

RESOURCE RECOVERY GROUP
AGENDA PAPERS
ORDINARY MEETING OF COUNCIL

THURSDAY 26 MAY 2022
4.00pm

HELD BY VIDEO CONFERENCE ONLY

Our Purpose: *We deliver innovative and sustainable waste management solutions*

On behalf of our Participant Local Governments



Resource Recovery Group formerly Southern Metropolitan Regional Council

Dear Members

The next Ordinary Meeting of the Resource Recovery Group Council will be held via video conference commencing at 4.00pm on Thursday 26th May 2022.

The public are invited to join the conference using the link on the website.

**Tim Youé
CHIEF EXECUTIVE OFFICER**

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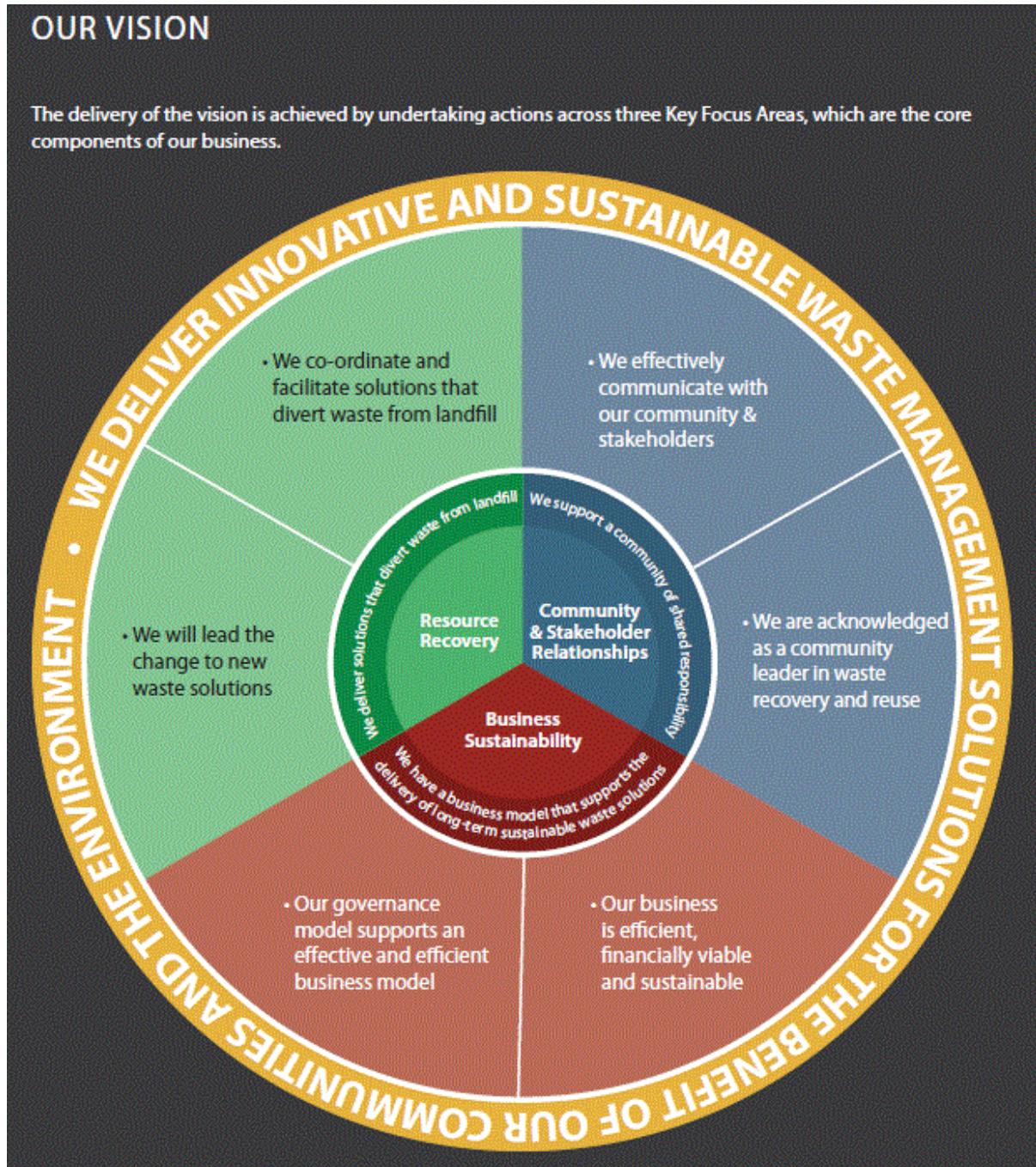
1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS “I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders past and present”.	
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Corporate Business Plan

This Corporate Business Plan is an internal business planning tool that translates Council priorities into operations within the resources available. It represents the activation of the Southern Metropolitan Regional Council's (SMRC) Strategic Community Plan. The Strategic Community Plan articulates the long-term vision, aspirations, and strategic priorities of SMRC's key stakeholders.

Our Vision

The delivery of the vision is achieved by undertaking actions across three Key Focus Areas, which are the core components of our business.



REPORT NO	11.1
SUBJECT	STRATEGIC REVIEW UPDATE 2022
REPORTING OFFICER	A Johnson, Manager Governance & Culture
RESPONSIBLE OFFICER	Tim Youé, Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	3 May 2022
FILE REFERENCE	FD: Corporate\ Strategic Planning
ATTACHMENTS	1. Summary of Strategic Review Workshop 2022 2. Draft Strategic Review Document

CEO RECOMMENDATION:

1. THE ACTIONS FROM THE STRATEGIC DIRECTIONS WORKSHOP ON 6 APRIL 2022 BE RECEIVED AND FORWARDED TO THE PARTICIPANTS FOR COMMENT AND/OR ENDORSEMENT.
2. THE AMENDED STRATEGIC VISION, MISSION, OBJECTIVES, KEY FOCUS AREAS AND PROJECTS BE GIVEN IN PRINCIPLE SUPPORT AND FORWARDED TO THE PARTICIPANTS FOR COMMENT AND/OR ENDORSEMENT.
3. THE UPDATED STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN BE CONSIDERED AT THE JULY 2022 SPECIAL COUNCIL MEETING.

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To consider the agreed actions from the Strategic Directions Workshop held on 6 April 2022.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive (The Regional Local Government)

- The role of the Council is responsible for the performance of the local government's functions. (Local Government Act 1995 s2.7 (1)(b))
- To ensure that plans under Local Government S5.56 are in accordance with any regulations made about planning for the future of the district.

Legislative (to enact laws)

- The Local Government Act 1995 s5.56 Planning for the future.
- Local Government (Administration) Regulations 1996 Reg 19C Strategic community plans under s5.56 Act.
- Local Government (Administration) Regulations 1996 Reg 19DA Corporate business plans under s5.56 Act.

IMPLICATIONS TO CONSIDER:

Consultative:

Participant local governments.

Strategic relevance:

Key Focus Area Business Sustainability

Objective 2.1 Our governance model supports an effective and efficient business model

Strategy 2.1.1 Reviewing and improving our existing governance arrangements

Policy related:

Nil

Financial:

The workshop and plan have been prepared in-house.

Legal and statutory:

Establishment Agreement – Regional Purpose

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	Infringement by relevant authority	<ul style="list-style-type: none"> • Compliance Calendar/Register • State Government Legislative Updates • Annual Compliance Audit Return 	Low 6

BACKGROUND

Local governments are required under section 5.56 of the Local Government Act 1995 to prepare plans for the future.

The Resource Recovery Group Strategic Directions Workshop was held electronically on 6 April 2022 and attended by Regional Councillors, Regional Executive Officers and RRG Executive staff.

REPORT

Since the 2021 Strategic Directions review the organisation has successfully re-branded and undertaken a review of the Establishment Agreement. This has facilitated a need to consider and review the current Vision, Strategy & Objectives to ensure they are reflective of the future direction of the organisation.

The 2021 Strategic review clarified that the members preference was for the organisation to become more financially viable and that there was no current appetite for winding up of the organisation.

The current core objectives are underpinned by the Strategic Waste Management plan 2016 and it is noted that many actions and strategies have changed since 2016. This has further prompted the need to revisit the current strategy and objectives of the organisation. In this time community attitudes and expectations have also changed.

Furthermore, the organisation has moved away from Waste Composting and implemented FOGO processing. This means that there is now an opportunity for new commercial partners and customers by utilising disused areas of the waste composting facility.

The organisation has experienced a number of councils withdraw since inception and there is no longer an appetite to increase the number of member councils but rather to source commercial contracts that will benefit the members, making the organisation more commercially viable and not solely reliant on member contributions.

The 2022 Strategic Directions review indicated that members were keen to see climate and environmental impacts as one of the key objectives of the organisation.

A review of the Establishment Agreement was undertaken with members on 30 March 2022, the proposed Regional Purpose puts much weight on advocacy and influence in relation to waste matters, as such the proposed objectives and strategies are reflective of:

- The Regional Purpose
- Need for a greater commercial focus/financial viability
- Climate and environmental impacts
- Advocacy and influence

REPORT NO	11.2
SUBJECT	CORPORATE POLICY REVIEW
REPORTING OFFICER	A Johnson, Manager Governance and Culture
RESPONSIBLE OFFICER	C Wiggins, Executive Manager Corporate Services
EMPLOYEE INTEREST	Nil
DATE OF REPORT	4 May 2022
FILE REFERENCE	FD: Corporate/Governance/Policies
ATTACHMENTS	1. Authorisation & Payment of Accounts Policy 2.2 2. CEO Delegation DA3

CEO RECOMMENDATION:

THE FOLLOWING POLICY PRESENTED FOR REVIEW WITH AMENDMENTS BE ADOPTED:

- 1. AUTHORISATION & PAYMENT OF ACCOUNTS POLICY 2.2**
- 2. THE DELEGATIONS OF POWERS AND DUTIES TO THE CHIEF EXECUTIVE OFFICER BE AMENDED IN ACCORDANCE WITH COUNCIL'S POLICY**

VOTING REQUIREMENT

Requires Absolute Majority of Council. S5.42(1) & S5.45(1)(b)

PURPOSE OF REPORT

The Regional Council to review policy documents that describe the overall intentions of the Regional Council in relation to corporate issues.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The role of the Council is to determine the local government's policies (Local Government Act 1995 s2.7 (2)(b))

Legislative

The Local Government Act 1995 s2.7 (2)(b)
 Local Government (Financial Management) Regulations 1996 Regulation 11

STRATEGIC RELEVANCE

**Key Focus Area
 Objective 2.1**

Business Sustainability

Our governance model supports an effective and efficient business model

REPORT

The objective of this policy to provide compliance with the local Government Act 1995 and clause 11 of the Local Government (Finance Management) amendment Regulations. The policy provides for a best practice approach and procedures for the authorisation of and payment of accounts.

Proposed Changes

Amended section 4. Payment of Accounts, be amended as detailed below at (b) for the CEO or employee/s authorised by the CEO, to have one (1) employee to sign low value payment vouchers below \$1,000.

- a. All payment vouchers for the payment of accounts are to be signed by any two (2) employees as approved by the CEO.
- b. Electronic funds transfer vouchers for payments below \$1,000 are to be signed by any one (1) employee, as approved by the CEO.
- c. Electronic funds transfer vouchers for payment above \$1,000 are to be signed by any two (2) employees as approved by the CEO.

All other payments will continue to be signed by two (2) employees,

The following amended CEO delegations have been delegated to other employees.

DA3 Approval, Authorisation and Payment of Accounts In Accordance With Council's Policy –

Delegated to the following positions: ,

4b) one signature for payments below \$1,000.

1. Executive Manager Corporate Services,
2. Manager Corporate Services,

4a &c) two signatures for all other authorisations)

1. Executive Manager Corporate Services,
2. Executive Manager Strategic Projects,
3. Manager Corporate Services,
4. Manager Finance.

Minor changes to reflect the change of name and branding and procedures on timing of payments and references has been made.

FINANCIAL IMPLICATIONS

Provisions in annual budgets.

REPORT NO	11.3
SUBJECT	ESTABLISHMENT AGREEMENT
REPORTING OFFICER	C Wiggins, Executive Manager Corporate Services
RESPONSIBLE OFFICER	Tim Youé, Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	3 May 2022
FILE REFERENCE	F:\SMRC\Organisation\Establishment Agreement
ATTACHMENTS	1. Summary of meeting held 30 March 2022 2. Updated Establishment Agreement - Draft

CEO RECOMMENDATION:

1. THE AMENDMENTS IN THE ESTABLISHMENT AGREEMENT BE ADOPTED AND FORWARDED TO THE PARTICIPANTS FOR COMMENT AND/OR ENDORSEMENT.
2. ON AGREEMENT BY THE PARTICIPANTS THE ESTABLISHMENT AGREEMENT BE FORMALLY AMENDED FOR MINISITERIAL APPROVAL.

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To consider the agreed amendments to the Establishment Agreement as discussed at the participants' review meeting on 30 March 2022.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive (The Regional Local Government)

- The role of the Council is responsible for the performance of the local government's functions. (Local Government Act 1995 s2.7 (1)(b)).

Legislative (to enact laws)

- The Local Government Act 1995 s3.65 Amendment of Establishment Agreement for Regional Local Governments.
 - (1) *The participants may amend the establishment agreement for a regional local government by agreement made with the Minister's approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.*
 - (2) *The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.*
 - (3) *Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement.*

The Local Government Act 1995 s3.61 establishing a Regional Local Government

- (2) *An application for the Minister’s approval is to be —*
- (a) *in a form approved for that purpose by the Minister; and*
 (b) *accompanied by a copy of an agreement between the participants to establish the regional local government (referred to in this Division as the establishment agreement).*
- (3) *The participants are to supply the Minister any further information about the application that the Minister asks for.*

IMPLICATIONS TO CONSIDER:

Consultative:

Participant local governments, Department for Local Government and the Minister for Local Government.

STRATEGIC RELEVANCE

**Key Focus Area
Objective**

Business Sustainability

Our governance model supports an effective and efficient business model

Strategies	Actions	Timeframes			
		2021/22	2022/23	2023/24	2024/25
2.1.1 Adapt and improve existing governance arrangements	a. Facilitate review of SMRC Establishment Agreement and Project Participant Agreements	✓			

Policy related:

Nil

Financial:

The workshop and agreement have been prepared by council’s solicitor. The 2021-22 budget provision is \$20,000.

Legal and statutory:

Establishment Agreement

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	Infringement by relevant authority	<ul style="list-style-type: none"> Compliance Calendar/Register State Government Legislative Updates Annual Compliance Audit Return 	Low 6

BACKGROUND

S3.61 of the Local Government Act 1995 allows for the establishment of a regional local government by two or more local governments. s3.65 of the Local Government Act 1995 sets out the requirements for amendment of an establishment agreement.

As an outcome of the 2021 strategic review workshop, it was agreed that a review of the current Establishment Agreement was to be undertaken to reflect modern practices and wording.

A workshop was held electronically on 30 March 2022 to discuss proposed amendments to the current Establishment Agreement, the workshop was attended by Regional Councillors, Regional Executive Officers and RRG Executive staff and facilitated by Mr Alex Lowe, Minister Elision Lawyers.

REPORT

Mr Alex Lowe, Minter Ellison Lawyers, was engaged to undertake re-drafting of the establishment agreement. Prior to the workshop members were provided with a version of the establishment agreement with tracked proposed changes and a summary document of the key recommended changes.

In recent years a number of member local governments have withdrawn from the current agreement resulting in three local governments making up the Regional Council. One key proposal was to introduce the appointment of two (2) Councillors per local government. This proposal is instead of appointed deputies and has cost implications for members due to the potential of increased Councillor payment fees.

In 2021 the regional local government has changed its name, which was approved by the Minister in 2022. The March 2022 workshop considered a suggestion to amend the Regional Purpose to incorporate or better reflect the Resource Recovery Group tag line of Recycle, Innovate, Educate.

The workshop also discussed the mechanisms for the joining or withdrawing from Projects.

It was also agreed during the workshop that a dispute resolution practice be incorporated into the document.

Mr Lowe was asked to summarised the changes discussed and present a further draft Agreement for members to consider.

REPORT NO	11.4
SUBJECT	2022-2023 DRAFT ANNUAL BUDGET
REPORTING OFFICER	C Wiggins, Executive Manager Corporate Services
RESPONSIBLE OFFICER	Tim Youé, Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	3 May 2022
FILE REFERENCE	FD: Corporate Finance/Budget/2022-2023/Annual Budget
ATTACHMENTS	<ol style="list-style-type: none"> 1. Budget Parameters Report V2 dated 3 May 2022 2. Meeting notes from the Participants' Briefing Session held 28 April 2022.

CEO RECOMMENDATION:

THE REGIONAL COUNCIL ENDORSES THE DRAFT 2022/23 BUDGET PARAMETERS AND A COPY OF THE REPORT BE PROVIDED TO PARTICIPANTS FOR COMMENT PRIOR TO ADOPTION IN JULY 2022.

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

For the Regional Council to consider the draft 2022/23 budget parameters required to prepare its annual budget.

STRATEGIC RELEVANCE

Key Focus Area	2	Business Sustainability
Objective	2.4	Our business is financially viable and sustainable

BACKGROUND

Project budgets are to be presented to participants in April each year pursuant to the Project Participants' Agreement. The Budgets are presented to the participants for comment. Any comments received are submitted to the regional council prior to its adoption of its annual budget.

REPORT

A Participants' Briefing Session was held on 28 April 2022 (notes attached)

The following parameters were considered;

- 3.5% increase applied to certain operating expenses.
- 3.5% salary and wages increase.
- Participants' total annual contribution towards operating budget for existing undertakings as follows:
 - Administration and R&D - \$153,230 increase by \$10,129
 - Education - \$385,875 – increase by \$18,375
- Estimates are based on known tonnages, variable process costs and fixed costs. The parameters' does not allow for hypothetical additional tonnes that may be received during the year.
- Gate fees and admin overhead contribution to remain stable at 2021-22 rates.
- The Containers for Change program is forecasted to be a 60% kerbside recovery. The financial impact to RRG is a reduction in tonnes and revenue of 4% on last year's tonnes.
- Capital Expenditure program \$5 million, mostly funded from reserves.
- Final repayment for RRRC Project borrowings at 30 June 2023.

The Chair has called a Special Meeting of Council on Thursday 14 July 2022 at 4pm for budget adoption.

REPORT NO	11.5
SUBJECT	FINANCIAL REPORTS
REPORTING OFFICER	L Vuckovic, Accountant
RESPONSIBLE OFFICER	C Wiggins, Executive Manager Corporate Services
EMPLOYEE INTEREST	Nil
DATE OF REPORT	18 May 2022
FILE REFERENCE	FD: Corporate Finance\ Monthly Financial Reporting\ 2021/2022
ATTACHMENTS	#1 Statement of Financial Activity – 28 February 2022 #2 Statement of Financial Activity – 31 March 2022 #3 Statement of Financial Activity – 30 April 2022

CEO RECOMMENDATION/S:

1. **THE STATEMENT OF FINANCIAL ACTIVITY BY NATURE AND TYPE OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 28 FEBRUARY 2022 BE RECEIVED.**
2. **THE STATEMENT OF FINANCIAL ACTIVITY BY NATURE AND TYPE OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 31 MARCH 2022 BE RECEIVED.**
3. **THE STATEMENT OF FINANCIAL ACTIVITY BY NATURE AND TYPE OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 30 APRIL 2022 BE RECEIVED.**

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

1. To receive the financial statements for the following periods:
 - 1.1 Financial Statements for the period ended 28 February 2022
 - 1.2 Financial Statements for the period ended 31 March 2022
 - 1.3 Financial Statements for the period ended 30 April 2022

NATURE OF COUNCIL’S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The role of the Council is to have oversight over its financial affairs and receive the regional local government’s monthly financial reports.

Legislative

- Regulation 34 of the Local Government (Financial Management) Regulations requires local governments to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under reg 22(1)(d).
- Regulation 34(5) of the Local Government (Financial Management). The Council resolved at its meeting on 26 August 2021 to adopt an amount of \$20,000 as a value used to report any material variances between budget and actual line items in the monthly Statements of Financial Activity.
- Regulation 34(4)(a) of the Local Government (Financial Management). The financial statements are to be presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates.

The financial statements are to be reported to Council as follows:

Periods Ended	Due for presentation within 2 months	Next Scheduled Ordinary Meeting
28 February 2022	30 April 2022	26 May 2022
31 March 2022	31 May 2022	26 May 2022
30 April 2022	30 Jun 2022	26 May 2022

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Key Focus Area Business Sustainability
Objective 2.1 Our Business is financially viable and sustainable

Policy related:

Policy No 2.1 Accounting Policies (Council approved 13/12/2021)

Financial:

Refer to report

Legal and statutory:

Not applicable

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	Infringement by relevant authority	3- Compliance with legislation, 2- State Govt Legislative updates, 3- Annual Compliance Audit Return,	Low 6

REPORT

1. Financial Statements for the period ended 28 February 2022

	YTD BUDGET	YTD ACTUAL	CHANGE
	Feb-22	Feb-22	
	(\$M)	(\$M)	
OPERATING REVENUES	\$10.9	\$11.6	\$0.7
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$11.5	-\$11.1	\$0.4
OPERATING SURPLUS/ DEFICIT	-\$0.6	\$0.5	\$1.1
	CURRENT BUDGET	YTD ACTUAL	LAST YEAR
	Jun-22	Feb-22	Jun-21
	(\$M)	(\$M)	
CASH IN BANK	\$9.2	\$12.5	\$13.0
OUTSTANDING LOANS	\$5.0	\$6.7	\$8.4
NET ASSETS	\$30.9	\$33.8	\$36.3

Notes:

- 1) Operating Revenues are higher than budget due to higher commodity prices being achieved.
- 2) Operating Expenses are lower than the budget due to lower maintenance, wages and disposal costs than estimated.
- 3) Operating Surplus is higher than the budget due to the above reasons.
- 4) Net Assets are higher than budget estimates due to increased cash flows from higher than budgeted Operating Surplus and unutilised budgeted Capital Expenditure.

2. Financial Statements for the period ended 31 March 2022

	YTD BUDGET	YTD ACTUAL	CHANGE
	Mar-22	Mar-22	
	(\$M)	(\$M)	
OPERATING REVENUES	\$12.2	\$13.2	\$1.0
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$13.0	-\$12.4	\$0.7
OPERATING SURPLUS/ DEFICIT	-\$0.8	\$0.8	\$1.6
	CURRENT BUDGET	YTD ACTUAL	LAST YEAR
	Jun-22	Mar-22	Jun-21
	(\$M)	(\$M)	
CASH IN BANK	\$9.2	\$12.2	\$13.0
OUTSTANDING LOANS	\$5.0	\$5.9	\$8.4
NET ASSETS	\$30.9	\$33.8	\$36.3

Notes:

- 1) Operating Revenues are higher than budget due to higher commodity prices being achieved.
- 2) Operating Expenses are lower than the budget due to lower maintenance, wages and disposal costs than estimated.
- 3) Operating Surplus is higher than the budget due to the above reasons.
- 4) Net Assets are higher than budget estimates due to increased cash flows from higher than budgeted Operating Surplus and unutilised budgeted Capital Expenditure.

3. Financial Statements for the period ended 30 April 2022

	YTD BUDGET	YTD ACTUAL	CHANGE
	Apr-22	Apr-22	
	(\$M)	(\$M)	
OPERATING REVENUES	\$13.6	\$14.6	\$1.0
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$14.5	-\$13.6	\$0.9
OPERATING SURPLUS/ DEFICIT	-\$1.0	\$1.0	\$1.9
	CURRENT BUDGET	YTD ACTUAL	LAST YEAR
	Jun-22	Apr-22	Jun-21
	(\$M)	(\$M)	
CASH IN BANK	\$9.2	\$11.5	\$13.0
OUTSTANDING LOANS	\$5.0	\$5.9	\$8.4
NET ASSETS	\$30.9	\$33.5	\$36.3

Notes:

- 1) Operating Revenues are higher than budget due to higher commodity prices being achieved.
- 2) Operating Expenses are lower than the budget due to lower maintenance, wages and disposal costs than estimated.
- 3) Operating Surplus is higher than the budget due to the above reasons.
- 4) Net Assets are higher than budget estimates due to increased cash flows from higher than budgeted Operating Surplus and unutilised budgeted Capital Expenditure.

REPORT NO	11.6
SUBJECT	CASH INVESTMENT PORTFOLIO
REPORTING OFFICER	L Vuckovic, Accountant
RESPONSIBLE OFFICER	C Wiggins, Executive Manager Corporate Services
EMPLOYEE INTEREST	Nil
DATE OF REPORT	18 May 2022
FILE REFERENCE	FD: Corporate Finance\ Monthly Financial Reporting\ 2021/2022
ATTACHMENTS	Nil

CEO RECOMMENDATION:

1. THE CASH INVESTMENT PORTFOLIO REPORT AS AT 28 FEBRUARY 2022 BE RECEIVED.
2. THE CASH INVESTMENT PORTFOLIO REPORT AS AT 31 MARCH 2022 BE RECEIVED.
3. THE CASH INVESTMENT PORTFOLIO REPORT AS AT 30 APRIL 2022 BE RECEIVED.

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

- 1.1 To receive the cash investment portfolio report as at 28 February 2022.
- 1.2 To receive the cash investment portfolio report as at 31 March 2022.
- 1.3 To receive the cash investment portfolio report as at 30 April 2022.

NATURE OF COUNCIL’S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The Audit & Risk Committee endorsed the Investment Policy, setting the guidelines for investing surplus cash in its municipal and reserves funds. The Committee requested that the CEO consider “green” investment deposits with authorised banks that meet environmentally friendly and social eligible projects.

Legislative

Local Government Financial Regulations 19 requires every local government is to establish and document internal control procedures to be followed by employees to ensure control over investments. The control procedures are to enable the identification of the nature and location of all investments and the transactions related to each investment.

Regulation 19C (FM regs)

- **PROHIBITED INVESTMENTS**
 - 19C. (2) When investing money under section 6.14(1), a local government may not do any of the following —
 - (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 3 years;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Key Focus Area Business Sustainability
Objective 2.1 Our Business is financially viable and sustainable

Policy related:

Policy No 2.3 Cash Investments Policy (Approved by Council 25/11/2021 next review Nov 2023)
The policy gives delegated authority to the CEO to invest in authorised investments with Banking Institutions with a rating of “A” or higher as defined by Standard & Poor’s Aust.

Standard No 2.2 Cash Investment Control Procedures (Approved by CEO Oct2021 next review Oct 2023)

Employees’ Delegations:

CEO (Council approval 25/02/2021)
Executive Manager Corporate Services (CEO approval 25/02/2021)

	Responsibilities
Council	<ul style="list-style-type: none"> • Governance Financial responsibility. • Approves policy and guidelines.
Audit Committee	<ul style="list-style-type: none"> • Reviews internal control procedures. • Reviews policy and guidelines for investment portfolio. • Makes recommendations to Council.

Chief Executive Officer	<ul style="list-style-type: none"> • Prime responsibility for the control of the investment portfolio. • Has delegation authority from Council to invest surplus cash funds in accordance with Council approved policy.
Executive Manager Corporate Services	<ul style="list-style-type: none"> • Has delegation authority from CEO to invest surplus cash funds in accordance with Council approved policy. • Selection of the appropriate investment in accordance with the council approved policy. • Reviews risk exposure and types of investments. • Selection and disposal of investments with banks and fund managers in accordance with the Council approved policy. • Accounting and reporting of investments. • Record keeping of all investments ensuring the identification of – <ul style="list-style-type: none"> a) the nature and location of all investments b) the transactions related to each investment • Signs and authorises the payment vouchers for investments.
Internal Control Segregation of Duties	<ul style="list-style-type: none"> • Appropriate segregation of duties for: <ul style="list-style-type: none"> • Persons that record investments, • Persons that buy and sell investments, and • Persons that reconcile the investment statements

Financial:

Revenue from interest is included in the annual operating budget.

Legal and statutory:

As noted under legislative

Risk related:

Investments are identified and evaluated in the SMRC Risk Register as follows:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
FA05	Poor Investment Decisions	Loss of income	1 - Investment Policy sets out the guidelines under which SMRC can invest funds, 2 - Minimum credit rating is A-	Low 4

Ref	The Risk: what can happen and how it can happen	Existing controls	Adequacy of existing controls	Total Level of Risk Evaluation Likelihood x Consequence
FA 02	Failing market value of investments	Investment policy guidelines	Adequate	2 x 2 = 4 (Low)

REPORT

“Green Investments” are authorised investment products made only with authorised institutions that respect the environment and not invested in fossil fuel industries.

29% (\$3.5m) of funds are currently invested in “green” investments.

The deposit meets our Investment Policy:

1. an authorised deposit-taking institution
2. Credit rating minimum “A” CBA investments are “AA” or higher

The Cash Investment portfolio as at 28 February 2022 is as follows:

**SOUTHERN METROPOLITAN REGIONAL COUNCIL
 CASH INVESTMENT PORTFOLIO
 As at 28 February 2022**

Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating	Valuation
1	0.05%	\$ 2,086,056	oncall	BWA Oncall	AA Bank	100% \$ 2,086,056
11	0.30%	\$ 589,774	22/08/2022	CBA	AA Bank	100% \$ 589,774
12	0.25%	\$ 1,500,000	26/03/2022	WBC	AA Bank	100% \$ 1,500,000
31	0.20%	\$ 532,489	11/07/2022	WBC	AA Bank	100% \$ 532,489
47	0.15%	\$ 1,000,000	13/05/2022	BWA	AA Bank	100% \$ 1,000,000
58	0.40%	\$ 1,000,000	28/09/2022	BWA	AA Bank	100% \$ 1,000,000
60	0.29%	\$ 1,000,836	16/09/2022	CBA	AA Bank	100% \$ 1,000,836
62	0.30%	\$ 1,000,000	13/07/2022	BWA	AA Bank	100% \$ 1,000,000
63	0.30%	\$ 1,000,000	19/08/2022	CBA	AA Bank	100% \$ 1,000,000
64	0.30%	\$ 1,000,000	12/04/2022	BWA	AA Bank	100% \$ 1,000,000
65	0.30%	\$ 500,000	8/06/2022	BWA	AA Bank	100% \$ 500,000
66	0.20%	\$ 500,000	9/05/2022	CBA	AA Bank	100% \$ 500,000

Total	\$ 11,709,154	\$ 11,709,154
Weighted Average	0.24%	100.00%
90 day bank bill	0.08%	
As at 28 February 2022		

The Cash Investment portfolio as at 31 March 2022 is as follows:

**SOUTHERN METROPOLITAN REGIONAL COUNCIL
 CASH INVESTMENT PORTFOLIO
 As at 31 March 2022**

Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating	Valuation
1	0.05%	\$ 1,386,092	oncall	BWA Oncall	AA Bank	100% \$ 1,386,092
11	0.30%	\$ 589,774	22/08/2022	CBA	AA Bank	100% \$ 589,774
12	0.53%	\$ 1,500,000	26/03/2023	WBC	AA Bank	100% \$ 1,500,000
31	0.20%	\$ 532,489	11/07/2022	WBC	AA Bank	100% \$ 532,489
47	0.15%	\$ 1,000,000	13/05/2022	BWA	AA Bank	100% \$ 1,000,000
58	0.40%	\$ 1,000,000	28/09/2022	BWA	AA Bank	100% \$ 1,000,000
60	0.29%	\$ 1,000,836	16/09/2022	CBA	AA Bank	100% \$ 1,000,836
62	0.30%	\$ 1,000,000	13/07/2022	BWA	AA Bank	100% \$ 1,000,000
63	0.30%	\$ 1,000,000	19/08/2022	CBA	AA Bank	100% \$ 1,000,000
64	0.30%	\$ 1,000,000	12/04/2022	BWA	AA Bank	100% \$ 1,000,000
65	0.30%	\$ 500,000	8/06/2022	BWA	AA Bank	100% \$ 500,000
66	0.20%	\$ 500,000	9/05/2022	CBA	AA Bank	100% \$ 500,000
67	0.94%	\$ 1,000,000	15/03/2023	CBA	AA Bank	100% \$ 1,000,000

Total	\$ 12,009,190	\$ 12,009,190
Weighted Average	0.26%	100.00%
90 day bank bill	0.28%	
As at 31 March 2022		

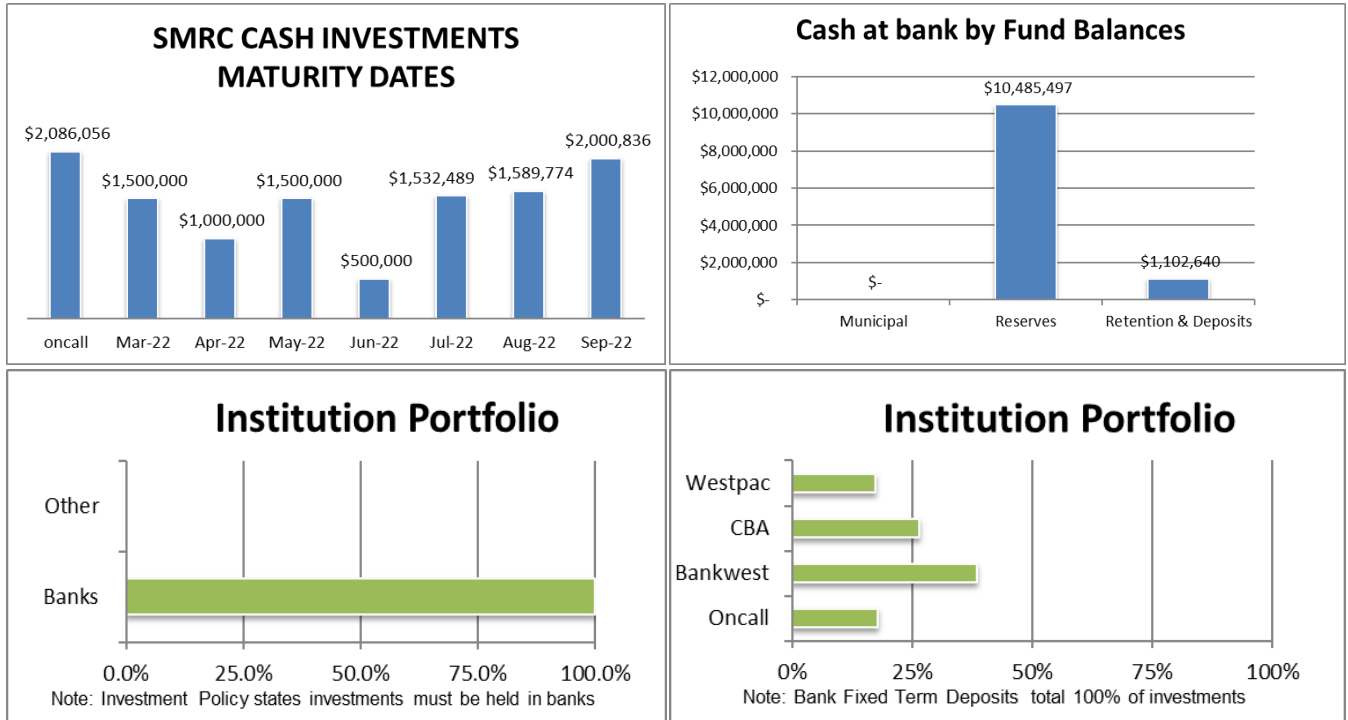
**SOUTHERN METROPOLITAN REGIONAL COUNCIL
 CASH INVESTMENT PORTFOLIO
 As at April 2022**

Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating	Valuation
1	0.05%	\$ -	oncall	BWA Oncall	AA Bank	100% \$ -
11	0.30%	\$ 589,774	22/08/2022	CBA	AA Bank	100% \$ 589,774
12	0.53%	\$ 1,500,000	26/03/2023	WBC	AA Bank	100% \$ 1,500,000
31	0.20%	\$ 532,489	11/07/2022	WBC	AA Bank	100% \$ 532,489
47	0.15%	\$ 1,000,000	13/05/2022	BWA	AA Bank	100% \$ 1,000,000
58	0.40%	\$ 1,000,000	28/09/2022	BWA	AA Bank	100% \$ 1,000,000
60	0.29%	\$ 1,000,836	16/09/2022	CBA Green	AA Bank	100% \$ 1,000,836
62	0.30%	\$ 1,000,000	13/07/2022	BWA	AA Bank	100% \$ 1,000,000
63	0.30%	\$ 1,000,000	19/08/2022	CBA Green	AA Bank	100% \$ 1,000,000
65	0.30%	\$ 500,000	8/06/2022	BWA	AA Bank	100% \$ 500,000
66	0.20%	\$ 500,000	9/05/2022	CBA	AA Bank	100% \$ 500,000
67	0.94%	\$ 1,000,000	15/03/2023	CBA ESG	AA Bank	100% \$ 1,000,000
68	1.00%	\$ 1,000,000	14/12/2022	CBA ESG	AA Bank	100% \$ 1,000,000

Total	\$ 10,623,098	\$ 10,623,098
Weighted Average	0.44%	100.00%
90 day bank bill	0.71%	
As at		

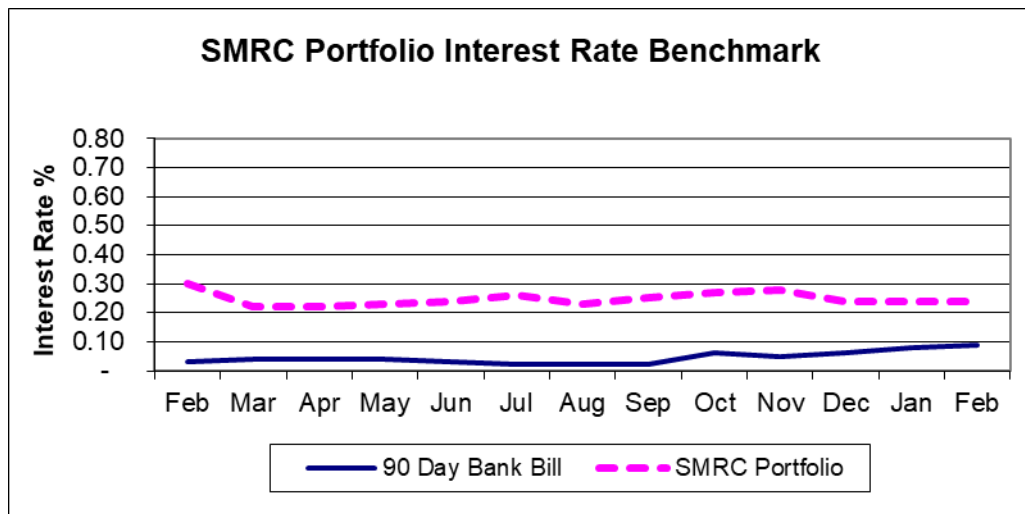
The Cash Investment portfolio as at 30 April 2022 is as follows:

The Cash Investment Portfolio exposure for February 2022 is shown in the following graphs:

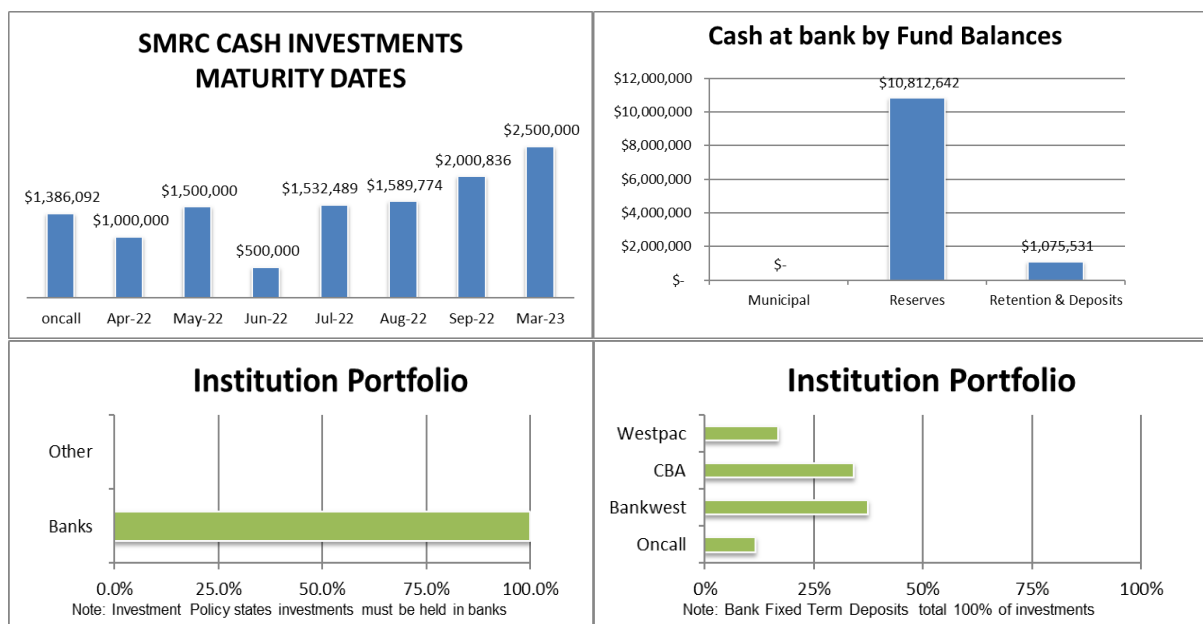


Institution Portfolio	S&P Rating	Weighted Avg	% share
Oncall	AA-	0.05%	18%
Bankwest	AA-	0.29%	38%
CBA	AA-	0.28%	26%
Westpac	AA-	0.24%	17%
Total		0.24%	100%

The SMRC's investment portfolio is above the 90-day bill rate benchmark.

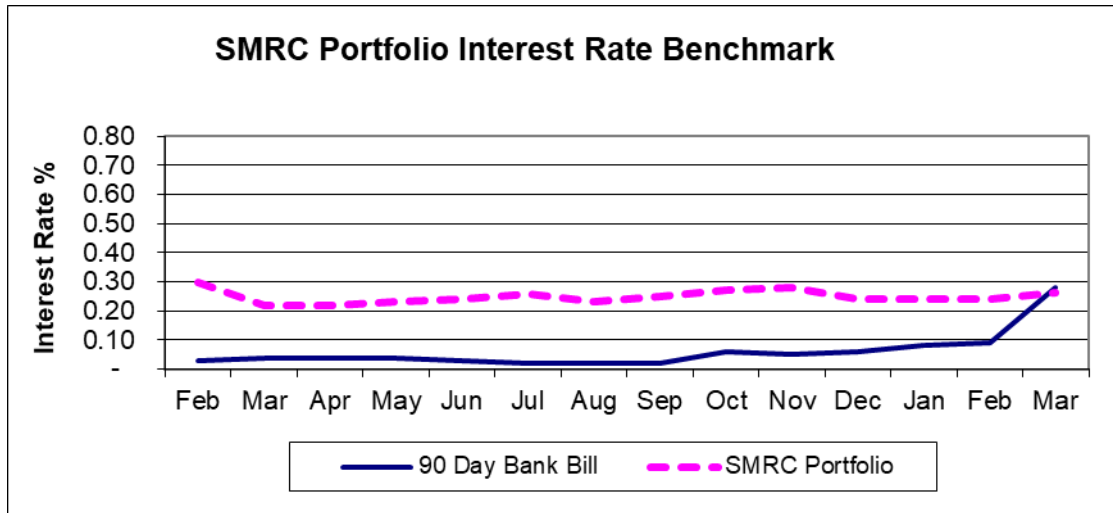


The Cash Investment Portfolio exposure for March 2022 is shown in the following graphs:



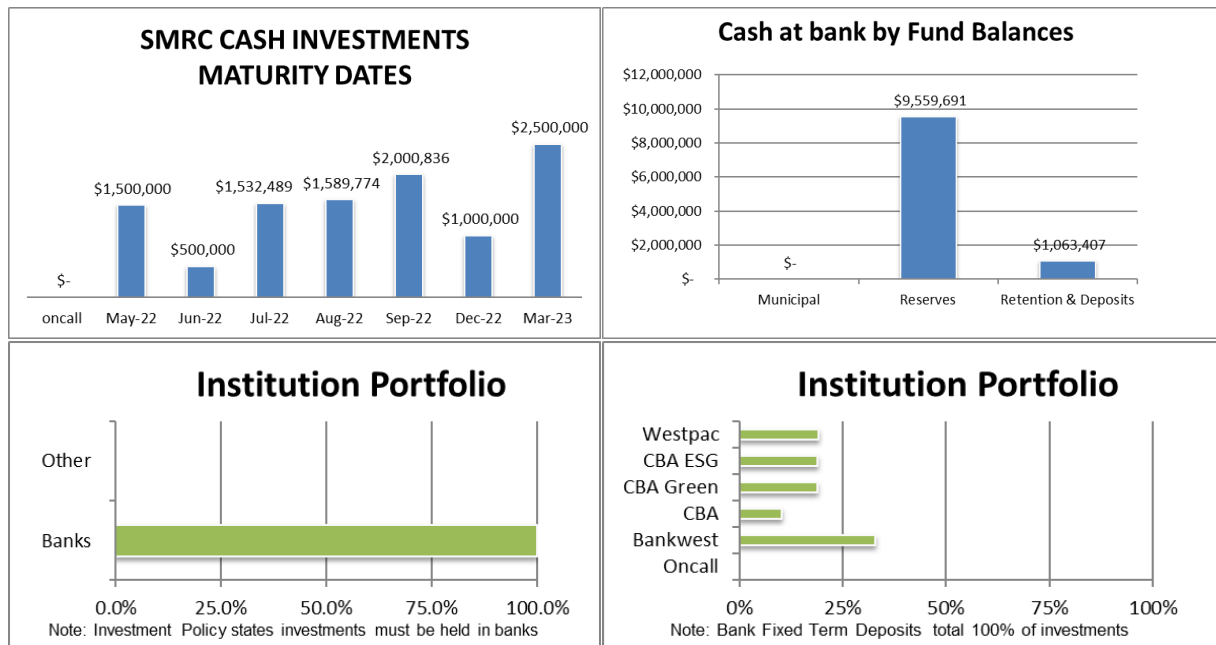
Institution Portfolio	S&P Rating	Weighted Avg	% share
Oncall	AA-	0.05%	12%
Bankwest	AA-	0.29%	37%
CBA	AA-	0.21%	34%
Westpac	AA-	0.44%	17%
Total		0.26%	100%

The SMRC's investment portfolio is below the 90-day bill rate benchmark.



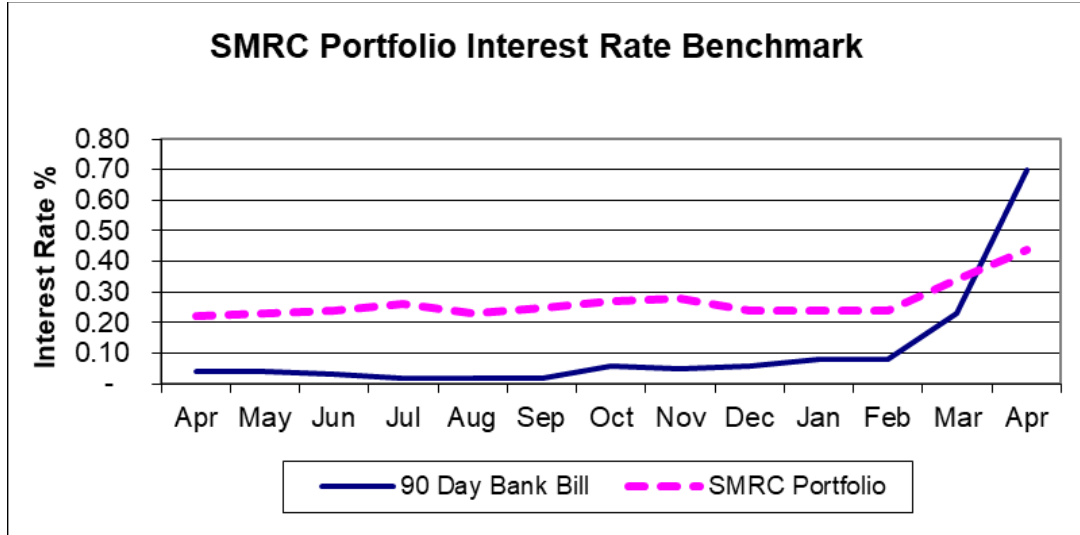
This will change as soon as the funds mature and are renegotiated in a higher interest rate environment.

The Cash Investment Portfolio exposure for April 2022 is shown in the following graphs:



Institution Portfolio	S&P Rating	Weighted Avg	% share
Oncall	\$ - AA-	0.00%	0%
Bankwest	\$ 3,500,000 AA-	0.29%	33%
CBA	\$ 1,089,774 AA-	0.25%	10%
CBA Green	\$ 2,000,836 AA-	0.29%	19%
CBA ESG	\$ 2,000,000 AA-	0.97%	19%
Westpac	\$ 2,032,489 AA-	0.44%	19%
Total	\$ 10,623,098	0.44%	100%

The SMRC's investment portfolio is below the 90-day bill rate benchmark



This will change as soon as the funds mature and are renegotiated in a higher interest rate environment.

REPORT NO	11.7
SUBJECT	SCHEDULE OF PAYMENTS
REPORTING OFFICER	L Vuckovic, Accountant
RESPONSIBLE OFFICER	C Wiggins, Executive Manager Corporate Services
EMPLOYEE INTEREST	Nil
DATE OF REPORT	18 May 2022
FILE REFERENCE	FD: Corporate Finance\ Monthly Financial Reporting\ 2021/2022
ATTACHMENTS	Payment listings

CEO RECOMMENDATION:

1. **THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS FOR THE MUNICIPAL FUND; FOR THE MONTHS OF FEBRUARY 2022 FOR \$678,165.47, MARCH 2022 FOR \$4,313,550.10 AND APRIL 2022 FOR \$2,913,045.98 BE RECEIVED.**

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To report the delegated authority of payments for the months noted above.

BACKGROUND

Delegated Authority has been granted to the Chief Executive Officer to make payments from the Regional Council Cheque Account. In accordance with Regulation 13(2) and (3) of the Local Government (Financial Administration) Regulations 1996 where this power has been delegated, a list is to be compiled for each month and presented to the Council which shows each payment, payee's name, amount and date of payment, and sufficient information to identify the transaction.

REPORT NO	15.1 (CONFIDENTIAL REPORT)
SUBJECT	REQUEST FOR QUOTATION PURCHASE OF TROMMEL SCREEN FOR FOGO PROCESSING
REPORTING OFFICER	Brendan Doherty, Executive Manager Strategic Projects
RESPONSIBLE OFFICER	Tim Youé, Chief Executive Officer
EMPLOYEE'S INTEREST	Nil
DATE OF REPORT	18 May 2022
FILE REFERENCE	FD:Tenders/T2022-01/Reports
ATTACHMENTS	Recommendation Report (Confidential)

CONFIDENTIAL

The information in this report is confidential and is not to be disclosed.

The CEO has determined that this report is to remain Confidential and its contents are only available to appointed Regional Councillors, participant executive officers and regional council employees.

The report and any discussion on its contents at a council meeting will not be open to the public in accordance with the Local Government Act 1995 Section 5.23 (2) (d). legal advice.

Improper Use of Information

5.93. A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law –

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person.

Penalty: \$10,000 or imprisonment for 2 years.

**ORDINARY COUNCIL MEETING 24 FEBRUARY 2022
ACTION LIST**

AGENDA ITEM NO.	SUBJECT	LIST ACTION TAKEN	ACTION BY	STATUS
8.1	MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 25 NOVEMBER 2021	Publish on Website	OA	Complete
8.3	MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 13 DECEMBER 2021	Publish on Website	OA	Complete
11.1	FOOD WASTE FOR HEALTHY SOILS GRANT	No further Action	EMSP	Shortlisting advice anticipated March 2022
11.2	OFFICE OF MAJOR TRANSPORT INFRASTRUCTURE DELIVERY & SUSTAINABILITY WASTE ALLIANCE	1. Negotiate Agreement 2. Report back to Council on progress at six monthly intervals	CEO	In discussions with OMTID
11.3	CEO DELEGATED AUTHORITY 2022	Update CEO delegations register	MCS	
11.4	LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN 2021	1. Chairman & CEO to sign 2. Lodge electronically with Dept of Local Government, Sport & Cultural Industries	MGC	Complete
11.5	CORPORATE POLICY REVIEW	Update File Director Policies, internet & intranet, staff distribution list	MGC	Complete
11.6	REPORT BY CEO ON AUDIT REGULATION 17	No further action	CEO	Complete
11.7	MID YEAR 2021 – 22 BUDGET REVIEW	Update Accounting Software and Financial reports Lodge electronically with Dept of Local Government, Sport & Cultural Industries	MF	Complete
11.8	FINANCIAL REPORTS	No further action	MF	Complete
11.9	CASH INVESTMENT PORTFOLIO	No further action	MF	Complete
11.10	SCHEDULE OF PAYMENTS	No further action	MF	Complete
11.11	EXPRESSION OF INTEREST WASTE AUTHORITY BOARD	For CEO to action	CEO	

**ORDINARY COUNCIL MEETING 24 FEBRUARY 2022
ACTION LIST**

Ordinary Council Meeting- 21 June 2018 Outstanding Actions		
11.4 RRRC AMENDED BUSINESS PLAN ADDENDUM NO. 2 THE REGIONAL RESOURCE RECOVERY CENTRE PROJECT AMENDED FINANCIAL BUSINESS PLAN ADDENDUM NO 2 OVERHEADS REVIEW DATED 16 APRIL 2018 TOGETHER WITH THIS REPORT BE RECEIVED AND PRESENTED TO MEMBERS OF THE REGIONAL COUNCIL TO FORM PART OF THE REVIEW FOR THE ESTABLISHMENT AGREEMENT AND PROJECT PARTICIPANTS AGREEMENTS.	CEO	Ongoing
Ordinary Council Meeting- 28 November 2019 Outstanding Actions		
11.4 NOTICE TO PREPARE A WASTE PLAN UNDER SECTION 40(4) OF THE WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007 1. The draft waste plan must be submitted by 1 April 2020. 2. Final Waste Plan must be submitted by 30 September 2020. 3. Annual report on the implementation of the waste plan for 2020-21 due 1 st October 2021.	CEO	Ongoing
15.1 WASTE COMPOSTING FACILITY DIGESTER REFURBISHMENT WORKS Resolve matter at a mediation conference with reference to the confidential report dated 15 November 2019	CEO	Ongoing
Ordinary Council Meeting- 27 May 2021 Outstanding Actions		
11.2 TENDER T2021-01 WCF DECOMMISSIONING & CIVIL WORKS 1. COUNCIL NOTES THE CEO'S USE OF HIS DELEGATED AUTHORITY TO ACCEPT OR REJECT TENDERS FOR GOODS AND SERVICES AND ASSET DISPOSALS. 2. THE CEO DELEGATION BE REPORTED TO THE NEXT COUNCIL MEETING	CEO	Ongoing
Special Council Meeting- 5 August 2021 Outstanding Actions		
9.1 SMRC RE-BRANDING 1. MEMBERS TO RESOLVE TO ACCEPT NEW NAME AND LOGO. 2. AMEND ESTABLISHMENT AGREEMENT FOR MINISTER APPROVAL	CEO	Ongoing

**ORDINARY COUNCIL MEETING 24 FEBRUARY 2022
ACTION LIST**

Ordinary Council Meeting- 25 November 2021 Outstanding Actions		
<p>11.4 CITY OF KWINANA WITHDRAWAL ARRANGEMENTS</p> <ol style="list-style-type: none"> 1. The notional winding up report for the purposes of the withdrawal of the City of Kwinana be received and a copy be provided to the participants and the City of Kwinana. 2. The Southern Metropolitan Regional Council advise the City of Kwinana the amount of entitlement it owes in accordance with clause 11 of the establishment agreement. 	CEO	Ongoing
<p>11.6 PLASTIC RECYCLABLES REPROCESSING</p> <ol style="list-style-type: none"> 3. The council agrees to an in-principle opportunity to make available unused building space at the canning vale facility to an interested organisation for reprocessing plastic recyclables. <p>The CEO prepare a confidential business case for consideration at a Meeting of the regional council.</p>	CEO	Scheduled for Special Meeting 6 April 2022
<p>15.1 CITY OF CANNING</p> <p>The regional council in consultation with and acting on behalf of its current RRRC project participants, appoint Minter Ellison to respond to the writ of Summons issued by the City of Canning.</p>	CEO	Ongoing

**SPECIAL COUNCIL MEETING 6 APRIL 2022
ACTION LIST**

AGENDA ITEM NO.	SUBJECT	LIST ACTION TAKEN	ACTION BY	STATUS
9.1	REQUEST FOR TENDER T2022-01 PURCHASE OF TROMMEL SCREEN FOR FOGO PROCESSING	1. Write to Tenderers to advise Tender is rejected	MCS	Complete
		2. Invite RFQ's	EMSP	
		3. Report back to next council meeting to award quotation		
9.2	REQUEST FOR TENDER T2022-02 BENEFICAL REUSE OF FOOD ORGANIC AND GARDEN ORGANIC (FOGO) WASTE	1. CEO is authorised to negotiate minor terms and sign agreements	EMSP	
9.3	REQUEST FOR TENDER T2022-05 PANEL OF PRE-APPROVED FIXED PLANT MTCE AND SERVICES	1. Arrange pre-approved panel as per council resolution	MCS	Complete
9.4	PLASTIC RECYCLABLES REPROCESSING	1. Advertisement of proposed sublease	MGC	Complete
		2. Update CEO Delegations Register 3. Storage agreement to be drawn up with Chairay 4. CEO to negotiate agreements with Chairay and apply common seal	MCS	2. Complete 3. Complete 4. Ongoing
		5. Budget to be increased as per council resolution	MF	Ongoing
9.5	EFTPOS MERCHANT BANKING SERVICES	1. Liaise with Bank	MCS	Complete

**SPECIAL COUNCIL MEETING 6 APRIL 2022
ACTION LIST**

Ordinary Council Meeting- 21 June 2018 Outstanding Actions		
11.4 RRRC AMENDED BUSINESS PLAN ADDENDUM NO. 2 THE REGIONAL RESOURCE RECOVERY CENTRE PROJECT AMENDED FINANCIAL BUSINESS PLAN ADDENDUM NO 2 OVERHEADS REVIEW DATED 16 APRIL 2018 TOGETHER WITH THIS REPORT BE RECEIVED AND PRESENTED TO MEMBERS OF THE REGIONAL COUNCIL TO FORM PART OF THE REVIEW FOR THE ESTABLISHMENT AGREEMENT AND PROJECT PARTICIPANTS AGREEMENTS.	CEO	Ongoing
Ordinary Council Meeting- 28 November 2019 Outstanding Actions		
11.4 NOTICE TO PREPARE A WASTE PLAN UNDER SECTION 40(4) OF THE WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007 1. The draft waste plan must be submitted by 1 April 2020. 2. Final Waste Plan must be submitted by 30 September 2020. 3. Annual report on the implementation of the waste plan for 2020-21 due 1 st October 2021.	CEO	Ongoing
15.1 WASTE COMPOSTING FACILITY DIGESTER REFURBISHMENT WORKS Resolve matter at a mediation conference with reference to the confidential report dated 15 November 2019	CEO	Ongoing
Ordinary Council Meeting- 27 May 2021 Outstanding Actions		
11.2 TENDER T2021-01 WCF DECOMMISSIONING & CIVIL WORKS 1. COUNCIL NOTES THE CEO'S USE OF HIS DELEGATED AUTHORITY TO ACCEPT OR REJECT TENDERS FOR GOODS AND SERVICES AND ASSET DISPOSALS. 2. THE CEO DELEGATION BE REPORTED TO THE NEXT COUNCIL MEETING	CEO	Ongoing
Special Council Meeting- 5 August 2021 Outstanding Actions		
9.1 SMRC RE-BRANDING 1. MEMBERS TO RESOLVE TO ACCEPT NEW NAME AND LOGO. 2. AMEND ESTABLISHMENT AGREEMENT FOR MINISTER APPROVAL	CEO	Ongoing

**SPECIAL COUNCIL MEETING 6 APRIL 2022
ACTION LIST**

Ordinary Council Meeting- 25 November 2021 Outstanding Actions		
<p>11.4 CITY OF KWINANA WITHDRAWAL ARRANGEMENTS</p> <ol style="list-style-type: none"> 1. The notional winding up report for the purposes of the withdrawal of the City of Kwinana be received and a copy be provided to the participants and the City of Kwinana. 2. The Southern Metropolitan Regional Council advise the City of Kwinana the amount of entitlement it owes in accordance with clause 11 of the establishment agreement. 	CEO	Ongoing
<p>11.6 PLASTIC RECYCLABLES REPROCESSING</p> <ol style="list-style-type: none"> 3. The council agrees to an in-principle opportunity to make available unused building space at the canning vale facility to an interested organisation for reprocessing plastic recyclables. <p>The CEO prepare a confidential business case for consideration at a Meeting of the regional council.</p>	CEO	Complete - Item 9.4 at Special Meeting 6 April 2022
<p>15.1 CITY OF CANNING</p> <p>The regional council in consultation with and acting on behalf of its current RRRC project participants, appoint Minter Ellison to respond to the writ of Summons issued by the City of Canning.</p>	CEO	Ongoing

RESOURCE RECOVERY GROUP 2022 STRATEGIC DIRECTION WORKSHOP OUTCOMES

Held electronically
Wednesday 6 April 2022

Attendees: Cr Doug Thompson, City of Fremantle
Cr Andrew White, Town of East Fremantle
Graham Tattersall, City of Fremantle
Mick McCarthy, City of Melville
Alan Ferris, City of Melville
Nick King, Town of East Fremantle
Tim Youé, Resource Recovery Group
Chris Wiggins, Resource Recovery Group
Brendan Doherty, Resource Recovery Group
Keith Swift, Resource Recovery Group
Teresa Belcher, Resource Recovery Group
Ann Johnson, Resource Recovery Group

Apologies: Cr Karen Wheatland, City of Melville

The Chairman read out our acknowledgement to country and welcomed everyone to the meeting.

The CEO spoke to the issues that the industry is currently facing, including:

- Plastics ban later this year or early next year.
- Paper ban in two years' time.
- Current joint venture between Suez, Remondis and Austwaste has been formed with a view to establish a paper mill, this is unlikely to be ready in time for the paper ban in 2024 and will leave substantial amounts of paper with nowhere to be processed in WA.
- A number of local government councils are not incentivised to move to FOGO processing and are tied to long term Waste to Energy contracts.
- There is an appetite to use social media to influence public opinion in relation to FOGO.
- Mindarie Council have now finalised their arrangement with Suez and called for tenders for operation of a FOGO facility.
- The EMRC have recently tendered on an aerobic facility but will require significant funds from the State Government.

Discussion was held in relation to the proposed Value Proposition Statements, it was suggested that our statement could be:

- *We are leaders in maximising material recovery and minimising climate impact by providing best practice resource recovery solutions with high recovery rates and ethical supply chains.*

Discussion was also held regarding our Vision. It was suggested that the *Recycle, Innovate, Educate* slogan could be used as our Vision and it was noted that this is proposed to be added to our Regional Purpose in the concurrent review of the Establishment Agreement.

However, it was noted that our vision should clearly reflect what it is we aspire to rather than what we do, other suggestions included:

- Zero waste & Zero Carbon.
- We strive towards creating a world with zero waste and minimal carbon emissions.
- A future with a collective community commitment to protecting our environment through zero waste or emissions.

Members agreed that they would like to see a greater focus on climate emissions or environmental outcomes and felt that it should be a new Objective.

The Chairman noted a preference for the words “benefit to the community” to be included somewhere in our vision or objectives.

There was agreement that the previous wording and targets of “diversion from landfill” are to be replaced with “maximising material recovery”.

It continues to be important that the organisation have a commercial focus that grows the business and to continue to influence and educate.

There was also no appetite to undertake “problematic waste” at this time and it was suggested to remove this from our current key focus areas.

It was noted that a number of key focus areas had already been achieved and needed to be removed. It was also suggested that our key focus areas should underpin our objectives rather than setting additional strategies.

It was also suggested that consideration should be given to new and emerging technologies and to consider what will happen post our loan being paid out in 2023.

Summary of broad strategic directions:

1. Vision statement
2. Review of Objectives
3. Review of current strategies
4. Continue to partner with others
5. Advocate and influence
6. Future opportunities

Agreed strategy	Agreed actions
1. Vision Statement	Review the current vision statement to reflect what it is we aspire to rather than a statement of what we do.
2. Review of Objectives	Undertake review of current objectives, ensure that climate impact or environmental outcomes is reflected in some way. Ensure Objectives reflect the rebranding of the organisation.
3. Review of Current Strategies	Undertake review of current strategies and key focus area to reflect the updated Objectives.
4. Partnerships and alliances	Explore viable opportunities that coincide with our vision.

	<p>Build on our FOGO infrastructure to partner with others and build the business in this area.</p> <p>Continue to maximise use of the disused parts of the WCF building.</p>
5. Advocate and influence	<p>Develop an advocacy strategy to promote our value proposition to stakeholders, WA Government, WALGA and individual local governments in order to achieve desired outcomes.</p> <p>Continue to advocate for FOGO over Waste to Energy.</p> <p>Influence broad stakeholders through the use of social media.</p>
6. Future Opportunities	<p>Explore new and emerging technologies.</p> <p>Understand what will happen when the original loan is paid out in 2023.</p>

The Chairman invited members to make written submissions in relation to the key focus areas should they wish to do so.

It was agreed that the executive would draft some suggestions for further review by the members.

VISION	<i>A circular economy with less waste and lower carbon emissions</i>		
MISSION	We are leaders in maximising material recovery and minimising climate impacts by providing our communities with best practice resource recovery solutions with high recovery rates and ethical supply chains.		
OBJECTIVES	Recycle materials to their highest practical value	Innovate and implement new approaches to recycling and resource recovery	Educate by providing tools to recycle right, reduce waste and live more sustainably
KEY FOCUS AREAS	1. Deliver practical solutions that maximise material recovery	3. Lead the change to new material recovery solutions to benefit our communities	5. Be a leader in facilitating social change to increase material recovery and reduce climate impacts through education
	2. Form viable partnerships to optimise business sustainability	4. Deliver solutions that are environmentally sustainable & add value to recovered products	6. Influence best practice environmental outcomes through stakeholder advocacy
PROJECTS	1.1 Optimise operations in recovery and re-use to add value 1.2 Re-purpose facilities for re-processing plastics 1.3 Re-purpose facilities for FOGO 1.4 Re-purpose facilities for a residual waste transfer station	3.1 Investigate the viability of new technologies for waste recovery 3.2 Be recognised as an industry leader in championing progressive solutions to materials recovery 3.2. Lead trial projects to reuse recycled materials	5.1 Promote the Recycle Right Program amongst participants and other local governments as community education plan actions 5.2 Partner with member councils and complementary organisations to promote behaviour change towards waste recovery and reuse a. Promote the benefits of source separation for 3 bin systems b. Kerbside Audits c. Bin Tagging Program d. rollout FOGO to MUDs e. rollout FOGO to mixed use and commercial
	2.1 Pursue opportunities to partner with other organisations	4.1 Identify and deliver process improvements	6.1 Proactively lead and influence best practice outcomes in Federal, State and Local Government forums to support the development of regional and metropolitan waste management policies and legislation. 6.2 Advocate for enhanced packaging design controls and extended producer responsibility. 6.3 Advocate for legislation that limits the disposal of unprocessed MSW.

MEASURES						
Objective	Performance Indicator	How will it be measured	2022/23	2023/24	2024/25	2025/26
Recycle	Waste diverted from landfill	Percentage of waste diverted = (1 – total residuals/total waste processed x 100%)	65%	65%	65%	65%
	Contamination is reduced in the three waste streams collected	Lime Bin FOGO <2% contamination (waste audits) Yellow Bin Recycling (waste audits) Red Bin Residuals (waste Audits)	<2% 8% <40%	<2% <6% <30%	<2% <5% <25%	<2% <5% <25%
	Key stakeholders are satisfied with our performance	Stakeholder survey	80%	80%	80%	80%
	Plant availability	Percentage of member tonnes accepted at Canning Vale	95%	95%	95%	95%
	Current Ratio	Current assets over current liabilities	=>1.10	=>1.10	=>1.10	=>1.10
	Number of lost time incidents (LTIFT)	Number of lost time injuries	0	0	0	0
Innovate	We are acknowledged as a leader in waste management and resource recovery	Community survey	>80%	>80%	>80%	>80%
Educate	Community awareness of the Recycle Right brand	Community survey	>50%	>50%	>50%	>50%
	Number of community contacts	Number of persons receiving waste education from RRG, eg tour visitors, community and school education, awareness programs run by RRG	>5,000	>5,000	>5,000	>5,000
	RecycleRight Website	Number of hits on the Recycle Right website	>60,000	>60,000	>60,000	>60,000

POLICY REVIEW MAY 2022

STATEMENT

In order to comply with the Local Government Act 1995 and clause 11 of the Local Government (Financial Management) amendment Regulations, ~~the Southern Metropolitan Regional Council (SMRC)~~ Resource Recovery Group (RRG) has developed procedures for the authorisation of and payment of accounts.

SCOPE

The Council approves delegated authority to the Chief Executive Officer (CEO).

OBJECTIVES

- To ~~provide compliance~~ comply with ~~the Local Government Act 1995 and clause reg~~ 11 of the Local Government (Financial Management) amendment Regulations
- To deliver a best practice approach and procedures for the authorisation of and payment of accounts

ROLES & RESPONSIBILITIES

Chief Executive Officer

The ~~Chief Executive Officer~~ CEO or employees authorised by the CEO, shall authorise the payment of accounts, provided the expenditure is provided for in the budget or approved in accordance with section 6.8 of the Local Government Act 1995.

CONTENT

POLICY

1. Purchasing Delegation

Only authorised employees are permitted to purchase goods and services. The limit to which an employee can purchase is specified in the “Employee Purchasing Delegations Authority”. Delegated employees have a responsibility to ensure compliance with RRG purchasing policies and procedures.

2.4. Approval of Accounts for Payment:

- Purchase of goods or services to be by authority of an official order form signed by an employee ~~of the council~~ authorised by the CEO.
- In circumstances where it is impractical to issue an official order, an authorised ~~employee~~ person is to sign the invoice or obtain a receipt at the time of purchase.
- Invoices are to be signed by the ~~purchaser~~ authorised ~~employee~~ officer, certifying ~~the~~ receipt of the goods or services prior to payment.

Issued: August 2020 <u>May 2022</u>	Review Date: August 2022 <u>2024</u>	Title: CORPORATE POLICY NO 2.2 AUTHORISATION & PAYMENT OF ACCOUNTS	Version 6 <u>7</u>
Prepared: EMCS	Reviewed by: EMCS	Approved: CEO	Page 1 of 3
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32. ~~Authorisation of Accounts: Timing of Payments~~

- a. ~~The CEO or employees authorised by the CEO shall authorise the payment of accounts provided the expenditure is provided for in the budget or approved in accordance with section 6.8 of the Local Government Act 1995. Invoices received are to be date recorded or where invoices are not recorded the date received is assumed to be 3 days after the invoice date.~~
- b. ~~Payment of invoices are in due in accordance with RRG purchase order conditions within 30 days after the end of the month unless otherwise agreed in writing.~~

43. ~~Payment of Accounts:~~

- a. ~~All electronic funds transfers and cheque vouchers for the payment of accounts are to be signed by any two (2) employees as approved by the Chief Executive Officer CEO.~~
- b. ~~Electronic funds transfer vouchers for payments below \$1,000 are to be signed by any one (1) employee, as approved by the CEO.~~
- c. ~~Electronic funds transfer vouchers for payment above \$1,000 are to be signed by any two (2) employees as approved by the CEO.~~
- b.c. ~~Employees with delegation are not approved to authorise or sign for any purchases that they have authorised. This is in accordance with SMRC's RRG's internal control for segregation of duties.~~
- e.d. ~~All banking transactions for electronic funds transfers and direct debits are to be signed by any two (2) employees as approved by the Chief Executive Officer CEO.~~
- d.e. ~~A list of accounts so paid be presented to the next ordinary meeting of the council and included in the minutes of that meeting and the payment vouchers so listed, together with relevant supporting documentation and certification be made available for inspection by the council prior to, or at the meeting.~~

4. ~~Purchasing Delegation~~

- 4.1 ~~Only authorised employees are permitted to purchase goods and services. The limit to which an employee can approve a purchase is that specified in the "Purchasing Delegations List". Delegated officers have a responsibility to ensure compliance with SMRC RRG purchasing policies and procedures.~~

REFERENCES & REVIEW

Statutory Compliance	<ul style="list-style-type: none"> Local Government Act 1995 & Financial Management Regulations
Organisational Compliance	<ul style="list-style-type: none"> <u>Purchasing Policy No 2.5</u> <u>Purchasing Staff Procurement Procedures Manual Standard No 2.3</u> CEO Delegated Authorities Register <u>Internal Control for Segregation of Duties</u> <u>Procurement Plan and Budget</u>
Approved by	Regional Council
Related Documents	<ul style="list-style-type: none"> <u>Staff Employee Purchasing Delegation Authority No 2.4</u>
Next Review	August 2022 2024

Issued: August 2020 May 2022	Review Date: August 2022 2024	Title: CORPORATE POLICY NO 2.2 AUTHORISATION & PAYMENT OF ACCOUNTS	Version 6 7
Prepared: EMCS	Reviewed by: EMCS	Approved: CEO	Page 2 of 3
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CORPORATE POLICY NO 2.2 AUTHORISATION & PAYMENT OF ACCOUNTS

Policy Administration	Responsible Officer	Review Cycle
Corporate (Finance)	Executive Manager Corporate Services	Biennial
Risk Rating	Risk Register –High	
Location of document	SMRC-RRG Website – Members Area Staff Intranet SMRCRRG , 9 Aldous Place, Booragoon – Corporate Services RRRC, 350 Bannister Road, Canning Vale – staff room	

DOCUMENT CONTROL REGISTER

Date	Review	No.	Author	Resp Officer	Council
2004	Original	1	MAF	MAF	25/11/2004
2012	Review	2	DCS	DCS	26/07/2012
2014	Review	3	EMCS	EMCS	28/08/2014
2016	Review	4	EA	EMCS	30/06/2016
2018	Review	5	EMCS	EMCS	21/06/2018
2020	Review	6	EMCS	CEO	27/08/2020
<u>2022</u>	<u>Review</u>	<u>7</u>	<u>MCS</u>	<u>CEO</u>	

Issued: August 2020 <u>May 2022</u>	Review Date: August 2022 <u>2024</u>	Title: CORPORATE POLICY NO 2.2 AUTHORISATION & PAYMENT OF ACCOUNTS	Version 6 <u>7</u>
Prepared: EMCS	Reviewed by: EMCS	Approved: CEO	Page 3 of 3
Printed documents are not controlled. Check the electronic version for the latest version			

Resource Recovery Group
Details of Delegation 2022

3. APPROVAL, AUTHORISATION AND PAYMENT OF ACCOUNTS

Power/Duty

To exercise the powers and duties of the local government in accordance with Regulations 5,11 & 12 of the Local Government (Financial Management) Regulations 1996.

This enables the Chief Executive Officer to make payments from the Municipal, Reserve and Trust Funds.

Conditions

1. In accordance with the following authorisation for payments and banking signatories.
2. A list of all payments made will be presented in a Council meeting agenda.

Authorising Payment Vouchers	Authority
Payments under \$1,000 (inc GST)	signed by any one (1) employee, as approved by the CEO. Sub-delegated to: Executive Manager Corporate Services Manager Corporate Services
Payments over \$1,000 (inc GST)	signed by any two (2) employees as approved by the CEO Sub-delegated to: Executive Manager Corporate Services Executive Manager Strategic Projects Manager Corporate Services Manager Finance

Authorising Bank EFT and Cheques	Authority
All Payments	signed by any two (2) employees as approved by the CEO Sub-delegated to: Executive Manager Corporate Services Executive Manager Strategic Projects Manager Corporate Services Manager Finance

Last Updated: 4 May 2022

Delegator
Council

Statutory Framework

1. Local Government Act 1995 Sections 6.7 and 6.10
2. Local Government (Financial Management) Regulations, Regulation 5 CEO duties as to financial management.
3. Local Government (Financial Management) Regulations, Regulation 11 Payments, procedures for making etc.
4. Local Government (Financial Management) Regulations, Regulation 12 Payments from municipal fund or trust fund, restrictions on making.

Verification

Reviewed and Adopted 26 February 2022

Review Requirements

In accordance with the requirements of Section 5.46 (1) of the Local Government Act 1995, at least once every financial year.

Next Review

Feb 2023

Sub-Delegation

Executive Manager Corporate Services
Executive Manager Strategic Projects
Manager Corporate Services
Manager Finance

**TOWN OF EAST FREMANTLE
and
CITY OF FREMANTLE
and
CITY OF MELVILLE**

**ESTABLISHMENT AGREEMENT OF THE
[RESOURCE RECOVERY GROUP**

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AGREEMENT

THIS ESTABLISHMENT AGREEMENT dated [date]

BETWEEN TOWN OF EAST FREMANTLE of 135 Canning Highway, East Fremantle, Western Australia

AND CITY OF FREMANTLE of William Street, Fremantle, Western Australia

AND CITY OF MELVILLE of Almondbury Road, Ardross, Western Australia

RECITALS

A On 22 January 1998, the City of Canning, City of Cockburn, Town of East Fremantle, City of Fremantle, Town of Kwinana, City of Melville, and City of Rockingham entered into the "Establishment Agreement of the Southern Metropolitan Regional Council" (**Original Establishment Agreement**).

B On 30 October 1998 the Original Parties entered into the "Deed of Variation of the Establishment Agreement of the Southern Metropolitan Regional Council", which varied the Original Establishment Agreement.

C City of Canning, City of Cockburn, Town of Kwinana and City of Rockingham have subsequently withdrawn from the Regional Local Government and this Agreement.

D On [date] the Southern Metropolitan Regional Council was formerly renamed Resource Recovery Group.

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OPERATIVE PART

1. DEFINITIONS AND INTERPRETATION

In this Agreement unless the context requires otherwise:

'Act' means the Local Government Act 1995;

'Chairperson' means the Council Member elected to that office pursuant to clause 5.3;

'CEO' means the Chief Executive Officer of the Regional Local Government;

'Council' means the Council of the Regional Local Government as required by the Act;

'Council Member' means the member of the council of the Participant appointed pursuant to clause 5.15-1(a);

'Deputy Chairperson' means the Council Member elected to that office pursuant to clause 5.3;

~~**'Deputy Council Member'** means the member of the council of the Participant appointed pursuant to clause 5.1(b);~~

'Dispute' means any dispute, question or difference arising between the Participants or between any of the Participants and the Regional Local Government at any time in connection with this Agreement or a Proposal or Project;

'Dispute Notice' means a written notice given by a party pursuant to clause 16.2;

'Existing Undertaking' means an undertaking of the Regional Local Government which is being carried out at when this Agreement becomes operative including, without limitation;

- (a) research and education with respect to the removal, processing, treatment and disposal of waste; and
- (b) the administrative functions of the Regional Local Government related to any purpose other than a Project;

'Minister' means the Minister of the Crown to whom the administration of the Act is for the time being committed by the Governor and includes a Minister of the Crown for the time being acting for or on behalf of the Minister;

'Original Establishment Agreement' as the meaning given to it in the Recitals;

'Parties' means the Participants and the Regional Local Government;

'Participants' means the Town of East Fremantle, the City of Fremantle and the City of Melville;

'Population' means the population of a Region as calculation in accordance with clause 14;

'Project' means a project or undertaking defined in a business plan referred to in clause 6.3;

'Project Participant' in relation to a Project, means a Participant which is participating in that Project under clause 6;

'Proposal' means a proposal to undertake a ~~[Regional Purpose]~~Project;

'Region' means the districts of the Participants declared under the Act;

'Regional Local Government' means the regional local government known as the Resource Recovery Group;

'Regional Purpose' means any regional purpose referred to in clause 4.

1.2 Interpretation

In this Agreement unless the context requires otherwise:

- (a) clause headings, subclause headings and footnotes are for convenience only and are not to be used in the interpretation or construction of this Agreement;
- (b) words importing the singular include the plural and vice versa;
- (c) words importing any gender include all genders;
- (d) references to persons include corporations and bodies politic;
- (e) references to a person include the legal personal representatives, successors and assigns of that person;
- (f) a reference to a statute or statutory provision includes:
 - (i) a statutory provision which supplements, amends, extends, consolidates or replaces it; and
 - (ii) any applicable orders, regulations, instruments or other delegated legislation;
- (g) references to this or any other document include the document as varied or replaced, and notwithstanding any change in the identity of the Parties;
- (h) references to a right or obligation of any two or more persons confers that right, or imposes that obligation, jointly and severally;
- (i) references to a person which has ceased to exist or has been reconstituted, amalgamated, reconstructed or merged, or the functions of which have become exercisable by any other person or body in its place, must be taken to refer to the person or body established or constituted in its place or by which its functions have become exercisable;
- (j) reference to a month and cognate terms means a period commencing on any day of a calendar month and ending on the corresponding day in the next succeeding calendar month but if a corresponding day does not occur in the next succeeding calendar month the period must end on the last day of the next succeeding calendar month;
- (k) references to this Agreement include its schedules;
- (l) references to time are to local time in Perth, Western Australia; and
- (m) where time is to be reckoned from a day or event, such day or the day of such event must be excluded.

2. NAME

The name of the Regional Local Government is the Resource Recovery Group.

3. REGION

The Regional Local Government is established for the Region.

4. REGIONAL PURPOSES

The purposes for which the Regional Local Government is established are:

- (a) to actively plan, coordinate and implement the removal, processing, treatment and disposal of waste, with the intention of implementing and advocating for the adoption of best practice processes and activities;
- (b) to lead and influence local, State and Federal Governments in the development of regional waste management policies and legislation;
- ~~(b)~~(c) to educate by providing tools to recycle right, reduce waste and live more sustainably; and ~~[Note: any further additions to be confirmed.]~~
- (d) to carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the purposes referred to in clause 4(a) or 4(b).

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5. THE COUNCIL

5.1 Appointment of Members

Each Participant must appoint two members of the council of the Participant as a Council Member.

5.2 Tenure of Council Members

Council Members hold office until:

- (a) the member ceases to be a member of the council of the Participant;
- (b) the member is removed by the Participant by written notice to the CEO; or
- (c) the member resigns or retires.

5.3 Election of Chairperson and Deputy Chairperson

- (a) The election of the chairperson and a deputy chairperson is to be conducted by the CEO in accordance with the procedure prescribed under the Act for the election of a mayor and a deputy mayor, respectively, by a council.
- (b) The Council Members must elect a chairperson and a deputy chairperson at the first meeting of the Council following:
 - (i) an ordinary election held under the Act;
 - (ii) the resignation or retirement of the Chairperson or the Deputy Chairperson; or
 - (iii) a vacancy in the office of the Chairperson or the Deputy Chairperson caused by the operation of clause 5.4(c)(i) or 5.4(c)(ii).

5.4 Term of Chairperson and Deputy Chairperson

The term of the Chairperson and Deputy Chairperson is not to exceed two (2) years and ends:

- (a) at the start of the first meeting of the Council following the next ordinary election held under the Act;
- (b) if the Chairperson or Deputy Chairperson resigns or retires by giving written notice to the CEO; or
- (c) if all Council Members unanimously agree that:
 - (i) the Chairperson is unable to fulfil the role of the Chairperson; or
 - (ii) the Deputy Chairperson is unable to fulfil the role of the Deputy Chairperson.

5.5 Role of Chairperson

The Chairperson:

- (a) presides at meetings of the Council;
- (b) carries out civic and ceremonial duties on behalf of the Regional Local Government;
- (c) speaks on behalf of the Regional Local Government;
- (d) performs such other functions as are given to the Chairperson by the Act, any other written law or this Agreement; and
- (e) liaises with the CEO on the Regional Local Government's affairs and the performance of its functions.

5.6 Role of Deputy Chairperson

The Deputy Chairperson performs the functions of the Chairperson if:

- (a) the office of Chairperson is vacant; or
- (b) the Chairperson is not available, or unable or unwilling to perform the functions of the Chairperson.

5.7 Role of Council Member

A Council Member:

- (a) represents the interests of the ratepayers and residents of the Region;
- (b) facilitates communication between the community of the Region and the Council;
- (c) participates in the Regional Local Government's decision-making processes at meetings of the Council and its committees; and
- (d) performs such other functions as are given to the member by the Act or any other written law.

6. PROPOSALS

6.1 Requirements

The Regional Local Government must only adopt a Proposal and undertake a Project in accordance with the requirements of this clause.

6.2 Absolute Majority to Adopt Proposal

The Regional Local Government must only adopt a Proposal when authorised to do so by an absolute majority of the Council.

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6.3 Business Plan for each Project

- (a) Where the Regional Local Government has adopted a Proposal it must:
 - (i) prepare and adopt a business plan; and
 - (ii) provide a copy of the business plan to each of the Participants.
- (b) The contents of the business plan must meet the requirements of the Act and the business plan must clearly define the Project.

6.4 Decision to Participate in Project

Each Participant must, within a reasonable period determined by the Council after the adoption of the business plan, decide whether to participate in the Project by giving notice of its decision to the Regional Local Government.

6.5 Meeting of Project Participants

As soon as practicable after the period referred to in clause 6.4, the Regional Local Government must convene a meeting of all the Project Participants.

6.6 Unanimous Agreement to Terms of Project

Before the Regional Local Government undertakes the Project, the Project Participants must, by unanimous resolution of the Council Members who are appointed by those Project Participants, agree upon:

- (a) the proportion (and the basis of its calculation) in which the Project Participants will make contributions towards:
 - (i) the acquisition of any asset of a capital nature required for the Project;
 - (ii) the operating expenditure, including administrative expenses, relating to the Project;
- (b) the manner of payment of the contributions referred to in clause 6.6(a);
- (c) the proportional entitlement or liability, as the case may be (and the basis of its calculation), of a Project Participant when the withdrawal of that Project Participant from the Project takes effect; and
- (d) the manner of payment of the entitlement or liability referred to in clause 6.6(c).

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6.7 Basis on which contributions are Calculated

- (a) Where the contributions referred to in clause 6.6(a) are calculated on the basis of a unit of measurement (for example):
 - (i) number of tonnes of waste processed;
 - (ii) number of bins of waste collected;
 - (iii) numbers of hours of advice given,then that basis must be applied equally to all Project Participants.
- (b) This clause must not apply where, by unanimous resolution, the Project Participants decide otherwise with respect to a particular Project.

6.8 Project Participants Not to Provide Same Services by Agreement

- (a) Where the Regional Local Government undertakes a Project in accordance with this clause 6, the Project Participants may agree that, for an agreed term, none of them ~~should~~ will provide any service or facility of the same kind as those the subject of the Project.
- (b) No Project Participants must provide any service or facility contrary to an agreement of the Project Participants made under clause 6.8(a).

Footnote:

The Participants envisage that in no circumstances, will any agreement reached pursuant to this clause [Error! Reference source not found.](#) have an anti-competitive effect or otherwise contravene the *Trade Practices Act 1974*.

7. PROJECT PARTICIPANT PAYMENTS

7.1 Manner of Payment of Operating Expenditure Contributions

Unless otherwise agreed, the contributions referred to in clause 6.6 towards operating expenditure must be paid by each Project Participant to the Regional Local Government by equal and successive quarterly instalments:

- (a) the first of which must be made within 42 days (or such greater period as may be determined by the Regional Local Government) of service of a copy of the annual budget of the Regional Local Government on that Project Participant; and
- (b) the subsequent instalments must be made in advance at the commencement of each quarter of the financial year.

7.2 Late Payment

Unless otherwise agreed, if a Project Participant fails to pay to the Regional Local Government a sum of money owing under this clause ~~668~~ on or before the due date for payment, that Project Participant must, in addition to the sum of money due and payable, pay to the Regional Local Government interest at the overdraft rate charged by the Regional Local Government's bank on amounts of the same size as the unpaid sum, calculated from and including the due date of payment to but excluding the actual date for payment.

8. WITHDRAWAL FROM A PROJECT

8.1 Right to Withdraw

A Project Participant may at any time give notice of its intention to withdraw from a Project, [subject to having first obtained the approval of the Minister to do so.](#)

8.2 When Withdrawal to Take Effect

The withdrawal of a Project Participant must take effect:

- (a) from the end of the financial year after the financial year in which notice under this clause 8 has been given by the Project Participant to the Regional Local Government; or
- (b) on any earlier date agreed by the Project Participants.

9. JOINING A PROJECT

9.1 Participant Wishing to Join Existing Project

A Participant which is not a Project Participant may at any time after a Project is undertaken, give notice of its wish to participate in the Project.

9.2 Preparation of Amended Business Plan

- (a) As soon as practicable after receipt of a notice under this clause 9, the Regional Local Government must:
 - (i) prepare an amended business plan for the Project in respect of the current financial year having regard to the effect of the participation of the Participant giving the notice; and
 - (ii) provide a copy of the amended business plan to the Participant and the Project Participants.
- (b) The amended business plan must include details of any additional capital expenditure necessitated by the participation of the Participant giving the notice under this clause 9 and an estimate of that additional capital expenditure.
- (c) The Participant giving the notice under clause 9 must meet the cost of preparation of the amended business plan.

9.3 Determination of Participation Date

- (a) As soon as practicable after preparation and adoption of the amended business plan under clause 9.2:

- (i) the Participating Local Governments acting reasonably, must determine the date upon which any decision by the Participant to participate in the Project is to become effective;
- (ii) the Regional Local Government must advise the Participant of that date.
- (b) The date determined under clause 9.3(a) must not be earlier than:
 - (i) the commencement of the financial year after the financial year in which the notice was given by the Participating Local Government to the Regional Local Government;
 - (ii) unless otherwise agreed by the Project Participants and the Participant.

9.4 Participant to Decide

Within 35 days after receipt of the advice referred to in clause 9.3, the Participant may give to the Regional Local Government notice of its decision to participate in the Project.

9.5 When Decision to Take Effect

A Participant which gives notice under clause 9.4 is to become a Project Participant in that Project with effect on the date referred to in clause 9.3.

9.6 Calculation of New Member's Contributions

- (a) As soon as practicable after a Participant becomes a Project Participant in a Project under clause 9.5 ("**the New Member**"), the Regional Local Government must:
 - (i) calculate the amount of the contribution of that New Member towards:
 - (I) the value of any existing assets of a capital nature acquired for the Project; and
 - (II) the operating expenditure for the current financial year in respect of the Project; and
 - (ii) ascertain the amount of the additional capital expenditure referred to in the amended business plan prepared under clause 9.2; and
 - (iii) give notice to the Project Participant and the New Member of the calculation referred to in clause 9.6(a)(i) and the amount referred to in 9.6(a)(ii).
- (b) In calculating the amounts of the contributions under clause 9.6(a)(i), the Regional Local Government must use the proportions referred to in clause 6.6(a) which have been agreed for the Project.
- (c) Unless the Project Participants agree upon another method of payment, the New Member must pay the amounts:
 - (i) in the case of the contribution towards capital assets – immediately after receipt of the notice of the calculation referred to in clause 9.6(a)(iii);
 - (ii) in the case of the contribution towards operating expenses – in the same manner as has been agreed in respect of the Project pursuant to clause 6.6(a) or as specified in clause 7 (whichever is applicable); and
 - (iii) in the case of the amount for additional capital expenditure immediately after receipt of the notice of the amount referred to in clause 9.6(a)(iii).

9.7 Adjustment of Equities

As soon as practicable after payment of the contribution referred to in clause 9.6(a)(i), the Regional Local Government will pay to the Project Participants other than the New Member any amount due in respect of their equities in the capital assets which results from the participation of the New Member in the Project.

10. WINDING UP OF A PROJECT

10.1 Winding up of Project by Resolution

The Council Members appointed by the Project Participants of a Project may resolve, by absolute majority, to wind up the Project.

10.2 Division of Assets

If a Project is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Project then the property and assets must be realised and the proceeds along with any surplus funds must be divided among the Project Participants in the agreed proportions referred to in clause 6.6(a).

10.3 Division of Liabilities

If a Project is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Project then the liability or debt is to be met by the Project Participants in the agreed proportions referred to in clause 6.6(a).

10.4 Indemnification by Project Participants of the Regional Local Government

If a Project is wound up pursuant to this clause 10, the Project Participants must indemnify the Regional Local Government (in the agreed proportions referred to in clause 6.6(a)) with respect to that liability or debt.

11. EXISTING UNDERTAKINGS

11.1 Application of Clause

This clause only applies to an Existing Undertaking.

11.2 Contribution to Operating Expenditure

The annual contribution of each Participant towards the operating expenditure, including administrative expenses, relating to an Existing Undertaking as disclosed in the municipal fund budget of the Regional Local Government for that financial year must be an amount which bears the same proportion to that operating expenditure as the Population of that Participant bears to the total of the Populations of all Participants.

11.3 Contributions to Capital Assets

The contribution of each Participant towards the acquisition of any asset of a capital nature required for an Existing Undertaking must be an amount which bears the same proportion to the cost of the acquisition disclosed in the municipal fund budget of the Regional Local Government for that financial year as the Population of that Participant bears to the total of the Populations of all Participants.

11.4 Manner of Payment of Contributions

Unless otherwise agreed, contributions referred to in clauses 11.2 and 11.3 must be paid by each Participant to the Regional Local Government by equal and successive quarterly instalments:

- (a) the first of which must be made within 42 days (or such greater period as may be determined by the Regional Local Government) of service of a copy of the annual budget of the Regional Local Government on that Participant; and

- (b) the subsequent instalments must be made in advance at the commencement of each quarter of the financial year.

11.5 Late Payment

If a Participant fails to pay to the Regional Local Government a sum of money owing under this clause on or before the due date for payment, that Participant must, in addition to the sum of money due and payable, pay to the Regional Local Government interest at the overdraft rate charged by the Regional Local Government's bank on amounts of the same size as the unpaid sum, calculated from and including the due date for payment to but excluding the actual date for payment.

11.6 Winding up of Existing Undertakings

The Council may resolve, by absolute majority, to wind up an Existing Undertaking.

11.7 Division of Assets

If an Existing Undertaking is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Existing Undertaking then the property and assets must be realised and the proceeds along with any surplus funds, must be divided among each of the Participants in the same proportion as the contributions of a particular Participant to the assets of that Existing Undertaking bear to the total of the contributions of all Participants.

11.8 Division of Liabilities

If an Existing Undertaking is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Existing Undertaking then the liability or debt is to be met by each of the Participants in the same proportion as the contributions of a particular Participant to the assets of that Existing Undertaking bear to the total of the contributions of all Participants.

12. WINDING UP OF THE REGIONAL LOCAL GOVERNMENT

12.1 Winding Up by Council Resolution

The Council may resolve, by absolute majority, to wind up the Regional Local Government.

12.2 Procedure on Winding up

If the Council resolves to wind up the Regional Local Government then:

- (a) each Project is to be wound up separately;
- (b) each Existing Undertaking is to be wound up separately;
- (c) the provisions of clauses 10.2, 10.3 and 10.4 must apply to the winding up of each Project; and
- (d) the provisions of clauses 11.7 and 11.8 must apply to the winding up of each Existing Undertaking.

13. WITHDRAWAL OF A PARTICIPANT FROM THE REGIONAL LOCAL GOVERNMENT

13.1 Withdrawal

A Participant may, at any time, give notice of its intention to withdraw from the Regional Local Government.

13.2 When Withdrawal to Take Effect

The withdrawal of a Participant must take effect from the end of the financial year after the financial year in which notice of the withdrawal has been given by the Participant to the Regional Local Government.

13.3 Entitlement or Liability of Withdrawing Participant

As soon as practicable after the withdrawal of a Participant takes effect, the Regional Local Government must:

- (a) distribute to the Participant an amount equal to the proceeds and any surplus funds which would have been payable if the Regional Local Government was wound up; or
- (b) be entitled to recover from the Participant an amount equal to the liability or debt which would be payable by the Participant if the Regional Local Government was wound up,

as the case may be.

14. POPULATION

The Population of a Participant means the estimated resident population of that Participant as set out in Table 5 (Estimated Resident Population, Local Government Areas, Western Australia) of the statistics last published by the Australian Bureau of Statistics titled "Regional Population" or any substitute therefor accepted by the Government of the Commonwealth of Australia from time to time as a measure of resident population provided that if at any time the statistics are discontinued or suspended or if in the opinion of the Regional Local Government the method of computation thereof is substantially altered there must be substituted therefor such alternative method of establishing resident populations of the Participant as the Regional Local Government may resolve.

15. BORROWINGS

Part 6, Division 5, Subdivision 3 of the Act is to apply.

Footnote:

1. Section 3.66(4) of the Act provides that Part 6, Division 5, subdivision 3 does not apply in relation to a regional local government unless this Agreement provides that it does.
2. Part 6, Division 5, subdivision 3 of the Act deals with borrowings and includes the power to borrow and restrictions on borrowings.

16. DISPUTE RESOLUTION

16.1 Dispute

- (a) The Parties agree that any Dispute will be resolved in accordance with this clause 16.
- (b) It is a condition precedent to the commencement of proceedings for the resolution of a Dispute under clause 16.5 that the Parties have first complied with clauses 16.2 and 16.3.
- (b)(c) Nothing in this clause 16 prevents the parties from agreeing to implement an alternative dispute resolution procedure, such as mediation, in addition to the requirement of this clause 16.

16.2 Notice of Dispute

If any Dispute arises then either Party must deliver by hand or send by certified mail to the other Parties a written Dispute Notice which:

- (a) adequately identifies and provides details of the Dispute; and
- (b) states that the notice is a Dispute Notice given under this clause.

16.3 Conferences

- (a) If the Dispute is not resolved within 10 business days after a Dispute Notice is given to the other Parties, each Party must nominate one representative from its management to confer to resolve the Dispute.
- (b) If the Dispute is not resolved within 15 business days after a Dispute Notice is given to the other Parties, each Party must nominate one representative from its senior management to confer to resolve the Dispute. *[Note: refer to CEOs here as the "senior management" rep?]*
- (c) If the Dispute is not resolved within 20 business days of the conference held in accordance with clause 16.3(b):
 - (i) if this Agreement requires it, or the parties otherwise agree, either Party may refer the Dispute to expert determination in accordance with clause 16.4; or
 - (ii) either Party may refer the Dispute to arbitration in accordance with clause 16.5.

16.4 Expert Determination

[To be confirmed whether Expert Determination should be included where disputes of a purely technical or financial nature arise?]

- (a) An Expert is a person, having the qualification set out in clause 16.4(b):
 - (i) selected by the parties within 10 Business Days after the Expert Determination Notice is given by the party wishing to progress the relevant Dispute to the other party; or
 - (ii) if the parties fail to agree as to the Expert, a person nominated by the President at the time of the Resolution Institute (WA Chapter) who must choose the expert on the basis of the type of Dispute and the nature of the expertise necessary to consider the relevant issues.
- (b) An Expert must:
 - (i) have suitable and reasonable qualifications as well as commercial and practical experience in the area of the Dispute;
 - (ii) be independent of each party and not be, or have been, an employee, agent, contractor, advisor or consultant of either party; and
 - (iii) have no interest or duty which conflicts or may conflict with the Expert's function as an expert.
- (c) If an Expert Determination Notice is given:
 - (i) the parties must, within 5 Business Days after an Expert is selected or nominated, arrange for the Expert to be appointed; and
 - (ii) each party must use its reasonable efforts to provide the Expert with any information reasonably required by the Expert (within the time period identified by the Expert) and in any event each party must provide the Expert with its preferred position in relation to the Dispute based on its understanding of the relevant facts.
- (d) The Expert acts as an expert and not as an arbitrator.
- (e) The Expert will have no power to apply or to have regard to the provisions of any proportionate liability Legislative Requirements which might, in the absence of this clause 16.4(e), have applied to any Dispute referred to the Expert under this clause 16.4.

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- (f) The parties agree that:
 - (i) the Dispute is to be resolved according to the rules of the Resolution Institute (WA Chapter), current as at the date the Expert Determination Notice is given (Expert Determination Rules); and
 - (ii) they must abide by the Expert Determination Rules and must procure the Expert's agreement to resolve the Dispute according to those rules.
- (g) The parties must use their best efforts to enable the Expert to give the parties a written decision within 30 Business Days after the Dispute is referred to the Expert.
- (h) The Expert's decision is final and binding except where:
 - (i) the monetary value of the claim or the monetary value of the determination is greater than \$XXX and neither party has issued a notice under clause Error! Reference source not found.; or
 - (ii) there has been manifest error.
- (i) Each party must pay an equal proportion of the Expert's costs and the costs of the Expert's advisers unless the Expert, in its absolute discretion, decides otherwise.

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16.5 Arbitration

- (a) If:
 - (i) a dispute is not able to be resolved under 16.3(b); or
 - (ii) a matter is referred to an Expert under clause 16.4 and:
 - (A) the monetary value of a claim or the monetary value of a determination is greater than \$XXX; and
 - (B) within 20 Business Days of the Expert making its determination a party notifies the other party that it does not accept the Expert's determination.
- (a) All Disputes are to be settled either party may commence by final and binding arbitration [unless otherwise agreed] proceedings.
- (b) The arbitration will be conducted in accordance with the provisions of the Commercial Arbitration Act 2012 (WA) and the ACICA Rules and will be final and binding.
- (c) The arbitral tribunal will (unless otherwise agreed) consist of a single arbitrator [unless otherwise agreed] appointed in accordance with the ACICA Rules.
- (d) The place of arbitration is Perth, Western Australia.
- (e) The arbitration will be conducted in English.

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16.6 Legal Representatives

The Participants consent to each other and to the Regional Local Government being legally represented at any arbitration.

Footnotes:

Amendment of Agreement

1. The Participants may amend this Agreement by agreement made with the Minister's approval – see section 3.65(1) of the Act.

Admission of Other Local Governments

2. This Agreement can be amended to include another local government as a party to the amending agreement – see section 3.65(2) of the Act.

EXECUTED by the Parties

**THE COMMON SEAL of TOWN OF EAST
FREMANTLE** was hereunto affixed by authority of
a resolution of the Council in the presence of

Mayor

Chief Executive Officer

THE COMMON SEAL of CITY OF FREMANTLE
was hereunto affixed by authority of a resolution of
the Council in the presence of

Mayor

Chief Executive Officer

THE COMMON SEAL of CITY OF MELVILLE was
hereunto affixed by authority of a resolution of the
Council in the presence of

Mayor

Chief Executive Officer

**Review of Establishment Agreement
30 March 2022
Electronic meeting – 3pm – 5pm**

Participants: Cr Doug Thompson, City of Fremantle
Cr Karen Wheatland, City of Melville
Tim Youé, Resource Recovery Group
Chris Wiggins, Resource Recovery Group
Brendan Doherty, Resource Recovery Group
Ann Johnson, Resource Recovery Group
Teresa Belcher, Resource Recovery Group
Graham Tattersall, City of Fremantle
Mick McCarthy, City of Melville
Nick King, Town of East Fremantle
Alex Lowe (Meeting Facilitator - Minter Ellison Lawyers)

Apology: Gary Tuffin, Town of East Fremantle
Dr Andrew White, Town of East Fremantle

1. The Chair read out our acknowledgment to country and welcomed everyone to the meeting.
2. Alex Lowe then outlined the proposed changes to the establishment agreement.
3. Specific discussion was held in relation to the Regional Purpose. Mr Tattersall felt that the proposed Recycle, Innovate, Educate reflected the leadership and innovation of the organisation much better. Mr McCarthy agreed advising this was a more commercial and agile reflection of the organisation. He suggested that we might include something around advocacy, suggesting the words “influencing and providing advocacy to achieve its purpose”. He felt that we should be operating at the cutting edge of the industry.
4. Mr Youe suggested we keep the current proposed points of a, b, & c and add afterwards “this will be achieved by Recycle, Innovate, Educate....”.
5. The draft agreement proposes that each member now appoints two councillors rather than one councillor and a deputy. The Chair expressed his preference to have two members. Cr Wheatland asked if the current 2 year term for Councillors could be extended to 4 years and agreed it was her preference to appoint two Councillors per member. Mr Wiggins advised that the appointment and term is currently selected by the participant councils and would depend upon each elected member’s term of office on their council. He also presented a table of member allowances options advising that additional members will impact financially as member fees are charged back to members through governance operating contributions. The Chair advised that he felt the fairest way to resolve this would be to reduce Councillor fees to 50% of the maximum fee. Mr Lowe to clarify if the increase in term needed to be reflected in the establishment agreement in anyway.

6. The requirement for an absolute majority to adopt a proposal was discussed in light of there now only being three participants. Mr McCarthy asked if there was provision for proxy's to be allowed in the event that someone was unable to attend a meeting and Mr Lowe advised no. Mr Wiggins advised that the term absolute majority referred to 50% plus 1 of members regardless if attending the meeting. The intention of the clause was to provide for a proposal to go ahead if only two of the three participants were in favour. Agreed that this clause would remain as is drafted.
7. Mr Lowe clarified that the section dealing with Projects is an overarching legislation which facilitates the project but any project itself is dealt with by the Project Participants Agreement, the establishment agreement merely provides for the establishment of the project agreement. There is no intention to update the Project Participants Agreement while legal action is underway by City of Canning.
8. The Chair suggested that the word "should" be changed to "will" in clause 6.8. Mr McCarthy pointed out that this clause appeared to prevent participants from carrying out similar duties and that there were occasions where it was not practical to convey all waste to Canning Vale. Mr Lowe advised this provision is intended to stop competition rather than the situation that Mr McCarthy described. Mr Youe advised that this would be covered under the Project Participants agreement.
9. The establishment agreement provides a right for a participant to withdraw or join a project. Mr Youe clarified that the provision to withdraw from the Council is different in our agreement to other regional councils. The Chair observed that the right to withdraw is the cause of major instability of the business and is something that we should reconsider. Mr Youe suggested that it might be possible to withdraw from the Council but not from a project. Mr Lowe to check the Act and clarify this. The Chair concurred that we should investigate what safeguards can be put in place and his preference was that a council require Ministerial approval to withdraw. Mr McCarthy observed that withdrawal currently doesn't reflect any compensation for other participants and his thought are that the agreement should reflect the impact on other participants. Mr Lowe observed that a right to withdraw is customary but there would normally be compensation for doing so and this is currently lacking from the agreement.
10. Mr Lowe advised that there was provision allowing members to be a party to the establishment agreement and therefore Council but still withdraw from a project and that this drafting was to enable the organisation to have multiple projects in the future. Mr McCarthy suggested that it be necessary for members to be a participant of at least one project and wanted clarification that if a Council wanted to join a project would they also need to be a member council. Mr Tattersall suggested that we could have Associate Councils which would allow for members of certain projects and wanted further consideration be given to the connection between a member of council and a member of a project, ideally finding some middle position. The Chair suggested we take this subject off- line for further discussion.
11. Mr Lowe advised that he had included a more detailed dispute resolution process which now reflects best practice. He has also included an "expert determination" definition. Discussion was held around an Arbitration clause which does not currently

appear in the establishment agreement. It was agreed that it could be included if both parties agreed and was to include a time frame in which it is to occur.

12. Mr Lowe will re-draft and accept all currently proposed changes so that the new version reflects only the further changes. This document will be circulated for comment and ideally be finalised to go to the Council meeting being held in May 2022.
13. The Chair thanked everyone for attending.



**Resource
Recovery
Group**

Recycle. Innovate. Educate.

Date: 3 May 2022
V2 Population change

RESOURCE RECOVERY GROUP

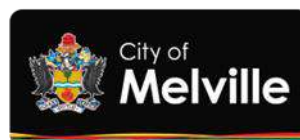
2022/23 BUDGET PARAMETERS REPORT

For the Year ending 30 June 2023

Our Vision:

We deliver innovative and sustainable waste management solutions for the benefit of our communities and the environment

On behalf of our Participant Local Governments



P (08) 9329 2700 E admin@resourcerecoverygroup.com.au
9 Aldous Place, Booragoon WA 6154 • PO Box 1501, Booragoon WA 6954

resourcerecoverygroup.com.au

Southern Metropolitan Regional Council (SMRC) trading as Resource Recovery Group



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1. STATEMENT BY CHIEF EXECUTIVE OFFICER

The budget parameter estimates are based on known tonnages, variable process costs and fixed costs. The parameters' does not allow for hypothetical additional tonnes that may be received during the year.

The budget will be adopted at a Special Meeting of Council to be held on 23 June 2022.

Tim Youé
Chief Executive Officer

2. KEY BUDGET ASSUMPTIONS

1. A general expense increase of 3.5% has been applied to some operating expenses. WALGA has reported that the 'Headline Perth CPI' increased to 5.7% for the March 2022 YOY noting this is the first time Perth CPI has risen above 5% since 2001. WALGA forecasts the Local Government Cost Index (LGCI) to increase 5.7% in 2021 22 as supply constraints in materials and labour continue to place upwards pressure on prices. (WALGA Economic Briefing March 2022).
2. The RRRC Workers Enterprise Agreement has a 2% cap on wage increases per year, however, it is proposed to offer an additional 1.5% in recognition of the forecast CPI and increase cost of living. The 3.5% salary increase will also apply to administrative award employees. The estimated increase in employee wages and super is \$160,000. (\$50,000 above the set 2% increase).
3. No change in the current Booragoon or Canning Vale administration workforce.
4. The Est 2021 Residential Population by local government area will be used for annual contributions for each participant.
5. The Containers for Change program is forecasted to be a 60% kerbside recovery. The financial impact to RRG is a reduction in tonnes and revenue of 4% on last year's tonnes.

3. PROPOSED ANNUAL CONTRIBUTIONS

Table 1 Proposed Governance, R&D and Office Project Annual Contribution for 2022-23

It is proposed that annual contributions towards existing undertakings (eg Administration, R&D and education) be increased as follows.

Gov, R&D	Population	Est Pop 2021	Budget	Budget	Change
		%	2022/23	2021/22	
East Fremantle	7,893	5.51%	\$ 8,443	\$ 7,913	530
Fremantle	31,901	22.27%	\$ 34,123	\$ 31,538	2,585
Melville	103,459	72.22%	\$ 110,664	\$ 103,650	7,014
Total	143,253	100.00%	\$ 153,230	\$ 143,101	\$ 10,129

Table 2 Proposed Education and Communication Annual Contribution for 2022-23

It is proposed that the annual contributions toward education be increased by 5% as follows:

Nb: ABS est 2021 Population data has been applied

Education	Population	Est Pop 2021	Budget	Budget	Change
		%	2022/23	2021/22	
East Fremantle	7,893	5.51%	\$ 21,261	\$ 20,323	938
Fremantle	31,901	22.27%	\$ 85,930	\$ 80,993	4,937
Melville	103,459	72.22%	\$ 278,684	\$ 266,184	12,500
Total	143,253	100.00%	\$ 385,875	\$ 367,500	\$ 18,375

Table 3 Proposed RRRC loan Repayment Contribution for 2022/23

Nb: ABS est 2021 Population data has been applied

RRRC Loan	Population	Est Pop 2021	Budget	Actual	Change
		%	2022/23	2021/22	\$
Cockburn	119,928	45.57%	\$ 1,507,211	\$ 1,634,539	(127,328)
East Fremantle	7,893	3.00%	\$ 101,662	\$ 110,251	(8,589)
Fremantle	31,901	12.12%	\$ 404,977	\$ 439,190	(34,213)
Melville	103,459	39.31%	\$ 1,330,307	\$ 1,442,689	(112,382)
Total	263,181	100.00%	\$ 3,344,157	\$ 3,626,669	(282,512)



4. STRATEGY FOR FUNDING ADMINISTRATIVE OVERHEADS

As a consequence of changing to a three-bin collection system and a strategic recommendation to change the accounting practice of the allocation of administrative overheads, the overhead expenditure is funded by a separate participants' contribution.

A strategy for reducing the overhead contributions paid by Participants was agreed in February 2021. The funding strategy consists of:

1. 2020/21 MRF operational surplus of \$3M to be spread over three years.
2. Annual P&L operational net surpluses.
3. New customers for recycling and FOGO and sub-leasing unused space
4. The annual contribution from participants to fund the remaining overhead balance of \$2.2 million is \$55 /tonne on FOGO and red bin tonnes collected).

Table 4 Estimated Overhead Expense

Overhead Expense	2022-23	2021-22	
Corporate Office	\$ 2,037,685	\$ 1,971,000	\$ 66,685
Canning Vale Admin	\$ 2,649,606	\$ 2,251,000	\$ 398,606
Total Overheads	\$ 4,687,291	\$ 4,222,000	\$ 465,291
Overheads funded from the following			
MRF 2020/21 B/fwd Surplus Yr2 (\$3M/3 years)	\$ 1,000,000	\$ 1,000,000	\$ -
RRRC operational b/fwd surplus	\$ 257,000	\$ 22,000	\$ 235,000
MRF Operational Surplus	\$ 1,123,164	\$ 1,000,000	\$ 123,164
Other income eg Waaste Audits	\$ 107,127	\$ -	\$ 107,127
Member Contributions	\$ 2,200,000	\$ 2,200,000	\$ -
	\$ 4,687,291	\$ 4,222,000	\$ 465,291

Table 5 Estimated tonnes and average gate fees for RRG Canning Vale operations.

Cashflows	MRF	GWF	FOGO	Red Bin	Overheads
Members Tonnes	14,500	4,000	28,000	13,000	40,000
Gate Fees /tonne	\$ 80	\$ 75	\$ 150	\$ 151	\$ 55
Total Tonnes	26,000	8,000	28,000		

Nb: the MRF gate fee is an average based on commodity net basket of goods revenue of \$85 /tonne. The risk and reward strategy may increase or decrease this fee depending upon quarterly pricing and re-processing markets.



5. NET RESULTS BY BUSINESS UNIT

The table below summarizes the financial activities to show a balanced budget.

Table 6

FY 2022/23						
RRRC PROJECT BUDGET	Tonnes	Opening Funds Used	Revenue	Expenditure	Net Budget 22/23	Net Revised Budget 21/22
Material Recovery Facility	25,000		\$ 6,175,056	\$ 4,751,321	\$ 1,500,000	\$ 1,000,000
Green Waste Facility	8,000		\$ 743,110	\$ 455,277	\$ 300,000	\$ 400,000
WCF Fixed Costs			\$ -	\$ 1,277,000	\$ (1,277,000)	\$ (1,500,000)
FOGO Operations	28,000		\$ 4,210,875	\$ 3,592,002	\$ 620,000	\$ 909,000
Overheads		\$ 257,000	\$ 2,307,127	\$ 4,687,291	\$ (2,100,000)	\$ (2,400,000)
Red Bin Waste	13,000		\$ 2,000,000	\$ 2,000,000	\$ -	\$ -
B/Forward Surplus Yr 2 (\$3M / 3 years)		\$ 1,000,000			\$ 1,000,000	\$ 1,000,000
Total		\$ 1,257,000	\$ 15,436,168	\$ 16,762,890	\$ -	\$ (591,000)
Admin			\$ 143,100	\$ 143,100	\$ -	\$ -
Education			\$ 450,866	\$ 450,866	\$ -	\$ -
Waste Audit			\$ 160,000	\$ 160,000	\$ -	\$ -
MUD R&D		\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -
Loan Interest			\$ 227,867	\$ 227,867	\$ -	\$ -
Bus. Development/Carbon Credit			\$ 312,000	\$ 22,000	\$ 290,000	\$ 395,000
FOGO Education		\$ 97,000	\$ -	\$ 97,000	\$ -	\$ -
Transfers (to)/from Reserves				\$ 290,000	\$ (290,000)	\$ 196,000
Total		\$ 1,394,000	\$ 16,730,002	\$ 18,193,723	\$ -	\$ -

Notes to table 6 -

1. Opening Funds of \$1.4 M utilised to achieve a balanced budget.
2. MRF net inflow of \$1.5 M from container deposit revenue.
3. Green Waste net surplus of \$0.3 M
4. WCF fixed costs include insurance, ground lease and electricity.
5. FOGO operations net surplus \$0.6 M
6. Overheads net cost of \$2.1 M funded from surplus.
7. Bus Development/ Carbon Credits net revenues to be transferred to reserves.



6. CAPITAL EXPENDITURE BUDGET

CAPITAL EXPENDITURE				
Facility	2021/22 Budget	21/22 Forecast	2022/23 Budget	Remarks
BOORAGOON OFFICE				
Security Alarm - 9 Aldous Place	15,000	-	-	Security System Upgrade
Solar Panels	-	-	10,000	Funded from the office reserve account
1 x Display Units	15,000	15,000	-	Monitors for Booragoon and RRRC Ed centre
RRRC ADMIN	30,000	15,000	10,000	
Utility Vehicle	25,000	25,000	-	Vehicle for site
2 x Display Units	30,000	30,000	-	Monitors for Booragoon and RRRC Ed centre
Sub Total	55,000	55,000	-	
MRF				
Baling Line				
Baler - Godswill - Repair floor	50,000	10,000	25,000	Major Overhaul
Baler - Conveyor BFC1 & BF1-4	90,000	15,000	55,000	Roller Replacement/ bed repairs/ skirts - BFC1, BF1, BF2, BF3, BF4
C2 Conveyor Chains & Guards	150,000	-	-	Major Overhaul (Carry F/wd)
Optical Sorters	300,000	-	-	Renewal upgrade - Completed Project
Polishing Screen	40,000	-	-	Renewal upgrade (Carry F/wd)
Replacement Dust Collector and ducting – MRF Baghouse	50,000	21,000	45,000	Major Overhaul
Glass Bunker Curtain Replacement	20,000	-	-	Major Overhaul (Carry F/wd)
Glass Tommel Mech Replacement	30,000	-	-	Worn mesh affects glass quality (Carry F/wd)
Plastic Bottle perforator	50,000	25,000	60,000	Renewal upgrade
Waste compactors	40,000	-	-	Rebuild
MRF Wall Repair	-	-	20,000	
Bed Replacements (based on 10 conveyors)	-	-	70,000	
Sub Total	820,000	71,000	275,000	
WCF				
Decommissioning of digestors	300,000	-	-	
WCF - Variable Drive Speed Fans	30,000	50,000	150,000	SIEMENS 160kW G120P VSD and CONTROL UNIT
HookLift Truck	300,000	-	-	Replacement FOGO operations
Front End Loader	350,000	-	350,000	Replacement FOGO operations
FEL Bucket	-	-	50,000	Bucket for various loaders
New FOGO Trommel	500,000	-	800,000	New Trommel for FOGO \$250k Funded by Grant
WCF Civil Works (Aeratron Building)	600,000	100,000	600,000	
WCF Civil Works (Refurbishment)	-	100,000	920,000	
Bio Filter 2022 Works	150,000	40,000	10,000	
Bio Filter 2023 Works	-	-	150,000	
Fire Suppression System	-	-	1,600,000	
Maint				
Forklift	-	-	60,000	Cost savings in purchasing rather than leasing
Scissor Lift	-	-	15,000	Cost savings in purchasing rather than leasing
Sub Total	2,230,000	290,000	4,705,000	
Total Capital Expenditure	3,135,000	431,000	4,990,000	
Funded from Operations	60,000	60,000	-	To be funded from Maintenance
Funded from B/Fwd	15,000	-	-	To be funded by B/Fwd from RRRC Ed
Funded from Reserves	2,810,000	371,000	4,740,000	
Funded from Grant	250,000	-	250,000	
Total Capital Expenditure	3,135,000	431,000	4,990,000	
Buildings	600,000	-	1,610,000	
Mobile Plant	1,175,000	25,000	475,000	
Fixed Plant & equipment	1,300,000	361,000	2,905,000	
IT Equipment	60,000	45,000	-	
Total Capital Expenditure	3,135,000	431,000	4,990,000	



7. RESERVES BUDGET

The RRG maintains cash-backed reserve accounts for future planned expenditure.

1. **Conference** – to be used to fund the requirements for staff and Councillors' travel and conference attendance.
2. **Office Project** - to be used for funding capital renewal expenditure and non-recurrent maintenance expenditure for the RRG property located at 9 Aldous Place Booragoon.
3. **RRRC Contingency** - To fund shortfalls in operating expenditure, asset renewals and disposals, employment termination provisions and Insurance claims below the excess for the Canning Vale RRRRC Project.
4. **RRRC Restoration** – to be used to meet lease obligations resulting from an early termination of the Ground Lease or at the expiry of the Ground Lease.

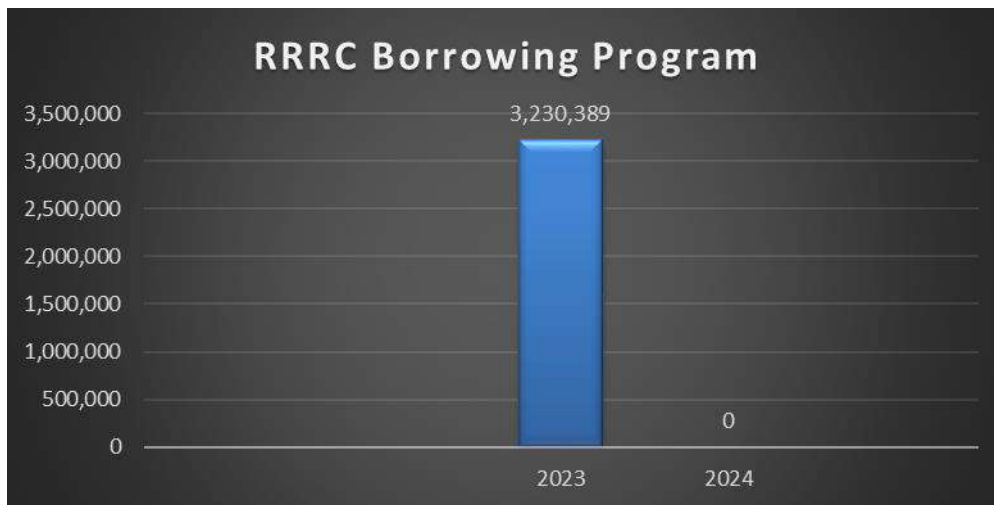
CASH BACKED RESERVES				
Summary	2020/21	2021/22	2022/23	
	Audited Actual	Rev. Budget	Budget	Variance
	\$	\$	\$	\$
Opening Balance	7,302,055	10,716,775	7,560,775	(3,156,000)
Transfer to Reserves				
WCF (Plant Replacement Reserve)	-	-	-	-
MRF (Contingency Reserve)	3,000,000	-	-	-
GWF (Plant Replacement Reserve)	4,259	-	-	-
Business Development (Contingency Reserves)	410,461	61,658	-	(61,658)
RRRC Restoration Reserve	-	333,342	290,000	(43,342)
Office Project				
	3,414,720	395,000	290,000	(105,000)
Transfer from Reserves				
MRF (Contingency Reserve)	-	(820,000)	(275,000)	545,000
GWF (Contingency Reserve)	-	-	-	-
WCF (Contingency Reserve)	-	(2,125,000)	(4,455,000)	(2,330,000)
RRRC Restoration Reserve				-
Office Project		(15,000)	(10,000)	5,000
Gov (Conference)				-
RRRC Operations		(591,000)	-	591,000
	-	(3,551,000)	(4,740,000)	(1,189,000)
Closing Balance	10,716,775	7,560,775	3,110,775	(4,450,000)



8. BORROWINGS

This the final year of the RRRC Project loan repayments ending 30 June 2023.

1. Principal repayment is \$3,230,389
2. Interest repayments is \$ 113,768



The loan borrowing for the Office Project (9 Aldous Pl Booragoon) is ongoing.

Borrowing liability \$1.5 M

Interest only repayments paid quarterly.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr Thompson declared the meeting open at 4.00pm and read the acknowledgement of country:

“We wish to acknowledge the Traditional Custodians of the land we are working on, the Whadjuk Noongar people, and pay our respects to their Elders past, present and emerging.

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT

Cr Doug Thompson (Chairman)	City of Fremantle
Cr Karen Wheatland (entered the meeting at 4.20pm)	City of Melville
Mr Nick King (REG Member)	Town of East Fremantle
Mr Graham Tattersall (REG Member)	City of Fremantle
Mr Mick McCarthy (REG Member)	City of Melville
Mr Peter Kocian (Deputy REG Member)	Town of East Fremantle
Mr Tim Youé	RRG, Chief Executive Officer
Mr Chris Wiggins	RRG, Executive Manager Corporate Services
Mr Brendan Doherty	RRG, Executive Manager Strategic Projects
Mr Tama Tafua	RRG, Manager – Corporate Services
Ms Ann Johnson	RRG: Manager Governance & Culture
Mr Luka Vuckovic	RRG Manager Finance
Mr Keith Swift	RRG Executive Manager Operations

APOLOGIES

Cr Andrew White	Town of East Fremantle
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3. 2022-23 DRAFT BUDGET PARAMETERS REPORT:

Mr Wiggins talked to the presentation 2022-23 Budget Parameters Report which had been distributed prior to the meeting.

Mr Youe advised that completion of the Avertas WtE project is now likely to be delayed until 2024.

Discussions were held regarding the budget expense for solar panels and the additional spend that might be required in order to strengthen building roofs to hold solar panels. As such this project is not certain at this time.

It was noted that significant works have been undertaken to repurpose the WCF building to be compliant with fire and other legislation, while this is a significant cost it will make the building compliant for other uses including increased FOGO processing, Plastics processing and transfer station.

The Chairman advised that a number of councils are committed to moving to FOGO by 2025 and we are therefore well positioned to capture new FOGO work in the future.

Mr Tattersall asked if a risk assessment and long term financial benefit analysis was undertaken in regard to proposed capital works. Mr Youe responded that we have undertaken financial cashflow modelling of the forecast additional tonnes to justify the capex and will provide to members.

4. DECLARATION OF CLOSURE OF MEETING

The meeting was declared closed at 4.52 pm

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
28 February 2022

STATEMENT OF FINANCIAL ACTIVITY

Current Budget \$	Particulars	YTD Budget \$	YTD Actual \$	Variance to YTD Budget \$
	Revenue from operating activities			
3,154,290	Contributions, Donations & Reimbursements	2,053,734	2,137,536	83,802
12,148,565	Fees & Charges	7,795,703	8,062,837	267,135
18,892	Interest Received	10,513	11,961	1,448
1,561,280	Other Revenue	1,067,135	1,388,643	321,507
16,883,027	Total Operating Revenue	10,927,084	11,600,977	673,892
	Expenditure from operating activities			
(5,687,283)	Employee Costs	(3,807,434)	(3,561,186)	246,249
(8,770,557)	Materials & Contracts	(5,705,400)	(5,598,737)	106,662
(603,343)	Utilities	(468,856)	(459,848)	9,008
(1,849,093)	Insurance	(1,234,326)	(1,184,626)	49,700
(549,618)	Interest	(366,412)	(341,086)	25,326
(4,028,686)	Depreciation	(2,685,808)	(2,832,661)	(146,853)
(0)	Other Expenses	2	0	(2)
(21,488,580)	Total Operating Expenses	(14,268,233)	(13,978,143)	290,090
0	Profit/ (Loss) on Sale of Assets	0	(57,019)	(57,019)
(4,605,553)	Operating Surplus / (Deficit)	(3,341,149)	(2,434,185)	906,964
	LESS: Non-cash items			
0	Add Back Loss on Sale of Assets	0	57,019	57,019
4,028,686	Add Back Depreciation	2,685,808	2,832,661	146,853
80,705	Add Back Interest on unwinding of discount on Make Good Provision	53,800	53,804	4
0	Asset Revaluation Decrements	0	0	0
4,109,391	Total Non-cash items	2,739,608	2,943,484	203,875
(17,379,188)	Total Operating Expenses (Before Non-cash items)	(11,528,624)	(11,091,678)	436,946
(496,162)	Operating Surplus / (Deficit) (Before Non-cash Items) (A)	(601,540)	509,299	1,110,839
	Capital Expenditure			0
(2,000,000)	Plant & Equipment	(1,510,000)	(642,044)	867,956
(15,000)	Information Technology	0	0	0
(2,015,000)	Total Capital Expenditure (B)	(1,510,000)	(642,044)	867,956
	Funding / Other Capital Items			
0	Non-operating Grants, Subsidies & contributions	0	(250,000)	(250,000)
(3,398,802)	Repayment of Loans	(1,684,796)	(1,684,796)	0
3,398,802	Reimbursement of Loan Repayments	1,684,796	1,684,796	0
(574,203)	Lease Principal repayments	(374,278)	(361,507)	12,771
0	Transfers TO Cash Reserves	0	0	0
1,820,000	Transfers FROM Cash Reserves	0	0	0
1,245,797	Total Funding / Other Capital Items (C)	(374,278)	(611,507)	12,771
(1,265,365)	CHANGES IN NET ASSETS (A to C)	(2,485,818)	(744,252)	1,991,566
4,439,753	Opening Funds Surplus(Deficit)	4,271,000	3,183,123	(1,087,877)
3,174,388	Closing Funds Surplus(Deficit)	1,785,182	2,438,871	903,689



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SOUTHERN METROPOLITAN REGIONAL COUNCIL
 Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
28 February 2022

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2021/22 year is \$20,000.

Particulars	YTD Variance \$	Variance	0 Explanation of Variance with +/- \$20,000
<u>Revenue from operating activities</u>			
Contributions, Donations & Reimbursements	83,802	Positive	Slightly higher Gate Fees for the period
Fees & Charges	267,135	Positive	Higher MRF commodity prices and commercial tonnes
Interest Received	1,448	Positive	
Other Revenue	321,507	Positive	Higher CDS income for the period
<u>Expenditure from operating activities</u>			
Employee Costs	246,249	Positive	Lower wage costs for the period
Materials & Contracts	106,662	Positive	Lower plant maintenance and disposal costs
Utilities	9,008	Positive	
Insurance	49,700	Positive	Insurance premium savings
Interest	25,326	Positive	Interest on ROU assets lease less than budgeted
Depreciation	(146,853)	Negative	Adjustments to Assets after Final Audit result
Other Expenses	(2)	Negative	
Profit/(Loss) on Sale of Assets	(57,019)	Negative	Disposal of Digester assets due to decommissioning
<u>Capital Expenditure</u>			
Plant & Equipment	867,956	Positive	Timing difference
<u>Funding / Other Capital Items</u>			
Non-operating Grants, Subsidies & contributions	250,000	Positive	Grant funding for new FOGO Trommel
Lease Principal repayments	12,771	Positive	

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
28 February 2022

NET CURRENT ASSETS

	As at 28/02/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	12,526,165	13,053,557
Receivables	3,091,260	6,178,754
Prepayments	654,315	87,243
Accrued Income	513,702	1,395,815
Inventories	1,330,258	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	18,115,700	21,796,741
CURRENT LIABILITIES		
Payables	1,058,053	1,759,474
Accrued Expenses	395,055	1,007,236
Income Rec'd in Advance	(3)	56,889
GST	11,820	0
Payroll Liabilities	584	2,932
Retentions & Bonds	1,223,656	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	721,432	749,154
Lease Liabilities	183,528	545,035
TOTAL CURRENT LIABILITIES	6,992,926	8,789,408
NET CURRENT ASSETS	11,122,774	13,007,334
Adjustments		
Less: Restricted Cash - Reserves	(10,716,775)	(10,716,775)
Add: Loan contributions from members	1,684,796	0
Less: Profit/(Loss) on Sale of Assets	(57,019)	16,033
Add: Recognition/transfer Lease liability	361,507	0
Add: Non-cash provisions	53,804	828,752
Less: Decrease in Non-Current Provisions	(10,216)	47,779
Adjusted Net Current Assets	2,438,871	3,183,123



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SOUTHERN METROPOLITAN REGIONAL COUNCIL
 Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
28 February 2022

STATEMENT OF FINANCIAL POSITION

	As at 28/02/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	12,526,165	13,053,557
Receivables	3,091,260	6,178,754
Prepayments	654,315	87,243
Accrued Income	513,702	1,395,815
Inventories	1,330,258	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	18,115,700	21,796,741
CURRENT LIABILITIES		
Payables	1,058,053	1,759,474
Accrued Expenses	395,055	1,007,236
Income Rec'd in Advance	(3)	56,889
GST	11,820	0
Payroll Liabilities	584	2,932
Retentions & Bonds	1,223,656	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	721,432	749,154
Lease Liabilities	183,528	545,035
TOTAL CURRENT LIABILITIES	6,992,926	8,789,408
NET CURRENT ASSETS	11,122,774	13,007,334
NON-CURRENT ASSETS		
Buildings	1,786,537	1,798,521
Information Technology	14,507	3,196
Office Furniture & Fittings	(0)	4
Fixed Plant & Equipment	5,225,922	5,655,295
Mobile Plant & Equipment	336,733	479,604
RRRC Leasehold Improvements	17,801,737	18,940,171
RRRC Other	85,154	91,483
Capital Work in Progress	207,646	207,646
Loan Receivables	5,030,389	5,030,389
Right of Use Assets	5,507,711	5,970,643
TOTAL NON-CURRENT ASSETS	35,996,335	38,176,951
NON-CURRENT LIABILITIES		
Provisions	3,842,802	3,788,998
Borrowings	3,345,593	5,030,389
Lease Liabilities	6,114,756	6,114,756
TOTAL NON-CURRENT LIABILITIES	13,303,152	14,934,143
NET ASSETS	33,815,957	36,250,142

Statement of Cash Flows
for the reporting period ended 28 FEB 2022

Cashflows from Operating Activities

Receipts for Operations	15,263,691.04
Payments for Operations	<13,184,291.79>
Receipts from Government	250,000.00

Net cash provided by operating activities	2,329,399.25
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Cashflow from Investing Activities

Interest received	0.00
Proceeds on Sale of Assets	<1,171,995.22>
Payment for Property, Plant and Equipment	0.00

Net cash provided/(absorbed) by investing activities	<1,171,995.22>
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Cashflow from Financing Activities

Interest paid	0.00
Proceeds from Borrowings	0.00
Repayments of Borrowings	<1,684,795.62>

Net cash provided by financing activities	<1,684,795.62>
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Net increase(decrease) in cash held	<527,391.59>
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Cash at the begining of the year	13,053,556.68
Cash at the end of the year	12,526,165.09

Movement in cash balances	<527,391.59>
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Statement of Cash Flows
for the reporting period ended 28 FEB 2022

Reconciliation of Cash
Cash

<527,391.59>

Statement of Cash Flows
for the reporting period ended 28 FEB 2022

Reconciliation of Net Changes in Assets to Operating Cash Flow
Net Changes in Assets from Operations <2,434,184.94>

Add / Less items classified as Investing / Financing / Non-cash items

Loss on Sale / Disposal of Assets	57,018.76
Building Depreciation	1,110,994.43
Mobile Plant Depreciation	153,990.99
Fixed Plant & Equipment Depreciation	1,046,858.86
Office Furniture Depreciation	4.28
Computer & IT Equip. Depreciation	2,127.34
Other Depreciation	55,752.22
Right of use Asset - Depreciation	462,932.46

	455,494.40

Plus adjustment for Receivables	3,087,494.02
Plus adjustment for Accrued Income	882,112.43
Less adjustment for Income Rec'd in Advance	<56,892.02>
Less adjustment for Loan Receivables	0.00

Less adjustment for Prepayments	<567,071.79>
Less adjustment for Inventories	<248,884.80>
Less adjustment for Payables	<701,421.04>
Less adjustment for Accrued Expenses	<612,181.00>
Plus adjustment for GST	11,820.00
Less adjustment for Payroll Liabilities	<2,347.92>
Less adjustment for Retentions & Bonds	<46,230.65>
Less adjustment for Borrowings	0.00
Less adjustment for Provisions	<27,722.28>
Less adjustment for Lease Liabilities	<361,506.80>
Plus adjustment for Provisions	53,804.24
Less adjustment for Lease Liabilities	0.00
Plus adjustment for Right of Use Assets	462,932.46

	1,873,904.85

	2,329,399.25

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
31 March 2022

STATEMENT OF FINANCIAL ACTIVITY

Current Budget \$	Particulars	YTD Budget \$	YTD Actual \$	Variance to YTD Budget \$
	Revenue from operating activities			
3,154,290	Contributions, Donations & Reimbursements	2,307,328	2,437,637	130,309
12,148,565	Fees & Charges	8,719,105	9,242,479	523,374
18,892	Interest Received	14,950	15,803	853
1,561,280	Other Revenue	1,200,527	1,505,897	305,370
16,883,027	Total Operating Revenue	12,241,911	13,201,816	959,906
	Expenditure from operating activities			
(5,687,283)	Employee Costs	(4,190,079)	(4,068,635)	121,444
(8,770,557)	Materials & Contracts	(6,558,260)	(6,087,619)	470,641
(603,343)	Utilities	(525,329)	(515,503)	9,826
(1,849,093)	Insurance	(1,386,221)	(1,332,079)	54,142
(549,618)	Interest	(412,213)	(409,709)	2,504
(4,028,686)	Depreciation	(3,021,534)	(3,198,837)	(177,303)
(0)	Other Expenses	3	0	(3)
(21,488,580)	Total Operating Expenses	(16,093,633)	(15,612,382)	481,251
0	Profit/ (Loss) on Sale of Assets	0	(57,019)	(57,019)
(4,605,553)	Operating Surplus / (Deficit)	(3,851,722)	(2,467,584)	1,384,138
	LESS: Non-cash items			
0	Add Back Loss on Sale of Assets	0	57,019	57,019
4,028,686	Add Back Depreciation	3,021,534	3,198,837	177,303
80,705	Add Back Interest on unwinding of discount on Make Good Provision	60,530	60,530	(1)
0	Asset Revaluation Decrements	0	0	0
4,109,391	Total Non-cash items	3,082,064	3,316,385	234,321
(17,379,188)	Total Operating Expenses (Before Non-cash items)	(13,011,569)	(12,353,015)	658,553
(496,162)	Operating Surplus / (Deficit) (Before Non-cash Items) (A)	(769,658)	848,801	1,618,459
	Capital Expenditure			0
(2,000,000)	Plant & Equipment	(1,560,000)	(806,821)	753,179
(15,000)	Information Technology	0	0	0
(2,015,000)	Total Capital Expenditure (B)	(1,560,000)	(806,821)	753,179
	Funding / Other Capital Items			
0	Non-operating Grants, Subsidies & contributions	0	(250,000)	(250,000)
(3,398,802)	Repayment of Loans	(2,538,114)	(2,538,114)	0
3,398,802	Reimbursement of Loan Repayments	2,538,114	2,538,114	0
(574,203)	Lease Principal repayments	(423,046)	(406,909)	16,137
0	Transfers TO Cash Reserves	0	0	0
1,820,000	Transfers FROM Cash Reserves	0	0	0
1,245,797	Total Funding / Other Capital Items (C)	(423,046)	(656,909)	16,137
(1,265,365)	CHANGES IN NET ASSETS (A to C)	(2,752,704)	(614,929)	2,387,775
4,439,753	Opening Funds Surplus(Deficit)	4,271,000	3,183,123	(1,087,877)
3,174,388	Closing Funds Surplus(Deficit)	1,518,296	2,568,194	1,299,898



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SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
31 March 2022

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2021/22 year is \$20,000.

Particulars	YTD Variance \$	Variance	0 Explanation of Variance with +/- \$20,000
<u>Revenue from operating activities</u>			
Contributions, Donations & Reimbursements	130,309	Positive	Slightly higher Gate Fees for the period
Fees & Charges	523,374	Positive	Higher MRF commodity prices and commercial tonnes
Interest Received	853	Positive	
Other Revenue	305,370	Positive	Higher CDS income for the period
<u>Expenditure from operating activities</u>			
Employee Costs	121,444	Positive	Lower wage costs for the period
Materials & Contracts	470,641	Positive	Lower plant maintenance and disposal costs
Utilities	9,826	Positive	
Insurance	54,142	Positive	Insurance premium savings
Interest	2,504	Positive	
Depreciation	(177,303)	Negative	Adjustments to Assets after Final Audit result
Other Expenses	(3)	Negative	
Profit/(Loss) on Sale of Assets	(57,019)	Negative	Disposal of Digester assets due to decommissioning
<u>Capital Expenditure</u>			
Plant & Equipment	753,179	Positive	Timing difference
<u>Funding / Other Capital Items</u>			
Non-operating Grants, Subsidies & contributions	250,000	Positive	Grant funding for new FOGO Trommel
Lease Principal repayments	16,137	Positive	

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
31 March 2022

NET CURRENT ASSETS

	As at 31/03/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	12,164,056	13,053,557
Receivables	2,799,360	6,178,754
Prepayments	506,862	87,243
Accrued Income	0	1,395,815
Inventories	1,382,512	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	16,852,789	21,796,741
CURRENT LIABILITIES		
Payables	620,175	1,759,474
Accrued Expenses	576,076	1,007,236
Income Rec'd in Advance	(42,553)	56,889
GST	90,212	0
Payroll Liabilities	2,337	2,932
Retentions & Bonds	1,196,547	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	733,799	749,154
Lease Liabilities	138,126	545,035
TOTAL CURRENT LIABILITIES	6,713,521	8,789,408
NET CURRENT ASSETS	10,139,268	13,007,334
Adjustments		
Less: Restricted Cash - Reserves	(10,716,775)	(10,716,775)
Add: Loan contributions from members	2,538,114	0
Less: Profit/(Loss) on Sale of Assets	(57,019)	16,033
Add: Recognition/transfer Lease liability	406,909	0
Add: Plant & Equipment Acquisitions	278,263	0
Add: Non-cash provisions	60,530	828,752
Less: Decrease in Non-Current Provisions	(81,096)	47,779
Adjusted Net Current Assets	2,568,194	3,183,123

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
31 March 2022

STATEMENT OF FINANCIAL POSITION

	As at 31/03/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	12,164,056	13,053,557
Receivables	2,799,360	6,178,754
Prepayments	506,862	87,243
Accrued Income	0	1,395,815
Inventories	1,382,512	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	16,852,789	21,796,741
CURRENT LIABILITIES		
Payables	620,175	1,759,474
Accrued Expenses	576,076	1,007,236
Income Rec'd in Advance	(42,553)	56,889
GST	90,212	0
Payroll Liabilities	2,337	2,932
Retentions & Bonds	1,196,547	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	733,799	749,154
Lease Liabilities	138,126	545,035
TOTAL CURRENT LIABILITIES	6,713,521	8,789,408
NET CURRENT ASSETS	10,139,268	13,007,334
NON-CURRENT ASSETS		
Buildings	1,785,008	1,798,521
Information Technology	14,235	3,196
Office Furniture & Fittings	(0)	4
Fixed Plant & Equipment	5,282,215	5,655,295
Mobile Plant & Equipment	596,376	479,604
RRRC Leasehold Improvements	17,650,979	18,940,171
RRRC Other	84,346	91,483
Capital Work in Progress	207,646	207,646
Loan Receivables	5,030,389	5,030,389
Right of Use Assets	5,448,653	5,970,643
TOTAL NON-CURRENT ASSETS	36,099,848	38,176,951
NON-CURRENT LIABILITIES		
Provisions	3,849,528	3,788,998
Borrowings	2,492,275	5,030,389
Lease Liabilities	6,114,756	6,114,756
TOTAL NON-CURRENT LIABILITIES	12,456,559	14,934,143
NET ASSETS	33,782,557	36,250,142

Statement of Cash Flows
for the reporting period ended 31 MAR 2022

Cashflows from Operating Activities

Receipts for Operations	17,627,583.74
Payments for Operations	<14,528,228.81>
Receipts from Government	250,000.00

Net cash provided by operating activities	3,349,354.93
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Cashflow from Investing Activities

Interest received	0.00
Proceeds on Sale of Assets	<1,417,670.99>
Payment for Property, Plant and Equipment	<283,071.00>

Net cash provided/(absorbed) by investing activities	<1,700,741.99>
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Cashflow from Financing Activities

Interest paid	0.00
Proceeds from Borrowings	0.00
Repayments of Borrowings	<2,538,113.98>

Net cash provided by financing activities	<2,538,113.98>
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Net increase(decrease) in cash held	<889,501.04>
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Cash at the begining of the year	13,053,556.68
Cash at the end of the year	12,164,055.64

Movement in cash balances	<889,501.04>
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Statement of Cash Flows
for the reporting period ended 31 MAR 2022

Reconciliation of Cash
Cash

<889,501.04>

Statement of Cash Flows
for the reporting period ended 31 MAR 2022

Reconciliation of Net Changes in Assets to Operating Cash Flow

Net Changes in Assets from Operations <2,467,584.16>

Add / Less items classified as Investing / Financing / Non-cash items

Loss on Sale / Disposal of Assets	57,018.76
Building Depreciation	1,252,726.23
Mobile Plant Depreciation	178,444.26
Fixed Plant & Equipment Depreciation	1,180,408.76
Office Furniture Depreciation	4.28
Computer & IT Equip. Depreciation	2,398.73
Other Depreciation	62,864.64
Right of use Asset - Depreciation	521,989.69

	788,271.19
Plus adjustment for Receivables	3,379,394.51
Plus adjustment for Accrued Income	1,395,814.87
Less adjustment for Income Rec'd in Advance	<99,442.02>
Less adjustment for Loan Receivables	0.00
Less adjustment for Prepayments	<419,618.57>
Less adjustment for Inventories	<301,139.70>
Less adjustment for Payables	<1,139,298.38>
Less adjustment for Accrued Expenses	<431,160.10>
Plus adjustment for GST	90,212.00
Less adjustment for Payroll Liabilities	<594.94>
Less adjustment for Retentions & Bonds	<73,339.51>
Less adjustment for Borrowings	0.00
Less adjustment for Provisions	<15,355.02>
Less adjustment for Lease Liabilities	<406,908.86>
Plus adjustment for Provisions	60,529.77
Less adjustment for Lease Liabilities	0.00
Plus adjustment for Right of Use Assets	521,989.69

	2,561,083.74

	3,349,354.93

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
30 April 2022

STATEMENT OF FINANCIAL ACTIVITY

Current Budget \$	Particulars	YTD Budget \$	YTD Actual \$	Variance to YTD Budget \$
	Revenue from operating activities			
3,154,290	Contributions, Donations & Reimbursements	2,564,045	2,658,317	94,272
12,148,565	Fees & Charges	9,636,588	10,258,749	622,161
18,892	Interest Received	16,264	17,298	1,034
1,561,280	Other Revenue	1,333,919	1,633,688	299,769
16,883,027	Total Operating Revenue	13,550,816	14,568,052	1,017,236
	Expenditure from operating activities			
(5,696,559)	Employee Costs	(4,701,164)	(4,499,628)	201,535
(8,761,281)	Materials & Contracts	(7,311,535)	(6,690,270)	621,265
(603,343)	Utilities	(583,936)	(578,842)	5,094
(1,849,093)	Insurance	(1,540,511)	(1,479,532)	60,979
(549,618)	Interest	(458,015)	(433,653)	24,362
(4,028,686)	Depreciation	(3,357,260)	(3,553,200)	(195,940)
(0)	Other Expenses	3	0	(3)
(21,488,580)	Total Operating Expenses	(17,952,417)	(17,235,125)	717,292
0	Profit/ (Loss) on Sale of Assets	0	(57,019)	(57,019)
(4,605,553)	Operating Surplus / (Deficit)	(4,401,600)	(2,724,092)	1,677,509
	LESS: Non-cash items			
0	Add Back Loss on Sale of Assets	0	57,019	57,019
4,028,686	Add Back Depreciation	3,357,260	3,553,200	195,940
80,705	Add Back Interest on unwinding of discount on Make Good Provision	67,255	67,255	0
0	Asset Revaluation Decrements	0	0	0
4,109,391	Total Non-cash items	3,424,515	3,677,474	252,959
(17,379,188)	Total Operating Expenses (Before Non-cash items)	(14,527,902)	(13,614,669)	913,232
	Operating Surplus / (Deficit) (Before Non-cash Items) (A)	(977,085)	953,383	1,930,468
	Capital Expenditure			0
(2,000,000)	Plant & Equipment	(1,950,000)	(841,531)	1,108,469
(15,000)	Information Technology	0	0	0
(2,015,000)	Total Capital Expenditure (B)	(1,950,000)	(841,531)	1,108,469
	Funding / Other Capital Items			
0	Non-operating Grants, Subsidies & contributions	0	(250,000)	(250,000)
(3,398,802)	Repayment of Loans	(2,538,114)	(2,538,114)	0
3,398,802	Reimbursement of Loan Repayments	2,538,114	2,538,114	0
(574,203)	Lease Principal repayments	(470,241)	(453,014)	17,227
0	Transfers TO Cash Reserves	0	0	0
1,820,000	Transfers FROM Cash Reserves	0	0	0
1,245,797	Total Funding / Other Capital Items (C)	(470,241)	(703,014)	17,227
(1,265,364)	CHANGES IN NET ASSETS (A to C)	(3,397,326)	(591,163)	3,056,163
4,439,753	Opening Funds Surplus(Deficit)	4,271,000	3,183,123	(1,087,877)
3,174,389	Closing Funds Surplus(Deficit)	873,674	2,591,960	1,968,286



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SOUTHERN METROPOLITAN REGIONAL COUNCIL
 Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
30 April 2022

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2021/22 year is \$20,000.

Particulars	YTD Variance \$	Variance	0 Explanation of Variance with +/- \$20,000
<u>Revenue from operating activities</u>			
Contributions, Donations & Reimbursements	94,272	Positive	Slightly higher Gate Fees for the period
Fees & Charges	622,161	Positive	Higher MRF commodity prices and commercial tonnes
Interest Received	1,034	Positive	
Other Revenue	299,769	Positive	Higher CDS income for the period
<u>Expenditure from operating activities</u>			
Employee Costs	201,535	Positive	Lower wage costs for the period
Materials & Contracts	621,265	Positive	Lower plant maintenance and disposal costs
Utilities	5,094	Positive	
Insurance	60,979	Positive	Insurance premium savings
Interest	24,362	Positive	
Depreciation	(195,940)	Negative	Adjustments to Assets after Final Audit result
Other Expenses	(3)	Negative	
Profit/(Loss) on Sale of Assets	(57,019)	Negative	Disposal of Digester assets due to decommissioning
<u>Capital Expenditure</u>			
Plant & Equipment	1,108,469	Positive	Timing difference
<u>Funding / Other Capital Items</u>			
Non-operating Grants, Subsidies & contributions	250,000	Positive	Grant funding for new FOGO Trommel
Lease Principal repayments	17,227	Positive	

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
30 April 2022

NET CURRENT ASSETS

	As at 30/04/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	11,532,877	13,053,557
Receivables	2,956,328	6,178,754
Prepayments	372,669	87,243
Accrued Income	0	1,395,815
Inventories	1,416,794	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	16,278,667	21,796,741
CURRENT LIABILITIES		
Payables	479,554	1,759,474
Accrued Expenses	285,669	1,007,236
Income Rec'd in Advance	28,362	56,889
GST	24,046	0
Payroll Liabilities	4,090	2,932
Retentions & Bonds	1,063,407	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	698,794	749,154
Lease Liabilities	92,020	545,035
TOTAL CURRENT LIABILITIES	6,074,745	8,789,408
NET CURRENT ASSETS	10,203,922	13,007,334
Adjustments		
Less: Restricted Cash - Reserves	(10,716,775)	(10,716,775)
Add: Loan contributions from members	2,538,114	0
Less: Profit/(Loss) on Sale of Assets	(57,019)	16,033
Add: Recognition/transfer Lease liability	453,014	0
Add: Plant & Equipment Acquisitions	278,263	0
Add: Non-cash provisions	67,255	828,752
Less: Decrease in Non-Current Provisions	(64,055)	47,779
Adjusted Net Current Assets	2,702,720	3,183,123

SOUTHERN METROPOLITAN REGIONAL COUNCIL
Trading as **RESOURCE RECOVERY GROUP**
FINANCIAL REPORTS FOR THE PERIOD ENDED
30 April 2022

STATEMENT OF FINANCIAL POSITION

	As at 30/04/2022	As at 30/06/2021
CURRENT ASSETS		
Cash	11,532,877	13,053,557
Receivables	2,956,328	6,178,754
Prepayments	372,669	87,243
Accrued Income	0	1,395,815
Inventories	1,416,794	1,081,373
Non-current assets held	0	0
TOTAL CURRENT ASSETS	16,278,667	21,796,741
CURRENT LIABILITIES		
Payables	479,554	1,759,474
Accrued Expenses	285,669	1,007,236
Income Rec'd in Advance	28,362	56,889
GST	24,046	0
Payroll Liabilities	4,090	2,932
Retentions & Bonds	1,063,407	1,269,887
Borrowings	3,398,802	3,398,802
Provisions	698,794	749,154
Lease Liabilities	92,020	545,035
TOTAL CURRENT LIABILITIES	6,074,745	8,789,408
NET CURRENT ASSETS	10,203,922	13,007,334
NON-CURRENT ASSETS		
Buildings	1,783,529	1,798,521
Information Technology	13,973	3,196
Office Furniture & Fittings	(0)	4
Fixed Plant & Equipment	5,186,703	5,655,295
Mobile Plant & Equipment	574,477	479,604
RRRC Leasehold Improvements	17,513,629	18,940,171
RRRC Other	83,565	91,483
Capital Work in Progress	207,646	207,646
Loan Receivables	5,030,389	5,030,389
Right of Use Assets	5,391,501	5,970,643
TOTAL NON-CURRENT ASSETS	35,785,412	38,176,951
NON-CURRENT LIABILITIES		
Provisions	3,856,253	3,788,998
Borrowings	2,492,275	5,030,389
Lease Liabilities	6,114,756	6,114,756
TOTAL NON-CURRENT LIABILITIES	12,463,285	14,934,143
NET ASSETS	33,526,050	36,250,142

Statement of Cash Flows
for the reporting period ended 30 APR 2022

Cashflows from Operating Activities

Receipts for Operations	18,907,766.55
Payments for Operations	<16,342,510.34>
Receipts from Government	250,000.00

Net cash provided by operating activities	2,815,256.21
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Cashflow from Investing Activities

Interest received	0.00
Proceeds on Sale of Assets	<1,514,750.82>
Payment for Property, Plant and Equipment	<283,071.00>

Net cash provided/(absorbed) by investing activities	<1,797,821.82>
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Cashflow from Financing Activities

Interest paid	0.00
Proceeds from Borrowings	0.00
Repayments of Borrowings	<2,538,113.98>

Net cash provided by financing activities	<2,538,113.98>
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Net increase(decrease) in cash held	<1,520,679.59>
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Cash at the begining of the year	13,053,556.68
Cash at the end of the year	11,532,877.09

Movement in cash balances	<1,520,679.59>
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Statement of Cash Flows
for the reporting period ended 30 APR 2022

Reconciliation of Cash
Cash

<1,520,679.59>

Statement of Cash Flows
for the reporting period ended 30 APR 2022

Reconciliation of Net Changes in Assets to Operating Cash Flow
Net Changes in Assets from Operations <2,724,091.72>

Add / Less items classified as Investing / Financing / Non-cash items

Loss on Sale / Disposal of Assets	57,018.76
Building Depreciation	1,389,886.04
Mobile Plant Depreciation	202,108.70
Fixed Plant & Equipment Depreciation	1,309,650.55
Office Furniture Depreciation	4.28
Computer & IT Equip. Depreciation	2,661.36
Other Depreciation	69,747.64
Right of use Asset - Depreciation	579,141.84

	886,127.45

Plus adjustment for Receivables	3,222,426.03
Plus adjustment for Accrued Income	1,395,814.87
Less adjustment for Income Rec'd in Advance	<28,526.52>
Less adjustment for Loan Receivables	0.00

Less adjustment for Prepayments	<285,425.35>
Less adjustment for Inventories	<335,420.84>
Less adjustment for Payables	<1,279,919.36>
Less adjustment for Accrued Expenses	<721,567.21>
Plus adjustment for GST	24,046.00
Plus adjustment for Payroll Liabilities	1,158.04
Less adjustment for Retentions & Bonds	<206,479.87>
Less adjustment for Borrowings	0.00
Less adjustment for Provisions	<50,359.76>
Less adjustment for Lease Liabilities	<453,014.41>
Plus adjustment for Provisions	67,255.30
Less adjustment for Lease Liabilities	0.00
Plus adjustment for Right of Use Assets	579,141.84

	1,929,128.76

	2,815,256.21

Schedule of Payments made in February 2022

Chq/EFT	Date	Name	Description	Amount
EFT24561	02/02/2022	SMRC Net Payroll Clearing Creditor	Payroll	144593.86
EFT24562		Covered in January Payment Schedule		0.00
EFT24563	16/02/2022	SMRC Net Payroll Clearing Creditor	Payroll	130428.63
EFT24564	07/02/2022	Fleetcare Pty Ltd	Vehicle Lease	1955.35
EFT24565	11/02/2022	City of Canning	CVC Lease	69643.75
EFT24566	15/02/2022	SG Fleet Australia Pty Limited	Vehicle Lease	1993.23
EFT24567	17/02/2022	Telstra	Mobile Phones	3778.70
EFT24568	17/02/2022	MTS Hire and Sales	Equipment Hire	4242.84
EFT24569	17/02/2022	Peel Resource Recovery Pty Ltd	Consumables - Packing Media	3355.00
EFT24570	17/02/2022	SUEZ Recycling & Recovery (Perth)	Waste Disposal	290.40
EFT24571	17/02/2022	Access Hire Australia	Equipment Hire	1297.90
EFT24572	17/02/2022	All Fire and Electrical WA Pty Ltd	Plant Maintenance - Parts And Services	810.70
EFT24573	17/02/2022	Allerding & Associates	Legal Fees	561.00
EFT24574	17/02/2022	Analytical Reference Laboratory	Waste Audit Fees	1003.20
EFT24575	17/02/2022	Arbon Equipment Pty Ltd	Building Maintenance	2491.50
EFT24576	17/02/2022	Australian Association for	Waste Conference	55.00
EFT24577	17/02/2022	BP Australia P/L	Deisel Fuel	4456.23
EFT24578	17/02/2022	Blackwoods Atkins	Hire of Industrial Gas Cylinders	198.12
EFT24579	17/02/2022	Blue Force Pty Ltd	Security Monitoring and Maintenance for	1214.32
EFT24580	17/02/2022	CJD Equipment Pty Ltd	Plant Maintenance - Parts And Services	16921.50
EFT24581	17/02/2022	CTI Logistics Interstate	Transport of Recyclables	14113.26
EFT24582	17/02/2022	Dial Before You Dig WA Ltd	Referral Fee	110.00
EFT24583	17/02/2022	Effect Engineering Projects Pty Ltd	Plant Maintenance - Parts And Services	1283.70
EFT24584	17/02/2022	Elton's Lawnmowing and Gardening	Garden Maintenance - Booragoon	44.00
EFT24585	17/02/2022	Encycle Consulting	Environmental Consultations	1864.50
EFT24586	17/02/2022	Gas Liquid Processing Engineering	Consumables - Packing Media	17479.00
EFT24587	17/02/2022	General Crane Services (WA) Pty Ltd	Equipment Hire	990.00
EFT24588	17/02/2022	Golden West Lubricants	Consumables - Oil	1209.78
EFT24589	17/02/2022	Hands-On Infection Control	Employee Vaccinations	50.20
EFT24590	17/02/2022	Hoisting Equipment Specialist	Plant Maintenance - Parts	902.00
EFT24591	17/02/2022	Hose Mania	Plant Maintenance - Parts	438.24
EFT24592	17/02/2022	Hydraulink Australia Pty Ltd	Plant Maintenance - Parts And Services	2222.77
EFT24593	17/02/2022	Industrial Power Tool Services	Plant Maintenance - Tools and	161.70
EFT24594	17/02/2022	Industrial Protective Products (WA)	Safety Equipment	330.33
EFT24595	17/02/2022	Kennards Hire Pty Ltd	Equipment Hire	1515.00
EFT24596	17/02/2022	Komatsu Forest Pty Ltd	Plant Maintenance - Parts And Services	915.20
EFT24597	17/02/2022	MM Electrical Merchandising	Plant Maintenance - Parts And Services	632.12
EFT24598	17/02/2022	Marketforce Productions	Advert for T2022/02	1805.80
EFT24599	17/02/2022	Minter Ellison Lawyers	Legal Fees	23384.90
EFT24600	17/02/2022	Moore Stephens	Employee Training	3168.00
EFT24601	17/02/2022	Netelec Pty Ltd T/A Netelec	Plant Maintenance - Parts And Services	737.00
EFT24602	17/02/2022	Network-IT(WA) PTY LTD	Office Equipment	8193.10
EFT24603	17/02/2022	OPS Screening & Crushing	Equipment Hire	11891.00
EFT24604	17/02/2022	Office Works (By EFT)	Stationery for Booragoon Office	55.20
EFT24605	17/02/2022	PAYG - Australian Taxation Office	Payroll Deductions	48932.00

Chq/EFT	Date	Name	Description	Amount
EFT24606	17/02/2022	PEP Transport	Courier Services	253.58
EFT24607	17/02/2022	Perth Recruitment Services Pty Ltd	Labour Hire	10634.63
EFT24608	17/02/2022	SAGE Automation Pty Ltd	Plant Maintenance - Parts And Services	170.50
EFT24609	17/02/2022	SUEZ Recycling & Recovery (Perth)	Waste Disposal	60099.96
EFT24610	17/02/2022	Selectro Services P/L	Plant Maintenance - Parts And Services	6058.80
EFT24611	17/02/2022	Simplified Mechanical and Transport	Plant Maintenance - Parts And Services	4613.95
EFT24612	17/02/2022	St John Ambulance Australia	First Aid Kit inspection and service	460.13
EFT24613	17/02/2022	Super Sweep	CVC Cleaning Costs	4908.75
EFT24614	17/02/2022	Synergy - Electricity Retail	Utilities	704.83
EFT24615	17/02/2022	Tema Services Pty Ltd	Laundry Expenses	1198.58
EFT24616	17/02/2022	Temptations Catering	Catering for Meeting	430.76
EFT24617	17/02/2022	WA Fasteners Pty Ltd	Plant Maintenance - Parts	2319.91
EFT24618	17/02/2022	Waste Management and Resource	WMRR 2022 Membership Period	2415.00
EFT24619	17/02/2022	Water2Water Pty Ltd	Monthly rental charge for Hydrotap	140.00
EFT24620	17/02/2022	Wilson Security - Credit Card	CVC Security Patrols	1024.73
EFT24621	17/02/2022	Winc Australia Pty Limited	Office Amenities	705.11
EFT24622 - EFT24678		Covered in March Payment Schedule		0.00
EFT24679	03/02/2022	SuperChoice Services Pty Ltd	Super Contributions W/E 19/12/2021	23675.85
EFT24680	17/02/2022	SuperChoice Services Pty Ltd	Super Contributions W/E 19/12/2021	25294.30
EFT24681	22/02/2022	Vocus Pty Ltd	Monthly Internet Service	1097.80
EFT24682	21/02/2022	Custom Service Leasing Ltd	CVC Vehicle Lease	238.27
TOTAL PAYMENTS				678165.47

Schedule of Payments made in March 2022

Chq/EFT	Date	Name	Description	Amount
EFT24622	24/02/2022	Jz Building Contractors Pty Ltd	Digester Decommissioning	8728.61
EFT24623	24/02/2022	Cr Andrew White	Member allowance for Feb'22	660.00
EFT24624	24/02/2022	Cr Doug Thompson*	Members Allowance for Feb'22	2243.92
EFT24625	24/02/2022	Cr Karen Wheatland	Members Allowance for Feb'22	660.00
EFT24626	24/02/2022	Telstra	Mobile Phones	398.07
EFT24627	24/02/2022	Water Corporation*	Utilities	1526.64
EFT24628	24/02/2022	SUEZ Recycling & Recovery (Perth) Pty Ltd	Waste Disposal	77105.62
EFT24629	24/02/2022	Wastetrans Wa	Waste Transport	90742.82
EFT24630	24/02/2022	Synergy - Electricity Retail Corporation	Utilities	60185.17
EFT24631	24/02/2022	Access Hire Australia	Equipment Hire	1185.04
EFT24632	24/02/2022	Advance Press	Banners	737.00
EFT24633	24/02/2022	All Fire and Electrical WA	Building Maintenance	3328.92
EFT24634	24/02/2022	All Rubber TMH Pty Ltd	Plant Maintenance - Parts And Services	2576.45
EFT24635	24/02/2022	Analytical Reference Laboratory (WA) P/L	Waste Audit Fees	752.40
EFT24636	24/02/2022	Applied Industrial Technologies Pty Ltd	Plant Maintenance - Parts And Services	11793.10
EFT24637	24/02/2022	Arbon Equipment Pty Ltd	Building Maintenance	517.00
EFT24638	24/02/2022	BP Australia P/L	Deisel Fuel	3978.26
EFT24639	24/02/2022	Blackwoods Atkins	Hire of Industrial Gas Cylinders	375.71
EFT24640	24/02/2022	Blue Force Pty Ltd	Security Monitoring and Maintenance for RRRR Canning Vale	14782.32
EFT24641	24/02/2022	Butler Settineri (Audit) Pty Ltd	External Audit - Review Of Credit Card Use And Processes	5568.75
EFT24642	24/02/2022	CJD Equipment Pty Ltd	Plant Maintenance - Parts And Services	5049.90
EFT24643	24/02/2022	CTI Logistics Interstate	Transport of Recyclables	2818.04
EFT24644	24/02/2022	Cleanaway Co Pty Ltd	Waste Disposal	1803.23
EFT24645	24/02/2022	DC Test & Tag*	Annual Test & Tag for Electrical Equipment at Booragoon Office	660.00
EFT24646	24/02/2022	Elmich Australia Pty Ltd	Plant Maintenance - Parts And Services	29650.50
EFT24647	24/02/2022	FUJIFILM Business Innovation Australia Pty Ltd	Photocopier fees	489.30
EFT24648	24/02/2022	Fox Refrigeration and Air-Conditioning	Plant Maintenance - Parts And Services	495.00
EFT24649	24/02/2022	Golden West Lubricants	Consumables - Oil	217.80
EFT24650	24/02/2022	Hoisting Equipment Specialist (HESWA)	Plant Maintenance - Parts	26.40
EFT24651	24/02/2022	Hydraulink Australia Pty Ltd	Plant Maintenance - Parts And Services	1453.98
EFT24652	24/02/2022	IT Vision Australia Pty Ltd	Software Licensing and Maintenance Fees	19311.81
EFT24653	24/02/2022	Industrial Power Tool Services	Plant Maintenance - Tools and Equipment	1108.80
EFT24654	24/02/2022	Kennards Hire Pty Ltd	Equipment Hire	934.00
EFT24655	24/02/2022	MM Electrical Merchandising	Plant Maintenance - Parts And Services	1953.60
EFT24656	24/02/2022	MTS Hire and Sales	Equipment Hire	4950.00
EFT24657	24/02/2022	Majestic Plumbing Pty Ltd	Building Maintenance	1744.05
EFT24658	24/02/2022	Minter Ellison Lawyers	Legal Fees	2609.20

Chq/EFT	Date	Name	Description	Amount
EFT24659	24/02/2022	Netelec Pty Ltd T/A Netelec Electrical Supplies	Plant Maintenance - Parts And Services	678.66
EFT24660	24/02/2022	Network-IT(WA) PTY LTD	Office Equipment	1388.82
EFT24661	24/02/2022	OPS Screening & Crushing Equipment Pty Ltd	Equipment Hire	58098.26
EFT24662	24/02/2022	PAYG - Australian Taxation Office (ATO)	Payroll Deductions	41174.00
EFT24663	24/02/2022	PEP Transport	Courier Services	82.16
EFT24664	24/02/2022	Peel Resource Recovery Pty Ltd	Consumables - Packing Media	6710.00
EFT24665	24/02/2022	Premier Workplace Solutions	Plant Maintenance - Parts And Services	256.30
EFT24666	24/02/2022	Safety Signs Service	Safety Signage	507.36
EFT24667	24/02/2022	Selectro Services P/L	Plant Maintenance - Parts And Services	11547.58
EFT24668	24/02/2022	Sonic Health Plus	Employment Costs	436.04
EFT24669	24/02/2022	Southern Cross Cleaning Services	Office Cleaning - Booragoon	1833.06
EFT24670	24/02/2022	Tema Services Pty Ltd	Laundry Expenses	1337.67
EFT24671	24/02/2022	United Equipment Pty Ltd	Equipment Hire	4611.20
EFT24672	24/02/2022	WA Fasteners Pty Ltd	Plant Maintenance - Parts	5511.79
EFT24673	24/02/2022	Willeng Pty Ltd	Plant Maintenance - Parts And Services	1083.50
EFT24674	24/02/2022	Winc Australia Pty Limited	Office Amenities	466.93
EFT24675	24/02/2022	Work Clobber	Safety Equipment	1767.20
EFT24676	24/02/2022	Xero Fire & Risk	Safety Audit	1650.00
EFT24677	25/02/2022	BAS - Australian Taxation Office (ATO)	BAS January 2022	8154.00
EFT24678	01/03/2022	City of South Perth	Customer Refund	12565.96
EFT24679 - EFT24682		Covered in February Payment Schedule		0.00
EFT24683	02/03/2022	SMRC Net Payroll Clearing Creditor	Payroll	136483.04
EFT24684	02/03/2022	LGISWA	Insurance Expenses	65587.50
EFT24685	02/03/2022	Purearth	FOGO Waste Collection	117007.00
EFT24686	02/03/2022	SUEZ Recycling & Recovery (Perth) Pty Ltd	Waste Disposal	184062.10
EFT24687	02/03/2022	National Australia Bank (NAB)	Credit card Transactions for February 2022	8640.88
EFT24688	07/03/2022	Fleetcare Pty Ltd	Vehicle Lease	1955.35
EFT24689	15/03/2022	Jz Building Contractors Pty Ltd	Digester Decommissioning	4779.15
EFT24690	15/03/2022	Commonwealth Bank of Australia	Investments	1000000.00
EFT24691	16/03/2022	Water Corporation*	Utilities	7218.17
EFT24692	16/03/2022	PAYG - Australian Taxation Office (ATO)	Payroll Deductions	41997.00
EFT24693	16/03/2022	Golden West Lubricants	Consumables - Oil	686.40
EFT24694	16/03/2022	Muzzcuts Lawns and Gardens	Gardening Services - Booragoon Office	143.00
EFT24695	16/03/2022	Synergy - Electricity Retail Corporation	Utilities	773.56
EFT24696	16/03/2022	SMRC Net Payroll Clearing Creditor	Payroll	137399.94
EFT24697	16/03/2022	Australian Bale Press Company	Plant Maintenance - Parts And Services	4345.00
EFT24698	16/03/2022	BP Australia P/L	Deisel Fuel	9381.29

Chq/EFT	Date	Name	Description	Amount
EFT24699	16/03/2022	Environmental & Air Quality Consulting Pty Ltd	Environmental Consultations	5439.46
EFT24700	16/03/2022	Industrial Protective Products (WA)	Safety Equipment	4441.80
EFT24701	16/03/2022	Marketforce Productions	Advert for Local Government Tender T2022/05	1559.43
EFT24702	16/03/2022	Minter Ellison Lawyers	Legal Fees	1048.96
EFT24703	16/03/2022	Network-IT(WA) PTY LTD	Office Equipment	14536.50
EFT24704	16/03/2022	Perth Recruitment Services Pty Ltd	Labour Hire	35037.67
EFT24705	16/03/2022	Super Sweep	CVC Cleaning Costs	4743.75
EFT24706	16/03/2022	WD Installation Services	Plant Maintenance - Parts And Services	31212.50
EFT24707	16/03/2022	Analytical Reference Laboratory (WA) P/L	Waste Audit Fees	250.80
EFT24708	16/03/2022	Blue Force Pty Ltd	Security Monitoring and Maintenance for RRRC Canning Vale	4294.40
EFT24709	16/03/2022	Majestic Plumbing Pty Ltd	Building Maintenance	1690.07
EFT24710	16/03/2022	NATURAL AREA HOLDINGS PTY LTD	January 2022 Re-Treatment of RRRC Bushland	2722.50
EFT24711	16/03/2022	Peel Resource Recovery Pty Ltd	Consumables - Packing Media	3355.00
EFT24712	17/03/2022	Jz Building Contractors Pty Ltd	Digester Decommissioning	9123.89
EFT24713	18/03/2022	BAS - Australian Taxation Office (ATO)	BAS February 2022	11820.00
EFT24714	11/03/2022	City of Canning	CVC Lease	69643.75
EFT24715	15/03/2022	SG Fleet Australia Pty Limited	Vehicle Lease	1993.23
EFT24716	17/03/2022	SuperChoice Services Pty Ltd	Super Contributions F/E 13/02/2022	24212.57
EFT24717	21/03/2022	Custom Service Leasing Ltd	CVC Vehicle Lease	344.90
EFT24718	24/03/2022	Arbon Equipment Pty Ltd	Building Maintenance	418.00
EFT24719	24/03/2022	FUJIFILM Business Innovation Australia Pty Ltd	Photocopier fees	249.03
EFT24720	24/03/2022	Industrial Protective Products (WA)	Safety Equipment	914.76
EFT24721	24/03/2022	Environmental & Air Quality Consulting Pty Ltd	Environmental Consultations	3956.15
EFT24722	24/03/2022	Minter Ellison Lawyers	Legal Fees	2692.80
EFT24723	24/03/2022	Perth Recruitment Services Pty Ltd	Labour Hire	11774.87
EFT24724	24/03/2022	Super Sweep	CVC Cleaning Costs	4290.00
EFT24725	24/03/2022	United Equipment Pty Ltd	Equipment Hire	4392.30
EFT24726	24/03/2022	Cr Andrew White	Members Allowance for Mar'22	660.00
EFT24727	24/03/2022	Cr Doug Thompson*	Members Allowance for Mar'22	2243.92
EFT24728	24/03/2022	Cr Karen Wheatland	Members Allowance for Mar'22	660.00
EFT24729	24/03/2022	Jz Building Contractors Pty Ltd	Digester Decommissioning	11748.52
EFT24730	24/03/2022	PAYG - Australian Taxation Office (ATO)	Payroll Deductions	42588.00
EFT24731	24/03/2022	Synergy - Electricity Retail Corporation	Utilities	55190.26
EFT24732	24/03/2022	Advance Press	Bin Tagging Post Cards	616.00
EFT24733	24/03/2022	Blackwoods Atkins	Hire of Industrial Gas Cylinders	571.56
EFT24734	24/03/2022	Bunnings Group Limited	Plant Maintenance - Parts	684.48

Chq/EFT	Date	Name	Description	Amount
EFT24735	24/03/2022	Complete Tyre Solutions	Plant Maintenance - Parts And Services	357.50
EFT24736	24/03/2022	DMD Storage Group	Safety Audit	544.50
EFT24737	24/03/2022	Hoisting Equipment Specialist (HESWA)	Plant Maintenance - Parts	101.20
EFT24738	24/03/2022	Komatsu Forest Pty Ltd	Plant Maintenance - Parts And Services	127.60
EFT24739	24/03/2022	MM Electrical Merchandising	Plant Maintenance - Parts And Services	119.90
EFT24740	24/03/2022	MTS Hire and Sales	Equipment Hire	603.80
EFT24741	24/03/2022	OTR Tyres	Plant Maintenance - Tyres	535.00
EFT24742	24/03/2022	PEP Transport	Courier Services	133.11
EFT24743	24/03/2022	Total Electrical & Mechanical Services Pty Ltd	Plant Maintenance - Parts And Services	715.00
EFT24744	24/03/2022	Water2Water Pty Ltd	Monthly rental charge for Hydrotap	140.00
EFT24745	24/03/2022	Western Australian Local Government Association	Walga Preferred Supplier Panel Rebate Payment	986.70
EFT24746	24/03/2022	Winc Australia Pty Limited	Office Amenities	740.08
EFT24747	24/03/2022	Work Clobber	Safety Equipment	148.50
EFT24748	24/03/2022	Allclean Property Services Plus	Cleaning Services for CVC	10224.80
EFT24749	24/03/2022	Purearth	FOGO Waste Collection	76719.50
EFT24750	24/03/2022	SUEZ Recycling & Recovery (Perth) Pty Ltd	Waste Transport	174055.18
EFT24751	24/03/2022	Wastetrans Wa	Waste Transport	71414.16
EFT24752	24/03/2022	Access Hire Australia	Equipment Hire	1128.60
EFT24753	24/03/2022	All Fire and Electrical WA	Building Maintenance	4105.16
EFT24754	24/03/2022	All Rubber TMH Pty Ltd	Plant Maintenance - Parts And Services	4669.83
EFT24755	24/03/2022	Analytical Reference Laboratory (WA) P/L	Waste Audit Fees	2095.50
EFT24756	24/03/2022	Applied Industrial Technologies Pty Ltd	Plant Maintenance - Parts And Services	3164.52
EFT24757	24/03/2022	Blue Force Pty Ltd	Security Monitoring and Maintenance for RRRRC Canning Vale	2839.24
EFT24758	24/03/2022	CTI Logistics Interstate	Transport of Recyclables	7090.44
EFT24759	24/03/2022	Cea Specialty Equipment Pty Ltd	Plant Maintenance - Parts And Services	1517.90
EFT24760	24/03/2022	Cleveland Compressed Air Services	Plant Maintenance - Oils	3388.90
EFT24761	24/03/2022	DLA Piper Australia	Plant Maintenance - Parts And Services	2754.40
EFT24762	24/03/2022	Effect Engineering Projects Pty Ltd	Plant Maintenance - Parts And Services	7340.30
EFT24763	24/03/2022	Europcar T/A Thrifty Car Rental	Hire Vehicles	1524.95
EFT24764	24/03/2022	Fox Refrigeration and Air-Conditioning	Plant Maintenance - Parts And Services	3697.00
EFT24765	24/03/2022	Horizon West Landscape & Irrigation Pty Ltd	CVC Landscape Maintenance	7830.80
EFT24766	24/03/2022	Hydraulink Australia Pty Ltd	Plant Maintenance - Parts And Services	1001.71
EFT24767	24/03/2022	Industrial Power Tool Services	Plant Maintenance - Tools and Equipment	1356.30
EFT24768	24/03/2022	Majestic Plumbing Pty Ltd	Building Maintenance	1122.00
EFT24769	24/03/2022	Netelec Pty Ltd T/A Netelec Electrical Supplies	Plant Maintenance - Parts And Services	3218.73

Chq/EFT	Date	Name	Description	Amount
EFT24770	24/03/2022	OPS Screening & Crushing Equipment Pty Ltd	Equipment Hire	8535.03
EFT24771	24/03/2022	Pritchard Francis	Legal fees	4675.00
EFT24772	24/03/2022	Sonic Health Plus	Employment Costs	1463.28
EFT24773	24/03/2022	Southern Cross Cleaning Services	Office Cleaning - Booragoon	1723.25
EFT24774	24/03/2022	Tema Services Pty Ltd	Laundry Expenses	1210.07
EFT24775	24/03/2022	WA Fasteners Pty Ltd	Plant Maintenance - Parts	3440.67
EFT24776	24/03/2022	Willeng Pty Ltd	Plant Maintenance - Parts And Services	1375.00
EFT24777	24/03/2022	CJD Equipment Pty Ltd	Plant Maintenance - Parts And Services	37299.28
EFT24778	24/03/2022	Material Recovery Solutions Pty Ltd	Bailing Wire	48231.54
EFT24779	24/03/2022	Selectro Services P/L	Plant Maintenance - Parts And Services	61677.28
EFT24780	24/03/2022	Flick Anticimex Pty Ltd	Supply/Service of Sanitary Disposal Units for RRRC	2003.48
EFT24781	29/03/2022	Solo Resource Recovery	Quarterly CDS Sharing : 01 Oct to 31 Dec 2021	7767.39
EFT24782	29/03/2022	Stondon Pty Ltd T/A Avon Waste	Quarterly CDS Sharing : 01 Oct to 31 Dec 2021	9694.55
EFT24783	22/03/2022	Vocus Pty Ltd	Monthly Internet Service	1097.80
EFT24784	25/03/2022	SuperChoice Services Pty Ltd	Super contributions F/E 27/02/2022	24789.76
EFT24785	30/03/2022	SMRC Net Payroll Clearing Creditor	Payroll	132665.96
EFT24786	30/03/2022	SuperChoice Services Pty Ltd	Super Contributions F/E 13/03/2022	24800.61
EFT24787	30/03/2022	WA Treasury Corporation	Loan Repayments	801908.01
EFT24788	30/03/2022	National Australia Bank (NAB)	Credit card Transactions for March 2022	11542.28
EFT24789	31/03/2022	WA Treasury Corporation	Loan Repayments	95390.78
TOTAL PAYMENTS				4293366.94

EFT24687	02/03/2022	Credit Card Transactions for February 2022		8640.88
Chq/EFT	Date	Name	Description	Amount
EFT24687	27/01/2022	Department Of Transport	Vehicle Licence Renewal	71.10
EFT24687	27/01/2022	Department Of Transport	Vehicle Licence Renewal	10.30
EFT24687	31/01/2022	Insight Call Centre	Community Feedback Hotline Answering Services	172.84
EFT24687	31/01/2022	Sanax Medical	Sanitiser and Surgical Masks	138.60
EFT24687	31/01/2022	Ventraip Australia	Software Licensing and Maintenance Fees	2.95
EFT24687	31/01/2022	Woolworths/Garden City S/	Office Amenities	10.50
EFT24687	01/02/2022	Kee Fuel Pty Ltd	Plant Transport	473.00
EFT24687	01/02/2022	Sitech Wa Pty Ltd	Software Licensing and Maintenance Fees	126.50
EFT24687	03/02/2022	Amazon Web Services	Software Licensing and Maintenance Fees	39.04
EFT24687	03/02/2022	Modern Teaching Aids	Education Tools	136.21
EFT24687	03/02/2022	Searle Fasteners Pl	Plant Maintenance - Parts	40.33
EFT24687	03/02/2022	Woolworths/Cnr Warton & A	Office Amenities	6.20
EFT24687	07/02/2022	Kee Fuel Pty Ltd	Plant Transport	804.38
EFT24687	07/02/2022	Searle Fasteners Pl	Plant Maintenance - Parts	63.36
EFT24687	07/02/2022	Sitech Wa Pty Ltd	Software Licensing and Maintenance Fees	126.50
EFT24687	07/02/2022	Total Tools Kewdale	Safety Equipment	199.00
EFT24687	07/02/2022	Woolworths/Garden City S/	Office Amenities	7.00
EFT24687	07/02/2022	Woolworths/Nicholson Rd &	Office Amenities	5.20
EFT24687	08/02/2022	Woolworths/Nicholson Rd &	Office Amenities	20.00
EFT24687	10/02/2022	St John Ambulance Au	Eye Wash Station Refills	171.60
EFT24687	10/02/2022	St John Ambulance Au	Eye Wash Station Refills	42.90
EFT24687	10/02/2022	Swan Yacht Club	Function Room Booking Deposit	170.00
EFT24687	10/02/2022	Swan Yacht Club	Function Room Booking Deposit	170.00
EFT24687	11/02/2022	Ipec Pty Ltd	Courier Charges	12.76
EFT24687	11/02/2022	Myaree Lounge Bar	Office Amenities	52.50
EFT24687	11/02/2022	Paypal *wholesale	Community Garden	195.00
EFT24687	12/02/2022	Mailchimp *misc	Software Licensing and Maintenance Fees	48.33
EFT24687	14/02/2022	Total Tools Canning	Plant Maintenance - Tools	17.70
EFT24687	14/02/2022	Woolworths/Garden City S/	Office Amenities	7.00
EFT24687	15/02/2022	Post Harrisdale Lpo Ha	Postage	9.30
EFT24687	15/02/2022	Sanax Medical	Sanitiser and Surgical Masks	545.05
EFT24687	15/02/2022	Wageloch	Software Licensing and Maintenance Fees	201.50
EFT24687	15/02/2022	Wageloch	Software Licensing and Maintenance Fees	201.45
EFT24687	15/02/2022	Wageloch	Software Licensing and Maintenance Fees	201.45
EFT24687	16/02/2022	Lighthouse Locksmith	Spare Keys for Plant Items	19.80
EFT24687	16/02/2022	Zoom.Us 888-799-9666	Software Licensing and Maintenance Fees	23.09
EFT24687	17/02/2022	Bunnings 317000	Community Garden	129.00
EFT24687	17/02/2022	Safety Training Prof	Employee Training	500.00

Chq/EFT	Date	Name	Description	Amount
EFT24687	18/02/2022	Bunnings 334000	Community Garden	328.39
EFT24687	18/02/2022	Idw	Office Amenities	27.50
EFT24687	18/02/2022	St John Ambulance Aust	Employee Training	41.65
EFT24687	21/02/2022	7 Eleven 3011 Cannin	Office Amenities	5.50
EFT24687	21/02/2022	Woolworths/Garden City S/	Office Amenities	21.00
EFT24687	21/02/2022	Woolworths/Nicholson Rd &	Office Amenities	45.00
EFT24687	23/02/2022	Adobe Creative Cloud	Software Licensing and Maintenance Fees	76.99
EFT24687	23/02/2022	City Of Perth Parking-Ons	Parking for Meetings	8.48
EFT24687	24/02/2022	Company Director	Magazine Subscription	687.50
EFT24687	24/02/2022	Costco Wholesale Austr	RAT Tests for Resource Recovery Group	319.96
EFT24687	24/02/2022	Costco Wholesale Austr	RAT Tests for Resource Recovery Group	319.96
EFT24687	25/02/2022	Department Of Transpor	Licencing Fees	81.40
EFT24687	25/02/2022	Heswa Hyperlift	Plant Maintenance - Parts	402.60
EFT24687	25/02/2022	Total Tools Canning	Plant Maintenance - Parts	437.60
EFT24687	25/02/2022	Wanewsdti	Newspaper Subscription	84.00
EFT24687	26/02/2022	Adobe Id Creative Clid	Software Licensing and Maintenance Fees	299.90
EFT24687	26/02/2022	Adobe Id Creative Clid	Software Licensing and Maintenance Fees	97.98
EFT24687	26/02/2022	Cloud Dm9uht	Software Licensing and Maintenance Fees	96.84
EFT24687	28/02/2022	Officeworks 0616	Bin Tagging Supplies	84.24
EFT24687	28/02/2022	Ventraip Australia	Software Licensing and Maintenance Fees	2.95
TOTAL PAYMENTS				8640.88

EFT24788	31/03/2022	Credit Card Transactions for March 2022		11542.28
Chq/EFT	Date	Name	Description	Amount
EFT24788	28/02/2022	Fedex Express Australi	Postage and Shipping Costs	344.73
EFT24788	28/02/2022	Industrial Power Too	Plant Maintenance - Tools	473.00
EFT24788	28/02/2022	Insight Call Centre	Community Feedback Hotline Answering Services	171.00
EFT24788	28/02/2022	Sanax Medical	Sanitiser and Surgical Masks	581.90
EFT24788	28/02/2022	Tenderlink Com	Tender Costs for T2022-01 and T2022-02	415.80
EFT24788	01/03/2022	Acco Airconditioning	Building Maintenance	350.00
EFT24788	01/03/2022	Coles 0332	Office Amenities	18.20
EFT24788	01/03/2022	Grouch & Co P/L	Office Amenities	110.00
EFT24788	01/03/2022	Soils Aint Soils Cann	Building Maintenance	340.00
EFT24788	01/03/2022	Soils Aint Soils Cann	Building Maintenance	680.00
EFT24788	01/03/2022	The Good Guys Web Store	Building Maintenance	149.00
EFT24788	02/03/2022	Amazon Web Services	Software Licensing and Maintenance Fees	35.09
EFT24788	02/03/2022	Industrial Power Too	Plant Maintenance - Tools	144.10
EFT24788	02/03/2022	Puma Energy Bedforda	Plant Maintenance - Fuel	34.08
EFT24788	02/03/2022	Woolworths/Cnr Warton & A	Office Amenities	2.60
EFT24788	03/03/2022	Hose Mania	Plant Maintenance - Consumables	48.26
EFT24788	04/03/2022	Total Tools Canning	Building Maintenance - Parts	43.10
EFT24788	05/03/2022	Linkedin 6701580596	Software Licensing and Maintenance Fees - Returned	299.88
EFT24788	08/03/2022	Work Clobber	Safety Equipment	159.00
EFT24788	09/03/2022	Cpp Enterprises Pty.	Building Maintenance	132.00
EFT24788	09/03/2022	Parkwood Hardware	Plant Maintenance - Consumables	1714.80
EFT24788	09/03/2022	St John Ambulance Aust	Employee Training	160.00
EFT24788	09/03/2022	St John Ambulance Aust	Employee Training	160.00
EFT24788	09/03/2022	Wilson Parking	Mobile Patrol Services	1024.73
EFT24788	09/03/2022	Woolworths/Garden City S/	Office Amenities	7.60
EFT24788	10/03/2022	Bunnings 317000	Cleaning Materials	12.00
EFT24788	11/03/2022	St John Ambulance Aust	Employee Training	49.00
EFT24788	12/03/2022	Anydesk Software Gmbh	Software Licensing and Maintenance Fees	345.50
EFT24788	12/03/2022	Mailchimp *misc	Software Licensing and Maintenance Fees - Returned	47.18
EFT24788	14/03/2022	7 Eleven 3011 Cannin	Office Amenities	3.75
EFT24788	14/03/2022	Hello Visitor Pty Lt	Software Licensing and Maintenance Fees - Returned	-0.01
EFT24788	14/03/2022	Hello Visitor Pty Lt	Software Licensing and Maintenance Fees	0.01
EFT24788	15/03/2022	Retravisio	Building Maintenance	592.00
EFT24788	15/03/2022	Totally Workwear Vic	Safety Equipment	162.76
EFT24788	15/03/2022	Woolworths/Garden City S/	Office Amenities	4.70
EFT24788	16/03/2022	Hose Mania	Plant Maintenance - Consumables	24.23
EFT24788	16/03/2022	Wageloch	Software Licensing and Maintenance Fees	161.16
EFT24788	16/03/2022	Wageloch	Software Licensing and Maintenance Fees	161.16
Chq/EFT	Date	Name	Description	Amount
EFT24788	16/03/2022	Wageloch	Software Licensing and Maintenance Fees	161.20

Chq/EFT	Date	Name	Description	Amount
EFT24788	17/03/2022	Hose Mania	Plant Maintenance - Consumables	21.45
EFT24788	17/03/2022	Zoom.Us 888-799-9666	Software Licensing and Maintenance Fees - Returned	23.09
EFT24788	18/03/2022	Industrial Power Too	Plant Maintenance - Tools	35.28
EFT24788	18/03/2022	Industrial Power Too	Plant Maintenance - Tools	1007.24
EFT24788	18/03/2022	Total Tools Canning	Building Maintenance - Tools	44.00
EFT24788	19/03/2022	Total Tools Canning	Building Maintenance - Parts	24.50
EFT24788	21/03/2022	ldw	Office Amenities	101.75
EFT24788	22/03/2022	Charge.Prezi.Com	Software Licensing and Maintenance Fees	271.20
EFT24788	22/03/2022	Coles 0332	Office Amenities	4.80
EFT24788	22/03/2022	Outdoor Supacentre	Incursions and Events - Materials	34.95
EFT24788	23/03/2022	Adobe Creative Cloud	Software Licensing and Maintenance Fees	76.99
EFT24788	23/03/2022	Coles Express 6936	Office Amenities	2.95
EFT24788	23/03/2022	Ventraip Australia	Software Licensing and Maintenance Fees - Returned	2.95
EFT24788	24/03/2022	Bunnings 327000	Community Garden	20.34
EFT24788	24/03/2022	Sitech Wa Pty Ltd	Software Licensing and Maintenance Fees - Returned	126.50
EFT24788	26/03/2022	Adobe Id Creative Cld	Software Licensing and Maintenance Fees	97.99
EFT24788	26/03/2022	Adobe Id Creative Cld	Software Licensing and Maintenance Fees	299.89
EFT24788	28/03/2022	Woolworths/Nicholson Rd &	Office Amenities	2.60
EFT24788	28/03/2022	Woolworths/Nicholson Rd &	IT Expenses	20.30
TOTAL PAYMENTS				11542.28

Schedule of Payments made in April 2022

Chq/EFT	Date	Name	Description	Amount
EFT24790	05/04/2022	Pritchard Francis	Legal Fees	83380.00
EFT24791	07/04/2022	Telstra	Landline Costs	3899.11
EFT24792	07/04/2022	Water Corporation*	Utilities	825.60
EFT24793	07/04/2022	Perth Recruitment Services Pty Ltd	Labour Hire	63730.87
EFT24794	07/04/2022	Dingo Loader Hire PTY LTD trading as Mini Digger WA	Plant Maintenance - Parts And Services	611.60
EFT24795	07/04/2022	Golden West Lubricants	Consumables - Oil	217.80
EFT24796	07/04/2022	Marketforce Productions	Advert for Local Government Tender T2022/03	786.84
EFT24797	07/04/2022	Natsync Environmental	Pest Control	485.00
EFT24798	07/04/2022	Octagon-BKG Lifts	Plant Maintenance - Parts And Services	548.31
EFT24799	07/04/2022	Synergy - Electricity Retail Corporation	Utilities	685.72
EFT24800	07/04/2022	Arbon Equipment Pty Ltd	Building Maintenance	2667.50
EFT24801	07/04/2022	Australian Bale Press Company	Plant Maintenance - Parts And Services	3603.60
EFT24802	07/04/2022	BP Australia P/L	Deisel Fuel	14140.39
EFT24803	07/04/2022	Environmental & Air Quality Consulting Pty Ltd	Environmental Consultations	3956.15
EFT24804	07/04/2022	Greenwaste Services Pty Ltd	Contracted Services	16500.00
EFT24805	07/04/2022	Industrial Protective Products (WA)	Safety Equipment	2230.80
EFT24806	07/04/2022	Network-IT(WA) PTY LTD	Office Equipment	8247.32
EFT24807	07/04/2022	Plastic Free Foundation Ltd	Membership Fees	3850.00
EFT24808	07/04/2022	PAYG - Australian Taxation Office (ATO)	Payroll Deductions	41914.00
EFT24809	07/04/2022	All Fire and Electrical WA	Building Maintenance	896.50
EFT24810	07/04/2022	Water2Water Pty Ltd	Monthly rental charge for Hydrotap	381.50
EFT24811	07/04/2022	CTI Logistics Interstate	Transport of Recyclables	8508.51
EFT24812	07/04/2022	SUEZ Recycling & Recovery (Perth) Pty Ltd	Waste Disposal	71836.61
EFT24813	07/04/2022	Selectro Services P/L	Plant Maintenance - Parts And Services	18793.72
EFT24814	13/04/2022	Truck Centre WA	Purchase of Plant - Hook truck	311806.00
EFT24815	07/04/2022	Fleetcare Pty Ltd	Vehicle Lease	1955.35
EFT24816	13/04/2022	SMRC Net Payroll Clearing Creditor	Payroll	128467.95
EFT24817	14/04/2022	Commonwealth Bank of Australia	Investments	1000000.00
EFT24818	19/04/2022	City of Canning	CVC Lease	69643.75
EFT24819	20/04/2022	BAS - Australian Taxation Office (ATO)	BAS March 2022	90212.00
EFT24820	21/04/2022	Water Corporation*	Utilities	1332.42
EFT24821	21/04/2022	FUJIFILM Business Innovation Australia Pty Ltd	Photocopier fees	110.40
EFT24822	21/04/2022	Industrial Protective Products (WA)	Safety Equipment	484.66
EFT24823	21/04/2022	Minter Ellison Lawyers	Legal Fees	31625.77
EFT24824	21/04/2022	Synergy - Electricity Retail Corporation	Utilities	61155.74
EFT24825	21/04/2022	Cr Andrew White	Members Allowance for Apr'22	660.00
EFT24826	21/04/2022	Cr Doug Thompson*	Members Allowance for Apr'22	2243.92

Chq/EFT	Date	Name	Description	Amount
EFT24827	21/04/2022	Cr Karen Wheatland	Members Allowance for Apr'22	660.00
EFT24828	21/04/2022	PAYG - Australian Taxation Office (ATO)	Payroll Deductions	40196.00
EFT24829	21/04/2022	BP Australia P/L	Deisel Fuel	10233.45
EFT24830	21/04/2022	Environmental & Air Quality Consulting Pty Ltd	Environmental Consultations	6018.17
EFT24831	21/04/2022	Natsync Environmental	Pest Control	4871.00
EFT24832	21/04/2022	Panetta McGrath Lawyers	Legal Fees	1342.00
EFT24833	21/04/2022	Perth Recruitment Services Pty Ltd	Labour Hire	4779.85
EFT24834	21/04/2022	Simplified Mechanical and Transport	Plant Maintenance - Parts And Services	8013.50
EFT24835	21/04/2022	Super Sweep	CVC Cleaning Costs	4578.75
EFT24836	21/04/2022	United Equipment Pty Ltd	Equipment Hire	5049.00
EFT24837	21/04/2022	Purearth	FOGO Waste Collection	91117.40
EFT24838	21/04/2022	SUEZ Recycling & Recovery (Perth) Pty Ltd	Waste Disposal	183083.58
EFT24839	21/04/2022	Wastetrans Wa	Waste Transport	74654.50
EFT24840	21/04/2022	Advance Press	Banners	352.00
EFT24841	21/04/2022	Blackwoods Atkins	Hire of Industrial Gas Cylinders	410.07
EFT24842	21/04/2022	Blue Force Pty Ltd	Security Monitoring and Maintenance for RRRC Canning Vale	89.10
EFT24843	21/04/2022	Bunnings Group Limited	Plant Maintenance - Parts	889.64
EFT24844	21/04/2022	Cea Specialty Equipment Pty Ltd	Plant Maintenance - Parts And Services	246.68
EFT24845	21/04/2022	Complete Tyre Solutions	Plant Maintenance - Parts And Services	962.50
EFT24846	21/04/2022	Dial Before You Dig WA Ltd	Quarterly Referral Fee	110.00
EFT24847	21/04/2022	Ecocycle Pty Ltd	Building Maintenance	195.80
EFT24848	21/04/2022	Motiontech Hydraulic Services	Plant Maintenance - Parts And Services	313.50
EFT24849	21/04/2022	Netelec Pty Ltd T/A Netelec Electrical Supplies	Plant Maintenance - Parts And Services	716.62
EFT24850	21/04/2022	Office Works (By EFT)	Office Amenities	106.44
EFT24851	21/04/2022	Sonic Health Plus	Employment Costs	605.00
EFT24852	21/04/2022	Total Electrical & Mechanical Services Pty Ltd	Plant Maintenance - Parts And Services	363.00
EFT24853	21/04/2022	Toyota Material Handling WA Pty Ltd	Plant Maintenance - Parts And Services	733.33
EFT24854	21/04/2022	Work Clobber	Safety Equipment	192.20
EFT24855	21/04/2022	Access Hire Australia	Equipment Hire	1297.90
EFT24856	21/04/2022	All Fire and Electrical WA	Building Maintenance	2970.77
EFT24857	21/04/2022	All Rubber TMH Pty Ltd	Plant Maintenance - Parts And Services	13231.90
EFT24858	21/04/2022	Allclean Property Services Plus	Cleaning Services for CVC	3339.60
EFT24859	21/04/2022	Analytical Reference Laboratory (WA) P/L	Waste Audit Fees	1254.00
EFT24860	21/04/2022	Applied Industrial Technologies Pty Ltd	Plant Maintenance - Parts And Services	14989.52
EFT24861	21/04/2022	CJD Equipment Pty Ltd	Plant Maintenance - Parts And Services	16706.55
EFT24862	21/04/2022	CTI Logistics Interstate	Transport of Recyclables	20351.17
EFT24863	21/04/2022	Cleanaway Co Pty Ltd	Waste Disposal	1257.63
EFT24864	21/04/2022	Effect Engineering Projects Pty Ltd	Plant Maintenance - Parts And Services	11164.68

Chq/EFT	Date	Name	Description	Amount
EFT24865	21/04/2022	EmbroidMe Myaree	Colour Vinyl Transfer - Recycle Right Centre Back	1674.20
EFT24866	21/04/2022	Fox Refrigeration and Air-Conditioning	Plant Maintenance - Parts And Services	5730.40
EFT24867	21/04/2022	Horizon West Landscape & Irrigation Pty Ltd	CVC Landscape Maintenance	3730.38
EFT24868	21/04/2022	Hydraulink Australia Pty Ltd	Plant Maintenance - Parts And Services	1910.40
EFT24869	21/04/2022	Industrial Power Tool Services	Plant Maintenance - Tools and Equipment	7034.56
EFT24870	21/04/2022	Komatsu Forest Pty Ltd	Plant Maintenance - Parts And Services	12381.16
EFT24871	21/04/2022	Majestic Plumbing Pty Ltd	Building Maintenance	1056.00
EFT24872	21/04/2022	Material Recovery Solutions Pty Ltd	Plant Maintenance - Parts And Services	5832.86
EFT24873	21/04/2022	OTR Tyres	Plant Maintenance - Tyres	20438.00
EFT24874	21/04/2022	Office of the Auditor General	Audit Fees	33000.00
EFT24875	21/04/2022	Peel Resource Recovery Pty Ltd	Consumables - Packing Media	10065.00
EFT24876	21/04/2022	Pritchard Francis	Legal Fees	14729.00
EFT24877	21/04/2022	Selectro Services P/L	Plant Maintenance - Parts And Services	19123.50
EFT24878	21/04/2022	Southern Cross Cleaning Services	Office Cleaning - Booragoon	2054.03
EFT24879	21/04/2022	WA Fasteners Pty Ltd	Plant Maintenance - Parts	6088.75
EFT24880	21/04/2022	Water2Water Pty Ltd	Monthly rental charge for Hydrotap	4045.00
EFT24881	21/04/2022	Western Australian Local Government Association	MWAC Contribution	23262.29
EFT24882	21/04/2022	Winc Australia Pty Limited	Office Amenities	1137.72
EFT24883	21/04/2022	Custom Service Leasing Ltd	CVC Vehicle Lease	238.27
EFT24884	22/04/2022	Vocus Pty Ltd	Monthly Internet Service - Apr 2022	1097.80
EFT24885	28/04/2022	SMRC Net Payroll Clearing Creditor	Payroll	134420.08
EFT24886		Covered in May Payment Schedule		0.00
EFT24887	29/04/2022	SuperChoice Services Pty Ltd	Super Contributions	24154.37
TOTAL PAYMENTS				2913045.98