



AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 8 July 2025 commencing at 6:30 PM.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio-Visual Recording and Live Streaming

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

Cr J Edinger

Bicton - Attadale - Alfred Cove Ward

Mayor K Mair

Mayor

Cr C Ross

Applecross - Mount Pleasant Ward

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

9 CONFIRMATION OF MINUTES

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

10 NEW BUSINESS OF AN URGENT NATURE

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

12 PETITIONS

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

14 REPORTS

14.1 Reports from Committees

Nil.

14.2 Reports of the Chief Executive Officer

Management Services

Nil.

Corporate Services**C25/292 Proposed City of Melville Cat Local Law 2025****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At its Ordinary Meeting of Council on 19 November 2024, the Council resolved to recommence the six-week public consultation period on the revised, proposed *City of Melville Cat Local Law 2024*, in accordance with section 3.13 of the *Local Government Act 1995* ('the Act').
- In accordance with section 3.12(3) of the Act, the City provided a copy of the revised, proposed *City of Melville Cat Local Law 2024* to the Minister for Local Government, and invited submissions from the community between 2 December 2024 and 20 January 2025.
- In total, the City received 87 valid submissions from the community. The Department of Local Government, Sports and Cultural Industries advised they had no comments to make about the City's revised, proposed cat local law (Attachment 4).
- To address some of the issues raised by the community, the City has made some minor, insignificant changes to the revised, proposed *City of Melville Cat Local Law 2024*.
- The City recommends and presents the final draft *City of Melville Cat Local Law 2025* to Council for adoption.

C25/293 Proposed City of Melville Fencing Local Law 2025**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At its Ordinary Meeting of Council on 10 December 2024, the Council resolved to commence the six-week public consultation period on the proposed *City of Melville Fencing Local Law 2024*, in accordance with section 3.12 of the *Local Government Act 1995* ('the Act').
- In accordance with section 3.12(3) of the Act, the City of Melville (the City) provided a copy of the proposed *City of Melville Fencing Local Law 2024* to the Departmental CEOs of the Department of Local Government, Sports and Cultural Industries (DLG) and the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS), and invited submissions from the community between 13 January and 3 March 2025.
- In total, the City received 23 valid submissions from the community. No feedback has been received from the DLG or the Department of Energy, Mines, Industry Regulation and Safety.
- To address some of the issues raised by the community, the City has made some changes to the proposed *City of Melville Fencing Local Law 2024*.
- The City recommends and presents the final draft *City of Melville Fencing Local Law 2025* to Council for adoption.

C25/294 Common Seal July 2025**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 20 May 2025 up to and including Friday, 13 June 2025 for the Council's noting. This is a standing report to the Council.

C25/295 Investment Statements for May 2025**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the investment statements for the period ending 31 May 2025 and recommends that it be noted by the Council.

C25/296 Schedule of Accounts Paid for May 2025**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of May 2025 and recommends that the Schedule of Accounts Paid be noted.

C25/297 Statements of Financial Activity for May 2025**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 May 2025; and
- Presents the variances for the month of May 2025 and recommends that they be noted by the Council; and
- Presents the budget amendments required for the month of May 2025 and recommends that they be adopted by the Council by Absolute Majority decision.

The KPMG/OAG audit plan was presented to the Audit, Risk and Improvement Committee (ARIC) on 12 May. Both the interim and final audits of the annual financial statements are scheduled, with the final audit to be conducted in October. The final audit report will be presented to Council and the Minister for Local Government by 31 December.

- The Budget amendments required for the month of May 2025 and recommends that they be adopted by Absolute Majority decision of the Council.

C25/298 Local Government Reform - Committee Presiding and Deputy Presiding Members

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- Amendments to the *Local Government Act 1995* (the Act) as part of Local Government Reform required the Presiding Members and Deputy Presiding Members of Committees established under s5.8 of the Act to now be appointed by absolute majority decision.
- The City has recently undertaken a review of its Committee Structure and membership, which has included the election of Presiding and Deputy Presiding Members.
- This report seeks to reaffirm the current appointments to the positions of Presiding and Deputy Presiding Member to Committees as required by local government reform.

Community Development

CD25/47 Provision Standard - Bowling Green Shade Infrastructure

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- At the 13 December 2022 Ordinary Meeting of Council, it was resolved to consider the inclusion of a cover for two bowling greens at Leeming Bowling Club in the John Connell Master Plan and provide a report back to Council.
- The draft John Connell Master Plan (yet to be presented to Council) includes a cover for the two bowling greens, subject to a business case, however, doesn't provide detail or sufficient guidance, nor does it consider the impact across the municipality.
- The current provision standard from Bowls Australia and Bowls WA does not outline shade infrastructure over greens as essential or core requirement of the sport.
- Officers have developed a specific standard of provision for shade infrastructure over bowling greens in consideration to:
 - The benefits of this infrastructure type for participants and clubs.
 - A developing trend across Australia towards this infrastructure type.
 - Our ageing population and the role that the City's Bowling Clubs play in the community.
 - The ongoing sustainability of the City's Bowling Clubs.
- Adopting the recommended standard of provision will greatly assist Elected Members, City Officers and the community to understand the City's position regarding funding shade infrastructure over bowling greens.

CD25/48 Response to Petition - Request for Off-Lead Dog Exercise Classification for Tompkins Park Canning Highway Fenced Playing Fields**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- A petition signed by approximately 100 people requesting that Tompkins Park Canning Highway Fenced Playing Field be classified as an off-lead dog exercise area was presented at the 18 March 2025 Ordinary Meeting of Council (OMC), where the petition was acknowledged and the Council resolved to prepare a report by the July 2025 OMC.
- There is currently growing community advocacy for enhanced environmental protections and increased calls for certainty around the use and regulation of shared public spaces.
- A commitment was made in July 2022 and again in May 2023 to undertake a thorough review of dog exercise areas throughout the City of Melville. This review has not been undertaken to date.
- In addition, Council is considering the adoption of the inaugural City of Melville Cat Local Law 2025 at the July 2025 OMC which upon adoption, will trigger a review of the City's existing Cat Management Plan 2022–2026.
- Furthermore, the WA State Government is currently scoping the review of the Cat Act 2011 which may include broader measures for cat containment throughout the State.
- There is clearly a need for Council direction regarding management and exercise considerations for dogs and cats that provides legislative alignment, environmental protection and adequate animal exercise areas for our community.
- A Community Animal Management and Exercise Plan would respond to environmental challenges along Swan River foreshore, petitions and requests for regarding dog and cat management and exercise, incorporate best practice models from other local governments (drawing strength from sanctuary zone protections) and include tailored education programs.
- It is anticipated that a draft Community Animal Management and Exercise Plan would be presented for Council consideration in March 2026 with a widespread and through community engagement following IAP2 principles commencing after the 2025 Local Government elections.
- It is therefore recommended that the petition requesting Tompkins Park Canning Highway Fenced Playing Field be classified as an off-lead dog exercise area and any future petitions and requests received regarding dog and cat management and exercise be considered as part of an overall Community Animal Management and Exercise Plan.

Environment and Infrastructure

Nil.

Planning

UP25/73 **Proposed Reclassification of Lots 2674 and 2335 (4-6) Almondbury Road, Ardross and part of Lot 52 (10 Almondbury Road) from Public Open Space and Centre C1 to A Class Reserve.**

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

- Summary At the Ordinary Meeting of Council (OMC) on the 17 September 2024, a Notice of Motion was passed requesting the CEO *“to prepare a report in relation to reclassifying land located at 4-6 Almondbury Road (Crown lots 2674 and 2335 Davy Street, Booragoon) from Public Open Space to A Class Reserve. To be presented to the December 2024 Ordinary Meeting of Council”*.
- A report was commissioned which considered the process and implications of reclassifying the lots. In acknowledging the environmental merit for the change, the report also identifies key considerations for Council, including impacts on:
 1. Booragoon (City of Melville City Centre) Activity Centre Plan,
 2. Bushfire risk management,
 3. Future linkages between the City’s planned Civic and Cultural Heart and Yagan Mia Wireless Hill, and
 4. The various stakeholders.
- The findings of this report were presented to Council at the 10 December 2024 OMC, with an officer recommendation to carry out further investigations prior to requesting the Minister for Lands for the reclassification. This includes community engagement, progression of the review of the Booragoon (City Centre) Activity Centre Plan, conceptual landscape planning and bushfire management.
- Council noted the findings of the report and resolved that the additional investigations be undertaken. Council further requested that a strip of bushland on the edge of Wireless Hill (portion of Lot 52, 10 Almondbury Road) also be included in the investigations.
- Council’s resolution on this matter required a further report by July 2025. This report serves as the interim update in response to the resolution.
- The report findings highlight the wider implications of the change to A Class Reserve, and the value in aligning decisions on that change to the comprehensive process associated with the review of the Booragoon (City of Melville City Centre) Precinct Plan and the master planning of the City’s freehold land.

UP25/74 Consideration of submissions - Scheme Amendment 16 - 338 Marmion Street, Melville**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- An application was received proposing to amend Local Planning Scheme No. 6 (LPS6) to apply 'Medical Centre' as an Additional Use to the property at 338 Marmion Street, Melville.
- The Council resolved to endorse the Scheme Amendment for the purpose of advertising at the Ordinary Meeting of Council (OMC) on 17 September 2024.
- Minor changes to the proposed Scheme Amendment were made by the Western Australian Planning Commission (WAPC) and the amendment was subsequently approved for advertising by the Minister for Planning.
- The proposed Scheme Amendment was advertised in accordance with the legislative requirements from 10 April to 29 May 2025. Eight submissions were received (four submissions of support, two submissions of support with some concerns and two objections).
- The content of the submissions is to be considered, and Council is required to either support, support subject to proposed modifications or not support the amendment.

UP25/76 Proposed Mixed-Use Multi-storey Car Park and Ground Floor Commercial Development (Supermarket) at No.55 (Lot No.120) Barry Marshall Parade, Murdoch**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- In July 2020, the State Government introduced a new Part 17 Significant Development Pathway under the Planning and Development Act 2005 that granted the WAPC temporary decision-making powers to determine proposals over \$20 million in metropolitan Perth. The Part 17 pathway closed in December 2023 and has now been replaced with the permanent Part 11B Significant Pathway which is a refined version of the previous Part 17 pathway and under which the subject application has been submitted.
- Under the Part 11B pathway, the State Development Assessment Unit (SDAU) within the Department of Planning, Lands and Heritage (DPLH) will assess the development application and make a recommendation to the Western Australian Planning Commission (WAPC), who is the decision maker of significant development applications under Part 11B of the Act.
- A development application for a 7-storey multi storey car park with a commercial tenancy (supermarket) on the ground floor was submitted to the DPLH under the Part 11B pathway on 3 June 2025.
- The DPLH formally referred the development application to the City on 3 June 2025 and has invited the City to provide information, comment, or recommended conditions on the proposal by 4 August 2025.
- The application has been referred to Council to provide the City's recommendation to the DPLH in accordance with Delegation DA-20 Planning and Related Matters within City of Melville Statutory Delegation and Authorisation Manual.
- The SDAU is responsible for undertaking public consultation for this development application, and considering any submissions received. Consultation commenced on the 12 June 2025 and will run until 13 July 2025.
- The details of the proposed development have been assessed against the relevant local planning framework including Local Planning Scheme No. 6 (LPS6), Murdoch Specialised Activity Centre Structure Plan (MSACSP) and Local Planning Policy 4.4 – Murdoch Health and Knowledge Precinct (LPP4.4).
- It is recommended that the application be recommended to the WAPC for approval subject to appropriate conditions and recommended changes to the proposed development.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Support for Menstrual Equality & Investigation into Partnership with Share the Dignity

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE