



City of
Melville

NOTES

AGENDA BRIEFING FORUM

6:30pm Tuesday, 13 September 2022

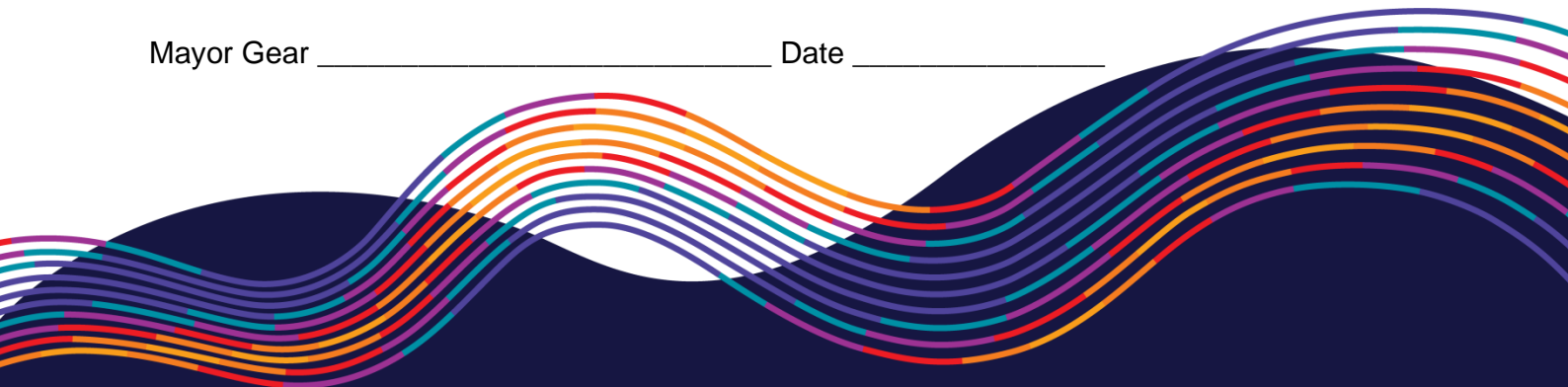
Held in the Council Chambers, Melville Civic Centre
10 Almondbury Road Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Notes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor Gear _____ Date _____



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

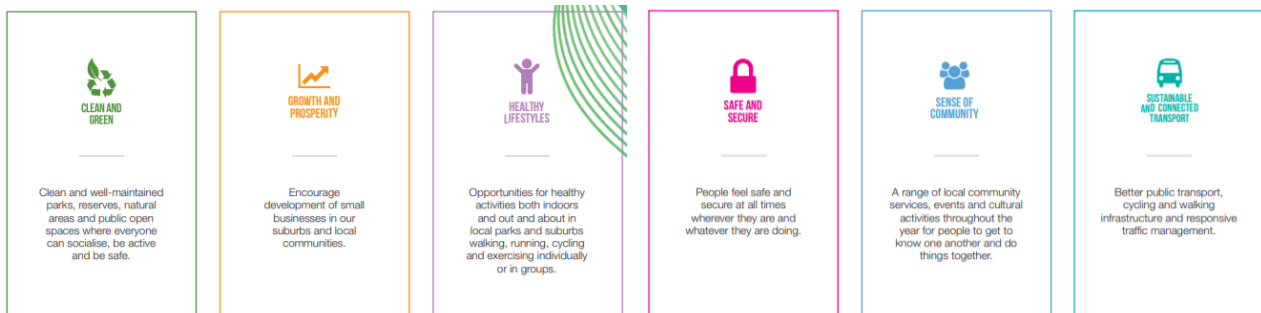
Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

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Audio Recording/ access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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Nil

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Urban Planning

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MATTERS FOR WHICH THE MEETING WAS CLOSED

Nil.

1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr Macphail to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

Mayor Honourable George Gear

Councillors

Cr T Fitzgerald (Deputy Mayor)
Cr K Wheatland
Cr N Pazolli
Cr C Ross
Cr D Macphail
Cr N Robins
Cr G Barber
Cr J Edinger
Cr J Spanbroek
Cr M Sandford

Ward

Palmyra – Melville – Willagee
Palmyra – Melville – Willagee
Applecross – Mount Pleasant
Applecross – Mount Pleasant (electronic attendance)
Bateman – Kardinya – Murdoch
Bateman – Kardinya – Murdoch
Bicton – Attadale – Alfred Cove
Bicton – Attadale – Alfred Cove
Bull Creek – Leeming
Central

Officers

Mr M Tieleman	Chief Executive Officer
Mr M Murphy	Acting Director Environment and Infrastructure
Ms G Bowman	Director Community Development
Mr P Prendergast	Acting Director Urban Planning
Ms C Newman	Head of Governance
Ms R Davis	Governance Officer

At the commencement of the meeting:

Public Gallery	3
Electronic	3
Press	0

Apologies

Cr M Woodall	Bull Creek – Leeming
Mr M McCarthy	Director Corporate Services
Mr S Cope	Director Urban Planning
Mr A Ferris	Director Corporate Services

On Approved Leave of Absence

Cr K Mair	Central Ward
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3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting.

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin.

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- **Dr G Mahony, Attadale**
Item E122/224004 – Petition – Alignment of Attadale Foreshore Path and Amendments to the Attadale Alfred Cove Foreshore Master Plan.

Approved Written Submissions

Nil.

5 DISCLOSURES OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct

Nil.

6 PUBLIC QUESTION TIME

At 6:33pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

Nil.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting

Nil.

At 6:33pm the Presiding Member closed Public Question Time.

7 NEW BUSINESS OF AN URGENT NATURE

Nil.

8 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

That the meeting may close to members of the public, if required, to allow for an item with attachments deemed confidential in accordance with Sections 5.23(e) of the *Local Government Act 1995* to be discussed behind closed doors.

- **E122/4002 Underground Power Program – Memorandum of Understanding Willagee/Myaree/Melville Project**

8. AGENDA ITEMS FOR PRESENTATION

At 6:34pm the Mayor Brought Forward Item EI22/4004 – Petition – Alignment of Attadale Foreshore Path and Amendments to the Attadale Alfred Cove Foreshore Master Plan for the convenience of those in the public gallery giving a deputation.

Items Brought Forward

EI22/4004 PETITION – ALIGNMENT OF ATTADALE FORESHORE PATH AND AMENDMENTS TO THE ATTADALE ALFRED COVE FORESHORE MASTER PLAN

Deputations At 6:34pm, Dr G Mahony gave a deputation which concluded at 6:44pm. At 6:53pm Dr Mahony returned to the public gallery.
[Presentation](#)
[Hardcopy](#)

Officer Presentation At 6:53pm Mr M Murphy responded to questions which concluded at 7:03pm.

Disclosure of Interest Nil.

Notes from Forum General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin:

- **Who is Responsible for removal of tree trunks by the foreshore and why was this decision made?**

Management Services

M22/5933 LEGAL ADVICE RELATING TO PETITIONS AND PLANNING DECISIONS

Deputations Nil.

Officer Presentation At 7:03pm Mr P Prendergast responded to questions which concluded at 7:16pm.

Disclosure of Interest Nil.

Notes from Forum General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin:

- **Visual Chart or Flow chart of the Application/ Call- up / Petition Process for Elected Members under LPP1.1.**

M22/5000 COMMON SEAL REGISTER

Deputations	Nil.
Officer Presentation	At 7:16pm Mr Tieleman was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

Corporate Services

C22/5930 POLICY REVIEW – CORPORATE SERVICES – CP-030 ENVIRONMENTAL POLICY AND CP-039 QUALITY POLICY

Deputations	Nil.
Officer Presentation	At 7:17pm Mr Tieleman responded to questions which concluded at 7:20pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At 7:20pm Cr Wheatland left the meeting and returned at 7:22pm.

C22/5931 APPOINTMENT OF PERSONS TO WITHDRAW INFRINGEMENTS (LITTER ACT 1979)

Deputations	Nil.
Officer Presentation	At 7:20pm Ms Newman responded to questions which concluded at 7:22pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

**C22/5934 APPOINTMENT OF EXTERNAL MEMBER OF THE FINANCIAL MANAGEMENT
AUDIT RISK AND COMPLIANCE COMMITTEE**

Deputations	Nil.
Officer Presentation	At 7:22pm Ms Newman was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

C22/6000 INVESTMENT STATEMENTS FOR JULY 2022

Deputations	Nil.
Officer Presentation	At 7:22pm Mr Tieleman responded to questions which concluded at 7:24pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to:

- **Correct Page 44 – Balance Increase typographical error.**

C22/6001 SCHEDULE OF ACCOUNTS PAID FOR JULY 2022

Deputations	Nil.
Officer Presentation	At 7:22pm Mr Tieleman was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

C22/6002 STATEMENTS OF FINANCIAL ACTIVITY FOR JULY 2022

Deputations	Nil.
Officer Presentation	At 7:22pm Mr Tieleman was available to respond to questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

Community Development

Nil.

Environment and Infrastructure

EI22/4002 UNDERGROUND POWER PROGRAM – MEMORANDUM OF UNDERSTANDING WILLAGEE/MYAREE/MELVILLE PROJECT

Deputations	Nil.
Officer Presentation	At 7:25pm Mr Murphy responded to questions which concluded at 7:32pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation.

At the request of Elected Members, the CEO undertook to provide the following information in the Elected Members Bulletin:

- **An update regarding Assistance to residents for the costs associated with this project – State Government Funding Contributions including likelihood and amount**
- **Link to Western Power to be added to the website so Elected Members can direct residents for further information.**

EI22/4004 PETITION – ALIGNMENT OF ATTADALE FORESHORE PATH AND AMENDMENTS TO THE ATTADALE ALFRED COVE FORESHORE MASTER PLAN

Item Brought Forward.
See Page 8.

Urban Planning

UP22/4003 NEW LOCAL PLANNING POLICY 1.22 CONSTRUCTION MANAGEMENT PLANS

Deputations	Nil.
Officer Presentation	At 7:32pm Mr Prendergast responded to questions which concluded at 7:53pm.
Disclosure of Interest	Nil.
Notes from Forum	General Discussion took place regarding the item and officer recommendation. At the request of Elected Members, the CEO undertook to provide the following information on the Elected Members Portal: <ul style="list-style-type: none">• Make available the public submissions in response to advertising of the Local Planning Policy LPP1.22.

At 7:49pm Ms Davis left the meeting and returned at 7:51pm.

9 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

10 CLOSURE

There being no further business to be discussed, the Mayor confirmed Cr Ross was still in attendance electronically and declared the meeting closed at 7:54pm.