



City of
Melville

AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 9 May 2023 commencing at 6:30 PM.

Marten Tieleman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to [Register to attend the Ordinary Meeting of the Council Tuesday, 9 May 2023](#)



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

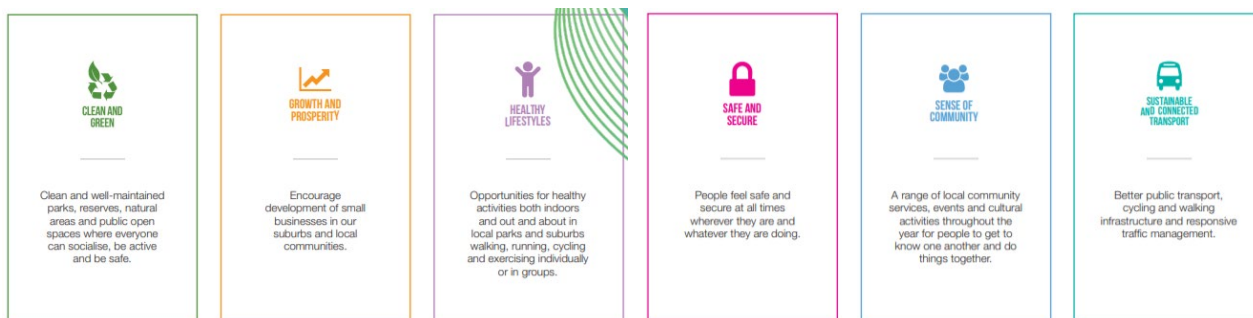
Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Audio Recording/ Access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item will be dealt with at the Ordinary Council Meeting

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Council Meeting

8 NEW BUSINESS OF AN URGENT NATURE**9 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****10 PETITIONS**

This item will be dealt with at the Ordinary Council Meeting

11 REPORTS**11.1 Reports from Committees**

Nil

11.2 Reports of the Chief Executive Officer**Management Services**

Nil

Corporate Services**C23/6000 Investment Statements for March 2023****Deputations**

Officer Presentation Questions only

Disclosure of Interest

Notes from Forum To be Advised.

SUMMARY

- This report presents the investment statements for the period ending 31 March 2023 for the Council's information and noting.

C23/6001 Schedule of Accounts Paid for March 2023**Deputations**

Officer Presentation Questions only

Disclosure of Interest

Notes from Forum To be Advised.

SUMMARY

This report presents the details of payments made under delegated authority to suppliers for the period of March 2023 and recommends that the Schedule of Accounts Paid be noted.

C23/6002 Statements of Financial Activity for March 2023**Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

This report presents:

- The Statements of Financial Activity by Nature or Type and Rate Setting Statement by Program and Nature or Type, for the period ending 31 March 2023 and recommends that they be noted by the Council.
- The variances for the month of 31 March 2023 and recommends that they be noted by the Council.
- The Budget amendments required for the month of 31 March 2023 and recommends that they be adopted by Absolute Majority decision of the Council.

C23/5000 Common Seal Register May 2023**Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

This report details the documents to which the City of Melville Common Seal has been applied for the period from 28 February 2023 up to and including 18 April 2023 for the Council's noting. This is a standing report to the Council.

Community Development**CD23/8159 Review of Dog Exercise Areas****Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

- At the 20 July 2021 Meeting the Council considered public submissions in relation to the review of dog exercise areas in the City.
- During the public comment period members of the public were encouraged not to restrict their comments only to the officer's recommendations.
- 78 public submissions were received relating to 24 parks and foreshore areas, expressing a diversity of views.
- The Council resolved to reconfirm the dog access status of various reserves, specified four additional areas as dog exercise areas and cancelled the dog exercise status of five areas.
- The report also noted that a comprehensive review of all dog exercise areas against standard criteria be undertaken and reported back to Council in the future
- This report is recommending in the 2025/2026 financial year to again review the suitability of all parks for dogs to be either prohibited, on-leash or dog exercise areas (unleashed).

Environment and Infrastructure**E23/4032 Roadside Kerb Design****Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

- At the 21 February 2023 Council Meeting the Council considered an Officer report on a motion that was supported at the General Meeting of Electors for the Council to discontinue the installation of “semi-mountable kerb” and revert back to “barrier kerb”.
- At that meeting it was advised that the City is organising an information session for Elected Members with relevant agencies and the mover of the motion being invited.
- The Council resolved to defer consideration of the motion from the General Meeting of Electors until after the briefing session had been held.
- The Council further resolved that this matter be reconsidered at the 16 May 2023 Ordinary Meeting of Council.
- It would create undesirable design constraints and be inconsistent with industry practice to completely stop installing a particular kerb type which is recommended for use in many situations. It could also reduce the safety level of some designs.
- There is no data to suggest the City’s current approach to kerb installation is unsafe.
- The information session was held on Tuesday 21 March 2023.
- The expert panel from external agencies supported the City’s approach to kerb type choice.
- The City’s approach to kerb type choice is similar to other Local Governments in the Metropolitan area.
- It is recommended that the City continue it’s approach to choosing kerb type on a case by case basis.

E23/4031 Piney Lakes Sensory Play Park - Amphitheatre Upgrade**Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

- To recommend the acceptance of a quotation submitted by Nature Play Solutions Pty Ltd for the Piney Lakes Sensory Play Park – Amphitheatre Upgrade.

Urban Planning**UP23/4034 Two Storey Single Dwelling at Lot 1 (No 16A Electra Street, Bateman WA 6150)****Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

- Development approval is sought for a two storey single dwelling at Lot 1 (No 16A) Electra Street, Bateman.
- The proposed development was presented to the Development Advisory Unit meeting held 4 April 2023 and a report was published on the City's website. The development application has been called up to Council for determination by Cr Barber on the basis that concerns have been expressed by neighbours.
- The details of the proposed development have been assessed against Local Planning Scheme No. 6 (LPS6), State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes) and relevant local planning policies including Local Planning Policy 3.1 – Residential Development.
- The application was advertised in accordance with the provisions of the R-Codes, Planning and Development (Local Planning Scheme) Regulations 2015 and Local Planning Policy 1.1 Planning Process and Decision Making (LPP1.1).
- In response, two (2) submissions were received from the same neighbour objecting to the proposal.
- The proposed development requires a performance assessment in relation to lot boundary setbacks and visual privacy. An appraisal of these issues in relation to the concerns expressed by the neighbouring resident was provided in the DAU report that was published on the City's website and circulated to all Elected Members.
- Notwithstanding the objections received, it is considered that the development is acceptable when assessed against the relevant design principles of State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes).
- It is recommended that approval be granted subject to conditions

UP23/4030 Opportunities for Further Protection of Trees on Private Property**Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

Despite an increase in the number of trees larger than 3m in the public realm in the City, the City has suffered a decrease of 1.4% in its urban canopy from 2016 to 2022.

This report is in response to the Notice of Motion adopted in December 2022, requiring the CEO to report on:

- Opportunities for further protection of mature trees in light of the Town of Nedlands and City of South Perth's proposed amendments to their Local Planning Strategy requiring development approval for removal of mature trees;
- A realistic target for tree canopy coverage across the City, with specific targets for City controlled and private land; and
- Any other appropriate strategies or measures to ensure preservation of tree canopy coverage across the City of Melville.
- Taking the above into account, this report contains an Options Paper that outlines possible actions that are available to the City to protect existing trees on private land, including matters that can be considered to augment the local planning framework.

UP23/4035 Naming of Section of Road Between Forbes Road and Carron Road, Applecross**Deputations****Officer Presentation** Questions only**Disclosure of Interest****Notes from Forum** To be Advised.**SUMMARY**

- The recent approval of a multi-storey development at 32A Kintail Road, Applecross has triggered the need to consider the clarification of naming of an unnamed portion of road located between Kintail Road and Tweeddale Road, Applecross.
- It was identified that, 32A Kintail Road and several other properties face this section of unnamed road, but their addresses are either Kintail Road or Tweeddale Road. This is inconsistent with the provisions of Council Policy No. CP- 068 'Street Numbering' and AS/NZS Standard 4819:2003: Geographic information – Rural and urban addressing which requires buildings to be given a street number from the street to which they have frontage.
- It is recommended that those properties with a frontage to the portion of street be provided with new addresses as part of this street naming process. This will improve way finding and to be in accordance with the provisions of the City's Street numbering policy and the Australian Standard.
- Landgate has provided preliminary support for the proposed road naming and renumbering of properties.
- Council endorsement is sought for the proposed road naming in accordance with Council Policy 096 – "Naming of Roads, Parks, Buildings and Infrastructure" and Landgate's Geographic Names Committee Policies and Standards

12 MOTIONS WITH PREVIOUS NOTICE

These matters will be dealt with at the Ordinary Council Meeting.

13 MOTIONS WITHOUT PREVIOUS NOTICE (approval by absolute majority)

These matters will be dealt with at the Ordinary Council Meeting.

14 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

15 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

16 CLOSURE