



City of
Melville

NOTES
AGENDA BRIEFING FORUM

6:30pm, Tuesday, 14 May 2024

Held in the Council Chambers, Melville Civic
Centre, 10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor K Mair

Date

21/5/2024



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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CONFIRMED

1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr Lee to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Mayor K Mair
 Cr G Barber
 Cr J Edinger
 Cr T Fitzgerald
 Cr N Robins
 Cr S Hong
 Cr J Spanbroek (*untill 8:32pm*)
 Cr M Woodall
 Cr D Lim
 Cr C Ross
 Cr S Green
 Cr T Lee

Ward

Mayor
 Bicton - Attadale - Alfred Cove Ward
 Bicton - Attadale - Alfred Cove Ward
 Palmyra - Melville - Willagee Ward
 Bateman - Kardinya - Murdoch Ward
 Bateman - Kardinya - Murdoch Ward
 Bull Creek - Leeming Ward (*electronic attendance*)
 Bull Creek - Leeming Ward
 Applecross - Mount Pleasant Ward
 Applecross - Mount Pleasant Ward
 Central Ward
 Central Ward

Officers

Ms G Bowman Chief Executive Officer
 Mr M McCarthy Director Environment & Infrastructure
 Ms D Whyte Acting Director Corporate Services
 Mr G Ponton Acting Director Planning
 Ms M Pickering Director Community Development
 Mr J Bird (*untill 6:59pm*) Manager Natural Areas & Parks
 Ms J Ahola (*untill 8:05pm*) Open Space Design Coordinator
 Ms K Brosztl (*untill 8:54pm*) Manager Engineering
 Ms L Reid (*untill 8:14pm*) Manager Cultural Services
 Ms E Hewitt (*untill 8:14pm*) Strategic Initiatives Lead Creative Melville
 Ms C Newman Head of Governance
 Mr S Curulli Senior Governance Officer
 Ms N Wu Acting Governance Officer

Apologies

Cr K Wheatland

Palmyra - Melville - Willagee Ward

At 6:32pm the Presiding member acknowledged the attendance of Ms Kim Giddens MLA, Member for Bateman.

On Approved Leave of Absence

Nil.

At the commencement of the meeting:

Public Gallery	15
Electronic	10
Press	0

CONFIRMED

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- Mr D Hart, Kardinya and Ms P Sampson, Myaree.
Item E24/29 Public Open Space – The Esplanade, Mt Pleasant
- Mr W Thomas and Mr J Sewell, on Behalf of the Bluegum Tennis Club
Item C24/147 New Long Term Lease Agreements

Approved Written Submission

Nil.

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

- Cr T Lee – Financial Interest
Item E24/29 Public Open Space – The Esplanade, Mt Pleasant
- Cr J Spanbroek- Financial Interest
Item E24/30 Response to Petition- Traffic Treatment Options- Wheatley Drive, Bull Creek

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

- Cr S Hong - Impartiality Interest
Item C24/147 New Long Term Lease Agreements

6 PUBLIC QUESTION TIME

At 6:35pm the Presiding Member opened public question time.

6.1 Questions Received with Notice

Nil

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday 21 May 2024.

At 6:35pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 May 2024.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 May 2024.

9 CONFIRMATION OF MINUTES

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 May 2024.

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

The following items have been identified as having confidential attachments, and may be considered behind closed doors:

Nil.

12 PETITIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 21 May 2024.

At 6:36pm, the Presiding Member advised that in relation to item 12.1 Petition – Esplanade Park, A petition signed by 209 electors of the City of Melville (the City) and 28 non-electors was submitted by Mr I Peacock, Myaree on Wednesday, 1 May 2024:

This matter was considered at the 19 March Ordinary Meeting of Council, and the officers are proposing that the additional pages are considered in conjunction with the report due to be prepared for the May Ordinary Meeting of Council.

Further pages to this petition were received on Monday 13 May 2024 and will be presented to the May Ordinary Meeting of Council.

13 REPORTS

13.1 Reports from Committees

Nil.

Items Brought Forward

At 6:37pm the Presiding Member brought forward Item E24/29 Public Open Space – The Esplanade, Mt Pleasant for the convenience of those giving a deputation.

At 6:37pm, having declared an interest in the matter, Cr T Lee left the meeting.

E24/29 Public Open Space - The Esplanade Mt Pleasant

Deputations At 6:37pm Mr D Hart, Kardinya and Ms P Sampson, Myaree commenced a deputation which concluded at 6:42pm. At 6:45pm Mr Hart and Ms Sampson returned to the public gallery.

[Deputation Presentation – Mr D Hard, Kardinya](#)

Officer Presentation At 6:46pm, Mr J Bird, Manager Natural Areas & Parks and Ms J Ahola, Open Space Design Coordinator provided a [presentation](#) and responded to questions which concluded at 6:48pm.

Disclosure of Interest Cr T Lee, Financial Interest.

Notes from Forum General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to:

- Include the officer Advice Note associated with Item CD24/14 Parking Availability in Vicinity of 13 The Esplanade and 64 Kishorn Road Proposed POS, Mount Pleasant (16 April 2024 OMC) with this item in agenda for the May Ordinary Meeting of Council.

SUMMARY

- At the April 2023 Ordinary Meeting of Council, Council resolved to forthwith progress conversion of 100% of the site at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant to public open space.
- At the July 2023 Ordinary Meeting of Council, Council resolved to adopt the following consultation, development and completion timeline for the site at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant. Public consultation, concept plans, report and recommendation to be presented to Council at the February 2024 Ordinary Meeting of Council and to provide funding for construction to commence immediately on approval with a proposed completion date by December 2024.
- In response to the resolution from the July 2023 Ordinary Meeting of Council, the City has completed the public consultation and concept design phases of the open space project at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant.
- The City now seeks the Council's endorsement of the concept design and to progress with the detail design of the public open space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant.
- The City requests \$1,700,000 over the 2023-2024 and 2024-2025 financial years to progress the development of the public open space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant.
- The City requests \$80,000 per annum for the Operational and Asset Renewal expenditure requirements of the public open space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant in future financial years.

OFFICER RECOMMENDATION**That the Council:**

- 1. Support the concept design for the Public Open Space at 13 The Esplanade and 64 Kishorn Road, Mt Pleasant; and**
- 2. Adopts the establishment of a project budget in 2023-2024 financial year of \$100,000 with the remaining balance of \$1,600,000 to form part of the 2024-2025 financial year budget. Both to be funded by the Public Open Space and Urban Forest Reserve; and**
- 3. Adopts the establishment of operational budgets and asset renewal budgets of \$40,000 in the 2024-2025 financial year and \$80,000 per annum in future financial years.**

At 6:59pm, Mr Curulli left the meeting.

At 6:59pm, Cr T Lee returned to the meeting.

At 6:59pm, Mr Curulli returned to the meeting.

At 6:59pm, Mr J Bird left the meeting and did not return.

CONFIRMED

At 7:01pm the Presiding Member brought forward Item E24/147 New Long Term Lease Agreements for the convenience of those giving a deputation.

C24/147 New Long Term Lease Agreements

Deputations	At 7:01pm Mr W Thomas and Mr J Sewell on behalf of the Bluegum Tennis Club commenced a deputation which concluded at 7:08pm. At 7:16pm Mr Thomas and Ms Sewell returned to the public gallery. Hardcopy information tabled by the deputation
Officer Presentation	At 7:16pm Ms D Whyte A/Director Community Services provided a presentation and responded to questions which concluded at 7:22pm.
Disclosure of Interest	Cr S Hong, Impartiality Interest
Notes from Forum	General discussion took place regarding the item and officer recommendation At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal: <ul style="list-style-type: none"> • How many other clubs within the City of Melville have been granted a long term / 21-year leases.

SUMMARY

- In March 2021 the City of Melville Chief Executive Officer (CEO) received a formal written request from the Bowmen of Melville Inc. for a long term 21 year lease for its facilities at John Connell Reserve, however approval was deferred to a future date until the John Connell master plan project was complete.
- The John Connell Reserve Master Plan project has now progressed to advertising of the draft Report and it is recommend the Bowmen of Melville stay in its current location.
- In November 2021 the City of Melville (the City) CEO received a request from Blue Gum Park Tennis Club for a long term 40 year lease with an option for a further 20 year term for its facilities at Blue Gum Reserve.
- The City advised Blue Gum Park Tennis Club that a new long term lease would be reviewed when the current lease expires in September 2024. The Club was also advised that given its location on a Crown Reserve, the maximum lease term available is 21 years.

OFFICER RECOMMENDATION

That the Council:

- 1. Approves new 21 year lease term for the Bowmen of Melville at John Connell Reserve, Crown Reserve 24826, with immediate effect and authorises the Chief Executive Officer to finalise and execute the new lease agreement; and**
- 2. Approves a new 21 year lease term for Blue Gum Park Tennis Club at Blue Gum Reserve, Crown Reserve 29571, with immediate effect and authorises the Chief Executive Officer to finalise and execute the new lease agreement.**

At 7:19pm, Cr M Woodall left the meeting.

At 7:23pm, Cr M Woodall returned to the meeting.

13.2 Reports of the Chief Executive Officer

Management Services

M24/35 Policy Review - CP027 Severance Policy

Deputations Nil.

Officer Presentation At 7:22pm Ms C Newman, Head of Governance was available to respond to questions

Disclosure of Interest Nil.

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- In August 2023, the Council resolved that CO-027 Severance Policy be reviewed to remove any inconsistencies with legislation and ensure clarity for the reader.
- The Policy review has now been completed, with a presentation to Elected Members on the review and the proposed updated policy CP-027 Payments to Employees in Addition to Contract or Award being made at the 23 April 2024 Elected Member Engagement Session.
- This report seeks the Council endorsement to revoke the current policy CP-027 Severance Policy and replace it with the updated policy CP-027 Payments to Employees in Addition to Contract or Award.

OFFICER RECOMMENDATION

That the Council revoke the CP-027 Severance Policy and replace it with Policy CP-027 Payments to Employees in Addition to Contract or Award.

Corporate Services

C24/147 New Long Term Lease Agreements

For the convenience of those giving a deputation, this item was brought forward.

Please see page 12.

C24/148 Investment Statements for March 2024

Deputations	Nil.
Officer Presentation	At 7:23 pm Ms D Whyte, Acting Director Corporate Services responded to questions, which concluded at 7:24pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the investment statements for the period ending 31 March 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 March 2024.

C24/149 Schedule of Accounts Paid for March 2024

Deputations	Nil.
Officer Presentation	At 7:25 pm Ms D Whyte, Acting Director Corporate Services was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of March 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period March 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details March 2024 (Attachment 1) and Card Payment Details March 2024 (Attachment 2).

C24/150 Statements of Financial Activity for March 2024

Deputations	Nil.
Officer Presentation	At 7:25pm Ms D Whyte, Acting Director Corporate Services was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the Statements of Financial Activity by Nature or Type and Rate Setting Statement by Program and Nature or Type for the period ending 31 March 2024 and recommends that they be noted by the Council; and
- Presents the variances for the month of March 2024 and recommends that they be noted by the Council; and
- Presents the Budget amendments required for the month of March 2024 and recommends that they be adopted by Absolute Majority decision of the Council.
- Introduction of Climate Action financial reporting.

OFFICER RECOMMENDATION**That the Council:**

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 March 2024 as detailed in the following attachments:**
 - **Statement Nature Type March 2024 (Attachment 1); and**
 - **Rate Setting Program March 2024 (Attachment 2); and**
 - **Rate Setting Nature Type March 2024 (Attachment 3); and**
 - **Net Working Capital March 2024 (Attachment 4); and**
 - **Reconciliation Net Working Capital March 2024 (Attachment 5); and**
 - **Notes Rate Setting Statement March 2024 (Attachment 6); and**
 - **Summary Rate Debtors March 2024 (Attachment 7); and**
 - **Rates Collections Graph March 2024 (Attachment 8); and**
 - **General Debtors Aged 90 Days March 2024 (Attachment 9); and**
2. **By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for March 2024 (Attachment 10).**

C24/151 Common Seal May 2024

Deputations	Nil.
Officer Presentation	At 7:25pm Ms C Newman, Head of Governance was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Wednesday, 20 March 2024 up to and including Monday, 15 April 2024 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of Madam Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Wednesday, 20 March 2024 up to and including Monday, 15 April 2024.

C24/152 2024-2025 Rating Strategy

- Deputations** Nil.
- Officer Presentation** At 7:26pm Ms D Whyte, Acting Director Community Services provided a [presentation](#) and responded to questions which concluded at 7:35pm.
- Disclosure of Interest** Nil.
- Notes from Forum** General discussion took place regarding the item and officer recommendation
 At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:
 - Confirm this item was published on the City’s website on 10 May 2024, as a late item.

SUMMARY

- Corporate Business Planning/Budget workshops were recently held with Elected Members.
- These workshops have informed the update of the Corporate Business Plan, Long Term Financial Model and 2024-2025 Annual Budget.
- The Draft 2024-2025 Annual Budget proposes a rate increase of 4.5% for the financial year.
- In accordance with the *Local Government Act 1995*, this report seeks endorsement to advertise a rate increase of 4.5% for the 2024-2025 financial year and impose rates on differential basis.

OFFICER RECOMMENDATION

That the Council endorse:

1. advertising the following Rate in the Dollar and Minimum Rates for the purpose of the 2024-2025 financial year rate setting that equates to an increase of 4.50% compared to 2023-2024:

Rating Category	Proposed Rate in the Dollar	Proposed Minimum Rate
Residential Improved/Unimproved	7.325134	\$1,434.42
Commercial Improved/Unimproved	9.024597	\$1,162.98

2. advertising by local public notice for a period of 21 days, in accordance with Section 6.36(1) of the Local Government Act 1995, its intention to levy the Differential Rates and Minimum Rates for the 2024-2025 financial year; and

3. the Statement of Objects and Reasons for Differential Rates:

“The positive differential rate for commercial improved land is proposed in order to fund the additional costs of servicing these types of properties. Commercial premises generate higher volumes of pedestrian and traffic movements than residential properties and this results in increased road and streetscape maintenance requirements, additional on-street parking needs and the requirement to install additional traffic treatments. Due to the increased presence of litter surrounding commercial and industrial land the City is also required to provide additional litter collection services to these areas. Patrons and employees of commercial and industrial premises are consumers of municipal services but unless they are also property owners within the City, are not contributing to the cost of services used by them in the City of Melville.”

and this be published on the City of Melville website.

Community Development**CD24/16 Disability Access and Inclusion Plan 2024 - 2029**

Deputations	Nil.
Officer Presentation	At 7:35pm Ms M Pickering, Director Community Development was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

- In accordance with the *WA Disability Services Act (1993)* (Amended 2004) the Disability Access and Inclusion Plan (DAIP) 2024 – 2029 is attached (*Attachment 1*) for adoption by Council. The Act requires all local government authorities to develop and implement a plan that outlines the ways in which the authority will ensure that people with disabilities have equal access to its facilities and services.
- The Disability Access and Inclusion Plan 2024 – 2029 is underpinned by the Disability Access and Inclusion Policy CP-084 (*Attachment 3*) which has been modified slightly. These changes are clearly marked on the updated Policy which is provided for consideration.
- A DAIP comparison tool (*Attachment 2*), provides commentary on the key proposed changes to strategies and actions from the 2017-2022 Disability Access and Inclusion Plan to the 2024-2029 Disability Access and Inclusion Plan.

OFFICER RECOMMENDATION**That the Council:**

- 1. Endorse and adopt the Disability Access and Inclusion Plan 2024-2029 (Attachment 1); and**
- 2. Endorse CP-084 Disability Access and Inclusion Policy (Attachment 3)**

At 7:36pm, Cr J Edinger left the meeting.

At 7:38pm, Cr J Edinger returned to the meeting.

At 7:39pm, Cr S Hong left the meeting.

At 7:40pm, Cr S Hong returned to the meeting.

CD24/18 Reconciliation Action Plan

Deputations	Nil.
Officer Presentation	At 7:40pm Ms L Reid, Manager Cultural Services and Ms E Hewitt, Strategic Initiatives Lead Creative Melville provided a presentation and responded to questions which concluded at 8:14pm.
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation</p> <p>At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:</p> <ul style="list-style-type: none">• How the City ensures that non-First Nations suppliers are not disadvantaged when incentivising procurement from First Nations suppliers.• Current dollar value and number of procurements relating to First Nations suppliers to date.

SUMMARY

- This report presents the City of Melville's draft Stretch Reconciliation Action Plan.
- As a key step in the City's work towards reconciliation, the Reconciliation Action Plan outlines meaningful actions for reconciliation internally and within the City's sphere of influence.

OFFICER RECOMMENDATION**That the Council:**

- 1. Endorse the draft Reconciliation Action Plan; and**
- 2. Approve City Officers to engage with Reconciliation Australia to seek their endorsement of the draft Reconciliation Action Plan.**

At 7:57pm, Ms J Ahola left the meeting.

At 8:00pm, Cr G Barber left the meeting and returned at 8:03pm.

At 8:03pm, Ms J Ahola returned to the meeting.

At 8:05pm, Ms J Ahola left the meeting and did not return.

At 8:14pm, Ms L Reid left the meeting and did not return.

At 8:14pm, Ms E Hewitt left the meeting and did not return.

Environment and Infrastructure

E24/29 Public Open Space - The Esplanade Mt Pleasant

For the convenience of those giving a deputation, this item was brought forward.

Please see page 10.

E24/36 Walk and Ride Melville Plan

At 8:32pm, Cr J Spanbroe, having declared an interest in this matter disconnected electronically from the meeting and did not return.

Deputations	Nil.
Officer Presentation	At 8:14pm Ms K Brosztl, Manager Engineering provided a presentation and responded to questions which concluded at 8:31pm.
Disclosure of Interest	Cr Spanbroek, Proximity Interest
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation.</p> <p>At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:</p> <ul style="list-style-type: none"> • Consideration of the removal of the wording and goal of “implementing footpaths on every street within the City of Melville” in the policy and report.”

SUMMARY

- The Walk and Ride Melville plan supports the community’s aspirations of sharing the space when people are walking and riding, using eRideables, and other wheeled sustainable transport modes.
- The plan aligns with the City of Melville and State government visions.
- Through extensive stakeholder engagement the main issues in the community were identified.
- Opportunities that came from the study included vehicle speed reduction, making roundabouts safer, traffic calming and safe crossings. Connecting the community through footpaths, shared paths and safer on road facilities was paramount together with behavioural change programs promoting active transport.
- The plan aligns with the State Government Long term Cycling Network (LTCN) with some recommended alterations.
- The plan builds on the 2012 Bike Plan: increasing the footpath and bike network around schools and train stations.
- A new footpath priority system was created around the metrics; need and impact.
- The culmination of the studies resulted in a full list of works, further studies, and advocacy projects.
- It is recommended that the Walk and Ride Melville Plan is endorsed so that the City can implement a safer, connected and more attractive walk and ride network for everyone.

OFFICER RECOMMENDATION**That the Council:**

1. **Endorse the Walk and Ride Melville Plan as its new strategic document regarding expanding the pedestrian and cycling network in line with the emphasis of increasing cycling and walking safety, with good connectivity and convenience.**
2. **Continue to allocate a minimum of \$200,000 per annum on its Forward Capital Works budget from within the current provision for path renewal and upgrade as included on the Long Term Financial Plan, to progress the recommendations of the Walk and Ride Melville Plan, and that this amount be reviewed on an annual basis.**
3. **Supports the City to continue to work actively with the Department of Transport's grant process to maximise funding grant opportunities to assist with progressing the recommendations contained within the Walk and Ride Plan.**
4. **Supports the City advocating and maintaining its continued cooperation and collaboration with Main Roads WA to facilitate the progress of the cycle related infrastructure projects contained within the Walk and Ride Melville Plan, which fall under the jurisdiction of Main Roads WA.**

At 8:33pm, Mr S Curulli left the meeting and returned at 8:36pm.

At 8:41pm, Ms N Wu left the meeting and returned at 8:43pm.

E24/30 Response to Petition - Traffic Treatment Options - Wheatley Drive, Bull Creek

Deputations	Nil.
Officer Presentation	At 8:32pm Ms K Brosztl, Manager Engineering provided a presentation and responded to questions which concluded at 8:53pm.
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

SUMMARY

- The City of Melville (the City) received complaints from residents regarding the speed of traffic on Wheatley Drive. Following site investigations and assessment of the existing traffic conditions and activity generators, it was concluded that the installation of traffic calming measure is warranted.
- On April 2021, consultation letters proposing the installation of blister islands on Wheatley Drive as shown in Attachment 1 was sent to affected residents seeking their comments. Due to the lack of community support and design issues encountered with the blister islands, it was decided to investigate other traffic calming options.
- As a temporary measure of traffic treatment, two Speed Check Signs were installed on Wheatley Drive to alert motorists of the speed at which they are travelling.
- The City investigated many different traffic treatment types to put together a list of the most viable options. In March 2023, consultation letters were sent to affected residents seeking their comments on four proposed options to mitigate the speed of traffic on Wheatley Drive. The proposed options are shown in Attachments 2 to 4 in addition to the fourth option of do nothing. The comments received from residents indicated most support to Option 1, which is the installation of raised intersection treatments and speed platform.
- In December 2023, the City received a petition signed by 213 residents on Wheatley Drive and surrounding streets seeking a range of traffic calming measures.
- Results from the traffic surveys shows that traffic volumes were within acceptable limits, however the 85th percentile speeds ranged from 54-60 km/h which is above the 50km/h speed limit. Crash analysis showed most crashes occurred mid-block and speed was a contributing factor in the crashes.
- As detailed in the report below the petitioners proposed traffic treatments are not considered the best solution for Wheatley Drive as they are not the appropriate form of control needed to address speed, can create access issues for residents and are less effective when provision must be made for driveways. The suggested measures in the petition would also encroach on the verge and shoulders/bike lanes, create complexity in the design, may not be cost-effective and may introduce other safety issues.
- It is recommended that the City continue with the implementation of raised intersection treatments and speed platforms to reduce speed and improve road safety on Wheatley Drive.

OFFICER RECOMMENDATION**That the Council:**

- 1. Endorse the proposed traffic treatment consisting of raised intersection and speed plateaus on Wheatley Drive as detailed in Attachment 2 (Option 1) instead of the proposal requested in the petition; and**
- 2. Request the CEO to inform the lead petitioner of the resolution.**

At 8:53pm, Ms K Brosztl left the meeting and did not return.

E24/37 Resource Recovery Group - Revised Update of the Establishment Agreement

Deputations	Nil.
Officer Presentation	Questions only
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation.</p> <p>At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:</p> <ul style="list-style-type: none">• Review of tracked changes on the attachments contained within this item, to ensure all changes are shown.

SUMMARY

- Following a previous review of the Establishment Agreement for the Resource Recovery Group (RRG) and submission to the Minister for Local Government seeking approval, feedback has been received from the Minister to undertake further changes before the revised Establishment Agreement is approved.
- This report seeks Council consideration for approval of the further minor changes to the Establishment Agreement for the RRG as suggested by the Minister.
- Subject to this approval, the amended Establishment Agreement will be resubmitted to the Minister for approval.

OFFICER RECOMMENDATION

That the Council endorse the amended Establishment Agreement, as proposed by the Minister of Local Government for the Resource Recovery Group and provided in Attachment 2, and request that it be resubmitted to the Minister for Local Government for approval.

Urban Planning

Nil.

14 MOTIONS WITH PREVIOUS NOTICE

14.1 Notice of Motion - Book Club Sets

Deputations	Nil.
Officer Presentation	Cr J Edinger
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

MOTION

That the Council requests the CEO to prepare a report in relation to the City's library services providing book club sets for loan and report back to Council at the September 2024 Ordinary Meeting of Council.

At 8:56pm, Cr N Robins left the meeting and returned at 9:01pm.

14.2 Notice of Motion - Council Owned Land (67-69 Canning Beach Road and 2 Kintail Road, Applecross)

Deputations	Nil.
Officer Presentation	Deputy Mayor G Barber
Disclosure of Interest	Nil.
Notes from Forum	General discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal:

- Check the timing regarding the delivery of information regarding the Old Bridge Club site and inform Council.

MOTION

That the Council requests the CEO to prepare a report on feasibility and options analysis for the Council owned land at 67-69 Canning Beach Road and 2 Kintail Road, Applecross.

The feasibility and options analysis are to explore opportunities for revenue streams associated with the development, sale, or lease of the land. Potential land uses to be explored would include multi-storey car parking, office, tourism related uses/tourism accommodation and residential.

15 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

16 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

Nil.

18 CLOSURE

At 9:10pm, the CEO, Ms Bowman, and the Deputy Mayor, Cr G Barber, on behalf of the Elected Members and staff thanked Ms D Whyte for her efforts and achievements during her time at the City of Melville.

There being no further business to discuss, the Presiding Member declared the meeting closed at 9:18pm.