

## PROPOSED NOTICE OF MOTION (Elected Members)

Name: Cr Steve Kepert

Date of Meeting: 21<sup>st</sup> July 2020

Meeting of the: Ordinary Meeting of Council

Subject: Amendments to CP-091 Elected Members Allowances and Expenses

### PROPOSED NOTICE OF MOTION: CITY OF MELVILLE

*Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to the Elected Member who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstance is it to be expressed to any party that administration or any officer holds a view on this motion other than that expressed in an official written or verbal report by administration to the Committee or Council meeting considering the motion.*

**The Council approves the following amendment to be made to CP-091 Elected Members Allowances and Expenses and directs the CEO to adjust the policy accordingly:**

**Delete all text under Section 2.5 “Other Expenses” and replace it with the following:**

**“As a general rule the administration is to reimburse Elected Members for costs they have incurred in the course of their roles and duties. If the administration disputes an item sought for reimbursement, the administration is to state in writing their position and reasons for doing so to the Elected Member. The Elected Member is afforded the opportunity to present the disputed expense to a meeting of the Governance Committee for determination and recommendation to the Council. The Elected Member is also afforded the opportunity to request interest equal to inflation from when the cost was incurred to be included in the reimbursement.”**

#### REASONS:

A recent reimbursement claim by an Elected Member has raised much confusion over existing processes as set out by the policy. The new wording aims to give greater clarity to processes.

SIGNATURE: \_\_\_\_\_

**\*\* Please circulate to all Members of the Council, preferably a few days prior to the meeting, or on the night, and pass a copy of this form to the officer recording the minutes of the meeting. \*\***

***Copies of this form are available on the Elected Members Extranet under Forms.***