



AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 14 April 2026 commencing at 6:30 PM.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Custodians of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders past, present and future.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

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Audio-Visual Recording and Live Streaming

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 21 April 2026.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 April 2026.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 April 2026.

9 CONFIRMATION OF MINUTES

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 April 2026.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 21 April 2026.

13 REPORTS**13.1 Reports from Committees**

Nil.

13.2 Reports of the Chief Executive Officer

Management Services

M26/74 Proposed Local Laws - City of Melville Cat & Fencing Amendment Local Laws 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

City of Melville Cat Local Law 2025

- The [City of Melville Cat Local Law 2025](#) was gazetted on 25 July 2025 and came into effect on 26 October 2025.
- On Tuesday, 21 October 2025, the City of Melville received correspondence from the Joint Standing Committee on Delegated Legislation (JSCDL) requesting the Council resolve undertakings to address matters within the both the City's Cat Local Law & Fencing Local Laws. The Cat Local Law undertakings include the deletion of clause 4.6 and amendments to subclause 3.7(5), and Item 2 in Schedule 1.
- Subsequently, the Council resolved the undertakings for both local laws at the Ordinary Meeting of Council (OMC) held on [Tuesday, 18 November 2025](#), to be completed within 12 months.

City of Melville Fencing Local Law 2025

- The [City of Melville Fencing Local Law 2025](#) was gazetted on 25 July 2025 and came into effect on 8 August 2025.
- The Fencing Local Law undertakings include amending drafting errors in Schedule 3 and to advise on whether the City provides public access to Figure 3.3 of the AS 2890.1:2004.

Local Law Process

- The process to amend a local law is the same as the process to make a new local law and requires the completion of all steps outlined in section 3.12 of the *Local Government Act 1995* (the Act).
- This report now presents both local laws, including their purpose and effect, to request the Council commence the local law-making procedure to amendment both the Cat and the Fencing Local Laws.

M26/73 Common Seal March 2026**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report details the documents to which the City of Melville Common Seal has been applied for the period from 24 January 2026 up to and including 23 March 2026 for the Council's noting. This is a standing report to the Council.

M26/75 Local Government Reform - Committee Review**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- In late 2024 the City revised its Committee structure and operations as part of a staged approach to implementing changes anticipated to come into effect as a result of Local Government Reform and changes to the Local Government Act and Regulations.
- In December 2024 the Local Government Amendment Bill was enacted and changes to the Local Government Act have come into effect since in a phased manner. On 1 January 2026, a range of changes to Committees came into effect.
- This report considers the current City of Melville Committee operations against the new legislative requirements and proposes a series of changes to improve the efficiency of Committee meetings, ensure compliance with new legislation and support improved governance outcomes.

M26/76 CEO Performance Review Panel - Appointment**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- Following a proposal to disband the Governance Committee this report considers the process and supporting document associated with the mandatory CEO Annual Performance Review.
- Council Policy CP-117 Standards for CEO Recruitment, Performance and Termination was adopted in 2023 and has undergone a review with minor amendments recommended.
- The CEO Performance Review Framework has been reviewed to improve clarity, modernise terminology, and streamline the overall process, with the revised Framework presented to the Council for consideration.
- This report seeks to commence the CEO Annual Performance Review, through the:
 - appointment of CEO Performance Review Panel and the endorsement of Terms of Reference for the Panel.
 - Appointment of Ms Hardcastle from learning Horizons as the Independent Facilitator for this process.

Corporate Services

C26/370 Investment Statements for February 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the investment statements for the period ending 28 February 2026 and recommends that it be noted by the Council.

C26/371 Schedule of Accounts Paid for February 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of February 2026 and recommends that the Schedule of Accounts Paid be noted.

C26/373 Statements of Financial Activity for February 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 28 February 2026; and
- Presents the variances for the month of 28 February 2026 and recommends that they be noted by the Council; and
- Presents the budget amendments required for the month of February 2026 and recommends that they be adopted by the Council by Absolute Majority decision.

Community Development

CD26/62 John Connell Reserve Field Extension Proposal

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- The proposal to extend playing fields at John Connell Reserve is being driven by the Leeming Spartans Cricket Club (the Cricket Club), who have held a long-term desire to undertake the project.
- The Cricket club secured an election commitment of \$650,000 through the Australian Labor Party, Member for Tangney – Sam Lim as a part of the 2022 Federal Election to fund a field extension at John Connell Reserve.
- At the Ordinary Meeting of Council in June 2022, the Council resolved to:
 1. To provide authorisation to the president of the Leeming Spartan Cricket Club to submit a vegetation clearing application for an area of 0.65ha to the east of the existing playing fields to accommodate the oval extension to the Department of Water and Environmental Regulation.
 2. To advise the club that it is the City's preference to work in conjunction with the clubs to manage the planning, design and construction works associated with the oval extension, should this proceed.
- The Leeming Spartan Cricket Club submitted a native vegetation clearing permit to the Department of Water and Environmental Regulation in June 2023 and the permit was granted in June 2025, subject to a range of conditions being met including environmental offsets for the revegetation and rehabilitation of Ken Hurst Park, estimated to cost \$1.05 - \$1.30M.
- Following confirmation of the permit, and in line with the June 2022 Council resolution, officers commenced preparatory works to assess the feasibility of the proposed field extension at John Connell Reserve, as well as alternative options to achieve additional sports field capacity.
- At the October 2025 Ordinary Meeting of Council a petition was received, signed by 276 residents and 38 non-residents that requested,

"We, the undersigned, all being electors of the City of Melville, respectfully request that the Council: Action Sought: Do not remove the mature trees at John Connell Reserve to extend the cricket pitch."
- The Council resolved the following at the October 2025 Ordinary Meeting of Council:
 1. Acknowledge the Petition; and
 2. Request the CEO prepare a report on the matters raised be prepared by April 2026 Ordinary Meeting of Council.
- The Cricket Club and Leeming Striker Soccer Club are unified in their support for Option 2, which is estimated to cost \$4,684,991, with an additional \$118,250 estimated to be required for life cycle costs per annum.
- The timeframe to deliver Option 2 in line with the clearing permit timeframes is challenging, therefore it is recommended that an extension on the clearing permit be sought from

Department of Water and Environmental Regulation.

- Currently funding is not allocated in the City’s Long Term Financial Plan, however there is a need for further playing field space in the City of Melville.
- As a result, it is proposed that the project proceed contingent on:
- Seeking and receiving a suitable amendment to the clearing permit timeframes.
- The Leeming Spartans Cricket Club re-allocating their remaining federal grant monies to the City should the City be in a position to complete the project.
- Seeking 50% of the estimated project costs (excluding revegetation) from the State Government in line with the currently inactive Community Sporting and Recreation Facilities Fund.

The City will also need to allocate an estimated \$2,522,495.50 within the 2026/27 Annual Budget should the Officers Recommendation be endorsed and will advise the lead petitioner from the Ordinary Meeting of Council in October 2025 of the outcome.

CD26/60 Response to Petition - Wren Street Mount Pleasant Parking Concerns

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- At the Ordinary Meeting of Council (OMC) held In November 2025, the Council received a petition signed by 37 residents of the City, requesting the introduction of ‘Residents Only’ or permit-based parking on Wren Street, Mount Pleasant. At that meeting, the Council resolved to acknowledge the petition and requested that a report be prepared on the matters raised by April 2026 OMC.
- Following site inspections and a meeting with petitioners in March 2026, officers have assessed that the requested changes would not resolve the underlying parking demand and are not supported.

Environment and Infrastructure**E26/95 Response to Petition - Streetscape Upgrade - Hulme Court and McCoy Street****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the October 2025 Ordinary Meeting of Council (OMC), the Council received a petition signed by 57 residents and 17 non-residents, requesting the City to prepare a design for verge upgrades at Hulme Court and McCoy Street Myaree. At this meeting, the Council resolved to acknowledge the petition and requested that a report be prepared on the matters raised by April 2026 OMC.
- The City's Long-Term Financial Plan (LTFP) contains no funding for verge design or upgrade works in this location.
- Verge maintenance and upgrades adjacent to commercial properties are the responsibility of adjoining owners, in line with the City's Verge Treatment Policy (CP-086).
- The Myaree Business Area Master Plan is currently being finalised and will be presented to the Council at a future meeting. The master plan will provide the strategic framework for future public realm and verge improvements across Myaree.
- Officer recommendation is not to proceed with preparing a verge upgrade concept design and that any upgrades to the area are in line with the Myaree Business Area Master Plan.

E26/99 RFT252629 Construction of Goolugatup Stage 2 Welcome Place**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252629 Construction of Goolugatup Stage 2 – Welcome Place

E26/97 RFT252623 Design & Construct for Mt Pleasant Foreshore Lighting

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252623 Design and Construct for Mt Pleasant Foreshore Lighting.

Planning

UP26/107 Proposed amendment to LPS 6 to rezone Lot 15 (305 - 307) Stock Road Palmyra from "Light Industry" to "Service Commercial".

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- A request has been received to rezone Lot 15 (No. 305-307) Stock Road Palmyra from "Light Industry" zone to "Service Commercial" zone.
- The subject site is located at the intersection of Sainsbury Road and Stock Road, is 12,004m² in area and is currently developed with a purpose-built commercial complex comprising a mix of bulky goods retail, private recreation and service uses across 7 tenancies. It was originally approved in February 2000 under the City's previous planning scheme, Community Planning Scheme No 5 (CPS 5), as a Showroom/Warehouse development and has been in continuous operation since.
- Under Local Planning Scheme No 6, the subject site is zoned "Light Industry" resulting in the existing uses operating as non-conforming uses despite representing an ongoing commercial operation rather than an interim or opportunistic use of industrial land. The proponents are concerned that this results in unnecessary risk and uncertainty for a site that was designed and developed for these uses and historically approved by the City on this basis.
- It is proposed that the zoning of the subject site be amended to reflect the original approved development and land uses that have operated from the site for over two decades, acknowledging that the development on site is not intended to support the types of light industrial land uses promoted by the "Light Industry" zone, and in doing so allow the current lawful operation with an appropriate zoning.
- It's recommended that Council endorse the scheme amendment for the purpose of advertising. The application will be presented to Council for further consideration following completion of the advertising period.

14 MOTIONS WITH PREVIOUS NOTICE

Nil.

15 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

16 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC**RECOMMENDATION**

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C26/374 Draft Digital Strategy 2026–2030 Endorsement

This matter is considered to be confidential under Section 5.23(2)(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, could be reasonably expected to –

- (i) impair the effectiveness of any lawful method of procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or**
- (ii) endanger the security of the local government’s property; or**
- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.**

C26/375 Recreation Leasing Opportunity Update - Barrisdale Open Space, 40 Bedford Road, Ardross

This matter is considered to be confidential under Section 5.23(2)(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal –

- (i) a trade secret; or**
- (ii) information that has a commercial value; or**
- (iii) information about the business, professional, commercial or financial affairs of a person.**

C26/376 RFP Outcomes: 788-794 Canning Highway, Applecross

This matter is considered to be confidential under Section 5.23(2)(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal –

- (i) a trade secret; or**
- (ii) information that has a commercial value; or**
- (iii) information about the business, professional, commercial or financial affairs of a person.**

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC**18 CLOSURE**