



City of
Melville

NOTES

AGENDA BRIEFING FORUM

6:30pm Tuesday, 9 August 2022

Held in the Council Chambers, Melville Civic Centre
10 Almondbury Road Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Notes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor Gear _____ Date _____



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

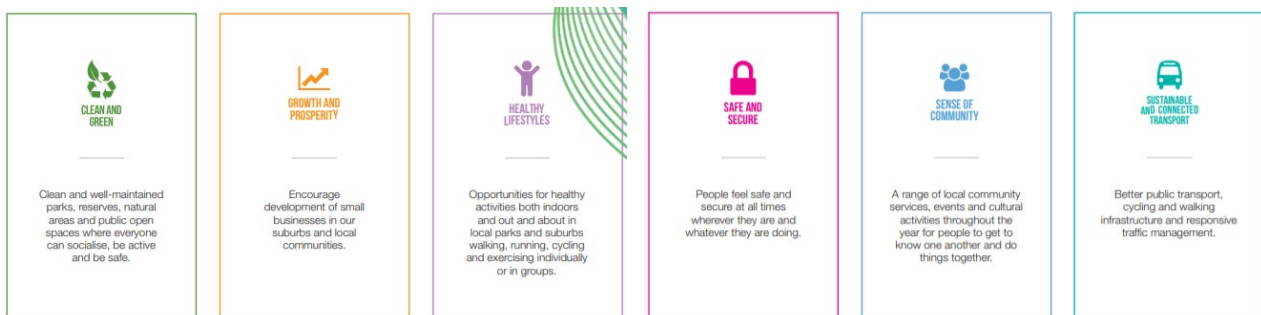
Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website [Request to make a Deputation](#).

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website [Public Question Time](#).

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Audio Recording/ access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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MATTERS FOR WHICH THE MEETING WAS CLOSED

Nil.

1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting and officially declared the meeting open at 6:31pm and read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Cr T Fitzgerald (Deputy Mayor)
Cr N Pazolli
Cr C Ross
Cr D Macphail
Cr N Robins
Cr G Barber
Cr J Edinger
Cr J Spanbroek
Cr K Mair

Ward

Palmyra – Melville – Willagee
Applecross – Mount Pleasant (*electronic attendance*)
Applecross – Mount Pleasant
Bateman – Kardinya – Murdoch
Bateman – Kardinya – Murdoch
Bicton – Attadale – Alfred Cove
Bicton – Attadale – Alfred Cove
Bull Creek – Leeming
Central

Officers

Mr M Tieleman	Chief Executive Officer
Mr A Ferris	Director Corporate Services
Mr M McCarthy	Director Environment and Infrastructure
Mr P Prendergast	A/Director Urban Planning
Ms G Bowman	Director Community Development
Mr M Scarfone (<i>Until 8:06pm</i>)	A/Manager Statutory Urban Planning
Mr T Cahoon (<i>Until 8:22pm</i>)	Manager Healthy Melville
Mr P de Lang (<i>Until 8:22pm</i>)	Healthy Melville Coordinator
Mr M Murphy (<i>Until 8:43pm</i>)	Manager City Buildings
Ms C Newman	Head of Governance
Ms R Davis	Governance Officer

At the commencement of the meeting:

Public Gallery	8
Electronic	4
Press	Nil

Apologies

Cr K Wheatland	Palmyra – Melville – Willagee
Cr M Sandford	Central
Mr S Cope	Director Urban Planning

On Approved Leave of Absence

Mayor Hon. George Gear	
Cr M Woodall	Bull Creek – Leeming

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting.

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin.

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- **Mr P Kotsoglo (Planning Solutions)**
Item CD22/8148 City of Melville Tennis Strategy

Approved Written Submissions

Nil.

5 DISCLOSURES OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct

Nil.

6 PUBLIC QUESTION TIME

At 6:36pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

6.1.1 Mr A Koroveshi (Ionic Projects Pty Ltd)

Question 1

Has the City identified the existence of access to views of significance (enjoyed by surrounding properties and public domain) unaffected by the Proposed Development? If so;

Response

The officer advice note included in the agenda for the August Ordinary Council meeting provides an assessment of the views of significance.

Question 2

What evidence was relied on by the City to identify the existence of those views of significance?

Response

City officers have visited the locality on a number of occasions as a part of the assessment of the development applications. A 3D model has been provided by Rowe Group (the applicant) in support of the proposal, along with other supporting documentation including the applicant's letter of 17 July which was sent to all Elected Members. The objectors have also provided material in support of their position including photographs from the study, a sketch up model and view corridor diagrams. This has all been taken into consideration as part of the assessment.

Question 3

What are those views of significance?

Response

The view of significance are identified in the officer advice note.

Question 4

From where is access to those views of significance enjoyed? and

Question 5

To what extent will those views of significance be impacted by the Proposed Development?

Response to Questions 4 and 5

The officer advice note included in the agenda for the August Ordinary Council meeting provides a detailed assessment of the impacts.

6.1.1 Mr A Koroveshi (Ionic Projects Pty Ltd), continued.

Question 6

Is it appropriate, having regard to the responses to the questions posed in paragraphs 1 and 2 above, that access to the views of significance identified by the City be maintained in the circumstances surrounding the City's assessment of the Proposed Development?

Response

The officer advice note included in the agenda for the August Ordinary Council meeting provides a detailed assessment of the impacts and concludes the proposal is appropriate having regard to the Design Principles of the R-Codes.

Question 7

Does the Proposed Development allow reasonable access to be maintained to the views of significance identified by the City?

Response

The officer advice note included in the agenda for the August Ordinary Council meeting will provide a detailed assessment of the impacts to views of significance.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

Nil.

At 6:43pm the Presiding Member closed Public Question Time.

7 NEW BUSINESS OF AN URGENT NATURE

Nil.

8 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

That the meeting may close to members of the public, if required, to allow for items with attachments deemed confidential in accordance with Section 5.23(c) of the *Local Government Act 1995* to be discussed behind closed doors.

- **Item CD22/8149 – RFT212230 Supply of Consultancy Services for the John Connell Reserve Master Plan.**
- **Item EI22/3996 – RFT212231 Construction Services for the City of Melville Operation Centre Amenities Upgrade.**
- **Item EI22/3997 – RFT212223 Change Room Upgrade – John Connell Reserve, Leeming.**
- **Item EI22/3999 – RFT212238 Disposal of Bulk Verge and Commercial General Waste.**

8. AGENDA ITEMS FOR PRESENTATION

At 6:44pm the Presiding Member brought forward Item CD22/8148 City of Melville Tennis Strategy for the convenience of those giving a deputation.

Items Brought Forward

CD22/8148 CITY OF MELVILLE TENNIS STRATEGY

Deputations	At 6:44pm Mr P Kotsolgo gave a deputation which concluded at 6:55pm. At 7:07pm Mr Kotsolgo returned to the Public Gallery.
Officer Presentation	At 7:07pm Mr P de Lang, Healthy Melville Coordinator and Mr D Lanfear (Otium Planning Group) gave a presentation which concluded at 7:25pm. At 7:59pm questions concluded. Presentation
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation.</p> <p>At 7:59pm Cr Spanbroek foreshadowed a motion to defer the Item at the August Ordinary Meeting of Council.</p> <p>At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin:</p> <ul style="list-style-type: none">• If a presentation was made to Elected Members in regards to the Tennis Strategy at an Elected Members Information Session in May 2022.

At 7:22pm Apologies were received from Cr Sandford.

At 7:37pm Mr Scarfone left the meeting and returned at 7:38pm.

At 7:49pm Mr Prendergast left the meeting and returned at 7:51pm

At 8:02pm Mr de Lang left the meeting and returned at 8:07pm.

At 8:02pm the Presiding Member brought forward Item UP22/3988 Proposed Two Storey Single House with Roof Terrace at Lot 90 (No.23) Carron Road, Applecross for the convenience of those in the public gallery.

At 8:02pm, the Presiding Member advised the meeting that an officer addendum would be circulated on Item UP22/3988 Proposed Two Storey Single House with Roof Terrace at Lot 90 (No.23) Carron Road, Applecross prior to the Ordinary Meeting of Council.

UP22/3988 PROPOSED TWO STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 90 (NO.23) CARRON ROAD, APPLECROSS

Deputations	Nil.
Officer Presentation	At 8:02pm Mr Prendergast, A/Director Urban Planning was available for questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

At 8:03pm the Presiding Member brought forward Item UP22/3994 Three Storey Single House with Roof Terrace at Lot 70 (No. 4) Fraser Road, Applecross for the convenience of those in the public gallery.

At 8:03pm, the presiding member advised the meeting that additional information had been circulated on Item UP22/3994 Three Storey Single House with Roof Terrace at Lot 70 (No. 4) Fraser Road, Applecross. [Additional Information](#)

UP22/3994 THREE STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 70 (No. 4) FRASER ROAD, APPLECROSS

Deputations	Nil.
Officer Presentation	At 8:04pm Mr Prendergast, A/Director Urban Planning responded to questions which concluded at 8:06pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

At 8:07pm Mr Scarfone left the meeting and did not return.

At 8:07pm Cr Spanbroek left the meeting and returned at 8:10pm.

Management Services

M22/5929 DELEGATES TO THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING 2022

Deputations	Nil.
Officer Presentation	At 8:07pm Ms Newman, Head of Governance responded to questions which concluded at 8:09pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation. Elected Members are requested to submit their nominations leading up to the Ordinary Meeting of Council.

Corporate Services

C22/6000 INVESTMENT STATEMENTS FOR JUNE 2022

Deputations	Nil.
Officer Presentation	At 8:09pm Mr Ferris, Director Corporate Services was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

C22/6001 SCHEDULE OF ACCOUNTS PAID FOR JUNE 2022

Deputations	Nil.
Officer Presentation	At 8:09pm Mr Ferris, Director Corporate Services responded to questions which concluded at 8:11pm.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation. At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin: <ul style="list-style-type: none">• Rationale for cheque payments to 11 entities for the month of June 2022.

C22/6002 PRELIMINARY STATEMENTS OF FINANCIAL ACTIVITY FOR JUNE 2022

Deputations	Nil.
Officer Presentation	At 8:11pm Mr Ferris, Director Corporate Services was available to respond to questions. At 8:45pm the Presiding Member asked further questions which concluded at 8:50pm.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation. Please see page 14 for further information on this item.

Community Development

CD22/8148 CITY OF MELVILLE TENNIS STRATEGY

Item Brought Forward
See Page 9.

CD22/8149 RFT212230 SUPPLY OF CONSULTANCY SERVICES FOR THE JOHN CONNELL RESERVE MASTER PLAN

Deputations	Nil.
Officer Presentation	At 8:11pm Mr Ferris, Director Corporate Services was available to answer questions. At 8:14pm Mr Cahoon, Manager Healthy Melville entered the Chamber to respond to questions. Questions concluded at 8:22pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

At 8:22pm Mr de Lang and Mr Cahoon left the meeting and did not return.

Environment and Infrastructure

**EI22/3996 RFT212231 CONSTRUCTION SERVICES FOR THE CITY OF MELVILLE
OPERATION CENTRE AMENITIES UPGRADE**

Deputations	Nil.
Officer Presentation	At 8:23pm Mr M Murphy, Manager City Buildings gave a presentation which concluded at 8:26pm. At 8:34pm questions concluded. Presentation
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation. At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin: <ul style="list-style-type: none">• Data for usage of the gym facilities at the Operations Centre.• Breakdown of the Costs – percentage for facilities.• Dimensions for the current gymnasium.

**EI22/3997 RFT212223 CHANGE ROOM UPGRADE – JOHN CONNELL RESERVE,
LEEMING**

Deputations	Nil.
Officer Presentation	At 8:34pm Mr M Murphy, Manager City Buildings gave a presentation which concluded at 8:36pm. At 8:43pm questions concluded. Presentation
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

At 8:43pm Mr Murphy left the meeting and did not return.

EI22/3999 RFT212238 DISPOSAL OF BULK VERGE AND COMMERCIAL GENERAL WASTE

Deputations	Nil.
Officer Presentation	At 8:44pm Mr McCarthy, Director Technical Services responded to questions which concluded at pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

Urban Planning

UP22/3988 PROPOSED TWO STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 90 (NO.23) CARRON ROAD, APPECROSS

Item Brought Forward.
See page 10.

UP22/3994 THREE STOREY SINGLE HOUSE WITH ROOF TERRACE AT LOT 70 (No. 4) FRASER ROAD, APPECROSS

Item Brought Forward.
See page 10.

At 8:45pm the Presiding Member returned to Item C22/6002 Preliminary Statement of Financial Activity for June 2022.

C22/6002 PRELIMINARY STATEMENTS OF FINANCIAL ACTIVITY FOR JUNE 2022

Deputations	Nil.
Officer Presentation	At 8:45pm Mr Ferris, Director Corporate Services was available to respond to further questions which concluded at 8:50pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin:

- Variances in changeroom upgrades at Marmion Reserve and Winthrop Park indication as to why these projects are carry-forwards?

9 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

10 CLOSURE

There being no further business to discuss, the Presiding Member confirmed Cr Pazolli was still in attendance electronically and declared the meeting closed at 8:51pm.