

## CITIZENSHIP CEREMONIES

**Policy Type: Council Policy**

**Policy Owner: Civic Facilities Co-ordinator**

**Policy No. CP- 001**

**Last Review Date: ~~21 November 2017~~  
November 2019**

### POLICY OBJECTIVES

The City of Melville will conduct Citizenship Ceremonies on a regular schedule to approved applicants from the Department of Immigration and Border Protection.

### POLICY SCOPE

This policy covers all Citizenship Ceremonies conducted by the City of Melville.

### DEFINITIONS / ABBREVIATIONS USED IN POLICY

Not Applicable.

### POLICY STATEMENT

To provide Citizenship Ceremonies to approved applicants as prescribed in the Australian Citizenship Act 1948.

A function will be provided as approved by the Chief Executive Officer.

The City of Melville has prepared a set of procedures based on current best practice to assist with the orderly conduct of Citizenship Ceremonies.

#### References that may be applicable to this Policy

Legislative Requirements:	N/A
Procedure, Process Maps, Work Instructions:	5.5 Citizenship Ceremonies
Other Plans, Frameworks, Documents Applicable to Policy:	N/A
Delegated Authority No:	N/A

#### ORIGIN/AUTHORITY

Administration & Community Services Committee  
(Formerly Council Members Policy)

05/10/99

#### ITEM NO.

A99/1015

#### REVIEWS

Corporate & Community Services Committee	05/02/2002	C02/1002
Community & Technical Services Committee	01/06/2004	C04/5010
Community & Technical Services Committee	01/11/2005	C05/5010
Ordinary Meeting of Council	15/12/2009	C09/5097
Ordinary Meeting of Council	21/02/2012	C12/5214
Ordinary Meeting of Council	10/12/2013	T13/344
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
<u>Ordinary Meeting of Council</u>	<u>19/11/2019</u>	<u>T19/3827</u>