



City of
Melville

NOTES

AGENDA BRIEFING FORUM

6:30pm Tuesday, 8 July 2025

Held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Notes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Presiding Member

Date



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr T Lee to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Cr K Wheatland, Presiding Member
 Cr T Fitzgerald
 Cr G Barber
 Cr N Robins
 Cr J Spanbroek
 Cr M Woodall
 Cr D Lim
 Cr T Lee

Ward

Palmyra - Melville - Willagee Ward
 Palmyra - Melville - Willagee Ward
 Bicton - Attadale - Alfred Cove Ward
 Bateman - Kardinya - Murdoch Ward
 Bull Creek - Leeming Ward (*electronic attendance*)
 Bull Creek - Leeming Ward (*electronic attendance*)
 Applecross - Mount Pleasant Ward
 Central Ward

Officers

Ms G Bowman	Chief Executive Officer
Mr M McCarthy	Director Environment & Infrastructure
Mr D Burton	Acting Director Community Development
Mr G Tuffin	Director Corporate Services
Mr T Free	Acting Director Planning
Ms K Bainbridge	Manager Development Approvals
Mr G Ponton	Manager Strategic Planning
Mr M Emery	Head of Community Safety
Ms C Newman	Head of Governance
Ms M Smith Poulton	Acting Senior Governance Officer
Ms T Wright	Governance Officer

At the commencement of the meeting:

Public Gallery 2

Apologies

Cr S Hong Bateman - Kardinya - Murdoch Ward

On Approved Leave of Absence

Mayor K Mair	Mayor
Cr J Edinger	Bicton - Attadale - Alfred Cove Ward
Cr C Ross	Applecross - Mount Pleasant Ward
Cr S Green	Central Ward

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Nil.

Approved Written Submission

- City of Melville Residents and Ratepayers Association
Item C25/293 City of Melville Fencing Local Law 2025

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

Nil.

6 PUBLIC QUESTION TIME

At 6:35pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

Nil.

6.2 Questions Received at the Meeting

6.2.1 Ms J Mazalevskis, Kardinya

Question 1:

Is it appropriate to have 100 – 150 birds flying over people surrounding this property every morning, afternoon and night screeching?

Response 1:

In accordance with section 6.8(1)(b) and 6.9(c) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, as this question was received with late notice, it will be taken on notice, and responses will be published in the agenda for the August 2025 Ordinary Meeting of Council, published of Friday, 1 August 2025.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

At 6:39pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

8 CONFIRMATION OF MINUTES

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

9 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

At 6:40pm, the Presiding Member advised the Council that item C25/292 Proposed City of Melville Cat Local Law 2025 has one confidential attachment, and asked the Council if any member wished to discuss it.

12 PETITIONS

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 15 July 2025.

14 REPORTS**14.1 Reports from Committees**

Nil.

14.2 Reports of the Chief Executive Officer**Management Services**

Nil.

Corporate Services**C25/292 Proposed City of Melville Cat Local Law 2025****Deputations** Nil.**Officer Presentation** At 6:44pm Mr M Emery, Head of Community Safety & Ms C Newman, Head of Governance provided an officer presentation which concluded at 6:48pm. [Officer Presentation – C25/292](#)

At 6:48pm Mr M Emery & Ms C Newman responded to questions which concluded at 6:51pm.

Disclosure of Interest Nil.**Notes from Forum** General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:Question 1:

One item of feedback was that people who wished to have more than two cats, regulations allow for applications for more than two cats, and that whether they will be kept inside is a relevant consideration for allowing an application. Do we intend to have a policy that sets out the criteria for those applications, and how it will be applied, if so how will that be generated prior to enactment of the law?

Response 1:

The form will be prescribed and there will be a relevant framework in place to make sure that all the applications keep more than two cats will be assed equitably. It would be something to consider whether or not we would have a Council policy around the application process for that.

Question 2:

Regarding the requirement for landlord approval for pets at a premise, I know that this was raised as a concern in the comments and the City's response is that since there's a legislative requirement to get a landlord's consent in relation to having a pet, it was then reasonable to have it in our local law. Has the circularity problem that arises from this been considered and dealt with, if not how does the City propose to manage it?

Response 2:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

SUMMARY

- At its Ordinary Meeting of Council on 19 November 2024, the Council resolved to recommence the six-week public consultation period on the revised, proposed *City of Melville Cat Local Law 2024*, in accordance with section 3.13 of the *Local Government Act 1995* ('the Act').
- In accordance with section 3.12(3) of the Act, the City provided a copy of the revised, proposed *City of Melville Cat Local Law 2024* to the Minister for Local Government, and invited submissions from the community between 2 December 2024 and 20 January 2025.
- In total, the City received 87 valid submissions from the community. The Department of Local Government, Sports and Cultural Industries advised they had no comments to make about the City's revised, proposed cat local law (Attachment 4).
- To address some of the issues raised by the community, the City has made some minor, insignificant changes to the revised, proposed *City of Melville Cat Local Law 2024*.
- The City recommends and presents the final draft *City of Melville Cat Local Law 2025* to Council for adoption.

OFFICER RECOMMENDATION

That the Council by absolute majority decision:

1. **Considers the public submissions received on the *City of Melville Cat Local Law 2024*, as required by section 3.14(4) of the *Local Government Act 1995*;**
2. **Resolves to make the *City of Melville Cat Local Law 2025*, as attached (Attachment 1), incorporating the minor changes as detailed in this report;**
3. **Authorises the affixing of the common seal to the *City of Melville Cat Local Law 2025*; and**
4. **Authorises the Chief Executive Officer, in accordance with section 3.12(5)-(6) of the *Local Government Act 1995*, to:**
 - (a) **Publish the *City of Melville Cat Local Law 2025* in the Government Gazette; and**
 - (b) **Give a copy of the local law to the Departmental CEO of the Department of Local Government, Sports and Cultural Industries;**
 - (c) **Give local public notice of the publication of the local law; and**
 - (d) **In accordance with the Minister's directions, provide a copy of the local law and required explanatory material to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.**
5. **Authorises the instruments of delegation (Attachment 2).**

C25/293 Proposed City of Melville Fencing Local Law 2025**Deputations**

[Written Submission – MRRA – C25/293](#)

Officer Presentation

At 6:51pm Ms K Bainbridge, Manager Development Approvals & Ms C Newman, Head of Governance provided an officer presentation which concluded at 6:59pm. [Officer Presentation – C25/293](#)

At 6:59pm Ms K Bainbridge & Ms C Newman responded to questions which concluded at 7:13pm.

Disclosure of Interest

Nil.

Notes from Forum

General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

What is a non-sufficient fence?

Response 1:

The definition of a non-sufficient fence is provided in Schedule 1 of the local law, which details the materiality. It's to avoid the use of inappropriate materials, and also to avoid barbed wire, broken glass and electrified fencing. The definitions have also been reviewed to specifically exclude retaining from the fence definition.

Question 2:

Is it unusual to not get feedback from the department, and did we get an acknowledgment?

Response 2:

No, it is not unusual to not get feedback. Generally, because these local laws are based on model local laws, they are looked at quite generally and if there's anything concerning they would respond to us, however we don't always receive an acknowledgement. This is why the City has processes to send a follow up as well.

Question 3:

Approval should be conditional on the applicant painting or treating pre-used materials as directed by an authorised person, but I was thinking that with recycled brick, that wouldn't necessarily require treatment, so how would this scenario fit into this clause?

Response 3:

The City wanted to provide a pathway where people could use recycled materials that were in good condition but wondered how we determine whether something is in good condition or not, and then to what length do we go? Do we look at recycled brick or do we look at recycled wood pallets etc. So we felt that this approval process provided a good middle ground where we could still ensure that people can do these things but that they're in good condition and clean.

Question 4:

In Myaree, there is a street called Patfield Street, which is between McCoy Street in the industrial zone and a residential zone. At some point there were some barriers put in place between the residential and industrial parts, and at times there has been a temporary fence erected between the two zones. It is the preference of the residents to have a permanent fence. Is the provision of a fence like that covered by the local law?

Response 4:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 5:

Why was the decision made to preclude fences such as a living hedge from the definition of a fence, and what effect will that have on grandfathering in existing living hedges if we have any?

Response 5:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 6:

Will this fencing local law reduce the number of disputes between residents about boundary structures?

Response 6:

The City hopes it will, as it is a real source of contention in almost every local government. The local law will remove the City from a lot of those disputes but they will likely still continue in terms of who pays for what, the types of material they'll use but the City would no longer be involved in as many of those disputes.

Question 7:

If the parties can't come to a resolution, the suggestion the local law makes is to go to consumer protection or the Department of Building and Energy, are we not abdicating our responsibility in terms of compliance and enforcement?

Response 7:

The direction to consumer protection etc. is in relation to the construction not being to the standard or the specification that the manufacturer specifies. In terms of if neighbours can't agree on material, or the height etc. and it complies with the local law, then the City would have no intervention and would be treated as a civil matter through the State Administrative Tribunal or local magistrates court.

Question 8:

City of Wanneroo and City of Canning gave a range of fence height as well, how has their experience been since adopting this?

Response 8:

There is still a mechanism for people to apply for that height under our local law and they wouldn't require planning approval up to 2.3 metres, so the change would really just be reducing the City's administrative burden. The local law is trying to minimise the number of approvals that residents may need.

Question 9:

In relation to the right to the application and third parties, particularly neighbours review of the fencing local law decisions, and the City's response was that this work was outside of the scope of the project and will be addressed separately. Why was that not included?

Response 9:

The local law introduces more clarity around the application process and the compliance process. In terms of the nature of the decisions being made, the officers would be making a professional judgement on applications that were received on the information that we have at hand and we'd be looking at making sure we provide a balanced outcome for residents as much as possible.

Question 10:

Shouldn't there be an appeal process as part of this local law?

Response 10:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

SUMMARY

- At its Ordinary Meeting of Council on 10 December 2024, the Council resolved to commence the six-week public consultation period on the proposed *City of Melville Fencing Local Law 2024*, in accordance with section 3.12 of the *Local Government Act 1995* ('the Act').
- In accordance with section 3.12(3) of the Act, the City of Melville (the City) provided a copy of the proposed *City of Melville Fencing Local Law 2024* to the Departmental CEOs of the Department of Local Government, Sports and Cultural Industries (DLG) and the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS), and invited submissions from the community between 13 January and 3 March 2025.
- In total, the City received 23 valid submissions from the community. No feedback has been received from the DLG or the Department of Energy, Mines, Industry Regulation and Safety.
- To address some of the issues raised by the community, the City has made some changes to the proposed *City of Melville Fencing Local Law 2024*.
- The City recommends and presents the final draft *City of Melville Fencing Local Law 2025* to Council for adoption.

OFFICER RECOMMENDATION

That the Council by absolute majority decision:

1. **Considers the public submissions received on the *City of Melville Fencing Local Law 2024*, as required by section 3.14(4) of the *Local Government Act 1995*;**
2. **Resolves to make the *City of Melville Fencing Local Law 2025*, as attached (Attachment 1), incorporating the minor changes as detailed in this report;**
3. **Authorises the affixing of the common seal to the *City of Melville Fencing Local Law 2025*; and**
4. **Authorises the Chief Executive Officer, in accordance with section 3.12(5)-(6) of the *Local Government Act 1995*, to:**
 - (a) **Publish the *City of Melville Fencing Local Law 2025* in the Government Gazette; and**
 - (b) **Give a copy of the local law to the Departmental CEO of the Department of Local Government, Sports and Cultural Industries and Department of Energy, Mining, Industry Regulation and Safety;**
 - (c) **Give local public notice of the publication of the local law; and**
 - (d) **In accordance with the Minister's directions, provide a copy of the local law and required explanatory material to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation; and**
5. **Authorises the instruments of delegations (Attachment 3)**

C25/294 Common Seal July 2025

Deputations	Nil.
Officer Presentation	At 7:13m Ms C Newman, Head of Governance was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 20 May 2025 up to and including Friday, 13 June 2025 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 20 May 2025 up to and including Friday, 13 June 2025 for the Council's noting.

C25/295 Investment Statements for May 2025

Deputations	Nil.
Officer Presentation	At 7:14pm Mr G Tuffin, Director Corporate Services was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the investment statements for the period ending 31 May 2025 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 May 2025.

C25/296 Schedule of Accounts Paid for May 2025

Deputations	Nil.
Officer Presentation	At 7:14pm Mr G Tuffin, Director Corporate Services was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of May 2025 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period May 2025 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details May 2025 (Attachment 1) and Card Payment Details May 2025 (Attachment 2).

C25/297 Statements of Financial Activity for May 2025

Deputations	Nil.
Officer Presentation	At 7:14pm Mr G Tuffin, Director Corporate Services was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 May 2025; and
 - Presents the variances for the month of May 2025 and recommends that they be noted by the Council; and
 - Presents the budget amendments required for the month of May 2025 and recommends that they be adopted by the Council by Absolute Majority decision.
- The KPMG/OAG audit plan was presented to the Audit, Risk and Improvement Committee (ARIC) on 12 May. Both the interim and final audits of the annual financial statements are scheduled, with the final audit to be conducted in October. The final audit report will be presented to Council and the Minister for Local Government by 31 December.
- The Budget amendments required for the month of May 2025 and recommends that they be adopted by Absolute Majority decision of the Council.

OFFICER RECOMMENDATION**That the Council:**

- 1. Notes the Rate Setting Statement and Statements of Financial Activity for the month ending May 2025 as detailed in the following attachments:**
 - **Statement of Financial Activity May 2025 (Attachment 1); and**
 - **Statement of Comprehensive Income May 2025 (Attachment 2); and**
 - **Net Working Capital May 2025 (Attachment 3); and**
 - **Reconciliation Net Working Capital May 2025 (Attachment 4); and**
 - **Notes to Statement of Financial Activity May 2025 (Attachment 5); and**
 - **Statement of Financial Position May 2025 (Attachment 6); and**
 - **Summary Rate Debtors May 2025 (Attachment 7); and**
 - **Rates Collections Graph May 2025 (Attachment 8); and**
 - **General Debtors Aged 90 Days May 2025 (Attachment 9).**
 - **Budget Amendments May 2025 (Attachment 10); and**
- 2. By Absolute Majority Decision adopts the Budget Amendments, as detailed in the attached Budget Amendment Reports for May 2025 (Attachment 10).**

C25/298 Local Government Reform - Committee Presiding and Deputy Presiding Members

Deputations	Nil.
Officer Presentation	At 7:14pm Ms C Newman, Head of Governance responded to questions which concluded at 7:16pm.
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:</p> <p><u>Question 1:</u></p> <p><i>Following the Elections, will the appointment of the committee chairs and deputy chairs be done at a Council meeting?</i></p> <p><u>Response 1:</u></p> <p>This process is still being determined, at this stage it does look like the preference will be that nomination of committee members and elect the chairs at the same meeting, due to some statutory requirements following the elections through the Audit, Risk and Improvement Committee which will need to be dealt with much sooner.</p>

SUMMARY

- Amendments to the *Local Government Act 1995* (the Act) as part of Local Government Reform required the Presiding Members and Deputy Presiding Members of Committees established under s5.8 of the Act to now be appointed by absolute majority decision.
- The City has recently undertaken a review of its Committee Structure and membership, which has included the election of Presiding and Deputy Presiding Members.
- This report seeks to reaffirm the current appointments to the positions of Presiding and Deputy Presiding Member to Committees as required by local government reform.

OFFICER RECOMMENDATION

That the Council by Absolute Majority Decision reaffirms the following:

- 1. City of Melville Audit, Risk and Improvement Committee**
 - a. Presiding Member, Mr P Draber**
 - b. Deputy Presiding Member, Mr T Cheong**
- 2. City of Melville Governance Committee**
 - a. Presiding Member, Cr J Edinger**
 - b. Deputy Presiding Member, Cr G Barber**
- 3. City of Melville Policy and Legislation Committee**
 - a. Presiding Member, Cr S Green**
 - b. Deputy Presiding Member, Cr M Woodall**

Community Development

At 7:27pm, Mr T Free left the meeting.

At 7:30pm, Mr T Free returned to the meeting.

At 7:39pm, Cr G Barber left the meeting.

At 7:40pm, Cr G Barber returned to the meeting.

CD25/47 Provision Standard - Bowling Green Shade Infrastructure

Deputations Nil.

Officer Presentation At 7:16pm Mr D Burton, Acting Director Community Development provided an officer presentation which concluded at 7:23pm. [Officer Presentation – CD25/47](#)

At 7:23pm Mr D Burton, Acting Director Community Development responded to questions which concluded at 7:45pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

With regard to the Community Sporting and Recreation Facilities Fund (CSRFF), is there a separate allocation within this for the bowling green structures?

Response 1:

No, there isn't. Generally, in the CSRFF program, there's 20 million dollars allocated per annum but nothing specifically for bowling covers?

Question 2:

With the structures you've given examples of, can you advise of the maintenance costs involved?

Response 2:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 3:

Regarding the tensile membrane fabrics, can you provide some benefits to using this?

Response 3:

The Polytetrafluoroethylene (PTFE) structure allows natural light to come through, the detail or benefits provided in terms of costs will be provided in the spreadsheet which will be provided in response to Question 2.

Question 4:

How did the Kardinya Bowling Club fund its cover, and what was the cost?

Response 4:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 5:

Will the Kardinya club be eligible for a subsidy in line with the intent of this report?

Response 5:

It's envisioned that retrospectively they wouldn't but if they needed to renew the infrastructure, then yes.

Question 6:

In deciding that a motorised retractable share canopy should be the appropriate standard of provision, how much weight was given to the fact that only the retractable option is feasible at the Mount Pleasant Clubs?

Response 6:

Yes, there was some weight added to that. The two key aspects were, could it be implemented at all four clubs, and also the financial sustainability.

Question 7:

The preferred option of the Leeming Bowling Club is the tensile structure, does this place them at a disadvantage?

Response 7:

They are not necessarily at a disadvantage and it would come back to Council considering the business case, so there will always be an opportunity to increase an allocation if Council decided that at the time they considered a business case. The proposal provides a level of equity across the board and helps the clubs to understand where the City's position is at.

Question 8:

If adopted, will funding be built into future long term financial plans for the provision of bowling covers?

Response 8:

It is possible to consider, the challenge will be being able to predict when the clubs might approach the City. The City will be undertaking some consultation as part of the active reserve and infrastructure review, which may help to provide some solid evidence to help predict that.

Question 9:

Who is the City trying to attract to the bowling clubs?

Response 9:

Membership strategies are generally specific to individual bowling clubs targets, and we'd be encouraging those clubs to look at their catchments and those opportunities. Most clubs are looking now to attract a broader range of people.

Question 10:

Which bowling club within the City of Melville has the most members?

Response 10:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 11:

Can you please provide a breakdown on attendance, and which bowling clubs have male and female attendance?

Response 11:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 12:

Why did Cockburn go with non-retractable steel structure, and how does this compare with the retractable at Kardinya?

Response 12:

The key benefits for the steel structure were related to the comparison in costs compared to tensile structure, and wanting all weather cover which varies from the needs of the Kardinya club. The decision was part of a tender process, and the specifications did include a range of different options and was considered at the time to be the best value for money.

Question 13:

Since cover was put over the greens, have you noticed if membership has increased?

Response 13:

There has not be a dramatic increase in terms of membership, however they have engaged a number of social programs, and the numbers within the community from day one went from zero to two thousand members at that facility.

Question 14:

Do you have any statistics on the Kardinya membership numbers?

Response 14:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 15:

In the officer recommendation, it states that the City may provide up to one third of the funding for motorised retractable shade canopy. If the City wanted to consider tensile membrane structures, would this be something we could consider at the Ordinary Meeting of Council?

Response 15:

The wording being “may” allows Council flexibility to provide more or less, and is a guideline. The expectation is that the clubs will provide a business case for the City to consider, which will include all the elements of funding. The Council will make determinations based on the clubs proposal.

Question 16:

So is it fair to say that the City may provide up to one third of funding, for motorised retractable shade covering only?

Response 16:

That is the intent. This is a starting point to help guide the clubs to work from when developing their business cases, and the City will work with them on that to present to the Council with a recommendation for their consideration.

Question 17:

If the club was wanting a higher standard of provision for a structure that was not a motorised shade, would the City present a business case to the Council for those other types of shades?

Response 17:

Even though we may be recommending a maximum financial contribution based on one third for the motorised retractable shade structure, the City would still present a business case if the funding was available for the club from other external sources to support the business case.

SUMMARY

- At the 13 December 2022 Ordinary Meeting of Council, it was resolved to consider the inclusion of a cover for two bowling greens at Leeming Bowling Club in the John Connell Master Plan and provide a report back to Council.
- The draft John Connell Master Plan (yet to be presented to Council) includes a cover for the two bowling greens, subject to a business case, however, doesn't provide detail or sufficient guidance, nor does it consider the impact across the municipality.
- The current provision standard from Bowls Australia and Bowls WA does not outline shade infrastructure over greens as essential or core requirement of the sport.
- Officers have developed a specific standard of provision for shade infrastructure over bowling greens in consideration to:
 - The benefits of this infrastructure type for participants and clubs.
 - A developing trend across Australia towards this infrastructure type.
 - Our ageing population and the role that the City's Bowling Clubs play in the community.
 - The ongoing sustainability of the City's Bowling Clubs.
- Adopting the recommended standard of provision will greatly assist Elected Members, City Officers and the community to understand the City's position regarding funding shade infrastructure over bowling greens.

OFFICER RECOMMENDATION**That the Council:**

1. **Adopts the following standard of provision for shade infrastructure over bowling greens:**
 - (a) **The City of Melville (the City) may provide up to one-third funding on a motorised retractable shade canopy option for lawn bowling clubs that operate on land which is under the care or control of the City.**
 - (b) **Funding is contingent on an application to the City including a business case demonstrating an ability to fund the remaining capital cost as well as annual maintenance, renewal and utility costs over the lifecycle of the asset.**
 - (c) **All funding applications for shade infrastructure over bowling greens will be presented to Council for consideration.**
2. **Notes that the provision of a cover for two bowling greens at Leeming Bowling Club is included in the draft John Connell Reserve Master Plan that is in the John Connell Reserve Master Plan standard of provision for shade infrastructure over bowling greens.**
3. **Requests the CEO to include the adopted standard of provision for shade infrastructure over bowling greens in the upcoming review of the Active Reserve Infrastructure Strategy; and**
4. **Requests the CEO to communicate with all bowling clubs within the City of Melville the adopted standard of provision and funding application process.**

CD25/48 Response to Petition - Request for Off-Lead Dog Exercise Classification for Tompkins Park Canning Highway Fenced Playing Fields

Deputations	Nil.
Officer Presentation	At 7:45pm Mr D Burton, Acting Director Community Development responded to questions which concluded at 7:48pm.
Disclosure of Interest	Nil.
Notes from Forum	<p>General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:</p> <p><u>Question 1:</u></p> <p><i>What is the planned timeline of the more complete review of the existing dog recreation areas ?</i></p> <p><u>Response 1:</u></p> <p>The City is looking to go out for community engagement in February to March 2026, and the reasons for this timeframe are outlined within the report.</p> <p><u>Question 2:</u></p> <p><i>The petition was received by the Council in March 2025, and we're now in July, what's happened between this time?</i></p> <p><u>Response 2:</u></p> <p>This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.</p>

SUMMARY

- A petition signed by approximately 100 people requesting that Tompkins Park Canning Highway Fenced Playing Field be classified as an off-lead dog exercise area was presented at the 18 March 2025 Ordinary Meeting of Council (OMC), where the petition was acknowledged and the Council resolved to prepare a report by the July 2025 OMC.
- There is currently growing community advocacy for enhanced environmental protections and increased calls for certainty around the use and regulation of shared public spaces.
- A commitment was made in July 2022 and again in May 2023 to undertake a thorough review of dog exercise areas throughout the City of Melville. This review has not been undertaken to date.
- In addition, Council is considering the adoption of the inaugural City of Melville Cat Local Law 2025 at the July 2025 OMC which upon adoption, will trigger a review of the City's existing Cat Management Plan 2022–2026.
- Furthermore, the WA State Government is currently scoping the review of the Cat Act 2011 which may include broader measures for cat containment throughout the State.
- There is clearly a need for Council direction regarding management and exercise considerations for dogs and cats that provides legislative alignment, environmental protection and adequate animal exercise areas for our community.
- A Community Animal Management and Exercise Plan would respond to environmental challenges along Swan River foreshore, petitions and requests for regarding dog and cat management and exercise, incorporate best practice models from other local governments (drawing strength from sanctuary zone protections) and include tailored education programs.
- It is anticipated that a draft Community Animal Management and Exercise Plan would be presented for Council consideration in March 2026 with a widespread and through community engagement following IAP2 principles commencing after the 2025 Local Government elections.
- It is therefore recommended that the petition requesting Tompkins Park Canning Highway Fenced Playing Field be classified as an off-lead dog exercise area and any future petitions and requests received regarding dog and cat management and exercise be considered as part of an overall Community Animal Management and Exercise Plan.

OFFICER RECOMMENDATION

That the Council request the Chief Executive Officer to:

- 1. Commence the development of a draft Community Animal Management and Exercise Plan in accordance with the times specified in the report and with the intent to:**
 - (a) replace the Cat Management Plan 2022–2026; and**
 - (b) Undertake a comprehensive review of all other existing dog exercise areas against standard criteria relating to practicality, safety and other uses to ensure the City of Melville has specified such dog exercise areas as are sufficient in number, and suitable, for the exercising of dogs in the district in accordance with section 31(5) of the Dog Act 1976, and that the City is meeting the needs of park users who wish to avoid unwanted contact with unleashed dogs.**
- 2. Write to the Lead Petitioner on the outcome of the Council resolution.**

Environment and Infrastructure

Nil.

Planning

UP25/73 **Proposed Reclassification of Lots 2674 and 2335 (4-6) Almondbury Road, Ardross and part of Lot 52 (10 Almondbury Road) from Public Open Space and Centre C1 to A Class Reserve.**

Deputations Nil.

Officer Presentation At 7:48pm Mr G Ponton, Manager Strategic Planning provided an officer presentation which concluded at 7:53pm. [Officer Presentation – UP25/73](#)

At 7:53pm Mr G Ponton, Manager Strategic Planning responded to questions which concluded at 7:58pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Would it be worth considering the reclassification of 4-5 and leaving the consideration of the rest of the strip which is contested for a later stage?

Response 1:

It is a valid consideration for Council, the reality is that the Booragoon / Melville City Centre activity planning work will take several years. However, the City is highlighting the current designation of the land and the fact that it's well recognised as a part of Wireless Hill means that there is no threat to it, even if it does take several years. Equally, it is a valid option to progress it separately.

Question 2:

In terms of the classification, either A Class or C Class Reserve, could more information or clarity be provided on the differences in terms of control and management?

Response 2:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 3:

In the report it states that the bushfire consultants made recommendations, but it's not addressed in the report, can this be shared with elected members?

Response 3:

The bushfire consultant was engaged to run a series of different scenarios and what the flow on implications were on the adjoining land, which are presented in the attachment, and did not actually provide any recommendations.

Question 4:

Has the Friends of Wireless Hill group been doing any work in this particular plot of land?

Response 4:

The City has been meeting regularly with the Friends group, who assure the City they are doing work in the subject land around the perimeter, particularly around the quality of vegetation and degradation.

- Summary At the Ordinary Meeting of Council (OMC) on the 17 September 2024, a Notice of Motion was passed requesting the CEO *“to prepare a report in relation to reclassifying land located at 4-6 Almondbury Road (Crown lots 2674 and 2335 Davy Street, Booragoon) from Public Open Space to A Class Reserve. To be presented to the December 2024 Ordinary Meeting of Council”*.
- A report was commissioned which considered the process and implications of reclassifying the lots. In acknowledging the environmental merit for the change, the report also identifies key considerations for Council, including impacts on:
 1. Booragoon (City of Melville City Centre) Activity Centre Plan,
 2. Bushfire risk management,
 3. Future linkages between the City’s planned Civic and Cultural Heart and Yagan Mia Wireless Hill, and
 4. The various stakeholders.
- The findings of this report were presented to Council at the 10 December 2024 OMC, with an officer recommendation to carry out further investigations prior to requesting the Minister for Lands for the reclassification. This includes community engagement, progression of the review of the Booragoon (City Centre) Activity Centre Plan, conceptual landscape planning and bushfire management.
- Council noted the findings of the report and resolved that the additional investigations be undertaken. Council further requested that a strip of bushland on the edge of Wireless Hill (portion of Lot 52, 10 Almondbury Road) also be included in the investigations.
- Council’s resolution on this matter required a further report by July 2025. This report serves as the interim update in response to the resolution.
- The report findings highlight the wider implications of the change to A Class Reserve, and the value in aligning decisions on that change to the comprehensive process associated with the review of the Booragoon (City of Melville City Centre) Precinct Plan and the master planning of the City’s freehold land.

OFFICER RECOMMENDATION**That the Council notes:**

1. The findings of the interim report on the progress and implications of reclassifying 4-6 Almondbury Road, Booragoon (Crown Lots 2674 and 2335) and part of Lot 52 (10 Almondbury Road) from Public Open Space and Centre C1 to A Class Reserve; and
2. That the results of the investigations and progress of the review of the Booragoon (City of Melville City Centre) Activity Centre Plan will be reported to Council through Elected Member Engagement Sessions and through the Ordinary Meeting of Council process, enabling an informed determination on the reclassifying the Reserve category of Crown Lots 2674 and 2335 and part of Lot 52 as identified in this report; and
3. That further information will be provided to Council via an interim report in 12 months' time.

UP25/74 Consideration of submissions - Scheme Amendment 16 - 338 Marmion Street, Melville

Deputations	Nil.
Officer Presentation	At 7:59pm Mr T Free, Acting Director Planning & G Ponton was available to answer questions.
Disclosure of Interest	Nil.
Notes from Forum	No discussion took place regarding the item and officer recommendation.

SUMMARY

- An application was received proposing to amend Local Planning Scheme No. 6 (LPS6) to apply 'Medical Centre' as an Additional Use to the property at 338 Marmion Street, Melville.
- The Council resolved to endorse the Scheme Amendment for the purpose of advertising at the Ordinary Meeting of Council (OMC) on 17 September 2024.
- Minor changes to the proposed Scheme Amendment were made by the Western Australian Planning Commission (WAPC) and the amendment was subsequently approved for advertising by the Minister for Planning.
- The proposed Scheme Amendment was advertised in accordance with the legislative requirements from 10 April to 29 May 2025. Eight submissions were received (four submissions of support, two submissions of support with some concerns and two objections).
- The content of the submissions is to be considered, and Council is required to either support, support subject to proposed modifications or not support the amendment.

OFFICER RECOMMENDATION

That the Council Resolve pursuant to Section 75 of the *Planning and Development Act 2005* to support the advertised proposed Scheme Amendment No. 16 (338 Marmion Street) without any modifications, as follows:

A) Amend the Scheme Map by including within the boundary of 338 Marmion Street, Melville the ‘A20’ Additional Use designation.

B) Amend the Scheme Text by inserting the following into Table 4:

No	Description of land	Additional use	Conditions
20	Lot 234 (338) Marmion Street, Melville	Medical Centre (A)	<p>Psychiatry/ Psychology/ Counselling services only.</p> <p>Maximum of four (4) practitioners at the premises at any one time.</p> <p>Buildings to be designed at typical residential scale.</p> <p>Marmion Street frontage to be landscaped and developed as a typical residential front garden with any fencing being open screen fencing.</p>

UP25/76 Proposed Mixed-Use Multi-storey Car Park and Ground Floor Commercial Development (Supermarket) at No.55 (Lot No.120) Barry Marshall Parade, Murdoch

- Deputations** Nil.
- Officer Presentation** At 7:59pm Ms K Bainbridge, Manager Development Approvals responded to questions which concluded at 8:12pm.
- Disclosure of Interest** Nil.
- Notes from Forum**

General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

During the ordinary course of business, when we are approving commercial parking lots, it's on the bases of one tree planted for every six bays. How do our current policies and regulations apply in the case of a multi-story?

Response 1:

That condition only applies to uncovered car parking bays so does not relate to the multi-story parking bays, and there is nothing within our policies which apply to this particular scenario.

Question 2:

Regarding the process for DA's which are assessed by the state development assessment unit, can the officers provide clarity on how this works compared to the DAP Process?

Response 2:

This is replacing the previous Part 17, which was a COVID recovery response. The City is a referral agency in these scenarios, and it is similar to a subdivision. Officers at the department compile a report to the Statutory Planning Committee. The City then has 90 days to provide comment and it is advertised during that time as well. Our role in providing comments is technical in nature, and we are not involved in the advertisement of the report or recommendations.

Question 3:

So will the report we're considering, written by City officers, won't be sent to the SPC?

Response 3:

The officers report and the Council resolution will be included as an attachment, but the letter provided to them will just contain the Council resolution.

Question 4:

Why are we building more car bays?

Response 4:

This development is proposed by another party, not the City of Melville.

Question 5:

Given there is already a DA approved for this site, is the parking at the site that's going to be lost when the hospital is constructed, is the parking at the site currently free or paid and is the proposed parking free or paid?

Response 5:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 6:

The development on the adjoining lot – 121, the communal area that borders the subject site, what type of use is that development?

Response 6:

This is part of the same DAP application, there are two lots that form part of it. One being office development, and the other has the social housing component. This is proposing to take one of those lots whilst they proceed with the DAP.

Question 7:

Figure 3 on Page 95 shows the boundary wall impact on the adjoining landscape deck area of the adjoining lot, and an associated comment about it not being clear on the setback and the impact on those adjoining properties?

Response 7:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 8:

Is the land subject to rates?

Response 8:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

SUMMARY

- In July 2020, the State Government introduced a new Part 17 Significant Development Pathway under the Planning and Development Act 2005 that granted the WAPC temporary decision-making powers to determine proposals over \$20 million in metropolitan Perth. The Part 17 pathway closed in December 2023 and has now been replaced with the permanent Part 11B Significant Pathway which is a refined version of the previous Part 17 pathway and under which the subject application has been submitted.
- Under the Part 11B pathway, the State Development Assessment Unit (SDAU) within the Department of Planning, Lands and Heritage (DPLH) will assess the development application and make a recommendation to the Western Australian Planning Commission (WAPC), who is the decision maker of significant development applications under Part 11B of the Act.
- A development application for a 7-storey multi storey car park with a commercial tenancy (supermarket) on the ground floor was submitted to the DPLH under the Part 11B pathway on 3 June 2025.
- The DPLH formally referred the development application to the City on 3 June 2025 and has invited the City to provide information, comment, or recommended conditions on the proposal by 4 August 2025.
- The application has been referred to Council to provide the City's recommendation to the DPLH in accordance with Delegation DA-20 Planning and Related Matters within City of Melville Statutory Delegation and Authorisation Manual.
- The SDAU is responsible for undertaking public consultation for this development application, and considering any submissions received. Consultation commenced on the 12 June 2025 and will run until 13 July 2025.
- The details of the proposed development have been assessed against the relevant local planning framework including Local Planning Scheme No. 6 (LPS6), Murdoch Specialised Activity Centre Structure Plan (MSACSP) and Local Planning Policy 4.4 – Murdoch Health and Knowledge Precinct (LPP4.4).
- It is recommended that the application be recommended to the WAPC for approval subject to appropriate conditions and recommended changes to the proposed development.

OFFICER RECOMMENDATION

That the Council recommends approval to the State Development Assessment Unit subject to the following:

Conditions

1. The development is to be undertaken in accordance with the approved plans, subject to any modifications required by any condition of this approval, final details of which are to be submitted at working drawings stage (Conditions Clearance Stage), to the satisfaction of the Western Australian Planning Commission (WAPC), on advice from the City of Melville.
2. This decision constitutes planning approval only and is valid for a period of 4 years from the date of approval. If the development is not substantially commenced within the specified period, the approval shall lapse and have no further effect.
3. Prior to the commencement of development, an updated first floor plan shall be submitted to and approved by the WAPC, on advice from the City of Melville, showing 15 Short Term car parking bays, marked with 30 minute time limit on the first floor directly above the commercial tenancy, for exclusive use for the commercial tenancy and thereafter maintained to the ongoing satisfaction of the WAPC.
4. Prior to the commencement of development, detailed design drawings are to be submitted to and approved in writing by the WAPC, on advice from the City of Melville, to incorporate the following modification works within the road reserve/verge within Wonnul Place:
 - (a) Extending the median island on Fiona Wood Road as depicted in Figure A.19 of the Final Transport Report by Uloth and Associate, dated 12 May 2025 (Attachment 4); and
 - (B) Modifying the central island on Wonnul Place by extending it further south to reduce the acuteness of the nose angle at the left-turn exit.
5. Prior to the commencement of development (including demolition), a Construction Management Plan (CMP) is to be submitted to and approved by the WAPC on the advice of the City of Melville. The CMP shall be prepared having regard to the provisions of Local Planning Policy 1.22 Construction Management Plans. Once approved in writing by the WAPC, the demolition and construction is to be carried out in accordance with the CMP to the satisfaction of the WAPC and Jandakot Airport and Civil Aviation Safety Authority in regard to crane operations. Any modifications to the CMP are to be approved by the WAPC, on advice from the City of Melville.
6. Prior to commencement of development (including demolition), all trees located on the verge adjacent to the land on which the development is to take place shall be protected throughout construction of the development via the installation of a Tree Protection Zone (TPZ) unless otherwise approved in writing by the WAPC, on advice from the City of Melville.

7. Prior to the commencement of development, updated plans and supporting documentation shall be submitted to and approved by the WAPC in writing, on advice of the City of Melville to demonstrate all the measures identified in the Sustainability Report dated 29 January 2025 have been incorporated into the design. Prior to occupation, evidence shall be provided from a suitably qualified consultant, confirming that the development has been constructed in accordance with the approved plans and sustainability report, to the satisfaction of the WAPC.
8. Prior to the commencement of development, a Public Art Plan proposal shall be submitted to and approved in writing by the WAPC in consultation with the City in accordance with Local Planning Policy LPP1.4 Provision of Art in Development Proposals. Once approved, the public art shall be installed prior to the initial occupation of the development and thereafter be maintained for the life of the development, to the satisfaction of the WAPC. In lieu of the provision of art on site, a cash in lieu contribution may be made to the City prior to construction commencing, to the satisfaction of the WAPC.
9. Prior to commencement of development, a detailed landscaping and reticulation plan for the subject site and the road verge(s) adjacent to the site shall be submitted to and approved in writing by the WAPC, on advice from the City of Melville. The landscaping plan is to include proposed details of (but is not limited to):
 - a) The location, number and type of proposed trees and shrubs including planter size and planting density;
 - b) Any lawns to be established;
 - c) Any existing vegetation and/or landscaped areas to be retained;
 - d) Any verge treatments;
 - e) Soft landscaping (communal and private) shall be planted with at least 70% native species, with at least 50% either species found in the project area or other native species suitable for foraging by Carnaby's Black Cockatoo. This excludes turfed areas;
 - f) Maintenance agreement details with the City to ensure responsibilities for verge landscaping are defined; and
 - g) Irrigation adhering to the City's guidelines.

The approved landscaping and reticulation plan shall be fully implemented within the first available planting season after the initial occupation of the development and maintained thereafter, to the satisfaction of the WAPC.

10. Prior to the commencement of development, a crossover application accompanied with a detailed crossover design shall be submitted to and approved by the City of Melville to the satisfaction of the WAPC. The approved crossover/s are to be constructed prior to the initial occupation of the development in accordance with the City of Melville's specifications, to the satisfaction of the City of Melville and WAPC.

11. Prior to the commencement of development, a detailed stormwater design shall be prepared by an accredited and registered Civil Engineer in accordance with the following design criteria:
 - a. All stormwater generated on site shall be contained and discharged at a maximum allowable rate of no greater than 120L/s/ha;
 - b. All water retention tanks, devices and/or other flow restriction devices shall be provided to ensure compliance with 'a' above, to the satisfaction of the City; and
 - c. All water retention devices shall be designed to cater for at least a 1:100 ARI, 24hr duration storm event.

The detailed stormwater design is to be submitted to and approved in writing by the WAPC, on advice from the City of Melville and thereafter be constructed in accordance with the approved design plans, to the satisfaction of the WAPC.

12. Prior to the occupation of the development, a Certificate of Design Compliance is required to be submitted to and approved by the WAPC, on advice from the City of Melville, by the Design Engineer certifying that the development has been constructed in accordance with the approved stormwater management plan.
13. Prior to the commencement of development, a Wind Management Report is to be provided to and approved in writing by the WAPC, on advice from the City of Melville. The report is required to respond to the recommendations/conclusions provided for in Part 5 (Results and Discussion) of the Pedestrian Wind Environment Statement dated 12 May 2025. Once approved, the agreed measures shall be implemented prior to initial occupation, and retained thereafter to the ongoing satisfaction of the WAPC.
14. Prior to the commencement of development, a detailed lighting plan is to be submitted to and approved in writing by the WAPC, on advice from the City of Melville. The lighting plan shall account for all car parking areas, communal open space and the exterior entrances to all buildings in accordance with Australian Standard AS 1158.3.1 (Cat. P). All external lighting shall be provided such that the light source does not compromise safety and/or amenity. The development shall thereafter operate in accordance with the approved lighting plan, to the satisfaction of the WAPC.
15. Prior to the commencement of development, a way-finding strategy shall be submitted to and approved in writing by the WAPC, on advice from the City of Melville. The approved strategy shall be implemented prior to initial occupation, to the ongoing satisfaction of the WAPC.
16. Prior to the commencement of development, details of the exterior colours, materials and finishes are to be submitted and approved in writing, by the WAPC, on the advice of the City of Melville. The development shall thereafter be constructed in accordance with those approved details to the satisfaction of the WAPC.

17. Prior to the commencement of development, a Road Safety Audit shall be submitted to and approved in writing by the WAPC, on the advice of the City of Melville in accordance with the City's Road Safety Audit Policy. Recommendations of the Road Safety Audit are to be incorporated into the design to the satisfaction of the WAPC.
18. Prior to the initial occupation of the development, all vehicle parking bays, bicycle parking facilities, manoeuvring areas, line markings, vehicle access sightlines, directional arrows and points of ingress and egress shall be provided in accordance with the approved plans, AS 2890.3 and AS/NZS 2890.1:2004, to the satisfaction of the WAPC, on advice from the City of Melville. These shall be retained for the life of the development.

All car parking and vehicle access and circulation areas shall be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis, to the satisfaction of the WAPC.

19. Prior to the occupation of the development, an Operational Management Plan for the control of deliveries and service vehicles to and from the site shall be submitted to and approved in writing by the WAPC, on advice from the City of Melville. The Operational Management Plan shall be prepared to ensure that all service vehicles entering and exiting the site do so in forward motion and are timed appropriately to minimise impact on the local traffic network and amenity of the locality. The development shall operate in accordance with the approved Operational Management Plan for the lifetime of the development, to the satisfaction of the WAPC.
20. Prior to the installation of signage or occupancy (whichever is sooner), a signage strategy shall be submitted to and approved in writing by the WAPC, on advice from the City of Melville. The strategy shall demonstrate how the future signage requirements, including the existing Fiona Stanley Hospital precinct signage, for all uses are to be accommodated as well as integrated into the built form. Once approved, the signage strategy will inform the future signage for the development with deviation from the signage strategy to require development approval.
21. Unless otherwise approved, the development is to be constructed and maintained in accordance with the approved Waste Management Plan by Encycle dated 12 May 2025 and the City's Waste Management Guideline for New Developments, to the satisfaction of the WAPC, on advice from the City of Melville.
22. Any roof mounted or freestanding plant or equipment shall be located and/or screened so as not to be visible from the surrounding street(s), to the satisfaction of the WAPC.
23. This approval does not relate to any works within the road reserves, with the exception of the proposed awnings. Prior to the commencement of development, appropriate indemnification of the City for awning encroachments in road reservations needs to be provided to the specification of the City and satisfaction of the Western Australian Planning Commission.

24. Temporary structures, such as prefabricated or demountable offices, portable toilets and skip bins necessary to facilitate storage, sales, administration and construction activities are permitted to be installed within the property boundaries of the subject site(s) for the duration of the construction period. These structures are to be located so not to obstruct vehicle sight lines of the subject site, the adjacent road network or of adjoining properties to the satisfaction of the WAPC, and are to be removed prior to initial occupation of the development.

Recommended Advice Notes

1. This is a development approval only. The applicant is advised that it is their responsibility to ensure that the proposed development complies with all other application legislation, local laws and/or license/permit applications that may relate to the development. Please contact the City of Melville for further advice on building, health, engineering and road reserve requirements.
2. Due to insufficient landscaping within the lot as required by Local Planning Policy 4.4 Murdoch Health and Knowledge Precinct, the City recommends that a monetary contribution be made to the landscaping of Lot 122 Public Accessway.
3. In relation to the installation of Tree Protection Zones (TPZ) for street tree assets, each TPZ shall be installed to the satisfaction of the WAPC, in accordance with the following criteria:
 - a) A free-standing mesh fence erected around each street tree with a minimum height of 1.8m and a 2m minimum radius measured from the outside of the trunk of each tree.
 - b) If an approved crossover, front fence, footpath, road or similar is located within the 2m radius of the TPZ, the TPZ fencing shall be located the minimum distance from the approved works that is required to complete the works.
 - c) Fixed signs are to be provided on all visible sides of the TPZ fencing clearly stating 'Tree Protection Zone – No Entry'.
 - d) The following actions shall not be undertaken within any TPZ:
 - i. Storage of materials, equipment, fuel, oil dumps or chemicals.
 - ii. Servicing or refuelling of equipment or vehicles.
 - iii. Attachment of any device to any tree (including signage, temporary service wires, nails, screws, winches, or any other fixing device).
 - iv. Open-cut trenching or excavation works (whether for laying of services).
 - v. Changes to the natural ground level of the verge.
 - vi. Location of any temporary buildings including portable toilets; or
 - vii. The parking of vehicles or machinery.
4. The City is responsible for the allocation of street numbers in accordance with AS/NZS 4819:2011 Geographic Information – Rural and Urban Addressing. The applicant/owner is encouraged to liaise with the City for the provision of appropriate street numbers prior to the completion of works.

5. To enable the easy removal of graffiti, it is encouraged that the ground floor level of the building and walls are to be treated with a non-sacrificial anti-graffiti agent.
6. In regard to the Construction Management Plan, this plan is to include details on crane activities to ensure they are used safely and in accordance with the requirements of Jandakot Airport and the Civil Aviation Safety Authority.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Support for Menstrual Equality & Investigation into Partnership with Share the Dignity

Deputations Nil.

Officer Presentation At 8:12pm, the Presiding Member advised Elected Members of the Advice Note circulated earlier in the day, and that a copy would be provided in the notes. [Officer Advice Note – 15.1](#)

At 8:12pm Mr D Burton, Acting Director Community Development was responded to questions which concluded at 8:15pm.

Disclosure of Interest Nil.

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Are there any other local governments in WA which have something similar to what is being suggested?

Response 1:

This question was taken on notice and a response will be provided in the Final Ordinary Meeting of Council Agenda.

Question 2:

Considering this would come under state government health, has there been any communication with the state government's health department regarding this?

Response 2:

Not at this stage, however this would occur should the motion be resolved, as part of the investigations.

MOTION**That the Council:**

1. Supports in principle the City of Melville's commitment to advancing menstrual equity, recognising the important role local government can play in reducing period poverty and promoting dignity, inclusion, and wellbeing for all community members.
2. Acknowledges the work of organisations such as *Share the Dignity* and the opportunities presented through programs like *Council Cares* to deliver accessible, community-based menstrual health support.
3. Requests the CEO to prepare a report that explores the feasibility, costs, funding options, and strategic alignment of implementing menstrual equity initiatives in partnership with *Share the Dignity*. The report may consider a range of initiatives and approaches relevant to the City's context and community needs.
4. Requests that the report be presented at the November 2025 Elected Members Engagement Session (EMES), with a formal report incorporating feedback and recommended actions brought to Council for consideration in December 2025.
5. Encourages the inclusion of menstrual equity objectives in future strategic planning and policy development related to health, wellbeing, gender equity, and environmental sustainability.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

Nil.

19 CLOSURE

There being no further business to discuss, the Presiding Member confirmed Cr J Spanbroek and Cr M Woodall were still in attendance electronically and declared the meeting closed at 8:16pm.