



City of  
**Melville**

**MINUTES**  
**SPECIAL MEETING OF COUNCIL**  
**(SWEARING IN CEREMONY)**

**5:00pm Tuesday, 21 October 2025**

Held in the Council Chambers, Melville Civic Centre,  
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

**Minutes to be confirmed at the next Ordinary Council Meeting**

These minutes are hereby confirmed as true and accurate

Presiding Member

A handwritten signature in black ink, appearing to be 'R. ...'.

Date 18/11/2025



**Vision**

Vibrant, Sustainable, Inclusive Melville

**Mission**

To provide good governance and quality services for the City of Melville community.

**Values**

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

**Our Approach**

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
<b>Healthy, Safe and Inclusive</b>	<b>Clean and Green</b>	<b>Sustainable and Connected Development</b>	<b>Vibrant and Prosperous</b>	<b>Good Governance and Leadership</b>
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

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The nature of the Council's decision making role in the matter:

<b>Advocacy</b>	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<b>Executive</b>	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<b>Legislative</b>	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<b>Review</b>	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<b>Quasi-Judicial</b>	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

## Contents

<b>1</b>	<b>Official Opening</b> .....	<b>6</b>
<b>2</b>	<b>Attendance and Apologies</b> .....	<b>6</b>
<b>3</b>	<b>Declarations by Members</b> .....	<b>8</b>
<b>4</b>	<b>Council Prayer</b> .....	<b>8</b>
<b>5</b>	<b>Disclosure of Interest</b> .....	<b>8</b>
	<b>5.1</b> <b>Declarations by Members who have not read and given due             consideration to all matters contained in the business papers presented             before the Meeting</b> .....	<b>8</b>
	<b>5.2</b> <b>Declarations by Members who have received and not read the Elected             Members Bulletin</b> .....	<b>8</b>
<b>6</b>	<b>Public Question Time</b> .....	<b>9</b>
	<b>6.1</b> <b>Questions Received with Notice</b> .....	<b>9</b>
	<b>6.2</b> <b>Questions Received at the Meeting</b> .....	<b>9</b>
<b>7</b>	<b>Election of Deputy Mayor 2025-2027</b> .....	<b>9</b>
<b>8</b>	<b>Reports</b> .....	<b>10</b>
	<b>8.1</b> <b>Reports of the Chief Executive Officer</b> .....	<b>10</b>
	<b>Corporate Services</b> .....	<b>10</b>
	C25/326    Election of Representatives to the Council Committees for 2025-2027 .....	<b>10</b>
	C25/327    Election of Representatives - Resource Recovery Group & WALGA South Metropolitan Zone .....	<b>19</b>
<b>9</b>	<b>Closure</b> .....	<b>25</b>

## 1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 5:00pm and invited Neville Collard to perform the Welcome to Country. At 5:04pm, the Presiding Member advised those present of the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

## 2 ATTENDANCE AND APOLOGIES

### In Attendance

K Mair

Mayor

#### Councillors

Cr M Woodall

Cr J Spanbroek

Cr C Ross

Cr G Barber

Cr G Panayotou

Cr S Hong

Cr N Robins

Cr S Green

Cr C Yorke

Cr K Wheatland

#### Ward

Bull Creek - Leeming Ward

Bull Creek - Leeming Ward

Applecross - Mount Pleasant Ward

Bicton - Attadale - Alfred Cove Ward

Bicton - Attadale - Alfred Cove Ward

Bateman - Kardinya - Murdoch Ward

Bateman - Kardinya - Murdoch Ward

Central Ward

Central Ward

Palmyra - Melville - Willagee Ward

### Officers

Ms G Bowman

Chief Executive Officer

Ms M Pickering

Director Community Development

Mr G Tuffin

Director Corporate Services

Mr J Coten

Director Environment & Infrastructure

Mr P Varelis

Director Planning

Ms C Newman

Head of Governance

Ms M Smith Poulton

Lead Governance

Ms T Wright

Governance Officer

Ms I Gaston

Business Support Officer

At the commencement of the meeting:

Public Gallery 26

**Apologies**

Nil

**On Approved Leave of Absence**

Cr D Lim Applecross - Mount Pleasant Ward

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## **6 PUBLIC QUESTION TIME**

At 5:25pm the Presiding Member opened Public Question Time.

### **6.1 Questions Received with Notice**

Nil.

### **6.2 Questions Received at the Meeting**

Nil.

At 5:25pm the Presiding Member closed Public Question Time.

## **7 ELECTION OF DEPUTY MAYOR 2025-2027**

At 5:25pm, the Presiding Member invited nominations for the office of Deputy Mayor for October 2025 to October 2027 as required by the *Local Government Act 1995*.

The following nominations for the position of Deputy Mayor were received:

- Cr M Woodall (prior to meeting); and
- Cr C Ross (prior to meeting); and
- Cr K Wheatland (prior to meeting); and
- Cr G Barber (during the meeting).

At 5:26pm, the Presiding Member closed nominations and gave each candidate the opportunity to make a brief presentation to the meeting.

At 5:40pm, the Chief Executive Officer then conducted the election by secret ballot in accordance with the provisions of the *Local Government Act 1995*.

At 5:42pm, Cr M Woodall was declared Deputy Mayor for the City of Melville from October 2025 to October 2027.

### **7.2 Declarations of Office – Deputy Mayor**

At 5:42pm, the Presiding Member requested Cr M Woodall to take the Declaration of Office in accordance with section 2.9 of the *Local Government Act 1995*, and to sign the declaration document.

## 8 REPORTS

### 8.1 Reports of the Chief Executive Officer

#### Corporate Services

#### **C25/326 Election of Representatives to the Council Committees for 2025-2027**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Head of Governance
<b>Voting Requirements:</b>	Absolute Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter.
<b>Attachments:</b>	Nil

#### **COUNCIL'S ROLE**

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

#### **SUMMARY**

- Following the Local Government Elections, it is necessary to reappoint the membership of each of the City of Melville Committees:
  - Governance Committee; and
  - Audit, Risk and Improvement Committee (ARIC); and
  - Policy and Legislation Committee (P&L).
- This report is presented to appoint the membership and presiding members of each of these committees for the period from November 2025 to October 2027.

#### **OFFICER RECOMMENDATION**

1. That the Council, by absolute majority decision, endorse the following Elected Members and their Deputies be appointed for a period no longer than November 2025 to October 2027, to the:

(a) **City of Melville Governance Committee:**

Membership	Member	Deputy
1. Mayor		
2. Elected Member		
3. Elected Member		
4. Elected Member		
5. Elected Member		

**(b) City of Melville Audit, Risk and Improvement Committee:**

Membership	Member	Deputy
1. Mayor		
2. Elected Member		
3. Elected Member		
4. Elected Member		
5. Elected Member		
6. External Member	Mr P Draber	
7. External Member	Mr T Cheong	

**(c) City of Melville Policy and Legislation Committee:**

Membership	Member	Deputy
1. Mayor		
2. Elected Member		
3. Elected Member		
4. Elected Member		
5. Elected Member		

**2. That the Council, by absolute majority decision, appoint the following Committee Presiding and Deputy Presiding Members:****(a) City of Melville Governance Committee:**

- (i) Presiding Member, \_\_\_\_\_
- (ii) Deputy Presiding Member, \_\_\_\_\_

**(b) City of Melville Policy & Legislation Committee:**

- (i) Presiding Member, \_\_\_\_\_
- (ii) Deputy Presiding Member, \_\_\_\_\_

**(c) That the Council reaffirm the current appointment of the Audit, Risk and Improvement Committee's external Presiding Member, Mr P Draber, and external Deputy Presiding Member, Mr T Cheong.**

At 5:46pm, the Presiding Member advised of the nominations received and called for additional nominations from the floor, for the Council Committees for the period from October 2025 to October 2027.

The following nominations were received for the committee memberships:

#### **Governance Committee (5 Members)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr M Woodall
2. Elected Member	Cr C Ross	Cr N Robins
3. Elected Member	Cr G Panayotou	Cr J Spanbroek
4. Elected Member	Cr D Lim	Cr K Wheatland
5. Elected Member	Cr G Barber	

#### **Audit, Risk & Improvement Committee (5 Members & 2 External)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr D Lim
2. Elected Member	Cr N Robins	Cr M Woodall
3. Elected Member	Cr J Spanbroek	Cr K Wheatland
4. Elected Member	Cr C Yorke	Cr S Green
5. Elected Member	Cr S Hong	
6. External Member	Mr P Draber	
7. External Member	Mr T Cheong	

#### **Policy & Legislation Committee (5 Members)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr J Spanbroek
2. Elected Member	Cr M Woodall	Cr G Panayotou
3. Elected Member	Cr C Ross	Cr G Barber
4. Elected Member	Cr K Wheatland	
5. Elected Member	Cr S Green	

At 5:53pm, the Presiding Member called for nominations for the Governance Committee Presiding Member. The following nominations were received:

- Cr C Ross; and
- Cr G Barber

At 5:54pm, the Presiding Member requested the CEO to undertake a secret ballot to determine the successful member. At 5:57pm, Cr G Barber was successfully declared as the Governance Presiding Member.

At 5:57pm, the Presiding Member called for nominations for the Governance Committee Deputy Presiding Member. The following nominations were received:

- Cr D Lim; and
- Cr C Ross

At 5:58pm, the Presiding Member requested the CEO to undertake a secret ballot to determine the successful member.

At 6:00pm, Cr D Lim was successfully declared as the Governance Deputy Presiding Member.

At 6:01pm, Ms I Gaston left the meeting.

At 6:01pm, the Presiding Member called for nominations for the Policy & Legislation Committee Presiding Member. The following nominations were received:

- Cr C Ross; and
- Cr S Green; and
- Cr K Wheatland

At 6:02pm, the Presiding Member requested the CEO to undertake a secret ballot to determine the successful member.

At 6:03pm, Cr S Green was successfully declared as the Policy & Legislation Presiding Member.

At 6:03pm, Ms I Gaston returned to the meeting.

At 6:05pm, the Presiding Member called for nominations for the Policy & Legislation Committee Deputy Presiding Member. A nomination was received from Cr K Wheatland.

At 6:05pm, Cr K Wheatland was successfully declared as the Policy & Legislation Deputy Presiding Member.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/326)**

At 6:09pm Cr K Wheatland moved, seconded Cr J Spanbroek

1. That the Council, by absolute majority decision, endorse the following Elected Members and their Deputies be appointed for a period no longer than November 2025 to October 2027, to the:

**(a) Governance Committee (5 Members)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr M Woodall
2. Elected Member	Cr C Ross	Cr N Robins
3. Elected Member	Cr G Panayotou	Cr J Spanbroek
4. Elected Member	Cr D Lim	Cr K Wheatland
5. Elected Member	Cr G Barber	

**(b) Audit, Risk & Improvement Committee (5 Members & 2 External)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr D Lim
2. Elected Member	Cr N Robins	Cr M Woodall
3. Elected Member	Cr J Spanbroek	Cr K Wheatland
4. Elected Member	Cr C Yorke	Cr S Green
5. Elected Member	Cr S Hong	
6. External Member	Mr P Draber	
7. External Member	Mr T Cheong	

**(c) Policy & Legislation Committee (5 Members)**

Membership	Member	Deputy
1. Mayor	Mayor K Mair	Cr J Spanbroek
2. Elected Member	Cr M Woodall	Cr G Panayotou
3. Elected Member	Cr C Ross	Cr G Barber
4. Elected Member	Cr K Wheatland	
5. Elected Member	Cr S Green	

2. **That the Council, by absolute majority decision, appoint the following Committee Presiding and Deputy Presiding Members:**
  - (a) **City of Melville Governance Committee:**
    - (i) **Presiding Member, Cr G Barber**
    - (ii) **Deputy Presiding Member, Cr D Lim**
  
  - (b) **City of Melville Policy & Legislation Committee:**
    - (i) **Presiding Member, Cr S Green**
    - (ii) **Deputy Presiding Member, Cr K Wheatland**
  
  - (c) **That the Council reaffirm the current appointment of the Audit, Risk and Improvement Committee’s external Presiding Member, Mr P Drabber, and external Deputy Presiding Member, Mr T Cheong.**

At 6:09pm the Presiding Member declared the motion.

**CARRIED BY ABSOLUTE MAJORITY (11/0)**

**PURPOSE**

This report is presented to appoint the membership for the City of Melville’s committees for the period from October 2025 to October 2027.

**STRATEGIC ALIGNMENT**

<b>Outcome</b>	5	Leadership and good governance for the benefit of the whole community.
<b>Objective</b>	5	Good Governance and Leadership
	5.4	Strengthen active citizen engagement, participation, and access to information.
	5.1	Provide transparent and accountable good governance.

**BACKGROUND**

Following each Local Government Election, it is necessary to appoint the membership of the 3 City of Melville Committees. This allows all Elected Members, including those newly elected, an opportunity to participate as a representative on at least 1 Committee.

City of Melville Governance Committee:

The Governance Committee is a Committee of Council established in accordance with s5.8 of *the Local Government Act 1995* (the Act) for the purposes of promoting excellence in Governance within the City of Melville.

Its core functions include:

- Strategic Direction - promote an organisational focus on the achievement of the City of Melville Vision, Mission, Council Plan for the Future, which details the City's Strategic Outcomes and Objectives and receive the Strategic Community Plan/Corporate Business Plan Quarterly Reports.
- Roles and Responsibilities - ensure clarity of the role of Elected Members and that the statutory separation of powers and roles, as articulated in the Local Government Act 1995, and its regulations, is supported with appropriate induction and training.
- Relationships - nurturing a positive culture within the Elected Member Group that promotes openness and honesty, in which appropriate questioning is encouraged, and accountability is clear and fostering effective working relationships within and between the Mayor, Councillors, the Chief Executive Officer (CEO) and other officers of the City.
- Accountability and Transparency - ensure that the City's Governance Framework is reviewed on a biennial basis, to be completed prior to each Local Government Ordinary Election, and reflects the processes in place that reflect the transparency and accountability principles which underpin excellence in local government governance.
- CEO Performance Review - receive the CEO Quarterly Key Performance Indicator Updates and, when appointed by the Council, undertake the:
  - annual Chief Executive Officer's performance review in accordance the provisions of legislation, policy and contract conditions; and
  - make recommendations on the setting of CEO Key Performance Indicators linked to the Council priorities through the Corporate Business Plan and budget.
- Other matters referred to the Committee by decision of the Council.

#### City of Melville Audit, Risk and Improvement (ARIC) Committee:

The Audit and Risk Committee is a Committee of Council established under s7.1A and s5.8 of the Act, for the purposes of advising the Council in relation to internal and external audit, compliance, risk management and improvement matters as well as the City of Melville financial statements.

Its core functions include:

- The integrity of the City's annual financial statements.
- Compliance with legal and statutory audit requirements, including the Department of Local Government annual Compliance Audit Return.
- External audit.
- The City's internal audit program, including Service Reviews and improvement opportunities.
- The City's risk management framework.

### City of Melville Policy and Legislation (P&L) Committee:

The Policy and Legislation Committee is a Committee of the Council established in accordance with s5.8 of the Act with the purpose of supporting the Council in the review and development of the City of Melville Council policies and local laws, and the consideration of key planning policy issues that arise.

Additionally, the Act sets out in:

- Section 2.7(2) of a role of Council is to determine the local government's policies; and
- Section 3.11 provides for the making of Local Laws under the *Local Government Act* and other Acts of State Parliament, and the procedure for doing so.

Its core functions include:

- Providing input and strategic guidance to the development and review of City of Melville Local Laws.
- Providing input and strategic guidance to the scheduled reviews of existing Council Policies.
- Identifying and leading the development of new Council Policies.
- Identifying matters relating to policy, policy review and policy development.
- Considering, as required, key planning policy issues that arise and making recommendations for the consideration of the Council.

### **CONSIDERATION**

The City of Melville will conduct a review of its Committee's terms of references in early 2026, however due to the Council's quarterly reporting requirements and previously adopted meeting schedule, inclusive of the committees, it is necessary to appoint representatives earlier than this date.

The meeting schedule for 2026 will be presented to the Council by December 2025, for consideration.

### **ENGAGEMENT**

No internal or external engagement has been undertaken in preparing this report.

### **SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications associated with this report.

## LEGISLATIVE AND POLICY ALIGNMENT

Legislative requirements for the appointment of committee members are dealt with in Section 5.10 of the *Local Government Act 1995*. Section 5.10 states as follows:

- (1) *A committee is to have as its members —*
  - (a) *persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
  - (b) *persons who are appointed to be members of the committee under subsection (4) or (5).*

*\* Absolute majority required.*
- (2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*
- (3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.*
- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of the mayor or president's wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*
- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of the CEO's wish —*
  - (a) *to be a member of the committee; or*
  - (b) *that a representative of the CEO be a member of the committee,*

*the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

## FINANCIAL IMPLICATIONS

Costs associated with the holding of Committee meetings are included in the 2025/2026 adopted Budget.

## CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

## C25/327 Election of Representatives - Resource Recovery Group & WALGA South Metropolitan Zone

<b>File Number:</b>	
<b>Responsible Officer:</b>	Director Corporate Services
<b>Voting Requirements:</b>	Absolute Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter.
<b>Attachments:</b>	Nil

### COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### SUMMARY

- This report provides the Council with the opportunity to elect representatives to the:
  - Resource Recovery Group (until 30<sup>th</sup> June 2026); and
  - Western Australian Local Government Association (WALGA) South Metropolitan Zone (2 Year term)
- The report also provides Elected Members an overview of each meetings function, frequency and other important details.

### OFFICER RECOMMENDATION

That the Council by absolute majority decision, makes the following appointments to the external advisory and community committees:

#### 1. Resource Recovery Group for the period of October 2025 to June 2026:

Representatives	Deputy Representatives
1.	1.
2.	

#### 2. WALGA South Metropolitan Zone for the period of October 2025 to October 2027:

Representatives	Deputy Representatives
1.	1.
2.	
3.	

At 6.10pm, the Presiding Member called for nominations for the City of Melville representatives for the period from October 2025 to October 2027. The following nominations were received:

#### Resource Recovery Group (2 Members)

Membership	Member	Deputy
1. Elected Member	Cr C Ross	Cr N Robins
2. Elected Member	Cr D Lim	
3. Elected Member	Cr K Wheatland	

**WALGA South Metropolitan Zone**

<b>Membership</b>	<b>Member</b>	<b>Deputy</b>
<b>1. Elected Member</b>	Mayor K Mair	Cr D Lim
<b>2. Elected Member</b>	Cr K Wheatland	
<b>3. Elected Member</b>		

At 6:10pm, the deputy for Resource Recovery Group was withdrawn.

At 6.11pm, Cr C Ross withdrew his nomination from the Resource Recovery Group.

At 6:12pm, the Presiding Member called for nominations for the WALGA South Metropolitan Zone. At 6:12pm, Cr D Lim was nominated as a member, and the Presiding Member called for an additional deputy member.

At 6:13pm, Cr J Spanbroek nominated as a deputy member for the WALGA South Metropolitan Zone.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/327)**

At 6:14pm Cr N Robins moved, seconded Cr J Spanbroek

**That the Council by absolute majority decision, makes the following appointments to the external advisory and community committees for the period of October 2025 to October 2027:**

**1. Resource Recovery Group (2 Members)**

<b>Membership</b>	<b>Member</b>	<b>Deputy</b>
<b>1. Elected Member</b>	<b>Cr D Lim</b>	
<b>2. Elected Member</b>	<b>Cr K Wheatland</b>	

**WALGA South Metropolitan Zone (3 Members)**

<b>Membership</b>	<b>Member</b>	<b>Deputy</b>
<b>1. Elected Member</b>	<b>Mayor K Mair</b>	<b>Cr J Spanbroek</b>
<b>2. Elected Member</b>	<b>Cr K Wheatland</b>	
<b>3. Elected Member</b>	<b>Cr D Lim</b>	

At 6:14pm the Presiding Member declared the motion.

**CARRIED BY ABSOLUTE MAJORITY (11/0)**

**PURPOSE**

To appoint the City of Melville representatives on the Resource Recovery Group and WALGA South Metropolitan Zone for the period from October 2025 to October 2027.

**STRATEGIC ALIGNMENT**

<b>Outcome</b>	5	Leadership and good governance for the benefit of the whole community.
	2	A clean, green and sustainable City for current and future generations.
<b>Objective</b>	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.3	Ensure efficient and effective use of assets, resources and technology.
	2	Clean and Green
	2.2	Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.

**BACKGROUND**General Background

Biennially, after elections, the City reviews its Elected Member representation on Advisory Committees and Working Groups. The last review was conducted in 2023.

This review will be presented to the November 2025 Ordinary Meeting of Council, however both the Resource Recovery Group (RRG) and WALGA South Metropolitan Zone group require their representatives to be nominated prior to this time.

Resource Recovery Group

The City of Melville and the City of Fremantle are the remaining members of the RRG, which:

- Processes Food Organic Green Organic (FOGO) waste; and
- Recovers recyclable materials from yellow-topped bin waste
- Processes green waste
- Provides waste audits in the regions; and
- Provides the Recycle Right education platform to assist residents and businesses to recycle and reduce rubbish.

from a facility in Canning Vale.

WALGA South Metropolitan Zone

The governance structure of WALGA is designed to ensure it is representative of all 139 Member Local Governments.

Zones are autonomous groupings of geographically aligned Local Governments. The key functions of Zones are to elect one or more representative to State Council, consider the State Council Agenda and provide direction and feedback to State Council. Zones can also act independently in considering and advocating on regional issues.

State Council is the decision-making, representative body of WALGA, responsible for sector-wide policy making and strategic planning.

The relationship between State Council and Zones is critical as it underpins WALGA's advocacy on behalf of Local Government at the State and Federal Government levels. Zones have an integral role in shaping the political and strategic direction of WALGA.

Delegates are appointed to represent their Local Government on the Zone and make decisions at a regional level. Individual Zones determine how many Delegates represent each member Local Government and are responsible for electing a Zone Chair and Deputy Chair.

When a Delegate is appointed to a Zone, they become eligible to nominate for State Council. As this is an election year, November Zone meetings will hold elections for State Council representatives and Zone Chair.

There are no sitting fees or reimbursements paid to Zone Delegates. State Councillors are entitled to travel reimbursement related to meeting attendance and are paid an annual sitting fee.

## CONSIDERATION

### Resource Recovery Group

The City of Melville is in the process of withdrawing from the RRG, with the RRG transitioning to a new model of operation. This is expected to be finalised by the end of December 2025.

<b>Meeting Frequency</b>	Every 2 Months – 5:00pm on Thursdays
<b>Meeting Location</b>	TBA
<b>Term Duration</b>	Until 30 <sup>th</sup> June 2026 - Currently being wound-up
<b>Available Elected Member Position/s</b>	<ul style="list-style-type: none"> <li>• Elected Member – 1 Position</li> <li>• Deputy Elected Member – 1 Position</li> </ul>
<b>Reference Documents or Links</b>	<ul style="list-style-type: none"> <li>• <a href="#">RRG Member Councils</a></li> </ul>

### **Function:**

The member local governments work together through the Resource Recovery Group to develop environmentally sustainable waste management solutions and climate change abatement measures.

The Resource Recovery Group operates the Canning Vale Centre (previously known as the Regional Resource Recovery Centre - RRRRC). It has been operational since 2005 and is designed to recover 85% of household waste.

The Resource Recovery Group comprises one elected council member, known as a Regional Councillor, from each member local government council who holds equal voting rights, except the Chairperson who may exercise a second vote, where the vote is a tie. The Council elects its chairperson from one of the Regional Councillors every two years.

### WALGA South Metropolitan Zone

There are six Local Governments in the South Metropolitan Zone (SMZ).

The SMZ currently meets on the fourth Monday of the month at 5:30pm. Hosting of SMZ meetings is rotated between each member Local Government to provide an opportunity to showcase their area.

Each member Local Government on the SMZ is entitled to appoint three voting Delegates and as many Deputy Delegates as they see fit. It is recommended that the Chief Executive Officer be appointed as an additional Deputy Delegate where it may be beneficial, to ensure that representation from each member Local Government can always be achieved at Zone meetings.

At the November Zone meeting, an election will be held for the positions of State Councillor (three positions) and Deputy State Councillor (three positions).

The next meeting of the SMZ is on Monday, 24 November at 5:30pm hosted by the City of East Fremantle.

<b>Meeting Frequency</b>	Zones generally meet five times per year in February, April, June, August and November.
<b>Meeting Location</b>	Host Council to Provide Information
<b>Term Duration</b>	2 Years (Aligning with Local Government Elections)
<b>Available Elected Member Position/s</b>	<ul style="list-style-type: none"> <li>Elected Member – 3 Positions</li> <li>Deputy Elected Member – 1 Position</li> </ul>
<b>Presiding Member / Chairperson</b>	Zones are responsible for electing a Zone Chair and Deputy Chair.
<b>Reference Documents or Links</b>	<ul style="list-style-type: none"> <li><a href="#">EM Prospectus – Becoming a Zone Delegate</a></li> <li><a href="#">Zone Details</a></li> </ul>

### **Function:**

- Elect one or more State Councillor; and
- Consider the State Council Agenda; and
- Provide direction and feedback to their State Councillor.

**Additional activities undertaken by Zones may include:**

- Developing and advocating positions on regional issues affecting Local Government; and
- Progressing regional Local Government initiatives; and
- Initiating regional projects relating to the Zone; and
- Identifying relevant issues for action by WALGA; and
- Networking and information sharing; and
- Contributing to policy development through policy forums and other channels.

**ENGAGEMENT**

No external engagement is required for this report.

**SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications associated with nominations of the City's representatives.

**LEGISLATIVE AND POLICY ALIGNMENT**

Meetings of the Resource Recovery Group are conducted in accordance with the requirements of the *Local Government Act 1995*.

The WALGA is constituted under section 9.58 of the *Local Government Act 1995*.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the nomination of the City's representatives.

**CONSEQUENCE**

As one of two member Council's on the Resource Recovery Group, there is a requirement for the City of Melville to be represented.

WALGA provides a united voice for local governments in Western Australia, with the City of Melville being a member Council, with representatives at a Zone level.

**9 CLOSURE**

There being no further business to discuss, the Presiding Member declared the meeting closed at 6.15pm.

UNCONFIRMED