



City of
Melville

AGENDA

ORDINARY MEETING OF COUNCIL

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Ordinary Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 18 February 2025 commencing at 6:30 PM.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



| Social / Community | Environment | Built Environment | Economic | Governance |
|--|---|--|---|--|
| Healthy, Safe and Inclusive | Clean and Green | Sustainable and Connected Development | Vibrant and Prosperous | Good Governance and Leadership |
| Healthy, safe and inclusive communities with a sense of belonging and wellbeing. | A clean, green and sustainable City for current and future generations. | Sustainable, connected development and transport infrastructure across our City. | Economic prosperity and vibrant resilient communities and businesses. | Leadership and good governance for the benefit of the whole community. |

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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The nature of the Council's decision making role in the matter:

| | |
|-----------------------|---|
| Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| Executive | <i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| Legislative | <i>Includes adopting local laws, town planning schemes & policies.</i> |
| Review | <i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i> |
| Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |

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1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME**6.1 Questions Received with Notice****6.2 Questions Received at the Meeting****6.3 Questions Taken on Notice at Previous Meeting****6.3.1 Mr M FitzGibbon, Melville**

This question was taken on notice at the Ordinary Meeting of Council held on 10 December 2024. During that meeting, the Presiding Member advised that as the questioner was not in attendance, and in accordance with section 6.9(C) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, the question would be taken on notice and included in the agenda for the Ordinary Meeting of Council to be held on 18 February 2025, as below.

Preamble to Question 1:

In the corporate world, employee Lost Time Injury Frequency is usually the first item addressed at Management and Board meetings, as there is no higher priority in a business than the work safety of its team members.

Question 1:

Because the City Lost Time Injury frequency for the 23/24 year was quite adverse at 2.3 times the budgeted LTI frequency (5.4 versus 2.37), do Elected Members think that in order to demonstrate an appropriate regard for employee welfare, Lost Time Injury frequency, employee safety performance statistics, should be a lead item to be reviewed by Council at each monthly Ordinary Meeting of Council, in order to maintain vigilance over the health, welfare, and safety of employees of the City?

Response:

The City acknowledges and agrees that the employee health and safety should be the highest priority for any organisation. The City has a robust Safety Management System in place to help create and maintain a safe and healthy workplace and positive safety culture.

Under relevant legislation, the CEO, not the Council, is the person or body with the primary duty of care for the health, welfare and safety of employees at the City, and for ensuring the City's workplace is safe and to manage risks to health, safety, and wellbeing.

For this reason, it is not suitable for these types of matters to be formally determined by the Council at a Council Meeting.

To ensure that the Council are kept informed and can discuss with the CEO their strategic direction in this area, various employee health, safety, and wellbeing KPIs and associated commentary are reported to the quarterly Audit, Risk and Improvement Committee.

6.3.2 Mr M Drake, Booragoon

This question was taken on notice at the Ordinary Meeting of Council held on Tuesday, 10 December 2024 in accordance with section 6.8(1)(b) and 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*. The question and response are provided below.

Preamble to Questions 1 to 4:

I refer to:

- *Item UP24/57 which goes to the Reclassification of the vegetated part of Wireless Hill Park that is not currently Class A Reserve to be reclassified as Class A Reserve,*
- *Item C24/128 - Melville City Centre Bushfire Management at OMC in April 2024.*
- *The Question I asked in relation to Item C24/128, essentially questioning if the area of land (highlighted on the Location Plan in blue), "which appeared to be Civic Centre within the Civic Centre site was considered a "vegetated portion of the Civic Centre site" and therefore subject to measures proposed" in Item C24/128 under Bushfire Risk Management.*

The City provided three answers over the following weeks:

The first stated it was Davy St Road Reserve, which I challenged; then an email and separately the May 2024 OMC minutes that confirmed the land was not part of the vegetated portion of the Civic Centre site and is part of Yagan Mia - Wireless Hill Reserve.

So given Council's responses I expected that the land area is therefore part of Lots 2647 or 2335 and within scope of the consultant's report.

However, this is not the case and this strip of bushland doesn't appear to be referenced in the Consultant's report.

Following communication with the City I received an email from the Mr Ponton, Manager Strategic Planning which included the following statements:

"The area immediately to the west of the Civic centre driveway (from Davey (sic) Street) is part of the Civic Centre site (Lot 52). The vegetated area immediately to the west of the fence in this location is not part of Lots 2647 or 2335 and not part of the land reserved for Local Open Space."

So eight months after my original question I receive an accurate answer. And yes the strip of Bushland is part of the Civic Site (Lot 52).

Mr Ponton also pointed out that this strip of land has high conservation value which is recognised through the alignment of the existing fencing and its mapping within the Wireless Hill Strategic Management Plan.

At the Agenda Meeting, Mr Ponton referred to an anomaly in the alignment of the Lot Boundaries and suggesting the fence being the natural edge of the Wireless Hill Park (e.g. where the bush stops) which sounded like the strip of bushland I had highlighted.

Question 1:

Cr Edinger has asked for Elected Members to receive a Location Map clearly showing the Boundary of Wireless Hill Park and the Lot Boundaries. Will this Map be made available to the Public?

Response 1:

The requested Location Map was prepared and circulated to Elected Members. The map is reproduced below.

Question 2:

Is this strip of High Conservation Value Bushland considered to be within the High Street Precinct of the Melville City Centre Activity Centre Plan, and subject to a 6 story building height limit?

If it is, then will the Activity Centre Review Community Engagement process seek to verify if this meets community expectations?

Response 2:

The Melville City Structure Plan designations follow the cadastral boundaries and accordingly a strip of vegetation on the eastern edge of Wireless Hill falls within the High Street Precinct. The location of the park fencing, the existing significant vegetation in this location and the boundaries of the Wireless Hill Management Plan acknowledge that whilst the strip of land falls within the High Street Precinct, it is not suited to development. The Council's resolution on 10 December 2024 has highlighted this situation and ensures that the matter will be explored through both the review of the Melville City Centre Structure Plan and further investigations on the extent of the Wireless Hill A Class reserve.

Question 3:

Hasn't the City already obtained relevant advice on Bushfire Hazard, mitigation measures and impacts with respect to the proposed Library and Cultural Centre project, or in relation to Item C24/128 on Bushfire Risk Management within the Civic Centre site?

Response 3:

Investigations have been undertaken with respect to bush fire impacts and mitigation for the land to the east of Wireless Hill. These investigations are based on current classifications of the land and associated fuel reduction options. Further investigations will include exploration and understanding of any implications associated with a change to the reserve classification.

Question 4:

Would the City look to have this high conservation value strip of land incorporated into one or more of the Subject Lots that make up the current Class C reserve, so that even if Council ultimately decided not to reclass the Class C Reserve, this strip of land will still become Class C reserve?

Response 4:

Yes, this will be one of many options examined by the further investigations.

7 AWARDS AND PRESENTATIONS

Nil.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

Nil.

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 1 January 2025

That the minutes of the Ordinary Council Meeting held on 1 January 2025 be confirmed as a true and accurate record.

9.2 Ordinary Meeting Of The Electors – 3 February 2025

That the minutes of the Ordinary Electors Meeting held on 3 February 2025 be confirmed as a true and accurate record.

9.3 Ordinary Meeting Of The Governance Committee – 10 February 2025

That the minutes of the Ordinary Governance Committee Meeting held on 10 February 2025 be confirmed as a true and accurate record.

9.4 Notes Of Agenda Briefing Forum – 11 February 2025

That the Notes of the Agenda Briefing Forum held on 11 February 2025 be confirmed as a true and accurate record.

10 NEW BUSINESS OF AN URGENT NATURE

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

12 PETITIONS**12.1 Receipt of Petition - Traffic Calming Strategies - Burke Drive**

On Thursday, 6 February 2025 the City of Melville (the City) received a petition from Ms A Palmer of Attadale, signed by 64 electors of the City. The petition reads as follows:

We, the undersigned, all being electors of the City of Melville, respectfully request that the Council: Would like some action taken such as traffic calming strategies with respect to speeding/noisy cars and motor bikes driven along burke drive.

OFFICER RECOMMENDATION

That the Council:

- 1. Acknowledge the petition; and**
- 2. Request that a report on the matters raised be prepared for the May 2025 Ordinary Meeting of Council.**

13 ADOPTION OF RECOMMENDATIONS EN BLOC

14 REPORTS

14.1 Reports from Committees

Nil.

14.2 Reports of the Chief Executive Officer

Management Services

Nil.

Corporate Services

C25/241 2024-2025 Mid Year Budget Review

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Absolute Majority |
| Officer Disclosure of Interest: | No Officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | <ol style="list-style-type: none"> 1. Amendments to 2024-2025 Fees and Charges Schedule ↓ 2. Summary Amendments 2024-2025 Mid Year Budget Review ↓ 3. Amendments to 2024-2025 Capital Works Expenditure Budget Summary ↓ |

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

| |
|--|
| <p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the results of the 2024-2025 Mid-Year Budget Review for the period 1 July 2024 to 31 December 2024 and highlights the significant positive and negative variations that require budget amendments. • This report recommends that the Council notes the results of the 2024-2025 Mid-Year Budget Review, and by Absolute Majority, approves the recommended budget amendments required to the 2024-2025 Budget as a result of the review. • This report presents amendments to the 2024-2024 Fees and Charges Schedule and recommends that they be adopted by Absolute Majority decision of the Council. • This report presents a deviation from the City’s Accounting Policy CP-025 and the need to release tenders for several capital projects prior to the adoption of the 2025-2026 annual budget and recommends that they be noted and authorised by Council. |
|--|

OFFICER RECOMMENDATION

That the Council:

1. **Notes the 2024-2025 Mid-Year Budget Review and Attachments 2024-2025 Mid-Year Budget Review Summary Amendments and 2024-2025 Significant Capital Works Expenditure Budget Amendments; and**
2. **Notes and authorises the deviation from the City’s Accounting Policy CP-025.**
3. **Notes and authorises the release of tenders for the Changeroom Upgrade - Karoonda Reserve project, Tompkins Park Redevelopment 3B project and the Majestic Boardwalk (Design & Construct) project prior to the adoption of the 2025-2026 annual budget.**
4. **By Absolute Majority Decision adopts the 2024-2025 Mid-Year Budget Review with the amendments to be made to the Statement of Financial Activity adopted in the 2024-2025 Annual Budget, as detailed in Attachment Summary Amendments 2024-2025 Mid-Year Budget Review; and**
5. **By Absolute Majority Decision adopts the amendments to the 2024-2025 Fees and Charges Schedule as detailed in Attachment Amendments to 2024-2025 Fees and Charges Schedule.**

PURPOSE

The City of Melville (the City) has undertaken a Mid-Year Budget Review in accordance with the Local Government (Financial Management) Regulations 1996. This review has identified several areas that require amendments to the 2024-2025 Annual Budget which need Council approval by Absolute Majority Decision for adoption.

The City has also identified the need to make additions to the 2024-2025 Fees and Charges Schedule, in relation to room hire and associated charges, which require Council approval by Absolute Majority Decision for adoption.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |

BACKGROUND

The City of Melville reviews its actual versus budget position on an ongoing basis and a budget variation listing is submitted to Council in the monthly Statements of Financial Activity Report.

The Financial Management Regulations (33A) requires local governments to undertake a review of their 2024-2025 annual budget no earlier than 31 December 2024 and no later than 28 February 2025. The review must be submitted to the Council on or before 31 March 2025 and subsequently submitted to the Department of Local Government, Sport and Cultural Industries within 14 days of the Council meeting. The City of Melville has undertaken the budget review within this period based on the financial year to date revenue and expenditure position as at 31 December 2024 and as a result, has identified budgets that require amendments.

The City has also identified the need to make amendments to the 2024-2025 Fees and Charges Schedule in relation to room hire and associated additional charges.

CONSIDERATION

2024-2025 Mid-Year Budget Review

A review of budgets has been undertaken by budget responsible officers, and then reviewed by Financial Services and the management and executive leadership teams.

As presented, the amended financial position for the City as at 31 December 2024 will have no impact to the closing position. This is the net result of both positive and negative variances across both operating and capital budgets and funds to be set aside and funds to be used from specific purpose reserve accounts.

Significant reductions in investment income from municipal funds combined with significant increases in rates income and materials and contracts costs have been offset by a reduction to the interest income set aside to reserves in order to maintain a balanced budget.

The following table is a summary of the 2024-2025 Mid-Year Review results, with positive variances shown as \$xxx and negative variances shown as (\$xxx) i.e. in red parentheses:

| | Variance between Revised Budget and Mid-Year Budget Review \$ |
|---|---|
| OPERATING ACTIVITIES | |
| Revenue from operating activities | |
| General Rates | 1,000,000 |
| Grants, Subsidies and Contributions | (56,667) |
| Fees and Charges | (109,349) |
| Interest Revenue | (1,106,220) |
| Other Revenue | 30,359 |
| | |
| Expenditure from operating activities | |
| Employee Costs | 6,007 |
| Materials and Contracts | (1,013,927) |
| Utility Charges | 88,601 |
| Depreciation | (2,559,000) |
| Insurance | (4,000) |
| Other Expenditure | 1,426,608 |
| | |
| Non-cash amounts excluded from operating activities | 2,559,000 |
| | |
| INVESTING ACTIVITIES | |
| Capital grants, subsidies and contributions | (1,544,793) |
| Purchase of Furniture and Equipment | 340,157 |
| Purchase of Plant and Equipment | (237,910) |
| Purchase of Land and Buildings | 2,308,279 |
| Purchase of Infrastructure Assets | 4,301,378 |
| | |
| FINANCING ACTIVITIES | |
| Transfers from reserve accounts | (6,387,126) |
| Funds to be set aside to reserve accounts | 581,385 |
| | |
| Net current assets at start of financial year | 377,219 |
| Surplus/(deficit) remaining after the imposition of general rates | 0 |

Key findings are shown below, and amendments are shown in line with the adopted budget format in Attachment Mid Year Review Summary Amendments

Whilst the reporting levels adopted by the Council when adopting the 2024-2025 Budget, at its Ordinary Meeting of Council held on 18 June 2024, were 10% or \$100,000 (whichever is greater), some commentary has been provided on variances less than these amounts where considered necessary to gain a full understanding of the amended net position resulting from the Mid-Year Budget Review.

Key material findings in the Operating Budget:

General Rates - \$1,000,000 Positive Variance

- Increase of \$1,000,000 to commercial interim rates income budgets in view of actual property improvements at 44 and 48 Barry Marshall Parade, Murdoch and 12 and 16 Fiona Wood Road, Murdoch, for which interim rates have been processed during January 2025.

90% of the above increase has been set aside into the Community Facilities Reserve and New/Upgrade Works Reserve.

Grants, Subsidies and Contributions (\$56,667) Negative Variance

- Reduction of \$135,000 to various grant income budgets to align with the delivery of the programs to which they relate and the associated accounting treatment for income recognition.
- Increase of \$59,370 in line with the finalised Federal Assistance Grant allocations for 2024-2025.

Fees and Charges (\$109,349) Negative Variance

- Reduction of \$343,320 to the LeisureFit Booragoon fee income budgets as a combined result of the scheduled closure of the Health Lounge and revision of income estimates to match the current enrolment trends for Term and Holiday programs.
- Reduction of \$95,050 to reserve ground hire income since only the income related to the summer season of 2024-2025 will be invoiced during this financial year. This is due to an anticipated delay by various sports clubs to finalise player registrations numbers for the upcoming winter season.
- Reduction of \$64,049 to the income from the Canning Room at Tompkins Park since the City no longer manages the bookings – as per Council resolution CD24/27 17 September 2024.
- Increase of \$60,000 to casual fee income at Willagee Community Centre to include the income from the Space to Co room hire arrangement.
- Increase of \$152,576 to income from Domestic Refuse/Recycling Collection and Commercial Recycling Collection – the income increase of \$55,490 from Commercial Recycling collection has been offset by a reduction to the funds used from the Commercial Refuse reserve.
- Increase of \$42,000 in Environmental Health fines due to recent successful prosecutions related to food and asbestos.
- Other minor variances in fees and charges amount to a positive variance of \$138,494.

Interest Revenue (\$1,106,220) Negative Variance

- Reduction of \$2,784,000 to budgeted interest income from investment of municipal funds due to lower municipal funds balances being available for investment and variations in the market interest rates.
- Increase of \$1,640,000 to budgeted interest income from investment of reserves funds due to higher reserves funds balances being available for investment. This has not been set aside to reserves.

In order to reduce the negative impact to the closing position caused by the reduced interest income from investment of municipal funds, an amendment to reduce the interest set aside to reserves from a 100% to 75% of the interest earned by investment of reserves funds has been included in this mid year budget review. This is a deviation from the City's Accounting Policy CP-025 to which the 2024-2025 adopted budget was aligned.

Other Revenue - \$30,359 Positive Variance

- Increases mainly in relation to expense recoups in line with changes to tenancy arrangements combined with various minor variances amount to a positive variance of \$30,359.

Employee Costs - \$6,007 Positive Variance

- Reduction of \$49,000 to employment cost budget for Corporate Strategy & Communications due to the vacancy in the Business Development Advisor staff position.
- Reduction of \$60,000 to employment cost budget for Strategic Property & Leasing due to the vacancy in the Senior Property Advisor staff position. This reduction is offset by an increase of the same amount in the professional consultancy budget.
- Reduction of \$100,650 to employment cost budget for pool and swim school staff at Leisurefit Booragoon.
- Reduction of \$99,600 to employment cost budgets in the Planning directorate due to vacant staff positions in Environmental Health and Compliance and Strategic Urban Planning.
- Increase of \$55,000 for training and corporate uniform costs related to the Community Safety Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review. This increase is funded from the Community Surveillance & Security Reserve.
- Increase of \$113,009 to employment cost budget in Recreation Services for the extension of contracts to the end of the financial year for 2 bookings officers and 2 recreation development officers. This increase is offset by a reduction to the CSRFF funded projects in recreation services.
- Increase of \$85,023 to employment cost budget for Customer Relations officers due to an omission in the original budget.
- Increase of \$41,590 to employment cost budget for casual staff to handle the increased demand for bookings at Leisurefit Melville and Shirley Strickland.

Materials and Contracts (\$1,013,927) Negative Variance

- Increase of \$60,000 to the professional consultancy budget in Strategic Property & Leasing due to staff vacancies – this increase is offset by a reduction of the same amount in employment costs.

- Increase of \$121,741 in property administration and management costs due to management of several commercial properties being taken over by RH properties until June 2025.
- Increase of \$72,000, for costs related to the Community Safety Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review – significant amounts relate to testing a licence plate recognition system on 6 community safety service vehicles, the purchase of job dispatch software and promotional activities to support the objectives of the review.
- Increase of \$90,000 to contractor costs for Point Walter Bike Park site maintenance including weed control and infill planting.
- Increase of \$143,738 in natural areas and parks for fertiliser costs.
- Increase of \$126,000 for floodlight globe replacement at Marmion Reserve, removal of 11 pine trees at Winthrop Park, turf repairs at Morris Buzacott reserve, new light poles and LED fittings at Tony Zuvela, footpath lighting repairs at Bicton Foreshore, lighting repairs and tree removals at Kadidjinya Park.
- Increase of \$290,000 for street tree pruning and maintenance due to CPI increases, current and previous year actual cost trends and impact of Polyphagous shot-hole borer (PSHB).
- Increase of \$107,170 to streetscape tree maintenance budget based on previous year actual tree spend and for the installation of root barrier to rear of 10B Coglean Close Murdoch.
- Increase of \$228,329 for streetscape general maintenance - particularly for Leach Highway due to the Traffic Management for Works on Roads Code of Practice and additional sites being added to Horizon West contract.
- Reduction of \$60,000 to budgets for Place Plans and Activity Engagement Centres strategic urban planning projects due less funds being required during this financial year in view of current progress. This reduction is offset by a reduction to funds used from the special projects reserve.
- Reduction of \$60,000 to the contractor costs and refuse collection costs budget for the Operations Centre due to a review of the Operations Centre accommodation being managed by City Buildings and Projects.
- Reduction of \$158,609 to contractor costs at Shirley Strickland clubhouse, Tompkins Park Rec Centre, Leisurefit Melville and Booragoon, mainly due to reduced cleaning contract pricing and less general maintenance works than anticipated.

Utility Charges \$88,601 Positive Variance

- Reduction of \$200,000 to the streetlighting budget due to a portion of the 10,000 lights being replaced with LED.
- Increase of \$111,399 to electricity budgets across various locations mainly due to the change in change in the energy contract.

Depreciation (\$2,559,000) Negative Variance

- Increase of \$2,599,000 to the depreciation budget mainly across infrastructure, buildings and computer equipment categories as a result of capitalisation of additional assets at the end of the 2023-2024 financial year. Depreciation is a non cash item that is excluded from operating activities and therefore this variance does not have an impact on the closing position.

Other Expenditure \$1,426,608 Positive Variance

- Reduction of \$1,500,000 to the contribution budget related to the Smart Streetlights LED project – this project will be funded by Western Power and no contribution is required from

the City of Melville. This reduction is offset by a reduction to funds used from the Organisational Environment Sustainability Initiative Reserve.

- Reduction of \$83,100 due to a reduced contribution required from the City to the Resource Recovery Group's education program for 2024-2025.
- Increase of \$70,000 for costs related to the Community Safety Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review – significant amounts relate to new and replacement of minor hardware and equipment, upgrade of body cameras, purchase and installation of dog cages. This increase is funded from the Community Surveillance & Security Reserve.
- Increase of \$43,000 for contribution costs related to the Blue Gum Tennis Court resurface, storage room for the Murdoch University Football Club at Len Shearer reserve and for the new turf maintenance agreement negotiated with the Melville Cricket Club in August 2024. This increase is offset by a reduction of the same amount to the CSRFF funded projects budget in recreation services.

Key material findings in the Capital Budget:

Capital Grants, Subsidies and Contributions (\$1,544,793) Negative Variance

- Reduction of \$437,198 to represent lower grant funding due to completion of several roads projects under budget and the withdrawal of Winnacott Street/Leach Highway project.
- Reduction of \$2,680,929 represents the reallocation of grant income to the 2025-2026 annual budget, in line with the reallocation of the expenditure budgets of associated projects to the 2025-2026 annual budget based on expected delivery. The accounting treatment for income recognition has also been considered for this reduction. Significant reductions include grant funding for the Changeroom Upgrade – Len Shearer and Goolugatup Heathcote Lower Development projects.
- Increase of \$1,100,000 to represent funding from Lotterywest for the Len Shearer Changeroom upgrade project.
- Increase of \$250,000 to represent funding for the Mens' Shed project.
- Increase of \$100,000 to represent funding from the Department of Local Government, Sport and Cultural Industries for the Dyoondalup Multi Functional Sport Court project.
- Various minor amendments amount to a positive variance of \$123,334.

These budget adjustments are offset against amendments to budgeted funds used from the Infrastructure Asset Management, New/ Upgrade Works and Public Open Space Reserves.

Purchase of Furniture and Equipment - \$340,157 Positive Variance

- Net reduction of \$73,962 to the IT capital expenditure budget includes increases for the purchase of a new back up media agent and the purchase of Notebook/Laptops for use in temporary office accommodation during HVAC works at the Civic Centre and reductions due to reallocation of the budgets for Telephone and Communication Equipment and Data Centre Racking Equipment to the 2025-2026 Annual Budget based on the expected project delivery and cashflow.
- Reduction of \$156,009 to the Recreation Services CSRFF funded projects budget to offset additional employment costs related to the extension of contracts for 2 bookings officers and 2 recreation development officers and increased contribution costs related to the Blue Gum Tennis Court resurface, Murdoch University Football Club storage and the new turf maintenance agreement negotiated with the Melville Cricket Club.

- Reduction of \$156,966 to the Recreation Services CSRFF funded projects budget due to reallocating to the 2025-2026 annual budget for the Kardinya Tennis Court renewal project subsequent to council approval.
- Reduction of \$100,000 to the pool closure funds budget due to the reallocation to the Leisurefit Booragoon Health Lounge HVAC building project.
- Reduction of \$80,000 to the Public Arts budget due to reallocation to the Point Walter Foreshore Play Space infrastructure assets project.
- Increase of \$28,700 to the furniture and equipment budget for fitout at Willagee Community Centre and Forbes Community Space located at 10 Forbes Road, Applecross. This increase is funded from the Community Centre Fitout reserve.
- Increase of \$48,580 for costs related to 7 upgraded parking meters across the City and 2 new parking meters at Sabina and Aurora. This increase is funded from the Parking Facilities Reserve.
- Increase of \$150,000 for costs related to the Community Safety Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review – significant amounts relate to the CCTV network upgrade at the administration building estimated at \$130,000 and purchase of noise equipment estimated at \$20,000. 10% of the CCTV network upgrade is funded from the Community Surveillance & Security Reserve.

Purchase of Plant and Equipment (\$237,910) Negative Variance

- Increase of \$129,910 for the replacement of a Heavy Vehicle for Parks. The original budget for this vehicle was to have been carried forward from the 2023-2024 budget but was erroneously omitted.
- Increase of \$90,000 for the replacement of 1 light utility body for a replacement breakdown/repair utility to better facilitate the transport of tools and replacement parts to breakdowns as required, and 2 reticulation utility bodies as the existing utility bodies would not transfer to replacement vehicles due to changes in chassis dimensions on the new vehicles.
- Increase of \$18,000 for the purchase of miscellaneous plant including 2 live smart camera systems for trial installation in 2 waste trucks. These systems can provide a live feed to the operator and it is intended that the system will be important in analysing and improving truck safety. The system will also have the capacity to provide peripheral information such as road condition that may also be used to enhance road maintenance works.

These increases (with the exception of the miscellaneous plant) are funded from the Fleet Services Vehicles, Plant and Equipment Replacement reserve.

Purchase of Land and Buildings \$2,308,279 Positive Variance

- Increase of \$90,000 for costs related to the Community Safety Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review – significant amounts relate to conversion of an existing space to a dispatch room and fit out at the Operations Centre to transform an existing area into a common workspace for use by staff in Community Safety Services and Rangers. The costs related to the dispatch room of \$50,000 is funded from Community Surveillance & Security Reserve.

The following budget adjustments for buildings projects are offset against amendments to budgeted funds used from the Community Facilities, New/Upgrade Works, Land and Property and Organisational Environment and Sustainability Initiatives Reserves.

- Increase of \$1,618,842 to various buildings projects due to revision of pretender estimates, responding to unanticipated emergency works and safety/staff wellbeing issues. Projects with significant increases include the Sewerage line Renewal 2024-2025 and Len Shearer Changeroom upgrade.
- Reduction of \$2,685,777 due to projects being completed under budget, being placed on hold pending council decisions and reallocation to the 2025-2026 draft capital program for reconsideration and prioritisation during the 2025-2026 annual budget process. Projects with significant reductions include the Provision for Public Art 2024-2025, Willagee Library Refurbishment, Bicton Boy Scouts Roof/Air Conditioning Works, Melville Bowling Club Compliance Works, Civic Centre Refurbishment, Changeroom Upgrade Karoonda Reserve, 4 Hickey St - Building Refurbishment, New Library Cultural Centre Design, Tompkins Park Redevelopment 3B and Troy Park Changeroom Upgrade.
- Decrease of \$1,331,344 due to reallocation of budgets for committed projects to the 2025 - 2026 annual budget based on the expected project delivery and cashflow. Projects with significant reductions include Public Toilet Renewal - Bicton Baths, Public Toilet Renewal - Mt Henry Reserve, Men's Shed Modifications and Troy Park Changeroom Upgrade.

Purchase of Infrastructure Assets \$4,301,378 Positive Variance

- Increase of \$332,086 to various infrastructure assets projects due to revision of pretender estimates and scope amendments. Projects with significant increases include Doney Street – Canning Highway to Norma Road and Canning Bridge Activity Centre – Ogilvie Road Development.
- Reduction of \$1,808,593 due to projects being completed under budget, being withdrawn from the program and reallocation to the 2025-2026 draft capital program for reconsideration and prioritisation during the 2025-2026 annual budget process. Projects with significant reductions include the Majestic Boardwalk (Design & Construct) and Winnacott Street/Leach Highway.
- Decrease of \$2,824,871 due to reallocation of budgets for committed projects to the 2025-2026 annual budget based on the expected project delivery and cashflow. Projects with significant reductions include Canning Bridge Activity Centre – Ogilvie Road Development, Canning Bridge Park – the Esplanade, Local Activity Centre Renewal 2024-2025, Carpark Renewal – Blue Gum (East), Justinian Street/Cleopatra Street, Foreshore Restoration Program 2024-2025.

These budget adjustments are offset against amendments to funds used from the Infrastructure Asset Management, Community Facilities, Public Open Space, New/Upgrade Works and Rates Equalisation Reserves.

A summary of budget amendments to Capital Works Expenditure is included in the Attachment Amendments to 2024-2025 Capital Works Expenditure Budget Summary.

The delivery of the capital works program by the end of the financial year is still subject to the timing of procurement processes, availability of contractors and various other unforeseen events and factors beyond the control of the City. Therefore, based on historical trends it is possible that approximately \$20m of the capital works program budget will be carried forward to the next financial year.

The projects listed below have been significantly reduced due to reallocation to the draft 2025-2026 capital works program for reconsideration and prioritisation during the 2025-2026 annual budget process. However the tender process for these projects will commence in the 2024-2025

financial year on the presumption that the funding requested for these projects in the 2025-2026 annual budget will be approved by council in June 2025.

- Changeroom Upgrade - Karoonda Reserve
- Tompkins Park Redevelopment 3B
- Majestic Boardwalk (Design & Construct)

Key material findings in relation to Reserve Accounts:

Transfers from reserve accounts **(\$6,387,126) Negative Variance**

- Reduction of \$2,247,198 to budgeted funds used from the Infrastructure Asset Management Reserve in line with amendments made to the expenditure and income budgets of various infrastructure assets projects.
- Reduction of \$2,186,945 to budgeted funds used from the Community Facilities reserve in line with amendments to expenditure and income budgets of various buildings projects.
- Reduction of \$1,520,000 to budgeted funds used from the Organisational Environment Sustainability Initiative Reserve, mainly due to the removal of the \$1,500,000 contribution budget for Smart Streetlights LED project.
- Reduction of \$927,024 to budgeted funds used from the New/Upgrade Works Reserve in line with amendments to expenditure and income budgets for various buildings and infrastructure assets projects.
- Reduction of \$344,915 to funds used from the Rates Equalisation reserve due to the removal of the pool closure funds budget and the reallocation of the Majestic Boardwalk project for reconsideration and prioritisation during the 2025-2026 annual budget process.
- Reduction of \$173,000 to budgeted funds used from the Land and Property reserve in line with amendments made to the expenditure budget for the New Library and Cultural Centre Design project.
- Reduction of \$73,962 to budgeted funds used from the Information Technology Reserve in line with amendments to several IT capital projects.
- Reduction of \$60,000 to funds used from the Special Projects reserve in line with the amendments made to the Place Plans and Activity Engagement Centres strategic urban planning projects.
- Reduction of \$55,490 to budgeted funds used from the Commercial Refuse Reserve due to the budgeted increase to income from commercial recycling collection.
- Increase of \$28,700 to budgeted funds used from the Community Centre Fitout Reserve for fitout at Willagee Community Centre and Forbes Community Space located at 10 Forbes Road, Applecross.
- Increase of \$72,580 to budgeted funds used from the Parking Facilities reserve to fund the trial of a licence plate recognition system related to the Community Service Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review and to fund the replacement of parking meters.
- Increase of \$219,910 to budgeted funds used from the Fleet Services Vehicles, Plant and Equipment Replacement reserve for replacement of Heavy and Light vehicles.
- Increase of \$236,000 to budgeted funds used from the Community Surveillance & Security Reserve for various costs related to the Community Safety Review noted by council via CD24-37 for further consideration at the 2024-2025 Mid Year Budget Review.
- Increase of \$644,218 to funds used from the Public open Space and Urban Forest Reserve due to the grant income for the Goolugatup Heathcote Lower Development being reallocated

to the 2025-2026 annual budget in line with the expected delivery of the project and the associated accounting treatment for income recognition.

Funds to be set aside to reserve accounts \$581,385 Positive Variance

- Reduction of \$862,000 to budgeted funds set aside into the Community Facilities reserve due to reduction or removal of several capital projects.
- Reduction of \$808,886 to budgeted funds set aside into the Infrastructure Asset Management reserve due to reduction or removal of several capital projects.
- Reduction of \$173,750 to budgeted interest set aside to reserves – this is to counter the adverse impact to the budgeted closing position caused by the significant reduction in the budgeted interest income from investment of municipal funds. This amendment will reduce the budgeted interest set aside to reserves from a 100% to 75% of the interest earned from investment of reserves funds. This is a deviation from the City's Accounting Policy CP-025 to which the 2024-2025 adopted budget was aligned.
- Reduction of \$13,968 to budgeted funds set aside into the Infrastructure Asset Management reserve in line with the reduced allocation for the 2024-2025 Financial Assistance Grant – Roads component.
- Increase of \$180,000 to budgeted funds set aside into the Community Facilities reserve and \$720,000 to budgeted funds set aside into the New/Upgrade Works reserve – this represents 90% of the additional interim rates earned from commercial properties being set aside to reserves in line with the 2024-2025 adopted budget parameters.
- Increase of \$377,219 to budgeted funds set aside into the Rates Equalisation reserve – this represents the actual opening surplus for the 2024-2025 financial year being set aside to reserves as per council approval C24/164 Consideration and Adoption of the 2024-2025 Budget.

Amendments to the 2024-2025 Fees and Charges Schedule

It is proposed to revise the fee structure for the Atwell House and Gallery room hire and associated additional charges, to align more closely with community and local user needs.

The proposed revision will align the Atwell House and Gallery fees and charges with the City's other community centre room hire rates particularly for art activities, support long standing community user groups and streamline the booking system.

The proposed fees changes are detailed in the Attachment Amendments to 2024-2025 Fees and Charges Schedule.

The proposed addition to the fees and charges schedule, if approved will be advertised by way of public notice prior to taking effect.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no applicable sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government (Financial Management Regulations) 1996:

33A. Review of budget

(1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget; and

(d) include the following —

(i) the annual budget adopted by the local government;

(ii) an update of each of the estimates included in the annual budget;

(iii) the actual amounts of expenditure, revenue and income as at the date of the review;

(iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.

(2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

The Review has been conducted in accordance with the City's Council Policy CP-025 Accounting Policy using the nature and type classifications and CP-008 Financial Sustainability – Forward Financial Planning and Funding Allocation Policy.

The Review includes a deviation from the City's Accounting Policy CP-025 in relation to Interest earned on Reserve Investments, to which the 2024-2025 adopted budget was aligned.

FINANCIAL IMPLICATIONS

After taking into account the various positive and negative variances and Reserve Funds adjustments, the Mid Year Budget Review has identified an overall balanced budget after Reserve transfers.

However, this is based on the accrual accounting concept and not necessarily reflective of the cash position. At the time of writing this report, the City had outstanding debtors of \$28m. The cash position of the City will continue to be monitored to ensure there is adequate cash flow to fund operations.

Furthermore, it must be noted that a balanced budget has been achieved by a deviation from accounting policy CP-025 thereby placing reduced interest earnings in to reserves and a temporary reduction to funds set aside to the Infrastructure Asset Management and Community Facilities reserves in view of several capital project budget reductions due to their potential to be considered in future budgets. While in the short term this approach presents as practical, a continuation of similar measures in the longer term is not financially sustainable and not recommended. A key

focus of the current review of the Long Term Financial Model is to ensure the City is operating in a sustainable manner over the long term.

CONSEQUENCE

The 2024-2025 Mid-Year Budget Review has identified several areas requiring budget amendments. Overall, the net impact of the 2024-2025 Mid-Year Budget Review is a balanced budget after Reserve transfers.

If the Council chooses to not approve the recommended budget amendments, it will need to identify reserve transfers or operating/capital programs it wishes to alter instead.

If the Council chooses to not approve the proposed additions to the 2024-2025 Fees and Charges Schedule, the proposed fees will not take effect.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/233 Investment Statements for November 2024

| | |
|--|--|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter |
| Attachments: | Nil |

COUNCIL’S ROLE

Information: For the Council / Committee to note.

| |
|---|
| <p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the investment statements for the period ending 30 November 2024 and recommends that it be noted by the Council. |
|---|

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 30 November 2024.

PURPOSE

To report on the performance of the City’s investment portfolio for the month of November 2024.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.90% to 5.09% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.42%.

26% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 24% in October 2024.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 30 November 2024.

| CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 30 NOVEMBER 2024 | | |
|---|------|----------------------|
| SUMMARY BY FUND | | |
| Municipal | | \$51,240,356 |
| Reserve | | \$146,651,723 |
| Trust | | \$- |
| Citizen Relief | | \$236,732 |
| TOTAL | | \$198,128,810 |
| SUMMARY BY INVESTMENT TYPE | | |
| 11AM | | \$10,099,617 |
| 31Days at Call | | \$- |
| 60Days at Call | | \$2,000,000 |
| 90Days at Call | | \$16,600,000 |
| Term Deposit | | \$169,429,194 |
| TOTAL | | \$198,128,810 |
| SUMMARY BY CREDIT RATING | | |
| AAA Category | AAA | |
| AA Category (AA+ to AA-) | AA- | \$157,828,810 |
| A Category (A+ to A-) | A+ | |
| | A | |
| | A- | |
| BBB+ Category | BBB+ | \$40,300,000 |
| TOTAL | | \$198,128,810 |

Exposure to an individual institution is limited according to Council policy and in November 2024 the investments were within the acceptable limits.

| Investment with financial institutions | | | | | | |
|--|---------------|------------------------|--------------------------|-------------|------------------|---|
| Institution | Credit Rating | Credit Rating Category | Funds held at period end | Actual % | Limit Per Policy | |
| ANZ | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| AMP | BBB+ | BBB+ Category | \$ - | 0.00% | 20.00% | ✓ |
| Bankwest | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Bank of Queensland | BBB+ | BBB+ Category | \$ 22,600,000 | 11.41% | 20.00% | ✓ |
| ING Bank | A- | A Category | \$ - | 0.00% | 30.00% | ✓ |
| Bendigo & Adelaide | BBB+ | BBB+ Category | \$ 17,700,000 | 8.93% | 20.00% | ✓ |
| CBA | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Macquarie | A+ | A Category | \$ - | 0.00% | 30.00% | ✓ |
| NAB | AA- | AA Category | \$ 37,187,251 | 18.77% | 50.00% | ✓ |
| St George | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Suncorp | AA- | A Category | \$ 33,000,000 | 16.66% | 30.00% | ✓ |
| Westpac | AA- | AA Category | \$ 87,641,560 | 44.23% | 50.00% | ✓ |
| TOTAL | | | \$ 198,128,810 | 100% | | |

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

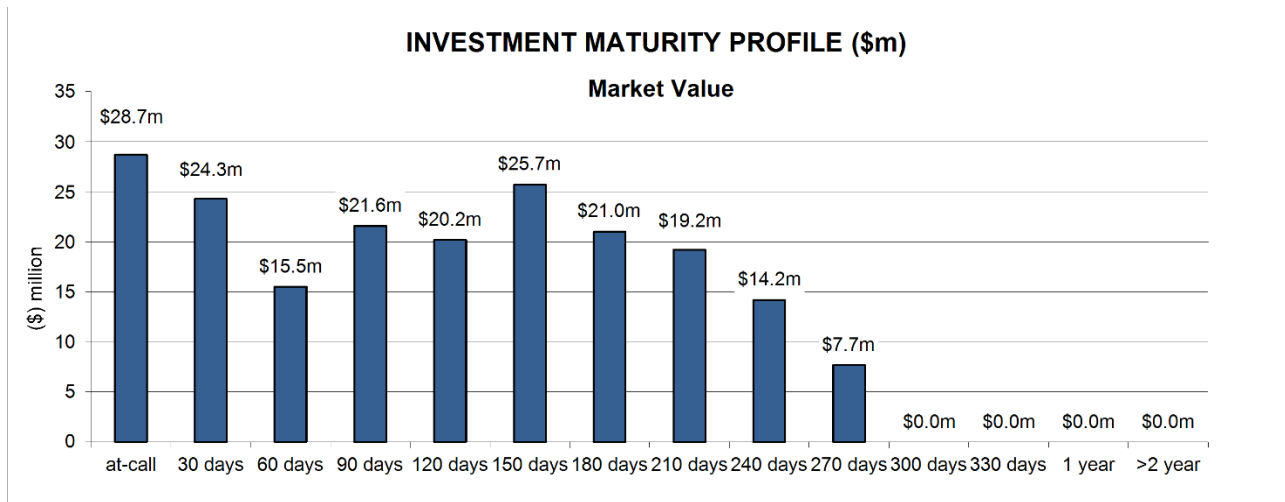
The City's investments were invested within the limits allowed within each category rating for November 2024.

| Maximum Percentage of Average Investment Portfolio Balance | | | | |
|--|-----------------------------|-------------|------------------|---|
| Long Term Rating | Funds held at period end \$ | Actual % | Limit Per Policy | |
| AAA Category | \$ - | 0% | 100% | ✓ |
| AA Category (AA+ to AA-) | \$ 157,828,810 | 80% | 80% | ✓ |
| A Category (A+ to A-) | \$ - | 0% | 50% | ✓ |
| BBB+ Category | \$ 40,300,000 | 20% | 25% | ✓ |
| TOTAL | \$ 198,128,810 | 100% | | |

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

During the period from August to October, the allocation for the AA category exceeded the policy limit of 80%, temporarily reaching 85%. This occurred due to limited attractive interest rate options in other categories, leading to a focus on investments with Westpac Bank (AA-), which offered competitive rates. During the month November, it returned to the 80% policy limit.

The below graph summarises the maturity profile of the City's investments at market value as at 30 November 2024. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

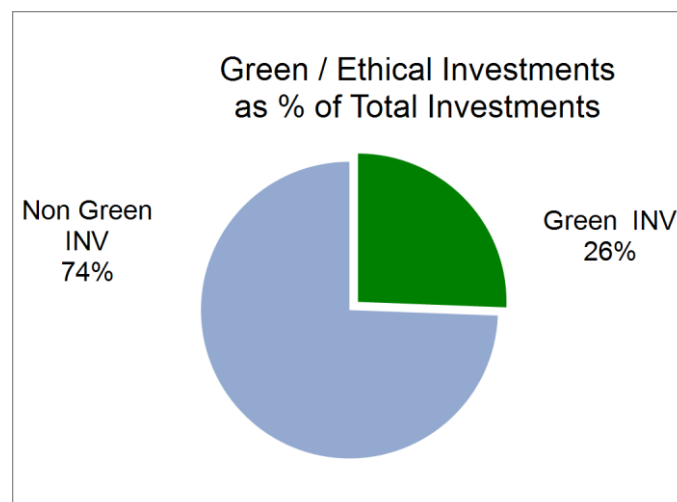


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD’s provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 30 November 2024 was \$50,700,000 or 26% of total investment holdings being in non-fossil fuels institutions, compared to \$49,500,000 (24%) in October 2024. The total investments holding for November and October were \$198,128,810 and \$202,916,348 respectively.



| Green / Ethical Investment with financial institutions | | | |
|--|---------------|------------------------|--------------------------|
| Institution | Credit Rating | Credit Rating Category | Funds held at period end |
| Bendigo & Adelaide | BBB+ | BBB+ Category | \$ 17,700,000 |
| Suncorp | A+ | A Category | \$ 33,000,000 |
| TOTAL | | | \$ 50,700,000 |

The Green investments are allocated across the two banks mentioned above, in alignment with the Council's credit rating policy.

The City continues active discussions with financial institutions in relation to the availability of ESGTD products. Westpac is in the process of developing a new “green” investment product however no commitment has been made regarding timing. Additionally, the City has held formal discussions with CBA and NAB to explore ESGTD and Green Term Deposit options. Currently, both banks are in the development phase of these products. At this time, there are currently no other ESGTD products available in the market that meet the City’s Investment Policy requirements.

ENGAGEMENT

This report is available to members of the public on the City’s website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI’s) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – “Restricted current revenue base and increasing/changing service demands impacts on rates”.

Risk

The Council’s Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City’s funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversights by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

POLICY IMPLICATIONS

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 30 November 2024:

- Year to date investment earnings, on term deposits, money at call accounts and the municipal account in aggregate, was \$3,303,133, against a year-to-date budget of \$4,015,331 representing a negative variance of \$712,198 mainly due to the current downward trend in interest rates both locally and internationally. This variation will be addressed in the midyear budget review in February 2025.
- The weighted average interest rate for investments as of 30 November 2024 was 5.00% which compares favourably to the benchmark three-month bank bill swap (BBSW) reference rate of 4.42%.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/234 Investment Statements for December 2024

| | |
|--|--|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter |
| Attachments: | Nil |

COUNCIL’S ROLE

Information: For the Council / Committee to note.

| |
|---|
| <p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the investment statements for the period ending 31 December 2024 and recommends that it be noted by the Council. |
|---|

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 December 2024.

PURPOSE

To report on the performance of the City’s investment portfolio for the month of December 2024.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.94% to 5.09% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.44%.

24% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 26% in November 2024.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 31 December 2024.

| CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 DECEMBER. 2024 | | |
|--|------|----------------------|
| SUMMARY BY FUND | | |
| Municipal | | \$42,340,356 |
| Reserve | | \$146,651,723 |
| Trust | | \$- |
| Citizen Relief | | \$236,732 |
| TOTAL | | \$189,228,810 |
| SUMMARY BY INVESTMENT TYPE | | |
| 11AM | | \$7,699,617 |
| 31Days at Call | | \$- |
| 60Days at Call | | \$2,000,000 |
| 90Days at Call | | \$16,600,000 |
| Term Deposit | | \$162,929,194 |
| TOTAL | | \$189,228,810 |
| SUMMARY BY CREDIT RATING | | |
| AAA Category | AAA | |
| AA Category (AA+ to AA-) | AA- | \$150,428,810 |
| A Category (A+ to A-) | A+ | |
| | A | |
| | A- | |
| BBB+ Category | BBB+ | \$38,800,000 |
| TOTAL | | \$189,228,810 |

Exposure to an individual institution is limited according to Council policy and in December 2024 the investments were within the acceptable limits.

| Investment with financial institutions | | | | | | |
|--|---------------|------------------------|--------------------------|-------------|------------------|---|
| Institution | Credit Rating | Credit Rating Category | Funds held at period end | Actual % | Limit Per Policy | |
| ANZ | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| AMP | BBB+ | BBB+ Category | \$ - | 0.00% | 20.00% | ✓ |
| Bankwest | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Bank of Queensland | BBB+ | BBB+ Category | \$ 22,600,000 | 11.94% | 20.00% | ✓ |
| ING Bank | A- | A Category | \$ - | 0.00% | 30.00% | ✓ |
| Bendigo & Adelaide | BBB+ | BBB+ Category | \$ 16,200,000 | 8.56% | 20.00% | ✓ |
| CBA | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Macquarie | A+ | A Category | \$ - | 0.00% | 30.00% | ✓ |
| NAB | AA- | AA Category | \$ 36,187,251 | 19.12% | 50.00% | ✓ |
| St George | AA- | AA Category | \$ - | 0.00% | 50.00% | ✓ |
| Suncorp | AA- | A Category | \$ 29,000,000 | 15.33% | 30.00% | ✓ |
| Westpac | AA- | AA Category | \$ 85,241,560 | 45.05% | 50.00% | ✓ |
| TOTAL | | | \$ 189,228,810 | 100% | | |

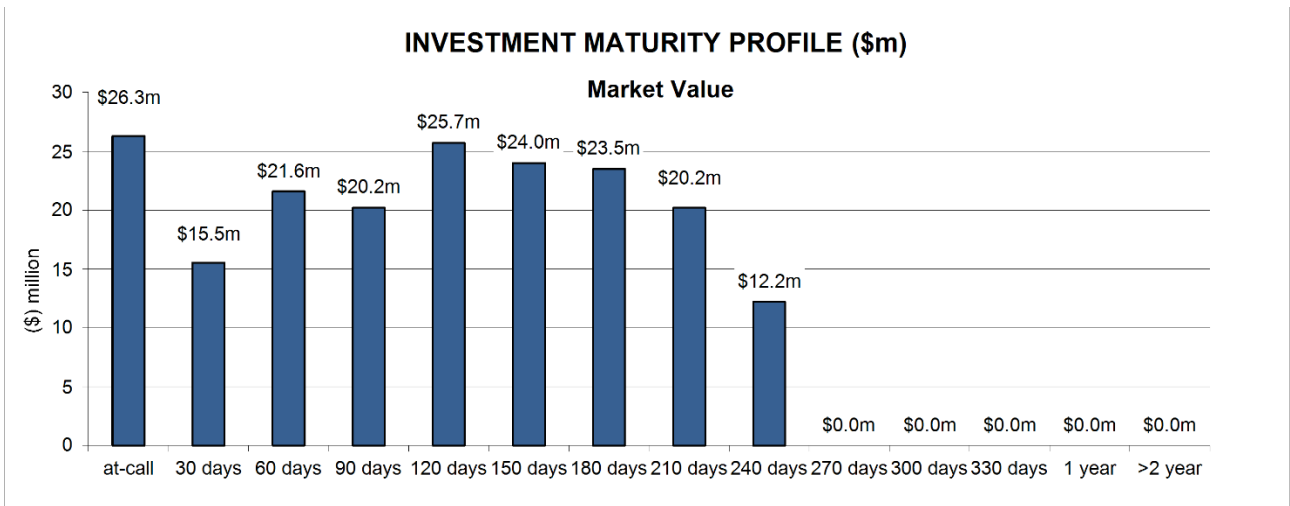
*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The City's investments were invested within the limits allowed within each category rating for December 2024.

| Maximum Percentage of Average Investment Portfolio Balance | | | | |
|--|-----------------------------|-------------|------------------|---|
| Long Term Rating | Funds held at period end \$ | Actual % | Limit Per Policy | |
| AAA Category | \$ - | 0% | 100% | ✓ |
| AA Category (AA+ to AA-) | \$ 150,428,810 | 79% | 80% | ✓ |
| A Category (A+ to A-) | \$ - | 0% | 50% | ✓ |
| BBB+ Category | \$ 38,800,000 | 21% | 25% | ✓ |
| TOTAL | \$ 189,228,810 | 100% | | |

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The below graph summarises the maturity profile of the City's investments at market value as at 31 December 2024. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

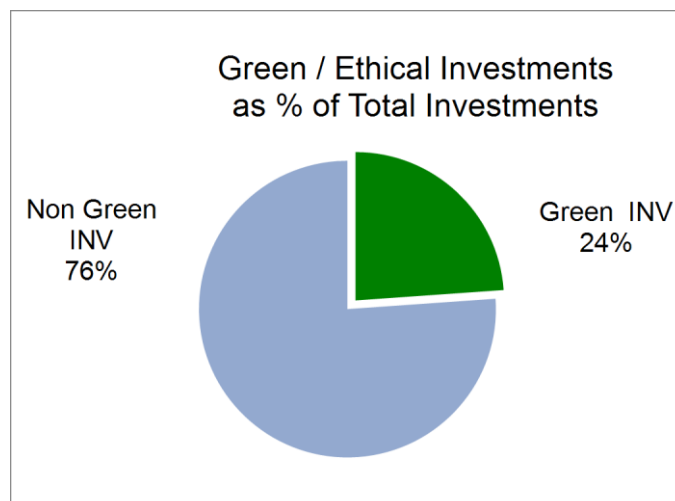


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD’s provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 December 2024 was \$45,200,000 or 24% of total investment holdings being in non-fossil fuels institutions, compared to \$50,700,000 (26%) in November 2024. The total investments holding for December and November were \$189,228,810 and \$198,128,810 respectively.



| Green / Ethical Investment with financial institutions | | | |
|--|---------------|------------------------|--------------------------|
| Institution | Credit Rating | Credit Rating Category | Funds held at period end |
| Bendigo & Adelaide | BBB+ | BBB+ Category | \$ 16,200,000 |
| Suncorp | A+ | A Category | \$ 29,000,000 |
| TOTAL | | | \$ 45,200,000 |

Green investments are invested in the three banks listed above, in accordance with the council credit rating policy.

The City continues active discussions with financial institutions in relation to the availability of ESGTD products. Westpac is in the process of developing a new “green” investment product however no commitment has been made regarding timing. Additionally, the City has held formal discussions with CBA and NAB to explore ESGTD and Green Term Deposit options. Currently, both banks are in the development phase of these products. At this time, there are currently no other ESGTD products available in the market that meet the City’s Investment Policy requirements.

ENGAGEMENT

This report is available to members of the public on the City’s website.

A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI’s) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Council Plan 2024-2034.

5.2 – Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.

Risk

The Council’s Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City’s funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference

will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

POLICY IMPLICATIONS

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 31 December 2024:

- Year to date investment earnings, on term deposits held in reserve accounts, money at call accounts and the municipal account in aggregate, was \$3,882,285, against a year-to-date budget of \$4,811,607 representing a negative variance of \$929,322 mainly due to the current downward trend in interest rates both locally and internationally. This variation will be addressed in the mid-year budget review in February 2025.
- The weighted average interest rate for investments as of 31 December 2024 was 5.09% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.44%.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/235 Schedule of Accounts Paid for November 2024

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter |
| Attachments: | <ol style="list-style-type: none"> Payment Details November 2024 ↓ Card Payment Details November 2024 ↓ |

COUNCIL’S ROLE

Information: For the Council / Committee to note.

| |
|---|
| <p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of November 2024 and recommends that the Schedule of Accounts Paid be noted. |
|---|

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period November 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details November 2024 (Attachment 1) and Card Payment Details November 2024 (Attachment 2).

PURPOSE

The Schedule of Payments for the month totals \$30,439,635. The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$11,249,121 direct creditor payments were paid during the month, of which, 17% of payments were paid to suppliers located within the City of Melville and 40% to suppliers within the South West Metropolitan Region, compared to 13% and 42% of total of \$17,552,250 direct creditor payments made over October 2024 respectively.

The biggest payment of \$2,092,020 made during the month was Regulatory fees and government charges - Emergency Services Levy Fee payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for November including Payment Register numbers, Cheques: 868-869, Electronic Funds Transfers batches: 926-931, Trust Payments, Card Payments and Payroll will be distributed to the Elected Members of the Council in February 2025.

The below table details the Summary of Payments Made for the period:

| SCHEDULE OF PAYMENTS MADE | | |
|--|---|------------------------|
| NOVEMBER 2024 | | |
| <i>Payments made under Delegated Authority DA-035</i> | | |
| MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS | | |
| Cheques | Chq Payment Register No. 868 and 869 | \$1,766.75 |
| | Chq Payment on Restricted Funds Register No. | |
| | Less Cancelled Chqs | |
| Electronic Funds Transfers | EFT Payment Register No. 927, 929, 930 and 931 | \$10,920,803.20 |
| | EFT Payment on Restricted Funds Register No. 926, 928 and 149 | \$190,744.92 |
| | Less Cancelled EFTs | (\$4,598.25) |
| | | \$11,108,716.62 |
| Direct Debits | Bank Fees | \$22,284.38 |
| | Ampol Fuel | \$106,070.17 |
| Direct Payments | | \$12,049.70 |
| | Total Direct Creditor Payments | \$11,249,120.87 |
| Payroll | Total Pay 10 and 11 | \$4,686,281.55 |
| | Total Payroll | \$4,686,281.55 |
| Cards | Westpac Corporate Cards | \$1,400.13 |
| | Westpac Purchase Cards | \$102,832.38 |
| | Total Card Payments | \$104,232.51 |
| Total Direct Creditor Payments from Municipal Account | | \$16,039,634.93 |

Schedule of Payments Made continued.

| INTERFUND & INVESTMENT TRANSACTIONS | | |
|-------------------------------------|------------|------------------------|
| Interfund Transfers | | |
| Loan | | \$0.00 |
| Citizen Relief Trust | | \$0.00 |
| Citizen Relief Operating | | \$0.00 |
| Municipal Reserve | | (\$7,987,537.61) |
| Trust | | \$7,987,537.61 |
| | | \$0.00 |
| Total Interfund Transfers | | \$0.00 |
| New Municipal Investments | | |
| Westpac Bank | 01/11/2024 | \$2,300,000.00 |
| Westpac Bank | 08/11/2024 | \$1,300,000.00 |
| Westpac Bank | 13/11/2024 | \$1,600,000.00 |
| Bendigo | 26/11/2024 | \$2,500,000.00 |
| Bendigo | 26/11/2024 | \$2,000,000.00 |
| Bendigo | 26/11/2024 | \$2,000,000.00 |
| Bendigo | 27/11/2024 | \$2,700,000.00 |
| Total New Investments | | \$14,400,000.00 |
| Grand Total | | \$30,439,634.93 |

Details of the payments are shown in Attachment 1.

[Any payment over and above \\$25,000 has been highlighted under the Payment Amount column in Attachment 1.](#)

A new Regulation (13A. of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during October 2024 and settled in November 2024 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996 Part 2: General financial management (s.6.10) regulations 11, 12 & 13.*

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the Local Government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/236 Schedule of Accounts Paid for December 2024

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | <ol style="list-style-type: none"> Payment Details December 2024 ↓ Card Payment Details December 2024 ↓ |

COUNCIL’S ROLE

Information: For the Council / Committee to note.

| |
|---|
| <p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of December 2024 and recommends that the Schedule of Accounts Paid be noted. |
|---|

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period December 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details December 2024 (Attachment 1) and Card Payment Details December 2024 (Attachment 2).

PURPOSE

The Schedule of Payments for the month totals \$21,842,085.38. The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$11,412,384.32 direct creditor payments were paid during the month, of which, 16% of payments were paid to suppliers located within the City of Melville and 33% to suppliers within the Southwest Metropolitan Region, compared to 17% and 40% of total of \$11,249,121 direct creditor payments made over November 2024 respectively.

The biggest payment of \$849,562 made during the month was Regulatory fees and government charges - Emergency Services Levy Fee payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for December including Payment Register numbers, Cheques: 870-870, Electronic Funds Transfers batches: 932-937, Trust Payments, Card Payments and Payroll will be distributed to the Elected Members of the Council in February 2025.

The below table details the Summary of Payments Made for the period:

| SCHEDULE OF PAYMENTS MADE | | |
|--|---|------------------------|
| DECEMBER 2024 | | |
| <i>Payments made under Delegated Authority DA-035</i> | | |
| MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS | | |
| Cheques | Chq Payment Register No. 870 | \$300.00 |
| | Chq Payment on Restricted Funds Register No. | |
| | Less Cancelled Chqs | |
| Electronic Funds Transfers | EFT Payment Register No. 933, 934, 935 and 937 | \$11,158,349.78 |
| | EFT Payment on Restricted Funds Register No. 932, 936 and 150 | \$213,887.01 |
| | Less Cancelled EFTs | (\$90,986.80) |
| | | \$11,281,549.99 |
| Direct Debits | Bank Fees | \$19,148.31 |
| | Ampol Fuel | \$109,147.40 |
| Direct Payments | | \$2,538.62 |
| | Total Direct Creditor Payments | \$11,412,384.32 |
| Payroll | Total Pay 12 and 13 | \$5,131,754.14 |
| | Total Payroll | \$5,131,754.14 |
| Cards | Westpac Purchase Cards | \$97,946.92 |
| | Total Card Payments | \$97,946.92 |
| Total Direct Creditor Payments from Municipal Account | | \$16,642,085.38 |

Schedule of Payments Made continued.

| INTERFUND & INVESTMENT TRANSACTIONS | | |
|-------------------------------------|----------------------------------|------------------------|
| Interfund Transfers | | |
| Loan | | \$0.00 |
| Citizen Relief Trust | | \$0.00 |
| Citizen Relief Operating | | \$0.00 |
| Municipal Reserve | | (\$6,500,000.00) |
| Trust | | \$6,500,000.00 |
| | Total Interfund Transfers | \$0.00 |
| New Municipal Investments | | |
| Westpac Bank | 09/12/2024 | \$4,300,000.00 |
| Westpac Bank | 18/12/2024 | \$900,000.00 |
| | Total New Investments | \$5,200,000.00 |
| | Grand Total | \$21,842,085.38 |

Details of the payments are shown in Attachment 1.

[Any payment over and above \\$25,000 has been highlighted under the Payment Amount column in Attachment 1.](#)

Regulation 13(A). of the Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during November 2024 and settled in December 2024 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the Local Government must report payee name,

amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/237 Statements of Financial Activity for November 2024

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | <ol style="list-style-type: none"> 1. Statement of Financial Activity November 2024 ↓ 2. Statement of Comprehensive Income November 2024 ↓ 3. Net Working Capital November 2024 ↓ 4. Reconciliation Net Working Capital November 2024 ↓ 5. Notes to Statement of Financial Activity November 2024 ↓ 6. Statement of Financial Position November 2024 ↓ 7. Summary Rate Debtors November 2024 ↓ 8. Rates Collection Graph November 2024 ↓ 9. General Debtors Aged 90 Days November 2024 ↓ |

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

| |
|--|
| <p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 30 November 2024 and recommends that they be noted by the Council; and • Presents the variances for the month of November 2024 and recommends that they be noted by the Council. • This report also notes that no budget amendments were processed for the month of November. • The City has received an unqualified (clean) audit opinion from the Office of the Auditor General of Western Australia on the City’s annual financial statements for 2023-24, which were approved at the Ordinary Meeting of Council held on 10 December 2024. At this meeting, the Council approved these statements, and they are now available on the City’s website. |
|--|

OFFICER RECOMMENDATION

That the Council notes the Rate Setting Statement and Statements of Financial Activity for the month ending 30 November 2024 as detailed in the following attachments:

- **Statement of Financial Activity November 2024 (Attachment 1); and**
- **Statement of Comprehensive Income November 2024 (Attachment 2); and**
- **Net Working Capital November 2024 (Attachment 3); and**
- **Reconciliation Net Working Capital November 2024 (Attachment 4); and**
- **Notes to Statement of Financial Activity November 2024 (Attachment 5); and**
- **Statement of Financial Position November 2024 (Attachment 6); and**
- **Summary Rate Debtors November 2024 (Attachment 7); and**
- **Rates Collection Graph November 2024 (Attachment 8); and**
- **General Debtors Aged 90 Days November 2024 (Attachment 9).**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 30 November 2024.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

The Statements of Financial Activity for the period ending 30 November 2024 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City’s Financial Position

- The City has received an unqualified (clean) audit opinion from the Office of the Auditor General of Western Australia on the City’s annual financial statements for 2023-24, which were approved at the Council meeting on 9th December. These statements were approved at the Council meeting on 9 December and are now available on the City’s website.
- The City’s total investments holding for November 2024 were \$198.13m of which the Municipal cash balance at the end of the month was \$51.24m and \$146.65m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.
- Investment earnings on term deposits were \$3.30m against a year-to-date budget of \$4.02m representing a negative variance of \$0.712m mainly due to the current downward trend in interest rates both locally and internationally.

- The investment in green/ethical term deposits as at 30 November 2024 was \$50.7m or 26% of total investment holdings, compared to \$49.5m (24%) in October 2024. Green/Ethical investments are invested in the two banks, in accordance with the council credit rating policy.
- Rates raised as at 30 November were \$107,318,551, compared to a year to date budget of \$107,348,031.
- Total debtor collections for November 2024 equalled \$5.72m. The Rates collection target was 71.9% and the actual collection is tracking slightly lower at 70.4%, compared to 72% for the same period in 2023-2024. The total outstanding debtors (including all rates and sundry debtors) is \$41.2m as of 30 November 2024.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity
Provides details on the various categories of income and expenditure.
2. Statement of Comprehensive Income
Provides details on the Nature classifications.
3. Statement of Financial Position
Provides details on the Financial Position.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- Statement of Financial Activity November 2024 (Attachment 1)
- Statement of Financial Position November 2024 (Attachment 6): Statement of Variances in Excess of \$100,000

Revenue

Rates raised as at 30 November were \$107,318,551, compared to a year to date budget of \$107,348,031.

Rates Collection

| SUMMARY OF RATE DEBTOR MOVEMENT | | | | | |
|---------------------------------|---------------------------------|----------------------------------|--|--|--|
| Detail | Actuals Current Month YTD | Actuals Previous Month YTD | % Diff Current Mth to Previous Mth | Actuals This Month Last Year YTD | % Diff Current Mth to Current Mth Last Yr |
| Opening Balance - 1 July | 5,425,866 | 5,425,866 | 0% | 4,487,816 | 21% |
| Debtors Raised | 131,929,858 | 131,892,571 | 0% | 125,870,600 | 5% |
| Payments Received | (96,730,203) | (91,215,995) | 6% | (93,877,770) | 3% |
| Closing Balance | 40,625,521 | 46,102,442 | -12% | 36,480,646 | 11% |

Total rate debtor collections for the month equalled \$5,514,208 .

Sundry Debtor Movement

| SUMMARY OF SUNDRY DEBTOR MOVEMENT | | | | | |
|--|---------------------------------|----------------------------------|--|--|--|
| Detail | Actuals Current Month YTD | Actuals Previous Month YTD | % Diff Current Mth to Previous Mth | Actuals This Month Last Year YTD | % Diff Current Mth to Current Mth Last Yr |
| Opening Balance - 1 July | 565,184 | 565,184 | 0% | 901,439 | -37% |
| Invoices Raised | 2,101,298 | 1,954,256 | 8% | 2,544,603 | -17% |
| Receipts | (2,054,750) | (1,846,800) | 11% | (2,825,626) | -27% |
| Prepayments | (4,732) | (718) | 559% | 4,458 | -206% |
| Closing Balance | 607,001 | 671,922 | -10% | 624,875 | -3% |

Sundry debtor balances decreased by \$64,922 over the course of November from \$671,922 to \$607,001 of which total 90 day sundry debtors for the month is \$405,767 , representing 67% of total sundry debtors.

Corporate Climate Action Plan

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

| Description | YTD Actuals 2024-2025 | YTD Budget 2024-2025 | Actual 2023-2024 |
|---|--------------------------|-------------------------|---------------------|
| <u>Income</u> | | | |
| PLEEC Income | 5,563 | 8,333 | - |
| Total | 5,563 | 8,333 | - |
| <u>Expenditure</u> | | | |
| Sustainability & Climate Action Salaries | 299,369 | 282,972 | 465,621 |
| Sustainability & Climate Expenditure | 40 | - | - |
| Sustainability & Climate Allocations | 42,406 | 44,592 | - |
| Corporate Emissions Monitoring & Management | 30,346 | 30,000 | - |
| Sustainability Initiatives | 17,815 | 25,731 | 121,125 |
| Electric Vehicles | - | - | 36,192 |
| Micro Grid Project | - | - | 26,795 |
| Plant & Equipment Capital Expenditure | 98,680 | 100,000 | - |
| Piney Lakes Restoration | 4,729 | 7,667 | - |
| Piney Lakes Enviro Centre Expenditure | 24,658 | 57,393 | - |
| Piney Lakes Education Programs | 24,440 | 58,144 | - |
| Enviro Portable Toilet | 165 | 533 | - |
| Total | 542,648 | 607,033 | 649,733 |

Money Expended in an Emergency and Unbudgeted Expenditure

There was no money expended in an emergency or unbudgeted expenditure for the month of November 2024.

Budget Amendments

There were no Budget Amendments processed for the month of November 2024 due to the upcoming Mid-Year Budget Review.

Variances greater than \$100,000 processed in November 2024 are highlighted in the attachment.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Manager Financial Services to a value of \$1,000.

Sundry Debtors

There were no sundry debts written off for the month of November 2024

Rate Debtors

There were no rate debts written off for the month of November 2024.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

Monthly financial statements provide an opportunity to assess and report on the financial sustainability of operations.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity November 2024 (Attachment 5): Notes on Statement of Variances in excess of \$100,000.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/238 Statements of Financial Activity for December 2024

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Absolute Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | <ol style="list-style-type: none"> 1. Statement of Financial Activity December 2024 ↓ 2. Statement of Comprehensive Income December 2024 ↓ 3. Net Working Capital December 2024 ↓ 4. Reconciliation Net Working Capital December 2024 ↓ 5. Notes to Statement of Financial Activity December 2024 ↓ 6. Statement of Financial Position December 2024 ↓ 7. Summary Rate Debtors December 2024 ↓ 8. Rates Collection Graph December 2024 ↓ 9. General Debtors Aged 90 Days December 2024 ↓ |

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

| |
|---|
| <p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 December 2024 and recommends that they be noted by the Council; and • Presents the variances for the month of December 2024 and recommends that they be noted by the Council. • This report also notes that no budget amendments were processed for the month of December due to the upcoming Mid-Year Budget Review. • On 4 December 2024, the City has received an unqualified (clean) audit opinion from the Office of the Auditor General of Western Australia on the City’s annual financial statements for 2023-24. These statements were approved at the Ordinary Meeting of Council held on 10 December 2024 and are now available on the City’s website. • The establishment of new Fees and Charges for Electric Vehicle Charging Station Supply and Commercial refuse charges. |
|---|

OFFICER RECOMMENDATION

That the Council:

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 December 2024 as detailed in the following attachments:**
 - **Statement of Financial Activity December 2024 (Attachment 1); and**
 - **Statement of Comprehensive Income December 2024 (Attachment 2); and**
 - **Net Working Capital December 2024 (Attachment 3); and**
 - **Reconciliation Net Working Capital December 2024 (Attachment 4); and**
 - **Notes to Statement of Financial Activity December 2024 (Attachment 5); and**
 - **Statement of Financial Position December 2024 (Attachment 6); and**
 - **Summary Rate Debtors December 2024 (Attachment 7); and**
 - **Rates Collection Graph December 2024 (Attachment 8); and**
 - **General Debtors Aged 90 Days December 2024 (Attachment 9).**
2. **By Absolute Majority decision adopts the Electric Vehicle Charging Station Supply Charge of \$0.40 per kilowatt hour, effective from 4 March 2025.**
3. **By Absolute Majority Decision adopts the Commercial Mobile FOGO single bin charge of \$605.80 per annum, effective from 4 March 2025.**
4. **By Absolute Majority Decision adopts the Commercial 3-Bin charge of \$1,497.84 per annum, effective from 4 March 2025.**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 31 December 2024.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. |
| | 5.3 | Ensure efficient and effective use of assets, resources and technology. |

BACKGROUND

The Statements of Financial Activity for the period ending 31 December 2024 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City’s Financial Position

- The City’s total investments holding for December 2024 were \$189.23m of which the Municipal cash balance at the end of the month was \$42.34m and \$146.65m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.

- Investment earnings on term deposits were \$3.88m against a year-to-date budget of \$4.81m representing a negative variance of \$0.929m mainly due to the current downward trend in interest rates both locally and internationally.
- The investment in green/ethical term deposits as at 31 December 2024 was \$45.20m or 24% of total investment holdings, compared to \$50.70m (26%) in November 2024. Green/Ethical investments are invested in the two banks, in accordance with the council credit rating policy.
- Rates raised as at December were \$107.51m compared to a year to date budget of \$107.41m.
- Total debtor collections for December 2024 equalled \$8.5m. The Rates collection target was 76.2% and the actual collection is tracking slightly higher at 76.4%, compared to 75.6% for the same period in 2023-2024. The total outstanding debtors (including all rates and sundry debtors) is \$33.08m as of 31 December 2024.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity
Provides details on the various categories of income and expenditure.
2. Statement of Comprehensive Income
Provides details on the Nature classifications.
3. Statement of Financial Position
Provides details on the Financial Position.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- Statement of Financial Activity December 2024 (Attachment 1)
- Statement of Financial Position (Attachment 6): Statement of Variances in Excess of \$100,000

Revenue

Rates raised as at December were \$107,511,718, compared to a year to date budget of \$107,415,032.

Rates Collection

| SUMMARY OF RATE DEBTOR MOVEMENT | | | | | |
|--|---------------------------------|----------------------------------|--|--|--|
| Detail | Actuals Current Month YTD | Actuals Previous Month YTD | % Diff Current Mth to Previous Mth | Actuals This Month Last Year YTD | % Diff Current Mth to Current Mth Last Yr |
| Opening Balance - 1 July | 5,425,866 | 5,425,866 | 0% | 4,487,816 | 21% |
| Debtors Raised | 132,161,972 | 131,929,858 | 0% | 126,100,650 | 5% |
| Payments Received | (105,047,728) | (96,730,203) | 9% | (98,754,652) | 6% |
| Closing Balance | 32,540,110 | 40,625,521 | -20% | 31,833,815 | 2% |

Total rate debtor collections for the month equalled \$8,317,525.

Sundry Debtor Movement

| SUMMARY OF SUNDRY DEBTOR MOVEMENT | | | | | |
|--|---------------------------------|----------------------------------|--|--|--|
| Detail | Actuals Current Month YTD | Actuals Previous Month YTD | % Diff Current Mth to Previous Mth | Actuals This Month Last Year YTD | % Diff Current Mth to Current Mth Last Yr |
| Opening Balance - 1 July | 565,184 | 565,184 | 0% | 901,439 | -37% |
| Invoices Raised | 2,231,120 | 2,101,298 | 6% | 2,897,888 | -23% |
| Receipts | (2,239,029) | (2,054,750) | 9% | (3,034,792) | -26% |
| Prepayments | (8,816) | (4,732) | 86% | (14,490) | -39% |
| Closing Balance | 548,459 | 607,001 | -10% | 750,044 | -27% |

Sundry debtor balances decreased by \$58,541 over the course of December from \$607,001 to \$548,459 of which total 90 day sundry debtors for the month is \$413,328, representing 75% of total sundry debtors.

Corporate Climate Action Plan

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

| Description | YTD Actuals 2024-2025 | YTD Budget 2024-2025 | Actual 2023-2024 |
|---|--------------------------|-------------------------|---------------------|
| Sustainability & Climate Action Salaries | 241,648 | 223,528 | 465,621 |
| Electric Vehicles | 0 | 0 | 36,192 |
| Corporate Emissions Monitoring & Management | 30,346 | 30,000 | 0 |
| Micro Grid Project | 0 | 0 | 26,795 |
| Sustainability Initiatives | 32,832 | 32,000 | 121,125 |
| Total | 304,826 | 285,528 | 649,733 |

Money Expended in an Emergency and Unbudgeted Expenditure

There was no money expended in an emergency or unbudgeted expenditure for the month of December 2024.

Budget Amendments

There were no Budget Amendments processed for the month of December 2024 due to the upcoming Mid-Year Budget Review.

Variances greater than \$100,000 processed in December 2024 are highlighted in the attachment.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Manager Financial Services to a value of \$1,000.

Sundry Debtors

There were no sundry debts written off for the month of December 2024

Rate Debtors

There were no rate debts written off for the month of December 2024.

Fees and ChargesElectric Vehicle Charging Station Supply Charge

As detailed in the City's Corporate Climate Action Plan, the City has established public charging stations for use by owners of electric vehicles in the city.

To recoup the cost of electricity supplied to the users of this service, a supply charge of \$0.40 per kilowatt hour is proposed.

It is not expected that the imposition of this charge will have a material effect on the 2024-2025 budget. The charge, if adopted, would be effective from 1 March 2025.

Commercial Bin Services

The below chargeable services are to be introduced in order to provide commercial properties with more options for separating their waste, improve recovery rates, increase diversion of organics from landfill, create high quality compost and to assist the City with meeting the State Governments resource recovery targets.

A 240L Commercial Mobile FOGO Bin charge of \$605.80, per annum, is proposed for the weekly collection of a single commercial FOGO bin.

A 240L Commercial 3-Bin charge of \$1,497.84, per annum, is proposed for the weekly collection of three commercial bins, comprising of one general waste bin, one recycling bin and one FOGO bin. This charge represents an effective discount of 20% per bin when compared to the combined single bin charges for each of these services.

It is not expected that the imposition of these charges will have a material effect on the 2024- 2025 budget. The charges, if adopted, would be effective from 1 March 2025.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

Monthly financial statements provide an opportunity to assess and report on the financial sustainability of operations.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. *Financial activity statement report — s. 6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*

- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity December 2024 (Attachment 5): Notes on Statement of Variances in excess of \$100,000.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/239 Common Seal February 2025

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Head of Governance |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | Nil |

COUNCIL’S ROLE

Information: For the Council / Committee to note.

| |
|---|
| <p>SUMMARY</p> <p>This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 12 November 2024 up to and including Monday, 20 January 2025 for the Council’s noting. This is a standing report to the Council.</p> |
|---|

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 12 November 2024 up to and including Monday, 20 January 2025 for the Council’s noting.

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Tuesday, 12 November 2024 up to and including Monday, 20 January 2025.

| Register Reference | Parties | Description | ECM Reference |
|--------------------|---|--|---------------|
| CS2243 | City of Melville, City of Fremantle and City of Canning | Heads of Agreement Regional Resource Recovery Centre Transition | 8323921 |
| CS2244 | City of Melville and Ogilvie Road Apartments Pty Ltd | Execute the easement and deed to secure the community benefits associated with the Cirque Duet (Cirque Stage 2) development. | 8296548 |

STRATEGIC ALIGNMENT

| | |
|----------------|--|
| Outcome | 5 Leadership and good governance for the benefit of the whole community. |
|----------------|--|

| | | |
|------------------|-----|--|
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

CONSEQUENCE

This is a standard report for the Elected Members that details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 12 November 2024 up to and including Monday, 20 January 2025 for the Council’s noting.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

C25/240 Variation of Previous Item concerning Sale of Properties under the LGA for Unpaid Rates

| | |
|--|---|
| File Number: | |
| Responsible Officer: | Director Corporate Services |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No Officer involved in the preparation of this report has a declarable interest in this matter. |
| Attachments: | Nil |

COUNCIL’S ROLE

Review: When the Council operates as a review authority on decisions made by Officers for appeal purposes.

| |
|--|
| <p>SUMMARY</p> <ul style="list-style-type: none"> At the 19 November 2024 Ordinary Meeting of Council, the Council resolved to take possession and sell specified properties due to unpaid rates and service charges. Following the decision to sell the properties for unpaid rates and service charges, Recoveries Legal WA / CS Legal were engaged and have advised that section 6.68(3A) of the Act requires a decision (and reasons for it) to exempt the usual recovery proceedings for a power of sale to be recorded by Council in the minutes. This Item seeks Council approval to exempt the usual recovery proceedings for 2 of those 3 properties where, having made reasonable efforts to locate the owners, the City has been unable to do so. |
|--|

OFFICER RECOMMENDATION

That the Council:

- Approves the sale of land for assessments 206094 and 467241 without attempting recovery proceedings within the last 3 years under section 6.56 of the Local Government Act 1995 because the owners cannot be located and pursuant to section 6.68(2)(b) of the Act;**
- Authorises the CEO to execute the required documents to give effect to the taking of possession and sale of the properties, in accordance with section 9.49A of the Act.**

PURPOSE

To seek Council’s approval to sell the land the subject of assessments 206094 and 467241 without attempting recovery proceedings under section 6.56 of the *Local Government Act 1995* (the Act) because the owners cannot be located.

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|--|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and |

| | |
|--|--|
| | partnerships, and diverse revenue streams. |
|--|--|

BACKGROUND

At the 19 November 2024 Ordinary Meeting of Council, the Council resolved to sell 3 properties due to unpaid rates and service charges for a period exceeding three years and in accordance with section 6.64(1) of Act.

Subsection 6.68(1) of the Act requires a local government to have attempted recovery proceedings under section 6.56 of the Act within the preceding 3 years unless 1 or 2 exemptions in ss. 6.68(2) apply.

We now seek to record the decision to exempt usual recovery proceedings for two of those properties, the land the subject of assessments 206094 and 467241, and where reasonable efforts have been made to locate their owners but the City has been unable to do so.

CONSIDERATION

The original sale Item brought to the November 2024 Ordinary Meeting of Council details the attempts made by the City to locate the owners. This Item adopts that information without repeating it.

Further information is provided below for Council’s consideration.

Assessment 206094

Rates and charges (\$10,325.77) have accrued for this property since 2018 and recovery investigations have confirmed the registered proprietor, a company, was deregistered on 21 October 2012.

The deregistration of the company means the City cannot ‘locate’ the owner, as it no longer has a legal existence or registered address.

The City considers all reasonable efforts to locate the owner were satisfied during the recovery investigation and when the company searches revealed the owner was deregistered.

Assessment 467241

Rates and charges (\$16,444.17) have accrued for this property since 2018. To serve the owner with proceedings, the City made numerous efforts to try contact and locate the owner but was not able to do so. Those efforts are documented in the earlier Item.

Currently, the City does not know the location of the owner but believes they may be living somewhere in Malaysia.

The City considers it has taken all reasonable efforts to locate the owner of the property without success and it is appropriate allow the sale without attempting recovery proceedings.

ENGAGEMENT

Numerous attempts have been made to contact the property owners as detailed in the original Item brought to the November 2024 Ordinary Meeting of Council, as well as in this Item.

In accordance with schedule 6.3 of the Act, further notices are required to be served on the property owners and published on the City's website prior to the exercise of any power of sale. The City must also affix a notice on the land once it has possession of the land. The City must also give Statewide public notice of the sale.

SUSTAINABILITY IMPLICATIONS

There are no applicable sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This Item aligns with the requirements under the Act that apply to local government's taking possession and selling land to recover unpaid rates and services charges.

Section 6.64. Actions to be taken

- (1) *If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —*
- (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or (d) cause the land to be transferred to itself.

...

Section 6.68. Exercise of power to sell land

- (1) *Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.*
- (2) *A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —*
- (a) *has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or*
 - (b) *having made reasonable efforts to locate the owner of the property is unable to do so.*
- (3A) *A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.*
- (3) *Schedule 6.3 has effect in relation to the exercise of the power of sale.*

9.49A. Execution of documents

- (1) *A document is duly executed by a local government if —*
 - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
 - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (4) *A local government may, by resolution, authorise the CEO, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*

FINANCIAL IMPLICATIONS

There are costs associated with this process however these are recoverable from the proceeds of sale as per the Local Government Act 1995.

Application of Proceeds - The proceeds from the sale are distributed in the following order:

- To cover the costs of the sale,
- To pay the unpaid rates,
- To discharge other debts on the property,
- Any remaining funds are paid to the owner(s)

CONSEQUENCE

If the Council chooses not to adopt the officer recommendation, then the outstanding debt will remain until such time as the debt is repaid.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

Community Development

CD25/39 City of Melville Hall of Fame

| | |
|--|--|
| File Number: | |
| Responsible Officer: | Director Community Development |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in the matter. |
| Attachments: | Nil |

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

- Summary This report responds to a notice of motion resolved by the Council at the Ordinary Meeting of Council held on 18 June 2024 requesting that the CEO prepare a report on the development of a Hall of Fame Recognition Policy.
- The City of Melville currently oversees a number of recognition processes already; therefore, this report is recommending the development of an overarching Community Award Policy to streamline any current processes and provide guidance for the development of a Hall of Fame (or similar program).

OFFICER RECOMMENDATION

That the Council endorses:

- 1. The development of an overarching Community Award Policy to provide guidance regarding the management of existing Award programs, including the Honorary Freeman of the City of Melville Policy, and when developing Awards programs in the future; and**
- 2. A concept for a Hall of Fame, or similar type of program, to be considered as a part of the development of the Community Award Policy and in alignment with the current Honorary Freeman of the City of Melville Policy; and**
- 3. That points 1 and 2 be prepared for Council consideration by December 2025 noting the financial implications included in the Report.**

PURPOSE

In response to the Council’s resolution at the Ordinary Meeting of Council held on 18 June 2024, investigations have been undertaken to consider how a Hall of Fame program or similar may be implemented across the City of Melville (the City).

STRATEGIC ALIGNMENT

| | | |
|------------------|-----|---|
| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.4 | Strengthen active citizen engagement, participation, and access to information. |

BACKGROUND

At the Ordinary Meeting of Council held on 18 June 2024, the Council resolved the following:

That the Council requests the CEO to prepare a report by February 2025 on developing a policy for a hall of fame recognition of Melville residents who have achieved great feats in a wide range of fields. Investigation to include the identification of existing events that celebrate achievements and to identify opportunities for the city of Melville to cross promote these achievements as they happen.

The City oversees four programs that celebrates the achievements of residents. These are:

1. The [Community Citizen of the Year Awards](#), part of the Australia Day Council National network, held annually recognising individuals – with four categories:
 - Community Citizen of the Year
 - Young Community Citizen of the Year (16 – 30 years of age)
 - Senior Community Citizen of the Year (over 65 years of age)
 - Active Citizenship – group or event

2. [Annual City of Melville Volunteer recognition event](#) – to acknowledge and thank people who volunteer locally.

3. [Youth Sports Scholarship](#)
 - An Award providing one year access to LeisureFit Booragoon and LeisureFit Melville aimed at athletes aged between 12 and 19 years who have aspire to compete at the highest level

4. [Honorary Freeman of the City of Melville](#)
 - The highest award the City can bestow on a resident currently.

In addition, State and Federal government also has a range of existing events that celebrate achievements including:

- [Australian Honours and Awards](#)
- [Australian of the Year Awards](#)
- [Multicultural Awards](#)
- [WA Volunteer Service Awards](#)
- [WA African Community Awards](#)
- [Community Services Excellence Awards](#)

- [The Commissioner for Children and Young People Participate Award](#)
- [Senior of the Year Awards](#)

Furthermore, several Western Australian Local Governments have established Awards Programs that recognise community members local contributions in various fields:

- [Town of Bassendean Community Awards](#)
- [Town of Victoria Park - Community Champions](#)
- [City of Kwinana – Love My Kwinana Community Awards](#)
- [Shire of Boyup Brook Community Awards](#)
- [Shire of Meekatharra Community Awards](#)
- [Shire of Wickiepin Community Awards](#)
- [City of Kalamunda Community Awards](#)
- [Shire of Merredin Community Awards](#)

There are several local governments across Australia that have 'Hall of Fame' or 'Keys to the City' programs that are aimed specifically at recognising residents who have achieved great feats in a wide range of fields. A scan of these programs has identified two main categories for celebrating individual or group achievements:

1. Individuals or groups who have attained prominence at a State, national or international level in their field of endeavour such as Arts, Theatre and Literature; Business and Public Service; Research and Education; Science and Innovation; and Sport.
2. Individuals or groups who have had a significant impact on the local community through their endeavour.

CONSIDERATION

Community Award programs have many benefits. Recognising people and groups that have achieved great feats places a value on what has been accomplished which in turn motivates them to continue. In addition, public recognition can inspire others to also get involved and make a difference or strive to improve. A specific event that formally acknowledges and celebrates an individual or group achievement provides an opportunity for the community to come together, help build the social and cultural fabric of a community and create a source of civic pride.

Community Awards programs can be established for finite periods of time to help achieve specific objectives within the Council Plan (for example a local business award aimed at supporting local business growth and resilience) or can be an enduring component of the Civic calendar.

Whilst the City participates in the Auspire Awards as part of the Australia Day Council National network, this is not a City-managed program and as such, the City does not have any influence regarding selection criteria and the nomination process. For this reason, City officers do not feel that aligning a future Hall of Fame program with these awards is appropriate.

The Youth Sports Scholarship is a very popular awards program that recognises athletes aged between 12 and 19 years who aspire to compete at the highest level with a one-year membership to the City's LeisureFit Centres. As the target audience for these Awards is very narrow, it is not relevant to a Hall of Fame-type Awards program.

The Annual Volunteer City of Melville Volunteer recognition event is more to acknowledge and thank people who volunteer locally, rather than necessarily a Community Award, however, if Council would like to focus on the nominees for a Hall of Fame-type of Award program on community volunteers, rather than residents who have achieved great feats, this existing event could be expanded into a Hall of Fame.

The City's Honorary Freeman of the City of Melville Policy (Policy No. CP- 012) states that this is the City's highest award. The Policy has not been reviewed since 2019 and lacks clear criteria and objectives. It is therefore critical that this Policy is reviewed as part of the development of the proposed Community Awards Policy and Hall of Fame concept.

Other than the Honorary Freeman of the City of Melville Policy, there lacks guidance from Council to the administration regarding the creation and management of Community Awards, Therefore, rather than create a Policy specifically for a Hall of Fame Awards program (as per the Notice of Motion) it is recommended that a more holistic Community Awards Policy be created.

A Community Award Policy will provide an appropriate framework and guidance regarding the management of existing Award programs, including the Honorary Freeman of the City of Melville Policy, and when developing Awards programs in the future, including:

- the need for alignment with the Council Plan
- levels of funding/budget for different awards programs
- the approval process for awards programs
- consistency in how Awards programs are managed
- the physical award/s and celebrity events
- sponsorship of external awards and award categories
- alignment with the Honorary Freeman of the City of Melville Policy (Policy No. CP- 012)
- how the City can cross-promote Melville residents who have been recognised in existing events that celebrate achievements such as those listed on the previous slide.

Whilst developing the Community Awards Policy, officers can also start on the development of a concept for a Hall of Fame or similar type of awards program. Therefore, both of these items can be brought to Council consideration together.

ENGAGEMENT

No engagement has been undertaken in preparing this Report. However, in developing the Community Awards Policy and Hall of Fame (or similar type of awards program) City officers will engage directly with Elected Members and seek input from the broader community and relevant stakeholders.

SUSTAINABILITY IMPLICATIONS

Recognition of active citizenship and acknowledgement of achievements can contribute to the health and well-being in the community with a positive impact on social sustainability. Social sustainability is about things like bringing people together, creating communities and shared

experiences that build trust and helping promote empowerment which in turn enhances community well-being.

Furthermore, Community Awards programs can be used to help reach the City's sustainability goals by awarding individuals or groups whose achievements align with or contribute to achieving the City's sustainability objectives.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy alignment implications presented as part of this report.

FINANCIAL IMPLICATIONS

This work is unbudgeted and unplanned for 2024/25. If Council adopts the Officers Recommendation, the following is required:

- The Community Awards Policy and concept for a Hall of Fame program will be undertaken using existing resources starting in 2025/26, with the report being delivered to Council in December 2025.
- Depending on the final Hall of Fame concept proposed and adopted by Council, an ongoing 0.2 FTE (level 5) plus a minimum of \$10,000 could be required in the 2026/27 and future budgets to manage the program. This would cover the costs of calling for nominations, assessing applications, arranging a celebratory event and physical award and promoting the award, event and winner.

CONSEQUENCE

If Council is hesitant to adopt the full officer's recommendation alternative options could include:

Create a Hall of Fame policy instead of a broader Community Awards policy

This option is more aligned to the original Notice of Motion. Adopting this approach would result in a policy being created specifically for the Hall of Fame program. However, the policy would not provide guidance on the other awards programs the City already runs nor any future awards programs proposed either by Elected Members or officers. This could lead to more Award programs being established without the clear guidance of the Council, resulting in inconsistent levels of funding and approval processes and lack of alignment with the Council Plan the resourcing and financial implications listed in the officer's recommendation would remain the same under this option.

Create a Community Awards Policy but not commence work on the Hall of Fame program

Under this option, the Council would have the opportunity to consider and endorse an overarching Community Awards framework to guide the management of existing awards programs and the creation of future awards programs. At this point Council could then determine if a Hall of Fame award program is to be developed within the parameters of the endorsed Community Awards. Depending on the Policy, the final Hall of Fame program may or may not be required to return to the Council for final consideration.

Do neither

If Council does not wish to proceed with the either Community Awards Policy, then the benefits of establishing a framework for managing existing and establishing new Awards will not be realised. This could lead to more award programs being established without the clear guidance of the Council resulting in inconsistent levels of funding and approval processes and lack of alignment with the Council Plan.

Not proceeding with the Hall of Fame awards program could result in reduced participation in community life and a lost opportunity to generate civic pride.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

CD25/40 Financial Advocacy Priorities for the Advocacy Strategy 2025-2029

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|--|--|
| File Number: | |
| Responsible Officer: | Director Community Development |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No officer involved in the preparation of this report has a declarable interest in the matter. |
| Attachments: | 1. Financial priorities for the Advocacy Strategy 2025-2029 ↓ |

COUNCIL’S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

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| <p>SUMMARY</p> <ul style="list-style-type: none"> • This report outlines the financial priorities for the Advocacy Strategy 2025-2029, designed to guide the Council and administration in securing external funding for City projects and programs. • The financial priorities are aligned with the recently endorsed Council Advocacy Policy (December 2024), ensuring a strategic and coordinated approach to advocacy. • The financial priorities will form one part of the Advocacy Strategy 2025-2029, with the non-financial priorities to be presented to Council at a later date. • The Advocacy Strategy 2025-2029 will guide the City’s advocacy efforts for the next 4 years. |
|--|

OFFICER RECOMMENDATION

That the Council adopts the Financial Priorities for the Advocacy Strategy 2025-2029 as provided in attachment 1.

PURPOSE

The purpose of the financial priorities for the Advocacy Strategy 2025-2029 is to guide the Council and administration in advancing financial advocacy with key stakeholders, and aligning these priorities with the Council Advocacy Policy endorsed in December 2024. The desired outcome is a clearly defined list of financial priorities to be included in the City’s first-ever Advocacy Strategy. This will ensure consistent messaging with key stakeholders, securing support for City projects and programs, and strengthening the City’s ability to attract external funding.

STRATEGIC ALIGNMENT

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| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| Objective | 5 | Good Governance and Leadership |
| | 5.1 | Provide transparent and accountable good governance. |
| | 5.2 | Ensure long term financial sustainability, strategic advocacy and |

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| | partnerships, and diverse revenue streams. |
| 4 | Vibrant and Prosperous |
| 4.3 | Attract investment in strategic locations. |

BACKGROUND

Traditionally, the City’s advocacy efforts have been without a unified, strategic approach, leading to ad-hoc initiatives that were not consistently aligned with broader Council priorities. This approach occasionally resulted in projects receiving funding without Council consideration or inclusion in the Long-Term Financial Plan, creating potential risks for budget management and resource allocation. This ad-hoc approach has also resulted in missed opportunities to receive external funding for some major projects and programs that were aligned with Council priorities.

Recognising the importance of a coordinated and transparent approach, and the importance of long-term financial sustainability and partnerships, the Council endorsed the Advocacy Policy in December 2024. This policy guides the Council and administration in advancing the City’s advocacy efforts with key stakeholders and aligns the City’s advocacy initiatives with community needs and Council priorities.

The policy has provided a framework to guide what financial priorities can be included in the Advocacy Strategy 2025-2029. The policy defines financial advocacy as the process of seeking monetary or in-kind support for projects and initiatives in the City of Melville through grants, partnerships, and funding negotiations. Only financial priorities of strategic significant (3m+ projects and programs) are considered for the Advocacy Strategy 2025-2029. The financial priorities contained within this report will form one part of the Advocacy Strategy 2025-2029 and will be the City’s focus for attracting external funding for significant projects and programs over the next four years.

CONSIDERATION

The financial priorities for the Advocacy Strategy 2025-2029 aims to achieve the following:

1. Financial management and long-term sustainability

- Reduce reliance on internal funding sources through the annual budget and Long-Term Financial Plan, alleviating pressure on City reserves and City contributions.
- Improve budget forecasting and planning by securing funding commitments that align with the Council Plan, Long-Term Financial Plan, and Capital Works Program.
- Support the City’s financial sustainability by attracting external funding for key projects and programs.

2. Resource allocation and capacity

- Ensure staff time and effort are focused on high-impact projects and programs with the greatest potential for external funding.
- Adopt a proactive approach to advocacy, reducing the risk of projects and programs receiving funding that are not aligned with the Council Plan, Long-Term Financial Plan or Capital Works Program.
- Enable a more strategic and coordinated advocacy approach, increasing the likelihood of securing external funding through consistent messaging with key stakeholders from Council and the administration.

3. Alignment with government priorities

- Stronger relationships with key stakeholders, including local Members of Parliament, ministers, and government agencies, who are more likely to support initiatives that align with their priorities.

- Coordinated advocacy efforts to leverage election cycles, maximising opportunities for funding and partnership.

4. Gaps in current practice

- Ensure that all advocacy efforts are tied to projects and programs that have been considered and endorsed by Council.
- Create a structured process for identifying, pursuing, and securing external funding.
- Foster greater transparency and accountability in advocacy efforts, ensuring alignment with the City's strategic objectives and community needs.

ENGAGEMENT

The City's Senior Leadership Team have provided input and feedback on the financial priorities for the Advocacy Strategy 2025-2029. The financial priorities were presented at the Elected members Engagement Session on Wednesday, 5 February 2025, to ensure that Elected Members had the opportunity to review and provide input. That input has been included in the version of the financial priorities for the Advocacy Strategy 2025-2029 provided in attachment 1.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

The Council must consider the recently endorsed Council Advocacy Policy in December 2024 when making a decision, ensuring that the financial advocacy priorities for the Advocacy Strategy 2025-2029 are aligned to Council Policy.

FINANCIAL IMPLICATIONS

The financial priorities for the Advocacy Strategy 2025-2029 was created using staff resources and no additional costs have been incurred. The operational budget to implement the Advocacy Strategy 2025-2029 will form part of the annual budget process.

CONSEQUENCE

Should Council not adopt the financial priorities for the Advocacy Strategy 2025-2029, it could result in a fragmented and ineffective approach to financial advocacy, leading to missed opportunities for external funding. This could place a significant financial burden on the City, potentially delaying or preventing the delivery of essential projects and programs, and limiting the City's ability to address community needs and achieve its strategic objectives.

BRIEFING FORUM – FURTHER INFORMATION

No information related to this item were provided at the Agenda Briefing Forum held 11 February 2025.

Environment and Infrastructure

Nil.

Planning

UP25/59 Local Planning Scheme 6 Review Petition Responses

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|--|---|
| File Number: | |
| Responsible Officer: | Director Planning |
| Voting Requirements: | Simple Majority |
| Officer Disclosure of Interest: | No Officer Involved in the preparation of this report has a declarable interest in the matter |
| Attachments: | Nil |

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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| <p>SUMMARY</p> <ul style="list-style-type: none"> As part of the review of the City of Melville’s Local Planning Scheme No. 6 (LPS6), the City of Melville (City) sought feedback from the community on several preliminary residential density changes, this consultation took place between July and September 2024. Between August and October 2024, the City also received five petitions, each corresponding to a different area that was identified for a potential density increase. The petitions either objected to the changes outright or suggested an alternative density as a compromise. This report acknowledges the petitions and the need to consider the concerns raised. Many of the concerns raised in the petitions relate to the capacity of roads or other such infrastructure to accommodate density increases. To understand the impact of these and other concerns, the City is in the process of sourcing further information, including technical investigations and input from relevant State Government agencies. This work is ongoing and will form part of the review process to inform the next phase of the project. The draft changes to LPS6 will be the subject of a series of Councillor briefings over the coming months, which will ensure Councillors are able to consider the proposed density changes, in detail, prior to being presented for formal endorsement for formal statutory advertising. In the interim, the City will continue to develop the content, including reviewing the residential densities proposed, having regard to the community feedback received and any technical information or State Government agency feedback that’s received. The City recommends that Council note the petitions received and the concerns raised therein. It is also recommended that Council note the issues raised in the petitions will be the subject of ongoing investigations associated with the review of LPS6 and that the findings of these further investigations will be presented to Council by December 2025 to enable Council decisions on the proposed content. |
|--|

OFFICER RECOMMENDATIONS**Petition 1- Cowan Street to Cunningham Street (Dunkley Ave) – North of Canning Highway**

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 2 – Booragoon East

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 3 – Cantray Avenue to Cunningham Street – North of Canning Highway (previously referenced in September OMC minutes as Collier Street to Conon Road)

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 4 – Tain Street to Reynolds Road – North of Canning Highway

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 5 – Booragoon West

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

PURPOSE

This report is presented to the Council to consider the matters raised in five petitions received relating to the Local Planning Scheme 6 (LPS6) review.

STRATEGIC ALIGNMENT

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| Outcome | 5 | Leadership and good governance for the benefit of the whole community. |
| | 3 | Sustainable, connected development and transport infrastructure across our City. |
| Objective | 5 | Good Governance and Leadership |
| | 5.4 | Strengthen active citizen engagement, participation, and access to information. |
| | 3 | Sustainable and Connected Development |
| | 3.1 | Facilitate enhanced and sustainable urban development and amenity. |
| | 3.3 | Plan for urban growth and local commercial activity centres. |

BACKGROUND

In the process of reviewing LPS6, the City chose to supplement the consultation requirements of the *Planning and Development Act (2005)* by inviting the community to provide feedback on several draft residential density increases that were being considered. Inviting preliminary feedback on the draft density changes assisted the City in understanding the community’s initial thoughts and concerns with the changes, and helped to guide the process to follow.

This non-statutory engagement process was in addition to the formal engagement that is yet to occur. The formal engagement will take place once the draft LPS6 review has been compiled and considered by Council, the Western Australian Planning Commission (WAPC) and the Minister for Planning.

The City received considerable feedback during the preliminary feedback process, including five petitions lodged between August and October 2024. Each of the five petitions raised concerns about the potential impacts that increasing densities could have on their respective areas and requested that Council either exclude their areas from any density increases, or in the case of two of the petitions, request Council consider a lower density increase.

Four of the petitions were received at the Ordinary Meeting of Council (OMC) held on 17 September 2024 (Items 12.1 to 12.4), and a fifth petition was received at the OMC held on 15 October 2024 (Item 12.1). In all five instances, Council resolved to:

Note that a report on the matters raised will be presented to the Council for consideration by the February 2025 Ordinary Meeting of Council

This report looks to address the petitions received, acknowledge the concerns raised within each petition, and note the steps the City has taken or is taking in responding to these concerns.

CONSIDERATION

Why Increase Residential Densities?

The WAPC establishes residential infill targets for metropolitan local governments, which are set out in the Sub-regional Planning Framework- *Perth and Peel @ 3.5million (2018)*. These statutory targets call for Melville to accommodate an additional 18,000 dwellings by 2050, an outcome that can only be achieved by planning for more efficient land development, and a greater diversity of housing options. The review of LPS6 is required to respond to the residential infill targets set through strategic planning documentation of the State Government.

Residential density codes (R-Codes) exist to regulate how many dwellings can exist on a given parcel of land. By increasing the R-Code, landowners have the choice to build more homes/apartments/units on their land. The various R-Codes that apply across most of the City are defined in the City's LPS6.

The draft R-Code changes that have been proposed were developed based on a criterion designed to align with the City's Local Planning Strategy (2016), and the State's broader strategic planning framework. That means the draft density changes follow a planning approach of focussing residential infill in areas with comparatively higher amenity, access to services, open space and public transport. Other relevant factors considered by the City include the age and condition of the existing housing stock, level of housing diversity and latent demand.

Why Engage Early?

Inviting early community feedback outside of the statutory process was facilitated to ensure stakeholders had the opportunity to provide feedback on the concepts and themes being considered. It also allowed emerging concerns and ideas to be brought to the City's attention, so they could be addressed as part of the substantive review process, and where possible, before formal statutory advertising. By comparison, the legislative process defined in the *Planning and Development Act (2005)* statutorily requires community engagement once a local planning scheme had been redrafted and approved by Council and the WAPC/Minister for formal community consultation.

While the City's approach to inviting early community feedback was an effort to engage the public, the fact it sat outside of the statutory process may have led to potential misunderstandings. Despite the City's best efforts to clearly explain the purpose of seeking feedback early, some members of the community mistakenly believed a decision was imminent, while others saw the engagement as a formality. Additionally, some assumed this engagement was intended to replace the formal, regulated consultation process, which has yet to take place.

Despite the community concern around the process, the City is satisfied that the process has yielded a significant amount of valuable information that the City continues to use to investigate issues and refine the proposed density changes. The results of this engagement will be reported in detail when the City presents the revised scheme for Council consideration.

Petitions

Although the petitions were received outside of the City's engagement process, the City is treating them as if each respondent was an individual submitter providing feedback on their affected area.

It's noted that within the phrasing of one of the petitions was a conflicting reference to a different nearby area in Applecross, and it was this reference that was captured in the associated Council

resolution at the October 2024 OMC. The proposed Council recommendation has sought to correct this error (see below).

| Previous Reference | Updated Reference |
|------------------------------|-------------------------------------|
| Collier Street to Conon Road | Cantray Avenue to Cunningham Street |

Figure 1 highlights the five areas referenced in the five petitions received.

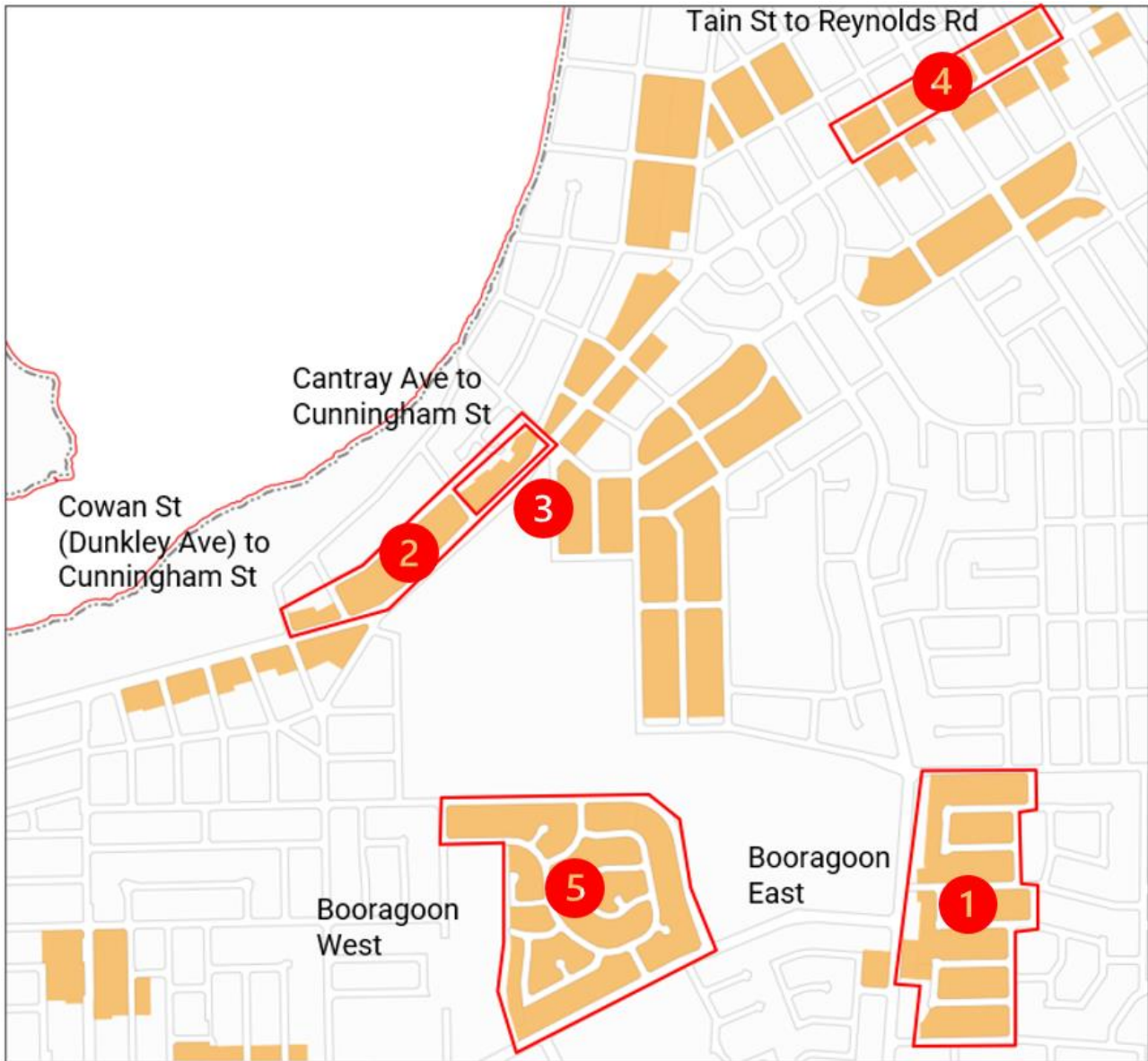


Figure 1: Areas cited in the petitions received

| Reference in this report | Related Council Item |
|---|--|
| Petition 1 - Cowan Street to Cunningham Street (Dunkley Ave) – North of Canning Highway | 12.1 Notice of Petition – Local Planning Scheme 6 Review (Applecross/Alfred Cove) (17 September 2024 OMC) |
| Petition 2 - Booragoon East | 12.2 Notice of Petition - Local Planning Scheme 6 Review (East Booragoon) (17 September 2024 OMC) |
| Petition 3 - Collier Street to Conon Road – North of Canning Highway | 12.3 Notice of Petition - Local Planning Scheme 6 Review (Applecross – Collier Street to Canon Road) (17 September 2024 OMC) |
| Petition 4 - Tain Street to Reynolds Road – North of Canning Highway | 12.4 Notice of Petition - Local Planning Scheme 6 Review Applecross (Tain Street to Reynolds Road) (17 September 2024 OMC) |
| Petition 5 - Booragoon West | 12.1 Notice of Petition - Local Planning Scheme 6 (West Booragoon) (15 October 2024 OMC) |

The details of each petition, and the City’s comments in response are provided below.

Petition 1- Cowan Street to Cunningham Street (Dunkley Ave) – North of Canning Highway

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| Petition Details | <p>On Monday, 19 August 2024 the City of Melville received a petition from Mr T Hair of Applecross, signed by 184 residents of the City of Melville and 3 non-residents. The petition reads as follows:</p> <p><i>We, the undersigned, all being electors of the City of Melville, respectfully request that the Council not approve the change of zoning as proposed in the LPS6 Review to properties located on the northern side of Canning Highway from Cowan Street to Cunningham Street.</i></p> <p><i>The reasons supporting this action: Various local conditions mean the proposed re-zoning along this section of Canning Hwy are unsuitable, i.e.</i></p> <ol style="list-style-type: none"> <i>1. The area between Wireless Hill and Tompkins Park is a narrow wedge of housing; the re-zoning disproportionately rids the area of “house and land” properties compared with other stretches along Canning Hwy, having an outsized impact on amenity of these quiet, low density street. By example, the number of dwellings accessed via Lillian Avenue alone could increase from ~40 to hundreds, due to the requirements to provide access to Canning Hwy R60 properties. This causes traffic and parking congestion to local streets and compounds the already problematic congestion on Canning Highway.</i> <i>2. The increase in impervious built area will result in unmanageable stormwater run-off due to the water table (0.7m below surface – uniquely high even for riverside areas) and engineering limitations. This compounds the “very high” flash flooding risk predicated for 6.5% of Applecross properties (many of which are located in this immediate area) by 2050.</i> <i>3. A significant portion of the dewatering to support construction is likely to be illegally disposed in stormwater drains (common practice), resulting</i> |
|------------------|--|

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| | <p><i>in contaminated run-off into the river and Alfred Cove Nature Reserve.</i></p> <ol style="list-style-type: none"> 4. <i>The presence of acid sulphate soils in this area, in being disturbed by excavation and de-watering, can result in the release of extensive contamination which significantly degrades surface and groundwater, impacting aquatic life and increasing corrosion of subsurface infrastructure and residential structures.</i> 5. <i>The increase in built area (R60 permitting paved driveways to make up the 40% open space requirement) and corresponding tree loss, increases the urban heat island effect, in conflict with the city’s Urban Forest Strategic Plan, and the “key project” to “reduce urban heat impact” under the city’s Climate Action Plan. Loss of vegetation also compounds stormwater runoff issues.</i> 6. <i>The increase in the number of dwellings exposed to climate risks such as riverine flooding (Noting “Minimise Flood Risk” is a “Key Project” in the CAP) and bushfire risk (Wireless Hill, identified as “bushfire prone” by DFES in 2021), creating a massive economic and safety liability for residents and broader society.</i> 7. <i>Creating future insurability issues for houses due to points 2-6.</i> 8. <i>Infill development in this area does not create affordable housing to alleviate the housing crisis.</i> |
| <p>Current and Proposed Density Code</p> | <p><u>Current R-Code:</u> R20 <u>Proposed R-Code:</u> R20/60 (split code) & R60 for No. 65 Dunkley Avenue</p> |
| <p>City Comment</p> | <ul style="list-style-type: none"> • Split coding is used elsewhere along Canning Highway and Leach Highway to achieve two main objectives: <ol style="list-style-type: none"> 1. Provide additional density near a major transport corridor, and 2. Reduce the number of vehicle crossovers onto the highway. • The dual coding also generally applies to the properties adjacent to those fronting the highway, with the intention that alternative access can be facilitated through easements or amalgamation, potentially benefiting both landowners who are, as a result, entitled to the higher alternative density code. • The engagement feedback showed that respondents from properties with a Canning Highway boundary generally supported the proposal, however elsewhere the position was in opposition to the proposed change. • For more information on this particular area, refer to the fact sheet the City prepared as part of the engagement process- https://www.melvillecity.com.au/CityOfMelville/media/melville-talks/documents/Canning-Hwy,-Cowan-St-to-Cunningham-St-(Dual-residential-density-codes).pdf • The concerns raised in the petition can be summarised as follows: <ol style="list-style-type: none"> 1. Redevelopment of sites at R80 will completely change the character of the area and create traffic and parking issues. 2. Stormwater runoff coupled with a high water table creates risks of flooding. 3. Dewatering during construction is likely to be disposed of illegally. 4. Construction could unearth acid sulphate soils. 5. Bigger developments and more hardstand surfaces will lead to a |

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| | <p>increase in the heat island effect.</p> <p>6. More density means more properties exposed to future climate risks, including bush fires and flooding. This could also impact on the ability for houses to be insured.</p> <p>7. The housing delivered would not be affordable, reducing the benefit to the State in addressing the housing crisis.</p> <p><u>Response to Concerns Raised</u></p> <ul style="list-style-type: none"> • The City is in the process of investigating the likely traffic impacts, the results of which will inform the City’s future recommendations to Council. • Later in the review process, the City will be required to formally refer the draft scheme to Main Roads Western Australia for their input. Main Roads will review the changes affecting the highway, as well as any traffic modelling prepared for the City. • In addition, the City is investigating options that could expand upon the prerequisites for developing at the higher R-Code, specifically where multiple highway-fronting properties amalgamate and consolidate their vehicular access point to a single crossover. This would reduce the reliance on secondary streets, where concern is most concentrated. • The City acknowledges the concerns about potential impacts on the character of the area. While this is a valid consideration, it’s important for the City to balance the preference to protect the existing character with the need to provide new housing opportunities in areas identified in the City’s Local Planning Strategy. • The risks associated with stormwater management, fire risk, acid sulphate soils and dewatering are accounted for in the development application and building permit process. For example, the redevelopment of the sites in question would warrant a geotechnical report (incl. soil condition report) which would identify and respond to things like acid sulphate soils. • Concerns about the impact of higher density development on the character of the area, or the heat island effect are not unique to this area, and the planning framework does include provisions to help minimise hard landscaped surfaces and manage the interface between high and low density areas. • The proposed lots are generally outside of the flood risk area, with ground levels generally more than 3m above sea level. Nonetheless the City will refer at risk developments to the Department of Water and Environmental Regulation (DWER) for their input, and where necessary require design changes. • Not all higher density areas need to be affordable. Demand for higher density housing is derived from diverse socio-demographics. • The City is committed to planning for development in a way that minimises negative effects and ensures that growth aligns with the broader goals of creating sustainable, vibrant communities. |
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Petition 2- Booragoon East

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| <p>Petition Details</p> | <p>On Monday, 9 September 2024 the City of Melville received a petition from Ms C D’Costa of Booragoon, signed by 239 residents of the City of Melville and 0 non-residents. The petition reads as follows:</p> <p><i>We, the undersigned, all being electors of the City of Melville, respectfully request that the Council changes its proposed LPS6 rezoning of East Booragoon from R20 to R50, which includes Boston Way, Davenport Road, Pickering Way, Karoonda Road and Rankin Way.</i></p> <p><i>The present proposal is strongly opposed by the undersigned. R25 or R30 would be more acceptable.</i></p> <ul style="list-style-type: none"> • <i>The high density (4dwellings, 3 storeys high) on a 728sqm block;</i> • <i>Environmental impact, reduction of green space and loss of trees;</i> • <i>Creating a ‘concrete jungle’ and higher temperatures;</i> • <i>Overshadowing, blocking sunlight to neighbouring properties;</i> • <i>Increased noise and pollution;</i> • <i>Parking issues, parking on the streets, traffic congestion; and</i> • <i>Increase in young families in the suburb would put extra demand on local schools already near/ at maximum capacity.</i> |
| <p>Current and Proposed Density Code</p> | <p><u>Current R-Code:</u> R20 and R40 <u>Proposed R-Code:</u> R40 and R50</p> |
| <p>City Comment</p> | <ul style="list-style-type: none"> • The area has been identified primarily due to its location adjacent to the Booragoon Secondary Centre, the City’s highest order activity centre. This is an area of uniquely high amenity, available services, close to the Booragoon bus port, Westfield Booragoon, major distributor roads like Riseley Street, as well as good access to public open space. • The housing stock in the area is generally aging, and a limited number of properties have been subdivided. With high land values, this creates good foundational economic conditions for redevelopment and a reinvestment in housing stock to occur progressively over time. • Several of the houses affected by the proposed change share a rear boundary with lots zoned R100, despite currently being only R20. This interface has the potential to have impacts on the R20 properties. • The R50 zoning affords a 13m/3 storey height limit, considered to be an appropriate transitional height from the 4 or more storeys possible along Riseley Street, down to the 2 storey limit further east. The R50 heights would represent a 2.5m of additional height compared to the heights permitted under the current framework. • Notwithstanding the petition response, the preliminary engagement identified mixed feedback in this area, including incidences of support for the proposed density changes, and even requests for more significant R-Code increases. • For more information on this particular area, refer to the fact sheet the City prepared as part of the engagement process- https://www.melvillecity.com.au/CityOfMelville/media/melville-talks/documents/Booragoon-Centre-(East-adjacent-residential-density-change).pdf |

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| | <p><u>Response to Concerns Raised</u></p> <ul style="list-style-type: none"> • The City is in the process of investigating the likely traffic impacts, the results of which will inform the City’s future recommendations to Council. • The City is progressing options for Council to consider that have the potential to help manage tree canopy retention or replanting through the redevelopment phase. This work is expected to be resolved before the review of LPS6 is complete. In addition, public green space would not be impacted by the proposed changes. • The Department of Education have confirmed that their long-term student population model already anticipates the proposed housing growth in the area (i.e. their modelling takes into consideration local and state planning strategies), and they are confident in their ability to account for any short and long term changes in student numbers. • Overshadowing and other such amenity impacts are managed by the relevant development standards that would apply through the Residential Design Codes which are designed to mitigate and manage amenity impacts. • The City acknowledges the concerns about potential impacts such as increased noise and pollution. While these are valid considerations, it’s important for the City to balance them with the need to provide new housing opportunities in areas identified in the City’s Local Planning Strategy. • The City is committed to planning for development in a way that minimises negative effects and ensures that growth aligns with the broader goals of creating sustainable, vibrant communities. |
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Petition 3- Collier Street to Conon Road – North of Canning Highway

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| <p>Petition Details</p> | <p>On Tuesday, 17 September 2024, the City of Melville received a petition from Mr D Palmer of Applecross, signed by 15 residents of the City of Melville. The petition reads as follows:</p> <p><i>We, the undersigned, do respectfully request that the Council not approve the change of zoning as proposed in the LPS6 Review to properties located on the northern side Canning Highway from Cantray Ave to Cunningham Road.</i></p> <p><i>The Reasons Supporting this action: Is that in order for development to occur at this location, developers will need to provide the entrance and exit driveway for the entire high density development into Cantray Avenue or Cunningham Street which are quiet low density side streets and the increased density will result in a heavy traffic flow that will create extreme congestion and adversely impact the amenity of these areas. In addition to the traffic congestion and loss of amenity, high rise developments particularly along fence lines will create overlooking, loss of privacy and increased noise. The traffic congestion on these streets will be unmanageable and even if residents use public transport the demand for buses on Canning Highway will require more buses and increase the congestion on Canning Highway which is already at a standstill during peak hour to an even greater gridlock. Development of these lots will not provide affordable housing and therefore the higher zoning should be placed in more affordable areas.</i></p> |
| <p>Current and Proposed Density Code</p> | <p><u>Current R-Code:</u> R40</p> <p><u>Proposed R-Code:</u> R40/80 (split code) and R80</p> |

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| <p>City Comment</p> | <ul style="list-style-type: none"> • Split coding is used elsewhere along Canning Highway and Leach Highway to achieve two main objectives: <ol style="list-style-type: none"> 1. Provide additional density near a major transport corridor, and 2. Reduce the number of vehicle crossovers onto the Highway. • The dual coding also generally applies to the properties adjacent to those fronting the highway, with the intention that alternative access can be facilitated through easements or amalgamation, potentially benefiting both landowners who are, as a result, entitled to the higher alternative density code. • For more information on this particular area, refer to the fact sheet the City prepared as part of the engagement process- https://www.melvillecity.com.au/CityOfMelville/media/melville-talks/documents/Canning-Hwy.-Cunningham-St-to-Conon-Rd-(Dual-residential-density-codes).pdf • The concerns raised in the petition can be summarised as follows: <ol style="list-style-type: none"> 1. Incentivising high density development that relies on quiet local streets for access will result in congestion and adverse amenity impacts on the area. 2. In addition, high density developments will contribute towards congestion on Canning Highway. 3. High density development will create privacy and noise issues. 4. Development in the area will not be affordable, and therefore higher densities should be concentrated in more affordable areas. <p><u>Response to Concerns Raised</u></p> <ul style="list-style-type: none"> • The City is in the process of investigating the likely traffic impacts, the results of which will inform the City’s future recommendations to Council. • Later in the review process, the City will be required to formally refer the draft scheme to Main Roads Western Australia for their input. Main Roads will review the changes affecting the highway, as well as any traffic modelling prepared for the City. • The City is investigating options that could expand upon the prerequisites for developing at the higher R-Code, specifically where multiple highway-fronting properties amalgamate and consolidate their vehicular access point to a single crossover. This would reduce the reliance on the quieter secondary streets. • Concerns relating to issues of privacy are addressed by the relevant development standards (primarily the Residential Design Codes) which require minimum privacy setbacks and other such standards to mitigate against overlooking issues. • The City notes the comments about this area of Applecross being inherently unaffordable. Housing diversity and affordability are considerations for the City, which is why there are higher density areas elsewhere. Nonetheless, the market for higher density housing is diverse, including those seeking to downsize or age in place. • The City acknowledges the concerns about potential impacts such as increased noise. While these are valid considerations, it’s important for the City to balance them with the need to provide new housing opportunities in areas identified in the City’s Local Planning Strategy. |
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| | <ul style="list-style-type: none"> The City is committed to planning for development in a way that minimises negative effects and ensures that growth aligns with the broader goals of creating sustainable, vibrant communities. |
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Petition 4- Tain Street to Reynolds Road – North of Canning Highway

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| Petition Details | <p>On Tuesday, 17 September 2024 the City of Melville received a petition from Mr J Vullo of Applecross, signed by 10 residents of the City of Melville. The petition reads as follows:</p> <p><i>We, the undersigned, respectfully request that the Council not approve the change of zoning as proposed in the LPS6 Review to properties located on the northern side Canning Highway from Tain Street to Reynolds Road.</i></p> <p><i>The Reasons Supporting this action: Is that in order for development to occur at this location, developers will need to provide the entrance and exit driveways onto quiet low density side streets and the increased density will result in a heavy traffic flow that will create extreme congestion and adversely impact the amenity of these areas. In addition to the traffic congestion and loss of amenity, high rise developments particularly along fence lines will create overlooking, loss of privacy and increased noise. The traffic congestion on these streets will be unmanageable and even if residents use public transport the demand for buses on Canning Highway will require more buses and increase the congestion on Canning Highway which is already at a standstill during peak hour to an even greater gridlock. Development of these lots will not provide affordable housing and therefore the higher zoning should be placed in more affordable areas.</i></p> |
| Current and Proposed Density Code | <p><u>Current R-Code:</u> R60 and R40/60</p> <p><u>Proposed R-Code:</u> R40/R80 (split code) and R40/100 (split code)</p> |
| City Comment | <ul style="list-style-type: none"> Split coding is used elsewhere along Canning Highway and Leach Highway to achieve two main objectives: <ol style="list-style-type: none"> Provide additional density near a major transport corridor. Reduce the number of vehicle crossovers onto the Highway. The dual coding also generally applies to the properties adjacent to those fronting the highway, with the intention that alternative access can be facilitated through easements or amalgamation, potentially benefiting both landowners who are, as a result, entitled to the higher alternative density code. For more information on this particular area, refer to the fact sheet the City prepared as part of the engagement process- https://www.melvillecity.com.au/CityOfMelville/media/melville-talks/documents/Canning-Hwy,-Tain-St-to-Ullapool-Rd-(Dual-residential-density-codes).pdf The concerns raised in the petition can be summarised as follows: <ol style="list-style-type: none"> Incentivising high density development that relies on quiet local streets for access will result in congestion and adverse amenity impacts on the area. In addition, high density developments will contribute towards congestion on Canning Highway. High density development will create privacy and noise issues. Development in the area will not be affordable, and therefore higher |

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| | <p>densities should be concentrated in more affordable areas.</p> <p><u>Response to Concerns Raised</u></p> <ul style="list-style-type: none"> • The City is in the process of investigating the likely traffic impacts, the results of which will inform the City’s future recommendations to Council. • Later in the review process, the City will be required to formally refer the draft scheme to Main Roads Western Australia for their input. Main Roads will review any changes affecting the highway, as well as any traffic modelling prepared for the City. • The City is investigating options that could expand upon the prerequisites for developing at the higher R-Code, specifically where multiple highway-fronting properties amalgamate and consolidate their vehicular access point to a single crossover. This would reduce the reliance on the quieter secondary streets. • Concerns relating to issues of privacy are addressed by the relevant development standards (primarily the Residential Design Codes), which require minimum privacy setbacks and other such standards to mitigate against overlooking issues. • The City notes the comments about this area of Applecross being inherently unaffordable. Housing diversity and affordability are considerations for the City, which is why there are higher density areas elsewhere. Nonetheless, the market for higher density housing is diverse, including those seeking to downsize or age in place. • The City acknowledges the concerns about potential impacts such as increased noise. While these are valid considerations, it’s important for the City to balance them with the need to provide new housing opportunities in areas identified in the City’s Local Planning Strategy. • The City is committed to planning for development in a way that minimises negative effects and ensures that growth aligns with the broader goals of creating sustainable, vibrant communities. |
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Petition 5- Booragoon West

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| <p>Petition Details</p> | <p>On Wednesday, 18 September 2024, the City of Melville received a petition from Ms K Thomson of Booragoon. The petition, signed by 537 residents of the City of Melville and 1 non-resident, reads as follows:</p> <p><i>We, the undersigned, all being electors of the City of Melville, respectfully request that the Council:</i></p> <p><i>REVISE the proposed LPS6 rezoning of West Booragoon. Currently the council is proposing to change the zones as follows:</i></p> <p><i>R20 to R40; R40 to R60; R20 to R100; R40 to R100</i></p> <p><i>These changes affect- The Ramble, Saw Ct, Eve Ct, Preen St, Davy Street, Marmion St, Melson Way, Soall Ct, Hallam Cl, Ainsworth Loop, Verco Ct and Swain Cl.</i></p> <p><i>*****The present proposal is strongly opposed by the undersigned.*****</i></p> <p><i>Instead it is suggested that: Rezoning R20 blocks to a maximum to R25 or R30. R40 blocks should remain as is without any change. The inclusion of R60 & especially R100 high density living is unacceptable for this suburban area. Our reasons for this objections include but are not limited to: Increased-danger on the streets for children; pollution; noise; traffic; parking on streets.</i></p> |
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| | <p><i>Pressure on stretched community services and infrastructure & schools at capacity. Loss of amenities & freedoms. Reduction of green space & tree canopy, blocking sunlight to neighbouring properties.</i></p> |
| <p>Current and Proposed Density Code</p> | <p><u>Current R-Code:</u> R20 and R40 <u>Proposed R-Code:</u> R40, R60 and R100</p> |
| <p>City Comment</p> | <ul style="list-style-type: none"> • The area has been identified primarily due to its location adjacent to the Booragoon Secondary Centre, the City’s highest order activity centre. This is an area of uniquely high amenity, close to the Booragoon bus port, services, Westfield Booragoon, Leisurefit Booragoon, Booragoon Primary School, major distributor roads like Marmion Street, as well as good access to public open space. • For more information on this particular area, refer to the fact sheet the City prepared as part of the engagement process- https://www.melvillecity.com.au/CityOfMelville/media/melville-talks/documents/Booragoon-Centre-(West-adjacent-residential-density-change).pdf • The concerns raised in the petition are as follows: <ol style="list-style-type: none"> 1. The proposed higher densities, particularly R100 create an unacceptable scale of development for what is a suburban context. 2. Higher densities will result in more cars, which creates safety risks, traffic, on-street parking issues. 3. The increased population will impact on the capacity of schools and other infrastructure. 4. Loss of green space and established tree canopy. 5. Loss of amenity including blocking of sunlight. <p><u>Response to Concerns Raised</u></p> <ul style="list-style-type: none"> • The City is in the process of investigating the likely traffic impacts, the results of which will inform the City’s future recommendations to Council. • The Department of Education have confirmed that their long-term student population model already anticipates the proposed housing growth in the area (i.e. their modelling takes into consideration local and state housing strategies), and they are confident in their ability to account for any short and long term changes in student numbers. • The City is progressing options for Council to consider that have the potential to help manage tree loss and replanting during redevelopment. This work is expected to be resolved before the review of LPS6 is complete. In addition, public green space would not be impacted by the proposed changes. • Overshadowing and other such amenity impacts are addressed by the relevant development standards that would apply through the Residential Design Codes, designed to mitigate against unreasonable impacts. • The City notes that the locational attributes of the area justify an increase in residential density. Notwithstanding, the City accepts that there are circumstances that may warrant the City reconsidering the proposed density changes (at this point in time). These include: <ol style="list-style-type: none"> 1. The age of the housing stock. |

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| | <p>2. The absence of interest from landowners to consider redevelopment.</p> <p>Redevelopment of an area generally occurs when project feasibility is realised. As it stands, this particular part of Booragoon’s housing stock is considerably younger than the surrounding areas and is typified by larger family homes.</p> <p>The residual value in these homes coupled with the clear disinterest from the existing owners to consider the development opportunities would suggest that progressing with the changes would result in little uptake of the density changes in the short or medium term.</p> <p>Therefore, it’s likely that the City will conclude that it’s preferable to defer the changes until such time that the existing housing stock has matured further, which will likely coincide with an increase in interest from landowners to consider redevelopment options. This is not expected to occur for at least a decade or more.</p> |
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The community petitions raise valid concerns about the potential impacts of increasing residential housing densities. Many of the issues raised require further investigation to fully understand their implications. Issues such as infrastructure capacity and traffic congestion form part of the scope of the review process and will be addressed as the review phases proceed.

The City is committed to thoroughly evaluating all of the feedback received through the preliminary engagement process, including the petitions, and ensuring Council are able to make well-informed decisions about the affected areas.

For that reason, the City is recommending that Council note the petitions received and the concerns raised therein, and to further recognise that the issues raised in the petitions will be subject of ongoing investigations associated with the review of LPS6.

The findings of further investigations will be presented to Council by December 2025 to enable Council to make informed decisions on the proposed content of the revised LPS6. The draft LPS6 review will also be the subject of a series of Councillor briefings. The briefings will assist Councillors with working through the wide range of issues associated with the LPS6 review proposals, culminating in a recommendation to Council for a decision to endorse a draft Scheme for formal public advertising.

ENGAGEMENT

The petitions were received in response to preliminary consultation as part of the review of the City’s LPS6.

Further public consultation will occur once the City has finalised the LPS6 changes and sought consent from both the Council and the WAPC/Minister for Planning to advertise the changes. The process of seeking relevant consent, and the advertising requirements will occur in accordance with the *Planning and Development Act (2005)* Part 5 Division 2.

SUSTAINABILITY IMPLICATIONS

The environmental benefits from progressing with the City’s approach to density in and around the activity centres, and along transport corridors are;

8. Construction efficiencies (e.g. fewer materials per dwelling, less demolition).
9. Less energy use in heating/cooling within a multi-storey development.
10. Building 'up' rather than 'out' protects excessive clearing of backyard vegetation as a result of residential subdivision (i.e. battle-axes).
11. Reduced car dependency through co-locating residential adjacent to retail, hospitality, and employment.
12. Protecting natural bush on the periphery of the metropolitan area that would otherwise be cleared to perpetuate residential sprawl.

LEGISLATIVE AND POLICY ALIGNMENT

In accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, the petition has been acknowledged and a report has been prepared.

FINANCIAL IMPLICATIONS

A budget is already allocated for the Local Planning Scheme 6 review. The continued growth and development of the City is directly linked to its on-going financial sustainability and ability to maintain and provide new and improved community services.

CONSEQUENCE

The Council could choose to exclude one or more of the petition areas at this point in time, however, to do so could have unintended consequences for the review process. For example:

1. In balancing the City's infill mandate, the City would be required to consider alternative areas for density increase, which may not be as closely aligned to the City's Local Planning Strategy or State Government planning strategy.
2. The outright exclusion of areas in strategic locations could require the State Government to review areas and may request modifications.

To pre-empt the City's recommendations and the future deliberative process to consider the review of LPS6 holistically would mean Council may be deciding without full information.

By acknowledging the petition content and committing the City to further investigate the issues raised for formal presentation to Council as part of the review of LPS6, the Council ensures they can make an informed decision at the appropriate time.

BRIEFING FORUM – FURTHER INFORMATION

The following questions and responses were raised at the Agenda Briefing Forum held 11 February 2025, in relation to this item:

Question 1:

Would it be reasonable to conclude that the capacity being reached in the department that has predicted it would be reached by 2030, would have been able to take these density target figures into account, and do you believe it has been done?

Response 1:

The work the City is doing at the moment in terms of traffic capacity and how that relates to where density is proposed throughout the City will inform those next steps. A breakdown of targets has been provided for individual centres, we will revisit those, we'll look at capacity of roads and infrastructure and weigh that up against the strategic merit of density on public transport routes.

Question 2:

Would you say that the LPS6 proposed changes at the moment have potential to exceed those targets in the LPS6 strategy from 2016, or are they falling short of those targets?

Response 2:

Early indications based on the rate of take up in the City of Melville, in terms of when we zone an area for additional dwelling potential, and how much development actuality occurs in the next 10 to 20 years indicates that we are still going to be slightly behind the required targets.

Question 3:

Is there a timeframe for the LPS6 review? When are we due to have this submitted?

Response 3:

The City has reached the timeframe where we are required to review the scheme. We have estimated that following a series of workshops in the coming months, we expect to have completed our investigations and have information for the Council's assessment towards the end of the year. This would then require a state government approval step to move to the next stage. It is estimated that the next advertising phase may commence early next year. It is noted that if we were seen to not be progressing the review, the state government may intervene in that process.

Question 4:

Are we able to wait for the state government to improve the infrastructure in the area?

Response 4:

The recommended strategy is to advocate for things like infrastructure improvements in parallel, and put forward a strategy that the City was not prepared to allow changes to proceed without those improvements in place. The risk in doing nothing is that the state may choose to complete the review on behalf of the City.

Question 5:

Does the LPS6 review take into account the National Housing Accord report?

Response 5:

It is one of the objectives of the review to respond to the achievement of diversity and affordability in housing. The composite map provided in the presentation does highlight that the City is exploring density across the City, and have identified a number of investigation areas around the rail stations to explore in the future. There are also a range of incentives that can be explored and linked to the zoning system to ensure we get a portion of affordable housing. The City expects to be looking more closely at this in the coming months.

Question 6:

How do we tackle not shifting the burden of density from one suburb to another?

Response 6:

The City would like to acknowledge that we hear the issues and messages raised within the petitions. It is recommended that the investigations are allowed be worked through and completed, and that the complete package of investigations be presented back to the Council. Preliminary investigations have identified the rail station precincts as part of the solution, however the issue is a question of timing and readiness for those precincts. The likelihood to meet dwelling targets means that the City will need to explore density in the rail station precincts in the long term, and areas surrounding major centres and transport corridors. It is not a question of shifting from one lotion to another.

Question 7:

When the proposal was released, it showed investigations were to be conducted into Bull Creek / Murdoch rail station precincts. Can you advise what steps has the City taken to carry out those investigations?

Response 7:

Preliminary work has identified those precincts and potential constraints, however no work has yet been scheduled. It is intended that this work occurs at the later stages of the LPS6 review process, or after. The City has also engaged with senior staff at the DPLH in regards to what state government agency readiness would look like to embark on a significant precinct planning process in these areas. Advice has been provided that the City would need to coordinate across agencies to ensure there is an understanding of the comprehensive nature and completeness that is required to undertake precinct planning over these areas.

Question 8:

Hasn't the City had enough time to make those preliminary enquiries in the leadup to the LPS6 review, rather than following on?

Response 8:

The planning system has many layers, and it works through precinct planning processes, preparation, and scheme review processes. The City has had conversations and progressed significant for station precincts, such as Canning Bridge, and are looking at other areas such as Booragoon, and previously progressed Kardinya. For Murdoch and Bull Creek areas, some planning has been done, however the broadscale precinct plans have not been progressed as needs to be explored in greater detail and requires collaboration with other agencies.

Question 9:

There is a perception that there is a limitation on our planning or resourcing capacity that is holding up consideration of the Murdoch precinct. Can you speak to this?

Response 9:

There are a number of approvals in the Murdoch mixed use precinct for higher density developments. There are multiple layers of planning in place across the Murdoch health and knowledge precinct. There is a wider strategic structure plan and then a local precinct plan which is guiding development. It is the residential sections on the other sides that are more challenging. The hesitation in commencing detailed planning in those areas is not necessarily related to resourcing, it would upset project scheduling and would need to be factored in, but is a project that in time could be explored. The key hesitation is the readiness of state agencies which would need to work together to deliver the changes, and the readiness of the market to support development in that area.

Question 10:

Surely the rezoning proposed in Canning Highway, Booragoon and Ardross will require the City to liaise with other departments. Are these requirements not the same as other areas?

Response 10:

Yes, these preliminary liaisons are occurring. All the planning the City is doing to date is in keeping with wider regional planning under existing strategies such as the subcentral region planning strategy.. The next step once the Council has determined which proposals are to proceed, is to move to a more detailed level of investigation. It is noted that when the City moves into the formal statutory phase, those agencies are part of the engagement process and are obliged to report back on any issues.

Question 11:

Can you advise which metrics were used to determine where the rezoning would go, which resulted in the area north of Leach Highway, between Leach Highway and the river, being impacted by the rezoning?

Response 11:

Current proposals presented follow the guidelines in adopted local planning strategies and higher level state planning documents and are used to identify these areas where there is readiness for the development, and are informed by the state government dwelling targets. The composite map shared in the presentation shows the distribution across the City.

Question 12:

The Kardinya development was pushed by private owner of the shopping centre. Could the City not approach other shopping centre owners to see if they are interested in pushing a similar process, which may take the load of the work for the City?

Response 12:

Shopping centre owners are required to initiate precinct planning if they are seeking a certain amount of additional floor space. This was the trigger for the Kardinya area. Recently when the Melville Plaza expanded, a structure plan was produced around there and increased density, and we are actively engaged with key owners around Petra Street and Bull Creek shopping centre to explore precinct structure plans in those areas.

Question 13:

Given concerns around the Canning Highway corridor and South Street, is there an opportunity as part of this review process to look at other major public transport corridors that could accommodate some increase zoning to take some of the pressure off?

Response 13:

In terms of the areas in South Street, the Kardinya Activity Centre Plan has addressed a large extent of these concerns. South Street is recognised as a major east west public transport corridor and here is a lot of work being done in terms of exploring long term opportunities, which could be rolled out when those localities are ready to support the development.

Question 14:

Do we plan for any contingencies, such as residents leaving etc. which could impact the projection of target dwellings?

Response 14:

The planning system means that everything comes up for regular review. Currently we are tracking at 50% of the required rate to meet the dwelling targets, hence the need to explore additional opportunities. If circumstances were to change, the City' has the opportunity to review the situation and recommend changes to the planning framework.

Question 15:

Can you please elaborate on the consequence section of the report?

Response 15:

In regards to point 1, areas that were identified in preliminary proposals are linked to potential dwelling yield. If identified areas were to fall away we would need to explore new areas, which may not be as strategically located or as ready to achieve those targets. Point 2 in the consequences section of the report provides advice that if decisions aren't being made then the state government may intervene and direct changes to be made.

Question 16:

Petition 3 has been renamed, however in the September OMC minutes the reference is different, and again is different in the body of the report. Which reference is it?

Response 16:

The petition received had a different set of streets on both sides of the petition, this has been noted in the February agenda.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Paper Cheques

| | |
|-------------------------|-----------------|
| File Number: | |
| Related to Item: | Nil |
| Elected Member: | Cr Jane Edinger |
| Attachments | Nil |

MOTION

That the Council requests the CEO to provide a report to the April 2025 Ordinary Meeting of Council on the City of Melville ceasing to issue paper cheques by 30 June 2025.

REASONS FOR THE MOTION

- Cheques are being phased out and now account for less 0.2% of total volume of payments in Australia.
- The process to the draw one or more cheques is time consuming.
- The most payments received by residents, ratepayers and suppliers are now by EFT.
- EFT is a more secure method of making payments.

BRIEFING FORUM – FURTHER INFORMATION

The following questions and responses were raised at the Agenda Briefing Forum held 11 February 2025, in relation to this motion:

Question 1:

How many residents or businesses in total use paper cheques?

Response 1:

Last financial year, the City of Melville issued 39 cheques totalling \$13,799. In the year to date we have issued 26 cheques to the total of \$6,500. We don't make any payments to suppliers. The payments are made through the Age Friendly Melville Fund.

Question 2:

Is it onerous for the City of Melville administration to process these cheques if we continue with them?

Response 2:

No, it is an automated process. However, the Australian Government has a Cheques Transition Plan to phase out cheques being issued by the 30 of June 2028 and ceasing acceptance of cheques by 30 September 2029.

Question 3:

Is there still a stamp duty fee for each cheque?

Response 3:

There is a \$5.00 fee on any cheque cancelled, during the last financial year the City cancelled two cheques. The City has a large stockpile of cheques meaning that the City should not need to order any new cheques.

Question 4:

Is this decision necessary to be a Council decision, or could it occur without the approval of Council?

Response 4:

The City has not yet received direction from the Council to change the current system. It's also understood that this forms part of the Aged Friendly Assistance Fund and is the preferred payment method for a number of clients, of which 39 out of 298 applications through that fund were cheques.

Question 5:

Is there an opportunity to educate and help those people transition away from cheques?

Response 5:

The longer term plan to phase out cheques by the Federal government will include an education plan for aged populations to assist with the transition away from cheques.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

RECOMMENDATION

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C25/242 Confidential Staffing Matter

This matter is considered to be confidential under Section 5.23(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

E25/60 Confidential - Purchase of Electricity for City of Melville Contestable Sites

This matter is considered to be confidential under Section 5.23(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE

**Amendment to Fees and Charges
2024-2025**

| <i>Fee Description</i> | <i>Unit of Cost/%</i> | <i>Effective Date</i> | <i>Current Rate 24-25</i> | <i>Proposed Rate 24-25</i> | <i>GST</i> | <i>Narration/Ref</i> |
|-------------------------------|-----------------------|-----------------------|-------------------------------|--------------------------------|------------|---|
| Hire of Atwell House | | | | | | |
| Room 1 - Commercial rate | Per hour | 13/04/2025 | \$28.00 | \$20.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Room 1 - Community rate | Per hour | 13/04/2025 | \$20.00 | \$16.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Room 2/3 - Commercial rate | Per hour | 13/04/2025 | \$20.00 | \$18.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Room 2/3 - Community rate | Per hour | 13/04/2025 | \$15.00 | \$14.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Hire of Atwell Gallery | | | | | | |
| Commercial rate | Per day | 13/04/2025 | \$210.00 | \$150.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Community rate | Per day | 13/04/2025 | \$150.00 | \$110.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Additional Charges | | | | | | |
| Curation and Hanging Services | Per hour | 13/04/2025 | \$80.00 | \$50.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |
| Legacy group rate | Per hour | 13/04/2025 | N/A | \$10.00 | GST Inc. | Section 6.16 of the Local Government Act 1995 |

*Legacy rate for the Atwell Spinners and Moira's group.

The commercial rate applies to bookings used for the purpose of profit making activities or promotion of the same.

The non-commercial rate applies to bookings that do not contribute to profit making activities of a commercial nature, but may contribute to the ongoing operations of an established not for profit entity or an amateur, hobbyist or early career artists practice.

**CITY OF MELVILLE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2024 TO 31 DECEMBER 2024**

| | <i>Variance</i> | <i>Budget Review</i> | <i>Revised Budget</i> | <i>YTD Actual</i> | <i>Adopted Budget</i> |
|--|--------------------|----------------------|-----------------------|---------------------|-----------------------|
| | \$ | \$ | \$ | \$ | \$ |
| OPERATING ACTIVITIES | | | | | |
| Revenue from operating activities | | | | | |
| General rates | 1,000,000 | 108,684,365 | 107,684,365 | 107,511,718 | 107,684,365 |
| Grants, Subsidies and Contributions | (56,667) | 5,405,841 | 5,462,508 | 394,696 | 5,189,900 |
| Fees and Charges | (109,349) | 16,466,347 | 16,575,696 | 9,094,520 | 16,575,696 |
| Service Charges | - | 2,774,702 | 2,774,702 | 2,777,234 | 2,774,702 |
| Interest Revenue | (1,106,220) | 8,738,780 | 9,845,000 | 4,249,100 | 9,845,000 |
| Other Revenue | 30,359 | 3,173,885 | 3,143,526 | 891,712 | 983,826 |
| | (241,877) | 145,243,920 | 145,485,798 | 124,918,980 | 143,053,489 |
| Expenditure from operating activities | | | | | |
| Employee Costs | 6,007 | (66,298,467) | (66,304,474) | (30,076,895) | (66,069,699) |
| Materials and Contracts | (1,013,927) | (43,832,922) | (42,818,995) | (19,233,676) | (40,574,699) |
| Utility Charges | 88,601 | (4,255,700) | (4,344,301) | (1,818,705) | (4,344,401) |
| Depreciation | (2,559,000) | (35,881,457) | (33,322,457) | (18,369,947) | (32,588,498) |
| Finance Costs | - | (51,068) | (51,068) | (31,929) | (51,068) |
| Insurance | (4,000) | (1,425,433) | (1,421,433) | (1,343,212) | (1,410,843) |
| Other Expenditure | 1,426,608 | (271,110) | (1,697,718) | 323,209 | (1,372,785) |
| | (2,055,712) | (152,016,157) | (149,960,446) | (70,551,155) | (146,411,993) |
| Operating activities excluded from budget | | | | | |
| Non-cash amounts excluded from operating activities | 2,559,000 | 34,773,317 | 32,214,317 | 18,445,678 | 33,265,058 |
| Amount attributable to operating activities | 261,411 | 28,001,080 | 27,739,669 | 72,813,503 | 29,906,555 |
| INVESTING ACTIVITIES | | | | | |
| Inflows from investing activities | | | | | |
| Capital grants, subsidies and contributions | (1,544,793) | 9,631,084 | 11,175,877 | 1,703,417 | 5,378,411 |
| Proceeds from disposal of assets | - | 2,252,415 | 2,252,415 | 274,033 | 467,715 |
| | (1,544,793) | 11,883,499 | 13,428,292 | 1,977,450 | 5,846,126 |
| Outflows from investing activities | | | | | |
| Purchase of Furniture and Equipment | 340,157 | (4,722,598) | (5,062,755) | (1,428,325) | (3,765,400) |
| Purchase of Plant and Equipment | (237,910) | (4,730,359) | (4,492,449) | (916,349) | (2,028,650) |
| Purchase of Land and Buildings | 2,308,279 | (26,484,678) | (28,792,957) | (11,373,074) | (29,111,189) |
| Purchase of Infrastructure Assets | 4,301,378 | (33,486,563) | (37,787,941) | (7,732,129) | (35,020,727) |
| | 6,711,904 | (69,424,198) | (76,136,102) | (21,449,877) | (69,925,966) |
| Amount attributable to investing activities | 5,167,111 | (57,540,699) | (62,707,810) | (19,472,427) | (64,079,840) |
| FINANCING ACTIVITIES | | | | | |
| Inflows from financing activities | | | | | |
| Transfers from reserve accounts | (6,387,126) | 74,474,507 | 80,861,633 | - | 80,454,277 |
| Recoup from self-supporting loans | - | 197,280 | 197,280 | 80,072 | 197,280 |
| | (6,387,126) | 74,671,787 | 81,058,913 | 80,072 | 80,651,557 |
| Outflows from financing activities | | | | | |
| Repayment of self-supporting loans | - | (197,135) | (197,135) | (109,777) | (197,135) |
| Funds to be set aside to reserve accounts | 581,385 | (45,312,252) | (45,893,637) | - | (46,281,137) |
| | 581,385 | (45,509,387) | (46,090,772) | (109,777) | (46,478,272) |
| Amount attributable to financing activities | (5,805,741) | 29,162,400 | 34,968,141 | (29,705) | 34,173,285 |
| SURPLUS/(DEFICIT) MOVEMENT | | | | | |
| Surplus at the start of the financial year | 377,219 | 377,219 | - | 377,219 | - |
| Amount attributable to operating activities | 261,411 | 28,001,080 | 27,739,669 | 72,813,503 | 29,906,555 |
| Amount attributable to investing activities | 5,167,111 | (57,540,699) | (62,707,810) | (19,472,427) | (64,079,840) |
| Amount attributable to financing activities | (5,805,741) | 29,162,400 | 34,968,141 | (29,705) | 34,173,285 |
| Surplus/(deficit) remaining after the imposition of general rates | - | - | - | 53,688,591 | - |

Attachment Amendments to 2024-2025 Capital Works Expenditure Budget Summary

2024-2025 MID YEAR BUDGET REVIEW

Capital Works Expenditure Budget Amendments (+/- \$50,000)

| Project Code/Account Number | Project Description | Budget Amendment Increase \$ | Budget Amendment (Decrease) \$ | Total Increase (Decrease) \$ | Reason for Budget Amendment |
|--------------------------------|---|------------------------------|--------------------------------|------------------------------|---|
| Furniture and Equipment | | | | | |
| 260-80331 | Notebooks/Laptops | 51,038 | | 51,038 | To cover purchase cost of Notebooks and Laptops for use in temporary office accommodation during HVAC works at the Civic Centre. |
| 532-80106 | Noise Monitoring equipment and CCTV net work upgrade at the Administration Building - Community Safety Service Review | 150,000 | | 150,000 | In line with council approval CD24-37 - Community Safety Service Review. |
| 260-80156 | Telephone & Communication Equipment | | (50,000) | (50,000) | Reallocated to 2025-2026 annual budget based on expected project delivery and cashflow. |
| 260-80334 | Data Centre Racking Equipment | | (100,000) | (100,000) | Reallocated to 2025-2026 annual budget based on expected project delivery and cashflow |
| 378-80029 | Public Arts | | (80,000) | (80,000) | Reallocation to the Point Walter Foreshore Play Space project. |
| 340-80011 | Pool Closure fund | | (100,000) | (100,000) | Reallocation to the Leisurefit Booragoon Health Lounge HVAC project. |
| 310-80046 | CSRFF funded projects in recreation services | | (312,975) | (312,975) | Reallocated to employment cost budgets, contributions to sporting clubs budgets and to the 2025-2026 annual budget for projects pending council approval. |
| | Various | 102,280 | (500) | 101,780 | |
| | | 303,318 | (643,475) | (340,157) | |
| Plant and Equipment | | | | | |
| 420-80236 | Replacement of Light Vehicles | 90,000 | | 90,000 | Utility body and Reticulation Utility bodies. |
| 420-80235 | Replacement of Heavy Vehicles | 129,910 | | 129,910 | Replacement of a Heavy Vehicle for Parks. |
| | Various | 18,000 | | 18,000 | |
| | | 237,910 | - | 237,910 | |
| Land and Buildings | | | | | |
| Buildings | | | | | |
| 532-85530 | Community Safety Dispatch Room - Community Safety Service Review | 50,000 | | 50,000 | In line with council approval CD24-37 - Community Safety Service Review. |
| BCR04499 | Sewerage Line Renewal 24-25 | 90,000 | | 90,000 | Emergency works plumbing works at Webber Reserve including a new pump, works already underway. |
| BCR04061 | Public Toilet Renewal - Bicton Baths | 123,000 | (471,344) | (348,344) | Revision to pretender estimates to include project management and contingency and reallocation to 2025-2026 budget based on expected project delivery and cashflow. |
| BLD04665 | Changeroom Upgrade - Len Shearer | 1,200,000 | (50,000) | 1,150,000 | Revision to pretender estimates and reallocation to 2025-2026 budget based on expected project delivery and cashflow. |
| BLD06300 | Forbes Canning Bridge | | (60,000) | (60,000) | Funds not required in the 2024-2025 financial year. |
| ART05618 | Provision for Public Art 24-25 | | (160,000) | (160,000) | Funds not required in the 2024-2025 financial year. |
| BLD04725 | New Library Cultural Centre - Design (P) | | (173,000) | (173,000) | Funds not required in the 2024-2025 financial year. |
| BCR04126 | Willagee Library Refurbishment | | (147,267) | (147,267) | Project will be completed under budget. |
| BLD02980 | Civic Centre Refurbishment | | (200,000) | (200,000) | Project will be completed under budget. |
| BLD05176 | Changeroom Upgrade - Troy Park | | (200,000) | (200,000) | Project will be completed under budget. \$100,000 of the reduction relates to the amount reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| BCR06516 | Melville Bowling Club Compliance Works | | (119,000) | (119,000) | Project on hold pending further decisions in relation to the lease agreement. |
| BLD06277 | 4 Hickey St - Building Refurbishment | | (193,090) | (193,090) | Project on hold. |

| Project Code/Account Number | Project Description | Budget Amendment Increase \$ | Budget Amendment (Decrease) \$ | Total Increase (Decrease) \$ | Reason for Budget Amendment |
|---|---|------------------------------|--------------------------------|------------------------------|--|
| BCR04318 | Bicton Boy Scouts Roof /Air Con Works | | (350,000) | (350,000) | Project on hold. |
| BLD05056 & BLD05691 | Tompkins Park Redevelopment 3B | | (343,000) | (343,000) | Reallocated to draft 2025-2026 capital works program for reconsideration and prioritisation during the 2025-2026 annual budget process. |
| BLD05717 | Changeroom Upgrade - Karoonda Reserve | | (790,000) | (790,000) | Reallocated to draft 2025-2026 capital works program for reconsideration and prioritisation during the 2025-2026 annual budget process. |
| BCR06597 | Public Toilet Renewal - Mt Henry Reserve | | (390,000) | (390,000) | Reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| BLD04936 | Men's Shed Modifications | | (300,000) | (300,000) | Reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| | Various Building Projects | 245,842 | (70,420) | 175,422 | |
| | | 1,708,842 | (4,017,121) | (2,308,279) | |
| Infrastructure Assets | | | | | |
| Park Streetscapes Structures | | | | | |
| CCI03995 | Canning Bridge Activity Centre - Ogilvie Road Redevelopment | 200,000 | (500,000) | (300,000) | Revision to pretender estimates to include the contingency for the relocation of underground services and reallocation to 2025-2026 budget based on expected project delivery and cashflow. |
| PIM00834 | Goolugatup Heathcote Lower Development | | (100,000) | (100,000) | Reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| CCI00757 | Local Activity Centre Renewal 24-25 | | (200,000) | (200,000) | Construction works related to Moreing Road reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| CCI06142 | Canning Bridge Park - The Esplanade | | (400,000) | (400,000) | Reallocated to 2025-2026 budget based on potential grant funding, expected project delivery, and cashflow. |
| Paths | | | | | |
| PAT05003 | Doney Street - Canning Hwy to Norma Rd | 50,000 | | 50,000 | Scope of work amended to suit gradients and obstructions. |
| PAT05661 | Dunvegan Road Stage 1 | | (105,076) | (105,076) | Delays in the community consultation process resulting in reallocation to 2025-2026 budget based on expected project delivery and cashflow. |
| Roads | | | | | |
| SBS06173 | Winnacott Street/Leach Highway | | (450,000) | (450,000) | Project has been withdrawn from the program due to inability to construct the proposed treatment to Main Roads WA specifications at that location. A new treatment is being investigated and proposed for a future Black Spot application. |
| RRH05351 | Dunvegan Road - Stage 1 | | (150,000) | (150,000) | Delays in the community consultation process resulting in reallocation to 2025-2026 budget based on expected project delivery and cashflow. |
| PKG05761 | Carpark Renewal - Blue Gum (East) | | (200,000) | (200,000) | Site access not currently due to building works - reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| SBS05557 | Justinian Street/Cleopatra Street | | (617,572) | (617,572) | Works delayed due to need to align with the underground power program in Palmyrah East - reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| Environmental and Foreshore Facilities | | | | | |
| ENV05153 | Foreshore Restoration Program 24-25 (P) | | (271,000) | (271,000) | Reallocated to 2025-2026 budget - this is a grant funded project which is also dependent on the City's funding for the project (Attadale Foreshore Boardwalk). |
| ENV05665 | ABC Reserve SCRUF U24MV01 | | (155,000) | (155,000) | Reallocated to 2025-2026 budget based on expected project delivery and cashflow. |
| JET05260 | Majestic Boardwalk (Design & Construct) | | (1,197,510) | (1,197,510) | Reallocated to draft 2025-2026 capital works program for reconsideration and prioritisation during the 2025-2026 annual budget process. |
| | Various Infrastructure Asset Projects | 82,086 | (287,306) | (205,220) | |
| | | 332,086 | (4,633,464) | (4,301,378) | |



City of
Melville

**LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY**

**FOR THE PERIOD OF
NOVEMBER 2024
PRESENTED TO THE
ORDINARY MEETING OF COUNCIL
TO BE HELD ON 18 FEBRUARY 2025**

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|---------------------|
| .6376 | AAA BARGAIN REMOVALS ALANDAD PTY LTD T/AS | | | \$ 2,160.00 |
| .6376 | Removalists | 45611 | E124688 | \$ 2,160.00 |
| .7359 | AARO GROUP PTY LTD | | | \$ 47,496.33 |
| .7359 | Drainage services | 45611 | E124720 | \$ 11,754.23 |
| .7359 | Drainage services | 45625 | E125056 | \$ 35,742.10 |
| .0366 | ABAXA WH LOCATION SERVICES PTY LTD T/AS | | | \$ 4,366.14 |
| .0366 | Underground Service Location | 45625 | E124946 | \$ 4,366.14 |
| .5032 | ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS | | | \$ 1,500.00 |
| .5032 | Entertainers | 45611 | E124660 | \$ 1,500.00 |
| .2135 | ABSOLUTE RETICULATION | | | \$ 1,650.00 |
| .2135 | Roads and paving supplies - concrete | 45611 | E124625 | \$ 1,650.00 |
| .4888 | ACTION GLASS & ALUMINIUM | | | \$ 1,842.50 |
| .4888 | Glazing supplies and services | 45625 | E125003 | \$ 1,842.50 |
| .6964 | ADAGE FURNITURE CORE HOSPITALITY GROUP PTY LTD T/AS | | | \$ 5,923.50 |
| .6964 | Furniture | 45625 | E125046 | \$ 5,923.50 |
| .8494 | AGILE DOGS | | | \$ 660.00 |
| .8494 | Training services | 45611 | E124746 | \$ 660.00 |
| .9279 | AIDAN D'ADHEMAR AIDAN MARK D'ADHEMAR T/AS | | | \$ 1,501.50 |
| .9279 | Community events | 45611 | E124781 | \$ 1,501.50 |
| .6855 | AIR LIQUIDE AUSTRALIA LIIMITED | | | \$ 128.48 |
| .6855 | Gas | 45611 | E124707 | \$ 128.48 |
| .7444 | AIR LIQUIDE HEALTHCARE PTY LTD | | | \$ 106.20 |
| .7444 | Medical Oxygen Rental | 45625 | E125060 | \$ 106.20 |
| .2330 | ALINTA ENERGY ALINTA SALES PTY LTD T/AS | | | \$ 2,022.15 |
| .2330 | Gas | 45611 | E124627 | \$ 2,022.15 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|---------------------|
| .3350 | ALL GARDENING SERVICES SCHNITZER, JOCHANAN SHANOAH T/AS | | | \$ 245.00 |
| .3350 | Landscaping services and supplies | 45625 | E124987 | \$ 245.00 |
| .8208 | ALL GOOD GRUB GOODALL, STACEY MARIE T/AS | | | \$ 638.00 |
| .8208 | Catering services and supplies | 45611 | E124738 | \$ 638.00 |
| .8301 | ALLCOM COMMUNICATIONS ALLCOM HOLDINGS (WA) PTY LIMITED T/AS | | | \$ 1,672.00 |
| .8301 | Marketing and communication services | 45611 | E124741 | \$ 1,672.00 |
| .3806 | ALS LIBRARY SERVICES PTY LTD | | | \$ 4,520.17 |
| .3806 | Library Expenses | 45611 | E124646 | \$ 4,520.17 |
| .3016 | AMPOL PETROLEUM DISTRIBUTORS PTY LTD | | | \$ 651.78 |
| .3016 | Fuel | 45611 | E124632 | \$ 651.78 |
| .9130 | ANDREW SCOTT GREEN COUNCILLOR | | | \$ 3,038.33 |
| .9130 | Councillor expenses | 45623 | E124935 | \$ 3,038.33 |
| .6113 | ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS | | | \$ 13,335.63 |
| .6113 | Animal management and pound expenses | 45625 | E125023 | \$ 13,335.63 |
| .5854 | ANSTAT ANSTAT PTY LTD T/AS | | | \$ 3,614.60 |
| .5854 | Lawlex Legislative Alerts | 45625 | E125020 | \$ 3,614.60 |
| .1149 | APACE AID INCORPORATED | | | \$ 1,150.44 |
| .1149 | Nursery supplies | 45625 | E124963 | \$ 1,150.44 |
| .5333 | AQUAMONIX PTY LTD | | | \$ 30,423.80 |
| .5333 | Irrigation and watering systems | 45611 | E124668 | \$ 18,240.20 |
| .5333 | Irrigation and watering systems | 45625 | E125011 | \$ 12,183.60 |
| .9260 | ARBOR URBAN PTY LTD | | | \$ 5,874.00 |
| .9260 | Arborists and tree services | 45611 | E124779 | \$ 4,686.00 |
| .9260 | Arborists and tree services | 45625 | E125094 | \$ 1,188.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|---------------------|
| .5738 | ARTIST'S CHRONICLE DICIERO, LYNETTE PATRICE T/AS | | | \$ 720.00 |
| .5738 | Advertising and media buy | 45625 | E125018 | \$ 720.00 |
| .9499 | ARYAN ASHIM MOHANTY | | | \$ 150.00 |
| .9499 | Photography | 45625 | E125108 | \$ 150.00 |
| .0202 | ASLAB PTY LTD | | | \$ 4,356.00 |
| .0202 | Pavement construction and streetscape services | 45625 | E124944 | \$ 4,356.00 |
| .8833 | ASPIRE PERFORMANCE TRAINING PTY LTD | | | \$ 7,700.00 |
| .8833 | Training services | 45611 | E124755 | \$ 7,700.00 |
| .9034 | AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS | | | \$ 64.50 |
| .9034 | Office equipment | 45611 | E124759 | \$ 64.50 |
| .5138 | AUST WEST AUTO ELECTRICAL PTY LTD | | | \$ 4,007.20 |
| .5138 | Vehicle Repairs and Maintenance | 45625 | E125009 | \$ 4,007.20 |
| .1523 | AUSTRALIA POST PERTH | | | \$ 33,288.13 |
| .1523 | Postage | 45625 | E124970 | \$ 33,288.13 |
| .4967 | AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS | | | \$ 1,732.29 |
| .4967 | Uniforms and corporate wardrobe | 45611 | E124659 | \$ 1,732.29 |
| .1804 | AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS | | | \$ 15,912.93 |
| .1804 | Air conditioning maintenance and services | 45611 | E124621 | \$ 15,639.03 |
| .1804 | Air conditioning maintenance and services | 45625 | E124973 | \$ 273.90 |
| .9490 | AUSTRALIAN YOUTH CLIMATE COALITION LIMITED | | | \$ 500.00 |
| .9490 | Environmental consultancy services | 45625 | E125105 | \$ 500.00 |
| .0022 | BAILEYS FERTILISERS AKC PTY LTD T/AS | | | \$ 7,458.00 |
| .0022 | Landscaping services and supplies | 45625 | E124939 | \$ 7,458.00 |
| .6272 | BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS | | | \$ 130.00 |
| .6272 | Flowers and gifts and awards | 45611 | E124682 | \$ 130.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|----------------------|
| .9495 | BARONS BEVERAGE SERVICES THE TRUSTEE FOR BARON INDUSTRIES TRADING TRUST T/AS | | | \$ 1,475.07 |
| .9495 | Food and beverages for resale | 45625 | E125106 | \$ 1,475.07 |
| .5661 | BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS | | | \$ 21,861.00 |
| .5661 | General hardware and tools | 45611 | E124674 | \$ 10,840.00 |
| .5661 | General hardware and tools | 45625 | E125017 | \$ 11,021.00 |
| .1073 | BENARA NURSERIES THE TRUSTEE FOR THE QUITO UNIT TRUST T/AS | | | \$ 3,263.41 |
| .1073 | Nursery supplies | 45611 | E124611 | \$ 1,941.50 |
| .1073 | Nursery supplies | 45625 | E124959 | \$ 1,321.91 |
| .8400 | BETTER RENT ACCEPTANCE PTY LTD | | | \$ 169.40 |
| .8400 | Property rent | 45611 | E124744 | \$ 169.40 |
| .4703 | BITUMEN SURFACING THE TRUSTEE FOR COMPLETE ROAD SERVICES TRUST T/AS | | | \$ 6,119.50 |
| .4703 | Roads and paving supplies - asphalt and bitumen | 45625 | E125001 | \$ 6,119.50 |
| .1364 | BLUE GUM PARK TENNIS CLUB INC. | | | \$ 880.00 |
| .1364 | Sport and recreation subsidies | 45625 | E124967 | \$ 880.00 |
| .0187 | BORAL CONSTRUCTION MATERIALS GROUP LTD | | | \$ 952.22 |
| .0187 | Pavement construction and streetscape services | 45611 | E124593 | \$ 952.22 |
| .8185 | BOS CIVIL PTY LTD | | | \$ 133,017.47 |
| .8185 | Engineering consulting services - Leeming Recreation Centre | 45625 | E125077 | \$ 133,017.47 |
| .6739 | BRIGHTMARK GROUP PTY LTD | | | \$ 19,076.71 |
| .6739 | Commercial cleaning -= Public Toilets | 45611 | E124702 | \$ 19,076.71 |
| .0399 | BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS | | | \$ 40,055.86 |
| .0399 | Commercial cleaning - CoM Buildings | 45611 | E124600 | \$ 15,744.98 |
| .0399 | Commercial cleaning - CoM Buildings | 45625 | E124947 | \$ 24,310.88 |
| .9210 | BRODIE ABRAHAMS | | | \$ 50.00 |
| .9210 | Entertainers | 45611 | E124777 | \$ 50.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|---------------------|
| .6998 | BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS | | | \$ 224.60 |
| .6998 | Staff supplies - Milk | 45625 | E125047 | \$ 224.60 |
| .0137 | BUCHER MUNICIPAL PTY LTD | | | \$ 698.78 |
| .0137 | Engineering consulting services | 45611 | E124589 | \$ 698.78 |
| .0004 | BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD | | | \$ 14,552.79 |
| .0004 | Regulatory fees and government charges | 45611 | E124901 | \$ 14,552.79 |
| 9995 | BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS | | | \$ 90,892.13 |
| 9995 | Regulatory fees and government charges | 45611 | E124902 | \$ 90,892.13 |
| .5511 | BULL CREEK TENNIS CLUB INC. | | | \$ 480.00 |
| .5511 | Donations, Sponsorship & Contributions | 45611 | E124672 | \$ 480.00 |
| .9474 | BULLCREEK LEEMING AMATEUR FOOTBALL CLUB INC. | | | \$ 4,510.00 |
| .9474 | Sports field services | 45611 | E124802 | \$ 4,510.00 |
| .0036 | BUNNINGS GROUP LIMITED | | | \$ 3,115.47 |
| .0036 | Building construction materials and services | 45611 | E124584 | \$ 1,657.25 |
| .0036 | Building construction materials and services | 45625 | E124940 | \$ 1,458.22 |
| .8131 | CABCHARGE PAYMENTS PTY LTD | | | \$ 443.62 |
| .8131 | Taxis | 45625 | E125076 | \$ 443.62 |
| .0965 | CALIBRE PAINTING THE TRUSTEE FOR THE KIS TRUST T/AS | | | \$ 2,431.00 |
| .0965 | Painting supplies and services | 45625 | E124955 | \$ 2,431.00 |
| .9297 | CANOVA CONSERVATION, TEXTILES & EMBROIDERY CANOVA, VICTORIA ANNE T/AS | | | \$ 2,382.90 |
| .9297 | Community events | 45611 | E124784 | \$ 2,382.90 |
| .8124 | CARLA ADAMS ADAMS, CARLA MELITA | | | \$ 30.75 |
| .8124 | Artists and artworks | 45611 | E124735 | \$ 30.75 |
| .8621 | CD-SOFT EDUCATIONAL RESOURCES SOUTHERN EDUCATIONAL RESOURCES PTY LTD T/AS | | | \$ 2,513.50 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|---------------------|
| .8621 | Library Expenses | 45611 | E124750 | \$ 2,513.50 |
| .5529 | CHOICEONE PTY LTD | | | \$ 53,450.76 |
| .5529 | Temporary labour | 45611 | E124673 | \$ 30,234.35 |
| .5529 | Temporary labour | 45625 | E125015 | \$ 23,216.41 |
| .8226 | CHUBB FIRE SAFETY CHUBB FIRE & SECURITY PTY LTD T/AS | | | \$ 759.00 |
| .8226 | Fire equipment and maintenance services | 45611 | E124739 | \$ 759.00 |
| .0287 | CITY OF CANNING | | | \$ 4,751.50 |
| .0287 | Use of Aquatic Facilities (Lane Hire) | 45611 | E124597 | \$ 4,751.50 |
| .0001 | CITY OF MELVILLE - PETTY CASH | | | \$ 87.40 |
| .0001 | CITY OF MELVILLE - PETTY CASH | 45611 | 070933 | \$ 87.40 |
| .0057 | CITY OF PERTH | | | \$ 16,470.14 |
| .0057 | Long Service Leave - Accrued | 45611 | E124585 | \$ 16,470.14 |
| .1277 | CITY OF SOUTH PERTH | | | \$ 1,231.15 |
| .1277 | Impound Fees | 45611 | E124616 | \$ 1,145.35 |
| .1277 | Impound Fees | 45625 | E124965 | \$ 85.80 |
| .1604 | CIVIL SURVEY SOLUTIONS PTY LTD | | | \$ 5,736.50 |
| .1604 | External training courses | 45625 | E124972 | \$ 5,736.50 |
| .8599 | CLASSIC HIRE MILTOM PTY LTD T/AS | | | \$ 902.00 |
| .8599 | Event equipment hire | 45611 | E124748 | \$ 902.00 |
| .7962 | CLIVE ROSS COUNCILLOR | | | \$ 3,038.33 |
| .7962 | Councillor expenses | 45623 | E124930 | \$ 3,038.33 |
| .1083 | COCKBURN PARTY HIRE THE TRUSTEE FOR L JEFFERY FAMILY TRUST T/AS | | | \$ 280.00 |
| .1083 | Event equipment hire | 45625 | E124960 | \$ 280.00 |
| .8107 | COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS | | | \$ 1,800.00 |
| .8107 | Photography | 45611 | E124734 | \$ 1,800.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|------------------------|
| .9192 | COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD | | | \$ 666.49 |
| .9192 | Pest & Weed Control | 45611 | E124774 | \$ 666.49 |
| .7074 | COMPLETE OFFICE SUPPLIES | | | \$ 8,769.56 |
| .7074 | Stationery | 45625 | E125050 | \$ 8,769.56 |
| .1193 | CONSCIOUS CREATION FOUNDATION | | | \$ 1,650.00 |
| .1193 | Artists and artworks | 45611 | E124614 | \$ 1,650.00 |
| .3935 | CONTRA-FLOW PTY LTD | | | \$ 221,645.70 |
| .3935 | Traffic control services | 45611 | E124647 | \$ 84,265.46 |
| .3935 | Traffic control services | 45625 | E124992 | \$ 137,380.24 |
| .9037 | COOLROOM HIRE WA FGS CAPITAL TRADING PTY LTD T/AS | | | \$ 410.00 |
| .9037 | Event equipment hire - Cool room | 45625 | E125085 | \$ 410.00 |
| .9110 | COOPER & OXLEY GROUP PTY LTD | | | \$ 1,106,024.99 |
| .9110 | Major Refurbishment at LeisureFit Booragoon | 45617 | E124923 | \$ 1,106,024.99 |
| .7070 | CORSIGN WA PTY LTD | | | \$ 2,436.50 |
| .7070 | Road signs | 45625 | E125049 | \$ 2,436.50 |
| .7250 | COUNTRY CLUB INTERNATIONAL PTY LTD | | | \$ 344.30 |
| .7250 | Sport and recreation equipment | 45611 | E124716 | \$ 344.30 |
| .6831 | COVS GPC ASIA PACIFIC T/AS | | | \$ 729.50 |
| .6831 | Plant purchase/Parts | 45625 | E125043 | \$ 729.50 |
| .7859 | CS LEGAL THE PIER GROUP PTY LTD T/AS | | | \$ 2,381.50 |
| .7859 | Debt collection services - Rates | 45611 | E124732 | \$ 1,119.00 |
| .7859 | Debt collection services - Rates | 45625 | E125068 | \$ 1,262.50 |
| .4386 | DA CHRISTIE PTY LTD | | | \$ 527.12 |
| .4386 | Outdoor furniture and shades and exercise equipment | 45625 | E124997 | \$ 527.12 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|------------------------|
| .7389 | DAN MCCABE MCCABE, DANIEL T/AS | | | \$ 968.00 |
| .7389 | Photography | 45625 | E125057 | \$ 968.00 |
| .9348 | DAVID ELIJHA JONES DAVID JONES | | | \$ 3,000.00 |
| .9348 | Artists and artworks | 45625 | E125096 | \$ 3,000.00 |
| .8608 | DAVID GOLF & ENGINEERING PTY LTD | | | \$ 522.50 |
| .8608 | Sport and recreation equipment | 45611 | E124749 | \$ 522.50 |
| .4051 | DEPARTMENT OF FIRE AND EMERGENCY SERVICES | | | \$ 4,131,527.35 |
| .4051 | Regulatory fees and government charges - ESL Remittance | 45611 | E124649 | \$ 2,039,507.31 |
| .4051 | Regulatory fees and government charges - ESL Remittance | 45625 | E124993 | \$ 2,092,020.04 |
| .1791 | DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT | | | \$ 1,507.77 |
| .1791 | Regulatory fees and government charges | 45611 | E124620 | \$ 1,507.77 |
| .1918 | DEPARTMENT OF TRANSPORT WA | | | \$ 1,779.25 |
| .1918 | Vehicle Searches | 45611 | E124622 | \$ 1,593.45 |
| .1918 | Jetty Renewal Fee | 45625 | E124974 | \$ 185.80 |
| .8141 | DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS | | | \$ 6,600.00 |
| .8141 | Marketing and communication services | 45611 | E124736 | \$ 6,600.00 |
| .8431 | DJIRRILY DREAMING BELINDA COX T/AS | | | \$ 2,750.00 |
| .8431 | Community events | 45625 | E125081 | \$ 2,750.00 |
| .6541 | DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS | | | \$ 24,161.14 |
| .6541 | Architectural and design services - LeisureFit Booragoon | 45611 | E124692 | \$ 24,161.14 |
| .3459 | DOWNER EDI WORKS PTY LTD | | | \$ 160.93 |
| .3459 | Roads and paving supplies - asphalt and bitumen | 45625 | E124989 | \$ 160.93 |
| .6693 | DOWSING GROUP PTY LTD | | | \$ 298,882.41 |
| .6693 | Roads and paving supplies - quarry products and rubble | 45611 | E124699 | \$ 289,411.21 |
| .6693 | Roads and paving supplies - quarry products and rubble | 45625 | E125038 | \$ 9,471.20 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|----------------------|
| .9476 | DRAG QUEENS AUSTRALIA PTY LTD | | | \$ 687.50 |
| .9476 | Community events | 45611 | E124803 | \$ 687.50 |
| .3309 | DRAINFLOW SERVICES PTY LTD | | | \$ 287,477.30 |
| .3309 | Drainage services | 45611 | E124637 | \$ 94,127.00 |
| .3309 | Drainage services | 45625 | E124985 | \$ 193,350.30 |
| .0986 | E & MJ ROSHER PTY LTD | | | \$ 667.92 |
| .0986 | Plant purchase/Parts | 45625 | E124956 | \$ 667.92 |
| .6654 | ECLIPSE SOILS PTY LTD | | | \$ 58.30 |
| .6654 | Nursery supplies | 45611 | E124697 | \$ 58.30 |
| .4756 | ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS | | | \$ 1,970.37 |
| .4756 | Landfill management services | 45625 | E125002 | \$ 1,970.37 |
| .7816 | ECOBUE INTERNATIONAL ECOLBLUE INTERNATIONAL PTY LTD ATF ECOBLUE UNIT TRUST | | | \$ 2,176.27 |
| .7816 | Fuel | 45611 | E124731 | \$ 2,176.27 |
| .2721 | ECOBURBIA THE TRUSTEE FOR SOUTH BEACH ECO TRUST T/AS | | | \$ 660.00 |
| .2721 | External training courses | 45625 | E124981 | \$ 660.00 |
| .9236 | ECOSCAPE AUSTRALIA PTY LTD | | | \$ 4,785.00 |
| .9236 | Landscape design and architecture services | 45611 | E124778 | \$ 4,785.00 |
| .4891 | ECOSPILL SOLUTIONS ECOSPILL PTY LTD T/AS | | | \$ 86.90 |
| .4891 | Hazardous materials and sharps and chemical waste | 45611 | E124656 | \$ 86.90 |
| .6230 | ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS | | | \$ 9,852.01 |
| .6230 | Locksmith supplies and services | 45611 | E124681 | \$ 9,486.55 |
| .6230 | Locksmith supplies and services | 45625 | E125025 | \$ 365.46 |
| .9165 | ELLENBY TREE FARM ELLENBY PTY LTD T/AS | | | \$ 1,141.39 |
| .9165 | Nursery supplies | 45611 | E124769 | \$ 1,141.39 |
| .7101 | ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS | | | \$ 649.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|---------------------|
| .7101 | Irrigation and watering systems | 45625 | E125051 | \$ 649.00 |
| .1380 | EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS | | | \$ 51,204.42 |
| .1380 | Building construction materials and services | 45611 | E124617 | \$ 36,083.26 |
| .1380 | Building construction materials and services | 45625 | E124968 | \$ 15,121.16 |
| .0091 | ENGINE PROTECTION EQUIPMENT | | | \$ 1,736.56 |
| .0091 | Supply Parts for Vehicles | 45611 | E124587 | \$ 314.89 |
| .0091 | Supply Parts for Vehicles | 45625 | E124941 | \$ 1,421.67 |
| .7316 | ENSIGN SERVICES (AUST.) PTY. LTD | | | \$ 224.93 |
| .7316 | Laundrying and dry cleaning | 45611 | E124719 | \$ 224.93 |
| .4541 | ENVIRO SWEEP EWCS UNIT TRUST T/AS | | | \$ 4,400.00 |
| .4541 | Street sweeping services | 45625 | E124999 | \$ 4,400.00 |
| .6929 | ES2 ES2 PTY LTD T/AS | | | \$ 49,665.00 |
| .6929 | Cloud services | 45625 | E125044 | \$ 49,665.00 |
| .0159 | EUROPCAR WA ILHA PTY LTD T/AS | | | \$ 1,311.09 |
| .0159 | General Vehicle Hire | 45611 | E124591 | \$ 1,311.09 |
| .9483 | EVENT BIKE RACK HIRE | | | \$ 875.00 |
| .9483 | Community events | 45611 | E124804 | \$ 875.00 |
| .8965 | EVENT HEALTH MANAGEMENT | | | \$ 1,164.90 |
| .8965 | First aid officers for event | 45611 | E124757 | \$ 1,164.90 |
| .7234 | FAT FROG CONSULTING THE TRUSTEE FOR LIVING STREAMS TRUST T/AS | | | \$ 4,640.00 |
| .7234 | Sustainability services | 45625 | E125053 | \$ 4,640.00 |
| .0531 | FEDEX EXPRESS AUSTRALIA PTY LTD | | | \$ 2,135.68 |
| .0531 | Library Courier | 45611 | E124603 | \$ 645.42 |
| .0531 | Library Courier | 45625 | E124949 | \$ 1,490.26 |
| .9501 | FELICITY JEAN GROOM | | | \$ 1,000.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|----------------------|
| .9501 | Artists and artworks | 45625 | E125109 | \$ 1,000.00 |
| .8338 | FLEXI STAFF FLEXI STAFF GROUP PTY LTD | | | \$ 12,338.98 |
| .8338 | Temporary labour | 45611 | E124743 | \$ 10,328.73 |
| .8338 | Temporary labour | 45625 | E125079 | \$ 2,010.25 |
| .0204 | FLICK ANTICIMEX | | | \$ 322.99 |
| .0204 | Hygiene services | 45611 | E124594 | \$ 322.99 |
| .5369 | FOXTEL | | | \$ 350.00 |
| .5369 | Cloud services | 45611 | E124669 | \$ 350.00 |
| .8623 | FRONT RUNNER AVL PTY LTD | | | \$ 12,844.82 |
| .8623 | Community events | 45611 | E124751 | \$ 7,124.82 |
| .8623 | Community events | 45625 | E125082 | \$ 5,720.00 |
| .6332 | FULL CIRCLE DESIGN SERVICES | | | \$ 11,000.00 |
| .6332 | Environmental consultancy services | 45611 | E124686 | \$ 11,000.00 |
| .3227 | FULTON HOGAN INDUSTRIES PTY LTD | | | \$ 111,912.07 |
| .3227 | Building construction materials and services | 45611 | E124635 | \$ 92,240.59 |
| .3227 | Building construction materials and services | 45625 | E124983 | \$ 19,671.48 |
| .9209 | GAIA PERMACULTURE BLACKHAM, FIONA CAROLINE T/AS | | | \$ 500.00 |
| .9209 | Landscape design and architecture services | 45611 | E124776 | \$ 500.00 |
| .9404 | GAPUWIYAK CULTURE & ARTS ABORIGINAL CORPORATION | | | \$ 1,100.00 |
| .9404 | Artists and artworks | 45625 | E125099 | \$ 1,100.00 |
| .7497 | GEORGIA KATE RICHTER | | | \$ 282.00 |
| .7497 | Library Expenses | 45625 | E125061 | \$ 282.00 |
| .8243 | GFG CONSULTING GLEN FLOOD GROUP PTY LTD T/AS | | | \$ 3,099.25 |
| .8243 | Consulting services | 45625 | E125078 | \$ 3,099.25 |
| .6824 | GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS | | | \$ 18,392.00 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|---------------------|
| .6824 | Temporary labour | 45611 | E124704 | \$ 9,196.00 |
| .6824 | Temporary labour | 45625 | E125042 | \$ 9,196.00 |
| .9072 | GLOBAL MARINE ENCLOSURES PTY LTD | | | \$ 4,510.00 |
| .9072 | Outdoor furniture and shades and exercise equipment | 45611 | E124764 | \$ 4,510.00 |
| .7017 | GLYNIS BARBER COUNCILLOR | | | \$ 4,983.74 |
| .7017 | Councillor expenses | 45623 | E124929 | \$ 4,983.74 |
| .7615 | GO2CUP PTY LTD | | | \$ 3,483.70 |
| .7615 | Catering services and supplies | 45625 | E125065 | \$ 3,483.70 |
| .7938 | GOOD DRINKS AUSTRALIA | | | \$ 1,419.44 |
| .7938 | Catering services and supplies | 45625 | E125072 | \$ 1,419.44 |
| .5101 | GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS | | | \$ 12,535.60 |
| .5101 | Graffiti removal services | 45611 | E124661 | \$ 9,662.58 |
| .5101 | Graffiti removal services | 45625 | E125005 | \$ 2,873.02 |
| .3232 | GREEN SKILLS INC. | | | \$ 8,864.39 |
| .3232 | Temporary labour | 45611 | E124636 | \$ 4,125.01 |
| .3232 | Temporary labour | 45625 | E124984 | \$ 4,739.38 |
| .6874 | GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS | | | \$ 2,244.00 |
| .6874 | Marketing and communication services | 45611 | E124708 | \$ 2,244.00 |
| .9484 | HAITCH STUDIO PTY LTD | | | \$ 3,327.50 |
| .9484 | Artists and artworks | 45625 | E125104 | \$ 3,327.50 |
| .9300 | HARVEY NORMAN AV/IT O'CONNOR THE TRUSTEE FOR OCOCENTA NO 2 TRUST T/AS | | | \$ 947.00 |
| .9300 | Appliances and whitegoods | 45611 | E124785 | \$ 947.00 |
| .9310 | HAUL GROUP INFILLR PTY LTD T/AS | | | \$ 62,262.44 |
| .9310 | Engineering consulting services | 45611 | E124786 | \$ 62,262.44 |
| .4312 | HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD | | | \$ 60,450.12 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|---|--------------|-------------------|----------------------|
| .4312 | Temporary labour | 45611 | E124653 | \$ 55,333.25 |
| .4312 | Temporary labour | 45625 | E124996 | \$ 5,116.87 |
| .9214 | HFM ASSET MANAGEMENT PTY LTD | | | \$ 5,445.00 |
| .9214 | Business and management consulting and services | 45625 | E125093 | \$ 5,445.00 |
| .7810 | HILTON HARVEST COMMUNITY GARDEN INC | | | \$ 5,051.41 |
| .7810 | Park maintenance charges | 45611 | E124730 | \$ 5,051.41 |
| .4637 | HIRE SOCIETY THE TRUSTEE FOR EDGAR PITTEE FAMILY TRUST T/AS | | | \$ 1,497.89 |
| .4637 | Event equipment hire | 45625 | E125000 | \$ 1,497.89 |
| .6705 | HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS | | | \$ 22,479.60 |
| .6705 | Architectural and design services | 45611 | E124701 | \$ 10,076.00 |
| .6705 | Architectural and design services | 45625 | E125040 | \$ 12,403.60 |
| .5489 | HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD | | | \$ 35,631.97 |
| .5489 | Irrigation and watering systems | 45611 | E124671 | \$ 13,029.50 |
| .5489 | Irrigation and watering systems | 45625 | E125014 | \$ 22,602.47 |
| .9062 | HYDROQUIP PUMPS & IRRIGATION PTY LTD | | | \$ 203,947.70 |
| .9062 | Irrigation and watering systems | 45611 | E124762 | \$ 203,947.70 |
| .8748 | ID CONSULTING PTY LTD | | | \$ 23,562.00 |
| .8748 | Subscriptions | 45611 | E124753 | \$ 23,562.00 |
| .8260 | ILONA ANN MARGARET MCGUIRE | | | \$ 3,000.00 |
| .8260 | Community events | 45611 | E124740 | \$ 3,000.00 |
| .0114 | INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS | | | \$ 1,406.65 |
| .0114 | General hardware and tools | 45611 | E124588 | \$ 894.70 |
| .0114 | General hardware and tools | 45625 | E124942 | \$ 511.95 |
| .6016 | INDUSTRIAL RECRUITMENT PARTNERS IRP PTY LTD T/AS | | | \$ 14,767.51 |
| .6016 | Temporary labour | 45611 | E124676 | \$ 6,822.59 |
| .6016 | Temporary labour | 45625 | E125021 | \$ 7,944.92 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|--------------------|
| .9281 | INFRASTRUCTURE FOCUS GRAHAM R LANTZKE T/AS | | | \$ 2,200.00 |
| .9281 | Engineering consulting services | 45611 | E124782 | \$ 2,200.00 |
| .0009 | INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS | | | \$ 879.57 |
| .0009 | Hygiene services | 45625 | E124938 | \$ 879.57 |
| .5117 | INNERSPACE COMMERCIAL INTERIORS THE TRUSTEE FOR CORNWALL IMPORT UNIT TRUST T/AS | | | \$ 1,276.00 |
| .5117 | Furniture - Atwell Store Room | 45625 | E125006 | \$ 1,276.00 |
| .6615 | INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS | | | \$ 3,844.17 |
| .6615 | Event equipment hire | 45625 | E125035 | \$ 3,844.17 |
| .4326 | INTELIFE GROUP LIMITED | | | \$ 5,201.64 |
| .4326 | Commercial cleaning | 45611 | E124654 | \$ 5,201.64 |
| .7417 | IZZI VISUAL COMMUNICATION KRUGER, ISABEL T/AS | | | \$ 4,895.00 |
| .7417 | Creative services and graphic design | 45625 | E125059 | \$ 4,895.00 |
| .5119 | JANA BRADDOCK COM EMPLOYEE | | | \$ 156.03 |
| .5119 | Staff reimbursements | 45611 | E124662 | \$ 112.50 |
| .5119 | Staff reimbursements | 45625 | E125007 | \$ 43.53 |
| .7967 | JANE EDINGER COUNCILLOR | | | \$ 3,038.33 |
| .7967 | Councillor expenses | 45623 | E124931 | \$ 3,038.33 |
| .1406 | JB HI FI COMMERCIAL JB HI-FI GROUP PTY LTD T/AS | | | \$ 2,485.00 |
| .1406 | IT hardware | 45611 | E124618 | \$ 2,485.00 |
| .5542 | JCB CONSTRUCTION EQUIPMENT AUSTRALIA CFC HOLDINGS PTY LTD T/AS | | | \$ 545.38 |
| .5542 | Plant purchase/Parts | 45625 | E125016 | \$ 545.38 |
| .8045 | JENNIFER GAYE AGENCIES JERVIS, JENNIFER GAYE T/AS | | | \$ 3,500.00 |
| .8045 | Artists and artworks | 45625 | E125074 | \$ 3,500.00 |
| .7971 | JENNIFER SPANBROEK COUNCILLOR | | | \$ 3,038.33 |

Over \$25,000.00

| Supplier Number | Supplier Name - Description of Supply | Payment Date | Payment Reference | Payment Amount |
|-----------------|--|--------------|-------------------|--------------------|
| .7971 | Councillor expenses | 45623 | E124932 | \$ 3,038.33 |
| .6189 | JLF DRAFTING SERVICES FILDES, JENNIFER GAYE T/AS | | | \$ 2,100.00 |
| .6189 | Architectural and design services | 45625 | E125024 | \$ 2,100.00 |
| .9466 | JOSHUA KEMP | | | \$ 241.00 |
| .9466 | Community events | 45611 | E124801 | \$ 241.00 |
| .8546 | JULUWARLU GROUP ABORIGINAL CORPORATION | | | \$ 64.53 |
| .8546 | Artists and artworks | 45611 | E124747 | \$ 64.53 |
| .6279 | KAREN WHEATLAND COUNCILLOR | | | \$ 3,215.14 |
| .6279 | Councillor expenses | 45611 | E124683 | \$ 176.81 |
| .6279 | Councillor expenses | 45623 | E124927 | \$ 3,038.33 |
| .9362 | KATE ALIDA MULLEN KATE MULLEN | | | \$ 1,100.00 |
| .9362 | Artists and artworks | 45611 | E124789 | \$ 1,100.00 |
| .2898 | KATHERINE MAIR COUNCILLOR | | | \$ 9,621.75 |
| .2898 | Councillor expenses | 45623 | E124924 | \$ 9,621.75 |
| .6394 | KENNARDS HIRE PTY LTD | | | \$ 4,234.38 |
| .6394 | Event equipment hire | 45611 | E124689 | \$ 2,499.98 |
| .6394 | Event equipment hire | 45625 | E125029 | \$ 1,734.40 |
| .9029 | KIRSTEN GRAHAM PHOTOGRAPHY THE TRUSTEE FOR GRAHAM FAMILY TRUST T/AS | | | \$ 1,760.00 |
| .9029 | Photography | 45625 | E125084 | \$ 1,760.00 |
| .7408 | KIRSTEN TRENIA WATKINS | | | \$ 600.00 |
| .7408 | Artists and artworks | 45625 | E125058 | \$ 600.00 |
| .6770 | KLEENIT PTY LTD | | | \$ 3,390.42 |
| .6770 | Graffiti removal services | 45611 | E124703 | \$ 2,403.50 |
| .6770 | Graffiti removal services | 45625 | E125041 | \$ 986.92 |
| .7064 | KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD | | | \$ 150.70 |

