



City of
Melville

AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 10 November 2026 commencing at 6:30pm.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Custodians of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders past, present and future.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



OFFICIAL**Vision**

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.

				
Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

OFFICIAL**Making A Deputation**

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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OFFICIAL

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

OFFICIAL**3 DECLARATIONS BY MEMBERS**

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST**5.1 Financial or Proximity Interests**

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

OFFICIAL**7 AWARDS AND PRESENTATIONS**

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

9 CONFIRMATION OF MINUTES

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 17 November 2026.

14 REPORTS**14.1 Reports from Committees**

Nil.

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14.2 Reports of the Chief Executive Officer

Management Services

M26/111 WALGA South Metropolitan Zone - Nominations for Deputy

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- This report provides the Council with the opportunity to nominate additional deputy representatives to the Western Australia Local Government Association (WALGA) South Metropolitan Zone until October 2027.
- This report also provides an overview of the WALGA South Metropolitan Zone meeting functions, frequency and other details.

Corporate Services

C26/435 Schedule of Accounts Paid - September 2026

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of September 2026 and recommends that the Schedule of Accounts Paid be noted.

OFFICIAL**C26/437 Investment Statements - September 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report presents the investment statements for the period ending 30 September 2026 and recommends that it be noted by the Council.

C26/438 Statements of Financial Activity - September 2026**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 30 September 2026; and
- Presents the variances for the month of 30 September 2026 and recommends that they be noted by the Council.

C26/439 RFT262717 Supply and Installation of Sports Floodlighting at Marmion Reserve**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report is presented to Council to recommend the acceptance of a request submitted for RFT262717 Supply and Installation of Sports Floodlighting at Marmion Reserve.

OFFICIAL**C26/440 RFT262723 Supply and Installation of Sports Floodlighting at Len Shearer Reserve (Late Covering Report)**

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 6 November 2026.

C26/444 Site Planning and Development Investigation Outcomes: 67-69 Canning Beach Road and 2 Kintail Road, Applecross**Deputations**

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- At the Ordinary Meeting of Council held on 16 July 2024, the Council supported a Notice of Motion to request the preparation of a report on the resources, budget, and requirements to undertake a scope of works that investigates the feasibility and potential development options for the City owned land at 67-69 Canning Beach Road and 2 Kintail Road, Applecross (Tivoli site and surrounding City owned lots).
- At the Ordinary Meeting of Council held on 10 December 2024, the Council supported the draft scope of works for the required site planning and development investigations.
- As part of the works it was identified that the current Conservation Management Plan for the heritage listed Applecross District Hall (Tivoli theatre) prepared in 1996 required updating.
- This report summaries the outcomes of the development investigations and recommends endorsement of the updated Conservation Management Plan for the Applecross District Hall.
- It is recommended that Council endorse the commencement of a Request for Proposal (RFP) process to explore potential development and land optimisation opportunities for the site. The process will enable the City to assess market interest, identify suitable proposals and inform future decision making regarding the site's optimal use.
- Funding for the RFP process and associated investigations is proposed to be funded from the City's *Land and Property Reserve*.

OFFICIAL**Community Development****CD26/77 Melville Bowling Club Redevelopment Planning - Needs Analysis****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The Melville Bowling and Recreation Club facility was constructed in 1957/58 and, while structurally sound for its age, no longer provides the accessibility, functionality or contemporary amenity expected of a modern community sport and recreation facility.
- The Needs Analysis confirms an ongoing role for bowls at the site and identifies an opportunity to create a more accessible and financially sustainable shared-use facility serving the Melville Bowling Club, Perth Saints Football Club and the broader community.
- The analysis supports an appropriately sized and more sustainable bowls provision, together with contemporary shared-use facilities and complementary activities that do not unreasonably add to existing parking or environmental pressures.
- Preliminary estimates indicate refurbishment of the building would cost approximately \$3.3M less than demolition and rebuilding.
- The estimates are comparative only and should not be regarded as forecast project costs, nor include any other upgrades as part of the proposed project.
- Four options were assessed to identify which should be investigated in detail through a Feasibility Study.
- It is recommended that both Option 2 (Refurbishment) and Option 3 (Demolish and rebuild in generally the same location) progress to the Feasibility Study, so Council can compare two well-developed options before a preferred option is selected.
- Investigating both options adds approximately \$8,000 to the cost of the Feasibility Study. This is a modest investment given the scale of the estimated capital costs (\$7.92M to \$11.23M) and the preliminary nature of the current estimates.
- The study will test what can practically be achieved under each option and will include, but not be limited to, concept plans, capital and lifecycle cost estimates, management options and funding opportunities.

OFFICIAL**Environment and Infrastructure****E26/108 RFT262716 Design and Construction of Leisurefit Booragoon Splashpad****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report is presented to Council to recommend the acceptance of a request submitted for RFT262716 Design and Construction of LeisureFit Booragoon Splashpad.

E26/109 RFT262701 New Changerooms and Clubroom – Troy Park, Attadale (Late Covering Report)

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 6 November 2026.

OFFICIAL**Planning**

UP26/126 Scheme Amendment No. 19 to Local Planning Scheme No. 6 to Rezone Lot 15 (305 - 307) Stock Road Palmyra from "Light Industry" to "Service Commercial"

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- At its Ordinary Meeting of Council held on 21 April 2026, the Council resolved to initiate Scheme Amendment No. 19 to Local Planning Scheme No. 6 (LPS 6) to rezone Lot 15 (305 - 307) Stock Road, Palmyra from "Light Industry" zone to "Service Commercial" zone.
- The Western Australian Planning Commission (WAPC) subsequently classified the proposed amendment as a "Complex" amendment and approved advertising of Scheme Amendment No. 19 for 60 days. Advertising concluded on the 19th of October 2026 and one submission of objection was received.
- The submission received during advertising is not considered to warrant modification to the amendment.
- The amendment is in keeping with the continuation of the current use of the land and is not considered to detract from the wider function of the surrounding light industrial area.
- It is recommended that the Council endorse Scheme Amendment No. 19 for final approval without modification and authorise the Chief Executive Officer to forward it to the WAPC and the Minister for Planning for final approval on this basis.

OFFICIAL**UP26/127 Riseley District Centre - Draft Precinct Structure Plan - Adoption for the Purposes of Public Advertising****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The Riseley Activity Structure Plan, adopted by Council in 2014, is now the subject of the required 10-year statutory review.
- The review has had regard to the performance of the current plan, changes to the planning framework and stakeholder feedback. Preliminary engagement undertaken has included an Elected Member workshop (30 June 2026), a community/business owners workshop (19 August 2026) and online survey.
- The summary of the engagement feedback is provided in the Engagement section of this report and in Attachment 3. Key themes identified have included general support for current building heights, the need to respond to public parking and the need for additional attention to public realm across the precinct. an opportunity to simplify the current plan and improved alignment with other planning instruments (such as the R-Codes) have been identified.
- A draft Precinct Structure Plan (draft Plan) for the Riseley centre has now been prepared. The draft Plan largely maintains the built form controls of the current plan, reduces the number of sub-precincts, aligns with standard R-Code classifications and simplifies land use permissibility controls.
- Council is requested to consider the draft Plan and approve the commencement of the statutory advertising period. Results of the advertising period together with any recommended changes would then be presented to Council for further consideration.

OFFICIAL**UP26/128 Deferral Report - Palmyra Farmers Market Trial****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the Ordinary Meeting of Council held on 15 September 2026, the Council acknowledged a petition from Ms D McLean, signed by 398 City of Melville residents and 73 non-residents, supporting the continuation of the Palmyra Farmers Market trial at Geo Thompson Park.
- The Council resolved that the matters raised would be considered through the assessment and determination of the relevant development application, with a report to be presented to Council by November 2026.
- At the Ordinary Meeting of Council held on 20 October 2026, the Council acknowledged a further petition concerning the Palmyra Farmers Market and requested that the Chief Executive Officer prepare a report on the matters raised after determination of the development application.
- The development application is still under assessment and has not yet been determined. The required action from the September 2026 resolution is therefore required to be deferred until after determination of the development application, consistent with the timeframe subsequently resolved by the Council in October 2026.

15 MOTIONS WITH PREVIOUS NOTICE**16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)**

OFFICIAL

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

C26/436 RFT262713 - Construction of Library, Museum & Arts Centre, Booragoon (Late Covering Report)

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 6 November 2026.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE