

MINUTES

OF THE

ORDINARY MEETING OF THE COUNCIL

HELD ON

TUESDAY, 16 OCTOBER 2018

AT 6.30PM IN THE COUNCIL CHAMBERS

MELVILLE CIVIC CENTRE

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

CONTENTS PAGE

	Item Description	Page Number
COMMUNITY DEVELOPMENT		
CD18/8109	2018-2019 Community Sporting and Recreation Facility Funding <i>(Item brought forward)</i>	25
TECHNICAL SERVICES		
T18/3792	Three Bin Food and Garden Organics (FOGO) Collection	37
MANAGEMENT SERVICES		
M18/5000	Common Seal Register	48
CORPORATE SERVICES		
C18/6000	Investment Statement for August 2018	51
C18/6001	Schedule of Accounts Paid for August 2018	59
C18/6002	Statements of Financial Activity for August 2018	64



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBERS, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD, BOORAGOON, COMMENCING AT 6.30PM ON TUESDAY 16 OCTOBER 2018.

1. OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting and officially declared the meeting open at 6:30pm. Mr J Clark, Governance and Compliance Advisor, read aloud the Disclaimer that is on the front page of these Minutes and then the His Worship the Mayor, R Aubrey, read aloud the following Affirmation of Civic Duty and Responsibility.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Elected Members and Officers of the City of Melville. We collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the City's Code of Conduct and Meeting Procedures Local Law to ensure the efficient, effective and orderly decision making within this forum.

2. PRESENT

His Worship the Mayor R Aubrey

COUNCILLORS

Cr M Woodall (Deputy Mayor)
(from 6:35pm)
Cr C Robartson
Cr N Pazolli, Cr S Kepert
Cr T Barling, Cr N Robins
Cr G Wieland, Cr J Barton
Cr K Mair,
Cr P Phelan, Cr K Wheatland

WARD

Bull Creek - Leeming

Bull Creek - Leeming
Applecross – Mount Pleasant
Bateman – Kardinya - Murdoch
Bicton – Attadale – Alfred Cove
Central
Palmyra – Melville - Willagee

3. IN ATTENDANCE

Mr M Tieleman
Ms C Young
Mr S Cope
Mr M McCarthy
Mr B Taylor
Mr M Doyle *(until 7:27pm)*
Mr S Wacher *(until 7:42pm)*
Mr P Molony *(until 7:42pm)*
Ms C Newman

Mr J Clark
Ms J Head

A/Chief Executive Officer
Director Community Development
Director Urban Planning
Director Technical Services
A/Director Corporate Services
A/Manager Healthy Melville
Manager Resource Recovery and Waste
Supervisor Resource Recovery and Waste
A/Executive Manager Governance and
Legal Services
Governance and Compliance Advisor
Governance Officer

At the commencement of the meeting there were approximately 58 members of the public and one representative from the Press in the Public Gallery.

At 6:33pm Mr M Tieleman left the meeting and returned at 6:34pm
At 6:35pm Cr Woodall entered the meeting.

4. ELECTION OF DEPUTY MAYOR 2018-2019

Acknowledging that the provisions of the *Local Government Act 1995* allow the person elected to occupy the position for a period of twenty-four (24) months, City of Melville Elected Members have previously indicated their desire to elect the Deputy Mayor for a period of only twelve (12) months to give as many Councillors as possible exposure to and experience that this role provides. Past protocol has established that Candidates after 12 months stand down (resign) from the position and allow another ballot to be conducted in October 2019.

At 6.36pm the Mayor advised that nominations for the Office of Deputy Mayor for the 2018-2019 period had been received from:

- Cr K Mair
- Cr T Barling
- Cr G Wieland

and invited any further nominations as required by the *Local Government Act 1995*.

At 6:36pm Cr Mair withdrew her nomination.

As no further nominations for the position of Deputy Mayor were received, the Mayor closed the nominations at 6.37pm and invited both the nominees to present to the meeting.

At 6:43pm a secret ballot was conducted.

At 6:45pm Cr Barling was declared Deputy Mayor from 23 October 2018 to October 2019.

DECLARATION

The Mayor requested the newly elected Deputy Mayor, Councillor Tim Barling, to make the **DECLARATION OF OFFICE**, in accordance with Section 2.29 of the *Local Government Act 1995*, which was duly signed by the Deputy Mayor and the Mayor.

5. APOLOGIES AND APPROVED LEAVE OF ABSENCE

5.1 APOLOGIES

Mr L Hitchcock, Executive Manager Governance and Legal Services

5.2 APPROVED LEAVE OF ABSENCE

Cr D Macphail – Central Ward

**6. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)
AND DECLARATIONS BY MEMBERS****6.1 DECLARATIONS BY MEMBERS WHO HAVE NOT READ AND GIVEN DUE
CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS
PAPERS PRESENTED BEFORE THE MEETING.**

Nil.

**6.2 DECLARATIONS BY MEMBERS WHO HAVE RECEIVED AND NOT READ
THE ELECTED MEMBERS BULLETIN.**

Nil.

7. QUESTION TIME**7.1 Questions Received Prior to the Meeting****7.1.1 Ms A Nicholson, Applecross****Question 1**

For what purpose/s were Mr N Douglas and Ms F Grgich from McLeods Barristers and Solicitors present at the ordinary meeting of Council held on 18 September 2018? How many hours were they in attendance?

Response

Mr Douglas and Ms Grgich attended the Ordinary Meeting of Council held 18 September 2018 to provide Elected Members with advice relating to an item on the agenda for that meeting - Item 18/5640 – Special Meeting of Electors 20 August 2018, Motions Carried.

Mr Douglas and Ms Grgich were in attendance from the commencement of the meeting at 6:30pm until 11:35pm when they are recorded as leaving the meeting.

Question 2

How much did McLeods Barristers and Solicitors charge the City of Melville for their time in attendance?

Response

The City has paid for a suite of legal services on this matter of which attendance at the meeting was only one element, and a breakdown of individual costs was not provided. McLeods was commissioned to analyse the proposal made at the Special Meeting of Electors, research and review associated information and legal precedent, discuss the matter with relevant parties, develop appropriate advice for the Council, prepare for and attend the meeting, and produce the final written advice that was provided to Elected Members prior to the Special Meeting of Council on 10 October 2018.

7. QUESTION TIME continued.

7.1.2 Mr E Nielsen, Booragoon

Mr Mayor, with reference to your totally unsatisfactory response to my Question 1 at last month's OMC (18/9/18), which failed to answer my question and showed the City's inability to accept that non-compliance on this issue has taken place since 2009, it is very concerning to see that every year the City's Financial Report (presented at the AGM) has signed copies of the external auditor's report and the CEO's statement both making it clear that the Financial Reports 'comply with the provision of the Local Government act 1995 and the Regulation under the Act.' Nothing could be further from the truth. Since 2009 and up until the OMC 21 August 2018 the City has failed to provide information of what the payments were for (Reg 13(1)(d) & (2)(iii), refers) and then has compounded this gross wrongdoing even further by failing to include the payee's names from January 2017 up until June 2018 (Reg 13(1)(a) & (2)(i), refers) so I ask

Question 1

Why is my straightforward question being ignored when the facts are indisputable?

Response

The City has provided responses at the August 2018 and September 2018 Ordinary Meetings of Council to questions of a similar nature from Mr Nielsen.

Question 2

Why was this serious error involving an incredible total sum of \$7,156,508.97 not picked up long before this?

Response

The *Local Government (Financial Management) Regulations 1996* Regulation 13 requires the City to report on "accounts paid". The "supplier" codes identified by Mr Nielsen were set up for the City to be able to refund bonds and overpayments for rates, building, planning fees, debtors as well as make miscellaneous invoice payments where a "supplier" code does not exist in the City's system. When no goods or services or invoice are received, in these instances, staff complete a payment requisition request form that has supporting information attached and signed by the requisitioning officer and the supervisor. These payments were all made by cheque (Supplier 99999 Payments) where it had been practice to declare the name of the payee but not the reason for the refund i.e. that it was a refund of an overpayment of rates or refund of a bond etc. It was also considered that in these instances that advising of the Payment Number was "sufficient information to identify the transaction" as required by Regulation 13(1)(d). Supplier code 99998 was created more recently in order to refund these payments by EFT payment instead of by cheque. When implemented the reporting system did not pick up the Payee name, this has now been corrected.

The City acknowledges that where these accounts have been used to pay a one-off supplier invoice for goods and services, and if the payment number is not sufficient information to identify the transaction, that it may not have complied with the reporting requirements.

7.1.3 City of Melville Residents and Ratepayers Association (Inc)Question 1

We refer to the \$13,226.40 of payments made to ECO RESSOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS (ECO) and that \$846.76 payment made to ITALIA STONE GROUP PTY LTD (Italia) in August:

- 1.1 *When did ECO and Italia, or any affiliated entities, first become a supplier to the City?*
- 1.2 *What is the total value of payments made to ECO and Italia each year for the last three years?*
- 1.3 *What products and or services does ECO and Italia provide to the City, who are its competitors?*
- 1.4 *How many times, and when, over the last three years have ECO's and Italia's products and services been competitively tested, be it through competitive quotes and / or tenders?*
- 1.5 *Have any exemptions to the requirement for market testing their products and / or service have been granted since before ECO and Italia first became a supplier to the City?*

Response

These questions will be taken on notice.

Question 2

We refer to the \$3,356.36 of payments to MCLEODS BARRISTERS AND SOLICITORS TL BECKETT & NF DOUGLAS 7 P GILLET & FD GRGICH & D MCLEOD (McLeod) in August

- 2.1 *When did McLeods, or any affiliated entities, first become a supplier to the City?*
- 2.2 *What is the total value of payments made to McLeod each year for the last three years?*
- 2.3 *How many times, and when, over the last three years have McLeod services been competitively tested, be it through competitive quotes and / or tenders directly or via WALGA?*
- 2.4 *Have any exemptions to the requirement for market testing McLeod's service have been granted since before McLeod first became a supplier to the City?*
- 2.5 *Please provide an itemised breakdown of the cost for each specific matter or topic they have provided services for over the last 24 months?*
- 2.6 *Which other legal services providers (practicing lawyers) has the City used in the last three years, and what were the total payments made to those provides each year for the last three years?*

Response

These questions will be taken on notice.

7. *Question Time - City of Melville Residents and Ratepayers Association, continued*

Question 3

What is the ABN number for supplier #13609 SARINA RETIC SERVICES and what is the total value of payments made to Sarina Retic Services each year for the last three years?

Response

This question will be taken on notice.

Question 4

We refer to the \$9,288.00 and \$4,756.67 payments made to Mayor Russell Aubrey and Deputy Mayor during August, please provide an itemised breakdown for these amounts?

Response

This question will be taken on notice.

Question 5

Please confirm the dates of Mayor Aubrey's and deputy Mayor Woodall's absences, ie leave and non attendance at council meeting in part or in full, over the last 3 months and confirm what of those absences were taken without the express prior approval of Council and the reasons for the stated reasons for those absences?

Response

This question will be taken on notice.

Question 6

We refer to all of the public questions the City took on notice at the 18 September OMC that remain unanswered as of 15 October.

6.1 *Why has Council not updated the OMC minutes online with the answers to the questions?*

6.2 *Why is it taking Council so long to answer questions the community would expect Council should already know know (sic) the answers to?*

6.3 *When will Council publically answer all of the questions in a full, forthright and honest manner?*

Response

These questions will be taken on notice.

7. *Question Time - City of Melville Residents and Ratepayers Association, continued*

Question 7

Why did Council's response to the questions given at 6.5.3, 6.5.6, 6.5.9 and 6.5.10 not actually answer the specific question asked, particularly given the references made to the subjects of those questions during the Council meeting.

Response

This question will be taken on notice.

7.2 Questions Received at the Meeting

7.2.1 Friends of Bert Jeffery

Question 1

On 7 May 2018, a total of 208 letters were sent to local residents seeking feedback on whether the cricket games played between January and March this year have caused any inconvenience or if residents have had a positive experience they would like to share. Nearly 80% of the response to a community survey indicated that they did not want a change in the use at Bert Jeffery park, yet Council appears to be proceeding. How can the Acting CEO say that there is a basic level of support for infrastructure at BJP when 80% of the survey responses from the locals shows they don't want it?

Response

This question was taken on notice.

Question 2

- a) *Please explain in detail exactly why was the proposed site chosen for the building was not placed as far away from homes as possible?*
- b) *The sewerage pump installation on the esplanade (sic) at Mount Pleasant/Canning Bridge near Rookwood street has a strong odour, which has been present for as long as it has been installed (more than 30 years). If the COM installs a sewerage pump type installation at Bert Jeffery, how will it ensure no such offensive odours occur and impact on the local residents?*
- c) *Will placing the facility in another location away from residents' houses at the Park avoid the cost of the sewerage pump and associated system? If it will cost the same or less to build it away from residents' houses, why not put it there?*
- d) *Please state what the additional future capital and ongoing costs for maintenance and repair/replacement for this sewerage system will be?*

7. *Question Time – Friends of Bert Jeffery, continued*
- e) *The sewerage pump installation on the esplanade at Mt Pleasant/Canning Bridge near Rookwood street has a strong odour, which has been present for a long as it has been installed (more than 30 years). If the COM installs a sewerage pump type installation at Bert Jeffery, how will it ensure no such offensive odours occur and impact on the local residents?*
- f) *Reasons have been given by the City for the huge increase in costs from the original estimate.*
- (i) *Please provide justification as to why these additional costs were not foreseen in the original estimate and why any cost should be incurred by ratepayers against the majority of the residents' wishes?*
- (ii) *Does the City not believe these additional costs should be avoided if at all possible?*
- g) *Now that the estimate has increased significantly from the original amount, how can the City justify the overall costs to ratepayers in order to provide these facilities? Has a new economic justification been prepared for the Council? What does this mean for the expected fees to be paid by the ACC?*

Response

These questions were taken on notice.

Question 3

- a) *How does the 'new' estimate cost including ongoing maintenance of the sewer pump, compare with the costing for other venues previously examined within the City?*
- (i) *Please provide a breakdown of costs incurred during your investigations phase, and state the costs to establish similar facilities for ACC at each of the alternative locations considered in the report (some of which already have amenity building) – Tompkins Park, Winthrop Park, Shirley Strickland Reserve, John Creaney, John Connell, Somerville Park, Attadale Reserve/Troy Park and Trevor Gribble Reserve?*
- (ii) *Please provide detailed evidence of estimated costs for all of these alternative venues as outlined in the report. Have any definitive quotes been obtained or tenders held?*
- b) (i) *What were the costs for the irrigation upgrade at BJP?*
- (ii) *State the portable (sic) and bore water usage costs to maintain the turf at BJP to date?*
- c) *What are the estimated costs to relocate the playground to accommodate the amenity building in the proposed location?*

7. *Question Time – Friends of Bert Jeffery, continued*
- d) *Mr Cahoon stated in his report that Winthrop Park would incur some costs; and that amenity buildings already exist.*
- (i) *What were the extra costs Mr Cahoon referred to?*
- (ii) *What would be the estimated costs of moving the floodlights at Winthrop Park to accommodate all sport?*
- e) *Earlier correspondence from the City states the BJP building would be only “approximately 45m²”. Have part of the additional costs now come from a new much larger size amenities of 160m², more three times the original size?*

Response

These questions will be taken on notice.

Question 4

Councillor Robins asked a question at the recent Agenda Briefing Forum as to what the main reason for complaints in other locations was, with the Officer’s response being that it came from noise from social events hosted at these sites.

She then asked if social events could be hosted in the proposed facility and was told that it could not as these would only be change rooms.

- a) *Residents have for years held social events (picnics, birthday parties, social cricket, and on) at BJP.*
- (i) *State the number of complaints to date that the City has received over the last 5 years, when residents have used the park in this way?*
- (ii) *State the number of complaints the City has received when sporting events/sport training takes place at the park (for example with parking/noise/loitering/swearing/drinking etc).*
- b) *The City of Melville have stated the toilets will to create anti-social behaviour because they won’t be public.*
- (i) *Is the Council aware other Cities in the metropolitan area have closed toilets due to anti-social behaviour?*
- (ii) *Is the Council aware that correspondence sent to locals stated that the ‘non-public’ amenities was intended to only be ‘initially’? Please clarify if initially really means only on a temporary basis?*

7. Question Time – Friends of Bert Jeffery, continued

- (iii) *Is it only initially because the real intention is for the facilities to be available for more than ACC as is evident in CoM correspondence?*

Was Council aware that correspondence from the City states: “the small amenities building ... will be opened for use by reserve users or local residents via bookings”, and “ ... demand by local community for a public toilet ... may be revisited”? If Councillors are not, how can voting take place without being aware of the true facts and full impact for residents?

- c) *It has also been stated that the proposed building will be place 3m below resident’s driveways. This means the land will slope sharply from the road to the building and that a sheltered area behind the building will be created. This resulting narrow passage provides an ideal location for anti-social behaviour such as drug dealing, a place for the homeless and the like.*

- (i) *In the design, did the City consider the potential dangers for residents in creating a concealed or sheltered space which as history has shown, could be used for illegal activities?*

- (ii) *State the specifics about how was this aspect was (sic) considered by the City when designing the building?*

- d) *It has been stated publicly by ACC players that cricketers like to have a beer after the game. There has already been evidence of drinking of alcohol occurring at BJP after cricket, despite the City’s assurance that this would not be the case.*

With a sport and Club that has a drinking culture, and liquor store as a sponsor, and with no plans in the proposed design to provide any internal space for this after game activity, does this not force players to drink on the oval and thereby break the law?

- e) *Former CEO Dr Silcox stated at the Special electors meeting that residents can monitor any type of activity that occurs at the Park, report to the police, and forward the police report number to the City.*

- (i) *Why has the City put the onus on local residents to monitor and report anti-social behaviour by ACC members at BJP?*

Silcox further stated that in the event of inappropriate behaviour by the ACC members, rights to use the City facility/ground would be removed.

- (ii) *What is the City’s policy with regard to removing club’s rights to use grounds?*

- (iii) *Has there been any instances where any clubs have been refused the right to use a CoM ground?*

- (iv) *will the City include clauses in the agreement with ACC to enable the City to unilaterally terminate ACC’s use of BJP in the event any ACC members or guest is found to be in possession of alcohol (open or not) or illicit substances at any time at BJP?*

7. *Question Time – Friends of Bert Jeffery, continued*
- f) *If Cr Robins believes there will always be more games and no social activities,*
- (i) *please explain how the potential for complaints has been solved?*
- (ii) *is the Council aware that City of Melville documents state that the amenities will be available for non-sporting use? And “that facilities may also support other sporting and non-sporting bookings that may occur at the Park”?*
- Precisely, what does ‘non-sporting use’ mean if it is not social events whether it be ACC, or other sections of the community?*
- (iii) *In light of this, does this not follow that BJP residents can expect anti-social behaviour because this is what happened to the City in the past?*

Response

These questions will be taken on notice.

7.3 Questions Taken on Notice at Previous Meeting
Ordinary Meeting of Council held 18 September 2018

7.3.1 City of Melville Residents and Ratepayers Association (Inc) (6.5)

Question 4

CD18/8107 Development of Amenities Building at Bert Jeffrey Park

Please detail;

- 4.1 *All business and/or personal associations between any members of the Applecross Cricket Club (ACC) and City Councillors and employees, in particular Mr Todd Cahoon and Cr Robins.*

Response

Mr Cahoon has a personal and business relationship with one cricket club member which has been declared to the City.

- 4.2 *Any other business relationships between any member of the ACC and the City.*

Response

The City is unaware of any other business relationships between any member of the ACC and the City

7. *Question Time – City of Melville Residents and Ratepayers Association (Inc), cont'd*

Question 7

In relation to the \$40,000 grant for the BJP development received from the CSRFF/Department of Local Government, Sport and Cultural Industries (DLGSC) around March 2017 (Grant), as referenced in the a/CEO's report;

7.1 *What was the BJP development concept presented in the proposal for the Grant*

Response

The application for the grant was made by the Applecross Cricket Club

7.2 *Will the City make a copy of the Grant application and Grant letter public, outside of the FOI Act.*

Response

The application was made by the Applecross Cricket Club and the questioner may seek to request this information from them. The City can provide the confirmation letter that the DLGSCI provided to the Applecross Cricket Club and the City of Melville.

7.3 *What are the terms of the grant?*

Response

The application was made by the Applecross Cricket Club and the questioner may seek to request this information from them.

7.4 *Why did the City apply for the Grant well ahead of Council approval for the BJP development. Did the City's officers make any representations to the DLGSC that funding was, or likely to be approved, in any set timeframe?*

Response

It is standard practice for the City to support such grant applications prior to approval in order to source project funding.

7.5 *How much of the Grant funds have already been expended?*

Response

To date no funds have been expended.

7. *Question Time – City of Melville Residents and Ratepayers Association (Inc), cont'd*

7.6 *How is the Grant different from the \$40,000 grant we understand that ACC independently obtained for the turf wicket?*

Response

There is only one grant of \$40,000 issued to the ACC to support the building of a small amenity block.

7.7 *What are the terms of the ACC grant?*

Response

The questioner can seek this from the Applecross Cricket Club who applied for the grant.

7.8 *If in fact the \$80,000 in total grant funding was obtained, was the DLGSC made aware of the additional \$40,000 grant and/or was there any linkages between the two grants. We note \$80,000 funding in total to a single sporting club for such facilities appears very generous?*

Response

There is only one grant of \$40,000 issued to the ACC.

Question 8

The a/CEO's report does not provide a clear and unambiguous breakdown of funds already expended on BJP development activities; so please

8.1. *Provide a schedule of all costs (capital and operational) expended on facilities at Bert Jeffrey Park to date, inclusive of water costs, reticulation, planning and design fees, portable toilets, site works and head works (water and gas) and exclusive of any grants, and ... ?*

Response

The funds expended to date include Officers time spent on the project.

8.2. *How much of this expenditure has already been recovered from ACC?*

Response

To date no expenditure has been recovered from the ACC.

7.3.2 Mr C Ross, Applecross (6.8)Question 1

At the Agenda Briefing Forum on 4 September 2018, Councillors stated that the residents/City must choose between tall and skinny or short and fat buildings in the Canning Bridge Activity Centre Precinct.

- A) *How did tall and skinny versus short and fat become the only choice?*
- B) *Will the City's Officers and Councillors acknowledge that if they had included maximum height limits and maximum plot ratios, the choice between tall & skinny versus short and fat would not be necessary and all developments could only be approved within established limits?*
- C) *Why did the City's Officers and Councillors fail to understand that approving the Canning Bridge Activity Centre Plan without maximum height limits and maximum plot ratios would result in the runaway height allowances that have been approved?*
- D) *If the City and Councillors truly do not want these excessive height allowances, then why are they not making urgent changes to the Canning Bridge Activity Centre Plan?*
- E) *The City's Officers and Councillors created the problem, they must now act swiftly to rectify the problem. Will the City adopt the Elector's Motion 1 passed at the SME on 20 August and which is supported by a further petition signed by over One Thousand residents and do that without further delay and if not why not?*

Response

- A) City Officers have been asked to investigate the possibility of introducing building height limits in the Canning Bridge Activity Centre Plan (CBACP). Information provided to date has noted that use of a height cap alone may result in shorter, wider buildings which may have similar or increased impacts to a taller narrower buildings. A study of optimal built form at Canning Bridge would not be limited to consideration of these examples/options alone.
- B) The CBACP is an outcome based document which seeks to promote development which demonstrates innovation, exemplary building design and wider benefits to the community. The introduction of plot ratio controls and height limits could improve certainty in regard to the ultimate building envelopes however achievement of greater certainty could come at the expense of innovation and good design.
- C) The detailed process for assessing and determining building height in the Canning Bridge Precinct is outlined in the CBACP. Any recommendation for building height above the identified base levels is assessed against identified criteria. Setting maximum limits for height and plot ratio is an option which Council may choose to explore. The approach taken in the CBACP, however, is to focus on promoting outcomes of good design, innovation, reduced impacts and achievement of wider community benefits.
- D) Council's resolution of 18 September 2018 in relation to the Special Meeting of Electors has confirmed an intention to further investigate control of building height in the Canning Bridge Precinct.
- E) The CBACP includes a detailed assessment procedure in relation to determining appropriate building heights. As outlined above the Council has resolved to further investigate these procedures.

7. *Question Time – Mr C Ross, continued*

Question 2

The City's Officers advised Councillors at the Agenda Briefing Forum on 4 September 2018 that NO street trees would be removed within the Canning Bridge Activity Centre Precinct as a result of the proposed re-development in the area.

- A) Can the City's Officers advise why the Canning Bridge Master Plan at page 58 (copy attached) contains a table showing the streets within the Canning Bridge Precinct where there will be tree removal or phased tree removal?*
- B) Is the Officer's advice to Councillors incorrect or is the Master Plan incorrect? If the latter is incorrect, when will the City amend the Master Plan? If the former is incorrect when will the City's Officers be held accountable for providing false and misleading information to Councillors and the Community?*

Response

- A) The ABF presentation on 4 September 2018 responded to the notion of a review of the CBACP including a guarantee to retain trees. The presentation noted that the scale of development envisaged by the CBACP would make it unworkable to require retention of all trees. It was further noted however that the trees located in public streets were highly valued and that processes are in place to seek their protection. The CBACP does include concepts showing potential streetscape improvements to enhance the amenity of the area, provide additional on-street parking and to accommodate future movement needs. Retention of street trees will remain a priority consideration in accommodating and designing any streetscape enhancements.
- B) For clarity and in addition to the above it is confirmed that street trees are a highly valued asset around Canning Bridge and across the City. The CBACP does identify high level street enhancement concepts. If those streetscape concepts were to be progressed then the detailed design stage would give priority to retention of existing trees.

Question 3

In relation to the removal of street trees the Officer Recommendation advises that the Canning Bridge Master Plan incorporates indicative designs which propose retention of the existing street trees subject to further investigations.

- A) What does "subject to further investigations" mean? If further investigations show that the retention of a particular street tree or trees will not fit within the design, then will that street tree or trees be removed or will the design be changed?*
- B) Will the City make a clear and unambiguous statement supported by documentation in the CBACP and the Masterplan that no street trees will be removed in the CBACP and any design that requires removal of a street tree will not be allowed?*

Response

- A) Should street enhancement works be progressed, then detailed design and investigation would be required. Street tree retention would be a priority in the preparation of detailed street designs.
- B) The Canning Bridge Masterplan proposes the retention of existing high value trees and proposes further street tree plantings of high value species. Retention of street trees within the Canning Bridge Precinct will remain a priority.

7. *Question Time – Mr C Ross, continued*

Question 4

The Officer Recommendation also advises that focusing development in activity centres whilst allowing lower density suburbs to remain largely unchanged, provides opportunity for protection of mature trees throughout the City's lower density areas.

- A) *As the Activity Centre strategy only provides "opportunities" for protection of mature trees in 'lower density areas' is this an admission by the City's Officers that the CBACP may also result in a loss of street trees in lower density areas?*

Response

- A) The point made was that the approach of allowing more intensive development in strategic centres, having regard to State Government infill dwelling targets, enables the City to allow lower density suburbs to remain largely unchanged. In lower density suburbs there is more opportunity for trees on both private and public land to be retained.

Question 5

In relation to Motion 1 from the SME on 20 August 2018, the Officer Recommendation advises that a full review of the CBACP would involve the City of South Perth and relevant State Government Agencies. The costs of a full review would be substantial and require allocation of appropriate funding and any changes would require WAPC approval.

- A) *Why would a review involve the City of South Perth? The Council has already according to the Officer requested an investigation into height limits with a view to notifying the WAPC of proposed changes and that process has allegedly already commenced without involving the City of South Perth, so on what basis does the Officer make that claim and on what authority would the City of South Perth dictate that changes could not be made by the City of Melville without consultation?*
- B) *Has the City of Melville estimated or accounted for the additional infrastructure costs arising from the unlimited height allowances and the costs of lost amenity, traffic congestion, additional travelling time and cost of rectifying the additional pollution and how much of those costs may be avoided by having a review at this time?*
- C) *Has the City considered how much of these costs could have been avoided if the City's Officer and Councillors had made responsible decisions and followed well established planning processes and included maximum height limits, maximum plot ratios and maximum building densities in the CBACP?*
- D) *As the City's Officer advises that an investigation into height limits has been requested by Council and may result in requests for changes to the WAPC and as both the investigation and a review may result in changes to be notified to the WAPC, why is the Motion different in that regard?*
- E) *How is WAPC approval for any changes a basis for not having a full review?*

7. *Question Time – Mr C Ross, continued*

Response

- A) The CBACP is a structure plan which applies to portions of both City of South Perth and City of Melville. Any change to the provisions of the structure plan would apply to similar zones and developments within City of South Perth. Accordingly, the City of South Perth would be required to be involved in any review process. Should the City of South Perth not be agreeable to any proposed changes to the CBACP then it may be possible to word any proposed changes in such a way that changes would apply to the City of Melville only. The approval of the Western Australian Planning Commission (WAPC) would ultimately be required for any proposed changes to the CBACP and may or may not support that approach.
- B) The CBACP has been prepared based on understanding of impacts on factors such as infrastructure, traffic and amenity. Individual development applications, which seek additional building height, are also assessed in terms of impact on infrastructure, traffic, amenity and other items.
- C) The content of the CBACP and how it approaches the control of building height and impact on infrastructure demand represents responsible planning. New development in CBACP will place additional demand on City services; however, forecasting indicates that this will be suitably offset by rate income.
- D) For clarity the WAPC is the determining authority for any amendment to the CBACP. The Council would forward any proposed amendments to the CBACP to the WAPC for a decision.
- E) The role of WAPC in the structure plan amendment process was highlighted to point out that any proposed changes to the CBACP would need to be based on a thorough review process based on sound urban planning grounds.

7.3.1 Mr M McLerie, Bicton (6.10)

Question 1

Please Confirm:

- 1.1 Why the City has stated the 26 April SME questions relates to the Authorised Inquiry and/or the Judicial review?

Response

The City's response to question 1 and 2 received at the Special Meeting of Electors held on 26 April 2018 are correct when assessed against the Terms of Reference of the Authorised Inquiry into the City of Melville. The Authorised Inquiry has not provided a report to the City to date.

7. *Question Time – Mr M McLerie, continued*

Question 2

- 1.2 How many of the enquiries by the Government bodies since July 2017 relate to formal investigation by those bodies?

Response

The scope of this question is very broad and would require an unreasonable use of the City's resources to check all correspondence from Government Bodies. Mr McLerie is invited to narrow the scope of his question and identify which Government Bodies are included in his question. Alternatively, Mr McLerie is able to approach the Government Bodies and seek a response from that Body.

Question 3

- 1.3 The City says there 'may be others' in its 21 August response; who are those 'others'?

Response

The City has contact with numerous Government Bodies on a range of matters and the original question relates to correspondence since 2012. The City is unable to commit the City's resources in such a broad search of all records. Mr McLerie is invited to refine his question and provide a reasonable scope of the Government Bodies with which he has concern.

Question 4

- 1.4 At the 20 August 2018 SME I asked a question along the same lines, to which the A/Mayor and A/CEO, in the presence of the director – Urban Planning and Executive Manager Legal Services, stated that 'the City did not know the answer'.

Why did the A/Mayor and A/CEO say they did not know the answer to the 20 August question, particularly given the 21 August OMC answer?

Response

The question (Special Meeting of Electors – 20 August 2018) asked whether the City had knowledge of "*which or how many State Government agencies are investigating the City and/or its employees in relation to issues and complaints from the person that the former CEO declared as unreasonable*"

The City's response is accurate as the City may not be advised of investigations from other external bodies other than those named in the response provided at the Ordinary Meeting of Council on 21 August 2018.

7.3.3 Mr Crawford, Attadale (6.11)Question 1

Mr Darren Monument, directly or indirectly via a related business entity (such as Balanced View Leisure Consultancy Services) has completed significant work for the City of the past years on a contract and/or consulting basis. Please Confirm:

- A) When Mr Monument, or related entities, first started undertaking work for the City?

Response

A Balanced View (Mr Monument is a Director) undertook work for the City in 2009-2010; 2013; and in 2015-2016. Recently documents about the two investigations into allegations of conflict of interest involving Mr Monument and City staff have been released under *Freedom of Information Act 1992* as an act of accountability and good faith by the City.

Question 2

- B) What was/is the basis of Mr Monument's engagement, eg term contract, defined deliverable contracts directly or via various other entities?

Response

A Balanced View Consultancy has been contracted through the City's tender processes to provide defined deliverables.

Question 3

- C) If other entities what is the name of those entities used since first engagement?

Response

A Balanced View was the entity engaged by the City.

Question 4

- D) How much has the City paid Mr Monument each year for the last three years, either directly or through an entity?

Response

The Schedule of Payments for contractors is provided to the Council on a monthly basis and can be accessed from the City's website.

7. *Question Time – Mr Crawford, continued*

Question 5

- E) On how many occasions and when has the City competitively tested the services provided by Mr Monument via competitive quotes or tenders?

Response

The City applied its usual procurement processes regarding the appointment of A Balanced View which involves a competitive process.

Question 6

- F) Has Mr Monument ever made use of the City's facilities in the performance of the work, e.g. rented the office space free of charge; if so what was the arrangement?

Response

Mr Monument hired a small office under a commercial agreement at the Melville Recreation Centre from 2005 – 2017, for which he paid a market rent.

At 6:55pm the Mayor asked Mr Wallace to be seated and issued Mr Wallace with a first warning for disrupting the meeting.

8. AWARDS AND PRESENTATIONS

Nil.

9. CONFIRMATION OF MINUTES**9.1 ORDINARY MEETING OF THE COUNCIL – 18 SEPTEMBER 2018**
Minutes 18 September 2018**COUNCIL RESOLUTION**

At 6:56pm Cr Phelan moved, seconded Cr Wieland–

That the Minutes of the Ordinary Meeting of the Council held on Tuesday, 18 September 2018, be confirmed as a true and accurate record.

At 6:56pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

9.2 NOTES OF AGENDA BRIEFING FORUM – 2 OCTOBER 2018
Notes 2 October 2018**COUNCIL RESOLUTION**

At 7:05pm Cr Robins moved, seconded Cr Barling–

That the Notes of Agenda Briefing Forum held on Tuesday, 2 October 2018, be received.

At 7:05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

9.3 GOVERNANCE COMMITTEE – 19 SEPTEMBER 2018**COUNCIL RESOLUTION**

At 7:05pm Cr Kepert moved, seconded Cr Phelan–

That the Minutes of the Governance Committee Meeting held on Wednesday, 19 September 2018 be noted.

At 7:05pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

NB: Minutes to be confirmed at next meeting of the Governance Committee.

9.1 SPECIAL MEETING OF THE COUNCIL – 10 OCTOBER 2018
Minutes SMC 10 October 2018

COUNCIL RESOLUTION

At 7:06pm Cr Woodall moved, seconded Cr Robartson–

That the Minutes of the Special Meeting of the Council held on Wednesday, 10 October 2018, be confirmed as a true and accurate record.

At 7:06pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

10. DECLARATIONS OF INTEREST

The Members' and Officers' attention is drawn to the following provisions of the *Local Government Act 1995* regarding disclosures of interest;

10.1 FINANCIAL INTERESTS

Nil.

10.2 DISCLOSURE OF INTEREST THAT MAY CAUSE A CONFLICT

- Cr Robins – Item CD18/8109, Interest Under the Code
- Mayor – Item CD 18/8109, Interest Under the Code

11. DEPUTATIONS

Nil.

12. APPLICATIONS FOR NEW LEAVES OF ABSENCE

At 7:08pm Cr Robartson moved, seconded Cr Wheatland –

That the application for new leave of absence submitted by Cr Robins on 16 October 2018 be granted.

At 7:08pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

13. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

14. PETITIONS**14.1 Petition – Various Matters**

A petition signed by two residents was received by the City of Melville on Friday 5 August 2018. The petition reads as follows –

“We the undersigned, all being electors of the City of Melville, respectfully request that the Council:

- 1. Reverse the decision to relocate the Melville and Mt Pleasant Bowling club;*
- 2. Review the Canning Bridge Activity Centre Plan to include maximum height limits, guarantee retention of all existing trees and include community consultation panels on all multi storey development applications and planning approvals;*
- 3. Reverse the decision to build facilities at Bert Jeffery Park;*
- 4. Notify Urbnsurf (Perth) Pty Ltd that the City as Lessor is unable to meet the Lessor’s pre-conditions to (a) vacate the Melville Bowling Club site by 1 October 2018 or (b) obtain permission to leave or acquire Crown land before the Sunset Date of 28 February 2019 and has no reasonable basis to request an extension of time to meet these pre-conditions.*

All of the above decisions were made without appropriate Community consultation. The Community is notifying the Mayor, Elected Members and CEO of the Community’s position on these matters and requests the City to act in accordance with the Community’s wishes.”

COUNCIL RESOLUTION

At 7:09pm Cr Barton moved, seconded Cr Kepert–

- 1. That the petition bearing two signatures be received and acknowledged in writing to the lead petitioner.**
- 2. That the lead petitioner be advised that this matter was dealt with by the Council in conjunction with Item M18/5640 at the 18 September 2018 Ordinary Meeting of Council.**

At 7:09pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

14.2 Request for the Rezoning of Bolger Place, Booragoon from Low-density Residential Code R20 to Low-density Residential Code R25

A petition signed by 14 residents was received by the City of Melville on Monday 15 October 2018. The petition reads as follows –

“We, the undersigned, all being electors of the City of Melville, respectfully request that the Council:

Endorses a revision of the Town Planning Scheme applicable to Bolger Place, Booragoon, and reclassifies the zoning of Bolger Place from the current “low-density residential development code” R20 to the “low-density residential development code” R25.

14. PETITIONS continued**COUNCIL RESOLUTION**

At 7:10pm Cr Robins moved, seconded Cr Barling –

That the Council acknowledges the petition and directs the Acting Chief Executive Officer to prepare a report on this matter and advise the lead petitioner in writing of the Council resolution.

At 7:11pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

15. REPORTS OF THE CHIEF EXECUTIVE OFFICER

At 7:11pm the Mayor brought forward Item CD18/8109 – 2018-2019 Community Sporting and Recreation Facility Funding for the convenience of members of the public gallery.

Disclosures of Interest

Item No.	CD18/8109
Elected Member	Mayor Aubrey
Type of Interest	Interest Under the Code
Nature of Interest	Patron of Melville City Hockey Club by nature of my position as Mayor
Request	Stay, discuss and vote
Decision of Council	Stay, discuss and vote

Item No.	CD18/8109
Elected Member/Officer	Cr Robins
Type of Interest	Interest Under the Code
Nature of Interest	Has been to several events and meetings held by MCHC & KLCC over the years and as such has developed professional relationships with some of the club members.
Request	Stay, discuss and vote
Decision of Council	Stay, discuss and vote

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

Ward	: Bateman – Kardinya - Murdoch
Category	: Operational
Subject Index	: Windelya Sporting Association
Customer Index	: Windelya Sporting Association
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: G03/8005 Community Sport and Recreation Facilities Fund (CSRFF) Application Assessments. October 2003 C04/8014 Melville City Hockey Club Self Supporting Loan September 2004 C05/8014 - Melville City Hockey Club - Proposal for the Management and Use of the Melville Turf from Hockey WA. March 2005.
Works Programme	: Not Applicable
Funding	: \$300,000
Responsible Officer	: Todd Cahoon Manager Healthy Melville

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report seeks the endorsement of:

- The priority and ranking for the 2019-2020 Standard and Forward Planning Grants as part of the Community Sport and Recreation Facility Fund facilitated by the Department of Local Government, Sport and Cultural Industries (Sport and Recreation).
- The allocation of the Change Room upgrade funds for 2019-2020 to Windelya Sports Association Change Room renewal and repurpose existing Club rooms for two additional change rooms and a community meeting space.
- The allocation to the 2019-2020 Budget from the Future Works Reserve of \$300,000 as the City's 1/3 contribution towards the installation of the new Club Room facility for Windelya Sports Association.
- In principle support for the Windelya Sports Association to take out a Self Supporting Loan with the City of Melville.

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)**BACKGROUND**

Each year, the Council prioritises and ranks applications for the Standard and Forward Planning Grants of the Community Sport and Recreation Facility Fund (CSRFF) that are within the City of Melville's boundary.

The Department of Local Government, Sport and Cultural Industries (formally Department of Sport and Recreation) have developed key principles of facility provision against which the allocation of funds are assessed. These principles are based on the need for a planned approach to facilities provision which takes account of justified needs, existing facilities and the social and financial impact of investing in new facilities.

When ranking and prioritising, the Local Government is asked to consider the Key Principles of Facility Provision, rank in order of priority (highest priority application being ranked as 1) and rate all applications based on:

- *High - Well planned and needed by municipality.*
- *High/Medium - Well planned and needed by applicant.*
- *Medium - Needed by municipality, more planning required.*
- *Medium/Low - Needed by applicant, more planning required.*
- *Low - Idea has merit, more planning work needed.*
- *Not recommended.*

The rating is to reflect how worthwhile the project is and indicate its importance on its actual benefit to the community.

<https://www.dsr.wa.gov.au/support-and-advice/facility-management/developing-facilities/key-principles-of-facility-provision>

There is one application for the 2019-2020 Standard and Forward Planning Funding Round.

Morris Buzacott Reserve – Club Room Upgrade.
Applicant: Windelya Sports Association

[8109 Windelya Sports Association Needs Assessment](#)

[8109 Windelya Sports Association Feasibility Study](#)

[8109 Windelya Sports Association Facility Plans](#)

8109 Confidential Attachment Windelya Sports Association Management Plan (Distributed to Elected Members on Friday 28 September 2018 under confidential cover).

**CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY
FUNDING (REC) (ATTACHMENT)****DETAIL**

The membership of the Windelya Sports Association is made up from:

- Melville City Hockey Club
- Kardinya Lakes Cricket Club
- Kardinya Junior Cricket Club and
- Melville Turf.

In July 1978 Windelya Sports Association was formed and has operated at the club rooms on Morris Buzacott Reserve since this time. Initially it was a seasonal arrangement where Cricket was the tenant club for summer and Melville City Hockey Club was the winter tenant. The Windelya Sports Association undertakes the management of the clubroom and surrounds.

In 2003 the Melville City Hockey Club submitted a strategic business plan for the period 2003 to 2016 (in conjunction with the Windelya Sports Association). The strategic business plan addressed the construction, maintenance and management of a multi sports wet synthetic turf facility. The business plan was supported by the then Department of Sport and Recreation and received funding from the Community Sporting Recreation Facility Fund. The original concept for the multi sports facility included the construction of new club and change rooms which were later discounted due to costs.

In 2005 the Melville City Hockey Club established "Melville Turf" (an incorporated group) in order to oversee the ongoing management of the new turf facility. Melville Turf have had a management license for the turf pitch since 2005 and are responsible for the ongoing replacement costs for all equipment within its licensed area. The multi sports wet synthetic turf facility was officially opened in March 2006.

Since the installation of the new synthetic turf facility in 2006 the Melville City Hockey and Kardinya Lakes Cricket Clubs have continued to utilise the Windelya Clubrooms. The estimated growth in Hockey that was predicted in the 2003 business plan has been realised and the sporting clubs have outgrown the Windelya Club and change rooms.

In 2015 the City of Melville purchased temporary change rooms to be added to the Windelya building to accommodate the growth in teams, in particular female participants. The Melville City Hockey Club funded the installation of the temporary change rooms which remain the property of the City of Melville. As the City funded the purchase of the mobile unit it is in a position to relieve pressures on our aging change rooms at other reserves throughout the City and to use this at other sites if required.

For a number of years officers at the City have worked on a number of Club/Association proposals to build new clubrooms. Most recently these discussions were placed on hold as the City intended to complete a concept plan for all sporting groups at Morris Buzacott Reserve in 2016.

With the onset of the Tompkins Park and Shirley Strickland Reserve redevelopments the concept planning for Morris Buzacott Reserve is a number of years away.

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

In 2017 the City was approached by the Windelya Sports Association to review the club and change room provisions at Morris Buzacott. The plan has three key areas:

- 1) Refurbishment of existing clubrooms into changing rooms.
- 2) The construction of new clubrooms and,
- 3) The provision of a patio to support the operations of Cricket.

The existing club rooms are used all year round and are insufficient to cater for current usage. They are likely the most intensely used Club Rooms within the City of Melville. The Melville Hockey Club is one of the largest hockey clubs in Western Australia and one of the largest sporting clubs in the City of Melville. It has over 900 members (with an approximate 50 / 50 split between men and women). Each weekend in winter over 700 players (plus spectators) use the facility. Games run from 5.00pm to 9.30pm on Friday night, between 8.00am to 10.00pm on Saturday and 9.00am to 8.00pm on Sunday. On Saturday afternoon there are frequently four games being played simultaneously. The Club Rooms are also used every weeknight for training and or games generally between 4.00pm and 10.00pm.

The current change rooms and club facilities are inadequate and do not provide appropriate change facilities particularly having regard to the simultaneous use by male and female participants. Men's and Women's first games attract 500+ spectators. The Club Rooms, amenities and kitchen facilities are not sufficient to cope with these numbers.

In summer the Kardinya Lakes Cricket Club and Kardinya Junior Cricket Club are the major users of the existing Club Rooms. The facilities are used for training on Tuesday, Wednesday and Thursday. Games are then played on Saturday morning, Saturday afternoon and then occasionally on Sunday.

The existing facilities are inadequate to cater for the volume of use identified above. In particular, the facilities do not cater adequately for female participants and do not appropriately deal with simultaneous use by males and females.

Hockey Club membership doubled (500 to just under 1,000) in the years following turf construction. The combined Cricket Club membership last season was 186.

Both the Hockey and Cricket Club's play an active role through school and other programs in encouraging participation. The Kardinya Lakes Cricket Club is actively pursuing a team into the Perth Scorchers Women's League in season 2018-2019 plus inclusion through their support of the Integrated Cricket League. Pursuing this option is a response to cater for the growing demand in female participation in Cricket.

In order to address the increase in participation the Windelya Sports Association and the City of Melville installed two temporary transportable change rooms in 2015. Whilst this has helped in providing for increased participation the issue of inadequate change room facilities still remains.

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

Location of existing Change and Club rooms.



Repurposed Change room and new Club rooms.



Note: Indication of location only and not to scale. (The placement of the new building is such that a slight realignment of the current grassed hockey pitch to the west is required to retain the hockey pitch)

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

There has been extensive consultation with the City and the Association to arrive at the preferred option. The Project Committee has then worked through the Windelya Sports Association to consult all user groups. Club members (representing a cross section of users) have been provided with draft plans and have provided feedback. Female representation through specific and targeted consultation has been essential to ensure that the new facilities adequately cater for all user groups.

The City has also been consulted to ensure appropriate technical specifications and options to encourage wider use of a community facility.

II. OTHER AGENCIES / CONSULTANTS

The two key peak sporting bodies support the application:

- Hockey WA
- Western Australian Cricket Association

STATUTORY AND LEGAL IMPLICATIONS

The project will require normal planning and building approvals and will be lodged if the request for grant funding is successful.

The application requires in principle support from the City of Melville to allow the Windelya Sports Association to take out a self supporting loan in order to assist the Association fund its part of the total costs (discussed further in the financial implications section of this report). Should an application for a self supporting loan be made, it will be dealt with under the provisions of Section 6.20 of the *Local Government Act 1995*.

The current management license held by the Windelya Sports Association would need to be updated and reflect the proposed changes.

FINANCIAL IMPLICATIONS

The indicative cost of the project at this stage is \$1.975 million (excluding GST) funded by:

Source of Funding	Amount Excl. GST
City of Melville	\$0.93m
*Community Sport and Recreation Facility Funding	\$0.63m
Windelya Sports Association (SSL)	\$0.38m
Donated Materials	\$0.04m
Total	\$1.975M

**Note – The Community Sporting Recreation Facilities Funding criteria does not cover the cost of any bar fittings. Because of this the funding request is less than 1/3rd.*

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)

Officers from Technical Services and Healthy Melville service areas are in the process of developing a ranking order of priority for the upgrading of a number of aging changing facilities including the facilities at Windelya Sports Association. There is currently \$630,000 listed in the capital budget for 2019-2020 to upgrade aging changing facilities. It is recommended that the Windelya Sports Association be allocated this budget as part of the City of Melville's contribution to this project. This reflects the high priority the City is allocating to this project. Subject to the application receiving funding it is also recommended that Council adopts an allocation in the 2019-2020 Budget from the Future Works Reserve of \$300,000. This would provide the City of Melville's contribution of \$930,000.

For Windelya Sports Association to fund these improvements they are seeking in principle support from the City to take out a self supporting loan. The self supporting loan would include any shortfall of funding from the Community Sporting Recreation Facilities Fund should the funding application be less than one third of the project costs. The Windelya Sports Association will be required to fund any other shortfalls if needed. It has been the City's practice when supporting Community Sporting Recreation Facilities Funding applications that the applicant is able to fund part or all of their contributions via a self supporting loan

Should grant funding be approved a separate Self Supporting Loan Agenda Item will be presented to the City of Melville for consideration. It has been the usual practice by the City with Community Sporting Recreation Facilities Fund applications are assessed on a case by case basis and that with high priority projects (such as this) the applicant is able to fund its contribution by means of a self supporting loan.

As part of the Community Sporting Recreation Facilities Fund applicants are able to provide up to \$50,000 in voluntary labour or donated materials. The Windelya Sports Association is contributing \$40,000 in donated material to the project.

**CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY
FUNDING (REC) (ATTACHMENT)**

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Risk Statement	Level of Risk	Risk Mitigation Strategy
Clubroom has aged and not fit for purpose requiring increased maintenance costs and impacting on the ability to cater for changing demographics, e.g. Increased participation and increasing number of women's teams.	Moderate consequences which are likely, resulting in a High level of risk.	Design and construct new club and change room facilities.
Poor management of the new facilities results in degradation of the asset and increased costs to the City and users.	Moderate consequences which are possible, resulting in a Medium level of risk.	Windelya Sports Association has produced a suitable management plan for the new facilities.
Overuse of a City asset, increased damage and potential of regular closure of sports facilities.	Minor consequences which are almost certain, resulting in a High level of risk	To support the application for Community Sport and Recreation Facility Funding Application the Windelya Sports Association has produced a suitable management plan for the new facilities at Morris Buzacott Reserve.
Risk of increased ongoing maintenance expenses due to continued and increased overuse.	Minor consequences which are almost certain, resulting in a High level of risk	To support the application for Community Sport and Recreation Facility Funding Application the Windelya Sports Association has produced a suitable management plan for the new facilities for new facilities at Morris Buzacott Reserve.

CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY FUNDING (REC) (ATTACHMENT)**POLICY IMPLICATIONS**

Supporting the Community Sport and Recreation Facility Funding application will complement the first three City of Melville policies listed below. The fourth policy would need to be implemented should the Association apply for a self supporting loan:

- 1) Policy CP–028 Physical Activity highlights the increase of opportunities for physical activity; leading to the improved health and wellbeing of the community.
- 2) CP-037 Neighbourhood Development – Community Hub Policy highlights that gaining the greatest community benefit can be achieved through the provision of facilities consolidated into community hubs.
- 3) CP-031 Asset Management Policy highlights that assets must be reviewed on a regular basis to ensure they remain relevant, have a demonstrated community need and are achieving optimal levels of service in a cost effective manner over the asset lifecycle.
- 4) Policy CP – 010 Self Supporting Loan, states that *“Approval will only be considered where the Club or organisation can adequately demonstrate, by provision of forward financial plans to be certified by an independent Certified Practicing, Chartered or similarly qualified and experienced Accountant”*.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

A significant number of alternatives have been considered. Alternatives are summarized below:

New Club Rooms and Second Turf

Throughout 2012 and 2013 Windelya Sports Association worked with the City of Melville to consider nine options for a new build club facility in various locations at Morris Buzacott Reserve. Those options generally included the delivery of a second hockey turf and some included co-use of the facility with the nearby tennis and bowls clubs.

These options were ultimately rejected as they were unlikely to receive the significant financial support from the City, were not supported by all potential user groups, the need and ongoing management viability of a new wet hockey turf was difficult to determine at that stage and the proposed new facility provided a greater management risk as it would have required departure from a long standing and proven management structure.

New Combined Club Rooms (Large Scale)

Throughout 2013 and 2014 Windelya Sports Association worked with the City of Melville to consider options for a new build combined club room that provided shared club room facilities to a number of sporting activities that use the Morris Buzacott precinct. This option was rejected as it would have been extremely expensive, the options were not universally supported by the proposed user groups and the combined nature of the facility across multiple unrelated entities that would use the central facility to varying degrees would have required the establishment of a complicated and unproven management structure.

**CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY
FUNDING (REC) (ATTACHMENT)****Existing Club Room Upgrade (Preferred Option)**The preferred option seeks to;

- 1) repurpose the existing club rooms to provide four suitably sized change rooms to support male and female users plus community meeting and storage space;
- 2) provide replacement clubroom, and kitchen facilities in a new club room building and
- 3) provide a patio to support the operations of Cricket.

This option best caters for the existing user groups, allows member club growth, encourages increased participation through the provision of appropriate facilities and encourages new user groups to utilize an enhanced community facility. The facility will be heavily used by multiple users on a year round basis and can be managed through a long established and long proven governance and management structure. Compared to other options it is less expensive and it optimizes the use of existing infrastructure.

Do Nothing

This option is considered unacceptable. The current facilities do not meet the needs of existing user groups and are particularly inadequate for female users and simultaneous use by male and female teams. Without adequately facilities the capacity to increase participation through existing and new programs run by the member entities is compromised.

CONCLUSION

The Windelya Sports Association club and change room upgrade will see the much needed renewal of City assets to contemporary fit for purpose community sporting facilities. These facilities will cater for the needs of current and future generations of the Community.

This aligns with the Corporate Business Plan 2016-2020 which details our organisational key priorities as including meeting the demand to provide fit for use/appropriate infrastructure into the future (in areas like buildings, paths, roads, parks).

**CD18/8109 - 2018-2019 COMMUNITY SPORTING AND RECREATION FACILITY
FUNDING (REC) (ATTACHMENT)****OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (8109) APPROVAL**

At 7:11pm Cr Robins moved, seconded Cr Barling –

- 1) That the Council supports the Windelya Sports Association application for Community Sporting and Recreation Funding as follows:**

- a. PROJECT RANKING: 1**
- b. PROJECT PRIORITY: HIGH**

- 2) That the Council supports the allocation to the 2019-2020 Budget from the Future Works Reserve of \$300,000 as part of the City's 1/3 contribution towards the repurposing of the existing change and club rooms and the installation of the new Club Room facility for Windelya Sports Association.**

Subject to:

- a. The Windelya Sports Association receiving a Community Sporting and Recreation Funding grant.**
 - b. The Windelya Sports Association agreeing in writing to fund any shortfall on project costs.**
- 3) That the Council provides in principle support for the Windelya Sports Association to take out a self supporting loan. The self supporting loan would include any shortfall of funding from the Community Sporting Recreation Facilities Fund should the funding application be less than one third of the project costs.**

At 7:27pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

At 7:27pm Mr M Doyle left the meeting and did not return.

At 7:27pm the Mayor adjourned the meeting.

At 7:32 the Mayor resumed the meeting.

T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)

Ward	: All
Category	: Strategic
Subject Index	: Waste
Customer Index	: City of Melville
Disclosure of any Interest	: No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	: T17/3749 Three Bin Food and Garden Organics (FOGO) Trial (April 2017)
Works Programme	: Not Applicable
Funding	: Refuse Facilities Reserve Refuse Bin Reserve
Responsible Officer	: Steve Wachter Manager Resource Recovery and Waste

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)****KEY ISSUES / SUMMARY**

- At the Ordinary Meeting of the Council on 18 April 2017, the Council resolved to endorse the implementation and funding of a three bin Food Organics and Garden Organics (FOGO) trial within the City.
- The FOGO collection trial was rolled out to 6,698 households across five demographically diverse suburbs within the City of Melville in October 2017.
- This report provides details of the outcomes of the trial and the resources required to undertake a full rollout of the FOGO system across the City.
- An independent survey of trial participants undertaken by Catalyse in April 2018 indicated a high level of support for the continuation of the FOGO collection system.
- An independent evaluation of the trial completed by Mike Ritchie and Associates was presented to the Southern Metropolitan Regional Council's (SMRC) member Councils in August 2018.
- The three bin FOGO system is the State Governments preferred collection system and recognised as best practice across Australia.
- The SMRC has allocated a budget of \$400,000 over the next two years to assist with Participant Councils in the implementation of the FOGO system across the region.
- The City has secured grant funding of \$30 per household, through the Waste Authority's Better Bin's Program, toward the purchase of bins for the remaining residential properties within the City.
- In order to minimise the impact on Rates, it is proposed to fund the FOGO rollout from the City's Refuse Facilities Reserve and the Refuse Bins Reserve.
- FOGO waste processing fees are expected to be significantly lower than the current gate fees paid by the City at the SMRC Regional Resource Recovery Centre (RRRC) in Canning Vale.
- The City of Fremantle resolved to implement a three bin FOGO system at its Ordinary meeting in May 2018.
- The Town of East Fremantle resolved to implement a three bin FOGO system at its Ordinary meeting in September 2018.
- This report recommends that the Council endorses the implementation of a three bin FOGO system across the City.

BACKGROUND

At the Ordinary Meeting of Council held on 13 December 2016, the Council resolved to support the implementation of a three bin FOGO trial within the City, subject to a future report to Council as part of the 2017-2018 budget process which details the trial area, the infrastructure required and the financial implications associated with the implementation of the trial.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)**

At the Ordinary Meeting of Council held on 18 April 2017, the Council resolved as follows:

“That the Council:

1. *Endorses the implementation and funding of a three bin Food Organics and Garden Organics trial within the City to commence in the 2017/2018 financial year.*
2. *Endorses the following wording of the purpose of the Refuse Facilities Reserve and notes the proposed amendment will be presented as part of the 2017/2018 Budget Process:
To be used for payments relating to the establishment and operation of waste management facilities and collection systems, funding associated costs and the costs associated with monitoring and remediating/rehabilitating including landscaping, former refuse tip sites operated by the City of Melville and for any additional waste collection and disposal costs of waste associated with storm or disaster events.*
3. *Endorses the following wording of the purpose of the Refuse Bin Reserve and notes the proposed amendment will be presented as part of the 2017/2018 Budget Process:
To be used for the purchase, replacement and distribution of domestic refuse and recycling bins or receptacles.*
4. *Endorses the funding allocation for the non bin costs associated with the three bin Food Organics and Garden Organics trial from the Refuse Facilities Reserve.*
5. *Endorses the provision of two new bins, being a new 140 litre red lidded bin, a new 240 litre lime green lidded bin and kitchen caddies for residents within the trial areas.*
6. *Endorses the funding allocation for the supply and delivery of new waste bins and kitchen caddies associated with the three bin Food Organics and Garden Organics trial from the Refuse Bin Reserve.*
7. *Notes that a funding application has been submitted to the Waste Authority’s Better Bins Kerbside Collection Programme.*
8. *Notes that if the funding application to the Waste Authority’s Better Bins Kerbside Collection Programme is unsuccessful, the funding for all new bins will be provided from the Refuse Bin Reserve “*

DETAIL

In 2016, the SMRC adopted a Strategic Waste Management Plan which detailed a range of recommendations including the implementation of a three bin FOGO collection system for its member Councils. A FOGO trial was developed collaboratively with the SMRC, the City of Melville, the City of Fremantle and the Town of East Fremantle in support of the adopted Strategic Waste Management Plan.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)**

The City's waste is currently processed at the Waste Composting Facility (WCF) using a rotating drum technology that separates organics from non-organics. The drums have been operating since 2003 and are approaching the end of their design life. The SMRC has indicated they expect to decommission the WCF in July 2019 and repurpose the current tipping floor to accept FOGO material.

The three bin FOGO system is consistent with the State Government's position on resource recovery where organic material is recovered from the waste stream before being deposited in landfill or at a future Waste to Energy Facility.

In accordance with the Council's April 2017 resolution, the FOGO collection trial was rolled out to 6,698 households in October 2017. The rollout took place over two weeks and households were provided with the following:

- New FOGO 240L bin with lime green lid – collected weekly;
- New general rubbish 140L bin with red lid – collected fortnightly;
- Kitchen caddy and 150 compostable liners; and
- Information booklet and waste calendar

Recycling reverted from weekly back to a fortnightly service in the trial area so collections could be undertaken utilising existing waste trucks and staff. Residents in the trial area were offered a larger 360L recycling bin for households with higher recycling volumes, with 17% of households in the trial areas taking up this option.

Throughout the trial, customer feedback was evaluated to identify barriers towards participation, effectiveness of communications and suggestions on general improvements required to the system. There were 963 customer requests generated via Pathways in the first six months of the trial (October 2017 – March 2018) and 138 generated in the following six months (April – September 2018). Issues with capacity of the smaller red lid general waste bin made up 32% of these enquiries.

City officers conducted approximately 350 audits of the 140L red lid bins following requests from trial participants for additional capacity. About 60% of capacity issues were caused by recycling and organic materials being placed in the red lid bin. Where a genuine need for additional capacity was identified (e.g. larger households and multiple children in nappies), an additional 140L red lid bin was provided. This equated to around 2% of households in the trial area requiring additional capacity for non-recyclable and non-organic waste.

Other enquiries received included queries around collection frequencies for waste and recycling, how to use the FOGO bin, difficulties using service and requests for additional compostable bags. Face to face on site educational visits to households experiencing difficulties were integral in resolving customer issues arising throughout the trial.

The trial was supported with a comprehensive Communication and Education Plan jointly developed by the SMRC and the City of Melville. Residents were made aware of the trial service well before it commenced and closely guided through its implementation.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)**Outcomes

The SMRC commissioned Mike Ritchie and Associates to undertake an independent evaluation of the trial and the results were presented to SMRC member Councils in August 2018.

The key performance indicators for the FOGO trial include:

- Contamination rates in the FOGO material;
- Diversion from landfill; and
- Resident behaviour and attitudes to the three-bin separation system.

The key success indicators were as follows:

- Less than 3% contamination in FOGO bin;
- 70% reduction in residual bin due to FOGO (3.5kg out of 5kg);
- Compost quality achieved Australian Standard (AS4454);
- 66% landfill diversion in trial area with potential for >70%; and
- Increase in correct use of all three bins following bin tagging and education program.

The SMRC engaged Catalyse to conduct a survey to evaluate community perceptions of the three bin FOGO. A strong response rate of 30% of all households in the trial area meant there was a minimal sampling error.

The findings showed strong support towards the new system with:

- 79% of respondents wanting the three bin FOGO system to continue;
- 94% of respondents rating weekly FOGO collections positively;
- 87% of respondents rating fortnightly recycling collections positively;
- 69% of respondents rating fortnightly general waste collections positively; and
- 80% of respondents satisfied that they received the right amount of information about the new system.

The full survey results were presented to the Elected Member Information Session in June 2018.

The SMRC also conducted a comprehensive bin audit and education program during the FOGO trial. Results from the program have shown it to be an effective communication and education tool for the community, with correct usage of all three bins increasing significantly over the two rounds across a range of demographic areas.

System

The FOGO system proposed for the remainder of the City's residential properties aligns with the service currently being delivered in the trial area:

- Weekly collection of a lime green lid 240L FOGO bin;
- Fortnightly collection of red lid 140L general waste bin; and
- Fortnightly collection of yellow lid 240L or 360L recycling bin.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)**

Recycling collection frequency changes from weekly to fortnightly as undertaken in the trial area is proposed. This enables collections to be undertaken with existing waste vehicles and drivers. A 360L recycling bin will be offered to households that may require additional capacity due to the change of frequency.

The City will be required to procure the following additional bins and materials for the roll out:

- 33,500 lime green lid 240L FOGO bins, 33,500 red lid 140L general waste bins and 33,500 kitchen caddies;
- 67,000 rolls of compostable liners for kitchen caddies;
- 6,000 x 360L recycling bins based on 20% uptake; and
- 1,000 red bin lids to fit 240L bins based on 2% requiring additional capacity for general waste.

To assist with source separation of the food organic material, the City will provide kitchen caddies to the residents and provide 150 compostable liners per household. It will be essential that the residents do not use plastic bags that are not compostable as this will contaminate the compost stream and cause quality control problems at a composting facility. It is intended that if any resident requires additional compostable liners for the kitchen caddies, then the City will provide these on an as needs basis at no cost in the first 12 months of the service from the City's facilities with ongoing supply being subject to budgetary considerations and retail market developments.

Resources

Based on the data collected through the trial, additional customer service, educational and marketing resources would be required in the short term and ongoing to ensure successful implementation of a full FOGO service, including:

- Dealing with expected significant increase of incoming customer calls;
- Monitoring and responding to social media;
- Responding to customer requests;
- Undertaking site visits to resolve complex customer issues and undertake capacity audits;
- Preparing and implementing internal education and communication programs;
- Coordinating FOGO marketing and communications; and
- Actively seeking positive media and promotional opportunities.

Costs associated with these resources are detailed in the financial section of this report

Timeframes

Subject to Council approval to progress with the implementation of the FOGO system across the City, it is anticipated that the bins would be procured in Q3 of the 2018-2019 financial year with the FOGO service rolled out Q1 of the 2019-2020 financial year.

T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)

The table below indicates the timing of proposed FOGO system implementation.

Council consideration of FOGO rollout	October 2018
FOGO receive and process tender - SMRC	November 2018 – March 2019
Joint procurement tender for bins (Member Councils)	November 2018 – March 2019
Develop options for MSW waste disposal tender	November 2018 – March 2019
Develop Community Engagement and Education program	December 2018 – February 2019
Commence lead in campaign (SMRC & CoM)	March 2019 – May 2019
Implement community/education program	May 2019 - ongoing
Roll out FOGO bins	July 2019 – September 2019

The proposed bin rollout across the City is estimated to take approximately 8-10 weeks.

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Residents outside the current trial area have not been specifically engaged about the FOGO service, however messaging around the performance of the service has been communicated to the broader community throughout the trial utilising standard marketing and communications channels.

A survey conducted by the SMRC in April 2018 across its five member Councils indicated there was strong support for the FOGO system, with 74% of respondents expressing a desire for a third bin for FOGO waste. There was stronger support from City of Melville households not in the trial area with 78% wanting a FOGO bin.

If the implementation of the FOGO system is approved by Council, the City and the SMRC will undertake a high profile education and communications program to support the rollout. The education program will fully inform residents about the new waste service with the aim to improve separation at source. The education program was a key success factor for the FOGO trial due to increased community understanding and commitment for residents correctly separating their waste.

II. OTHER AGENCIES / CONSULTANTS

There has been extensive consultation between the SMRC, the City of Fremantle and the Town of East Fremantle in relation to a full roll out the FOGO service. The City of Fremantle Council resolved to implement the three bin FOGO system at its Ordinary meeting in May 2018. The Town of East Fremantle Council resolved to implement the three bin FOGO system at its Ordinary meeting in September 2018.

Mike Ritchie and Associates Consultants were engaged by the SMRC to undertake an independent evaluation of the trial outcomes and Catalyse conducted a survey of trial participants to determine attitudes toward the FOGO system.

On behalf of the State Government, the Waste Authority has released several position statements on their waste strategy's objectives and targets, including MSW. Waste separation at source, rather than relying on processing and technology to separate and recycle waste, is a key objective.

T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)

STATUTORY AND LEGAL IMPLICATIONS

As a member of the SMRC, the City has a statutory and legal obligation to abide by the terms of the Establishment Agreement of the SMRC and the Project Participants' Agreement for the Regional Resource Recovery Centre Project. The City will continue to comply with this statutory and legal requirement.

FINANCIAL IMPLICATIONS

The City has secured grant funding of \$30 per household through the Waste Authority's Better Bin's Program for the remaining residential properties within the City. The estimated cost of implementing the FOGO system across the City is \$2,616,580.

The table below summarises the cost by area.

Better Bins Funding income	(\$976,170)
Recycling old bins income	(\$114,700)
New bins & caddies	\$2,665,200
Caddy Liners	\$342,600
Rollout and retrieval of old bins	\$393,300
Operational – bins logistics	\$46,000
Communications	\$110,700
Education	\$137,000
Customer Service	\$60,000
Total Net Expenditure	\$2,666,230

3792 Full Roll Out Cost Estimates

The one-off capital costs for the bins and caddies related to their FOGO rollout will be spread across the current and next financial year, with one-off operational costs related to the logistics associated with the distribution and collection of bins to occur in the first quarter of 2019-2020. Ongoing operational costs related to communications, education and customer services are expected to peak during the first six months of the rollout (July to December 2019) and then stabilise thereafter. It is proposed to use a combination of short term contract staff and casual staff to managed services to meet demands as required.

A report to the Mid Year Budget Review will be provided for expected expenditure in the 2018-2019 financial year, with the balance to be included for consideration of the 2019-2020 annual budget associated with the FOGO rollout.

To minimise the impact on rates, it is proposed to fund the rollout from the City's Refuse Facilities reserve and the Refuse Bin reserve. As at 30 June 2018, the unaudited balance of these reserves is \$10,182,159 and \$2,002,887 respectively.

FOGO waste processing fees are expected to be significantly lower than the current gate fees paid by the City at the RRRRC. The estimated gate fee saving for 2019-2020 is likely to be between \$3M and \$4M per depending on the FOGO receipt and processing option secured through tender.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)**

This saving would carry through to future years, thereby reducing waste management costs over the longer term.

The SMRC previously released a tender for receipt and processing of FOGO material, however all tenders were rejected in favour of re-tendering the whole of the RRRC site in Canning Vale for a range of waste management services, including FOGO receipt and processing. This whole of RRRC site tender is currently in preparation and likely to be released in the coming months.

As a contingency plan and in seeking the most competitive waste management arrangement, the Participant Councils have discussed a proposal to tender separately for FOGO receipt and processing to run parallel with the SMRC's RRRC site tender. Further discussion with the Participant Councils and SMRC is required before this contingency option is further progressed.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Risk Statement	Level of Risk/Consequence	Risk Mitigation Strategy
Failure to educate and inform the community resulting in contamination of waste streams	Risk - Moderate Consequence - Major	Implement comprehensive communication and education plan. Dedicated waste education resource. Additional customer service resources during rollout and implementation stages.
Poor planning and implementation of FOGO service	Risk – Low Consequence - Major	Learning's from trial used to inform planning. Regional planning groups established for rollout.
FOGO processing contract not in place upon commencement of service	Risk – Moderate Consequence - Moderate	SMRC licenced to accept FOGO waste at RRRC facility. Current processor will accept FOGO material.

POLICY IMPLICATIONS

There are no direct policy implications associated with this report. This report is consistent with the Council's Waste Minimisation Policy CP-036 which has the following Policy Objective:

“To provide guidance and direction to the City for the minimisation of collected domestic waste going to landfill, whilst also providing a value for money service to our residents.”

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)****ALTERNATE OPTIONS AND THEIR IMPLICATIONS**

The Council could resolve not to implement the FOGO rollout across the City and discontinue the service in the current trial area. The alternative is to send the kerbside waste to landfill which would result in significant environmental implications and reduced landfill diversion rates. This would also result in failure to meet the State Government landfill diversion targets and an associated increase in the City's carbon footprint.

CONCLUSION

Results from the independent evaluation of the FOGO trial and the participant survey show that there is high level of community support and willingness to participate in the FOGO collection system. There is also a high level of support in neighbouring Councils. The City of Fremantle and the Town of East Fremantle Councils have resolved to implement FOGO on the basis of the City of Melville trial results.

The implementation of a FOGO collection service is consistent with best practice waste collection services, which ensures all organic material is recovered from the waste stream, before being disposed of in landfill, thus maximising resource recovery.

When the SMRC decommissions its current waste composting facility, the three bin FOGO system will be the only available option to achieve current State Government landfill diversion targets. The FOGO system is expected to result in significant gate fee saving which could offset the costs of rolling out the service. The implementation of the three bin FOGO waste system will save the City between \$3M and \$4M per year in gate fees compared to current rates.

Should Council endorse the officer recommendations in this report, the FOGO system will continue in the current trial area.

**T18/3792 - THREE BIN FOOD AND GARDEN ORGANICS (FOGO) COLLECTION (REC)
(ATTACHMENT)****OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (3792) APPROVAL**

At 7:32pm Cr Robartson moved, seconded Cr Barling –

That the Council:

- 1. Endorses the implementation and funding of a three bin Food Organics and Garden Organics service to residential households within the City to commence in the 2019-2020 financial year.**
- 2. Provides in principle support for the non bin implementation costs (education, communications, and customer services) associated with the three bin Food Organics and Garden Organics service to be funded from the Refuse Facilities Reserve.**
- 3. Provides in principle support for the bin purchase costs (net of income) associated with the three bin Food Organics and Garden Organics service to be funded from the Refuse Bin Reserve.**
- 4. Notes the procurement process options under consideration for the implementation of the Food and Garden Organics Service.**
- 5. Notes a further report and budget amendment request will be provided to the Council containing recommendations on the:**
 - results of the procurement process seeking authorisation to enter into a contract for the supply of the required bins**
 - provision of FOGO receipt and processing services**
 - continuing education and marketing activity requirements.**

At 7:41pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

At 7:42pm Mr S Wachter left the meeting and did not return

At 7:42 Mr P Molony left the meeting and did not return

M18/5000 – COMMON SEAL REGISTER (REC)

Ward	:	All
Category	:	Operational
Subject Index	:	Legal Matters and Documentation
Customer Index	:	City of Melville
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Program	:	Not applicable
Funding	:	Not applicable
Responsible Officer	:	Jeff Clark – Governance and Compliance Advisor

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from 24 August 2018 up to and including 18 September 2018 for the Council's noting.

M18/5000 – COMMON SEAL REGISTER (REC)

BACKGROUND

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

DETAIL

Register Reference	Parties	Description	ECM Reference
CS2064	City of Melville, Jesse Willetts and Rachel Linda	Execution of restrictive covenant by the City of Melville for single bedroom dwelling at No. 11 (Lot 1065) Willagee WA 6156.	4802812
CS2065	City of Melville and AMP Capital Funds Management Limited	Bonding deed – Demolition works – Agreement for exchange of land. Pertaining to demolition of Civic Library.	4854159
CS2066	City of Melville and AMP Capital Funds Management Limited	Deed of variation – High street precinct development agreement. Deed allowing the City to commence design works for the library and cultural centre works.	4854160
CS2067	City of Melville and AMP Capital Funds Management Limited	Deed of variation – Land exchange agreement. Deed allowing the City to commence design works for the library and cultural centre works	4854161

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

Not applicable.

M18/5000 – COMMON SEAL REGISTER (REC)**STATUTORY AND LEGAL IMPLICATIONS**

Section 2.5(2) of the *Local Government Act 1995* states:

The local government is a body corporate with perpetual succession and a common seal.

Section 9.49A (3) of the *Local Government Act 1995* states:

(3) *The common seal of the local government is to be affixed to a document in the presence of —*

- (a) *the mayor or president; and*
- (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*

FINANCIAL IMPLICATIONS

There are no financial implications in this report other than that held in the contract advised above.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are no strategic, risk or environmental management implications in this report.

POLICY IMPLICATIONS

There are no policy implications in this report.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable.

CONCLUSION

This is a standard report for the Elected Members' information.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (5000)**NOTING**

That the Council notes the actions of His Worship the Mayor and the Acting Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from 24 August 2018 up to and including 18 September 2018.

At 7:44pm the Mayor submitted the motion, which was declared

CARRIED EN BLOC (12/0)

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Statements and Investments
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not applicable
Funding	:	Not applicable
Responsible Officer	:	Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents the investment statements for the period ending 31 August 2018 for the Council's information and noting.

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)

BACKGROUND

The City has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

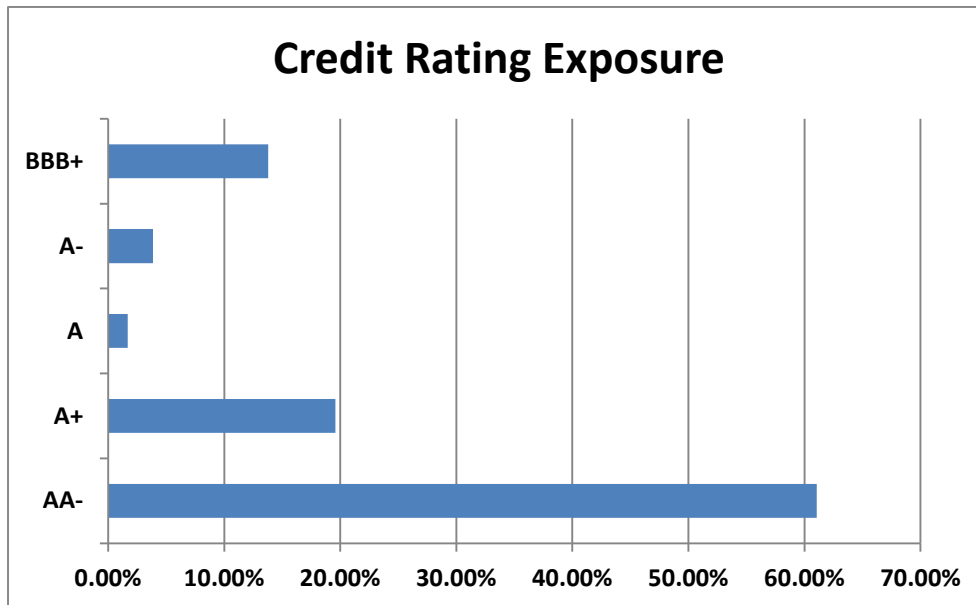
The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

DETAIL

Summary details of investments held as at 31 August 2018 are shown in the tables below. The following statements detail the investments held by the City as at 31 August 2018.

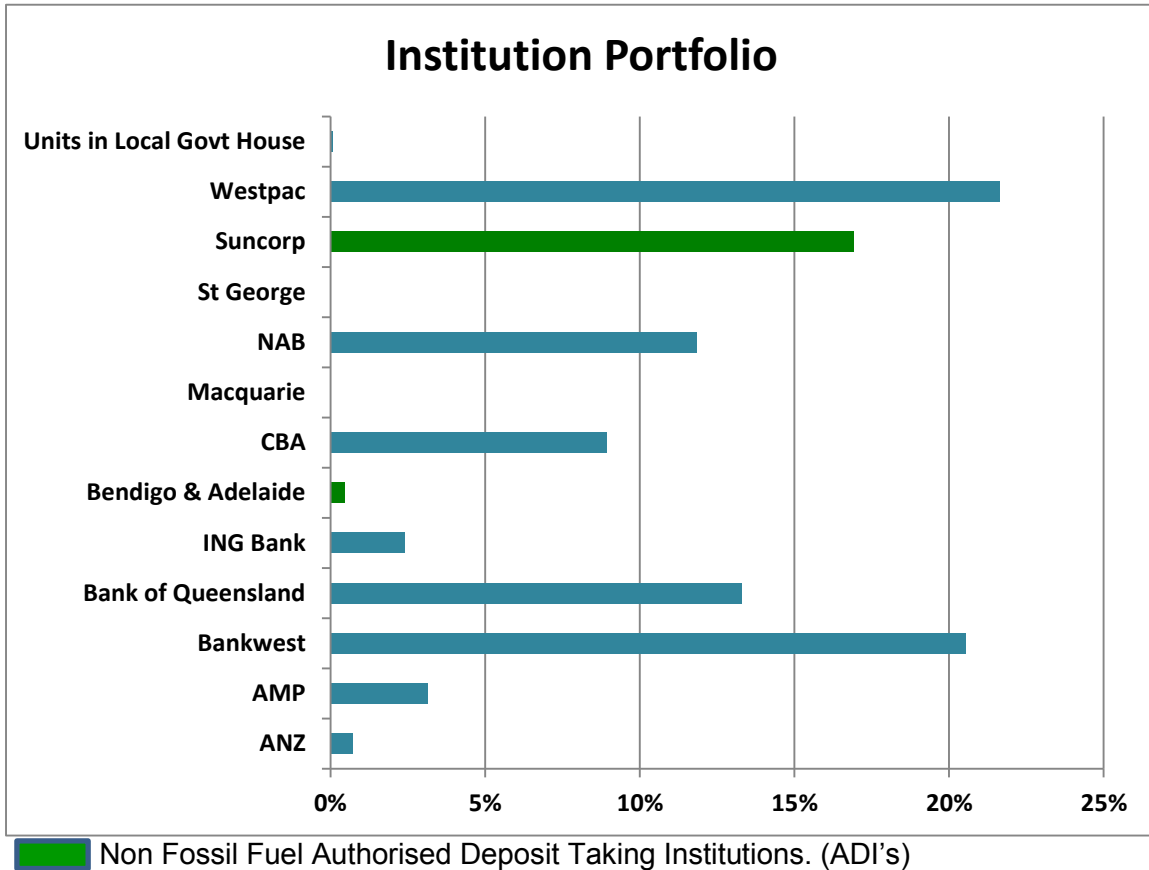
CITY OF MELVILLE	
STATEMENT OF INVESTMENTS	
FOR THE PERIOD ENDING 31 AUG 2018	
SUMMARY BY FUND	AMOUNT \$
MUNICIPAL	\$ 60,340,380
RESERVE	\$ 145,276,990
TRUST	\$ 1,128,008
CITIZEN RELIEF	\$ 215,497
	\$ 206,960,875
SUMMARY BY INVESTMENT TYPE	AMOUNT \$
11AM	\$ 6,191,559
31DAYS AT CALL	\$ 5,000,000
60DAYS AT CALL	\$ 2,000,000
90DAYS AT CALL	\$ 8,600,000
TERM DEPOSIT	\$ 185,014,649
UNITS (Local Govt Hse)	\$ 154,668
	\$ 206,960,875
SUMMARY BY CREDIT RATING	AMOUNT \$
AA-	\$ 126,306,207
A+	\$ 40,500,000
A	\$ 3,500,000
A-	\$ 8,000,000
BBB+	\$ 28,500,000
UNITS (Local Govt Hse)	\$ 154,668
	\$ 206,960,875

C18/6000 - INVESTMENT STATEMENTS FOR august 2018 (REC)



DIVERSIFICATION RISK & GREEN INVESTMENTS									
INSTITUTION	INVESTMENT TYPE	S & P RATING	AMOUNT	\$	ACTUAL PROPORTION	INSTITUTION PROPORTION	MAX. % WITH ANY ONE INSTITUTION	NON FOSSIL FUEL	INVESTMENT WITH ADI WITH NON FOSSIL FUEL
ANZ BANK (TERM)	TERM	AA-	1,500,000		0.72%	0.72%	30%	No	
AMP BANK (TERM)	TERM	A	6,500,000		3.14%	3.14%	25%	No	
BANKWEST (TERM)	TERM	AA-	42,500,000		20.54%	20.54%	30%	No	
BANK OF QUEENSLAND (TERM)	TERM	BBB+	27,500,000		13.29%	13.29%	15%	No	
BENDIGO AND ADELAIDE BANK (TERM)	TERM	BBB+	1,000,000		0.48%	0.48%	15%	Yes	1,000,000
COMMONWEALTH BANK (TERM)	TERM	AA-	18,500,000		8.94%	8.94%	30%	No	
ING BANK (TERM)	TERM	A-	5,000,000		2.42%				
ING BANK (FRTD)	FRTD	A-	-		0.00%	2.42%	25%	No	
MACQUARIE BANK (TERM)	TERM	A	-		0.00%	0.00%	25%	No	
NAB (TERM)	TERM	AA-	24,514,649		11.85%	11.85%	30%	No	
ST GEORGE BANK (TERM)	TERM	AA-	-		0.00%	0.00%	30%	No	
SUNCORP METWAY LTD (TERM)	TERM	A+	35,000,000		16.91%	16.91%	25%	Yes	35,000,000
WESTPAC (MAXI BONUS 1)	11AM	AA-	572,168		0.28%				
WESTPAC (MAXI BONUS 2)	11AM	AA-	1,052,131		0.51%				
WESTPAC (MAXI DIRECT)	11AM	AA-	4,567,260		2.21%				
WESTPAC (31DAYS AT CALL)	31DAYS AT CALL	AA-	5,000,000		2.42%				
WESTPAC (60DAYS AT CALL)	60DAYS AT CALL	AA-	2,000,000		0.97%				
WESTPAC (90DAYS AT CALL)	90DAYS AT CALL	AA-	8,600,000		4.16%				
WESTPAC (TERM)	TERM	AA-	23,000,000		11.11%	21.64%	30%	No	
UNITS IN LOCAL GOVT HOUSE	NA	NA	154,668		0.07%	0.07%		N/A	
			206,960,875		100%	100%			36,000,000
Total Non Fossil Fuel Lending ADI									17%

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)



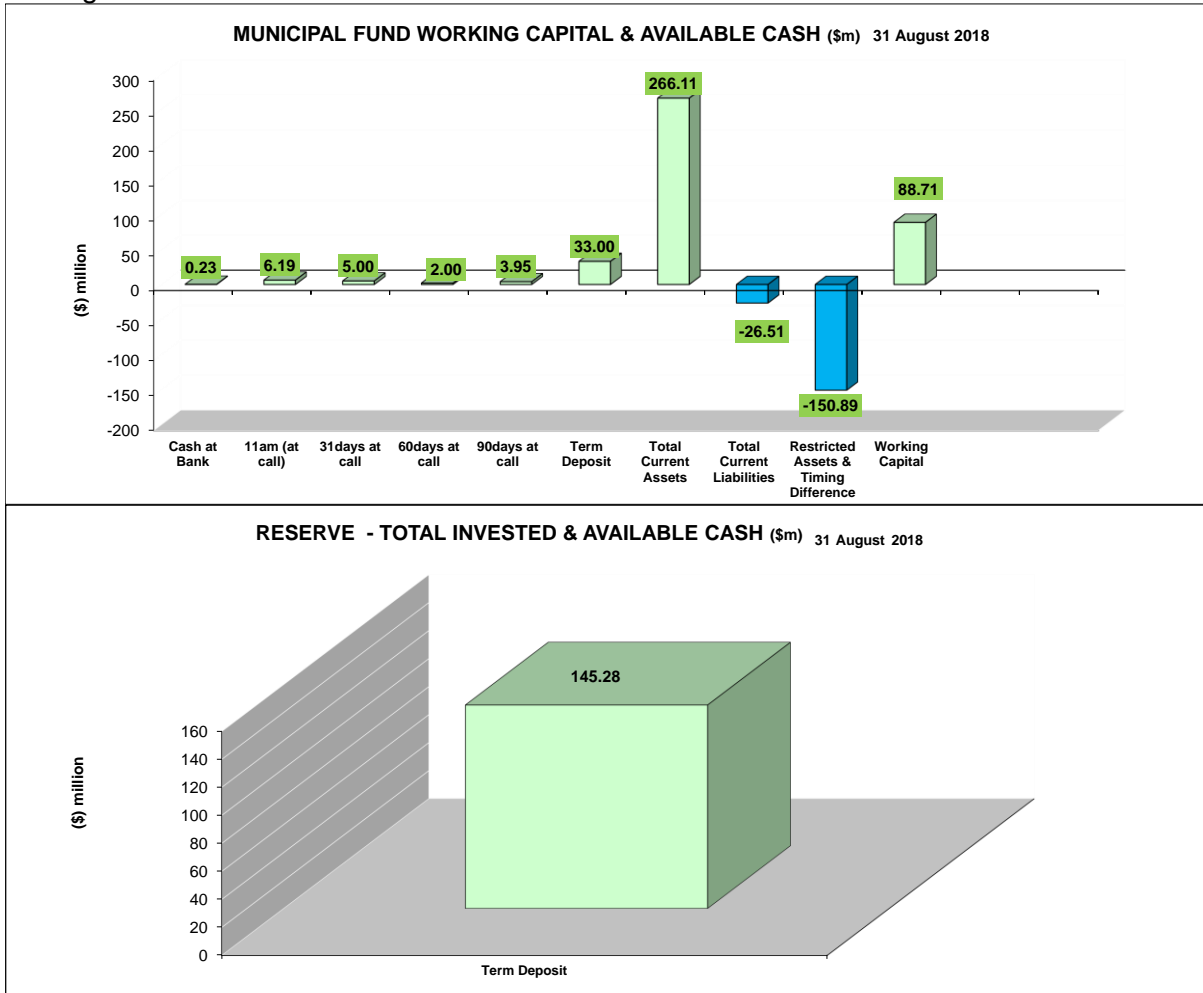
“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

The total investment in authorised institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels, as at 31 August 2018 was \$36,000,000 or 17% of total investment holdings being in non-fossil fuels institutions. This compared to \$27,000,000 (17%) in July 2018. The amount of investment holdings in non-fossil fuels institutions increased from July as well as the total investment holdings, with the percentage of 17% remaining the same. The total investment holding for July was \$154,459,428 and August was \$206,960,875.

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)

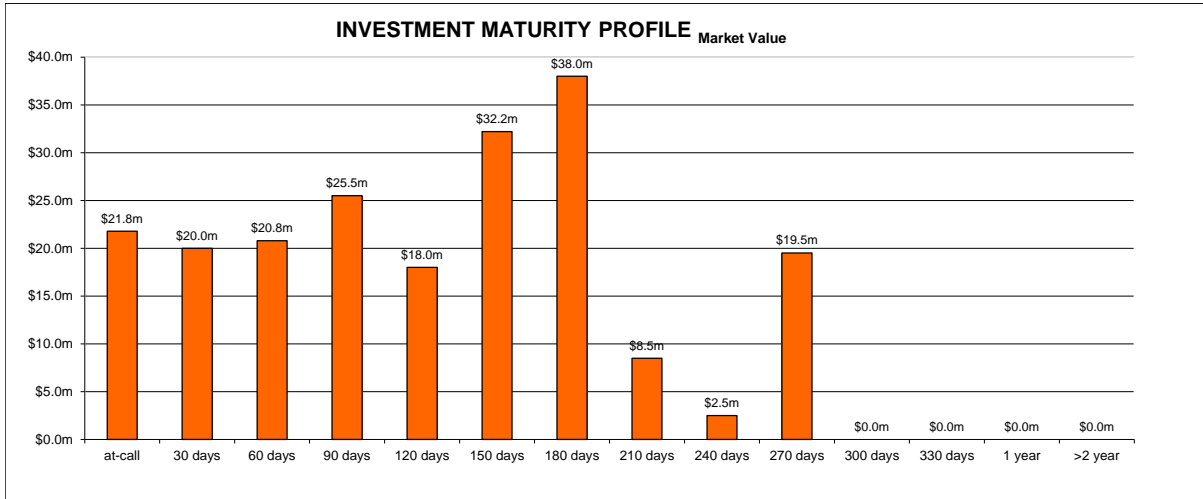
Net Funds Held

The graphs on the following page summarise the Municipal Fund working capital and available cash and the funds held in Cash Backed Specific Purpose Reserve Accounts as at 31 August 2018.



C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)

The graph below summarises the maturity profile of the City's investments at market value as at 31 August 2018.



STAKEHOLDER ENGAGEMENT

I. COMMUNITY

This report is available to the public on the City's web-site.

II. OTHER AGENCIES / CONSULTANTS

A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the course of the month in respect to the placement and renewal of investments.

STATUTORY AND LEGAL IMPLICATIONS

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

Effective from 13 May 2017 the *Local Government (Financial Management) Regulations 1996* were amended (regulation 19C) to allow local governments to deposit funds for a fixed term of three years or less. The regulation previously only allowed for deposits of 12 months or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)

FINANCIAL IMPLICATIONS

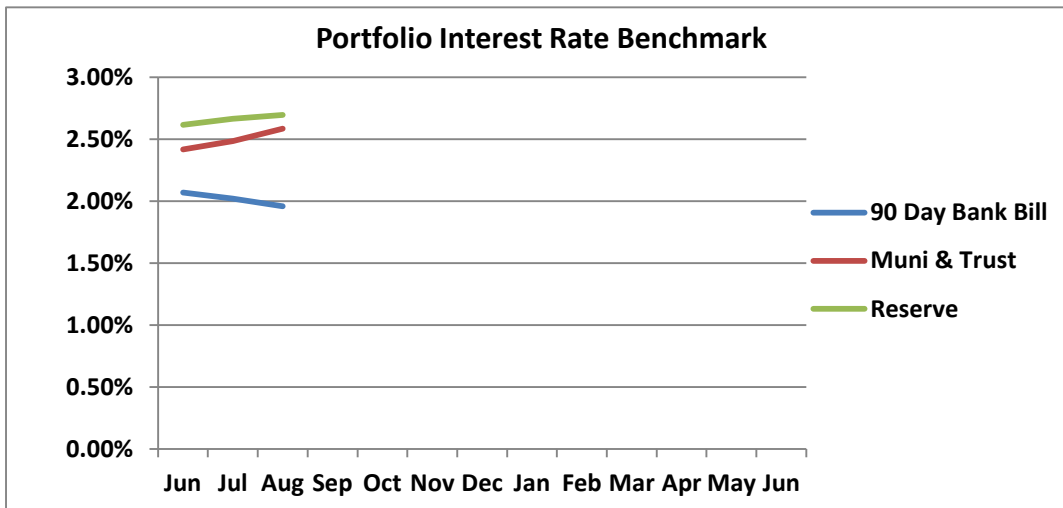
For the period ending 31 August 2018:

- Investment earnings on Municipal and Trust Funds were \$124,146 against a year to date budget of \$147,737 representing a \$23,591 negative variance.

The weighted average interest rate for Municipal and Trust Fund investments as at 31 August 2018 was 2.59% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 1.96%.

- Investment earnings on Reserve accounts were \$685,728 against a year to date budget of \$426,667 representing a \$259,061 positive variance.

The weighted average interest rate for Reserve account investments as at 31 August 2018 was 2.70% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 1.96%.



STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2016-2020.

Priority Number One – “Restricted current revenue base and increasing/changing service demands impacts on rates”.

Risk

The Council’s Investment of Funds Policy CP-009 was drafted so as to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation as a result of investments that may be perceived as unsuitable by the Community.

C18/6000 - INVESTMENT STATEMENTS FOR AUGUST 2018 (REC)**Environmental**

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

POLICY IMPLICATIONS

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

Council Policy CP-030 – Environmental states that the “The City aims to prevent, manage and minimise environmental impacts associated with its activities, while conserving and enhancing the City's biodiversity and environmental quality, thereby maintaining and creating healthy surroundings for the community.” Whilst this Policy directly relates to the environmental impacts that relate to activities within the Cities boundaries and there is a tenuous link between the City's investment activities and lending to organisations producing fossil fuels, the City will, to the extent it can without putting invested funds at undue risk, direct its investments to financial institutions that do not lend to those organisations.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable as this report only presents information for noting.

CONCLUSION

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 2.59% to 2.70% which well exceeds the benchmark three month bank bill swap (BBSW) reference rate of 1.96%.

17% of the City's investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 17% in July 2018.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6000) NOTING

That the Council notes the Investment Report for the period ending 31 August 2018.

At 7:44pm the Mayor submitted the motion, which was declared

CARRIED EN BLOC (12/0)

C18/6001 – SCHEDULE OF ACCOUNTS PAID FOR AUGUST 2018 (REC)
(ATTACHMENT)

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Statement and Investments
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not Applicable
Funding	:	Annual Budget
Responsible Officer	:	Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that August be appealable to the State Administrative Tribunal.</i>
<input checked="" type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents the details of payments made under delegated authority to suppliers for the period of August 2018 and recommends that the Schedule of Accounts Paid be noted.

C18/6001 – SCHEDULE OF ACCOUNTS PAID for AUGUST 2018 (REC) (ATTACHMENT)

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

DETAIL

The Schedule of Accounts Paid for August including Payment Registers numbers, Cheques 675-679 and Electronic Funds Transfers batches 517-524 Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 28 September 2018. Payments for the period totalled \$9,791,125.10 for the Municipal Fund and \$79,742.36 for the Trust Fund whilst new investment transactions totalled \$57,000,000.00. Details of the payments are shown in attachment [6001 August 2018](#).

Payments in excess of \$25,000 for the period are detailed as follows:

Supplier Number	Supplier Name	Remittance Number	Remittance Details	Amount
10004	Building & Construction Industrial Training Fund	Chq 007170	Remittance of the building construction training levy collected by the City with building licence applications	\$40,133.76
10056	City of Cockburn	E065967	Commercial waste tip fees for July	\$33,801.66
10214	T-Quip Turf Equipment Solutions	E065981 & E066329	One Toro Groundmaster Mower for Point Walter and one trade in, and spare parts	\$30,732.65
10382	Synergy Electricity Retail Corporation	E065990, E066270 & E066339	Electricity usage	\$286,957.43
10965	Calibre Coatings Pty Ltd	E066356	Painting of Leeming Bowls Club	\$27,137.00
11008	South West Group	E066361	2018-2019 member council contribution	\$51,841.50
11380	EMSO Maintenance T/A Crabclaw Holdings Pty Ltd	E066025 & E066381	Building maintenance	\$34,161.19
11523	Australia Post Perth	E066027	Mail charges	\$43,424.49
11544	Jardine Lloyd Thompson T/A LGIS Insurance Broking	E065941	Insurance premiums for 2018-2019	\$214,788.79
11723	Main Roads WA	E066031 & E066389	Signage and line marking works at Reynolds Road and Marmion Street	\$50,295.26
11899	Maintain Burkeair Pty Ltd T/A BSA	E066034, E066271 & E066391	Building maintenance	\$54,043.34
12131	Data#3 Limited	E066040 & E066393	Subscription and maintenance fees	\$33,249.35
12203	Southern Metropolitan Regional Council	E066043 & E066394	2018-2019 contribution fee, green waste gate fees, MFR gate fees, MSW gate fees and over compaction fees for July and MSW gate fees for August	\$1,089,883.06

C18/6001 – SCHEDULE OF ACCOUNTS PAID for AUGUST 2018 (REC) (ATTACHMENT)

Supplier Number	Supplier Name	Remittance Number	Remittance Details	Amount
12865	MMM WA Pty Ltd	E066060 & E066409	Supply & Install 50 Limestone capping blocks, Hire of Plant Equipment and Labour for Piney Lakes Pond Refurbishment. Supply & install retaining wall and rock pitching to swales at Len Shearer Reserve	\$57,213.19
13309	Drainflow Services Pty Ltd	E066070 & E066417	Jetting and educting at various sites	\$53,504.00
13563	Pearmans Electrical & Mechanical Services Pty Ltd	E066078 & E066425	Building maintenance	\$82,519.80
14051	Department of Fire and Emergency Services	E066089	ESL remittance for July	\$315,189.02
14158	Triton Electrical Contractors Pty Ltd	E066092 & E066442	Irrigation works at various sites	\$29,282.15
14312	Hays Specialist Recruitment (Australia) Pty Ltd	E066097 & E066446	Temporary labour hire	\$37,454.66
14313	Asphaltech Pty Ltd	E066098 & E066447	Road resurfacing at various sites	\$231,249.76
14466	Bibliotheca Australia Pty Ltd	E066452	Final payment for RFID book sorting machine system and maintenance at AH Bracks Library	\$38,170.36
14533	Denver Technologies Australia Pty Ltd	E066454	Server and storage refresh	\$161,004.62
14646	Murdoch University	E066107 & E066458	Final progress claim for Murdoch University Synthetic Playing Surfaces project. Contribution to research South West Group Regional Cat Owner Education Program. Wildlife Health and Conservation Short Course attended by a City Employee.	\$630,481.00
14964	AWB Building Co Pty Ltd	E066118 & E066467	Building maintenance	\$44,293.77
15289	Crazy Lobster Pty Ltd	E066131 & E066478	Cleaning of public toilets	\$31,184.56
15333	Aquamonix Pty Ltd	E066136	Irrigation works at various sites	\$53,618.40
15643	Civil & Modular Pty Ltd	E066151 & E066489	Maintenance works at various sites	\$29,278.70
16208	South West Corridor Development Foundation Incorporated	E066170 & E066508	Contribution to the Conservation Volunteers Australia program	\$36,525.00
16324	Source Separation Systems Pty Ltd	E066186 & E066516	Compost bin bags	\$26,928.78
16433	Facilities First Australia T/A TJS Services Group Pty Ltd	E066197 & E066520	Cleaning of LeisureFit Booragoon, LeisureFit Melville and AH Bracks Library	\$27,266.67
16439	Maintenance and Construction Services (Australia) Pty Ltd	E066521	Progress claim for refurbishment works at LeisureFit Melville and AH Bracks Library	\$340,787.33
16516	Sewer Equipment Company (Australia)	E066208	QuickView Air HD system for drainage inspections	\$30,093.80

C18/6001 – SCHEDULE OF ACCOUNTS PAID for AUGUST 2018 (REC) (ATTACHMENT)

Supplier Number	Supplier Name	Remittance Number	Remittance Details	Amount
16519	Melville Mazda Integrated Management Consultants	E066209	Purchase of 5 Mazda CX-3C Maxx	\$123,242.81
16528	Samntech Pty Ltd	E066537	IBM MAAS360 Enterprise Suite	\$32,934.00
17037	Tree Care WA Pty Ltd	E066215 & E066549	Tree lopping services	\$49,319.68
17940	Natural Area Management & Services	E066225 & E066556	Planting and weed treatment at various Bushland reserves	\$34,161.68
17985	Oceanis International Pty Ltd	E066226	Water treatment services for LeisureFit Booragoon pool	\$30,800.00
99995	Building Commission Department of Commerce	E065940	Remittance of Building Service Levy collected on building licence applications	\$39,608.60

Payroll

Supplier Name	Remittance Number	Remittance Details	Amount
Various Banking Institutions	Direct Bank Transfers 08/08/2018 & 22/08/2018	Payment of salaries and wages to City employees net of tax and deduction for pays 3 and 4.	\$2,184,413.44
Australian Taxation Office	Direct Bank Transfers 08/08/2018 & 22/08/2018	Pay as You-Go taxation and other deductions from employee payroll for pays 3 and 4.	\$734,293.00
Creditors & Advances	Direct Bank Transfers 08/08/2018 & 22/08/2018	Payment of superannuation, union membership, council rates, vehicle deductions, Centrelink, etc. for pays 3 and 4.	\$585,646.12
Total			\$3,504,352.56

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

STATUTORY AND LEGAL IMPLICATIONS

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Regulation 11 - Payment of Accounts, Regulation 12 - List of Creditors and Regulation 13 - Payments from the Trust Fund and the Municipal Fund.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

**C18/6001 – SCHEDULE OF ACCOUNTS PAID FOR AUGUST 2018 (REC)
(ATTACHMENT)****STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS**

There are no identifiable strategic, risk and environmental management implications.

POLICY IMPLICATIONS

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not applicable as this report presents information for noting only.

CONCLUSION

Payments for the period totalled \$9,791,125.10 for the Municipal Fund and \$79,742.36 for the Trust Fund whilst new investment transactions totalled \$57,000,000.00.

The report and attached Schedule of Accounts Paid is presented for the Council's information.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (6001)**NOTING**

That the Council notes the Schedule of Accounts paid for the period of August 2018 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in attachment [6001 August 2018](#)

At 7:44pm the Mayor submitted the motion, which was declared

CARRIED EN BLOC (12/0)

C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)

Ward	:	All
Category	:	Operational
Subject Index	:	Financial Reporting - Statements of Financial Activity
Customer Index	:	Not applicable
Disclosure of any Interest	:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Previous Items	:	Standard Item
Works Programme	:	Not applicable
Funding	:	Not applicable
Responsible Officer	:	Bruce Taylor – Manager Financial Services

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

KEY ISSUES / SUMMARY

This report presents:

- The Statements of Financial Activity by Program, Sub-Program and Nature and Type, for the period ending 31 August 2018 and recommends that they be noted by the Council.
- The variances for the month of August 2018 and recommends that they be noted by the Council.
- The Budget amendments required for the month of August 2018 and recommends that they be adopted by Absolute Majority decision of the Council.

**C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)**
BACKGROUND

The Statements of Financial Activity for the period ending 31 August 2018 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

DETAIL

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three, monthly reports that are presented are the:-

1. Rate Setting Statement by Program, which provides details on the Program classifications,
2. Rate Setting Statement by Sub-Program, which provides further details on the Program classifications and,
3. Statement of Financial Activity by Nature and Type, which provides details on the various categories of income and expenditure.

Variances

RATE SETTING STATEMENT ¹ by Program EXTRACT OF RATE SETTING STATEMENT FOR VARIANCE \$50,000 for the Period 1 July 2018 to 31 August 2018							
	August Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
General Purpose Funding	919,596	4,699,574	4,217,724	(481,850)	-10%	10,568,752	10,568,752
Community Amenities	67,634	2,069,241	1,957,595	(111,646)	-5%	3,338,109	3,338,109
Recreation and Culture	541,151	1,319,109	1,401,550	82,441	7%	8,160,171	8,160,171
Other Property and Services	123,635	(89,172)	196,771	285,943	-321%	334,849	670,499
	2,003,518	11,956,149	11,668,013	(288,136)		30,082,837	30,418,487
Expenditure from operating activities							
Governance	(374,150)	(883,079)	(774,222)	108,856	-12%	(5,612,027)	(6,029,121)
Law, Order, Public Safety	(299,873)	(685,640)	(587,340)	98,300	-14%	(4,259,141)	(4,269,425)
Community Amenities	(2,267,922)	(4,232,178)	(3,910,378)	321,800	-8%	(25,607,458)	(25,950,000)
Recreation and Culture	(2,620,673)	(5,164,653)	(4,517,934)	646,718	-13%	(31,042,439)	(31,208,475)
Transport	(1,479,119)	(2,902,759)	(2,733,410)	169,348	-6%	(18,503,353)	(18,503,353)
	(8,330,788)	(17,253,217)	(15,626,115)	1,627,102		(108,727,124)	(110,241,581)
Investing Activities							
Proceeds from Disposal of Assets	32,926	-	87,030	87,030	100%	784,650	1,120,300
Purchase of Furniture & Equipment	(171,478)	(257,100)	(137,281)	119,819	-47%	(1,863,602)	(3,027,649)
Purchase of Plant & Equipment	(185,506)	(114,000)	(185,506)	(71,506)	63%	(2,171,707)	(3,226,507)
Purchase of Land & Buildings	(464,370)	(585,449)	(643,930)	(58,481)	10%	(11,831,681)	(29,181,799)
Purchase of Infrastructure Assets	(1,211,925)	(1,577,140)	(1,480,154)	96,986	-6%	(23,494,859)	(31,951,020)

**C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)**

A more detailed summary of variances and comments based on the Rate Setting Statement by Sub-Program is provided in attachments [6002C Sub Program August 2018](#) and [6002H August 2018](#).

Revenue

\$87.40 million in Rates was raised to 31 August 2018, compared to \$86.07 (2017-2018 year) million being \$1.33 million or 1.52% more than for the same reporting period last year. This is compared with a revised year to date budget of \$87.44 million, resulting in a negative variance of \$40,000 (0.04%).

At the time of writing this report the net current assets surplus/deficit carried forward from 2017-2018 had yet to be finalised.

Money Expended in an Emergency and Unbudgeted Expenditure

Not applicable for August 2018.

Budget Amendments

Details of Budget Amendments requested for the month of August 2018 are shown in attachment [6002J August 2018](#). Highlighted are four budget amendment journals greater than \$50,000 that were processed in August 2018:

- \$39,917,166 – Transfer total 2018-2019 capital works program budgets to the correct budget responsible officers.
- \$1,454,667 – Transfer of capital works income budgets to project specific accounts to enable easier tracking and more transparency.
- \$24,332,320 – Budgets for projects carried forward from 2017-2018 reinstated in 2018-2019.
- \$801,020 – Income budgets for projects carried forward from 2017-2018 reinstated in 2018-2019.

Rates, Refuse, Fire and Emergency Service Authority and Underground Power payments totalling \$61,163,686 were collected over the course of the month. Rates collection progress for the month of August is 1% above the target of 56%. This represents a dollar value of \$936,509.

As at 31 July 2.6% of 2018-2019 rates was collected compared to a target of 9%. As advised the income received had been impacted by a delay in delivery of rate notices by one week. As at 31 August, 57% of the 2018-2019 rates, including prior year arrears had been collected compared with a 2018-2019 target of 56% and compared with 55.4% that was collected for the same time last year.

Rates collection for 2018-2019 excluding prior year rate arrears is 59.2%.

Total sundry debtor balances decreased by \$317,891 over the course of the month from \$917,066 to \$599,175. The 90+ day's debtor balance increased by \$14,185 from \$148,460 to \$162,645.

C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Director Corporate Services to write off debts or grant concessions to a value of \$5,000.

There were no debts written off for the month of August 2018.

The following attachments form part of the Attachments to the Agenda.

DESCRIPTION	LINK
Statement of Financial Activity By Nature and Type – August 2018	<u>6002A Nature Type August 2018</u>
Rate Setting Statement by Program – August 2018	<u>6002B Program August 2018</u>
Rate Setting Statement by Sub-Program – August 2018	<u>6002C Sub Program August 2018</u>
Representation of Net Working Capital – August 2018	<u>6002E August 2018</u>
Reconciliation of Net Working Capital – August 2018	<u>6002F August 2018</u>
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – August 2018	<u>6002H August 2018</u>
Details of Budget Amendments requested – August 2018	<u>6002J August 2018</u>
Summary of Rates Debtors – August 2018	<u>6002L August 2018</u>
Graph Showing Rates Collections – August 2018	<u>6002M August 2018</u>
Summary of General Debtors aged 90 Days Old or Greater – August 2018	<u>6002 August 2018</u>

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Not applicable.

II. OTHER AGENCIES / CONSULTANTS

Not applicable.

STATUTORY AND LEGAL IMPLICATIONS

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

**C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)****34. Financial activity statement report — s. 6.4**

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$50,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

FINANCIAL IMPLICATIONS**Variances**

Variances are detailed and explained in attachment [6002H August 2018](#) (Notes on Statement of Variances in excess of \$50,000 by Sub-Program).

C18/6002 – STATEMENTS OF FINANCIAL ACTIVITY FOR AUGUST 2018 (AMREC)
(ATTACHMENTS)

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are no identifiable strategic, risks or environmental management implications arising from this report.

POLICY IMPLICATIONS

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

CONCLUSION

The attached financial reports reflect a positive financial position of the City of Melville as at 31 August 2018.

OFFICER RECOMMENDATION (6002)

ABSOLUTE MAJORITY AND NOTING

At 7:43pm Cr Barling moved, seconded Cr Phelan–

That the Council:

- Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 August 2018 as detailed in the following attachments:**

DESCRIPTION	LINK
Statement of Financial Activity By Nature and Type – August 2018	<u>6002A Nature Type August 2018</u>
Rate Setting Statement by Program – August 2018	<u>6002B Program August 2018</u>
Rate Setting Statement by Sub-Program – August 2018	<u>6002C Sub Program August 2018</u>
Representation of Net Working Capital – August 2018	<u>6002E August 2018</u>
Reconciliation of Net Working Capital – August 2018	<u>6002F August 2018</u>
Notes on Rate Setting Statement reporting on variances of 10% or \$50,000 whichever is greater – August 2018	<u>6002H August 2018</u>
Details of Budget Amendments requested – August 2018	<u>6002J August 2018</u>
Summary of Rates Debtors – August 2018	<u>6002L August 2018</u>
Graph Showing Rates Collections – August 2018	<u>6002M August 2018</u>
Summary of General Debtors aged 90 Days Old or Greater – August 2018	<u>6002N August 2018</u>

- By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for August 2018 [6002J August 2018](#).**

At 7:44pm the Mayor submitted the motion, which was declared

CARRIED BY ABSOLUTE MAJORITY (12/0)

16. EN BLOC ITEMS

At 7:44pm Cr Barling moved, seconded Cr Wieland–

That the recommendations for items M18/5000, C18/6000 and C18/6001 be carried En Bloc.

At 7:44pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

17. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**17.1 Opportunities for the City of Melville to Support the Department of Local Government Sport and Cultural Industries “True Sport” campaign.**

At 7:44pm Cr Wheatland moved, seconded Cr Phelan –

That the Council directs the Chief Executive Officer to investigate opportunities for the City of Melville to support and promote the Department of Local Government, Sport and Cultural Industries “True Sport” campaign across its various platforms and Leisurefit centres/gyms and also to encourage sporting clubs and groups, within the City of Melville to join the campaign, and that this matter be referred to an Elected Member Information Session for presentation.

At 7:50pm the Mayor submitted the motion, which was declared

CARRIED UNANIMOUSLY (12/0)

Reasons:

The Community plays an important role in True Sport and the City of Melville is made up of many vibrant communities. Some of the benefits of Sport include; physical and mental health, tourism, social connections, education, and crime reduction making it integral in creating stronger, healthier, happier, and safer places to live. To have this influence the broader community from a grass roots sport and recreation perspective, would be of great benefit.

The True Sport campaign’s core values also fits within aspirations of the City of Melville’s Strategic plan, under each of its five headings, Clean & Green; Sustainable and Connected Transport; Growth and Prosperity; Sense of Community; Healthy Lifestyles; Safe and Secure.

The true Sport campaign use eight core values to share the benefits of sport and recreation to our whole community. These eight values are;

1. *#Bringyourbest*
2. *#Playfair*
3. *#showrespect*
4. *#havefun*
5. *#behealthy*
6. *#includeall*
7. *#giveback*
8. *#besafe*

17.1 Opportunities for the City of Melville to Support the Department of Local Government Sport and Cultural Industries “True Sport” campaign.

and that the values of this campaign should be shared / embraced by the wider City of Melville community.

The City of Melville can be an advocate in supporting this campaign, and also encourage other people within the City to do so. One of the key messages of the campaign is, “The way we play together, shapes the way we live together.” The City of Melville can once again lead the way and give our communities the opportunity to change behaviour patterns. The noticeable flow on effect that this campaign has had in other communities can only benefit our City. Let's become a True Sport City, and be the first to do so in Western Australia.

18. MOTIONS WITHOUT NOTICE BY ABSOLUTE MAJORITY OF THE COUNCIL

Nil.

19. IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

20. CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 7:50pm.