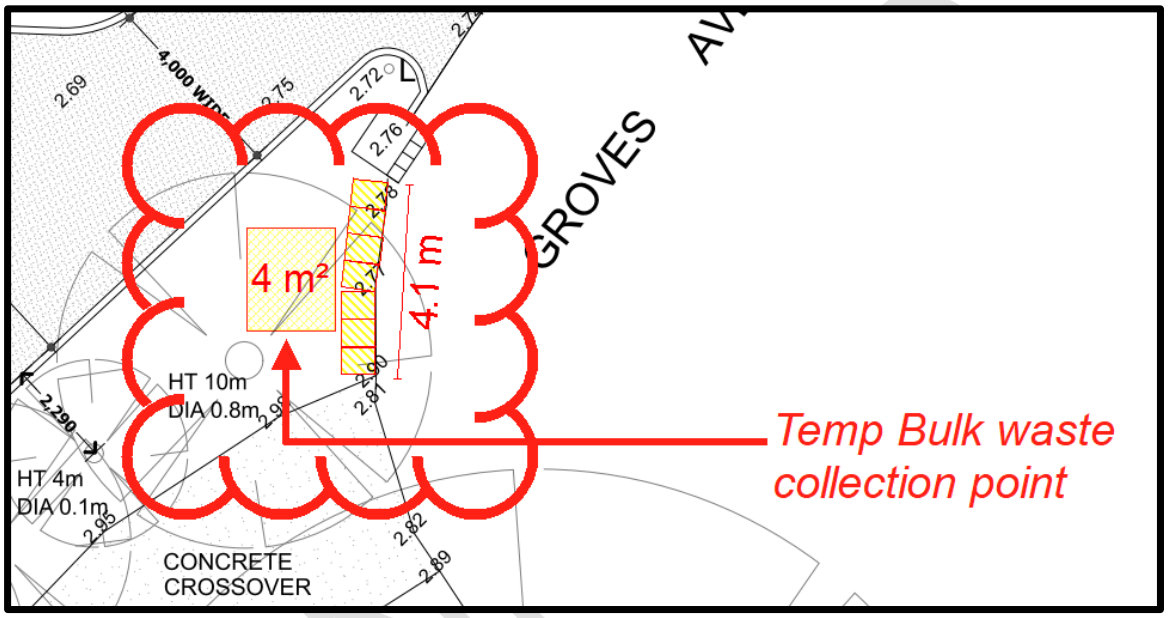
Waste Collection Point

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2.4 Residential Bulk and Green Waste Collection

The City currently allows for the collection of bulk waste and 3 green organic collections each year. In accordance with Clause 9.1 of the City's LPP 1.3, a nominated 4m^2 area along Grove Avenue has been identified to allow residents to temporary store bulk waste/recycling/green organics (see picture below).

The placement of bulk waste and green organics must fall within the stipulated guidelines and Local Laws as set out by the City of Melville. For more information as to when bulk waste or green organic collection will occur, please contact the City.



Bulk & Green Waste Collection Point

landscape concept

site rear access

LEGEND

01 EXISTING SCRAPPY TREES TO BE REMOVED AND REPLACED WITH NEW SEMI-MATURE NATIVE FEATURE TREE

02 EXISTING TREES RETAINED WITH FORMATIVE PRUNING (IF REQUIRED)

03 EXISITNG BOLLARDS RETAINED

04 EXISTNG TURF AREA IN RESERVE RETAINED (WITH IRRIGATION ADJUSTMENTS AS REQUIRED)

05 NEW GARDEN BED PLANTING AGAINST DRIVEWAY WITH SMALL TREES AND LOW SHRUBS

06 NEW GARDEN BED WITH NATIVE GROUNDCOVERS AND FEATURE PLANTS

07 TRAFFICABLE UNIT PAVING TO DRIVEWAWAY WITH CONTRASTING EXPOSED AGGREGATE CONCRETE FINISH TO CROSSING POINT

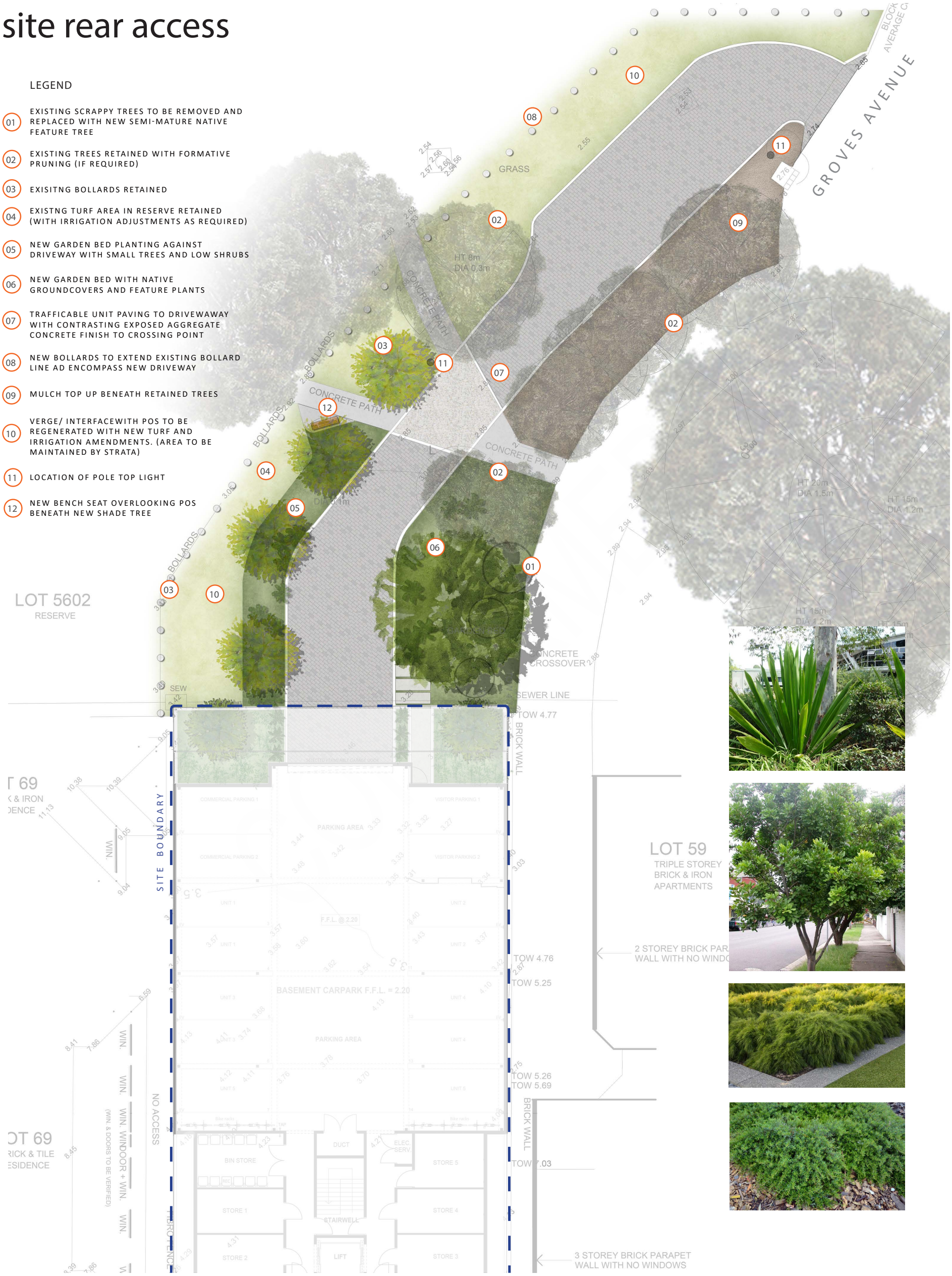
08 NEW BOLLARDS TO EXTEND EXISTING BOLLARD LINE AD ENCOMPASS NEW DRIVEWAY

09 MULCH TOP UP BENEATH RETAINED TREES

10 VERGE/ INTERFACEWITH POS TO BE REGENERATED WITH NEW TURF AND IRRIGATION AMENDMENTS. (AREA TO BE MAINTAINED BY STRATA)

11 LOCATION OF POLE TOP LIGHT

12 NEW BENCH SEAT OVERLOOKING POS BENEATH NEW SHADE TREE



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MARCH 2024

C1.101
REV E
1:150 @ A3

PROJECT NO. 2312901

0 3 6 9 15m

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landscape concept

basement level

LEGEND

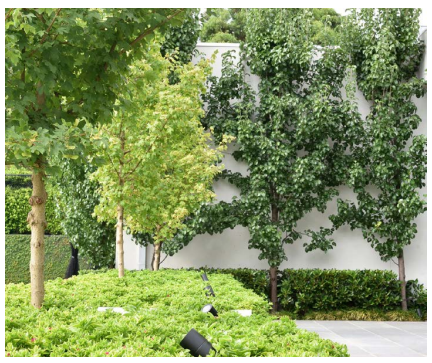
01 MASS GREEN GROUNDCOVERS AND FEATURE PLANTS WITH TALL NAROW TREES

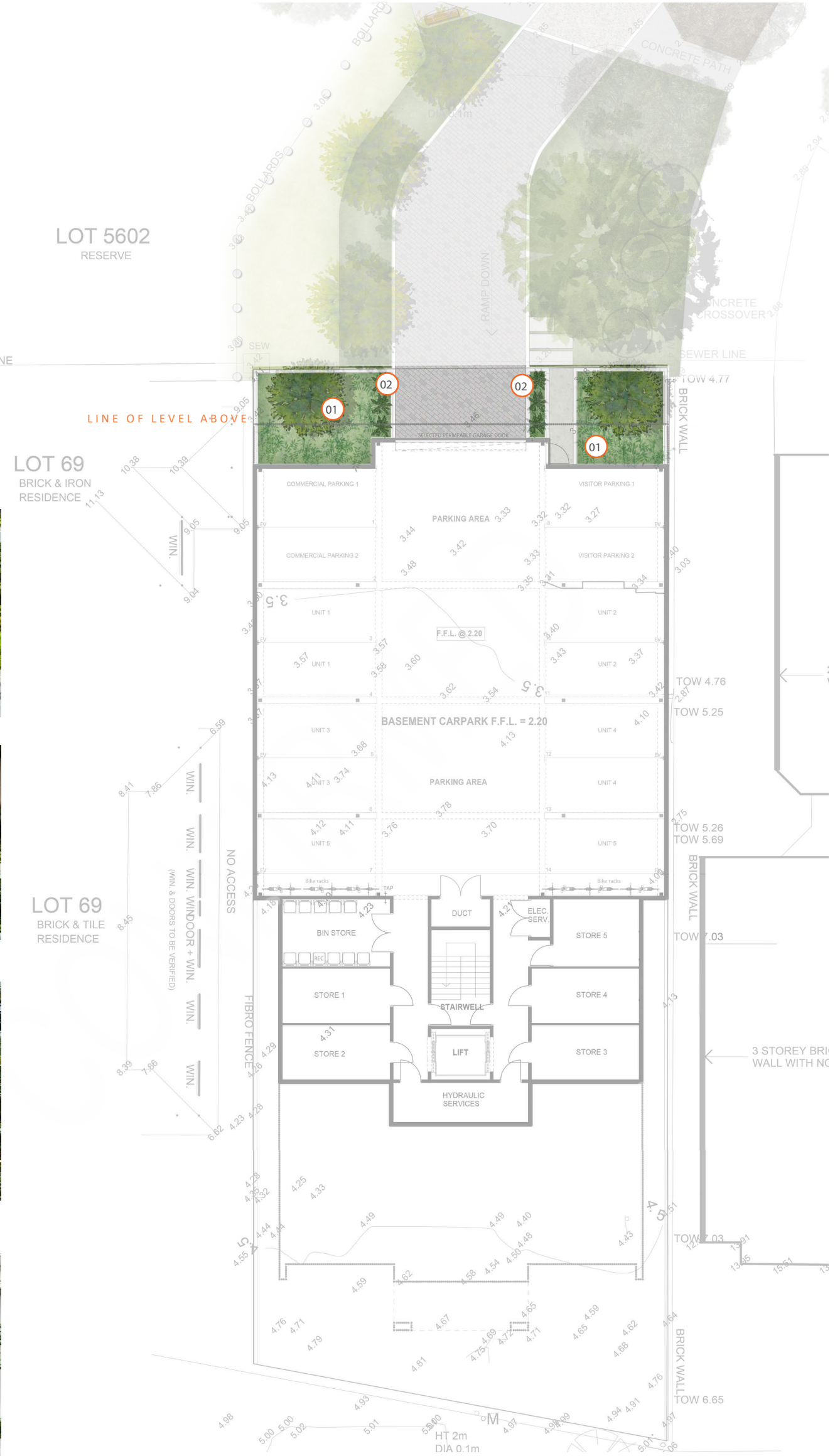
02 FEATURE CASCADING PLANTING TO RAISED GARDEN BED EDGES











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1:150 @ A3

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0 3 6 9 15m

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landscape concept

ground floor

LEGEND

01 1M HIGH RAISED PLANTER WITH FEATURE SMALL TREES AND CASCADING LOW UNDERSTORY PLANTING

02 IN-BUILT BENCH SEATING

03 LUSH PLANTING AND CLIMBER TO RAISED PLANTER

04 400mm HIGH RAISED PLANTER WITH FEATURE SHRUBS AND GROUNDCOVERS

05 LARGE FORMAT PAVING TILES ON SILTS TO COURTYARDS ON STRUCTURE

06 SCREEN SHRUB PLANTING ALONG EXISTING FENCE

07 FEATURE RAISED PLANTER WITH LOW SHRUB PLANTING

08 FEATURE RAISED PLANTER WITH LOW SHRUBS AND DWARF CITRUS TREES

09 1:21 SLOPED WALKWAY

10 LARGE FORMAT STEPPERS FOR RESIDENTIAL INFORMAL ACCESS

11 EXISITNG RED BRICK PAVING REDUCED AND REPLACED WITH TURF AND LOW SHRUB PLANTING TO FRONT VERGE

12 PROPOSED MEDIUM SIZE FEATURE TREE

13 PROPOSED LARGE SIZE FEATURE TREE

14 LOW NATIVE GROUNDCOVERS AND CLUSTERS OF FEATURE PLANTS

15 PERMEABLE UNIT PAVING FOR FRONT ENTRANCE WALKWAY

16 EXISTING JACARANDA STREET TREE TO BE RETAINED

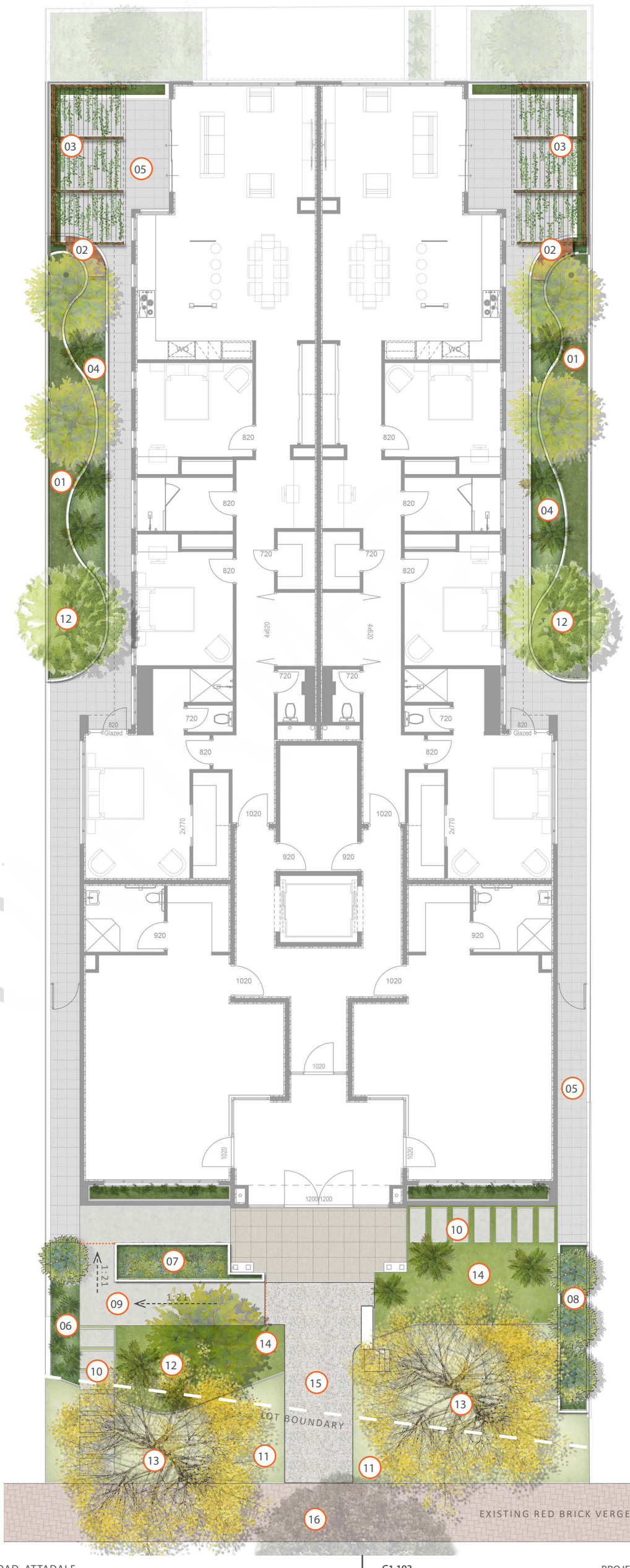












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0 3 6 9 15m

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landscape concept

first floor

LEGEND

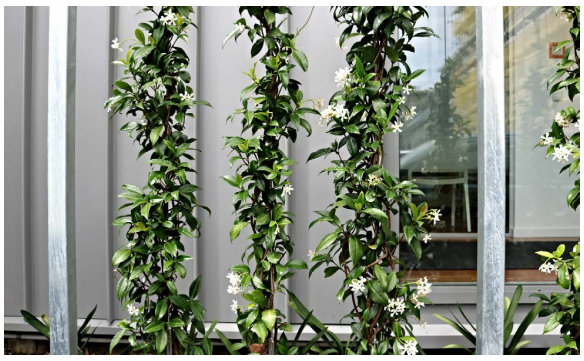
01 PLANTER TROUGHS WITH LUSH SHADE TOLERANT PLANTING

02 PLANTER WITH FEATURE CLIMBERS UP POSTS

03 LOW CASCADING GROUNDCOVERS AND SHRUBS TO RAISED GARDEN BED

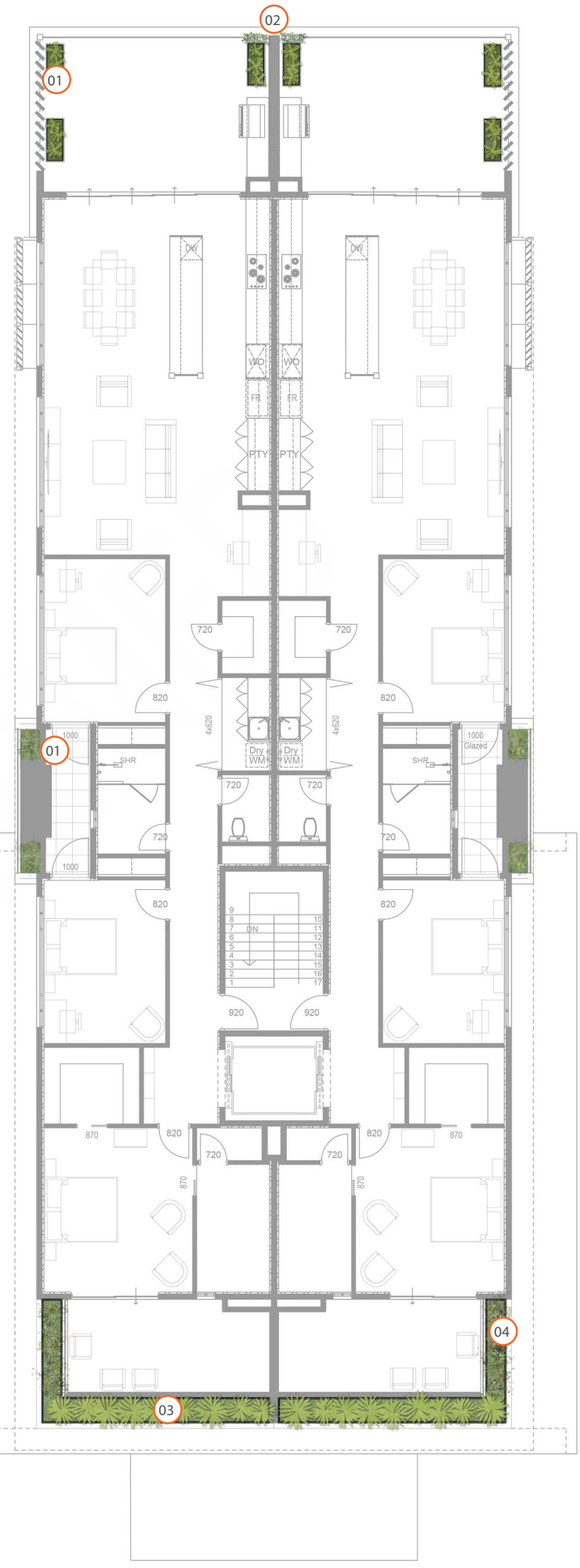
04 LUSH SHADE TOLERANT FEATURE PLANTING TO RAISED GARDEN BED











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landscape concept

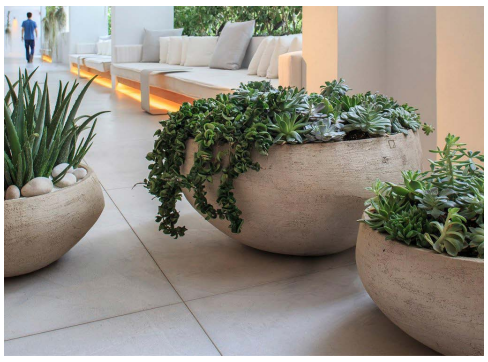
second floor

LEGEND

01 FEATURE POTS TO BALCONY EDGE

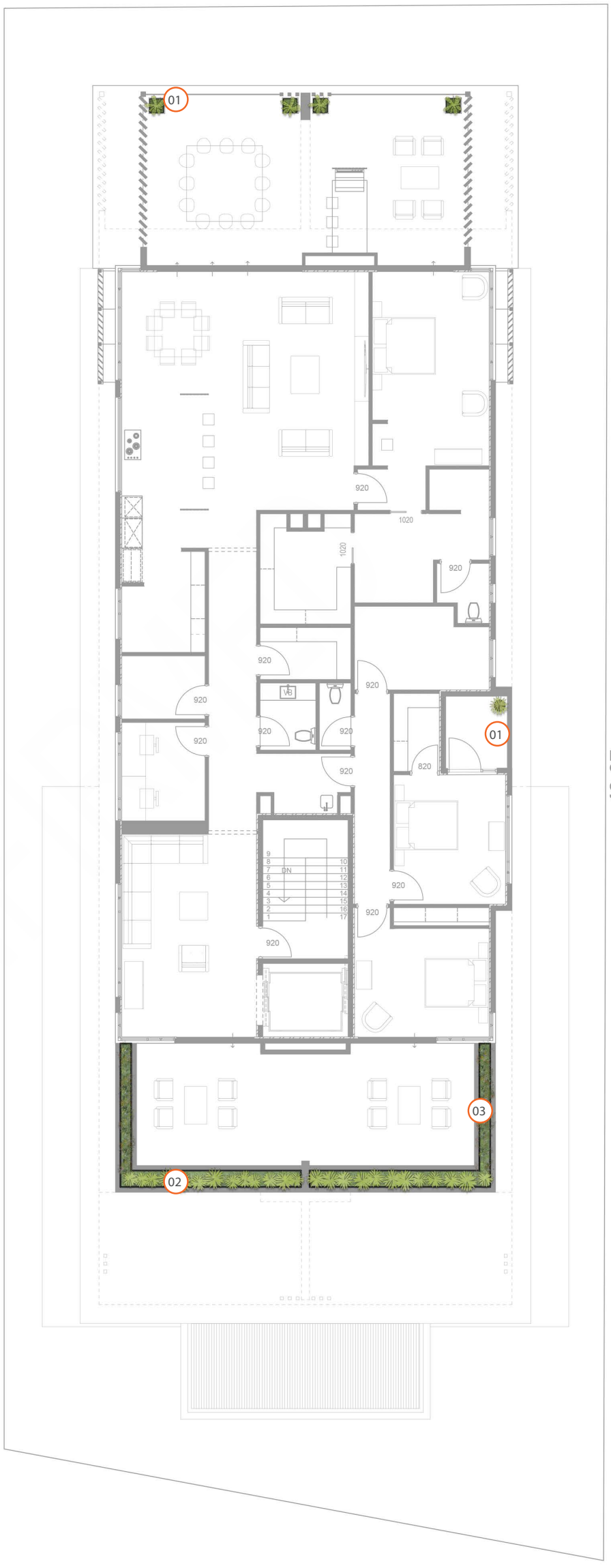
02 LOW CASCADING GROUNDCOVERS AND SHRUBS TO RAISED GARDEN BED

03 LUSH SHADE TOLERANT FEATURE PLANTING TO RAISED GARDEN BED









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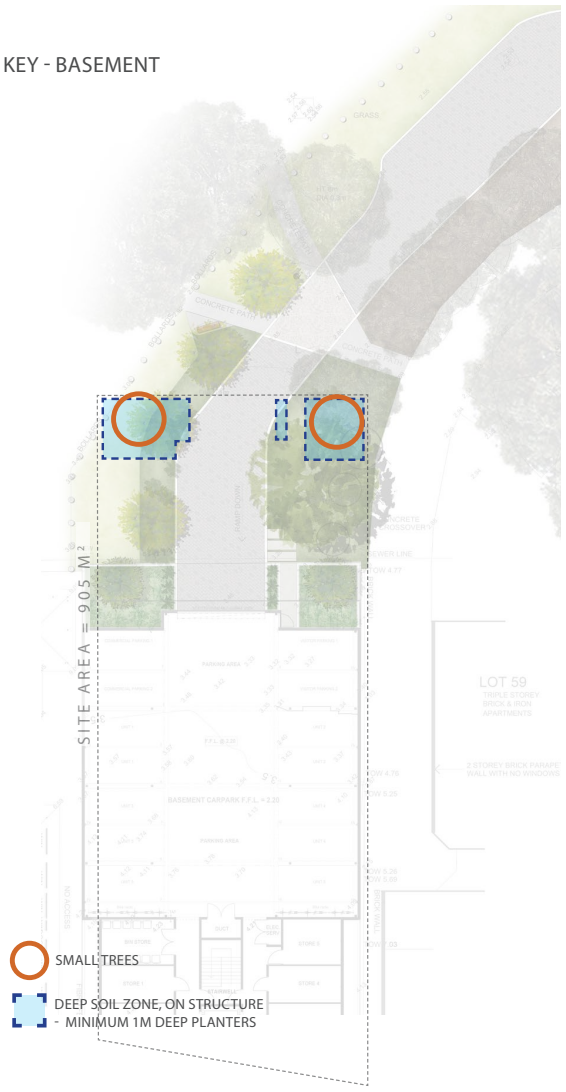
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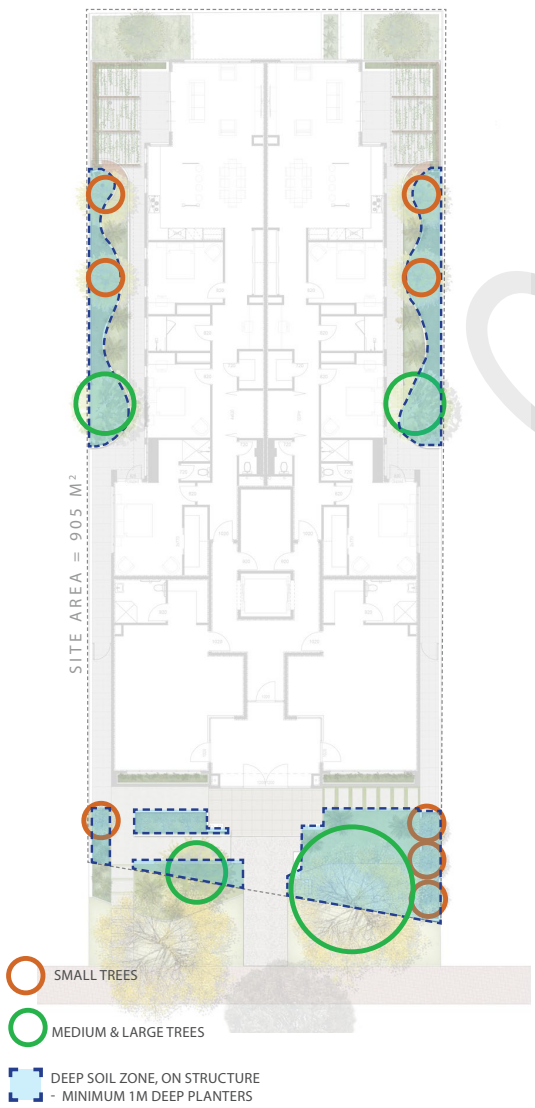
landscape concept

tree canopy & deep soil area

KEY - BASEMENT



KEY - GROUNDLEVEL



REQUIRED DEEP SOIL AREA: 91 SQ.M - BASED ON A SITE AREA OF 905 SQ.M

REQUIRED TREE CANOPY AREA: 72 SQ.M - BASED ON A SITE AREA OF 905 SQ.M

DEEP SOIL ZONE REQUIREMENTS - TABLE 01			
	LOT AREA: 905 SQ.M.	MIN. REQUIREMENTS	PROJECT REQUIREMENT FOR PROVISION
STATE PLANNING POLICY - DEEP SOIL AREA REQUIREMENTS	700-1000 SQ.M	10% OF DEEP SOIL AREA	REQUIRED MIN OF 91 SQ.M PROVIDED 130.5 SQ.M

LANDSCAPE AREA REQUIREMENTS - TABLE 02

THE DEVELOPMENT SEEKS TO EXCEED THE REQUIRED LANDSCAPE PROVISION FOR DEEP SOIL AREA AS DEFINED IN DESIGNWA THROUGH GENEROUSLY SCALED LANDSCAPE AREAS; ALLOWING SIGNIFICANT ROOTABLE DEEP SOIL AREAS ON GROUND.
SOIL VOLUMES ARE CONSIDERED IN TREE PLACEMENT AND SELECTION OF TREE SPECIES.

THE TABLE BELOW SUMMARISES THE EXTENT OF LANDSCAPE AREAS, AND DEEP SOIL AREA OVER THE VARIOUS LANDSCAPE LEVELS

TABLE 02: LANDSCAPE AREAS / DEEP SOIL AREAS			
	DEEP SOIL AREA (IN GROUND)	PLANTING ON STRUCTURE (MIN 1M DEPTH) AS DEEP SOIL AREA	IN TOTAL
BASEMENT LEVEL	44 SQ.M	-	44 SQ.M
GROUND LEVEL	47.5 SQ.M	39 SQ.M	86.5 SQ.M
TOTAL	91.5 SQ.M	39 SQ.M	130.5 SQ.M

TREE CANOPY REQUIREMENTS - TABLE 03			
	LOT AREA: 913 SQ.M.	MIN. REQUIREMENTS	PROJECT REQUIREMENT FOR PROVISION
WAPC TREE CANOPY REQUIREMENTS	700-1000SQ.M	2 MEDIUM TREE OR 1 LARGE TREE AND SMALL TREES	MINIMUM OF APPROX. 72 SQ.M OF TREE CANOPY COVER

TREE CANOPY COVER - TABLE 04				
	SMALL TREES - 3M DIAMETER AT MATURITY (7 SQ.M CANOPY COVER AT MATURITY)	MEDIUM TREES 5M DIAMETER AT MATURITY (20 SQ.M CANOPY COVER AT MATURITY)	LARGE TREES - 8M DIAMETER AT MATURITY (50.0 SQ.M CANOPY COVER AT MATURITY)	CANOPY COVER TOTAL
BASEMENT	2	-	-	14 SQ.M
GROUND	8	3	1	166 SQ.M
TOTAL	70 SQ.M CANOPY COVER AT MATURITY	60 SQ.M CANOPY COVER AT MATURITY	50 SQ.M CANOPY COVER AT MATURITY)	180 SQ.M PROPOSED TREE CANOPY COVER WHICH EQUATES TO APPROX 20% OF DEVELOPMENT SITE AREA

IRRIGATION REQUIREMENTS

A FULLY AUTOMATIC IRRIGATION SYSTEM WILL BE INSTALLED FOR THE PROJECT.
SCOPE WILL INCLUDE:

- IRRIGATION TO ALL LANDSCAPE AREAS
- MOISTURE SENSORS THROUGHOUT, TO ENSURE WATER USE IS MINIMISED
- USE OF LOW WATER USE EMITTERS TO ENSURE ONLY SUFFICIENT WATER IS PROVIDED TO IRRIGATE PLANTING AREAS
- IN-LINE FERTILISATION UNIT TO ENSURE FERTILISING AND MOISTURE RETENTION IS CONTROLLED
- USE OF POP - UP FLOOD BUBBLERS TO SUIT SIZE OF GARDEN BEDS TO ENSURE ANY OVER-SPRAY AND WASTAGE IS MITIGATED, AND;
- A DETAILED DESIGN AND SPECIFICATION WILL BE PROVIDED AT BUILDING LICENSE APPLICATION STAGE.

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0 3 6 9 15m

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13 Hislop Road

Sustainability Report

Western Corporate

Job No:	1040836
Doc Ref:	1040836-RPT-SY-001
Revision:	—
Revision Date:	17 November 2023

	13 Hislop Road	Job Number
Report title	Sustainability Report	1040836

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Executive summary

This report outlines the Sustainability Strategy for the proposed 5 residential and 2 office uinit development on Lot 68 at 13 Hislop Road, Attadale, City of Melville, Western Australia. The 905 sqm site, is located on the bend of Hislop road opposite Hislop road shopping parade, approximately 19 km from Perth CBD and 4.5 km from Fremantle. The site is currently zoned as R50 mixed use.

The report outlines how the proposed development aligns with the sustainability credentials of the City of Melville, Local Planning Scheme No. 6. **Overall the proposed development is considered to meet all the sustainability objectives included in the of the City of Melville local planning requirements.**

Table 1-1 below confirms that the proposed development responds to each of the Local Planning Scheme requirements and outlines which sections of this report are relevant for each requirement.

Table 1-1 City of Melville Local Planning Scheme requirements

Development must demonstrate that:	Requirement will be met	Comments
City of Melville, Local Planning Scheme No. 6, Section 9. 2. a. vi. Provide a sustainable built urban environment	✓	The development demonstrates a commitment to limit fossil fuels and natural resources in order to reduce their greenhouse gas emissions output by specifying a PV array with associated battery storage which will power common area lighting and services. Refer to Section 3.0
City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. i. To have a healthy and sustainable local environment that makes a positive contribution towards the broader environment and ensure development complies with legislative requirements.	✓	The development is designed to improve the environmental and social sustainability of the project site by embracing the local culture and acknowledging indigenous/local heritage, maintaining an inclusive workforce, and the creation of healing landscapes. Refer to Section 4.0
City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. ii. To ensure that the natural environmental values of the City are protected and conserved for existing and future generations.	✓	The development is designed to reduce greenhouse gas emissions through energy, water, embodied carbon and waste minimisation measures. The development includes landscaped external spaces. Refer to Section 5.0
City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. iii. Contribute to the maintenance and enhancement of biodiversity for the preservation of our natural flora and fauna.	✓	High performance glazing will be used for thermal comfort and daylight penetration. Insulation will be fitted to provide high performance thermal comfort. Sufficient air movement will allow air to circulate throughout each dwelling for comfortable thermal conditions and air quality. Materials and appliances have been specifically selected to reduce the minimum GHG emissions. Refer to Sections 5.0, 6.0 and 8.0.
City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. iv. Use natural resources sustainably to reduce our ecological footprint; to ensure urban form and	✓	Energy and water efficient sanitary and kitchen ware will be specified including toilets, taps, showers, and appliances. This will help to reduce water and energy consumption.

development contribute to sustainability (economic, social, and environmental), promote efficient resource use and minimisation of energy and waste.		In addition, subsoil drip irrigation will be specified to the landscaped areas where required reducing irrigation water consumption. Refer to Section 5.1 and 5.2
City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. vii. To protect and conserve Melville's significant built heritage and Aboriginal cultural heritage. **City of Melville, Local Planning Scheme No. 6, Section 9. 2. b. ix.** To protect and promote places of cultural heritage significance within the City including significant sites, buildings, structures, trees, and landscape elements.	✓	Residential openings take advantage of cooling summer breezes through single sided or double-sided natural ventilation. Apartments face north to gain solar access and are also protected from the direct sun from the east and west in the hot summer months. Wide eave and deep balconies are also used to minimise total heat gain during the warmer months of the year. Refer to Sections 5.0 and 6.1.
City of Melville, Local Planning Scheme No. 6, Section 9. 2. c. i. To enhance existing public open space and extend such space in appropriate locations.	✓	The development uses landscaping to connect people with nature, prioritizes downward-facing external lights to reduce urban light pollution by 95%, utilizes vegetation and SRI-approved roofing to diminish the heat island effect, and enhances existing public open spaces. Refer to Section 8.0
City of Melville, Local Planning Scheme No. 6, Section 9. 2. f. viii. To promote sustainable transport options. **Section 9. 2. f. ii.** To encourage the reduction in, reliance on, and impact of, private motor vehicle usage; **Section 9. 2. f. iii.** to reduce the demand for, and balance the provision of parking in commercial centres and encourage use of public transport; **Section 9. 2. e. iv.** to promote and enhance the pedestrian and cycling transport modes;	✓	The building encourages residents to use bikes for shorter distances and recreational purposes and encourages staff to use the bike and public transport networks for their commute to work. The development is in close proximity to a public bus route and to shops and retail units. The development supports the uptake of electric vehicles by providing charging provisions. Refer to Section 7.0

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Contents

1.0	**Introduction**	**5**
2.0	**Policy**	**6**
2.1	City of Melville Local Planning Scheme No.6	6
3.0	**Net Zero Carbon**	**7**
3.1	Emissions from refrigerants	7
4.0	**Social sustainability**	**8**
4.1	Maintaining local culture	8
4.2	Indigenous and local heritage	8
5.0	**Resource consumption**	**9**
5.1	Energy efficiency	9
5.2	Water efficiency	12
5.3	Building materials	14
5.4	Waste	15
6.0	**Indoor environmental quality**	**18**
6.1	Amenity and comfort	18
6.2	Natural lighting	19
7.0	**Transport**	**20**
7.1	Cyclist facilities	20
7.2	Access to public transport	20
7.3	Electric vehicles	21
8.0	**Urban ecology**	**22**
8.1	Connection to nature	22
8.2	Light pollution	22
8.3	Minimising heat island effect	23
9.0	**References**	**24**

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Figures

Figure 5-1 Examplar continuous airtightness line of building details 10
Figure 5-2 Thermal bridging principle 10
Figure 5-3 Rooftop PV system 11
Figure 5-4 Use of hardy natives and drip irrigation system for landscaping 13
Figure 7-1 Global Electric Vehicle Deployment by 2030 21
Figure 8-1 Light and energy usage of external lighting 22

Tables

Table 1-1 City of Melville Local Planning Scheme requirements 1
Table 3-1 Net zero carbon initiatives 7
Table 4-1 Social sustainability initiatives 8
Table 5-1 Energy efficiency initiatives 9
Table 5-2 Water efficiency initiatives 12
Table 5-3 Proposed water fittings WELS rating 12
Table 5-4 Building materials initiatives: 14
Table 5-5 Waste initiatives 16
Table 6-1 Indoor Environment Quality initiatives 18
Table 7-1 Transport initiatives 20
Table 8-1 Urban ecology initiatives 22

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1.0 Introduction

This report outlines the Sustainability Strategy for the proposed 5 residential and 2 office development on Lot 68 at 13 Hislop Road, Attadale, City of Melville, Western Australia. The 905 sqm site, is located on the bend of Hislop road opposite Hislop road shopping parade, approximately 19 km from Perth CBD and 4.5 km from Fremantle. The site is currently zoned as R50 mixed use.

The report outlines how the proposed development aligns with the sustainability credentials of the City of Melville, Local Planning Scheme No. 6.

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2.0 Policy

2.1 City of Melville Local Planning Scheme No.6

The Melville Local Planning Scheme sets out the City's aim and intentions for the development of land and includes a number of sustainability requirements for all future built developments as follows:

- Provide a sustainable built urban environment;
- To have a healthy and sustainable local environment that makes a positive contribution towards the broader environment and ensure development complies with legislative requirements;
- To ensure that the natural environmental values of the City are protected and conserved for existing and future generations;
- Contribute to the maintenance and enhancement of biodiversity for the preservation of our natural flora and fauna;
- Use natural resources sustainably to reduce our ecological footprint;
- To ensure urban form and development contribute to sustainability (economic, social, and environmental), promote efficient resource use and minimisation of energy and waste;
- To protect and conserve Melville's significant built heritage and Aboriginal cultural heritage;
- To protect and promote places of cultural heritage significance within the City including significant sites, buildings, structures, trees, and landscape elements;
- To enhance existing public open space and extend such space in appropriate locations;
- To ensure development promotes a sense of community and encourages participation in community life;
- To encourage the reduction in reliance on, and impact of, private motor vehicle usage;
- To reduce the demand for, and balance the provision of parking in commercial centres and encourage use of public transport; and
- To promote and enhance the pedestrian and cycling transport modes.

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3.0 Net Zero Carbon

The construction industry is responsible for around 20% of Australia's carbon footprint. These emissions include embodied carbon emissions, energy and water consumption that goes into the building during construction as well as operational energy and water usage of the completed building, maintenance during the life span and the demolition at the end of the building's life.

The Government of Western Australia outlines their aspirations to achieve net zero greenhouse gas emissions by 2050 in their Climate Policy published in November 2020.

The following table summarises the specific initiatives being included in the design in relation to achieving Net Zero Carbon.

Table 3-1 Net zero carbon initiatives

Item	Proposed design initiatives
Energy efficiency	A minimum of a 5-star NatHERS rating for the worst-performing apartment in the complex and an overall average of 6-star is targeted. The proposed development has an aspiration to increase to an average 7 Star NatHERS rating.
No fossil fuels	Whilst gas is being provided for cooking and Domestic Hot Water the development has been designed to allow for easy future conversion to an all-electric system.
Renewable energy	Solar panels are proposed for the roof alongside battery storage.
Emissions from refrigerants	Benefits from natural cross ventilation, with each apartment having access to landscaped balcony or garden space. In addition, existing trees around the site provide shading reducing the need for comfort cooling.

3.1 Emissions from refrigerants

Synthetic refrigerants are made up of chemicals that have a high global warming potential (GWP). GWP is the relative amount of degradation the refrigerant can cause to global warming. Because of this, refrigerants must be safely disposed at the end of their life at great cost. In the future building owners may be impacted by future requirements for safe disposal which may include increases in penalties that should be considered today[1].

The elimination of high-GWP refrigerants is being investigated for the development, to minimise the environmental and climate impacts of these refrigerants. This will involve the apartments and commercial areas being cooled through good passive design, cross ventilation and a high thermally performing building envelope. The implementation of these key design solutions would omit the need for using active air conditioning units and reduce the use of climate harming refrigerants significantly.

[1] GBCA: Green Star Buildings v1

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4.0 Social sustainability

Sustainable design is not only about environmental aspects. Social initiatives are equally important and must be considered for a good design outcome and the successful operation of a building.

The following table summarises the specific initiatives included in the design which relateto social sustainability.

Table 4-1 Social sustainability initiatives

Item	Proposed design initiatives
Maintaining local culture	The building design aligns with present and emerging local built form supporting local culture.
Indigenous and local heritage	Indigenous and local heritage is acknowledged in the choice of materials which celebrate the context of the area.
Inclusive construction and workforce	The head contractor will provide gender inclusive facilities, protective equipment and will have policies implemented on site that increase awareness and reduce instances of discrimination, racism, and bullying.

4.1 Maintaining local culture

Like many of the suburbs in Melville, Palmyra experienced a housing boom during the inter and post war periods. To this day, many heritage homes can be found in the area. Single-storey red brick houses with pitched roof clad in Marseilles pattern terracotta tiles, timber joinery and a veranda or weatherboard houses with pitched tin roofs. From Miller Bakehouse to the everyday corner shop, commercial and industrial buildings in the area have been built in a familiar domestic styling.

4.2 Indigenous and local heritage

The Whadjuk people are the traditional owners of the Marradungup area, and the City of Melville recognises their cultural and heritage beliefs that are still important to the Noongar people to this day.

Aboriginal people have a long standing and deep connection with the Melville area in general.



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5.0 Resource consumption

The following sections set out design strategies to reduce the building's energy, water demand and waste.

5.1 Energy efficiency

The following table summarises the specific initiatives targeted for inclusion in the design which relateto energy efficiency:

Table 5-1 Energy efficiency initiatives

Item	Proposed design initiatives
Building fabric enhanced over NCC requirements	High-performance fabric and insulation are proposed. For the residential element of the proposed development the aspiration is to achieve an average 7 Star NatHERS. Mitigate external noise with strategic layouts and noise absorptive finishes.
Lighting efficiency	All lighting will be LED, low energy lighting. Integrated Smart Technology. Target lighting power density reduction by at least 10%.
Ventilation and air-conditioning	Air conditioning equipment will be a minimum of 3-star as per AS 3823.2-2011.
Appliances and equipment	All appliances installed will be energy and water efficient. Appliances to have an Energy Star rating within one star of the most effienct rating. All fixtures are to be at least within one star of the most efficient WELS rating except for the showers which will be two stars below the maximum WELS rating.
Orientation	Balconies and gardens are positioned to capture morning and afternoon sun. The landscaped gardens and balconies offer shading and natural ventilation opportunities.

5.1.1 NatHERS

The Nationwide House Energy Rating Scheme (NatHERS) is a tool to assess the energy usage of residential dwellings. For a multi-residential development, every apartment is investigated as a separate unit with its own rating before an overall average rating is calculated. The NatHERS tool considers a wide range of parameters like orientation, glazing, insulation, size of rooms and door openings, shading and awnings and ceiling fans.

The NCC 2019 requires a minimum of a 5-star NatHERS rating for the worst-performing apartment in the complex and an overall average of 6-star. The proposed development is targeting to meet the minimum NCC requirements with an aspiration to meet an average 7 Star NatHERS rating.

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5.1.2 Double glazing

Double glazing units are to be used on some facades providing good solar control to prevent summer heating while allowing useful passive solar heating in winter.

The low U-Value would minimize the conductive loss or gain. These result in an improved energy rating of apartments as well as a reduced overall carbon footprint of the development.



5.1.3 Natural ventilation

All living rooms and bedrooms of the apartments and residential units are designed have operable glazing elements. These façade elements promote natural ventilation and allow for purging warm air at night.

When closed during the day, cool air can be stored within the apartment to reduce or eliminate the need for air conditioning. The openings to all living spaces also enable occupants to make use of the favourable outdoor conditions which prevail in the Perth region for 20% of the time, again reducing the need for mechanical heating or cooling during these times. The inclusion of various landscaped gardens and Balconies surrounding the built form will enhance the natural ventilation of the residential units and help reduce the need for air conditioning.

5.1.4 Thermal bridging

Similar to airtightness, thermal bridging is the transference of heat through a wall at a point through which it can bypass the insulating layers of the structure. It is through these points in a building's envelope that they can experience unwanted heat gains and/or losses and as such will be considered when designing for sustainability and energy efficiency.

The architectural and structural detailing on the project will consider the issue of thermal bridging and will apply design principles to avoid unwanted heat losses or gains wherever possible through thermal breaks and other measures.

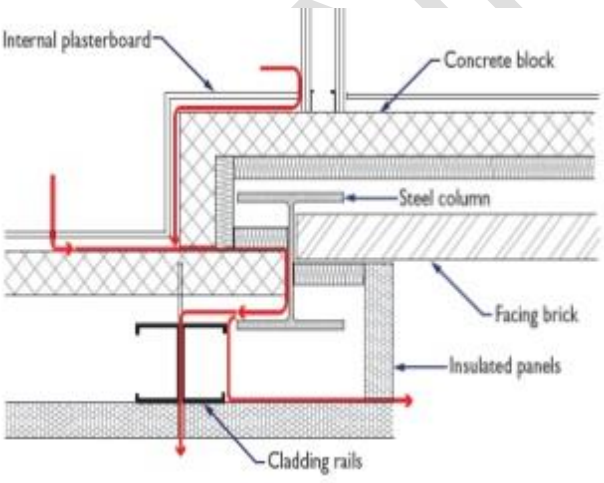


Figure 5-1 Examplar continuous airtightness line of building details

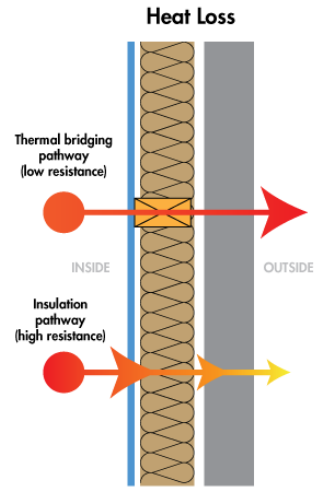


Figure 5-2 Thermal bridging principle

5.1.5 Light fittings

All light fittings to be specified as LED, including lighting in the 'communal' corridors, stairwells, garage, and external lighting.

Additionally, downward facing fittings will be considered for the external landscaped areas to reduce the negative effects of light pollution. All common area lighting will incorporate light sensing such as occupancy sensing (PIRs) to reduce lighting consumption when lighting is not required.

5.1.6 Transparent consumption



Provision of smart metering for the energy and water usage recording, tracking with user interface would be a novel feature on this development. The software could also provide a snapshot view of how the building is performing. This provides a means to inform the building occupants well as engage them in a sustainable lifestyle.

5.1.7 Solar photovoltaic (PV) panels

Solar photovoltaic will be investigated as an alternate energy source, to supply power for the common areas, including corridors, stairwells, lifts and parking.



Figure 5-3 Rooftop PV system

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5.2 Water efficiency

The water consumption of Western Australia is the second highest in Australia with an average of 241,000 litres per household per annum, well above the Australian average of 190,000 litres (Australian Bureau of Statistics, 2017).

A reduction of water usage does not only alleviate pressure from the local water supply but also means reduced costs of living in WA.

The following table summarises the specific initiatives to be investigated for inclusion in the design in relation to water efficiency:

Table 5-2 Water efficiency initiatives

Item	Proposed design initiatives
Potable water consumption	All water fittings and fixtures to be water efficient. All fixtures are to be at least within one star of the most efficient WELS rating except for the showers which will be two stars below the maximum WELS rating.
Landscape irrigation	All landscape irrigation will be drip irrigation with moisture sensing override.

5.2.1 Water fixtures & fittings

Occupant consumption is a major contributor to potable water usage. The following water fixture WELS ratings will be considered to ensure the efficient use of potable water by building occupants.

Table 5-3 Proposed water fittings WELS rating

Fixture / Fitting Type	WELS Rating
Taps	6-star
Urinals	6-star
Toilets	5-star
Showers	3-star
Clothes Washing Machine	5-star
Dishwasher	6-star

5.2.2 Water-wise landscaping and drip irrigation

The use of water-wise landscaping will be considered for the project. This includes the use of hardy natives and other low-water vegetation. A major amount of potable water usage goes back to landscape irrigation. To reduce the amount of water used for the landscaped areas a drip system with moisture sensor control will be installed for irrigation.

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Figure 5-4 Use of hardy natives and drip irrigation system for landscaping

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5.3 Building materials

Buildings consume considerable natural resources in their construction, operation, and demolition. This section of the report will provide details about the potential impacts caused by the building and how these impacts have been reduced when compared to typical buildings of this nature. The building will aim to reduce the total embodied energy and carbon considered in the construction and then aim to maximise the operational efficiency of the buildings services to provide and enhance tenant provisions for the minimum amount of energy and water. Furthermore, methods for maintaining operational efficiency over the life of the building will be investigated to ensure that the benefits are maximised over the life of the building.

The following table summarises the specific initiatives to be investigated for inclusion in the design in relation to building materials:

Table 5-4 Building materials initiatives:

Item	Proposed design initiatives
Embodied carbon in the building materials	Low embodied carbon construction techniques and materials selection will be considered throughout the design development.
Concrete	Concrete in the building is aimed to have reduced Portland cement use targeting a reduction of at least 20%.
Sustainable timber	Timber selections used in the building and construction will be procured from a sustainable source.
Permanent formwork, pipes, ducts, cables	PVC products will meet Best Practice Guidelines for PVC.
Structural and reinforcing steel	Steel used in the building will be procured from an energy-reducing processing plant and a Responsible Steel Maker.
Carpets and engineered wood products	All the paints, adhesives, sealants, and carpets will have low levels of Volatile Organic Compounds. Engineered wood will be low formaldehyde. There will be no lead, asbestos, and PCBs in the building.

The design team will actively target a reduced carbon footprint during construction and embodied energy within building materials. Concrete with 20% cement replacement will be specified in conjunction with rebar with a recycled content. Timber used for construction works is targeted to be either certified as responsibly sourced or recycled material.

5.3.1 Embodied carbon

The construction industry contributes to greenhouse gas emissions in multiple ways beyond just the operational phase of buildings. The entire lifecycle of construction materials, from extraction and manufacturing to transportation and installation, involves the release of carbon and other greenhouse gases.

For instance, the production of materials like cement, steel, and aluminum—essential components in construction—requires significant energy and emits CO2 during manufacturing. Transportation of these materials to construction sites adds to the emissions. Even the demolition and disposal of buildings at the end of their life cycle contribute to greenhouse gas emissions.

The following measures will be considered throughout the design development to reduce the amount of embodied carbon:

- Sub-structure
  - Maximise recycled content of materials in structural components.
- Super-Structure

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- Maximise recycled content in concrete and formwork;
- Use of lightweight and reusable materials where possible.

- Envelope
  - Adopt a low-carbon, lightweight approach;
  - Consider necessity of massing elements;
  - Consider composite materials or dual function elements;
  - Considering the use of recycled materials.
- Internal Walls
  - Consider necessity of internal walls;
  - Consider recycled content or reused materials;
  - Consider low carbon steel framing;
  - Designing for flexibility and futureproofing to reduce renovation efforts.
- Internal Finishes
  - Consider setting a recycled content target for all finishes;
  - Consider long life and highly durable finishes in areas of high foot traffic;
  - Considering Carbon Neutral certified products.

5.3.2 Low VOCs

Volatile organic compounds (VOCs) are emitted as gases from certain solids or liquids. VOCs include a variety of chemicals, some of which may have short- and long-term adverse health effects. Concentrations of many VOCs are consistently higher indoors than outdoors. VOCs are emitted by a wide array of products numbering in the thousands (typically paints and lacquers, paint strippers, cleaning supplies, pesticides, building materials and furnishings, office equipment such as copiers and printers).

The development will specify materials with low emissions content including low-VOC paints.

5.4 Waste

The main objectives for the waste management strategies for construction and operational waste are to ensure that waste is avoided and recycled during design, construction, and operation.

Waste within a building construction context can be avoided by encouraging the selection of lower-impact and long-term materials. Operational waste to landfill can be reduced by providing relevant and easily accessible facilities for recyclable waste and other waste that can be diverted from landfill such as organic waste, batteries, or e-waste.

Waste streams – will be separated into refuse waste (landfill), organics, commingled recycling. The central bin store has been sized to suit the number of residents and common areas.

The following table summarises the specific initiatives that will be investigated for inclusion in the design in relation to waste management:

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Table 5-5 Waste initiatives

Item	Proposed design initiatives
Construction and demolition waste	Minimum 90% of waste from construction to be diverted from landfill through active on-site waste management and waste separation.
Operational waste	Adequate facilities will be provided to store separate waste streams. Good external and internal access to the storeroom will be provided.

5.4.1 Construction and demolition waste

The team will investigate the following:

- Specifing SSA produced reinforcing bar and mesh.
- Use of low carbon construction concretes.
- Sustainably sourced timber.

Additionally, 'Designing out Waste' principles should be applied where possible. These principles are:

- Design for reuse and recovery
- Design for off-site construction
- Design for materials optimisation
- Design for waste efficient procurement, and
- Design for deconstruction and flexibility.



5.4.2 Operational waste

A dedicated waste storage area will be provided for the separation and storage of recyclable waste during operation, allowing for the different waste streams to be separated to match the local recycling scheme. At least three streams will be covered including landfill, recycling and a third stream for organic/food waste.

Throughout project design, operation and construction, principles of resource recovery will be applied, so that materials and products are recovered and reused where possible, reducing landfill and saving money. Some strategies that will be investigated include:

- Innovative waste separation and collection strategies to allow materials to be isolated for reuse;
- A purchasing policy which aims to minimise waste from products and packaging, encourages the use of products which have minimum environmental impact; and
- Manufacturers and suppliers will be encouraged to take full responsibility for the life cycle impact of products including ownership at end of life.

5.4.3 Organic waste strategy

The Western Australia's Waste Strategy published by the Waste Authority in 2019, requires all Local Governments to implement the Food Organics and Garden Organics (FOGO) system by 2025. The City of Melville has already implemented FOGO and is providing a consistent three bin kerbside collection systems that include separation of FOGO from other waste categories. The development will integrate an organic and food waste separation stream to the design to accommodate the FOGO system, in line with the City of Melville waste collection process.



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6.0 Indoor environmental quality

The Indoor Environment Quality of a building aims to achieve sustainable performance improvements in a manner that also improves occupants' experience of the space. Sustainable buildings are designed for people and reductions in energy use should never be made at the expense of the occupants' health and wellbeing.

A holistic approach to sustainability will result in multiple benefits both in energy efficiency and encouraging occupant wellbeing. This can be achieved by improvements to air quality through appropriate ventilation, the provision of high levels of thermal, visual, and acoustic comfort, reduction to occupant stress and the creation of a low-toxicity environment through the reduction of pollutants.

The following table summarises the specific initiatives to be investigated for inclusion in the design in relation to Indoor Environment Quality:

Table 6-1 Indoor Environment Quality initiatives

Item	Proposed design initiatives
Thermal comfort	A combination of high-performance single and double glazing. A minimum average 6 Star NatHERS rating is targeted for the residential component of the building with an aspiration to meet an average 7 Star NatHERS rating.
Fresh Air	All apartments are naturally ventilated.
Daylight	Large windows with moderate Visual Light Transmittance (VLT) optimised for sufficient natural daylight. No apartments have a room depth greater than 3 x the ceiling height.
External Views	Good orientation with views to the on-site landscaped gardens/vegetation. Large windows with moderate Visual Light Transmittance (VLT).
Exposure to toxins	Specification of low VOCs paints, adhesives and sealants where feasible. Specificiaiton of low formaldehyde in engineered woods where feasible.
Internal lighting levels	All lighting will be LED or low energy, flicker-free and with no glare.
Acoustics	Acoustic separation between residential units. Compliance with acoustic requirements for external and internal noise levels. Acoustic separation and internal noise levels complying with Table 1 of AS/NZS2107:2016.

6.1 Amenity and comfort

The human body regulates its core temperature via the hypothalamus within a narrow range of 36 to 38 degrees. An indoor environment that is too hot or too cold can affect mood, performance, and productivity. However, at which temperature a resident feels comfortable varies significantly from person to person. To control internal comfort and minimise excessive heat loss in winter and heat gains in summer, several strategies will be investigated for the proposed development:

- All habitable rooms in all buildings need to maximise natural daylight and views to the outside.
- Façade design and glass selection are very important; heat gains and losses must be moderated, and thermal bridging should be avoided. Double glazing systems are considered for this development to improve the thermal performance of the building envelope.
- The high-performance glazing will additionally help to manage acoustic aspects of the building. Separated party walls between apartments will also reduce noise impacts from neighbouring flats.
- The façade will be well sealed to avoid draughts and air leakage.

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- External overhang shading prevent excessive heat gains in summer.

6.2 Natural lighting

Appropriate daylight is essential for users' wellbeing and connection to the outdoors, and for energy efficiency. However, excessive daylight can cause glare which is a major IEQ concern and must be avoided.

The development is designed such that every living space is designed to have large sliding doors to the balconies in addition to large full height windows to maximise daylight levels while shading devices are proposed to reduce glare.

The following design opportunities are considered throughout the detailed design process to maximise the daylighting potential:

- Large glazed and full height glazed areas to all living areas and bedrooms.
- glass with a moderate visual light transmittance (VLT) allows sufficient daylight to penetrate the space.
- Light internal colours improves indoor lighting levels.

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7.0 Transport

Sustainable projects facilitate a reduction of the dependency of occupants on private car use as an important means of reducing overall greenhouse gas emissions. The use of motor vehicles directly contributes to climate change in two ways; through the high amounts of energy required to produce cars and build and maintain supporting road transport infrastructure and services; and the direct emissions that result from car operations.

If reliance on individual motor vehicle transportation is to be reduced, it is necessary to maximise alternative transportation options. This may include initiatives that encourage and make possible the use of mass transport options, cycling or walking, and the selection of sites that are close to a large number of amenities.

The following table summarises the specific initiatives targeted for inclusion in the design in relation to transport:

Table 7-1 Transport initiatives

Item	Proposed design initiatives
Providing bike storage	Bike storage for commercial units provided in the basement and for residential units in the carparking area.
Low emission vehicle infrastructure	Car parking bays and infrastructure for Electric Vehicles (EV) will be provided.
Improving pedestrian spaces	The building provides excellent access to amenities such as shops, cafes, and bars. Many other amenities are less than 100m away from the site

7.1 Cyclist facilities

In the greater Perth area 48% of all car trips are less than 5 km distance. Cars produce an average of 0.3 kg of CO2 per km travelled, whereas a cyclist emits negligible greenhouse or other pollution. For each kilometre a person cycles instead of driving, approximately 0.3 kg of CO2 are saved from being emitted to the environment.

The proposed development includes residential cycle storage in the car park area and workplace cycle storage in the basement.

7.2 Access to public transport

The development is near a public bus routes 148, 158 and 500 with a bus stops in both directionsless than 100m from the site. The 148 connects to Clydesdale St and Freemantle Station, 158 to Elizabeth Quay Bus station, and Freemantle Station via Canning Bridge station, and the 500 connects Santa Maria College to Bull Creek station via Booragoon Bus station.

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7.3 Electric vehicles

The number of electric cars on the road grew to 3 million worldwide between 2016 and 2017. This is an expansion of 56%. With further expected exponential growth, the number of electric cars on the roads will reach between 125 and 220 million by 2030 according to the International Energy Agency (International Energy Agency, 2018).

The proposed development intends to support the uptake of low-emissions and electric vehicles. The development includes infrastructure for car park EV charging.

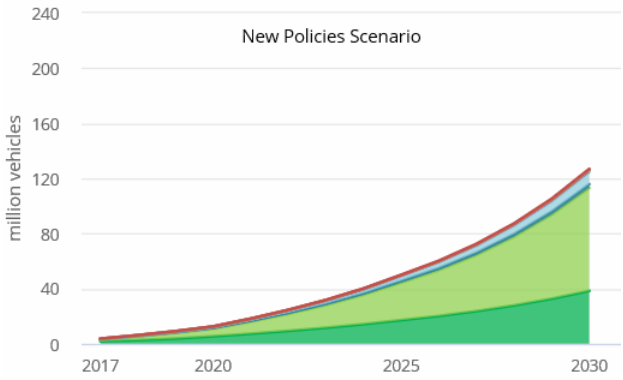


Figure 7-1 Global Electric Vehicle Deployment by 2030

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8.0 Urban ecology

With continuously growing cities, urban ecology plays a large role in conserving biodiversity and improving life quality for urban residents. Well planned buildings and landscape architecture protects and enhances biodiversity, provides sustainable landscaping such as low water use, low fertiliser requirements and local native and indigenous plant species selection. If possible, remnant endemic plant communities should be managed and protected.

The following table summarises the specific initiatives included in the design in relation to urban ecology:

Table 8-1 Urban ecology initiatives

Item	Proposed design initiatives
Connection to nature	Extensive landscaping views will ensure a close connection to nature for all occupants.
Mitigation of Light Pollution	95% of all external light fittings pointing downwards to mitigate the effect of urban light pollution.
Heat Island Effect Reduction	Use of vegetation, green spaces and SRI approved roofing will actively reduce the heat island effect. A minimum of 75% compliance is targeted.

8.1 Connection to nature

Connection to nature is a key design element for the project and will ensure that occupants can interact with nature either inside the building or externally through landscaping across the outdoor areas.

8.2 Light pollution

Light pollution is an environmental issue that is becoming more of a problem every year as cities continue to grow in size and density. Excessive amounts of light being projected upwards is not only a waste of energy and resources but has also been proven to make a negative impact on the local wildlife by affecting various species' vision, mating, nesting, and built-in migration instincts.

Similar effects have been found in humans, with some people struggling to sleep and relax with prolonged exposure to artificial daylight and glare from poorly fitted external lights. The idea of reducing light pollution through sensible light fittings can save the site owners financially by reducing wasted energy and increasing lighting efficiency whilst simultaneously contributing positively to the health and wellbeing of the surrounding natural environment.

The project will investigate the use of all external light fittings pointing downwards, mitigating the effects of light pollution.



Figure 8-1 Light and energy usage of external lighting

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8.3 Minimising heat island effect

The heat island effect describes the condition where urban areas have a higher average temperature than its rural surroundings owing to the make-up of the built environment. The use of light roof materials combined with shaded and landscaped areas can reduce the heat island effect significantly and contributes to further energy savings.

The development includes extensive landscaped areas across the communal areas and courtyard minimising the effects of the heat island effect. The use of light-coloured materials with a Solar Reflectance Index (SRI) value of a minimum of 64 will be investigated.

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9.0 References

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Transportation Noise Assessment

Lot 68 (#13) Hislop Road, Attadale

Reference: 23108444-01A

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Prepared for:
Western Corporate

Reference: 23108444-01A

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This report has been prepared in accordance with the scope of services described in the contract or agreement between Lloyd George Acoustics Pty Ltd and the Client. The report relies upon data, surveys, measurements and results taken at or under the particular times and conditions specified herein. Any findings, conclusions or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the Client. Furthermore, the report has been prepared solely for use by the Client, and Lloyd George Acoustics Pty Ltd accepts no responsibility for its use by other parties.

Date	Rev	Description	Author	Verified
17-Oct-23	0	Issued to Client	Terry George	-
1-Nov-23	A	Updated plan	Terry George	-

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CONTENTS

1. INTRODUCTION 1

2. CRITERIA 3

3. METHODOLOGY 4

4. RESULTS 5

List of Tables

Table 1-1: Transport Corridor Classification and Trigger Distances 2

Table 2-1: Noise Targets for Noise Sensitive Land-Use 3

List of Figures

Figure 1-1: Subject Site Location (Source: DPLH PlanWA) 1

Figure 1-2: Subject Site Locality in Relation to Road (Source: DPLH PlanWA) 2

Figure 3-1: Noise Exposure Forecast Table from Guidelines 4

Appendices

Appendix A – Proposed Development Plans 6

Appendix B – Terminology 7

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1. INTRODUCTION

Western Corporate is proposing to construct a muti-storey mixed-use development at Lot 68 (#13) Hislop Road, Attadale - refer *Figure 1-1*. Plans of the proposed development are provided in *Appendix A*.



Figure 1-1: Subject Site Location (Source: DPLH PlanWA)

The proposed development is approximately 150 metres from Canning Highway. This road is considered a 'Strategic Freight/Major Traffic Route' as shown on the PlanWA Maps and the subject site is within the trigger distance (refer *Table 1-1* and *Figure 1-2*) such that a noise assessment is required in accordance with *State Planning Policy No. 5.4 Road and Rail Noise*, being the subject of this report.

CONFI

Table 1-1: Transport Corridor Classification and Trigger Distances

Transport Road Classification	Trigger Distance	Distance Measured From
Strategic Freight and Major Traffic Routes Roads as defined by Perth and Peel Planning Frameworks and/or roads with either 500 or more Class 7 to 12 Austroads vehicles per day, and/or 50,000 per day traffic volume	300 metres	Road carriageway edge
Other Significant Freight/Traffic Routes These are generally any State administered road and/or local government road identified as being a future State administered road (red road) and other roads that meets the criteria of either ≥ 100 Class 7 to 12 Austroads vehicles daily or ≥ 23,000 daily traffic count (averaged equivalent to 25,000 vehicles passenger car units under region schemes)	200 metres	Road carriageway edge



Figure 1-2: Subject Site Locality in Relation to Road (Source: DPLH PlanWA)

Appendix B contains a description of some of the terminology used throughout this report.

2. CRITERIA

The criteria relevant to this project is provided in *State Planning Policy No. 5.4 Road and Rail Noise* (hereafter referred to as SPP 5.4) produced by the Western Australian Planning Commission (WAPC). SPP 5.4 is supported by the *Road and Rail Noise Guidelines* (the Guidelines) and the Department of Planning, Lands and Heritage mapping. The objectives of SPP 5.4 are to:

- Protect the community from unreasonable levels of transport noise;
- Protect strategic and other significant freight transport corridors from incompatible urban encroachment;
- Ensure transport infrastructure and land-use can mutually exist within urban corridors;
- Ensure that noise impacts are addressed as early as possible in the planning process; and
- Encourage best practice noise mitigation design and construction standards.

Table 2-1 sets out noise targets that are to be achieved by proposals under which SPP 5.4 applies. Where the targets are exceeded, an assessment is required to determine the likely level of transport noise and management/mitigation required.

The application of SPP 5.4 is to consider anticipated traffic volumes for the next 20 years from when the noise assessment has been undertaken.

Table 2-1: Noise Targets for Noise Sensitive Land-Use

Scenario	Outdoor Noise Target		Indoor Noise Target	
Noise-sensitive land-use and/or development	55 dB $L_{Aeq(Day)}$	50 dB $L_{Aeq(Night)}$	40 dB $L_{Aeq(Day)}$ (Living and Work Areas)	35 dB $L_{Aeq(Night)}$ (Bedrooms)

Notes:

- Day period is from 6am to 10pm and night period from 10pm to 6am.
- The outdoor noise target is to be measured at 1-metre from the most exposed, habitable[1] facade of a noise sensitive building.
- For all noise-sensitive land-use and/or development, indoor noise targets for other room usages may be reasonably drawn from Table 1 of Australian Standard/New Zealand Standard AS/NZS 2107:2016 *Acoustics – Recommended Design Sound Levels and Reverberation Times for Building Interiors* (as amended) for each relevant time period.
- Outdoor targets are to be met at all outdoor areas as far as is reasonable and practicable to do so using the various noise mitigation measures outlined in the Guidelines.

In the application of the noise targets, the objective is to achieve:

- Indoor noise levels as specified in *Table 2-1* in noise-sensitive areas (e.g. bedrooms and living rooms of houses); and
- A reasonable degree of acoustic amenity for outdoor living areas on each residential lot.

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[1] A habitable room is defined in State Planning Policy 3.1 as a room used for normal domestic activities that includes a bedroom, living room, lounge room, music room, sitting room, television room, kitchen, dining room, sewing room, study, playroom, sunroom, gymnasium, fully enclosed swimming pool or patio.

3. METHODOLOGY

The methodology used in this assessment is to follow the screening assessment procedure provided in the Guidelines. From *Table* 2 of the Guidelines (refer *Figure 3-1*), noise levels at the proposed development are assessed as 55 dB $L_{Aeq(Day)}$, with Canning Highway being a total of 4 lanes and at a distance of 150 metres from the proposed site.

The forecast levels provided in the Guidelines assume open and level ground. The Guidelines allow a 4 dB reduction in noise level where:

- an existing building or structure screens more than 50% of the most exposed part of the noise-sensitive land-use; or
- where a solid continuous minimum 1.8 metre noise wall/fence exists or is proposed; or
- through a combination of permanent structures and terrain so there is no direct line of sight.

In this project, the 4 dB reduction is applicable to at least the ground floor due to other buildings located between the subject site and road corridor.

Transport Corridor Classification		Number of lanes (both directions), including bus/priority lanes and entrance/exit ramps	Forecast noise exposure category based on lot distance(m) from edge of nearest main road carriageway (not entrance/exit ramps)																						
			adjacent	10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	175	200	225	250	275	300
Strategic freight/major traffic route • 500 or more Class 7-12 Austroads vehicles per day, or • 50,000+ vehicles per day		2 to 4 lanes	72	68	66	65	63	62	61	61	60	59	59	58	57	57	56	55				51	50
		5 to 6 lanes	74	70	68	66	65	64	63	62	61	61	60	59	59	58	58	57	56	55	54	53	52
		7 to 8 lanes	76	72	69	68	66	65	64	64	63	62	62	61	60	60	59	58	57	56	55	54	53
		9 to 10 lanes	77	73	70	69	67	66	65	65	64	63	63	62	61	61	60	59	58	57	56	55	54
		10 or more lanes	78	74	71	70	68	67	66	66	65	64	64	63	62	62	61	60	59	58	57	56	56
Other significant freight / traffic routes • Any actual or planned future State Administered Road • Local Government Roads Carrying 100 or more Class 7 – 12 Austroads vehicles/day • 25,000+ vehicles per days vehicles/day	Urban Region Scheme areas 60-80 km/hr	1 to 2 lanes	67	64	62	61	60	59	58	57	56	56	55	54	54	53	53	52	51	50	49	48	47
		3 to 6 lanes	69	66	64	63	62	61	60	59	58	58	57	56	56	55	55	54	53	52	51	50	49
	Urban Region Scheme areas 100+ km/hr	1 to 2 lanes	70	67	65	64	63	62	61	60	59	59	58	57	57	56	56	55	54	53	52	51	50
		3 to 6 lanes	74	70	68	66	65	64	63	62	61	61	60	60	59	59	58	57	56	55	54	53	52
	Rural areas 60-80 km/hr	1 to 2 lanes	62	59	57	56	55	54	53	52	51	51	50	49	49	48	48	46	45	44	43	42	41
		3 to 4 lanes	66	63	61	60	59	58	56	56	55	54	53	53	52	52	51	50	49	48	47	46	45
	Rural areas 100+ km/hr	1 to 2 lanes	67	64	62	61	60	59	58	57	56	55	54	54	53	53	52	51	50	49	48	47	46
		3 to 4 lanes	69	66	64	63	62	61	60	59	58	57	56	56	55	55	54	53	52	51	50	49	48

Forecast Excess Noise Level, dB	Exposure Category	Policy requirements for noise-sensitive land-use and/or development
0 or less	-	No further measures
1 to 3	A	Noise-sensitive land-use and/or development is acceptable, subject to: Mitigation measures in accordance with an approved noise management plan; or quiet house package as specified
-	*A+	
4 to 7	B	
-	*B+	
8 to 11	C	
-	*C+	
12 to 15	D	Noise-sensitive land-use and/or development is not recommended. There is no default quiet house option due to excessive forecast noise; professional design input is required in order to achieve compliance with relevant criteria. If noise-sensitive land-use and/or development is unavoidable, an approved noise management plan is required to demonstrate compliance with the noise target (see Table 1).
16 +	E	

* Assits to mitigate short term noise events from freight rail.

Figure 3-1: Noise Exposure Forecast Table from Guidelines

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4. RESULTS

From *Section 3*, the proposed development is at a noise level no more than the outdoor noise target, with the lower level likely to be even less due to screening provided by other buildings between the development site and Canning Highway.

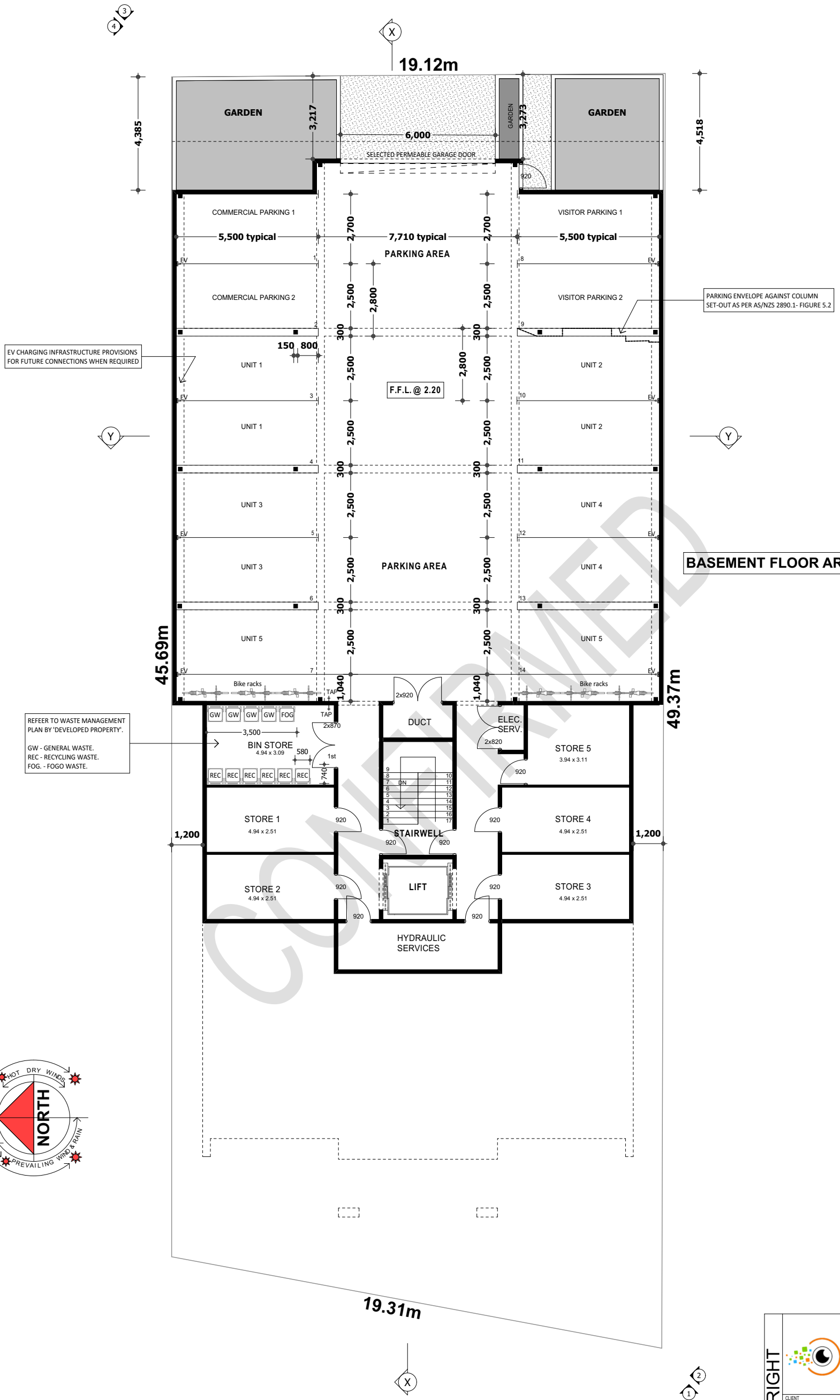
As such, the site is compliant with *State Planning Policy No. 5.4 Road and Rail Noise* with no mandatory upgrades necessary.

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Appendix A – Proposed Development Plans

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BASEMENT FLOOR AREA - 542.42 m²

BASEMENT FLOOR LEVEL SCALE 1:100

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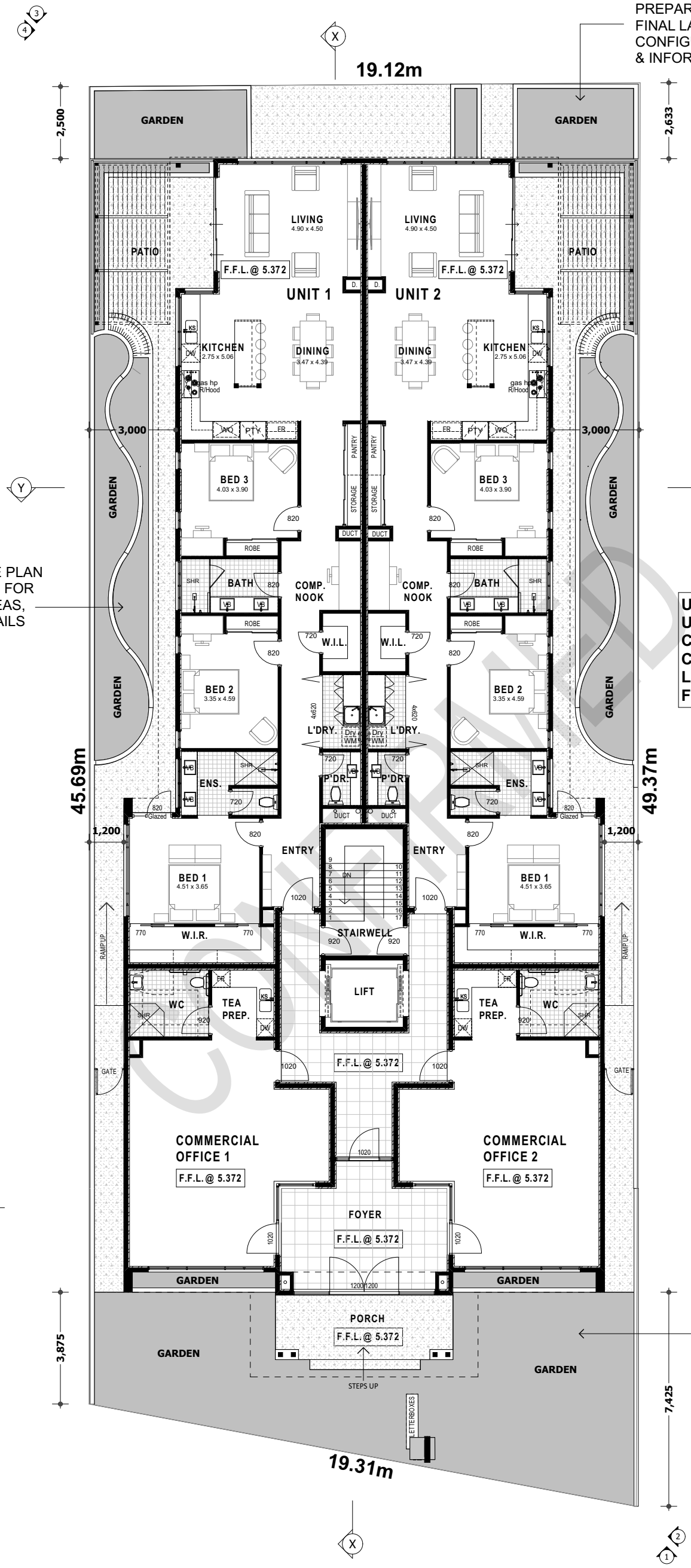
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JOB NO.: 23- 025
ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO.: 2 of 9
SCALE: AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

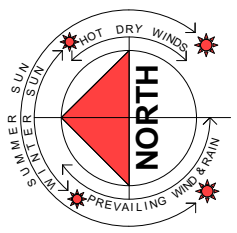
DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION

REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR FINAL LANDSCAPE AREAS, CONFIGURATION, DETAILS & INFORMATION.



REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR FINAL LANDSCAPE AREAS, CONFIGURATION, DETAILS & INFORMATION.

UNIT 1 FLOOR AREA - 176.76 m²
UNIT 2 FLOOR AREA - 176.76 m²
COMMERCIAL UNIT 1 - 64.90 m²
COMMERCIAL UNIT 2 - 64.90 m²
LIFT, STAIRWELL,
FOYER & PORCH - 85.94 m²



REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR FINAL LANDSCAPE AREAS & ACCESS ARANGEMENTS FOR HISLOP ROAD ACCESS.

GROUND FLOOR LEVEL SCALE 1:100

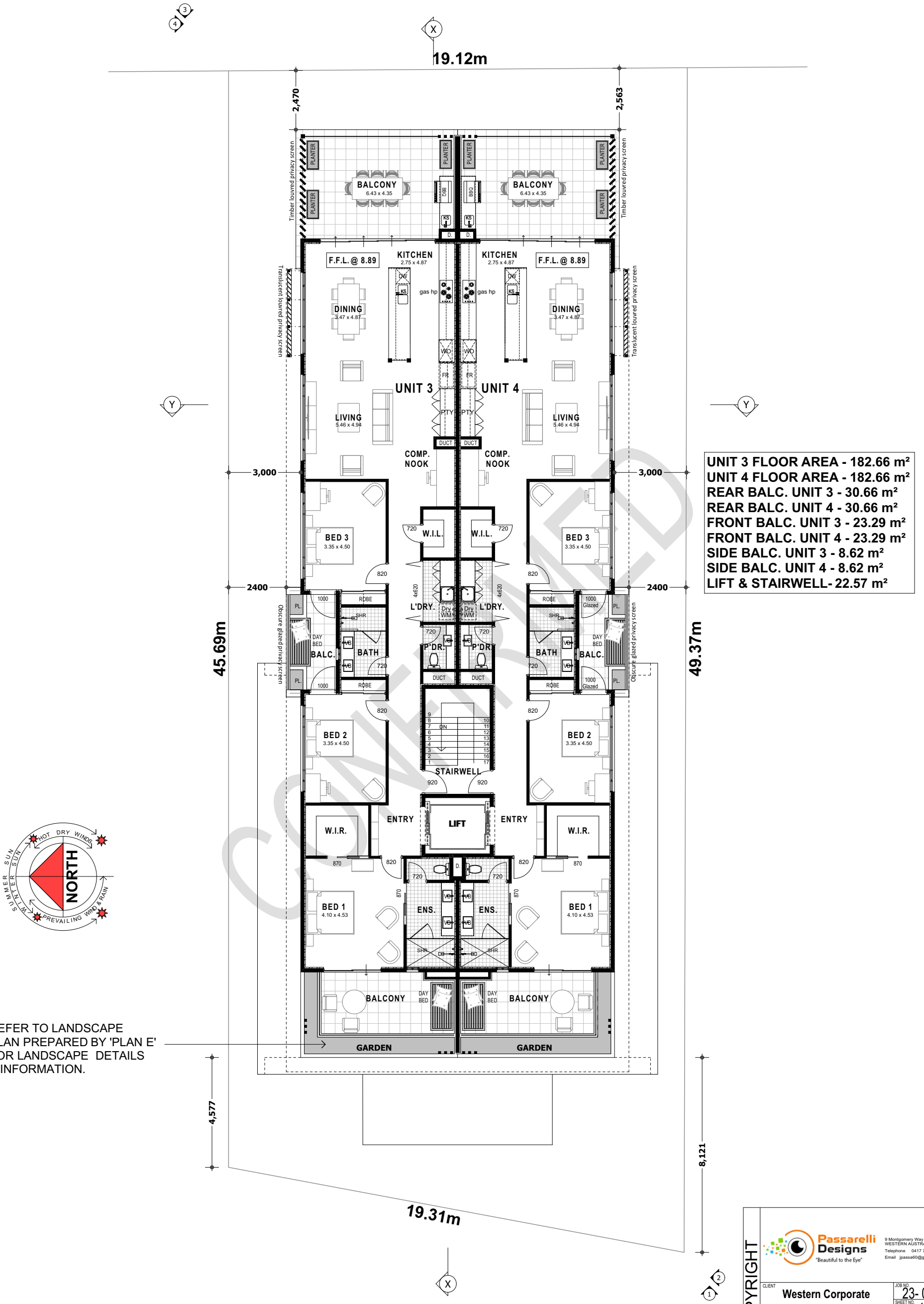
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SHEET NO: 3 of 9
SCALE: AS SHOWN

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REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK
CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

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04/02/2024	D.A. SUBMISSION



REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

UNIT 3 FLOOR AREA - 182.66 m²
UNIT 4 FLOOR AREA - 182.66 m²
REAR BALC. UNIT 3 - 30.66 m²
REAR BALC. UNIT 4 - 30.66 m²
FRONT BALC. UNIT 3 - 23.29 m²
FRONT BALC. UNIT 4 - 23.29 m²
SIDE BALC. UNIT 3 - 8.62 m²
SIDE BALC. UNIT 4 - 8.62 m²
LIFT & STAIRWELL- 22.57 m²

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FIRST FLOOR LEVEL SCALE 1:100

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ADDRESS: Lot 68 (#13) Hislop Road, Attadale
SHEET NO. 4 of 9
SCALE AS SHOWN

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REFER ENGINEER'S DRAWINGS FOR STRUCTURAL AND CONCRETE WORK.
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DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION



UNIT 5 FLOOR AREA - 273.33 m²
REAR BALCONY - 62.00 m²
FRONT BALCONY - 56.95 m²
SIDE BALCONY - 4.95 m²
LIFT & STAIRWELL- 22.57 m²

REFER TO LANDSCAPE PLAN FOR PLANTER

REFER TO LANDSCAPE PLAN PREPARED BY 'PLAN E' FOR LANDSCAPE DETAILS & INFORMATION.

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SECOND FLOOR LEVEL SCALE 1:100

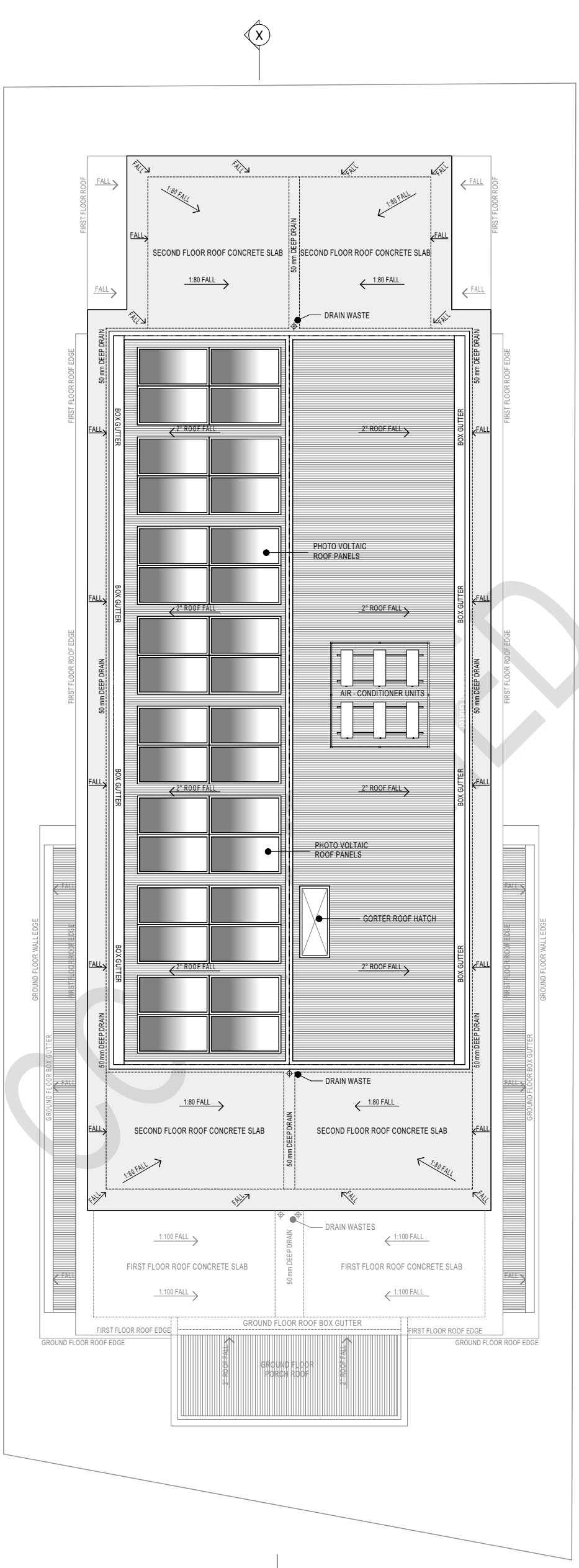
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04/02/2024	D.A. SUBMISSION





ROOF PLAN SCALE 1:100

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SHEET NO. 9 of 9
SCALE AS SHOWN

CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK.
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CONSTRUCTION DETAILS MAY VARY ON SITE AT THE BUILDER'S OR OWNER'S DISCRETION.

DATE	STAGE
30/10/2023	CONCEPT 4
04/02/2024	D.A. SUBMISSION

Appendix B – Terminology

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The following is an explanation of the terminology used throughout this report:

- **Decibel (dB)**

The decibel is the unit that describes the sound pressure levels of a noise source. It is a logarithmic scale referenced to the threshold of hearing.

- **A-Weighting**

An A-weighted noise level has been filtered in such a way as to represent the way in which the human ear perceives sound. This weighting reflects the fact that the human ear is not as sensitive to lower frequencies as it is to higher frequencies. An A-weighted sound level is described as L_A, dB.

- **L_{eq}**

The L_{eq} level represents the average noise energy during a measurement period.

- **$L_{Aeq(Day)}$**

The $L_{Aeq(Day)}$ level is the logarithmic average of the L_{Aeq} levels from 6.00am to 10.00pm.

- **$L_{Aeq(Night)}$**

The $L_{Aeq(Night)}$ level is the logarithmic average of the L_{Aeq} levels from 10.00pm to 6.00am.

- **Noise-sensitive land use and/or development**

Land-uses or development occupied or designed for occupation or use for residential purposes (including dwellings, residential buildings or short-stay accommodation), caravan park, camping ground, educational establishment, child care premises, hospital, nursing home, corrective institution or place of worship.

- **R_w**

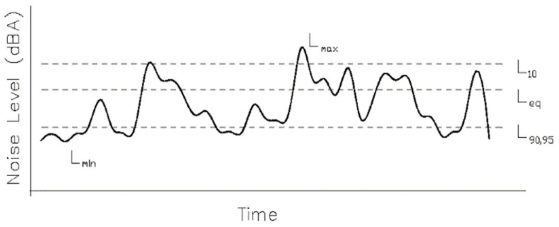
This is the weighted sound reduction index. It is a single number rating determined by moving a grading curve in integral steps against the laboratory measured transmission loss until the sum of the deficiencies at each one-third-octave band, between 100 Hz and 3.15 kHz, does not exceed 32 dB. The higher the R_w value, the better the acoustic performance.

- **C_{tr}**

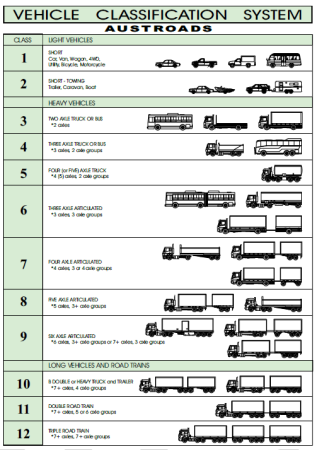
This is a spectrum adaptation term for airborne noise and provides a correction to the R_w value to suit source sounds with significant low frequency content such as road traffic or home theatre systems. A wall that provides a relatively high level of low frequency attenuation (i.e. masonry) may have a value in the order of – 4 dB, whilst a wall with relatively poor attenuation at low frequencies (i.e. stud wall) may have a value in the order of -12 dB.

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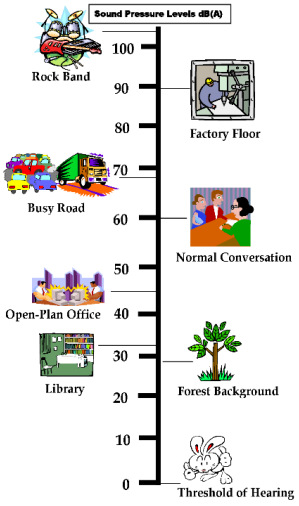
- **Chart of Noise Level Descriptors**



- **Austroads Vehicle Class**



- **Typical Noise Levels**



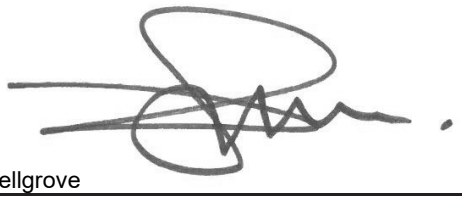
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Design Review Report

13 Hislop Road Attadale: DR 01

September 2023

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Design Review Report		
Subject	**13 Hislop Road Attadale– Design Review 01**	
Date	6 September 2023	
Time	9:30	
Location	City of Melville	
Design Reviewers	Name Dominic Snellgrove Fred Cheney Damien Pericles Chris Maher Malcolm MacKay	 Chair Panel Member Panel Member Panel member Panel Member
Proponent	Architect	John Passarelli - Passarelli Design
Project Team	Director Planning Consultant	Cameron Hayes - Western Corporate Michael Clare – Developed
Planning Authority	City of Melville	
Stakeholders		
Declarations	None	
Briefings		
Relevant Authorities Project Team	9.30 9.35	City of Melville provided brief description of proposal Passarelli Design provided a 10-minute presentation on the proposal
Design Review Report endorsement		
Reviewer's signature	 (Name) Dominic Snellgrove	

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Introductory Comments		
Design quality evaluation		
		Supported
		Pending further attention
		Not yet supported
		Yet to be addressed
Strengths of the Proposal		• General built form and elevation treatment including recessed balconies and architectural expression along with the judicious application of face brick, timber-look cladding and on-structure landscape. • Mixed use residential and commercial diversity. • Underground and sleeved residential parking. • Utilisation of Groves Avenue for vehicle access. • Landscape professional and concept plan. • Generous balcony space.
Principle 1 **Context and character**		*Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.*
		a) The Panel do not support the location of car parking in the front street setback. Buildings situated behind car parks do not contribute to the public realm and do not work well to enhance streetscape engagement and entry legibility. b) The location of the that car parking in front of the development detaches activity and passive surveillance for the foot path and public realm and prevents the application of clear and legible entry pathways from the public domain to the commercial and residential front door resulting in poor residential (and commercial) legibility, passive surveillance and streetscape presence. c) The Panel support the proposal to access the site from Groves Avenue as this has the capacity to remove any vehicle cross overs from Hislop Road.
Recommendations		**1. Relocate car parking from the front of the building to allow for high quality streetscape engagement with landscape, legible and distinct entry pathways and a public domain interface that contributes to the current and future character of the area.**
Principle 2 **Landscape quality**		*Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.*
		a) The Proponent is commended for engaging a landscape professional at the early concept design stage. b) The initial concepts suggest a high-quality design approach. c) However, there is no information provided regarding the extent of true deep soil provision on the site to support viable and mature planting strategies including tree canopy where possible.
Recommendations		**1. Indicate the extent of true deep soil planting. The expectation is for a minimum of 10% of the site area as recommended by Design WA.** **2. Indicate planter depth and areas for on-structure planting where proposed.**
Principle 3 **Built form and scale**		*Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.*
		a) The reduced side setbacks proposed are not supported. The contemplated current and future character of the area contemplates generous spaces between built form, predominantly for landscape. b) The reduced set back also results in poor amenity for occupants where

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		bedrooms must have obscure glass or high-level windows to mitigate privacy issues. Obscure glass or solely high-level windows for bedrooms or living spaces is not supported. Windows should have the capacity to deliver view and vista a s well as natural light and ventilation.
Recommendations		**1. See commentary under Principle 6**
Principle 4 **Functionality and build quality**		*Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.*
		a) Some AC condenser units have not been located on the plan. b) A roof plan did not form part of the submission.
Recommendations		**1. Carefully locate AC condensers so that they are fully screened from the public and private realm and do not discharge over private outdoor space.** **2. Provide a roof plan to indicate any solar PV's or HVAC plant.**
Principle 5 **Sustainability**		*Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.*
		a) Not discussed. b) An ESD professional does not appear to have been appointed.
Recommendations		**1. The Panel look forward to seeing detailed design input from an ESD professional including solar PV's, EV chargers and other initiatives.**
Principle 6 **Amenity**		*Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.*
		a) The reduced set back results in poor amenity for occupants where bedrooms must have obscure glass or high-level windows to mitigate privacy issues. Obscure glass or solely high-level windows for bedrooms or living spaces is not supported. Windows should have the capacity to deliver views and vista as well as natural light and ventilation. b) The internal study on level 2 without any access to natural light, view or vista is not supported. c) Whilst the room is labelled study, the room is large enough to be used as a bedroom. d) Design WA clearly states that any enclosed living space (including a study) should have access to an openable window to facilitate access to view, vista ventilation and natural light.
Recommendations		**1. Consider complying with required side setbacks to allow for windows to bedrooms that do not then have to rely on obscure glass or high-level windows.** **2. Consider angling windows to direct view away from adjoining properties to allow for vision panels that are not obscured or high level.** **3. Ensure all habitable rooms have access to view, vista, natural light and ventilation.** **4. For the level 2 study consider a generous roof fold or saw tooth arrangement with openable windows that provide ample light, ventilation and generous sky views.** **5. Consider more generous glazing for the ground floor rear east facing living space.**
Principle 7 **Legibility**		*Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.*
		a) The Panel do not support the location of car parking in the front street setback. Buildings situated behind car parks do not contribute to the public realm and do not work well to enhance streetscape engagement and entry legibility. b) The location of the that car parking in front of the development detaches activity and passive surveillance for the foot path and public realm and prevents the application of clear and legible entry pathways from the public domain to the commercial and residential front door resulting in poor

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		residential (and commercial) legibility and streetscape presence. a) The Panel support the proposal to access the site from Groves Avenue as this has the capacity to remove any vehicle cross overs from Hislop Road.
Recommendations		**1. Relocate car parking from the front of the building to allow for high quality streetscape engagement with landscape, legible and distinct entry pathways and a public domain interface that contributes to the current and future character of the area.** **2. Consider exploring shared vehicle access with the adjoining property to the south from Groves Avenue.**
Principle 8 **Safety**		*Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.*
		a) The proposal offers high levels of passive surveillance over the public realm. b) Passive surveillance over Hislop Road would be much improved with the removal of the car parking. c) The rear access road from Groves Lane will provide important passive surveillance over the park area with the intermittent arrival and departure or resident and visitor cars.
Recommendations		**1. None**
Principle 9 **Community**		*Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.*
		a) In a project of this scale the most effective outcome for the community is a project that engages successfully with its streetscape providing passive surveillance to the public domain. b) The Panel do not support the location of car parking in the front street setback. Buildings situated behind car parks do not contribute to the public realm and do not work well to enhance streetscape engagement and entry legibility. c) The location of the that car parking in front of the development detaches activity and passive surveillance for the foot path and public realm and prevents the application of clear and legible entry pathways from the public domain to the commercial and residential front door resulting in poor residential (and commercial) legibility, passive surveillance and streetscape presence.
Recommendations		**1. Relocate car parking from the front of the building to allow for high quality streetscape engagement with landscape, legible and distinct entry pathways and a public domain interface that contributes to the current and future character of the area.**
Principle 10 **Aesthetics**		*Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.*
		a) The Panel largely support the approach to the form and aesthetics of the proposal and look forward to seeing the deign develop.
Recommendations		**1. Consider additional materiality, texture, colour and landscape planting within the commercial shopfront frame.** **2. Consider bringing the applied brick work elements down to ground.** **3. Consider modestly recessing the front and rear vertical blade elements.**

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Concluding Remarks
The Panel is not yet supportive of the proposal and encourages the Proponent to address issues addressed under Principles 1-10. As a priority consider relocating the car bays situated in front of the property on Hislop Road to allow the design to engage more successfully with the street and contribute more positively to the current and future contemplate the character of the area.

Design Review progress	
	Supported
	Pending further attention
	Not yet supported
	Yet to be addressed

	DR1	*DR2*	*DR3*
Principle 1 - **Context and character**			
Principle 2 - **Landscape quality**			
Principle 3 - **Built form and scale**			
Principle 4 - **Functionality and build quality**			
Principle 5 - **Sustainability**			
Principle 6 - **Amenity**			
Principle 7 - **Legibility**			
Principle 8 - **Safety**			
Principle 9 - **Community**			
Principle 10 - **Aesthetics**			

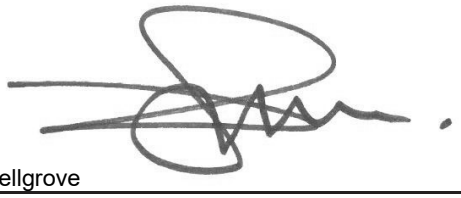
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Design Review Report

13 Hislop Road Attadale: DR 02

December 2023

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Design Review Report		
Subject	**13 Hislop Road Attadale– Design Review 02**	
Date	2023-12-14	
Time		
Location	City of Melville	
Design Reviewers	Name Dominic Snellgrove Chris Maher Malcolm MacKay	 Chair Panel Member Panel member
Proponent	Passarelli Design	
Project Team		
Planning Authority	City of Melville	
Stakeholders		
Declarations	None	
Briefings		
Relevant Authorities Project Team		
Design Review Report endorsement		
Reviewer's signature	 (Name) Dominic Snellgrove	

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Introductory Comments		
Design quality evaluation		
		Supported
		Pending further attention
		Not yet supported
		Yet to be addressed
Strengths of the Proposal		• The Proponent is commended for significant improvements to the proposal and for working collaboratively with the DRP. • Ground plane streetscape engagement. • Most habitable rooms incorporate full windows with access to natural light view and vista. • Entry legibility • Rear lane access confirmed. • ESD professional engaged and report produced. • Landscape professional and high-quality concept design proposal • Generous amount of deep soil planting area, tree canopy and on-structure planting. • Individual and dedicated lift access to each apartment. • The roof top screened AC condensers. • General built form and elevation treatment including recessed balconies and architectural expression along with the judicious application of face brick, timber-look cladding and on-structure landscape. • Mixed use residential and commercial diversity. • Underground and sleeved residential parking • Utilisation of Groves Avenue for vehicle access • Generous balcony space
Principle 1 **Context and character**		*Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.*
		a) The Proponent is commended for removing the set back car park in front of the building and allowing the building to engage directly with the public domain providing active commercial tenancies and a legible main resident entry.
Recommendations		**1. Consider allowing direct access to the two commercial tenancies from the street frontage and then dedicate the main entry exclusively to the residents.**
Principle 2 **Landscape quality**		*Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.*
		a) The Proponent is commended for engaging a landscape professional at the early concept design stage and producing a high quality on and off-structure landscape design proposal.
Recommendations		**1. None**
Principle 3 **Built form and scale**		*Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.*
		a) The built form and scale are appropriate and supported.
Recommendations		**1. None**
Principle 4		*Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.*

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Functionality and build quality		
		a) The Proponent is commended for addressing issues associated with functionality including the allocation of screened space on the roof for AC plant.
Recommendations		**1. None**
Principle 5 **Sustainability**		*Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.*
		a) An ESD professional has been engaged and a preliminary report submitted.
Recommendations		**1. None**
Principle 6 **Amenity**		*Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.*
		a) Restricted access to natural light, view and vista from central lower-level bedrooms.
Recommendations		**1. Consider incorporating a full height angled/hooded window to the bedrooms and study that are centrally located to allow for oblique view and vista but manage privacy and overlooking. Discuss with the City.** **2. Or consider horizontal or vertical blades to the balcony screen that allows for oblique views. Discuss with the City.** **3. Consider roof lights or light tubes to top floor internal bathrooms.** **4. Consider a more generous entry to the ground floor apartments.**
Principle 7 **Legibility**		*Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.*
		a) The Proponent is commended for removing the setback car park in front of the building and allowing the building to engage directly with the public domain providing active commercial tenancies and a legible main resident entry.
Recommendations		**5. Consider allowing direct access to the two commercial tenancies from the street frontage and then dedicate the main entry exclusively to the residents.**
Principle 8 **Safety**		*Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.*
		a) The proposal offers high levels of passive surveillance over the public realm. b) Passive surveillance over Hislop Road would be much improved with the removal of the car parking. c) The rear access road from Groves Lane will provide important passive surveillance over the park area with the intermittent arrival and departure or resident and visitor cars.
Recommendations		**1. None**
Principle 9 **Community**		*Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.*
		a) In a project of this scale the most effective outcome for the community is a project that engages successfully with its streetscape providing passive surveillance to the public domain. b) The Proponent is commended for removing the setback car park in front of the building and allowing the building to engage directly with the public domain providing active commercial tenancies and a legible main resident entry.
Recommendations		**1. None**
Principle 10 **Aesthetics**		*Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.*
		a) The Panel largely support the approach to the form and aesthetics of the proposal and look forward to seeing the deign develop.

COUNCIL

Recommendations	**1. Consider removing the top floor set back to make the setbacks consistent and move away from the 'wedding cake' look. This should be evaluated with the City to establish if there are any compliance issues.**

Concluding Remarks

The Panel supports the proposal and commends the Proponent for design development initiatives following DRP 01.

The Proponent is encouraged to discuss with the City initiatives recommended under Principle 6 Amenity in relation to centrally located bedroom and study access to view and vista. However, the Panel does not need to review the outcome and is comfortable delegating to the City officers.

Design Review progress

	Supported
	Pending further attention
	Not yet supported
	Yet to be addressed

	DR1	*DR2*	*DR3*
Principle 1 - **Context and character**			
Principle 2 - **Landscape quality**			
Principle 3 - **Built form and scale**			
Principle 4 - **Functionality and build quality**			
Principle 5 - **Sustainability**			
Principle 6 - **Amenity**			
Principle 7 - **Legibility**			
Principle 8 - **Safety**			
Principle 9 - **Community**			
Principle 10 - **Aesthetics**			

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LOT 68 (No. 13) HISLOP ROAD, ATTADALE – MIXED USE DEVELOPMENT

Form 1 – Responsible Authority Report
(Regulation 12)

DAP Name:	Metro Inner JDAP	
Local Government Area:	City of Melville	
Applicant:	Developed Property Pty Ltd	
Owner:	Goldlight Asset Pty Ltd	
Value of Development:	$6.25 million ☐ Mandatory (Regulation 5) ☒ Opt In (Regulation 6)	
Responsible Authority:	City of Melville	
Authorising Officer:	Peter Varelis – Director of Urban Planning	
LG Reference:	DAP-2023-8	
DAP File No:	DAP/23/02598	
Application Received Date:	4 December 2023	
Report Due Date:	28 March 2024	
Application Statutory Process Timeframe:	90 Days Under Clause 75(c) of *Planning and Development (Development Assessment Panels) Regulations 2011* an additional 34 days for the RAR submission was agreed between the applicant and the City of Melville.	
Attachment(s):	1. Planning Report (December 2023) 2. Development Plans (February 2024) 3. Traffic Impact Statement (February 2024) 4. Waste Management Plan (February 2024) 5. Landscape Plan (February 2024) 6. Sustainability Report (December 2023) 7. Acoustic Report – Transport Noise Assessment (February 2024) 8. Design Review Panel Minutes (September 2023) 9. Design Review Panel Minutes (December 2023)	
Is the Responsible Authority Recommendation the same as the Officer Recommendation?	☐ Yes ☐ N/A	Complete Responsible Authority Recommendation section
	☐ No	Complete Responsible Authority and Officer Recommendation sections

CONFI

Responsible Authority Recommendation

That the Metro Inner JDAP resolves to:

1. **Accept** that the DAP Application reference DAP/23/02598 is consistent with the objectives of the Mixed-Use zone in accordance with Clause 18(2) of the City of Melville Local Planning Scheme No. 6;

2. **Approve** DAP Application reference DA/23/02598 and accompanying plans (Plan Number 1 to 9 – 04/02/2024) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of the City of Melville Local Planning Scheme No. 6, for the proposed Mixed-Use development at Lot 68 (No. 13) Hislop Road, Attadale, subject to the following conditions:

Conditions

1. Pursuant to clause 26 of the Metropolitan Region Scheme, this approval is deemed to be an approval under clause 24(1) of the Metropolitan Region Scheme.

2. The development the subject of this approval must comply with the approved plans at all times including amendments required as per condition of approval, to the satisfaction of the City.

3. Prior to construction commencing, amended plans are to be submitted demonstrating pedestrian access ramp gradient compliance with AS1428.1 to the specification and satisfaction of the City.

4. Prior to construction commencing, a final Acoustic report prepared by a suitably qualified Acoustic Consultant is to be submitted to and approved by the City demonstrating all mechanical services associated with the intended use, are capable of complying with the "Assigned Noise Levels" contained in the *Environmental Protection (Noise) Regulations 1997*, where the noise is received at any "Noise Sensitive Premises".

5. Prior to the commencement of development, a stormwater design plan is to be submitted (an ARI of 1 in 100 year for a 24-hour storm duration is recommended) for the approval of the City. Prior to initial occupation of the development a Certificate of Compliance certifying that the development has been constructed in accordance with the approved plan is to be submitted to the City. All stormwater generated on site is to be retained on site in accordance with the approved plan to the satisfaction of the City.

6. Prior to demolition, a Construction Management Plan (CMP) is to be submitted and approved by the City. The CMP shall be prepared having regard to the provisions of Local Planning Policy 1.22 – Construction Management Plans. Once approved in writing by the City, the demolition and construction is to be carried out in accordance with the CMP to the satisfaction of the City. (See advice note no. 4)

7. Prior commencement of development, amended plans are to be submitted showing fixed obscure screening to a minimum height of 1.6 metres above the

finished floor level, or other screening alternative approved by the City that complies with Residential Design Codes Volume 1 shall be installed in the following locations:

a) the southern side of the Unit 1 x terrace;
b) the northern side of the Unit x terrace; and
c) the northern side of the Unit 5 western balcony and sitting room.

Prior to the initial occupation of the development all screening measures must be installed and maintained thereafter in perpetuity to the ongoing satisfaction of the City.

8. In accordance with Local Planning Policy *LPP1.4 Provision of Art in Development Proposals*, prior to the construction commencing, a public art proposal shall be submitted to and approved in writing by the City in consultation with the City's Public Art Panel. The approved public art shall be installed prior to the initial occupation of the development and thereafter be maintained for the life of the development to the satisfaction of the City. (See Advice Note no. 5)

9. The development shall comply with and implement the recommendations set out in the Acoustic Report [Lloyd Geroge Acoustics *SPP 5.4 Noise Management Plan*, Reference No. 23108444-01A, dated November 2023] to the satisfaction of the City.

10. Prior to the initial occupation of the development, a notification under section 70A of the *Transfer of Land Act 1893* must be registered over the Certificate of Title of the subject lot to notify owners and prospective purchasers of the land the existence of a hazard or other factor to the satisfaction of the City. The notification is to be prepared and executed at the applicant's cost and is to state as follows:

"The lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise."

11. The development is to be constructed and comply with the Waste Management Plan dated [05/02/2024] and the City's Waste Management Guideline for New Developments, to the satisfaction of the City.

12. Prior to the initial occupation of the development, all redundant vehicle crossover(s) shall be removed, and the kerbing, verge, and footpath (where relevant) reinstated with grass or landscaping to the satisfaction and specifications of the City.

13. Prior to the initial occupation of the development, an additional on-street car parking space is to be provided within the Hislop Road reservation adjacent to the subject site where the original crossover was provided. The design and implementation of the on-street car parking space shall be to the specification and satisfaction of the City.

14. Prior to the commencement of crossover construction, a crossover application accompanied with a detailed crossover design shall be submitted to the City. The crossover shall be constructed as per the City's written approval from the City's

Technical Services department. The approved crossover is to be constructed prior to the initial occupation of the development to the satisfaction of the City.

15. Prior to the initial occupation of the development, all vehicle parking bays, bicycle parking facilities, manoeuvring areas, line markings, vehicle access sightlines, directional arrows and points of ingress and egress shall be provided in accordance with the approved plans, AS 2890.3 and AS/NZS 2890.1:2004, to the satisfaction of the City. These shall be retained for the life of the development.

16. Prior to the initial occupation of the development, an operational management plan is to be submitted to the City and approved in writing covering the following matters:
    a) Management of the office car parking to ensure use by the office tenancies over on-street car parking;
    b) Use of visitor car parking for residential visitors only; and
    c) Complaints management procedure for dealing with car parking concerns.

    The approved operational management plan is to be complied with for the life of the development to the satisfaction of the City.

17. Prior to the initial occupation of the development, the visitor car parking bays must be individually signed/marked on site as 'Visitor Bays'. The visitor bays must be always made available for use by visitors, to the satisfaction of the City of Melville.

18. Prior to the initial occupation of the development, the boundary walls shall, as a minimum, be finished to a clean face brick standard, to the satisfaction of the City.

19. Prior to the commencement of construction, details of the exterior colours, materials and finishes are to be submitted and approved in writing, by the City. The development shall thereafter be constructed in accordance with those approved details to the satisfaction of the City.

20. The removal of openings, permanent covering of shopfront windows and openings or reflective and heavily tinted glazing of ground floor windows/openings is not permitted. The windows at ground floor level are to remain visually permeable at all times to the satisfaction of the City.

21. All external clothes drying facilities shall be screened from view of the primary and secondary street, to the satisfaction of the City.

22. Lighting is to be provided to all car parking areas in accordance with Australian Standard AS 1158.3.1 (Cat. P). All external lighting to be hooded and oriented to minimise light spill to the satisfaction of the City.

23. Prior to the initial occupation of the development, any roof mounted or freestanding plant or equipment shall be located and/or screened so as not to be visible from the surrounding street(s) to the satisfaction of the City.

24. Prior to the installation of signage or occupancy (whichever is sooner), a signage strategy shall be submitted to and approved in writing by the City. The strategy shall demonstrate how the future signage requirements for all uses are to be

accommodated. Once approved, the signage strategy will inform the future signage permitted for the development.

25. Prior to commencement of development, a detailed landscaping and reticulation plan for the subject site and the road verge(s) adjacent to the site shall be submitted to and approved in writing by the City. The landscaping plan is to include proposed details of (but is not limited to):
    a) The location, number and type of proposed trees and shrubs including planter size and planting density;
    b) Any lawns to be established;
    c) Any existing vegetation and/or landscaped areas to be retained;
    d) Any verge treatments;
    e) Maintenance agreement details with the City to ensure responsibilities for verge landscaping are defined;
    f) Irrigation adhering to the City's guidelines;
    g) Material of Park Bench Asset nominated; and
    h) New Bollard material nominated to ensure cohesive connection with the existing bollards.

    The approved landscaping and reticulation plan shall be fully implemented within the first available planting season after the initial occupation of the development and maintained thereafter, to the satisfaction of the City.

26. Prior to commencement of construction, a street tree plan is to be prepared and approved in writing by the City. The street tree plan is to show the proposed removal of existing street trees to facilitate the necessary vehicle access to Groves Avenue and proposed replacement street trees in the road reservations in accordance with Council Policy *CP-029: Street Tree Policy.* Prior to the removal of the street trees in accordance with the approved street tree plan, payment is to be made to the City to facilitate the removal and new trees in accordance with Council Policy *CP-029: Street Tree Policy*.

27. Prior to commencement of construction, updated plans and supporting documentation shall be submitted to and approved by the City in writing to demonstrate all the measures identified in the (Sustainability Report, prepared by Cundall, dated 17/11/2023, Ref No: 1040836-RPT-SY-001) have been incorporated design. Prior to occupation, evidence shall be provided from a suitably qualified consultant, confirming that the development has been constructed in accordance with the approved plans to the satisfaction of the City.

28. Unless otherwise approved in writing by the City, all trees located on the verge adjacent to the land on which the development is to take place shall be protected throughout construction of the development via the installation of a Tree Protection Zone (TPZ). Each TPZ shall be installed prior to commencement of development to the satisfaction of the City, in accordance with the following criteria:
    a) A free-standing mesh fence erected around each street tree with a minimum height of 1.8m and a 2m minimum radius measured from the outside of the trunk of each tree.
    b) If an approved crossover, front fence, footpath, road or similar is located within the 2m radius of the TPZ, the TPZ fencing shall be located the minimum distance from the approved works that is required to complete the works.

c) Fixed signs are to be provided on all visible sides of the TPZ fencing clearly stating 'Tree Protection Zone – No Entry'.
d) The following actions shall not be undertaken within any TPZ:
    i. Storage of materials, equipment, fuel, oil dumps or chemicals.
    ii. Servicing or refuelling of equipment or vehicles.
    iii. Attachment of any device to any tree (including signage, temporary service wires, nails, screws, winches, or any other fixing device).
    iv. Open-cut trenching or excavation works (whether for laying of services).
    v. Changes to the natural ground level of the verge.
    vi. Location of any temporary buildings including portable toilets; or
    vii. The parking of vehicles or machinery.

29. Temporary structures, such as prefabricated or demountable offices, portable toilets and skip bins necessary to facilitate storage, sales, administration and construction activities are permitted to be installed within the property boundaries of the subject site(s) for the duration of the construction period. These structures are to be located so not to obstruct vehicle sight lines of the subject site, the adjacent road network or of adjoining properties to the satisfaction of the City and are to be removed prior to initial occupation of the development.

Advice Notes

1. A separate application for Development Approval may be required for any future signage which is not in accordance with an approved signage strategy.

2. To enable the easy removal of graffiti, it is encouraged that the ground floor level of the building and walls are to be treated with a non-sacrificial anti-graffiti agent.

3. The City is responsible for the allocation of street numbers in accordance with AS/NZS 4819:2011 Geographic Information – Rural and Urban Addressing. The applicant/owner is advised that the following street numbers have been provisionally allocated to the proposed development:

Current Street Address	Proposed Street Address
13 (Lot 68) Hislop Road, ATTADALE WA 6156	G01/13 (Commercial Office 1) Hislop Road, Attadale.
	G02/13 (Commercial Office 2) Hislop Road, Attadale.
	G03/13 (Residential Unit 1) Hislop Road, Attadale.
	G04/13 (Residential Unit 2) Hislop Road, Attadale.
	101/13 (Residential Unit 3) Hislop Road, Attadale.
	102/13 (Residential Unit 4) Hislop Road, Attadale.
	201/13 (Residential Unit 5) Hislop Road, Attadale.

It is recommended that the Applicant confirm these street numbers with the City prior to the completion of building works. At this time, the City will notify Landgate, Australia Post, Alinta Gas, Western Power and the Water Corporation of the new address details. Please note that Australia Post requires letterboxes to be located on the street to which the property is addressed.

4. The CMP is recommended to be lodged 30 days prior to lodgement of the demolition application to allow sufficient time to review and determine the CMP and avoid delay in the issue of the demolition permit.

5. In lieu of provision of public art on site, a cash in lieu contribution may be made as per LPP 1.4.

Details: outline of development application

Region Scheme	Metropolitan Region Scheme
Region Scheme - Zone/Reserve	Urban
Local Planning Scheme	Local Planning Scheme No. 6
Local Planning Scheme - Zone/Reserve	Mixed Use – Residential R50
Structure Plan/Precinct Plan	N/A.
Structure Plan/Precinct Plan - Land Use Designation	N/A.
Use Class and permissibility:	A
Lot Size:	905m²
Existing Land Use:	Residential – Single House
State Heritage Register	No
Local Heritage	☒ N/A ☐ Heritage List ☐ Heritage Area
Design Review	☐ N/A ☒ Local Design Review Panel ☐ State Design Review Panel ☐ Other
Bushfire Prone Area	No
Swan River Trust Area	No

Proposal:

The development application proposes the construction of a three-storey mixed use development serviced by a basement, at Lot 68 (No.13) Hislop Road, Attadale. The site has dual frontage to Hislop Road and Groves Avenue. The proposed development comprises of five apartments, two office tenancies, basement car parking and access to the rear of the site with landscaping within the site and to both adjacent verges.

Proposed Land Use	Multiple Dwellings and Office
Proposed Net Lettable Area	81.2m² (Office only)
Proposed No. Storeys	Three
Proposed No. Dwellings	Five apartments

Background:

Approval is sought for the construction of a three-storey mixed-use development with a basement comprising of five multiple dwellings and two office tenancies at No. 13 Hislop Road, Attadale (the subject site).

The existing built form surrounding the subject site consists of grouped dwellings to the north, three storey mixed use development to the south, five storey multiple dwelling development backing onto Groves Avenue to the southeast as well as commercial developments within the neighbourhood centre to the west of the proposed development site. The subject site sits approximately 150m north of Canning Highway.

The subject site has access to the surrounding local and regional road network including Canning Highway. It's well connected to public transport with Canning Highway being designated a high frequency bus route and has good access to the Perth Bicycle network via Hislop Road. The site has rear access to Groves Avenue, it is noted that the area to the rear of the site is a road , however has been reserved as Public Open Space (POS) under the Local Planning Scheme. Notwithstanding, the POS designation, as the land immediately adjacent to the east is a Crown reserve with a management order for the purposes of access, the land is suitable to be used for access and will not undermine the open space reservation under the Local Planning Scheme.



Figure 1: Aerial image of the subject site.

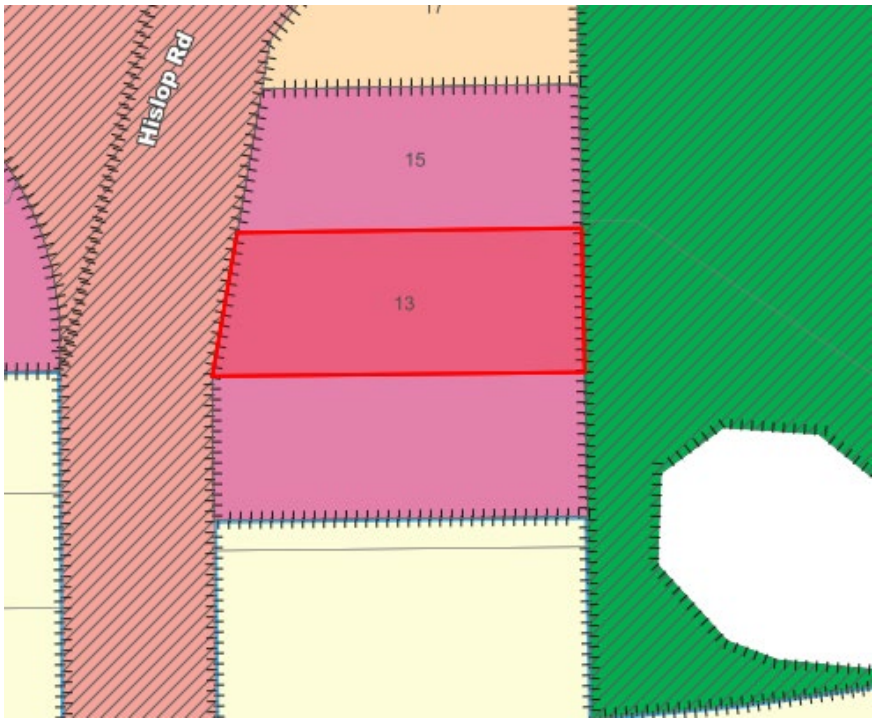


Figure 2: LPS6 zoning

Legislation and Policy:

Legislation

- Planning and Development Act 2005
- Metropolitan Region Scheme (MRS)
- Planning & Development (Local Planning Schemes) Regulations 2015
- City of Melville Local Planning Scheme No. 6
- City of Melville Local Planning Strategy

State Government Policies

- SPP 3.0: Urban Growth and Settlement
- SPP 5.4 Road and Rail Noise
- SPP 7.0 Design of the Built Environment

State Planning Codes

- Residential Design Codes Volume 1
- Residential Design Codes Volumes 2 (due regard)

Local Policies

- CP-029: Street Tree Policy
- LPP1.1: Planning Process and Decision Making
- LPP1.2: Design Review Panel

- LPP1.3: Waste and Recyclables Collection for Multiple Dwellings, Mixed Use and Non-Residential Developments
- LPP1.4: Provision of Public Art in Development Proposals
- LPP1.5: Energy Efficiency in Building Design
- LPP 1.6 Car Parking and Access
- LPP1.8: Crime Prevention Through Environmental Design of Buildings Policy
- LPP 1.9: Height of Buildings
- LPP1.10: Amenity
- LPP1.16: Flood and Security Lighting
- LPP 1.22: Construction Management Plans
- LPP 2.1 Non-Residential Development
- LPP 2.2: Outdoor Advertising and Signage Policy

Consultation:

In accordance with *Local Planning Policy 1.1 – Planning Process and Decision Making* (LPP 1.1), the application was advertised for a period of 25 days commencing 21 December 2023 and concluding 15 January 2024. The extended advertising period was undertaken to accommodate the 'excluded holiday period day' as defined and required by the *Planning and Development (Local Planning Schemes) Regulations 2015* (as amended).

Consultation was undertaken via written correspondence to the owners/occupiers of the adjoining properties (see figure 1 below) and publication of the development plans and supporting documents on the City's online engagement portal 'Melville Talks'. Advertising signs were also installed on site facing both Hislop Road and Groves Avenue frontages.

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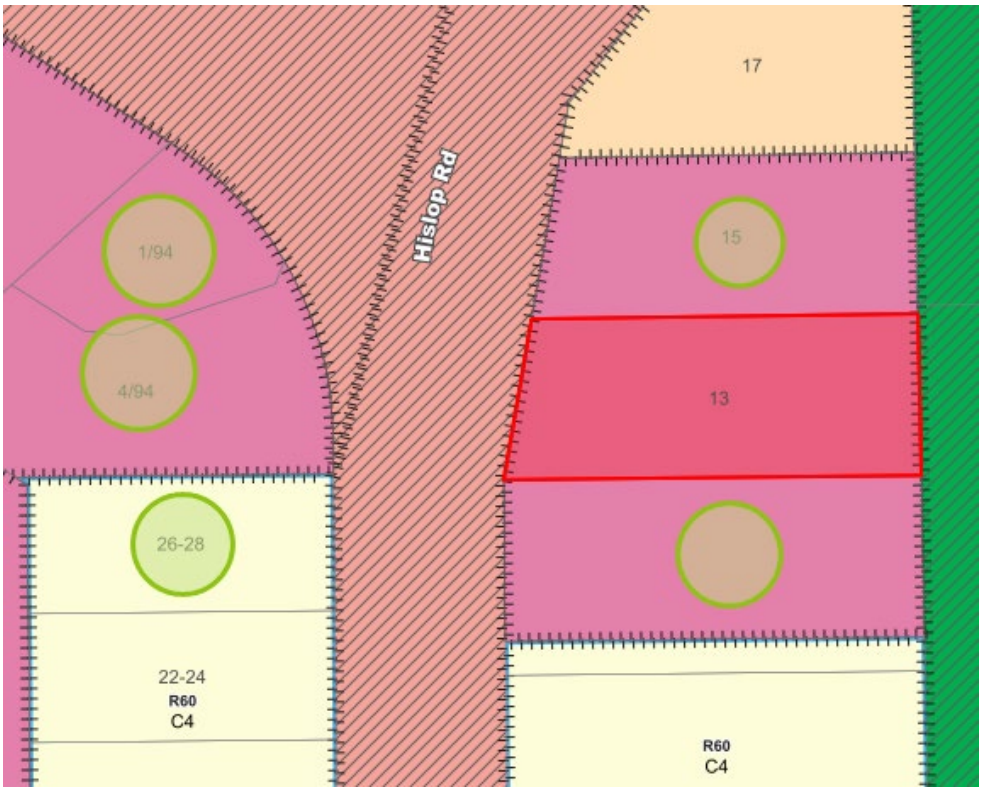


Figure 3: Extent of advertising via written correspondence.

Fourteen (14) submissions were received during the advertising period with thirteen (13) submissions objecting to the proposal and one (1) submission supporting the proposal. A summary of the submissions, along with the officer's comments, is tabled below:

Support	**Officer comments**
Increase in residential and commercial unit supply will benefit the Attadale locality.	The proposed development sits within the Mixed Use (R50) zone abutting a Neighbourhood Centre. The objectives of the Mixed Use zone aim to provide a varied mix of residential and commercial land uses whilst complementing the adjacent centres and contributing to a vibrant and attractive place to live and work.
Objections	**Officer comments**
Increased vehicular traffic within the locality, and particularly Groves Avenue negatively impacting surrounding residents.	The Traffic Impact Statement (TIS) and development plans were referred to the City's Road Safety and Engineering team for review, who were supportive of the TIS. The TIS detailed that the traffic generated by this development was suitable to the locality and would not significantly impact on adjoining residences. With an estimated total of 39 daily vehicle trips – noting only 4-6 trips in the AM and PM peaks – there is capacity within Groves Avenue to accommodate the development without adverse impact. If existing on-street parking

	conditions on Groves Avenue is considered to compromise the safety of this road with some of the additional movements, the on-street parking conditions can be reviewed by the City accordingly in due course.
Lack of general parking for the development and overflow parking impacts into Groves Avenue	The proposed development meets the minimum onsite parking requirements. It is important that developments balance the need for car parking and not over-supply to discourage other more sustainable forms of transport. However, to address concerns in relation to car parking concerns, an additional on-street car parking space is proposed to Hislop Road where the crossover is to be removed to facilitate additional visitor car parking.
Concerns regarding vehicle access to Groves Avenue in lieu of Hislop Road.	Noted. This is discussed in detail within the planning assessment section below.
Concerns regarding the safety of pedestrians and road users	Noted. This is discussed in detail within the planning assessment section below.
Visual privacy and overlooking impacts to 15 Hislop in relation to; a) Unit 1 OLA. b) Unit 1 Living spaces. c) Unit 5 Sitting and Hislop facing balcony.	a) It is recommended that the Unit 1 Outdoor Living Area (OLA) be screened through a condition of approval to address visual privacy concerns raised. b) These northern living spaces are shown screened by the dividing fence as shown on the northern elevation plan. c) It is recommended that the Unit 5 Sitting room and associated Hislop facing balcony be screened and required through a condition of approval. Other design elements of the proposed development will be assessed against the R-Codes within the planning assessment section below.
General visual privacy and overlooking impacts to 7/11 Hislop.	The proposed development has been assessed against the R-Codes with the impacts to no. 11 Hislop Road considered to meet the Element Objectives due to proposed screening through recommended condition of approval with remaining direct overlooking over front setback and car parking areas. Any other overlooking is oblique in nature and will not impact perceived privacy between dwellings.
Structural works of the basement carpark affecting adjoining properties.	The basement works and associated impacts are appropriately managed with the requirement for a Construction Management Plan (CMP) condition which requires dilapidation reports for adjoining properties be submitted with the CMP prior to commencement of construction.
Solar Access impacts to 11 Hislop.	The proposed development has been assessed against the R-Codes with the impacts to 11 Hislop Road considered to meet the Element Objectives as the overshadowing does not impact major openings of the adjacent dwellings with the balconies able to

	receive morning sunlight throughout the year to ensure appropriately levels of amenity.
Amenity, safety and environmental impacts onto Mick Jahn Reserve users.	Noted. This is discussed in detail within the planning assessment section below.
Shared driveway between 11 and 13 Hislop.	Amended plans were received that show the development proposing to utilise a separate crossover to Groves Avenue and to not propose a shared crossover arrangement with 11 Hislop.

Referrals/consultation with Government/Service Agencies

No external referrals with State Government departments or service agencies were required as part of the assessment of this application.

Design Review Panel Advice

Prior to lodgement of the development application, the proposal was presented to the City's Design Review Panel (DRP) on 6 September 2023. The DRP identified several concerns (see Attachment 8) that required to be addressed. Broadly, these are summarised as follows:

1. Relocate carparking from the front of the building to allow for a high-quality streetscape.
2. Consider shared vehicle access with adjoining southern property into Groves Avenue.
3. Indicate the extent of true deep soil planting.
4. Provide a roof plan to indicate solar PV's or HVAC plant.
5. Obtain design advice via ESD professional and a Sustainability Report.
6. Consider replacing high level windows or obscure glazing on side elevations to deliver views and vista as well as natural light and ventilation.

The proposal was presented to the City's Design Review Panel (DRP) again on 14 December 2023, 10 days after the DAP application was lodged, with the applicant seeking to address the concerns raised by the DRP in the previous panel meeting. The DRP supported the application (see Attachment 9), with a summary of the reasons for support as follows:

1. The Proponent is commended for removing the setback car park in front of the building and allowing the building to engage directly with the public domain providing active commercial tenancies and a legible main resident entry.
2. The Proponent is commended for engaging a landscape professional at the early concept design stage and producing a high quality on and off-structure landscape design proposal.
3. The built form and scale are appropriate and supported.
4. The Proponent is commended for addressing issues associated with functionality including the allocation of screened space on the roof for AC plant.
5. An ESD professional has been engaged and a preliminary report submitted.
6. The proposal offers high levels of passive surveillance over the public realm.
7. The Panel largely support the approach to the form and aesthetics of the proposal and look forward to seeing the deign develop.

While the proposed development was generally considered to be of a high quality, the DRP noted and suggested further recommendations to improve the design:

DRP Comment & Recommendation (summarised)	Officer comment
Principle – Amenity DRP Comment a. Restricted access to natural light, view and vista from central lower-level bedrooms. Recommendation 1. Consider incorporating a full height angled/hooded window to the bedrooms and study that are centrally located to allow for oblique view and vista but manage privacy and overlooking. Discuss with the City. 2. Consider horizontal or vertical blades to the balcony screen that allows for oblique views. Discuss with the City. 3. Consider roof lights or light tubes to top floor internal bathrooms. 4. Consider a more generous entry to the ground floor apartments.	1. To increase access to light and ventilation, this would require potential change to the building envelope which may further increase plot ratio. Due to the existing plot ratio variation already sought, the City was reluctant for the applicant to further increase plot ratio. Reviewing the context of the development and the proposed number of bedrooms, the access to light and views is considered to be acceptable for the apartments. 2. The screening louvres to balconies all have vertical blades to provide for some oblique views. 3. Whilst the applicant did not address this recommendation, the location of internal bathrooms allows for more light to habitable spaces which is preferrable outcome. 4. Both ground floor apartment entries have increased in width from 1.5m to 2m to adequately address this recommendation.

All matters raised by the DRP have now been appropriately addressed in the most recent set of plans. The development is therefore considered to be of an acceptable design quality.

Internal Referrals

The assessment process included referral to several internal departments for review of the technical information provided in support of the application. These internal referrals included:

- Road Safety
- Crossovers
- Environmental Health
- Parks

The Traffic Impact Statement and Acoustic Report have been assessed and accepted by the City from both a Road Safety and Environment Health perspective respectively.

The proposed crossover to Groves Avenue was assessed internally and has been accepted by the City from a Road Safety and Crossover perspective. Concerns about the pedestrian path access from Groves Avenue were raised as part of this referral process. The pedestrian path leads to a steep sloped landing section of the ramp within the basement and is not supportable and therefore a condition has been recommended to ensure that the pedestrian ramp meets AS1428.1.

The proposed crossover to Groves Avenue through Public Open Space reserved land was not supported by the City from a Natural Areas and Parks perspective, however considering the road safety benefits from accessing a lower order road, the access is supported to Groves Avenue. This is discussed in more detail within the proposed vehicle access and POS reserved land section below.

The City from an Asset Management perspective have assessed the proposed light bollard relocation and the proposed pedestrian bench within the Groves Avenue road reserve and have advised that these proposals are acceptable.

Planning Assessment:

New Residential Design Codes

Since the application was lodged, a revised version of the Residential Design Codes Volume 1 (Revised R-Codes Vol. 1) were released on 1 March 2024 with their implementation from 10 April 2024. The Revised R-Codes Vol. 1 is applicable to medium density development for apartments within the R30 to R60 density codes – which were previously covered by the Residential Design Codes Vol. 2.

The Revised R-Codes Vol. 1 were initially proposed to be gazetted in September 2023, however in August 2023 the gazettal was postponed with no set date provided as to when the Revised R-Codes Vol. 1 was to be implemented.

In this circumstance, it was deemed appropriate for the applicant to design the proposal using the Residential Design Codes Volume 2. While the Revised R-Codes Vol. 1 is applicable, it is considered to be appropriate and pragmatic to apply Vol. 2 in the context of the above.

An assessment of the application against the Revised R-Codes Vol. 1 highlights the following main considerations that are different to the R-Codes Vol. 2 used in the assessment of the proposal.

R-Codes Provision	Vol. 2 requirement	Vol. 1 requirement	Implication
1.2 Trees and landscaping	Deep Soil Area (DSA) 10% of site area	15% soft landscaping per site Primary street setback area to have 30% soft landscaping	10% deep soil area provided overall and greater than 30% within street setback areas. The site has provided for sufficient deep soil areas allowing for greater tree canopy to develop in both street setback areas and ground floor units, meeting the intent of both Volume 1 and 2.

Size and layout of dwellings	Living area to have minimum 4m for apartments with two or more bedrooms	Living area to be 3.8m x 3.8m	All unit living rooms meet minimum dimensions as contained within both Volumes 1 & 2.
Parking	1.25 bays per dwelling for dwellings with 2 or more bedrooms One visitor bay per four dwellings for up to 12 dwellings	Three-bedroom dwellings to have minimum one bay and maximum of one bays per dwelling One visitor bay required for five to eight dwellings.	The proposal has provided 2 occupant bays for each dwelling and will not exceed the maximum parking requirements thereby demonstrating compliance with both Volume 1 and 2. The proposal has provided 2 visitor bays meeting both Volume 1 and 2 requirements.
Street setbacks	Primary and secondary street setback of 2m	Primary street setback of 2m Secondary street setback of 1m ROW setback of 0.5m	The proposal meets both Volume 1 & 2 requirements noting that Volume 2 provides for greater street setback requirements than Volume 1.
Lot boundary setbacks	Minimum 3m side and rear lot boundary setback, increasing to 3.5m where the wall length exceeds 16m	Minimum setbacks based on wall height with 1m setback for up to 3.5m wall height, 1.5m setback for wall height up to 7m, 3m setback for wall heights above 7.1m. The second storey is limited to 14m, with additional length to be setback 3m r contain 3m x 3m separation.	The proposal demonstrates compliance with the element objectives for lot boundary setbacks as contained within Volume 2. As Volume 1 allows for lesser lot boundary setbacks the proposal demonstrates compliance with design principles and intent of both

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			Volume 1 & 2 provisions.
Visual privacy	No ability to take into consideration neighbouring dwellings in acceptable outcomes.	Ability to take into consideration existing neighbouring development under acceptable development provisions.	The proposal has demonstrated compliance with the element objectives noting recommended condition for screening.
Site area	N/A – LPS 6 plot ratio requirement to control density	100sqm of site area per dwelling	The proposal will meet the acceptable development requirements of the R-Codes Vol. 1. Plot ratio has been assessed under LPS 6 below.

The main administrative difference between Volume 1 and Volume 2 is the assessment methodology under Volume 1 allows for a 'deemed to comply' pathway which, if the proposal meets these provisions, assessment under the 'design principles' is not required. Under the R-Codes Vol. 2, proposals must demonstrate compliance with the element objectives (similar to design principles) with the acceptable outcomes being one way of demonstrating this.

In the context of the timing of the release of the R-Codes and the broader design negotiation process with the applicant, the City and its DRP, the City is satisfied with the set of development parameters that have been established for the purposes of this assessment. While changes have occurred through the state planning framework, the proposed development has appropriately responded, and, on balance is capable of approval.

Assessment

The table below details the matters which require a performance assessment, prescribe the applicable planning controls and a brief description of the proposal. Details of the assessment are outlined in the applicable section of the report below.

Provision	**Requirement**	**Proposal**	**Assessment**
Land Use Clause 18(2) of *LPS6*	The decision maker may determine that the use is consistent with the objectives of the particular zone; and The decision maker is to have due regard to the	The proposed office use is a 'A1' land use under LPS 6	Supported See planning assessment below under 'Land Use'

Clause 67(2) of the Deemed provisions	matters listed in Clause 67(2)		
Plot Ratio Clause 32(1) additional site and development requirements under *LPS6*	0.6 for areas zoned Mixed Use	1.86	Supported See planning assessment below under 'Building Design'
Building Height Clause 2.1.2 Canning Highway Public Transport Corridor of *LPP 1.9 – Height of Buildings*	Eaves height of 11m Concealed roof height of 12m	Eaves height of 12.5m Concealed roof height of 13.2m	Supported See planning assessment below under 'Building Design'
Side and Rear Setbacks Clause 2.4 of *Residential Design Codes Vol 2 – Acceptable Outcomes.*	3m minimum 3.5m average 1 boundary wall	Northern: Basement Floor 0.85m average. Ground Floor 1.2m minimum and 1.76m average First Floor 2.4m minimum and 2.93m average Second Floor 3.41m average Southern: Basement Floor 1 boundary wall and 0.85m average. Ground Floor 1.2m minimum and 1.76m average First Floor 2.4m minimum and 2.93m average Second Floor 3.41m average	Supported See planning assessment below under 'Building Design'

Orientation Clause 3.2 of *Residential Design Codes Vol 2 – Acceptable Outcomes.*	50% southern shadow	58% southern shadow	Supported See planning assessment below under 'Building Design'
Visual Privacy Clause 3.5 of *Residential Design Codes Vol 2 – Acceptable Outcomes (Table 3.5)*	Adjoining sites coded R50 or lower 4.5 metres - Major opening to bedroom, study and open access walkways 6 metres – Major openings of habitable rooms other than bedrooms and studies 7.5 metres – Unenclosed private outdoor spaces	**Unit 3** North facing Hislop Road Balcony 3.7m North facing small balcony 3.4m North facing Dining 3m **Unit 4** South facing Hislop Road Balcony 3.7m South facing small balcony 3.4m South facing Dining 3m **Unit 5** South facing Hislop Road Balcony 4m West Facing Hislop Road Balcony 5.8m East facing Dining 3.5m If approved to be conditioned for screening **Unit 1** North facing Patio	Supported with screening to be conditioned. See planning assessment below under 'Building Design'

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		Unit 2 South facing Patio **Unit 5** North facing Sitting, north facing Hislop Road Balcony	
Circulation and Common Spaces Clause 4.5 of *SPP 7.3 – Residential Design Codes Vol 2 – Acceptable Outcomes*	A4.5.1 – Circulation corridors are a minimum 1.5m in width.	Ground floor Lift at 1.3m	Supported and screening to be conditioned. See planning assessment below under 'Building Design'
Vehicle Access through reserved land (POS) Clause 14 (3) of LPS6.	Public Open Space (POS) Reserve Objectives: To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152. To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.	Crossover through POS reserved land.	Supported subject to conditions. See planning assessment below under 'Building Design'

Land Use

City of Melville – Local Planning Scheme No.6

In accordance with Clause 18(2) of the City's LPS6, the proposed Office land use is an 'A[1]' which 'means the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in

accordance with Clause 64 of the deemed provisions'. In making this determination an assessment against the Mixed Use Zone objectives of LPS6 is required.

The objectives of the Mixed Use Zone relevant to this development are as follows:

1. *To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.*
2. *To allow for the development of a mix of varied but compatible land uses such as housing, child care, and appropriate land uses which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of its residents.*
3. *To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.*
4. *To ensure the design and landscaping of development provides a high standard of safety, convenience and amenity and contributes towards a sense of place and community.*
5. *To provide for a compatible mix of commercial and residential uses which complement the adjacent activity centres and will contribute towards the development of a vibrant and attractive place to live and work.*
6. *To ensure the nature, form and scale of any non-residential development is such as not to prejudice the commercial services provided for within the designated activity centres, recognising the strategic significance of such centres with reference to their accessibility and co-locational synergies.*

The proposed development is considered to be of high-quality, having regard to the relevant provisions of the local planning framework and as such, considered consistent with Objectives 1, 4 and 6 above. Further information is available under the design section of this report.

In relation to Objective 2, 3 and 5, it's considered that the development can co-exist with existing adjoining residential, mixed use and commercial land uses without compromising the levels of residential amenity. The Office land use is not considered to be a land use that will detrimentally affect the amenity of adjoining residential properties.

Notwithstanding, concerns have been raised by residents regarding parking availability. To ensure the patron use the onsite parking, the City has recommended a condition for the preparation of an Operational Management Plan. This will include strategies, such as notification to customers, to ensure patrons use the onsite parking.

Therefore, the proposed land use is considered to meet the objectives of the Mixed Use zone in terms of building design and compatibility with the existing adjacent land uses. As such in land use terms the proposed development is supported.

Design

The subject site sits within a diverse streetscape, incorporating a range of existing building types including grouped dwellings, a mixed use development to the south of the site and various commercial developments within the centre to the west of the site.

A range of development controls apply to the site which ensures development is compatible with the future desired built form and context. While the proposal is mixed use, it must provide reasonable levels of amenity to future occupants and respect the amenity of the locale. The provisions of Clause 32(3) Additional site and development

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requirements of *Local Planning Scheme No 6* (LPS 6), *Residential Design Codes Volume 1 and 2* (the R-Codes) and *LPP 1.19 Height of Buildings* apply and have been used to inform the assessment.

The R-Codes is a performance-based document requiring consideration of the overall built form outcome rather than applying a prescriptive approach to development control. It's noted that meeting the acceptable outcomes or deemed to comply requirements of the R-Codes will generally result in a building which meets the relevant element objectives or design principles, however, this is one way of meeting the element objectives or design principles.

As part of the pre-lodgement process, advice was sought from the City's DRP in relation to the proposed built form. The design review panellists commended the design approach, its alignment with *SPP 7.0 Design of the Built Environment* and its response to the bulk and scale impact on surrounding properties. Further information on this is detailed within the DRP comments section above and in Attachment 9.

The elements of the development which do not meet the additional site and development requirements of LPS 6 and therefore require a performance assessment against Clause 34 (5) of LPS 6 will be discussed in detail below.

There are elements of the development that do not meet the R-Codes acceptable and deemed to comply requirements and therefore require a performance assessment against the applicable element objectives and design principles will also be discussed in detail below.

Plot Ratio

The proposed development displays a plot ratio of 1.86 in lieu of 0.6 as required in Clause 32 of LPS6. Variations to this requirement can be accommodated under Clause 34 of LPS6 having regard to Clause 67 of the deemed provisions and ensuring that the non-compliance will not adversely affect the inhabitants of the locality. As part of this assessment the following is to be considered.

The City's LPS 6 plot ratio definition does not have the same exclusions as the R-Codes and therefore does not take into consideration the benefits of concealment of car parking in a basement and provision of appropriately sized common areas to service the development. The development also has larger apartment areas, catering to market demand, which further contribute to the plot ratio. It should also be noted that the R-Codes Vol. 1 no longer uses plot ratio as a means of control for density and instead uses 100sqm of site area per dwelling – which the development will comply with.

When assessing plot ratio, it is important to consider the broader impact of bulk and scale, impact on neighbouring properties, streetscape, building amenity and functionality. The applicant has designed the development to ensure that the bulk impact is mitigated towards surrounding properties and both street frontages through appropriate location of building height bulk on site, appropriate street and side setbacks, and location of overshadowing all meeting the relevant element objectives of the R-Codes. Architectural and design features have been used on all side and street facing elevations to provide visual interest as well as reduce bulk and amenity impact. These features include;

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1. Articulated walls on all levels;
2. Tiering floor levels to be stepped back from the lot boundaries as the building progresses up in storeys.
3. On-structure deep soil landscaping on all levels and elevations;
4. Deep soil landscaping and tree planting on side setbacks and street setback areas;
5. Larger street setbacks than required by the R-Codes Vol 1 and 2 on both street frontages.
6. Differing materiality and render finishing; and
7. The use of feature screens to screen windows and balconies.

Landscaping has been used throughout to further soften the massing effect. Each apartment has been provided with landscaping, substantial deep soil planting has been provided on the northern and southern elevations and through the provision of landscaped areas facing both street frontages. The development has provided 1 large, 3 medium and 10 small trees within these landscaping and deep soil areas of 91.5m^2 with additional on-structure planting of 39m^2. The R-Codes Volume 1 and 2 require 91m² and therefore with the provision of on structure planting, the landscaping provision exceeds the acceptable development requirements. In addition to this, the landscaping within the verge area adjacent to the sites is proposed to have new street trees and landscaping to further add to the landscaping provision for the development and streetscape.

The proposed plot ratio is therefore considered to meet the Mixed Use zone objectives of LPS 6 and the relevant provisions of the R-Codes Vol 1 and 2, as the development will sit comfortably within and contribute to the desired streetscape envisaged for the Hislop Neighbourhood Centre.

Existing developments in proximity of the subject site on Grove Road within the Mixed Use zone have also established a guide to the scale of developments within the zone, refer Figure 5.

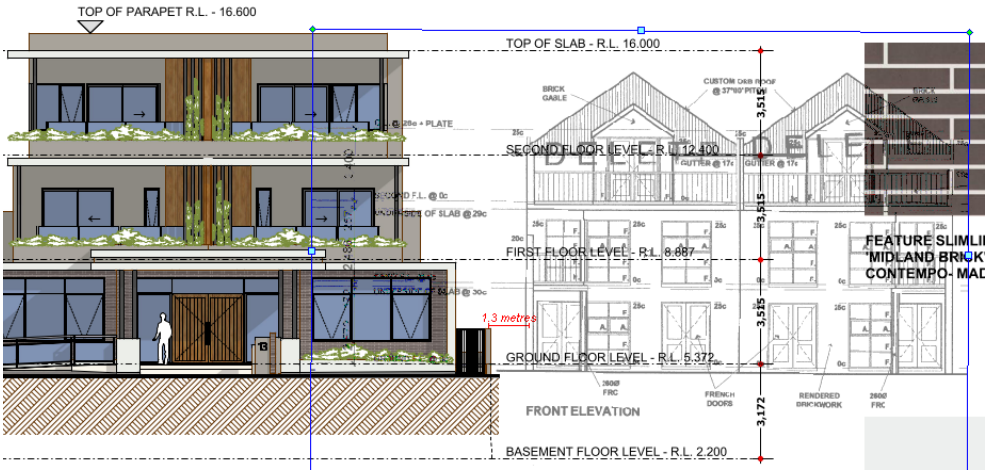


Figure 4: 13 and 11 Hislop street frontages overlay showing a building bulk comparison.



Figure 5: The existing development context within the same Mixed Use R50 zone.

Building Height

The proposed building height is 12.5m to the eave height and 13.2m to the concealed roof height, with the City's *LPP 1.9 – Height of Buildings* requiring building height of 11m for the eave height and 12m to the concealed roof height as the acceptable outcome.

As demonstrated in Figure 4, the proposed building height responds positively to the scale and character of the Hislop Street frontage within the adjoining neighbourhood centre and presenting as a three-storey building to the primary street of Hislop Road, noting the existing mixed use 3 storey development to the south at 11 Hislop Road being setback slightly further. The proposal will be consistent with the desired future streetscape character and the height proposed provides good internal ceiling heights for high levels of internal amenity without compromising the existing streetscape appearance. The building height also respects the southern neighbouring property's solar access requirements, this is further discussed under Side and Rear setbacks below.

The maximum overall building height complies with the maximum overall building height of *LPP 1.9 – Height of Buildings*, which ensures that the building is responding to the expected and desired built form outcomes within the locality.

Side and Rear Setbacks

The proposed side setbacks did not meet the acceptable outcomes requirement under R-Codes Vol. 2, however the R-Codes Vol. 1 deemed to comply requirements now

allow for smaller setbacks to the side boundaries for the ground floor and second floor subject to articulation.

The development proposes to have appropriate side setbacks and articulation to all floors of the building to allow for landscaping opportunities, access to light and ventilation into the building and neighbouring properties and ensure consistency to the desired streetscape character. The tiered floor levels which increase side setbacks as the building progresses in height allow for adequate separation between neighbouring properties.

Figure 4 above shows that the side setbacks to a similar mixed use development are in keeping with the expected and existing built form outcomes of the Mixed Use R50 zone.

There are several different materials such as two-tone rendering, windows, louvred screening and open balconies which further assist in providing building separation and breaking up bulk impacts to neighbouring properties.

Visual privacy is deemed to be appropriately managed between the properties through setback, screening and orientation and is discussed in greater detail below.

The building articulations allow for the provision of several landscape components including ground floor landscaping, on structure planting on all floors and numerous deep soil areas for tree planting which will further reduce building bulk to the side boundaries and reinforce the landscape character of the locality.

Orientation

The proposal has been assessed against the element objectives of Element 3.2 Orientation of Vol. 2 as the development is proposed to overshadow 58% of the site area of the southern neighbouring property at the winter solstice (12pm 21 June). The proposal is considered to meet the relevant element objectives as the neighbouring dwellings to the south will receive sunlight into outdoor living areas and habitable rooms throughout the year.

The built form and orientation minimises overshadowing to the southern mixed-use development in as much as is considered possible within the east to west orientated lot site constraints. The southern property has no solar collectors that will be affected by the southern shadow cast from the subject development (See Figure 6 below).

The southern affected property has two unscreened balconies within a 1.5m side setback to the subject site that will be affected by the subject sites southern shadow (See Figure 6 below). In the context of the development scale, site constraints (east to west lot), top floor side setbacks and building height assessed as compliant with the associated element objectives, the development has considered and minimised its southern shadow affect to this property. These balconies will also receive morning sunlight due their orientation to the east.

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Figure 6: Southern shadow assessment showing shadow cast in green with affected habitable rooms (balconies) shown in hatched red cloud.

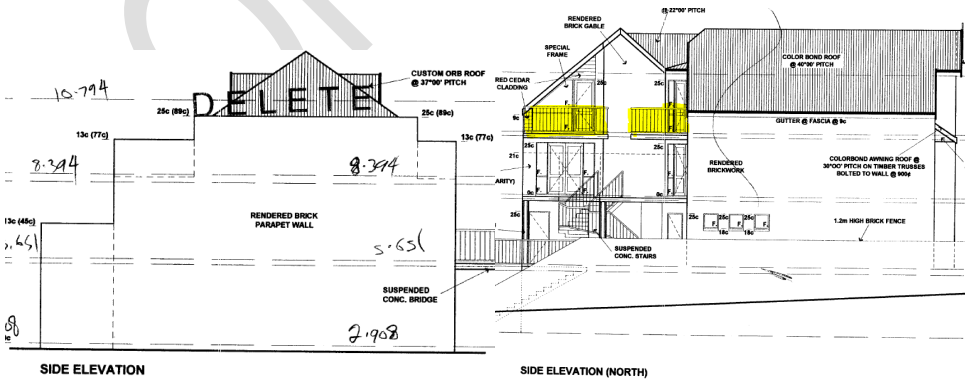


Figure 7: Southern Property Elevation Plan showing affected balconies in highlighted yellow.

The development will allow for morning and afternoon solar and daylight to permeate the living spaces for all units. The development responds to the site attributes (long

east to west orientated lot) by allowing for optimised northern solar access and daylight to 3 units along with all 5 units having sufficient solar and daylight access within the afternoon (west) and morning (east) periods of the day.

Visual Privacy:

The proposal has been assessed against the element objectives of Element 3.5 Visual Privacy as there are some major openings and balconies which have the cone of vision protrude into neighbouring properties. The proposal is considered to meet the relevant element objectives for the following reasons

First Floor

Figure 8 below shows the first-floor cone of vision assessment in the context of the adjoining properties. The development has been designed to minimise direct overlooking to neighbouring residents, whilst also enabling habitable spaces to have access to sunlight, ventilation and an external outlook.

This has been accomplished via a mixture of feature screens and obscure glazing on the bedrooms, living rooms and balconies of each apartment. These design elements act as both an architectural feature and screening device, ensuring that any view from the openings are oblique, minimising direct overlooking into sensitive spaces. These measures also still allow for adequate access to sunlight and ventilation into the proposed development.

The remainder of the openings identified within the planning assessment table above will be conditioned to be screened in accordance with the definition of the R-Codes.

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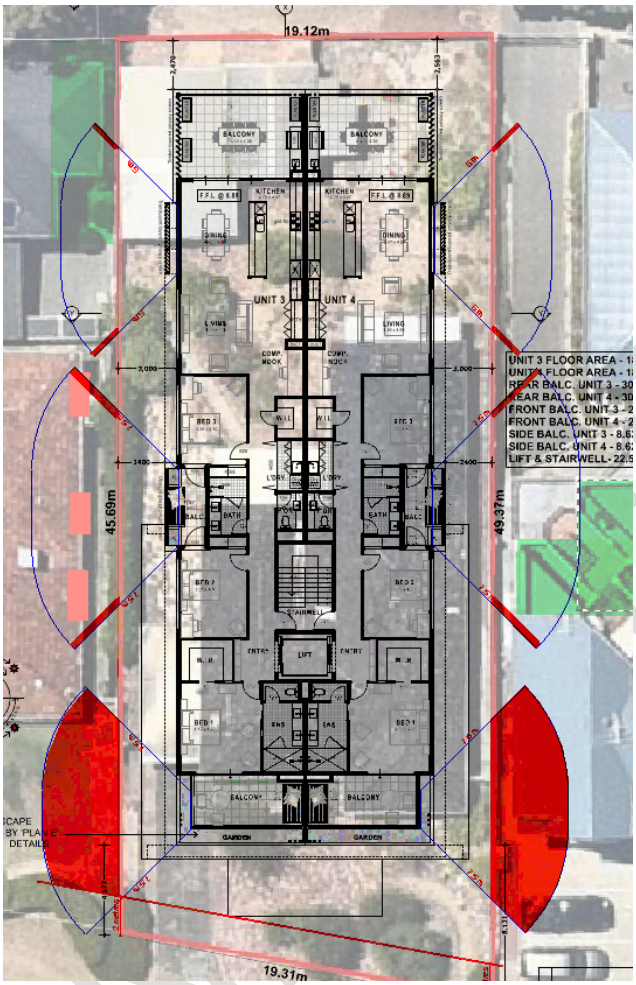


Figure 8: First floor overlay with cone of vision intrusion shown hatched red. The green areas denote OLA' and the red rectangles major openings.

Second Floor

Figure 9 below shows the second floor cone of vision assessment in the context of the adjoining properties. The development has again been designed on the second floor to minimise direct overlooking to neighbouring residents, whilst also enabling habitable spaces to have access to sunlight, ventilation, and an external outlook. This has been accomplished via a mixture of orientation to sensitive areas of adjoining properties, feature screens and obscure glazing on particular bedrooms, living rooms and balconies of each apartment. These design elements act as both an architectural feature and screening device, ensuring that any view from the openings are oblique, minimising direct overlooking into sensitive spaces. The overlooking proposed from these openings are oblique in orientation and overlook front garden areas, blank walls, car park bays and accessways.

The remainder of the openings identified within the planning assessment table above will be conditioned to be screened in accordance with the definition of the R-Codes.

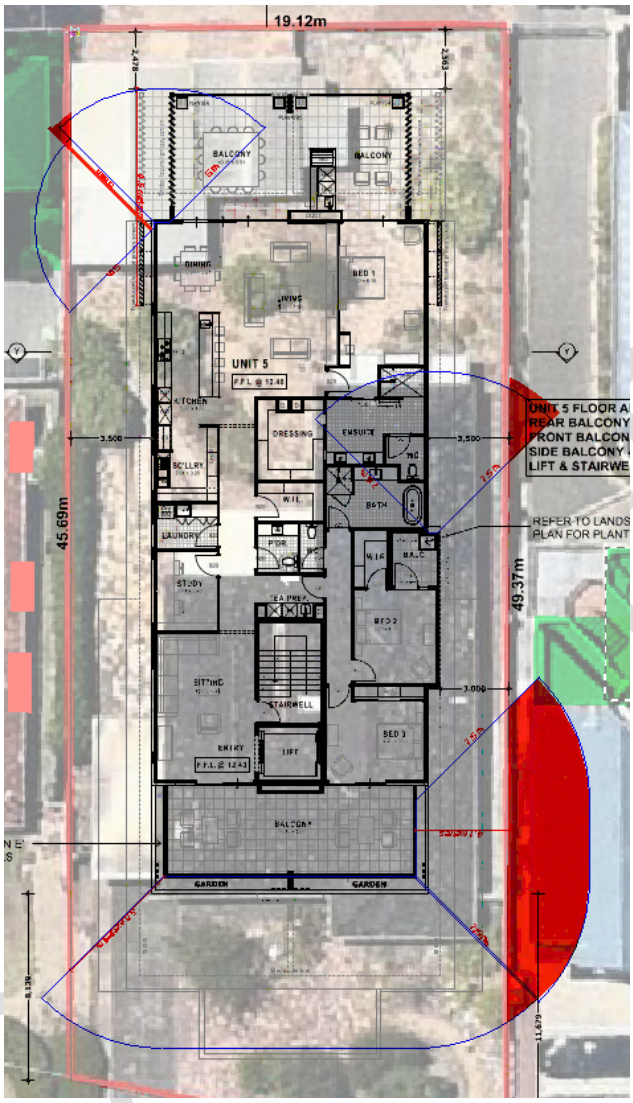


Figure 9: Second floor overlay with cone of vision intrusion shown hatched red. The green areas denote OLA' and the red rectangles major openings.

Circulation and Common Spaces

The proposal has been assessed against the element objectives of Element 4.5 Circulation and Common Spaces as the Ground floor Lift at has a corridor width of 1.3m and the acceptable outcome is 1.5m. The proposal is considered to meet the relevant element objectives as detailed below:

The ground floor circulation corridors at the lift lobby are adequate considering the scale of the development (5 units) and provide for safe and convenient access for residents and visitors. The development proposes a shared foyer with the commercial tenancies and a large, covered awning and porch area at the main entrance providing sufficient space for residents and visitors. The porch area is provided within an attractive landscape garden setting, encouraging social interaction between visitors, residents and customers within these shared spaces.

Vehicle access and Public Open Space reserved land:

POS / Road Reserve Land Classification

One of the key considerations of the development is the proposed crossover at the east of the subject site traversing through to the Groves Avenue cul-de-sac. This road reserve adjacent to Mick Jahn Reserve is reserved as Public Open Space (POS) under the City of Melville LPS6 (See Figure 10 below). Notwithstanding this reserved POS land, the land tenure classification (and management orders) is road reserve. In this context the crossover through this section of land must have regard to both the road reserve land tenure classification and the reserved POS classification under LPS6.

The City's assessment has been informed by legal advice regarding this unique situation and the prevailing advice is that the road reserve status has higher legislative standing than the POS reservation under LPS 6.

This is due to no formal road closure having being approved by the Minister of Lands under Section 58 of the *Lands Administration Act 1997*. The landowner therefore is considered to have some legal right to access this carriageway (Groves Avenue) aligning with the purpose of the road reservation status, subject to an approved crossover by the City of Melville being issued. Notwithstanding the legislative weight of the road reserve classification, due regard must be given to the POS reserved status under LPS6 as prescribed under clause 67(2)(j) of the Deemed Provision.

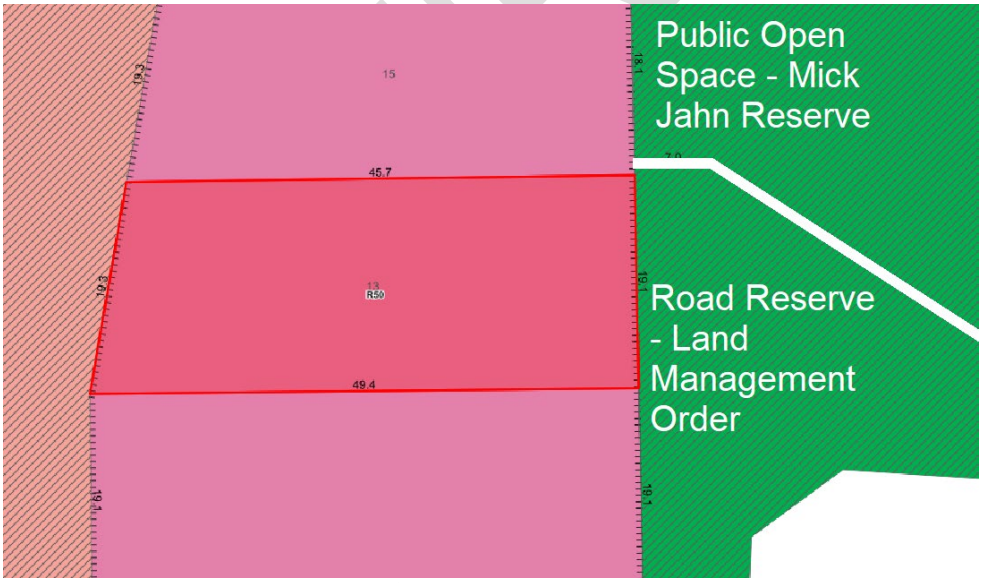


Figure 10: Shows part of the Groves Avenue cul-de-sac reserved as Public Open Space.

Due regard to the POS reservation and site context

The POS reservation of this portion of road reserve has come about as:
a) The operation of Groves Avenue as a road does not require this portion of road reserve to be constructed/paved as a carriageway; and
b) The land provides a supporting open space function to the adjacent Mick Jahn Reserve.

However, the sole use of the land as POS has not been enforced through a road closure process. The land also currently and historically has provided vehicular crossover access to the constructed portion of Groves Avenue, see Figure 11 below. The adjoining property to the south at 11 Hislop Road, has an existing crossover through this POS reservation into Groves Avenue and this crossover has been in place since 2001. Historical aerial photography also indicates 13 Hisplop Road has had ongoing vehicle access to Groves Avenue.



Figure 11: Shows the existing access to the site from 1965

Notwithstanding the above, due regard is given to the POS reservation status under LPS6, the useability of the land for POS and the POS reserve objectives under LPS6. The reserve objectives of POS under LPS6 are listed below;

- *To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s.152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.*

The current site context of the land can be seen below within Figures 12 and 13. This area of land which the proposed crossover will traverse is delineated from Mick Jahn Reserve with bollards. The useability of the land to accommodate POS objectives is considered poor, with no community infrastructure or significant verge trees to be affected and an interface with an existing garage, outbuilding and solid wall, providing poor passive surveillance to the land. It cannot be considered that the area reserved as POS under LPS6 is accomplishing the reserve objectives in a satisfactory manner and there's suitable areas of the reserve itself that provide for that function.



Figure 12: Shows the current site context of the land in question (photo taken March 2024).



Figure 13: Shows the delineation with bollards between the road reserve and Mick Jahn Reserve.

Vehicle Access in relation to the Planning Framework

The City has assessed vehicle access for the development under the relevant local *(LPP 2.1 – Non-Residential Development)* and state *(R-Codes Vol 1 and 2)* planning framework and the vehicle access is compliant with this framework.

Vehicle access is proposed from the secondary street (Groves Avenue) and with only one vehicle access point for the development. The crossover design itself, as shown on the site plan, has been supported in principle by the City Infrastructure team and will be conditioned appropriately.

The proponent has also prepared landscape plans with public realm improvements to both Hislop Road and Groves Road. These improvements are proposed as part of a broader design negotiation to mitigate the impact of the crossover on the POS. These public realm improvements include but are not limited to:

a) Provision of a park bench.
b) Delineation of the intersection footpath.
c) Provision of five new street trees within the public realm – one adjacent to Hislop Road and four within the Groves Road reserve (noting some smaller tree removal).
d) Underplanting and verge improvements.
e) On-street parking bay on Hislop Road.

In conclusion, due regard has been given to the land tenure classification, POS reserve objectives, proposed public realm improvements and vehicle access requirements under the relevant planning framework. On balance, the proposed vehicle access through to Groves Avenue can be supported subject to conditions.

Conclusion:

For the reasons given above, the proposed development in its current form is recommended for approval by the City. It is considered that the development as is consistent with the future planned streetscape context for the locality and will maintain desired levels of amenity for surrounding residents.

It is seen to be consistent with both State and Local Planning frameworks which aim to deliver appropriate diversity and density for the local community. Accordingly, it is recommended that the Metro Inner JDAP grant planning approval to the proposed development.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council to be held 19 March 2024
Related to Item	15.2 Notice of Motion - Trees for Bus Stops
Submitted by	Acting Manager Natural Area and Parks
Attachments	Nil

There are 547 bus stops within the City of Melville (the City), with 141 of these having shelters. The majority of the shelters have been installed along our distributor roads.

This equates to 406 potential locations for consideration for additional trees. These locations are mostly on local roads adjacent to private residences. The City has not completed an analysis of every site to determine which locations have existing trees or assessed on the availability of space for trees at this stage.

At present, the City undertakes our verge tree plant in the property frontage of the verge through our Urban Forest Expansion program. The verge planting involves several consultation activities with adjacent residence and is based on a non-compulsory approach with the option for residents to 'opt out' of having a verge tree as part of our engagement process.

Bus stop verge tree planting would need to be undertaken under the same process. We have around the 50% uptake of verge trees within the current program.

The costs per tree, based on current tree expansion program costs, if applied to the 406 bus stops would have the following cost implications:

- Initial Tree installation and 2 year establishment - $600/tree ($487,200 in total)
- Annual average maintenance - $60 per tree ($48,720 required annually and ongoing)
  For 812 trees this equates to – $535,920.

The City have limited capacity to increase our existing expansion program to include this program as a separate initiative as this would require additional resources and budget. This could be considered as part of the 2024-2025 budget.

Another option is that a proportion of the bus stop planting proposal (say 100 to 200 trees) could be undertaken within our existing tree expansion program without the need for additional resourcing and costs. This would involve targeting bus stops in areas where the City is planning expansion planting and/or in other locations where verge planting around bus stops would be suitable.

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City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council to be held 19 March 2024
Related to Item	15.3 Notice of Motion – Grants for Native Planted Verges
Submitted by	Acting Manager Natural Area and Parks
Attachments	Nil.

The City of Melville (the City) has several avenues within our current programs and practices that allow residents to create a bio-diverse verge including:

- The Council Verge Policy that allows for maintained gardens and native vegetation on the verge within certain guidelines
- An annual native plant give away and our free verge tree on request or as part of our expansion program. This program has a budget of $30,000 annually and includes the provision of 6,200 plants through a not for profit organisation (APACE) who administer the program on behalf of the City

In responding to the Notion of Motion to establish a specific grants program to encourage increased verge planting, there are a number of cost and resource implications to consider.

A grant for residents' program would need to establish criteria or guidelines regarding:
- eligibility and establishment requirements (e.g. plants per given area)
- success factors (mortality rate, replanting requirements, weed control, maintenance)
- auditing process to check establishment rates
- reporting and value for money assessment

These tasks above are not able to be delivered within the existing resources in the area and therefore additional staff would be required. The City has not evaluated the likely take up rate for such a program and a subsequent report can be provided if required.

The City has investigated the Water Corporation grant program, however this program is very small ($10,000) to spread across multiple verges and it would be administratively demanding when compared to our current plant giveaway program.

An alternative could be to integrate verge tree planting into the City's current verge tree expansion program and to adjust the plant giveaway program to focus on verge planting. This could include the provision of verge friendly plants that would not obstruct sightlines or impact negatively on verge access for pedestrians.

If needed, the City's plant giveaway program could be expanded in 2024-2025 to include additional plants specifically for native verges. This initiative could be supported through greater community awareness campaigns outlining the benefits and opportunities for biodiverse verges by promoting City led verge revegetation projects similar to the recent planting along the Murdoch Drive verge between South Street and Farrington Road. These would provide a greater awareness of the benefits of biodiverse verges to the Community, potentially linking them to other Sustainability education and awareness programs.

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2024 NGA – Call for Motions

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Council

City of Melville

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COUNCIL CONTACT PERSON

Title/Honorific*

Ms

Position Title*

Councillor

First Name*

Karen

Last Name*

Wheatland

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Council Email*

MOTION DETAILS

For more information about submitting a motion to the 2024 National General Assembly, including the motions criteria, please download the discussion paper (https://alga.com.au/app/uploads/2024-NGA-Motions-Discussion-Paper.pdf).

Category*

Environment

Please select the category that best applies to the motion

Motion subject

Product Stewardship for Priority Materials

Motion*

This National General Assembly calls on the Australian Government to take urgent action to implement effective product stewardship for priority materials (electronic waste, tyres, mattresses and packaging), which encourages waste avoidance and end of life recovery and covers all costs associated with recycling.

Start your motion with "This National General Assembly calls on the Australian Government to . . ."
(Suggested maximum of 500 words)

National Objective*

To reduce the costs associated with waste management to Local Governments, and their communities, and increase resource recovery for priority material types.

Summary of Key Arguments*

- Product Stewardship ensures that the producers of products have financial or physical responsibility for their products at end of life.
- Without effective product stewardship Local Government, and their communities, will face increasing costs for waste management.
- Product Stewardship is a key mechanism to ensure that products are designed to reduce waste generation and to facilitate end of product life recovery. This facilitates the transition to a more circular economy.
- The priority materials for action are electronic waste, tyres, mattresses and packaging.
- For all these materials, the voluntary or co-regulatory product stewardship schemes in place are not covering the costs associated with recycling. This is particularly significant for regional areas, where there are also transport costs.
- Some materials, such as tyres and mattresses, are frequently being illegally dumped, which has an environment, social and economic impact.
- Effective product stewardship, which covers all of the costs associated with recycling, will assist in reducing costs to Local Government and the community and achieving better environmental outcomes.

DECLARATION

*

CONFIRMED

*

☐ **This motion complements or builds on the policy objectives of the Council's state or territory local government association.**

*

☐ **I confirm my council is a member of the state/territory local association**

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Australian Local Government Association

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ALGA acknowledges the Traditional Custodians of the lands on which we work, the Ngunnawal and Ngambri Peoples, and pays respect to their Elders past and present. As a federated body, ALGA's member associations are based and work across the country, and ALGA acknowledges Australia's First Nations Peoples as the Traditional Owners and Custodians of the lands and waters on which we all work and live.

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City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council to be held on 16 April 2024
Related to Item	15.3 Notice of Motion - NGA Call For Motions - Product Stewardship for Priority Materials
Submitted by	Director Environment and Infrastructure
Attachments	Nil

This advice note has been prepared in response to a Notice of Motion from Cr K Wheatland submitted for consideration at the 16 April 2024 Ordinary Meeting of Council as follows:

MOTION
That the Council endorses the proposed motion (Attachment 1) to the 30th National General Assembly of Local Government which calls for product stewardship for priority materials (electronic waste, tyres, mattresses, and packaging).

The Motion was prepared in response to a Call for Motions by the Australian Local Government Association (ALGA) for consideration at the National General Assembly (NGA) to be held 2-4 July 2024.

Product stewardship schemes support the environmentally sound management of products and materials over their life. This includes at the end of their useful life. These arrangements may be voluntary, mandatory or shared with industry and is based on an organisation that imports, designs, produces, sells, uses and disposes of products has a shared responsibility to reduce the environmental and human health and safety impacts of those products.

The Federal Government, through the Department of Climate Change, Energy, the Environment and Water (DCCEEW) administers a range of schemes to support product stewardship, however they have varying levels of effectiveness across industries with Local Government bearing the ultimate cost of disposal of products not captured by schemes and grant programs.

Further information is available on the DCCEEW website below, noting the National Product Stewardship Scheme has provided significant grants to companies seeking to avoid and recycle materials that they or their sector produce, however there is a need for specific support for Local Governments who are required to meet the cost of recycling and disposal wastes through their waste collection and recycling services.
https://www.dcceew.gov.au/environment/protection/waste/product-stewardship

The ALGA Call for Motions is seeking urgent action to implement effective product stewardship for priority materials which encourage waste avoidance and covers costs for recycling. The priority materials include electronic waste, tyres, mattresses and packaging.

If implemented more effectively, this would reduce the volume of materials requiring disposal and recycling (which are costs to Local Government) whereby organisations responsible for the products take a more active role in recycling and reducing the costs to Local Government in the recycling and disposal of priority materials.

Support from Local Councils to resolve Motions for consideration of this issue at the ALGA NGA will provide a stronger position for ALGA in advocating to the Federal Government for more effective product stewardship initiatives that support Local Government. This is particularly relevant and timely, given the upcoming Federal election in the first half of 2025.

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