



AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 14 July 2026 commencing at 6:30pm.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Custodians of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders past, present and future.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



OFFICIAL

Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

OFFICIAL**Making A Deputation**

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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OFFICIAL**Audio-Visual Recording and Live Streaming**

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

OFFICIAL**3 DECLARATIONS BY MEMBERS**

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST**5.1 Financial or Proximity Interests**

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

OFFICIAL**7 AWARDS AND PRESENTATIONS**

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

9 CONFIRMATION OF MINUTES

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 July 2026.

14 REPORTS**14.1 Reports from Committees**

Nil.

OFFICIAL**14.2 Reports of the Chief Executive Officer****Management Services****M26/91 Amendment to Minutes - Special Meeting of Council held 12 May 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the Special Meeting of Council held 2 May 2026, the Council considered Item C26/383 - 2026-2027 Rating Strategy. The associated report included a table of recent historic rate increases.
- The figures in the recent historic rate increases table (on page 18 of the Minutes of the Meeting) are incorrect for the 2025-2026 year.
- The Minutes of the Special of Council held 12 May 2026, were confirmed at the Ordinary Meeting of Council held 19 May 2026.
- This report seeks the approval of Council to amend the minutes to correct the information contained in the table of recent historic rate increases.

M26/92 WALGA Annual General Meeting - Nomination of City of Melville Voting Delegates**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The Western Australian Local Government Association (WALGA) will hold its Annual General Meeting on Thursday 17 September 2026, at 2:30pm – 5:30pm.
- As the City of Melville is a member council, it may nominate two voting delegates and two proxy delegates to represent the City of Melville and attend and vote at the WALGA Annual General Meeting. Each voting delegate is entitled to one vote.

OFFICIAL**M26/93 Special Meeting of Electors - 23 June 2026 Motion Carried****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- Following a request from the community, signed by 410 residents, a Special Meeting of Electors was held on Tuesday 23 June 2026 for the purpose of considering the “John Connell Oval Project”.
- At the Special Meeting, four motions were received and presented to the community, with one motion being passed by the meeting.
- This report presents the motion carried at the Special Meeting of Electors, along with officer comments and recommendations for the consideration of the Council.

Corporate Services**C26/400 Road Widening and Dedication - Murdoch Drive, Murdoch****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- Main Roads has requested approval for road boundary modifications to facilitate infrastructure associated with the proposed Woman’s and Babies Hospital site within the Murdoch Hospital and Knowledge Precinct
- The intended road widening is 168m² along Murdoch Drive, Murdoch which is under the care and control of the City
- Under Section 56 of the *Land Administration Act 1997*, Council are required to support the dedication

OFFICIAL

C26/401 Investment Statements - May 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the investment statements for the period ending 31 May 2026 and recommends that it be noted by the Council.

C26/402 Schedule of Accounts Paid - May 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of May 2026 and recommends that the Schedule of Accounts Paid be noted.

C26/403 Statements of Financial Activity - May 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 May 2026; and
- Presents the variances for the month of 31 May 2026 and recommends that they be noted by the Council.

OFFICIAL**C26/404 Policy Review: CP-009 Investment of Funds Policy****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The City of Melville (City) continuously reviews and improves policies to ensure they remain current with efficient best practices.
- This report is provided to indicate the update of the CP-009 Investment of Funds Policy which was last reviewed on 10 June 2024. A review was undertaken with a Financial Advisor and resulted in the update of CP-009 Investment of Funds and the development of an Investment Strategy.
- The draft Policy was discussed with the Executive Team and presented to the Elected Member Engagement Session and now proceeding directly to Council as the Policy and Legislation Committee is no longer in place.

C26/405 RFT252639 Supply Tree Planting and Watering Services**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252639 Supply of Tree Planting and Watering Services

OFFICIAL**Community Development****CD26/66 Healthy Melville Plan 2026-2030****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report seeks Council adoption of the Healthy Melville Plan 2026–2030 as the City of Melville’s local public health plan.
- The Plan fulfils the City’s public health planning obligations under the Public Health Act 2016 (WA) and provides a five-year strategic framework for coordinated health promotion, prevention, protection and enabling action.
- The Plan identifies six evidence-informed priority areas and will be implemented through service planning, partnerships, annual planning and budget processes.
- As active living is now addressed within the broader Plan, Council Policy CP-028 – Physical Activity Policy is recommended to be rescinded to avoid duplication.

CD26/67 Safer Melville Plan 2026-2031 Review**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- A review of the existing Safer Melville Plan 2023 to 2026 was commenced following Council’s resolution at the 15 April 2025 Ordinary Meeting.
- Council is asked to adopt the Safer Melville Plan 2026 to 2031 to guide Community Safety in Melville.
- Council is also asked to endorse the new Safer Melville Reference Group (SMRG) – Terms of Reference.

OFFICIAL**CD26/68 Deferral request - Dog and Cat Management and Exercise Plan****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- A petition was received by the Council requesting that Tompkins Park Canning Highway Fenced Playing Field be classified as an off-lead dog exercise area was presented at the 18 March 2025 Ordinary Meeting of Council (OMC), where the petition was acknowledged and the Council resolved to prepare a report by the July 2025 OMC.
- At the 15 July 2025 OMC, the Council resolved to commence the development of a draft Community Animal Management and Exercise Plan intended to replace the current Cat Management Plan 2022–2026 and undertake a comprehensive review of all existing dog exercise areas against standard criteria to ensure the City of Melville has specified such dog exercise areas as are sufficient in number, and suitable, for the exercising of dogs in the district in accordance with section 31(5) of the *Dog Act 1976*, and that the City is meeting the needs of park users who wish to avoid unwanted contact with unleashed dogs.
- Council resolved to write to the Lead Petitioner advising them of the outcome.
- Progress has been delayed due to the City awaiting guidance from the State Government regarding the review of the *Cat Act 2011* and the unanticipated level of staff resources required to support the implementation of the MelSafe service.
- Based on feedback from Elected Members it has also been determined to change the name of the Plan to Dog and Cat Management and Exercise Plan to better reflect the scope of the Plan.
- It is proposed that development of the Plan continue under a revised timeframe, with community and Elected Member engagement occurring in 2026, the draft Plan presented for public comment in March 2027, and the final Plan considered by Council in May 2027.
- This report therefore seeks Council approval to defer the Community Dog and Cat Management and Exercise Plan for consideration at the May 2027 OMC and note the revised timeline to develop the Plan.

OFFICIAL**CD26/69 Community Grants and Sponsorships Policy****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The new Community Grants and Sponsorships Policy CP-137 (the Policy) provides a consistent, transparent and accountable framework for the administration of community grants and sponsorships by the City of Melville.
- Responding to the findings and recommendations of the 2026 community grants and sponsorship review, the Policy introduces a standardised framework for administering grants and sponsorships, including consistent objectives, strategic alignment, funding tiers, funding agreements, information management, privacy obligations, and defined roles and responsibilities.
- This report recommends that the Council adopts the new Community Grants and Sponsorships Policy CP-137.

CD26/70 Adoption of Discover Melville Plan (Late Covering Report)

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 10 July 2026.

OFFICIAL**Environment and Infrastructure****E26/102 Response to Council Resolution E24/28 to prepare a report on direct transport options between Willagee and Fiona Stanley Hospital****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- Following receipt of a petition, the City investigated a range of interim transport solutions for residents in Willagee who experience difficulty accessing public transport.
- A City-operated community bus service is not recommended as it would duplicate existing transport assistance programs, fall outside the City's core responsibilities and require significant ongoing operational funding.
- Residents already have access to a range of Commonwealth, State Government, community and commercial transport services, including NDIS transport supports, aged care transport programs, community transport providers, taxis and rideshare services.
- The City currently supports community transport through its City Buses for Hire program, delivered in partnership with Melville Cares for eligible community organisations.
- The investigation concluded that the most practical and cost-effective approach is to continue supporting residents to access existing transport services and assistance programs rather than establishing a new City-operated transport service.

E26/103 Environment and Infrastructure Policy Review**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The policies within the responsibility of the Environment and Infrastructure Services directorate have been reviewed and brought forward with amendments for consideration and adoption.
- Policies that are defined as Council Policy require the approval of the Council, whereas Operational Policies are approved by the Chief Executive Officer.
- It is recommended that the policies as amended be approved.

OFFICIAL**Planning****UP26/116 Classification of Land at Eastern Edge of Wireless Hill, Almondbury Road, Booragoon****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the [Ordinary Meeting of Council on 15 July 2025](#) (UP25/73, page 23), Council considered the potential reclassification of land at 4–6 Almondbury Road, Booragoon, together with the adjacent strip forming part of Lot 52 (10 Almondbury Road), for possible inclusion within the Wireless Hill Class A Class Reserve. The interim report noted the merits of progressing investigation of the subject land as part of the review of the Booragoon (Melville City Centre) Structure Plan and provided for a further progress report by July 2026.
- A detailed ecological investigation has been completed, and the assessment confirms the sites are of high ecological value, containing Endangered Banksia Woodlands, high-quality native vegetation and habitat for threatened species, including the Forest Red-tailed Black Cockatoo. The vegetation is contiguous with Yagan Mia Wireless Hill Park, and the land functions as part of the broader reserve system.
- These findings establish a strong environmental basis to progress consideration of formalising the inclusion of the subject sites within the wider Wireless Hill Class A Reserve. Investigations also confirm that the change in classification will still allow access paths through the land as well as a degree of management to reduce bushfire risks for adjoining sites. This addresses the key matters previously identified in relation to retaining the current C Class designation.
- It is noted that the portion of Lot 52, west of the Davy Road access road is zoned land (Centre C1) which is owned freehold by the City. Whilst investigations conclude this land is suited to formal inclusion in the Wireless Hill reserve, options to retain or recover the value of the land need to be explored given its freehold status.
- It is therefore recommended that Council note the findings of the environmental investigations and confirm progression of further land administration and planning actions to progress inclusion of the subject sites within the wider Wireless Hill A Class Reserve.

OFFICIAL**UP26/117 Proposed Amendment to Local Planning Scheme 6 - Lot 5 (414) Canning Highway, Attadale - Inclusion of Additional Land Uses****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The City received an application to amend Local Planning Scheme No.6 (LPS6), initially proposing to rezone Lot 5 (414) Canning Highway from “Mixed Use” to “Centre C2”, together with a modification to the Structure Plan.
- The amendment was intended to facilitate a consolidated redevelopment across land at 410–412 Canning Highway and 168 Stock Road.
- Lot 14 (410 Canning Highway) is City-owned and under contract for sale, subject to a future development approval over the amalgamated site.
- Rezoning would have aligned land use permissibility across the four lots, however it would also have introduced potential bonus height provisions beyond the current four storey limit.
- To avoid this outcome, the proposal has been revised in consultation with the applicant to amend Clause 19 (Additional Uses) of LPS6 instead, resolving land use conflicts without altering built form controls.
- Preliminary advertising in accordance with draft LPP 1.23 resulted in one objection, with issues considered manageable through the assessment process.
- This report outlines the merits of the revised amendment and seeks Council endorsement to refer the application to the Western Australian Planning Commission (WAPC) for approval to advertise.
- Subject to WAPC approval, the amendment will be formally advertised and returned to Council for further consideration following the advertising period.

OFFICIAL

15 MOTIONS WITH PREVIOUS NOTICE

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE