

# NOTES

## AGENDA BRIEFING FORUM

**6:30pm Tuesday, 14 June 2022**  
Held in the Council Chambers, Melville Civic Centre  
10 Almondbury Road Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

### Notes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor Gear \_\_\_\_\_

Date \_\_\_\_\_



City of  
**Melville**

## Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

## Our Mission

To provide good governance and quality services for the City of Melville community.

## Our Values

### Excellence

Striving for the best possible outcomes

### Participation

Involving, collaborating, and partnering

### Integrity

Acting with honesty, openness and with good intent

### Caring

Demonstrating empathy, kindness and genuine concern



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Nil.

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### MATTERS FOR WHICH THE MEETING WAS CLOSED

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Nil.

## 1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting and officially declared the meeting open at 6:30pm and invited Cr Margaret Sandford to read the Acknowledgement of Country and advised those present of the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

## 2 ATTENDANCE AND APOLOGIES

### In Attendance

Mayor Honourable G Gear

#### Councillors

Cr T Fitzgerald (Deputy Mayor)  
Cr K Wheatland  
Cr N Pazolli  
Cr C Ross  
Cr D Macphail  
Cr N Robins  
Cr G Barber  
Cr J Edinger  
Cr M Woodall  
Cr J Spanbroek  
Cr M Sanford  
Cr K Mair

#### Ward

Palmyra – Melville – Willagee (electronic attendance)  
Palmyra – Melville – Willagee  
Applecross – Mount Pleasant (electronic attendance)  
Applecross – Mount Pleasant  
Bateman – Kardinya – Murdoch  
Bateman – Kardinya – Murdoch  
Bicton – Attadale – Alfred Cove  
Bicton – Attadale – Alfred Cove  
Bull Creek – Leeming (electronic attendance)  
Bull Creek – Leeming  
Central  
Central

#### Officers

Mr M Tieleman  
Mr S Cope  
Mr A Ferris  
Mr M McCarthy  
Mr B Dawkins  
Mr J Bird  
Ms D Wynn  
Mr P Prendergast  
Mr G Ponton  
Mr M Scarfone  
Mr B Taylor  
Ms C Newman  
Ms R Davis

Chief Executive Officer  
Director Urban Planning  
Director Corporate Services  
Director Environment and Infrastructure  
A/Director Community Development  
Manager Natural Areas and Parks (Until 8:38pm)  
Coordinator Natural Areas (electronic attendance)  
Manager Statutory Planning (Until 8:40pm)  
Manager Strategic Urban Planning  
Planning Services Coordinator (Until 8:40pm)  
Manager Governance and Property  
Governance Coordinator  
Governance Officer

At the commencement of the meeting:

Public Gallery	7
Electronic	5
Press	0

### **3 DECLARATIONS BY MEMBERS**

#### **3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting.**

The following Councillors declared they have not read or given due consideration to attachments sent electronically on the afternoon of Tuesday 14 June 2022.

- Cr Wheatland
- Cr Spanbroek
- Mayor Gear

#### **3.2 Declarations by Members who have received and not read the Elected Members Bulletin.**

Nil.

### **4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

#### **Approved Deputations**

- Mr D Hollingworth (Lateral Planning), Mr P Dobson and Mr Gardner  
Late Item P22/3988 – Proposed Two Storey Single House with Roof Terrace at Lot 90 (No 23) Carron Road, Applecross
- Mr D Maiorana (Rowe Group) and Mr G Manios  
Late Item P22/3988 – Proposed Two Storey Single House With Roof Terrace at Lot 90 (No 23) Carron Road, Applecross
- Mr D Maiorana (Rowe Group)  
Late Item P22/3989 – Three Storey Single House with Roof Terrace at Lot 6 (No 42) Duncraig Road, Applecross
- Mr D Hay, Melville  
Late Item P22/3989 – Three Storey Single House with Roof Terrace at Lot 6 (No 42) Duncraig Road, Applecross

#### **Written Submission**

- Mr L Kosova (LK Advisory)  
Item P22/3984 - Amendment No. 14 to Local Planning Scheme No. 6 - Rezoning No. 45 & 47 Canning Beach Rd, Applecross

## **5 DISCLOSURES OF INTEREST**

### **5.1 Financial or Proximity Interests**

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

- Cr Edinger – Late Item P22/3989 – Three Storey Single House with Roof Terrace at Lot 6 (No 42) Duncraig Road, Applecross
- Cr Edinger – Item EI22/3985 RFT 212225 Change Room Upgrade Marmion Reserve

### **5.2 Disclosure of Interest That May Cause a Conflict**

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

- Cr Woodall – UP22/3963 Petition – Fence at 44 Ardross Street Applecross WA 6153

## **6 PUBLIC QUESTION TIME**

### **6.1 Questions Received with Notice**

Nil.

### **6.2 Questions Received at the Meeting**

Nil.

### **6.3 Questions Taken on Notice at Previous Meeting**

Nil.

## **7 NEW BUSINESS OF AN URGENT NATURE**

Nil.

## **8 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

## 9. AGENDA ITEMS FOR PRESENTATION

At 6:36pm the Mayor brought forward Item UP22/3988 Proposed Two Storey Single House With Roof Terrace At Lot 90 (No.23) Carron Road, Applecross for the convenience of those giving deputations.

### **UP22/3988 PROPOSED TWO STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 90 (NO.23) CARRON ROAD, APPLECROSS**

#### **Deputations**

At 6:36pm Mr Hollingworth and Mr Dobson of Lateral Planning gave a deputation which concluded at 6:48pm and tabled a [Submission from Hotchkin Hanly Lawyers](#). At 7:02pm questions concluded. [Deputation to Item P22 3988 - Mr Hollingworth & Mr Dobson - Lateral Planning](#)

At 7:02pm Mr Maiorana of Rowe Group gave a deputation which concluded at 7:06pm. At 7:10pm questions concluded.

#### **Officer Presentation**

At 7:10pm Mr Prendergast briefed the Council. At 7:18pm, Mr Prendergast and Mr Scarfone took questions which concluded at 7:40pm.

#### **Disclosure of Interest**

Nil.

#### **Notes from Forum**

General discussion took place regarding the item and officer recommendation.

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:

- supporting information from the applicant showing how the variation objectives have been met.
- copy of the previously approved Development Application to make comparison with the most recent variation.

*At 7:29pm Ms Davis left the meeting and returned at 7:32pm*

At 7:41pm the Mayor brought forward Item UP22/3984 Three Storey Single House with Roof Terrace at Lot 6 (No. 42) Duncraig Road, Applecross for the convenience of those giving deputations.

**UP22/3989 THREE STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 6 (NO. 42) DUNCRAIG ROAD, APPLECROSS**

**Deputations** At 7:41pm Mr Maiorana of Rowe Group gave a deputation which concluded at 7:44pm. At 7:45pm questions concluded.

At 7:45pm Mr Hay of Melville gave a deputation which concluded at 7:57pm. At 8:05pm questions concluded. [Deputation to Item P22/3989 – Mr Hay](#)

**Officer Presentation** At 8:06pm Mr Prendergast and Mr Scarfone briefed the Council. Mr Prendergast and Mr Scarfone took questions from 8:11pm which concluded at 8:19pm.

**Disclosure of Interest** Cr Edinger – Financial Interest.

**Notes from Forum** General discussion took place regarding the item and officer recommendation.

At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:

- supporting information from the applicant showing how the variation objectives have been met.

*At 8:01pm Cr Spanbroek left the meeting and returned at 8:03pm.*

*At 8:07pm Mr Ferris left the meeting and returned at 8:10pm.*

*At 8:15pm Cr Robins left the meeting and returned at 8:18pm.*

**Management Services**

**M22/5914 POLICY REVIEW – CP-088 CREATION, ACCESS AND RETENTION OF AUDIO RECORDINGS OF PUBLIC MEETINGS OF THE COUNCIL**

**Deputations** Nil.

**Officer Presentation** At 8:19pm Ms Newman was available to answer questions. At 8:26pm further questions were asked which concluded at 8:29pm.

**Disclosure of Interest** Nil

**Notes from Forum** General discussion took place regarding the item and officer recommendation. Definition of Audio was discussed.

**M22/5916 POLICY REVIEW – CP- 114 COMPLIANCE AND ENFORCEMENT POLICY**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:19pm Mr Taylor was available to answer questions which concluded at 8:24pm.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	<p>At the request of Elected Members the CEO undertook to provide the following information in the Elected Member Bulletin:</p> <ul style="list-style-type: none"><li>• on the inclusion of a specific reference in the policy to when the infringement is ongoing to progress to more formal enforcement provisions?</li><li>• suggestion to amend wording on Clause 15 to include “where, <i>and as soon as</i>, practicable”.</li></ul>

**M22/5917 POLICY REVIEW – CP-108 DEPUTATIONS TO THE COUNCIL**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:24pm Ms Newman was available to answer questions which concluded at 8:25pm.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	<p>General discussion took place regarding the item and officer recommendation.</p> <p>Formatting changes suggested by Cr Edinger will be changed administratively prior to the Council Meeting.</p>

**M22/5918 POLICY REVIEW – CP-014 PUBLIC QUESTION TIME AT COUNCIL OR COMMITTEE MEETINGS**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:25pm Ms Newman was available to answer questions.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**M22/5000 COMMON SEAL REGISTER**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:26pm Mr Taylor was available to answer questions.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**Corporate Services**

**C22/6000 INVESTMENT STATEMENTS FOR APRIL 2022**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:26pm Mr Ferris was available to answer questions.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**C22/6001 SCHEDULE OF ACCOUNTS PAID FOR APRIL 2022**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:26pm Mr Ferris was available to answer questions.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**C22/6002 STATEMENTS OF FINANCIAL ACTIVITY FOR APRIL 2022**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:26pm Mr Ferris was available to answer questions.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**Community Development**

Nil.

**Environment and Infrastructure**

**EI22/3978      JOHN CONNELL OVAL EXTENSION**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:29pm Mr Bird was available to answer questions which concluded at 8:38pm.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	General discussion took place regarding the item and officer recommendation.

*At 8:38pm, Mr Bird left the meeting and did not return.*

**EI22/3985      RFT212225 CHANGE ROOM UPGRADE MARMION RESERVE**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	Nil.
<b>Disclosure of Interest</b>	Cr Edinger – Financial Interest
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**Urban Planning**

**UP22/3963      PETITION – FENCE AT 44 ARDROSS STREET APPLECROSS WA 6153**

<b>Deputations</b>	Nil.
<b>Officer Presentation</b>	At 8:39pm Mr Prendergast was available to answer questions on the Item.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

*At 8:40pm Mr Prendergast and Mr Scarfone left the meeting and did not return.*

**UP22/3984 CONSIDERATION OF SUBMISSIONS: AMENDMENT NO 14 TO LOCAL PLANNING SCHEME 6 – REZONING NO. 45 – 47 CANNING BEACH ROAD, APPLECROSS**

<b>Deputations</b>	Nil.  Written submission submitted by L K Advisory. <a href="#">Written Submission to Item P22 3984 - L K Advisory</a>
<b>Officer Presentation</b>	At 8:41pm Mr Ponton was available to answer questions on the Item.
<b>Disclosure of Interest</b>	Nil.
<b>Notes from Forum</b>	No discussion took place regarding the item and officer recommendation.

**Late Items**

**UP22/3988 PROPOSED TWO STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 90 (NO.23) CARRON ROAD, APPLECROSS**

**Item Brought Forward**  
See Page 7

**UP22/3984 THREE STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 6 (NO. 42) DUNCRAIG ROAD, APPLECROSS**

**Item Brought Forward**  
See Page 8

**11 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC**

Nil.

**12 CLOSURE**

There being no further business to be discussed, the Mayor confirmed that Cr Woodall, Cr Pazolli and Cr Fitzgerald were in attendance electronically, and declared the meeting closed at 8:41pm.